



Carver County Board of Commissioners  
 April 19, 2016  
 Board Meeting  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

- 4:00 p.m. 1. a) **CONVENE**  
 b) **Pledge of allegiance**  
 c) **Public comments (limited to five minutes)** *Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.*
2. Agenda review and adoption
3. Approve minutes of April 5, 2016, Regular Session..... 1-3
4. Community Announcements
- 4:05 p.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy and livable communities*
- 5.1 Resolution of Acceptance for 2015 Application of Pavement Markings Project ..... 4-5
- 5.2 Agreement for Right-of-way Acquisition on CSAH 20 and CSAH 21 ..... 6
- Connections: Develop strong public partnerships and connect people to services and information*
- 5.3 Joint Powers Agreement(s) for Recreation Services with Partner Agencies ..... 7-8
- 5.4 Donation of K9 Agility Training Course..... 9
- 5.5 Out of State Travel ..... 10
- Growth: Manage the challenges and opportunities resulting from growth and development*
- 5.6 Upgrade Internal Network Connections in Libraries ..... 11
- 5.7 Right-of-way Acquisition for the CSAH 61 Reconstruction and Flood Mitigation Project..... 12
- 5.8 Resolution to Approve a Right of Way Settlement for Parcel 36 of the Southwest Reconnection Project..... 13-16
- 5.9 Amendment to Joint Powers Agreement (No. 1001442) with MnDOT - TH 41 Downtown Chaska Coordination ..... 17-18
- 5.10 2040 County Comprehensive Plan Update Process ..... 19-22
- Culture: Provide an organizational culture which fosters individual accountability to achieve goals*
- 5.11 Approval of Interest Arbitration Award and 2015-2016 Collective Bargaining Agreement Updates for AFSCME Assistant County Attorneys..... 23

*Finances: Improve the County's financial health and economic profile*

5.12 Carver County to join the Minnesota Association of Governments  
Investing for Counties (MAGIC) Fund..... 24-26

5.13 Review Social Services/Commissioners Warrants ..... NO ATT

4:05 p.m. **RECESS AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY**

4:05 p.m. **6. CONNECTIONS: Develop strong public partnerships and connect people to services and information**  
6.1 City of Chaska's Request for Underground Wire Crossing Permit ..... 27

4:10 p.m. **ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY AND RECONVENE AS COUNTY BOARD**

4:10 p.m. **7. FINANCES: Improve the County's financial health and economic profile**  
7.1 Abatements/Additions ..... 28-30  
7.2 County Program Aid (CPA) Legislative Proposal ..... 31-38

4:30 p.m. **8. COMMUNITIES: Create and maintain safe, healthy and livable communities**  
8.1 Receipt of National Award for Resilient Communities Project ..... 39  
8.2 Additional Child Protection Staffing Request..... 40-41

4:40 p.m. **9. GROWTH: Manage the challenges and opportunities resulting from growth and development**  
9.1 Request for 2.0 FTE Eligibility Representative ..... 42-43  
9.2 **Closed Session** - Right of Way Acquisition for CSAH 11  
Construction Project..... 44

5:35 p.m. **ADJOURN REGULAR SESSION**

5:35 p.m. **BOARD REPORTS**  
1. Chair  
2. Board Members  
3. Administrator  
4. Adjourn

David Hemze  
County Administrator

**UPCOMING MEETINGS**

April 26, 2016	7:30 a.m. Carver County Leaders Meeting
April 26, 2016	9:00 a.m. Board Work Session
May 3, 2016	9:00 a.m. Board Meeting
May 10, 2016	No Meeting
May 17, 2016	4:00 p.m. Board Meeting
May 24, 2016	9:00 Board Work Session
May 31, 2016	No Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 5, 2016. Chair James Ische convened the session at 9:00 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

Degler moved, Maluchnik seconded, to approve the agenda. Motion carried unanimously.

Lynch moved, Workman seconded, to approve the minutes of the March 15, 2016, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Workman moved, Lynch seconded, to approve the following consent agenda items:

Contract amendment with Dynamic Recycling for electronics waste management.

Approved the 2015 AIS rollover funds into the 2016 budget amendment in the amount of \$78,928.

Awarded contract to Henry G. Meigs LLC in the amount of \$265,519.08 for bituminous seal coat materials, pending finalization of the contract review process.

Accepted donation of socks to Carver County Foster Care Program.

Approved the letter of agreement with Dakota Communications Center to allow cooperative purchasing, approved the contract with DSS Corporation for the purchase of logger recorder and related Sheriff's budget amendment to utilize 911 fees to pay for the logger recorder.

Resolution #12-16, Awarding the SAP 010-617-023 CSAH 17 and Pleasantview Road Intersection Improvements Project, Carver County Contract 16-110.

Authorized selling the former Watertown Public Works Satellite site located at 313 Territorial Street East (Parcel IDs #850503870 and 850504240) to the City of Watertown's Economic Development Authority per the Memorandum of Understanding approved by the Board on February 4, 2014, and delegated the signature authority for the purchase agreement and closing documents to the County Administrator.

Approved the annual renewal of the consumption and display permit for Marsh Lake Hunting Preserve, Inc.

Approved a joint powers agreement with Camden Township for the replacement of Bridge No. 10508, pending finalization of the contract review process.

Approved issuing a charitable gambling license to Waconia Knights of Columbus #2506 for a raffle to be held on June 24, 2016.

Amendment to Cost Sharing Agreement for Metropolitan Area Governance Analysis Consultant and related budget amendment.

Resolution #13-16, Authorizing Acquisition of Easement Areas Encumbering Parcels 22 and 25 Required for the TH 101 Bridge and CSAH 61 “Y” Intersection Project, also known as the Southwest Reconnection Project.

Authorized the Chair to sign the grant agreement with the Board of Water and Soil Resources and related Public Services budget amendment.

Adopted the Findings of Fact and issued Order #PZ20160009 for the issuance of Conditional Use Permit #PZ20160009, Greet River Energy, Watertown Township.

Professional services agreement with SRF Consulting Group, Inc., in the amount of \$797,183 for the TH 212 Corridor Access, Safety and Phasing Plan pending completion of the contract review process.

Resolution #14-16, Authorizing Acquisition of Easement Areas Encumbering Parcel 11A Required for the TH 101 Bridge and CSAH 61 “Y” Intersection Project, also known as the Southwest Reconnection Project.

Approved the reorganization in Public Works to convert a Senior Engineering Technician (Grade 12) to an Engineering Technician (Grade 10) position in the event the current recruitment process for Senior Engineering Technician is unsuccessful.

Resolution #15-16, Establishing the Boundaries of the Carver County Soil and Water Conservation District Election Boundaries.

Resolution #16-16, Certificate of County Board of Classification of Forfeited Lands.

Reviewed March 22, 2016, Community Social Services’ actions/Commissioners’ warrants in the amount of \$414,105.10; reviewed March 29, 2016, Community Social Services’ actions/Commissioners’ warrants in the amount of \$221,649.77 and reviewed April 5, 2016, Community Social Services’ actions/Commissioners’ warrants in the amount of \$369,908.99.

Motion carried unanimously.

Dave Hemze, County Administrator, requested the Board adopt a Resolution proclaiming April as National County Government month and to recognize the 2015 employee retirees. He stated the Resolution clarifies what Counties are all about and the services provided by the employees. He

noted this year's theme was Safe and Secure Communities.

Jason Branstrom, Employee Relations, explained they would be recognizing 20 retirees, three of which had over 40 years of service.

Retirees recognized were: Doug Albright, Diane Alsleben, Vina Marquart, Marlene Slavik, Steve Solberg, Mary Starr, Darla Wulf, Deb Bergstrom, Juane Good, Lori Helling, Kaylene Lemke, Kim Stender, Gary Bork, Mark Lundgren, Bruce Furman, Mike Lein, Curt Robinson, John Freemyer, Richard Olson and Terrie Vanden Bosch.

The Board expressed their appreciation for the work they did for the County.

Degler offered the following Resolution, seconded by Lynch:

Resolution #17-16  
National County Government Month – April 2016 “Safe and Secure Counties”

On vote taken, all voted aye.

James Olson, Sheriff, requested the Board honor Sheriff's office employees and give tribute to the dedicated men and women who serve the people of Carver County. He pointed out these employees serve under emotional, difficult and sometimes dangerous situations. Sheriff stated he was very proud of the employees and they do a wonderful job.

Workman moved, Degler seconded, to recognize April 10-16<sup>th</sup> as National Public Safety Telecommunications Week; to recognize the first full week of May as National Correctional Officers Week; to declare May 6-12<sup>th</sup> as National Nurses Week and to observe the week of May 15-21<sup>st</sup> to be Police Week. Motion carried unanimously.

Lynch moved, Degler seconded, to adjourn the Regular Session at 9:35 a.m. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution of Acceptance for 2015 Application of Pavement Markings Project**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Andrew Engel"/> Title: <input type="text" value="Civil Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The original project contract amount was \$291,405.57 for 2015 Application of Pavement Markings. The total of all work completed to date by Sir Lines-A-Lot is \$235,851.97.

The work for this project occurred during the 2015 construction season and all of the work is complete.

Sir Lines-A-Lot is requesting to finalize the contract with the County and release the bond. County staff agrees and is requesting the contract to be finalized and the bond be released. All monies due to Sir Lines-A-Lot have been paid.

**ACTION REQUESTED:**

Adopt a resolution accepting all work as complete for the 2015 Application of Pavement Markings project.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text" value="\$0.00"/> <hr/> <b>Total</b> <input type="text" value="\$0.00"/> <input type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3874



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Agreement for Right-of-way Acquisition on CSAH 20 and CSAH 21**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The owners of the property located at PID #'s 06.0021200 & 06.0021330 are placing their land in a conservation easement. Their property boundary is the centerline of CSAH 20 and CSAH 21. The County has prescriptive easement rights for the roadways. To avoid future complication with the conservation easement, Public Works has negotiated a purchase agreement with the landowners to acquire 50 feet of permanent highway easement. This will allow future reconstruction of the roadway to occur without interference on the conservation easement.

