

Carver County Board of Commissioners
 Regular Session
 April 11, 2006
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	a) CONVENE b) Pledge of Allegiance c) Introduction of New Employees	
	2.	Agenda review and adoption	
	3.	Approve minutes of April 4, 2006 Regular Session	1-3
	4.	Public participation (Comments limited to five minutes)	
	5.	Community announcements	
9:05 a.m.	6.	CONSENT AGENDA	
	6.1	Salary placement for Lt. promotion	4
	6.2	Sheriff's Office donations	5-8
	6.3	Extension of Gary Beeman's conditional use permit.....	9
	6.4	Approval of County Attorney to attend Elder Abuse training at National Advocacy Center.....	10-11
	6.5	Eminent domain-SP 10-610-30	12-13
	6.6	Community Social Services' warrants.....	NO ATT
	6.7	Commissioners' warrants	SEE ATT
9:05 a.m.	7.	COMMUNITY SOCIAL SERVICES	
	7.1	Delegating the Social Services Director to approve standard purchase of service contracts	14
9:15 a.m.		ADJOURN REGULAR SESSION	
9:15 a.m.		DISCUSSION	
9:15 a.m.	8.	PUBLIC WORKS	
	8.1	Regional trail-Chaska to Victoria	15
9:45 a.m.		NEW BUSINESS	
9:45 a.m.		BOARD REPORTS	
9:45 a.m.	1.	Chair	
	2.	Board Members	
	3.	Administrator	
10:15 a.m.	4.	Adjourn	

REGULAR SESSION

April 4, 2006

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 4, 2006. Chair James Ische convened the session at 9:00 a.m.

Members present: James Ische, Chair, Gary Delaney, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: None.

Workman moved, Degler seconded, to approve the agenda. Motion carried unanimously.

Delaney moved, Lynch seconded, to approve the minutes of the March 28, 2006, Regular Session Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Workman seconded, to approve the following consent agenda items:

Crack sealing service agreement between Carver County and Astech Asphalt.

Accepted quote for Carver County Project No. 0614, dump body and hydraulic system, from Midland Equipment.

Resolution #27-06 Right of Way Acquisition CSAH 10 (SP 10-610-30) Negotiated Settlements/Revised Offer 9.

Adopted the Findings of Fact and issued Order #PZ20060010 for the issuance of Conditional Use Permit #PZ20060010, Kevin Lebens, San Francisco Township.

Adopted the Findings of Fact and issued Order #PZ20060007 for the issuance of Conditional Use Permit #PZ20060007, Timothy Hammers, Dahlgren Township.

Adopted the Findings of Fact and issued Order #PZ20060011 for the issuance of Conditional Use Permit #PZ20060011, Schoel & Madson, applicant, Watertown Township.

Contract with Rebound Flooring Group, LLC in the amount of \$18,753.05.

Two year contract with Mathews Lawn Service in the amount of \$30,468.

Consultant/trainer contract with Arthur T. Himmelman in an amount not to exceed \$7,500.

Contract between Hennepin County and Carver County to complete objectives related to the Health Resources and Services Association for the bioterrorism hospital preparedness program and related Public Health budget amendment increasing fees \$8,333 and professional services \$7,000 and supplies \$1,333.

Contract with Lifeline Systems, Inc.

Contract with Katherine and Steven Mach.

Authorized Assistant County Attorney to attend out of state training April 24-28, 2006, in Illinois.

Authorized the Sheriff's Office acceptance of a signed Minnesota Vikings football to be given as a prize in the annual Sheriff's Office "Take a Kid Fishing Day."

Resolution #28-06, Approval of Appraised Values and Classification of Tax Forfeited Lands.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Bob VanDenBroeke, Sheriff's Office, requested Board adopt a Resolution to recognize the National Public Safety Telecommunications Week. He stated the Resolution recognizes the men and women who provide a vital link to those in need of help and the police, fire and EMS responders. VanDenBroeke reviewed the number of calls received by the Dispatch Center in 2005 and the number of 911 calls for service.

Lynch offered the following Resolution, seconded by Degler:

Resolution #29-06
National Public Safety Telecommunications Week
April 9-15, 2006

On vote taken, all voted aye.

Dave Hemze, County Administrator, requested the Board adopt a Resolution to provide notice of intent to establish the offices of auditor, treasurer and recorder as appointive. He stated legislation was passed to allow the offices to become appointive and the Governor signed the bill last Friday. He thanked the local legislative delegation for their support of the bill.

Hemze indicated before the change is implemented a notice of intent to make to make the change was necessary. He stated the notice would be published in the County's legal newspaper April 13th and 20th and citizens would have an opportunity to file a petition to oppose the action within 30 days after the second publication. He indicated they will also be required to hold a public meeting to allow for public comment. Hemze recommended that meeting be held April 25th and

indicated he would be bringing forth a Resolution to formally adopt this change. He pointed out the change would not be effective until the 30 day petition period expired.

