

Carver County Leaders Meeting  
October 27, 2015 – 7:30 a.m.  
Oak Lake Conference Room



Carver County Board of Commissioners  
October 27, 2015  
Work Session  
County Board Room  
Carver County Government Center  
Human Services Building  
Chaska, Minnesota

PAGE

**WORK SESSION**

|            |   |     |
|------------|---|-----|
| 9:00 a.m.  | <b>A. FINANCES: Improve the County’s financial health and economic profile</b>                  |     |
|            | 1. Economic Development Discussion .....  | 1   |
| 9:30 a.m.  | <b>B. GROWTH: Manage the challenges and opportunities resulting from growth and development</b> |     |
|            | 1. Yard Waste Management Options .....  | 2   |
|            | 2. Solid Waste Program Update - MPCA Certification Denial.....                                  | 3-6 |
|            | 3. Highway 101 - Flying Cloud to Pioneer - Study Update .....                                   | 7   |
|            | 4. Road and Bridge 6-Year Plan .....  | 8   |
| 11:55 a.m. | <b>BOARD REPORTS</b>  |     |

David Hemze  
County Administrator

**UPCOMING MEETINGS**

|                   |                                      |
|-------------------|--------------------------------------|
| November 3, 2015  | 9:00 a.m. Board Meeting              |
| November 10, 2015 | No Board Meeting                     |
| November 17, 2015 | 4:00 p.m. Board Meeting              |
| November 24, 2015 | 9:00 a.m. Board Work Session         |
| December 1, 2015  | 9:00 a.m. Board Meeting              |
| December 3, 2015  | 6:00 p.m. 2016 Budget Public Hearing |
| December 8, 2015  | No Meeting                           |
| December 15, 2015 | 4:00 p.m. Board Meeting              |

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Economic Development Discussion**

|   |  |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="Public Services"/>   | Meeting Date: <input type="text" value="10/27/2015"/>                      |
| Contact: <input type="text" value="Julie Frick"/> Title: <input type="text" value="CDA Executive Director"/>  | Item Type:<br><input type="text" value="Work Session"/>                    |
| Amount of Time Requested: <input type="text" value="30"/> minutes<br>Presenter: <input type="text" value="Julie Frick"/> Title: <input type="text" value="CDA Executive Director"/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Finances: Improve the County's financial health and economic profile"/>  |  |

**BACKGROUND/JUSTIFICATION:**

The Carver County Community Development Agency Board and the Carver County Board will have a joint meeting to discuss economic development in Carver County.

**ACTION REQUESTED:**

No action requested.

|   |   |
|---|---|
| <b>FISCAL IMPACT:</b> <input type="text" value="None"/><br><i>If "Other", specify:</i> <input type="text"/> | <b>FUNDING</b><br>County Dollars = <input type="text"/><br><input type="text"/><br><b>Total</b> <input type="text" value="\$0.00"/><br><input checked="" type="checkbox"/> Insert additional funding source |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  |   |

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3589

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Yard Waste Management Options**

|   |  |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="Public Services - Environ. Svc."/>   | Meeting Date: <input type="text" value="10/27/2015"/>                      |
| Contact: <input type="text" value="Michael Lein"/> Title: <input type="text" value="Env. Services Manager"/>  | Item Type:<br><u>Work Session</u>  |
| Amount of Time Requested: <input type="text" value="30"/> minutes<br>Presenter: <input type="text" value="Michael Lein"/> Title: <input type="text" value="Env. Services Manager"/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

The Carver County Environmental Center [EC] located in Chaska is experiencing a rapid increase in participation – an increase projected to reach 30% or more in 2015. This increase has challenged our expectations of excellent customer service as residents experience long lines and potential safety issues during peak seasons (April-June and October). Wednesdays and Saturdays are the most challenging days.

The Environmental Services staff has considered a number of options to deal with these issues, including increased hours and staffing. However, given the space limitations at the EC facility, most of these options are not practical or viable. For example, the materials accepted at the facility need to be prepared and shipped during closed hours to limit safety concerns. More materials from the increased participation cause the staff to work longer both during open hours and also during closed hours to prepare for the next influx of customers.

One option to deal with the increased participation is to move much of the yard waste collection to another site. On some days, more than 40% of the EC customers are bringing only yard waste [primarily leaves, grass, and brush]. Moving the bulk of this traffic to another site would improve customer service at the EC, reduce the ongoing cost of yard waste management for both residents and the County in the long term, allow the EC to consider accepting other materials, and further promote existing services.

The Environmental Services staff worked with staffs from the cities of Carver, Chaska, Chanhassen, and Victoria as well as the University of Minnesota Landscape Arboretum to identify potential sites. One leading option is a new site located in Victoria on the southwestern corner of the Arboretum.

In the Work Session, the staff will present yard waste management options, including estimated costs and financing options from non-levy sources.

**ACTION REQUESTED:**

Discussion and guidance on yard waste management options.

