



Carver County Board of Commissioners
 October 6, 2015
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	a) CONVENE b) Pledge of allegiance c) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> d) New Employee Introduction 1			
	2.	Agenda review and adoption			
	3.	Approve minutes of September 15, 2015, Regular Session	2-5	
	4.	Community Announcements			
9:05 a.m.	5.	CONSENT AGENDA <i>Communities: Create and maintain safe, healthy and livable communities</i> 5.1 Award of CSAH 14 Traffic Signal Safety Improvement Project to Taylor Electric 6-9 5.2 Request for Toy Rocket Launch Activity at Baylor Regional Park 10 5.3 Right-of-way Acquisition for the CSAH 17 & Pleasantview Road Intersection Improvement Project 11-14 <i>Growth: Manage the challenges and opportunities resulting from growth and development</i> 5.4 Authorize the purchase of a used D5 Cat Dozer 15 5.5 CSAH 30 Bridge - Work within the Floodplain 16-19 5.6 Josh Kloos - Contractor's Yard 20-24 5.7 Reduction in Retainage for CSAH 18 (Lyman Blvd) Reconstruction Project 25 5.8 JPA with the State of MN for TH 41 Downtown Chaska Coordination and Preliminary Engineering 26-27 <i>Finances: Improve the County's financial health and economic profile</i> 5.9 Abatements/additions 28-29 5.10 Review Social Services/Commissioners Warrants NO ATT			
9:05 a.m.	6.	COMMUNITIES: Create and maintain safe, healthy and livable communities 6.1 Authorization to Hire AIS Program Supervisor 30-33			
9:15 a.m.	7.	CULTURE: Provide an organizational culture which fosters individual accountability to achieve goals 7.1 Health and Human Services Division Child Protection and Related Support Staffing Request 34-35			

9:25 a.m. **8. GROWTH: Manage the challenges and opportunities resulting from growth and development**
8.1 **Closed Session** - Right of Way Acquisition for CSAH 11 Construction Project 36

10:10 a.m. **ADJOURN REGULAR SESSION**

10:10 a.m. **BOARD REPORTS**
1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

October 13, 2015	No Meeting
October 20, 2015	4:00 p.m. Board Meeting
October 27, 2015	7:30 a.m. Carver County Leaders Meeting
October 27, 2015	9:00 a.m. Board Work Session
November 3, 2015	9:00 a.m. Board Meeting

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Introduction of New Assistant County Attorney Stuart Campbell

Primary Originating Division/Dept: Attorney <input type="text"/>	Meeting Date: 10/6/2015 <input type="text"/>
Contact: Mark Metz <input type="text"/> Title: County Attorney <input type="text"/>	Item Type: New Employee Intro <input type="text"/>
Amount of Time Requested: 5 <input type="text"/> minutes Presenter: Mark Metz <input type="text"/> Title: County Attorney <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government <input type="text"/>	

BACKGROUND/JUSTIFICATION:

Stuart Campbell joined the County Attorney's Office on August 31, 2015. He is an Assistant County Attorney practicing in the Criminal Division. Before joining the Carver County Attorney's Office, Stuart worked as a Staff Attorney at Legal Assistance of Olmsted County, where he litigated family and housing cases for low-income clients. Stuart has also worked as a legal fellow at the Spanish-language services division of Volunteer Lawyers Network and he was a law clerk for the Washington County Attorney's Office. I am excited to welcome Stuart to the Carver County Attorney's Office and I look forward to introducing him to the Board of Commissioners.

ACTION REQUESTED:

Welcome Stuart Campbell

FISCAL IMPACT: None <input type="text"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/>
FTE IMPACT: None <input type="text"/>	Total <input type="text"/> \$0.00 <input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3523

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on September 15, 2015. Chair Randy Maluchnik convened the session at 4:02 p.m.

Members present: Randy Maluchnik, Chair, James Ische, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: None.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Workman seconded, to approve the minutes of the September 1, 2015, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Workman moved, Degler seconded, to approve the following consent agenda items:

Authorized Chair to sign contract with the Midwest Medical Examiner's Office to provide medical examiner services for Carver County and Resolution #47-15, Appointing Dr. Quinn Strobl as Carver County Medical Examiner from January 1, 2016-December 31, 2018.

Agreement with the City of Chaska and TC&W Railroad in the amount of \$53,679.98 pending finalization of the contract review process.

Resolution #48-15, Authorizing Payment of Settlement of Compensation to Landowner for Easements Required for the CSAH 11/6th Street Improvements, Project #SAP 010-611-016.

Resolution #49-15, Awarding of the 128715 SAP 010-611-016 CSAH 11 Intersection Improvements at 6th Street Project, Carver County Contract 15-420.

Authorized the Public Works Director, or his designee, to sign necessary documents to transfer the Conservation Reserve Program contact from Ralph and June Rosckes to Carver County.

Approved the application for renewal of the on-sale liquor license for Parley Lake Winery LLP dba Parley Lake Winery.

Approved the application for renewal of the on-sale liquor and Sunday liquor license for Lefties, LLC dba Traditions Old & New.

Approved the application for renewal of the on sale and Sunday liquor license for Island View Golf Club, Inc. dba Island View Golf Club.

Approved the application for renewal of the on sale and Sunday liquor license for Baumann Enterprises, Inc., dba B's on the River.

Approved the application for renewal of the on sale and Sunday liquor license for WJVA, Inc. dba Timber Creek Golf Course.

Approved the application for renewal of the on sale and Sunday liquor license for Lancer at Edinburgh, Inc., dba Lancer Catering Waconia.

Approved the application for renewal of the on sale liquor license for Schram Winery LLC dba Schram Vineyards.

Approved an increase in the rate of compensation for court-appointed attorneys to \$100 per hour effective January 1, 2016.

Joint Powers Agreement with Scott County for the Bridge No. 70532 rehabilitation project pending finalization of the contract review process.

Resolution #50-15, Authorization to Pursue Transportation Economic Development (TED) Grant for Trunk Highway 41 Expansion from TH 212 to Pioneer Trail.

Resolution #51-15, Authorizing Payment of Repair Cost to Landowner Related to the CSAH 18 Road Reconstruction, Project #SP 010-618-013.

Approved to not abate county taxes for the City of Chaska's Lifecore Biomedical expansion project in accordance with the County's tax abatement policy.

Approved the Law Enforcement Labor Services Sheriffs' Office License Sergeants 2016 Collective Bargaining Agreement.

Approved the Supervisors and Managers Association of Carver County 2015-2016 Collective Bargaining Agreement.

Approved the Northwoods HHS and Family Co-Pilot Mobile solution and additional hardware for a total cost of \$409,550.04; approved the HHS accounting software systems for a total of \$23,000; approved the HHS Behavioral Health EMRS data migration project for a total of \$92,000 and related Health and Human Services budget amendment.

Resolution #52-15, Certificate of County Board of Classification of Forfeited Lands.

Reviewed September 8, 2015, Community Social Services' actions/Commissioners' warrants in the amount of \$223,091.08 and reviewed September 15, 2015, Community Social Services' actions/Commissioners' warrants in the amount of \$312,957.12

Motion carried unanimously.

