



Carver County Board of Commissioners
 October 4, 2016
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

9:00 a.m.	1.	a) CONVENE	
		b) Pledge of allegiance	
		c) Public comments (limited to five minutes) <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
		d) New Employee Introductions	1-3
	2.	Agenda review and adoption	
	3.	Approve minutes of September 20, 2016 Regular Session 4-9	
	4.	Community Announcements	
9:05 a.m.	5.	CONSENT AGENDA	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
	5.1	Amendment 1 to Professional Services Agreement with Bolton and Menk Inc. for CSAH 10 Realignment.....	10
	5.2	Contract with Carlson McCain for Groundwater Study.....	11
	5.3	Grant Agreement with Metropolitan Council for Coney Island	12
	5.4	Professional Services Agreement with Blondo Consulting LLC – Historical Work on Coney Island	13
	5.5	Contract with XCEL ENERGY to relocate power lines along CSAH 92.	14-15
	5.6	Parks and Trails Legacy Funding Resolutions for State Fiscal Years 2018 and 2019	16-20
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
	5.7	Application for 2016-2017 renewal of On-Sale Liquor License including Sunday for Lefties LLC dba Traditions Old & New	21
	5.8	Application for 2016-2017 renewal of On-Sale Liquor License including Sunday for Whistle Post LLC dba Sovereign Estate	22
	5.9	Application for 2016-2017 renewal of On & Off-Sale Liquor License including Sunday for Hollywood Sports LLC dba Hollywood.....	23
	5.10	Application for 2016-2017 renewal of On-Sale Liquor License for Parley Lake Winery LLP dba Parley Lake Winery.	24
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
	5.11	Community Energy Solar (New Germany Solar, LLC) - Community Solar Garden.....	25-31
	5.12	Harry Niemela - Request for Three (3) Wooded Lots	32-26
	5.13	Steve Burns - Contractor's Yard	37-41

Culture: Provide an organizational culture which fosters individual accountability to achieve goals

5.14 Reorganization in the Public Works Division and the Property and Financial Services Division 42-44

Finances: Improve the County's financial health and economic profile

5.15 Replacing Environmental Center Contractors with Employees 45-46

5.16 Request for approval to contract with Accountemps 47-48

5.17 Abatements/Additions 49-50

5.18 Review Social Services/Commissioners Warrants. NO ATT

9:05 a.m. **6. COMMUNITIES: Create and maintain safe, healthy and livable communities**
6.1 Lake Waconia Regional Park Master Plan Amendment 51

9:30 a.m. **ADJOURN REGULAR SESSION**

9:30 a.m. **BOARD REPORTS**

1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

October 11, 2016	No Board Meeting
October 18, 2016	4:00 p.m. Board Meeting
October 25, 2016	9:00 a.m. Board Work Session
November 1, 2016	9:00 a.m. Board Meeting
November 8, 2016	No Board Meeting
November 15, 2016	4:00 p.m. Board Meeting
November 22, 2016	9:00 a.m. Board Work Session
November 29, 2016	No Board Meeting

Carver County Board of Commissioners Request for Board Action



Agenda Item:

New Employee Introduction - Dan McCormick, Transportation Manager

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Culture:

BACKGROUND/JUSTIFICATION:

Dan McCormick began his duties as our Transportation Manager on August 1st, which has been vacant since January. Dan brings a wealth of experience from his 20 years of work with the City of Madison, Wisconsin and an additional 2 years with a private consultant. Dan will be introduced to the County Board.

ACTION REQUESTED:

Employee introduction of Dan McCormick to the County Board

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4154

Carver County Board of Commissioners Request for Board Action



Agenda Item:

New Employee Introduction - Alex Carter, GIS Technician

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Culture:

BACKGROUND/JUSTIFICATION:

Alex Carter began his duties as a GIS Technician on August 1st, which is a new additional position to Public Works. Alex brings experience from his past work with Public Works as a GIS Assistant for the past 6 months. Alex will be introduced to the County Board.

ACTION REQUESTED:

Employee introduction of Alex Carter to the County Board

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4186

Carver County Board of Commissioners Request for Board Action



Agenda Item:

New Employee Introduction - Miles Palmateer - Engineering Technician

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Culture: ▼

BACKGROUND/JUSTIFICATION:

Miles Palmateer began his duties as an Engineering Technician on July 11th filling an existing vacant position in Public Works. Miles recently graduated from the Civil Engineering Technology program at Dakota County Technical College. Miles will be introduced to the County Board.

ACTION REQUESTED:

Employee introduction of Miles Palmateer to the County Board

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4221

A special meeting of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on September 20, 2016. Chair James Ische convened the session at 2:00 p.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch and Randy Maluchnik.

Members absent: Tom Workman.

The following amendment was made to the agenda:

Move 7.17 to 8.3-Settlement agreement for right of way acquisition for the CR 110 construction project-Waconia School Phase.

Lynch moved, Degler seconded, to approve the agenda as amended. Motion carried.

Chair Ische explained the Board will be holding two closed sessions today. He stated the first closed session would be held pursuant to Minnesota Statute 13D.03 to discuss labor negotiations and the second closed session held pursuant to attorney client privilege information due to the threat of litigation regarding the Nextera/TruNorth community solar garden conditional permit application.

Degler moved, Maluchnik seconded, to go into closed session at 2:10 p.m. to discuss labor negotiation strategy and to discuss attorney-client privileged information regarding Nextera and TruNorth. Motion carried.

Commissioner Workman arrived at 2:26 p.m.

Maluchnik moved, Degler seconded, to adjourn the closed sessions at 4:03 p.m. Motion carried unanimously.

Chair Ische clarified members of the public are invited to make public comments on items not on the agenda. He also recognized those attending today regarding the Nextera/TruNorth agenda item. He explained the County had received additional legal information that required them to go into a closed session today. Ische noted the requested Board motion on their regular agenda to postpone that decision. He assured those attending when this item is brought back, anyone who would like to speak would have an opportunity to do so. He clarified if that recommendation to postpone is approved today, the Board would not be taking comments on the application at this time.

Workman moved, Degler seconded, to approve the minutes of the September 6, 2016, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Lynch seconded, to approve the following consent agenda items:

Authorized Health and Human Services to accept donation of \$5.00 gift card.

Approved the application for renewal of the on-sale liquor license for Schram Winery LLC dba Schram Vineyards.

Approved the application for renewal of the brewer off-sale malt liquor license including Sunday for Schram Winery LLC dba Schram Vineyards, Winery & Brewery.

Approved using a charitable gambling license to Carver County Ducks Unlimited MN 128 for a raffle to be held on September 29, 2016.

Approved the application for renewal of the on-sale liquor license including Sunday for Baumann Enterprises, Inc. dba B's on the River.

Approved the application for renewal of the on-sale liquor license including Sundays for WJVA, Inc., dba Timber Creek Golf Course.

Approved the addition of two .9 FTE regular crisis therapists using the STOC funding in the 2016 Mental Health Crisis grant and related budget amendment.

Resolution #53-16, County Board Acknowledgment 2015 Overlay Projects Final Payment.

Contract with Greystone Construction to construct a salt shed at the Hollywood Township Public Works facility pending completion of the contract review process.

Grant agreement with the Metropolitan Council to construct the Minnesota River Bluffs Regional Trail pending finalization of the contract review process and related budget amendment.

Grant Agreement with the Metropolitan Council to fund the recreation and volunteer specialist position pending finalization of the contract review process.

Resolution #54-16 Authorizing Payment of Settlement of Compensation to Landowner for Right of Way and Easements Required for the CSAH 51 Culvert Replacement Projects #148740.

Grant agreement with Metropolitan Council for crack seal and seal coating work pending finalization of the contract review process and related budget amendment.

Resolution #55-16, Supporting the Application for Access to Trunk Highway 25 at 314 Ash Avenue South, Mayer, MN.

Approved converting current Health Care Navigator 1.0 position to Social Worker II .9 position.

Resolution #56-16, Authorizing Payment of a Settlement of Compensation to Landowner for Easements Required for the County Road 110 Road Construction, Project #148765.

Authorized eliminating the vacant 1.0 FTE account clerk position and approving the creation of a 1.0 FTE financial technician position within the Public Works Division and related budget amendment.

Amended the Carver County Continuity of Operations Plan to include the Carver County Election Emergency Plan.

Reviewed September 13, 2016, Community Social Services' actions/Commissioners' warrants in the amount of \$269,766.56 and reviewed September 20, 2016, Community Social Services' actions/Commissioners' warrants in the amount of \$348,757.41.

Tom Vellenga, Public Services Division Director, explained DG Minnesota CSG 2 LLC was requesting to construct up to a five megawatt community solar garden on property owned by Bruce Lenzen in Watertown Township. He noted the Board's previous direction to staff to prepare findings in support of a denial and clarified this did not constitute the Board's vote or final decision for approval or denial of the request. He stated, based on the 60 day law, the final decision was to be issued by September 24th. He indicated on September 14th the applicant voluntarily waived the 60 day law and allowed the Board additional time to consider the application. Vellenga stated, given the complexity of the project, additional legal considerations and applicant's 30 day waiver of the deadline, the County may consider continuing this for a final decision. He clarified he was asking for a motion to continue the matter into the future.

Maluchnik moved, Degler seconded, to continue final decision on the DG Minnesota CSG 2 LLC (Nextera & TruNorth) community solar garden conditional use permit application to a date not to exceed 60 days. Degler, Ische, Maluchnik, Workman voted aye. Lynch voted nay. Motion carried.

Degler moved, Lynch seconded, to open the public hearing on the updates to the Carver County Water Management Organization Water Rules. Motion carried unanimously.

Paul Moline, Public Services, entered into the record the Notice of Public Hearing and the affidavits of publication; notice of the 60-day public comment period and affidavits of publication; approved Board minutes for the June 7, 2016 Board meeting to authorize release of the Draft Water Management Rules Revisions; draft Ordinance 83-2016 Water Management Rules Revisions dated September 8, 2016; summary of 60 day public review comments received and responses and Water Management Plan adopted October 26, 2010 and all its appendices and documentation.

He explained the first rules were adopted in 2001, with 560 permits issued since 2001 and stated the program has been successful. Moline reviewed the need for updates and where the rules apply. He indicated the ultimate goal was to protect water resources and not make existing problems worse as the County grows. He identified the rule changes and pointed out topsoil management issues.

