

*Carver County Employee Years of Service and 2015 Retiree Recognition Event
April 5, 2016 – 8:00 a.m.
EOC Room, Justice Center Lower Level*



Carver County Board of Commissioners
April 5, 2016
Regular Session
County Board Room
Carver County Government Center
Human Services Building
Chaska, Minnesota

PAGE

9:00 a.m.	1.	<ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> 	
	2.	Agenda review and adoption	
	3.	Approve minutes of March 15, 2016, Regular Session	1-3
	4.	Community Announcements	
9:05 a.m.	5.	CONSENT AGENDA	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.1 Amendment to Environmental Center Recycling Contract	4
		5.2 2016 AIS Program Rollover Expenditures	5-7
		5.3 Award Bid for Furnishing Bituminous Material for 2016 Seal Coat Program.....	8
		5.4 Donation of Socks To Carver County Foster Care Program	9
		5.5 Contract and Letter of Agreement to Purchase a Logger Recorder for the 911 Communications Services Center	10-11
		5.6 Award Bid for CSAH 17 & Pleasantview Road Intersection Improvements (Project #148755, SAP 010-617-023)	12-15
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
		5.7 Sale of Watertown Public Works Facility	16
		5.8 Annual Renewal Application for Consumption & Display Permit for Marsh Lake Hunting Preserve, Inc.	17
		5.9 Joint Powers Agreement with Camden Township for Reconstruction of Bridge No. 10508	18
		5.10 Charitable Gambling Application for Exempt Permit-Waconia Knights of Columbus #2506	19
		5.11 Amendment to Suburban Counties Facilitation Contract	20-21
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.12 Resolution to Approve a Right of Way Settlement for Parcels 22 & 25 of the Southwest Reconnection Project.....	22-26

5.13 Acceptance of Clean Water Fund Grant 27-28
 5.14 Great River Energy Substation - Essential Service 29-32
 5.15 Professional Services Agreement for TH 212 Corridor Access, Safety and Phasing Plan 33
 5.16 Resolution to Approve a Right of Way Settlement for Parcel 11A of the Southwest Reconnection Project..... 34-38

Culture: Provide an organizational culture which fosters individual accountability to achieve goals

5.17 Reorganization in Public Works - Program Delivery 39
 5.18 Establishing Supervisor Districts of the Carver Soil and Water Conservation District..... 40-45

Finances: Improve the County's financial health and economic profile

5.19 Certificate of County Board of Classification and Value of Forfeited Lands 46-54
 5.20 Review Social Services/Commissioners Warrants NO ATT

9:05 a.m. **6. CULTURE: Provide an organizational culture which fosters individual accountability to achieve goals**
 6.1 National County Government Month and 2015 Retiree Recognition .. 55-58

9:40 a.m. **7. COMMUNITIES: Create and maintain safe, healthy and livable communities**
 7.1 Sheriff's Office Employee Recognition Proclamations 59-63

9:50 a.m. **ADJOURN REGULAR SESSION**

9:50 a.m. **BOARD REPORTS**
 1. Chair
 2. Board Members
 3. Administrator
 4. Adjourn

David Hemze
 County Administrator

UPCOMING MEETINGS

April 12, 2016	No meeting
April 19, 2016	4:00 p.m. Board Meeting
April 26, 2016	9:00 a.m. Board Work Session
May 3, 2016	9:00 a.m. Board Meeting
May 10, 2016	No Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on March 15, 2016. Chair James Ische convened the session at 4:00 p.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

The following amendment was made to the agenda:

Add 6.2 Additional application for CDA

Degler moved, Maluchnik seconded, to approve the agenda as amended. Motion carried unanimously.

Lynch moved, Workman seconded, to approve the minutes of the March 1, 2016, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Maluchnik seconded, to approve the following consent agenda items:

Approved the 2016 AIS program, budget and related budget amendments, authorized the Chair to sign the agreements with the City of Chanhassen and the Minnehaha Creek Watershed District pending contract review and approved the proposed wage adjustment for the AIS watercraft inspectors.

Agreement with Pole Plus Painting in the amount of \$25,200 pending finalization of the contract review process.

Authorized Chair to sign the professional services agreement with Shakopee Mdewakanton Sioux Community for Environmental Center yard waste management.

Professional services agreement with Stonebrooke Engineering Inc., in the amount of \$48,343 pending finalization of the contract review process.

Approved the one day to four day temporary on sale liquor license application for St. Peter Lutheran Church, Watertown, for Sunday, May 22, 2016.

Joint powers agreement with the City of Victoria pending review by the County Attorney and Risk Manager.

Authorized the IT Department to contract with Surdex Corporation, subject to contract review by the County Attorney/Risk Management.

Approved out of state travel for one staff member from Finance and one staff member from Employee Relations to attend conference.

Approved the following abatements:

02.0070300 Brett Scott Martinson
50.2410040 Brian G. Grimm

Resolution #11-16, Procurement Policy Update Under the Uniform Administrative Requirement for Federal Awards.

Reviewed March 8, 2016, Community Social Services' actions/Commissioners' warrants in the amount of \$172,156.98 and reviewed March 15, 2016, Community Social Services' actions/Commissioners' warrants in the amount of \$209,614.72.

Motion carried unanimously.

Paul Moline, Planning and Water Manager, appeared before the Board and introduced Jenny Gieseke, with the Board of Water and Soil Resources. He explained BSWR recently completed a performance review of the Carver County Water Management Organization and Ms. Gieseke would present the results of that review.

Gieseke stated she would be outlining what the program is and why they were doing it. She explained the program focuses on three main areas; plan implementation, compliance with performance standards and collaboration with local partners. She identified the four levels of review that are typically done. Gieseke highlighted what they look for and indicated a level two review had been completed.

She noted the County was making good progress on its water plan and pointed out the performance standards they like to see. She reviewed the results of the self-assessment and the success of the SSTS and stormwater reuse programs. Gieseke pointed out the strong partnerships with the cities, partner organizations and State agencies as well as the partnerships to grow in the future. She added the partner assessment remarks were also very favorable.

Gieseke concluded overall the WMO was doing a good job and a strong WMO. She recommended they continue to expand on the prioritized, targeted and measurable goal integration in the next water management plan and to track outcome of educational efforts.

The Board thanked Ms. Gieseke for the update.

The Board considered an appointment to the Community Development Agency.

Workman moved, Degler seconded, to appoint Greg Anderson to the Community Development Agency. Motion carried unanimously.

Workman moved, Degler seconded, to adjourn the Regular Session at 4:20 p.m. and go in to a work session for an update on the ACT on Alzheimer's program. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment to Environmental Center Recycling Contract

Primary Originating Division/Dept: <input style="width: 90%;" type="text" value="Public Services - Environ. Svc."/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Joe Enfield"/> Title: <input type="text" value="Interim Environmental Services"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The Carver County Environmental Center accepts such waste electronic goods as televisions, computers and printers from residents and businesses. These items are recycled via a contract with a private vendor. The current vendor is Dynamic Recycling. The contract with Dynamic expires December 31, 2016. With the value of recycled electronics dropping to all-time lows, Dynamic is unable and unwilling to continue services under the existing contract pricing. It is the only contractor on the State contract list and has renegotiated its contract with the State as well. It is offering us better pricing for the remainder of 2016 than the state contract.

Dynamic Recycling was the low bid with an estimated annual expense of \$37,000 for the original contract in 2014. This bid was significantly lower than the next bid of over \$64,000.00. The proposed amendment has a cost "not to exceed" \$90,000. The cost of this contract is offset by fees collected from residents and businesses and the Solid Waste Service fee. Dynamic has a history of excellent service with Carver County and is aware of our needs and processes at the Environmental Center.

Risk Management, the County Attorney's Office, and the Public Services Division have approved the contract amendment.

ACTION REQUESTED:

Approval of the Contract Amendment with Dynamic Recycling for Electronics Waste Management.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: none;">Environmental Center fee</td> <td style="border: none; text-align: right;">\$90,000.00</td> </tr> <tr> <td style="border: none;">Total</td> <td style="border: none; text-align: right;">\$90,000.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	Environmental Center fee	\$90,000.00	Total	\$90,000.00
Environmental Center fee	\$90,000.00				
Total	\$90,000.00				
FTE IMPACT: <input type="text" value="None"/>					

Related Financial/FTE Comments:

Fees collected at the Environmental Center on televisions, monitors, and business waste will offset the cost of this contract. The balance will come from the Solid Waste Service Fee.

Office use only:

RBA 2016 - 3841

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2016 AIS Program Rollover Expenditures

Primary Originating Division/Dept: <input type="text" value="Public Services - Planning & Water Mgmt"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text" value="PWM Manager/AIS Program Coo"/>	
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Following up on the Board's March 15 approval of the 2016 Aquatic Invasive Species (AIS) program and operating budget, the staff requests the Board's approval of 2015 Rollover funds into the 2016 budget. These funds will be used for one-time AIS expenditures and program contingency. A summary of the proposed 2016 AIS program rollover expenditures is attached.

ACTION REQUESTED:

Motion to approve the 2015 AIS rollover funds into the 2016 budget in the amount of \$78,928.

FISCAL IMPACT: <input type="text" value="Budget amendment request form"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>AIS program funds</td> <td style="text-align: right;">\$78,928.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$78,928.00</td> </tr> </table> <input type="checkbox"/> Insert additional funding source	County Dollars =	\$0.00	AIS program funds	\$78,928.00			Total	\$78,928.00
County Dollars =	\$0.00								
AIS program funds	\$78,928.00								
Total	\$78,928.00								
FTE IMPACT: <input type="text" value="None"/>									

Related Financial/FTE Comments:

The overall operating budget for 2016 is \$294,032. The rollover funds are designated for one-time expenditures and contingency only.

Office use only:

RBA 2016- 3847

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item:
2016 AIS Program Rollover Expenditures

Department:

Meeting Date:

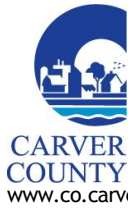
- Fund:
- 01 - General
 - 02 - Reserve
 - 03 - Public Works
 - 11 - CSS
 - 15 - CCRRA
 - 30 - Building CIP
 - 32 - Road/Bridge CIP
 - 34 - Parks & Trails
 - 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Professional & Tech. Fees for Services	01-123-120-5021-6260	\$48,928.00
Repair and Maintenance	01-123-120-5021-6310	\$7,500.00
General Operating Supplies	01-123-120-5021-6420	\$22,500.00
TOTAL		\$78,928.00

CREDIT		
Description of Accounts	Acct #	Amount
2015 AIS Program Balance/Rollover	01-123-120-5021-...	\$78,928.00
TOTAL		\$78,928.00

Reason for Request:
 To roll over the 2015 AIS Program balance into Planning & Water Management's 2016 departmental budget. The rollover funds are designated for one-time expenditures and contingency only.



