



Carver County Board of Commissioners
 June 7, 2016
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

9:00 a.m.	1.	a) CONVENE	
		b) Pledge of allegiance	
		c) Public comments (limited to five minutes) <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
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10:20 a.m. **ADJOURN REGULAR SESSION**

WORK SESSION

10:20 a.m.	A. CONNECTIONS: Develop strong public partnerships and connect people to services and information	
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11:20 a.m.	BOARD REPORTS	
	1. Chair	
	2. Board Members	
	3. Administrator	
	4. Adjourn	

David Hemze
County Administrator

UPCOMING MEETINGS

June 14, 2016	No Meeting
June 20, 2016	5:00 p.m. Board of Equalization
June 21, 2016	2:00 p.m. Work Session
June 21, 2016	4:00 p.m. Board Meeting
June 21, 2016	5:30 p.m. MN River Bluffs Regional Trail Ribbon Cutting
June 28, 2016	Work Session Canceled
July 5, 2016	9:00 a.m. Regular Session
July 12, 2016	No Meeting
July 19, 2016	4:00 p.m. Board Meeting

Carver County Board of Commissioners Request for Board Action



Agenda Item:

New Employee Intro - Brian Praske, Assistant County Surveyor

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Brian Praske has been hired as the new Assistant County Surveyor and started on May 2, 2016. Brian fills the vacancy left by Luke Kranz, who was promoted to the County Surveyor/Recorder in January. Brian comes to us from Bogart Pederson, a private survey consulting firm located in central Minnesota, with considerable experience in land boundary surveying.

ACTION REQUESTED:

Please welcome Brian Praske as the new Assistant County Surveyor.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3978

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on May 17, 2016. Chair James Ische convened the session at 4:01 p.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

Under public comments, Karen Johnson Leuthner, 15735 38th Street, Mayer, noted she was present at the May 3rd Board meeting inquiring on what is going on with the County trucks at the Hollywood Township site. She recognized a letter was being drafted related to the questions she raised. Ms. Johnson Leuthner inquired if that was public information and suggested she may rebut the answers in that letter.

She also raised her concerns related to a shed that was being put up in Hollywood Township by the County's willing seller who did not come to the Hollywood Township for a permit to have it built. She questioned how that could occur without following procedures that other residents have to follow.

Degler moved, Maluchnik seconded, to approve the agenda. Motion carried unanimously.

Lynch moved, Workman seconded, to approve the minutes of the May 3, 2016, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Lynch moved, Degler seconded, to approve the following consent agenda items:

Resolution #23-16, Designating the Environmental Services Department Manager as the Authorized Representative for the Agricultural Best Management Practices Loan Program.

Contract with Precision Sealcoating, Inc., for 2016 cracksealing services subject to contract review.

Resolution #24-16, Supporting the Metro Municipal Agreement Program Grant Application for the Highway 212 Flashing Yellow Arrow Retrofit.

Approved utilizing vacancy and turnover savings to fund two temporary Social Worker II positions.

Contract with Scott County pending finalization of the contract review process.

Adopted the Findings of Fact and issue Order #PZ20160003 for the denial of a conditional use permit, Minnesota Solar, LLC, Hollywood Township.

Reviewed May 10, 2016, Community Social Services' actions/Commissioners' warrants in the amount of \$422,890.88 and reviewed May 17, 2016, Community Social Services' actions/Commissioners' warrants in the amount of \$331,651.39.

Motion carried unanimously.

Jackie Hamre, Employee Relations, appeared before the Board to recognize the recipients of the 2016 Public Employees Excellence Recognition awards. She explained they had 23 nominations and stated this was an opportunity to recognize the County's outstanding workforce. Hamre noted this year they added a Judge's Choice award.

Hamre stated the Customer Service Award was given to Keith Johnson, with the Sheriff's Office, the Innovation Award was presented to Tari Clay, with the Library, and the Teamwork Award was given to the Resilient Communities Project Team. She added the Judge's Choice Award went to Kevin Allen in Public Works.

Each of the recipients expressed their appreciation for receiving the award and the Board recognized their achievements.

Maluchnik moved, Lynch seconded, to recess as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Lyndon Robjnt, Public Works, requested the Rail Authority consent to an assignment of a sewer pipe easement. He explained when the Rail Authority acquired the old rail corridor from Union Pacific it entered into an agreement with the Met Council for the Carver interceptor sewer line. He indicated the City is now taking jurisdiction of that line and the Met Council needs to transfer easement rights to the City of Carver.

Degler moved, Workman seconded, to approve the acknowledgement of and consent to assignment of linear pipeline easement and authorize the Rail Authority Chair to sign the agreement. Motion carried unanimously.

Lynch moved, Degler seconded, to adjourn as the Carver County Rail Authority and reconvene as the Carver County Board. Motion carried unanimously.

Paul Moline, Public Services, requested the Board adopt a Resolution to continue the TMDL priority sub-watersheds and direct discharge program for 2016. He pointed out Bevens and Carver Creek were listed as impaired in 2004 and a TMDL study and implementation plan was completed. He indicated the implementation plan included preventing direct discharges and an incentive plan was approved in 2008.

He noted the approved WMO funding for 2016 and indicated, working with staff and the WMO advisory committee, they have come up with a recommendation for the next sub-watershed. Moline explained there have been approximately 280 participants and identified the qualifications for the

program. He reviewed the previously targeted sub-watersheds and indicated they were recommending the two sub-watersheds around Lake Waconia in 2016. He pointed out the opportunity for funds to replace systems located outside the 2016 priority sub-watersheds as well.

Degler offered the following Resolution, seconded by Maluchnik:

Resolution #25-16
Continuing the Elimination of Direct Discharge
Sub-Surface Treatment Systems (SSTS) Program

On vote taken, all voted aye.

Charlie Sawdey, Public Services, requested the Board approve changes to the well sealing cost share program. He pointed out the need to seal abandoned wells to prevent surface water contamination. He reviewed the well sealing process and the funds allocated. Sawdey stated, since inception, 50 wells have been sealed and identified the program criteria.

He stated they are asking to increase the County's contribution to 75% of the cost or a \$750 cap. Sawdey suggested this would allow them to get people to participate that may not otherwise have the funds. He pointed out this was identified as priority in the Groundwater Plan.

Lynch moved, Degler seconded, to approve the revised Carver County Well Sealing Cost Share Program as outlined. Motion carried unanimously.

Karen Johnson Luethner inquired what action occurred on Minnesota Solar's item that was part of agenda. Dave Hemze, Administrator, clarified action on that request was taken as part of today's consent agenda. She indicated she could not attend tonight's Planning Commission meeting and asked that information she distributed be shared with them.

Lynch moved, Workman seconded, to adjourn the Regular Session at 4:45 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Canada Goose Management Plan

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County has contracted with a licensed service provider to reduce the number of geese at its park facilities in past years. This year the MN Department of Natural Resources is asking that Carver County have on file a goose management plan in order to attempt to manage the number of geese at County park facilities before contracting with a licensed service provider. The draft plan provides background information about Canada Geese, Public Demand for Clean Facilities, Species Regulation, Twin Cities Metropolitan Area Urban Goose Management Plan, Carver County's History of Goose Management, Canada Goose Population Data, the County's Park Goose Population Management Program, and supportive documents.

Reducing the number of geese at County Park facilities has proven to be an effective way to deliver recreation services the public appreciates and provides grounds maintenance efficiencies to maintain park facilities.

ACTION REQUESTED:

Approve the Carver County Park & Trail System Canada Goose Management Plan.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars = **\$0.00**

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016- 3967

Carver County Regional Park & Trail System

Canada Goose Management Plan

Est. 2016



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 - 3.1 General Public Health concerns
 - 3.2 Potential Damages Caused by Species
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- 5.0 Twin Cities Metropolitan Area (TCMA) Urban Goose Management Plan
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- 7.0 Geese Population Data Collection
- 8.0 Carver County Parks & Trails Geese Population Management Program
- 9.0 Supportive Items & Information to this Document

DRAFT

1.0 Overview, Mission Goals & Objectives

The material to follow is written to provide an overview of the Canada goose species, information regarding State and Federal regulations, public health considerations, information on recognized management options and a staff recommendation for best tactic for population control at park and trail areas operated by Carver County.

The mission of the Carver County Parks Department is to provide a variety of quality recreational experiences, services and lands that meet the needs of the residents of Carver County and Carver County Regional Park users.

The goal is to manage geese in a safe and responsible manner. This written management plan communicates the County's role in geese management and allows for the County to be permitted by the Minnesota Department of Natural Resources to attempt to control the population of geese by the State.

The objective of this plan is to efficiently, effectively and appropriately control the local Canada goose populations that utilize the park and trail areas during the summer months so as to provide a safe and enjoyable environment and experiences for the public. An additional objective is to align the County Park Ordinance with a goose management plan.

2.0 Introduction

The Canada goose is the most widespread and abundant North American goose, found in every state and Canadian province at some time during the year. In spring, the species breeds from Labrador, throughout the high Canadian arctic islands to Alaska, south to California, and eastward to Georgia. Wintering Canada geese are found from southeastern Alaska to Hawaii and northern Mexico eastward to Massachusetts and Florida (Bellrose, 1976). The Canada goose is one of the earliest spring migrants, first among Midwestern waterfowl to return to the breeding grounds.

Population surveys have provided results of the species exceeding 4 million individuals. At one time virtually extinct, the Canada goose was re-established over much of its former range by the US Fish and Wildlife Service (USFWS), state wildlife departments, and conservation clubs. The population, particularly in urbanized areas, is now growing exponentially. The Minnesota wild giant Canada goose population went from zero in 1954 to more than 360,000 in 2004.

The Canada goose shows great variation in body size and regional differences in plumage, bill shape and call. One resident and three migrant Canada goose subspecies are found in Minnesota. These include Richardson's goose, Canada goose and Todd's Canada goose. The largest birds average 12 to 14 pounds, although some weigh up to 18 pounds.

Mowed lakeshores, parks & open space and golf courses provide an abundance of brood-rearing habitat and food sources. Predator densities are low, hunting is limited and the bird is unaffected by most human activities. As such, the species has become supremely adapted to an urban environment. When Canada geese damage crops, golf courses, parks & open space; reduce water quality; or endanger human life on roads and airports, intensive management plans and programs are needed.

2.1 Nesting

Female geese build the nest and incubate the eggs without direct aid from the gander (the male). The gander guards the female from disturbance by other mature pairs and assists the female in protecting the eggs, and later, the goslings. Eggs are laid as soon as there is open water for mating and snow-free nest sites. It is not unusual for the birds to continue nesting in spite of temperatures as low as zero degrees Fahrenheit and snowfalls up to 10 inches.

Pair bonding takes place in spring among young geese at 1 or 2 years of age. The pair typically remains steadfast until the death of one of the members. There are no known cases where a female has successfully nested after the death of

her mate.

Nests are typically built on isolated sites separated from adjacent dry land by a moat of open water; this could include nesting islands, beaver lodges or sedge hummocks. Females often use the same site year after year or alternate between 2 nest sites in close proximity. Young females nesting for the first time attempt to nest close to the location where they were reared.

The female incubates from 97 to 98% of the day, taking only one or two brief recesses from incubation. Because she feeds so little, the female can lose up to 30% of her body weight during incubation and is within 4-10 days of starvation when the eggs hatch.

Canada goose nesting success normally ranges from 60 to 80%. On average, 4 goslings are hatched per successful nest. Nests can be lost to predators such as coyote, fox, skunk, raccoons, crows, ravens and large gulls. Nests can also be lost to flooding or desertion (usually due to interference by adjacent territorial pairs).

2.2 Brood-rearing

Once the young have hatched, the family abandons the nest site and travels overland, up to 5 miles in the Twin Cities Metropolitan Area (TCMA), to a suitable brood-rearing site. Most commonly, brood concentration sites have expanses of grass (such as bluegrass turf) where visibility is good, food is abundant and open water is immediate proximity. Geese are social animals and flocks can easily exceed 100+ birds.

2.3 Molting

Five weeks after hatch, the breeding female loses her flight feathers and enters what is termed a molt period. The male molts 4 to 10 days later. Both remain flightless until the young can fly, which is approximately 9 to 10 weeks of age. Because of the energy and nutrients needed to replace the adults' flight feathers and for the goslings to grow from fist-sized to nearly full-grown in less than 10 weeks, large quantities of food must be consumed during this period by each bird.

3.0 Public Demand for Clean Facilities

The Parks department has documented instances when public complaints and criticism has been brought forward due to unclean beach and picnic areas. Oftentimes the criticism comes at the beginning of the season prior to management efforts for geese. There is an expectation by the public for a desired experience of clean and safe facilities. Unpleasant and pungent odors associated with goose droppings are conditions that reduce the ability for the public to enjoy the investments made in the parks and trail system.

3.1 General Public Health Concerns

Potential health risks posed by the abundant droppings of the Canada goose are a relatively untouched area of study as the urban goose concentrations are a relatively new phenomenon. Human pathogens, such as *Giardia* and *Cryptosporidium* have been found in goose droppings in New Jersey, although the longevity of the pathogens in the droppings or the likelihood of human ingestion or inhalation was not studied. (New Jersey Wildlife Department)

A study conducted in London, England (Feare et al. 1999), where introduced Canada geese are also causing damage in urban parks & open space and at airports, showed that bacterial species such as *E. coli* and *Salmonella* remained viable in Canada goose droppings for at least a month after they were deposited. Because fecal material is readily transferred to human hands by the handling of sport game balls and other outdoor equipment typically used in park and open space settings, the authors concluded that pathogens present in waterfowl droppings constitute a potential health risk to humans using parkland for recreation activities.

Locally, high fecal coliform levels attributed to goose droppings have been identified in lakes in the Twin Cities Metropolitan Area. These findings have resulted in mandatory beach closures after analysis of water samples by the Minnesota Department of Health. Due to the fact that it is possible to contract disease from goose fecal matter, following are general recommendations for areas where these droppings may be present.

- Wash hands, clothes and sports equipment immediately after exposure
- Small children, pregnant women or immune-compromised individuals should avoid areas with high concentrations of droppings
- Small children who may put hands in their mouths should not be placed in contact with these areas.

3.2 Potential Damages Caused by Species

- Damage complaints due to Canada geese have been filed for damage to crops, golf courses, lawns, gardens, decks, vehicles, ponds and lakes due to feeding habits, excretion of fecal matter and walking or flying into traffic. When human health or safety is endangered, intensive management plans and programs are often needed.
- Goose digestive systems are relatively inefficient and results in production of approximately 3 to 4 lbs. of droppings or fecal matter per day. The amount of droppings produced can reduce water quality in lakes and ponds adjoining brood-rearing and feeding areas. In 1994, Manny, Johnson, and Wetzel found that goose droppings were contributing up to 70% of the phosphorus entering a small Michigan lake. The goose serves as a transport vector, moving nutrients derived from upland grass into or near a wetland, pond or lake. The potential for impact depends on size of goose population, volume of water, time spent on the water body and water inflow and outflow.

Canada goose has adapted to both highly human altered and wilderness settings. Predation is low, hunting is limited in urban areas, and the species is largely unaffected by most human activities.

4.0 Species Regulations

The Canada goose is a migratory bird protected by Federal and State law. The Migratory Bird Treaty Act of 1918 prohibits the taking of migratory birds and their nests and eggs except during established hunting seasons or by USFWS permit. Activities covered by permits include capture and banding (Banding Permit), collection for scientific or educational purposes (Scientific Collecting Permit), removal of eggs from wild nests and possession of captive birds by aviculturists (Special Purpose Permit), and the removal of birds, nests or eggs to protect people or property from damage (Depredation Permit).

Due to the rapid expansion of Canada geese and the concurrent increase in requests for depredation permits, the USFWS has implemented a policy allowing states broader authority to address goose damage under a 5-year Resident Canada Goose Permit. The precedence for issuing a depredation permit was upheld in federal court under *Humane Society of the United States vs. USFWS*. Currently this permit is being used in states such as Minnesota where an urban Canada goose management plan has been prepared.

Minnesota statutes also protect migratory birds. The Minnesota Department of Natural Resources (DNR) was established as the regulatory authority to review and issue permits to manage goose populations. The legality and humaneness of the procedures used in the Twin Cities were upheld in state court by *People for the Ethical Treatment of Animals (PETA) vs. the DNR and the University of Minnesota*.

More information on State and Federal provisions and permits can be found online at the following websites.

U.S. Fish and Wildlife Service:

<http://www.fws.gov/>

<http://www.fws.gov/migratorybirds/issues/cangeese/finaleis.html>

State of Minnesota:

<http://www.dnr.state.mn.us>

<http://www.revisor.leg.state.mn.us/stats>

Carver County Park Ordinance: Park Ordinance §91.07 section B pertaining to wildlife management states, disturbance of wildlife is unlawful for any person except in nuisance situations with coordination and issuing of a special use permit.

5.0 Twin Cities Metropolitan Area (TCMA) Urban Goose Management Plan

In 1982 when it became clear that the Canada goose population was negatively impacting people and the environment, the DNR took the lead in developing an urban Canada goose management program as well as joining U of M and UMES cooperative research program. The DNR has established an Urban Goose Management Plan for the Twin Cities Metropolitan Area (TCMA). Much of this information is collected from the Goose Management Plan for the TCMA. The management plan for the TCMA includes information on:

- Canada goose history and biology
- Social goose carrying capacity within the TCMA
- Rationales for management technique recommendations
- The damage site management decision making process
- Policies for goose hunting and goose removal
- Requirements for goose removal contractors
- Population management

Central to the management plan is the acceptance of the fact that the biological carrying capacity (the level the goose population would reach if left alone) far exceeds the social carrying capacity (the number of geese people will tolerate). The estimated biological carrying capacity has been estimated at 400,000 to 500,000 birds, with a social capacity at 25,000 in the summer.

The decision-making process for addressing damages via the Canada goose population was adapted in 1982 from the DNR's urban deer control policy. This policy requires that where a hunting harvest cannot be used to manage a wildlife population, the local governmental unit (usually a city council or township board) must establish population goals, select control procedures, fund the operational phase and evaluate the program. Procedures must comply with State and Federal statutes and permit requirements. The DNR, USFWS, and the UMES provide technical input, and a contractor provides operational assistance and evaluation.

A goose hunting policy was adopted state-wide in Minnesota in 1994. Based on the distribution of open space, metropolitan area municipalities are classified by the potential for safe hunting. Priorities are set for removal of problem geese based on the potential for hunting harvest. Assistance in determining the potential for safe hunting is provided by DNR Area Wildlife Managers.

6.0 Carver County Canada Goose Management History

Carver County has conducted goose management efforts on local populations of Canada Geese as since 2006. Early work to manage geese occurred at Baylor Regional Park which is 201 acres in size and has shoreline on the 183 acre Eagle Lake. These efforts were in the forms deterrent type geese decoys and harassment. The decoys and harassment techniques were ineffective. In the spring of 2008, there were over 100 geese regularly observed on the beach and picnic area adjacent to the beach at Baylor Regional Park. The number of geese on the Eagle Lake had gotten to a point that staff could not provide safe, clean or enjoyable facilities for the public. Carver County Parks hired Canada Goose

Management Inc. to remove the geese from Baylor Regional Park. The removal efforts resulted in 120+ geese removed from the park and Eagle Lake.

Upon the removal of geese, neighboring property owners expressed concern about the County removing geese from Eagle Lake. In August of 2010, Park Staff meet with property owners on the lake to obtain input and reach consensus on geese removal. A threshold number of geese were established when trapping and removal could occur. Additionally, a desired number of pairs of geese to remain on the lake was established (see Appendix A).

Since then, additional geese removal efforts have been conducted at the regional parks of Lake Minnewashta and Lake Waconia regional parks in Chanhassen and Waconia respectively. Geese populations there have at times exceeded 100+ geese. While the population of geese fluctuates year to year, by in large the geese population has been kept in check as result of the management efforts applied.

7.0 Geese Population Data Collection

On an annual basis, Park staff count the number of geese at primary park user locations (beaches & adjoining picnic shelter areas) that are using these areas for habitat during the brooding and molting period. This effort typically starts early to mid-spring and continue through June to have as accurate as possible understanding of the population at that particular park or trail. Through observation of the geese population impact on recreation facilities and user satisfaction, staff determines if routine maintenance practices are sufficient to provide quality experience or if trapping and removal is recommended.

8.0 Carver County Parks and Trails Geese Population Management Program

When the ability to maintain sanitary conditions is such that routine maintenance practices are not able to maintain user satisfaction, goose trapping and removal may occur as is the staff recommendation for the most successful management strategy for species population control within the park & trail system. This tactic has proven over time to provide the best results and thus allows the greatest level of public service. Trapping and removal efforts on beaches will be limited to an annual timeframe of June 1st – July 15th so as to have the greatest chance of success for population control.

In addition to trapping and removal, for other areas in proximity to the beach areas, less aggressive management practices might be implemented. The use of predator decoys or harassment tactics would be deployed.

This Goose Management Plan was reviewed by the Park Commission and recommended to the County Board. The Board took action to keep this plan on file to document the goose management strategy for County park and trail areas. Annually, Park staff will consider conducting goose removal efforts upon notification and/or consulting with home owners on Eagle Lake and area cities of Chanhassen and Waconia. Prior to any removal of geese, Park staff will provide communication pertaining to the trapping of geese to the County Board, Administration and the Park Commission. Current trapping and removal quantities are as follows:

Baylor Park/Eagle Lake: (established in 2010)

Population threshold: 40 birds

Desired population: 10-20 birds with 5-10 nesting pairs

Waconia Park/Lake Waconia:

Population threshold: n/a (threshold has not been established with City of Waconia)

Desired population: n/a (threshold has not been established with City of Waconia)

Minnewashta Park/Lake Minnewashta:

Population threshold: n/a (threshold has not been established with City of Chanhassen)

Desired population: n/a (threshold has not been established with City of Chanhassen)

Procedures:

This management plan will follow standard operating procedures on an annual basis to include

- Comply with State & Federal requirements for Canada Goose management
- Prepare and hold an active contract for services to be conducted by a MN DNR licensed vendor
- Population assessment by routinely sight counting bird populations at each park location on a routine basis during the months of May & June
- Coordination with vendor to conduct trapping & removal activity during low park use day of the week and time of day
- Conduct weekly water testing at the three beach areas within the park system
- Record keeping of invoicing for service showing # of birds trapped and removed from each park location
- Receive initial approval from Minnesota Department of Natural Resources of this plan and there so after as needed/required
- Integrate or adapt this plan as needed to be a part of a larger Carver County Park natural resource management plan.
- Report on the trapping and removal activity to the Park Commission, Administration and County Board as necessary

Public Coordination:

This management plan will follow public coordination efforts on an annual basis to include

- Awareness to County Administration and members of the County Board
- Informational letter sent to the homeowners on Eagle Lake
- Memo or written communication to cities of Waconia and Chanhassen
- Staff report item at monthly park commission meeting leading into ideal trapping & removal timeframe (typically June)
- Provide this planning document on the parks website

Maintenance Practices:

This management plan will follow maintenance practices on an annual basis to include

- During high use months, daily grooming/maintenance of the beach areas to remove waste/items that might attract geese
- During high use months, daily brushing/raking of the sand portion of the beach area to break-up any fecal matter present
- During high use months, routinely mow the turf area immediately in conjunction to the beach facility to break-up any fecal matter present
- During high use months, when conditions warrant, pick-up and remove fecal matter from the sand portion of the beach area

9.0 Supportive Items & Information to this Document

Exhibits A – D are provided as supportive information to this document and to further illustrate the steps taken and public process utilized as it pertains to population control of Canada geese in the Carver County Park and Trail areas. Information and material within this document has been collected from other sources, some of which came from approved management plans listed below.