Moline highlighted the review process and summarized the comments and responses.

No public testimony was received.

Workman moved, Maluchnik seconded, to close the public hearing. Motion carried unanimously.

Workman offered the following Resolution, seconded by Degler:

Resolution #57-16
Adopting Ordinance 83-2016
Amendments to the Carver County Water Management Organization
Rules 2016

On vote taken, all voted aye.

Summary: Chapter 153 contains standards for water resource management within the Carver County Watershed Management Organization. The amendments to the water rules include changes to the water quality and volume treatment standards, the addition of options providing flexibility for linear projects and sites with restrictions, and clarification regarding the requirements for managing topsoil.

Lyndon Robjent, Public Works, requested the Board adopt a settlement agreement for right of way acquisition for the CR 110 construction project. He stated there were two phases of the project. He identified the project location and stated they negotiated settlements with several property owners.

Lynch offered the following Resolution, seconded by Maluchnik:

Resolution #58-16
Authorizing Payment of a Settlement of Compensation to Landowner for Easements Required
for the CR 110 Road Construction, Project #148765

On vote taken, Ische, Lynch, Maluchnik, Workman voted aye. Degler abstained.

Rod Franks, Health and Human Services, requested the Board recognize the work done by the child support and workforce services departments.

Gwen Jensen, Health and Human Services, pointed out the County's child support performance rankings among the seven metro counties and asked the Board to recognize the employees that work hard to strengthen families.

Workman moved, Degler seconded, to endorse the proclamation from Governor Dayton which designated the month of August, 2016, as Child Support Awareness Month. Motion carried unanimously.

Jensen explained the workforce development services offered through the County and recognized the Workforce Center employees. She indicated Governor Dayton had proclaimed September as Workforce Development Month.

Degler moved, Workman seconded, to endorse the proclamation from Governor Dayton which designated the month of September 2016 as Workforce Development Month. Motion carried unanimously.

Lynch moved, Maluchnik seconded, to recess as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Nick Koktavy, Public Services, requested the Rail Authority approve a permit to use a portion of the Dakota Rail for an event. He stated this was reviewed by the County Attorney and identified the location.

Degler moved, Maluchnik seconded, to approve a permit for Dan Keyport to use a portion of the Carver County Regional Rail Authority property located directly behind the Depot in Chaska from September 27, 2016 through October 1, 2016. Motion carried unanimously.

Maluchnik moved, Lynch seconded, to adjourn as the Rail Authority and reconvene as the County Board. Motion carried unanimously.

David Frischmon, Finance, requested the Board set the 2017 preliminary levy. He explained the Board was required to adopt a preliminary levy by September 30th and the final levy could be lower but not higher.

He explained County tax impacts on averaged valued homes, ag and commercial properties. He reviewed the proposed levy increase and levy adjustments. Frischmon indicated they were not making recommendations on levy funded FTEs at this time and expected to do that in October. He noted the uncertainty of the comp class adjustments. He identified 2017 staffing requests and indicated eleven of those were non levy funded.

Frischmon pointed new construction and indicated they would be able to increase the levy without impacting the averaged value home. He highlighted the tax impacts on homes since 2008 and stated they anticipated on being able to continue the County's AAA bond rating in the future. He indicated he anticipated no change in the County's county program aid and reviewed 2017 recommended capital projects. He pointed out future capital projects in 2018 and beyond that continues money in roads, bridges, buildings and parks and trails.

Maluchnik moved, Degler seconded, to approve the 2017 Administrator's recommended preliminary tax levy of \$51,649,500, preliminary budget of \$122,501,466 and to set a 2017 budget public hearing for December 1, 2016, at 6:00 p.m. Motion carried unanimously.

REGULAR SESSION
September 20, 2016

Lynch moved, Workman seconded, to go into closed session to discuss the potential sale of the former Chaska Public Works property. Motion carried unanimously.

The Board adjourned the closed session and special meeting at 5:25 p.m.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment 1 to Professional Services Agreement with Bolton and Menk Inc. for CSAH 10 Realignment

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The CSAH 10 corridor in the City of Waconia is a critical regional highway running through the city. The County and City comprehensive plans include the realignment of CSAH 10 west of the City. The realigned CSAH 10 as outlined in planning documents was aligned just west of the Waconia High School and Middle School campus. The school district (ISD 110) is planning an expansion of their campus and purchased land that crosses the planned highway alignment. The campus expansion also needs a new access to State Highway 5 to avoid additional congestion issues. A joint benefit exists if the Carver County highway is constructed earlier than may have been planned for access coordination, cost sharing potential, right-of-way preservation, and development coordination. Due to other projects, our staff are not able to complete this project in-house in the desired time frame. The County and the City of Waconia have worked with Bolton & Menk, Inc. in the past with success. This project has been added to the County's CIP and the City is fully supportive of the project as well.

This amendment to the CSAH 10 Realignment agreement is to perform final design of the future CSAH 10 alignment from TH 5 to existing CSAH 10.

ACTION REQUESTED:

Approve the contract amendment with BOLTON AND MENK INC., in the amount of \$879,536.00 increasing the total contract amount to \$1,100,547.00, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	\$484,536.00
City of Waconia	\$395,000.00
Total	\$879,536.00

Insert additional funding source

Related Financial/FTE Comments:

The existing JPA with the City of Waconia provides for division of the engineering costs based on proportion of construction costs for each agency.

Office use only:

RBA 2016 - 4248

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract with Carlson McCain for Groundwater Study

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities:

BACKGROUND/JUSTIFICATION:

The County received grant funding from the MPCA (Minnesota Pollution Control Agency) to complete a groundwater study at two compost sites located in Carver County. This agreement serves to identify the scope of services to be provided by Carlson McCain in the installation of monitoring wells as well as soils analysis at two compost sites located in Carver County. This project will produce data that will position the County and the MPCA to better evaluate what design and operational practices are needed at source separated organics compost sites. This work will lead to greater flexibility in design and operating requirements that, in turn, will lead to expanded composting capacity in the region.

ACTION REQUESTED:

Motion to contract with Carlson McCain pending completion of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text" value=""/>
MPCA JPA	\$58,500.00
Grants	\$11,900.00
Total	\$70,400.00

Insert additional funding source

Related Financial/FTE Comments:

The County will pass through grant funding for an amount not to exceed \$58,500 from the MPCA JPA. The balance of up to \$11,900.00 will be from grants.

Office use only:

RBA 2016 - 4265

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Grant Agreement with Metropolitan Council for Coney Island

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The grant agreement provides funding for 33.7 acre property (Coney Island) for Lake Waconia Regional Park. The County previously provided funding for the acquisition at the time of the island was purchased on February 4, 2016. The agreement reimburses the County for the acquisition and stewardship costs for Coney Island. Additional, the agreement provides funding for payment to Waconia Township in lieu of property taxes at 180% of one years tax value due the township as a lump sum payment to transition the township away from receiving property taxes related to the property. Further the agreement requires that the County execute and record a restrictive covenant against the property which ensures the property will not be encumbered without Metropolitan Council consent and will be maintained for regional recreation open space purposes.

ACTION REQUESTED:

Approve the grant agreement and restrictive covenant with the Metropolitan Council pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
Metropolitan Council	\$1,050,000.00
Total	\$1,050,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4267

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Blondo Consulting LLC - Historical Work on Coney Island

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Blondo Consulting LLC pertains will provide historical survey/research and resource inventory/cataloging for Coney Island of the West. This project will provide the County a historical and archeological report that will further outline possible next steps to comply with artifact preservation and site mitigation because Coney Island of the West is listed in the National Register of Historic Places. Staff recommendation is to coordinate these items for the entire island as an efficiency moving forward. As the County continues to formulate the plans for debris clean-up and future development for Coney Island, these steps are needed to meet historical & archeological requirements by the State Historical Preservation Office and the National Register of Historic Places.

ACTION REQUESTED:

Approve a professional services agreement with Blondo Consulting LLC. pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Funding from Parks Dept. Fund for Professional Services.

Office use only:

RBA 2016 - 4289

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract with XCEL ENERGY to relocate power lines along CSAH 92

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Xcel Energy will be installing a new 3 phase overhead line in county right of way along west side of CR 92 from Old Paradise Lane (TH 5), north to existing line interception point. Xcel Energy will also build a 1 phase overhead line along private driveway to serve 7980 CR 92. Once all new facilities have been built, Xcel Energy will transfer power from existing line to new line. After this transfer has been performed, Xcel Energy will start removing existing facilities along southeast side of lake along Old County CR 30.

Media com is a tenant on the Xcel poles. Media com is to relocate to the new electrical alignment. This work is related to long standing agreements with property owners to relocate utilities from the old alignment of County Road 30 when County Road 92 and TH 5 were reconstructed.

ACTION REQUESTED:

Approve a contract with XCEL ENERGY for \$97,367.72 for overhead power line construction along CSAH 92 pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Funding from Fund 32

Office use only:

RBA 2016 - 4292

WACONIA REGIONAL PARK-LAKETOWN TOWNSHIP
 34.5/19.9 KV, BUILD TO AVIAN, CONTAMINATION PROTECTION.
 INSTALL APPROXIMATELY 3,000 FT OF 336 ACSR 34.5KV OH PRIMARY FROM OLD PARADISE LANE TO EXISTING 3 PH OVERHEAD NORTH OF 7795 CR 30.
 INSTALL APPROXIMATELY 1,400 FT OF #2 ACSR 19.8 KV OH PRIMARY FROM NEW 3 PH OH LINE LOCATED AT INTERSECTION OF PRIVATE DRIVE AND CR 30 TO XFMR POLE LOCATED AT 7980 CR 30.
 REMOVAL OF EXISTING OH 3 PH LINE FROM WACONIA BALLROOM TO P16.
 TROY @ 612-710-7951
 MARTY WALSH @ 952-466-5252

MAPPING NOTE:
 GIS MAPPING BACKGROUND DOES NOT ALIGN WITH BACKGROUND IMAGERY.

CONSTRUCTION NOTE:
 MOST WORK CAN BE DONE IN DITCH ALONG CR 30.

LAKE WACONIA

WRECK OUT EXISTING 3 PH OH FROM BALLROOM TO P16.

DEADEND AT THIS POLE. SERVICE TO BALL ROOM TO REMAIN.

