



Carver County Board of Commissioners  
 March 1, 2016  
 Regular Session  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	<b>a) CONVENE</b> <b>b) Pledge of allegiance</b> <b>c) Public comments</b> - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of February 16, 2016, Regular Session .....	1-3
	4.	Community Announcements	
9:05 a.m.	5.	<b>CONSENT AGENDA</b>	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
	5.1	Final payment for CSAH 40 Bridge No. 10545 Over Bevens Creek (SAP 010-640-010) .....	4
	5.2	Retainage Reduction for Carver Park and Ride and CSAH 11/Ironwood Intersection Improvement .....	5
	5.3	Purchase of replacement Equipment for Public Works.....	6
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	5.5	Request for approval for Public Health staff to attend 2016 Preparedness Summit - 4/19-4/22/2016 .....	11
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
	5.6	Charitable Gambling Application for Exempt Permit-Carver County Ducks Unlimited .....	12
	5.7	Charitable Gambling Application for Exempt Permit-Ridgeview Foundation .....	13
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
	5.8	Health and Human Services Workstation Reconfigurations .....	14-22
		<i>Culture: Provide an organizational culture which fosters individual accountability to achieve goals</i>	
	5.9	Approval of the 2016 Teamsters Licensed Management Collective Bargaining Agreement .....	23
	5.10	Severance Agreement .....	24
		<i>Finances: Improve the County's financial health and economic profile</i>	
	5.11	Review Social Services/Commissioners Warrants .....	NO ATT

9:05 a.m.	<b>6. CONNECTIONS: Develop strong public partnerships and connect people to services and information</b>	
	6.1 Update from Senator David Osmeck.....	25
	6.2 Minnehaha Creek Watershed District Presentation .....	26
	6.3 Norman and Ann Hoffman Foundation Donation .....	27
	6.4 Appointment to Carver County Park Commission .....	28
9:50 a.m.	<b>7. COMMUNITIES: Create and maintain safe, healthy and livable communities</b>	
	7.1 Metropolitan Mosquito Control Update .....	29
10:15 a.m.	<b>ADJOURN REGULAR SESSION</b>	
	<b>WORK SESSION</b>	
10:15 a.m.	<b>A. COMMUNITIES: Create and maintain safe, healthy and livable communities</b>	
	1. 2016 AIS Program Update.....	30
10:40 a.m.	<b>BOARD REPORTS</b>	
	1. Chair	
	2. Board Members	
	3. Administrator	
	4. Adjourn	

David Hemze  
County Administrator

<b>UPCOMING MEETINGS</b>
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March 8, 2016	No Meeting
March 15, 2016	4:00 p.m. Board Meeting
March 22, 2016	No Meeting
March 29, 2016	9:00 a.m. Work Session
April 5, 2016	9:00 a.m. Board Meeting
April 12, 2016	No meeting
April 19, 2016	4:00 p.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on February 16, 2016. Chair James Ische convened the session at 4:03 p.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

The following amendment was made to the agenda:

Delete 6.1 - Minnehaha Creek Watershed District Presentation

Degler moved, Lynch seconded, to approve the agenda as amended. Motion carried unanimously.

Workman moved, Degler seconded, to approve the minutes of the February 2, 2016, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Lynch moved, Degler seconded, to approve the following consent agenda items:

Resolution #06-16, 2016 Seasonal Road Restrictions.

Joint powers agreement with the City of Chanhassen, pending finalization of the contract review process.

Joint powers agreement with the City of Chaska, pending finalization of the contract review process.

Amendment with Short Elliott Hendrickson, Inc., in the amount of \$41,233.47 pending finalization of the contract review process.

Approved Sno Hawks Snowmobile Club conducting a raffle in Carver County on March 5, 2016.

Issued tobacco license to Family Dollar, Inc. #6540.

Authorized the Chair to sign agreement with ISD 112 and its Community Education Department, authorized the County Administrator to sign subsequent joint power agreements for recreation services as needed upon review and approval of County Attorney/Risk Management.

Resolution #07-16, Supporting Commissioner Randy Maluchnik's Selection as NACO 100% Membership Delegate.

Amendment #3 to contract #13-137 with Kennedy and Graven up to \$50,000 subject to final contract review.

Approved out of state travel for Perry Clark to attend the GIS for Transportation Symposium.

Approved the Memoranda of Agreement with the Teamsters Detention Sergeant and Teamsters Non-Licensed Management and PSAP Supervisors bargaining units for the 2016 general adjustment.

Approved the following abatements:

85.9510035	Austyn Reed Doty
55.0750170	Kevin Pawelk
85.0501170	Ryan Parris
06.0171020	Audrey Brueggemeier
65.0850460	Robert Zellman

Reviewed February 9, 2016, Community Social Services' actions/Commissioners' warrants in the amount of \$425,402.19 and reviewed February 16, 2016, Community Social Services' actions/Commissioners' warrants in the amount of \$593,633.44.

Motion carried unanimously.

The Board considered an appointment to the Minnehaha Watershed District Board of Managers.

Workman moved, Maluchnik seconded, to re-appoint William Olson to the Minnehaha Creek Watershed District Board of Managers for a three year term. Motion carried unanimously.

Dave Hemze, County Administrator, requested the Board approve the Metropolitan Governance Reform Principals and updates to the County's 2016 Legislative Priorities.

He pointed out they have been working on the Met Council governance issue for a few years. Hemze explained the Council was created in 1967 and the scope of the Council has significantly increased. He noted the Council is appointed by the Governor and are accountable to him, with the result many feel disconnected from the Council, undermining its credibility.

Hemze stated a Coalition was formed of county and city leaders and working together, they developed a set of shared principals to reform the Council for greater accountability. He summarized the six principals created by the group, pointing out appointed elected officials was key.

The Board concurred this was a reasonable request, some changes were needed and elected officials should be included. Hemze noted the Coalition will also be asking the City Councils to support.

Hemze also reviewed updates to the County's legislative priorities previously adopted by the Board. He highlighted the proposed updates to transportation revenue, eminent domain statute appraisal

process, the elimination of the Chaska Library Construction grant priority and the inclusion of the Met Council reform priority.

Maluchnik offered the following Resolution, second by Workman:

Resolution #08-16  
Supporting Principals for Reform of the Metropolitan Council

and to approve the related principals document and the updated 2016 Legislative Priorities.

On vote taken, all voted aye.

Kerie Anderka, Employee Relations, requested the Board approve the County Administrator's 2015 Annual Performance Evaluation. She noted the closed session held to discuss the evaluation and reviewed a summary of his performance.

Workman moved, Maluchnik seconded, to approve an overall rating of outstanding for County Administrator's 2015 performance. Motion carried unanimously.

Workman moved, Degler seconded, to adjourn the Regular Session at 4:34 p.m. and to go into a work session for an update on the Innovation Program. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Final payment for CSAH 40 BRIDGE NO. 10545 OVER BEVENS CREEK (SAP 010-640-010)**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="3/1/2016"/>
Contact: <input type="text" value="Scott A. Smith"/> Title: <input type="text" value="Design Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value="Program Delivery Manager"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The original project contract amount was in the amount of \$989,675.40 for construction of SAP 010-640-010: CSAH 40 Bridge No. 10545 located at the crossing of CSAH 40 and Bevens Creek, approximately 0.4 miles south of CSAH 50. The total of all work completed to date by Structural Specialties Inc. is \$953,578.35

The work for this project occurred during the 2015 construction season and all of the work is complete. Also, all state aid requirements and necessary project and financial documentation has been completed.

Structural Specialties Inc. is requesting to finalize the contract with the County and release all retainage. County staff agrees and is requesting that the contract be finalized and that the remaining retainage be paid. After applying liquidated damages and adding final quantities the remaining amount to be paid to Structural Specialties Inc. is \$70,003.92.

Project costs are being reimbursed by State Bridge Bond Funds will cover 50% of the bridge construction cost with the county paying the other 50% of the bridge and the roadway approach costs.