- City of Eden Prairie Parks Department
- City of Little Canada
- City of Burnsville
- City of Plymouth

DRAFT

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution Authorizing County Participation in Planning Process of Carver County Hazard Mitigation Plan and enter into agreement as sub-grantee for the State of Minnesota

Primary Originating Division/Dept: Sheriff <input type="text"/>	Meeting Date: 6/7/2016 <input type="text"/>
Contact: Debra Paige Title: Commander Emergency Mgmt.	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: Communities: Create and maintain safe, healthy, and livable communities <input type="text"/>	

BACKGROUND/JUSTIFICATION:

The [Disaster Mitigation Act of 2000](#), Section 322 of the Act addresses mitigation planning and requires local governments to prepare multi-hazard mitigation plans as a precondition for receiving FEMA mitigation project grants. Additionally, local governments must review and revise an existing plan to reflect changes in development, progress in local mitigation efforts, and resubmit it for approval within 5 years to continue to be eligible for FEMA mitigation project grant funding. **Carver County's All-Hazard Mitigation Plan is due to be updated and FEMA approved by September 2017.** Updating the Carver County Mitigation Plan is a time consuming and comprehensive project. To update Carver County's Hazard Mitigation Plan in an efficient and timely manner, we would like to enter into agreement as sub-grantee with the MN Division of Homeland Security and Emergency Management (HSEM) for a Hazard Mitigation Assistance (HMA) Grant Program. This will allow us to utilize a shared consultant who will help to expedite the planning process. There is a local fund match required for this grant totaling \$8,750.00. This fund match will be paid in-kind with county staff time.

ACTION REQUESTED:

Sign a resolution authorizing county divisions to participate in the planning process for the update of the Carver County Hazard Mitigation Plan

Sign a Letter of Agreement for Carver County to enter into an agreement, as sub-grantee with the MN Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance (HMA) for the update of the Carver County Hazard Mitigation plan.

(Carver County's required match of \$8,750.00 will be paid in-kind with county staff time).

FISCAL IMPACT: Other <input type="text"/> <i>\$8750.00 local match will be contributed in-kind with county staff time</i> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> \$0.00 <hr/> Total <input type="text"/> \$0.00
FTE IMPACT: None <input type="text"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: June 7, 2016

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Carver County is accepting responsibility to enter into agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety as a sub-grantee for the program entitled Hazard Mitigation Assistance (HMA) for the update of the Carver County Hazard Mitigation Plan due in September 2017. It will be necessary for county departments to participate in the planning process for update of the Carver County Hazard Mitigation Plan.

WHEREAS, the County of Carver is participating in a hazard mitigation planning process as established under the Disaster Mitigation Act of 2000; and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional hazard mitigation plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and business; and

WHEREAS, the county will lead the planning effort with the assistance of consultants and State of Minnesota mitigation staff; and

WHEREAS, the county will provide staff and resources from departments related to mitigation, will facilitate participation of jurisdiction within the county, and provide quarterly reporting on plan progress; and

WHEREAS, the plan must include a risk assessment including past hazards, hazards that threaten the county. maps of hazards, an estimate of structures at risk, estimate of potential dollar losses for each hazard, a general description of land uses and future development trends; and

WHEREAS, the plan must include a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the plan must include a maintenance or implementation process including plan updates, integration of plan into other planning documents and how the county will maintain public participation and coordination; and

WHEREAS, the draft plan will be shared with the State of Minnesota and the Federal Emergency Management Agency (FEMA) for coordination of state and federal review and comment on the draft; and

WHEREAS, approval of the all hazard mitigation plan will make the county eligible to receive Hazard Mitigation Assistance grants as they become available; and

NOW, THEREFORE BE IT RESOLVED, Be it resolved that Carver County will enter into an agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance (HMA) for the update of the Carver County Hazard Mitigation plan.

I certify that the above resolution was adopted by the County Board of Commissioners of
(Executive Body)

Carver County on Jun 7, 2016
(Name of Organization/Local Unit of Government) (Date)

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ___ day of ___, 2010, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _7th_ day of __June, 2016__

County Administrator

Letter of Commitment of Funds

Carver County
600 East Fourth Street
Chaska, MN 55318

As a potential sub-grantee in a Hazard Mitigation Assistance (HMA) Program, Carver County hereby commits the matching funds necessary for the proposed Carver County Hazard Mitigation Plan update.

After FEMA approval and during project implementation, the County of Carver acknowledges that it is responsible for providing a minimum of 25% of all eligible project costs or a minimum of **\$8,750** in local matching funds **(in-kind)** to comply with all grant cost share requirements.

As signed, we understand the responsibilities of a sub-grantee participating in the HMA program and hereby authorize the use of these non-federal funds for this proposed project. Paid

Signature of Authorized Representative

Date

Signature of Authorized Representative

Date

Signature of Authorized Representative

Date

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of Amendment to Public Health Emergency Preparedness and Cities Readiness Initiative Grant

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

In 2011, the Minnesota Department of Health (MDH) awarded Carver County Community Health Board a 5-year grant for Public Health Emergency Preparedness (PHEP) and Cities Readiness Initiative (CRI) activities, in effect from 8/10/2011 through 8/9/2016. In 2012, this grant was changed to reflect alignment of Public Health Preparedness and Hospital Preparedness programs at the federal level. This current grant amendment is effective 7/1/2013 through 6/30/2017.

Funds in the amendment proposed today, cover Budget Period 5 (BP5) of the full 5-year contract. BP5 runs from 7/01/2016 to 6/30/2017.

Public Health uses this grant to strengthen the capacity of the County and its citizens to prepare for, respond to, and recover from the health effects of an emergency within the jurisdiction, and pays specific attention to emergencies of a biological nature. Preparing for and responding to emergencies is one of the six essential activities of local public health agencies in Minnesota. Grant funds will be used to implement the grant duties specified in this amendment, including building community preparedness and resilience for emergencies; developing and conducting training and exercises for staff; and building partnerships with healthcare organizations.

ACTION REQUESTED:

Motion to approve the budget period 5 amendment to Public Health Emergency Preparedness and Cities Readiness Initiative Grant from the Minnesota Department of Health, as the Community Health Board, pending contract approval by attorney and risk.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
MN Dept of Health	\$83,921.00
Total	\$83,921.00

Insert additional funding source

Related Financial/FTE Comments:

Grant funding for July-December 2016 is included in the 2016 budget, and an estimate for the second half of the grant (January-June 2017) has been included in the Division's 2017 budget recommendation.

Office use only:

RBA 2016 - 4025

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right-of-way Acquisition for CSAH 10 Reconstruction Project (SP 010-610-046)

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The 2015 construction program included the reconstruction and partial realignment of CSAH 10 from CSAH 30 on the south to Highway 7 on the north. Additional right-of-way was needed to complete this project. Carver County Public Works has negotiated settlements with property owners for the acquisition of permanent, drainage and temporary easements along the CSAH 10 corridor.

ACTION REQUESTED:

Adopt a resolution to authorize payment of compensation based on negotiated settlements for easements required for the CSAH 10 Reconstruction Project (SP 010-610-046) and authorize the Carver County Board Chair and County Administrator to sign stipulations of settlement agreements for the properties owned by Paul D. Neumann & Linda Neumann, husband and wife, and Audrey Aldridge Irrevocable Trust.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text" value=""/>
CSAH Funds (Gas Tax etc)	\$7,100.00
Total	\$7,100.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4000

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 6, 2016 _____
Motion By Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**Resolution Authorizing Payment of Settlements of Compensation to
Landowners for Easements Required for the CSAH 10 Road Reconstruction,
Project # SP 010-610-046**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to reconstruct the CSAH 10 from CSAH 30 on the south to Highway 7 on the north, Project #SP 010-610-046 (“Project”); and

WHEREAS, in order to complete the Project it is necessary for the County to purchase property interests from each of the properties described in Exhibit A attached hereto; and

WHEREAS, the County has retained independent real estate appraisers to provide the County with the appraisers’ estimates of the damages caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, upon completion of the appraisals, the County made offers of compensation to the land owners for the needed property interests consistent with the appraiser’s estimate of the damages being incurred by the various owners as a result of the County’s acquisitions; and

WHEREAS, settlements have been reached with numerous property owners impacted by the project.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The Board of Commissioners finds that it is necessary and for a public purpose for the County to acquire the property interests described in Exhibit A for the Project.

Exhibit A

**Property Interests Required for the Reconstruction of the CSAH 10 From CSAH 30 to
Highway 7
Project #SP 010-610-046**

(Acquisition)

P.I.D. No. 10.0340700

Paul D. Neumann & Linda Neumann

Taking of permanent roadway easement for right of way purposes over County State Aid Highway No. 10 (containing 14,126 Sq. Ft., more or less).

Taking of a temporary easement over County State Aid Highway No. 10 (containing 6,379 Sq. Ft., more or less).

Taking of permanent utility and drainage easement over County State Aid Highway No. 10 (containing 367 Sq. Ft., more or less).

Settlement Amount: \$3,500.00.

(Acquisition)

P.I.D. No. 10.0340800

Audrey Aldridge Irrevocable Trust, Paul D. Neumann, Trustee

Taking of permanent roadway easement for right of way purposes over County State Aid Highway No. 10 (containing 16,347 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 6,398 Sq. Ft., more or less).

Taking of permanent drainage and utility easement over County State Aid Highway #10 (containing 430 Sq. Ft. more or less).

Settlement Amount: \$3,600.00.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract with HOUSTON ENGINEERING INC

Primary Originating Division/Dept: <input style="width: 90%;" type="text" value="Public Services - Planning & Water Mgmt."/>	Meeting Date: <input type="text" value="6/7/2016"/>
Contact: <input type="text" value="Charlie Sawdey"/> Title: <input type="text" value="Water Resources Program Spec"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

This Professional Services Agreement will allow the Carver County Water Management Organization (CCWMO) to fulfill its grant agreement with the State Board of Water and Soil Resources (BWSR). This grant was accepted by the Board on April 5, 2016. The grant was awarded to develop a mapping tool that will use high-resolution Light Detection and Ranging (LiDAR) data and Geographic Information System (GIS) processes to help staff identify, target, and rank wetland restoration sites throughout the Bevens and Carver Creek watersheds.

ACTION REQUESTED:

Motion to contract with HOUSTON ENGINEERING INC pending completion of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Clean Water Legacy Gran</td> <td style="text-align: right;">\$31,000.00</td> </tr> <tr> <td>CCWMO</td> <td style="text-align: right;">\$19,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$50,000.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	\$0.00	Clean Water Legacy Gran	\$31,000.00	CCWMO	\$19,000.00	Total	\$50,000.00
County Dollars =	\$0.00								
Clean Water Legacy Gran	\$31,000.00								
CCWMO	\$19,000.00								
Total	\$50,000.00								
FTE IMPACT: <input type="text" value="None"/>									

Related Financial/FTE Comments:

This agreement includes a \$50,000 not-to-exceed limit, of which \$38,750 will come from the accelerated implementation grant awarded to the CCWMO from BWSR (Contract #16-092), and the required CCWMO match (\$3,750 in staff time in-kind, and \$4,000 expenditure). The remaining not-to-exceed amount provides the department flexibility to extend the project if ancillary funding becomes available.

Office use only:

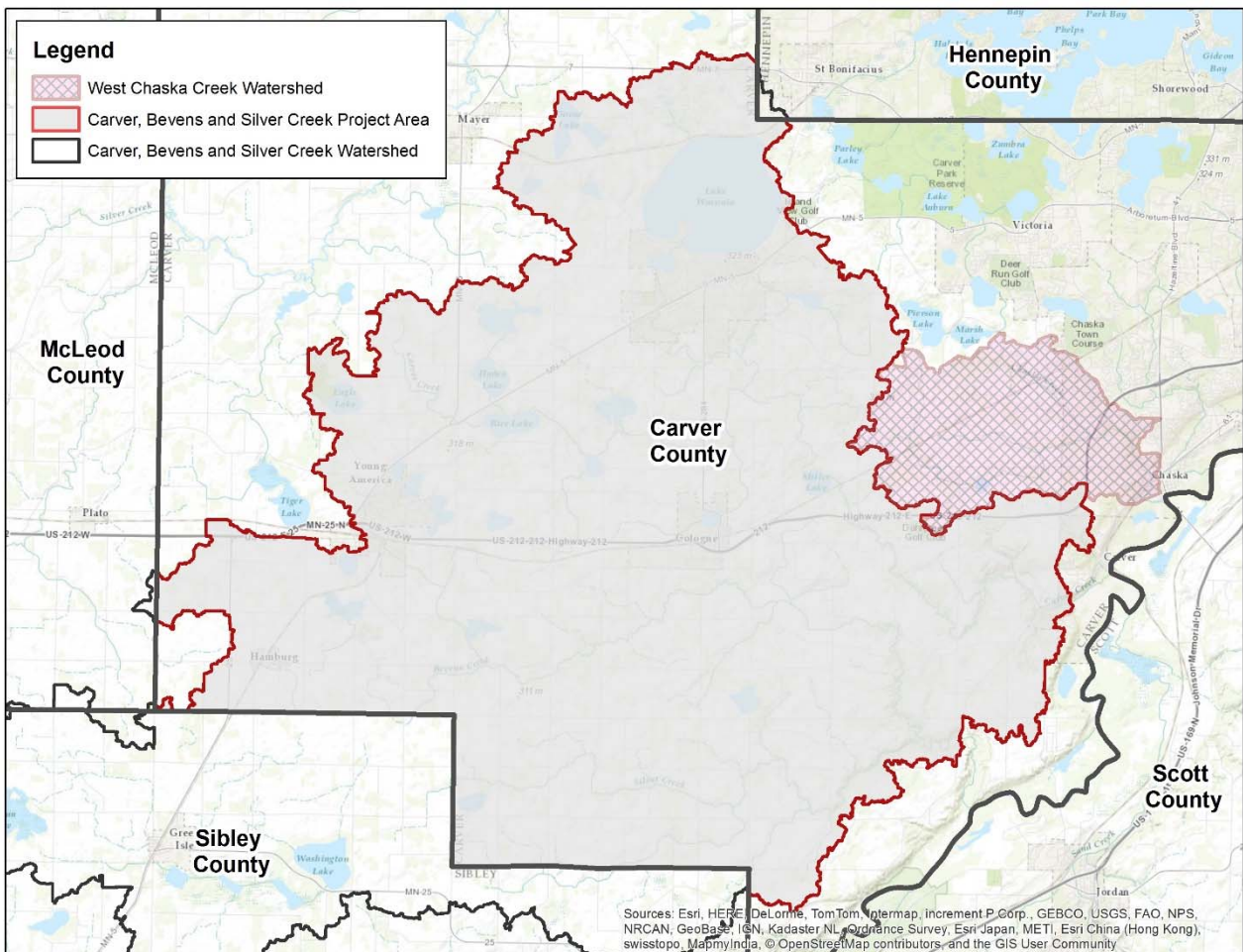
RBA 2016 - 4008

ATTACHMENT A. PROPOSED SCOPE OF WORK

The following are proposed tasks HEI agrees to complete to generate PTMApp input and output data, hydrologically condition the West Chaska Creek subwatershed, develop prioritizations for storage and wetland restoration sites, and a develop a targeted implementation plan.

The proposed scope of work is for Carver, Bevens, Silver and West Chaska Creek watersheds in Carver County covering approximately 183 square miles. The proposed study area is shown in **Figure 1**.

Figure 1. Proposed Study Area.



Task 1 Gather Data

Carver County Board of Commissioners Request for Board Action



Agenda Item:

ARMER System Software & Hardware Upgrade (7.19 Upgrade)

Primary Originating Division/Dept: Sheriff

Meeting Date: 6/7/2016

Contact: Tim Walsh Title: Communication Services Manag

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Carver County Board on November 17, 2015 supported the 5 year annual payment to Motorola starting in 2016 and ending in 2020. The annual payment in 2016 will be \$113,578.97 and the 4 remaining will be \$115,976.48. to equal \$577,484.89. In participating in this five-year plan Motorola has given Carver County a 20% discount which will save approximately \$131,269.00 over the life of the project.

ACTION REQUESTED:

Motion to approve the Minnesota Department of Transportation contract.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	<input type="text"/>
01-201-240-0000-6655	\$577,484.89
Total	\$577,484.89

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4021

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: ARMER System Software & Hardware Upgrade (7.19 Upgrade)

Department:

Meeting Date:

Requested By:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Software purchase	01-201-240.6655	\$577,495.00	2015 YES funds	fund balance	\$577,495.00
TOTAL		\$577,495.00	TOTAL		\$577,495.00

Reason for Request:

The Carver County Board on November 17, 2015 supported the five-year annual payment to MnDOT starting in 2016 and ending in 2020. This payment plan is to support the State-wide ARMER system upgrade.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Restructuring of Veterans Services Transportation Program

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Carver County Veterans Services Office operates a transportation program. The program transports veterans from Carver County to medical appointments at the Minneapolis VA Hospital and the Shakopee CBOC. The program operates Monday – Friday, and is able to accommodate appointments at the VA from 8:00AM – 2:30PM.

The program is staffed with three 0.4 Full-Time-Equivalent (FTE) drivers, plus on-call support. Currently, one of the 0.4 FTE positions is vacant. The Veterans Service Office is requesting that the County reallocate resources and to create two 0.6 FTE drivers instead of three 0.4 FTE drivers. The on-call support would not change. The two current drivers are supportive of this initiative.

The benefits of this change would include a) more consistency for our veteran riders, b) improved efficiency in the management of drivers, c) easier scheduling, d) and easier recruitment of drivers. The transportation program's hours would not change.

ACTION REQUESTED:

Motion to adjust the allocation of drivers in the Veterans Service Office from three 0.4FTEs to two 0.6FTEs.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars = **\$0.00**

Total **\$0.00**

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Adjust two Veterans Transportation Drivers from 0.4 to 0.6 FTE status.

The adjustment in hours would make the drivers eligible for part-time benefits. With part-time benefits, an employee is eligible to receive \$250 per month from the County for the cost of employer-sponsored single-person health insurance. If the part-time employee did not choose to be covered by the employer-sponsored plan, the County would not provide such funds. In the event that one or both drivers chose such insurance, the Division would absorb that cost within its current budget.

Office use only:

RBA 2016 - 4015

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with ALL IN ONE TRANSLATION AGENCY LLC

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections:

BACKGROUND/JUSTIFICATION:

Public Health and Community Social Services have had separate financial relationships with this vendor for translation services. Health and Human Services would like to have one Division wide contract with All in One Translation Agency for professional interpretation and translation services. Professional medical translation is required to provide safe appropriate care. There are occasions and projects when Contractor will translate media for communicating Health and Human Services information in other languages. This contractual service allow Health and Human Services staff to communicate effectively so that clients receive safe and effective care, information and services. Without this contract, Health and Human Service staff are not able to communicate with clients who don't speak English. If staff have to rely on lay translation from clients' family members, this could lead to liability issues. Populations who don't speak English, may be disconnected from information and services.

The funds for translation services are already included in the current budget. No additional Levy Dollars are required.

ACTION REQUESTED:

Motion to contract with ALL IN ONE TRANSLATION AGENCY LLC for translation services for an amount not to exceed \$75,000.00.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

Insert additional funding source

Related Financial/FTE Comments:

Cost of translation services will be funded by grant dollars when available under grants, including Local Public Health grant, Maternal Child Health grant, Temporary Assistance for Needy Families grant and Health Disparities grants, as well as qualified health plans.

Office use only:

RBA 2016 - 3987

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donations

Primary Originating Division/Dept: Sheriff

Meeting Date: 6/7/2016

Contact: Leslie Michel Title: Admn Svcs Manager

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Donation of one K9 Bullet Proof Vest by James Richardson to be used for K9 Unit and one Fruit Bouquet from Edible Arrangements by Kirsten Smith Law - thank you to Office.

ACTION REQUESTED:

Request the Board to approve acceptance of K9 Bullet Proof Vest and Fruit Bouquet.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3976



**CARVER COUNTY SHERIFF'S OFFICE
DONATION FORM**

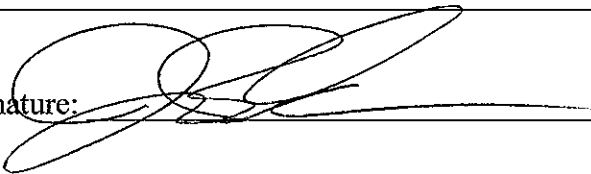
606 E. 4th Street
Chaska, MN 55318
952-361-1212

I would like to donate the following item(s) to the Carver County Sheriff's Office. I am aware that all donated items become the property of the Sheriff's and will not be returned.

Please list donated item(s):

- 1) 1 K-9 Bullet Proof Vest
- 2) _____
- 3) _____
- 4) _____
- 5) _____

If you are interested in a specific use for this donation please let us know:

 Signature:  Date: 4-9-16

Your Name and Address:

JAMES Richardson 612-868-7930
3019 GOLD NUGGET DR
Coloqwe, MN 55322

Thank you for your donation to the Carver County Sheriff's Office.

CARVER COUNTY JAIL DONATION FORM

I would like to donate the following item(s) to the Carver County Jail. I am aware that all donated items become the property of the jail and will not be returned.

Please list donated item(s):

- 1) Fruit bouquet
- 2) _____
- 3) _____
- 4) _____
- 5) _____

If you are interested in leaving this donation for a particular person please fill in their name: _____

Please Print

Signature: _____ Date: 4/18/14

Your Address: Kirsten Smith Law
102 W 5th St. #1
Chaska MN 55318
952-361-9830

Thank you for your donation to the Carver County Jail.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with KIM TONG TRANSLATION SERVICES INC

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Public Health and Community Social Services have had separate financial relationships with this vendor for translation services. Health and Human Services would like to have one Division wide contract with Kim Tong Translation Services for professional interpretation and translation services. Professional medical translation is required to provide safe appropriate care. There are occasions and projects when Contractor will translate media for communicating public health information in other languages. These contractual services allow Health and Human Services staff to communicate effectively so that clients receive safe and effective care, information and services. Without this contract, Health and Human Services staff are not able to communicate with clients who don't speak English. If staff have to rely on lay translation from clients' family members, this could lead to liability issues. Populations who don't speak English may be disconnected from information and services. Contract amount is not to exceed \$75,000.00. The funds for this service is already included in the current budget. No additional Levy Dollars are required.