Degler offered the following Resolution, seconded by Delaney:

Resolution #30-06
Notice of Intent to Establish the Offices of Carver County
Auditor, Treasurer, and Recorder as Appointive

On vote taken, all voted aye.

Workman moved, Degler seconded, to adjourn the Regular Session at 9:20 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM

Item Name: Salary Placement for Lt. Promotion

Originating Department: Sheriff

Agenda Date: 4-11-2006

Amount of Time Requested:

Supp. Doc. Attached (y/n)

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

The top candidate for a Lieutenant's promotional process is willing to accept Step G of the pay grade 17. His knowledge, skills, experience are directly related to the responsibilities he will be required to perform. He has been working out of class in this position for the past 8 months. He brings a wealth of competency to the position which is highly desired. By county policy it is allowable for a divisional head to recommend a 9% increase without board approval. In this case, because the candidate is moving from the LELS sergeant's bargaining unit to the County non-bargaining unit the 9% adjustment places this candidate between two steps in the pay range 17. This situation requires the divisional head to seek county board approval.

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Motion to approve pay grade and step17G for a lieutenant's vacancy in the Sheriff's Office

FINANCIAL IMPLICATIONS

Funding:

County Dollars = \$ 3046
 Other Sources & Amounts = _____
 _____ = \$ _____
 _____ = \$ _____
TOTAL = \$ 3046

Budget Information (✓ appropriate items):

Budgeted: XX
 Not Budgeted: _____
 Amendment Required: _____
 (requires controller approval)

Related Financial Comments:

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney _____ Risk Management _____ Human Resources _____ Controller _____ Other _____

DEPARTMENT HEAD APPROVAL (Signature)

Date

3/30/06

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

File:

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM Donations

Item Name: Donation

Originating Department: Sheriff's Office

Agenda Date: 4-11-06

Amount of Time Requested:

Supp. Doc. Attached (y/n): Y

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent X Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

Donation of 1 set of 2-way GMRS Audio Fox radio's to be used for Mounted Posse.

Donation of \$250.00 from Custom Fab Solutions in Chanhassen to be used at the Sheriff's Discretion.

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

Board moves to accept donations.

FINANCIAL IMPLICATIONS

Funding:

County Dollars = \$ _____
 Other Sources & Amounts = \$ _____
 _____ = \$ _____
 _____ = \$ _____
TOTAL = \$ _____

Budget Information (✓ appropriate items):

Budgeted: _____
 Not Budgeted: _____
 Amendment Required: _____
 (requires controller approval)

Related Financial Comments:

01-201-201-0000-5602 Gifts Restricted

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney _____ Risk Management _____ Human Resources _____ Controller _____ Other _____

Debra Beal Olson

DEPARTMENT HEAD APPROVAL (Signature)

3/30/06
Date

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

File:



**CARVER COUNTY SHERIFF'S OFFICE
DONATION FORM**

I would like to donate the following item(s) to the Carver County Sheriff's Office. I am aware that all donated items become the property of the Sheriff's and will not be returned.

Please list donated item(s):

- 1) 1 set of 2 way radios
- 2) GMRS Audio Box
- 3) _____
- 4) _____
- 5) _____

If you are interested in a specific use for this donation please let us know:

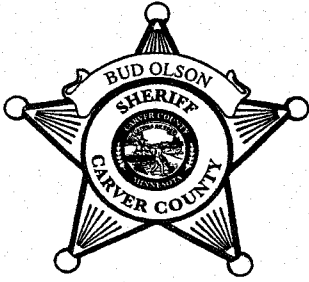
Posse use

Signature: Julis Fowle Date: 3-13-6

Your Address:

10309 Morgan Ave So
Bloomington mn 55431

Thank you for your donation to the Carver County Sheriff's Office.



**CARVER COUNTY SHERIFF'S OFFICE
DONATION FORM**

600 E. 4th Street
Chaska, MN 55318
952-361-1212

I would like to donate the following item(s) to the Carver County Sheriff's Office. I am aware that all donated items become the property of the Sheriff's and will not be returned.

Please list donated item(s):

- 1) \$250⁰⁰ Check from Custom Fab Solutions in
- 2) Charhassen
- 3) _____
- 4) _____
- 5) _____

If you are interested in a specific use for this donation please let us know:

Sheriff's Discretion

Signature: *[Handwritten Signature]* Date: 7-30-06

Your Address:

Thank you for your donation to the Carver County Sheriff's Office.