**ACTION REQUESTED:**

Approve a resolution accepting all work as complete and authorizing final payment in the amount of \$70,003.92 to Structural Specialties Inc. for construction of Bridge No. 10545.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>						
<i>If "Other", specify:</i> <input type="text"/>	<table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;"><b>\$35,001.96</b></td> </tr> <tr> <td>State Bridge Bond Funds</td> <td style="text-align: right;">\$35,001.96</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$70,003.92</b></td> </tr> </table>	County Dollars =	<b>\$35,001.96</b>	State Bridge Bond Funds	\$35,001.96	<b>Total</b>	<b>\$70,003.92</b>
County Dollars =	<b>\$35,001.96</b>						
State Bridge Bond Funds	\$35,001.96						
<b>Total</b>	<b>\$70,003.92</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3809

# Carver County Board of Commissioners Request for Board Action

**Agenda Item:**

Retainage Reduction for Carver Park and Ride and CSAH 11/Ironwood Intersection Improvement Project

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 3/1/2016

Contact: Scott A. Smith Title: Design Engineer

Item Type:  
Consent

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

The work for SP 010-596-007 and SP 010-611-013 Carver Park and Ride and CSAH 11/Ironwood Intersection Project in part is being done under Contract # 14-047 by MINGER CONSTRUCTION, INC. The majority of MINGER CONSTRUCTION, INC.'s work was completed during the 2014/2015 construction seasons. Some minor finishing work and punchlist items remain to be done in 2016 before completion.

Per the contract, retainage for this project is 5.0%. MINGER CONSTRUCTION, INC. is requesting to reduce the 5.0% retainage to 1.0%. The request to reduce and release retainage is appropriate and based on the project specifications and staff's evaluation of the remaining items to be completed by MINGER CONSTRUCTION, INC. It is staff's recommendation to lower the 5.0% retainage to 1.0%.

**ACTION REQUESTED:**

Approve the reduction of contract retainage to 1.0% of the completed work for Carver Park and Ride and CSAH 11/Ironwood Intersection Project to MINGER CONSTRUCTION, INC. (SP 010-596-007 and SP 010-611-013)

**FISCAL IMPACT:** Included in current budget

If "Other", specify:

**FUNDING**

County Dollars =

State Aid

Total

\$0.00

**FTE IMPACT:** None Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2016 - 3B10

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Purchase of replacement Equipment for Public Works**

Primary Originating Division/Dept: <input type="text" value="Public Works - Operations"/>	Meeting Date: <input type="text" value="3/1/2016"/>
Contact: <input type="text" value="Mike Legg"/> Title: <input type="text" value="Operations Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text" value="Operations Manager"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

Carver County Public Works has a large fleet of vehicles and equipment that are used in the Program Delivery, Operations, and Parks departments. The County annual budget and Long Term Financial Plan includes recommendations from the Public Works fleet replacement program. The equipment budget for 2016 is \$415,000.

At this time Public Works is requesting to purchase the following:

1. Cat 938M Rubber tire loader
2. Felling XF-110-3 HDG-SL 110,000 lbs. capacity detachable gooseneck trailer.

The total cost of this equipment after applicable trade-ins is \$268,710.00.

Staff obtained bids per the county contract and local preference purchasing policies.

Further information including quote summary, vendors and justification is attached.

**ACTION REQUESTED:**

Authorize Public Works to purchase the Cat Loader from Ziegler Cat, Minneapolis, MN and Felling trailer from Lano Equipment Inc., Norwood Young America, MN.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text" value="\$268,710.00"/> <hr/> <b>Total</b> <input type="text" value="\$268,710.00"/> <input type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Right-of-way Acquisition for the CSAH 61 Reconstruction and Flood Mitigation Project**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="3/1/2016"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The 2017 construction season includes the reconstruction of a portion of CSAH 61 from the Highway 101 roundabout, east to the Hennepin County line. Additional right-of-way is needed to complete this project. The Carver County Right-of-Way Agent has obtained fair market value appraisals for the acquisition of permanent roadway, drainage & utility, subsurface and temporary easements along the construction corridor. The purchase of the permanent and temporary easements is necessary to fulfill the project charter.

**ACTION REQUESTED:**

Adopt a resolution to authorize written offers of compensation based on fair market appraisals for easements required for the CSAH 61 Reconstruction and Flood Mitigation Project.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> <table style="width: 100%;"> <tr> <td><b>County Dollars =</b></td> <td><input type="text"/></td> </tr> <tr> <td>State Turnback Funding</td> <td style="text-align: right;">\$74,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$74,000.00</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	<b>County Dollars =</b>	<input type="text"/>	State Turnback Funding	\$74,000.00	<b>Total</b>	<b>\$74,000.00</b>
<b>County Dollars =</b>	<input type="text"/>						
State Turnback Funding	\$74,000.00						
<b>Total</b>	<b>\$74,000.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>							

**Related Financial/FTE Comments:**

This is a joint project with Hennepin County with Hennepin County being the lead agency. Right of way acquisition is eligible for state turnback funding, of which, most if not all will be reimbursed.

*Office use only:*

RBA 2016 - 3813

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: \_\_\_\_\_  
Motion By Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

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**Resolution Authorizing Offers of Compensation to Landowners for  
Easements Required for the CSAH 61 Reconstruction & Flood Mitigation  
Project (128712)**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to complete reconstruction and flood mitigation work along CSAH 61, Project Registry #128712 (“Project”); and

WHEREAS, in order to complete the Project it is necessary for the County to purchase property interests from each of the properties described in Exhibit A attached hereto; and

WHEREAS, the Carver County Right-of-Way Agent has obtained appraisals and review reports from certified appraisers to estimate the damages caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, upon completion of appraisals, the County must make offers of compensation to the land owners for the needed property interests consistent with the estimates of the damages being incurred by the various owners as a result of the County’s acquisitions.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The Board of Commissioners finds that it is necessary and for a public purpose for the County to acquire the property interests described in Exhibit A for the Project.
2. Based upon appraisals and review reports completed by certified appraisers, the Director of Public Works or agents under his supervision shall make written offers of compensation to the property owners within the Project from whom property interests



**Exhibit A**

**Property Interests Required for the CSAH 61 Reconstruction and Flood Mitigation.**  
**Project Registry #128712**

(Acquisition)

P.I.D. No. 25.0361100

Western Motel, LLC

Taking of a temporary easement and affected site improvements for right of way purposes over County State Aid Highway No. 61 (containing 9,457 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 25.7980010

Rick Kelly

Taking of temporary easement for right of way purposes over County State Aid Highway No. 61 (containing 16,610 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 25.0360700 & 25.0360200

Beatrice I. Zwiers, Et Al

Taking of permanent highway easement for right of way purposes over County State Aid Highway No. 61 (containing 15,294 Sq. Ft., more or less).

Taking of permanent wall & utility easement for right of way purposes over County State Aid Highway No. 61 (containing 8,912 Sq. Ft., more or less).

Taking of permanent drainage & utility easement for right of way purposes over County State Aid Highway No. 61 (containing 7,636 Sq. Ft., more or less).

Taking of permanent subsurface easement for right of way purposes over County State Aid Highway No. 61 (containing 59,378 Sq. Ft., more or less).

Taking of temporary easement for right of way purposes over County State Aid Highway No. 61 (containing 97,168 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 25.0363000

LaVonne S. Dallman

Taking of a temporary easement and affected site improvements for right of way purposes over County State Aid Highway No. 61 (containing 5,107 Sq. Ft., more or less).

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval for Public Health staff to attend 2016 Preparedness Summit - 4/19-4/22/2016**

Primary Originating Division/Dept: <input type="text" value="Health &amp; Human Services - Public Health"/>	Meeting Date: <input type="text" value="3/1/2016"/>
Contact: <input type="text" value="Katy Boone"/> Title: <input type="text" value="Public Health Planner"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The Minnesota Department of Health awarded Carver County Public Health a 5-year grant for Public Health Emergency Preparedness (PHEP) and Cities Readiness Initiative (CRI) activities. This grant is in alignment with Public Health Preparedness and Hospital Preparedness programs at the federal level.

