

Carver County Board of Commissioners
 Regular Session
 September 26, 2006
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.

1. a) **CONVENE**
- b) *Pledge of Allegiance*
- c) *Introduction of New Employees*
2. Agenda review and adoption
3. Approve minutes of September 12, 2006 Regular Session1-6
4. Public participation (Comments limited to five minutes)
5. Community announcements

9:05 a.m.

6. **CONSENT AGENDA**
- 6.1 Tobacco license approval7-8
- 6.2 Abatements/additions9-11
- 6.3 2003 DHS ODP Part 1 MnIMS/WMD training grant 12
- 6.4 Hazardous material grant from MN Division of Homeland
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- 6.5 Minnesota Counties Insurance Trust Drug and Alcohol testing
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- 6.6 Renewal of on-sale and Sunday liquor license for Dahlgreen Golf
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 Amendment #120-21
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- 6.13 W.E. Neal Slate Company contract 27
- 6.14 Land acquisition Lake Waconia Regional Park.....28-29
- 6.15 Well pump replacement-Baylor Regional Park
 Addendum No. 130-31
- 6.16 Salary placement for Lt. promotion 32

- 6.17 Community Social Services' warrants..... NO ATT
- 6.18 Commissioners' warrants SEE ATT

**RECESS AS COUNTY BOARD AND CONVENE AS
CARVER COUNTY REGIONAL RAIL AUTHORITY**

9:05 a.m.

7. RAIL AUTHORITY CONSENT AGENDA

- 7.1 Consent to land exchange agreement and easement
Agreement-Dakota Rail Line in Mound33-34

**ADJOURN CARVER COUNTY REGIONAL RAIL AUTHORITY
AND RECONVENE AS CARVER COUNTY BOARD**

9:10 a.m.

8. ADMINISTRATION

- 8.1 Resolution supporting Bioscience Zone35-40

9:30 a.m.

9. ADMINISTRATIVE SERVICES

- 9.1 John A. Dalson & Son, Inc. contract for roof replacement-
Law Enforcement Building 41
- 9.2 Approval of contract with Wold Architecture for service
delivery plan.....42-44

10:30 a.m.

ADJOURN REGULAR SESSION

10:30 a.m.

NEW BUSINESS

BOARD REPORTS

10:30 a.m.

- 1. Chair
- 2. Board Members
- 3. Administrator

11:00 a.m.

- 4. Adjourn

David Hemze
County Administrator

*Following the Board meeting, the County Board
will be having lunch with members of the
Norwood Young America City Council and Mayor and
taking a bus tour of the City of Norwood Young America*

REGULAR SESSION
September 12, 2006

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on September 12, 2006. Chair James Ische convened the session at 9:00 a.m.

Members present: James Ische, Chair, Gary Delaney, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: None.

The following amendments were made to the agenda:

Add:

7.1A Joint Powers Agreement with City of Waconia CSAH 10 and CSAH 32 construction.

7.2B Award of bid for Project SP 10-610-30/SP10-632-14.

Lynch moved, Degler seconded, to approve the agenda as amended. Motion carried unanimously.

Delaney moved, Degler seconded, to approve the minutes of the September 5, 2006, Regular Session Motion carried unanimously.

Under public participation, James Kuhl, San Francisco Township, pointed out the consent item for the approval of a contract included no indication of the term of the contract and that the board action item for the stormwater management maintenance agreement included no dollar amounts. He suggested there was lack of information for the Board to make a decision on the consent agenda.

He also suggested that the population number listed on page 47 should be listed as "estimated" and believed that the year end savings account indicates that the taxpayers are paying higher taxes than required.

Community announcements were made by the Board.

Degler moved, Delaney seconded, to approve the following consent agenda items:

Contract with SW Metro Transit Commission and Carver County.

Resolution #84-06, Approving the City of Mayer Surface Water Management Plan.

Resolution #85-06, Speed Zone Study Request.

Contract between Carver County and Gov Delivery.

Contract with Legacy Environmental in the amount of \$3,250.

Independent contractor agreement addendum with Marilou E. Thibault.

Authorized the Chair and Safety Officer to sign the 2006 Emergency Management Assistant Grant for \$29,424.

Resolution #86-06, Professional Service Agreement between Mid County Coop and Carver County for Chemical Application at Lake Minnewashta Regional Park.

Resolution #87-06, Professional Service Agreement between Brauer & Associates, LTD and Carver County for Professional Design Services at Lake Minnewashta Regional Park.

Resolution #88-06, Professional Service Agreement for Real Estate Appraisal Services with William A. Burrows.

Resolution #89-06, Professional Service Agreement between Susan Schmitz and Carver County for brochure layout and design.

Approved the renewal of on-sale, off-sale and Sunday liquor license for Hollywood Sports LLC d/b/a Hollywood Sports Complex.

Approved the renewal of on-sale and Sunday liquor license for Waconia Lakeside, Inc., d/b/a Waconia Lakeside Ballroom.

Approved tobacco license for Last Call Too, Inc. License #10-611.

Resolution #90-06, Addendum No. 1 to Joint Powers Agreement between Carver County and the City of Waconia for CSAH 30.

Concurred in the award of the contract to Latour Construction, Inc., in the amount of \$6,930,355.57 for project SAP 10-630-22.

Resolution #91-06, Professional Services Agreement between Carver County and Minnehaha Creek Watershed District for Maintenance Agreement for Stormwater Management Facilities and Wetland Buffers.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Roger Gustafson, Public Works, clarified the addendum with the City of Waconia on the consent agenda dealt with moving the County Road 30 project forward and pertains to the redesign of the signal, clarifies right of way acquisition and cost participation.

Motion carried unanimously.

Gustafson requested Board approval of the Joint Powers Agreement with the City of Waconia for the reconstruction of CSAH 10 and approval to award the bid. He reviewed the realignment and pointed out the County was successful in getting federal aid for the project. He indicated the City of Waconia approved the joint powers agreement and the agreement covers the work to be done within the city limits.

He noted seven project bids were submitted and the low bid was slightly over their estimate due to the petroleum based work that is included in the project. He indicated a pre-construction meeting has been scheduled with the contractor and indicated they anticipated construction to go into the 2008 construction season.

David Hemze, County Administrator, acknowledged the increased cost may have a domino affect on other projects and he would bringing back an update on that.

Lynch offered the following Resolution, seconded by Degler:

Resolution #92-06
Joint Powers Agreement Between
Carver County and the City of Waconia for
CSAH 10 and CSAH 32 Construction

On vote taken, all voted aye.

Degler moved, Lynch seconded, to award the bid for Project SP 10-610-30/SP 10-632-14 to Ames Construction, Inc., in the amount of \$12,402,890.67. Motion carried unanimously.

Doris Krogman, Employee Relations, requested Board approve the health insurance provider and rates for 2007. She explained they went through a bid process through MCIT and reviewed the bids received. She pointed out the Section 105 plan that was put in place several years ago and indicated the request for proposal was developed to allow the option to include or exclude the 105 design.

She indicated the bid received from Health Partners was 20% higher than the current rates and included a 17% rate increase cap for the second year. She noted the bid received excluding the 105 plan was more economical. Krogman explained moving out of a non-105 plan would require the County to dissolve the health self insurance account and would require the County to notify the union of its intent to dissolve the account.

She stated they would not know the actual balance of the self insurance account until next spring. Krogman indicated they would be recommending apportioning the money in the self insurance account consistent with the contributions to that account, or approximately 11% to employees and 89% to the County's health insurance premiums. She clarified Statutes requires the assets be utilized for health insurance benefits.

Krogman pointed out the County also received tobacco settlement funds to be applied to health care costs and reviewed the recommendation to utilize these funds to reduce the family premiums by \$3.00 per month for 2007.

Delaney moved, Lynch seconded, to select Health Partners as the health insurance provider for the County for 2007. Motion carried unanimously.

Lynch moved, Workman seconded, to notify AFSCME of the County's intent to dissolve the self insurance fund based on the change in the health insurance provider for 2007. Motion carried unanimously.