ACTION REQUESTED:

Motion to contract with KIM TONG TRANSLATION SERVICES INC for translation services in an amount not to exceed \$75,000.00.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Cost of translation services will be funded by grant dollars when available under grants, including Local Public Health grant, Maternal Child Health grant, Temporary Assistance for Needy Families grant and Health Disparities grants, and qualified health plans.

Office use only:

RBA 2016- 3988

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award of the 2016 Highway Preservation Program Contract

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

This project includes milling, overlaying and ultra thin bonded wearing course on bituminous roadways.

The proposed road segments to have an ultra thin bonded wearing course placed are:

- SAP 010-651-014: CSAH 51 from TH 5 to CSAH 32 2.075 miles
- SAP 10-651-013: CSAH 51 from CSAH 52 to CSAH 50 2.001 miles
- SAP 010-636-004: CSAH 36 from TH 212 to TH 212 2.465 miles
- CP 168801: CR 151 from Co. Line to CSAH 52 1.018 miles

The proposed roadway segments to be milled and overlaid are:

- SAP 010-610-050: CSAH 10 from TH 212 to Bavaria Rd 0.344 miles
- SAP 010-630-031: CSAH 30 from Co. Line to Yancy Ave. 0.44 miles
- CP 168805: CR 111 from CSAH 14 to CSAH 11 1.053 miles

ACTION REQUESTED:

Adopt a resolution to award the 2016 Highway Preservation Program contract with Asphalt Surface Technologies Corporation (St. Cloud, MN) in the amount of \$830,314.22 pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

Insert additional funding source

Related Financial/FTE Comments:

Bids were opened Thursday May 12 at 2:00pm.

Office use only:

RBA 2016- 3962



CCHD Project Bid Summary

Project Name: 2016 County Highway Overlay
Project
 Client: CARVER COUNTY
 Bid Opening: 05/12/2016 2:00 PM

Contract No.:
 Project No.: 168800
 Owner: CARVER COUNTY

Vendor Number	Business Name	Total Bid Amount	Percent Over/Under Estimate
	Engineers Estimate	\$1,171,910.46	
N/A	Asphalt Surface Technologies Corp.	\$830,314.22	29.15% UNDER ESTIMATE
N/A	Valley Paving Inc	\$1,017,115.25	13.21% UNDER ESTIMATE
NA	BITUMINOUS ROADWAYS	\$1,024,786.39	12.55% UNDER ESTIMATE

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 7, 2016 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

Awarding of the 2016 County Highway Overlay Project, Carver County Contract 16-178

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Thursday, May 12, 2016 at 2:00 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, three (3) sealed bids were received by Carver County Public Works, electronic bids were opened by two (2) representatives of Carver County Public Works, and read aloud for the 2016 County Highway Overlay Project, said sealed bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
Asphalt Surface Technologies	\$830,314.22	-29.15 %
Valley Paving Inc.	\$1,017,115.25	-13.21%
Bituminous Roadways	\$1,024,786.39	-12.55%
<i>Engineers Estimate</i>	\$1,171,910.46	

And WHEREAS, after examination of the sealed bids by Carver County Public Works, Asphalt Surface Technologies Corp. is the successful low responsible bidder;

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 16-178 with Asphalt Surface Technologies Corp. of St. Cloud, MN in the name of the County of Carver for the construction of the County Highway Overlay Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer is hereby authorized to take actions necessary and to enter into change orders or supplemental agreements on behalf of Carver County with an amount less than fifty thousand dollars (\$50,000) and an aggregate project total of one hundred thousand dollars (\$100,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2016.

Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Landscaping Agreement on CSAH 61 with City of Chanhasen

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The City of Chanhasen wishes to install landscaping features within the CSAH 61 county highway right of way to meet the social expectations of the community. The Carver County Public Works landscaping policy requires the City to complete a landscaping permit as well as a landscaping agreement when permanent landscaping obstructions are installed (trees, poles, etc). This landscaping agreement is based on a template agreement that was developed by Public Works and the County Attorney's office staff. The City is planning to install landscaping within the new roundabouts on CSAH 61 at CSAH 101 and also at Bluff Creek Drive.

ACTION REQUESTED:

Approve agreement with City of Chanhasen, pending finalization of the contract review process.

FISCAL IMPACT: ▼

If "Other", specify:

FTE IMPACT: ▼

FUNDING

County Dollars =

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3970

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Designation of CSAH 44 and Big Woods Boulevard

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Due to continued growth and development within Carver County, the county comprehensive plan identified highways that will experience higher traffic demands that will also meet the County State Aid Highway Designation (CSAH). In addition, several CSAH highways can be turned over to local cities that have a MSAS status. The CSAH designation allows the highway to draw and access Highway User Trust Funds (gas tax). In order to add additional highway miles to the CSAH designation, the County Engineer must make a formal request to MnDOT and the County Screening Board.

In July 2014, Carver County made a formal request to MnDOT and the County Screening Board for additional CSAH mileage on the Carver County highway system. In October 2014, the County Screening Board approved an additional 5.8 miles of CSAH mileage, which included a portion for, but not all of, County Road 140.

On March 3, 2015, the County Board adopted a resolution designating a portion of the additional CSAH mileage to County Road 140 in order to begin drawing revenue needs at that time. Since that time, the County has been collaborating with the local cities and township to change the road number to a 2 digit number, since that follows the past practice to number all CSAH highways with a 2 digit number. Further, the City of Chaska has proposed to give this same highway segment a street name to avoid to need to change addresses again in the future. The City of Chaska has proposed a street name of Big Woods Boulevard, due to a portion of the Big Woods that are remaining along the Minnesota River bluff. This proposed street name was agreeable to the City of Carver as well as the township.

ACTION REQUESTED:

Adopt a resolution designating the route of CSAH 44 and its street name of Big Woods Boulevard

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3985

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: June 7, 2016 Resolution No: _____
 Motion by Commissioner: _____ Seconded by Commissioner: _____

WHEREAS, County State Aid Highway (CSAH) No. 140 is a duly established CSAH, and

WHEREAS, the Commissioner of the Department of Transportation, through its State Aid Office and the County Screening Board has authorized the route designation of CSAH No. 140. A copy of the State Aid approval is on file with Carver County Public Works, and

WHEREAS, it is appropriate for the County to designate the route of that CSAH, and to devote its limited resources to these areas, and

WHEREAS, the County has authority under Minnesota Statute § 162.02 and § 163.11 for turnback and revocation of county highway corridors.

NOW THEREFORE BE IT RESOLVED, by the County Board of the County of Carver, that the following portion of the route designation of CSAH No. 140, to-wit:

CSAH No. 140 from CSAH No. 43 to CSAH 61 (Chaska Boulevard), beginning at a point on CSAH 43 also near the northwest corner of Section 11, Township 115 North, Range 24 West, thence continuing east along the north section line of Sections 11 and 12 of said township and range, thence continuing easterly along or near the north section line of Section 7, Township 115 North, Range 23 West and then following the established highway southeasterly through Section 8 of said township and range to the intersection of CSAH No. 61 (Chaska Boulevard) and Hickory Street N in the City of Chaska.

Is hereby designated as a new route, CSAH No. 44, and its designation as CSAH No. 140 is hereby revoked.

BE IT FURTHER RESOLVED that said new route designation of CSAH No. 44 is hereby designated with the street name of Big Woods Boulevard.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be recorded with the Carver County Recorder by the Carver County Administrator.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of June, 2016 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 20_____

 County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

SunEdison - Community Solar Garden

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PZ20160006. The Planning Commission recommended approval of a Conditional Use Permit (CUP) for SunEdison, for a Community Solar Garden (CSG) on the Paul & Joan Nesvold property (45.5 acres) located in Section 16 of Watertown Township. SunEdison is requesting authorization to construct, operate (by lease), and maintain up to a five (5) Megawatt (MW) CSG as a Renewable Energy – Solar Energy System (SES) on the subject property. The request is being proposed as part of Xcel Energy's CSG Program, which was established by the State of Minnesota in 2013. The energy contract with Xcel Energy for this program is for a minimum of 25 years. The development consists of 30 acres of solar modules (panels) located on a fixed ground-mounted racking system, inverter pads, and metering equipment. The CSG would be installed and maintained in accordance with the Renewable Energy standards of the Zoning Code. Those standards would include noise mitigation, decommissioning, setbacks, building code, and screening. The Watertown Town Board recommended denial of the request. The Planning Commission considered the Town Board's recommendation for denial and approved the application on the grounds that the applicant meets the Zoning Code requirements for a Large Solar Energy System CUP.

ACTION REQUESTED:

A motion to adopt the Findings of Fact and issue Order #PZ20160006 for the issuance of the Conditional Use Permit.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text" value=""/>
	<input type="text" value=""/>
Total	<input type="text" value="\$0.00"/>

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4003

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20160006

RESOLUTION #: 16-07

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20160006

APPLICANT: Martin Gavin (on behalf of SunEdison)

OWNERS: Paul D. and Joan M. Nesvold (Paul D. Nesvold Trust)

SITE ADDRESS: 3590 Co Rd 10 N. Watertown 55388

PERMIT TYPE: Essential Service – Solar Energy

PURSUANT TO: County Code, Section 152.039 (B)(2)(b),
and 152.052

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 10-016-0510

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meetings of March 15, 2016, April 19, 2016, and May 17, 2016; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. The subject property (approximately 45.50 acres) is owned by Paul & Joan Nesvold and is located in the South Half (S½) of the Southeast Quarter (SE¼) of Section 16, Watertown Township. The proposed request is located on approximately 32± acres of the 45.50 acre parcel which consists of agricultural production land and is located in the Agricultural Zoning District and the CCWMO (Crow River watershed).
2. The Planning Commission continued the public hearing from the March 15, 2016 meeting, to the April 19, 2016 meeting, and again from the April 19, 2016 meeting, to the May 17, 2016 meeting to allow for additional review and discussion regarding, but not limited to, SunEdison company names, financial status, 2030 Comprehensive Plan conformity, etc. A "60 Day Law" letter was sent to the applicant on April 5, 2016, extending the deadline for a final decision until June 7, 2016.
3. The applicant, SunEdison, is requesting to construct, operate (by lease) and maintain up to a five (5) Mega-Watt (MW) Community Solar Garden (CSG) as a Large Solar Energy System (SES) - Conditional Use Permit (CUP) on the subject parcel. The request is being proposed as part of Xcel Energy's Community Solar Garden program, which was established by the State of Minnesota in 2013. The energy contract with Xcel Energy for this program is for a minimum of 25 years.
4. Community Solar Gardens (CSG) were authorized under a 2013 Minnesota energy law (State legislation) which mandates investor-owned utilities to get 1.5% of their electricity from solar by 2020. Xcel Energy is authorized by law to offer solar garden projects which is affecting every county within Xcel's service area. A federal tax subsidy, which was set to expire in 2016, has been extended and is driving the interest in developing solar gardens.
5. The proposed request is considered a Large Solar Energy System (SES) based on the fact that the current (DC) rate capacity exceeds 100 kilowatts and will produce energy which will be added to Xcel Energy's existing grid system. Therefore, a CUP is required pursuant to Section 152.039 and 152.052 of the Zoning Code.
6. According to Mr. Gavin's letter (dated: May 9, 2016), in the ordinary course of large-scale renewable energy project development there are a variety of financing arrangements to draw from to effectively move capital into projects to keep

development on track. Therefore, based on the applicant's submitted Exhibit "A" (dated: May 9, 2016), SunEdison, Inc. appears as the corporate company (Parent) name, with multiple organizational (holding company) names based on the Minnesota Community Solar Garden project structure. The applicant has stated that this is a common practice in the industry.

7. The applicant is proposing to develop and operate up to a five (5) MW solar site. This CSG will consist of approximately 22,680 solar modules (panels), each approximately 3¼ x 6½ feet in size. The modules are mounted on a fixed racking system, which may reach a maximum height of approximately 9-10 feet above grade and a minimum height of approximately 30" or 2½ feet. As proposed, the site will have multiple inverters and a pad with metering equipment. Electrical lines would be run underground to the inverter(s) and/or metering pad. The exact panel, array and inverter locations may change based on the actual equipment and manufacturer selection. The electrical interconnection configuration and dimensions are subject to change based on the final Xcel Energy interconnection agreement approval. However, the ultimate panel/fencing locations must remain within the approved site plan. According to the applicant, the existing/proposed topography will be suitable for the project; however, any/all grading will be pursuant to the final engineering design and building permit submittal. The energy produced from the site will be fed into the existing distribution line which is located on the west side of the proposed operational area; therefore, it appears that no new distribution line(s) will need to be constructed. There will, however, be utility construction (utility power lines) being installed in the general area of the proposed interconnection location at the northwest corner of the operational area. These utility upgrades are to help connect the CSG to the existing distribution lines.
8. The CSG will operate 24 hours a day, 365 days a year (for 25 years) after construction has been completed. During construction, operating hours will be between sunrise and sunset and would most likely occur during non-winter months; however, construction activity may occur during the winter months depending on weather. After construction, there would be limited traffic reporting to the site. In addition to mowing or vegetation management, qualified operation & maintenance (O&M) crews will report to the site to do equipment checks and provide routine site maintenance. O&M crews may report to the site annually to complete cleaning of the panels as needed. According to the applicant, the site will be designed, approved, maintained, monitored and inspected to ensure safety, reliability and security. All other site operations (energy productivity) will be done remotely by using either radio transmission, satellite or some other means to be determined and approved by Xcel Energy.
9. The applicant has submitted the copy of their "Project Partner Letter" (dated: April 21, 2016) which was sent out as an announcement to their Partners and outlines their plan to restructure and strengthen the Company. The letter states that a decision was made to initiate a Chapter 11 restructuring process for SunEdison for both domestic and international subsidiaries in order to address their capital structure. The applicant further explains in the additional information letter (dated: May 9, 2016) that their entire Minnesota CSG project portfolio is not subject to the jurisdiction of the Court for the Chapter 11 filing.
10. The proposal includes erecting a 6-foot to 7-foot chain link fence (w/no added security measures on top) around the entire operational area for screening/security/safety reasons. The applicant has also provided an extensive landscaping plan to address buffering in a manner to minimize visual impacts from adjacent landowners. The surrounding properties consist of agricultural farm fields and several residential homes. Mr. Gavin has indicated that representatives of SunEdison have met with the neighbors and the Watertown Town Board on multiple occasions to discuss the screening, and as a result have developed the submitted landscaping and seeding plans (dated: January 22, 2016).
11. The applicant's letter (dated: May 9, 2106) referenced the concerns from the April 17, 2016, Planning Commission meeting with regard to the 2030 Comprehensive Plan, Essential Services of the Zoning Code, and documentation for the farmland classification of the project site. The letter further described compliance with application criteria (both 2030 Comprehensive Plan & Carver County Zoning Code).
12. The 2030 Carver County Comprehensive Plan identifies a land use summary table (similar to all Township land use tables), which was required by the Metropolitan Council. It is for informational purposes only and it is not a land use policy. Policy LU19 under the Agricultural Policy Area states that "certain other uses of land may be necessary or appropriate in the policy area". Policy LU-16 under the Agricultural Policy Area states that "undue restrictions on solar access and renewable energy should be avoided". The use of agricultural land is temporary in nature and the

impervious areas would be minimal. The amount of long term agriculture land utilized for the large SES is small in relation to the total acreage of the Xcel Energy service area. These factors are compatible with the 2030 Comprehensive Plan.

13. The applicant has indicated that they selected the subject property because of its solar resource, physical characteristics (minimal prime ag land), proximity to the existing electrical infrastructure/distribution lines, zoning and permitting requirements, and landowner participation. The landowner has signed a long term lease agreement with SunEdison, and an application for the project has been submitted to Xcel Energy's Community Solar garden program for formal review.
14. A copy of the interconnection agreement (dated: March 17, 2016) has been provided as part of the application. The interconnection study for the Nesvold property project has now been completed by Xcel Energy and the allowable system capacity is 5MW AC (five 1MW projects). The applicant's Exhibit D is the Excel Energy Study Results - Page 1 with updated service address. The next steps in the interconnection process are for Xcel Energy to assign a design engineer for the project and to move into detailed design for the interconnection work. Xcel Energy provides the study results to inform the applicant that the engineering indicative cost estimate has identified the maximum generation of MW allowed at the site location and where they sit in the interconnection queue. The applicant has stated that once the project receives its land use permit through the County, the project will be fully ready for pre-construction.
15. In Mr. Gavin's additional information letter (dated: April 8, 2016), he states that: *"the decommissioning of the solar PV system is part of an agreement between SunEdison and the land owner, and has already been made part of the ground lease agreement for the project. As part of the ground lease agreement there is a section for Surrender of Possession which states that upon termination of the lease the tenant shall have the obligation to remove from the premises any and all improvements constructed by the tenant, and that the tenant will pay operating rent during the decommissioning period. Attached for reference as Exhibit A, is Section 16 of the Ground Lease Agreement - Surrender of Possession. There are no provisions for naming Carver County as a party to this agreement."* SunEdison will establish an escrow in the amount of \$50,000.00, to assist with the costs of cleanup and restoration of the site. The applicant has stated that there are no hazardous materials used for the solar garden, minimal concrete foundations used, and there is significant salvage value of the solar panels and components. Given steel, copper and aluminum salvage pricing, there is natural incentive to realize value for unused equipment. The applicant has provided Exhibit A, an excerpt (Surrender of Possession) of the legal binding Ground Lease Agreement. This document appears to satisfy the decommissioning standard, based on the fact that the property owner is fully engaged, and has properly protected his interest in decommissioning and the future use of their property. The Permittee shall provide the details of the decommissioning plan (process) upon the completion of their useful life to ensure that they align with the interests of the property owner.
16. Mr. Gavin has requested access to the site via a proposed gravel ingress and egress "easement" access from the existing Watertown Township Hall property. The access road would eliminate the need for a new direct access off of County Road 10. The applicant has defined a list of ten (10) proposed conditions in favor of the Watertown Town Board to reflect their intentions to utilize this access to the site. However, if the Watertown Township access location is not a viable option, the applicant has identified an Option B (an existing access location along Co Rd 10, at the south end of the property). It is the responsibility of the Permittee to contact the road authority, Carver County Public Works, to evaluate the access location (realignment) and comply with any/all permitting requirements, if applicable.
17. Mr. Gavin has had a local drainage tile system contractor preform an analysis and complete a proposal for the relocation or replacement of the existing drainage tile system that crosses the solar site and the adjacent parcel on the southeast corner of the project. SunEdison will be responsible for the replacement of the drain tile system which is known to run from the southeast portion of the project site to the northwest portion of the project site. The applicant's Exhibit D is a Drainage Tile System - Diagram Illustrating As-built Conditions & Retrofit Work that was agreed to for avoiding any potential impact to the drainage tile system on the adjacent properties.
18. The Carver County Planning and Water Management Department (CCWMO) and Carver Soil & Water Conservation District (SWCD) will be reviewing the project with respect to the County Water Rules (Chapter 153), and for site stabilization requirements and Best Management Practices (BMP's). The applicant will be required to comply with

any/all applicable permitting requirements. As part of their formal review, they will also:

- a. Review project plans to ensure that there are no upstream or downstream impacts caused by the project;
 - b. Review project plans to ensure that existing drain tile servicing the site has been identified and will be avoided during construction. Or, if any changes to the site's existing natural and subsurface drainage system are proposed, review changes to ensure that the proposed drainage system has the same capacity as the existing system;
 - c. Review proposed erosion and sediment control BMPs to ensure the site will be managed in a way that prevents offsite erosion or deposit of sediment during construction and is permanently stabilized following construction;
 - d. Review other items as needed to demonstrate compliance with County Water Rules (Chapter 153);
 - e. Collect a surety of \$1,000 per acre up to a maximum of \$50,000 to ensure for faithful performance of the approved plans and to finance any necessary remedial work. The surety shall be held until the following conditions are met (additional conditions may be added during review):
 - i. The project is complete;
 - ii. The site has been re-vegetated (90% vegetative cover across the site, 100% vegetative cover with no signs of erosion in areas of concentrated flows);
 - iii. All erosion and sediment control measures have been removed.
19. The applicant has indicated that in order to compensate for the impermeable surfaces including the gravel access road and inverter pads, the operational area will consist of a seed mix with pollinator friendly native plants/grasses to maintain a vegetative ground cover. The applicant has provided an extensive seeding plan (dated: January 22, 2016) to address prairie seed and low-maintenance turf mixes within the operational area. The cover within the operational area will be maintained (annually) and as needed throughout the year. The seed mix will also need to be reviewed and/or approved by the CCWMO.
 20. There are no animal agricultural operations adjacent to the site, and the applicant has no defined plan to test for stray voltage. According to Mr. Gavin, it is SunEdison's position that the potential for stray voltage associated with a solar PV system is no more or no less likely than with any residential, commercial or industrial electrical system. They have stated that they will comply with standard industry practices for electrical testing, and comply with the Xcel Energy requirement for providing grounding transformers for the project.
 21. The Carver County Zoning Code has a recently updated standard which requires foundation posts to be installed using noise mitigating equipment such as a vibrating post driver or any other noise reduction method as may be stipulated by the CUP, with which the applicant will need to comply.
 22. The applicant has been asked to provide an emergency/response plan which lists a contact name and number for the responsible party as it pertained to drainage, weed maintenance, screening, site maintenance, etc. Mr. Gavin has stated that SunEdison is willing to provide a detailed list of local and qualified contractors; however, the requested information is completed as part of the preconstruction plan (Operation & Maintenance Agreement). He has also indicated that many of the site subcontractor details are not addressed until a solar company and Xcel Energy have reached the final design plan phase for a project. SunEdison requested that a condition be placed in the permit, which would require them to submit (to the Carver County Land Management Department) the list of emergency contacts with an emergency plan prior to the issuance of any building permits for the project.
 23. The applicant is not proposing any external signage for the facility at this time; however, any future signage shall be placed in accordance with Chapter 154 – Sign Regulations and/or the local road authority. Signage (list of all emergency contacts with respect to an emergency response plan) should be placed at the entrance of the site. The signage could be placed on the security fencing at this location. Internal signage would be allowed and is required for labeling of electrical equipment to provide safety and support good practices.
 24. Mr. Gavin has provided Certificate of Liability Insurance information. In his April 8, 2016 letter, Mr. Gavin states, *“There is a requirement as part of the Minnesota Community Solar Garden Program to provide public liability insurance and SunEdison hereby provides evidence of insurance. Attached for reference as Exhibit B, is a Certificate of Liability Insurance - Evidence of Insurance.”* The guidelines require the Permittee to maintain a comprehensive public liability insurance policy which is written by an insurance carrier and must be authorized by law.

