

**The County Board will be touring the City of Watertown with the  
Watertown City Council  
June 27, 2006  
8:00 a.m. - 9:00 a.m.**

**Please note June 27<sup>th</sup> Board meeting location  
Carver County Board of Commissioners  
Regular Session  
June 27, 2006  
Watertown City Hall  
309 Lewis Avenue South  
Watertown, Minnesota**

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9:00 a.m.	1.	a) <b>CONVENE</b>	
		b) <b>Pledge of Allegiance</b>	
		c) <b>Introduction of New Employees</b>	
	2.	Agenda review and adoption	
	3.	Approve minutes of June 20, 2006 Regular Session .....	1-3
	4.	Public participation (Comments limited to five minutes)	
	5.	Community announcements	
9:05 a.m.	6.	<b>CONSENT AGENDA</b>	
	6.1	Tobacco license approval .....	4-5
	6.2	Submittal of NPDES Phase II permit for Carver County and annual report.....	6-14
	6.3	Changing Carver County HRA's name to Carver County Community Development Agency .....	15-16
	6.4	Intergovernmental agreement .....	17
	6.5	Inmate phone system contract.....	18
	6.6	Concrete slab raising at Baylor and Lake Minnewashta Regional Parks.....	19-20
	6.7	Parking lot striping for Lake Waconia Regional Park .....	21-22
	6.8	Site plan for play area at Lake Waconia Regional Park.....	23-24
	6.9	Park entry improvements Lake Waconia Regional Park.....	25-26
	6.10	Information Services-transfer funds to CSS equipment.....	27-29
	6.11	Information Services-transfer funds from capital to software expense .....	30-31
	6.12	Lano Electric, Inc. install fire alarm at Care Center.....	32
	6.13	Inspec, Inc., re-roofing of the Carver County Jail.....	33
	6.14	Salary placement for lieutenant promotion.....	34
	6.15	Todd Mesenbring-request for an accessory structure .....	35-38
	6.16	Tom Radde's request for one wooded lot.....	39-42

	6.17	Maintenance and technical support for 600 Apogee Control System.....	43
	6.18	Community Social Services' warrants.....	NO ATT
	6.19	Commissioners' warrants .....	SEE ATT
9:05 a.m.	<b>7.</b>	<b>ADMINISTRATION</b>	
	7.1	MICA Annual Legislative Update.....	44
	7.2	Fair Board Entertainment Building funding request.....	45-47
10:15 a.m.	<b>8.</b>	<b>ADJOURN REGULAR SESSION AND CONVENE AS BOARD OF EQUALIZATION</b>	
	8.1	Approve June 20, 2006, Board of Equalization minutes .....	48
10:20 a.m.		<b>ADJOURN BOARD OF EQUALIZATION</b>	
		<b>DISCUSSION</b>	
10:20 a.m.	<b>9.</b>	<b>PUBLIC WORKS</b>	
	9.1	City of Watertown Area Roadway Network.....	49
10:50 a.m.		<b>NEW BUSINESS</b>	
		<b>BOARD REPORTS</b>	
10:50 a.m.	1.	Chair	
	2.	Board Members	
	3.	Administrator	
11:30 a.m.	4.	Adjourn	

David Hemze  
County Administrator

**Immediately following the meeting, members of the County Board  
may have lunch with members of the Watertown City Council**

There will be no County Board meeting July 4, 2006.

REGULAR SESSION

June 20, 2006

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 20, 2006. Chair James Ische convened the session at 9:00 a.m.

Members present: James Ische, Chair, Gary Delaney, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: None.

Workman moved, Degler seconded, to approve the agenda. Motion carried unanimously.

Lynch moved, Ische seconded, to approve the minutes of the June 13, 2006, Regular Session, with the fourth paragraph to delete "Degler" as the second to the motion approving the agenda. Motion carried unanimously.

Community announcements were made by the Board.

Under public participation, Bruce Schwichtenberg, Dahlgren Township, explained he was there as a follow up to the issues he raised at the May 9<sup>th</sup> meeting. Schwichtenberg distributed background information related to 18 septic systems that had been part of a monitoring program. He reviewed when the piezometers were installed, the number of inspections that had been performed and the certificate of compliances that were issued. He believed the monitoring program was not working and action was needed.

Degler moved, Lynch seconded, to approve the following consent agenda items:

Personal care attendant assessor contract with Minnesota Visiting Nurses Association for the contract term June 15, 2006, through June 30, 2007.

Concurred in the award of the contract to Wm. Mueller and Sons, for Project SAP 10-634-11, in the amount of \$1,768,215.03 and related Public Works budget amendment increasing highway grant revenue \$170,000 and increasing highway construction \$170,000.

Resolution #52-06, Right of Way Acquisition CSAH 10 (SP 10-610-30) Negotiated Settlements 12.

Resolution #53-06, Authorizing Lake Minnewashta Lake Association to use Lake Minnewashta Regional Park for Staging Area for a July 4, 2006, Fireworks Display.

2006 Metropolitan Mosquito Control District tire clean up grant.

Authorized the Sheriff's office acceptance of donation to the Explorer Program.

Contract with Southern Valley Alliance for Battered Women.

Contract with Sexual Violence Center.

Approved the following tobacco licenses:

License #10-505, Byerly's Chanhassen  
License #10-506, Byerly's Wine & Spirits Chanhassen  
License #10-508, Dahlgreen Golf Club, Inc  
License #10-509, Nash Finch Co dba Econofoods #318  
License #10-513, Good Time Liquors  
License #10-515, Holiday Stationstores, Inc dba Holiday Stationstore #199  
License #10-517, Hollywood Sports LLC  
License #10-518, Inn Town II Enterprises, Inc  
License #10-519, Ivan's Convenience Store, Inc.  
License #10-521, MGM Wine & Spirits, Inc d/b/a MGM Liquor Warehouse  
License #10-523, Mid-County Coop  
License #10-526, R E Smith Oil & Tire Co, Inc  
License #10-534, Twin Cities Stores, Inc dba Oasis Market #549  
License #10-535, Harms Bar  
License #10-541, Plocher's, Inc dba Floyd's Bar  
License #10-542, Last Call of Young America, Inc  
License #10-543, Speedway SuperAmerica LLC dba SuperAmerica #4366  
License #10-548, Wheatstone Restaurant Group, LLC dba Houlihan's Restaurant & Bar  
License #10-552, K & R Ranch, Inc dba Hollywood Ranch House  
License #10-555, Charlie Rae Inc. dba Axel's  
License #10-557, TBI Liquors Two, Inc. dba Cheers Wine & Spirits  
License #10-558, Mayer Oil Co of Mayer Inc. dba Mayer MobilMart  
License #10-561, Bootlegger's Bar & Grill  
License #10-566, Schoknecht, Inc dba Lisa's Place  
License #10-567, J & R Entertainment dba Da' Boars Bar & Grill  
License #10-568, BL Biermann Corp dba The Silver Bullet  
License #10-571, Tilm, Inc d/b/a Arboretum Citgo  
License #10-572, Chanhassen Citgo, Co  
License #10-578, Kwik Trip, Inc dba Kwik Trip #402  
License #10-580, Carver Depot  
License #10-581, Kenzoil Station  
License #10-585, Block One Hospitality, LLC dba Schmitt's Tavern  
License #10-586, Kater, Inc dba T-Road Tavern  
License #10-593, Pamedco Properties LLC d/b/a Pamedco Shell  
License #10-594, Holiday Stationstores, Inc dba Holiday Stationstore #360  
License #10-595, B&B Hospitality dba HI-5 Market  
License #10-598, Inn Town Wine & Spirits  
License #10-601, L & LQ Inc.  
License #10-602, KTTC Inc. dba Crossroads Restaurant & Bar  
License #10-603, Century Wine & Spirits, LLC  
License #10-604, Holiday Stationstores, Inc. dba Holiday Stationstore #371



License #10-605, Walgreen Co/dba Walgreens #09728

License #10-606, Harvey's Bar & Grill Inc

License #10-607, Snyders Drug

Approved the amendment to the Public Health Preparedness and Response to Bioterrorism grant project agreement with the Minnesota Department of Health and related Public Health budget amendment increasing grant revenue \$15,085 and increasing professional services \$7,500 and supplies \$7,568.

Accepted Minnesota Department of Health Follow Along Grant in the amount of \$841.63 and approved related Public Health budget amendment increasing grant revenue \$842 and increasing supplies \$843.

Appointed Jeremy Carter, Assistant Finance Director, as an alternate to the Minnesota Counties Computer Cooperative.

Approved the appointment of Tom Williams as the township appointment to the Planning Commission to fill an unexpired term.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Degler moved, Delaney seconded, to adjourn the Regular Session at 9:25 a.m. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

Item Name (as you would like it to appear on the agenda): **Tobacco License Approval**

Originating Department: **Auditor**

Agenda Date: **6/27/06**

Amount of Time Requested: **0 minutes**

Supp.. Doc. Attached (y/n): **N**

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent **XX** Regular Session \_\_\_\_\_ Discussion Session \_\_\_\_\_

## EXPLANATION OF AGENDA ITEM (include a description of background and benefits)

Attached is a list of businesses that have applied for a Tobacco License in compliance with the Carver County Tobacco Ordinance. The owners are requesting approval by the Carver County Board of Commissioners for them to sell tobacco products. There are no delinquent taxes on these parcels.

## RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (include motion in proper format)

## FINANCIAL IMPLICATIONS

### Funding:

County Dollars = \$  
Other Sources & Amounts = \$  
\_\_\_\_\_  
\_\_\_\_\_  
**TOTAL =** \$

### Budget Information (✓ appropriate items):

Budgeted:  
Not Budgeted:  
Amendment Required:  
(requires controller approval)

Related Financial Comments:

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney \_\_\_\_\_ Risk Management \_\_\_\_\_ Human Resources \_\_\_\_\_ Controller \_\_\_\_\_ Other \_\_\_\_\_

  
DEPARTMENT HEAD APPROVAL (Signature)

**6-15-06**  
Date

Admin., Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

**Tobacco License Applications To Be Approved by County Board**

<b>License #10-597</b> <b>Mayer Wine &amp; Spirits</b> Aaron Young 212 Ash Ave N Mayer, MN 55360	<b>License # 10-528</b> <b>Shep's Bar</b> Beatrice Schepers 202 Paul Avenue North Cologne, MN 55322
<b>License # 10-512</b> <b>Gasthouse, Inc</b> Vern S Zeman 223 Main Street East Norwood Young America, MN 55397	<b>License # 10-501</b> <b>American Legion Post #580 – Chanhassen</b> Kenneth Larson, G.M. 290 Lake Drive E Chanhassen, MN 55317

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

Item Name: Submittal of NPDES Phase II Permit for Carver County and Annual Report

Originating Department: Planning & Water Mgmt – LWS Division

Agenda Date: 06/27/06

Amount of Time Requested:

Supp. Doc. Attached (y/n): y

Previous County Board Action, If Any :

Item Type (✓ Only One): Consent  Regular Session \_\_\_\_\_ Discussion Session \_\_\_\_\_

## EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

Under a 1987 amendment to the Clean Water Act, Carver County is required to obtain NPDES Phase II permits to discharge stormwater. The permit was recently revised by the MN PCA and needs to be resubmitted. An annual report is also due to the MN PCA. Both of these documents are attached.

Staff is requesting approval to submit the final NPDES Phase II permits to the MPCA and authorization for the Board Chair to sign the permits.

## RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Motion to approve resolution authorizing submittal of the final NPDES Phase II permits to the MPCA and authorization for the Board Chair to sign the permits.