Workman moved, Degler seconded, to apportion the remaining assets in the health insurance self insurance fund to 2007 health insurance costs and refunds to those individuals affected on the date of dissolution. Motion carried unanimously.

Krogman requested the Board approve the dental provider and rates for 2007. She noted a slightly reduced rate was received and the proposal included rate caps for two years.

Degler moved, Delaney seconded, to continue Delta Dental as the dental insurance provider for the County for 2007. Motion carried unanimously.

Dave Hemze, County Administrator, requested the Board set the 2007 preliminary levy. He reviewed the budget schedule and historical trends. He noted the biggest factor behind the property tax levy history has been the increase in population. Hemze noted State aid has decreased but not the mandates and the past shortfalls have been addressed through a variety of means.

He reviewed the average home's property tax rate, the effective tax rate and explained how the tax rate is calculated. Hemze explained the County's ranking compared to other counties and pointed out reasons for the differences.

Hemze reviewed the year end savings account, noting higher investment income was received as well as higher Recorder and jail revenues. He pointed out the option to utilize some of these funds to one time capital projects.

He summarized the 2007 budget, personnel and capital requests. Hemze explained his \$2.8 million recommended levy increase and the impact on an average valued home. He stated he was also recommending applying a portion of the year end savings account to one time needs. Hemze indicated he was proposing no new services but trying to keep up with population demands. He suggested options the Board could look at if they wanted to reduce the preliminary levy.

The Board discussed setting the preliminary levy at a 6.9% increase vs. the Administrator's recommended 7.6% increase.

Delaney moved, Degler seconded, to set the 2007 maximum preliminary general levy of \$40,065,423 which results in an increase of \$2,586,075 or 6.9% over year 2006. On vote taken, Delaney, Degler, Workman voted aye. Ische, Lynch voted nay. Motion carried.

Hemze explained the current the Historical Society Director was leaving later in the year. As a result, he stated the Historical Society was asking for the position to be upgraded to a full time position and was seeking approval of their 2007 budget at this time to allow the current Director an opportunity to assist with the hiring and transition.

Lynch moved, Degler seconded, to approve the Carver County Historical Society's year 2007 budget request of \$175,810. Motion carried unanimously.

Dave Drealan, Land and Water Services, requested that the Board set the 2007 maximum preliminary water levy. He explained the County is the water management authority for approximately 80% of the County and the preliminary water levy was to apportion the water management function in those portions of the County that the County is responsible for. He explained capital project costs are apportioned by each watershed district and the operating expenses are spread over the entire districts.

Degler moved, Ische seconded, to set the 2007 maximum preliminary levies for the respective watersheds as follows:

CCWRMA Bevens Creek	\$48,389
CCWRMA Carver Creek	\$130,477
CCWRMA Crow River	\$78,535
CCWRMA East Chaska Creek	\$82,201
CCWRMA West Chaska Creek	\$23,096
CCWRMA Pioneer-Sarah Creek	\$3,629

On vote taken, all voted aye.

Julie Frick, Community Development Agency, requested the Board adopt a Resolution approving the CDA's 2007 budget request and set the payable 2007 levy for the Agency. She stated the proposed increase would result in a \$12 annual property tax increase on the County's average valued home. Frick stated the increase was to support economic development activities throughout the County.

Tom Kerber, Treasurer, questioned the purpose of the 2.1 million in unrestricted funds listed in the Agency's Financial Statement. Wayne Bevers, Community Development Agency Controller, explained these funds were to be used for the development of the State Street project and the balance has since been reduced.

Delaney offered the following Resolution, seconded by Ische:

Resolution #93-06
Approving the 2007 Proposed Budget and Payable 2007 Tax Levy of the
Carver County Community Development Agency and Certifying Said Levy to the
County Auditor

On vote taken, Delaney, Degler, Ische voted aye. Lynch, Workman voted nay.

Workman moved, Degler seconded, to adjourn as the County Board and reconvene as the Carver County Regional Rail Authority. Motion carried unanimously.

Hemze requested that the Rail Authority set the Rail Authority's preliminary levy for the maintenance efforts related to the Dakota rail line.

The Board requested further information on the Rail Authority's year end fund balance and the future plans on the use of the funds.

Lynch moved, Ische seconded, to set the 2007 maximum preliminary Regional Rail Authority levy for 2007 at \$50,000. Motion carried unanimously.

Degler moved, Lynch seconded, to adjourn as the Carver County Regional Rail Authority and convene as the Carver County Ditch Authority. Motion carried unanimously.

Mike Fahey, County Attorney, requested that the Ditch Authority authorize an extension for the preliminary survey from the engineer on proposed lateral for Carver county Ditch #9. He stated the obstacle they are facing is the cost for putting the tile line in and going under Highway 7.

Lynch moved, Delaney seconded, to approve the signing of an Order authoring an extension of time to December 1, 2006, for Steve Klein of Barr Engineering to complete and file with the Auditor the preliminary survey for the proposed lateral for Carver County Ditch #9. Motion carried unanimously.

Degler moved, Delaney seconded, to adjourn the Carver County Ditch Authority at 12:05 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM

Item Name (as you would like it to appear on the agenda): **Tobacco License Approval**

Originating Department: **Auditor**

Agenda Date: **9/26/06**

Amount of Time Requested: **0 minutes**

Supp.. Doc. Attached (y/n): **Y**

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent **XX** Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

Attached is a business that has applied for a Tobacco License in compliance with the Carver County Tobacco Ordinance. The owners are requesting approval by the Carver County Board of Commissioners for them to sell tobacco products. There are no delinquent taxes on this parcel.

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

FINANCIAL IMPLICATIONS

Funding:

County Dollars = \$
Other Sources & Amounts = \$
_____ = \$
_____ = \$
TOTAL = \$

Budget Information (✓ appropriate items):

Budgeted:
Not Budgeted:
Amendment Required:
(requires controller approval)

Related Financial Comments:

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney _____ Risk Management _____ Human Resources _____ Controller _____ Other _____


DEPARTMENT HEAD APPROVAL (Signature)

9-18-06
Date

Admin.. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

Tobacco License Applications To Be Approved by County Board

License #10-612 Burkys Pizza dba Burkys Bar & Grill Chris L. Burkhart 505 Lake St W Cologne, MN 55322	License #
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CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM

Item Name (as you would like it to appear on the agenda): **Abatements/Additions**

Originating Department: **Assessor/Auditor**

Agenda Date: **09/19/06**

Amount of Time Requested: **0 minutes**

Supp.. Doc. Attached (y/n): **Y**

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (include a description of background and benefits)

SEE ATTACHED

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (include motion in proper format)

FINANCIAL IMPLICATIONS

Funding:

County Dollars = \$ - 537.10
Other Sources & Amounts = \$ - 888.90
TOTAL = \$ - 1,426.00

Budget Information (✓ appropriate items):

Budgeted:
Not Budgeted:
Amendment Required:
(requires controller approval)

Related Financial Comments:

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney _____ Risk Management _____ Human Resources _____ Controller _____ Other _____


DEPARTMENT HEAD APPROVAL (Signature)

9-7-06
Date

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____



**CARVER
COUNTY**

Office of County Assessor
Angie Johnson
Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, Minnesota 55318-2102
Phone: (952) 361-1960
Fax: (952) 361-1959

**Abatements presented to the
Carver County Board of Commissioners**

The following parcels are to receive the homestead credit for the 2005 assessment payable 2006, they are recommended for approval by the County Assessor.

02-008-0410	Danielle Stangret	Residential
20-050-0130	William S. Hartley	Residential
25-495-0650	Patricia Mcinerny	Residential
25-635-0043	Serge Devasa	Residential – Unit
25-635-0159	Serge Devasa	Residential – Garage
25-635-0160	Serge Devasa	Residential – Garage
50-126-0070	Heidi Olsen	Residential
58-011-0200	Mark Matzke	Residential
58-650-0040	Frederick Cook	Residential
75-505-0320	Christopher Saxton	Residential

The following parcel is for a Mobile Home that is to receive the homestead credit for the 2006 assessment payable 2006, this is recommended for approval by the County Assessor.