The Carver County Right-of-Way Agent has completed a Minimum Damages Assessment of the easement area being acquired and has presented an offer to the property owners, and they have accepted subject to Carver County Board approval.

**ACTION REQUESTED:**

Approve purchase of right-of-way along CSAH 20 and CSAH 21 at PID #'s 06.0021200 & 06.0021330, owned by William and Lis McDonald.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text" value="\$14,900.00"/> <input type="text"/> <b>Total</b> <input type="text" value="\$14,900.00"/> <input type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3879

# Carver County Board of Commissioners Request for Board Action



## Agenda Item:

### Joint Powers Agreement(s) for Recreation Services with Partner Agencies

Primary Originating Division/Dept: Public Works - Parks	Meeting Date: 4/19/2016
Contact: Sam Pertz Title: Parks & Trails Supervisor	Item Type: Consent
Amount of Time Requested: minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: Title:	
Strategic Initiative: Connections: Develop strong public partnerships and connect people to services and information	

## BACKGROUND/JUSTIFICATION:

Carver County offers recreation programs and special event services in partnership with local government agencies such as municipal park departments, community education offices or independent school districts.

At the November 2015 Work Session, Park staff provided the County Board & Administration a presentation pertaining to these services. The presentation delivered a general update on recreation services, discussed new opportunities and risk management.

Since the Work Session discussion, Parks staff has developed Joint Powers Agreements (JPA) in collaboration with the County Risk Management and Attorney Offices. The JPA formally outlines the relationship between the County and partnering agencies to define level of service, activities that might be offered and aims to better address risk associated with recreation programs.

Each JPA pertains to the partnership between the County and the partnering local government agency. The JPA(s) is planned to remain in effect until either party wishes to terminate the partnership arrangement. Exhibit A of the agreements describing the specific services will be amended seasonally to accurately indicate which recreation activities might be offered at various times of the year.

It is requested that any subsequent JPA's for recreation services provided by the County with partnering local government agencies be administratively approved upon review and approval of County Attorney and Risk Management and signed by the County Administrator.

Current JPA's are planned with:

- City of Victoria - Parks & Recreation
- City of Chaska - Parks & Recreation
- City of Waconia - Parks & Recreation
- City of Chanhassen - Parks & Recreation
- Norwood Young America - Community Education
- Cities of Watertown & Mayer - Community Education
- ISD 112 - Community Education

## ACTION REQUESTED:

1. Approve a Joint Powers Agreement with the City of Victoria Parks & Recreation subject to final contract review.
2. Approve a Joint Powers Agreement with the City of Chaska Parks & Recreation subject to final contract review.
3. Approve a Joint Powers Agreement with the City of Waconia Parks & Recreation subject to final contract review.
4. Approve a Joint Powers Agreement with the City of Chanhassen Parks & Recreation subject to final contract review.
5. Approve a Joint Powers Agreement with the City of Norwood Young America Community Education subject to final contract review.
6. Approve a Joint Powers Agreement with the Cities of Watertown & Mayer Community Education subject to final contract review.
7. Approve a Joint Powers Agreement with ISD 112 Community Education subject to final contract review.
8. Authorize the County Administrator to approve subsequent amendments to these agreements for recreation services as needed upon review and approval of County Attorney and Risk Management.

<b>FISCAL IMPACT:</b> None <input type="button" value="v"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/>
<b>FTE IMPACT:</b> None <input type="button" value="v"/>	<b>Total</b> <input type="text"/> \$0.00
<input checked="" type="checkbox"/> Insert additional funding source	
Related Financial/FTE Comments: <input type="text"/>	

*Office use only:*  
RBA 2016 - 3869

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Donation of K9 Agility Training Course**

Primary Originating Division/Dept: Sheriff <input type="text" value="Sheriff"/>	Meeting Date: 4/19/2016 <input type="text" value="4/19/2016"/>
Contact: Leslie Michel <input type="text" value="Leslie Michel"/> Title: Admn Svcs Manager <input type="text" value="Admn Svcs Manager"/>	Item Type: Consent <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Connections: Develop strong public partnerships and connect people to services and information <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

Donation of K9 Agility Training Course constructed by Eagle Scout Daniel Lee and funded by private parties.

**ACTION REQUESTED:**

Request the Board to approve acceptance of K9 Agility Training Course constructed by Eagle Scout Daniel Lee.

<b>FISCAL IMPACT:</b> None <input type="text" value="None"/> If "Other", specify: <input type="text" value=""/>	<b>FUNDING</b> County Dollars = <input type="text" value=""/> <input type="text" value=""/> <b>Total</b> <input type="text" value=""/> \$0.00
<b>FTE IMPACT:</b> None <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3881

## Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Out of State Travel**

Primary Originating Division/Dept: Attorney <input type="text"/>	Meeting Date: 4/19/2016 <input type="text"/>
Contact: Mark Metz <input type="text"/> Title: County Attorney <input type="text"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Connections: Develop strong public partnerships and connect people to services and information <input type="text"/>	

**BACKGROUND/JUSTIFICATION:**

Mark Metz is requesting approval to send one staff attorney, Jennifer Stanfield, to the Annual National Child Support Enforcement Association Conference, which will take place July 31 - August 3, 2016, in New Orleans, Louisiana. The registration fee, per diem, travel and lodging expenses will be shared between Health and Human Services (66%, eligible for federal reimbursement) and the County Attorney's Office (33%). As an expert in her field, Jennifer has been given the distinguished opportunity to speak at this year's National Conference, which will lower her expenses. Estimated costs for the County Attorney's Office is \$500.

**ACTION REQUESTED:**

Approval for out-of-state travel to allow one staff attorney from the Attorney's Office to attend the training in New Orleans, Louisiana.

<b>FISCAL IMPACT:</b> Included in current budget <input type="text"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <b>\$500.00</b> <hr/> Total <input type="text"/> <b>\$500.00</b>
<b>FTE IMPACT:</b> None <input type="text"/>	<input type="checkbox"/> Insert additional funding source

**Related Financial/FTE Comments:**

Expenses will be paid out of the Attorney Office 2016 conference and training fund (01-090-000-0000-6332).

*Office use only:*

RBA 2016 - 3889

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Upgrade Internal Network Connections in Libraries**

Primary Originating Division/Dept: <input type="text" value="Public Services - Library"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Heidi Hoks"/> Title: <input type="text" value="Library Director"/>	Item Type: Consent <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value="Library Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

The IT network switches in six libraries need upgrading. The County has the opportunity to apply for national E-Rate Category 2 Funding through through USAC (Universal Service Administrative Company, which is the manager of the E-Rate program for the Federal Communications Commission or FCC) to pay for part of the costs.

In order to apply for the E-Rate funds, the County must have a signed agreement with a vendor. The library received two qualified bids: TIES at \$115,373 and CDW-G at \$115,465. The library is recommending that we contract with TIES and that this contract be contingent on the County receiving E-Rate funds.

If the County were to receive the E-Rate funds, we anticipate that they would fund about half of the project. The County IT Department has identified funding sources for the remainder of the project.

Notification of E-Rate funding will come later this year, and the work would need to be completed by June 2017.

**ACTION REQUESTED:**

Motion to contract with TIES to upgrade the library IT network switches, contingent on the award of E-Rate funds and pending review by the County Attorney's Office and Risk Management.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;"><b>\$57,373.82</b></td> </tr> <tr> <td>E-Rate Funds</td> <td style="text-align: right;">\$58,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$115,373.82</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	<b>\$57,373.82</b>	E-Rate Funds	\$58,000.00	<b>Total</b>	<b>\$115,373.82</b>
County Dollars =	<b>\$57,373.82</b>						
E-Rate Funds	\$58,000.00						
<b>Total</b>	<b>\$115,373.82</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>							

Related Financial/FTE Comments:

*Office use only:*

RBA 2016- 3872

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Right-of-way Acquisition for the CSAH 61 Reconstruction and Flood Mitigation Project**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

The 2017 construction season includes the reconstruction of a portion of CSAH 61 from the Highway 101 roundabout, east to the Hennepin County line. Additional right-of-way is needed to complete this project. The Carver County Right-of-Way Agent has obtained fair market value appraisals for the acquisition of permanent roadway, drainage & utility, subsurface and temporary easements along the construction corridor. The purchase of the permanent and temporary easements is necessary to fulfill the project charter.

**ACTION REQUESTED:**

Approve the settlement agreement with the property owner of PID #25.7980010 for easements required for the CSAH 61 Reconstruction and Flood Mitigation Project.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> <b>County Dollars =</b> <input type="text"/> State Turnback Funding <input type="text" value="\$22,000.00"/> <b>Total</b> <input type="text" value="\$22,000.00"/> <input checked="" type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

**Related Financial/FTE Comments:**

This is a joint project with Hennepin County with Hennepin County being the lead agency. Right of way acquisition is eligible for state turnback funding.

*Office use only:*

RBA 2016 - 3876

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution to Approve a Right of Way Settlement for Parcel 36 of the Southwest Reconnection Project**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

Carver County is the lead agency for the Southwest Reconnection Project, the construction of the TH 101 bridge over the Minnesota River Valley from Shakopee to Chanhassen and the reconstruction of the CSAH 61/101 "Y" intersection area in Chanhassen. Several easements were required to construct the project.

Public Works has negotiated a settlement with the property owners and interested parties of Parcel 36 at 608 Flying Cloud Drive, Chaska, MN for the right of way/easement needed for the project. A Stipulation of Final Settlement Agreement has been prepared that describes the terms of the settlement.