Mike Lein, Environmental Services Manager, requested the Board approve the joint powers agreement between the County and the St. Paul Port Authority. He explained this was an agreement with the St. Paul Port Authority to administrator the Property Assessed Clean Energy Program in Carver County. He stated this was a low interest loan program for businesses to develop clean energy projects and was a State wide program enabled by the Legislature in 2010. Lein highlighted other cities and counties that have established the program. He indicated two Carver County businesses would like to get involved in the program and noted this was a voluntary program.

Workman moved, Degler seconded, to approve the joint powers agreement between Carver County and the St. Paul Port Authority. Motion carried unanimously.

Martin Walsh, Parks, requested the Board approve the boundary adjustment to include Coney Island in the Lake Waconia Regional Park Master Plan. He stated the amendment would respond to recreational and historical interest in the land and would define the County's role and operation to include the island. He noted the amendment would make the island eligible for regional funds.

He explained a consultant was hired to help with the planning work and they were leading a public engagement process. Walsh reviewed acquisition and stewardship costs and proposed funding. Walsh indicated they would be seeking Metropolitan Parks Open Space Commission approval November 3rd and anticipated closing in December.

Lynch moved, Ische seconded, to approve the master plan amendment request, adjusting the boundary for Lake Waconia Regional Park to include Coney Island, conditioned on the review and approval of the Metropolitan Council and to authorize staff to submit for acquisition opportunity funds of the Metropolitan Council to finance the purchase of Coney Island. Motion carried unanimously.

David Hemze, County Administrator, requested the Board set the preliminary 2016 County tax levy and budget. He recognized the Board's guidance to hold the line or decrease and pointed out the County tax impact to average valued homes, commercial and agricultural properties. Hemze highlighted the recommended 0.76% increase, noting the big driver was salary and benefits.

He explained the County was in the service business and illustrated services the County provides. Hemze identified how tax dollars are allocated in the areas of public safety, health and human services, public works, libraries and general government.

David Frischmon, Finance, reviewed a three year summary of budgets. He pointed out the initial budget gap, county wide levy and Division target levy adjustments to balance the budget. He highlighted recommended staffing changes and noted the number of county employees per capita. Frischmon reviewed the use of 2016 highway reimbursement funds and 2016 capital projects. He explained 2016 tax base trends and property value increases. He identified the county tax impact to an average valued home over a ten year period.

He highlighted the long term financial plan in the areas of roads, buildings, parks and operations.

Frischmon reviewed the budget schedule and indicated the public hearing on the budget would be held on December 3rd at 6:00 p.m.

Workman moved, Degler seconded, to approve the 2016 Administrators' recommended \$101,421,490 preliminary total budget and \$50,242,700 preliminary tax levy. Motion carried unanimously.

Paul Moline, Planning and Water Management, requested the Board set the 2016 preliminary water management levy. He stated the net levy increase consisted of an increase of WMO funds allocated to the AIS program and an increase in the water resource assistant FTE. He reviewed recommended projects. He stated the WMO covers all areas of the County not within another watershed district and their tax rates were low compared to other districts.

Degler moved, Lynch seconded, to set the preliminary 2016 Carver County Water Management Organization levy at \$614,458.00. Motion carried unanimously.

Lynch moved, Degler seconded, to recess as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Lyndon Robjent, Public Works, requested the Rail Authority set the preliminary 2016 Regional Rail Authority levy and budget. He explained they were requesting that the levy be increased \$20,000 from last year, noting that would result in a \$0.49 increase to an average valued home.

Workman moved, Ische seconded, to approve setting the Carver County Regional Rail Authority preliminary tax levy at \$140,000. Motion carried unanimously.

Ische moved, Lynch seconded, to adjourn as the Carver County Regional Rail Authority and reconvene as the County Board. Motion carried unanimously.

Ische moved, Lynch seconded, to go into closed session at 5:20 p.m. to discuss labor negotiation strategy. Motion carried unanimously.

The Board adjourned the Regular and closed session at 6:05 p.m.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award of CSAH 14 Traffic Signal Safety Improvement Project to Taylor Electric

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="10/6/2015"/>
Contact: <input type="text" value="Kate Miner"/> Title: <input type="text" value="Transportation Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Signal and intersection improvements are needed to improve safety and traffic operations along the CSAH 14 corridor. Carver County secured Highway Safety Improvement Project (HSIP) federal aid funding to complete these safety improvements. This contract is with Taylor Electric, the low bidder, to complete the safety project per the approved plans and specifications. The low bid was 19.6% above the Engineer's Estimate of \$567,782.50.

Several factors have been identified that contributed to the difference between the Engineer's Estimate and the low bid. The estimate was developed using average bid prices from recent similar projects. Recently the bidding market has been very volatile with fluctuating bid prices depending on other available work, bid timing and supplier schedules. Another contributing factor was the delayed timing of the bid. The original bid took place on July 6, 2015 which was subsequently rejected due to no bid submissions. As a result of the delayed bid, the mobilization bid item was substantially higher due to the change in project timeline. The original timeline assumed work to be completed in one construction season but will actually be completed in two due to the extended bidding process.

ACTION REQUESTED:

Adopt a resolution to award a contract for the CSAH 14 Traffic Signal Safety Improvement Project to TAYLOR ELECTRIC in the amount of \$679,257.95, pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">CSAH Reg. Construction</td> <td style="width: 30%; text-align: right;">\$168,253.95</td> </tr> <tr> <td>Federal Dollars</td> <td style="text-align: right;">\$511,004.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$679,257.95</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	CSAH Reg. Construction	\$168,253.95	Federal Dollars	\$511,004.00	Total	\$679,257.95
CSAH Reg. Construction	\$168,253.95						
Federal Dollars	\$511,004.00						
Total	\$679,257.95						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3516

8/14/2015



CCHD Project Bid Summary

Project Name: CSAH 14 Traffic Control Signal
Systems and ADA Improvements Contract No.:
Client: CARVER COUNTY Project No.: SP 010-030-007
Bid Opening: 08/14/2015 10:00 AM Owner: CARVER COUNTY

Vendor Number	Business Name	Total Bid Amount
N/A	Taylor Electric	\$679,257.95
N/A	Ti-Zack Concrete, Inc.	\$690,350.90

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 10/6/15 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

**Awarding of 148754 SP 010-030-007 CSAH 14 Traffic Control Signal Systems and ADA
Improvements, Carver County Contract 15-403**

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Friday, August 14, 2015 at 10:00 a.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, two (2) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the **148754 SP 010-030-007 CSAH 14 Traffic Control Signal Systems and ADA Improvements** Project, said bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
Taylor Electric	\$679,257.95	+19.63%
Ti-Zack Concrete, Inc.	\$690,350.90	+21.59%
<i>Engineers Estimate</i>	<i>\$567,782.50</i>	

And WHEREAS, after examination of the bids by Carver County Public Works, **Taylor Electric** is the successful low responsible bidder;

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract **15-403** with **Taylor Electric** of Big Lake, MN, in the name of the County of Carver for the construction of the **148754 SP 010-030-007 CSAH 14 Traffic Control Signal Systems and ADA Improvements** Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into work orders, change orders or supplemental agreements on behalf of Carver County with an amount less than twenty-five thousand dollars (\$25,000.00) and an increased aggregate project total of all project changes of fifty thousand dollars (\$50,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 6th day of October, 2015, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 6th day of October, 2015.

Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for Toy Rocket Launch Activity at Baylor Regional Park

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 10/6/2015

Contact: Sam Pertz Title: Parks & Trails Supervisor

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Boy Scout Pack 391 out of the Chaska area has requested the approval to construct and launch toy rockets as an outdoor recreation activity and educational lesson during their camping event at Baylor Regional Park on Saturday October 10th, 2015.

Per County Park Ordinance under section 91.06 "Operation Requirements" it is unlawful for any person to start, fly or use any fuel or battery powered model aircraft, model boat or rocket or like powered toy or model without prior approval by the County Board.

Parks staff has requested the proper insurance documents and language from the Boy Scout group. The policy limitations held meets and exceeds the County's standards.

Parks staff has worked with the Boy Scout group to identify the proper area within the park to conduct the toy rocket launching activity. A site plan has been constructed, reviewed and approved by staff.

The County Board has approved similar requests by Boy Scout & Girl Scout groups to conduct recreational activities in the park system that are not permitted by County Ordinance such as BB guns, sling-shots and trampolines. These approved activities have been well planned and conducted without incident.

Further, the Twilight Girl Scouts have held their annual day camp at Minnewashta for many years. Throughout the year 1000's of Scouts will enjoy the Carver County park system, the beautiful park settings and various outdoor recreation activities. The request of the toy rocket launch activity is part of the overall camping experience.

ACTION REQUESTED:

Approve the use and launching of toy rockets at Baylor Regional Park by Boy Scout Pack 391 on Saturday October 10th, 2015

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3521

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right-of-way Acquisition for the CSAH 17 & Pleasantview Road Intersection Improvement Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="10/6/2015"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The 2016 construction season includes the reconstruction of a portion of the intersection at CSAH 17 (Powers Blvd.) and Pleasantview Road. Additional right-of-way is needed to complete this project. The Carver County Right-of-Way Agent has obtained fair market value appraisals for the acquisition of permanent roadway and temporary easements adjacent to the intersection. The purchase of the permanent and temporary easements is necessary to fulfill the project charter.

ACTION REQUESTED:

Adopt a resolution to authorize written offers of compensation based on fair market appraisals for easements required for the CSAH 17/Pleasantview Road Intersection Reconstruction project.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> CSAH (Gas Tax, Veh Sales) <input type="text" value="\$18,250.00"/> Total <input type="text" value="\$18,250.00"/> <input checked="" type="checkbox"/> Insert additional funding source
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Right of Way acquisition costs will be shared 50/50 with the City of Chanhassen

Office use only:

RBA 2015 - 3524

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: October 6, 2015
Motion By Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**Resolution Authorizing Offers of Compensation to Landowners for
Easements Required for the CSAH 17 & Pleasantview Road Intersection
Improvement Project (SAP 010-617-023)**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to reconstruct the intersection at CSAH 17 and Pleasantview Road (#SAP 010-617-023) (“Project”); and

WHEREAS, in order to complete the Project it is necessary for the County to purchase property interests from each of the properties described in Exhibit A attached hereto; and

WHEREAS, the Carver County Right-of-Way Agent has obtained fair market value appraisals to estimate the damages caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, upon completion of the appraisals, the County must make offers of compensation to the land owners for the needed property interests consistent with the estimates of the damages being incurred by the various owners as a result of the County’s acquisitions.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The Board of Commissioners finds that it is necessary and for a public purpose for the County to acquire the property interests described in Exhibit A for the Project.
2. Based upon fair market value appraisals obtained by the County’s Right-of-Way Agent, the Director of Public Works or agents under his supervision shall make written offers of compensation to the property owners within the Project from whom

Exhibit A

Property Interests Required for the Reconstruction of the Intersection at CSAH 17 and Pleasantview Road.
Project #SAP 010-617-023

(Acquisition)

P.I.D. No. 25.8550031

Robert B. & Mary C Reinsmoen

Taking of a permanent easement for drainage & utility purposes over County State Aid Highway No. 17 (containing 2,313 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 17 (containing 2,541 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 25.2550050

Ann Elise Ware & Robert M. Bowen Family Trust

Taking of temporary easement over County State Aid Highway No. 17 (containing 1,400 Sq. Ft., more or less).

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Authorize the purchase of a used D5 Cat Dozer

Primary Originating Division/Dept: <input type="text" value="Public Works - Operations"/>	Meeting Date: <input type="text" value="10/6/2015"/>
Contact: <input type="text" value="Michael Legg"/> Title: <input type="text" value="Operations Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Carver County Public Works has a large fleet of vehicles and equipment that are used in the Program Delivery, Operations, and Parks Departments. The County Annual Budget and Long Term Financial Plan includes recommendations from the Public Works fleet replacement program.

The Public Works 2015 equipment budget is \$1,305,000 including \$451,000 in 2015 funds (\$263,500 levy, \$187,500 CSAH) plus and additional \$854,000 in 2014 one-time funds from the 101/61 turn back reimbursement. These one-time funds were approved in a December 2014 budget amendment.

The 2015 budget includes the purchase of a dozer for Operations as an addition to the county fleet. The dozer will be used in maintaining the Carver County Road Rights of Way.

Operations has been diligently looking for a high quality used dozer that was priced appropriately and found a 2010 Cat D5K LGP with 3000 hours for \$101,531.2.

There were no local vendors able to provide this unit.

To date not including this purchase the 2015 equipment purchases total \$982,031.84 with \$312,968.16 remaining.

ACTION REQUESTED:

Approve the purchase of a used dozer from Larson Implements, Harris, MN in for \$101,531.25

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$101,531.25"/> <input type="text"/> Total <input type="text" value="\$101,531.25"/> <input type="checkbox"/> Insert additional funding source
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3518

Carver County Board of Commissioners Request for Board Action



Agenda Item:

CSAH 30 Bridge - Work within the Floodplain

Primary Originating Division/Dept: <input style="width: 90%;" type="text" value="Public Services - Land Mgmt."/>	Meeting Date: <input type="text" value="10/6/2015"/>
Contact: <input type="text" value="Steve Just"/> Title: <input type="text" value="Department Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

File #PZ20150046. Carver County Public Works is in the process of replacing the existing timber span CSAH 30 Bridge, located in the Crow River watershed in Sections 6 & 7 of Camden Township, with an 82-foot single span concrete beam bridge. The Planning Commission has recommended approval of a Conditional Use Permit (CUP) for the project, which is a requirement for work conducted within the Floodplain Overlay District. The Minnesota DNR has reviewed the project and determined that a DNR work permit is not required. A hydraulic analysis submitted by Andrew Engel, Carver County consulting Civil Engineer, indicates the replacement bridge design will not increase the flood stage from the existing conditions, which meets the standards of the Zoning Code. Camden Township has also recommended approval with a request that dust control be applied on the local roads that may be affected by the detour during the summer months.

ACTION REQUESTED:

A motion to adopt Findings of Fact and issue Order #PZ20150046 for the issuance of the Conditional Use Permit.