25. The Watertown Town Board has reviewed the request during multiple Town Board meetings; however, during their May 2, 2016, meeting they voted to recommend denial for the following reasons (letter received May 10, 2016):
 - A. Failure to meet the requirements of Section 152.050 Essential Services (County Zoning Code).
 - B. Failure to comply with Section 152.052 Conditional Use Permit Required (County Zoning Code).
 - C. Township Policy LU-1 of the Carver County 2030 Comprehensive Plan.
 - D. Township Policy LU-17B of the Carver County 2030 Comprehensive Plan.
 - E. Township Policy LU-21B of the Carver County 2030 Comprehensive Plan.
26. The Planning Commission considered the Town Board's recommendation for denial, and ruled otherwise because the applicant meets the Zoning Code and 2030 Comprehensive Plan requirements for a Large Solar Energy System (SES). The Planning Commission has further considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED THAT The Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20160006 for a Large SES - Community Solar Garden on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

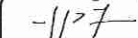
1. The permit is subject to Compliance Review. The permit allows for a community solar garden on the subject property (approx. 32± acres) and it is not transferable to another parcel and/or another area of the parcel subject to the permit. Upon notice to the Carver County Land Management Department, the permit, including all rights and obligations therein, may be assigned, in whole or in part, to any Permittee affiliate and any party with experience owning and operating energy generation facilities. Any other proposed change in facility ownership shall be cause for the permit to be reviewed by the Carver County Land Management Department for a determination as to whether an application for an amendment or similar consideration is necessary, and any such proposed owners and/or operators of the solar site are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. Permittee shall operate in accordance with the submitted CSG Application and Supporting Documentation (submittal date: February 8, 2016), additional operational letter (dated: April 8, 2016), additional operational letter (dated: May 9, 2016) and in accordance with the realignment of the access location as noted. These plans shall be considered a requirement of this permit. The CSG shall be installed and maintained in accordance with Section 152.039 including; noise mitigation, decommissioning, etc.
3. All structures used in conjunction with the facility shall meet the applicable requirements of the Carver County Zoning Code and State Building Code. Any required building permits must be obtained prior to construction.
4. The permit is subject to any/all Carver County Public Works Division (or appropriate road authority) standards pertaining to access requirements, if applicable. An appropriate permit shall be obtained before any work commences within the county road right-of-way.
5. The permit is subject to any/all Watertown Township (access authority) standards pertaining to a private ingress and egress access agreement, if applicable. An agreement shall be supplied to Carver County Land Management prior to beginning any construction activity for the project (or as part of any building permit approval).
6. Any grading, filling or drainage activity on the property shall be completed in accordance with the Carver County Water Management Rules and the Wetland Conservation Act (WCA), if applicable. Any/all site improvements shall be completed pursuant to Chapter 153 – Water Resource Management. Applicable Stormwater Management review and approvals are required prior to the issuance of construction and/or building permits.
7. The Permittee shall be responsible for the maintenance and/or replacement of the drain tile system (if problems occur) for the duration of the CUP. The drain tile system is known to run from the southeast portion of the project site to the

northwest portion of the project site, pursuant to the Exhibit D of the Conditional Use Permit application, which shall be considered a requirement of the permit.

8. The screening plan shall be implemented in accordance to the submitted landscaping plan (dated: January 22, 2016) which shall be considered a requirement of this permit. The Permittee shall be responsible for maintaining the vegetative screening for the duration of the CUP.
9. The vegetative cover within the operational area shall be implemented in accordance to the submitted seeding plan (dated: January 22, 2016) which shall be considered a requirement of this permit. Final implementation of the plan shall be subject to the CCWMO review and approval.
10. Permittee shall comply at all times with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations.
11. The Permittee shall provide the Carver County Land Management Department with the Operation & Maintenance agreement which lists the contractors/subcontractors for all on-site services prior to the issuance of any building permit. The list of contacts shall also be posted/identified by a placard sign at the sight with the contact names and telephone numbers.
12. Decommissioning of the solar PV system is part of an agreement between SunEdison and the land owner that has been made part of the ground lease agreement for the project and shall be considered a requirement of this permit. As part of the ground lease agreement there is a section for Surrender of Possession which states that upon termination of the lease the tenant shall have the obligation to remove from the premises any and all improvements constructed by the tenant, and that the tenant will pay operating rent during the decommissioning period. The Permittee & Property Owner shall maintain this agreement for the duration of the solar energy array. The Permittee shall also provide the list of contractors, including name(s), addresses and telephone numbers to the Land Management Department for decommissioning and reclamation once the essential service is no longer in use.
13. No later than the date that construction of the solar facility begins, the Permittee (including all Permittee affiliates) shall be named as additional insured on all policies of liability insurance. The Permittee shall annually file with the Carver County Land Management Department a certificate evidencing coverage. The certificate shall provide that the County must be given thirty (30) days written notice of the cancellation of insurance.
14. No later than the date that construction of the solar facility begins, the Permittee (including all Permittee affiliates) shall submit a copy of Worker’s Compensation Insurance to the Carver County Land Management Department.

ADOPTED by the Carver County Planning Commission this 17th day of May, 2016.

DocuSigned by:

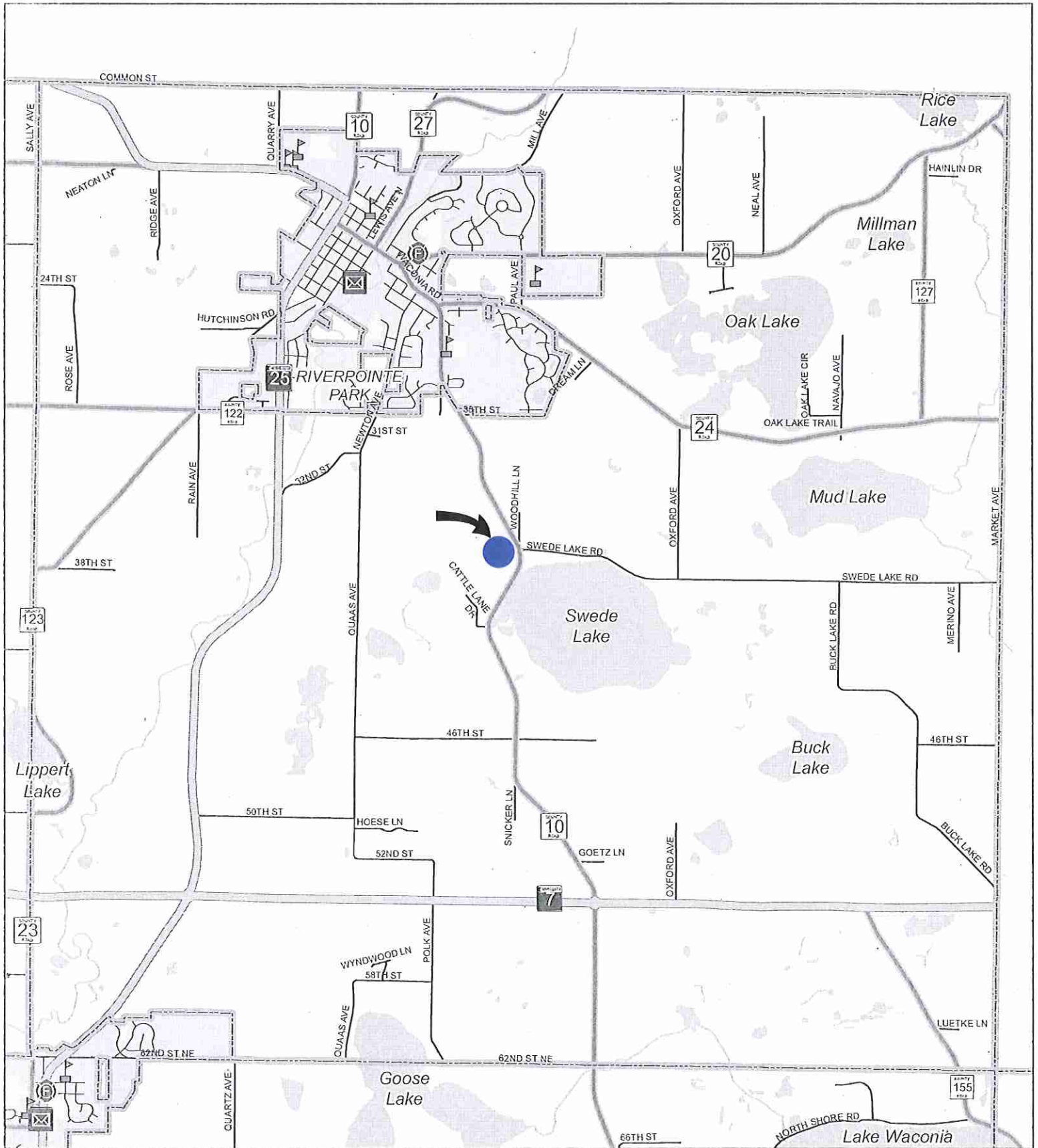


John P. Fahey

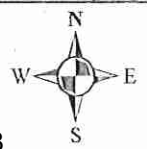
Planning Commission Chair

5/26/2016 | 9:25:56 PM CT

WATERTOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County Board of Commissioners Request for Board Action



Agenda Item:

Innovative Power Systems LLC - Community Solar Garden

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PZ20160023. The Planning Commission recommended approval of a Conditional Use Permit (CUP) for Innovative Power Systems (IPS), for a Community Solar Garden (CSG) on the Ed Duane & Dorla Lind property (81 acres) located in Section 2 of Young America Township. IPS is requesting authorization to construct, operate (by lease), and maintain up to a five (5) Megawatt (MW) CSG as a Renewable Energy - Solar Energy System (SES) on the subject property. The request is being proposed as a part of Xcel Energy's CSG Program, which was established by the State of Minnesota in 2013. The energy contract with Xcel Energy for this program is for a minimum of 25 years. The development consists of 25 acres of solar modules (panels) located on a fixed ground mounted racking system, inverter pads, and metering equipment. The CSG would be installed and maintained in accordance with the Renewable Energy standards of the Zoning Code. Those standards would include noise mitigation, decommissioning, setbacks, building code, and screening. The Young America Town Board has also recommended approval.

ACTION REQUESTED:

A motion to adopt the Findings of Fact and issue Order #PZ20160023 for the issuance of the Conditional Use Permit.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3989

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20160023

RESOLUTION #: 16-08

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20160023

OWNER/APPLICANT: Ed Duane & Dorla Lind Trust/Innovative Power Systems (Evan Carlson)

SITE ADDRESS: 111XX Tacoma Ave NYA, 55368

PERMIT TYPE: Essential Service – Solar Energy

PURSUANT TO: County Code, Section 152.039 B 2(b) & 152.052

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 11-002-1000

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of May 17, 2016; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. The subject property (approximately 81.00 acres) is owned by Ed Duane and Dorla Lind and is located in the East Half (E½) of the Northeast Quarter (NE¼) of Section 2, Young America Township. The proposed request is located on approximately 25± acres of the 81.00 acre parcel which consists of agricultural production land and is located in the Agricultural Zoning District and the CCWMO (Carver Creek watershed)
2. The applicant, Innovative Power Systems (IPS), is requesting to construct, operate (by lease), and maintain up to a five (5) Mega-Watt (MW) Community Solar Garden (CSG) as an Large Solar Energy System (SES) – Conditional Use Permit (CUP) on the subject parcel. The energy contract with Xcel Energy for this program is for a minimum of 25 years.
3. Community Solar Gardens (CSG) were authorized under a 2013 Minnesota energy law (State legislation) which mandates investor-owned utilities to get 1.5% of their electricity from solar by 2020. Xcel Energy is authorized by law to offer solar garden projects which is affecting every county within Xcel's service area. A federal tax subsidy, which was set to expire in 2016, has been extended and is driving the interest in developing solar gardens.
4. The proposed request is considered a Large Solar Energy System (SES) based on the fact that the current (DC) rate capacity exceeds 100 kilowatts and will produce energy which will be added to Xcel Energy's existing grid system. Therefore, a CUP is required pursuant to Section 152.039 and 152.052 of the Zoning Code.
5. The applicant is proposing to construct and operate up to five (5) co-located one (1) MW solar gardens. Each one (1) MW garden will consist of approximately 3,888 solar modules (panels) to be mounted on steel and aluminum racking (total of approximately 19,440 panels on site). The fixed racking will not exceed a height of twenty (20) feet above grade. The racking pilings will be driven into the ground at a depth of 6-8 feet. The site will have 5 concrete equipment pads to support interconnection and metering equipment. According to the applicant, the existing topography is suitable for the project and minimal grading will occur; however, any/all grading will be pursuant to the final engineering design and building permit submittal. The energy produced from the site will be fed to inverters at the end of each row of panels. From the inverters, energy will be transferred to equipment pads and then transferred via underground conduit to an existing Xcel Energy distribution line on the east side of the site. The exact panel, array, inverter and electrical interconnection configuration and dimensions may change based on the actual equipment and manufacturer selection. However, the ultimate panel/fencing locations must remain within the approved site plan.

6. The applicant has indicated the site was selected due to its solar resource, physical characteristics (minimal prime farmland), proximity to existing Xcel Energy electrical infrastructure and distribution lines, zoning and permitting requirements, and landowner participation. The landowner has signed a long term lease agreement with Innovative Power Systems.
7. According to the applicant, site operations (energy productivity) will be designed, approved, maintained, and monitored remotely using either radio transmission, satellite or some other means to be determined and approved by Xcel Energy. The CSG will operate 24 hours a day, 365 days a year once construction is completed. There would be limited traffic reporting to the site including mowing and vegetation management as well as technician crews as needed to complete cleaning of the panels, equipment checks and inspections to ensure safety, reliability, and security. However, during construction, operating hours will be 8 a.m. - 6 p.m. during which time, multiple trips to and from the site will occur including truckloads of equipment and delivery of materials. Construction is proposed to begin in July 2016 and completed by November 2016.
8. The Carver County Zoning Code includes a standard which requires foundation posts to be installed using noise mitigating equipment such as a vibrating post driver or any other noise reduction method as may be stipulated by the CUP, with which the applicant will need to comply.
9. The applicant has voluntarily participated in the Pollination Pledge and has agreed to seed the site with native pollinator friendly vegetation under and around the panels. The seed mix will be designed with goals to minimize maintenance costs, withstand harsh climate, minimize erosion, improve water quality, and infiltrate storm water runoff. Final implementation of the seeding plan shall be subject to review/recommendations by the CCWMO. IPS will contract with a local company to ensure ground cover at the site is maintained at a height not to exceed 24 inches.
10. The applicant has indicated they will be responsible for maintaining existing tile lines (identified prior to construction) and will be responsible to repair any damaged lines during construction and decommissioning. Any existing drain tile servicing the site will need to be identified and avoided during construction to ensure drainage will not be negatively impacted. A condition should be placed on the permit request which states, "The permittee shall be responsible for the maintenance and/or replacement of any/all drain tile servicing this site (if problems occur) for the duration of the CUP".
11. A seven (7) foot chain link fence which may include three (3) strands of barbed wire on the top will enclose the operational area for security and screening. In response to the Township recommendation, a landscape plan has been submitted to meet the requirements along Tacoma Avenue. There also appears to be natural landscape barriers (trees) to protect views of the site from neighboring properties (to the east). The surrounding properties consist of agricultural farm fields, residential homes and farmsteads. It appears the closest residence is approximately 400 feet from the solar array.
12. Xcel Energy has conducted and completed an engineering cost estimate and provided Interconnections Agreements and Statements of Work for the proposed project. Xcel Energy provides the results of the engineering study to inform the applicant of the costs required to proceed with the proposed CSG project. Areas requiring upgrades to support the project include operational, ground referencing, system modifications including metering and distribution. It appears the project is first in the Xcel Energy Interconnection Queue. If the applicant chooses to move forward with the project, Xcel Energy requires the name of the corporation or LLC on the Interconnection Agreement must be registered with the Minnesota Secretary of State and documentation provided to Xcel Energy.

13. IPS along with their financial partner, WGL Energy, will take on the responsibility and costs of the decommissioning of the site at the end of life of the CSG. The project site will be restored to pre-construction conditions after removal of the structures and foundations. All equipment will be removed from the site within 180 days of termination of the lease agreement, or within six (6) months of the conclusion of the useful life of the project, or twelve (12) consecutive months of the cessation of electrical generation. The applicant has described the decommissioning plan in detail in their proposed operational plan providing guidelines for removal of equipment, restoration of the site and a financial plan to ensure funds are available for removal. The applicant has indicated that the CSG consists of recyclable materials and that the scrap value of the system will exceed the removal cost. A security will be set aside in the amount of \$50,000 available to Carver County if IPS and/or WGL are unwilling to commence with decommissioning activities within a reasonable period of time. The operational plan appears to satisfy the decommissioning standard.
14. Pursuant to the applicant's Operational Plan, IPS shall implement a testing and continuous monitoring program, conducted by a third party electrical company (Knobelsdorff Electric) to identify any stray voltage after construction and during the operating term of the CSG. IPS shall install power quality-monitoring meter at the solar facility which will monitor for stray voltage 24 hours a day 7 days a week. Data will be analyzed by the designated electrical company and on an annual basis to determine whether or not stray voltage occurred during that time according to the threshold defined by the "MN Stray Voltage Guide". Any stray voltage shall be remediated within 90 days of detection and verification.
15. The applicant has provided an emergency/response plan in their Operational Plan (dated: April 21, 2016) including contact names and information for responsible parties pertaining to drainage, weeds, site maintenance, and stray voltage. The Operational Plan provides the contact information for any maintenance and emergency issues, which shall be attached and become a part of the permit as well as posted accessibly on site. All signage posted on site shall be in compliance with Chapter 154 – Sign Regulations. Internal signage is required for labeling of electrical equipment to provide safety and support good practices.
16. The Carver County Planning and Water Management Department (CCWMO) and Carver Soil & Water Conservation District (SWCD) will be reviewing the project with respect to the County Water Rules (Chapter 153), and for site stabilization requirements and Best Management Practices (BMP's). The applicant shall be required to comply with any/all permitting requirements. As part of their formal review, they will also:
 - a. Review project plans to ensure that there are no upstream or downstream impacts caused by the project;
 - b. Review project plans to ensure that existing drain tile servicing the site has been identified and will be avoided during construction. Or, if any changes to the site's existing natural and subsurface drainage system are proposed, review changes to ensure that the proposed drainage system has the same capacity as the existing system;
 - c. Review proposed erosion and sediment control BMP's to ensure the site will be managed in a way that prevents offsite erosion or deposit of sediment during construction and is permanently stabilized following construction;
 - d. Review other items as needed to demonstrate compliance with County Water Rules (Chapter 153);
 - e. Collect a surety of \$1,000 per acre up to a maximum of \$50,000 to ensure for faithful performance of the approved plans and to finance any necessary remedial work. The surety shall be held until the following conditions are met (additional conditions may be added during review):
 - i. The project is complete;
 - ii. The site has been re-vegetated (90% vegetative cover across the site, 100% vegetative cover with no signs of erosion in areas of concentrated flows);
 - iii. All erosion and sediment control measures have been removed.
17. Access to the site has been proposed as a twenty (20) foot wide entrance(s) off of Tacoma Ave on the east side of the property which will connect to a service road for emergency vehicles. Parking during construction and during maintenance will be entirely within the site. The Young America Town Board will review the request as the road authority for construction of an access off of a Township road.

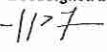
18. The Young America Town Board reviewed the request during their May 10, 2016, Town Board Meeting and recommended approval with the following comments:
 - Turn operational area from the east side of the property to run along northern tree line
 - Stay out of pipeline area
 - Address stray voltage concerns
 - Screening on Tacoma Avenue with mature trees more than 6 feet in height
19. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.
20. The 2030 Carver County Comprehensive Plan identifies a land use summary table (similar to all Township land use tables), which was required by the Metropolitan Council. It is for informational purposes only and it is not a land use policy. Policy LU19 under the Agricultural Policy Area states that “certain other uses of land may be necessary or appropriate in the policy area”. Policy LU-16 under the Agricultural Policy Area states that “undue restrictions on solar access and renewable energy should be avoided”. The use of agricultural land is temporary in nature and the impervious areas would be minimal. The amount of long term agriculture land utilized for the large SES is small in relation to the total acreage of the Xcel Energy service area. These factors are compatible with the 2030 comprehensive plan.

THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20150023 for a Large SES - Community Solar Garden on the land described in Exhibit “A” of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to Compliance Review. The permit allows for a community solar garden on the subject property (approx. 25± acres) and it is not transferable to another parcel and/or another area of the parcel subject to the permit. Upon notice to the Carver County Land Management Department, the permit, including all rights and obligations therein, may be assigned, in whole or in part, to any Permittee affiliate and any party with experience owning and operating energy generation facilities. Any other proposed change in facility ownership shall be cause for the permit to be reviewed by the Carver County Land Management Department for a determination as to whether an application for an amendment or similar consideration is necessary, and any such proposed owners and/or operators of the solar site are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. Permittee shall operate in accordance with the submitted CSG Application (dated: April 21, 2016) and Supporting Documentation (dated: May 13, 2016). These plans shall be considered a requirement of this permit. The CSG shall be installed and maintained in accordance with Section 152.039 including; noise mitigation, decommissioning, etc.
3. All structures used in conjunction with the facility shall meet the applicable requirements of the Carver County Zoning Code and State Building Code. Any required building permits must be obtained prior to construction.
4. The permit is subject to any/all Young America Township (or appropriate road authority) standards pertaining to access requirements. An appropriate permit shall be obtained before any work commences within the road right-of-way.
5. Any grading and/or filling activity on the property shall be completed in accordance with the Carver County Water Management Rules and the Wetland Conservation Act (WCA), if applicable. Any and all site improvements shall be completed pursuant to Chapter 153 – Water Resource Management. Stormwater Management review and approvals are required prior to the issuance of construction and/or building permits, as required.
6. The Permittee shall be responsible for the maintenance and/or replacement of any/all drain tile servicing this site (if problems occur) for the duration of the CUP.