**ACTION REQUESTED:**

Adopt a resolution approving payment of \$176,624 to property owners and interested parties for acquisition of Parcel 36 of the Southwest Reconnection Project and authorize the Chair of the County Board and County Administrator to sign the Stipulation of Final Settlement Agreement.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td><b>County Dollars =</b></td> <td style="border: 1px solid black; width: 150px;"></td> </tr> <tr> <td>State Turnback Funds</td> <td style="text-align: right;">\$132,468.00</td> </tr> <tr> <td>City of Chanhassen</td> <td style="text-align: right;">\$22,078.00</td> </tr> <tr> <td>CSAH Funds</td> <td style="text-align: right;">\$22,078.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$176,624.00</b></td> </tr> </table> <input type="checkbox"/> Insert additional funding source	<b>County Dollars =</b>		State Turnback Funds	\$132,468.00	City of Chanhassen	\$22,078.00	CSAH Funds	\$22,078.00	<b>Total</b>	<b>\$176,624.00</b>
<b>County Dollars =</b>											
State Turnback Funds	\$132,468.00										
City of Chanhassen	\$22,078.00										
CSAH Funds	\$22,078.00										
<b>Total</b>	<b>\$176,624.00</b>										
<b>FTE IMPACT:</b> <input type="text" value="None"/>											

**Related Financial/FTE Comments:**

\$114,700 has been paid to the property owner and interested parties. The net amount to be paid from this action is \$61,924.00

*Office use only:*

RBA 2016 - 3877

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: \_\_\_\_\_

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**A Resolution Authorizing Acquisition of Easement Areas Encumbering Parcel 36 Required for the TH101 Bridge and CSAH 61 ‘Y’ Intersection Project, also known as the Southwest Reconnection Project**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to construct roadway and related improvements as part of the TH101 and CSAH 61 ‘Y’ Intersection Project aka The Southwest Reconnection Project (“Project”); and

WHEREAS, on September 3, 2013, by its Resolution No. 47-13, the Board of Commissioners approved Carver County Right of Way Plat No. 21 (County State Aid Highway No. 61) to identify right of way required by the County to construct the Project; and

WHEREAS, based upon appraisals prepared by independent real estate appraisers, and in accordance with authorization of the Board of Commissioners, agents of the County have previously made offers of compensation to owners of property affected by the Project for the easements required for the Project, and have now reached agreement with the owners of Acquisition Parcel 36 which is legally described in Exhibit A attached hereto; and

WHEREAS, the Board of Commissioners finds the proposed terms of settlement reasonable and in the best interests of the County:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARVER IN REGULAR MEETING ASSEMBLED, that the Board of Commissioners hereby approves payment of \$176,624 to JT Invesments, LLC, fee owner and contract for deed vendor and Daniel’s



Exhibit A

Property Interests Required for TH 101 Bridge and CSAH 61 "Y" Intersection Project  
Also known as The Southwest Reconnection Project

**SECOND AMENDED**  
**EXHIBIT A**

**Parcel 36**

Registered Property (P.I.D. No.: 25-036-1300)

**Property Address:** 608 Flying Cloud Drive, Chaska, MN 55318

**Description of Taking:**

Taking of permanent easement for right of way purposes over Parcel 9, Carver County Right of Way Plat No. 21, County State Aid Highway No. 61 (containing 0.13 acres, more or less).

According to the plat thereof on file and of record in the Office of the County Recorder and the Office of the Registrar of Titles in and for Carver County, Minnesota.

Being registered land as is evidenced by Certificate of Title No.32587.

**Names and Description of Interests to be Encumbered:**

<b><u>Name</u></b>	<b><u>Nature of Interest</u></b>
JT Investments, LLC	Fee Owner and Contract for Deed Vendor
Daniel's Automotive Chaska, Inc., aka Daniel's Automotives Chaska, Inc.	Contract for Deed Vendee
Michael Onuigbo	Contract for Deed Vendee
U.S. Bank, N.A.	Mortgagee
Pro-Am Co. Corp.	Lessee

Notwithstanding the foregoing attempt to identify all interests held by a party named herein, it is Petitioner's intention herein to encumber all interests owned by the named respondents in the above-described real estate.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Amendment to Joint Powers Agreement (No. 1001442) with MnDOT - TH 41 Downtown Chaska Coordination**

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

Carver County and MnDOT have partnered to perform a corridor evaluation of TH 41 as part of the CSAH 61 corridor improvement plan. The early coordination and evaluation phase is taking longer than initially anticipated. The contractor is not able to complete sequential tasks of the contract. Therefore, it is necessary for the contract to be amended to allow additional time to complete all the tasks required in the contract.

Original Contract Explanation -

The State is in need of public involvement, corridor evaluation, including traffic modeling and preliminary design for TH 41 from 500' south of the MN River Bridge to CSAH 10/Engler Boulevard. Carver County will be the lead agency.

This is a State Agreement and the terms/wording is typically non-negotiable.

**ACTION REQUESTED:**

Adopt a resolution authorizing the Chair of the County Board and the County Administrator to sign an amendment with MnDOT to allow a time extension to complete all the tasks required in the contract, pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> <b>County Dollars =</b> <input type="text"/> MnDOT <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/> <input type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3880



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**2040 County Comprehensive Plan Update Process**

Primary Originating Division/Dept: <input type="text" value="Public Services - Planning &amp; Water Mgmt"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text" value="PWM Manager"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

The Metropolitan Council has adopted metropolitan systems statements and, according to MN statute 473 (Land Planning Act), Carver County must update its Comprehensive Plan to conform with regional policies and affected adjacent communities. Updated plans are due to the Metropolitan Council by Dec. 31, 2018. The staff presented a high-level overview of the proposed 2040 County Comprehensive Plan update process to the Board at its 2/23/16 work session. Attached is a memo that summarizes and formalizes the proposed process.

**ACTION REQUESTED:**

Motion to approve the framework guiding the 2040 County Comprehensive Plan update process.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/> <input type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3886



Public Services Division  
Planning and Water Management Dept  
Government Center - Administration Building  
600 East 4<sup>th</sup> Street  
Chaska, Minnesota 55318  
Phone: (952)361-1820  
Fax: (952)361-1828

## Memo

**To:** Carver County Board  
**From:** Nate Kabat, Planning & Water Management  
**Date:** April 19, 2016  
**Re:** 2040 Comprehensive Plan – Principles, framework, timeline  
**CC:** Paul Moline, Tom Vellenga, Lyndon Robjent, Dave Hemze

Enclosures: none

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### **Purpose:**

This memo lays the basic groundwork to officially begin the 2040 County comprehensive plan update process. The following outlines basic planning principles, plan contents, communications strategies, funding sources, and a general timeline. The staff would like to secure the Board's support of these concepts in order to proceed with a process that is in line with the Board's goals and vision for the updated comprehensive plan.

### **Principles and Goals:**

The Carver County Board will make all final decisions leading to approval and adoption of the 2040 comprehensive plan. However, the staff will complete many tasks and make recommendations to the Board between now and final adoption of the plan at the end of 2018. In order to promote staff level decisions that align with Board priorities for the 2040 comprehensive plan, the staff has developed a number of guiding principles and goals. Specifically, these principles and goals will be used to guide staff decisions related to developing the process for plan development and related to drafting the content of the comprehensive plan.

To guide development of the 2040 comprehensive plan, the staff proposes the following principles and goals.

#### Principles

- Align with the Carver County Strategic Plan.
- Driven by Board direction, backed by public input.
- Identify and address needs of the County's growing population.
- Support an economically competitive County environment.
- Focus on the required elements, and integrate supported optional elements.
- Develop a useful, measurable, and concise final document.
- Develop an electronically based document for easier updates.

#### Goals

1. Define County goals, policies, and strategies to meet the demand of expected population growth.
2. Meet the minimal requirements set by State Statute and the Metropolitan Council.

## **Plan Elements:**

### Required Elements

The plan will address the six elements required by the Met Council and State Statute:

- Land Use – Including historic preservation and future growth areas.
- Transportation – Including roads, transit, and bicycle/pedestrian needs.
- Parks & Trails
- Water Resources
- Housing
- Township Chapters

### Optional Elements

The Metropolitan Council has suggested two additional optional elements for communities to consider: Economic Competitiveness and Resilience. The staff recommends against giving these two topics their own chapters in the comprehensive plan. Instead, the staff recommends that the County weave these optional topics into the required elements by addressing the principles and goals outlined in the previous section of this memo and by incorporating the County's vision and goals defined by the Strategic Plan into the Comprehensive Plan.

## **Board Communications & Stakeholder Input:**

### Board Communications

The staff will seek Board input consistently throughout the comprehensive plan update process. Strategies for communication will include:

- Comprehensive plan-specific Board work sessions involving topic stakeholders
- Quarterly update emails from the staff
- Consultation with the Board Chair and Commissioners for subject area expertise
- Commissioner participation at stakeholder forums.
- Statutory role in adopting the plan and holding required public hearings prior to adoption

### Stakeholder Input

Multiple strategies will be used to gather input from key stakeholders and the public.

- *Draw upon existing groups.* The County leadership group; County-City Administrator, Planners and Engineers Meetings; local community organizations; and advisory committees are examples of groups that will provide helpful input on topics of relevance.
- *Topic-specific stakeholder forums.* Targeted meetings involving representatives of multiple stakeholder groups in addition to individual citizens will be held multiple times throughout the process.
- *City and Township coordination.* The staff plans to meet directly with City staff and Township officials to foster close coordination.
- *Other strategies as needed.* A citizen survey, community events, and open houses could be used to gather direct input from residents as needed.

**Funding:**

The staff plans to use three major sources of funds toward the comprehensive plan:

- Existing 2016 budgeted dollars: Public Services and Public Works Divisions
- 2017 budget requests: Public Services and Public Works Divisions
- Local Planning Assistance Grant from the Metropolitan Council

Carver County has been named to receive at least \$65,000 from the Metropolitan Council's Local Planning Assistance Grant. The staff will return to the Board with a more detailed budget after the Local Planning Assistance Grant allocations have been solidified by the Metropolitan Council.

**Timeline:**

The final comprehensive plan must be adopted by the County Board by December 31, 2018. Prior to adoption, Statute requires both a 60-day adjacent community review and provides for a 60-day review period by the Metropolitan Council. The following outlines a broad timeline to complete the plan and meet legislative requirements for review.