Public Services Division
Planning and Water Management Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828

Memo

To: County Commissioners, David Hemze
From: Paul Moline, PWM Manager
Date: March 28, 2016
Re: 2015 Rollover Funds for County AIS Program
CC: Tom Vellenga
Enclosures: none

The Carver County Aquatic Invasive Species (AIS) Program transitioned from the County Parks Department to the Planning & Water Management (PWM) Dept. in 2016. Along with this transition, the staff is requesting the rollover of unused 2015 AIS funds into the 2016 PWM budget. These funds total \$78,928 and will be used and preserved for one-time expenses. The following is a summary of the proposed use of the rollover funds:

Expenditure	Amount
AIS Education & Promotion Purchase of promotional materials, contributions to media campaigns, and other related educational AIS prevention materials	\$15,000
AIS Monitoring Lake AIS suitability surveys, early detection equipment, professional services	\$15,000
Decontamination Pilot Program Pilot program 2016 costs	\$5,000
Operating Supplies Watercraft inspector uniforms, gear, IT equipment and repair	\$10,000
Rapid Response Set aside for implementation	\$10,000
Contingency	\$23,928
TOTAL	\$78,928

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award Bid for Furnishing Bituminous Material for 2016 Seal Coat Program.

Primary Originating Division/Dept: <input type="text" value="Public Works - Operations"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Michael Legg"/> Title: <input type="text" value="Operations Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Seal coating is performed on roads to seal the surface to restrict water from seeping into the roadbed and subgrade and protect the pavement from UV light. Seal coating extends the life of the road and improves the skid resistance of the bituminous surface.

One sealed bid was received for the 2016 Seal Coating Program.

ACTION REQUESTED:

Award a contract to HENRY G. MEIGS LLC in the amount of \$265,519.08 for bituminous seal coat materials, pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$265,519.08</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$265,519.08</td> </tr> </table> <input type="checkbox"/> Insert additional funding source	County Dollars =	\$265,519.08			Total	\$265,519.08
County Dollars =	\$265,519.08						
Total	\$265,519.08						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3850

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donation of Socks To Carver County Foster Care Program

Primary Originating Division/Dept: <input type="text" value="Health & Human Services - Child & Family"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Rod Franks"/> Title: <input type="text" value="Health and Human Services Dir"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

To assist the children of our community who enter out of home placement, Flaherty Green & Associates are donating socks to the Carver County Foster Care Program. This helpful and thoughtful donation includes 59 pairs of women's shoe size 4-6 and 89 pairs of women shoe size 7-9 and men's shoe size 6-8. This total of a 148 pairs of socks at \$1.17 each equals a financial equivalent of \$173.16. The Carver County Foster Care Program thanks Flaherty Green & Associates for their generosity.

ACTION REQUESTED:

Motion to accept Donation of Socks with a value of \$173.16

FISCAL IMPACT: <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/> <input checked="" type="checkbox"/> Insert additional funding source
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3851

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract and Letter of Agreement to Purchase a Logger Recorder for the 911 Communications Services Center

Primary Originating Division/Dept: Sheriff <input type="text"/>	Meeting Date: 4/5/2016 <input type="text"/>
Contact: Deb Paige <input type="text"/> Title: Commander EM & Comm. <input type="text"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: Sheriff <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Communities: Create and maintain safe, healthy, and livable communities <input type="text"/>	

BACKGROUND/JUSTIFICATION:

Minnesota Statute requires all 911 Centers to have a logger recorder to record and log all 911 telephone and radio traffic.

The Carver County 911 Communications Center is in need of a new logger recorder to replace the now obsolete logger recorder.

Dakota Communications Center (DCC) put out an RFP and accepted bids for a logger recorder system. DSS Corporation was awarded the contract. DCC's contract with DSS allows for cooperative purchasing with the other government agencies. The attached LOA serves as an agreement between Carver County Sheriff's Office and DCC for cooperative purchasing purposes.

DSS has provided a bid/spec pursuant to the terms of the agreement with DCC.

The logger recorder will be purchased with 911 Fees.

ACTION REQUESTED:

- Approve the LOA with DCC to allow cooperative purchasing
- Approve the contract with DSS to allow the purchase of the logger recorder
- Approve the budget amendment to utilize 911 Fees to pay for the logger recorder

FISCAL IMPACT: Budget amendment request form <input type="text"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <hr/> 911 Fees <input type="text"/> \$185,205.38 Total <input type="text"/> \$185,205.38 <input type="checkbox"/> Insert additional funding source
FTE IMPACT: None <input type="text"/>	

Related Financial/FTE Comments:

Office use only:
RBA 2016 - 3861

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item:

Contract and Letter of Agreement to Purchase a Logger Recorder for the 911 Communications Services Center

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CRRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Equipment	02-911.6660	\$185,205.38
TOTAL		\$185,205.38

CREDIT		
Description of Accounts	Acct #	Amount
Non-Cap Equip	02-911.6480	\$185,205.38
TOTAL		\$185,205.38

Reason for Request:

Utilization of 911 Fees to purchase a logger recorder for the 911 Communications Center. RBA 3861

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award Bid for CSAH 17 & Pleasantview Road Intersection Improvements (Project #148755, SAP 010-617-023)

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Scott Smith"/> Title: <input type="text" value="Design Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The CSAH 17 & Pleasantview Road Intersection Improvement Project is in the City of Chanhassen and is in need of safety improvements along with drainage improvements. The project consists of correcting the existing super elevated cross slope throughout the curve north and south of the CSAH 17 (Powers Blvd.) and Pleasantview Rd intersection. The project will also improve the North/South trail crossing, improve drainage and move an existing power pole from the clearzone at this intersection.

Some costs for the project will be paid for by the City of Chanhassen per the approved County/City JPA for this project in accordance with the County Cost Participation Policy. The County will administer the project.

The Engineer's estimate is \$352,137.50 and bids were opened on Tuesday, March 22, 2016 at 2:00 PM.

The contract indicates that this project is to begin June 13, 2016 and be completed by August 26, 2016.

ACTION REQUESTED:

Adopt a resolution to award a construction contract to the responsible low bidder, Chard Tiling and Excavating, for the CSAH 17 & Pleasantview Road Intersection Improvement Project for \$268,531.10 pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">CSAH (gas tax etc)</td> <td style="width: 30%; text-align: right;">\$227,182.05</td> </tr> <tr> <td>City of Chanhassen</td> <td style="text-align: right;">\$41,349.05</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$268,531.10</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	CSAH (gas tax etc)	\$227,182.05	City of Chanhassen	\$41,349.05	Total	\$268,531.10
CSAH (gas tax etc)	\$227,182.05						
City of Chanhassen	\$41,349.05						
Total	\$268,531.10						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3864



CCHD Project Bid Summary

Project Name: CSAH 17 & Pleasantview Road
Improvements

Contract No.:

Client: CARVER COUNTY

Project No.: SAP 010-617-023

Bid Opening: 03/22/2016 2:00 PM

Owner: CARVER COUNTY

Vendor Number	Business Name	Total Bid Amount	Percent Over/Under Estimate
	Engineers Estimate	\$352,137.50	
15534	CHARD TILING & EXCAVATING	\$268,531.10	23.74% UNDER ESTIMATE
N/A	Valley Paving Inc	\$271,636.93	22.86% UNDER ESTIMATE
N/A	Park Construction Company	\$289,478.60	17.79% UNDER ESTIMATE

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: April 5, 2016 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

**Awarding of the SAP 010-617-023 CSAH 17 and Pleasantview Road Intersection Improvements
Project, Carver County Contract 16-110**

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Tuesday, March, 22, 2016 at 2:00 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, three (3) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for **SAP 010-617-023 CSAH 17 and Pleasantview Road Intersection Improvements Project**, said bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
Chard Tiling & Excavating	\$268,531.10	-23.74 %
Valley Paving Inc.	\$271,636.93	-22.86 %
Park Construction Company	\$289,478.60	-17.79 %
<i>Engineers Estimate</i>	<i>\$352,137.50</i>	

And WHEREAS, after examination of the bids by Carver County Public Works, Chard Tiling & Excavating is the successful low responsible bidder;

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 16-110 with **Chard Tiling & Excavating** of Belle Plaine, MN, in the name of the County of Carver for the construction of the **148755 SAP 010-617-023 CSAH 17 and Pleasantview Road Intersection Improvements Project** in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into work orders, change orders or supplemental agreements on behalf of Carver County with an amount less than ten thousand dollars (\$10,000) and an increased aggregate project total of all project changes of thirty thousand dollars (\$30,000.00), when time is of the essence to

make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of **April 5, 2016**, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this **5th** day of **April, 2016**.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Sale of Watertown Public Works Facility

Primary Originating Division/Dept: <input type="text" value="Public Services"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Nick Koltavy"/> Title: <input type="text" value="Deputy Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

On February 4, 2014, the Carver County Board approved a Memorandum of Understanding (MOU) with the City of Watertown. The agreement results in the County obtaining ownership of parcels for future wetland development and related wetland credit creation.

One of the terms in the MOU states, "Upon the County vacating operation and use of the Current Facility, the City shall have the option to purchase the Current Facility from the County for \$25,000.00." The referenced "current facility" is the Public Works Facility located at 313 Territorial Street East in Watertown.

With the purchase of the Hollywood Township Public Works Satellite Facility, the County has vacated the Watertown Facility. Per the MOU, the City of Watertown is interested in purchasing the facility through its Economic Development Authority.

ACTION REQUESTED:

Motion to sell the former Watertown Public Works Satellite site located at 313 Territorial Street East (Parcel IDs #850503870 and 850504240) to the City of Watertown's Economic Development Authority per the Memorandum of Understanding approved by the County Board on February 4, 2014. Further, delegate the signature authority for the purchase agreement and closing documents to the County Administrator.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

The 2015 estimated tax value is \$175,000. The MOU outlines the purchase price of \$25,000. However, due to the value of the wetland credits outlined in the MOU, the ultimate net value anticipated for the County, including the land purchase, wetland creation, and public works site sale, is estimated to be at least \$342,000.

Office use only:

RBA 2016 - 3833

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Annual Renewal Application for Consumption & Display Permit for Marsh Lake Hunting Preserve, Inc.

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Teri Spencer"/> Title: <input type="text" value="Settlement Tech"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

Shawn Eastman, Manager of Marsh Lake Hunting Preserve, Inc. has applied for annual renewal of their Consumption & Display Permit for 2016-2017. Marsh Lake Hunting Preserve, Inc. is located at 5785 Hunters Road, Chaska. There are no delinquent real estate taxes on this property.

ACTION REQUESTED:

Motion to approve the annual renewal of the Consumption & Display Permit for Marsh Lake Hunting Preserve, Inc.

FISCAL IMPACT: <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/> <input type="checkbox"/> Insert additional funding source
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

License Fee for Consumption & Display Permit: \$150.00

Office use only:

RBA 2016- 3852

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement with Camden Township for Reconstruction of Bridge No. 10508

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Andrew Engel"/> Title: <input type="text" value="Civil Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

Camden Township desires to replace Bridge No. 10508 in Camden Township over Buffalo Creek due to its structural condition and load posting. Carver County Public Works is willing to act as the agent for Camden Township and to assist in providing professional oversight to complete the bridge replacement project. Camden Township will reimburse the County for any costs incurred not covered by Town Bridge funds, in accordance with the JPA that has already been approved by the Township. It is the desire of both parties to enter into a written document regarding the replacement of Bridge No. 10508 over Buffalo Creek.