REMOVAL TO THIS POLE. CHANGE OUT POLE TO 45' BUCK ARM POLE. ANCHOR DEADEND OF NEW WIRE

RELOCATE EXISTING OH 25 KVA XFMR FROM EXISTING POLE TO ONE POLE TO THE EAST.

INSTALL NEW 50' POLE WITH TAKE OFF.

ANCHOR LOCATIONS

1 PH TAKE OFF DOWN PRIVATE DRIVE.

REPLACE EXISTING TRANSFORMER POLE AND TRANSFORMER. REPLACE XFMR W/ 25 KVA

IN SET AN IN-LINE POLE. BUILD AS A DOUBLE DEADEND EAST & WEST AND 3 PH TAKE OFF TO THE NORTH.

ANCHOR TAKE OFF

STATE HWY 5

ISLAND VIEW GC

Confirm location of poles & guy wires away from trail or do not conflict with planned trail

Verify pole locations with property owner

With planned trail

Work Order Information	
Service Request #	: 01250636
Design Number	: 0000533479 1
Designer/Planner ID	: 209178
Designer/Planner Name	: Miller, Troy
Designer/Planner Ph #	: (952) 470-3358
Manager Approval	: _____

Joint Utility	
E:	G:
T:	C:

Design Location	
Division	: Minnetonka
County	: Carver
City	: LAKETOWN TWP
Address	: Waconia Regional Park
T: 11EN	R: 24W S: 16
Map #	: G57076 Permit :

Electric	
Feeder	: WWK311 Voltage: 34.5/19.9
Phase	: ABC Bkup Dev ID:

Gas	
System	: Pressure :
Size	: Material :
Dead End	: :

Work Order #	: _____
Date	: 08/29/2016
Sketch	: 1 Of 1 Sketch Data
Scale	: 1" equals 323'



CONSTRUCTION USE ONLY
 NO CHANGES (BUILT AS DESIGNED)
 CHANGES MADE AS INDICATED (ALL URD MUST HAVE ACTUAL MEASUREMENTS FROM THE FIELD SITE)

RFO
 FOREMAN _____ DATE _____
 TEAM LEADER _____

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Carver County Board of Commissioners Request for Board Action



Agenda Item:

Parks and Trails Legacy Funding Resolutions for State Fiscal Years 2018 and 2019

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County receives Parks and Trails Funding from the Legacy Amendment as a Regional Park Implementing Agency of the Metropolitan Council. The County is to submit resolutions for items and projects to be funded with Parks and Trails Legacy Funding for state fiscal years 2018 & 2019.

For 2018, the below items are recommended:

- \$37,500 to continue funding for Parks and Recreation/Volunteer Specialist Position
- \$8,000 for seasonal recreation labor, advertisement, outreach and scholarships
- \$301,550 for the Baylor Regional Park Headquarters Building (Placeholder)

For 2019, the below items are recommended:

- \$37,500 to continue funding for Parks and Recreation/Volunteer Specialist Position
- \$28,000 for seasonal recreation labor, advertisement, outreach and scholarships
- \$314,370 for Lake Minnewashta Regional Park Creative Playground (Placeholder)

It is recommended both the Baylor Regional Park Headquarters Building and the Lake Minnewashta Regional Park Creative Playground be considered as grant funding placeholders until legislation is passed which would allow the County to reprioritize these projects when upcoming masters Plans for TH 5 (Arboretum Trail Connection) and Coney Island are approved. Currently these projects have master plans which are nearing completion or just getting underway but are not approved and therefore not eligible at the time of this funding cycle. Additionally, Metropolitan Council along with other Implementing Regional Park Agencies want legislation that upon justification, allows for projects to be reprioritized without going back to the legislature.

ACTION REQUESTED:

Adopt resolutions approving grant applications for 2018 & 2019 Parks and Trails Legacy Funds and authorize submittal to the Metropolitan Council.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
	<input type="text"/>
Total	<input type="text" value="\$0.00"/>

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

A budget amendment is not required at this time. Funding is dependent on legislative approval. At a later date, the Board will be requested to approve agreements for authorized grants.

Office use only:

RBA 2016 - 4298



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

WHEREAS, Carver County is an Implementing Regional Park Agency of the Metropolitan Council; and

WHEREAS, the Metropolitan Council receives Parks and Trails Funds from the state and has solicited grant applications from Regional Park Implementing Agencies for Parks and Trails Funding; and

WHEREAS, Carver County has made application to the Metropolitan Council for Parks and Trails Funds for the position Recreation and Volunteer Specialist; and

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board approves the application for Parks and Trails Funds for the position of Recreation and Volunteer Specialist.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of ____, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 20____

County Administrator



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

WHEREAS, Carver County is an Implementing Regional Park Agency of the Metropolitan Council; and

WHEREAS, the Metropolitan Council receives Parks and Trails Funds from the state and has solicited grant applications from Regional Park Implementing Agencies for Parks and Trails Funding; and

WHEREAS, Carver County has made application to the Metropolitan Council for Parks and Trails Funds for a creative playground improvement and equipment replacement at Lake Minnewashta Regional Park; and

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board approves the application for Parks and Trails Funds for creative playground improvement and equipment replacement at Lake Minnewashta Regional Park.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of ____, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 20____

County Administrator



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

WHEREAS, Carver County is an Implementing Regional Park Agency of the Metropolitan Council; and

WHEREAS, the Metropolitan Council receives Parks and Trails Funds from the state and has solicited grant applications from Regional Park Implementing Agencies for Parks and Trails Funding; and

WHEREAS, Carver County has made application to the Metropolitan Council for Parks and Trails Funds to remodel the Baylor Regional Park Headquarters Building; and

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board approves the application for Parks and Trails Funds for the Baylor Regional Park Headquarters Building.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of ____, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 20____

County Administrator



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

WHEREAS, Carver County is an Implementing Regional Park Agency of the Metropolitan Council; and

WHEREAS, the Metropolitan Council receives Parks and Trails Funds from the state and has solicited grant applications from Regional Park Implementing Agencies for Parks and Trails Funding; and

WHEREAS, Carver County has made application to the Metropolitan Council for Parks and Trails Funds for Recreation Marketing, Outreach, Scholarship & Seasonal Staffing; and

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board approves the application for Parks and Trails Funds for Recreation Marketing, Outreach, Scholarship & Seasonal Staffing.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of ____, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 20____

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2016-2017 renewal of On-Sale Liquor License including Sunday for Lefties LLC dba Traditions Old & New

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections:

BACKGROUND/JUSTIFICATION:

Jacqueline Brantley, President of Lefties LLC dba Traditions Old & New has applied for renewal of their On-Sale Liquor License including Sunday. They are located at 6940 Dahlgren Road, Chaska. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for Lefties LLC dba Traditions Old & New.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

License fee: On-Sale Liquor License - \$2,000.00; Sunday On-Sale - \$200.00.

Office use only:

RBA 2016 - 4282

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2016-2017 renewal of On-Sale Liquor License including Sunday for Whistle Post LLC dba Sovereign Estate Wine

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections:

BACKGROUND/JUSTIFICATION:

Paul Savaryn, President of Whistle Post LLC dba Sovereign Estate Wine has applied for renewal of their On-Sale Liquor License including Sunday. They are located at 9950 North Shore Road, Waconia. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor license including Sunday for Whistle Post LLC dba Sovereign Estate Wine.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

License fee: On-Sale Liquor License - \$2,000.00; Sunday On-Sale - \$200.00.

Office use only:

RBA 2016 - 4283

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2016-2017 renewal of On & Off-Sale Liquor License including Sunday for Hollywood Sports LLC dba Hollywood Sports Complex.

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information ▼

BACKGROUND/JUSTIFICATION:

Joseph Swartz Jr., President of Hollywood Sports LLC dba Hollywood Sports Complex has applied for renewal of their On & Off-Sale Liquor License including Sunday. They are located at 15950 County Road 122, Watertown. License will be issued when all requirements have been met and upon TSD final approval.

ACTION REQUESTED:

Motion to approve the application for renewal of the On & Off-Sale Liquor License including Sunday for Hollywood Sports LLC dba Hollywood Sports Complex.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

License fee: On-Sale Liquor License - \$2,000.00; Off-Sale Liquor License - \$150.00; Sunday - \$200.00.

Office use only:

RBA 2016 - 4293

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2016-2017 renewal of On-Sale Liquor License for Parley Lake Winery LLP dba Parley Lake Winery.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections:

BACKGROUND/JUSTIFICATION:

Steven Zeller, President of Parley Lake Winery LLP dba Parley Lake Winery has applied for renewal of their On-Sale Liquor License. They are located at 8280 Parley Lake Road, Waconia. There are no delinquent taxes owing on their parcels.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License for Parley Lake Winery LLP dba Parley Lake Winery.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

Total \$0.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

License Fee: On-Sale Liquor License - \$2,000.00.

Office use only:

RBA 2016 - 4294

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Community Energy Solar (New Germany Solar, LLC) - Community Solar Garden

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PZ20160045. The Planning Commission recommended approval of a Conditional Use Permit (CUP) for a Community Solar Garden (CSG) proposed for the Randall Knott property in Section 31 of Hollywood Township. The applicant, Community Energy Solar (Eric Blank), is requesting authorization to construct, operate (by lease), and maintain up to a one (1) Mega-Watt (MW) CSG as a Renewable Energy- Large Solar Energy System (SES) on the subject property. The request is being proposed as part of the Xcel Energy's CSG Program, which was established by the State of Minnesota in 2013. The energy contract with Xcel Energy for this program is for a minimum of 25 years. The property owners have signed a long-term contract with the developer, and the project would consist of approximately 6.8 acres of solar modules (panels) located on a ground mounted racking system, inverter pad, and metering equipment. The CSG would be installed and maintained in accordance with the Renewable Energy standards of the Zoning Code. Those standards would include noise mitigation, decommissioning, setbacks, screening, and building & electrical codes. The Hollywood Town Board has also recommended approval of the CUP.