<i>Activity</i>	<i>Time</i>
Background, data gathering, traffic model update	1Q 2016 – 1Q 2017
City and Township Meetings	2Q 2016 – 1Q 2017
Public Input	3Q 2016 – 2Q 2017
Draft Plan Development	4Q 2016 – 3Q 2017
Final Draft	4Q 2017
Adjacent Community Review	1Q 2018 – 2Q 2018
Planning Commission: Final Approval	By early September, 2018
County Board: Approval for Submission	By late September, 2018
Met Council: Final Review	By October, 2018
Final Adoption: County Board	By December 31, 2018

**Staff Recommendation:**

The staff requests that the Board approve the framework outlined in this memo to guide the 2040 Comprehensive Plan process.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval of Interest Arbitration Award and 2015-2016 Collective Bargaining Agreement Updates for AFSCME Assistant County Attorneys**

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division Dir"/>	Item Type: Consent <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals &amp; sustain public trust/confidence in County government"/>	

**BACKGROUND/JUSTIFICATION:**

The County and the AFSCME Assistant County Attorneys Bargaining Unit reached impasse in negotiations for the 2015 – 2016 collective bargaining agreement. Consistent with Minnesota Statute 179A, an essential unit may proceed to binding interest arbitration at such time. The arbitration was held and an award has been received. The collective bargaining agreement has now been updated with changes agreed to by the parties and the arbitrator's ruling on the additional issues.

Highlights and the major changes in terms and conditions are:

- Pay-for-performance increases at 0.00% for needs improvement, 2.00% for solid performer, 3.25% for exceeds expectations, and 4.25% for outstanding overall performance ratings, effective the first full pay period in March 2015. No general adjustment in 2015.
- Pay-for-performance increases at 0.00% for needs improvement, 2.25% for solid performer, 3.50% for exceeds expectations, and 4.75% for outstanding overall performance ratings, effective the first full pay period in March 2016. General adjustment in 2016 of 2.00%, effective the first full pay period in March.
- Addition of funeral leave, consistent with other AFSCME agreements.
- Addition of end of probation increase.

**ACTION REQUESTED:**

Motion to approve the arbitration award and the AFSCME Assistant County Attorneys 2015 – 2016 Collective Bargaining Agreement.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text" value="\$60,876.00"/> <input type="text"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<b>Total</b> <input type="text" value="\$60,876.00"/> <input checked="" type="checkbox"/> Insert additional funding source

**Related Financial/FTE Comments:**

2015 increase \$21,374.00  
  
2016 increase \$39,502.00

*Office use only:*

RBA 2016- 3893

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Carver County to join the Minnesota Association of Governments Investing for Counties (MAGIC) Fund**

Primary Originating Division/Dept: <input type="text" value="Property &amp; Financial Services"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Mary Kaye Wahl"/> Title: <input type="text" value="Assistant Financial Services Dire"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

**BACKGROUND/JUSTIFICATION:**

County staff have found it advantageous to use the Minnesota Association of Governments Investing for Counties (MAGIC) Fund for short-term investing. The MAGIC fund was formed in October 1990 pursuant to the Joint Powers Act (Minnesota Statutes Section 471.59) by the adoption of a joint powers agreement in the form of a Declaration of Trust, by a group of Minnesota Counties acting as the Initial Participants. Investing within the MAGIC fund falls within the perimeters of the investment policy adopted by the Board.

**ACTION REQUESTED:**

Motion authorizing the Board Chair to sign a resolution authorizing entry into a Joint Powers Agreement in the form of a Declaration of Trust, and become a participant of the Minnesota Association of Governments Investing for Counties (MAGIC) Fund.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3885

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE April 19th, 2016

RESOLUTION NO. \_\_\_\_\_

MOTION BY COMMISSIONER \_\_\_\_\_

SECONDED BY COMMISSIONER \_\_\_\_\_

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**Resolution authorizing entry into a Joint Powers Agreement in the form of a Declaration of Trust establishing an entity known as “Minnesota Association of Governments Investing for Counties” and authorizing participation in certain investment programs in connection therewith**

WHEREAS, Minnesota Statutes Section 471.59 (the Joint Powers Act) provides among other things that governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties; and

WHEREAS, the MAGIC Fund was formed in October 1990 pursuant to the Joint Powers Act by the adoption of a joint powers agreement in the form of a Declaration of Trust by a group of Minnesota Counties acting as the Initial Participants thereof; and

WHEREAS, the Declaration of Trust, as amended, has been presented to this Board; and

WHEREAS, the Declaration of Trust authorizes municipalities of the State of Minnesota to adopt and enter into the Declaration of Trust and become Participants of the Minnesota Association of Governments Investing for Counties (MAGIC) Fund; and

WHEREAS, the Carver County Board of Commissioners deems it to be advisable for the County to adopt and enter into the Declaration of Trust and become a Participant of the MAGIC Fund for the purpose of the joint investment of the County’s monies with those of other counties so as to enhance the investment earnings accruing to each; and

WHEREAS, the Board of Commissioners deems it to be advisable for the County to make use from time to time, in the discretion of the staff identified in Section 2, of the Fixed-Rate Investment Program available to Participants of the MAGIC Fund.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Carver County shall join with other counties in accordance with the Joint Powers Act by becoming a Participant of the MAGIC Fund and adopting and entering into the Declaration of Trust, which is adopted by reference herein with the same effect as if it had been set out verbatim in this resolution, and a copy of the Declaration of Trust shall be filed in the minutes of the meeting at which this Resolution was adopted. The Investment Manager of the County is hereby authorized to take such actions and execute any and all such documents as they may deem necessary and appropriate to effectuate the entry of this county into the Declaration of Trust and the adoption thereof by Carver County.

Section 2. Carver County is hereby authorized to invest its available monies from time to time and to withdraw such monies from time to time in accordance with the provisions of the Declaration of Trust. The following staff of the County and their respective successors each hereby are designated as “Authorized Officials” with full powers and authority to effectuate the investment and withdrawal of monies of the County from time to time in accordance with the Declaration of Trust and pursuant to the Fixed-Rate Investment Service available to Participants of the MAGIC Fund:

Authorized Staff:  
 Tom Kerber, Investment Manager  
 Brenda Lind, Cash Management Coordinator  
 Mary Kaye Wahl, Assistant Financial Services Director

Section 3. The Trustees of the MAGIC Fund are hereby designated as having official custody of the County's monies, which are invested in accordance with the Declaration of Trust.

Section 4. State banks, national banks, and thrift institutions located either within or without the State of Minnesota which qualify as depositories under Minnesota law and are included on a list approved and maintained for such purpose by the Investment Advisor of the MAGIC Fund are hereby designated as depositories of Carver County pursuant to Minnesota Statutes Section 118.005 and monies of the County may be deposited therein, from time to time in the discretion of the Authorized Officials, pursuant to the Fixed-Rate Investment Service available to Participants of the MAGIC Fund.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_ of \_\_\_\_\_, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

\_\_\_\_\_  
 County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**City of Chaska's Request for Underground Wire Crossing Permit**

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Marty Walsh"/> Title: <input type="text" value="Parks Director"/>	Item Type: <input type="text" value="Ditch/Rail Authority"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Marty Walsh"/> Title: <input type="text" value="Parks Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

The Carver County Regional Railroad Authority owns property of the former Union Pacific Railroad corridor located in portions of the cities of Chaska and Carver. The property was purchased for transportation and utility purposes.

The City of Chaska is looking to bury an existing overhead electrical line near the intersection of Walnut Street and the former Union Pacific Rail line and extend to near 6th Street East.

Staff has reviewed the location and supports Chaska's request for a permit to bury the line.

**ACTION REQUESTED:**

Motion to approve the permit and authorize the Board Chair to sign upon review and approval of Risk Management and County Attorney.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text" value="\$0.00"/> <hr/> <b>Total</b> <input type="text" value="\$0.00"/> <input type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3883

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Abatements/Additions**

Primary Originating Division/Dept: <input type="text" value="Property &amp; Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Teri Spencer"/> Title: <input type="text" value="Settlement Tech"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

**BACKGROUND/JUSTIFICATION:**

Abatements requested by taxpayers. See attached listing.

**ACTION REQUESTED:**

Motion to approve.

<b>FISCAL IMPACT:</b> <input type="text" value="Other"/> <i>If "Other", specify:</i> <input type="text" value="Not Budgeted"/>	<b>FUNDING</b> <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;"><b>(\$5,161.83)</b></td> </tr> <tr> <td>Other</td> <td style="text-align: right;">(\$9,752.17)</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>(\$14,914.00)</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	<b>(\$5,161.83)</b>	Other	(\$9,752.17)	<b>Total</b>	<b>(\$14,914.00)</b>
County Dollars =	<b>(\$5,161.83)</b>						
Other	(\$9,752.17)						
<b>Total</b>	<b>(\$14,914.00)</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>							