7. The vegetative cover shall be implemented in accordance with the operational plan, which shall be considered a requirement of this permit. Final implementation of the plan shall be subject to the CCWMO review and approval.
8. The screening plans shall be implemented in accordance with Township requirements and County standards and shall be considered a requirement of this permit. The Permittee shall be responsible for maintaining the vegetative screening for the duration of the CUP.
9. Permittee shall comply at all times with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations.
10. Pursuant to the operational plan, dated April 21, 2016, IPS shall provide stray voltage testing by an experienced third party electrical company after construction is completed, and during the 25 year operation of the CSG, as described.
11. Decommissioning of the solar PV system shall be implemented in accordance with the Decommission Plan process (date: April 21, 2016) at the end of the life of the community solar garden. The Carver County Land Management Department shall receive a copy of the security document. The Permittee shall be responsible for all of the decommission costs and will list Carver County as having access to the security in the event decommissioning is required. The Permittee & Property Owner shall maintain this agreement for the duration of the solar energy array. The Permittee shall also provide the list of contractor including name(s), addresses and telephone numbers to Land Management Department for the decommissioning and reclamation once the essential service is no longer in use.
12. The Permittee shall provide the Carver Country Land Management Department with the Operation & Maintenance agreement documenting the emergency/response plan containing contact name(s), addresses, and telephone number(s) for the responsible party(s) as it pertains to drainage, weed maintenance, screening, site maintenance, stray voltage, etc. The list of contacts shall also be posted/identified by a placard sign as the site with the contact name(s), addresses, and telephone number(s). The completed emergency/response plan shall be submitted to the Land Management Department prior to the issuance of any building permit(s).
13. No later than the date that construction of the solar facility begins; the Permittee (including all Permittee affiliates) shall name Carver County as an additional insured on all policies of liability insurance. The Permittee shall annually file with the Carver County Land Management Department a certificate evidencing coverage. The certificate shall provide that the County must be given thirty (30) days written notice of the cancellation of insurance.
14. No later than the date that construction of the solar facility begins, the Permittee (including all Permittee affiliates) shall submit a copy of Worker’s Compensation Insurance to the Carver County Land Management Department.

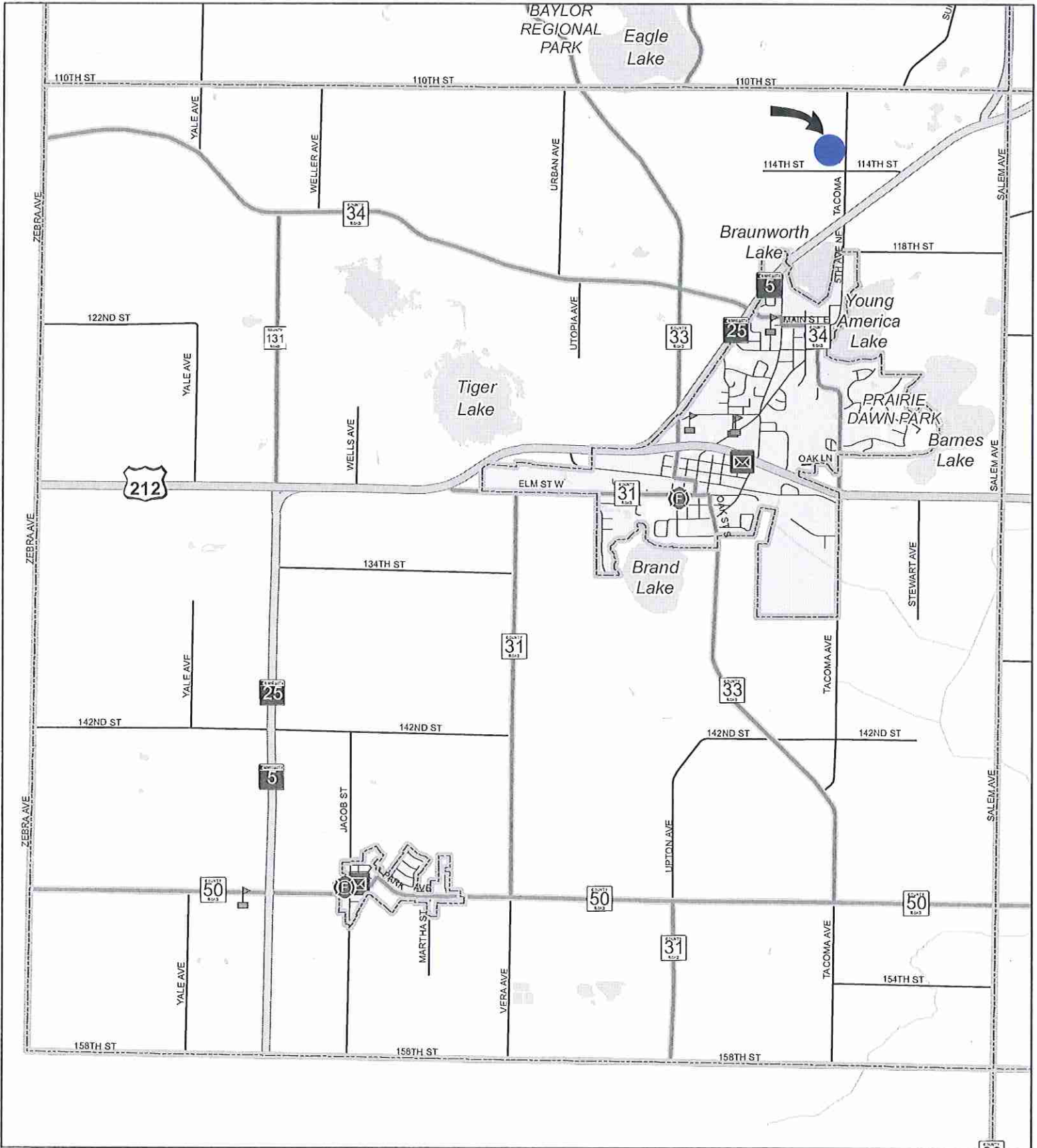
ADOPTED by the Carver County Planning Commission this 17th day of May, 2016.

DocuSigned by:


John P. Fahey
Planning Commission Chair

5/26/2016 | 9:25:56 PM CT

YOUNG AMERICA TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County Board of Commissioners Request for Board Action



Agenda Item:

Draft CCWMO Water Rules Amendments

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The staff discussed DRAFT Carver County Water Management Organization (CCWMO) Water Rule changes with the Board at the May 31, 2016 work session. The staff is requesting authorization to release the DRAFT rule language changes for a 60-day public review and comment period. A summary of the proposed rule changes is attached, and a full copy of the amendments (including appendices) will be distributed to the Board separately.

ACTION REQUESTED:

Motion to release the DRAFT CCWMO Water Management Rule Amendments for a 60-day public review and comment period.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4016



Proposed Amendments to Carver County Ordinance 153 Water Resource Management

WHY ARE CHANGES NEEDED?

The County's Municipal Separate Storm Sewer System (MS4) permit, issued by the MPCA in 2013, requires the following specific updates to the Water Resource Management Ordinance (Water Rules):

- 1 inch volume control standard
- Process for reducing volume control standard for challenging sites
- Process to allow applicants mitigate impacts offsite when water quality and volume requirements can't be met onsite
- Language that prevents non-stormwater discharges from entering the County's storm sewer system

In addition to the above changes, many of the proposed changes clarify the current standards and address gaps or specific problem areas that have become apparent since the last ordinance was adopted.

ORDINANCE REVISION PROCESS

The CCWMO's current ordinance was first adopted in 2001 and updated in 2006 and 2012. To assist with the development and review of a revised ordinance, the CCWMO established a Technical Advisory Committee (TAC) consisting of technical representatives from municipalities in the watershed, state and local agencies, and CCWMO staff in July 2015. The TAC has provided review and comment throughout the ordinance revision process.

WHAT TYPES OF CHANGES ARE PROPOSED?

The proposed revisions encompass the following:

- Increasing the volume control requirement to 1.0 inches (currently 0.5 inches)
- Decreasing the water quality requirement to 1.0 inches (currently 1.05 inches)
- Adding flexibility to allow volume control requirement to be reduced to 0.5 inches in certain situations and to allow the volume control and water quality requirement to be met offsite or through banking
- Clarifying how the stormwater management portion of the rule applies to the following types of linear projects
 - New road construction
 - Road reconstruction with no net increase
 - Road reconstruction with 10% decrease
 - Road reconstruction with net gain in impervious
- Clarifying the types of linear projects that are exempt from the stormwater management portion of the rule
- Clarifying topsoil management requirements
- Adding language regarding prevention of non-stormwater discharges to County's storm sewer system
- Revising existing definitions and adding new terms
- Updating the list of best management practices eligible for volume control and water quality treatment
- Updating the Rule Guidelines and Calculator to help simplify the application process

ADDITIONAL INFORMATION

For additional information and future updates on the rules update process, please visit www.co.carver.mn.us/water

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of the 2016 AFSCME General Collective Bargaining Agreement

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The American Federation of State, County and Municipal Employees (AFSCME) Local Union No. 2789, Council #65, General Unit and the County have completed negotiations for the 2016 collective bargaining agreement (CBA) and the membership has ratified the agreement.

The major changes in terms and conditions are:

- One year agreement covering 2016.
- Pay-for-Performance in 2016: 0.00%, 2.25%, 3.50%, 4.75% - effective March 7, 2016.
- General adjustment of 2.00% for employees performing at "solid performer" level and above - effective March 7, 2016.
- Language incorporated into the CBA consistent with prior MOA, referencing the pay-for-performance administrative guidelines applied to those hired after October 15, 2014 - no compounding of increases, no performance pay for months not employed by the County.
- 2016 Insurance: Increase monthly County contribution from \$670 to \$690 for employee only tier, from \$775 to \$850 for employee + child(ren) tier, from \$1,075 to \$1,175 for employee + spouse tier, and from \$1,350 to \$1,450 for family tier.
- Sunday shift differential increased to \$0.85 for library employees.
- OSHA approved safety boot allowance of \$175.00 per year for those whose primary duties and primary assigned location require OSHA approved safety boots.

ACTION REQUESTED:

Motion to approve the AFSCME General 2016 Collective Bargaining Agreement.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4007

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Hiring Temporary, Full-Time Attorney

Primary Originating Division/Dept: Attorney

Meeting Date: 6/7/2016

Contact: Mark Metz Title: County Attorney

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Office of the County Attorney is requesting approval to hire a temporary, full-time attorney. The temporary attorney will provide coverage for a maternity leave of absence in the Criminal Division. The position request is for 40 hours per week for a period of up to six (6) months.

ACTION REQUESTED:

Motion to authorize the County Attorney to hire a temporary attorney.

FISCAL IMPACT: Budget amendment request form
If "Other", specify:

FUNDING	
County Dollars =	\$40,000.00
Total	\$40,000.00

FTE IMPACT: Increase budgeted staff

Insert additional funding source

Related Financial/FTE Comments:

Vacancy savings will be used to fund all, or a portion of, the position. The pay range for the position is approximately \$50.00/hour, for a period of up to six (6) months, for a total of approximately \$40,000. Funds will be paid out fo 01-090-000-0000-6286.

Office use only:

RBA 2016 - 3980

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Hiring Temporary, Full-Time Attorney

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Temporary Employment Agencies	01-090-000-0000-6286	\$40,000.00	Salaries & Wages (Permanent)	01-090-000-0000-...	\$40,000.00
TOTAL		\$40,000.00	TOTAL		\$40,000.00

Reason for Request:

The County Attorney's Office is requesting approval to hire a temporary attorney to cover a maternity leave. A temporary employment agency is being used to hire an attorney for up to six (6) months. Some or all of the funds will covered by vacancy savings over the past three months.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Reorganization in Public Works: Change Administrative Assistant to GIS Technician

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

As part of the 2016 approved budget, a new 1 FTE Administrative Assistant position was added to Public Works to assist with administrative, customer service, marketing and asset management duties. Implementing an Asset Management System has become a key initiative in the County and Public Works Strategic Plan. The Administrative Assistant will help with this initiative, however, Public Works has determined that core GIS work to build the Asset Management System is a higher priority at this time. This will require a full time GIS Technician in lieu of the Administrative Assistant.

Public Works requests to change the unfilled 1 FTE Administrative Assistant (Grade 7) to a GIS Technician (Grade 10). Even though there is a difference in grade levels between the 2 positions, the initial budget impact for the GIS Technician is the same as the approved 2016 budget amount for the Administrative Assistant.

The Administrative Assistant position will be requested as part of the 2017 FTE budget process in lieu of a GIS Technician position.

ACTION REQUESTED:

Approve the change of 1 FTE Administrative Assistant (Grade 7) to a GIS Technician (Grade 10).

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

CSAH

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3996

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Reorganization in Public Works: Change Administrative Assistant to GIS Technician

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salaries & Wages Permanent	03-303-000-0000-6111	\$9,010.00
Salaries & Wages Permanent	03-303-000-0000-6111	\$65,433.00
TOTAL		\$74,443.00

CREDIT		
Description of Accounts	Acct #	Amount
State Aid	32-307-299-0000-...	\$9,010.00
Salaries & Wages P	03-301-000-0000-...	\$65,433.00
TOTAL		\$74,443.00

Reason for Request:

Increase budget to cover position change and transfer from PW Administration to PW Program Delivery.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of the AFSCME Health and Human Services Ready Reserve Memorandum of Agreement

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="6/7/2016"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

Carver County and the American Federation of State and Municipal Employees (AFSCME) Council #65, Local No. 2789, representing Health and Human Services employees have not yet concluded negotiations for a 2016 collective bargaining agreement; however the County and the Union have negotiated a Memorandum of Agreement (MOA) to address staffing needs of the 24/7 Mental Health Crisis Unit Program.

The MOA specifies the terms and conditions relevant to ready reserve shifts that are used to ensure efficient operations and staffing for the Mental Health Crisis Unit. Due to increased ability to effectively manage scheduling for this program, annual savings of approximately \$20,000 are projected. Current annual costs to cover the needs addressed in the Ready Reserve MOA are \$62,592. Annual costs following the new arrangement are projected to be \$42,054.

In order to implement terms of the Memorandum of Agreement prior to the ratification of the 2016 successor agreement, it is requested that the Board approve the Memorandum of Agreement with the AFSCME Health and Human Services Bargaining Unit.

ACTION REQUESTED:

Motion to approve the Memorandum of Agreement with the AFSCME Health and Human Services Bargaining Unit.

FISCAL IMPACT: <input type="text" value="Other"/>	FUNDING
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value=""/> \$0.00
<input checked="" type="checkbox"/> Insert additional funding source	
Related Financial/FTE Comments: <input type="text" value=""/>	

Office use only:

RBA 2016 - 4009

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2014 Local Road & Bridge Flood Damage Repair Agreement with the MN Dept. of Transportation

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

In 2014, due to storms from June 11 to July 11, flooding occurred in Carver County. Due to the amount of flood damage incurred in the County, the County was designated under Presidential Declaration of a Major Disaster FEMA-4182-DR. FHWA Emergency Repair funds were available for flood damage repairs. The FHWA ER funds had a 20% local match. Mn/DOT has made available a FHWA Match Monies from 2014 Local Road and Bridge Flood Damage Repair General Fund Grant. This 2014 Local Road and bridge Flood Damage Repair General Fund Grant Agreement provides for that 20% local match.

ACTION REQUESTED:

Adopt a resolution to enter into an agreement with MN Dept. of Transportation to reimburse Carver County \$44,781.81 for 2014 flood repairs.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3984

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: June 7, 2016

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

FHWA MATCH MONIES FOR 2014 LOCAL ROAD AND BRIDGE FLOOD DAMAGE REPAIR GENERAL FUND AGREEMENT AGENCY AGREEMENT NO. 1003278

BE IT RESOLVED, that pursuant to Minnesota Laws 2015 Chapter 2, the Commissioner of Transportation be appointed as Agent of Carver County to accept as its agent, general obligation funds which may be made available for eligible FHWA flood damage repair related projects.

BE IT FURTHER RESOLVED, the County Board Chair and the County Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said general obligation fund participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1003278", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of June, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of June, 2016.

Dave Hemze

County Administrator

Notary Public My Commissioner Expires _____
(Seal)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Authorize and Set Time And Terms Of Tax Forfeited Land Sale

Primary Originating Division/Dept: <u>Property & Financial Services - Property Taxation</u>	Meeting Date: <u>6/7/2016</u>
Contact: <u>Kathy Smith</u> Title: <u>Land Administration Supervisor</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

Carver County Taxpayer Services Department requests County Board Approval for 10 tracts of land to be sold at a tax forfeit sale. Two parcels are classified commercial, land & building and the remainder are vacant land.

Per M.S. 282 all tax forfeiture procedures have been completed and pursuant to forfeiture, all parties who had a legal interest in said parcels were notified of pending tax forfeiture. Minnesota Department of Natural Resources and the applicable city or township have given approval to sell said parcels. Classification and valuation were previously approved by the Carver County Board. The parcels will be auctioned off and sold to the highest bidder. Terms of sale and parcel list "Exhibit A" with minimum bid amounts are attached.

We are requesting County Board approval of the Date and Terms of the Tax Forfeited Land Sale.

Date: Thursday, July 14, 2016
 Time: 6:30 PM
 Place: Carver County Board Room – Government Center, Chaska, Minnesota

The attached list of parcels to be sold will need to be updated following a 5/28/16 deadline.

ACTION REQUESTED:

Approve the attached *AUTHORIZING AND SETTING TIME AND TERMS OF TAX FORFEITED LAND SALE* resolution which sets the time and terms of the tax forfeited land sale.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Total \$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4006

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 7, 2016

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

AUTHORIZING AND SETTING TIME AND TERMS OF TAX FORFEITED LAND SALE

WHEREAS, the Carver County Board of Commissioners has approved a list captioned "Exhibit A", dated April 5, 2016, of lands forfeited pursuant to M.S. 281 and classified as non-conservation lands pursuant to M.S. 282, and has determined that it is advisable to sell said lands and has determined the appraised value thereof;

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners that each parcel shown on "Exhibit A" attached hereto and made a part hereof be appraised for the amount set opposite the description thereof and that the Taxpayer Services Department Manager is hereby directed to offer each parcel to the highest bidder, but for not less than the appraised value as determined by the Carver County Board of Commissioners at a prior date, at a public sale commencing at **6:30 pm on Thursday, July 14, 2016** at the Carver County Government Center in the City of Chaska, Minnesota. Thereafter, any remaining parcels shall be sold at private sale for not less than the appraised value as determined herein. All sales shall be for cash.

Amounts of special assessments canceled because of forfeiture may be subject to re-assessment.

All parcels shall be sold subject to existing leases, if any, to easement obtained by any governmental subdivision or agency thereof for any public purpose, to easements and restrictions of record at the time of the tax judgment sale, to all existing laws and ordinances and to the condition that the appraised value does not represent a basis for future taxes;

The sale shall continue until all parcels are sold or until the County Board orders a re-appraisal; and,

BE IT FURTHER RESOLVED, that this resolution and appraisal be filed with Carver County Taxpayer Services Manager and that notice be given in accordance with the statute therefore provided that the public sale will be held on the **14th day of July, 2016, at 6:30 p.m.**

Adopted on June 7, 2016

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David J. Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of June, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of June, 2016.

David J Hemze, County Administrator

**"EXHIBIT A"
APPRAISAL LIST
APRIL 5, 2016**

PIN	LEGAL DESCRIPTION	Appraised Value/ Minimum Bid
58.0760080*	Section 11 Township 115 Range 026 Commencing at a point in the north line of Outlot or Block Eleven (11), Village of Young America, according to the recorded plat thereof on file and of record, Office of County Recorder, Carver County, Minnesota, said point being 281 feet northeast of the northwest corner of said Outlot or Block Eleven (11), aforesaid; thence running Southwesterly along the north line of said Outlot or Block Eleven (11) aforesaid, 129 feet to a point; thence running in a Southeasterly direction to meander line; thence Northeasterly along said meander line 129 feet to a point; thence in a Northwesterly direction to place of beginning. Above situated upon Lots 1, 2, 3, 4 and SE 1/4 of SE 1/4 Sec. 11-115-26. *\$1,522.69	\$1,000.00
58.6520190*, 58.6520200*, 58.6520210, 58.6520220*	Section 12 Township 115 Range 026 Lot 1, 2, 3 & 4 Block 10, The Preserve 3rd Addition	\$4,000.00 <u>SA 17.76</u> \$4,017.76
75.2700580	Section 24 Township 116 Range 025 OUTLOT G FRONTERRA	\$300.00
75.2700590	Section 24 Township 116 Range 025 OUTLOT H FRONTERRA	\$300.00
85.0503293	Section 04 Township 117 Range 025 Lots 1, Block 44 of the Village of Watertown	\$1,000.00
11.0160700	Section 16 Township 115 Range 026 The South 559.00 feet of the West 842.9 feet of the Southwest Quarter of the Northwest Quarter of Section 16, Township 115, Range 26: EXCEPT the South 159.0 feet taken for State Highway No. 212; and EXCEPT the North 185.0 feet of the South 559.0 feet of the East 170.0 feet of the West 842.9 feet thereof; and ALSO EXCEPT the West 148 feet of the North 100 feet of the South 559 feet of the West 842.9 feet of said Southwest Quarter of the Northwest Quarter, Carver County, Minnesota	\$5,000.00
50.0011101*	The South 150' of the following described tract of land: That part of the Northeast Quarter of Section 1, Township 116 North, Range 26 West of the 5th Principal Meridian described as follows: Commencing at the northeast corner of said Northeast Quarter, thence on an assumed bearing of West, along the north line of said Northeast Quarter, a distance of 366.00 feet, thence South 0 degrees 12 minutes 10 seconds West a distance of 300.00 feet to the point of beginning of the land to be described, thence East a distance of 183.00 feet, thence South 0 degrees 12 minutes 10 seconds West a distance of 33.00 feet, thence East a distance of 183.00 feet to the east line of said Northeast Quarter, thence South 0 degrees 12 minutes 10 seconds West, along said east line, a distance of 489.34 feet, thence North 89 degrees 26 minutes 46 seconds West a distance of 366.00 feet, thence North 0 degrees 12 minutes 10 seconds East, parallel with the east line of said Northeast Quarter, a distance of 518.00 feet to the point of beginning. EXCEPT the South 33.00 feet thereof. *\$16,273.99+/-	\$3,000.00

NOTE: Amount of Special Assessments cancelled because of forfeiture may be subject to re-assessment are indicated by an asterisk. (*)

Special Assessments that were certified to the county after property went tax forfeit have been added to the appraised value creating a new appraised value.

NOTICE OF PUBLIC SALE OF TAX-FORFEITED LANDS

NOTICE IS HEREBY GIVEN That the parcels of land classified as non-conservation and described in the CARVER COUNTY TAX FORFEITED APPRAISAL LIST "Exhibit A" dated April 5, 2016, shall be sold to the highest bidder at public sale for not less than the appraised value as it herein appears. The sale will be governed by the provisions of M.S. 282.01 and by the resolution of the Carver County Board of Commissioners authorizing such sale adopted on the 7th day of June, 2016. The resolution reads as follows:

BE IT RESOLVED by the Carver County Board of Commissioners that each parcel shown on "Exhibit A" attached hereto and made a part hereof be appraised for the amount set opposite the description thereof and that the Taxpayer Services Department Manager is hereby directed to offer each parcel to the highest bidder, but for not less than the appraised value as determined by the Carver County Board of Commissioners at a prior date, at a public sale commencing at **6:30 pm on Thursday, July 14, 2016** at the Carver County Government Center in the City of Chaska, Minnesota. Thereafter, any remaining parcels shall be sold at private sale for not less than the appraised value as determined herein. All sales shall be for cash.