## FINANCIAL IMPLICATIONS

Funding:

County Dollars =

TOTAL =

Budget Information (✓ appropriate items):

Not Budgeted: \_\_\_\_\_

Amendment Required: \_\_\_\_\_

Related Financial Comments:

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney \_\_\_\_\_ Risk Management \_\_\_\_\_ Human Resources \_\_\_\_\_ Controller \_\_\_\_\_ Other \_\_\_\_\_

 6/16/06  
DEPARTMENT HEAD APPROVAL (Signature)

Date

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_



Minnesota  
Pollution  
Control  
Agency

Policy and  
Planning  
Division  
Regular  
Facilities and  
Site  
Remediation  
Section

# Storm Water Phase II Final Rule

## MS4 Storm Water Program Overview

Polluted Storm water runoff is often transported to municipal separate storm sewer systems (MS4s) and ultimately discharged into local rivers and streams without treatment. EPA's Storm Water Phase II Rule establishes an MS4 storm water management program that is intended to improve waterways by reducing the quantity of pollutants that storm water picks up and carries into storm sewer systems during storm events. Common pollutants include oil and grease from roadways, pesticides from lawns, sediment from construction sites, and carelessly discarded trash, such as cigarette butts, paper wrappers, and plastic bottles. When deposited into nearby waterways through MS4 discharges, these pollutants can impair the waterways, thereby discouraging recreational use of the resource, contaminating drinking water supplies, and interfering with the habitat for fish, other aquatic organisms, and wildlife.

In 1990, EPA promulgate rules establishing Phase I of the National Pollutant Discharge Elimination System (NPDES) storm water program. The Phase I program for MS4s requires operators of "large" MS4s, that is, those that generally serve populations of 100,000 or greater, to implement a storm water management program as a means to control polluted discharges from these MS4s. The Minneapolis and St. Paul Storm Water Phase II Rule extends coverage of the NPDES storm water program to certain "small" MS4s but takes a slightly different approach to how the storm water management program is developed and implemented.

### What Is a Phase II MS4?

An MS4 if any MS4 not already covered by the Phase I program as a large MS4. The Phase II Rule automatically covers MS4s

Water/Storm Water #1.04, January 2001

located in "urbanized areas" as defined by the Bureau of the Census, and on a case-by-case basis those MS4s located outside of urbanized areas that the NPDES permitting authority designates.

### What Are the Phase II MS4 Program Requirements?

Operators of regulated MS4s are required to design their programs to:

- Reduce the discharge of pollutants to the "maximum extent practicable" (MEP);
- Protect water quality; and
- Satisfy the appropriate water quality requirements of the Clean Water Act.

Implementation of the MEP standard will require the development and implementation of BMPs and the achievement of measurable goals to satisfy each of the six minimum control measures.

The Phase II Rule defines a MS4 storm water management program as a program comprising six elements that, when implemented in concert, are expected to result in significant reductions of pollutants discharged into receiving waterbodies.

The six MS4 program elements, termed "minimum control measures," are outlined below.

#### 1. *Public Education and Outreach*

Distributing educational materials and performing outreach to inform citizens about the impacts polluted storm water runoff discharges can have on water quality.



2. ***Public Participation/Involvement***

Providing opportunities for citizens to participate in program development and implementation, including effectively publicizing public hearings and/or encouraging citizen representatives on a storm water management panel.

3. ***Illicit Discharge Detection and Elimination***

Developing and implementing a plan to detect and eliminate illicit discharges to the storm sewer system (includes developing a system map and informing the community about hazards associated with illegal discharges and improper disposal of waste).

4. ***Construction Site Runoff Control***

Developing, implementing, and enforcing an erosion and sediment control program for construction activities that disturb 1 or more acres of land (controls could include silt fences and temporary storm water detention ponds).

5. ***Post Construction Runoff Control***

Developing, implementing, and enforcing a program to address discharges of post-construction storm water runoff from new development and redevelopment areas. Applicable controls could include preventative actions such as protecting sensitive areas (e.g., wetlands) or the use of structural BMPs such as grassed swales or porous pavement.

6. ***Pollution Prevention/Good Housekeeping***

Developing and implementing a program with the goal of preventing or reducing pollutant runoff from municipal operations. The program must include municipal staff training on pollution prevention measures and techniques (e.g., regular street sweeping, reduction in the use of pesticides or street salt, or frequent catch-basin cleaning).

**What Information Must the NPDES Permit Application Include?**

The Phase II program for MS4s is designed to accommodate a general permit approach using a permit application. The operator of a regulated MS4 must include in its permit application, its chosen BMPs and measurable goals for each minimum control measure. To help permittees identify the most appropriate BMPs for their programs, there will be a "menu," of BMPs to serve as guidance.

**What are the Implementation Options?**

The rule identifies a number of implementation options for regulated small MS4 operators. These include sharing responsibility for program development with a nearby regulated small MS4, taking advantage of existing local or State programs, or participating in the implementation of an existing Phase I MS4's storm water program as a co-permittee. These options are intended to promote a regional approach to storm water management coordinated on a watershed basis.

**What Kind of Program Evaluation/Assessment Is Required?**

Permittees need to evaluate the effectiveness of their chosen BMPs to determine whether the BMPs are reducing the discharge of pollutants from their systems to the "maximum extent practicable" and to determine if the BMP mix is satisfying the water quality requirements of the Clean Water Act. Permittees also are required to assess their progress in achieving their program's measurable goals. If there is an indication of a need for improved controls, permittees can revise their mix of BMPs to create a more effective program.

# Carver County 2006 NPDES Phase II Stormwater Pollution Prevention Plan (SWPPP)

## Best Management Practices (BMP) Summary

*(The following have been developed for each of these BMP Activities: an implementation schedule, measurable goals, responsible department & position, and Audience/Educational Goals if applicable. These details are not included in this summary but are available upon request.*

- 1) **BMP Activity Title:** Presentations to Local Government Units in the Carver County Water Resource Management Area  
**Description:** Carver County staff will give presentations to LGUs regarding the Carver County Water Management Plan and the Water Rules. The presentations will include both locally developed materials and MN PCA BMP Manual components.
- 2) **BMP Activity Title:** Regular News Releases  
**Description:** Carver County will publish educational news articles, releases and other print materials that are aimed at a broad audience. These materials could include educational material related to any of the 6 Minimum Control Measures.
- 3) **BMP Activity Title:** Shoreland Education Program  
**Description:** Carver County will coordinate education programs for citizens in targeted watersheds of residential lakes. Among the topics addressed will be BMPs including nutrient use, storm water control and vegetation management. This program may also include the existing U of M Extension Volunteer & Revegetation workshops.
- 4) **BMP Activity Title:** Metro Children's Water Festival  
**Description:** Carver County will assist in the coordination of and make available to schools in Carver County, this interactive educational program for K-12 schools. The Metro Children's Water Festival provides interactive learning for students and teachers about the value, management and conservation of water resources.
- 5) **BMP Activity Title:** Clean & Green Urban BMP Campaign  
**Description:** Carver County will provide delivery of education in various formats in regards to Urban Best Management Practices. Areas of focus will include zero/low phosphorus fertilizer use and implications, individual home lot storm water BMPs and other efforts focused on individual homeowners.
- 6) **BMP Activity Title:** Sixth Grade Conservation Days  
**Description:** Carver County and the Carver Soil and Water Conservation District will coordinate an outdoor, hands-on, interactive learning event for 6<sup>th</sup> grade students in the county. Topics addressed will include water management, soils, conservation, wildlife, recycling, waste and forestry.
- 7) **BMP Activity Title:** Volunteer Stream Monitoring Program  
**Description:** Carver County will coordinate and implement a volunteer stream monitoring program with area high schools and other community organizations. The stream monitoring activities will include biological, chemical and natural resource community assessments.
- 8) **BMP Activity Title:** Water, Environment and Natural Resources citizen advisory Committee  
**Description:** The citizen advisory committee was established for the development and implementation of the Carver County Water Management Plan. Members are appointed by County Commissioners and serve for 3 years. The committee meets quarterly with subcommittees meeting more often. All meetings are open to the public. The Carver County SWPPP will be addressed at a committee meeting annually. County policies for public notice will be followed.

- 9) BMP Activity Title:** Regulation of Individual Sewage Treatment Systems (ISTS)  
**Description:** In accordance with the Water Management Plan, Carver County will implement and enforce the existing ISTS ordinance. This ordinance regulates the design, location, installation, construction, alteration, extension, repair and maintenance of ISTSs. The ordinance includes a “point-of-sale” provision which requires that ISTSs must be inspected and, if necessary, repaired when the property is sold.
- 10) BMP Activity Title:** Implement ISTS Monitoring Program  
**Description:** The monitoring system is incorporated with the County Property Information System which the County will maintain. The County will distribute ISTS pumping notices on a continual 3 year schedule with one-third of owners notified each year.
- 11) BMP Activity Title:** Pursue and obtain financial assistance opportunities for ISTS owners.  
**Description:** There are several possible sources of financial assistance available for owners of ISTSs. The main source of funding is the Revolving Loan Fund administered by the County with start-up funds from the Department of Agriculture. The Carver SWCD also allocates funds for ISTS upgrades. The County will pursue additional funding for owners as opportunities arise.
- 12) BMP Activity Title:** Illegal Solid Waste Dumping  
**Description:** Carver County will enforce the existing Solid Waste Ordinance including the illegal dumping provision. The County will respond to illegal dumping when alerted by submissions on its website or by calls to a toll-free number. The County will also provide cost-share to homeowners cleaning up illegal dumps on private property.
- 13) BMP Activity Title:** Implement Hazardous Waste Ordinance  
**Description:** Carver County will implement its Hazardous Waste Ordinance which addresses hazardous waste generation from businesses to ensure proper management of hazardous waste.
- 14) BMP Activity Title:** Monitor & Inspect feedlots  
**Description:** Carver County will continue to monitor and inspect feedlots to insure compliance with the existing feedlot ordinance and to minimize potential surface water pollution.
- 15) BMP Activity Title:** Carver County Environmental Center  
**Description:** In an effort to provide alternatives to illegal dumping of hazardous materials, Carver County operates a recycling center where residents can drop off household hazardous wastes, recyclable materials, yard waste and special wastes such as appliances, tires and electronic goods.
- 16) BMP Activity Title:** Used Oil Recycling  
**Description:** Carver County will provide opportunities for used oil recycling to residents throughout the county.
- 17) BMP Activity Title:** Administer Community Grant Program  
**Description:** Carver County will provide grant funds to cities and townships in the County to be used for Community Clean-up Days or similar activities.
- 18) BMP Activity Title:** Monitor Water Quality  
**Description:** Carver County will conduct regular water quality monitoring. Ecoregion standards



will be used to compare stream data collected with ranges that are expected within the Carver County Water Resource Management Area (CCWRMA). Various simple methods will be used to assess the quality of lakes with the CCWRMA.

**19) BMP Activity Title:** Implementation of Carver County Water Resource Management Area (CCWRMA) Rules

**Description:** Carver County will enforce and implement the CCWRMA Rules adopted January 20, 2006. These rules apply to construction projects in the entire Carver County Water Resource Management Area. There are detailed erosion control and stormwater management provisions in the Rules. See attachments. Portions of the urbanized area of the County are within other watershed jurisdictions. Construction projects in these areas are subject to the requirements of those jurisdictions or LGUs.

**20) BMP Activity Title:** Update Carver County Water Management Plan

**Description:** The current Carver County Water Management Plan was adopted in 2001 with the intent of adopting an update within a 5 year time frame. The Plan will be updated by 2007 to add a capital improvement plan, to address NPDES and any adopted TMDL's and to include other suggestions from the Water, Environment and Natural Resources committee, the County Board, citizens, and LGUs.

**21) BMP Activity Title:** Coordinate with Carver Soil & Water Conservation District

**Description:** Carver County will coordinate with the Carver Soil & Water Conservation District (SWCD) for the implementation of the Carver County Water Resource Management Rules. The Carver SWCD will provide technical assistance in the development of erosion and stormwater controls. The Carver SWCD will also monitor development sites for compliance with the erosion control standards of the Rules.

**23) BMP Activity Title:** Website development

**Description:** Carver County Planning and Zoning will develop and maintain a website on which a variety of water related material will be available.