Public Health uses these grants to strengthen the capacity of the County and its citizens to prepare for, respond to, and recover from the health effects of an emergency within the jurisdiction, and pays specific attention to emergencies of a biological nature. Preparing for and responding to emergencies is one of the six essential activities of local public health agencies in Minnesota.

Part of being prepared to respond in an emergency, is ensuring staff receive proper training, develop and maintain knowledge of the field and learn how to implement model practices. The 2016 Preparedness Summit provides an opportunity to enhance Carver County's ability to prepare for, respond to, and recover from disasters and other emergencies. Public Health staff, Sharon Heath and Samantha Downs, working on preparedness are new to the field and the summit will provide a cross-disciplinary setting to network and learn along side healthcare, non-profit organizations and academic institutions to address issues such as recovery and community resiliency after any type of emergency or disaster.

**ACTION REQUESTED:**

Motion for approval for Sharon Heath and Samantha Downs to attend 2016 Preparedness Summit in Dallas, Texas - 4/19-4/22/2016

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <span style="float: right;">\$0.00</span>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2016- 3814

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Charitable Gambling Application for Exempt Permit-Carver County Ducks Unlimited**

Primary Originating Division/Dept: <input type="text" value="Property &amp; Financial Services"/>	Meeting Date: <input type="text" value="3/1/2016"/>
Contact: <input type="text" value="Sarah Rivers"/> Title: <input type="text" value="Elections &amp; Customer Service Te"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

A Charitable Gambling application for Exempt Permit was received from the Carver County Ducks Unlimited. They plan to hold a raffle on April 29, 2016 at the Lake Waconia Event Center located at 8155 Paradise LN, Waconia, MN 55387. This applicant has received this same type of license previously.

**ACTION REQUESTED:**

Approval to issue a Charitable Gambling License to Carver County Ducks Unlimited for a raffle to be held on April 29, 2016.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="Increase budgeted staff"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3818

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Charitable Gambling Application for Exempt Permit-Ridgeview Foundation**

Primary Originating Division/Dept: <input type="text" value="Property &amp; Financial Services"/>	Meeting Date: <input type="text" value="3/1/2016"/>
Contact: <input type="text" value="Sarah Rivers"/> Title: <input type="text" value="Elections &amp; Customer Service Te"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

A Charitable Gambling application for Exempt Permit was received from the Ridgeview Foundation. They plan to hold a raffle on June 20, 2016 at Island View Golf Club located at 7795 Laketown Pkwy, Waconia, MN 55387. This applicant has received this same type of license previously.

**ACTION REQUESTED:**

Approval to issue a Charitable Gambling License to Ridgeview Foundation for a raffle to be held on June 20, 2016.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/> <input type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3819

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Health and Human Services Workstation Reconfigurations**

Primary Originating Division/Dept: Health & Human Services	Meeting Date: 3/1/2016
Contact: Rod Franks Title: Health and Human Services Dir	Item Type: Consent
Amount of Time Requested: minutes Presenter: Title:	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: Growth: Manage the challenges and opportunities resulting from growth and development	

**BACKGROUND/JUSTIFICATION:**

In the last five years there has been continued growth in all departments in Health and Human Services (HHS). The current space occupied by HHS can no longer accommodate the work force in it's present configuration. It is therefore necessary to reconfigure workstation areas to maximize occupancy. The proposed workstation area modifications will not only meet the current staff need, but also build in some excess capacity to meet future growth challenges. While it will be necessary to purchase some new equipment, a significant effort has been made to repurpose as much existing equipment as possible to mitigate costs. Workstation Reconfiguration projects would be occurring at First Street Center, Public Health, Child Protection, and Income Maintenance. Funding for this project will come from monies received from the SW Metro Cooperative which have been designated for one time expenditures. All new equipment will be purchased off State contracting. Costs break down as follows:

First Street Center	\$21,124.23
Public Health	\$71,627.99
Child Protection	\$ 8,390.00
Income Maintenance	\$ 2,818.53
<b>Total</b>	<b>\$104,257.75</b>

**ACTION REQUESTED:**

Motion to approve expenditure of funds for HHS workstation reconfiguration.

<b>FISCAL IMPACT:</b> Budget amendment request form If "Other", specify:	<b>FUNDING</b> <b>County Dollars =</b> SW Metro Receivable      \$104,257.75 <b>Total</b> \$104,257.75 <input checked="" type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> None	

**Related Financial/FTE Comments:**

Funding for this project comes from the SW Metro Coop receivable designated for one time expenditures.

*Office use only:*

RBA 2016 - 3825



# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:**  
Health and Human Services Workstation Reconfigurations

Department:

Meeting Date:

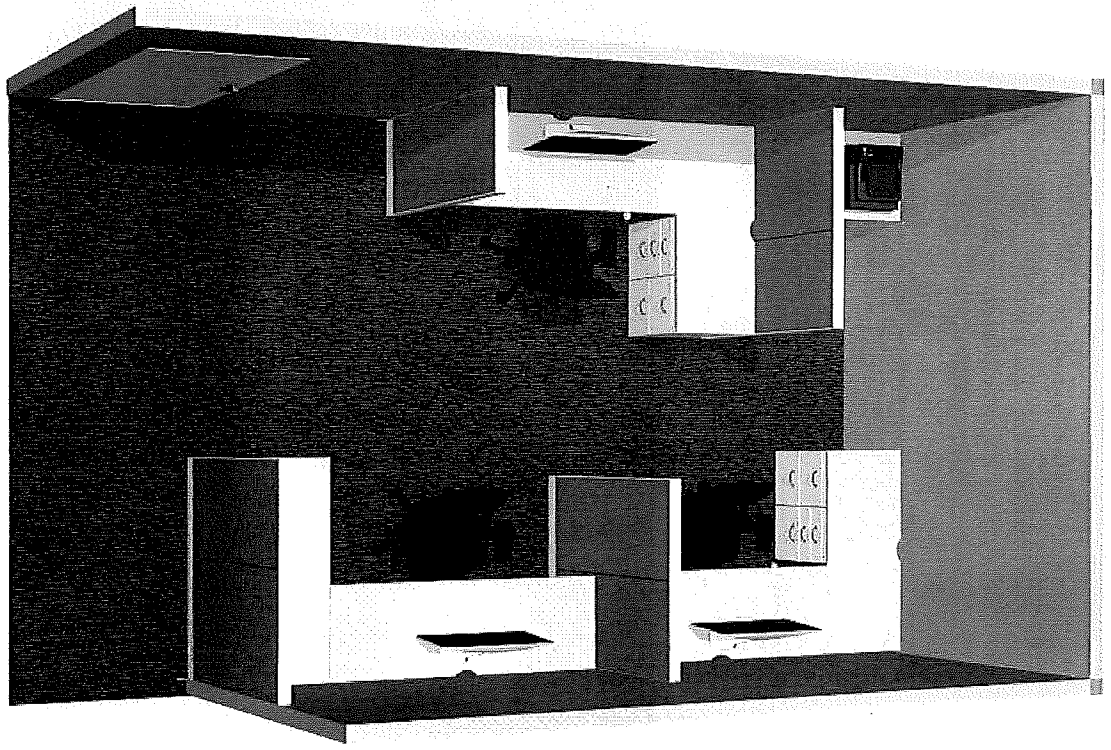
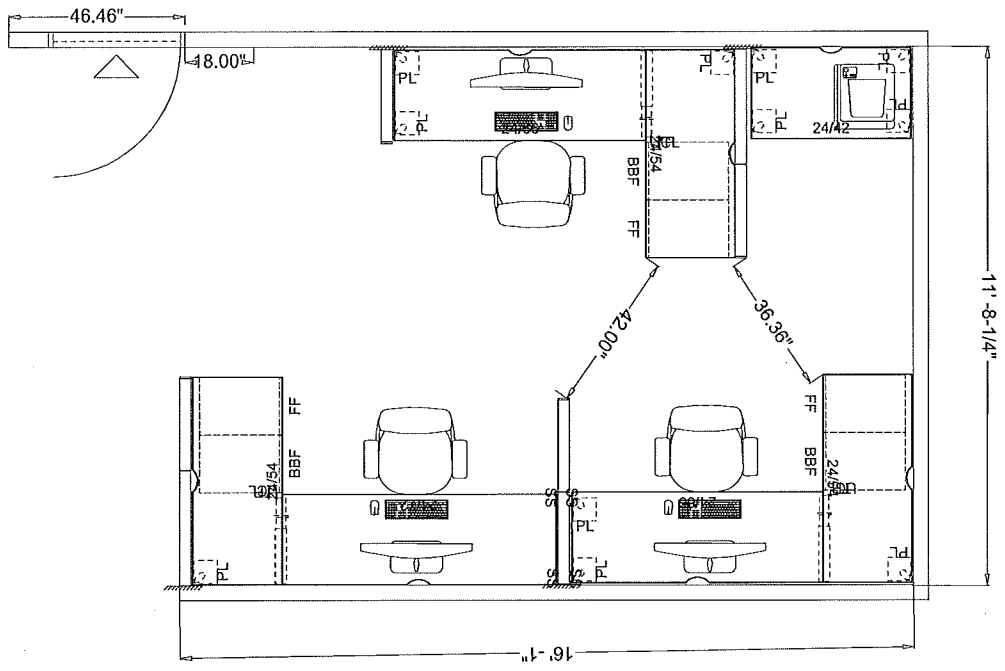
- Fund:
- 01 - General
  - 02 - Reserve
  - 03 - Public Works
  - 11 - CSS
  - 15 - CCRRA
  - 30 - Building CIP
  - 32 - Road/Bridge CIP
  - 34 - Parks & Trails
  - 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Non-capitalized equip	11-405.6480	\$104,257.75
<b>TOTAL</b>		\$104,257.75