ACTION REQUESTED:

Approve a Joint Powers Agreement with Camden Township for the replacement of Bridge No. 10508, pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: none;">County Dollars =</td> <td style="border: none; text-align: right;">\$0.00</td> </tr> <tr> <td style="border: none;">Camden Township</td> <td style="border: none; text-align: right;">\$20,000.00</td> </tr> <tr> <td style="border: none;">Town Bridge Funds</td> <td style="border: none; text-align: right;">\$780,000.00</td> </tr> <tr> <td style="border: none;">Total</td> <td style="border: none; text-align: right;">\$800,000.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	\$0.00	Camden Township	\$20,000.00	Town Bridge Funds	\$780,000.00	Total	\$800,000.00
County Dollars =	\$0.00								
Camden Township	\$20,000.00								
Town Bridge Funds	\$780,000.00								
Total	\$800,000.00								
FTE IMPACT: <input type="text" value="None"/>									

Related Financial/FTE Comments:

The cost of the bridge replacement is estimated to be around \$700,000 to \$800,000. The Township will be responsible for \$20,000 of this total, with the remainder being Town Bridge Funding.

Office use only:

RBA 2016 - 3848

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application for Exempt Permit-Waconia Knights of Columbus #2506

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Sarah Rivers"/> Title: <input type="text" value="Elections & Customer Service Te"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from Waconia Knights of Columbus #2506. They plan to hold a raffle on June 24, 2016 at Klein Drive Park located at 9055 Klein Dr, Waconia, MN 55387. This applicant has received this same type of license previously.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to Waconia Knights of Columbus #2506 for a raffle to be held on June 24, 2016.

FISCAL IMPACT: <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/> <input checked="" type="checkbox"/> Insert additional funding source
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3857

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment to Suburban Counties Facilitation Contract

Primary Originating Division/Dept: Administration (County) <input type="text"/>	Meeting Date: 4/5/2016 <input type="text"/>
Contact: David Hemze <input type="text"/> Title: County Administrator <input type="text"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Connections: Develop strong public partnerships and connect people to services and information <input type="text"/>	

BACKGROUND/JUSTIFICATION:

This agenda item requests approval of an amendment for a facilitation services agreement between the Suburban Counties group (Anoka, Carver, Dakota and Scott) and CraigRapp LLC related to Metropolitan Council governance. This amendment would provide for services to extend through June 30, 2016.

ACTION REQUESTED:

Motion to approve Amendment to Cost Sharing Agreement for Metropolitan Area Governance Analysis Consultant and related budget amendment. This amendment is subject to final review by the County Attorney and Risk Management offices.

FISCAL IMPACT: Budget amendment request form <input type="text"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> \$2,500.00 <input type="text"/> <input type="text"/> Total <input type="text"/> \$2,500.00 <input checked="" type="checkbox"/> Insert additional funding source
FTE IMPACT: None <input type="text"/>	

Related Financial/FTE Comments:

Total cost of the amendment is \$10k which is divided by four counties at \$2,500 each. The \$2,500 would come from unused dollars budgeted for the Miller-Wenhold Federal lobbying contract.

Office use only:

RBA 2016 - 3873

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item:
Amendment to Suburban Counties Facilitation Contract

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Professional Services	01-001.6260	\$2,500.00	Lobbyist Services	01-001.6347	\$2,500.00
TOTAL		\$2,500.00	TOTAL		\$2,500.00

Reason for Request:
 Utilize unused dollars budgeted for the Miller-Wenhold Federal lobbying contract to cover the County's portion of the amendment to the Suburban Counties Facilitation Contract.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution to Approve a Right of Way Settlement for Parcels 22 & 25 of the Southwest Reconnection Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Carver County is the lead agency for the Southwest Reconnection Project, the construction of the TH 101 bridge over the Minnesota River Valley from Shakopee to Chanhassen and the reconstruction of the CSAH 61/101 "Y" intersection area in Chanhassen. Several easements were required to construct the project.

Public Works has negotiated a settlement with the property owners and interested parties of Parcels 22 and 25 at 10500 Great Plains Blvd, Chanhassen, for the right of way/easement needed for the project. A Stipulation of Final Settlement Agreement has been prepared that describes the terms of the settlement.

ACTION REQUESTED:

Adopt a resolution approving payment of \$45,000 to property owners and interested parties for acquisition of Parcel 22 and 25 of the Southwest Reconnection Project and authorize the Chair of the County Board and County Administrator to sign the Stipulation of Final Settlement Agreement.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">State Turnback Funds</td> <td style="text-align: right;">\$33,750.00</td> </tr> <tr> <td>City of Chanhassen</td> <td style="text-align: right;">\$5,625.00</td> </tr> <tr> <td>CSAH Funds</td> <td style="text-align: right;">\$5,625.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$45,000.00</td> </tr> </table> <input type="checkbox"/> Insert additional funding source	State Turnback Funds	\$33,750.00	City of Chanhassen	\$5,625.00	CSAH Funds	\$5,625.00	Total	\$45,000.00
State Turnback Funds	\$33,750.00								
City of Chanhassen	\$5,625.00								
CSAH Funds	\$5,625.00								
Total	\$45,000.00								
FTE IMPACT: <input type="text" value="None"/>									

Related Financial/FTE Comments:

\$9,000 has been paid to the property owner. The net amount to be paid from this action is \$36,000.00

Office use only:

RBA 2016 - 3846

**BOARD OF COMMISSIONERS
CARVER COUNTY, MINNESOTA**

RESOLUTION NO. 16-_____

**A Resolution Authorizing Acquisition of Easement Areas Encumbering Parcels 22 & 25
Required for the TH101 Bridge and CSAH 61 ‘Y’ Intersection Project, also known as the
Southwest Reconnection Project**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to construct roadway and related improvements as part of the TH101 and CSAH 61 ‘Y’ Intersection Project aka The Southwest Reconnection Project (“Project”); and

WHEREAS, on September 3, 2013, by its Resolution No. 47-13, the Board of Commissioners approved Carver County Right of Way Plat No. 21 (County State Aid Highway No. 61) to identify right of way required by the County to construct the Project; and

WHEREAS, based upon appraisals prepared by independent real estate appraisers, and in accordance with authorization of the Board of Commissioners, agents of the County have previously made offers of compensation to owners of property affected by the Project for the easements required for the Project, and have now reached agreement with the owners of Acquisition Parcels 22 and 25 which is legally described in Exhibit A attached hereto; and

WHEREAS, the Board of Commissioners finds the proposed terms of settlement reasonable and in the best interests of the County:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARVER IN REGULAR MEETING ASSEMBLED, that the Board of Commissioners hereby approves payment of \$45,000 to PCH Development, LLC & Paws, Claws & Hooves Pet Boarding, LLC, fee owner of Acquisition Parcels 22 & 25 and remainder, as described in the Stipulation of Final Settlement Agreement for Condemnation Court File 10-CV-13-1345, as compensation for the Easement area described in Exhibit A and remainder, attached hereto.

BE IT FURTHER RESOLVED, that the County Attorney and legal counsel retained by the County are authorized and directed to take all steps necessary to acquire the easements described herein in form acceptable to the County Attorney and legal counsel for the County.

Adopted this 5th day of April, 2016 by the Carver County Board of Commissioners.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA)
) ss.
 COUNTY OF CARVER)

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5th day of April, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5th day of April, 2016.

 Dave Hemze County Administrator

Subscribed and sworn to before me
 this 5th day of April, 2016.

Notary Public

My Commission Expires _____

Notary Stamp

Chair, Board of Commissioners

ATTEST:

Clerk, Board of Commissioners

Exhibit A

Property Interests Required for TH 101 Bridge and CSAH 61 “Y” Intersection Project
Also known as The Southwest Reconnection Project

(Acquisition Parcels 22 & 25)
P.I.D. No’s. 25.6010010 & 25.6010020

PCH Development, LLC as Fee Owner

Paws, Claws & Hooves, LLC as lessee

Description of Taking:

Temporary easements over Parcel 8A and Parcel 8B, Carver County Right of Way Plat No. 21, County State Aid Highway No. 61 (containing 0.27 acres, more or less, and 0.20 acres, more or less, respectively).

According to the plat thereof on file and of record in the office of the County Recorder in and for Carver County, Minnesota.

Said temporary easements shall commence on April 1, 2014 and terminate on October 31, 2016.

Notwithstanding the foregoing attempt to identify all interests held by a party named herein, it is Petitioner’s intention to encumber all interests owned by the named respondents in the above-described real estate.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Acceptance of Clean Water Fund Grant

Primary Originating Division/Dept: <input type="text" value="Public Services - Planning & Water Mgmt"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Carver County Water Management Organization (CCWMO) staff received a grant from the State's Clean Water Legacy Fund through the State Board of Water and Soil Resources (BWSR). The grant will fund a project that will identify water storage and wetland restoration sites that are highly effective at reducing pollutant loading in the impaired waters of Carver, Bevens and Silver Creeks. The project will use high-resolution Light Detection and Ranging (LiDAR) data and Geographic Information System (GIS) processes to generate a PTMAPP tool that the staff could use in management decisions and ranking wetland restoration sites.

ACTION REQUESTED:

Motion to authorize the Chair to sign the grant agreement with the Board of Water and Soil Resources.

FISCAL IMPACT: <input type="text" value="Budget amendment request form"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">BWSR Clean Water Funds</td> <td style="width: 20%; text-align: right;">\$31,000.00</td> </tr> <tr> <td>CCWMO Existing Match f</td> <td style="text-align: right;">\$4,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$35,000.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	BWSR Clean Water Funds	\$31,000.00	CCWMO Existing Match f	\$4,000.00	Total	\$35,000.00
BWSR Clean Water Funds	\$31,000.00						
CCWMO Existing Match f	\$4,000.00						
Total	\$35,000.00						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

The grant award is \$31,000. It requires a match of \$7,750. The match is split into \$3,750 of staff in-kind hours and \$4,000 cash.

Office use only:

RBA 2016 - 3854

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item:

Acceptance of Clean Water Fund Grant

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Professional and Tech. Fees for Services	01-123-124-1562-6260	\$31,000.00
TOTAL		\$31,000.00

CREDIT		
Description of Accounts	Acct #	Amount
State Grant	01-123-124-1562-...	\$31,000.00
TOTAL		\$31,000.00

Reason for Request:

Grant award \$31,000. Required match of \$7,750. Match is split into \$3,750 of staff in-kind, and \$4,000 cash.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Great River Energy Substation - Essential Service

Primary Originating Division/Dept: <input style="width: 90%;" type="text" value="Public Services - Land Mgmt."/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Emily Schmitz"/> Title: <input type="text"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

File #PZ20160009. The Planning Commission recommended approval of a Conditional Use Permit (CUP) for Great River Energy (GRE) to remove existing St. Boni substation equipment and rebuild on a parcel located in the Agriculture District, in Section 34 of Watertown Township. The applicant, Dale Aukee (GRE), is requesting authorization to remove existing electrical substation equipment and rebuild to the south of the existing site to eliminate overloading issues. The request meets the requirements of the Zoning Code, as the substation meets the definition of an Essential Service, Public Utility Structure. The applicant has provided a site plan addressing site specifications and access. The Watertown Town Board supports the request.