Amounts of special assessments canceled because of forfeiture may be subject to re-assessment.

All parcels shall be sold subject to existing leases, if any, to easements obtained by any governmental subdivision or agency thereof for any public purpose, to easements and restrictions of record at the time of the tax judgment sale, to all existing laws and ordinances and to the condition that the appraised value does not represent a basis for future taxes;

The sale shall continue until all parcels are sold or until the County Board orders a re-appraisal; and,

BE IT FURTHER RESOLVED, that this resolution be filed with the Carver County Taxpayer Services Manager and that notice be given in accordance with the statute therefore provided, that the public sale will be held on the 14th day of July, 2016.

Given under my hand and official seal at Chaska, Minnesota, this 7th day of June, 2016.

Laurie Davies, Carver County Taxpayer Services Manager

Terms for Sale of Tax-Forfeited Land in Carver County

Public Sales: Basic Sale Price

All parcels are offered at public auction and sold to the highest bidder. The minimum bid acceptable is the minimum bid amount shown on the list of tax-forfeited land. The basic sale price is equal to the appraised value or the appraised value plus any extra charges for special assessments levied after forfeiture and for hazardous waste control.

Extra Fees and Costs: In Addition to the Basic Sale Price

An assurance fee of 3% of the purchase price, \$25.00 fee for the cost of the State Deed, \$5.00 Ag Conservation fee, Deed Tax calculated on the purchase price, a deed filing fee of \$46.00, and possibly a well certificate charge of \$50.00 will be collected at the time of sale. Any parcel for which no bid is received at the public sale shall be sold at private sale to anyone offering to pay the appraised value thereof.

Payment Terms: Full Payment at Sale

All sales are final.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Abatements/Additions

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Motion to approve.

FISCAL IMPACT:
If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	(\$3,166.62)
Other	(\$4,195.38)
Total	(\$7,362.00)

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4002



**CARVER
COUNTY**

Property Records & Taxpayer Services Division
Government Center - Administration Building
600 East 4th Street
Chaska, MN 55318-2102

Laurie Davies, Taxpayer Services Manager
Phone: (952) 361-1907
Email: ldavies@co.carver.mn.us

Angela Johnson, Carver County Assessor
Phone: (952) 361-1961
Email: ajohnson@co.carver.mn.us

**Abatements presented to the
Carver County Board of Commissioners
June 7, 2016**

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	Reduction in Penalties and/or Interest Paid	Total Amount of Adjustment	County Dollars Abated
2016	11.0030200	Gianna Campbell	Relative Homestead	\$ 1,458.00	\$ 690.00	\$ (768.00)	\$ -	\$ (768.00)	\$ (381.30)
2016	11.0100400	Gianna Campbell	Relative Homestead	\$ 5,396.00	\$ 3,966.00	\$ (1,430.00)	\$ -	\$ (1,430.00)	\$ (709.21)
2016	58.5200010	Paul & Cindy Meyer	Homestead	\$ 546.00	\$ 546.00	\$ -	\$ -	\$ -	\$ -
2016	58.5200020	Paul & Cindy Meyer	Homestead	\$ 2,902.00	\$ 2,732.00	\$ (170.00)	\$ -	\$ (170.00)	\$ (58.62)
2016	75.2740630	Timothy Connor	Homestead	\$ 1,638.00	\$ 1,302.00	\$ (336.00)	\$ -	\$ (336.00)	\$ (104.75)
2016	25.1600230	Bryce Uzzell	Homestead	\$ 2,884.00	\$ 2,694.00	\$ (190.00)	\$ -	\$ (190.00)	\$ (79.98)
2016	75.3130510	Mark & Jennifer Gutknecht	Homestead	\$ 4,736.00	\$ 4,654.00	\$ (82.00)	\$ -	\$ (82.00)	\$ (25.73)
2016	04.0310300	Aaron Peterson & Brooke Michaelson	Homestead	\$ 4,030.00	\$ 2,016.00	\$ (2,014.00)	\$ -	\$ (2,014.00)	\$ (867.54)
2016	04.0310500	Aaron Peterson & Brooke Michaelson	Homestead	\$ 3,224.00	\$ 1,612.00	\$ (1,612.00)	\$ -	\$ (1,612.00)	\$ (694.47)
2016	09.0081112	Joseph & Beth Schrupp	Homestead	\$ 4,234.00	\$ 4,234.00	\$ -	\$ -	\$ -	\$ -
2016	25.3451030	Marie Sund	Homestead	\$ 5,466.00	\$ 5,452.00	\$ (14.00)	\$ -	\$ (14.00)	\$ (5.59)
2016	25.6380220	Richard Veien	Homestead	\$ 2,324.00	\$ 2,086.00	\$ (238.00)	\$ -	\$ (238.00)	\$ (83.94)
2016	30.4460170	Lauren Mihajlov	Homestead	\$ 6,024.00	\$ 6,024.00	\$ -	\$ -	\$ -	\$ -
2016	65.0850460	Robert & Barbara Zellman	Fire Disaster	\$ 3,542.00	\$ 3,302.00	\$ (240.00)	\$ -	\$ (240.00)	\$ (74.94)
2016	58.6520020	Donna Mack	Homestead	\$ 2,552.00	\$ 2,284.00	\$ (268.00)	\$ -	\$ (268.00)	\$ (80.55)
			TOTALS	\$ 50,956.00	\$ 43,594.00	\$ (7,362.00)	\$ -	\$ (7,362.00)	\$ (3,166.62)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

PSA for Preparation of 2016 Regional Solicitation Submittal for Federal Transportation Funding

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

SRF Consulting Group will assist Carver County in preparing grant applications for the 2016 Regional Solicitation for roadway, trail and safety projects.

ACTION REQUESTED:

Approve an agreement with SRF Consulting Group Inc. in the amount of \$78,000, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 4013

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Refunding the 2008A and 2008B Bonds

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Regular Session

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The attached Carver County Refunding Memo outlines the proposed refunding of the \$18,695,000 General Obligation Capital Improvement Bonds (2008A) and the \$5,095,000 General Obligation Capital Improvement Bonds (2008B). The 2008A Bonds were originally issued to finance County road improvements and to refund the 1998 Bonds. The 2008B Bonds were originally issued to finance energy improvements within the County facilities. Rates on the proposed 2016A Refunding Bonds are expected to average under 2.0%. The refunding of these two bonds is expected to reduce interest expense by approximately \$635,000 over the next seven years. The net present value benefit of the refundings is estimated to be over 6% on the 2008A Bonds and 7% on the 2008B Bonds of the refunded principal. Minnesota Statutes require at least 3% present value savings in order to enter into an advance refunding.

ACTION REQUESTED:

Adopt the Resolution Providing for the Sale of \$8,315,000 General Obligation Refunding Bonds, Series 2016A

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

Total

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

For the 2017 budget, the refunding is expected to save the County \$101,000

Office use only:

RBA 2016 - 4024

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

DATE _____

RESOLUTION NO. _____

MOTION BY COMMISSIONER _____

SECONDED BY COMMISSIONER _____

**RESOLUTION TO ISSUE AND SELL APPROXIMATELY
\$8,315,000 GENERAL OBLIGATION REFUNDING BONDS**

WHEREAS, the Board of Commissioners of Carver County, Minnesota, deems it necessary and expedient to issue and sell approximately \$8,315,000 in principal amount of bonds designated General Obligation Refunding Bonds, Series 2016A, (i) to refund the County's outstanding General Obligation Bonds, Series 2008A and General Obligation Bonds, Series 2008B, and (ii) to provide additional interest in the form of obligations as authorized by Section 475.56, Minnesota Statutes; and.

WHEREAS, Sealed proposals for the Bonds will be received on Tuesday, July 19, 2016, at the offices of Ehlers & Associates, Inc. The Board of Commissioners will meet on July 19 to award the sale of the Bonds. The terms of the Bonds and the sale thereof shall be substantially as set forth in the report of the County's financial advisor on file in the office of the County Administrator, which is hereby approved; and

WHEREAS, The County has retained Ehlers & Associates, Inc., an independent financial advisor, in connection with the sale as authorized by Minnesota Statutes, Section 475.60, Subd. 2(9), as amended.

Yes	No	Absent
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA)
) SS.
 COUNTY OF CARVER)

I, the undersigned, being the duly qualified and acting County Administrator of Carver County, Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of the Board of Commissioners of said County held June 7, 2016, with the original thereof on file and of record in my office and the same is a full, true and complete transcript therefrom.

Dated this ___ day of June, 2016.

 County Administrator

US.106535845.01

June 7, 2016

Pre-Sale Report for

Carver County, Minnesota

\$8,315,000 General Obligation Refunding Bonds,
Series 2016A



Prepared by:

Nick Anhut
Municipal Advisor

And

Bruce Kimmel
Senior Municipal Advisor

Executive Summary of Proposed Debt

Proposed Issue:	\$8,315,000 General Obligation Refunding Bonds, Series 2016A (the “Bonds”)
Purposes:	<p>The intent of the proposed issue is to refinance a portion of the County’s existing debt for debt service savings. Inclusive of financing costs, the proposed refinancing will include:</p> <ul style="list-style-type: none"> • \$5,730,000 to effect an advance crossover refunding of the remaining callable maturities of the County’s \$18,695,000 General Obligation Bonds, Series 2008A. The portion remaining of the 2008A Bonds was originally issued to finance road and bridge capital improvement projects and debt service is paid from a tax levy. The 2008A Bonds are callable (prepayable) May 1, 2017. <p>Interest rates on the 2008A Bonds are 4.0%. The expected refinancing interest cost is below 2%. The refunding is designed to achieve level annual savings against the existing debt payments starting with the 2017 tax levy collection. Total estimated savings are approximately \$424,000, averaging \$70,800 per year for levy collections in 2017-2022. The Net Present Value benefit of the refunding is estimated to be \$384,000, or 6.3% of the refunded debt.</p> <ul style="list-style-type: none"> • \$2,585,000 to effect an advance partial net cash refunding of the remaining maturities of the County’s \$5,020,000 General Obligation Bonds, Series 2008B. The 2008B Bonds were originally issued to finance energy improvements to County facilities and debt service is also paid from a tax levy. The 2008B Bonds are callable February 1, 2018. <p>Interest rates on the 2008B Bonds are 4.25-4.80%. The expected refinancing interest cost is below 2%. The refunding is designed to achieve level annual savings against the existing debt payments starting with the 2017 tax levy collection. Total estimated savings are approximately \$211,000, averaging \$30,270 per year for levy collections in 2017-2023. The Net Present Value benefit of the refunding is estimated to be \$200,000, or 7.1% of the refunded debt.</p> <p>The refinancing is considered an Advance Refunding as the new Bonds will be issued more than 90 days prior to the call date of the obligations being refunded.</p>
Authority:	<p>The Bonds are being issued pursuant to the original authorizing statutes: Minnesota Statutes, Chapters 373, 375, 475, and 641.</p> <p>The principal amount of the Bonds continues to count against the County’s General Obligation Debt Capacity Limit of 3% of market value. Over \$300 million of capacity will remain. The Bonds are general obligations of the County for which its full faith, credit and taxing powers are pledged.</p>



Term/Call Feature:	The Bonds are being issued for a 7.5 year term. Principal on the Bonds will be due on February 1 in the years 2017 through 2024. Interest is payable every six months beginning February 1, 2017. Because of the short duration, the Bonds are being offered without option of prior redemption in order to maximize savings by achieving the lowest possible interest cost.
Bank Qualification:	Because the County is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the County will be able to designate the Bonds as “bank qualified” obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.
Rating:	The County’s most recent bond issues were rated “AAA” by Standard & Poor’s. The County will request a new rating for the Bonds.
Basis for Recommendation:	<p>Based on our knowledge of your situation, your objective communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of tax-exempt general obligation bonds as a suitable refinancing option for the following reasons:</p> <ul style="list-style-type: none"> • The Bonds carry forward the same security and covenants used to finance the existing projects. • The refunding meets the County’s objective to reduce future debt service costs. • This is a cost-effective option for refinancing that provides the desired flexibility to structure repayment and achieve the lowest possible interest cost.
Method of Sale/Placement:	<p>In order to obtain the lowest interest cost to the County, we will competitively bid the purchase of the Bonds from local and national underwriters/banks.</p> <p>We have included an allowance for discount bidding equal to 1.0% of the principal amount of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.</p> <p>If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance will be used to lower your borrowing amount.</p> <p>Premium Bids: Under current market conditions, most investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.”</p> <p>The amount of the premium varies, but it is not uncommon to see premiums for new issues in the range of 2.00% to 10.00% of the face amount of the issue. This means that an issuer with a \$2,000,000 offering may receive bids that result in proceeds of \$2,040,000 to \$2,200,000.</p> <p>As we are refinancing existing County debt, any reoffering premium will be</p>



	<p>utilized to reduce the size of the issue to achieve the desired savings. The adjustment will occur after receipt of the bids and may slightly change the calculated true interest cost of the original bid, either up or down.</p> <p>You have the choice to limit the amount of premium in the bid specifications. This may result in fewer bids, but it may also eliminate large adjustments on the day of sale and other uncertainties. We recommend setting the bid parameters to limit reductions in the coupon by 1% for any following maturities. This parameter should not deter bids and will ensure any premium bid does not interfere with the savings objectives and desired amortization.</p>
<p>Review of Existing Debt:</p>	<p>We have reviewed all outstanding indebtedness for the County and find that, other than the obligations proposed to be refunded by the Bonds, there are no other viable refunding opportunities at this time.</p> <p>We will continue to monitor the market and the call dates for the County’s outstanding debt and will alert you to any future refunding opportunities.</p>
<p>Continuing Disclosure:</p>	<p>Because the County has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the County will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The County is already obligated to provide such reports for its existing bonds, and prepares and files the reports on its own.</p>
<p>Arbitrage Monitoring:</p>	<p>Because the Bonds are tax-exempt obligations, the County must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Tax and Arbitrage Certificate prepared by your Bond Attorney and provided at closing. We recommend that you regularly monitor compliance with these rules and/or retain the services of a qualified firm to assist you. We also recommend that you establish written procedures regarding compliance with IRS rules.</p>
<p>Risk Factors:</p>	<p>Advance Refunding: The Bonds are being issued for the purpose of “advance” refunding the 2008A and 2008B Bonds. Only one advance refunding of an original tax-exempt debt obligation is permitted under current IRS rules. This refunding is being undertaken based in part on the following assumptions:</p> <ul style="list-style-type: none"> • Since the new Bonds will extend the “call” date for this debt, we are assuming that the County does not expect to have revenues available to pre-pay the debt. • That advance refunding will provide an overall lower debt service cost as compared to waiting to refund the issue until the call dates.



Other Service Providers:	<p>This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, so their final fees may vary. If you have any questions pertaining to the identified service providers, their role, or if you would like to use a different service provider for any of the listed services please contact us.</p> <p>Bond Attorney: Faegre Baker Daniels LLP Paying Agent: Bond Trust Services Corporation Rating Agency: Standard & Poor's CPA Escrow Verification Agent: Grant Thornton Escrow Agent: U.S. Bank</p>
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This presale report summarizes our understanding of the County’s objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the County’s objectives.



Proposed Debt Issuance Schedule

Pre-Sale Review by Board of Commissioners:	June 7, 2016
Conference with Rating Agency:	Week of June 27, 2016
Distribute Official Statement:	Week of July 5, 2016
Board of Commissioners Meeting to Award Sale of the Bonds:	July 19, 2016
Estimated Closing Date:	August 16, 2016
Redemption Date for Series 2008A Bonds:	May 1, 2017
Redemption Date for Series 2008B Bonds:	February 1, 2018

Attachments

- Sources and Uses of Funds
- Proposed Debt Service Schedule
- Refunding Savings Analysis
- Resolution Authorizing Ehlers to Proceed With Bond Sale

Ehlers Contacts

Municipal Advisors:	Nick Anhut	(651) 697-8507
	Bruce Kimmel	(651) 697-8572
Disclosure Coordinator:	Wendy Lundberg	(651) 697-8540
Financial Analyst:	Alicia Gage	(651) 697-8551

The Official Statement for this financing will be sent to the Commissioners at their home or e-mail address for review prior to the sale date



Carver County, Minnesota

\$8,315,000 G.O. Refunding Bonds, Series 2016

Issue Summary - Xover Ref 08A & PNC 08B

Assumes Current Market BQ AAA Rates plus 25bps

Total Issue Sources And Uses

Dated 08/16/2016 | Delivered 08/16/2016

	Xover Ref 2008A	PNC Ref 2008B	Issue Summary
Sources Of Funds			
Par Amount of Bonds	\$5,730,000.00	\$2,585,000.00	\$8,315,000.00
Total Sources	\$5,730,000.00	\$2,585,000.00	\$8,315,000.00
Uses Of Funds			
Total Underwriter's Discount (1.000%)	57,300.00	25,850.00	83,150.00
Costs of Issuance	48,927.25	22,072.75	71,000.00
Deposit to Net Cash Escrow Fund	5,621,089.48	2,537,838.07	8,158,927.55
Rounding Amount	2,683.27	(760.82)	1,922.45
Total Uses	\$5,730,000.00	\$2,585,000.00	\$8,315,000.00

Carver County, Minnesota

\$5,730,000 G.O. Refunding Bonds, Series 2016

Xover Ref 2008A

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+i	Fiscal Total
08/16/2016	-	-	-	-	-
02/01/2017	-	-	32,484.38	32,484.38	32,484.38
08/01/2017	-	-	35,437.50	35,437.50	-
02/01/2018	930,000.00	0.950%	35,437.50	965,437.50	1,000,875.00
08/01/2018	-	-	31,020.00	31,020.00	-
02/01/2019	940,000.00	1.050%	31,020.00	971,020.00	1,002,040.00
08/01/2019	-	-	26,085.00	26,085.00	-
02/01/2020	950,000.00	1.200%	26,085.00	976,085.00	1,002,170.00
08/01/2020	-	-	20,385.00	20,385.00	-
02/01/2021	955,000.00	1.300%	20,385.00	975,385.00	995,770.00
08/01/2021	-	-	14,177.50	14,177.50	-
02/01/2022	970,000.00	1.400%	14,177.50	984,177.50	998,355.00
08/01/2022	-	-	7,387.50	7,387.50	-
02/01/2023	985,000.00	1.500%	7,387.50	992,387.50	999,775.00
Total	\$5,730,000.00	-	\$301,469.38	\$6,031,469.38	-

Yield Statistics

Bond Year Dollars	\$22,866.25
Average Life	3.991 Years
Average Coupon	1.3184032%
Net Interest Cost (NIC)	1.5689909%
True Interest Cost (TIC)	1.5774486%
Bond Yield for Arbitrage Purposes	1.3471761%
All Inclusive Cost (AIC)	1.8028192%

IRS Form 8038

Net Interest Cost	1.3184032%
Weighted Average Maturity	3.991 Years

Carver County, MN

\$18,695,000 G.O. Bonds, Series 2008A

Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
11/01/2016	-	112,200.00	112,200.00	-	-	112,200.00	112,200.00
05/01/2017	5,610,000.00	112,200.00	5,722,200.00	-	-	112,200.00	112,200.00
11/01/2017	-	-	-	-	-	112,200.00	112,200.00
05/01/2018	-	-	-	845,000.00	4.000%	112,200.00	957,200.00
11/01/2018	-	-	-	-	-	95,300.00	95,300.00
05/01/2019	-	-	-	880,000.00	4.000%	95,300.00	975,300.00
11/01/2019	-	-	-	-	-	77,700.00	77,700.00
05/01/2020	-	-	-	915,000.00	4.000%	77,700.00	992,700.00
11/01/2020	-	-	-	-	-	59,400.00	59,400.00
05/01/2021	-	-	-	950,000.00	4.000%	59,400.00	1,009,400.00
11/01/2021	-	-	-	-	-	40,400.00	40,400.00
05/01/2022	-	-	-	990,000.00	4.000%	40,400.00	1,030,400.00
11/01/2022	-	-	-	-	-	20,600.00	20,600.00
05/01/2023	-	-	-	1,030,000.00	4.000%	20,600.00	1,050,600.00
Total	\$5,610,000.00	\$224,400.00	\$5,834,400.00	\$5,610,000.00	-	\$1,035,600.00	\$6,645,600.00

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	8/16/2016
Average Life	4.323 Years
Average Coupon	4.0000000%
Weighted Average Maturity (Par Basis)	4.323 Years

Refunding Bond Information

Refunding Dated Date	8/16/2016
Refunding Delivery Date	8/16/2016

Carver County, Minnesota

\$5,730,000 G.O. Refunding Bonds, Series 2016

Xover Ref 2008A

Debt Service Comparison

Fiscal Date	Total P+I	Escrow Pmt	Existing D/S	Net New D/S	Old Net D/S	Savings
02/01/2017	32,484.38	(5,642,484.38)	6,682,000.00	1,069,316.73	1,072,000.00	2,683.27
02/01/2018	1,000,875.00	-	-	1,000,875.00	1,069,400.00	68,525.00
02/01/2019	1,002,040.00	-	-	1,002,040.00	1,070,600.00	68,560.00
02/01/2020	1,002,170.00	-	-	1,002,170.00	1,070,400.00	68,230.00
02/01/2021	995,770.00	-	-	995,770.00	1,068,800.00	73,030.00
02/01/2022	998,355.00	-	-	998,355.00	1,070,800.00	72,445.00
02/01/2023	999,775.00	-	-	999,775.00	1,071,200.00	71,425.00
02/01/2024	-	-	-	-	-	-
Total	\$6,031,469.38	(5,642,484.38)	\$6,682,000.00	\$7,068,301.73	\$7,493,200.00	\$424,898.27

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	381,602.60
Net PV Cashflow Savings @ 1.347%(Bond Yield).....	381,602.60
Contingency or Rounding Amount.....	2,683.27
Net Present Value Benefit	\$384,285.87
Net PV Benefit / \$6,072,594.28 PV Refunded Debt Service	6.328%
Net PV Benefit / \$5,610,000 Refunded Principal...	6.850%
Net PV Benefit / \$5,730,000 Refunding Principal..	6.707%