CREDIT		
Description of Accounts	Acct #	Amount
Fund balance-COOP funds		\$104,257.75
<b>TOTAL</b>		\$104,257.75

Reason for Request:



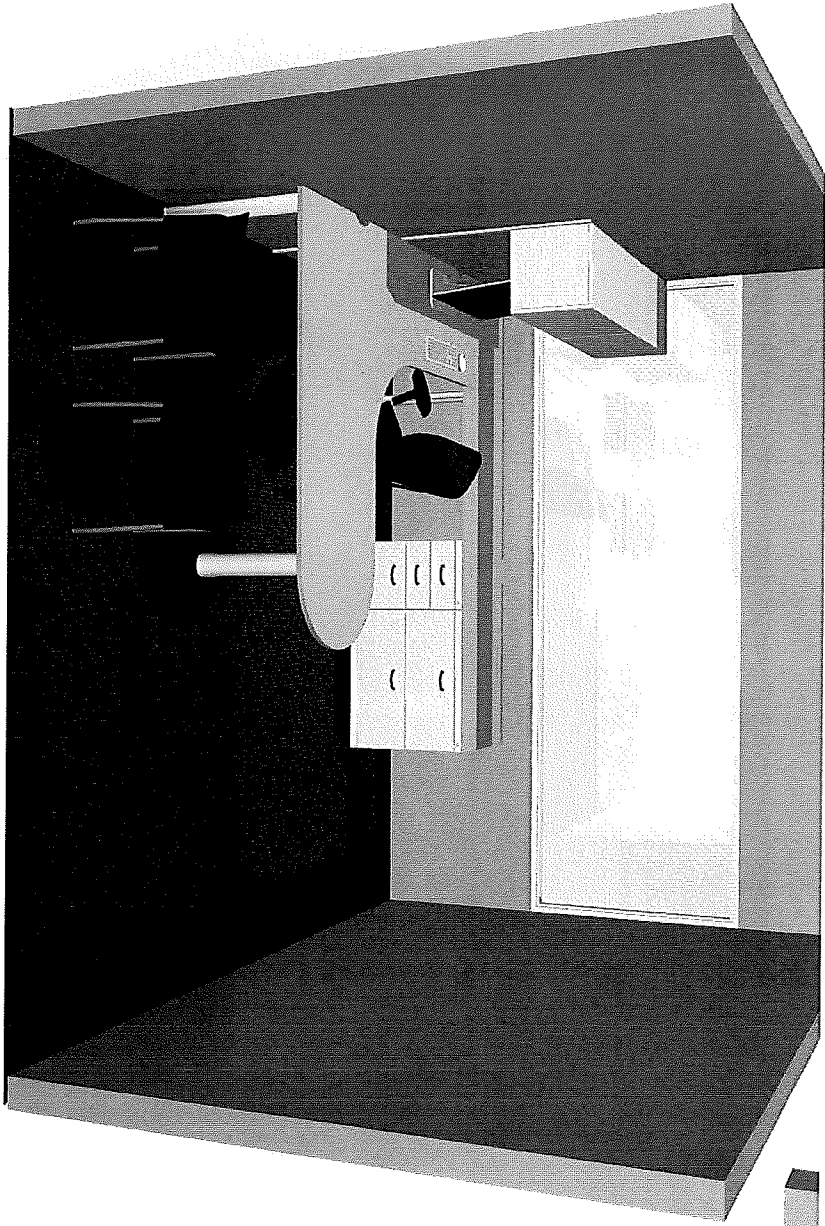
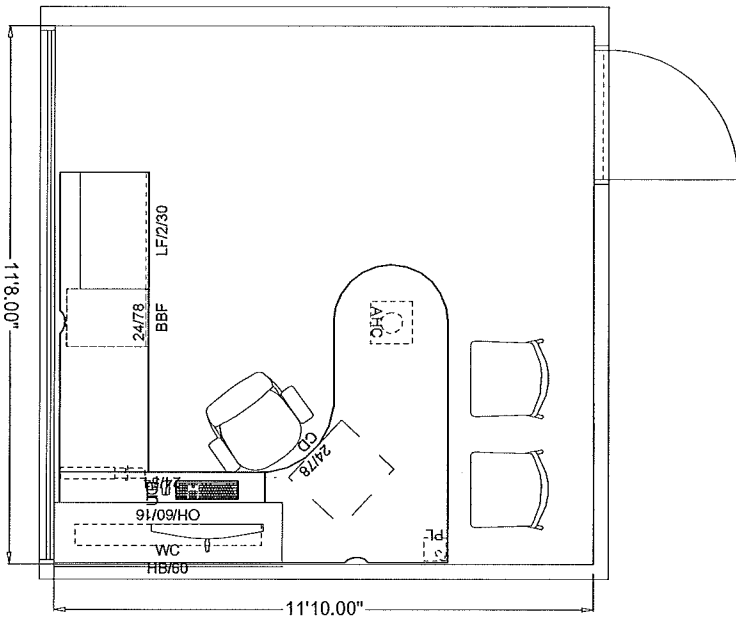
**GENERAL OFFICE PRODUCTS**  
 4521 HIGHWAY 7, MINNEAPOLIS, MN 55416  
 WWW.GOPRO.COM

**FIRST STREET CENTER, WACONIA**

**OFFICE 223: ACCOUNTING AREA**  
 PF#:

DATE: 12/21/15  
 SCALE: 1/4"=1'  
 DRAWN BY: KMH  
 x:\Carver County\WACONIA\ROOM SPACES.cndrw

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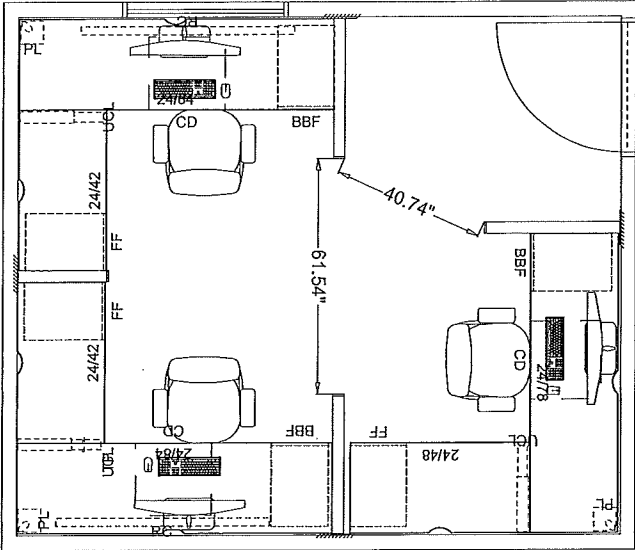