**FISCAL IMPACT:** Other

*If "Other", specify:*

*The staff will present financing options from non-levy sources*

**FUNDING**

|                  |                      |
|------------------|----------------------|
| County Dollars = | <input type="text"/> |
|                  | \$0.00               |
| <b>Total</b>     | <b>\$0.00</b>        |

**FTE IMPACT:** None

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



## Agenda Item:

Solid Waste Program Update - MPCA Certification Denial

Primary Originating Division/Dept: Public Services - Environ. Svc.

Meeting Date: 10/27/2015

Contact: Michael Lein  Title: Env. Services Manager

Item Type:  
Work Session

Amount of Time Requested: 10  minutes

Attachments:  Yes  No

Presenter: Michael Lein  Title: Env. Services Manager

## Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

## BACKGROUND/JUSTIFICATION:

**Background** : As one of the seven metropolitan counties, Carver County is subject to State regulations and statutes that guide and mandate how solid waste generated within its borders is managed. These requirements are often much more detailed and restrictive than those for non-metro counties. Among these requirements are mandates for an overall County Solid Waste Master Plan and yearly reporting on how waste is managed by such methods as recycling, composting, processing, and landfilling. Under this statewide system, enforced by the Minnesota Pollution Control Agency (MPCA) environmental protection via reduction of the amount of waste landfilled is the ultimate goal.

As part of these requirements, the County is required to submit to the MPCA a yearly Solid Waste Certification Report that details the amounts of waste managed by different methods and entities and documents progress toward goals and other mandates. The MPCA is charged with reviewing the report and approving or disapproving it. If the MPCA disapproves two consecutive reports (two years in a row), Minnesota Statute 473.848, subd. 2(b) states, " the MPCA shall develop specific reduction techniques that are designed for the particular needs of the county. The county shall implement those techniques by specific dates to be determined by the MPCA." The statute carries the implied threat of a loss of state solid waste program grant dollars. Carver County currently receives about \$260,000 per year in the SCORE Solid Waste Grant from the MPCA, about \$150,000 per year from the LRDG Solid Waste Grant, and funding from other competitive grant programs for specific needs.

The County received a letter from MPCA staff dated May 14, 2015. The letter states that the 2014 Waste Certification report was disapproved. The letter states "the basis for the disapproval is the determination that Carver County is not in compliance with Minn. Statute 473.848, subd. 2(b) requiring the county to reduce the amount of unprocessed waste." That is, the MPCA concluded that too much of the waste generated in the County has been going to landfills. At this work session, the staff will discuss with the Board the response below, developed in conjunction with the MPCA.

**County Staff Response**: The County does not generate enough waste to make its own waste processing facility economically viable, and other options are limited. The County has chosen to concentrate efforts on problem materials management, recycling, and composting and to work on a regional level on the issue of solid waste processing capacity for the Metro region.

The County staff reviewed options with MPCA staff and developed the following course of action. In addition to satisfying the MPCA's request for further action to generate waste processing, the efforts below will provide information that will assist the staff and the County Board in developing the next County Solid Waste Master Plan, which will be required in 2017.

1. The County staff will organize a meeting with all County municipalities and schools to discuss waste processing from publicly owned facilities. MPCA staff will participate in these meeting and stress the need to consider options that comply with State Statutes requiring processing. This meeting is scheduled for 11/05/15.
2. The County staff will organize a meeting with private solid waste haulers that operate in Carver County. MPCA staff will participate in the meeting and provide information and technical assistance about options for waste processing. This meeting has been scheduled for 10/22/15.
3. The County staff is pursuing a contract with Minnesota Waste Wise, an affiliate of the Minnesota Chamber of Commerce, to conduct a series of training sessions and one-on-one technical assistance meetings with businesses and multi-family housing units. A contract for this effort is going through the County contract review process.
4. The County's Environmental Services Department also applied for and received a "GreenCorp" staff person via a MPCA program. This person has an 11-month assignment to work directly with the Environmental Services staff on developing a multi-family housing unit recycling program and assisting with a study of current residential recycling rates. The staff is interviewing consultants for assistance on this process.

Besides helping to obtain approval of the 2015 Waste Certification Report, another result of these efforts should be increased information on the status of recycling in Carver County, increases in recycling and waste processing, and information that will assist efforts in developing the new Solid Waste Master Plan in 2017.

**ACTION REQUESTED:**

Discussion and guidance on proposed efforts.

**FISCAL IMPACT:** None

*If "Other", specify:*

**FTE IMPACT:** None

**FUNDING**

County Dollars =

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3575



# Minnesota Pollution Control Agency

520 Lafayette Road North | St. Paul, Minnesota 55155-4194 | 651-296-6300

800-657-3864 | 651-282-5332 TTY | [www.pca.state.mn.us](http://www.pca.state.mn.us) | Equal Opportunity Employer

August 5, 2015

Mr. Mike Lein  
Environmental Services Manager  
Carver County Public Health & Environment Division  
600 Fourth Street East  
Chaska, MN 55318

Dear Mr. Lein:

Thank you for meeting with Minnesota Pollution Control Agency (MPCA) staff to discuss strategies to advance solid waste management in Carver County (County). We appreciate the effort you have made to address issues that resulted in disapproval of Carver County's 2014 Annual Certification Report based on our recent conversations. In a May 2015 letter, the MPCA proposed three areas in which to focus your efforts – hauling contracts, meetings with licensed waste haulers, and improving residential recycling rates.