**24) BMP Activity Title:** Storm Water System Map

**Description:** Carver County will create a map of the County owned storm water conveyance system, including the County owned highways and parks. The County will coordinate the mapping of the system with cities and townships within the County.

**25) BMP Activity Title:** County Highway Sweeping

**Description:** Carver County will ensure that urban sections of County highways will be pick-up swept annually. Rural sections will be swept to shoulder.

**26) BMP Activity Title:** Road Salt and Stockpile Storage

**Description:** Carver County will review and assess current practices of road salt storage and Handling as well as exposed stockpile storage and material handling areas. Based on the review, the County will develop and implement best management practices.

**27) BMP Activity Title:** Road Salt Application

**Description:** Carver County will review current practices of road salt applications in relationship to alternative products, calibration of equipment, inspection of vehicles, and staff training. Based on results of the review, recommendations for future practices will be developed.

- 28) BMP Activity Title:** Public Works Used Oil Recycling  
**Description:** Carver County will review current practices in the disposal of used oil from vehicles maintained by Public Works.
- 29) BMP Activity Title:** Public Works Vehicle and Equipment Maintenance  
**Description:** Carver County will review current practices to protect against spills and leaks during the maintenance of vehicles and equipment. Based on the review, the County will make any recommended changes in practices.
- 30) BMP Activity Title:** Public Works Vehicle and Equipment Washing  
**Description:** Carver County will review current practices to control runoff from the washing of vehicles and equipment. The County will construct an indoor vehicle wash bay which drains to the sanitary sewer at the Public Works Headquarters site near Cologne, MN.
- 31) BMP Activity Title:** Landscaping and Lawn Care Practices  
**Description:** Carver County will evaluate current practices in the use of fertilizer application, pesticide and herbicide application, mowing and discharge operations, grass clipping collection, mulching and composting for County parks and highways. Based on the evaluation, Carver County will develop best management practices to prevent storm water pollution.
- 32) BMP Activity Title:** Training for Public Works staff  
**Description:** Carver County will provide its Public Works department staff with training in locating, inspecting, and installing construction site erosion control measures consistent with best management practices.
- 33) BMP Activity Title:** Quality of Life Report  
**Description:** Carver County will coordinate with U of M Extension to continue to produce and update the Quality of Life Indicators report. This report tracks data relating to a variety of indicators, including water resource indicators, for informational and decision-making purposes. The original report was adopted in 2000 and will be updated in 2003. Carver County will update the QOL indicators every two years and update the data annually.
- 34) BMP Activity Title:** Carver County citizen survey  
**Description:** County-wide citizen surveys were conducted in 1997 and 2001. Some questions on the survey addressed water resource concerns, perceptions, etc. The County's intent is to continue surveying citizens for a variety of issues including water resource related topics.
- 35) BMP Activity Title:** Joint Agencies Members (JAM)  
**Description:** Joint Agencies Members is an informal group of department, agency and organizational members who work in and around Carver County on issues and projects that often have overlapping roles. The most significant of these are associated with land and water resources, rules, plans and projects.
- 36) BMP Activity Title:** 20% Inspections  
**Description:** Carver County will work with the cities within its urbanized area to ensure that 20% of outfalls, sediment basins and ponds are inspected each year of the permit.

## **2005 ENVIRONMENTAL EDUCATION ACCOMPLISHMENTS:**

### **K12 Environmental Education Programs:**

- **Wetlands Education Program** – Coordinated the delivery of 6 days of program. Revised 1 of the 4 curriculums for the Program. 509 6<sup>th</sup> grade participants this fall.
- **NYA Summer Day Camp** – Provided 1 day of water education instruction for the Annual NYA Summer Day Camp Program 100 participants.
- **Volunteer Stream Monitoring Program** – continued to coordinate our involvement of one high school team from Chaska High School (~50 students per year). Assisted in the coordination of Metro wide VSMP Programs and the Annual River Summit - ~200 participants.
- **Metro Children's Water Festival (CWF)** co-coordinated the 2005 CWF, serving predominately as volunteer coordinator (125 volunteers). CWF served +1300 5<sup>th</sup> graders. Carver County participants ~250 participants: Guardian Angels, Chaska Elementary, and St. Bernard's.
- **Best Practices for Environmental Field Day Programs** – Assisted in the coordination and instruction at 2 State workshops (60 participants), participated in the Program Team in publishing the Curriculum, Guidebook, and CD ROM. Assisted in the evaluation components, and other Team activities.

### **Water Quality Education:**

- **TMDL Public Input Forums** – *Total Maximum Daily Load Water Quality Standards* – coordinated 4 public input forums for these plans. +150 local citizens participated. Public input incorporated into final TMDL Plans.
- **Watershed Education KIOSK** – coordinated a pilot program for the KIOSK Program. Currently still being housed at the Chaska Library. 3400 recorded visitors to date.
- **Carver County Fair Education Building** – coordinated Carver County Services Building with County Administration.
- **Water, Environment, and Natural Resource Tour for Decision Makers** – September 2005. 25 participants.
- **Crane Creek Watershed Restoration Projects** – coordinated citizen input forums and meetings. Assisted with project management and grant applications. 25 citizens and 10 staff.
- **Metro WaterShed Partners** – in 2005 I have served as the Partnership Coordinator while also serving as one of Carver County's representatives. Development of urban clean water messages: brochures, posters, print, and radio PSA's. Coordinated Watershed Exhibit at the State Fair.
- **Stormwater Infiltration & Biofiltration Workshop** – Chaska – March 2005. 63 participants: contractors, developers, engineers, and LGU staff

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE June 27, 2006

RESOLUTION NO. \_\_\_\_\_

MOTION BY COMMISSIONER \_\_\_\_\_

SECONDED BY COMMISSIONER \_\_\_\_\_

## A RESOLUTION APPROVING SUBMITTAL OF THE NPDES PHASE II MS4 AND INDUSTRIAL PERMITS

**WHEREAS,** A 1987 amendment to the Federal Clean Water Act required implementation of a two-phase comprehensive national program to address storm water runoff entitled the National Pollutant Discharge Elimination System (NPDES) In 1990, EPA promulgate rules establishing Phase I of the National Pollutant Discharge Elimination System (NPDES) storm water program; and

**WHEREAS,** the Environmental Protection Agency (EPA) has delegated NPDES permitting authority to the Minnesota Pollution Control Agency (MPCA); and

**WHEREAS,** Carver County is required to obtain a NPDES Phase II permits to discharge stormwater: a Municipal Separate Storm Sewer Systems (MS4) Permit for the urbanized areas of the County; and

**WHEREAS,** The County is required and has prepared a MS4 Permit for the urbanized areas of the County although the entire urbanized area within the Carver County MS4 permit is also covered under the MS4 Permits required of various local governmental units creating a seemingly unnecessary level of duplication; and

**WHEREAS,** The County, through approval of this Permit submittal and the conduct of subsequent reporting activities, is fulfilling the requirements of the Federal Clean Water Act;

**THEREFORE, BE IT RESOLVED,** That the Carver County Board of Commissioners hereby approve submittal of the NPDES Phase II MS4 and Industrial Permit and authorize the Board Chair to sign the permits and any related documents.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, Interim County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 27th day of June, 2006, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_\_ day of June 27, 2006.

\_\_\_\_\_

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

**Item Name:** Approve Changing Carver County HRA's name to Carver County Community Development Agency (CCDA)

**Originating Department:** Land & Water Services Division  
Carver County Housing & Redevelopment Authority.

**Agenda Date:** 27 June 2006

**Amount of Time Requested:** NA

**Supp. Doc. Attached (y/n):** Resolution

**Previous County Board Action, If Any :** March 14 2006, adopted resolution recommending name change to Legislature

**Item Type (✓ Only One):** Consent  Regular Session  Discussion Session

## EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

In order to more closely reflect its expanding role, in March the HRA requested that its name be changed to Carver County Community Development Agency (CCDA). The request was made to the Legislature and on March 14<sup>th</sup> the Board adopted a resolution recommending to the Legislature that the name be changed. The change was made : in HF 785; Chapter 259, , Article 9, Section 11. The actual text of the Bill is:

85.13 Sec. 11. CARVER COUNTY AUTHORITY NAME CHANGE.

85.14 The Carver County Housing and Redevelopment Authority created under Laws

85.15 1980, chapter 482, is renamed the Carver County Community Development Agency.

The final step is the adoption of a resolution by the Board changing the name and execution of a Certificate of Approval of Special Law By Governing Body. A resolution doing both is attached for your consideration and adoption.

## RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Motion adopting attached resolution changing the name of the HRA to Carver County Community Development Agency

## FINANCIAL IMPLICATIONS: NONE

**Funding:**

County Dollars = \$0.00

Other Sources & Amounts

\_\_\_\_\_ = \$

\_\_\_\_\_ = \$

**TOTAL = \$0.00**

**Budget Information (✓ appropriate items):**

Budgeted:

Not Budgeted:

Amendment Required:

(requires controller approval)

*Related Financial Comments:*

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney  Risk Management  Human Resources  Controller  Other

\_\_\_\_\_  
Julie Frick  
**HRA Director Approval (Signature)**

\_\_\_\_\_  
Dave Drealan  
**Division Approval**

**Date:** 16 June 2006

**Admin. Dept. Use Only:** Approved  Denied  Tabled  Other

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: June 27, 2006

Resolution #

Motion by Commissioner  
Seconded by Commissioner

---

**A RESOLUTION APPROVING THE CHANGE OF THE NAME OF THE CARVER COUNTY HOUSING & REDEVELOPMENT AUTHORITY TO THE "CARVER COUNTY COMMUNITY DEVELOPMENT AGENCY".**

**Whereas**, The Carver County Housing & Redevelopment Authority, in addition to being a significant provider of housing programs, has for many years provided economic development assistance to Carver County Communities; and

**Whereas**, the County Board has requested that the CCHRA take a significant role in the County's economic development efforts; and

**WHEREAS**, the CCHRA has recently begun a significant economic development effort including the hiring of an Economic Development Director; and

Whereas, the Legislature approved the change: in HF 785; Chapter 259, , Article 9, Section 11. The actual text of the Bill is:

85.13        Sec.    11.    CARVER COUNTY AUTHORITY NAME CHANGE.  
85.14    The Carver County Housing and Redevelopment Authority created under Laws  
85.15    1980, chapter 482, is renamed the Carver County Community Development Agency.

**THEREFORE, BE IT RESOLVED**, THAT The Carver County Board of Commissioners hereby approves the change of the name of the "Carver County Housing and Redevelopment Authority" to the "Carver County Community Development Agency" effective 1 July 2006.

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**YES**

**NO**

**ABSENT**

---

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 27th day of June, 2006, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 27th day of June, 2006.

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David Hemze, County Administrator

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

**Item Name:** Intergovernmental Agreement

**Originating Division:** Environmental Services Department, LW S Division

**Agenda Date:** 6/27/06

**Amount of Time Requested:** N/A

**Supp. Doc. Attached (y/n):** yes

**Previous County Board Action, If Any (include other parties which were advised, if any):** The County Board has passed the same action for the past 10 years.

**Item Type (✓ Only One):** Consent  Regular Session \_\_\_\_\_ Discussion Session \_\_\_\_\_

## EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

For the past twelve years, Carver County Environmental Services has sampled area lakes under an agreement with the Met Council. For a minimal fee per lake, the Met Council analyzes the samples that are taken bi-weekly during the summer months (April-October). The samples help us to establish a trend for area lakes and are reported in the annual Water Quality Report. Also, this data gives us the ability to see what management techniques are working and which ones may need to be put in place. We have BWSR NRB Grant, TMDL Project, and Lower Minnesota River Watershed District MOA dollars budgeted to pay for 19 lakes (21 sites) (Bavaria, Brickyard, Campbell, Courthouse, Eagle, Fireman's, Gaystock, Goose, Grace, Hazeltine, Hydes, Jonathan, McKnight, Miller, Oak, Reitz, Rutz, Swede, Waconia, ) this year.

## RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Request Board to approve and Chair to sign duplicate contracts.

## FINANCIAL IMPLICATIONS

**Funding:**

County Dollars =	\$ 0
Other Sources & Amounts	
<u>TMDL - 7</u> = \$	3,850
<u>BWSR - 11</u> = \$	6,050
<u>Lower MN - 3</u> = \$	1,650
<b>TOTAL =</b>	<b>\$ 11,550</b>

**Budget Information (✓ appropriate items):**

Budgeted:   
 Not Budgeted:  
 Amendment Required:  
 (requires controller approval)

**Related Financial Comments:** Funded as part of the 2006 BWSR NRB Grant, TMDL Project, and Lower Minnesota River Watershed District MOA

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney \_\_\_\_\_ Risk Management \_\_\_\_\_ Human Resources \_\_\_\_\_ Controller \_\_\_\_\_ Other \_\_\_\_\_

  
 DEPARTMENT APPROVAL

  
 Division Approval

6-15-06  
 Date

**Admin. Dept. Use Only:** Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM:

Item Name: **Inmate Phone System Contract**

Originating Department: Sheriff's

Agenda Date: 06-27-06

Amount of Time Requested:

Supp. Doc. Attached (y/n): yes

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent  Regular Session \_\_\_\_\_ Discussion Session \_\_\_\_\_

## EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

The Carver County Sheriffs Office utilizes Securus phone systems for our inmate phone system. We have used this system for many years and are satisfied with their service. The system allows the Sheriffs Office to secure inmate phone conversations for permanent historical and evidentiary purposes. The purposed contract will change the counties revenue on this account from 24% to 28% gross commission rate.

## RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Approve a motion to allow the Caver County Sheriffs Office to enter an agreement with Securus Corporation to provide inmate phone services.

## FINANCIAL IMPLICATIONS

**Funding:**

County Dollars	=	\$ 0
Other Sources & Amounts	=	\$ 0
_____	=	\$ 0
_____	=	\$ 0
<b>TOTAL</b>	<b>\$</b>	

**Budget Information (✓ appropriate items):**

Budgeted:	_____
Not Budgeted:	_____
Amendment Required:	_____
(requires controller approval)	

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney  Risk Management  Human Resources \_\_\_\_\_ Controller \_\_\_\_\_ Other \_\_\_\_\_

DEPARTMENT HEAD APPROVAL

(Signature)

Date

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_



# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

Item Name (as you would like it to appear on the agenda):

**Concrete Slab Raising at Baylor and Lake Minnewashta Regional Parks**

Originating Division: Public Works

Agenda Date: 6-27-06

Amount of Time Requested:

Supp. Doc. Attached (y/n): No

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (X Only One):  Consent     Regular Session     Discussion Session

## EXPLANATION OF AGENDA ITEM (include a description of background, benefits, and recommendations)

Concrete slabs have settled at entrance points to the Caretakers houses at Baylor and Lake Minnewashta Regional Parks. The proposal would raise the slabs to improve drainage away from the home structures and reduce problems with surface water run-off and wet basements. Raising the concrete slabs is an efficiency as compared to reconstruction of the two concrete areas.

## BOARD ACTION/MOTION REQUESTED (in proper format)

It is recommended that the Board Chair sign the agreement.

## FINANCIAL IMPLICATIONS

Funding:

County Dollars =	\$1,000
Other Sources & Amounts =	
=	
=	
<b>Total</b>	<b>1,000</b>

Budget Information (Appropriate Items):

- Budgeted
- Not Budgeted
- Amendment Required  
(requires controller signature)

Related Financial Comments:

## REVIEWS AND APPROVALS AS REQUIRED (Signatures)

County Attorney: \_\_\_\_\_ Risk Management: \_\_\_\_\_

Human Resources: \_\_\_\_\_ Controller: \_\_\_\_\_

  
 \_\_\_\_\_  
**DEPARTMENT HEAD APPROVAL**

6/12/06  
 \_\_\_\_\_  
**Date**

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: June 27, 2006  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

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**PROFESSIONAL SERVICE AGREEMENT  
BETWEEN  
M.J.B. CONCRETE LIFTING, INC.  
AND  
CARVER COUNTY**

**BE IT RESOLVED**, that the Carver County Board of Commissioners hereby authorize the Board Chair and the County Administrator to execute the Professional Service Agreement between M.J.B. Concrete Lifting, Inc. and Carver County for work involved to raising two concrete slabs at the Caretaker residences at Baylor and Lake Minnewashta Regional Parks.

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 27<sup>th</sup> day of June, 2006, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 27<sup>th</sup> day of June, 2006.

\_\_\_\_\_  
County Administrator

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

Item Name (as you would like it to appear on the agenda):

**Parking Lot Striping for Lake Waconia Regional Park**

Originating Department: Public Works/ Parks

Agenda Date: June 27, 2006

Amount of Time Requested: None

Supp. Doc. Attached (y/n): No

Previous County Board Action, If Any (include other parties which were advised, if any): None

Item Type (X Only One):  Consent     Regular Session     Discussion Session

## EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations)

The Parks Department plans to have the parking lot between Lake Waconia Regional Park and the Lakeside Ballroom striped by Kohls Sweeping and Striping Services. The parking lot is used for overflow beach parking during the week and on weekends throughout the summer months. The striping will allow for better use of the space by having vehicles parked in a more logical order. Two companies were contacted two receive a proposal from, but only Kohls Sweeping submitted a quote for the project.

## BOARD ACTION/MOTION REQUESTED (In proper format)

It is recommended the County Board authorize the Board Chair to sign this agreement.

## FINANCIAL IMPLICATIONS

Funding:

County Dollars =	\$585.00
Other Sources & Amounts =	
=	
=	
<b>Total</b>	<b>\$585.00</b>

Budget Information (Appropriate Items):

- Budgeted
- Not Budgeted
- Amendment Required  
(requires controller signature)

Related Financial Comments:

## REVIEWS AND APPROVALS AS REQUIRED (Signatures)

County Attorney: \_\_\_\_\_ Risk Management: \_\_\_\_\_

Human Resources: \_\_\_\_\_ Controller: \_\_\_\_\_

  
 \_\_\_\_\_  
**DEPARTMENT HEAD APPROVAL**

6/12/06  
 \_\_\_\_\_  
**Date**

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: June 27<sup>th</sup>, 2006  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

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PROFESSIONAL SERVICE AGREEMENT  
BETWEEN  
KOHLS SWEEPING SERVICES AND CARVER COUNTY  
FOR STRIPING OF A OVERFLOW PARKING LOT AT LAKE WACONIE REGIONAL  
PARK.

**BE IT RESOLVED**, that the Carver County Board of Commissioners hereby authorize the Board Chair and the County Administrator to execute the Professional Service Agreement Between Kohls Sweeping Services and Carver County to stripe the overflow parking lot at Lake Waconia Regional Park.

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 27 day of June, 2006, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 27 day of June, 2006.

\_\_\_\_\_  
County Administrator

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

**Item Name: Site Plan for Play Area @ Lake Waconia Regional Park**

Originating Department: Public Works

Agenda Date: June 6, 2006

Amount of Time Requested: None

Supp. Doc. Attached (y/n): No

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (X Only One):  Consent     Regular Session     Discussion Session

## EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations)*

Staff is recommending that a plan for the future playground area at Lake Waconia Regional Park be developed. The plan would identify the specific location of the play area, it's over all size, consider its relationship and connectivity to other facilities such as the beach, parking areas and trails. Staff would intend to use the site plan to help solicit matching funds to the County's \$25,000 budget CIP funds, from other sources for the possible development of the play area. Site design work is to remain consistent with the approved park master plan which locates the play area adjacent to the beach.

## BOARD ACTION/MOTION REQUESTED *(In proper format)*

It is recommended that the Board Chair & County Administrator be authorized to sign the agreement.

## FINANCIAL IMPLICATIONS

### Funding:

Metro Council Funds SG -05-79=	\$2,500
Other Sources & Amounts =	
=	
=	
<b>Total</b>	<b>\$2,500</b>

### Budget Information *(Appropriate Items):*

- Budgeted
- Not Budgeted
- Amendment Required  
(requires controller signature)

*Related Financial Comments:*

## REVIEWS AND APPROVALS AS REQUIRED *(Signatures)*

County Attorney: \_\_\_\_\_ Risk Management: \_\_\_\_\_

Human Resources: \_\_\_\_\_ Controller: \_\_\_\_\_

**DEPARTMENT HEAD APPROVAL** *For Roger Gustafson* 5-26-06  
Date

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: June 6, 2006

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

**PROFESSIONAL SERVICE AGREEMENT  
BETWEEN  
BRAUER AND ASSOCIATES, LTD.  
AND  
CARVER COUNTY  
FOR SITE PLAN DESIGN WORK FOR A PLAY AREA AT LAKE WACONIA  
REGIONAL PARK**

**BE IT RESOLVED**, that the Carver County Board of Commissioners hereby authorize the Board Chair to execute the Professional Service Agreement between Brauer & Associates, LTD and Carver County for design services for an a play area at Lake Waconia Regional Park.

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 6th day of June, 2006, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 6<sup>th</sup> day of June, 2006

\_\_\_\_\_  
County Administrator

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

**Item Name: Park Entry Improvements Lake Waconia Regional Park**

Originating Department: Public Works/Parks

Agenda Date: June 6, 2006

Amount of Time Requested: None

Supp. Doc. Attached (y/n): No

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (X Only One):  Consent     Regular Session     Discussion Session

## EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations)

Staff is recommending that site planning work be commissioned for the location of a gatehouse facility and traffic signage for former TH 5 (Paradise Lane). Traffic for TH 5 has been relocated to the new alignment which provides opportunity for the County to place a gatehouse facility in the vicinity of the Lakeside Ballroom and the beach entrance to Lake Waconia Regional Park. A gatehouse would provide the ability to provide services of fee collection, information, and park monitoring. In order to ensure that motorists are advance warned of a gatehouse and structures related to traffic management, traffic signage for the former TH 5 alignment (Paradise Lane) needs to be implemented. The signage will guide motorists in the proper speeds, vehicle lanes, no passing zone, parking and no parking areas. Pavement marking may identify an approach lane to the gatehouse, a bypass lane for annual park pass holders and for those going to the Lakeside Ballroom.

## BOARD ACTION/MOTION REQUESTED (In proper format)

It is recommended that the Board Chair be authorized to sign the agreement.

## FINANCIAL IMPLICATIONS

### Funding:

County Funds =	0
Metro Council Funds SG -05-79=	\$3,100
=	
=	
<b>Total</b>	<b>\$3,100</b>

### Budget Information (Appropriate Items):

- Budgeted
- Not Budgeted
- Amendment Required  
(requires controller signature)

Related Financial Comments:

## REVIEWS AND APPROVALS AS REQUIRED (Signatures)

County Attorney: \_\_\_\_\_ Risk Management: \_\_\_\_\_

Human Resources: \_\_\_\_\_ Controller: \_\_\_\_\_


5-26-06

**DEPARTMENT HEAD APPROVAL**

**Date**

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: June 6, 2006

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

**PROFESSIONAL SERVICE AGREEMENT  
BETWEEN  
SRF CONSULTING GROUP, INC.  
AND  
CARVER COUNTY  
FOR PARK ENTRY IMPROVEMENTS AT LAKE WACONIA REGIONAL PARK**

**BE IT RESOLVED**, that the Carver County Board of Commissioners hereby authorize the Board Chair to execute the Professional Service Agreement between SRF Consulting Group, Inc. and Carver County for park entry improvements at Lake Waconia Regional Park.

