

Carver County Board of Commissioners
 Regular Session
 September 25, 2007
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:15 a.m.

- a) **CONVENE**
- b) *Pledge of Allegiance*
- c) *Introduction of New Employees*

- 2. Agenda review and adoption
- 3. Approve minutes of September 4 and September 11, 2007 Regular Session 1-8
- 4. Public participation (Comments limited to five minutes)
- 5. Community announcements

9:15 a.m.

- 6. **CONSENT AGENDA**
- 6.1 Payment of emergency claims 9
- 6.2 Out of state conference request..... 10
- 6.3 School district boundary change 11
- 6.4 Sheriff's Office donation..... 12-13
- 6.5 Renewal application for on-sale, off sale and Sunday liquor License for Hollywood Sports, Inc. LLC d/b/a Hollywood Sports Complex..... 14
- 6.6 Renewal application for on sale and Sunday liquor license for Dahlgreen Golf Club, Inc., d//b/a Dahlgreen Golf Club 15
- 6.7 Renewal application for on sale and Sunday liquor license For Timber Creek Golf Courts LLC d/b/a Timber Creek Golf LLC..... 16
- 6.8 Authorize County cost share for sealing abandoned well.. 17-19
- 6.9 Approval of the updated County Emergency Operations Plan for 2007 20-22
- 6.10 Approval of update to the bloodborne pathogen exposure control plan..... 23
- 6.11 Fluorescent/HID lamp recycling agreement-Xcell Energy 24
- 6.12 Solid waste dump contract..... 25

- 6.13 Minnesota TH 5 from TH 41 to TH 212 Phase 1 corridor
Scoping, alterative analysis, preliminary design and
environmental screening study..... 26-28
- 6.14 Community Social Services' warrants NO ATT
- 6.15 Commissioners' warrants..... SEE ATT

9:20 a.m.

7. PUBLIC HEALTH

- 7.1 National Preparedness Month..... 29

9:30 a.m.

8. ADMINISTRATION

- 8.1 Proposed changes to 2007 Board Operating Rules 30

BOARD REPORTS

10:00 a.m.

- 1. Chair
- 2. Board Members
- 3. Administrator

10:30 a.m.

- 4. Adjourn

David Hemze
County Administrator

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on September 4, 2007. Chair Gayle Degler convened the session at 9:10 a.m.

Members present: Gayle Degler, Chair, James Ische, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

Lynch moved, Ische seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Ische seconded, to approve the minutes of the August 28, 2007, Regular Session Motion carried unanimously.

Community announcements were made by the Board.

Under public participation, Bob Ayotte, noted the current vacancy on the Met Council and asked the Board to consider supporting him for the appointment. He pointed out the importance to have someone from Carver County appointed to the District 4 vacancy and shared his concerns and interest with regard to the Met Council. He asked the Board to talk to the Governor's office to consider him, as well as other candidates from Carver County, and to select the best candidate from this District.

James Kuhl, San Francisco Township, noted the earlier concern he brought before the Board with regard to passing lanes by Mueller's pit and the letter he received from Public Works stating a sign had been installed indicating the bypass lane should not be used. He stated he checked Mueller's CUP wherein they agreed to construct this bypass lane and suggested this was another example of a communication problem within the organization.

Kuhl also noted the new License Center, while it was something that was needed, was not part of the current CIP. He stated the CIP is supposed to be updated on an annual basis and currently they don't have anything that indicates that citizens have had a chance to provide input.

Workman moved, Maluchnik seconded, to approve the following consent agenda items:

Contract with VTI in the amount of \$6,180 for camera and recording equipment.

Contract with Daleiden Painting and Prefinishing in the amount of \$9,000.

Contract with Century Fencing in the amount of \$13,488.

Resolution #79-07, Professional Service Agreement between K-Fence and Carver County for Materials and Installation of Fencing for the Off Leash Dog Area at Lake Minnewashta Regional Park.

Resolution #80-07, County Board Acknowledgement 2007 Overlay Program Final Payment.

Contract with Minnesota Department of Public Safety for crime victim funds in the amount of \$8,000.

Community Social Services' budget amendment increasing Co-op fee revenue \$537,064 and increasing Co-op contract expenditure account \$537,064.

Contract amendments between Carver County and the Minnesota Pollution Control Agency for the organics composting project.