FISCAL IMPACT: <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3526

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20150046

RESOLUTION #: 15-15

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20150046

OWNER: Camden Township

APPLICANT: Carver County Public Works (consulting engineer Andrew Engel)

SITE ADDRESS: Proposed CSAH 30 Bridge Replacement

PERMIT TYPE: Conditional Use, Floodplain District (Roads & Bridges)

PURSUANT TO: County Code, Chapter 152, Section(s) 152.147 C (4)(6)

LEGAL DESCRIPTION: See attached Exhibit A

PARCEL #: PID 02.0061000 and 02.0070800 are adjacent parcels

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of September 15, 2015; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Carver County Public Works is in the process of replacing the CSAH 30 Bridge, located in the SW ¼ of Section 6 and the NW ¼ in Section 7, Camden Township. The site is located in the Ag Zoning District, Shoreland Overlay District, the Floodplain Overlay District, and CCWMO Crow River watershed.
2. Public Works is proposing to replace the existing timber span bridge with an 82 foot long single span concrete beam span bridge. Construction is proposed to begin in February and end in May or begin in June and end in August of 2016.
3. The applicant is requesting a Conditional Use Permit (CUP) to pursuant to Section 152.147 of the Carver County Zoning Code.
4. Pursuant to the Carver County Zoning Code, Essential Services - Section 152.051 D, public roads, street, and highways are permitted uses. The majority of the CSAH 30 bridge project meets the permitted use Essential Services criteria; however, the floodplain regulations necessitate the approval of a conditional use.
5. The proposed project would meet the standards of the Zoning Code, for a CUP in the floodplain. The site is located in Zone AE, which means base flood elevations are provided. The Hydraulic analysis completed by Andrew Engel, Carver County Civil Engineer, indicates the replacement bridge design at a 1.69 foot stage increase compared to the stage increase for the in place condition of 1.70 foot increase. The net decrease being 0.01 feet, indicating there will be no stage increase from the existing condition, which meets the standards pursuant to Section 152.147 of the Zoning Code.
6. The applicant has stated that the plans have been approved by the County Engineer, Mn/DOT State Bridge Engineer, and the Mn/DOT Metro District State Aid Engineer (pending acquisition of funding).
7. The Mn/DNR has reviewed the project and has determined that a DNR work permit (authorization) is not required. The Hydraulic Flood Analysis has been provided to the DNR Hydrologist for their records.

8. The Camden Town Board reviewed the request at their September 10, 2015 Town Board meeting and approved the request with the condition that dust control be applied to the 2.5 miles of Yale and Yancy roads if work is conducted during the summer months.

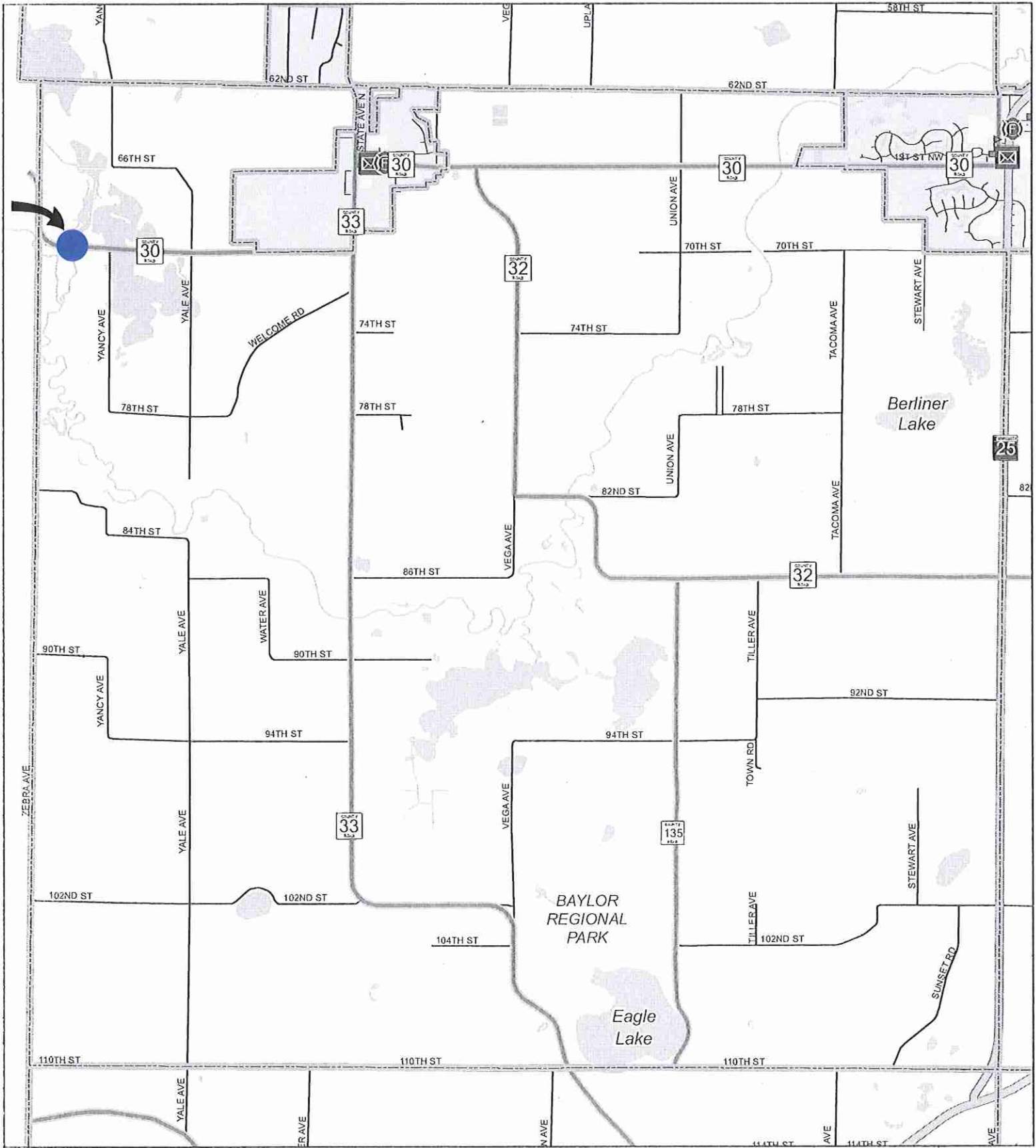
THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends approval of the work within the floodplain, for the CSAH 30 bridge replacement project, with the following conditions attached:

1. The permit is subject to administrative review. The final construction plans and site plans shall be considered part of this permit. The bridge replacement activities must be conducted in conformance with the approved plans.
2. Permittee shall comply with Carver County WMO requirements, and Chapter 153 of the County Code (Water Resource Management).

ADOPTED by the Carver County Planning Commission this 15st day of September, 2015.