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 6th day of June, 2006, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 6<sup>th</sup> day of June, 2006

\_\_\_\_\_  
County Administrator



# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

**Item Name** (as you would like it to appear on the agenda): Information Services – Transfer funds to CSS equipment

Originating Department: Information Services

Agenda Date: 06/27/2006

Amount of Time Requested: With consent

Supp. Doc. Attached (y/n): Y

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent X Regular Session \_\_\_\_\_ Discussion Session \_\_\_\_\_

## EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

Request to have \$11,810 transferred from Information Services capital account to CSS 2006 capital account for the purchase 2 digital photocopy machines eligible for 9% reimbursement. One copier will go to the new Care Center and one is a replacement for CSS Intake. Funds are part of the 2006 budget and require a transfer of funds between departments. The total costs of the copiers are \$12,972 of which \$11,810 from IS capital budget and Social Services will receive Federal Administrative funds in the amount of \$1,162 for this purchase.

Transfer from 01-049-0060-0000-6660 \$11,810 to 11-405-700-0000-6480/6660.

Approve transfer of funds with consent agenda that increases Social Services Capital by \$12,972 and Federal Administrative Revenue by \$1,162.

## FINANCIAL IMPLICATIONS

### Funding:

County Dollars =	\$ 11,810
Other Sources & Amounts =	
<u>Federal Administrative Rev</u> =	\$ 1,162
_____ =	<u>\$</u>
<b>TOTAL =</b>	<b>\$ 12,972</b>

### Budget Information (✓ appropriate items):

Budgeted:	<u>X</u>
Not Budgeted:	_____
Amendment Required:	<u>X</u>
(requires controller approval)	

*Related Financial Comments: Funds approved as part of the 2005 budget process.*

No additional County Funds required.

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney \_\_\_\_\_ Risk Management \_\_\_\_\_ Human Resources \_\_\_\_\_ Controller \_\_\_\_\_ Other \_\_\_\_\_

Gay Bank / Stewart H. 1567      6-21-06  
 DEPARTMENT HEAD APPROVAL (Signature)      Date

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

# BUDGET AMENDMENT REQUEST FORM

**Submit to Finance Office one week prior to County Board Session.**

**DEPARTMENT: Information Services**

**DATE: 6/27/06**

**Revenue**

Description of Account funds are to be transferred from:	Amount	Description of Account funds are to be transferred to:	Amount
Information Services Capital	\$ 11,810	Social Services Capital	\$ 11,810
<b>TOTAL:</b>	<b>\$ 11,810</b>	<b>TOTAL:</b>	<b>\$ 11,810</b>

**A. Reason for Request:**                      See Board Action.

**B. Financial Impact: (To be filled out by Controller)**

**C. Contingency Acct. Beginning Bal (01/01/05):**                      \$ 300,000

**D. Contingency Acct. Current Bal.:**    \$ 297,000

**E. Current Balance After Adj.:**    \$ 297,000

**F. Requested By:**

**G. Recommend Approval:**                      Finance Director

**H. County Board Decision:**                      Approval/Disapproval

# BUDGET AMENDMENT REQUEST FORM

**Submit to Finance Office one week prior to County Board Session.**

**DEPARTMENT: Information Services**

**Date of County Board Session: 6/27/06**

**Revenue**

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
Grant	\$ 1,162	Social Services Capital	\$ 1,162
<b>TOTAL:</b>	<b>\$ 1,162</b>	<b>TOTAL:</b>	<b>\$ 1,162</b>

**A. Reason for Request:** See Board Action.

**B. Financial Impact: (To be filled out by Controller)**

**C. Contingency Acct. Beginning Bal.:** \$ 300,000

**D. Contingency Acct. Current Bal.:** \$ 297,000

**E. Current Balance After Adj.:** \$ 297,000

**F. Requested By:**

**G. Recommend Approval:** Finance

**H. County Board Decision:** Approval/Disapproval

S:\Excel\SHELLS[Budget Amendment Forms.xls]Revenue Form

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

Item Name (as you would like it to appear on the agenda): Information Services – Transfer funds from Capital to Software Expense

Originating Department: Information Services

Agenda Date: 6/27/2006

Amount of Time Requested: With consent

Supp. Doc. Attached (y/n): N

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent X Regular Session \_\_\_\_\_ Discussion Session \_\_\_\_\_

## EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

Request to have funds transferred from Information Services capital account to Information Services software expense account for the purchase of upgrade to our data management and redundancy storage software application.

Part of the 2006 Capital Improvement Plan for the Information Services Department budget includes an upgrade to our data management and redundancy solution. The upgrade is part of a scheduled review of storage and data redundancy needs for County Divisions. The increased storage solution addresses –

- The need for multiple years of data storage.
- Increased number of records per file to address affects of County population growth.
- Maintains the County standard for redundancy of all electronic data.

Transfer from 01-049-046-0000-6660 \$125,000 to 01-049-046-0000-6263

Approve transfer of funds between accounts for budgeted data management storage upgrade project.

## FINANCIAL IMPLICATIONS

### Funding:

County Dollars = \$ 125,000

Other Sources & Amounts =

\_\_\_\_\_ = \$

\_\_\_\_\_ = \$

**TOTAL = \$ 125,000**

### Budget Information (✓ appropriate items):

Budgeted: X

Not Budgeted: \_\_\_\_\_

Amendment Required: X

(requires controller approval)

Related Financial Comments: Funds approved as part of the 2006 budget process.

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney \_\_\_\_\_ Risk Management \_\_\_\_\_ Human Resources \_\_\_\_\_ Controller \_\_\_\_\_ Other \_\_\_\_\_

*Steven A. Kelly* 6/14/06  
 DEPARTMENT HEAD APPROVAL (Signature) Date

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

# BUDGET AMENDMENT REQUEST FORM

**Submit to Finance Office one week prior to County Board Session.**

**DEPARTMENT:** Information Services

**DATE:** 6/27/06

**Revenue**

Description of Account funds are to be transferred from:	Amount	Description of Account funds are to be transferred to:	Amount
Capital	\$ 125,000	Data Processing Services	\$ 125,000
<b>TOTAL:</b>	<b>\$ 125,000</b>	<b>TOTAL:</b>	<b>\$ 125,000</b>

**A. Reason for Request:**                      See Board Action.

**B. Financial Impact: (To be filled out by Controller)**

**C. Contingency Acct. Beginning Bal (01/01/05):**                      \$ 300,000

**D. Contingency Acct. Current Bal.:**                                      \$ 297,000

**E. Current Balance After Adj.:**    \$ 297,000

**F. Requested By:**

**G. Recommend Approval:**                      Finance Director

**H. County Board Decision:**                      Approval/Disapproval

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

Item: Lano Electric, Inc., Install Fire Alarm at Care Center Originating Department: Facilities	Agenda Date: June 27, 2006
Amount of Time Requested: N/A	Supp. Doc. Attached (y/n): N
Previous County Board Action, If Any (include other parties which were advised, if any):	
Item Type (✓ Only One): Consent <input checked="" type="checkbox"/> Regular Session _____ Discussion Session _____	

## EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

Facilities wishes to contract with Lano Electric to install the Fire Alarm System at the Adult Day Care Center in Waconia. Lano Electric will provide boxes; Plen. Rated Cable Red, as needed; Cable Supports; Permit; Labor; Flex and EMT for Flow Switch and Tamper Alarm only; Install devices; 110 Volt CKT for Fire Alarm Panel. The cost in labor for this part of the project is \$3,900.00. Facilities will be supplying material for the fire alarm system purchased from TYCO fire and Security for this project. Funding for this effort will come from the Adult Care Center remodeling contingency construction account, leaving a balance of \$14,350.00

## RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Motion to approve Contract with Lano Electric for \$3,900.00.

## FINANCIAL IMPLICATIONS

<p><i>Funding:</i></p> <p>County Dollars = \$ 3,900.00</p> <p>Other Sources &amp; Amounts = _____ = \$ _____</p> <p><b>TOTAL = \$ 3,900.00</b></p>	<p><i>Budget Information (✓ appropriate items):</i></p> <p>Budgeted: <input checked="" type="checkbox"/></p> <p>Not Budgeted: <input type="checkbox"/></p> <p>Amendment Required: _____ (requires controller approval)</p>
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*Related Financial Comments:* To be paid from Adult Care Center remodeling contingency construction account

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:  
 County Attorney \_\_\_\_\_ Risk Management \_\_\_\_\_ Human Resources \_\_\_\_\_ Controller \_\_\_\_\_ Other \_\_\_\_\_

*Steven H. Taylor / Rant E. Danell* \_\_\_\_\_ *6/19/06*  
 DEPARTMENT HEAD APPROVAL (Signature) Date

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

Item: Inspec, Inc., Re-roofing of the Carver County Jail.	Agenda Date: June 27, 2006
Originating Department: Facilities	
Amount of Time Requested:	Supp. Doc. Attached (y/n): N
Previous County Board Action, If Any (include other parties which were advised, if any):	
Item Type (✓ Only One): Consent <input checked="" type="checkbox"/> Regular Session _____ Discussion Session _____	

## EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

Facilities Services department was approved in the 2006 CIP funds for re-roofing of the Law Enforcement Center at the government center in Chaska. Based on our 5 year roof management program this roof was recommended for replacement in 2006. Facilities will be researching various re-roofing options for the Law enforcement Center and Justice Center buildings at the Government Center. In discussing our options with the Sheriff, we will be recommending re-roofing the Jail roof portions of the LEC roof and performing repairs to the remainder of the roof. This will allow future expansion to the Sheriff office areas by going vertical and minimize any double spending on infrastructure items. Facilities will also be recommending patching the Justice Center roof at this time. The Justice Center roof is recommended for replacement within the next couple years however due to construction suggested for the Justice Center, repairs would be a cost effective option at this time. Therefore, Inspec, Inc. is the low quote obtained for the first phase of this project. Project No. P00212: Inspec, Inc. will provide the design, construction documents for bid process, and construction observation and testing for a cost of \$25,700.00. Reimbursables are estimated to be around \$500.00. The total cost for this Engineering portion of the project is \$26,200.00. A second quote in the amount of \$27,400.00 was received from Wold Architects and Engineers. Facilities wishes to contract with Inspec, Inc., as low quote. Further construction contracts will develop from the Inspec Inc identified services, for the re-roofing of the LEC building and presented to the County for approval in the upcoming months.

## RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Motion to approve Contract in the amount of \$26,200.00 with Inspec., Inc.

## FINANCIAL IMPLICATIONS

<p><b>Funding:</b></p> <p>County Dollars = \$ 26,200.00</p> <p>Other Sources &amp; Amounts = _____ = \$ _____</p> <p><b>TOTAL = \$ 26,200.00</b></p>	<p><b>Budget Information (✓ appropriate items):</b></p> <p>Budgeted: <u>  x  </u></p> <p>Not Budgeted: <u>      </u></p> <p>Amendment Required: _____ (requires controller approval)</p>
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*Related Financial Comments:* To be paid from Facilities Account 01-110-000-0000-6640 CIP 110-10/Roof Replacement and Repairs.

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney \_\_\_\_\_ Risk Management \_\_\_\_\_ Human Resources \_\_\_\_\_ Controller \_\_\_\_\_ Other \_\_\_\_\_

*Paul E. Daniel / Steven H. Taylor* \_\_\_\_\_ 6-19-06 \_\_\_\_\_  
 DEPARTMENT HEAD APPROVAL (Signature) Date

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_



# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

**Item Name:** Salary Placement for Lt. Promotion

**Originating Department:** Sheriff

**Agenda Date:** 06-27-2006

**Amount of Time Requested:** N/A

**Supp. Doc. Attached (y/n)**

**Previous County Board Action, If Any (include other parties which were advised, if any):**

**Item Type (✓ Only One):** Consent  Regular Session \_\_\_\_\_ Discussion Session \_\_\_\_\_

## EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

One of the Sheriff's lieutenants is retiring June 30, 2006 and the Sheriff is requesting to promote a current sergeant to fill the position. The top candidate on the Lieutenant's promotional list is willing to accept Step G of the pay grade 17. His knowledge, skills and experience are directly related to the responsibilities he will be required to perform. He brings a wealth of competency to the position which is highly desired. The candidate is moving from the LELS sergeant's bargaining unit to the County non-bargaining unit which requires a 7.8% adjustment to the candidate's wage (hourly base plus longevity) to place him on Step G of pay grade 17.

## RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Motion to approve pay grade and step 17G to fill a lieutenant's vacancy in the Sheriff's Office on July 03, 2006.

## FINANCIAL IMPLICATIONS

**Funding:**

County Dollars = \$ \_\_\_\_\_  
 Other Sources & Amounts = \$ \_\_\_\_\_  
 \_\_\_\_\_ = \$ \_\_\_\_\_  
 \_\_\_\_\_ = \$ \_\_\_\_\_  
**TOTAL = \$ \_\_\_\_\_**

**Budget Information (✓ appropriate items):**

Budgeted:  \_\_\_\_\_  
 Not Budgeted: \_\_\_\_\_  
 Amendment Required: \_\_\_\_\_  
 (requires controller approval)

**Related Financial Comments:** This creates a savings of \$4,799.90 in 2006 since the retiring lieutenant was at a higher pay rate.

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney \_\_\_\_\_ Risk Management \_\_\_\_\_ Human Resources  Controller \_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_  
**DEPARTMENT HEAD APPROVAL (Signature)**

\_\_\_\_\_  
**Date**

**Admin. Dept. Use Only:** Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

File:



# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

**Item Name:** Todd Mesenbring - request for an accessory structure

Originating Department: Land Management, Land & Water Services

Agenda Date: June 27, 2006

Amount of Time Requested: none

Supp. Doc. Attached (y/n): yes

Previous County Board Action, If Any (include other parties which were advised, if any): None

Item Type (✓ Only One): Consent  Regular Session \_\_\_\_\_ Discussion Session \_\_\_\_\_

## EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

File #PZ20060024. The Planning Commission recommended approval of the Conditional Use Permit for Todd Mesenbring. He is requesting a 2,540± sq ft accessory structure with a half bath and mechanical room to store a tractor, a loader, yard care equipment, and a boat, and to do personal car maintenance. The total proposed personal storage area on the property would be approximately 3,476 sq ft, which is 976 sq ft more than what the Zoning Code allows without a CUP for parcels of this size. The Benton Town Board had no objections to the request.

## RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

A motion to adopt the Findings of Fact and to issue Order #PZ20060024 for the issuance of a Conditional Use Permit

## FINANCIAL IMPLICATIONS: None

**Funding:**

County Dollars =	\$
Other Sources & Amounts	
_____ =	\$
_____ =	\$
<b>TOTAL =</b>	<b>\$</b>

**Budget Information (✓ appropriate items):**

Budgeted:  
Not Budgeted:  
Amendment Required:  
(requires controller approval)

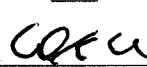
Related Financial Comments:

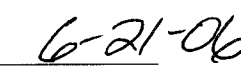
## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney \_\_\_\_\_ Risk Management \_\_\_\_\_ Human Resources \_\_\_\_\_ Controller \_\_\_\_\_ Other \_\_\_\_\_

  
DEPARTMENT APPROVAL (Steve Just)

  
Division Director

  
Date

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

**COUNTY OF CARVER**  
**PLANNING COMMISSION RESOLUTION**

**FILE #: PZ20060024**

**RESOLUTION #: 06-19**

**WHEREAS**, the following application for a Conditional Use Permit has been submitted and accepted:

**FILE #:** PZ20060024

**APPLICANT:** Todd Mesenbring

**OWNER:** Todd Mesenbring

**SITE ADDRESS:** 11790 Co. Rd. 153, Cologne

**PERMIT TYPE:** Accessory Structure

**PURSUANT TO:** County Code, Chapter 152, Section(s) 152.073 A2 & 152.077 A1

**LEGAL DESCRIPTION:** See attached Exhibit "A"

**PARCEL #:** 01-003-0310

**WHEREAS**, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of June 20, 2006; and,

**WHEREAS**, the Carver County Planning Commission finds as follows:

1. Mr. Mesenbring owns a 4.08 acre parcel located in the South Half (SE1/2) of the Southwest Quarter (SW1/4) of Section 3, Benton Township. The property is improved with a home with an attached garage. The property is located in the Agricultural Zoning District, the Shoreland Overlay District, and the CCWRMA (Carver Creek).
2. The applicant is requesting a Conditional Use Permit (CUP) to construct an accessory structure (approx. 40' x 60') pursuant to Section 152.073 A2 and 152.077 A1 of the Carver County Zoning Code.
3. This request was first heard and recommended for approval at the Planning Commission's May 16, 2006 public hearing. It was referred back to the Planning Commission by the County Board for reconsideration when the Land Management office received new information about Mr. Mesenbring's accessory structure plans. Though Mr. Mesenbring has stated repeatedly that the building would be for personal use only, it is appropriate that the application be reconsidered due to the extent of the new information and the fact that questions were raised in the May public hearing about septic issues and the possibility of business activity on the site.
4. A second letter from the applicant dated June 8, 2006 states that the structure will have two interior rooms along with the main storage area. His plans include a half bathroom with 2000 gallon holding tank, a mechanical room with a small circular drain, an upper level storage area of 140 sq ft over the two interior rooms, and a larger drain in the main room. The main room would also have a washtub for personal clean up. The proposed accessory structure would be utilized for storage of a compact tractor, loader, snow blower, and other yard care equipment. The applicant expects to purchase a boat and skid loader at some point in the future that would be stored in the structure. Personal car maintenance and repair would also be done in the building.
5. Section 152.073 A2 of the Zoning Code allows a total of 2,500 sq. ft. in a combination of garages and accessory structures (without a Conditional Use Permit) on parcels of this size. The request is for the construction of an approximate 40' x 60' (2,400 sq. ft.) accessory structure with 140 sq. ft. of storage in the upper level. The attached garage is approximately 936 sq. ft. The proposed total square footage for accessory structure space on the property would be approximately 3,476 sq. ft., which is 976 sq. ft. larger than the Zoning Code allows without a CUP for a property of this

size.

6. The septic system was issued a Certificate of Compliance when the home was built in 2003, and therefore meets the Shoreland septic requirements.
7. Environmental Services has discussed a 2,000 gallon septic tank proposed for the drains and bathroom with Mr. Mesenbring and stated that the concept would comply with ISTS Code, but Environmental Services will need to approve the septic design and issue a permit.
8. The Benton Town Board reviewed the request at their April 13, 2006 Town Board Meeting and had no objections. They reviewed the more detailed plans at their June 8, 2006 meeting and recommended approval.

**THEREFORE, BE IT RESOLVED, THAT** The Carver County Planning Commission hereby recommends the issuance of the subject permit on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

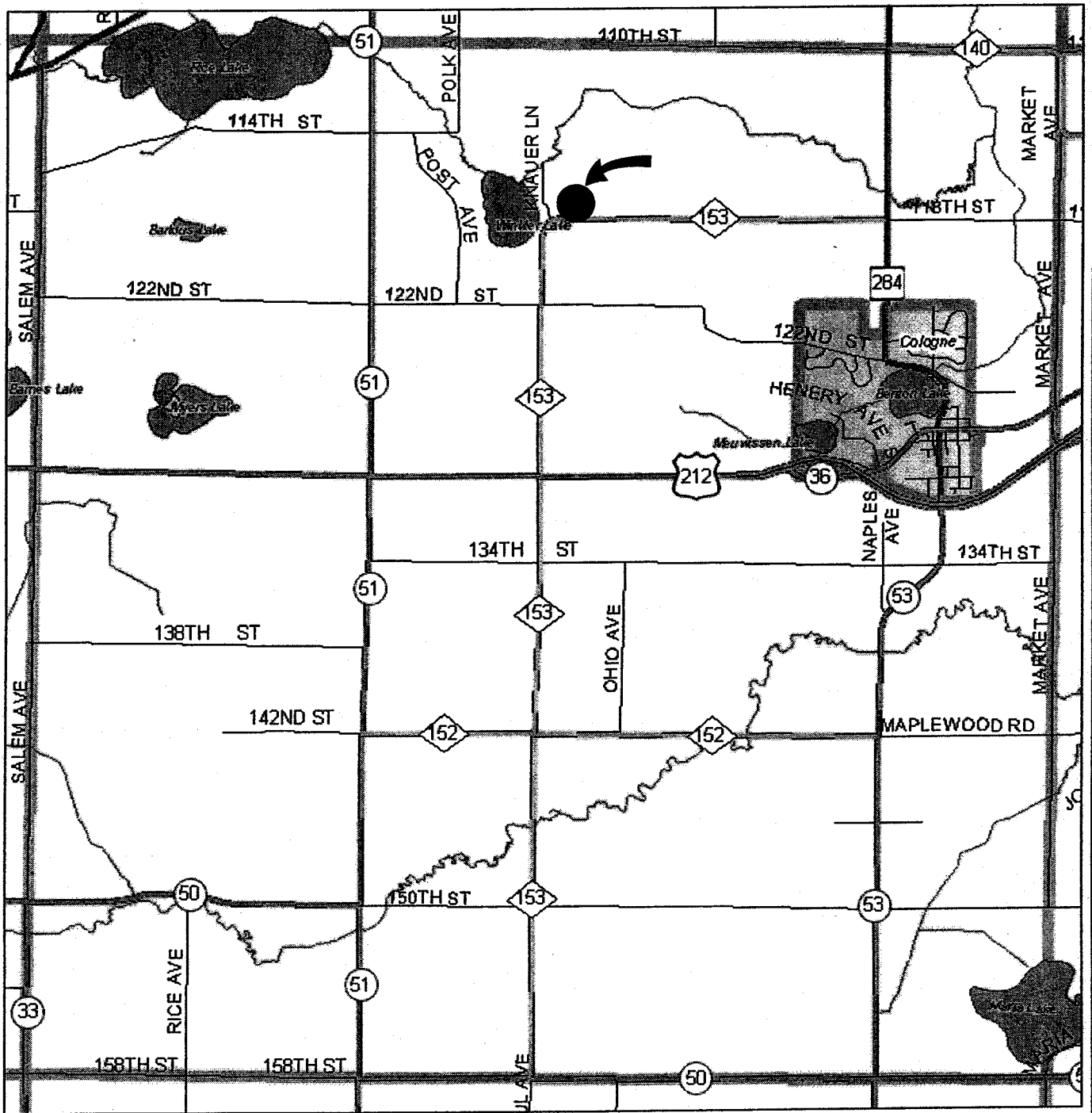
1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. This structure shall be used only by the occupant(s) of the residence for personal storage, hobbies, recreation, entertainment, family uses, private maintenance and repair activities, and for the keeping of animals and appurtenant equipment and supplies, and as otherwise regulated by this Ordinance. Guest quarters and/or additional dwelling units are strictly prohibited. No products or services shall be offered for sale or pay or similar remuneration except as permitted for a home occupation or as otherwise regulated by this Code.
3. All septic and building permits shall be obtained prior to the construction of the accessory structure.
4. The accessory structure may not be used as an office. The scope of operations in the structure may not exceed what is allowed as a home occupation. Employees may not report to the premises in order to travel to work off the site, and an accessory structure may be used only for the purpose of holding equipment used off the site and for the storage of goods or articles produced in the home and/or attached garage.

**ADOPTED** by the Carver County Planning Commission this 20th day of June, 2006.

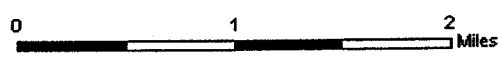
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Randy Maluchnik  
Planning Commission Chair

# Benton Township



This map was created using Carter County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carter County is not responsible for any inaccuracies contained herein.