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3888



**Abatements presented to the  
 Carver County Board of Commissioners  
 April 19, 2016**

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	in Penalties and/or Interest Paid	Total Amount of Adjustment	County Dollars Abated
2016	85.9510055	Faith M Glasser	Homestead	\$ 216.00	\$ 146.00	\$ (70.00)	\$ -	\$ (70.00)	\$ (18.28)
2016	30.9510029	Anna Wong	Homestead	\$ 156.00	\$ 114.00	\$ (42.00)	\$ -	\$ (42.00)	\$ (14.45)
2016	85.9510070	Bridgett Jensen	Homestead	\$ 1,114.00	\$ 728.00	\$ (386.00)		\$ (386.00)	\$ (107.39)
2015	30.9510229	Lisa Smith c/o Brandondale	Remove SWF Unoccupied Pad	\$ 25.00	\$ -	\$ (25.00)	\$ -	\$ (25.00)	\$ (25.00)
2016	30.0502030	St. John's Lutheran Church & School	Remove SWF Exempt	\$ 25.00	\$ -	\$ (25.00)	\$ -	\$ (25.00)	\$ (25.00)
2016	85.9520021	Unoccupied Pad	Remove SWF Exempt	\$ 25.00	\$ -	\$ (25.00)	\$ -	\$ (25.00)	\$ (25.00)
2016	75.3220170	Eric & Megan Gruis	Homestead	\$ 1,170.00	\$ 620.00	\$ (550.00)	\$ -	\$ (550.00)	\$ (169.78)
2016	85.5300350	Luke & Elizabeth Anderson	Homestead	\$ 3,704.00	\$ 3,454.00	\$ (250.00)	\$ -	\$ (250.00)	\$ (66.28)
2016	75.3220201	Ryan & Leah Peterson	Homestead	\$ 1,170.00	\$ 620.00	\$ (550.00)	\$ -	\$ (550.00)	\$ (169.78)
2016	08.0300710	Kimberly Schuman	Homestead	\$ 6,514.00	\$ 6,514.00	\$ -	\$ -	\$ -	\$ -
2016	25.0631460	Enes & Alma Voljevica	Homestead	\$ 1,520.00	\$ 1,222.00	\$ (298.00)	\$ -	\$ (298.00)	\$ (106.83)
2016	65.3230200	Rachael Peterson	Homestead	\$ 1,842.00	\$ 1,212.00	\$ (630.00)	\$ -	\$ (630.00)	\$ (211.13)
2016	25.2090070	Todd & Lee Mortenson	Homestead	\$ 3,226.00	\$ 3,096.00	\$ (130.00)	\$ -	\$ (130.00)	\$ (54.85)
2016	75.3180240	Ryan & Heather Reed	Homestead	\$ 5,032.00	\$ 4,974.00	\$ (58.00)	\$ -	\$ (58.00)	\$ (18.19)
2016	65.2910290	Sharon Estrada & Rajinder Dhillon	Homestead	\$ 1,982.00	\$ 1,336.00	\$ (646.00)	\$ -	\$ (646.00)	\$ (217.11)
2016	30.2020150	Ryan & Molly Jakobitz	Homestead	\$ 1,460.00	\$ 890.00	\$ (570.00)	\$ -	\$ (570.00)	\$ (198.86)
2016	30.1730560	Keith & Bonnie Sperbeck	Homestead	\$ 1,400.00	\$ 838.00	\$ (562.00)	\$ -	\$ (562.00)	\$ (195.25)
2016	30.1730130	Mark Hollenberger	Homestead	\$ 1,400.00	\$ 838.00	\$ (562.00)	\$ -	\$ (562.00)	\$ (195.25)
2016	75.0133500	James & Beverly Martin	Homestead	\$ 5,096.00	\$ 4,818.00	\$ (278.00)	\$ -	\$ (278.00)	\$ (22.89)
2016	30.2020180	Christopher & Jennifer Larson	Homestead	\$ 1,418.00	\$ 854.00	\$ (564.00)	\$ -	\$ (564.00)	\$ (196.48)
2016	30.2580430	Jeremy & Amy Alberg	Homestead	\$ 1,962.00	\$ 1,690.00	\$ (272.00)	\$ -	\$ (272.00)	\$ (95.12)
2016	25.1410170	Ekelius Myers & Jessica Miles	Homestead	\$ 2,032.00	\$ 1,484.00	\$ (548.00)	\$ -	\$ (548.00)	\$ (231.19)
2016	25.1230030	Thomas & Jan Ashbaugh	Homestead	\$ 2,700.00	\$ 2,488.00	\$ (212.00)	\$ -	\$ (212.00)	\$ (75.44)
2016	25.3872304	Michael & Jill Steffens	Homestead	\$ 364.00	\$ 218.00	\$ (146.00)	\$ -	\$ (146.00)	\$ (51.48)
2016	58.5250230	Steven & Paula Noll	Homestead-linked	\$ 448.00	\$ 364.00	\$ (84.00)	\$ -	\$ (84.00)	\$ (24.80)
2016	58.5250240	Steven & Paula Noll	Homestead-linked	\$ 3,786.00	\$ 3,678.00	\$ (108.00)	\$ -	\$ (108.00)	\$ (40.61)
2016	25.6390220	Robert & Sharon Stadola Trusts R Stodla Trustee	Homestead	\$ 2,458.00	\$ 2,228.00	\$ (230.00)	\$ -	\$ (230.00)	\$ (82.23)
2016	30.5800200	Mark & Katie Diloreto	Homestead	\$ 3,646.00	\$ 3,496.00	\$ (150.00)	\$ -	\$ (150.00)	\$ (52.14)
2016	75.0244500	Michael & Anastasia Malinsky	Homestead	\$ 1,892.00	\$ 1,578.00	\$ (314.00)	\$ -	\$ (314.00)	\$ (96.61)
2016	58.6500430	Joey Herrmann	Homestead	\$ 3,728.00	\$ 3,558.00	\$ (170.00)	\$ -	\$ (170.00)	\$ (51.61)
2016	06.0141520	Daniel Jensen	Homestead	\$ 4,188.00	\$ 4,128.00	\$ (60.00)	\$ -	\$ (60.00)	\$ (23.27)
2016	02.0130412	Frederick & Julie Gongoll	Homestead	\$ 4,232.00	\$ 1,462.00	\$ (2,770.00)	\$ -	\$ (2,770.00)	\$ (1,215.70)
2016	75.2530120	Shelly Stahlke	Homestead	\$ 2,296.00	\$ 2,014.00	\$ (282.00)	\$ -	\$ (282.00)	\$ (87.99)
2016	30.4470230	Ann George	Homestead	\$ 1,502.00	\$ 1,214.00	\$ (288.00)	\$ -	\$ (288.00)	\$ (100.95)
2016	06.0151810	Brad & Kristine Matter	Homestead	\$ 4,200.00	\$ 3,080.00	\$ (1,120.00)	\$ -	\$ (1,120.00)	\$ (411.47)
2016	75.5810070	Larry & BettyVandevreire	Homestead	\$ 8,098.00	\$ 8,098.00	\$ -	\$ -	\$ -	\$ -
2016	85.4150030	Stacie Anderson & Katie Anderson	Over Valued	\$ 3,376.00	\$ 1,510.00	\$ (1,866.00)	\$ -	\$ (1,866.00)	\$ (452.94)
2016	25.1560300	Mark & Susan Raiche	Homestead	\$ 5,566.00	\$ 5,560.00	\$ (6.00)	\$ -	\$ (6.00)	\$ (2.47)
2016	85.3580240	Marvin & Joan Jerde	Homestead	\$ 2,398.00	\$ 2,040.00	\$ (358.00)	\$ -	\$ (358.00)	\$ (93.99)
2016	25.8000110	Matthew & Carolyn Erickson	Homestead	\$ 4,842.00	\$ 4,786.00	\$ (56.00)	\$ -	\$ (56.00)	\$ (18.90)

2016	40.4010060	Jane Ische	Homestead	\$ 2,040.00	\$ 1,716.00	\$ (324.00)	\$ -	\$ (324.00)	\$ (96.57)
2016	25.4264805	Patricia Peterson	Clerical Error	\$ 3,448.00	\$ 2,742.00	\$ (706.00)	\$ -	\$ (706.00)	\$ (206.07)
2016	30.0640240	Michael & Megan Radtke	Homestead	\$ 4,414.00	\$ 4,414.00	\$ -	\$ -	\$ -	\$ -
2016	30.4600040	Sonja Cummings	Homestead	\$ 2,946.00	\$ 2,744.00	\$ (202.00)	\$ -	\$ (202.00)	\$ (70.78)
2016	85.3990090	Lee Vandal & Kelsey Hanten	Homestead	\$ 2,344.00	\$ 1,982.00	\$ (362.00)	\$ -	\$ (362.00)	\$ (94.64)
2016	25.1601170	Michael Francis	Homestead	\$ 2,414.00	\$ 2,228.00	\$ (186.00)	\$ -	\$ (186.00)	\$ (79.19)
2016	25.2110080	Justin & April Ueland	Homestead	\$ 4,772.00	\$ 4,746.00	\$ (26.00)	\$ -	\$ (26.00)	\$ (11.51)
2016	50.2410040	Brian & Sarah Grimm	Fire Disaster	\$ 3,538.00	\$ 2,810.00	\$ (728.00)	\$ -	\$ (728.00)	\$ (175.98)
2016	65.5590260	Daniel & Alicia Prihoda	Homestead	\$ 4,342.00	\$ 4,228.00	\$ (114.00)	\$ -	\$ (114.00)	\$ (38.37)
2016	25.0920010	Ronald Frigstad	Classification Change	\$ 25.00	\$ 3,020.00	\$ 2,995.00	\$ -	\$ 2,995.00	\$ 857.99
			<b>TOTALS</b>	<b>\$ 132,492.00</b>	<b>\$ 117,578.00</b>	<b>\$ (14,914.00)</b>	<b>\$ -</b>	<b>\$ (14,914.00)</b>	<b>\$ (5,161.83)</b>

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**County Program Aid (CPA) Legislative Proposal**

Primary Originating Division/Dept: Administration (County) <input type="text"/>	Meeting Date: 4/19/2016 <input type="text"/>
Contact: David Hemze <input type="text"/> Title: <input type="text"/>	Item Type: Regular Session <input type="text"/>
Amount of Time Requested: 20 <input type="text"/> minutes Presenter: David Hemze <input type="text"/> Title: County Administrator <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: Finances: Improve the County's financial health and economic profile <input type="text"/>	

**BACKGROUND/JUSTIFICATION:**

The Association of Minnesota Counties has requested approval of the attached resolution related to CPA legislative changes. So far, 84 of 87 counties in Minnesota have adopted this resolution (Carver, Wadena, and Todd are the exceptions). A fact sheet outlining the impacts of the proposed changes and the historical trends related to Carver County's CPA is attached.

**ACTION REQUESTED:**

Motion to adopt attached County Program Aid legislative resolution.