ACTION REQUESTED:

A motion to adopt Findings of Fact and issue Order #PZ20160009 for the issuance of the Conditional Use Permit.

FISCAL IMPACT: <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total \$0.00 <input checked="" type="checkbox"/> Insert additional funding source
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3856

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20160009

RESOLUTION #: 16-02

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20160009

OWNER: Great River Energy

APPLICANT: Dale Aukee, representing Great River Energy

SITE ADDRESS: 5430 County Road 10 N Watertown Township

PERMIT TYPE: Conditional Use, Essential Service, Electrical Substation

PURSUANT TO: County Code, Section(s) 152.050 – 152.053, 152.055

LEGAL DESCRIPTION: See attached Exhibit A

PARCEL #: 10-034-0400

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meetings of March 15, 2016;

WHEREAS, the Carver County Planning Commission finds as follows:

1. Great River Energy is proposing to reconstruct their electrical substation off of Co Rd 10, on the parcel (approximately 9.58 acres) owned by Great River Energy (GRE) in the N ½ of NW ¼ in Section 34 of Watertown Township. The proposed project is located on approximately 2 acres ± of the 9.58 acre parcel located in the Agricultural District and CCWMO (Carver Creek Watershed).
2. The applicant, Dale Aukee, is requesting a Conditional Use Permit (CUP) for an electrical substation, which is classified as an essential service pursuant to Section 152.050-152.053 and 152.055 of the Carver County Zoning Code. The existing substation equipment will be removed and rebuilt to the south of the existing equipment location. The reconstruction of the substation is necessary to address overloading issues during critical contingencies.
3. The GRE station site was commissioned in 1978 and includes two combustion turbines, a generator, a fuel oil storage tank, fuel transfer equipment, fire protection equipment, a transformer, electrical conductors and a control house. In 2002 Great River Energy proposed and implemented adjustments to the station to increase capacity by an additional 24 ± MW of peaking capacity. In 2008, the applicant's long range plan again identified transformer and transmission line overloading during critical contingencies which, was temporarily addressed, but has returned. Reconstruction of the electrical substation will eliminate the current overloading concern. The proposed location and site plan meet the Zoning Code requirements.
4. A total of two wetlands were delineated on the GRE site. The applicant submitted their wetland replacement plan to the CCWMO which included securing wetland credits for mitigation. BWSR has verified the purchase of the wetland credits.
5. A temporary/maintenance site access, to the south of the current permanent access, is proposed to be constructed off of Co Rd 10. The applicant has proposed that the access remain as a useable access; although it will only be utilized for large truck traffic when changing out a transformer. Carver County Public Works Department received and reviewed the proposed access and met on site with the applicant. The access permit was granted with conditions required to be met.
6. The applicant has indicated the traffic volume to the site will not change. Currently, one full time and one part time employee are at the site and 8-10 deliveries take place to the fuel tank on the adjacent parcel per year.

7. The applicant has indicated the existing fencing will be continued to the south and west to ensure the new station is securely enclosed. Fencing will be 7 foot chain link with 1 foot of barbed wire on the top. Fences exceeding seven (7) feet in height require issuance of a permit as provided in the State Building Code.
8. Screening on the site has been discussed with the Township for the south and southeasterly corner of the property in order to screen from adjacent homes to the south and to the east. The applicant met with, and will work with adjoining property owners to address landscaping options. The Township also had discussion regarding regular monitoring and maintenance of the grass and weeds in the North West corner of the adjacent parcel to the west. (i.e. between the peaking plant and stormwater pond). The applicant has indicated a plan will be in place to ensure the area will be maintained on a regular basis.
9. The parcel to the south of the construction site will be utilized as a staging area during construction. The applicant has been in contact with the property owner and an agreement to utilize the site during construction and restore upon completion has been signed.
10. A Watertown Township representative was present at the March 15, 2016 Planning Commission meeting and provided their support of the request.

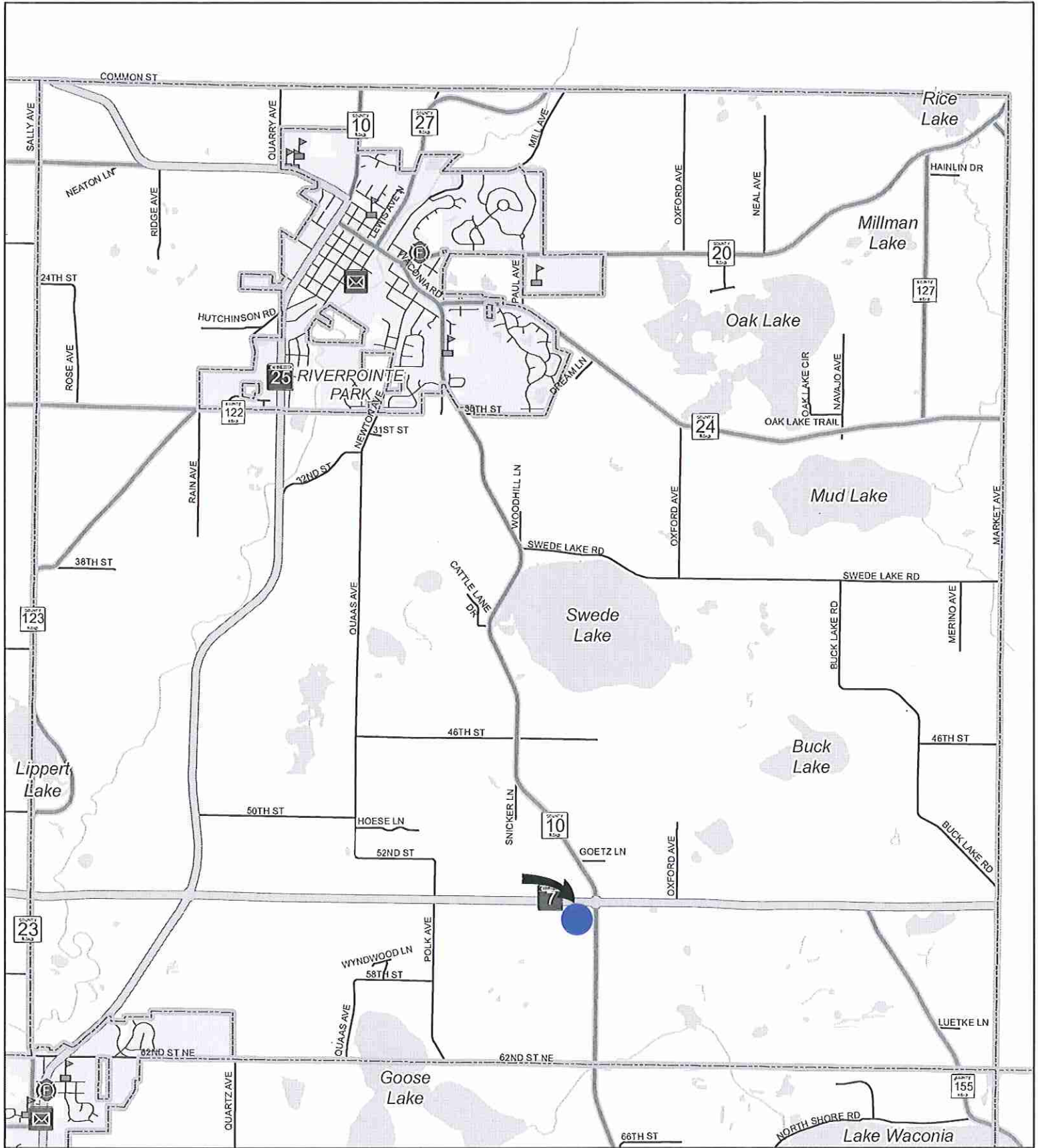
THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends approval of the construction of the Lake Bavaria Substation as an Essential Service, with the following conditions attached:

1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The removal of the existing facility and development of the new facility shall be substantially in accordance with the submitted plans dated (2/16/2016), which shall be attached to and considered part of this permit.
3. Permittee shall comply with the CCWMO regulations and shall secure all permits required prior to construction and all wetland and stormwater management standards must be met.
4. Permittee shall comply with the road authority's requirements regarding the construction of new access and any permits required must be secured.
5. The property, including the structure(s) and grounds, shall be maintained in a neat and orderly manner.
6. Landscape plans approved for the east and south sides of the property shall be attached to and become a part of this permit.
7. The substation shall be secured from the public by means of a fence and shall not create a potential public hazard. An appropriate building permit(s) shall be obtained for the perimeter fencing and any other structures subject to the State Building Code.

ADOPTED by the Carver County Planning Commission this 15th day of March, 2016.

John P. Fahey,
Carver County Planning Commission Chair

WATERTOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement for TH 212 Corridor Access, Safety and Phasing Plan

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Carver County was under contract with SRF (#13-262) for \$1,299,901 for these services but that contract has expired and a new one is needed to complete the work. The services are essentially the same but the scope has been refined in more detail for final design between Carver and Cologne and conceptual design and study work in Norwood Young America. The work is expected to continue until year-end 2017. \$797,183.00 of the project budget remains.

Background from the original contract is as follows:

Carver County is the lead agency in administering \$719,921.00 of federal funds that were appropriated from Congress in 2009 for the Highway 212 corridor between Chaska and Norwood Young America. The funds were sought by the Southwest Corridor Transportation Coalition with a vision to construct TH 212 to a 4-lane highway to improve safety, freight movement and encourage economic development. The federal funds can be used to plan, design, acquire right of way for and construct improvements to the highway. These federal funds are being matched with \$489,990 in State funds and \$89,990 in County funds. Carver County issued a Request for Proposal (RFP) in March 2013 to prepare a corridor access management and safety plan from Norwood Young America to Chaska/Carver; prepare a phasing plan and right of way acquisition plan for Part B (Cologne to Carver); to prioritize projects and develop funding strategies; and to prepare design plans, right of way and environmental documents for high priority access, safety, and phasing projects. The consultant selection process involved the Qualification Based Selection (QBS) process which is required when using federal funds for this type of work. The QBS process selects based on qualifications and past performance and is not based on cost. The County received two proposals and selected SRF Consulting Group, Inc to perform the work. The County is the lead agency but is working in close partnership with the Minnesota Department of Transportation (MnDOT) on the project.

ACTION REQUESTED:

Approve a professional services agreement with SRF Consulting Group, Inc. in the amount of \$797,183 for the TH 212 Corridor Access, Safety and Phasing Plan pending completion of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/>						
FTE IMPACT: <input type="text" value="None"/>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Federal</td> <td style="width: 30%; text-align: right;">\$317,746.60</td> </tr> <tr> <td>State</td> <td style="text-align: right;">\$479,436.40</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$797,183.00</td> </tr> </table>	Federal	\$317,746.60	State	\$479,436.40	Total	\$797,183.00
Federal	\$317,746.60						
State	\$479,436.40						
Total	\$797,183.00						
<input checked="" type="checkbox"/> Insert additional funding source							

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution to Approve a Right of Way Settlement for Parcel 11A of the Southwest Reconnection Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Carver County is the lead agency for the Southwest Reconnection Project, the construction of the TH 101 bridge over the Minnesota River Valley from Shakopee to Chanhassen and the reconstruction of the CSAH 61/101 "Y" intersection area in Chanhassen. Several easements were required to construct the project.