March 23, 2006

Mr. Bud Olson
Carver County Sheriff Justice Center
606 East Fourth Street
Chaska, Minnesota 55318

Dear Mr. Olson:

On behalf of Custom Fab Solutions, LLC ("CFS") please accept this check in the amount of \$250.00 as a donation to the Carver County Sheriff's Department to be used in your General Fund disbursements.

CFS is located at 7600 Quattro Drive in Chanhassen, Minnesota. CFS personnel appreciates the support and dedication of the local sheriff's department and would like to show its appreciation in the form of a donation.

Thank you again for you support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Larry M. Vortherms', is written over a faint, circular dotted line.

Larry M. Vortherms
Vice President

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM

Item Name: Extension for Gary Beeman's conditional use permit.

Originating Department: Land & Water Services Division,
Land Management Department

Agenda Date: April 11, 2006

Amount of Time Requested: none

Supp. Doc. Attached (y/n):

Previous County Board Action: CUP #PZ20050055 was approved on August 23, 2005.

Item Type (✓ Only One): Consent Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

File #PZ20050055. The Planning Commission recommended approval of a 1 year extension for Mr. Beeman's conditional use permit, which allows for additional accessory structure space. Mr. Beeman was unable to take "substantial action" within 6 months; therefore, an extension is necessary. He indicates that the project would move forward this Spring.
The Watertown Town Board had no objections to the request.

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

A motion approving a 1 year extension for Conditional Use Permit #PZ20050055.

FINANCIAL IMPLICATIONS - None

Funding:
County Dollars = \$
Other Sources & Amounts =
_____ = \$
_____ = \$
TOTAL = \$

Budget Information (✓ appropriate items):
Budgeted:
Not Budgeted:
Amendment Required:
(requires controller approval)

Related Financial Comments:

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:
County Attorney _____ Risk Management _____ Human Resources _____ Controller _____ Other _____


DEPARTMENT APPROVAL (Steve Just)


Division Director

29 March 06
Date

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

NATIONAL DISTRICT ATTORNEYS ASSOCIATION

EDUCATION DIVISION
NATIONAL COLLEGE OF DISTRICT ATTORNEYS
ERNEST F. HOLLINGS NATIONAL ADVOCACY CENTER
1620 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201-3836
803/705-5050 • FAX 803/705-5060
www.ndaa.org

March 7, 2006

RECEIVED
MAR 15 2006
COUNTY ATTORNEY

Michael Fahey
Carver County Attorney
Carver County
604 E Fourth Street
Chaska, MN 55318

Dear Applicant:

I am pleased to inform you that your application for *Elder Abuse*/Course Number 0-06-EA, scheduled for April 18 - 21, 2006, has been approved and you have been accepted to attend as a participant.

ATTENTION:

- Please complete and return via FAX the enclosed **Course Notification and Information Form** by **March 20 2006** – to accept or decline attendance in this course. This is a **FIRM** deadline. The Course Notification form will enable us to make your travel arrangements. Please fax the Emergency Contact Form and Pre-Course Questionnaire (if applicable) as well.
- If you are unable to attend this course after confirming your attendance, any cancellation must be made in writing, signed by both yourself and your supervisor and sent by FAX to the Admissions Administrator at [803] 705.5060, or [803] 705.5011. The cancellation must indicate the specific reason[s].
- Cancellations made **AFTER** an airline ticket has been issued will require you to reschedule training within a specified time period. This period may be as short as 90 days. If travel is not made within this time period your office **WILL** be charged the cost of the ticket.

I look forward to seeing you at the course and welcoming you to Columbia. Please feel free to call our office at [803] 705.5050 if you have any questions or require any additional information.

Sincerely,

Jan Bilton
Admissions Administrator

Enclosures

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM

Item Name (as you would like it to appear on the agenda):

Eminent Domain - SP 10-610-30

Originating Division: Public Works

Agenda Date: 4/11/06

Amount of Time Requested: None

Supp. Doc. Attached (y/n): No

Previous County Board Action, If Any (include other parties which were advised, if any): Authorize condemnation on other parcels 1/18/05 via Resolution 1-05.

Item Type (X Only One): Consent Regular Session Discussion Session

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations)

These are the land owners from the second phase of offers for right of way acquisition for the CSAH 10 reconstruction project with whom we have not reached agreement. It is necessary to initiate condemnation at this time to keep the project on schedule.

BOARD ACTION/MOTION REQUESTED (In proper format)

It is recommended the County Board pass this resolution.