<b>FISCAL IMPACT:</b> Other <input type="text"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text"/> \$0.00
<b>FTE IMPACT:</b> None <input type="text"/>	<input checked="" type="checkbox"/> Insert additional funding source

**Related Financial/FTE Comments:**

Carver County CPA would have increased \$357k in 2015 and \$602k in 2016 under the proposed formula. The attached spreadsheet provides more details.

*Office use only:*

RBA 2016- 3897



## BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: \_\_\_\_\_

Resolution No.: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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Affirming Carver County's endorsement of the revised County Program Aid formula developed by the Association of Minnesota Counties' County Program Aid Work Group

WHEREAS, Minnesota's counties are mandated by the state to provide essential services in many program areas including human services, public safety, and transportation; and

WHEREAS, counties depend on County Program Aid ("CPA") for the financial sustainability of these state-mandated, county-administered services; and

WHEREAS, the current structure of the CPA formula, pursuant MS Chapter 477A.0124, creates considerable volatility in the fund's distribution, interfering with counties' abilities to accurately budget for essential services; and

WHEREAS, the current formula's inadequacies have also resulted in the dramatic reduction of funding for one-third of counties, that have lost at least 50 percent of their funding since 2005; and

WHEREAS, despite fluctuations over the past ten years, the state appropriation to the 2015 CPA is equal to the 2005 appropriation making it greatly depressed in terms of inflation; and

WHEREAS, a revised CPA formula in conjunction with additional funding will enable counties to continue to provide quality services that may also translate into reductions in county levies, decreasing the tax burden of Minnesota residents; and

WHEREAS, in October 2014, the Association of Minnesota Counties assembled the CPA Work Group including leadership from twenty counties and representatives from the Metropolitan Inter-County Association and the Minnesota Rural Counties Caucus to analyze and develop a CPA formula that reflects the pressing needs of Minnesota's counties; and

WHEREAS, the CPA Work Group unanimously approved a revised CPA formula that benefits all Minnesota counties by reducing volatility and ensuring a fair distribution of CPA; and

WHEREAS, the Board of Directors of the Association of Minnesota Counties that represents the diverse interests of Minnesota's 87 counties, voted to support the proposed CPA formula revisions; now, therefore,

BE IT RESOLVED, Carver County endorses the following revisions to the Minnesota County Program Aid formula:

- A funding increase of \$40 million;

- The creation of a funding floor that guarantees each county \$350,000 in tax base equalization aid (“TBEA”);
- Adjustments to the TBEA formula factors to slow down counties’ loss of TBEA funding, including: an increase of the per capita factor to \$190 and a decrease of the county adjusted net tax capacity (ANTC) factor to 9 percent;
- The elimination of special funds and transition aid; and
- The creation of a 5% cap on annual CPA losses; ensuring no county will lose more than 5% of its funding each year.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_ day of April, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

\_\_\_\_\_  
County Administrator

# County Program Aid

## Short Description:

### Issue:

Throughout the past decade, County Program Aid (CPA) has experienced great fluctuations in funding. Funding levels have only recently gone back to their original 2005 levels and are greatly depressed in terms with inflation. In 2000, CPA's predecessor aids were equal to 18% of county levies; today, that number hovers around 6%. More specifically, a large number of counties have seen a portion of their aid—Tax-Base Equalization Aid (TBEA)—zeroed out or significantly reduced.

### Implementation Strategy:

AMC supports legislation that would reduce County Program Aid volatility and provide increased and sustainable funding for counties to deliver tax relief for taxpayers while maintaining essential county services for constituents.

## Long Description:

CPA is a critical tool for county governments to provide tax relief to Minnesota taxpayers. Whether through direct or indirect means, CPA funds infrastructure investments, equalization of human services costs, and mandate relief which, collectively, translate to reductions in county levies. In an age where counties are forced to do more with less—providing quality services while maintaining low property tax burdens—CPA remains an important tool in providing counties with the resources to fund transportation, human services and public safety programs of statewide importance. Without counties providing many of these services, the state would have to provide them as they do in most other states.

While the reliance of CPA differs from county-to-county, there is unanimous support for increased and sustainable state funding. Most importantly, counties are united in their desire to decrease the volatility of aid payments from year-to-year. To this end, an AMC work group has proposed the following changes to the formula:

1. **A funding increase of \$40 million;**
2. **The creation of a funding floor that guarantees each county a certain percentage of TBEA;**
3. **Formula revisions to slow down counties' loss of TBEA funding**, including: an increase of the per capita factor to \$190 and a decrease of the county adjusted net tax capacity (ANTC) factor to 9 percent;
4. **The elimination of special funds and transition aid;** and
5. **The creation of a 5% cap on annual CPA losses;** ensuring no county will lose more than 5% of its funding each year.

## Additional Information:



For more information on this issue, please contact:  
Matt Hilgart  
General Government Policy Analyst  
[mhilgart@mncounties.org](mailto:mhilgart@mncounties.org)  
651-789-4343

**Work Group CPA Formula Compared to 2015 and 2016 Certified CPA Values**

	<b>Need Aid</b>	<b>TBEA</b>	<b>New Formula Total (Need + TBEA)</b>	<b>Difference New Formula &amp; 2016 CPA</b>	<b>% Change New Formula &amp; 2016 CPA</b>	<b>Difference New Formula &amp; 2015 CPA</b>	<b>% Change New Formula &amp; 2015 CPA</b>
<b>State Total</b>	\$111,367,149	\$137,195,575	\$248,562,724	\$40,000,000		\$38,593,280	
AITKIN	\$447,916	\$370,240	\$818,156	\$162,422	24.8%	\$154,415	23.3%
ANOKA	\$5,785,524	\$13,075,119	\$18,860,643	\$2,283,061	13.8%	\$1,934,419	11.4%
BECKER	\$747,943	\$723,912	\$1,471,855	\$233,455	18.9%	\$144,058	10.8%
BELTRAMI	\$4,322,484	\$2,075,351	\$6,397,835	\$360,620	6.0%	\$473,272	8.0%
BENTON	\$706,980	\$1,827,237	\$2,534,217	\$279,989	12.4%	\$426,508	20.2%
BIG STONE	\$113,059	\$370,240	\$483,299	\$378,548	361.4%	\$376,108	350.9%
BLUE EARTH	\$1,233,751	\$1,676,635	\$2,910,386	\$446,817	18.1%	\$464,620	19.0%
BROWN	\$457,822	\$445,590	\$903,412	\$168,446	22.9%	\$118,492	15.1%
CARLTON	\$737,943	\$1,500,667	\$2,238,610	\$257,127	13.0%	\$316,789	16.5%
CARVER	\$1,018,779	\$2,514,174	\$3,532,953	\$602,737	20.6%	\$357,002	11.2%
CASS	\$915,792	\$370,240	\$1,286,032	\$437,542	51.6%	\$471,290	57.8%
CHIPPEWA	\$239,841	\$370,240	\$610,081	\$337,436	123.8%	\$335,880	122.5%
CHISAGO	\$795,592	\$2,278,169	\$3,073,761	\$367,115	13.6%	\$446,491	17.0%
CLAY	\$1,114,092	\$2,212,443	\$3,326,535	\$424,768	14.6%	\$459,988	16.0%
CLEARWATER	\$195,807	\$705,202	\$901,009	\$158,093	21.3%	\$147,127	19.5%
COOK	\$121,127	\$370,240	\$491,367	\$211,557	75.6%	\$208,662	73.8%
COTTONWOOD	\$250,804	\$370,240	\$621,044	\$388,671	167.3%	\$384,348	162.4%
CROW WING	\$1,505,378	\$980,108	\$2,485,486	\$443,980	21.7%	\$388,267	18.5%
DAKOTA	\$6,075,099	\$13,366,974	\$19,442,073	\$2,727,184	16.3%	\$2,647,487	15.8%
DODGE	\$303,208	\$483,272	\$786,480	\$132,134	20.2%	\$149,022	23.4%
DOUGLAS	\$786,953	\$834,350	\$1,621,303	\$255,753	18.7%	\$277,667	20.7%
FARIBAULT	\$315,953	\$370,240	\$686,193	\$393,460	134.4%	\$396,553	136.9%
FILLMORE	\$369,574	\$370,240	\$739,814	\$203,202	37.9%	\$126,467	20.6%
FREEBORN	\$709,307	\$742,249	\$1,451,556	\$218,706	17.7%	\$384,504	36.0%
GOODHUE	\$842,005	\$1,001,747	\$1,843,752	\$311,067	20.3%	\$312,345	20.4%
GRANT	\$129,056	\$370,240	\$499,296	\$379,725	317.6%	\$374,399	299.8%
HENNEPIN	\$27,767,055	\$7,706,448	\$35,473,503	\$3,682,925	11.6%	\$3,433,305	10.7%
HOUSTON	\$305,978	\$685,334	\$991,312	\$127,749	14.8%	\$139,740	16.4%
HUBBARD	\$541,804	\$370,240	\$912,044	\$208,212	29.6%	\$208,089	29.6%
ISANTI	\$679,243	\$1,761,058	\$2,440,301	\$271,246	12.5%	\$321,905	15.2%