30-951-0177	Erik Henderson	Residential
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**CARVER
COUNTY**

Office of County Auditor
Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, Minnesota 55318-2102
Phone (952) 361-1910
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Laurie Engelen
Assistant County Auditor
Phone: (952) 361-1907
Email: lengelen@co.carver.mn.us

**Abatements presented to the
Carver County Board of Commissioners
September 19, 2006**

Payable Year	Parcel Number	Name	Original Tax Amount	Adjusted Tax Amount	County Dollars Abated	Total Amount of Adjustment
2006	20.0500130	William Hartley	2,062.00	1,822.00	-83.01	-240.00
2006	58.0110200	Mark Allen Matzke	2,184.00	1,978.00	-82.31	-206.00
2006	50.1260070	David & Heidi Olsen	3,202.00	3,008.00	-52.56	-194.00
2006	25.6350043	Serge Patrick Devesa	2,216.00	2,012.00	-79.68	-204.00
2006	25.6350159	Serge Patrick Devesa	84.00	84.00	0.00	0.00
2006	25.6350160	Serge Patrick Devesa	74.00	74.00	0.00	0.00
2006	25.4950650	Brian McCarthy & Patricia McIner	2,346.00	2,150.00	-83.86	-196.00
2006	02.0080410	Danielle Stangret	4,366.00	4,362.00	-4.00	-4.00
2006	75-5050320	Christopher Saxton	3,154.00	3,024.00	-49.90	-130.00
2006	58.6500040	Frederick & Grace Cook	2,198.00	2,002.00	-78.18	-196.00
2006	M30.9510177	Erik & Erica Henderson	180.00	124.00	-23.60	-56.00
			\$22,066.00	\$20,640.00	-\$537.10	-\$1,426.00

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM

Item Name (as you would like it to appear on the agenda): 2003 DHS ODP Part I MnIMS/WMD Training Grant

Originating Department: Risk/Emergency Management

Agenda Date: September 26, 2006

Amount of Time Requested: n/a

Supp. Doc. Attached (y/n): n

Previous County Board Action, If Any (include other parties which were advised, if any):

Training grants have been approved in past years (1997, 1998, 2000, 2001, 2002, 2003, 2004, 2005). The grant amount for this grant is similar to previous grants.

Item Type (✓ Only One): Consent Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

These are task specific grants we receive from the MN Department of Public Safety - Division of Homeland Security and Emergency Management to help offset the costs of training in Carver County. This specific grant is for offsetting costs associated with NIMS Training in Carver County.

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Authorize the Board Chair and Tim Walsh, Safety Officer to sign the grant agreement for \$1,500.00

FINANCIAL IMPLICATIONS

Funding:

County Dollars = \$ _____
 Other Sources & Amounts = _____
 TOTAL = _____ = \$ _____

Budget Information (✓ appropriate items):

Budgeted: No
 Not Budgeted: n/a
 Amendment Required: No
 (requires controller approval)

The funding is additional revenue to assist in offsetting expenses for training.

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney Risk Management Employee Relations _____ Controller _____ Other _____


 DEPARTMENT HEAD APPROVAL (Signature)

9/8/06
 Date

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM

Item Name (as you would like it to appear on the agenda): Hazardous Materials Grant from MN Division of Homeland Security Emergency Mgmt.

Originating Department: Risk/Emergency Management

Agenda Date: September 26, 2006

Amount of Time Requested: n/a

Supp. Doc. Attached (y/n): n

Previous County Board Action, If Any (include other parties which were advised, if any):

Exercise and Training grants have been approved in past years (1997, 1998, 2000, 2001, 2002, 2003, 2004, 2005). The grant amount for this grant is similar to previous grants.

Item Type (✓ Only One): Consent Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

These are task specific grants we receive from the MN Department of Public Safety - Division of Homeland Security and Emergency Management to help offset the costs of training in Carver County. This specific grant is for offsetting costs associated with a disaster exercise in Carver County. The exercise was held in Victoria and participants included County agencies, public safety, non-profit, and business/industry participants.

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Authorize the Board Chair and Tim Walsh, Safety Officer to sign the grant agreement for \$3,000.00

FINANCIAL IMPLICATIONS

Funding:

County Dollars = \$ _____
 Other Sources & Amounts = _____

TOTAL = _____ = \$ _____

Budget Information (✓ appropriate items):

Budgeted: No
 Not Budgeted: n/a
 Amendment Required: No
 (requires controller approval)

The funding is additional revenue to assist in offsetting expenses for these events for Carver County and the participating entities in the exercise and training. Some funding will stay with Carver County and the other funding will go to County agencies, public safety agencies, and business/industry participants.

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney Risk Management Employee Relations _____ Controller _____ Other _____



 DEPARTMENT HEAD APPROVAL (Signature)

9/8/06

 Date

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM

Item Name (as you would like it to appear on the agenda): Minnesota Counties Insurance Trust Drug and Alcohol Testing Program Participation

Originating Department: Employee Relations

Agenda Date: 9/26/06

Amount of Time Requested:

Supp. Doc. Attached (y/n): y

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

This action is an amendment to the document approved in 2005 after the Minnesota Counties Insurance Trust (MCIT) conducted a Request for Proposals in order to evaluate third party administrators for drug and alcohol testing services. The MCIT Board selected FirstLab to assume program administration from ADP Screening & Selection Services as of 10/1/05. Carver County has been a participant in the MCIT consortium since 1993 and desires to continue. In order to continue our participation, Carver County must approve the attached participation agreement amendment with MCIT.

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Approve the attached participation agreement amendment.

FINANCIAL IMPLICATIONS

<i>Funding:</i>	
County Dollars =	\$ 1,500
Other Sources & Amounts =	
_____ =	\$ _____
_____ =	\$ _____
TOTAL	\$ 1,500

Budget Information (✓ appropriate items):

Budgeted:	_____ x
Not Budgeted:	_____
Amendment Required:	_____

(requires controller approval)

Related Financial Comments: Varies due to number of tests performed each year.

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:
 County Attorney _____ Risk Management _____ Human Resources _____ Controller _____ Other _____

 DEPARTMENT HEAD APPROVAL (Signature) 9/15/06 _____
Date

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM

Item Name (as you would like it to appear on the agenda): **Renewal of On-Sale and Sunday Liquor License for Dahlgreen Golf Club, Inc. dba Dahlgreen Golf Club.**

Originating Department: **Auditor**

Agenda Date: **September ²⁶ 19, 2006**

Amount of Time Requested: **0 minutes**

Supp. Doc. Attached (y/n): **N**

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent **XX** Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

Application for renewal of On-Sale and Sunday Liquor License for Dahlgreen Golf Club, Inc. dba Dahlgreen Golf Club located at 6940 Dahlgren Road, Chaska, MN 55318. There are no delinquent real estate taxes on this property.

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

FINANCIAL IMPLICATIONS

Funding:

County Dollars = \$
 Other Sources & Amounts = \$
 _____ = \$
 _____ = \$
TOTAL = \$

Budget Information (✓ appropriate items):

Budgeted: _____
 Not Budgeted: **XX**
 Amendment Required: **NO**
 (requires controller approval)

Related Financial Comments:

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney _____ Risk Management _____ Human Resources _____ Controller _____ Other _____

 _____
DEPARTMENT HEAD APPROVAL (Signature)

9-11-06
Date

Admin.. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM

Item Name (as you would like it to appear on the agenda): **Application for renewal of On-Sale and Sunday Liquor License for Baumann Enterprises, Inc. dba B's on the River.**

Originating Department: **Auditor**

Agenda Date: **September ²⁶ 19, 2006**

Amount of Time Requested: **0 minutes**

Supp. Doc. Attached (y/n): **N**

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent **XX** Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

Application for renewal of On-Sale and Sunday Liquor License for Baumann Enterprises, Inc. dba B's on the River located 1455 Co Rd 27, Watertown, MN 55388. There are no delinquent real estate taxes on this property.