**GENERAL OFFICE PRODUCTS**  
 4521 HIGHWAY 7, MINNEAPOLIS, MN 55416  
 WWW.GOPCO.COM

**FIRST STREET CENTER, WACONIA**

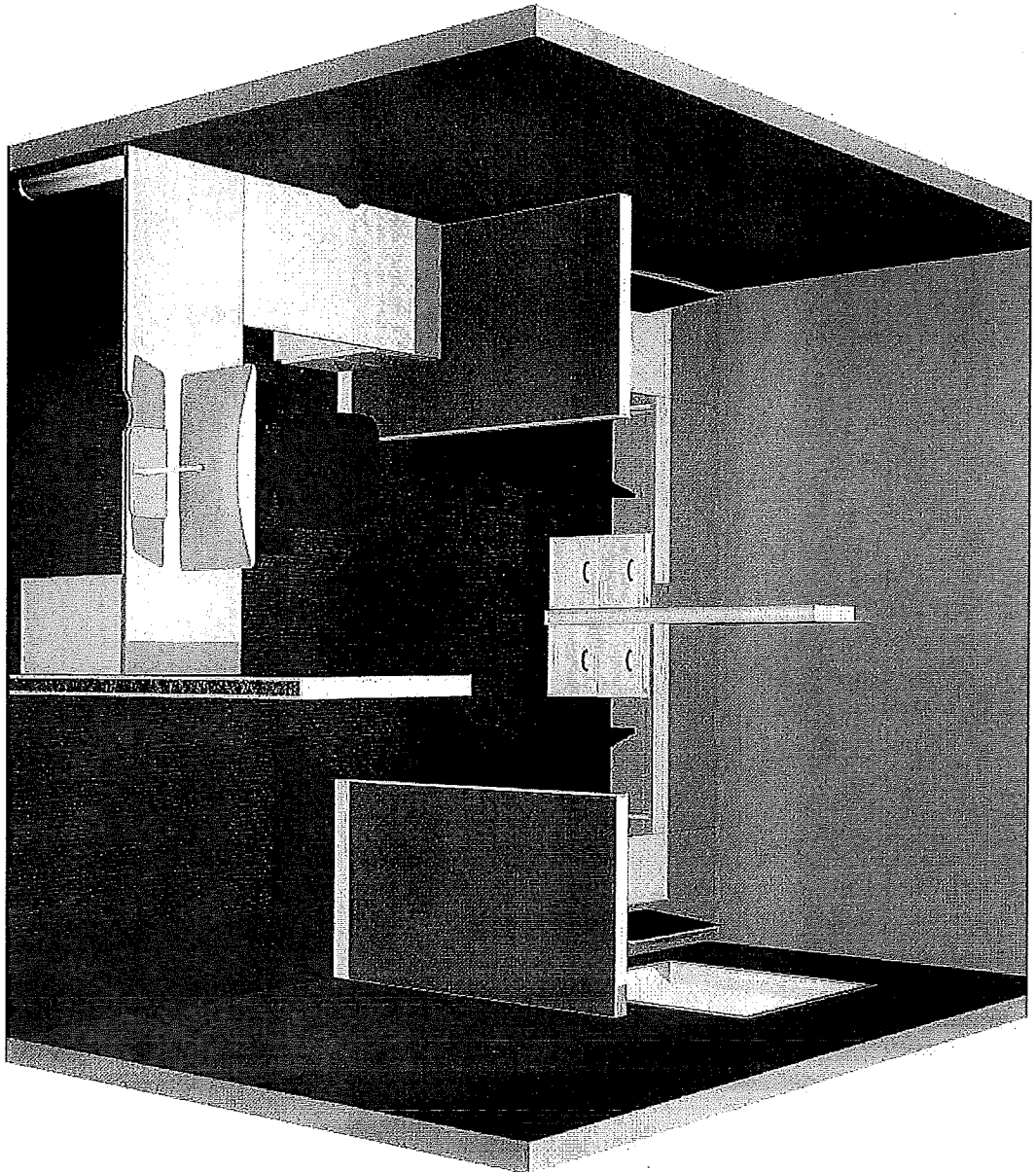
**OFFICE 226: SUPERVISOR'S OFFICE**  
 P.F.#:

DATE: 2/9/16  
 SCALE: 1/4" = 1'  
 DRAWN BY: KMH  
 x:\Carver County\WACONIA\ROOM SPACES.cndw

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ROOM 225



55

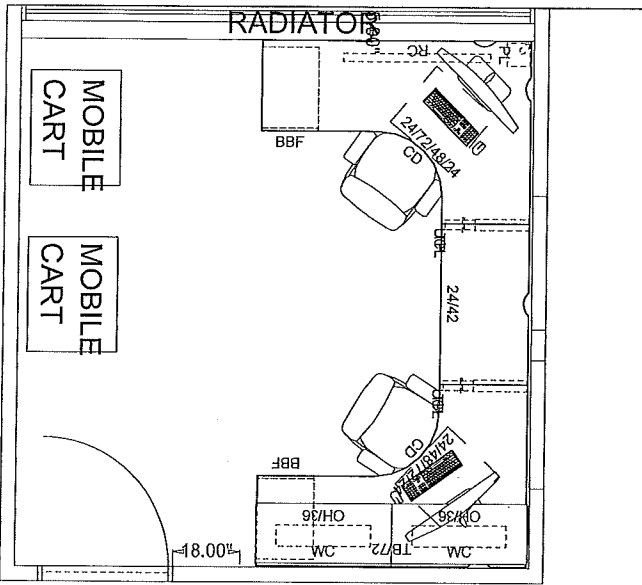
**GENERAL OFFICE PRODUCTS**  
 4521 HIGHWAY 7, MINNEAPOLIS, MN 55416  
 WWW.GOPCO.COM

**FIRST STREET CENTER, WACONIA**

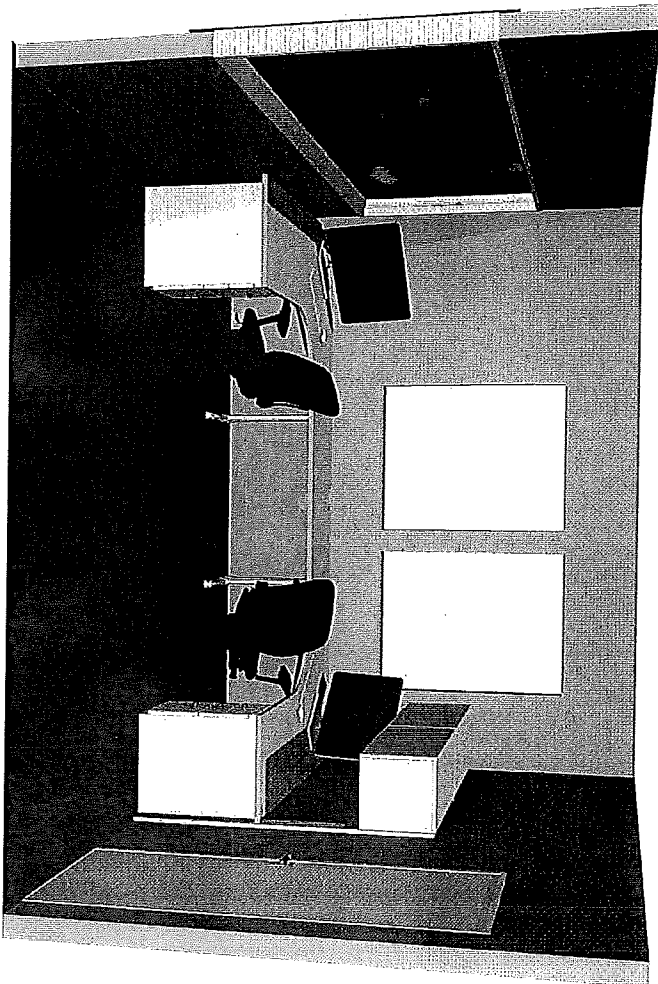
**OFFICE 225: 3 WORKSTATIONS**  
 PF#:

DATE: 2/9/16  
 SCALE: 1/4"=1'  
 DRAWN BY: KMH  
 X:\Carver\County\WACONIA\ROOM SPACES.cadw

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RECEPTION 226



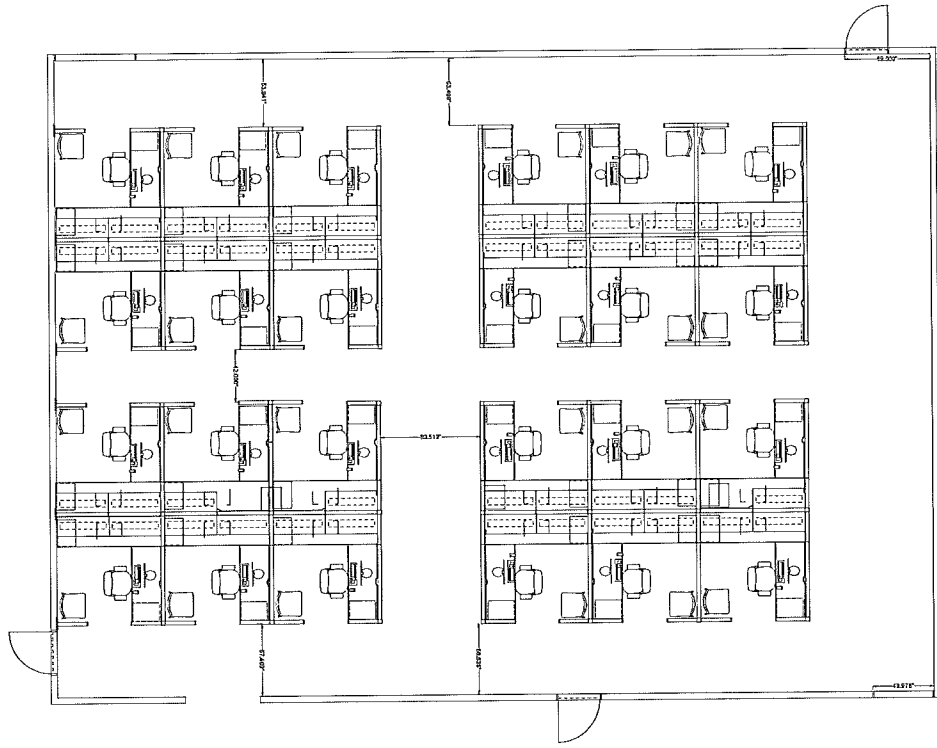
GENERAL  
OFFICE  
PRODUCTS  
4521 HIGHWAY 7, MINNEAPOLIS, MN 55416  
WWW.GOPROD.COM

FIRST STREET CENTER, WACONIA

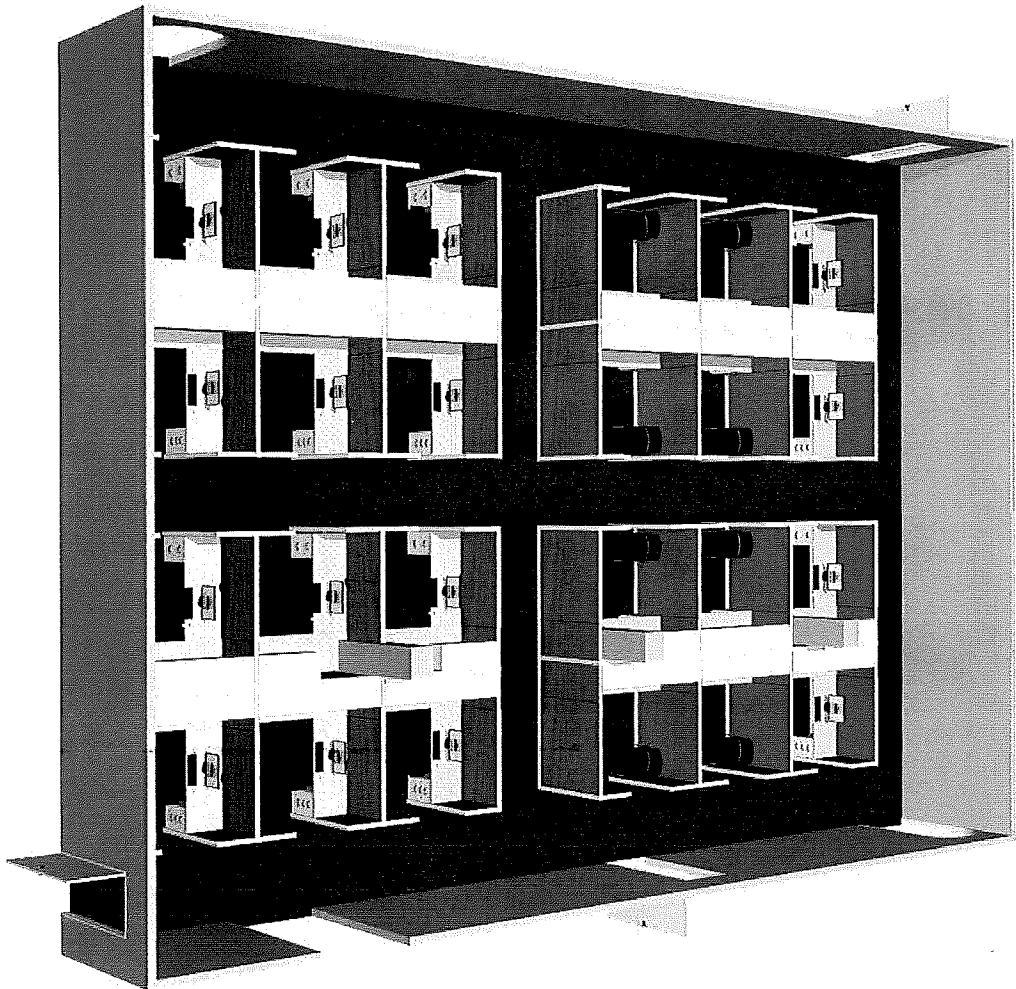
FRONT DESK  
PF#:

DATE: 12/21/15  
SCALE: 1/4"=1'  
DRAWN BY: KWH  
x:\Carver County\WACONIA\ROOM SPACES.cmlrw