Map Created by Carter County GIS  
Apr 21, 2005

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

**Item Name:** Tom Radde - Request for one (1) Wooded Lot

**Originating Department:** Land & Water Services Division,  
Planning & Zoning Department

**Agenda Date:** June 27, 2006

**Amount of Time Requested:** NA

**Supp. Doc. Attached (y/n):** yes

**Previous County Board Action, If Any:** None

**Item Type (✓ Only One):** Consent  Regular Session \_\_\_\_\_ Discussion Session \_\_\_\_\_

## EXPLANATION OF AGENDA ITEM

**File #PZ20060026.** The applicant's request is for a Conditional Use Permit (CUP) that would allow the creation of one (1) wooded lot on the Fred W. Radde III property located in Section 9 of Waconia Township. The proposed lot would be approximately 5± acre in the southeasterly portion of the property. The access and required road frontage would be provided from Polk Avenue. The proposed lot would not have to be platted, however it would still be reviewed by the County Surveyor's office. Additional lots would not be permitted as a CUP in the future. An ongoing property line dispute with a neighbor resulted in a slight modification of the legal description. An area that is subject to pending quiet title action is approximately 700' from the proposed lot; therefore it will have no bearing on the CUP or the wooded lot eligibility. The legal description change was acceptable to all of the parties involved, in that it specifically exempts the disputed property from the CUP. The Planning Commission recommended approval of the Conditional Use Permit. Waconia Township is in support of the request.

## RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED

A motion to adopt the Findings of Fact and Order #PZ20060026 for the issuance of a Conditional Use Permit.

## FINANCIAL IMPLICATIONS None

**Funding:**

County Dollars = \$0.00

Other Sources & Amounts =

\_\_\_\_\_ = \$

\_\_\_\_\_ = \$

**TOTAL = \$0.00**

**Budget Information (✓ appropriate items):**

Budgeted:

Not Budgeted:

Amendment Required:  
(requires controller approval)

*Related Financial Comments:*

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney  Risk Management \_\_\_\_\_ Human Resources \_\_\_\_\_ Controller \_\_\_\_\_ Other \_\_\_\_\_

  
DEPARTMENT APPROVAL (Steve Just)

  
Division Director

6-21-06  
Date

**COUNTY OF CARVER**  
**PLANNING COMMISSION RESOLUTION**

**FILE #: PZ20060026**

**RESOLUTION #: 06-18**

**WHEREAS**, the following application for a Conditional Use Permit has been submitted and accepted:

**FILE #:** PZ20060026

**APPLICANT:** Tom Radde

**OWNERS:** Fred & Phyllis Radde

**SITE ADDRESS:** 7320 Polk Ave., Waconia, MN 55387

**PERMIT TYPE:** One Wooded Lot Incentive

**PURSUANT TO:** County Code, Chapter 152, Section(s) 152.078 A & D

**LEGAL DESCRIPTION:** See attached Exhibit "A"

**PARCEL #:** 09-009-1700

**WHEREAS**, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of May 16, 2006; and,

**WHEREAS**, the Carver County Planning Commission finds as follows:

1. Tom Radde is requesting a building eligibility for a proposed 5± lot owned by Fred W. Radde III. Tom Radde is simply acting as the applicant on behalf of Fred Radde. The property is located in Govt Lot 1 and the Northwest Quarter (NW¼) of Section 9, Waconia Township. The Radde property is also located in the Agricultural Zoning District, Shoreland Overlay District of a National Wetland Inventoried wetland (NWI) 10-81W and a Natural Environment Lake (Swan Lake) 10-82P, and the CCWRMA – Carver Creek.
2. The applicant is requesting one additional building eligibility as a Conditional Use, pursuant to Section 152.078 A & D of the Carver County Zoning Code.
3. The parcel from which the lot would be subdivided was a parcel of more than 40 acres (approx 86 acres) on July 1, 1974, and was under one ownership at that time. Waconia Township has provided for wooded lots in their Chapter of the Comprehensive Plan. The applicant is pursuing only one (1) building eligibility pursuant to 152.078 D, which provides flexibility and incentives for scaling back proposed developments.
4. The property meets the standards for additional density and could qualify for up to three (3) residential wooded lots, but platting and the construction of a new township road would have been required. The applicant and landowner have decided to pursue only one (1) lot. The applicant and landowner are aware of the prohibition on additional lots in the future. There is no agricultural production land on the proposed lot. All of the tillable production land would remain with the original parcel.
5. The applicant is proposing an approximate 5.17 acre lot. The County Soils Survey indicated primarily loam type soils, which would be acceptable for septic/building suitability. The proposed lot would have approximately 225 feet of road frontage on Polk Avenue (Township Road), which would meet the required road frontage and access standards.
6. The proposed lot would not need to be platted. The Carver County Surveyor would review and approve the survey as part of the minor subdivision process. The remaining land would be agricultural in nature and include the existing

home. The proposed lot would need to have a primary and alternate drainfield site identified by a licensed septic contractor. Also, the existing home would need to have a complying septic system due to the home being located within the shoreland overlay district.

7. If the request for one (1) wooded lot is approved, the applicant will not be allowed to apply for additional lots in the future. Section 152.078 states that the CUP provision may be exercised only once for each parcel that was of record as of July 1, 1974.
8. A quiet title action involving the westerly portion of the property described in Exhibit A is currently pending in Carver County District Court. Any action taken by Carver County in approving or denying the CUP application is not intended to be, and should not be construed as, a determination by the County on the merits of the pending litigation.
9. The Waconia Town Board reviewed and recommended approval of the request at their April 24, 2006 meeting. The Waconia Town Board submitted a letter (dated: 6/14/06) noting that they have no problems/concerns with the application request.

**THEREFORE, BE IT RESOLVED, THAT** The Carver County Planning Commission hereby recommends the issuance of the subject permit on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. One (1) "wooded" lot is permitted which shall have only one (1) building eligibility and shall conform substantially to the approved site plan. Additional lots shall not be granted as a conditional use. The lot shall be subdivided in accordance with the Minor Subdivision requirements including, but not limited to, a survey, percs & borings for primary & alternate on-site sewer locations and a complying septic system for the existing home.
2. The lot location is rural and commercial agricultural, feedlots and other rural use activities will likely be occurring in the area. The lot owner is hereby provided notice that there may be odors, dirt, dust, insects, noises, long hours of operation and other factors associated with agricultural and feedlot activities. Complaints relating to these activities shall be considered unwarranted so long as the activities are being conducted in accordance with the existing standards.
3. The legal description of the parcel subject to the CUP shall be amended to exempt that portion subject to the pending quiet title action, which reads as follows:

That part of the Northwest Quarter of Section 9, Township 116, Range 25, Carver County, Minnesota, described as follows:

Commencing at the Northwest Corner of said Northwest Quarter; thence South on the west line of said Northwest Quarter, a distance of 1756.92 feet; thence East parallel with the north line of said Northwest Quarter, a distance of 1488.30 feet; thence North to a point on the north line of said Northwest Quarter, distant 1488.30 feet east from the Northwest Corner of said Northwest Quarter said point being the point of beginning of the parcel to be described; thence return South along the previously described line, a distance of 1650.59 feet; thence deflect Left 86 degrees 57 minutes 42 seconds, a distance of 183.67 feet; thence deflect Left 93 degrees 32 minutes 56 seconds, a distance of 1656.78 feet; to a point on the north line of said Northwest Quarter distant 1656.98 feet East from the Northwest Corner of said Northwest Quarter; thence West along the north line of said Northwest Quarter; a distance of 168.68 feet to the point of beginning.

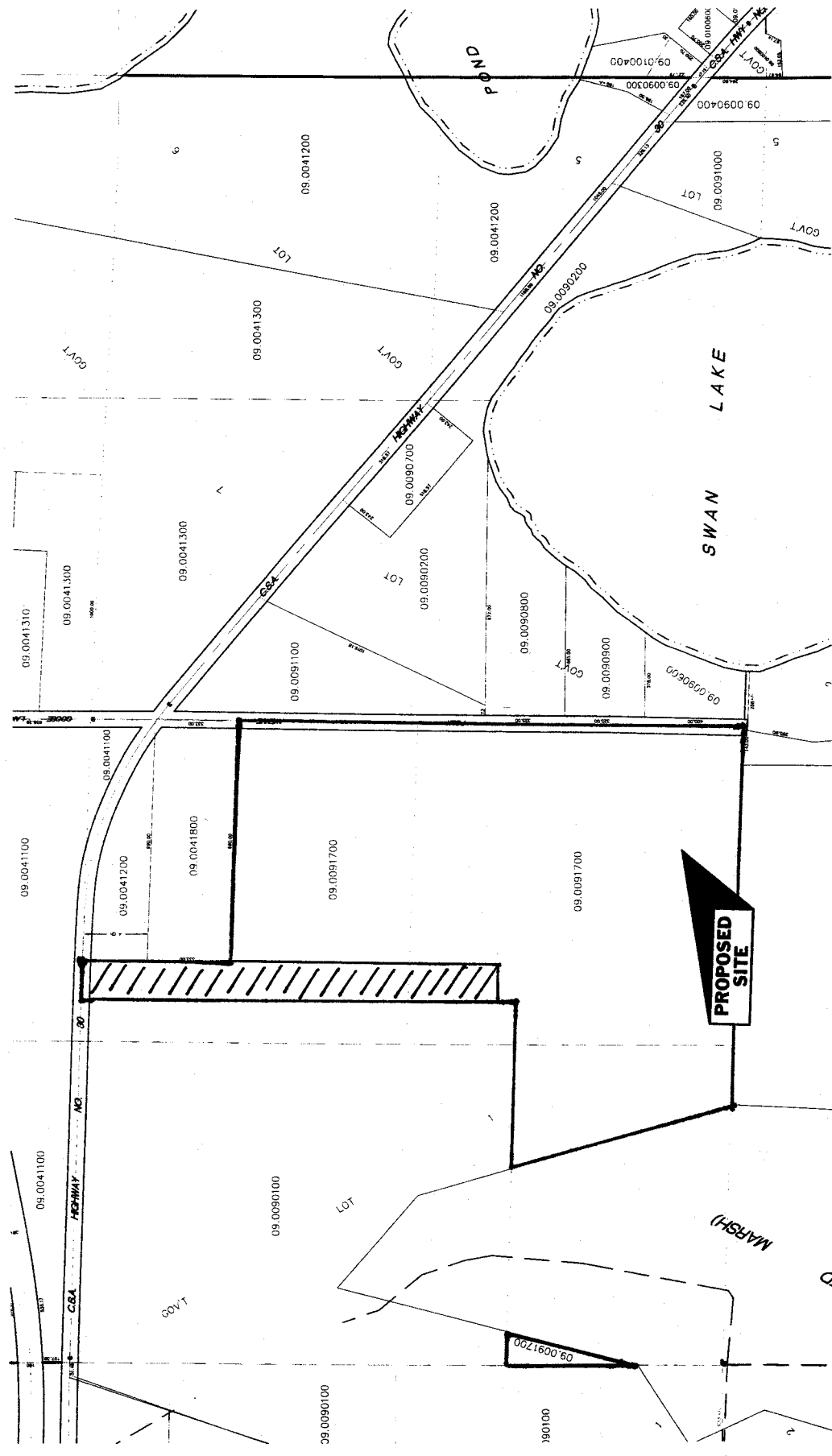
**ADOPTED** by the Carver County Planning Commission this 20<sup>th</sup> day of June, 2006.

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Randy Maluchnik  
Planning Commission Chair

N 1/2 SEC. 9, T.116, R.25

THIS IS NOT A LEGALLY RECORDED PLAT.  
 IT IS A COPY OF A PLAT FROM THE COUNTY  
 OFFICE AND OTHER SOURCES. THIS MAP  
 IS FOR INFORMATIONAL PURPOSES. THE COUNTY AND ITS AGENTS  
 MAKE NO WARRANTIES CONTAINED HEREIN.