John P. Fahey,
Carver County Planning Commission Chairman

CAMDEN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County Board of Commissioners Request for Board Action



Agenda Item:

Josh Kloos - Contractor's Yard

Primary Originating Division/Dept: <input style="width: 90%;" type="text" value="Public Services - Land Mgmt."/>	Meeting Date: <input style="width: 80%;" type="text" value="10/6/2015"/>
Contact: <input style="width: 60%;" type="text" value="Jason Mielke"/> Title: <input style="width: 40%;" type="text" value="Senior Planner"/>	Item Type: <input style="width: 80%;" type="text" value="Consent"/>
Amount of Time Requested: <input style="width: 40%;" type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input style="width: 60%;" type="text"/> Title: <input style="width: 40%;" type="text"/>	
Strategic Initiative: <input style="width: 98%;" type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

File #PZ20150047. The Planning Commission recommended approval of Josh Kloos's Conditional Use Permit (CUP) for a Contractor's Yard (Gardeneer, Inc.) on a 30.79-acre property, located in Section 35 of Laketown Township. The business would operate from a proposed 6,000 to 8,000-square foot storage building. There are 6 full-time employees, as well as seasonal employees associated with the business during the summer months when they have multiple mowing and landscaping crews. The business uses 11 business vehicles; however, only 7 will be stored on the subject property. Any outside storage of business equipment and/or supplies will be screened from neighboring views. Carver County Public Works has reviewed the applicant's requested to construct a new access to service the business operational area off of County Road 43 and has indicated that an access permit will need to be submitted and approved for any work within the road right-of-way. The Laketown Town Board has also recommended approval.

ACTION REQUESTED:

A motion to adopt Findings of Fact and issue Order #PZ20150047 for the issuance of a Conditional Use Permit.

FISCAL IMPACT: <input style="width: 90%;" type="text" value="None"/> <p><i>If "Other", specify:</i> <input style="width: 90%;" type="text"/></p>	FUNDING County Dollars = <input style="width: 80%;" type="text"/> <input style="width: 80%;" type="text"/> Total <input style="width: 80%;" type="text" value="\$0.00"/>
FTE IMPACT: <input style="width: 90%;" type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2015- 3528

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20150047

RESOLUTION #: 15-16

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20150047

APPLICANT/OWNER: Josh Kloos/Chris LaCombe

SITE ADDRESS: 10780 County Road 43, Chaska 55318

PERMIT TYPE: Contractor's Yard

PURSUANT TO: County Code, Chapter 152, Section 152.079 C10

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 07-035-1220

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of September 15, 2015; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Josh Kloos has a purchase agreement for 30.79 acres of property in the North Half (N½) of the Southwest Quarter (SW¼) and the Southwest Quarter (SW¼) of the Northwest Quarter (NW¼) of Section 35, Laketown Township. The parcel is improved with a residence, a three (3) car attached garage and one (1) large personal storage accessory structure. The property is in the Agriculture Zoning District and the CCWMO (West Chaska Creek watershed).
2. The applicant is requesting a Conditional Use Permit (CUP) to operate a Contractor's Yard pursuant to Section 152.079 C10 of the Carver County Zoning Code.
3. Mr. Kloos is requesting to operate his landscaping/lawn/snow removal business (Gardeneer) from the site. The business would operate from a location identified along the eastern portion of the property. The operational area would consist of approximately 1.5 acres and include the construction of a new building, which would not exceed 8,000 square feet. The existing personal accessory structure (approximate 6,000 sq. ft.), which is located south the existing house, will not be utilized as any part of the Contractor's Yard operation. The hours of operation would typically be 7:00 a.m. – 5:00 p.m. (Monday through Friday) during the summer with varying hours in the winter based on snow activity. On occasion work may begin at the property at 6:30 a.m. There are six (6) full-time employees and approximately sixteen (16) seasonal employees associated with the business during the summer months; as they have three (3) mowing crews and two (2) landscape crews. The site will accommodate parking for up to nine (9) or ten (10) vehicles outside of the proposed structure.
4. The proposed building must conform to the MN State Building Code and would be utilized as a "shop" for the purpose of providing a location to store trucks and other landscaping equipment. This structure would allow Mr. Kloos to have a heated shop area (size not specified) and the remainder of the structure would be utilized as cold storage. Mr. Kloos was not planning on having a restroom in the building; however, the Carver County Building Official may require a unisex restroom to be installed inside the proposed structure based on the number of employees reporting to the site. The Permittee will need to discuss the proposed project with the County Building Official prior to submitting a building permit application for the structure. Outside storage of mulch, red rock, sand and other landscape materials, as well as, equipment such as bobcat trailers is proposed to the south and west of the proposed building. Mr. Kloos is also planning on constructing berms and/or some tree plantings to further help screen the view from neighbors. Any outside storage of equipment and/or supplies will need to be screened from the view of neighboring property owners and the public road.

5. The business utilizes eight (8) ¾-ton trucks, two (2) 2-ton trucks, one (1) 1-ton dump truck, as well as, trailers, bobcats, etc. The applicant has indicated that four (4) of the ¾-ton trucks are not stored at the site. Those trucks are utilized by the owners of the business (personal/business trucks) or other employees and go home with them every day. On average, approximately seven (7) business vehicles will be stored on the site.
6. Approximately ten (10) to twelve (12) trips per day associated with the contractor's yard are anticipated. However, there may possibly be a few more throughout the day depending on the need of picking up extra materials/supplies for a job site and/or deliveries. Most materials are delivered directly to the job site. Carver County Public Works has reviewed the request and indicated that an existing field access will need to be removed in order to allow a new access to be placed approximately 200-300 feet further to the south of its current location. The access improvements related to the commercial use will need to be completed at the Permittee's expense.
7. At this time, Mr. Kloos is not planning signage for the business and there would not be any retail sales from the property (i.e. customers do not come to the site). However, based on the signage regulations pursuant to Chapter 154 of the County Code, he would be allowed an area not to exceed 32 square feet of surface area. The size of a two-sided sign shall be calculated based on the surface area of only one of the sides, provided the sign surfaces are completely flush.
8. The Laketown Town Board has reviewed and recommended approval of the request.

THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit (CUP) #PZ20150047 for a Contractors Yard on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