Refunding Bond Information

Refunding Dated Date	8/16/2016
Refunding Delivery Date	8/16/2016

Carver County, Minnesota

\$2,585,000 G.O. Refunding Bonds, Series 2016

PNC Ref 2008B

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+	Fiscal Total
08/16/2016	-	-	-	-	-
02/01/2017	40,000.00	0.850%	15,766.67	55,766.67	55,766.67
08/01/2017	-	-	17,030.00	17,030.00	-
02/01/2018	45,000.00	0.950%	17,030.00	62,030.00	79,060.00
08/01/2018	-	-	16,816.25	16,816.25	-
02/01/2019	405,000.00	1.050%	16,816.25	421,816.25	438,632.50
08/01/2019	-	-	14,690.00	14,690.00	-
02/01/2020	410,000.00	1.200%	14,690.00	424,690.00	439,380.00
08/01/2020	-	-	12,230.00	12,230.00	-
02/01/2021	415,000.00	1.300%	12,230.00	427,230.00	439,460.00
08/01/2021	-	-	9,532.50	9,532.50	-
02/01/2022	415,000.00	1.400%	9,532.50	424,532.50	434,065.00
08/01/2022	-	-	6,627.50	6,627.50	-
02/01/2023	425,000.00	1.500%	6,627.50	431,627.50	438,255.00
08/01/2023	-	-	3,440.00	3,440.00	-
02/01/2024	430,000.00	1.600%	3,440.00	433,440.00	436,880.00
Total	\$2,585,000.00	-	\$176,499.17	\$2,761,499.17	-

Yield Statistics

Bond Year Dollars	\$12,564.79
Average Life	4.861 Years
Average Coupon	1.4047123%
Net Interest Cost (NIC)	1.6104459%
True Interest Cost (TIC)	1.6184379%
Bond Yield for Arbitrage Purposes	1.3471761%
All Inclusive Cost (AIC)	1.8047550%

IRS Form 8038

Net Interest Cost	1.4047123%
Weighted Average Maturity	4.861 Years

Carver County, MN

\$5,020,000 G.O. Bonds, Series 2008B

Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
02/01/2017	-	55,348.75	55,348.75	-	-	55,348.75	55,348.75
08/01/2017	-	55,348.75	55,348.75	-	-	55,348.75	55,348.75
02/01/2018	2,400,000.00	55,348.75	2,455,348.75	-	-	55,348.75	55,348.75
08/01/2018	-	-	-	-	-	55,348.75	55,348.75
02/01/2019	-	-	-	360,000.00	4.250%	55,348.75	415,348.75
08/01/2019	-	-	-	-	-	47,698.75	47,698.75
02/01/2020	-	-	-	375,000.00	4.500%	47,698.75	422,698.75
08/01/2020	-	-	-	-	-	39,261.25	39,261.25
02/01/2021	-	-	-	390,000.00	4.600%	39,261.25	429,261.25
08/01/2021	-	-	-	-	-	30,291.25	30,291.25
02/01/2022	-	-	-	405,000.00	4.700%	30,291.25	435,291.25
08/01/2022	-	-	-	-	-	20,773.75	20,773.75
02/01/2023	-	-	-	425,000.00	4.750%	20,773.75	445,773.75
08/01/2023	-	-	-	-	-	10,680.00	10,680.00
02/01/2024	-	-	-	445,000.00	4.800%	10,680.00	455,680.00
Total	\$2,400,000.00	\$166,046.25	\$2,566,046.25	\$2,400,000.00	-	\$574,153.75	\$2,974,153.75

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	8/16/2016
Average Life	5.081 Years
Average Coupon	4.6702858%
Weighted Average Maturity (Par Basis)	5.081 Years

Refunding Bond Information

Refunding Dated Date	8/16/2016
Refunding Delivery Date	8/16/2016

Carver County, Minnesota

\$2,585,000 G.O. Refunding Bonds, Series 2016

PNC Ref 2008B

Debt Service Comparison

Date	Total P+	Net New D/S	Old Net D/S	Savings
02/01/2017	55,766.67	56,527.49	55,348.75	(1,178.74)
02/01/2018	79,060.00	79,060.00	110,697.50	31,637.50
02/01/2019	438,632.50	438,632.50	470,697.50	32,065.00
02/01/2020	439,380.00	439,380.00	470,397.50	31,017.50
02/01/2021	439,460.00	439,460.00	468,522.50	29,062.50
02/01/2022	434,065.00	434,065.00	465,582.50	31,517.50
02/01/2023	438,255.00	438,255.00	466,547.50	28,292.50
02/01/2024	436,880.00	436,880.00	466,360.00	29,480.00
Total	\$2,761,499.17	\$2,762,259.99	\$2,974,153.75	\$211,893.76

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	201,669.74
Net PV Cashflow Savings @ 1.347%(Bond Yield).....	201,669.74
Contingency or Rounding Amount.....	(760.82)
Net Present Value Benefit	\$200,908.92
Net PV Benefit / \$2,793,392.97 PV Refunded Debt Service	7.192%
Net PV Benefit / \$2,400,000 Refunded Principal...	8.371%
Net PV Benefit / \$2,585,000 Refunding Principal..	7.772%

Refunding Bond Information

Refunding Dated Date	8/16/2016
Refunding Delivery Date	8/16/2016

Carver County, Minnesota

\$8,315,000 G.O. Refunding Bonds, Series 2016
Issue Summary - Xover Ref 08A & PNC 08B
Assumes Current Market BQ AAA Rates plus 25bps

Detail Costs Of Issuance

Dated 08/16/2016 | Delivered 08/16/2016

COSTS OF ISSUANCE DETAIL

Financial Advisor	\$38,000.00
Bond Counsel (Faegre Baker Daniels)	\$13,500.00
Rating Agency Fee (S&P)	\$13,500.00
Escrow Agent (U.S. Bank)	\$2,500.00
Verification Agent (Grant Thornton)	\$2,500.00
Additional Cost of Issuance 1	\$1,000.00
TOTAL	\$71,000.00

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Agreement for Right-of-way Acquisition for CSAH 11 Reconstruction

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Regular Session

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The 2012-13 construction program included project # SP 010-611-006, the construction of CSAH 11 from CSAH 61 on the south to CSAH 10 on the north utilizing federal, and county funds. Additional right-of-way was needed to complete the project. In order to meet the construction schedule necessary to receive the federal funding for the project, Carver County exercised eminent domain on April 26, 2012 to gain possession of certain land required for highway purposes.

The condemnation process and subsequent actions and mediations has resulted in a negotiated settlement with the property owners for the acquisition of permanent roadway, drainage & utility and temporary easements over portions of PID #07.0360320.

ACTION REQUESTED:

Approve a Stipulation for Settlement Agreement with Calvin and Sharon Haasken and authorize the County Administrator and Board Chairman to sign the agreement.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
CSAH Funds (Gas Tax, etc)	\$145,000.00
Total	\$145,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

\$87,500.00 has already been paid previously with a balance due of \$57,500.00

Office use only:

RBA 2016 - 3956

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2016 Carver County 5 Year Bridge Resolution

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Regular Session

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

In order for Carver County to receive state bridge bond funds and town bridge funds (townships), the Minnesota Department of Transportation State Aid Office requires the county board of commissioners to adopt a 5 year bridge resolution that lists the bridge replacement priority. This resolution will be updated and submitted annually to reflect changes in our priorities and bridge conditions. The costs listed are approximate and based on engineering judgment in some instances, and only reflect the anticipated construction costs. This resolution will be used by MnDOT to provide information to the state legislature on future state bridge bond requests.

ACTION REQUESTED:

Motion to adopt the 2016 Carver County 5 Year Bridge Resolution

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016-4011

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____ Resolution No: _____
 Motion by Commissioner: _____ Seconded by Commissioner: _____

WHEREAS, Carver County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, utilizing bridge safety inspections and information provided by local citizenry and local units of government; and

WHEREAS, Carver County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years; and

WHEREAS, local roads play an essential role in the overall state transportation system and state support for the replacement and rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road system and is necessary for the County, Townships, and Cities to program bridge replacements of structures with sufficiency ratings less than 80; and

WHEREAS, Carver County has determined that the following bridges have sufficiency ratings less than 80 which are located on County State Aid Highways, County Highways, Township Roads and City Streets:

Program	Bridge	Route	Location	Structurally Deficient Sufficiency Rating	Local	Town Bridge	State Bridge Bond	State Aid	Total Cost
2016	10507	CSAH 23	Hollywood TWP over Crow River	Y - 69.0			\$147,000	\$265,000	\$412,000
2016	*10515	CSAH 33	Camden TWP over Crow River	Y - 96.3				\$295,000	\$295,000
2016	**70532	CSAH 11	San Francisco Twp over Minnesota River	N - 94.8				\$325,000	\$325,000
2016	L2811	42nd Street	Hollywood TWP over Joint Ditch #1	Y - 37.2	\$10,000	\$380,000			\$390,000
2017	10002	CSAH 61	City of Chaska over Diversion Channel	Y - 29.7			\$316,000	\$529,000	\$845,000
2017	L2795	CR 140	Benton TWP over Carver Creek	Y - 39.7	\$200,000		\$400,000		\$600,000
2017	10504	CR 140	Dahlgren TWP over Carver Creek	Y - 61.9	\$140,000		\$465,000		\$605,000
2017	L2797	CSAH 44	Dahlgren TWP over Stream	Y - 39.7			\$200,000	\$350,000	\$550,000
2017	N/A	CSAH 51	Benton TWP over Carver Creek				\$163,000	\$480,000	\$643,000
2017	10508	84th street	Camden Twp over Buffalo Creek	Y - 67.8	\$10,000	\$571,000			\$581,000
2018	L2787	CSAH 50	Dahlgren TWP over Bevens Creek	Y - 52.1			\$241,000	\$340,000	\$581,000
2018	L4967	3rd Street	City of Carver over Spring Creek	Y - 56.0	\$10,000		\$640,000		\$650,000
2018	93035	CSAH 20	Hollywood Twp over Joint Ditch #4	Y - 67.6			\$150,000	\$180,000	\$330,000
2018	L2774	Wagon Ave	Hollywood TWP over Joint Ditch #4	Y - 40.0	\$10,000	\$447,000			\$457,000
2018	L2812	16th Street	Hollywood TWP over Joint Ditch #4	Y - 42.9	\$10,000	\$315,000			\$325,000
2018	3569	53rd Street	Hollywood Station over Joint Ditch #1	Y - 47.7	\$10,000	\$571,000			\$581,000
2019	10503	CSAH 33	Benton TWP over Bevens Creek	Y - 60.7			\$241,000	\$340,000	\$581,000
2019	L2826	154th Street	Young America TWP over Bevens Creek	Y - 51.3	\$10,000	\$571,000			\$581,000
2020	10514	CSAH 32	Camden TWP over Crow River	Y - 67.6			\$750,000	\$1,000,000	\$1,750,000
2021	10502	CSAH 41	San Francisco Twp over Silver Creek	Y - 65.9			\$450,000	\$650,000	\$1,100,000

* Not eligible for state bridge bond funds.

** Not eligible for state bridge bond funds. Joint project with Scott County (Carver County cost share only shown).

NOW, THERFORE BE IT RESOLVED that the above listed bridges are a high priority and Carver County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

FURTHERMORE, Carver County does hereby request financial assistance with eligible approach grading, bridge construction and engineering costs on the above listed bridges, as provided by law; and

FURTHERMORE, Carver County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to schedule construction.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
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_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of _____, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2016.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Three Rivers Park District Crow River Regional Trail Master Plan

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 6/7/2016

Contact: Marty Walsh Title: Parks Director

Item Type:
Regular Session

Amount of Time Requested: 10 minutes

Presenter: Marty Walsh Title: Parks Director

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

As a part of the Crow River Regional Trail Master Planning work conducted by Three Rivers Park District, the Park District is requesting a trail alignment connection to the Luce Line State Trail east of the City limits of Watertown and located within Watertown Township. The proposed trail alignment in Carver County is approximately 1/3 mile long and would follow the roadway corridors of County Roads 20 and 26. The trail would connect to an existing trail in Wright County on their County Road 17.

The proposed trail alignment is not a part of the County's Comprehensive Plan for Parks and Trails at this time and would be located within Watertown Township.

The City of Watertown and Watertown Township were contacted. Watertown received assurances from Metropolitan Council Staff that the Council would continue to honor the County's comprehensive plan for a regional trail alignment along the Crow River through town. Watertown Township did not object so long as the trail followed the roadway corridors.

At this time, it is unknown if additional right-of-way will be needed to construct the trail segment in Carver County. Current road right-of-way would be maximized to reduce the need for any additional right-of-way acquisition.

When the proposed master plan is approved by the Metropolitan Council, the trail alignment in Carver County would be eligible for funding through the Council.

The Carver County Park Commission reviewed the proposed request at its March 9th, 2016 meeting and recommended approval of the trail alignment.

The Park Commission also requested that the County Board consider being a financial partner in planning and constructing that portion of the trail within Carver County as a part of a larger project to make the trail connection into Wright County and to the Luce Line State Trail.

ACTION REQUESTED:

Motion to adopt a resolution of support for the Crow River Regional Trail Master Plan and authorize County Administrator to sign.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

There may be future cost to Carver County defined in an agreement with Three Rivers Park District to assist in development of the trail in Carver County.

Office use only:

RBA 2016 - 3993

COUNTY OF CARVER
BOARD OF COMMISSIONERS

DATE June 7, 2016 RESOLUTION NO. XXXXXX
MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

A RESOLUTION OF SUPPORT FOR THE THREE RIVERS PARKS DISTRICT MASTER PLAN FOR THE CROW RIVER REGIONAL TRAIL

WHEREAS, Carver County recognizes the Crow River Regional Trail as an important component of the regional parks system providing a desirable recreational and non-motorized transportation amenity to the residents of the County and the region; and

WHEREAS, The Crow River Regional Trail will provide safe, off-street non-motorized access to existing regional and state recreation amenities including the Luce Line State Trail, Lake Rebecca Park Reserve, Crow-Hassan Park Reserve, the planned Lake Sarah, Rush Creek (extension) and West Mississippi River Regional Trails; and

WHEREAS, Three Rivers Park District’s planned alignment defined by the Crow River Regional Trail Master Plan will connect to the Luce Line State Trail through Carver County via a proposed separated trail following CSAH 20 and CSAH 26 right of way; and

WHEREAS, Carver County recognizes that Three Rivers Park District, in conjunction with efforts of Wright and Carver Counties, and the directly affected cities, have gathered significant public input in the development of the Crow River Regional Trail Master Plan; and

WHEREAS, Carver County recognizes that Three Rivers Park District has drafted the Crow River Regional Trail Master Plan and accepted and responded to public comments appropriately; and

WHEREAS, Carver County has received assurance from Metropolitan Council staff that the Crow River Regional Trail Search Corridor north from Watertown as recognized in the Metropolitan Council’s Regional Parks Policy Plan, Carver County Comprehensive Plan, and City of Watertown Comprehensive Plan will continue to be supported for future implementation; and

WHEREAS, The Crow River Regional Trail Master Plan is consistent with other approved local and regional plans outside of Carver County; and

WHEREAS, Carver County supports the acquisition, design, implementation, and operation of the Crow River Regional Trail pursuant to the Master Plan; and

WHEREAS, Carver County intends to enter into a regional trail cooperative agreement, if warranted, with the Park District formally outlining the acquisition, design, implementation, and operation responsibilities of the Crow River Regional Trail; and

WHEREAS, the Carver County Parks Commission has reviewed this matter and recommends support of this resolution by the Carver County Board;

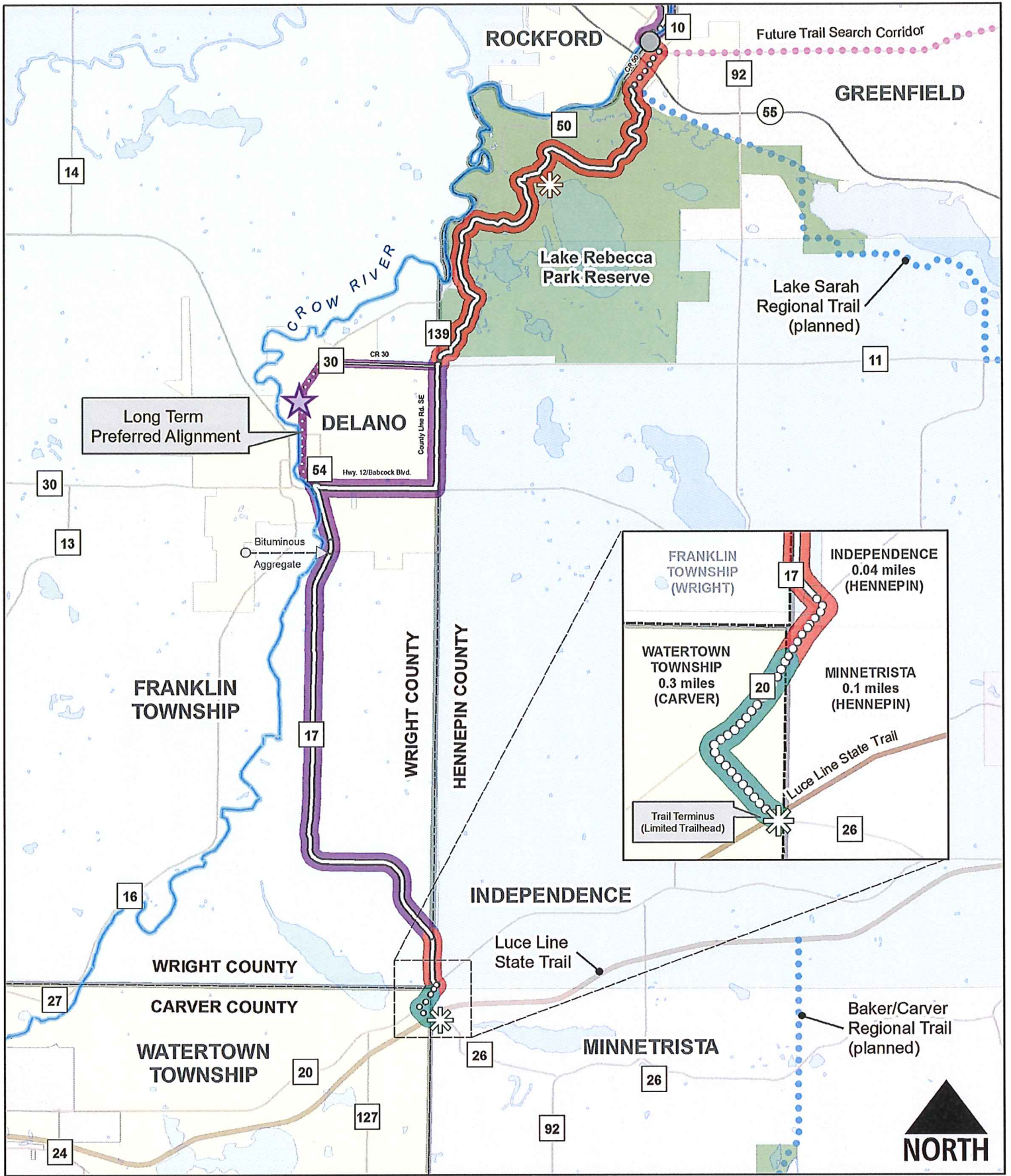
THEREFORE, BE IT RESOLVED, that Carver County supports the Crow River Regional Trail Master Plan.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified Interim County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of June, 2016 now on file in the Administration Office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2016. _____
County Administrator



Crow River Regional Trail

Segment A

March 7, 2016 AR

- Carver County
- Hennepin County
- Wright County
- Proposed trail segment
- River Touchpoint & Trailhead
- Trailhead



Carver County Board of Commissioners Request for Board Action



Agenda Item:

2016-2017 Carver County Strategic Plan

Primary Originating Division/Dept: Administration (County)

Meeting Date: 6/7/2016

Contact: David Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 15 minutes

Presenter: David Hemze Title: County Administrator

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Carver County's Strategic Plan serves as the foundation for future strategies, work, and priorities of the County. Every Division in the County is responsible for completing tasks that support the County's Strategic Plan. The five strategic goals are:

- I. Communities: Create and Maintain safe, healthy, and livable communities.
- II. Culture: Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.
- III. Connections: Develop strong public partnerships and connect people to service and information.
- IV. Finances: Improve the County's financial health and economic profile.
- V. Growth: Manage the challenges and opportunities resulting from growth and development.

In April, Division Directors held a retreat to review and update the County's Strategic Plan. Staff is proposing changes to the plan to remove items that have been completed, clarify tasks, and add new initiatives. On May 10, the County Board met with Division Directors to discuss the County's Strategic Plan.

ACTION REQUESTED:

Motion to adopt Carver County's 2016-17 Strategic Plan.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:



~~2015-2016~~ 2016-2017

Strategic Plan

Revised ~~6/8/2015~~

I. Vision

Where the future embraces the past in keeping Carver County a great place to live, work and play for a lifetime.

II. Mission

To meet the service requirements and special needs of our residents in a fiscally responsible and caring way. We will plan the county's growth to preserve its uniqueness and will encourage rural and urban compatibility. We will protect our history while planning for a dynamic future.

III. Goals - Summarized

To help define each goal statement, there is a distinctive and characteristic word which summarizes each goal. These five goals are designed to serve as the foundation for all future strategies, work and priorities of the County.

- **Communities:** Create and maintain safe, healthy, and livable communities.
- **Culture:** Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.
- **Connections:** Develop strong public partnerships and connect people to services and information.
- **Finances:** Improve the County's financial health and economic profile.
- **Growth:** Manage the challenges and opportunities resulting from growth and development.