ACTION REQUESTED:

A motion to adopt the Findings of Fact and issue Order #PZ20160045 for the issuance of the Conditional Use Permit.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

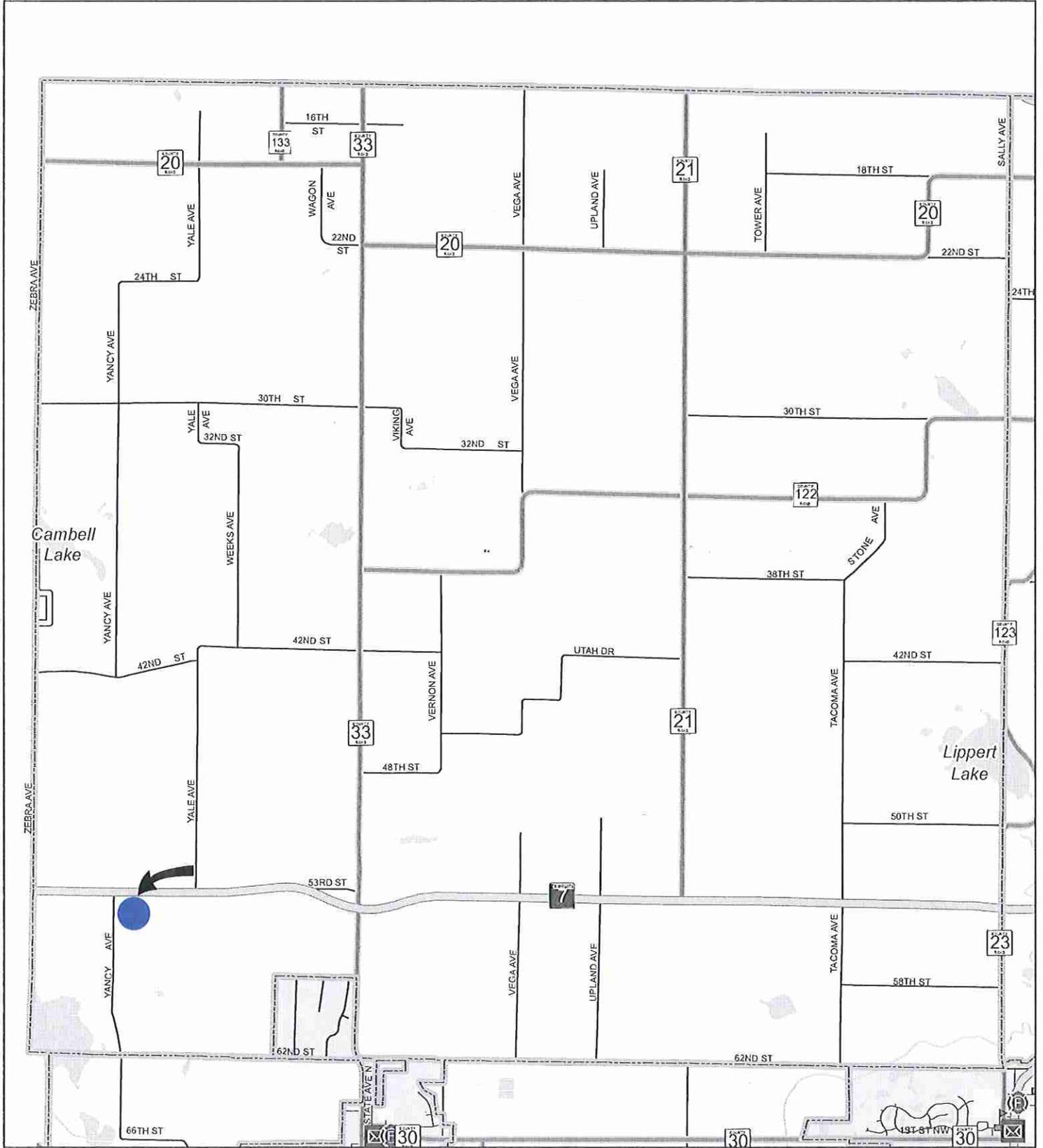
Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4287

HOLLYWOOD TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20160045

RESOLUTION #: 16-14

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20160045

OWNER/APPLICANT: Eric Blank, Community Energy Solar/New Germany Solar

SITE ADDRESS: 5495 Yancy Ave

PERMIT TYPE: Renewable Energy – Large SES

PURSUANT TO: County Code, Section 152.039 B 2(b),
And 152.052

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 06-031-0100

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of September 20, 2016; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. The subject property (approximately 34.6 acres) is owned by Randall Knott and is located in the N1/2 of the NE1/4 section 31, Hollywood Township. The proposed request is located on approximately 8-9 acres of the 34.6 acre parcel which consists of Agricultural production land and is located in the Agriculture Zoning District and the CCWMO (Crow River watershed).
2. The applicant, Community Energy Solar, is requesting to construct, operate (by lease), and maintain up to a one (1) Mega-Watt (MW) Community Solar Garden (CSG) as a Renewable Energy – Large Solar Energy System (LSES) Conditional Use Permit (CUP) on the subject parcel pursuant to Section 152.039 and 152.052 of the Carver County Zoning Code. The request is being proposed as part of Xcel Energy's Community Solar Garden Program, which was established by the State of Minnesota in 2013. The energy contract with Xcel Energy for this program is for a minimum of 25 years (applicant is proposing 30-40 years in service).
3. Community Solar Gardens (CSG) were authorized under a 2013 Minnesota energy law (State legislation) which mandates investor-owned utilities to get 1.5% of their electricity from solar by 2020. Xcel Energy is authorized by law to offer solar garden projects which is affecting every county within Xcel's service area. A federal tax subsidy, which was set to expire in 2016, has been extended and is driving the interest in developing solar gardens.
4. The proposed request is considered a Large Solar Energy System (SES) based on the fact that the current (DC) rate capacity exceeds 100 kilowatts and would produce energy which would be added to Xcel Energy's existing grid system. Therefore, a CUP is required pursuant to Section 152.039 and 152.052 of the Zoning Code.
5. The applicant is proposing to construct and operate up to a 1 MW solar garden. The facility would be comprised of approximately 4,000 – 5,000 PV solar panels mounted on approximately 120 ground mounted racks. The modules would be mounted on either a fixed axis or single axis sun tracker system which would reach 8 – 10 feet above the ground. According to the applicant the energy produced from the site would be fed to an equipment pad on the east side of the operational area which would then feed to a medium voltage underground transmission line. The transmission line would connect to a new pole to be installed within the Hwy 7 right-of-way and then run across Hwy 7 underground to the point of interconnection which is an existing power pole on the north side of Hwy 7. The exact panel, array, inverter and electrical interconnection configuration and dimensions may change based on the actual equipment and manufacturer selection. However, the ultimate panel/fencing locations must remain within the approved site plan.

6. The applicant has indicated the site was selected due to its solar resource, physical characteristics, proximity to electrical distribution lines, willingness of the landowner, and ability to meet zoning and permit requirements. The project has been submitted to the Xcel Energy's Community Solar Garden Program. The project would be for a minimum of 25 years with a long-term lease agreement with the landowner.
7. The 2030 Carver County Comprehensive Plan identifies a land use summary table (similar to all Township land use tables), which was required by the Metropolitan Council. It is for informational purposes only and it is not a land use policy. Policy LU19 under the Agricultural Policy Area states that "certain other uses of land may be necessary or appropriate in the policy area". Policy LU-16 under the Agricultural Policy Area states that "undue restrictions on solar access and renewable energy should be avoided". The use of agricultural land is temporary in nature and the impervious areas would be minimal. The amount of long term agriculture land utilized for the large SES is small in relation to the total acreage of the Xcel Energy service area. These factors are compatible with the 2030 Comprehensive Plan.
8. The applicant has indicated that hours of construction would be between 7AM and 10PM during non-winter months. Once constructed, the garden would operate 24 hours a day, 365 days per year and would be installed and maintained to ensure safety, reliability, and security. After construction site visits would be conducted one to two times per month by employees as well as a crew of workers to complete cleaning of the panels once per year. The applicant has also indicated the importance of maintaining the turf at the property. Mowing would be scheduled to occur every 3 to 6 months and possibly more frequent depending on weather conditions. Areas outside of the fence, except for screening vegetation, would be maintained by the landowner. The applicant may want to provide a more detailed maintenance/emergency/response plan which lists local and qualified contractors by contact name and number for the responsible party as it pertained to drainage, weed maintenance, screening, site maintenance, etc. Many of the site subcontractor details are not addressed until a solar company and Xcel Energy have reached the final design plan phase for a project. Therefore, a requirement of the conditional use permit would be that the applicant submit (to the Carver County Land Management Department) the list of emergency contacts with an emergency plan prior to the issuance of any building permits for the project, and/or prior to beginning any construction activities on the subject parcel.
9. The Carver County Zoning Code includes a standard which requires foundation posts to be installed using noise mitigating equipment such as a vibrating post driver or any other noise reduction method as may be stipulated by the CUP, with which the applicant would need to comply.
10. The applicant has indicated the areas under and surrounding the panels will be vegetative turf. A condition should be placed on the permit that requires a vegetative cover plan is submitted, reviewed and approved by the CCWMO and is beneficial to pollinators.
11. According to the applicant the landowner has stated that a clay tile drainage system was installed throughout the parcel in the 1960's but that he is not aware of the exact location of the tile or if it is still functioning. The applicant has stated they would work with the landowner during construction if tile lines are damaged to decide whether they should be replaced or abandoned.
12. The applicant has proposed a 6-8 foot tall agricultural/wildlife fencing installed around the perimeter of the operational area. A typical view of the proposed fencing has been included in the application. Landscaping has been proposed along the outside of the north and west fence line along Yancy and along Hwy 7 and is proposed to include a double row of coniferous trees. The surrounding properties consist of residences including one rental home and one occupied by the landowner. The applicant has indicated they would work with landowners if more landscaping is requested. It appears the closest neighboring residence is located approximately 600 feet to the south. Mr. Knott's residence is approximately 215 feet to the north of the proposed solar site.
13. A copy of the applicants interconnection agreement (dated: March 2, 2016) has been provided as part of the application which means that Xcel Energy has completed the interconnection study for the proposed site to allow for the system capacity of 1 MW. Xcel energy provides the study results to inform the applicant of the cost estimate for engineering upgrades required for the project, where they sit in the interconnection queue, and to identify the maximum generation

capacity (in MW) which can be accommodated at the site location. The next step in the interconnection process is for Xcel Energy to assign a design/construction engineer for the project and to move into detailed design, procurement, and construction for the interconnection work.