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

FINANCIAL IMPLICATIONS

Funding:

County Dollars = \$
Other Sources & Amounts = \$
_____ = \$
_____ = \$
TOTAL = \$

Budget Information (✓ appropriate items):

Budgeted:
Not Budgeted: **XX**
Amendment Required: **NO**
(requires controller approval)

Related Financial Comments:

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney _____ Risk Management _____ Human Resources _____ Controller _____ Other _____


DEPARTMENT HEAD APPROVAL (Signature)

9-11-06
Date

Admin.. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM Safe and Sober Grant Application

Item Name: Safe and Sober Grant Application

Originating Department: Sheriff's

Agenda Date: 9-19-06

Amount of Time Requested:

Supp. Doc. Attached (y/n): Y

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent X Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

Safe and Sober is a federal program administered through the State of Minnesota. As part of the grant application process, the Board is asked to pass a resolution giving the Sheriff of Carver County permission to administer the grant.

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Please review and pass the attached resolution.

FINANCIAL IMPLICATIONS

Funding:

County Dollars = \$ _____
 Other Sources & Amounts = \$ _____
 _____ = \$ _____
 _____ = \$ _____
TOTAL = \$ _____

Budget Information (✓ appropriate items):

Budgeted: _____
 Not Budgeted: _____
 Amendment Required: _____
 (requires controller approval)

Related Financial Comments:

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney _____ Risk Management _____ Human Resources _____ Controller _____ Other _____

DEPARTMENT HEAD APPROVAL (Signature)

Date

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

File:

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that Carver County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety, Office of Traffic Safety for the project entitled SAFE & SOBER COMMUNITIES during the period from October 1, 2006 through September 30, 2007.

The Carver County Sheriff is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Carver County Sheriff's Office and to be the fiscal agent and administer the grant.

(The following is an example of a signature block – other formats for certifying a resolution has been adopted are permitted. In addition, you could instead provide a copy of official minutes of council meeting at which the resolution was considered.)

I certify that the above resolution was adopted by the County Board
(Executive Body)
of Carver County, Minnesota on _____
(Name of Lead or Single Jurisdiction) (Date)

SIGNED:

WITNESSETH:

(Signature)

(Signature)

City Auditor/Other Authorized Person

City Clerk/Other Authorized Person

(Title)

(Title)

(Date)

(Date)



REQUEST FOR BOARD ACTION

AGENDA ITEM : Victim Grant Funds

Originating Division: Attorney

Meeting Date: 9-26-06

Amount of Time Requested: 1 minute

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Annual Plan Grant Contract is between the State of Minnesota and Carver County Attorney's Office. This grant gives emergency funds to county and city prosecutors and victims assistance programs to reimburse crime victims who have emergency needs under Minn. Stat. §611A.675.

ACTION REQUESTED: Approve contract granting Carver County \$500.00 for emergency services for victims.

FUNDING

County Dollars =	\$0
Other Sources & Amounts =	= \$
TOTAL	= \$0

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other: previous years we have received \$1000.00.

Related Financial Comments:

Reviewed by Division Director

Karil Lyndall (for MDT)

Date:

9/15/06



REQUEST FOR BOARD ACTION

AGENDA ITEM : Cities Readiness Initiative Grant Agreement-Amendment #1

Originating Division: Public Health

Meeting Date: 09/26/06

Amount of Time Requested:

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The Carver County Community Health Board and Public Health received an amendment to the Cities Readiness Initiative Grant from the Minnesota Department of Health, effective September 1, 2006 to August 31, 2007 for the amount of \$20,693. This grant assists Public Health to accelerate the capacity of mass medication dispensing to Carver County residents, in a Public Health emergency event.

ACTION REQUESTED: Motion to accept and expend the Cities Readiness Initiative Grant - Amendment #1 funding.

FUNDING

County Dollars = \$
 Other Sources & Amounts =
 MN Dept of Health = \$20,693
TOTAL = \$20,693

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Add of 2006 Revenue:	01-460-462-2364-5420	Cities Readiness Grant	\$20,693
Add to 2006 Expenditure:	01-460-462-2364-6271	Contractual Services	20,000
	01-460-462-2364-6421	Meeting Expense/Food and Beverage	693

 Reviewed by Division Director

Date: September 18, 2006

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Public Health

Date of County Board Session: 9/26/06

Revenue

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
State Grant	\$ 20,693	Professional Services	\$ 20,693
TOTAL:	\$ 20,693	TOTAL:	\$ 20,693

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Controller)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Contingency Acct. Current Bal.: \$ 253,800

E. Current Balance After Adj.: \$ 253,800

F. Requested By:

G. Recommend Approval: Finance

H. County Board Decision: Approval/Disapproval

S:\Excel\SHELLS\Budget Amendment Forms.xls\Revenue Form



REQUEST FOR BOARD ACTION

AGENDA ITEM : Public Health Preparedness and Response to Bioterrorism Agreement - Amendment #2

Originating Division: Public Health

Meeting Date: 09/26/06

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Carver County Community Health Board has received an amendment to the Public Health Preparedness and Response to Bioterrorism Grant from the Minnesota Department of Health. This grant renewal in the amount of \$80,630 is effective September 1, 2006 to August 31, 2007. Renewal of this grant continues public health planning for strategic direction, coordination and management in responding to acts of terrorism, outbreaks of infectious diseases, and other public health threats and emergencies.

ACTION REQUESTED:

Motion to accept and expend the Public Health Preparedness and Response to Bioterrorism Grant renewal from the Minnesota Department of Health.

FUNDING

County Dollars =	\$
Other Sources & Amounts =	
MN Dept. of Health =	\$80,630
TOTAL =	\$80,630

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Add to 2006 Revenue:	01-460-462-2368-5420 PH Bioterrorism Grant	\$24,620
Add to 2006 Expenditures:	01-460-462-2368-6260 Professional & Technical Fees	1,390
	01-460-462-2368-6332 Conference & Professional Maint.	5,000
	01-460-462-2368-6421 Meeting Expense/Food and Beverage	6,000
	01-460-462-2368-6430 Surgical and Medical Supplies	12,230

The remaining amount of the grant award (\$56,010) was included in the 2007 Recommended Budget for Public Health.

Reviewed by Division Director

Date: September 18, 2006

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Public Health

Date of County Board Session: 9/26/06

Revenue

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
State Grant	\$ 24,620	Professional Services	\$ 6,390
		Supplies	\$ 18,230
TOTAL:	\$ 24,620	TOTAL:	\$ 24,620

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Controller)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Contingency Acct. Current Bal.: \$ 253,800

E. Current Balance After Adj.: \$ 253,800

F. Requested By:

G. Recommend Approval: Finance

H. County Board Decision: Approval/Disapproval

S:\Excel\SHELLS\Budget Amendment Forms.xls\Revenue Form



REQUEST FOR BOARD ACTION

AGENDA ITEM : Developer's Contract for Cannon Woods (road construction).

Originating Division: Land Water Services

Meeting Date: September 26, 2006

Amount of Time Requested: None

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

File # PZ20060034: The preliminary plat was approved on July 11, 2006. The road for this development will serve 3 wooded lots off of 102nd Street in Section 36 of Waconia Twp. The road would be constructed to township standards and would be privately maintained by the homeowners. The County Attorney and Risk Manager have reviewed and approved the developer's contract. Bill Weckman has approved the road plans and construction cost estimate (letter attached). The developer has submitted a \$10,000 surety in accordance with Water Rules requirements. The Waconia Town Board has signed the contract.

ACTION REQUESTED: A motion authorizing the County Board Chair's signature on the Development Contract/Improvement Agreement.