Public Works has negotiated a settlement with the property owners and interested parties of Parcel 11A at 850 Flying Cloud Drive, Chaska, MN for the right of way/easement needed for the project. A Stipulation of Final Settlement Agreement has been prepared that describes the terms of the settlement.

ACTION REQUESTED:

Adopt a resolution approving payment of \$315,000 to property owners and interested parties for acquisition of Parcel 11A of the Southwest Reconnection Project and authorize the Chair of the County Board and County Administrator to sign the Stipulation of Final Settlement Agreement.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%;"><input type="text"/></td> </tr> <tr> <td>State Turnback Funds</td> <td style="text-align: right;">\$236,250.00</td> </tr> <tr> <td>City of Chanhassen</td> <td style="text-align: right;">\$39,375.00</td> </tr> <tr> <td>CSAH Funds</td> <td style="text-align: right;">\$39,375.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$315,000.00</td> </tr> </table> <input type="checkbox"/> Insert additional funding source	County Dollars =	<input type="text"/>	State Turnback Funds	\$236,250.00	City of Chanhassen	\$39,375.00	CSAH Funds	\$39,375.00	Total	\$315,000.00
County Dollars =	<input type="text"/>										
State Turnback Funds	\$236,250.00										
City of Chanhassen	\$39,375.00										
CSAH Funds	\$39,375.00										
Total	\$315,000.00										
FTE IMPACT: <input type="text" value="None"/>											

Related Financial/FTE Comments:

\$95,576.08 has been paid to the property owner and interested parties. The net amount to be paid from this action is \$219,423.92.

Office use only:

RBA 2016 - 3867

**BOARD OF COMMISSIONERS
CARVER COUNTY, MINNESOTA**

RESOLUTION NO. 16-_____

A Resolution Authorizing Acquisition of Easement Areas Encumbering Parcel 11A Required for the TH101 Bridge and CSAH 61 ‘Y’ Intersection Project, also known as the Southwest Reconnection Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to construct roadway and related improvements as part of the TH101 and CSAH 61 ‘Y’ Intersection Project aka The Southwest Reconnection Project (“Project”); and

WHEREAS, on September 3, 2013, by its Resolution No. 47-13, the Board of Commissioners approved Carver County Right of Way Plat No. 21 (County State Aid Highway No. 61) to identify right of way required by the County to construct the Project; and

WHEREAS, based upon appraisals prepared by independent real estate appraisers, and in accordance with authorization of the Board of Commissioners, agents of the County have previously made offers of compensation to owners of property affected by the Project for the easements required for the Project, and have now reached agreement with the owners of Acquisition Parcel 11A which is legally described in Exhibit A attached hereto; and

WHEREAS, the Board of Commissioners finds the proposed terms of settlement reasonable and in the best interests of the County:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARVER IN REGULAR MEETING ASSEMBLED, that the Board of Commissioners hereby approves payment of \$315,000 to Skip S. Cook, aka Skipper S. Cook, aka Skip Cook, fee owner and contract for deed vendor and Christopher Hagen as contract for deed vendee of Acquisition Parcel 11A and remainder, as described in the Stipulation of Final Settlement Agreement for Condemnation Court File 10-CV-13-1345, as compensation for the Easement area described in Exhibit A and remainder, attached hereto.

BE IT FURTHER RESOLVED, that the County Attorney and legal counsel retained by the County are authorized and directed to take all steps necessary to acquire the easements described herein in form acceptable to the County Attorney and legal counsel for the County.

Adopted this 5th day of April, 2016 by the Carver County Board of Commissioners.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA)
) ss.
 COUNTY OF CARVER)

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5th day of April, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5th day of April, 2016.

 Dave Hemze County Administrator

Subscribed and sworn to before me
 this 5th day of April, 2016.

Notary Public

My Commission Expires _____

Notary Stamp

Chair, Board of Commissioners

ATTEST:

Clerk, Board of Commissioners

EXHIBIT A

Parcel 11A

850 Flying Cloud Drive, Chaska, MN 55318
P.I.D. No. 25.-035-1710

Taking of permanent easement for right of way purposes over Parcel 5, Carver County Right of Way Plat No. 21, County State Aid Highway No. 61 (containing 0.37 acres, more or less).

Taking of temporary easement over Parcel 5A, Carver County Right of Way Plat No. 21, County State Aid Highway No. 61 (containing 0.32 acres, more or less).

Said temporary easement shall commence on April 1, 2014 and terminate on October 31, 2016.

Names and Description of Interests to be Encumbered:

Name	Nature of Interest
Skipper S. Cook, a/k/a Skip S. Cook and Skip Cook; and Teri A. Cook	Fee Owners and Contract for Deed Vendors
Christopher Hagen Spouse of Christopher Hagen	Contract for Deed Vendee

Notwithstanding the foregoing attempt to identify all interests held by a party named herein, it is Petitioner's intention herein to encumber all interests owned by the named respondents in the above-described real estate.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Reorganization in Public Works - Program Delivery

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Deputy County Engineer"/>	Item Type: Consent <input type="text" value=""/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value="Deputy County Engineer"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

Public Works - Program Delivery has had a vacancy in one of the three Senior Engineering Technician positions since mid November 2015. We are having difficulty in obtaining qualified applicants to fill the Senior Engineering Technician position (Grade 12). We are presently advertising the position for the third time. Staff recommends that if no qualified applicants are received with this advertisement that the Board authorize Public Works to convert the position to an Engineering Technician (Grade 10).

ACTION REQUESTED:

Approve a reorganization in Public Works to convert a Senior Engineering Technician (Grade 12) position to an Engineering Technician (Grade 10) position in the event the current recruitment process for Senior Engineering Technician is unsuccessful.

FISCAL IMPACT: <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>CSAH (Gas tax etc)</td> <td><input type="text"/></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$0.00</td> </tr> </table> <input type="checkbox"/> Insert additional funding source	County Dollars =	\$0.00	CSAH (Gas tax etc)	<input type="text"/>	Total	\$0.00
County Dollars =	\$0.00						
CSAH (Gas tax etc)	<input type="text"/>						
Total	\$0.00						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3866

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Establishing Supervisor Districts of the Carver Soil and Water Conservation District

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Kendra Olson"/> Title: <input type="text" value="Elections & Customer Service St"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

The Minnesota Legislature made changes to the statutes that define the electoral boundaries of Soil & Water Conservation District (SWCD) supervisor districts in the seven-county metro area. The changes made to M.S. 103C.311 now require that the districts be compact, include only contiguous territory, and be substantially equal in population. The changes require that the boundaries of the district must be drawn by the County Board in consultation with the Soil and Water Conservation District Board. These changes will take effect for the 2016 election.

The Carver SWCD Board of Supervisors reviewed the potential options to comply with these changes. At the December 17 SWCD Board Meeting, a resolution was passed to recommend to the County Board that the new district boundaries be the same as the County Commissioner districts.

ACTION REQUESTED:

Approval of the attached resolution drawing the SWCD supervisor districts to be consistent with the current County Commissioner districts.

FISCAL IMPACT: <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3870

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: _____

Resolution No. _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**RESOLUTION ESTABLISHING THE BOUNDARIES OF THE CARVER COUNTY SOIL AND WATER
CONSERVATION DISTRICT ELECTION BOUNDARIES**

WHEREAS, Minnesota Statute 103C.311 requires that supervisor districts within the Soil and Water Conservation District, in the seven county metropolitan area be established according to the following requirements:

- Comprised of precincts established by county and municipal governing bodies;
- Compact;
- Contiguous
- Substantially equal in population; and

WHEREAS, the boundaries of the district must be drawn by the County Board in consultation with the Carver County Soil and Water Conservation District Board; Furthermore, the boundaries of the district must be redrawn by the County Board after each decennial federal census as provided in Minnesota State 204B.135; and

WHEREAS, each registered voter within a supervisor district is entitled to elect one supervisor for the district in which they are located and the supervisor must be a resident of the district; and

WHEREAS, the current Commissioner Districts are the same in number and meet all the requirements set forth above and would be the most efficient manner by which to establish the supervisor district boundaries.

NOW, THEREFORE, BE IT RESOLVED, that, having consulted with the Carver County Soil and Water District board, the Carver County Soil and Water Conservation District boundaries are hereby drawn and established to be consistent with the Carver County Commissioner District boundaries attached as Exhibit 'A'; and

BE IT FURTHER RESOLVED, that the boundaries will remain as approved until the next federal census has been conducted and until which time that it has been determined that the Commissioner Districts need to be redrawn.

Adopted on _____, 2016.

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 2016.

David Hemze, Carver County Administrator

Exhibit A – Carver County Commissioner Districts as of March 15, 2016

Exhibit B – December 17, 2015 Carver County Soil & Water Conservation District Board Resolution requesting Carver County Board to draw district boundaries to be consistent with the current Carver County Commissioner District boundaries (with map).*

***Please note that the Carver County Soil & Water Conservation District Board Resolution references a map which reflects precinct details as they existed on May 1, 2012. Laketown Township Precinct 2 was annexed into City of Chaska Ward 2 in August 2013 and no longer exists. Outer boundaries of the Carver County Commissioner District boundaries were not impacted by this annexation.**

Exhibit 'A'

Description of Carver County District Boundaries as of March 15, 2016 and resulting Carver County Soil and Water Conservation District Boundaries

- District 1:** Chanhassen Precinct 4
Chanhassen Precinct 5
Chaska Ward 3
Chaska Ward 4
- District 2:** Chanhassen Precinct 1A
Chanhassen Precinct 1B
Chanhassen Precinct 2A
Chanhassen Precinct 2B
Chanhassen Precinct 3
Victoria Precinct 1
- District 3:** Chaska Ward 1
Chaska Ward 2
Victoria Precinct 2
Victoria Precinct 3
- District 4:** Hollywood Township
Mayer
Waconia Township
Waconia Ward 1
Waconia Ward 2
Watertown Township
Watertown
- District 5:** Benton Township
Camden Township
Carver
Cologne
Dahlgren Township Precinct 1
Dahlgren Township Precinct 2
Hamburg
Hancock Township
Laketown Township
New Germany
Norwood Young America
San Francisco Township
Young America Township

Exhibit 'B'

**ESTABLISHING SUPERVISOR DISTRICTS OF THE CARVER SOIL & WATER CONSERVATION DISTRICT
APPROVED: DECEMBER 17, 2015**

WHEREAS, Soil and Water Conservation Districts were established under MN Statute 103C, with the formation of supervisor districts under MN Statute 103C.311; and

WHEREAS, effective January 1, 2015, a district board in the seven-county metropolitan area shall by resolution provide that supervisors will be elected by supervisor districts; and