**Work Group CPA Formula Compared to 2015 and 2016 Certified CPA Values**

ITASCA	\$1,162,821	\$1,095,715	\$2,258,536	\$331,993	17.2%	\$317,726	16.4%
JACKSON	\$182,073	\$370,240	\$552,313	\$383,620	227.4%	\$379,064	218.8%
KANABEC	\$375,898	\$776,171	\$1,152,069	\$90,769	8.6%	\$103,526	9.9%
KANDIYOHI	\$933,417	\$1,060,541	\$1,993,958	\$297,633	17.5%	\$259,441	15.0%
KITTON	\$79,569	\$370,240	\$449,809	\$346,490	335.4%	\$344,161	325.8%
KOOCHICHING	\$335,516	\$541,666	\$877,182	\$98,777	12.7%	\$125,593	16.7%
LAC QUI PARLE	\$140,709	\$370,240	\$510,949	\$380,580	291.9%	\$373,351	271.3%
LAKE	\$222,308	\$370,240	\$592,548	\$164,092	38.3%	\$150,946	34.2%
LAKE OF THE WOOD	\$76,617	\$370,240	\$446,857	\$197,623	79.3%	\$165,472	58.8%
LE SUEUR	\$427,503	\$781,206	\$1,208,709	\$183,431	17.9%	\$189,224	18.6%
LINCOLN	\$109,571	\$370,240	\$479,811	\$378,292	372.6%	\$376,427	364.1%
LYON	\$457,899	\$370,240	\$828,139	\$196,276	31.1%	\$325,870	64.9%
MCLEOD	\$638,804	\$1,275,577	\$1,914,381	\$247,942	14.9%	\$255,030	15.4%
MAHNOMEN*	\$169,654	\$595,090	\$764,744	\$104,941	15.9%	-\$1,395,051	-64.6%
MARSHALL	\$150,212	\$370,240	\$520,452	\$381,280	274.0%	\$370,796	247.8%
MARTIN	\$479,610	\$370,240	\$849,850	\$405,486	91.3%	\$412,923	94.5%
MEEKER	\$427,671	\$662,272	\$1,089,943	\$158,108	17.0%	\$183,891	20.3%
MILLE LACS	\$614,363	\$1,153,351	\$1,767,714	\$193,679	12.3%	\$241,605	15.8%
MORRISON	\$613,461	\$1,320,042	\$1,933,503	\$231,389	13.6%	\$314,273	19.4%
MOWER	\$925,581	\$1,187,328	\$2,112,909	\$284,637	15.6%	\$503,535	31.3%
MURRAY	\$162,028	\$370,240	\$532,268	\$382,148	254.6%	\$379,992	249.5%
NICOLLET	\$536,914	\$933,445	\$1,470,359	\$221,813	17.8%	\$225,864	18.1%
NOBLES	\$402,768	\$370,240	\$773,008	\$390,579	102.1%	\$396,920	105.5%
NORMAN	\$139,133	\$370,240	\$509,373	\$380,465	295.1%	\$380,782	296.1%
OLMSTEAD	\$2,627,076	\$5,044,717	\$7,671,793	\$1,028,281	15.5%	\$1,164,058	17.9%
OTTER TAIL	\$1,211,662	\$1,080,893	\$2,292,555	\$395,248	20.8%	\$270,088	13.4%
PENNINGTON	\$275,219	\$526,752	\$801,971	\$99,607	14.2%	\$83,280	11.6%
PINE	\$803,549	\$1,207,146	\$2,010,695	\$225,158	12.6%	\$296,165	17.3%
PIPESTONE	\$184,798	\$370,240	\$555,038	\$383,820	224.2%	\$380,807	218.6%
POLK**	\$688,210	\$370,240	\$1,058,450	\$214,863	25.5%	-\$47,813	-4.3%
POPE	\$232,538	\$370,240	\$602,778	\$387,330	179.8%	\$382,332	173.4%
RAMSEY	\$13,767,689	\$5,088,968	\$18,856,657	\$1,758,542	10.3%	\$1,923,372	11.4%
RED LAKE	\$70,045	\$370,240	\$440,285	\$245,922	126.5%	\$160,043	57.1%
REDWOOD	\$294,557	\$370,240	\$664,797	\$391,887	143.6%	\$381,205	134.4%
RENVILLE	\$294,442	\$370,240	\$664,682	\$391,879	143.6%	\$380,852	134.2%
RICE	\$1,052,207	\$2,614,046	\$3,666,253	\$446,815	13.9%	\$521,425	16.6%

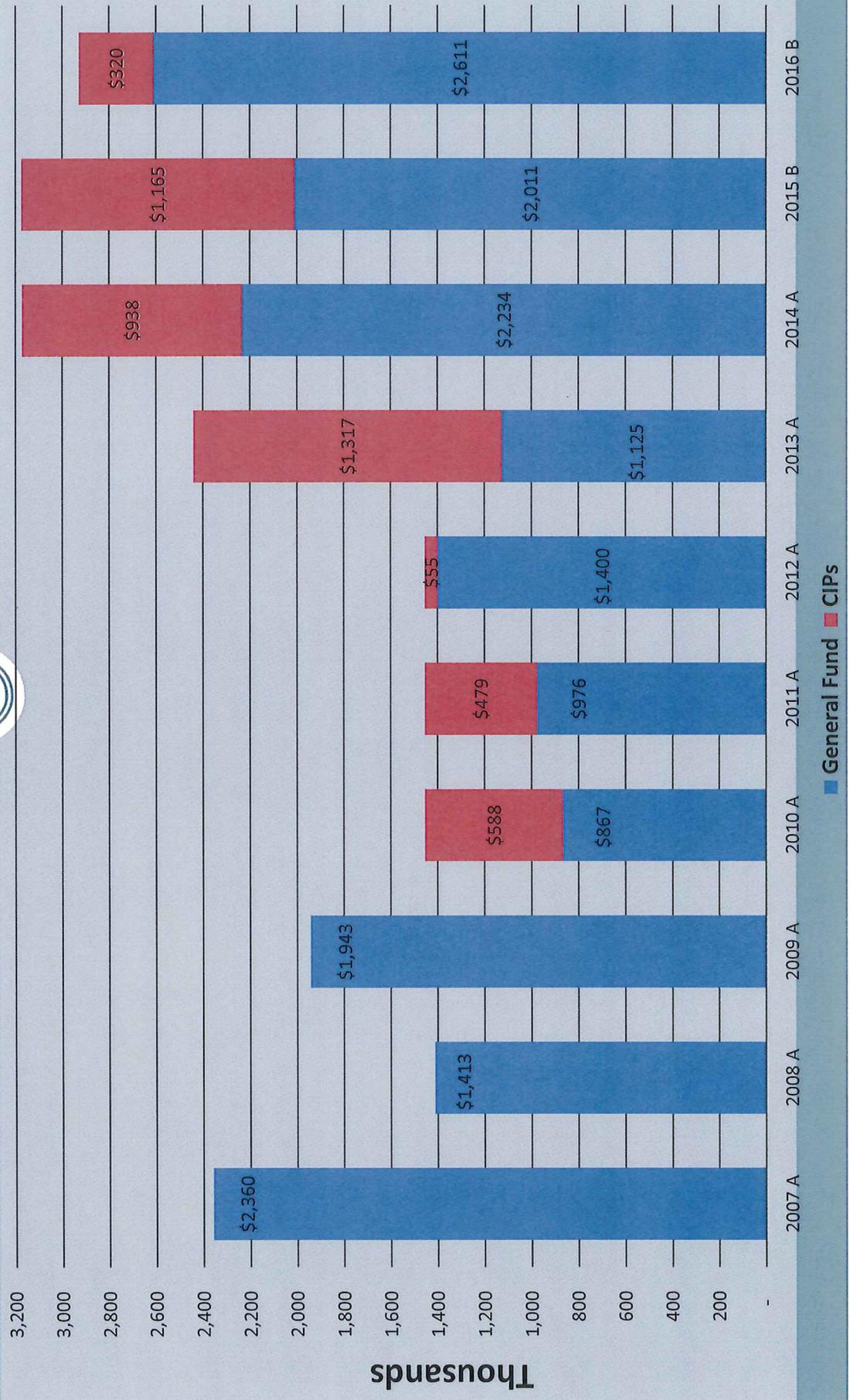
**Work Group CPA Formula Compared to 2015 and 2016 Certified CPA Values**

ROCK	\$177,028	\$370,240	\$547,268	\$383,249	233.7%	\$382,350	231.8%
ROSEAU	\$236,406	\$712,598	\$949,004	\$107,562	12.8%	\$169,462	21.7%
ST. LOUIS	\$5,084,406	\$8,132,353	\$13,216,759	\$1,513,445	12.9%	\$1,960,759	17.4%
SCOTT	\$1,688,743	\$4,081,312	\$5,770,055	\$885,939	18.1%	\$679,405	13.3%
SHERBURNE	\$1,109,148	\$3,523,873	\$4,633,021	\$596,397	14.8%	\$659,482	16.6%
SIBLEY	\$213,094	\$370,240	\$583,334	\$385,900	195.5%	\$333,448	133.4%
STEARNS	\$2,846,485	\$6,138,900	\$8,985,385	\$1,078,180	13.6%	\$1,354,838	17.8%
STEELE	\$732,763	\$1,248,687	\$1,981,450	\$257,354	14.9%	\$278,312	16.3%
STEVENS	\$159,280	\$370,240	\$529,520	\$381,944	258.8%	\$258,038	95.0%
SWIFT	\$203,223	\$370,240	\$573,463	\$385,177	204.6%	\$377,443	192.6%
TODD	\$488,912	\$1,015,194	\$1,504,106	\$174,184	13.1%	\$214,002	16.6%
TRAVERSE	\$81,055	\$370,240	\$451,295	\$331,914	278.0%	\$329,800	271.5%
WABASHA	\$362,215	\$639,043	\$1,001,258	\$144,177	16.8%	\$134,874	15.6%
WADENA	\$342,393	\$653,746	\$996,139	\$104,894	11.8%	\$136,938	15.9%
WASECA	\$364,331	\$440,708	\$805,039	\$129,299	19.1%	\$165,448	25.9%
WASHINGTON	\$3,480,117	\$7,119,079	\$10,599,196	\$1,560,619	17.3%	\$1,238,025	13.2%
WATONWAN	\$211,255	\$370,240	\$581,495	\$385,766	197.1%	\$384,237	194.8%
WILIKIN	\$143,763	\$370,240	\$514,003	\$358,841	231.3%	\$359,493	232.7%
WINONA	\$812,370	\$2,104,632	\$2,917,002	\$350,335	13.6%	\$425,031	17.1%
WRIGHT	\$1,650,478	\$4,515,855	\$6,166,333	\$846,391	15.9%	\$715,321	13.1%
YELLOW MEDICINE	\$177,723	\$370,240	\$547,963	\$383,301	232.8%	\$380,190	226.6%

\*Mahnomen received a one-time, special allocation of CPA in 2015 equal to \$1.5 million. If the county had not received the \$1.5 million, its CPA allocation would have been \$659,795, resulting in the county gaining \$104,949 with the new formula compared to its 2015 allocation.