Surveying & Mapping Office  
 Carver County Gov. Center  
 600 East Fourth Street  
 Chaska, MN 55318



# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

Item: Maintenance & Technical Support for 600 Apogee Control System. Originating Department: Facilities	Agenda Date: June 27, 2006
Amount of Time Requested: N/A	Supp. Doc. Attached (y/n): N
Previous County Board Action, If Any (include other parties which were advised, if any):	
Item Type (✓ Only One): Consent <input checked="" type="checkbox"/> Regular Session _____ Discussion Session _____	

## EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

Facilities wishes to contract with Siemens Building Technologies, Inc., to provide maintenance and technical support for the Siemens 600 Apogee Control System. These services are critical for maintaining our efficiencies within our energy management controls and related mechanical building systems. Facilities published a request for Bids for this project on April 13 – 27<sup>th</sup>. Siemens Building Technology was the only company that submitted a bid. This Contract is a five year contract to be paid yearly as listed: Year 1 total cost: \$25,740.00 - \$6,435.00 to be paid quarterly. Year 2 total cost: \$26,520.00 - \$6,630.00 to be paid quarterly. Year 3 total cost: \$27,320.00 - \$6,830.00 to be paid quarterly. Year 4 total cost: \$28,140.00 - \$7,035.00 to be paid quarterly. Year 5 total cost: \$28,980.00 - \$7,245.00 to be paid quarterly.

The cost of this Agreement shall not exceed \$136,700.00 for five years. Services shall be provided in accordance with the criteria set forth in the attached Exhibit A: Siemens Building Technology will provide maintenance and technical support for the Siemens System 600 Apogee Control System. As part of the program Carver County will receive priority for emergency calls, material discounts less 50% and less 20% of list price, planned program of inspections and preventive maintenance. Total cost for 5 years is \$136,700.00.

## RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Motion to approve Contract with Siemens Building Technology, Inc., in the amount of \$136,700.00 for the 5-year program.

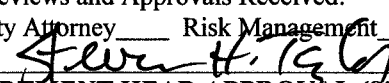
## FINANCIAL IMPLICATIONS

<b>Funding:</b> County Dollars = \$ 136,700.00 Other Sources & Amounts = _____ _____ = \$ _____ _____ = \$ _____ <b>TOTAL = \$ 136,700.00</b>	<b>Budget Information (✓ appropriate items):</b> Budgeted: <input checked="" type="checkbox"/> Not Budgeted: <input type="checkbox"/> Amendment Required: _____ (requires controller approval)
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*Related Financial Comments:* To be paid from Facilities Account 01-110-000-0000-6260 Professional and Technical Fees for Service. Costs are for a 5-year program broken out accordingly:

- Year 1 total cost: \$25,740.00
- Year 2 total cost: \$26,520.00
- Year 3 total cost: \$27,320.00
- Year 4 total cost: \$28,140.00
- Year 5 total cost: \$28,980.00

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:  
 County Attorney \_\_\_\_\_ Risk Management \_\_\_\_\_ Human Resources \_\_\_\_\_ Controller \_\_\_\_\_ Other \_\_\_\_\_  
 \_\_\_\_\_  
**DEPARTMENT HEAD APPROVAL (Signature)** **Date** 6/20/06

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

Item Name: Metropolitan Inter-County Association Annual Legislative Update

Originating Department: Administration

Agenda Date: 6/27/06

Amount of Time Requested: 30 minutes

Supp. Doc. Attached (y/n) No

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type ( Only One): Consent \_\_\_\_\_ Regular Session  Discussion Session \_\_\_\_\_

## EXPLANATION OF AGENDA ITEM (Include a description of background, benefits and recommendations)

Keith Carlson, MICA Executive Director, will be submitting MICA's annual legislative update to the Board. Also present will be Bob Vanasek, Claudia Brewington and John Tuma, MICA Intergovernmental liaisons.

## Board Action/Motion Requested:

No Board action requested. Informational only.

## FINANCIAL IMPLICATIONS

### Funding:

County Dollars = \$

Other Sources & Amounts = \$

\_\_\_\_\_ = \$

\_\_\_\_\_ = \$

**TOTAL = \$**

### Budget Information ( Appropriate Items):

Budgeted:

Not Budgeted:

Amendment Required:

(requires controller signature)

## Related Financial Comments:

## REVIEWS AND APPROVALS AS REQUIRED (Signatures)

/s/David Hemze

6/19/06

DEPARTMENT HEAD APPROVAL

Date

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

**Item Name** (as you would like it to appear on the agenda): Fair Board Entertainment Building Funding Request

Originating Department: Administration

Agenda Date: 6/27/06

Amount of Time Requested: 10 Minutes

Supp. Doc. Attached (y/n): Yes

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent \_\_\_\_\_ Regular Session  x  Discussion Session \_\_\_\_\_

## EXPLANATION OF AGENDA ITEM (include a description of background and benefits)

The Carver County Ag Society (Fair Board) has requested funding for an entertainment building that was recently constructed. In the past, the County has assisted in funding 20% of the major projects.

Administration has been advised the cost of the entertainment building project cost was \$216,000 and the Fair Board is requesting \$43,200.

Bob Lano, Treasurer of the Ag Society's, will be present to answer any questions. Mr. Lano's email outlining the request is attached.

The County's yearly allocation to the Ag Society has been as follows: 2005-\$35,280; 2004-\$34,000; 2005-\$33,000 and 2006 - \$50,000.

## RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (include motion in proper format)

Motion to approving budget amendment transferring \$43,200 to the Fair Board to assist with funding the entertainment building at the Carver County Fairgrounds.

## FINANCIAL IMPLICATIONS

### Funding:

County Dollars = \$43,200

Other Sources & Amounts =

\_\_\_\_\_ = \$ \_\_\_\_\_  
 \_\_\_\_\_ = \$ \_\_\_\_\_

**TOTAL = \$43,200**

### Budget Information (✓ appropriate items):

Budgeted: \_\_\_\_\_

Not Budgeted:  x

Amendment Required:  x

(requires controller approval)

*Related Financial Comments: The recommended funding source is the County Commissioner Contingency Account.*

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney \_\_\_\_\_ Risk Management \_\_\_\_\_ Human Resources \_\_\_\_\_ Controller \_\_\_\_\_ Other \_\_\_\_\_

David J. Hemze

6/14/06

**DEPARTMENT HEAD APPROVAL (Signature)**

**Date**

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_

**From:** Bob Lano [mailto:[lanoequip@earthlink.net](mailto:lanoequip@earthlink.net)]  
**Sent:** Wednesday, June 14, 2006 8:30 AM  
**To:** Dave Hemze  
**Subject:** Carver County Fair

Hi Dave,

On behave of the Carver County Fair board we would like to come to the June 27th County board meeting to request some financial assistance on our entertainment building we just put up. We would like to ask for \$43,200.00 that is 20% of the total project of \$216,000.00. We truly do appreciate your help in the past and in the future.

You have in the past helped us with 20% of the major projects. In 2001 we put up new grandstand and you helped there. State law changed and made our old ones un usable. In 2005 we added on to the grandstands and you helped 20% for a sum of \$43,624.00

With our appropriations from the county and our attendance make it possible to do projects like this to keep this fair one of the best in the state.

Last year we where tied for the 6th largest fair in the state. Steele-277,000, Olmstead-132,000, Dakota-130,000, Benton-98,000, Freeborn-95,000 where ahead of us. We had right at 89,000 people thru the gates last year. Other counties close to us where Scott with 38,000, Wright 45,000, McLeod 35,000 and Hennipen 40,000.

County aid from other counties to there fair are Hennipen \$55,000.00, Washington \$75,000, McLeod- does not report county took over fair and regular budget, Scott \$100,000.00-part was for a grandstand moving project, Wright 45,000.00. They also had two building project in the last 3 years that the county picked up the whole project. One was a bathroom project for a sum of \$200,000.00 and a office building last year for \$180,000.00.

In the past the board has give us 2003-\$35,280.00, 2004-\$34,000.00, 2005-\$33,000.00.

We asked the 4-H for where the members are from to try and see where the people are coming from and they said that it is pretty spread across the county. They said that Chanhassen area seemed to draw the most for the Lama exhibits. Which we thought was quite interesting.

If you need anything else please let me know.

Bob Lano  
Treasure of the Carver County Ag Society

# BUDGET AMENDMENT REQUEST FORM

**Submit to Finance Office one week prior to County Board Session.**

**DEPARTMENT: Administration**

**DATE: 6/27/06**

**Revenue**

Description of Account funds are to be transferred from:	Amount	Description of Account funds are to be transferred to:	Amount
Contingency	\$ 43,200	Fair Board	\$ 43,200
<b>TOTAL:</b>	<b>\$ 43,200</b>	<b>TOTAL:</b>	<b>\$ 43,200</b>

**A. Reason for Request:** See Board Action.

**B. Financial Impact: (To be filled out by Controller)**

**C. Contingency Acct. Beginning Bal (01/01/05):** \$ 300,000

**D. Contingency Acct. Current Bal.:** \$ 297,000

**E. Current Balance After Adj.:** \$ 253,800

**F. Requested By:**

**G. Recommend Approval:** Finance Director

**H. County Board Decision:** Approval/Disapproval

Board of Equalization  
June 20, 2006

The reconvened meeting of the Carver County Board of Equalization was held in the County Government Center, Chaska, on June 20, 2006. Chair James Ische convened the meeting at 1:00 p.m.

Members present: James Ische, Chair, Gary Delaney, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Absent: Mark Lundgren, Carver County Auditor

Angie Johnson, County Assessor, explained the purpose of the Board of Equalization was to hear appeals based on classification and market values and the Board's responsibility was to make sure market values are equitable.

Lynch moved, Workman seconded, to approve the minutes of the June 13, 2006, Board of Equalization. Motion carried.

The Board considered the appeals heard at their last meeting.

Lynch moved, Ische seconded, to concur with the Assessor's recommendation on PID's #07.0252600 and 07.0252610, Frank Simon. Motion carried.

Workman moved, Delaney seconded, to reduce the value on PID #25.0800320, Sally Horstman, to \$927,000. Motion carried.

Lynch moved, Delaney seconded, to concur with the Assessor's recommendation on PID #07.273000, Anthony Rief. Motion carried.

Bruce Schwichtenberg, Dahlgren Township, explained the information he compiled in determining what he felt was an appropriate value for his property.

Ische moved, Lynch seconded, to concur with the Assessor's recommendation on PID #04.0010200, Bruce Schwichtenberg. Degler, Delaney, Ische, Lynch voted aye. Workman abstained. Motion carried.

Lynch moved, Degler seconded, to recess the County Board of Equalization until June 27, 2006. Motion carried.

James Ische  
County Board of Equalization

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

Item Name (as you would like it to appear on the agenda):

**City of Watertown Area Roadway Network**

Originating Department: Public Works

Agenda Date: June 27, 2006

Amount of Time Requested: 30 Minutes

Supp. Doc. Attached (y/n): No

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (X Only One):  Consent  Regular Session  Discussion Session

## EXPLANATION OF AGENDA ITEM (include a description of background, benefits, and recommendations)

The City of Watertown and the surrounding area continues to be subject to change. Discussions about an evolving roadway network become part of occurring and potential area changes. Existing roadways included in these discussions include Trunk Highway 7, Trunk Highway 25, CSAH 10, CSAH 20, CSAH 24, CSAH 27, and CR 122. Conceptual highway corridors also are part of these discussions.

A brief update about the roadway network in the area of Watertown is the intent of this agenda item.

## BOARD ACTION/MOTION REQUESTED (In proper format)

No action by the County Board is being requested as part of this agenda item.

## FINANCIAL IMPLICATIONS

Funding:

County Dollars =	
Other Sources & Amounts =	
=	
=	
<b>Total</b>	

Budget Information (Appropriate Items):

- Budgeted
- Not Budgeted
- Amendment Required  
(requires controller signature)

Related Financial Comments:

## REVIEWS AND APPROVALS AS REQUIRED (Signatures)

County Attorney: \_\_\_\_\_

Risk Management: \_\_\_\_\_

Human Resources: \_\_\_\_\_

Controller: \_\_\_\_\_

  
DEPARTMENT HEAD APPROVAL

6/19/06  
Date

Admin. Dept. Use Only: Approved \_\_\_ Denied \_\_\_ Tabled \_\_\_ Other \_\_\_

Report Date:

s:\roger\watertown-baf-06-0627-AreaHighwayNetwork