WHEREAS, supervisor districts must be comprised of precincts established by county and municipal governing bodies, the districts must be compact, include only contiguous territory, must be numbered in a regular series, and be substantially equal in population; and

WHEREAS, the districts must be drawn by the county board in consultation with the district board and with approval of the Minnesota Board of Water and Soil Resources; and,

WHEREAS, the statute requires that a certified copy of the resolution establishing supervisor districts be filed by the Chair of the district board, with the county auditor, with the Minnesota Board of Water and Soil Resources, and with the Secretary of state, and the filings must occur within 80 days of the time when the legislature has been redistricted or at least 15 weeks before the state primary election in a year ending in two, whichever comes first; and

WHEREAS, each supervisor district is entitled to elect one supervisor and the supervisor must be a resident of the district from which elected; and

WHEREAS, Minn. Stat. 103C.315 provides that supervisors shall be elected for terms of four years; and,

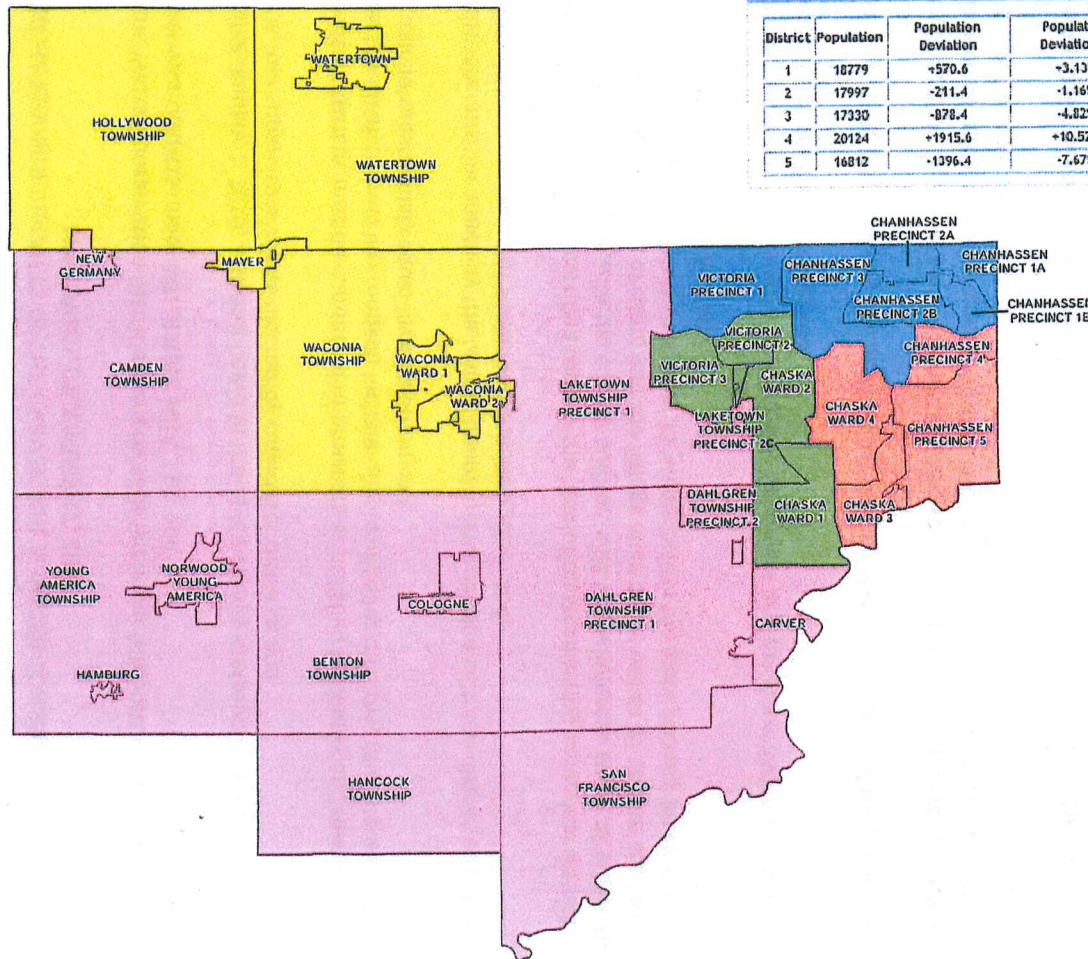
WHEREAS, Minn. Stat. 103C.311 provides that when electing supervisors by district for the first time, the district board shall provide for staggered terms and shall determine by lot the seats to be filled for a two-year term and a four-year term; and,

WHEREAS, the boundaries of the districts must be redrawn after each decennial federal census as provided in by Minn. Stat. 204B.135 and after each redistricting, there shall be a new election of supervisors in all the districts at the next general election, except that if the change made in the boundaries of a district is less than five percent of the average population of all the districts, the supervisor in office at the time of the redistricting shall serve for the full term for which elected; and

WHEREAS, the Carver Soil & Water Conservation District Board of Supervisors voted on December 17, 2015, in favor of the revised Supervisor District Map number 2 (attached), including the population counts for the new districts, and a map to be implemented for the 2016 election,

NOW, THEREFORE, BE IT RESOLVED, the SWCD Board authorized staff to submit map #2 and staggered terms to the Carver County Board of Commissioners for approval.

Carver County Soil & Water Conservation District Map #2



District	Population	Population Deviation	Population Deviation %
1	18779	+570.6	+3.13%
2	17997	-211.4	-1.16%
3	17330	-878.4	-4.82%
4	20124	+1915.6	+10.52%
5	16812	-1396.4	-7.67%

Populations

- District 1: 18779**
 CHANHASSEN PRECINCT 4: 3728
 CHANHASSEN PRECINCT 5: 2852
 CHASKA WARD 3: 6125
 CHASKA WARD 4: 6074

- District 2: 17997**
 CHANHASSEN PRECINCT 1A: 2846
 CHANHASSEN PRECINCT 1B: 3459
 CHANHASSEN PRECINCT 2A: 2246
 CHANHASSEN PRECINCT 2B: 3747
 CHANHASSEN PRECINCT 3: 4074
 VICTORIA PRECINCT 1: 1625

- District 3: 17330**
 CHASKA WARD 1: 5694
 CHASKA WARD 2: 5877
 LAKETOWN TOWNSHIP PRECINCT 2: 5
 VICTORIA PRECINCT 2: 3220
 VICTORIA PRECINCT 3: 2534

- District 4: 20124**
 HOLLYWOOD TOWNSHIP: 1041
 MAYER: 1749
 WACONIA TOWNSHIP: 1228
 WACONIA WARD 1: 5403
 WACONIA WARD 2: 5294
 WATERTOWN TOWNSHIP: 1204
 WATERTOWN: 4205

- District 5: 16812**
 BENTON TOWNSHIP: 786
 CAMDEN TOWNSHIP: 922
 CARVER: 3724
 COLOGNE: 1519
 DAHLGREN TOWNSHIP PRECINCT 1: 1283
 DAHLGREN TOWNSHIP PRECINCT 2: 48
 HAMBURG: 513
 HANCOCK TOWNSHIP: 345
 LAKETOWN TOWNSHIP PRECINCT 1: 2204
 NEW GERMANY: 372
 NORWOOD YOUNG AMERICA: 3549
 SAN FRANCISCO TOWNSHIP: 832
 YOUNG AMERICA TOWNSHIP: 715

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Certificate of County Board of Classification and Value of Forfeited Lands

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="4/5/2016"/>
Contact: <input type="text" value="Kathy Smith"/> Title: <input type="text" value="Land Administration Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

BACKGROUND/JUSTIFICATION:

Several properties in Carver County have forfeited to the State of Minnesota in Trust due to non-payment of delinquent property taxes. In preparing for a public auction during which said tax forfeited properties are sold to the highest bidder, the County Assessor assigns an appraised value to each property which is used as the starting bid.

After the appraised value has been assigned, it is necessary for the County Board of Commissioners to adopt the *Certificate of County Board of Classification of Forfeited Lands* resolution approving said appraised value and classification of tax forfeited land. The resolution also requests approval from the Minnesota Department of Natural Resources for the sale of said lands. This resolution will allow us to continue the necessary steps toward a tax forfeiture sale.

Also attached are seven *Certificates of County Board of Classification of Forfeited Lands*, one certificate for each city in which tax forfeited parcels exist. After the County Board has approved the classification and value, the city must approve the sale of these tax forfeited properties or withhold from sale.

ACTION REQUESTED:

1. Motion to approve the Certificate of County Board of Classification of Forfeited Lands resolution assigning appraised value and the classification of these tax forfeited parcels as non-conservation.
2. Motion to approve forwarding the 2015 tax forfeited property to the Department of Natural Resources for their approval of sale of said land.
3. Sign the original Certificate of County Board of Classification of Forfeited Lands and return to Taxpayer Services Department.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3871

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 5, 2016

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

CARVER COUNTY, MINNESOTA

CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS

WHEREAS, the County Board of Commissioners of the County of Carver, State of Minnesota, desires to offer for sale certain parcels of land, as listed on the attached Certificates, that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, said parcels of land have been reviewed by the County Board of Commissioners and have been appraised by the Carver County Assessor's Office and classified as conservation or non-conservation land as provided for in MN Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners hereby certifies that the parcels of land on the attached lists have been reviewed and do comply with the provisions of MN Statutes 85.012, 92.461, 282.01. subd. 8 and 282.018, subd. 2 (1990) and other statutes that require the withholding of tax forfeited lands from sale. The County Board of Commissioners hereby certifies that the Soil and Water Conservation Board has reviewed the attached land sale list and identified any and all non-forested marginal land and wetlands.

BE IT FURTHER RESOLVED, that the Carver County Board of Commissioners hereby approves the appraised value, the conservation/non-conservation land classification of said tax forfeited parcels of land and request approval from the Minnesota Department of Natural Resources for the sale of said lands.

Dated this _____ day of _____, 2016

Chairman, Carver County Board of Commissioners

Attest: _____
Administrator

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ___ day of _____, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ___ day of _____, 2016.

David Hemze, Carver County Administrator

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Carver

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes for the year or years **2011** through **2015** as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation
20.0502161	Section 18 Township 115 Range 23 City lots of Carver Block-075 all that p/o Lot 5 Blk 143 which lies within a strip of land 100' wide lying 50' on either side of centerline of CMSP & Pacific RR CO main track as now there laid across Blk 143	\$100	Non-Conservation
20.1010520	Section 25 Township 115 Range 024 Outlot A, Carver Ridge 2nd Addition	\$300	Non-Conservation
20.1120210	Section 25 Township 115 Range 024 Outlot A, Carver Bluffs West	\$300	Non-Conservation

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2016.

Gayle O Degler

Tom Workman

Randy Maluchnik

Tim Lynch

Jim Ische, Chair

Attest: Laurie Davies,
Carver County Taxpayer
Services Manager

The foregoing classification and sale is hereby approved on _____, 2016.

By the Board of the City of Carver

Filed this _____ day of _____, 2016.