\*\*Polk had the largest decrease in TBEA funding in the past six years (lost \$928,520 2010-2016 ); with a 2016 certified TBEA allocation of just \$205,953. This formula establishes a TBEA funding floor to prevent Polk's TBEA allocation from continuing to decline.

# County Program Aid 2007-2016



## Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Receipt of National Award for Resilient Communities Project**

Primary Originating Division/Dept: <input type="text" value="Public Services - Planning &amp; Water Mgmt"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

Carver County received the 2016 Outstanding Community Partner Award from the Educational Partnership for Innovation in Communities (EPIC) Network for its Resilient Communities Project, a partnership project with the University of Minnesota. The award was presented at the Fifth Annual Sustainable City Year Conference in San Diego on March 13-16.

**ACTION REQUESTED:**

Motion to receive the 2016 Outstanding Community Partner Award.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3887

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Additional Child Protection Staffing Request**

Primary Originating Division/Dept: <input type="text" value="Health &amp; Human Services"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Rod Franks"/> Title: <input type="text" value="Health and Human Services Dire"/>	Item Type: Regular Session <input type="text" value=""/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Rod Franks"/> Title: <input type="text" value="Health and Human Services Direc"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

In June of 2015 the Board approved the hiring of additional Child Protection staff with new funding provided by the State Legislature. The funds were allocated to the County 80% in a base allocation, and 20% in an incentive allocation if certain performance criteria were met. Carver County's incentive allocation was anticipated to be \$69,000. The Board had approved the hiring of 1.0 FTE Social Worker II if the County met the performance criteria and recieved the allocation.

Caver County met the performance criteria and and has recieved an allocation of \$181,000, which was \$112,000 more than anticipated. This additional incentive funding, along with unspent base allocation funds, allow for the hiring of an additional 2.0 FTE Social Worker II. **No Levy Dollars are required** for the requested positions.

Along with enhancing safety for children, hiring 2.0 FTE Social Worker II will allow our Child Protection case loads to be closer to conforming to the Legislative Task Force recommendation of 10 cases per Social Worker.

**ACTION REQUESTED:**

Motion to approve using the additional Child Protection Grant incentive funds to add 2.0 FTE Child Protection Social Worker II.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> <table style="width: 100%;"> <tr> <td><b>County Dollars =</b></td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td>Child Protection Grant</td> <td style="text-align: right;">\$164,714.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$164,714.00</b></td> </tr> </table>	<b>County Dollars =</b>	<b>\$0.00</b>	Child Protection Grant	\$164,714.00	<b>Total</b>	<b>\$164,714.00</b>
<b>County Dollars =</b>	<b>\$0.00</b>						
Child Protection Grant	\$164,714.00						
<b>Total</b>	<b>\$164,714.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="Increase budgeted staff"/>	<input checked="" type="checkbox"/> Insert additional funding source						

**Related Financial/FTE Comments:**

Child Protection Incentive funds have been recieved. Grant funds must be expended. No Levy Dollars are required.

*Office use only:*

RBA 2016 - 3891

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:**

Additional Child Protection Staffing Request

Department:

Meeting Date:

**Fund:**

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

**Requested By:**

**DEBIT**

Description of Accounts	Acct #	Amount
Salaries FT	11-424-700-0000-6111	\$109,824.00
Cafeteria Contribution	11-424-700-0000-6121	\$34,800.00
OPEB	11-424-700-0000-6150	\$1,757.00
Comp Absences	11-424-700-0000-6151	\$286.00
Health Insurance	11-424-700-0000-6152	\$992.00
Medicare	11-424-700-0000-6155	\$1,592.00
PERA	11-424-700-0000-6162	\$8,237.00
FICA	11-424-700-0000-6172	\$6,809.00
Workers Comp	11-424-700-0000-6173	\$209.00
LTD	11-424-700-0000-6175	\$209.00
<b>TOTAL</b>		\$164,715.00

**CREDIT**

Description of Accounts	Acct #	Amount
Client Program Costs	11-424-700-0000-...	\$164,715.00
<b>TOTAL</b>		\$164,715.00

**Reason for Request:**

Transferring funds within the Child Protection Grant to reflect in the 2016 Budget the salaries and benefits for the two new Child Protection Workers added. This has no impact on the Count Levy.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for 2.0 FTE Eligibility Representative**

Primary Originating Division/Dept: <input type="text" value="Health &amp; Human Services"/>	Meeting Date: <input type="text" value="4/19/2016"/>
Contact: <input type="text" value="Rod Franks"/> Title: <input type="text" value="Health and Human Services"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Rod Franks"/> Title: <input type="text" value="Health and Human Services"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

As was discussed in a recent Board work session, the current complement of Eligibility Representatives cannot adequately meet the demands associated with working in the MNsure system to provide public health care benefits to eligible County residents, and the increase Long Term Care caseloads due to changing demographics.

It has been determined that by adding 1.0 FTE Eligibility Representative to work MNsure cases, and 1.0 FTE Eligibility Representative to work Long Term Care cases, will position HHS to adequately manage the MAXIS to MNsure conversion this year, and manage the increase in senior citizens requiring Long Term Care services.

Eligibility Representative positions receive Federal reimbursement of 50%. The remaining 50% of the costs will be covered by permanently reducing the purchase of service budget in the Behavioral Health Department, and additional new allocation from the State. No new Levy Dollars are required.

Total cost for 2.0 FTE	\$139,274
Federal Reimbursement	(\$69,638)
State Allocation	(\$13,540)
Internal Levy Transfer	(\$56,098)
Net Cost	\$0

**ACTION REQUESTED:**

Motion to approve 2.0 FTE Eligibility Representative to address MNsure demands and increased Long Term Care case loads.

<b>FISCAL IMPACT:</b> <input type="text" value="Budget amendment request form"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$56,098.00</td> </tr> <tr> <td>Federal Reimbursement</td> <td style="text-align: right;">\$69,638.00</td> </tr> <tr> <td>State Allocation</td> <td style="text-align: right;">\$13,540.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$139,276.00</b></td> </tr> </table> <input type="checkbox"/> Insert additional funding source	County Dollars =	\$56,098.00	Federal Reimbursement	\$69,638.00	State Allocation	\$13,540.00	<b>Total</b>	<b>\$139,276.00</b>
County Dollars =	\$56,098.00								
Federal Reimbursement	\$69,638.00								
State Allocation	\$13,540.00								
<b>Total</b>	<b>\$139,276.00</b>								
<b>FTE IMPACT:</b> <input type="text" value="Increase budgeted staff"/>									

**Related Financial/FTE Comments:**

No additional Levy Dollars are required.

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RBA 2016 - 3892

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:**

Request for 2.0 FTE Eligibility Representative

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salaries - FT	11-420-600-4802-6111	\$87,942.00
Cafeteria Contribution	11-420-600-4802-6121	\$34,800.00
OPEB	11-420-600-4802-6150	\$1,408.00
Comp Absences	11-420-600-4802-6151	\$474.00
Health Ins	11-420-600-4802-6152	\$992.00
Medicare	11-420-600-4802-6155	\$1,276.00
PERA	11-420-600-4802-6162	\$6,596.00
FICA	11-420-600-4802-6172	\$5,452.00
Wkrs Comp	11-420-600-4802-6173	\$168.00
LTD	11-420-600-4802-6175	\$168.00
<b>TOTAL</b>		<b>\$139,276.00</b>

CREDIT		
Description of Accounts	Acct #	Amount
MA - FFP	11-405-650-0000-...	\$69,638.00
State Data Match Alloc	11-405-600-0000-...	\$13,540.00
Crisis Client POS	11-480-746-0000-...	\$56,098.00
<b>TOTAL</b>		<b>\$139,276.00</b>

Reason for Request:

To reflect in the budget the additional costs and revenue for two Eligibility positions.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Right of Way Acquisition for CSAH 11 Construction Project**

Primary Originating Division/Dept: Attorney <input type="text"/>	Meeting Date: 4/19/2016 <input type="text"/>
Contact: Bill Weckman <input type="text"/> Title: Program Delivery Manager <input type="text"/>	Item Type: Closed Session <input type="text"/>
Amount of Time Requested: 30 <input type="text"/> minutes Presenter: Bill Weckman/Larry Martin <input type="text"/> Title: Program Delivery Manager/Legal <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Growth: Manage the challenges and opportunities resulting from growth and development <input type="text"/>	

**BACKGROUND/JUSTIFICATION:**

In 2012-2013, the County realigned and reconstructed CSAH 11 from CSAH 61 to Engler Boulevard (CSAH 10). As a consequence of the realignment and reconstruction, the County obtained right-of-way from numerous property owners along the CSAH 11 corridor. In order to complete the road construction in a timely manner, condemnation proceedings against several property owners was initiated by the County. Hearings were held before a condemnation commission and damages were awarded.

The County appealed and cross appeals were filed on several affected parcels. PIDs 30.0070210, 30.0070200, 30.0070400 and 04.0010710 went to jury trial. Post-trial actions have been filed. Mediated settlements were reached on parcels PID 30.0061400; 04-0010600; 04.0011100. A jury trial was also held on PID 07.0360320 and post-trial issues are pending. Parcel PID 04.0011200 has not been resolved and is pending mediation on April 18, 2016 or a jury trial on May 4, 2016 if settlement cannot be reached.

**ACTION REQUESTED:**

Motion to enter into closed session pursuant to Minn. Stat. Section 13D.05, subd. 3(b) to discuss pending litigation, including litigation strategy and settlement authority.

<b>FISCAL IMPACT:</b> None <input type="text"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/>
<b>FTE IMPACT:</b> None <input type="text"/>	<b>Total</b> <input type="text"/> \$0.00 <input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2016- 3895