FUNDING

County Dollars = \$-0-

Other Sources & Amounts = -0-

= \$

TOTAL = \$-0-**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:

Related Financial Comments:

 Reviewed by Division Director *alce*Date: *10-27-2006*



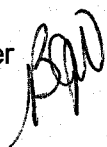
Carver County Public Works

11360 Highway 212 West
Suite 1
Cologne, MN 55322-8016
Phone (952) 466-5200 Fax (952) 466-5223

Administration
Parks
Engineering
Highway Maintenance
Equipment Maintenance
Surveying & Mapping

September 8, 2006

To: Steve Just, Land Management Dept. Manager

From: Bill Weckman, Assistant County Engineer 

Subject: Construction Plans
Cannon Woods Trail
Waconia Township

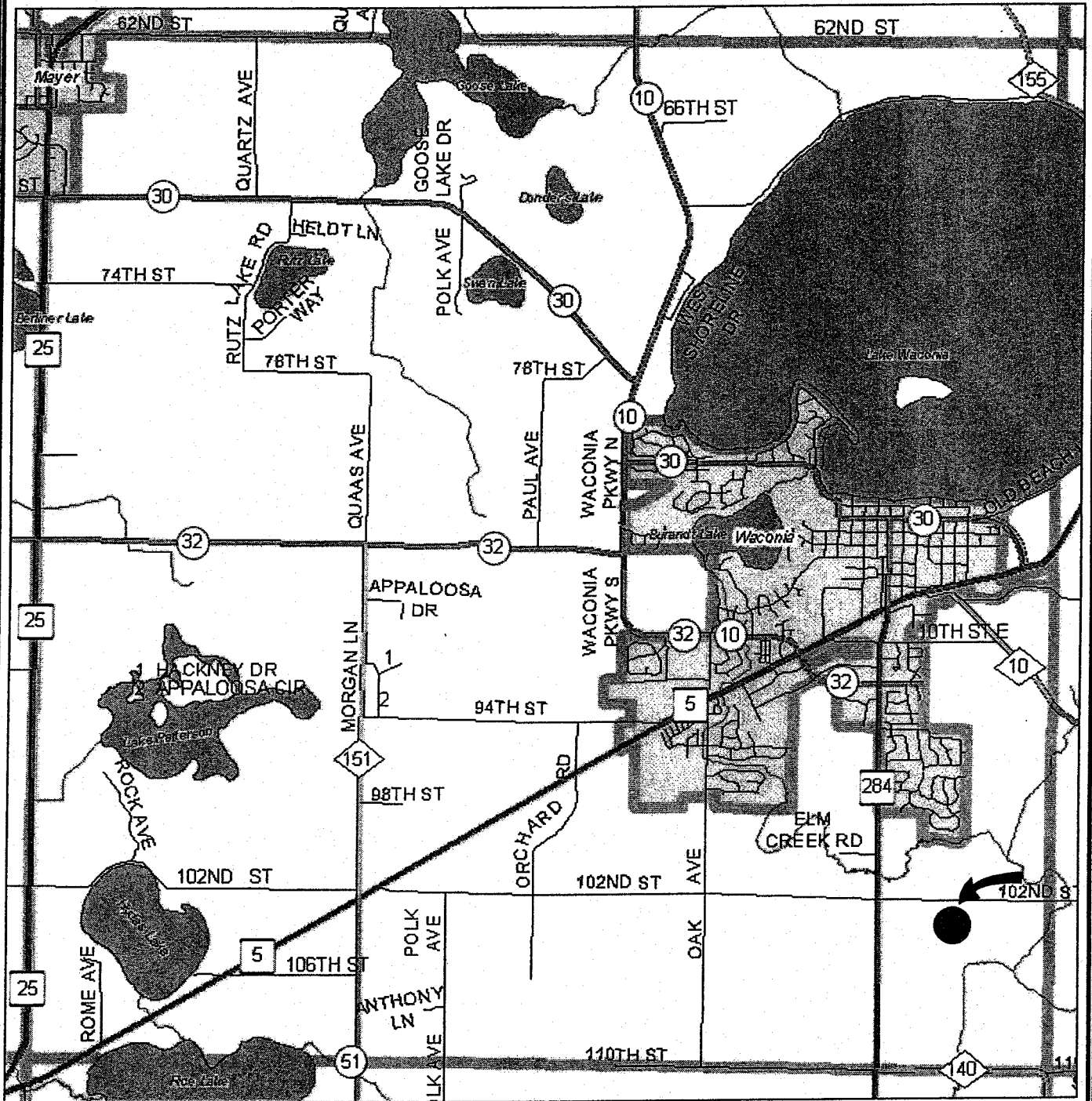
Construction Plans and Specifications

The Cannon Woods Trail roadway construction plans (the last revision signed on August 11, 2006) prepared by Curtiss J. Kallio (P.E. 26909) of Kallio Engineering, LLC appear consistent with the requirements of the Carver County Subdivision Ordinance and with the comments to date of staff and review officials. The construction plans are, therefore, approved with the stipulation given to the developer and his engineer that compliance with the Carver County Subdivision Ordinance remains the sole obligation of the developer, and construction shall be accomplished in a manner meeting Mn/DOT Standard Specifications for Construction, 2000 Edition as most recently revised.

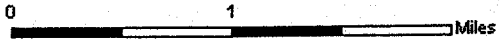
Construction Cost Estimate

The developer's engineer has provided an engineer's opinion of probable cost for the project. It is recommended that his estimate of \$ 141,345.00 be accepted for incorporation into the appropriate provisions of the developer's agreement with Carver County.

Waconia Township



This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS
Apr 21, 2005



REQUEST FOR BOARD ACTION

AGENDA ITEM : W.E. NEAL SLATE COMPANY - FURNISH AND INSTALL DOOR IN SHERIFF'S OFFICE

Originating Division: Administrative Services

Meeting Date: September 26, 2006

Amount of Time Requested: 0

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Facilities wishes to contract with W.E. Neal Slate Company to furnish and install, in the Carver County Sheriff's Office, a Neal Slate System 2 Demountable Partition System and Solid Core Oak Veneer Door. The cost of this project is \$2,640.00. A second quote was received from Flex-Y-Plan Industries, Inc., in the amount of \$4,863.32.

ACTION REQUESTED: Motion to approve Contract with W.E. Neal Slate Company in the amount of \$2,640.00.

FUNDING

County Dollars = \$2,640.00

Other Sources & Amounts =

= \$

TOTAL

= \$2,640.00

FISCAL IMPACT None Included in current budget Budget amendment requested Other:

Related Financial Comments: To be paid from Facilities Account 01-110-000-0000-6640 CIP 110-09 Miscellaneous Building Improvements.

 Reviewed by Division Director*Stewart Taylor*

Date: 9/11/06



REQUEST FOR BOARD ACTION

AGENDA ITEM : Land Acquisition Lake Waconia Regional Park

Originating Division: Public Works

Meeting Date: September 26, 2006

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: A negotiated settlement agreement has been reached for parcel 7 of the County Surveyor's Exhibit. This property is 5.4 acres in size and is within the Lake Waconia Regional Park boundary. The settlement amount is \$392,710. The County had made previous payments of \$174,249.75. The remaining payment balance due is \$218,460.25. Initial funding for this land acquisition will be paid by Carver County. Carver County will obtain reimbursement from the Metropolitan Council for land acquired to create Lake Waconia Regional Park.

ACTION REQUESTED: Motion to approve settlement agreement and authorize Board Chair to sign the agreement.

FUNDING

County Dollars =	\$392,710
Other Sources & Amounts =	\$
=	\$
=	\$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

TOTAL = \$392,710

Related Financial Comments: Land acquisition costs to be reimbursed by the Metropolitan Council

Reviewed by Division Director

Date:

9/18/06

S:\Parks\BA-RES\RBA - Settlement for Parcel 7

JK

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 9-26-06

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Land Acquisition Lake Waconia Regional Park
Negotiated Settlement for Parcel 7 of County Surveyor's Exhibit**

WHEREAS, The Carver County Board Authorized by resolution, the Public Works Division to negotiate land acquisition for Lake Waconia Regional Park, and

WHEREAS, a negotiated settlement has been reached with Gary and Orla Heinze, and

WHEREAS, this settlement and easement agreement require approval of the County Board,

NOW THERE FORE BE IT RESOLVED, that the Carver County Board of Commissioners approve the above negotiated purchase of Parcel 7 of County Surveyor's Exhibit and authorize the Board Chair to sign the Settlement Agreement.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 26th day of September, 2006, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 26th day of September, 2006.