14. The applicant has provided their decommissioning plan which is a part of the lease agreement between the landowners and New Germany Solar LLC. The applicant would be responsible for implementing the decommissioning plan in accordance with the lease agreement. All equipment, above and below grade shall be removed within six (6) months after the end of life of the project. The operational area must be converted back to agricultural use or to another Carver County approved use. NGS has agreed to these terms at the sole cost to NGS. The applicant has also indicated they would provide or satisfy any bond requirement associated with the future decommissioning work.
15. The applicant has identified, with the help of the Minnesota State Historical Preservation Office (MNSHPO) any possible potential impacts to historic, cultural or archeological features. The MNSHPO office indicated two recorded archaeological sites within a 1.5 miles radius of the proposed site although; no such sites exist on the proposed solar garden site.
16. The applicant has stated in their operational plan that they are committed to the proper installation of equipment and distribution infrastructure to prevent any increase in stray voltage. They have also stated the most common location of stray voltage is with older or improper wiring primarily on farms but sometimes can occur on the utility distribution system. The applicant has submitted additional details stating they will provide stray voltage testing equipment to the Walker site and the Knott Dairy Barn. They would also provide baseline testing on site prior to the conclusion of construction.
17. The signage could be placed on the security fencing at this location. All signage posted on site shall be in compliance with Chapter 154 – Sign Regulations. Internal signage is required for labeling of electrical equipment to provide safety and support good practices.
18. The Carver County Planning and Water Management Department (CCWMO) and Carver Soil & Water Conservation District (SWCD) will be reviewing the project with respect to the County Water Rules (Chapter 153), and for site stabilization requirements and Best Management Practices (BMP's). The applicant will be required to comply with any/all permitting requirements. As part of their formal review, they will also:
 - a. Review project plans to ensure that there are no upstream or downstream impacts caused by the project;
 - b. Review project plans to ensure that existing drain tile servicing the site has been identified and will be avoided during construction. Or, if any changes to the site's existing natural and subsurface drainage system are proposed, review changes to ensure that the proposed drainage system has the same capacity as the existing system;
 - c. Review proposed erosion and sediment control BMP's to ensure the site will be managed in a way that prevents offsite erosion or deposit of sediment during construction and is permanently stabilized following construction;
 - d. Review other items as needed to demonstrate compliance with County Water Rules (Chapter 153);
 - e. Collect a surety of \$1,000 per acre up to a maximum of \$50,000 to ensure for faithful performance of the approved plans and to finance any necessary remedial work. The surety shall be held until the following conditions are met (additional conditions may be added during review):
 - i. The project is complete;
 - ii. The site has been re-vegetated (90% vegetative cover across the site, 100% vegetative cover with no signs of erosion in areas of concentrated flows);
 - iii. All erosion and sediment control measures have been removed.
19. The applicant has proposed access to the site off of Yancy Avenue, which would be acceptable to the Township (road authority) with the condition that a Road Usage Agreement must be approved prior to the issuance of a building permit for the site. The agreement would include dust control measures and an agreement from the applicant to fix any damage to the road during construction.

20. The applicant has provided information reflecting their Certificate of Liability Insurance as well as additional policy coverage including general liability and workers compensation. Carver County would be required to be an additional insured on the Commercial General Liability Policy.
21. The Hollywood Town Board had discussed the request at their August 8, 2016 Town Board meeting and at their September 12, 2016 Town Board meeting and recommended approval of the request.

THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20160045 for a Community Solar Garden, as a Renewable Energy – Large SES, on the land described in Exhibit “A” of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to Compliance Review. The permit allows for a community solar garden on the subject property (approx. 8-9± acres) and it is not transferable to another parcel and/or another area of the parcel subject to the permit. Upon notice to the Carver County Land Management Department, the permit, including all rights and obligations therein, may be assigned, in whole or in part, to any Permittee affiliate and any party with experience owning and operating energy generation facilities. Any other proposed change in facility ownership shall be cause for the permit to be reviewed by the Carver County Land Management Department for a determination as to whether an application for an amendment or similar consideration is necessary, and any such proposed owners and/or operators of the solar site are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. Permittee shall operate in accordance with the submitted CSG Application and Supporting Documentation (submittal date: August 4, 2016, and supplemental information, dated September 12, 2016). These plans shall be considered a requirement of this permit. The CSG shall be installed and maintained in accordance with Section 152.039 including; noise mitigation, decommissioning, etc.
3. All structures used in conjunction with the facility shall meet the applicable requirements of the Carver County Zoning Code and State Building Code. Any required building permits must be obtained prior to construction.
4. Access approval shall be subject to a Road Usage Agreement with Hollywood Township prior to the issuance of any building permit. The permit is subject to any/all Hollywood Township standards pertaining to access requirements. An appropriate permit shall be obtained before any work commences within the road right-of-way.
5. Any grading and/or filling activity on the property shall be completed in accordance with the Carver County Water Management Rules and the Wetland Conservation Act (WCA), if applicable. Any and all site improvements shall be completed pursuant to Chapter 153 – Water Resource Management. Stormwater Management review and approvals are required prior to the issuance of construction and/or building permits.
6. The Permittee shall be responsible for the maintenance and/or replacement of any/all drain tile servicing this site. Permittee shall work with the landowner to determine if replacement or abandonment is necessary (if problems occur) for the duration of the CUP.
7. The screening plan shall be implemented in accordance with the application operational plan and site plan (per supplemental information, dated September 12, 2016) which shall be considered a requirement of this permit. The Permittee shall be responsible for maintaining any/all screening for the duration of the CUP.
8. A vegetative cover plan shall be submitted to the CCWMO for their review prior to final implementation. Permittee shall plan and develop the project in a way that is beneficial to pollinators. The Permittee shall be responsible for maintaining any/all vegetative ground cover for the duration of the CUP.
9. Permittee shall comply at all times with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations.

10. Decommissioning of the solar PV system shall be implemented in accordance with the Decommission Plan process (date: August 4, 2016) at the end of the life of the community solar garden. The Permittee & Property Owner shall maintain this agreement for the duration of the solar energy array. The Permittee shall also provide the list of contractor including name(s), addresses and telephone numbers to Land Management Department for the decommissioning and reclamation once the essential service is no longer in use.
11. The Permittee shall provide the Carver County Land Management Department with the Operation & Maintenance agreement documenting the emergency/response plan containing contact name(s), addresses, and telephone number(s) for the responsible party(s) as it pertains to drainage, weed maintenance, screening, site maintenance, stray voltage, etc. Stray voltage testing/equipment shall be provided pursuant to the application. The list of contacts shall also be posted/identified by a placard sign as the site with the contact name(s), addresses, and telephone number(s). The completed emergency/response plan shall be submitted to the Land Management Department prior to the issuance of any building permit(s), and/or prior to beginning any construction activities on the subject parcel.
12. No later than the date that construction of the solar facility begins; the Permittee (including all Permittee affiliates) shall name Carver County as an additional insured on all policies of liability insurance. The Permittee shall annually file with the Carver County Land Management Department a certificate evidencing coverage. The certificate shall provide that the County must be given thirty (30) days written notice of the cancellation of insurance.
13. No later than the date that construction of the solar facility begins, the Permittee (including all Permittee affiliates) shall submit a copy of Worker's Compensation Insurance to the Carver County Land Management Department.

ADOPTED by the Carver County Planning Commission this 20th day of September, 2016.

John P. Fahey
Planning Commission Chair

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Harry Niemela - Request for Three (3) Wooded Lots

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PZ20160044. The Planning Commission recommended approval of Harry Niemela's request for a Conditional Use Permit for three (3) wooded lots on a 21.62 acre parcel located in Section 33 of Laketown Township. The development would consist of a plat with three (3) single family residential building sites. Lot sizes would range from approximately 5 to 10 acres. The proposed lots would need to be platted pursuant to the County's Subdivision and Zoning Codes. The sites would have direct public road frontage off of Juniper Avenue; therefore, a new road will not need to be constructed as part of the development. The Laketown Town Board also supports the request.

ACTION REQUESTED:

A motion to adopt Findings of Fact and issue Order #PZ20160044 for the issuance of the Conditional Use Permit.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

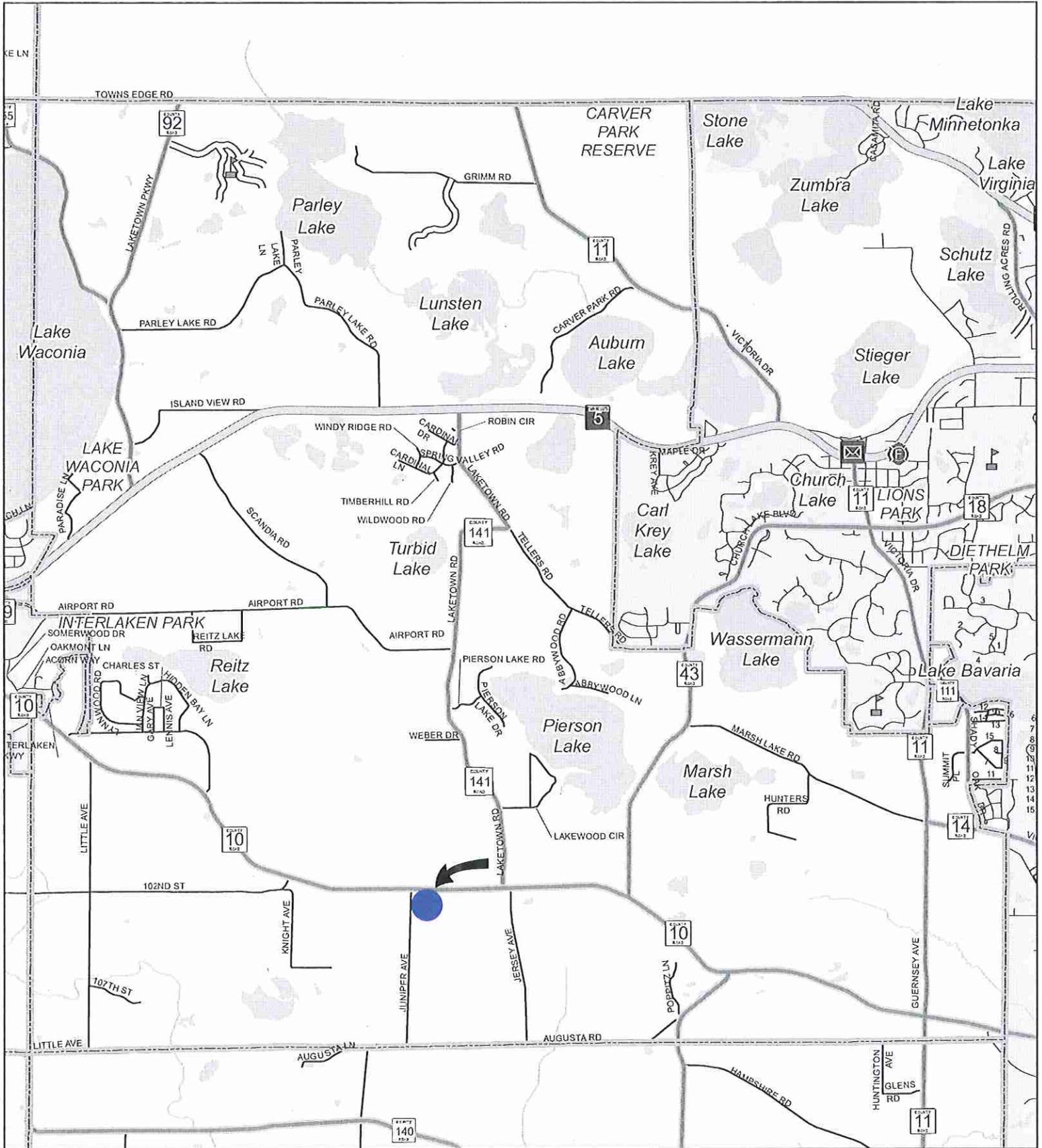
Insert additional funding source

Related Financial/FTE Comments:

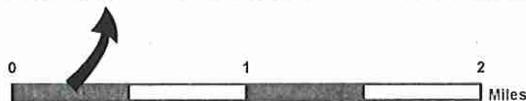
Office use only:

RBA 2016 - 4296

LAKETOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20160044

RESOLUTION #: 16-12

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20160044

APPLICANT: Harry Niemela

OWNER: Sheila Vanderlinde et al

SITE ADDRESS: 102XX Juniper Ave

PERMIT TYPE: Additional Density Option – Wooded Lots

PURSUANT TO: County Code, Section 152.078

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 07.033.1050

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of September 20, 2016; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Sheila Vanderlinde et al (Poppitz family) owns an approximate 21.62 acre parcel located in NW ¼ of the NE ¼ Section 33, Laketown Township. Harry Niemela has a purchase agreement for the subject parcel, allowing him to pursue the development of 3 wooded lots. The property has no building eligibilities, and no buildings or improvements, and it is located in the Agriculture Zoning District and the CCWMO (Carver Creek and West Chaska Creek watersheds).
2. The applicant is requesting a Conditional Use Permit (CUP) to allow for the development of three (3) wooded lots pursuant to Section 152.078 (B) of the Carver County Zoning Code.
3. The parcel from which the lots would be subdivided was a parcel of 40 acres or more as of July 1, 1974, and it was under one ownership at the time (80 acres until 1987). Laketown Township allows for additional density in their Chapter of the Comprehensive Plan, and the request would meet the intent of the 2030 Comprehensive Plan. The applicant is pursuing three building eligibilities pursuant to 152.078 (B), which provides for a maximum of three residential building lots to be subdivided from eligible wooded land. The proposed site would comply with the “4 per 40” limitation. The subject property is not enrolled in the Ag Preserve program.
4. The applicant is proposing three wooded lots that would each exceed the 2.5 acre minimum lot size. Lot sizes based on the site concept plan range from 5.72 acres to 9.31 acres. The three lots would utilize the entirety of the 21.62 acres, which consists entirely of wooded areas and a small pocket wetland. There would be no agricultural land in the development.
5. GIS soil suitability maps indicate soils on the proposed property would be suitable for septic sites with few restrictions (i.e. suitable for septic system). Information from the soil borings will be required to be provided during the preliminary platting process.
6. Each lot would meet the requirements for public road frontage, which is proposed off of Juniper Avenue. Access would be to each lot individually (three accesses off of the township road). The Laketown Town Board would also be reviewing the proposed access locations during the preliminary platting process. Additional road frontage also exists on the north property line of the property (Co Rd 10). No driveways will be permitted off of Co Rd 10 although, ROW dedication to the public will be required as part of the platting process.

7. The individual lot owner(s) will be required to comply with the Carver County Water Management Rules. Each lot will be subject to review and approval by Carver County Planning and Water Management Department pursuant to Chapter 153 of the Zoning Code. More specific details for each lot would need to be submitted to Carver County Planning & Water Management at the time of design for review and approval prior to the issuance of building permit(s) on individual lots.
8. A wetland delineation would be needed as part of the platting process. No roadway is being constructed; however, with the creation of new driveways there may be potential low lying areas “wetlands” within the tree canopy that may need to be avoided.
9. The entire layout as proposed will be properly addressed during the preliminary platting process.
10. The Laketown Town Board considered the request at their August 22, 2016 Town Board meeting; and Town Board Chair, Charles Held, stated their approval at the September 20th Planning Commission hearing.

THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20160044 for an Additional Density Option – Wooded Lots on the land described in Exhibit “A” of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. Three (3) wooded lots are permitted. The property (residential lots) shall be platted in accordance with M.S. Chapter 505, and the Carver County Zoning & Subdivision Codes.
2. The lots shall be laid out on the preliminary plat substantially as agreed upon by the Township, the County, and the Developer during the Conditional Use Permit process.
3. Each residential lot within the plat must show a designated building site as defined by the Zoning Code and Subdivision Code. Soil borings for the two sewer locations on each building site must be submitted with the application for preliminary plat. The building sites must be located so that all buildings and sewer systems can meet the County Code setback requirements.
4. As a part of the platting process the applicant will develop covenants to be filed with the plat and shall become a part of the permit. The covenants will address at least the following:
 - A. A covenant must clearly state the building eligibility status for each parcel in the development.
 - B. A covenant stating that the area is rural and that commercial agriculture and other rural land use activities will likely be occurring in the area. A notification must be provided regarding odors, dirt, dust, noises, long hours of operation and other factors associated with agriculture and feedlot activities. Complaints relating to these activities shall be considered unwarranted so long as such activities are being conducted in accordance with existing standards.
 - C. If the home sites include any environmentally sensitive land then restrictions must be placed in the covenants addressing: clear cutting of land, vegetation removal, plus the development and implementation of an erosion control plan to control erosion during and after building construction.
 - D. A covenant must be added requiring that the alternative sewer site must be preserved for a future sewer site. No buildings can be erected on the alternative site and no trees can be planted on the site. Heavy equipment must be kept off the site. If the lot owner must build on the site, he will have to submit percolation tests and soil borings for another site before any building permit will be issued.
5. All septic locations and borings are subject to review in the field by the Environmental Services Department SSTS staff prior to the approval of the Preliminary Plat.

6. The property must be analyzed by a professional wetland delineator to determine where wetlands exist. The boundaries of the identified wetlands must be included on the preliminary plat so appropriate drainage easements may be determined. If necessary, a wetland exemption request or mitigation plan and application shall be submitted with the preliminary plat application.
7. Each lot is subject to review and approval by Carver County Planning and Water Management Department pursuant to Chapter 153 of the Zoning Code. Specific details for each lot must be submitted to the Planning and Water Department for approval prior to issuance of building permit(s) on individual lots.

ADOPTED by the Carver County Planning Commission this 20th day of September, 2016.

John P. Fahey
Planning Commission Chair

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Steve Burns - Contractor's Yard

Primary Originating Division/Dept:

Meeting Date:

Contact: Steve Just Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

File #PZ20160041. The Planning Commission recommended approval of Steve Burns' Conditional Use Permit (CUP) for a Contractor's Yard, located on his 4.05 acre parcel in Section 15 of Hollywood Township (Hollywood RSD). The site is shared by Burns Excavating, Neaton Brothers Erosion, and Nyen Companies. The new permit would replace the existing CUP #PZ20060014, providing for extended hours of operation, 20 employees in addition to family members, and approximately 20 business related vehicles. The site would also accommodate outside storage of construction and farm equipment, and sand, rock, and erosion control materials. The applicant is not proposing any site modifications or new building activities at this time. The Hollywood Town Board has also recommended approval.

ACTION REQUESTED:

A motion to adopt Findings of Fact and issue Order #PZ20160041 for the issuance of the Conditional Use Permit.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

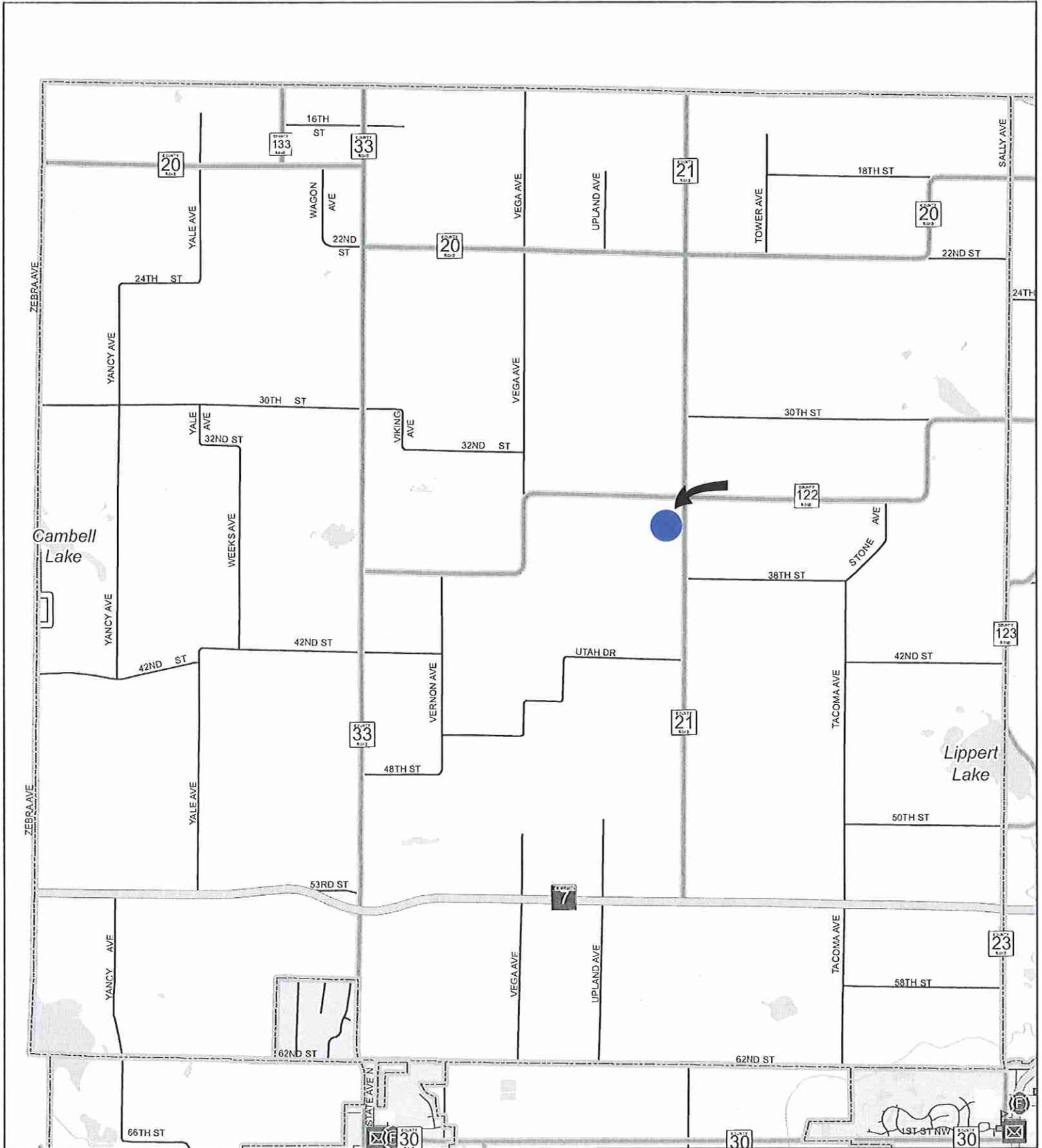
Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4297