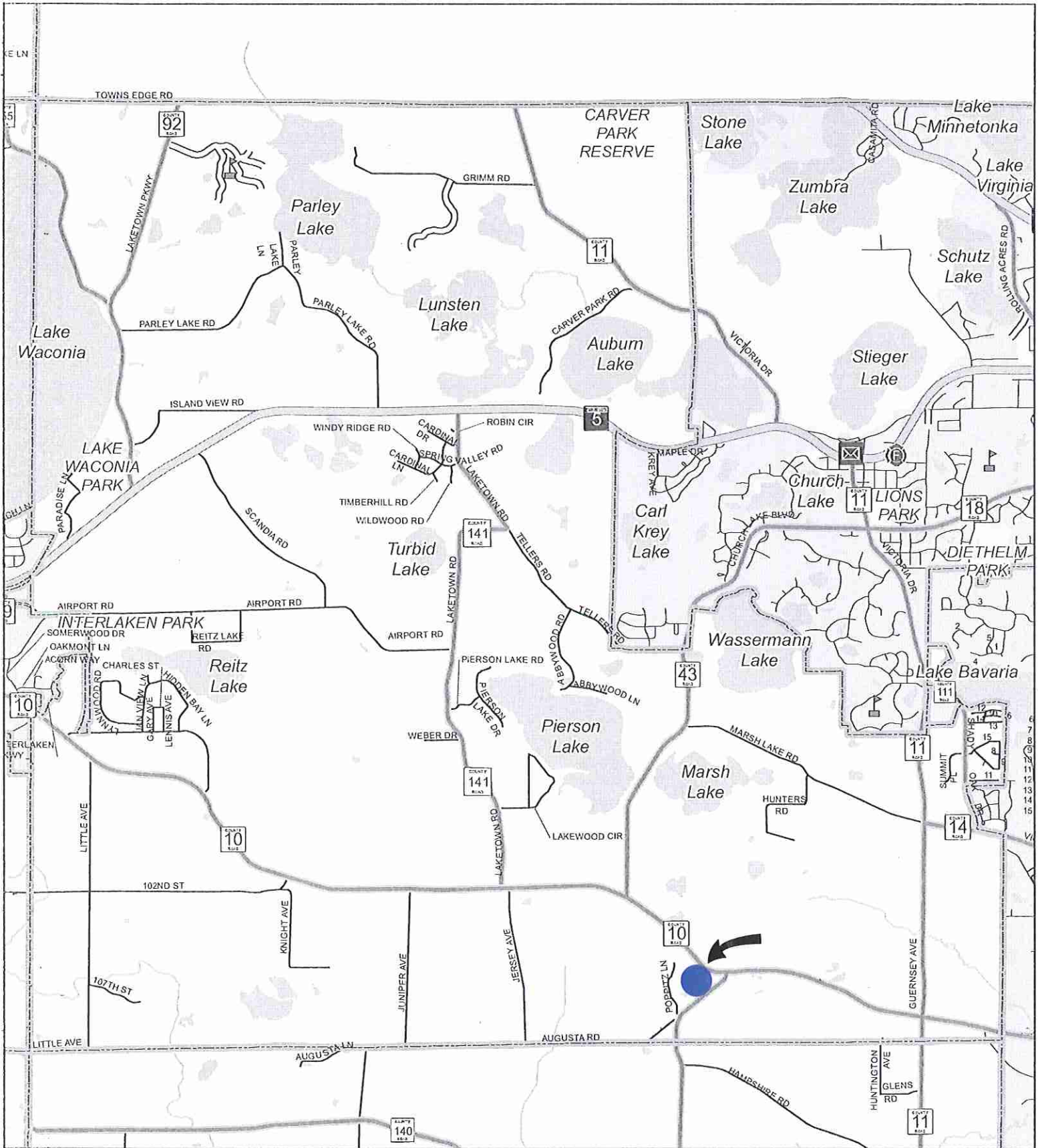
1. The permit is subject to administrative review. The Permittee shall maintain homestead status on the property. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The operation shall be in accordance with the submitted operational & site plans (dated: 8/6/2015). These plans shall be attached to and become part of this permit. The existing personal accessory structure (approximate 6,000 sq. ft.), which is located south the existing house, shall not be utilized as any part of the Contractor's Yard operation. Pursuant to Section 152.073 of the Carver County Zoning Code, this structure shall be used only by the occupants of the residence for personal storage, hobbies, recreation, entertainment, family uses, private maintenance and repair activities, and for the keeping of animals and appurtenant equipment and supplies, and as otherwise regulated by this chapter. Guest quarters and/or additional dwelling units are strictly prohibited. No products or services shall be offered for sale or pay or similar remuneration except as permitted for a home occupation or as otherwise regulated by this chapter.
3. Permittee shall obtain the appropriate building permit(s) prior to the construction of the approximate 8,000 square-foot structure. All structures used in conjunction with the contractor's yard operation shall meet the requirements of the Minnesota State Building Code. Any future remodeling and/or additions proposed for the subject building will need to be reviewed by the Carver County Building Official to determine whether or not a new permit may be needed.
4. A maximum of nine (9) business vehicles (including, but not limited to: trucks, dump trucks, etc.) may be stored and/or permitted on the site. All outside storage shall be screened from neighboring properties and the public road.
5. Permittee shall obtain and maintain a Non-generator's Certificate or contact the Environmental Services (E.S.) Department to obtain a Hazardous Waste Generator's License if required.

6. Permittee shall comply with road access requirements/improvements and permitting requirements, as determined by the road authority.
7. Permittee shall submit a Certificate of Workers' Compensation Insurance and/or proper affidavit to the Land Management Department.

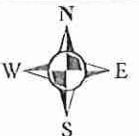
ADOPTED by the Carver County Planning Commission this 15th day of September, 2015.

John P. Fahey
Planning Commission Chair

LAKETOWN TOWNSHIP



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Carver County Board of Commissioners Request for Board Action



Agenda Item:

Reduction in Retainage for CSAH 18 (Lyman Blvd) Reconstruction Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="10/6/2015"/>
Contact: <input type="text" value="Bill Weckman"/> Title: <input type="text" value="Program Delivery Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The CSAH 18 (Lyman Blvd) Reconstruction Project (SP 010-618-013) includes reconstruction of CSAH 18 (Lyman Blvd) from Audubon Road north to CSAH 17 (Powers Blvd) from a 2-lane rural roadway to a 4-lane divided urban roadway. Mathiowetz Construction was awarded this \$5.16 million construction project on March 18, 2014. The majority of the construction work was completed in 2014 with the remainder being completed in the spring/summer of 2015. Outstanding work includes the warranty on tree plantings and the repair of areas where turf has not established sufficiently. Value of this outstanding work is less than \$4,000.00 and the performance bond remains in place.

Per the terms of the contract, retainage for this project was 5.0% of completed construction work. On April 3, 2015 the retainage was reduced to 1% of completed construction work. Mathiowetz Construction has requested that the retainage be reduced to an amount of \$4,000.00. The request to reduce and release retainage is allowed by the contract conditions. Based on the project specifications, it is staff's recommendation to lower the retainage from 1.0% of completed construction work to a retainage amount of \$4,000.00.

ACTION REQUESTED:

Approve reduction of contract retainage by \$50,000.00 to \$4,000.00 for contract 14-083 with Mathiowetz Construction for Project SP 010-618-013 CSAH 18 (Lyman Blvd).

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> CSAH (gas tax) <input type="text" value="\$50,000.00"/> Total <input type="text" value="\$50,000.00"/> <input type="checkbox"/> Insert additional funding source
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Reduction to \$4,0000 will release an approximate \$50,000.00 of additional payment to Mathiowetz Construction.

Office use only:

RBA 2015- 3531

Carver County Board of Commissioners Request for Board Action



Agenda Item:

JPA with the State of MN for TH 41 Downtown Chaska Coordination and Preliminary Engineering

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="10/6/2015"/>
Contact: <input type="text" value="Kate Miner"/> Title: <input type="text" value="Transportation Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The Minnesota Department of Transportation (MnDOT) is in need of public involvement, corridor evaluation, traffic modeling and preliminary design for TH 41 from 500' south of the MN River Bridge to CSAH 10 (Engler Boulevard). This work will be completed as part of the CSAH 61 Corridor Study in which Carver County is the lead agency. The County will be reimbursed by MnDOT for work that is performed by the consultant on TH 41 for the CSAH 61 Corridor Study, with no financial impact to the County. This partnership will be mutually beneficial to both agencies, as the needs and improvements for TH 41 and CSAH 61 are dependent upon one another.

ACTION REQUESTED:

Adopt a resolution to approve joint powers agreement No. 1001442 with MnDOT pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>State Funds</td> <td style="text-align: right;">\$352,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$352,000.00</td> </tr> </table> <input type="checkbox"/> Insert additional funding source	County Dollars =	\$0.00	State Funds	\$352,000.00	Total	\$352,000.00
County Dollars =	\$0.00						
State Funds	\$352,000.00						
Total	\$352,000.00						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

This JPA outlines MnDOT's contribution to the CSAH 61/TH41 Study. Carver County will bill MnDOT for their portion of the work.