David Hemze County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Well Pump Replacement - Baylor Regional Park Addendum No. 1

Originating Division: Public Works - Parks

Meeting Date: September 26, 2006

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Additional labor and materials were used to replace the well at Baylor Regional Park. The additional cost for labor and material is \$2, 964.90 over the estimated amount for piping, wiring work. The initial price for the proposed work was \$9,258.60. Total project cost is \$12,223.50. The well pump which supplies fresh water to the swimming area at Baylor Regional Park was failing. A replacement well pump was recommended for the beach swimming area. Eagle Lake has a high level of phosphorous causing severe algae blooms. The well helps maintain water quality inside a water curtain. The water curtain provides a barrier between the lake and the swimming area. The fresh water pumped from the well reduces algae problems and improves water clarity and quality. The well maintains the investment in the beach, water curtain, adjacent picnic shelter and restroom/change house buildings. The well maintains user satisfaction and contributes to day long activities in the park enhancing camping and picnicking activities. Annually, Baylor Regional Park has 67,200 visitors to the park. Of those visits, 22,000 are attributed to summer months activities (excluding camping), an additional 26,000 visits are attributed to camping. The remaining 19,000 visits are related to usage in the spring, fall and winter months.

Previous Board Action Approved \$9,258. 60 for well work at Baylor Regional Park

ACTION REQUESTED: It is recommended that the Board authorize County Administrator to execute Addendum No 1.

FUNDING

County Dollars =	\$12,223.50
Other Sources & Amounts =	\$
=	\$
=	\$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

TOTAL = \$12,223.50

Related Financial Comments: Related Financial Comments: Addendum No.1 increases the contract amount by \$2,964.90 for a total contract value of \$12, 223.50.

Reviewed by Division Director

Date:

9/18/06

S\Parks\BA RES\ RBA Bergerson Caswell Well Pump Replacement Amendment No. 1

Jmk

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: September 26, 2006
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**ADDENDUM NO. 1
WELL REPLACEMENT AT BAYLOR REGIONAL PARK**

BE IT RESOLVED, that the Carver County Board of Commissioners hereby authorize the County Administrator to execute addendum No. 1 to the Professional Serve Agreement with Bergerson Caswell for well replacement work at Baylor Regional Park, increasing the original contract by the amount of \$2,964.90. The contract amount increases from \$9,258.60 to \$12, 223.50.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 26 day of September, 2006, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 26 day of September, 2006.

David Hemze County Administrator

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM

Item Name: Salary Placement for Lt. Promotion

Originating Department: Sheriff

Agenda Date: 09-26-06

Amount of Time Requested: N/A

Supp. Doc. Attached (y/n)

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

Due to a Lieutenant's retirement, the Sheriff is requesting to promote a current Sergeant to fill the position. The top candidate on the Lieutenant's promotional list is willing to accept Step G of the pay grade 17. His knowledge, skills and experience are directly related to the responsibilities he will be required to perform. He brings a wealth of competency to the position which is highly desired. The candidate is moving from the LELS sergeant's bargaining unit to the County non-bargaining unit which requires a 7.8% adjustment to the candidate's wage (hourly base plus longevity) to place him on Step G of pay grade 17.

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Motion to approve pay grade and step17G to fill a Lieutenant's vacancy in the Sheriff's Office.

FINANCIAL IMPLICATIONS

Funding:

County Dollars = \$ _____
 Other Sources & Amounts = \$ _____
 _____ = \$ _____
 _____ = \$ _____
TOTAL = \$ _____

Budget Information (✓ appropriate items):

Budgeted: _____
 Not Budgeted: _____
 Amendment Required: _____
 (requires controller approval)

Related Financial Comments

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney _____ Risk Management _____ Human Resources Controller _____ Other _____

Byron 'Bud' Olson by Jeff Enevold
DEPARTMENT HEAD APPROVAL (Signature)

9/18/2006
Date

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

File:

CARVER COUNTY REGIONAL RAILROAD AUTHORITY

AGENDA ITEM

Item Name (as you would like it to appear on the agenda):

Consent to Land Exchange Agreement and Easement Agreement-Dakota Rail Line in Mound

Originating Division: Public Works

Agenda Date: September 26th, 2006

Amount of Time Requested: None

Supp. Doc. Attached (y/n): No

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (X Only One): Consent Regular Session Discussion Session

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations)*

Hennepin County Regional Railroad Authority is requesting consent to exchange land they own and have agreement to keep for land owned by the City of Mound. HCRRA would receive land from the City of Mound along the rail corridor immediately adjacent to the former rail line, effectively widening the transportation corridor for future transportation uses. In one section, the railroad corridor is as narrow as 23.5 feet wide. The additional width would widen the corridor to 50 feet in places and help provide land needed for future transportation. HCRRA would deed to the City of Mound land the regional railroad owns but is no longer contiguous to the rail line. The City of Mound will utilize this property for access, circulation and redevelopment of a public transit site and for storm water retention. HCRRA will also grant an easement over a portion of its property for the City of Mound to use for an open air, transit oriented farmers market. This easement would be in effect until such time as the land was needed for future transportation.

Staff has no objections to the exchange of land or granting of a use easement between HCRRA and the City of Mound.

BOARD ACTION/MOTION REQUESTED *(In proper format)*

Authorize Board Chair to sign the Exchange Agreement and Easement Agreement.

FINANCIAL IMPLICATIONS

Funding:

County Dollars =	NA
Other Sources & Amounts =	
=	
=	
Total	NA

Budget Information *(Appropriate Items)*:

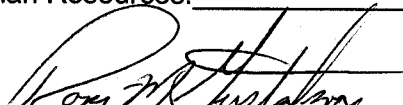
- Budgeted
- Not Budgeted
- Amendment Required
(requires controller signature)

Related Financial Comments:

REVIEWS AND APPROVALS AS REQUIRED *(Signatures)*

County Attorney: _____ Risk Management: _____

Human Resources: _____ Controller: _____



DEPARTMENT HEAD APPROVAL

9/6/06

Date

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 9/26/06
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**CONSENT TO LAND EXCHANGE AGREEMENT
AND
EASEMENT AGREEMENT
BETWEEN HENNEPIN COUNTY REGIONAL RAILROAD
AND
THE CITY OF MOUND, MINNESOTA**

BE IT RESOLVED, that the Carver County Regional Railroad Authority authorizes the Board Chair to sign Exchange Agreement and Easement Agreement for land to be exchanged between the City of Mound and Hennepin County Regional Railroad Authority and consents to an easement agreement between the same parties for use of HCRRA property.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 26th day of September, 2006, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 26th day of September, 2006.

County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Resolution Supporting Bioscience Zone

Originating Division: Administration

Meeting Date: 9/26/06

Amount of Time Requested: 20

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The City of Chaska has requested a resolution of support for the designation of a Bioscience Zone. A letter from the City providing more details and a proposed resolution is attached.

ACTION REQUESTED: Motion to approve attached Bioscience Zone resolution.

FUNDING

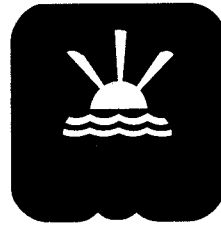
County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Potential job and tax base expansion. Reviewed by Division Director

Date: 9/12/06



Chaska

August 30, 2006

Carver County Government Center
Attn: Dave Hemze
600 East 4th Street
Chaska, MN 55318

RE: Resolution of Support-Bioscience Zone Designation

Dear David:

As we discussed this afternoon, the City of Chaska is currently working with the State of Minnesota to designate our future employment center along new Highway 212 as a Bioscience Zone. As part of the application process, the City is required to receive a resolution from the County Board supporting the proposed project and supporting our application to the State of Minnesota for Bioscience Zone designation.

Attached to this letter is a map of the property the City is requesting the State to include in a Bioscience Zone. As you will see on the map, the City is proposing to allow development of approximately 380 acres west of the freeway, generally between Engler Boulevard and the new 212/147 interchange. As part of this development, the 380 acres of developable land would be guided for corporate campus/industrial development, with a focus being on bioscience industries. To help solidify our greenbelt, there would be approximately 400 acres of land that would be required to be donated by the developer to the City as permanent open space. We would see this business park as attracting high tech industries, and attracting a highly educated and compensated workforce. It would also help expand the tax base in the community, and attract businesses that are complimentary to the many bioscience/medical device companies already located in Chaska and the entire Southwest Metro area.