IV. Implementation Plan (Working Draft)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
I. Communities	A. Improve Public Health of the County through policies and systems.	1. Complete SHIP 3 grant.	PHE	2015	Over 10,000 kids in Active Day & Healthy Food progs. 450 kids under 5 and 38 work sites recd. training on healthy eating, activity, & lactation. Food shelves adopted Healthy Foods. 2 new dist. sites for Nutrition Assist. Prog. for Seniors. All CDA properties & several outdoor spaces & multi-unit housing bldgs. now smoke-free. MDH views PH as leader.
		2. Develop proposals for SHIP 4 grant.	PHE	2015 <u>2017</u>	
	B. Mitigate flooding of County Infrastructure.	1. Analyze and develop short and long range plan to mitigate flooding of County highways, bridges, and facilities. Determine high priority flood mitigation projects. Improve road closure process using GIS application.	Robjent Support: Vellenga	2015 , <u>2016-2017</u>	<u>Facilities has contracted to review storm water management at the Govt. Center. (TV) GIS Application is underway for highways. (LR)</u>
C. Protect and enhance the County's natural resources from AIS . (DF proposes deleting)	1. Prepare an Aquatic Invasive Species (AIS) prevention plan for 2016 and beyond <u>2017-2020 based on a priority lakes system.</u> Budget and staff for implementation of plan. Examine and refine organizational responsibilities for the AIS Program. (TV)	PHE <u>Vellenga</u> Support: Robjent, Hemze	2015-2016-2017	<u>Moved the AIS program to the PWM Dept. Hired an AIS Coordinator. Secured funding for the 2016 AIS program. (TV)</u>	

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
I. Communities (continued)	D. Raise the quality and quantity of service to the County’s veterans and their families to a level of excellence.	1. Provide funds, staffing, collaborations, and systems necessary to ensure timely and excellent service to veterans and their families.	Vellenga	Q3 2015	<u>Changes to staffing approved by County Board. Hired a new Assistant County VSO in July 2015 and brought on new mini-bus by the end of Q3 2015. Response-time is much better and office is reaching more veterans.-(TV)</u>
	E. Plan for the changing needs in Carver County as the demographics adjust due to the projected increase in the number of older adults living in Carver County by 2030.	1. Plan and support changes city and County services to better serve the projected increase in the number of older adults.	Franks Support: All	Ongoing	<u>Increased Encore capacity, increased resources to Adult Protection and Services to Seniors, gained efficiency in LTC Eligibility Determinations in 2015-16. Office of Aging expanding scope of work. (RF)</u>
	<u>F. Plan to make Carver County a Dementia Friendly Community to address the needs of our expanding population with memory disorders. (RF)</u>	<u>1. Continue to work with the City of Chanhassen on implementing the ACT on Alzheimer’s Dementia Friendly Community program. Support other Carver County cities in this effort. Provide a County wide solution. (RF)</u>	Franks Support: All	Ongoing	<u>City of Chanhassen implementing initial phases in 2016. Discussions with other cities.</u>
	G. <u>Enhance the general overall mental health of Carver County. (RF)</u>	<u>1. Expand and enhance the School Linked Mental Health program by placing a Mental Health Professional in every Carver County school. (RF)</u>	Franks	2018	<u>MHP’s Currently in most Carver County Schools as of 2016</u>
		<u>2. Update First Street Center facilities. Expand Psychiatry services. Develop branding and advertise services to new customer base. (RF)</u>	Franks Support: Vellenga	Ongoing	<u>Landscaping, interior lighting, staff workstations updated.</u>
		<u>3. Increase effectiveness of 24/7 Crisis services. (RF)</u>	Franks	2017	

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
I. Communities (continued)	H. Study, plan, and implement measures to provide for the security and protection of the public and County employees and County assets.	1. Select, fund, and build facility upgrades designed to provide security for the public and employees on County grounds. Formulate and execute policies, procedures, and training to improve security for the public and employees on County grounds.	Vellenga Support: Olson	2015—2016 2016-2017; <u>Annual upgrades, assessments, and training (TV)</u>	Assembled committee and subcommittees. Currently working on recommendations. Facility upgrades under contract including electronic locks and re-keying of the GC. Sent 2 deputies to security training. They have completed their 1st facility assessment. Procedures/policy/training subgroup has drafted recommendations. The County is launching Everbridge. (TV)
		2. Devise and maintain a plan system for continuous assessment of, and response to, cybersecurity threats, including safeguards, response protocols, and training. (TV)	Vellenga	Q4 2015, then ongoing	Conducted 2 cybersecurity training sessions. Revamped the SP-IT training page to include a consolidated menu of tech training. Installed new cybersecurity system and firewall equipment.
	I. <u>Modernize resources and services across the Library system. (TV)</u>	1. <u>Enhance access to Content, Technology, and Space through a new Library website, digital resources and services, and innovative use of space. (TV)</u>	Vellenga	<u>Website Q3 2016. Other items by Q4 2016</u>	

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
II. Culture	<p>A. <u>Continue implementation and strengthening of performance evaluation and pay for performance systems. Position the County to attract and retain a well-qualified workforce. Review and update the County’s employee pay structure and philosophy, aligned with pay-for-performance, and continue to build a performance based culture. (KA)</u></p>	<p>1. <u>Assess the performance evaluation and pay for performance systems for strengths and opportunities for improvement. Implement strategic improvements to strengthen the process and system. (KA)</u></p>	<p>Anderka Support: All</p>	<p>2015-2016</p>	<p>Gathered employee feedback and implemented changes to performance evaluation format. Continued discussions with union groups during negotiation process. (KA)</p>
		<p>2. <u>Conduct a comprehensive organization-wide compensation and classification study. Assess and update internal system structure, provide additional flexibility to retain employees, conduct market study and analysis, ensure compliance with State and Federal regulations, and establish updated pay philosophy.</u></p>	<p>Anderka Support Hemze</p>	<p>2015-2016</p>	<p>Initial meetings to communicate project overview to employees and commissioners completed. Timeline developed and RFP drafted. RFP to be released Q1 2015. <u>Phase I and II of project plan are complete. Phase III is underway, and Phase IV is scheduled for later 2016. (KA)</u></p>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
	<p>B. Create a culture of learning, wellness, innovation and growth through enhanced training and development programs, investments in staff, and encouraging staff engagement and advancement.</p>	<p>1. Provide programs and resources to improve the health and wellbeing of Carver County employees and their families and create a work environment that supports healthy choices through Health Incentive Programs and Education. Develop a strategy to Increase employee participation in the County's Health Incentive Plan to at least 70% in 2015. (KA)</p> <p><u>Revise our current strategy to fund the County's Wellness Program since the county's new 5 year health insurance agreement will likely not include Wellness Credits which have been used to partially fund the County's Wellness Programs. (DF)</u></p>	<p>Anderka Support: Frischmon and Vellenga</p>	<p>Ongoing</p>	<p>Numerous wellness program goals and initiatives completed throughout 20152014. <u>Achieved 47% participation in Health Incentive Plan (those completing all components).</u> <u>Provided voluntary onsite biometric screenings, with 58% employee participation.</u> <u>Employees completing the Personal Health Assessment reached 52%. (KA)</u></p>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
<p style="text-align: center;">II. Culture (Continued)</p>	<p>B. Create a culture of learning, wellness, innovation and growth through enhanced training and development programs, encouraging staff engagement and advancement.</p>	<p>2. Design and implement strategies to increase employee engagement in managing change as well as developing a creative culture that regularly searches for innovative new methods, processes, policies, techniques, tools, software, etc. to improve customer service, increase staff efficiency and/or reduce current/future costs. <u>Select, modify, and implement recommendations from the Carlson Management School’s Resilient Communities Project on Innovation. (TV)</u></p>	<p>Vellenga Support: All</p>	<p>Ongoing</p>	<p>29 Kaizen events; 6 Kaizens started, 7 completed. 33% more Mgmt Action Items completed. 21% more Team Action items completed. <u>30</u> Kaizen events; <u>11</u> events fully completed. <u>91%</u> Mgmt. Actions items completed. <u>97%</u> Team Action items completed. <u>1</u> unique Innovation event. <u>5</u> Five-S events. <u>1</u> event planning session. <u>4</u> SoS sessions. <u>5</u> presentations to <u>managers, divisions, and Board</u>. Boosted performance, efficiency, and morale. Reduced time & costs. (TV)</p>
		<p>3. Develop and implement strategies to attract and retain the best employees in our changing workforce. (KA)</p>	<p>Anderka Support: All</p>	<p>Ongoing</p>	<p>Employee Relations Coordinator position hired. Various initiatives underway (comp and class, PFP, etc.)</p>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
II. Culture (Continued)	B. Create a culture of learning, wellness, innovation and growth through enhanced training and development programs, encouraging staff engagement and advancement.	4. Design and implement employee training programs to develop and strengthen professional knowledge, skills, abilities, and wellbeing.	Anderka Support: Vellenga	Ongoing	<u>Initial leadership development series, performance management training, and customer service, and respectful workplace training programs completed initiated.</u> (KA)
		5. Guide succession planning for key management positions and evaluate reorganization options in an effort to fill key leadership roles and continue streamlining the organization. (DH)	Hemze	2015	<u>Ongoing but mostly accomplished.</u> (DH)
	C. Strengthen the Employee Relations Division, and Finance Division <u>capabilities</u> , and employee/manager access to data, through HRIS technology investment. (KA) (<u>DF proposes deleting</u>)	1. Select and Implement technology solution(s) for Employee Relations and Finance to reduce duplication of work and increase efficiency, while enhancing employee and manager access to relevant HR/Payroll information. <u>Streamline workflow and processes relating to employee data across the organization, data. Build system structure and workflows through implementation process with vendor to serve current and future data tracking and analysis needs.</u> (KA)	Anderka Support: Vellenga, Frischmon	2015-2016 <u>2016-2017</u>	Organizational needs assessment completed for HRIS and Payroll system. RFP drafted and preparing for Q1 2015 release. HRIS and Payroll system selected to meet the County's requirements. Implementation is underway. (KA)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
III. Connections	A. Develop technology infrastructure, systems and tools to provide better customer service and greater communication to the Carver County community.	1. Execute the IT Service Plan including strategic software, timely support, replace HelpStar, review structure, and focus on innovation, cybersecurity and mobility. Select and implement new IT and Facility ticketing system for “help,” “user,” and facility requests. (TV)	Vellenga	Q4 2015, with annual updated thereafter <u>Q4 2016</u>	Almost 100% of the systems w VDI now implemented. Updated software and limited outages w VDI. Using fiber to operate redundancy offsite at Cologne datacenter. <u>Ticketing requirements gathered; proposals reviewed; vendor eval. In progress. (TV)</u>
		2. Design and launch a new County Website. Enhance site to include more e-government services. (TV)	Vellenga Support: All	Q3 2015	New website to launch this summer. Created extranet for outside collaborators. Created public forms for land permit apps and discrimination grievances. Launched social media tools. <u>Excellent website launched! (TV)</u>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
<p style="text-align: center;">III. Connections (Continued)</p>	<p>A. Develop technology infrastructure, systems and tools to provide better customer service and greater communication to the Carver County community.</p>	<p>3. <u>Creatively seek options for meeting increasing demands for technology including with such creative options as hosting solutions options, software as solutions, partnerships with other entities including meeting with and integrating our systems with other counties, counties and contracting for certain services. Use and integrate county data to provide more tools and efficiencies. (TV)</u></p>	<p>Vellenga Support: Hemze</p>	<p>2015 Ongoing</p>	<p>IT Service Plan outlines research & recommendations. Hiring 2 FTE's in '15. At least 1 software engineer to be proposed for '16. Hired software engineer. Created a data "warehouse." Adopted "managed services" strategy. Began to integrate data across software systems. Established collaborations with cities.</p>
		<p>4. <u>Upgrade and modernize HHS Software Solutions connecting all HHS departments. Create a truly paperless work environment and increasing efficiency.</u></p>	<p>Franks Support: Vellenga</p>	<p>2018</p>	<p>Contracts in place on Compass Solutions.</p>
		<p>5. Develop a best practice for responding to requests for public data including redacting private information that can eventually be implemented county-wide.</p>	<p>Metz Support: Frischmon, Vellenga Bork</p>	<p>3Q 2015</p>	<p>Held Kaizen event to review current practices.</p>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
<p style="text-align: center;">III. Connections (Continued)</p>	<p>B. Promote community connectedness through partnerships with community organizations, schools and government agencies.</p>	<p>1. Fiber Optic Ring Project – Explore future partnerships and collaborations locally and regionally. <u>Build redundant route to the internet.</u> Continue to explore appropriate opportunities to provide enhancements, reliability, consistency and stability within the Carverlink network. (TV)</p>	<p>Vellenga</p>	<p>Start in 2017, Ongoing</p>	<p><u>Connected 2 health clinics and one new school site. Added redundancy to the 2 911 centers.</u> Improved Boosted redundancy; reliability, diversity, security, and resiliency in the network. <u>Merged CarverLink with IT to achieve greater collaboration.</u> Installed backup generator at the Chaska License Center, shielding network from loss of power. Chaska and Chanhassen License Centers now operate as “failover” sites – uninterrupted operation. Continuously exploring opportunities. (TV)</p>
		<p>2. Develop legislative priorities and advocate for legislative positions which assist in accomplishing the County’s goals. As needed, contract with consulting services to assist the County in achieving high priorities.</p> <p><u>Continue to evolve and expand legislative priorities and advocacy efforts to accomplish County goals.</u></p>	<p>Hemze Support: All</p>	<p>Ongoing</p>	<p>Developed 2015 2016 priorities, <u>continued</u> contracted with Scott County for legislative advocacy, and held a breakfast with local legislators to discuss County priorities. Hired federal lobbyist. (DH)</p>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
III. Connections (Continued)	B. Promote community connectedness through partnerships with community organizations, schools and government agencies.	3. <u>The County’s election equipment is nearing the end of its useful life. A Federal grant paid for the last election equipment purchase. A State grant maybe available to pay for all or a portion of the new election equipment. If the State grant, does not cover 100% of the election equipment, the County should consider developing a cost sharing agreement with the cities and school districts in the County to share in the replacement cost for new election equipment.</u> (DF)	<u>Frischmon</u>		
	D. <u>Raise and enhance public and employee awareness of County services and resources.</u> (TV)	1. <u>Review available resources and develop an internal and external communications plan.</u> (TV)	<u>Vellenga</u>	<u>Q3 2016</u>	

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
II. Finance	A. Develop dynamic and flexible budgeting, financing and fiscal forecasting model.	1. Create a sustainable funding system to develop, maintain and replace existing infrastructure parks and trails over a 20 year capital investment cycle.	Robjent Support: Frischmon Vellenga	Q4 2014 2016-2017	<u>Will evaluate goals, priorities and needs in the comp plan update. (LR)</u>
		2. For County buildings, develop and fund a phased replacement schedule for identified deficiencies or planned replacement(s). Complete building assessments that serve as a basis for development of both a deferred maintenance plan and capital planning.	Vellenga Support: Frischmon	Q4 2015 2016, then annual	<u>Work begun in 2015. Project on hold until new facilities manager is ready for it. (TV)</u>
		3. <u>Study energy usage and options to</u> develop an Energy Plan to reduce costs and emissions, including potential capital costs, payback benchmarks, and consumption targets and taking all energy sources into consideration. (TV)	Vellenga	Q4 2016	<u>Have made energy improvements including lighting. Work begun in 2015. On hold, awaiting new facilities manager. (TV)</u>
		4. <u>Create a sustainable strategic solution to structurally balance annual operational revenues and expenditures while meeting service demands. (DF)</u>	Frischmon Support: Hemze	<u>2016-2017</u>	
	B. Develop, improve and monitor for compliance accounting and budgeting processes, policies, internal controls, etc. to ensure county wide financial efficiency , integrity, transparency and accountability. (DF)	1. Automate invoice processing to eliminate handling paper and duplicating manual data entry for finance staff.	Frischmon Support: Vellenga	Begin implementation of RTInvoice program in 1Q 2016.	RTVision was selected as the vendor to develop an eInvoice software program.

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
<p style="text-align: center;">II. Finance (Continued)</p>	<p><u>B. Develop, improve and monitor for compliance accounting and budgeting processes, policies, internal controls, etc. to ensure county wide financial efficiency, integrity, transparency and accountability. (DF)</u></p>	<p><u>1. Implement Asset Management Systems to efficiently track and manage county assets and plan for future needs.</u></p>	<p><u>Frischmon</u> <u>Support:</u> <u>Robjent</u> <u>Frischmon,</u> <u>Olson,</u> <u>Vellenga</u></p>	<p><u>Ongoing</u></p>	<p><u>Asset collection continues in PW. Utilizing ArcGIS Online, AssetWORKS, and Cartegraph. IT integrated asset management within the work order software system. Facilities has asset database. PW making switch to customized ArcGIS asset mgt. systems, will launch Asset Works system with Scott Co. in June. Facilities & IT exploring new asset mgt system. Launched Kaizen on capital assets (and inventory \$2,500-4,999) and insurance on assets.</u></p>
		<p><u>2. Select and Implement a comprehensive budgeting software program to replace current software development process that relies on software tools (Excel, Word & PowerPoint) which is clunky for end users, inefficient for accounting staff to track adjustments and prone to errors. (DF)</u></p>	<p><u>Frischmon</u></p>	<p><u>Start implementing for 2018 Budget</u></p>	

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
V. Growth	A. Implement the elements of <u>Develop the 2040 update to the Comprehensive Plan.</u> (TV)	1. Coordinate transit planning efforts between SW Transit, SmartLink, and other providers and develop County strategies for mid-long term transit delivery. Review potential impact of light rail plans. Develop draft plan: gather data and update traffic model; hold city and township meetings; and gather public input. (TV)	PHE Vellenga Support: Berk, Robjent	<u>2016-2017</u>	<u>Transit Plan development deferred to the 2040 update to the County Comp Plan. Planning process outlined with Board guidance. Planning principles drafted and lessons learned from last comp. plan.</u> (TV)
	B. Construct sufficient county infrastructure to accommodate land development while protecting natural resources and limiting the financial burden on the existing tax base.	1. Develop funding and implementation strategies for next five years of emerging (non-CIP) highway projects.	Robjent Support: Hemze, Frischmon <u>Vellenga</u>	<u>Q2-2015-2017 (LR)</u>	Discussed strategies with LTFP. Regroup and recommend after legislative session.
		2. <u>Develop funding plan to complete Highway 212, 5, and 101.</u>	<u>Robjent</u>	<u>2016-2017</u>	
	C. Develop a county service strategy delivery plan to efficiently accommodate citizen service needs, county staffing and facility needs. (TV)	1. Complete space studies of Carver County facilities including the Space Master Plan and Public Works Space Study. (TV)	Vellenga	2015 <u>Q3 2016</u>	Completed public works study and short-term space requests. Started work with consultant on Space Master Plan. In final stages of the <u>Space Inventory for the Space Master Plan and close to recommendations on staffing projections.</u> (TV)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
V. Growth (Continued)	D. Modernize County Fleet Operations.	1. Implement centralized fleet purchasing and maintenance. Analyze and enhance pool car program. <u>As part of space plan, consider storage of pool cars.</u>	Robjent Support: Frischmon, Olson, Berk Franks and Vellenga	Q4 2015 2016	Centralizing budgeting determined unnecessary. <u>Maintenance has been centralized with implementation of AssetWorks system.</u> <u>Pool car study delayed with AssetWorks and Nick K. busy on other things. (LR)</u>
	E. Develop Lake Waconia Regional Park	1. Update master plan for LWRP and Coney Island.	Robjent	2015, 2016	<u>Ongoing. Will be complete in May. (LR)</u>
		2. Develop phased park development plan starting with DNR boat landing.	Robjent	2015 , 2016	<u>Worksession in summer 2016 to go over options. (LR)</u>
		3. Apply for grants and state bonding.	Robjent	2015 , 2016, 2017 (LR)	
	F. <u>Update the CCWMO Water Management Plan (TV)</u>	1. <u>Develop an update to the Water Management Plan to incorporate components of new state permit requirements, stream buffer laws, a broader wetland restoration plan, increased precipitation patterns, and coordinated timing of the county 2040 Comprehensive Plan update. (TV)</u>	Vellenga	Q4 2017	
G. <u>Improve the safety and service of solid waste operations to reduce lines during peak yard waste season and prepare for future challenges. (TV)</u>	1. <u>Select, prepare, and open the best option for a new tree/brush waste transfer site.(TV)</u>	Vellenga	Q4 2016		
	2. <u>Prepare new Solid Waste Plan. (TV)</u>	Vellenga	2017		

Carver County Board of Commissioners Request for Board Action



Agenda Item:

MICA Legislative Update

Primary Originating Division/Dept: Administration (County)

Meeting Date: 6/7/2016

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 20 minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

MICA Executive Director Keith Carlson, along with Ryan Erdmann and Nancy Silesky, will be presenting a legislative update.

ACTION REQUESTED:

Information only.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3968

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Chaska License Center Improvements & Staffing

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Work Session

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections:

BACKGROUND/JUSTIFICATION:

Public Services and Property & Financial Services will provide an overview of the Chaska License Center drive thru project including building improvements and staffing.

ACTION REQUESTED:

Provide input and guidance on License Center improvements and staffing

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

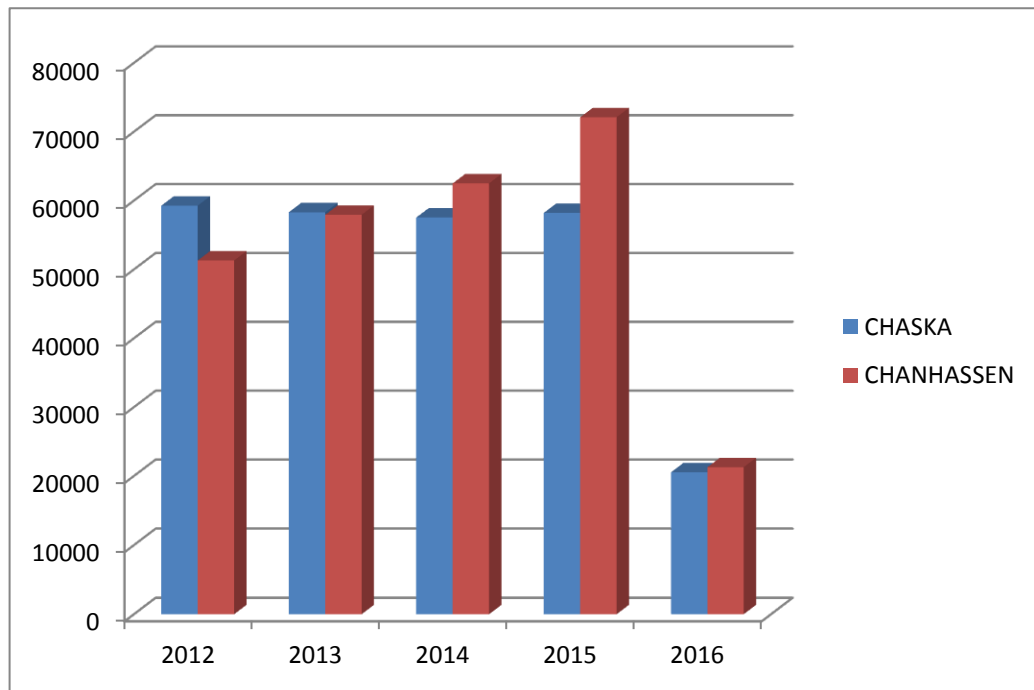
Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3997

	CHASKA	CHANHASSEN
2012	59252	51292
2013	58300	57934
2014	57534	62494
2015	58208	72099
2016	20540	21277
2017		



Carver County Board of Commissioners Request for Board Action



Agenda Item:

2017 and 2018 Annual Financial Audit, Discussion on Independent (external) Auditors RFP

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Work Session

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Prior to August 1, 2016 Carver County needs to provide notice to the Office of the State Auditor if we intend to engage with an outside auditor for the 2017 and 2018 Financial Audit (MS 6.481, subd. 7).

ACTION REQUESTED:

To discuss and provide direction on going out for a request for proposal for the 2017 & 2018 Financial Audit.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016- 4023