We understand you have reviewed county waste hauling contracts to ensure the contract language requires all public entity waste be delivered to a waste processing facility. The MPCA also encourages the County to ensure penalties be specified in the contracts for not delivering waste to a facility, a violation of the contract terms. Further, language should be included that ensures "like waste" provisions are not acceptable.

The County has agreed to organize a meeting with Carver County municipalities as well as one-on-one meetings with licensed solid waste haulers. The MPCA will participate in these meetings, as requested by the County, to help clear up any confusion with state law and statute governing waste processing and disposal, as well as to provide technical support and assistance with implementation activities. Please contact us as you are scheduling these meetings to ensure staff can attend.

Proposed topics to include in the meeting with cities are as follows:

- Waste processing requirements of public entities
- Contract language
- Consistency with the County Master Plan
- Strategies to increase traditional recyclables collection
  - Green Steps Cities resources
  - GreenCorp member work plan
  - Research into waste/recycling composition and public participation

Proposed topics for meeting with waste haulers:

- Public entity waste processing requirements
- Verification provided to customers regarding where waste is taken
- Discussion of "like waste"
- State, county, city and hauler obligations and accountability
- Research into waste/recycling composition and public participation

Mr. Mike Lein  
Page 2  
August 5, 2015

County staff indicated initial outreach has begun to develop a contract for services to obtain data on residential recycling programs, specifically participation and set out rates. In addition to conducting a study, the County has mentioned working with businesses and multi-family residential buildings to improve recycling participation, likely through a contract with WasteWise. The County also has a GreenCorps member starting this fall who will be tasked with working with these multi-family buildings on an ongoing basis.

Please take time to review the actions proposed in this letter and contact me with any questions and to coordinate on forthcoming meetings. Thank you for your continued commitment to improving solid waste management in Minnesota.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Rust', with a long horizontal flourish extending to the right.

Mark Rust  
Supervisor, Sustainable Materials Management Unit  
St. Paul Office  
Resource Management & Assistance Division

MR/AK:vs

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Highway 101 - Flying Cloud to Pioneer - Study Update**

|   |  |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works"/>  | Meeting Date: <input type="text" value="10/27/2015"/>                      |
| Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director/County E"/>   | Item Type:<br><input type="text" value="Work Session"/>                    |
| Amount of Time Requested: <input type="text" value="45"/> minutes<br>Presenter: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director/County En"/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>   |  |

**BACKGROUND/JUSTIFICATION:**

The City of Chanhassen, in partnership with Carver County and the Minnesota Department of Transportation (MnDOT), is leading preliminary engineering and environmental study of highway 101 between Flying Cloud Drive and Pioneer Trail.

The goal of the study is to prepare a preliminary design layout to expand 101 to 4-lanes, complete an Environmental Assessment Worksheet (EAW) and officially map the corridor. Work began in November of 2014 and should be complete by the end of November 2015.

Staff, along with Jon Horn from Kimley-Horn, will update the board on the study and discuss possible next steps for the project.

**ACTION REQUESTED:**

N/A

|   |   |
|---|---|
| <b>FISCAL IMPACT:</b> <input type="text" value="None"/><br><i>If "Other", specify:</i> <input type="text"/> | <b>FUNDING</b><br>County Dollars = <input type="text"/><br><input type="text"/>                               |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  | <b>Total</b> <input type="text" value="\$0.00"/><br><input type="checkbox"/> Insert additional funding source |

Related Financial/FTE Comments:

*Office use only:*

RBA 2015- 3552



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Road and Bridge 6-Year Plan**

|  |  |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works"/>   | Meeting Date: <input type="text" value="10/27/2015"/>                      |
| Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director/County E"/>  | Item Type:<br><input type="text" value="Work Session"/>                    |
| Amount of Time Requested: <input type="text" value="45"/> minutes<br>Presenter: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director/County E"/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>  |  |

**BACKGROUND/JUSTIFICATION:**

Public Works is working with finance staff to update the Road and Bridge portion of the County Long Term Financial Plan (LTFP). Staff will present a draft 2016-2021 Road and Bridge Plan detailing proposed construction and preservation projects. The plan includes traditional CIP projects as well as development driven projects. Staff will also discuss emerging projects (beyond 2021) with the board.

**ACTION REQUESTED:**

N/A

|   |   |
|---|---|
| <b>FISCAL IMPACT:</b> <input type="text" value="None"/><br><i>If "Other", specify:</i> <input type="text"/> | <b>FUNDING</b><br>County Dollars = <input type="text"/><br><input type="text"/><br><b>Total</b> <input type="text" value="\$0.00"/><br><input checked="" type="checkbox"/> Insert additional funding source |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  |   |

Related Financial/FTE Comments:

*Office use only:*  
RBA 2015 - 3554