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Scale: 1/8



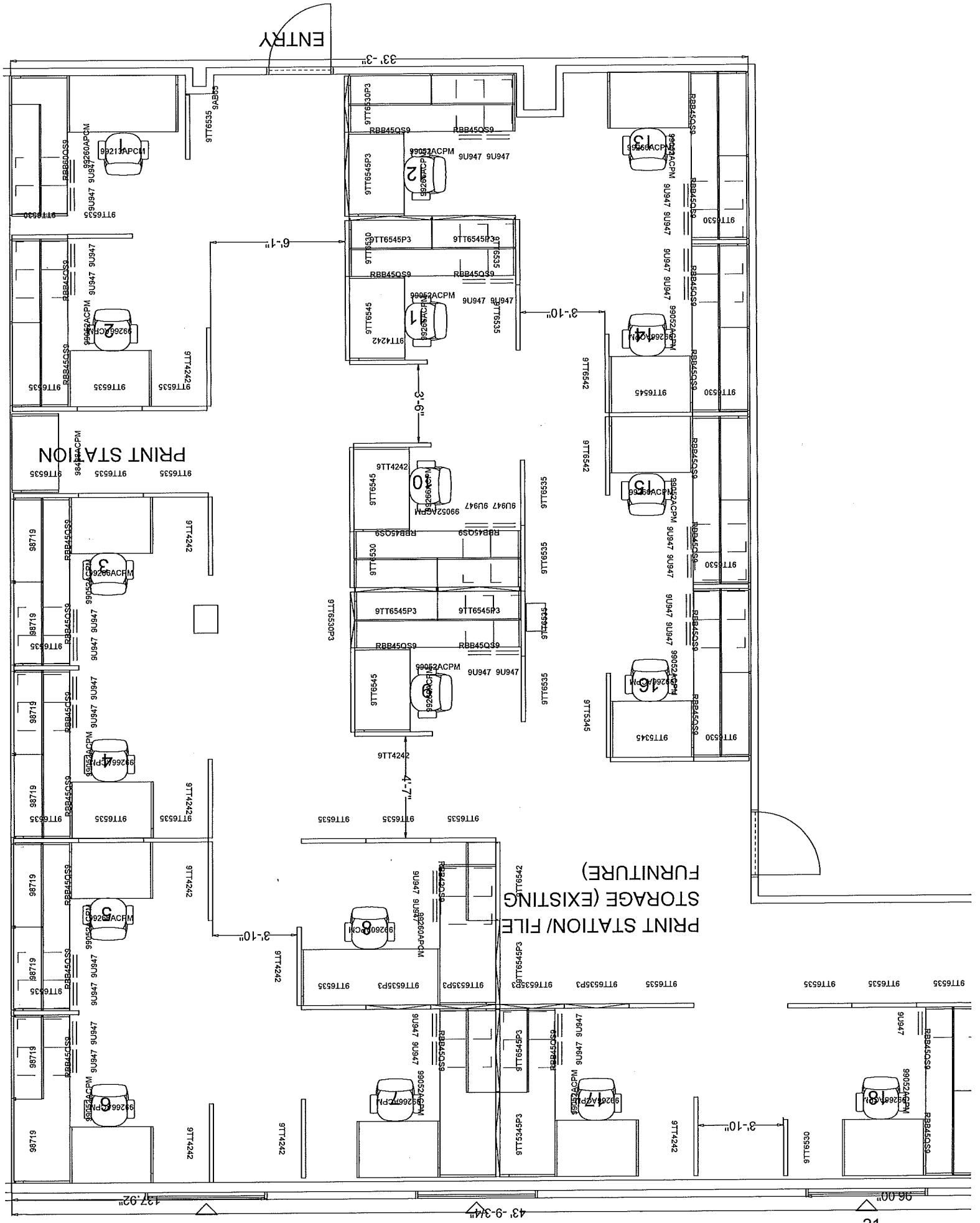
GENERAL  
OFFICE  
PRODUCTS  
4521 HIGHWAY 7, MINNEAPOLIS, MN 55416  
WWW.GOPROD.COM

CARVER COUNTY SOCIAL SERVICES

FURN PLAN  
PF#6357

DATE: 12/1/15  
SCALE: 1/8/16  
DRAWN BY: KMH  
X:\Carver County\Social Services\2nd Floor\CFET\book  
plan.crdw

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137.92'

43'-9-3/4"

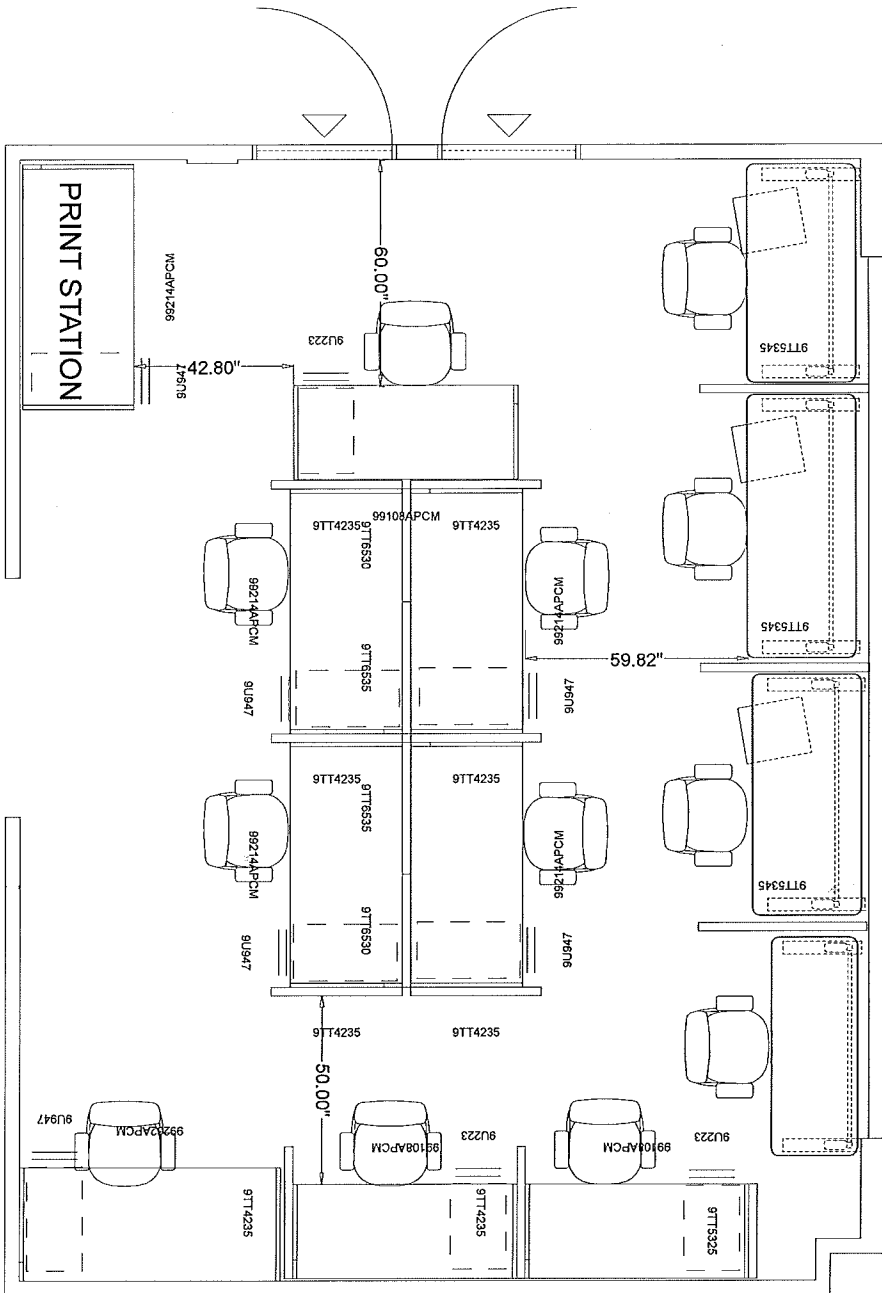
96'-0"

CARVER COUNTY

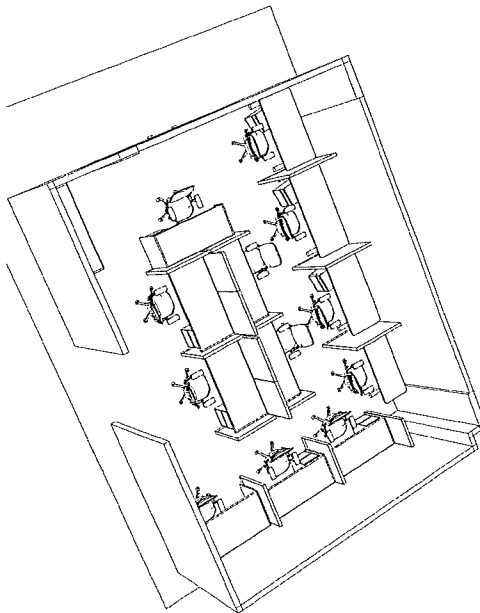
MULTI-USE SPACE  
 PF#6602

DATE: 2/16/16  
 SCALE: 3/8" = 1'  
 DRAWN BY: KMH  
 X:\Carver County\2015\CET\Multi Use area.cdw

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CONTOUR LINE DRAWING





# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval of the 2016 Teamsters Licensed Management Collective Bargaining Agreement**

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="3/1/2016"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals &amp; sustain public trust/confidence in County government"/>	

**BACKGROUND/JUSTIFICATION:**

The Teamsters Licensed Management Unit and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2016 CBA.