Laurie Davies, Carver County Taxpayer Services Manager

By:
Deputy

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Chaska

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes for the year or years **2011** through **2015** as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation
30.0500081	Section 09 Township 115 Range 023 Property located in Carver County, Minnesota, described as follows: The North eight (8) feet of the hereinafter described property lying parallel with and adjacent to the north line of NW ¼ of Section 9, Township 115, Range 23, said property being described as follows. <u>Tract 1:</u> Those portions of Vacated Block Three (3) and Vacated Block Four (4) and of Vacated Oak Street lying between said Blocks Three (3) and Four (4) of the Townsite (now city) of Chaska, according to the Plat thereof on file and of record in the office of the Register of Deeds in and for said Carver County, Minnesota, more fully described as follows, viz: Beginning at a point on the northerly line of said Vacated Block Four (4) distant 166.64 feet east of the Northwest corner of said Vacated Block Four (4); thence deflecting right 90°00' and running south, parallel to the West line of said Vacated Block Four (4), to a point on the Northerly right-of-way line of State Trunk Highway 212; thence deflecting left 113°32' and running a distance of 330.68 feet along said Northerly right-of-way line to a point on the Northerly line of said Vacated Block Three (3), thence along the Northerly lines of said Vacated Blocks Three (3) and Four (4) to the point of beginning <u>Tract 2:</u> Also, a tract of land in the Northwest Quarter (NW ¼) of Section Nine (9), Township One Hundred Fifteen (115), Range Twenty-Three (23) Carver County, Minnesota, described as follows: Commencing at the Northwest corner of Vacated Block Four (4), in the Townsite (now city) of Chaska, according to the plat thereof on file and of record in the office of the Register of Deeds in and for said Carver County; thence Northeasterly along the North line of said Vacated Block 4, distance 166.64 feet to a cast iron monument, said point being the actual point of beginning of the tract to be described; thence Northwesterly at right angles to the North line of said Vacated Block 4, distance 10.24 feet; thence Northeasterly and parallel with the North line of said Vacated Block Four (4), distance 123.12 feet; thence deflect to the left 77°40'27", to the North line of Northwest Quarter (NW1/4) of said Section Nine (9), thence Easterly along said North line to its intersection with the North line of said Vacated Block Four (4) and its Northeasterly extension thereof, thence Southwesterly along the said North line and its Northeasterly extension thereof, to the point of beginning.	\$300	Non-Conservation
30.1660050	Section 05 Township 115 Range 023 Lot 1 Block 2, Grandview	\$75,000	Non-Conservation
30.6491200	Section 30 Township 116 Range 023 Outlot P, Tuscany Hills	\$300	Non-Conservation
30.6720490	Section 31 Township 116 Range 023 TRADITIONS AT CLOVER RIDGE 2ND OUTLOT C	\$5,000	Non-Conservation

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2016.

Gayle O Degler

Tom Workman

Randy Maluchnik

Tim Lynch

Jim Ische, Chair

Attest: Laurie Davies,
Carver County Taxpayer
Services Manager

The foregoing classification and sale is hereby approved on _____, 2016.

By the Board of the City of Chaska

Filed this _____ day of _____, 2016.

Laurie Davies, Carver County Taxpayer Services Manager

By: _____ Deputy

Drafted By: Carver County Taxpayer Services Office, Government Center, Administration Bldg., 600 E 4th St, Chaska, MN 55318 -2102

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Mayer

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes for the year or years **2007** through **2013** as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation
50.0011101	The South 150' of the following described tract of land: That part of the Northeast Quarter of Section 1, Township 116 North, Range 26 West of the 5th Principal Meridian described as follows: Commencing at the northeast corner of said Northeast Quarter, thence on an assumed bearing of West, along the north line of said Northeast Quarter, a distance of 366.00 feet, thence South 0 degrees 12 minutes 10 seconds West a distance of 300.00 feet to the point of beginning of the land to be described, thence East a distance of 183.00 feet, thence South 0 degrees 12 minutes 10 seconds West a distance of 33.00 feet, thence East a distance of 183.00 feet to the east line of said Northeast Quarter, thence South 0 degrees 12 minutes 10 seconds West, along said east line, a distance of 489.34 feet, thence North 89 degrees 26 minutes 46 seconds West a distance of 366.00 feet, thence North 0 degrees 12 minutes 10 seconds East, parallel with the east line of said Northeast Quarter, a distance of 518.00 feet to the point of beginning. EXC the South 33.00 feet thereof.	\$3,000	Non-Conservation

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2016.

Gayle O Degler

Tom Workman

Randy Maluchnik

Tim Lynch

Jim Ische, Chair

Attest: Laurie Davies,
Carver County Taxpayer
Services Manager

The foregoing classification and sale is hereby approved on _____, 2016.

By the Board of the City of Mayer

Filed this _____ day of _____, 2016.

Laurie Davies, Carver County Taxpayer Services Manager

By:
Deputy

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Norwood Young America

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes for the year or years **2008 through 2014** as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation
58.0760080	Section 11 Township 115 Range 026 Commencing at a point in the north line of Outlot or Block Eleven (11), Village of Young America, according to the recorded plat thereof on file and of record, Office of County Recorder, Carver County, Minnesota, said point being 281 feet northeast of the northwest corner of said Outlot or Block Eleven (11), aforesaid; thence running Southwesterly along the north line of said Outlot or Block Eleven (11) aforesaid, 129 feet to a point; thence running in a Southeasterly direction to meander line; thence Northeasterly along said meander line 129 feet to a point; thence in a Northwesterly direction to place of beginning. Above situated upon Lots 1, 2, 3, 4 and SE 1/4 of SE 1/4 Sec. 11-115-26.	\$1,000	NON-CONSERVATION
58.6520210	Section 12 Township 115 Range 026 Lot 3 Block 10, The Preserve 3rd Addition	\$1,000	NON-CONSERVATION

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2016.

Gayle O Degler

Tom Workman

Randy Maluchnik

Tim Lynch

Jim Ische, Chair

Attest: Laurie Davies,
Carver County Taxpayer
Services Manager

The foregoing classification and sale is hereby approved on _____, 2016.

By the Board of the City of Norwood Young America

Filed this _____ day of _____, 2016.

Laurie Davies, Carver County Taxpayer Services Manager

By:
Deputy

Drafted By: Carver County Taxpayer Services Office, Government Center, Administration Bldg., 600 E 4th St, Chaska, MN 55318 -2102

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Waconia

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes for the year or years **2009** through **2015** as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation
75.2700580	Section 27 Township 116 Range 25 Outlot G Fronterra	\$300	Non-Conservation
75.2700590	Section 27 Township 116 Range 25 Outlot H Fronterra	\$300	Non-Conservation
75.3110020	Section 24 Township 116 Range 025 Outlot B Interlaken	\$300	Non-Conservation
75.3110030	Section 24 Township 116 Range 025 Outlot C Interlaken	\$300	Non-Conservation
75.3131050	Section 24 Township 116 Range 025 Outlot A, Legacy Village At Waconia according to the recorded plat thereof.	\$500	Non-Conservation
75.3131070	Section 13 Township 116 Range 025 Outlot C, Legacy Village at Waconia according to the recorded plat thereof.	\$30,000	Non-Conservation
75.3150750	Section 19 Township 116 Range 025 Outlot Q Interlaken 4th Addition	\$100	Non-Conservation
75.3160410	Section 24 Township 116 Range 025 Outlot E, Interlaken Cottages West	\$80,000	Non-Conservation

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2016.

Gayle O Degler

Tom Workman

Randy Maluchnik

Tim Lynch

Jim Ische, Chair

Attest: Laurie Davies,
Carver County Taxpayer
Services Manager

The foregoing classification and sale is hereby approved on _____, 2016.

By the Board of the City of Waconia

Filed this _____ day of _____, 2016.

Laurie Davies, Carver County Taxpayer Services Manager

By:
Deputy

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Watertown

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes for the year or years **2011** through **2015** as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation
85.0503293	Section 04 Township 117 Range 025 Lots 1, Block 44 of the Village of Watertown	\$1,000	Non-Conservation
85.4450550	Section 09 Township 117 Range 025 TUSCANY VILLAGE OUTLOT B	\$3,600	Non-Conservation

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2016.

Gayle O Degler

Tom Workman

Randy Maluchnik

Tim Lynch

Jim Ische, Chair

Attest: Laurie Davies,
Carver County Taxpayer
Services Manager

The foregoing classification and sale is hereby approved on _____, 2016.

By the Board of the City of Watertown

Filed this _____ day of _____, 2016.

Laurie Davies, Carver County Taxpayer Services Manager

By:
Deputy

Drafted By: Carver County Taxpayer Services Office, Government Center, Administration Bldg., 600 E 4th St, Chaska, MN 55318 -2102

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the Township of Young America

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes for the year or years **2007** through **2013** as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation
11.0160700	Section 16 Township 115 Range 026 The South 559.00 feet of the West 842.9 feet of the Southwest Quarter of the Northwest Quarter of Section 16, Township 115, Range 26: EXCEPT the South 159.0 feet taken for State Highway No. 212; and EXCEPT the North 185.0 feet of the South 559.0 feet of the East 170.0 feet of the West 842.9 feet thereof; and ALSO EXCEPT the West 148 feet of the North 100 feet of the South 559 feet of the West 842.9 feet of said Southwest Quarter of the Northwest Quarter, Carver County, Minnesota	\$5,000	Non-Conservation

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2016.

Gayle O Degler

Tom Workman

Randy Maluchnik

Tim Lynch

Jim Ische, Chair

Attest: Laurie Davies,
Carver County Taxpayer
Services Manager

The foregoing classification and sale is hereby approved on _____, 2016.

By the Board of the Township of Young America

Filed this _____ day of _____, 2016.

Laurie Davies, Carver County Taxpayer Services Manager

By:
Deputy

Carver County Board of Commissioners Request for Board Action



Agenda Item:

National County Government Month and 2015 Retiree Recognition

Primary Originating Division/Dept: Administration (County) <input type="text"/>	Meeting Date: 4/5/2016 <input type="text"/>
Contact: Dave Hemze Title: County Administrator	Item Type: Regular Session <input type="text"/>
Amount of Time Requested: 30 minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: Dave Hemze/Jason Branstrom Title: <input type="text"/>	
Strategic Initiative: Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government <input type="text"/>	

BACKGROUND/JUSTIFICATION:

Since 1991, the National Association of Counties (NACo) has encouraged counties across the country to actively promote county government programs and services. National County Government Month (NCGM) is celebrated each April by the nation's counties to raise public awareness and understanding about the roles and responsibilities of county government.

This year's theme is: Safe and Secure Counties. As part of this celebration, the County Board will be asked to recognize those individuals who retired in 2015 and thank them for their services to the citizens of Carver County. A list of 2015 retirees and those employees who have reached year of service milestone is attached.

ACTION REQUESTED:

Motion to approve resolution declaring April 2016 as National County Government Month in Carver County and recognize Carver County's 2015 retirees.