Approved an in-lane rumble strip pilot project on the CSAH 20 corridor between the west county line and TH 25 and the installation of in-lane rumble strips on five approaches to stop signs at four intersections (CSAH 20 eastbound at CSAH 33, CSAH 20 westbound at CSAH 33, CSAH 21 northbound at CSAH 20, CSAH 21 southbound at CSAH 20 and CSAH 20 eastbound at TH 25).

Adopted the Findings of Fact and issued Order #PZ20070037 for the issuance of Conditional Use Permit #PZ20070037, Patrick and Deana Riley, Watertown Township.

Adopted the Findings of Fact and issued Order #PZ20070034 for the issuance of Conditional Use Permit #PZ20070034, Steve Anderson, Camden Township.

Adopted the Findings of Fact and issued Order #PZ20070027 for the issuance of Conditional Use Permit #PZ20070027, William Swanson, Camden Township.

Accepted the 2007 Local Planning \$50,000 grant, authorized the Chair to sign the grant agreement with the Metropolitan Council and approved Land and Water Services budget amendment increasing grant revenue \$50,000 and increasing professional services expenditure account \$50,000.

Contract with Lamar Companies.

Accepted and expended Freedom to Breathe Act donation from the Partnership for a Smoke Free Scott County.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Dave Drealan, Land and Water Services, requested Board approval of contract with Solid Waste Management Coordinating Board and Carver County for the Minnesota paint demonstration project coordinator. He explained the County was a member of the Solid Waste Management Coordinating

Board and clarified that was a joint powers group of counties in this region that deals with solid waste issues that are common to all counties. He stated the SWMCB has been working on a national level with paint manufacturers to try and get a program in place to deal with unused paint. Drealan indicated the SWMCB came to an agreement to put together a pilot project to deal with unused paint.

Mike Lein, Land and Water Services, stated the SWMCB meets and shares duties. He pointed out dealing with unused paint was a big issue and they are trying to get help from the manufacturers to help with managing the product. He indicated each County has an area of expertise within the SWMCB and in the County's case Leslie Wilson developed an expertise in the area of paint.

He indicated Ms. Wilson would be assigned to work 75% of her time on this demonstration project and 25% of her time she would continue to work at the County on those projects she has been the lead on. He indicated they would then hire a lower entry level environmentalist to pick up Ms. Wilson's other duties, as well as shift other staff.

Leslie Wilson stated the State has asked the County to manage this statewide project. She explained she would be working on educational efforts, as well as recycling paint and marketing initiatives. Wilson pointed out current measures individuals can take to limit unused paint.

Ische moved, Workman seconded, to approve contract and authorized Chair to sign contract between the Solid Waste Management Coordinating Board and Carver County for the services of the Minnesota Paint Demonstration Project Coordinator and to sign any other related documents and related Land and Water Services budget amendment increasing SWMCB grant revenue \$74,809 and increasing Environmental I FTE expenditure account \$74,809. Motion carried unanimously.

Lein requested approve to hire interim Environmentalist I for the duration of the Minnesota Paint Demonstration Project. He noted the need to fill in the duties formerly performed by Ms. Wilson and the potential to hire a former intern with some experience on a temporary basis and depending upon the length of the project.

Workman moved, Ische seconded to approve the hiring of an Environmentalist 1 for the duration of the Paint Demonstration Project, subject to continued funding by the Solid Waste Management Coordinating Board. Motion carried unanimously.

Doris Krogman, Employee Relations, requested the Board adopt a Resolution formalizing the appointment of James Keeler to fill the vacated term of County Attorney. Krogman read the proposed Resolution into the record asking the Board to declare their intent to make their appointment September 14th.

Ische offered the following Resolution, seconded by Degler:

Resolution #81-07
Appointing James W. Keeler
Carver County Attorney

On vote taken, all voted aye.

Ische moved, Lynch seconded, to adjourn the Regular Session at 9:48 a.m. to go into a work session.
Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on September 11, 2007. Chair Gayle Degler convened the session at 9:15 a.m.

Members present: Gayle Degler, Chair, James Ische, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

Degler reminded everyone of the previously announced change in meeting time to 9:15 a.m. to accommodate schedules.

Workman moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Under public participation, Jim Kuhl, San Francisco Township, commented on the 2008 preliminary County budget and taxation of citizens. He pointed out supporting definitions from State Statute. Mr. Kuhl also commented on road repair standards and inspections, particularly the section of County Road 40 north of Highway 25 in San Francisco Township.