Highlights and major changes in terms and conditions are:

- One year agreement covering 2016.
- Pay-for-Performance in 2016: 0.00%, 2.25%, 3.50%, 4.75% - effective March 7, 2016.
- General adjustment of 2.00% for employees performing at "solid performer" level and above - effective March 7, 2016.
- Market Adjustment of 1% in recognition of current market conditions-effective March 7, 2016
- Language incorporated in the CBA consistent with pay-for-performance administrative guidelines-no compounding of increases, no performance pay for months not employed by the County.
- Uniform allowance increased to \$745.00 annually and payment structure modified to one payment in July.

**ACTION REQUESTED:**

Motion to approve the Teamsters Licensed Management 2016 Collective Bargaining Agreement.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text" value="\$29,000.00"/> <input type="text"/> <b>Total</b> <input type="text" value="\$29,000.00"/> <input type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3820

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**Severance Agreement**

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="3/1/2016"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division Dir"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals &amp; sustain public trust/confidence in County government"/>	

**BACKGROUND/JUSTIFICATION:**

The Employee Relations Division has worked with the American Federation of State, County and Municipal Employees (AFSCME), Council No. 65 to reach an agreement to sever the employment of an employee who is a member of AFSCME. The situation involves mutually agreeable terms to end the employment relationship.

**ACTION REQUESTED:**

Motion to approve the severance agreement.

<b>FISCAL IMPACT:</b> <input type="text" value="Other"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text" value="\$35,000.00"/> <hr/> <b>Total</b> <input type="text" value="\$35,000.00"/> <input type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3824

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Update from Senator David Osmek**

Primary Originating Division/Dept: <input type="text" value="County Board"/>	Meeting Date: <input type="text" value="3/1/2016"/>
Contact: <input type="text" value="Dave Hemze"/> Title: <input type="text" value="County Administrator"/>	Item Type: Regular Session <input type="text" value=""/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Senator Osmek"/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

Senator Osmek has requested time before the Board for a legislative preview.

**ACTION REQUESTED:**

Information only

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/> <input checked="" type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3817

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Minnehaha Creek Watershed District Presentation**

Primary Originating Division/Dept: Administration (County) <input type="text"/>	Meeting Date: 3/1/2016 <input type="text"/>
Contact: Dave Hemze <input type="text"/> Title: County Administrator <input type="text"/>	Item Type: Regular Session <input type="text"/>
Amount of Time Requested: 20 <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: Anna Rose Brown <input type="text"/> Title: Planner - Project Manager <input type="text"/>	
Strategic Initiative: Connections: Develop strong public partnerships and connect people to services and information <input type="text"/>	

**BACKGROUND/JUSTIFICATION:**

Anna Rose Brown, Minnehaha Creek Watershed District Planner-Project Manager, would like to present the District's planning approach for the Six Mile Subwatershed, which includes the cities of Victoria, St. Bonifacius and Minnetrista, as well as Laketown Township. The Watershed Board of Managers has committed to Six Mile as a priority focus area for implementing projects that improve natural resources in ways that are value added to their partner agencies.

**ACTION REQUESTED:**

Information only.

<b>FISCAL IMPACT:</b> None <input type="text"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text"/> \$0.00 <input checked="" type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> None <input type="text"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3823

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Norman and Ann Hoffman Foundation Donation**

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="3/1/2016"/>
Contact: <input type="text" value="Marty Walsh"/> Title: <input type="text" value="Parks Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes Presenter: <input type="text" value="Marty Walsh"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

On March 3rd, 2015 Carver County entered into a Charitable Pledge and Donation Agreement with the Norman and Ann Hoffman Foundation. The agreement indicates that Carver County as the Donee will acquire Coney Island and preserve the island for public recreation purposes. The Hoffman Foundation as Donor's will contribute \$900,000 for cleanup of Coney Island and for making improvements which will include amenities for public recreation including historical interpretation, hiking, picnicking, camping and wildlife observation consistent with County Ordinance.

On February 4, 2016 Carver County purchased Coney Island from The Trust for Public Land. The acquisition is consistent with the Metropolitan Councils Regional Parks Policy Plan and is to be funded by the Metropolitan Council. The property by agreement with the Metropolitan Council is to be preserved for public recreation purposes.

The Norman and Ann Hoffman Foundation are donating \$900,000 in accordance with the Charitable Pledge and Donation Agreement.

**ACTION REQUESTED:**

Motion to accept the donation of \$900,000 from the Norman and Ann Hoffman Foundation.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td>Hoffman Foundation</td> <td style="text-align: right;">\$900,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$900,000.00</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	<b>\$0.00</b>	Hoffman Foundation	\$900,000.00	<b>Total</b>	<b>\$900,000.00</b>
County Dollars =	<b>\$0.00</b>						
Hoffman Foundation	\$900,000.00						
<b>Total</b>	<b>\$900,000.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>							

Related Financial/FTE Comments:

Office use only:

RBA 2016- 3816

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Appointment to Carver County Park Commission**

Primary Originating Division/Dept: Administration (County) <input type="text"/>	Meeting Date: 3/1/2016 <input type="text"/>
Contact: Dave Hemze <input type="text"/> Title: County Administrator <input type="text"/>	Item Type: Regular Session <input type="text"/>
Amount of Time Requested: 5 <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Connections: Develop strong public partnerships and connect people to services and information <input type="text"/>	

**BACKGROUND/JUSTIFICATION:**

Per the County ordinance, the Park Commission shall consist of seven members who shall be appointed by the Board of Commissioners. Per that Ordinance, the Board may also, from time to time, designate additional persons to act as ex officio members of the Park Commission. The Carver County Park Commission currently has one "at large vacancy."

Members of the Park Commission, and the areas they represent, are as follows:

- Curt Kobilarcsik, Commissioner District #1
- Jim Manders, Commissioner District #2
- Carrol Aasen, Jr. Commissioner District #3
- Gerald Bruner, Commissioner District #4
- Ron Trick, Commissioner District #5
- Jim Boettcher, At Large Appointment

The following individuals have applied to serve on the Park Commission:

- Carl Lacey, Sr., Commissioner District #3
- Mark Lagergren, Commissioner District #5

**ACTION REQUESTED:**

Motion for an appointment to the Park Commission.

<b>FISCAL IMPACT:</b> None <input type="text"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text"/> \$0.00
<b>FTE IMPACT:</b> None <input type="text"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2016- 3826

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Metropolitan Mosquito Control Update**

Primary Originating Division/Dept: Administration (County) <input type="text"/>	Meeting Date: 3/1/2016 <input type="text"/>
Contact: Dave Hemze <input type="text"/> Title: County Administrator <input type="text"/>	Item Type: Regular Session <input type="text"/>
Amount of Time Requested: 20 <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: Stephen Manweiler <input type="text"/> Title: MMCD Director <input type="text"/>	
Strategic Initiative: Communities: Create and maintain safe, healthy, and livable communities <input type="text"/>	

**BACKGROUND/JUSTIFICATION:**

Stephen Manweiler, MMCD Executive Director and Mike McLean, Communications Coordinator, will be presenting their annual update to the Board. Renee Wagner, Operations Manager for the Carver-Scott Field Office, will also be in attendance.

**ACTION REQUESTED:**

Information only.

<b>FISCAL IMPACT:</b> None <input type="text"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/>
<b>FTE IMPACT:</b> None <input type="text"/>	<b>Total</b> <input type="text"/> \$0.00 <input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2016- 3759

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**2016 AIS Program Update**

Primary Originating Division/Dept: <input type="text" value="Public Services - Planning &amp; Water Mgmt"/>	Meeting Date: <input type="text" value="3/1/2016"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Item Type: <input type="text" value="Work Session"/>
Amount of Time Requested: <input type="text" value="20"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="Paul Moline/Andrew Dickhart"/> Title: <input type="text" value="PWM Manager/AIS Program Coo"/>	
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The staff will present the draft 2016 AIS program, including an overview of the budget, local agreements, watercraft inspection services, decontamination services, trailer tagging services, educational programming, and a stakeholder involvement process.

**ACTION REQUESTED:**

Guidance on the 2016 AIS program.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2016 - 3770