HOLLYWOOD TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



38

Map Created by Carver County GIS

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20160041

RESOLUTION #: 16-13

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20160041

APPLICANT/OWNER: Steve Burns/Burns Enterprises, LLC.

SITE ADDRESS: 3470 County Road 21, Mayer, MN 55360

PERMIT TYPE: Contractor's Yard

PURSUANT TO: County Code, Chapter 152, Section 152.097

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 06-015-1510

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of September 20, 2016; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Steve Burns (Burns Enterprises, LLC) owns a 4.05 acre parcel in the Northeast Quarter (NE ¼) of the Southeast Quarter (SE ¼) of Section 15, Hollywood Township. The parcel is improved with shop/offices and outside storage bins used in conjunction with Conditional Use Permit (CUP) #PZ20060014 for the existing contractor's yard. The property is in a Rural Service Overlay District (Hollywood RSD) and the CCWMO (Crow River Watershed).
2. The applicant has recently expanded the use of the site by sharing operations with Neaton Brothers Erosion, LLC, and Nyen Companies, which has resulted in additional outside storage, vehicles & equipment (parking/traffic), and expanded hours of operation. Therefore, a new CUP has been requested pursuant to Section 152.097 of the Carver County Zoning Code.
3. Burns Excavating, Inc. engages in farming, and provides excavating, grading, hauling, septic systems, and wetland mitigation services to farms and residences in the area. Neaton Brothers state that their business also involves farming, and the support of agriculture by serving farmers, local residents, and the surrounding area with ditch seeding, pasture seeding, general erosion control practices including the installation of sod and erosion control blankets; snow removal; excavating and construction site street sweeping. Nyen Companies provide similar grading and excavating services in the area. The business is a contractor's yard type of operation that meets the "Agricultural support" criteria for a newly proposed use within the RSD.
4. The applicant would continue to utilize the existing 80' x 150' storage/shop and 30' x 50' office area for Burns Excavating. As stated in the previous CUP, the applicant may build a 60' x 100' accessory structure in the future. The use of the office and shop areas would remain essentially unchanged (Burns Excavating only). The parking and outside storage areas (approximately 1.5 acres) are adequate to accommodate the expanded use. In the past, the site has been available for the occasional overflow parking generated by neighboring land uses (e.g. ballfield).
5. According to the applicant, the primary hours of operation would be increased from 7:00 am – 7:00 pm, to 6:30 am – 10:00 pm. Generally, employees would be gone by 8:30 pm and Sunday activities would be sporadic. The services are seasonal and weather dependent and certain times of year are busier than others. Therefore, the nature of the business is such that the hours of operation may be earlier or later at times depending on client emergencies, equipment repairs, snowplowing, and farming activities during planting and harvesting; hence the applicant's request for flexibility to operate twenty-four (24) hours a day, seven (7) days a week.

6. The applicant states that there are approximately 30 employees (total) between the businesses, of which, only 20 report to the site on a daily basis primarily to pick up vehicles and equipment to work off-site. The other employees report directly to the various job sites. The applicant notes that there are approximately 40 parking spaces available, and that there are 20 business vehicles used in the operation. Outside storage includes construction equipment & farm equipment, and sand, rock and erosion control materials.
7. The Deputy County Engineer, Darin Mielke, has reviewed the operational plan and site plan and has stated that Public Works does not have any concerns from a county highway perspective. They would not be requiring any roadway improvements for this request.
8. Environmental Services has reviewed the request and would not be requiring an SSTS permit or compliance inspection. The office and bathroom (water) usage does not appear to be increasing. The septic system was installed in 2006 and the applicant installed an alternate septic system at that time, which must be preserved and protected.
9. The applicant is not proposing any site modifications or new building activities at this time. Review by the CCWMO, and a possible new Water Rules permit, would be required if any outside storage includes rebuilding of the existing impervious surface (e.g. paving or foundations), or any newly constructed buildings or impervious areas. The applicant is not proposing outside storage of hazardous materials. However, it should be noted that outside storage of any hazardous materials or waste would need to be covered to prevent stormwater runoff, which could be subject to regulations by the state MPCA.
10. The landscaping which was proposed with the original CUP was completed. Increased screening does not appear to be warranted and may have a negative effect on security.
11. One (1) letter of support has been received and entered into the record.
12. The Hollywood Town Board reviewed the request at their July 11, 2016 Town Board meeting and recommended approval.

THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20160041 for a Contractors Yard on the land described in Exhibit "A" of the permit application. This permit would supersede CUP #PZ20060014, which would be considered null and void. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The operation shall be substantially in accordance with the submitted operational & site plans (dated: 6/17/16, 7/22/16 & 8/10/2016). These plans shall be considered part of this permit. The hours of the operation shall typically conform to the hours of 6:30 am – 10:00 pm, with the understanding that hours may be earlier or later in the event of a client emergency, equipment repair, site maintenance, snowplowing, or for farming activities that are permitted in the "A" District during planting and harvest.
3. All business related trucks, equipment and supplies shall be stored within existing structures or the approved operational area.
4. All structures used in conjunction with the contractor's yard operation shall meet the requirements of the Minnesota State Building Code.
5. The on-site sewer system(s) shall be maintained in accordance with Chapter 52 (SSTS) of the County Code.
6. Site modifications and/or construction activities shall be in compliance with Chapter 153 (Water Resource

Management) of the County Code. The easements recorded on the property related to the shared driveway as well as drainage and pond maintenance responsibilities shall remain in effect.

7. All signage shall meet the requirements of Chapter 154: Sign Regulations.
8. Permittee shall maintain a Hazardous Waste Generator's License, or Non-generator Certificate, as required by the Environmental Services Department.
9. Permittee shall maintain a Certificate of Workers' Compensation Insurance or submit a proper affidavit to the Land Management Department.

ADOPTED by the Carver County Planning Commission this 20th day of September, 2016.

John P. Fahey
Planning Commission Chair

Carver County Board of Commissioners Request for Board Action

**Agenda Item:**

Reorganization in the Public Works Division and the Property and Financial Services Division

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 10/4/2016

Contact: Darin Mielke Title: Deputy County Engineer

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Public Works Division and the Property and Financial Services Division are continuing to look at our internal organization structure to effectively and efficiently carry out work related to surveying and property records. Both divisions recently collaborated and staff are recommending the following change:

The position of County Surveyor/Recorder (Grade 17, currently in the Property and Financial Services Division, be changed to County Surveyor (Grade 17) and report to the Public Works Division.

The County Surveyor will continue to work mainly in the Government Center location and assist the Property and Financial Services Division in continuing to implement improvements in daily document recording workflows. When not at the Government Center, the County Surveyor will work out of the Carver County Public Works office in order to provide sufficient supervision of the surveying functional group.

A GIS Specialist position will also move from the Property and Financial Services Division to the Public Works Division, since that position works under the direction of the County Surveyor. An updated organizational chart for the Public Works Division is attached.

Filling the County Surveyor position as soon as possible is critical. Public Works will then further evaluate other potential changes in the surveying group and will bring forward recommendations to the County Board as necessary.

The Property and Financial Services Division Director will continue to serve as the County Recorder at this time.