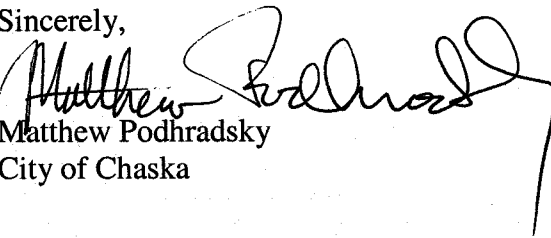
Being classified as a Bioscience Zone, the City of Chaska would be able to provide financial incentives to biotech companies interested in locating in this business park including rebates on taxes such as corporate taxes and sales tax over a defined period of time. They could also receive tax credits for research and development as well as creating new jobs. As you will see in the resolution, a Bioscience zone designation does make a company eligible for rebate of local sales and use taxes for designated industries, and the resolution would call for your support to provide this. However, since there is currently no local sales or use tax, this would have no financial impact on Carver County. Also, property taxes are not included in the list of rebated taxes in a Bioscience Zone, so this classification would not impact property taxes for this project.

36

The City of Chaska feels that the designation as a Bioscience Zone would provide the community with many opportunities to help significantly expand both jobs and tax base. Therefore, we would request that you please consider putting the attached resolution of support on an upcoming Board agenda to have the Board consider their support of this project.

We appreciate your consideration of support for this resolution. If you have any questions, or would like me present at the Board meeting, please give me a call at 952-227-7523.

Sincerely,



Matthew Podhradsky
City of Chaska

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE _____ RESOLUTION NO. _____
MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

Bioscience Zone Resolution

WHEREAS, the Carver County Board has adopted a vision statement to continue the present practice of focusing growth in and near the existing growth centers and transportation corridors in Carver County; and

WHEREAS, this vision statement also encourages the development of a broader and more diverse commercial/ industrial tax base in Carver County that will support higher paying local jobs and provide greater balance to a commercial/industrial sector; and

WHEREAS, the Minnesota Legislature found in Minnesota Session Laws 2003, 1st Special Session, Chapter 21, Article 2, as a matter of public policy, that biotechnology and the health sciences hold immense promise in improving the quality of our lives, including curing diseases, making our foods safer and more abundant, reducing our dependence on fossil fuels and foreign oil, making better use of Minnesota agriculture products, and growing tens of thousands of new, high-paying jobs; and

WHEREAS, the Minnesota Legislature Minnesota Session Laws 2006 Regular Session Chapter 276 (S. F. No. 3260) granted to the Minnesota Department of Employment and Economic Development the authority, in collaboration with the Minnesota Department of Revenue and the Office of Strategic and Long Range Planning, to designate one or more Biotechnology and Health Sciences Industry Zones; and

WHEREAS, the Legislature further found that there are hundreds of discoveries made each year at the University of Minnesota, the Mayo Clinic, and other research institutions that, if properly commercialized, could help provide these benefits; and

WHEREAS, the Bioscience Program provisions amended Minn.Stat.§469.334 to allow the commissioner of employment and economic development, in consultation with the commission of revenue to designate additional biotechnology and health sciences zones. While effective the day following final enactment, the provision has no immediate substantive effect on taxpayers sine there is no appropriation in any law to pay for tax benefits for any qualified businesses located in a zone. Effective July 1, 2006 (Note, the change was first enacted in 2006 Minn. Laws, Chapter 276, which would have become effective August 1, 2006; however, identical language was subsequently enacted in 2006 Minn.Laws Chapter 282, Article 11, §§30 & 31 - this second enactment is the one effective July 1, 2006.); and

WHEREAS, an application for Bioscience Zone designation in the City of Chaska is being prepared for submission to the Minnesota Department of Employment and Economic Development.

THEREFORE BE IT RESOLVED, that the Carver County Board at its meeting held on 26th day of September, 2006, upon careful consideration and review, approves the specific areas proposed in the application for a Bioscience Zone and encourages the Minnesota Department of Employment and Economic Development to approve the Bioscience Zone Application being submitted by the City of Chaska; and

BE IT FURTHER RESOLVED, that Carver County agrees to provide a tax exemption to local sales and use tax if one is adopted within its jurisdiction and it is allowable by law. In addition, Carver County

agrees to support the following tax exemptions provided under the Bioscience Zone:

1. Corporate franchise tax (including alternative minimum tax)
2. Minimum fee imposed on corporations
3. Refundable Job Credits
4. Refundable research and development credits

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

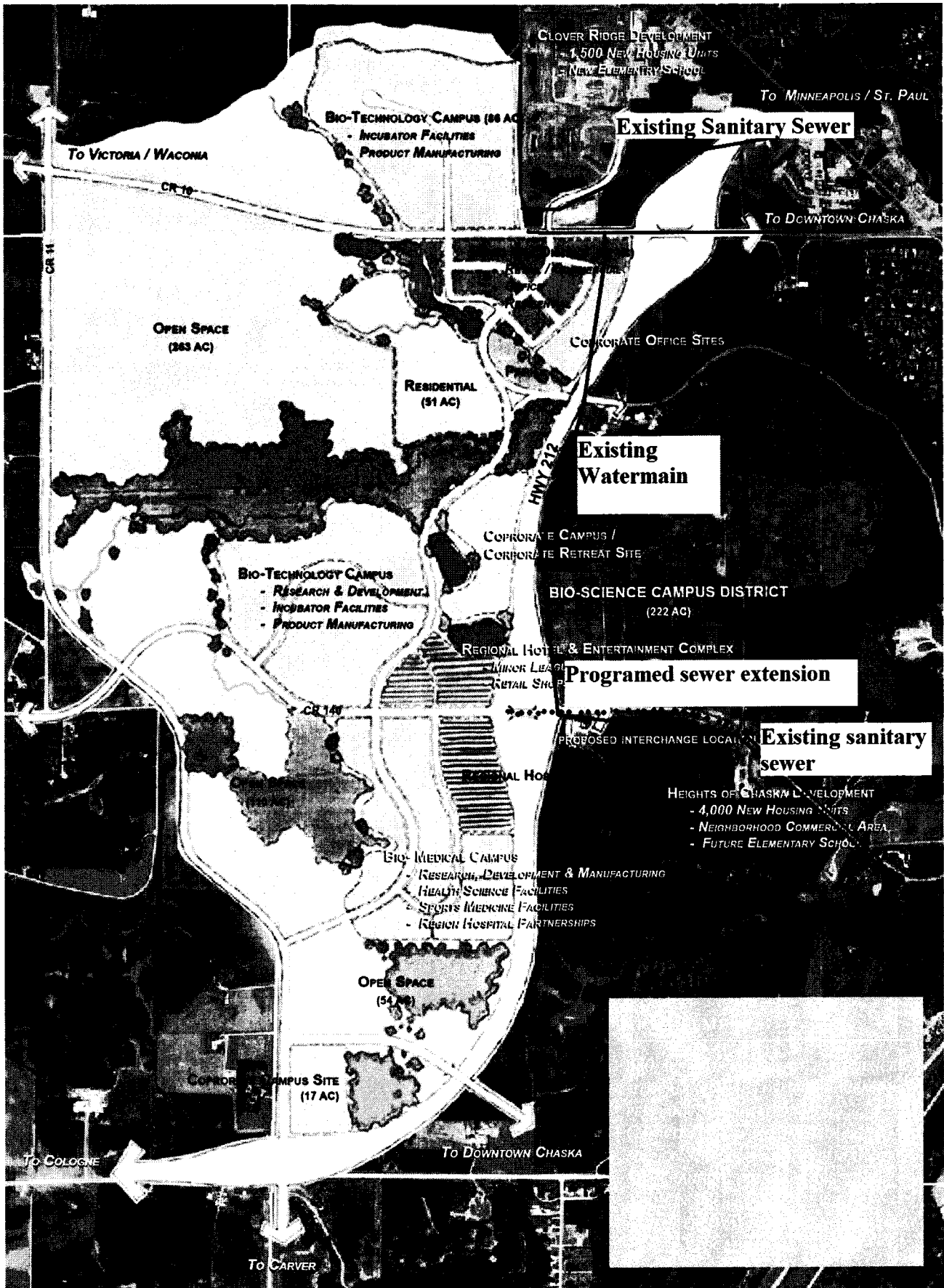
STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2006, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2006.