FINANCIAL IMPLICATIONS

Funding:

County Dollars =	0
Other Sources & Amounts =	
=	
=	
Total	0

Budget Information (Appropriate Items):

- Budgeted
- Not Budgeted
- Amendment Required
(requires controller signature)

Related Financial Comments:

REVIEWS AND APPROVALS AS REQUIRED (Signatures)

County Attorney: _____ Risk Management: _____

Human Resources: _____ Controller: _____



DEPARTMENT HEAD APPROVAL

4/3/06

Date

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM

Item Name: Delegating the Social Services Director to Approve Standard Purchase of Service Contracts

Originating Department: Community Social Services

Agenda Date: 4/1/06

Amount of Time Requested: 10 min,

Supp. Doc. Attached (y/n): No

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent___ Regular Session X Discussion Session___

EXPLANATION OF AGENDA ITEM (include a description of background and benefits)

The Community Social Services Division has 133 contracts with approximately 63 contracts with vendors to purchase services on behalf of clients and ten where we are a subcontractor of another government entity delivering services to clients. These contracts are typically approved on the Consent Agenda. These include Host County contracts where the Division establishes a contract with a vendor in the County which establishes the service and rate for the service. If another County wishes to use that vendor then they use it pursuant to the Host County Contract that the Division negotiated. The Division must also have contracts with vendors that are reimbursed by Medical Assistance Waiver funds even if there are no county funds being expended. The vast majority of the purchase of service contracts is renewed on an annual basis. Essentially these are the same contracts except for rate adjustments and occasional service revisions. As a subcontractor, these are usually contracts with Hennepin County, where Hennepin contracts with the state and passes on Carver County's share to serve our Employment and Training clients. The Division is requesting that the Board annually delegate to the Division Director, the authority to approve the standard purchase of service contracts and sub-contractor contracts. The contracts would continue to be reviewed through the contract review process and could only be signed following review by the County Attorney and Risk Manager.

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (include motion in proper format)

Motion to delegate to the Community Social Services Director for 2006 the authority to approve standard purchase of service and sub-contractor contracts following completion of the Contract Review Process.

FINANCIAL IMPLICATIONS

Funding:

County Dollars =

Other Sources & Amounts =

FFP _____ = \$ _____
 _____ = \$ _____

TOTAL = \$ _____

Budget Information (✓ appropriate items):

Budgeted: _____ X _____

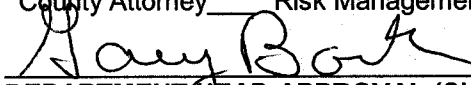
Not Budgeted: _____

Amendment Required: _____
 (requires controller approval)

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney___ Risk Management___ Human Resources___ Controller___ Other___



DEPARTMENT HEAD APPROVAL (Signature)

3-24-06

Date

Admin. Dept. Use Only: Approved___ Denied___ Tabled___ Other___

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM

Item Name: Regional Trail – Chaska to Victoria

Originating Division: Public Works

Agenda Date: April 11, 2006

Amount of Time Requested: Ten Minutes

Supp. Doc. Attached (y/n): No

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (X Only One): Consent Regular Session Discussion Session

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations)*

The Southwest Regional Trail Connection, Chaska to Victoria, master plan provides an alignment of a regional trail linking the south segment of the Southwest Regional Trail ending at Hwy 212 in Chaska to the northern section of the Southwest Regional Trail near Hwy 5 in the City of Victoria. The connection creates a looped trail which extends to Hopkins. This planned regional trail would have an overall length of 13 miles of which 7.9 miles would be new trail and incorporate 5.2 miles of existing trail currently owned by Chaska or Victoria. The regional trail width is planned at ten feet wide and where possible the trail would be separated spatially from roadway surfaces. The plan provides a tool which the Cities of Chaska and Victoria can continue to acquire land and develop the regional trail as development occurs within these cities. At a future date, agreements will likely take place between these cities and the County to transfer operations, maintenance and capital improvement costs to Metropolitan Council and Carver County as an implementing regional trail agency. The master plan was reviewed by various city committees at public meetings and their staff. The city councils of Chaska and Victoria have submitted resolutions in support of this proposed regional trail master plan. The County Park Commission has also recommended approval of the plan. As with master plans for regional parks, master plans for regional trails is the tool which would make projects eligible for funding from the Metropolitan Council for acquisition, development and redevelopment of the regional trail. Should the County approve this master plan; staff will make presentation to the Metropolitan Parks and Open Space Commission for inclusion into the regional park and trail system.

BOARD ACTION/MOTION REQUESTED *(In proper format)*

At a later date, approve the Carver County Southwest Regional Trail Connection, Chaska to Victoria.

FINANCIAL IMPLICATIONS

Funding:

County Dollars =	NA
Other Sources & Amounts =	
=	
=	

Budget Information (Appropriate Items):

- Budgeted
- Not Budgeted
- Amendment Required
(requires controller signature)

Related Financial Comments:

REVIEWS AND APPROVALS AS REQUIRED *(Signatures)*

County Attorney: _____ Risk Management: _____
 Human Resources: _____ Controller: _____
 _____ 9/3/06
DEPARTMENT HEAD APPROVAL **Date**

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____