Office use only:

RBA 2015 - 3534

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Abatements/Additions

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="10/6/2015"/>
Contact: <input type="text" value="Teri Spencer"/> Title: <input type="text" value="Settlement Tech"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Recommend to approve.

FISCAL IMPACT: <input type="text" value="Other"/> <i>If "Other", specify:</i> <input type="text" value="Not Budgeted"/>	FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">(\$477.94)</td> </tr> <tr> <td>Other</td> <td style="text-align: right;">(\$633.06)</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">(\$1,111.00)</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	(\$477.94)	Other	(\$633.06)	Total	(\$1,111.00)
County Dollars =	(\$477.94)						
Other	(\$633.06)						
Total	(\$1,111.00)						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3529



Property Records & Taxpayer Services
 Division
 Government Center - Administration
 Building
 600 East 4th Street
 Chaska, MN 55318-2102

**CARVER
 COUNTY**

Laurie Davies, Taxpayer Services Manager
 Phone: (952) 361-1907
 Email: ldavies@co.carver.mn.us

Angela Johnson, Carver County Assessor
 Phone: (952) 361-1961
 Email: ajohnson@co.carver.mn.us

**Abatements presented to the
 Carver County Board of Commissioners
 October 6, 2015**

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	Reduction in Penalties and/or Interest Paid	Total Amount of Adjustment	County Dollars Abated
2015	09.0281500	Bradley Weinzierl	Homestead	\$ 1,316.00	\$ 1,088.00	\$ (228.00)	\$ -	\$ (228.00)	\$ (105.58)
2014	75.3150400	Jesse & Rachel Scherber	Homestead	\$ 3,948.00	\$ 3,764.00	\$ (184.00)	\$ -	\$ (184.00)	\$ (61.29)
2015	75.3150400	Jesse & Rachel Scherber	Homestead	\$ 4,358.00	\$ 4,234.00	\$ (124.00)	\$ -	\$ (124.00)	\$ (39.47)
2015	06.0080510	Mathew & Ana Hart	Homestead	\$ 2,732.00	\$ 2,458.00	\$ (274.00)	\$ -	\$ (274.00)	\$ (105.41)
2015	11.0241100	Robert & Donna Lueck	Fire	\$ 2,432.00	\$ 1,885.00	\$ (547.00)	\$ -	\$ (547.00)	\$ (241.74)
2015	75.3180360	Brad & Melissa Schoenherr	Homestead	\$ 3,064.00	\$ 2,836.00	\$ (228.00)	\$ -	\$ (228.00)	\$ (71.29)
2015	30.9520127	Vernon & Julie Darland	Exempt - home removed	\$ 78.00	\$ -	\$ (78.00)	\$ -	\$ (78.00)	\$ (16.94)
2015	30.9520127	Jennifer Caballero	Omitted Property - new home	\$ -	\$ 552.00	\$ 552.00	\$ -	\$ 552.00	\$ 163.78
			TOTALS	\$ 17,928.00	\$ 16,817.00	\$ (1,111.00)	\$ -	\$ (1,111.00)	\$ (477.94)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Authorization to Hire AIS Program Supervisor

Primary Originating Division/Dept: <input type="text" value="Public Services - Planning & Water Mgmt"/>	Meeting Date: <input type="text" value="10/6/2015"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM manager"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM manager"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

With the continuing evolution of the Aquatic Invasive Species Program (AIS), the staff is requesting the creation of an AIS Program Supervisor position to be filled in 2015 -- a 1.0 full-time equivalent (FTE) position. Attached is a memo further describing the request.

ACTION REQUESTED:

Authorization to create the AIS Program Supervisor position and to fill that position in 2015.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>2015 County State AIS Aid</td> <td style="text-align: right;">\$14,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$14,000.00</td> </tr> </table> <input type="checkbox"/> Insert additional funding source	County Dollars =	\$0.00	2015 County State AIS Aid	\$14,000.00	Total	\$14,000.00
County Dollars =	\$0.00						
2015 County State AIS Aid	\$14,000.00						
Total	\$14,000.00						
FTE IMPACT: <input type="text" value="Increase budgeted staff"/>							

Related Financial/FTE Comments:

The cost of the position for the remainder of 2015 is estimated between \$11,000 and \$14,000 and would be funded by unspent 2015 County State Aid funds. Full funding of the AIS Program Coordinator position in 2016 and beyond would come from the estimated \$132,000 allocated to Carver County through AIS State Aid. The hiring range for the position results in an estimated annual cost range of \$66,000 – \$88,000.

Office use only:

RBA 2015 - 3537



Public Services Division
Planning and Water Management Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828
www.co.carver.mn.us

Memo

Date: September 28, 2015

To: County Commissioners

From: Paul Moline, Planning & Water Management

Re: AIS Program Supervisor Position

Cc. Dave Hemze, County Administrator
Tom Vellenga, Assistant County Administrator

The purpose of this memo is to summarize the staff request to authorize creating and hiring an Aquatic Invasive Species (AIS) Program Supervisor.

Background

The AIS program has been managed largely by the County Parks Department for the last several years and has continued to evolve and expand. Earlier this year, the Board and County Administrator gave direction to transfer the program's management to the Planning & Water Management (PWM) Department. As part of the transition process, staff members met with the Board at the Sep 1, 2015 work session and discussed the need for the AIS Program Supervisor position along with other AIS program updates. In that session, the staff proposed that the County State Aid AIS funds be used for County-wide coordination costs, with local watershed, city and partner/stakeholder costs to be used for inspections.

Position need, purpose, and duties

With the expansion of the AIS program in the last year, it has become evident that there are not enough staff resources to move the program forward effectively. The addition of the AIS Program Supervisor would fulfill many duties surrounding AIS program management as follows:

- Supervise Inspectors: the AIS program relies on hiring 40-45 inspectors during the boating season. The AIS position would directly supervise this large number of seasonal staff.
- Consolidate duties: currently there are approximately 5-6 staff members involved in carrying out the responsibilities of the AIS program (education, monitoring, inspection management, stakeholder coordination, research, budgeting, supervision, and interaction with the Board). The position would be able to reduce the number of staff involved to closer to three.
- Create a single point of contact: given the nature of AIS management in Carver County, there are countless stakeholders involved in implementing an effective program. The program over the past few years has relied on using several staff to contact and stay in communication with lakeshore owners, cities, the DNR, elected officials, adjacent watersheds, other counties, and others. Having one point of contact with a consistent message would greatly benefit program implementation.
- Coordinate Program: the AIS Program Supervisor would work with existing staff members on AIS monitoring and education to ensure that needed research and communication are consistent.
- Advance AIS service approach planning: The staff anticipates that the AIS program will continue to evolve and grow over the next 2-3 years. A dedicated AIS position would allow for more effective planning to occur, which should lay out effective program options for 2016 and beyond.

2015 funding

The staff is requesting that the AIS Program Coordinator position be hired immediately in order to begin assessment of the 2015 season and planning for the 2016 season. There is a large amount of winter coordination that occurs with AIS issues, and having this person in place earlier than 2016 would benefit the transition of the program to the PWM Department. The cost of the position for the remainder of 2015 is estimated between \$11,000 and \$14,000 and would be funded by unspent 2015 County State Aid funds. There were cost savings realized from a later-than-expected launch of the decontamination pilot program, and from efficiencies in the inspection program.