County Administrator

CONCEPT PLAN





REQUEST FOR BOARD ACTION

AGENDA ITEM : John A. Dalsin & Son, Inc., Contract for Roof Replacement Law Enforcement Building

Originating Division: Administrative Services

Meeting Date: September 26, 2006

Amount of Time Requested: 10 Minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Facilities Services 2006 Capital Improvement Program approved funds for re-roofing of the (LEC) Law Enforcement Building in the amount of \$400,000. INSPEC, Inc prepared plans and specifications under an approved contract in the amount of \$26,200. Sealed bids for the project were opened on Friday, September 08, 2006 and John A. Dalsin & Son is the lowest qualified bidder with a bid of \$438,000.

In addition to the construction contract, contingency, general conditions are anticipated to cover design, inspection and construction management, and possible weather related expenses. The budget breakdown is as follows:

Approved Budget:	\$400,000
<u>Proposed Contract:</u>	
Construction, John A. Dalsin & Son	\$438,000
Contingency and General Conditions	\$ 32,000
	\$470,000 TOTAL

Both INSPEC and Staff believe we have received a competitive fair bid from a qualified contractor. Seven bids were submitted and qualified. The six other bids are: \$472,450, 492,300; 506,725; 548,450; 563,000; 575,330. The original budget estimate was completed in 2005 and did not anticipate the increase in petroleum products and sheet metal that the economy has encountered in 2006. As a result of those increases, prices for roofing materials have experienced major increases. In addition, INSPEC intentionally designed significant levels of protection resulting in more sheet metal at the corners, top, and wall extrusions that currently exist.

Additional funding from Facilities Services for this project is required for the re-roofing project. Facilities are requesting reallocation of funds from the 2006 Facilities CIP, Project 110-29 North Parking Lot Surface replacement in the amount of \$70,000.00. Reallocated funds will cover the additional construction costs, contingency, general conditions that include design, construction management, and possible snow removal.

The construction bid of \$438,000 includes all materials and labor but does not include any contingency or snow removal. The schedule and contracts require a substantially complete date of November 17, 2006 with a fully complete date of November 30, 2006. Should the project receive heavy snow prior to completion, snow removal is necessary on the non-completed portions of the roof.

- ACTION REQUESTED**
1. Motion to approve reallocation of \$70,000 from CIP Account #110-29 North Parking Lot Replacement to Law Enforcement Re-roof Account #110-10.
 2. Motion to approve a contract with John A. Dalsin & Son to provide re-roofing services as identified in the construction documents prepared by INSPEC, Inc. for the Bid price of \$438,000 and allocate \$32,000 for contingency and general conditions.
 3. Motion to delegate authority to the Facility Services Manager for expenses up to \$32,000 from the contingency account and general conditions account.

FUNDING

County Dollars = \$470,000.00
 Other Sources & Amounts =
 = \$
TOTAL = \$470,000.00

FISCAL IMPACT

- None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Additional \$70,000 to be paid from Facilities Account 01-110-000-0000-6640 CIP #110-10 Roof Replacement and Repairs

Report Date: September 20, 2006

Reviewed by Division Director

Date: 9/18/06



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of contract with Wold Architecture for Service Delivery Plan

Originating Division: Administrative Services

Meeting Date: 9/26/06

Amount of Time Requested: 30 Minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Staff recommends approving a contract with Wold Architecture to assist in developing a Service Delivery Plan which will establish a proactive strategic process to position Carver County for the future, identify service needs of the County and to chart a possible course for the County to support current and future service provision

Population growth continues to be one of the County's greatest challenges and opportunities with a 46.5% increase from 1990 to 2000. The latest Met Council's estimate projects another population jump of 54% between 2000 and 2010.

In order to provide the most efficient and effective services to the residents of Carver County a forward looking plan is recommended to be put in place. The proposed contract with Wold Architecture totals \$66,250 and is composed of the following elements:

• Professional service fee for Service Delivery Plan	\$38,750
• Professional service fee for Facility Analysis	\$ 7,500
• Professional service fee for technology planning	\$20,000
Total:	\$66,250

The Carver County Service Delivery Plan will examine and propose recommendations on the following issues:

- How and where should customers receive their services?
- What County functions should be adjacent to one another?
- Advantages/disadvantages of centralized versus decentralized County services
- Use of customer relationship management technology via the web technology
- Current and future facility utilization

As a part of the process, the plan also includes the establishment of a County Steering Committee and a four Working Group process which will ultimately produce a document for County Board consideration and adoption. The Library is planning to undertake a similar study of its services and their plan, once completed, will be folded into the County's planning efforts. Additionally the Parks Department, in conjunction with Met Council, has developed a master planning process/plan and their documents will also be included into the County's plan.

ACTION REQUESTED: Motion to approve contract with Wold Architecture for \$66,250 pending final review by the County Attorney and Risk/Emergency Management.

FUNDING

County Dollars = \$66,250
 Other Sources & Amounts = \$
TOTAL = \$66,250

FISCAL IMPACT

- None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Funding source for the project costs will come from the Justice Center capital account (\$5,009,408 - \$66,250) = \$4,943,158.

Reviewed by Division Director

Date: 9/12/06



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ST. PAUL, MN TO: Steve Taylor
ELGIN, IL FROM: Norm Glewwe ^{NG}
TROY, MI
DENVER, CO DATE: July 10, 2006
COMM. NO: 9999

SUBJECT: **Carver County Master Plan**

We are pleased to provide a proposal for the Carver County Master Plan. Based on our recent meeting and subsequent conversations, we have concluded the following scope description.

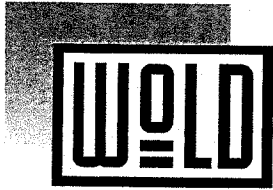
Create a master plan for all Carver County facilities. The Master Plan will include:

- County population projections provided by the County.
- Planning horizon of 15 years.
- Growth projections will be based on interviews with division staff. Jail bed projections will be included.
- Project parking need.
- Options and evaluation of options including phased implementation.
- Cost evaluations required for evaluation of options.
- Work jointly with the County to identify the future service needs. A County services plan to meet their needs and a technology plan to enable the implementation of the service and facilities plan.
- Recommendation of a process to maintain and update the service, facility and technology Master Plan.
- The County Library system and Park Department will not be components of the master plan at this time.

An optional service in addition to the Master Plan is a walk through Facility Analysis for primary county facilities. Roofing is excluded from the Facility Analysis as the County has completed this analysis.

The following are schedule considerations:

- Commence planning process after approval by County Board.
- A meeting schedule will be mutually developed upon notice to proceed.
- Completion of master plan in approximately six months. Schedule to be finalized at start of the Master Plan process.



Memorandum to Steve Taylor
Page Two

ST. PAUL, MN
ELGIN, IL
TROY, MI
DENVER, CO

Fee

The fee for the work identified in this proposal is:

• Professional service fee for Master Plan	\$37,000.00
Reimbursable expenses	<u>\$ 1,750.00</u>
TOTAL	\$38,750.00
• Professional service fee for Facility Analysis	\$ 7,000.00
Reimbursable expenses	<u>\$ 500.00</u>
TOTAL	\$ 7,500.00

We discussed strategic planning for service delivery and technology planning. Preliminarily, we estimate the cost to integrate strategic service delivery planning and technology planning, as discussed, could require additional fees of approximately \$20,000. The scope of these services will be reviewed in the future with you.

The consultants required for the strategic planning and technology planning will be jointly selected by Carver County and Wold. Their service fees will be added to Wold's contract or billed directly to the County.

cc: Joel Dunning, Wold
Vaughn Dierks, Wold
Michael Cox, Wold

SM/9999/COU_Carver/2006/july06