FISCAL IMPACT: None <input type="text"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text"/> \$0.00
FTE IMPACT: None <input type="text"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 2492



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 5, 2016
Motion by Commissioner: _____

Resolution No.: _____
Seconded by Commissioner: _____

National County Government Month - April 2016 "Safe and Secure Counties"

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe, vibrant and economically resilient communities; and

WHEREAS, Carver County and all counties take pride in our responsibility to protect and enhance the health, well-being and safety of our residents in efficient and cost-effective ways; and

WHEREAS, through National Association of Counties (NACo) President Sallie Clark's "Safe and Secure Counties" initiative, NACo is encouraging counties to focus on strengthening the safety and security of their communities; and

WHEREAS, in order to remain healthy, vibrant, safe, and economically competitive, Carver County employees provide public health, justice, law enforcement, emergency management, and economic services that play a key role in everything from residents' daily health to disaster response; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote programs and services to the public we serve; and

NOW, THEREFORE, BE IT RESOLVED THAT the Carver County Board of Commissioners does hereby proclaim April 2016 as County Government Month in recognition of Carver County employees who work to keep our communities safe and secure.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5th day of April, 2016, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

County Administrator

Years of Service Recognition

Attorney's Office

15 Years Thomas Haines
5 Years Colin Haley

County Administrator

20 Years David Hemze

Employee Relations

15 Years Sonja Wolter
10 years Kristin Hack

Health & Human Services

25 Years Debra Blazinski
 Diane Wickenhauser
20 Years Michelle Selinger
 Melanie Warm-Taylor
 Barbara Wachman
15 Years Julie Bentz
 Peggy Kinzler
 Alicia Mackenthun
 Ann Skytta-Gurkanlar
 Bobbie Traxler
 Scott Winker
10 Years Roderick Franks
 Carter Linde
 Angie Lunow
 Lynn Nicks
 Ashley Peterson
 Shannon Quigley
 Tanya Sabol
 Carol Schmidt
 Melissa Shimitz
5 Years Thomas Daniel
 Rachel Perez
 Laurie Wieman

Property & Financial Services

40 Years Debra Maresch
15 Years Susan Linden
10 Years Charles Arbuckle
 Cynthia Fink
 Kathy Lopic
 Lisa Lindeman
 Thomas Shoemaker

Public Services

25 Years Steven Just
20 Years Paul Moline
15 Years Peter Henschel
 Suzanne Hunt
 Jonathon Nibbe
 Donna Peterson
 James Stoll
10 Years Caroline Campbell
 Mark Hagelin
 Barbra McGowen
 Michelle Myers
 James Running
5 Years Bonnie Frieler
 Philip Markuson
 Joseph Peterson
 Amy Pohlen

Public Works

35 Years William Weckman
15 Years Mark Ditsch
 Lloyd Schaeffer
 John Wickenhauser
10 Years Kevin Allen

Sheriff's Office

25 Years Jason Kamerud
 Peter Sauter
20 Years Lisa Anderley
 Keith Johnson
 Lance Pearce
 Jeffrey Trick
15 Years Peter Anderley
 Michael Felt
 Stephen Glaser
 Jacob Hodge
 Larry Lessard
 Dewitt Meier
 Daniel Snow
 Gary Stahlke
 Scot Tatge
 Timothy Walsh
 Bob Zydowsky
10 Years Zachary Beebe
 Benjamin Beyer
 Erick Boder
 James Clark
 Joshua Harincar
 Bradley Hendricks
 Joseph McKirahan
 Chris Nelson
 Michel Wollin
5 Years Tyler Stahn





Retiree Recognition

Honoring Employees Who Retired in 2015

Health & Human Services Division

Douglas Albright	Behavioral Health Social Worker II	23 Years of Service
Diane Alsleben	Child Support Supervisor	12 Years of Service
Gary Bork	Division Director	28 Years of Service
Vina Marquart	Public Health Program Specialist	12 Years of Service
Marlene Slavik	Workforce Center Support Services Specialist	22 Years of Service
Steve Solberg	Child Protection Social Worker II	12 Years of Service
Mary Starr	Financial Assistance Supervisor	24 Years of Service
Darla Wulf	Financial Assistance Supervisor	44 Years of Service

Property & Financial Services Division

Deb Bergstrom	Land Title Specialist	45 Years of Service
Juane Good	Land Title Specialist	16 Years of Service
Lori Helling	Licensing Supervisor	18 Years of Service
Kaylene Lemke	Land Records Technician	25 Years of Service
Mark Lundgren	Division Director	24 Years of Service
Kim Stender	Assistant Property Records Manager	32 Years of Service

Public Services Division

Bruce Furman	Facility Maintenance Worker I	26 Years of Service
Mike Lein	Environmental Services Manager	32 Years of Service
Curt Robinson	Veterans Services Driver	13 Years of Service

Public Works

John Freemyer	County Surveyor	25 Years of Service
Richard Olson	Highway Maintenance Foreman	40 Years of Service

Sheriff's Office

Terrie Vanden Bosch	Warrants Specialist	20 Years of Service
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Congratulations!

And Best Wishes on Your Retirement

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Sheriff's Office Employee Recognition Proclamations

Primary Originating Division/Dept: Sheriff <input type="text"/>	Meeting Date: 4/5/2016 <input type="text"/>
Contact: Leslie Michel <input type="text"/> Title: Admn Svcs Manager <input type="text"/>	Item Type: Regular Session <input type="text"/>
Amount of Time Requested: 10 <input type="text"/> minutes Presenter: Jim Olson <input type="text"/> Title: Sheriff <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: Communities: Create and maintain safe, healthy, and livable communities <input type="text"/>	

BACKGROUND/JUSTIFICATION:

April 10th - 16th is National Public Safety Telecommunications Week. The week has been designated to recognize and honor the men and women who provide the vital link between those in need of help and our Police-Fire-EMS responders.

The first full week of May is National Correctional Officers' Week. This week has been designated to recognize and honor the men and women who perform the difficult task of supervising the County's inmate population and are professionals in the effective administration of justice.

May 6th - 12th is designated as National Nurses Week by the American Nurses Association. Professional nursing has been demonstrated to be an indispensable component in the safety and quality of care of incarcerated inmates.

May 15th - 21st is designated as National Police Week by the Congress of the United States and May 15th is designated as Peace Officer Memorial Day. This is a time to honor our law enforcement officers, the guardians of life and property and their dedication to the preservation of life, liberty, and the pursuit of happiness.

ACTION REQUESTED:

Motion to approve and authorize the attached Proclamations.

FISCAL IMPACT: None <input type="text"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text"/> \$0.00 <input type="checkbox"/> Insert additional funding source
FTE IMPACT: None <input type="text"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3849



**PROCLAMATION
PUBLIC SAFETY TELECOMMUNICATIONS WEEK 2016**

WHEREAS, Carver County's dedicated 9-1-1 dispatchers serve the citizens of the Carver County area 24 hours a day, 7 days a week, by answering calls for police, fire and emergency medical services, by coordinating and dispatching the appropriate public safety assistance as quickly as possible; and

WHEREAS, professional 9-1-1 dispatchers work to improve the emergency response capability of these communications systems through their dedication, leadership, training and participation in related public safety activities that enhance 9-1-1 services; and

WHEREAS, the services and functions performed by 9-1-1 dispatchers is a vital link between our citizens and our emergency services providers; and

WHEREAS, the week of **April 10th – 16th, 2016** has been set aside nation-wide to recognize 9-1-1 telecommunicators, call takers and dispatchers for the crucial role they play in the protection of life and property for all citizens.

NOW, THEREFORE, BE IT RESOLVED that we, the Carver County Board of Commissioners, do hereby acknowledge the week of **April 10th – 16th, 2016** as **“Public-Safety Telecommunicators Week”** in Carver County in honor and recognition of the valuable contribution made by our 9-1-1 Dispatchers to the safety and well being of our citizens.

James Ische, Chair
Carver County
Board of Commissioners
April 5, 2016



**PROCLAMATION
NATIONAL CORRECTIONAL OFFICERS WEEK 2016**

WHEREAS, in 1984 President Reagan signed Proclamation 5187, creating “National Correctional Officers’ Week”; and

WHEREAS, the first full week in May is recognized as National Correctional Officers and Employees Week, commemorating the contributions of correctional officers and personnel who work in jails, prisons, and community corrections across the county; and

WHEREAS, the Carver County Sheriff’s Office supports the proposition that the men and women who perform the difficult task of supervising the County’s inmates deserve this recognition; and

WHEREAS, the Carver County Sheriff’s Office recognizes that our detention staff are professionals equal in status and importance to other professionals in the effective administration of justice.

NOW, THEREFORE, BE IT RESOLVED that we, the Carver County Board of Commissioners, do hereby acknowledge the first full week of May as “**National Correctional Officers’ Week**” in Carver County in honor of the dedicated professionals who work in the jail and supervise the County’s inmate population.

James Ische, Chair
Carver County
Board of Commissioners
April 5, 2016

**PROCLAMATION
NATIONAL NURSES WEEK 2016**

WHEREAS, the nearly 3.1 million registered nurses in the United States comprise our nation's largest health care profession, and

WHEREAS, the depth and breadth of the registered nursing profession meets the different and emerging health care needs of the American population in a wide range of settings, and

WHEREAS, the Carver County Jail is mandated to provide medical care to our inmate population, and

WHEREAS, in April of 2009, the jail health nurses became an important part of the Carver County Sheriff's Office and the delivery of medical services to the inmates, and

WHEREAS, professional nursing has been demonstrated to be an indispensable component in the safety and quality of care of incarcerated inmates, and

WHEREAS, along with the American Nurses Association, the Carver County Sheriff's Office has declared the week of **May 6th – May 12th, 2016** as **NATIONAL NURSES WEEK** with the theme ***Nurses: Caring Today for a Healthier Tomorrow*** in celebration of the ways in which registered nurses strive to provide safe and high quality patient care and map out the way to improve our health care system.

NOW, THEREFORE, BE IT RESOLVED that we, the Carver County Board of Commissioners, ask that all residents of this state/community join them in honoring the registered nurses who care for all of us.

NOW, THEREFORE, BE IT RESOLVED that we call upon the citizens of Carver County to celebrate registered nursing's accomplishments and efforts to improve our health care system and show our appreciation for the nation's registered nurses not just during this week, but at every opportunity throughout the year.

James Ische, Chair
Carver County
Board of Commissioners
April 5, 2016

**PROCLAMATION
POLICE WEEK 2016**

WHEREAS, the Congress and President of the United States have designated May 15th, as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police week; and

WHEREAS, the members of the Carver County Sheriff's Office play an essential role in safeguarding the rights and freedoms of Carver County; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the Carver County Sheriff's Office unceasingly provide a vital public service.

NOW, THEREFORE, BE IT RESOLVED that we, the Carver County Board of Commissioners, call upon all citizens of Carver County to observe the week of **May 15th – 21st, 2016 to be Police Week** in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and in so doing have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

NOW, THEREFORE, BE IT RESOLVED that we call upon all citizens of Carver County to observe **May 15th, as Peace Officers' Memorial Day** in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

James Ische, Chair
Carver County
Board of Commissioners
April 5, 2016