2016 and beyond funding

As discussed with the Board in September, the proposed financial model uses the County State Aid funds to cover county-wide coordination costs. This coordination would include, but is not limited to, supervision of the inspection program, education, purchase of necessary equipment, research, rapid response plans, planning for the overall program approach, monitoring, and communication. Funds available from the Carver County Water Management Organization and participating watershed districts, cities, and any participating lake organizations would pay for the cost of inspections.

Full funding of the AIS Program Coordinator position would come from the estimated \$132,000 allocated to Carver County through AIS State Aid. The proposed position was submitted by Employee Relations for grading and yielded a grade 13. The hiring range for this grade plus benefits results in an estimated annual cost range of \$66,000 – \$88,000. A summary of funding for the position follows:

Program Revenue (estimated based on 2015 #'s)

Funding Source	Amount
County State Aid AIS	\$132,000
CCWMO	\$40,000
MCWD	\$49,000
City of Chanhassen	\$48,000
DNR	\$4,000
Initiative Foundation Grant	\$12,000
TOTAL	\$285,000

Program Expenditure Summary (estimated based on 2015 #'s)

Funding Source	Amount
AIS Program Supervisor	\$77,000*
Program Coordination & Contingency	\$56,000
Inspections	\$152,000
TOTAL	\$285,000

*midpoint

The staff is recommending the creation of the AIS Program Supervisor position and immediate hiring to fill the position.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item:
Authorization to Hire AIS Program Supervisor

Department:

Meeting Date:

- Fund:
- 01 - General
 - 02 - Reserve
 - 03 - Public Works
 - 11 - CSS
 - 15 - CCRRA
 - 30 - Building CIP
 - 32 - Road/Bridge CIP
 - 34 - Parks & Trails
 - 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
salaries & wages- FT	01-520-000-5021-6111	\$14,000.00	salaries & wages-PT	01-520-000-5021-...	\$14,000.00
TOTAL		\$14,000.00	TOTAL		\$14,000.00

Reason for Request:
 Transfer budget from part-time salaries to cover 2 months of 1.0 AIS Program Supervisor FTE salaries. The 1.0 FTE is accounted for in the 2016 budget.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Health and Human Services Division Child Protection and Related Support Staffing Request

Primary Originating Division/Dept: <input type="text" value="Health & Human Services"/>	Meeting Date: <input type="text" value="10/6/2015"/>
Contact: <input type="text" value="Rod Franks"/> Title: <input type="text" value="Health and Human Services Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Rod Franks"/> Title: <input type="text" value="Health and Human Services Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

The level of Support Staff FTE needs in Health and Human Services (HHS) Division have recently increased. This increase is mainly due to the hiring of additional Child Protection social workers using special State Child Protection Grant funding, the increased support needs associated with the MNSure system and a Division wide effort to initiate a paperless records management system. The HHS Division also continues to integrate the support needs of the Public Health Department.

A 1.0 FTE Support Specialist was requested and is included the County Administrator's recommended 2016 budget. In order to address the current support needs of the HHS Division, approval is requested to hire for this position in 2015.

Additionally, approval is requested to increase a current 0.6 FTE Support Aide position to 1.0 FTE. The staff person in this position is able to accept a 1.0 FTE position

There is currently an unanticipated excess of State Child Protection Grant funds which can be used to fund the unbudgeted increases for both positions in 2015. Utilizing these funds for this purpose is consistent with the parameters of the special State funding, and will not hinder our ability to fund future planned Child Protection positions associated with this Grant.

ACTION REQUESTED:

Approval is requested to increase the current Support Aide position from 0.6 to 1.0. Approval is also requested to hire in 2015 the Support Specialist included in the Administrators recommended 2016 budget.

FISCAL IMPACT: <input type="text" value="Budget amendment request form"/> If "Other", specify: <input type="text"/>	FUNDING <table style="width: 100%; border-collapse: collapse;"> <tr> <td>County Dollars =</td> <td><input type="text"/></td> </tr> <tr> <td>FFP revenue</td> <td style="text-align: right;">\$8,263.00</td> </tr> <tr> <td>State C.P. Grant revenue</td> <td style="text-align: right;">\$24,787.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$33,050.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	<input type="text"/>	FFP revenue	\$8,263.00	State C.P. Grant revenue	\$24,787.00	Total	\$33,050.00
County Dollars =	<input type="text"/>								
FFP revenue	\$8,263.00								
State C.P. Grant revenue	\$24,787.00								
Total	\$33,050.00								
FTE IMPACT: <input type="text" value="Increase budgeted staff"/>									

Related Financial/FTE Comments:

No County levy dollars are required or requested for this action. State and Federal funding sources cover the complete cost of this request.

Office use only:

RBA 2015 - 3535

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item:

Additional Support Staff required for Health and Human Services Division integration

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salaries - FT	11-405-700-0000-6111	\$10,452.00
OPEB	11-405-700-0000-6150	\$168.00
Comp Absences	11-405-700-0000-6151	\$56.00
Medicare	11-405-700-0000-6155	\$152.00
PERA	11-405-700-0000-6162	\$758.00
FICA	11-405-700-0000-6172	\$649.00
Workers Comp	11-405-700-0000-6173	\$22.00
LTD	11-405-700-0000-6175	\$31.00
TOTAL		\$12,288.00

CREDIT		
Description of Accounts	Acct #	Amount
FFP Revenue	11-405-650-0000-...	\$3,077.00
Child Protection Grant	11-424-700-0000-...	\$9,211.00
TOTAL		\$12,288.00

Reason for Request:

To reflect in the 2015 budget the costs and associated revenue for increasing the Support Service Aide to full time and adding the Support Service Specialist budgeted in 2016 for November and December of this year to cover the work load associated with the merger of Public Health and Human Services. This is all covered by Federal and State funding.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right of Way Acquisition for CSAH 11 Construction Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="10/6/2015"/>
Contact: <input type="text" value="Bill Weckman"/> Title: <input type="text" value="Program Delivery Manager"/>	Item Type: <input type="text" value="Closed Session"/>
Amount of Time Requested: <input type="text" value="30"/> minutes Presenter: <input type="text" value="Bill Weckman/Larry Martin"/> Title: <input type="text" value="Program Delivery Manager/Legal"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

In 2012-2013, the County realigned and reconstructed CSAH 11 from CSAH 61 to Engler Boulevard (CSAH 10). As a consequence of the realignment and reconstruction, the County obtained right-of-way from numerous property owners along the CSAH 11 corridor. In order to complete the road construction in a timely manner, condemnation proceedings against several property owners was initiated by the County. Hearings were held before a condemnation commission and damages were awarded.

The County appealed and cross appeals were filed on several affected parcels. A declaratory relief action was filed on PID #'s 30.0070210, 30.0070200 & 30.0070400 to determine the size and value of statutorily dedicated easements on the previously referenced parcels.

ACTION REQUESTED:

Motion to enter into closed session pursuant to Minn. Stat. Section 13D.05, subd. 3(b) to discuss pending litigation, including litigation strategy and settlement authority.

FISCAL IMPACT: <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/> <input type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3525