ACTION REQUESTED:

Approve a reorganization in Public Works and Property and Financial Services to convert the County Surveyor/Recorder (Grade 17) position to a County Surveyor (Grade 17) position.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

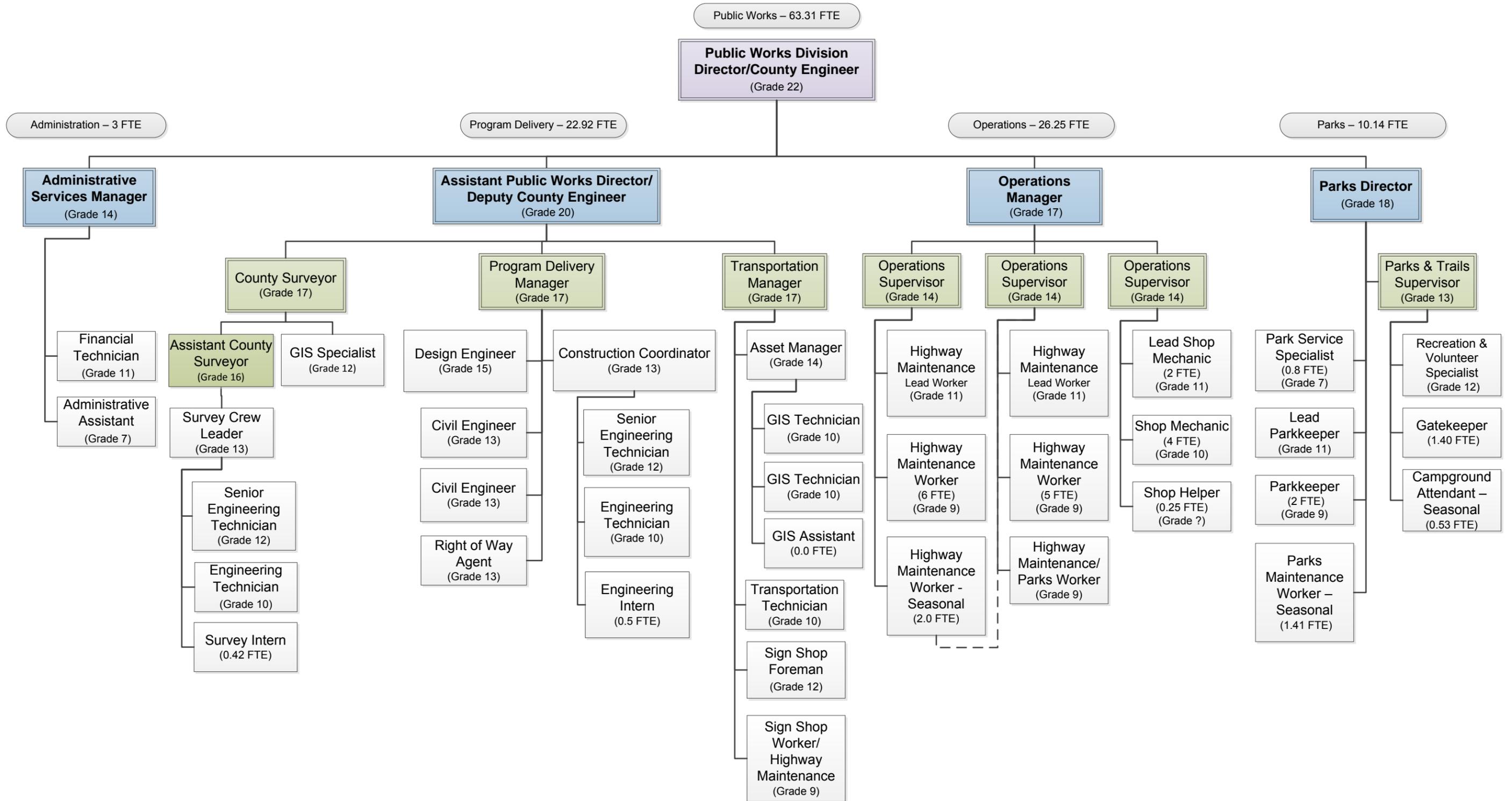
 Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4299

Public Works Division Organizational Chart (September 2016)



Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Reorganization in the Public Works Division and the Property and Financial Services Division

Department:

Meeting Date:

Requested By:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

DEBIT		
Description of Accounts	Acct #	Amount
salaries	03-303.6111	\$31,172.00
cafeteria contribution	03-303.6121	\$6,670.00
health & life ins	03-303.6152	\$397.00
Medicare	03-303.6155	\$546.00
PERA	03-303.6162	\$2,476.00
FICA	03-303.6172	\$2,371.00
LT Disability	03-303.6175	\$152.00
comp abs	03-303.6151	\$363.00
TOTAL		\$44,147.00

CREDIT		
Description of Accounts	Acct #	Amount
salaries	01-100.6111	\$31,172.00
cafeteria contribution	01-100.6121	\$6,670.00
health & life ins	01-100.6152	\$397.00
Medicare	01-100.6155	\$546.00
PERA	01-100.6162	\$2,476.00
FICA	01-100.6172	\$2,371.00
LT Disability	01-100.6175	\$152.00
comp abs	01-100.6151	\$363.00
TOTAL		\$44,147.00

Reason for Request:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Replacing Environmental Center Contractors with Employees

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

Environmental Services has used temporary agency staffing (2 part-time contractors) at the Environmental Center during regular business hours to assist customers unloading electronics, appliances, carpeting, and other "problematic" materials. The waste contractor, Veolia, has provided these two contractors.

The staff is now proposing to create two equivalent part-time positions of employment. Doing so would allow the County to hire employees who would be more accountable directly to the County for their work. We believe that it would raise the quality of the work. Finally, this change would be budget neutral.

Therefore, the staff recommends creating 2 half-time (0.50 full-time equivalent) positions immediately, for a net increase of 1 FTE and eliminating the 2 half-time contractors from the budget at the same time. The staff proposes to make this change as soon as possible. It would take effect in 2016 and constitute a change in the budget and in FTEs in succeeding years.

ACTION REQUESTED:

Motion to approve the elimination of 2 half-time contractors from the Environmental Services budget as well as hiring 2 half-time employees at the Environmental Center.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
2016 SWF and grants	\$11,398.00
Total	\$11,398.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

These positions would be budget-neutral, and no levy dollars would be used. Employees would be paid through a combination of Solid Waste Service fee (SWF) and grant funds from account 01-123-130-0000-6112. We are currently paying \$35.66/hr. to Veolia. The hourly rate we are budgeting for the employees is \$21.92. The funds above reflect 2016 plans.

On an annualized basis, in 2017 the positions would cost a total of \$45,594 for both half-time employees. Again, that would be a budget-neutral change.

Office use only:

RBA 2016 - 4262

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Request to hire two partime staff to replace temporary staffing

Department:

Meeting Date:

Requested By:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

DEBIT		
Description of Accounts	Acct #	Amount
Salaries and Wages, part time	01-123-130-0000-6112	\$11,398.00
TOTAL		\$11,398.00

CREDIT		
Description of Accounts	Acct #	Amount
professional & Tech Fees for service	01-123-131-0000-...	\$11,398.00
TOTAL		\$11,398.00

Reason for Request:

Transfer budget from outside services to fund part time positions. These positions will be budget neutral. No levy dollars will be used. Positions will be paid through a combination of Solid Waste Service fee (SWF) and grant funds.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with Accountemps

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The County Board has previously approved a contract with Accounting Principles to provide temporary help with payroll, other accounting functions and department projects so existing Financial Services staff can help implement a new payroll system and a new software program for Employee Relations (HRIS). This request is to switch from a contract with Accounting Principles to Accountemps and to increase the contract amount so the temporary help can be available thru December 31st, 2016. The total amount paid to Accounting Principles and Accountants for temporary help in 2016 is being funded by 2016 savings from Finance's vacant Accounting Technician and STOC positions.

ACTION REQUESTED:

Motion to contract with Accountemps pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars = **\$25,650.00**

FTE IMPACT:

Total **\$25,650.00**

Insert additional funding source

Related Financial/FTE Comments:

01-045.6286

Office use only:

RBA 2016 - 4285

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Request for approval to contract with Accountemps

Department:

Meeting Date:

Requested By:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

DEBIT		
Description of Accounts	Acct #	Amount
Temp Employment Agencies	01-045.6286	\$12,495.00
TOTAL		\$12,495.00

CREDIT		
Description of Accounts	Acct #	Amount
Cafeteria Contribution	01-045.6121	\$8,559.00
Health Insurance	01-045.6152	\$3,515.00
FICA	01-045.6172	\$421.00
TOTAL		\$12,495.00

Reason for Request:

The \$25,650 contract with Accountemps is being funded by an additional \$12,495 of savings from the vacant Account Technician position plus \$13,155 that was not spent from the Accounting Principles Temp Employment Agencies contract that was previously approved by the County Board.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Abatements/Additions

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Motion to approve.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

Other

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4290



Property & Financial Services
 Government Center - Administration
 Building
 600 East 4th Street
 Chaska, MN 55318-2102

Laurie Davies, Taxpayer Services Manager
 Phone: (952) 361-1907
 Email: ldavies@co.carver.mn.us

Angela Johnson, Carver County Assessor
 Phone: (952) 361-1961
 Email: ajohnson@co.carver.mn.us

**Abatements presented to the
 Carver County Board of Commissioners
 October 4, 2016**

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	Reduction in Penalties and/or Interest Paid	Total Amount of Adjustment	County Dollars Abated
2016	06.0090820	Benjamin J. Falk, Patricia A. Falk & Jean Sina	Disaster - Storm	\$ 4,042.00	\$ 2,994.00	\$ (1,048.00)	\$ -	\$ (1,048.00)	\$ (344.78)
2015	85.0500100	David & Wendelyn Reuter	Disaster - Fire	\$ 3,378.00	\$ 2,352.00	\$ (1,026.00)	\$ -	\$ (1,026.00)	\$ (247.31)
2016	25.7670090	Manish Mohan	Homestead	\$ 3,394.00	\$ 3,232.00	\$ (162.00)	\$ -	\$ (162.00)	\$ (57.63)
2016	06.0230300	David M. & Katherine I. Donahue	Homestead	\$ 3,450.00	\$ 3,334.00	\$ (116.00)	\$ -	\$ (116.00)	\$ (41.83)
2016	30.0503950	Paul H. VanSloun & Sandy Kay Schneider	Homestead	\$ 3,124.00	\$ 3,002.00	\$ (122.00)	\$ -	\$ (122.00)	\$ (43.28)
			TOTALS	\$ 17,388.00	\$ 14,914.00	\$ (2,474.00)	\$ -	\$ (2,474.00)	\$ (734.83)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Lake Waconia Regional Park Master Plan Amendment

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County undertook a public process to update the Lake Waconia Regional Park Master Plan. Work included amending the park boundary to incorporate Coney Island of the West into the park. Additionally, development programs were created for both the island and main land park area. These development programs were reviewed by the public, County Park Commission, County Board and staff. Final edits based on comments and suggestions have been incorporated into the plan.

The Park Commission at its September 21, 2016 meeting reviewed the proposed Lake Waconia Regional Park Master Plan Amendment. The Commission recommended that the County Board approve the plan.

Upon County Board approval, the Lake Waconia Regional Park Master Plan is to be submitted to the Metropolitan Council. The plan will be reviewed for consistency with the Regional Parks Policy Plan. Upon acceptance of the plan by the Metropolitan Council, features and elements contained within the master plan area eligible for regional funding considerations.

The below link is provided to the master plan document which is on the Parks Department's web page.

<http://www.co.carver.mn.us/departments/public-works/parks-recreation/general-parks-information/parks-trails-planning-documents>

ACTION REQUESTED:

Motion to approve the Lake Waconia Regional Park Master Plan Amendment and authorize submittal to the Metropolitan Council.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4295