Ische moved, Degler seconded, to approve the following consent agenda items:

Resolution #82-07 Vacation of a Portion of County Road 20

Resolution #83-07 Funding from MN/Dot through the Fiscal Year 2008 Municipal Agreement Program (TH 284/CSAH 10 Intersection).

Personal Service Agreement with Don Gudmundson.

Personal Service Agreement with Interact Group, Inc.

Personal Service Agreement with Nick Zerwas.

Food and Beverage service contract for annual support staff conference.

Rental agreement with the University of Minnesota Landscape Arboretum.

Approved out of state travel for Land and Water Services employee attendance at lake management conference.

Clinic agreements with Ridgeview Medical Clinic and Western OB/GYN.

Adopted new random drug testing procedures for transit employees and approved the revised Drug and Alcohol Policy.

Approved Administrative Aide/Supervisor Agreement with Jessica Lano.

Approved hiring wage of Sheriff's Office Administrative Services Manager.

Community Social Services Warrants

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Roger Gustafson, Public Works, requested Board adopt Resolution related to TH 41 Minnesota River Crossing. He reviewed findings and comments. He pointed out projected growth and development.

Jim Weygand, City of Carver Mayor, commented on the sentence in the proposed Resolution which related to "economic development". He stated that there has been no economic development opportunity proposed for the City of Carver.

The Board discussed the need for the crossing, the impacts of the locations proposed and the concerns expressed by the public.

Ische offered the following Resolution, seconded by Lynch, with an amendment deleting the reference to economic benefit opportunities to the City of Carver:

Resolution #84-07
TH 41 Minnesota River Crossing
Minnesota Department of Transportation
Tier 1 Draft Environmental Impact Statement (DEIS)

On vote taken, Degler, Ische, Lynch, Workman, voted aye. Maluchnik voted nay.

Gustafson reviewed the County's prioritized bridge replacement list. This list will be incorporated with the MnDOT list for bridge rehabilitation and replacement and be used for the planning process but not necessarily fund allocation. Gustafson stated that the review of bridges will be continued.

Maluchnik offered the following Resolution, seconded by Ische:

Resolution #85-07
Prioritized Bridge Replacement List

On vote taken, all voted aye.

David Frischmon, Financial Services, provided an executive summary of the proposed maximum levy which included capital projects and operating budgets. He reviewed the recommended 9.9% levy increase.

Gustafson reviewed pending road projects, with Lyman Boulevard being the major improvement area. Emerging road projects do not have dollars allocated. 2008 capital sources were reviewed.

Hemze pointed out the issue of whether to borrow money or not. Hemze explained the use of a three year projection to tighten up the budget. This philosophy means that this budget is more aggressive than previous.

The maximum proposed levy will be used to create the budget with the truth in taxation public hearing scheduled in December.

Ische moved, seconded by Maluchnik to adopt the preliminary property tax levy of \$44,826,400 which includes wheelage tax estimated at \$315,000.00. After the Wheelage tax is deducted from the property tax levy (in accordance with State Law) the new tax levy will be \$44,511,400 for 2008. Motion carried unanimously.

David Drealan, Land and Water Services, explained the County's responsibility in the area of water management and presented the proposed 2008 maximum preliminary water levy. He explained the components of the increases and the impacts to homes in the various watersheds.

Lynch moved, Ische seconded, to approve the 2008 maximum preliminary water levies as follows:

Bevens Creek Watershed	\$59,790
Carver Creek Watershed	\$170,292
Crow River Watershed	\$94,578
East Chaska Creek Watershed	\$97,654
West Chaska Creek Watershed	\$32,859
Pioneer Sarah Creek Watershed	\$4,309

Motion carried unanimously.

Drealan requested approval of Carver County Community Development Agency's 2008 budget. He presented information related to the CDA budget and housing study findings. He noted the CDA operates differently as this approval would set their budget.

Julie Frick Executive Director of the CDA, introduced the CDA members in attendance.

Jay Thompson, CDA, presented key growth trends and the impact expected due to the aging of baby boomers. He noted jobs are one of the biggest drivers of growth and housing needs. Key demographic findings presented. He explained that rental units are typically utilized near job locations, with housing demand by seniors is typically near services. Projected growth of the various communities was reviewed.

Mary Monteith, CDA, explained housing and workforce in the county and how they relate. She explained that affordable housing is defined as a household paying no more 30% of their monthly gross income for housing.

CDA clients presented testimonials stating their support of the CDA.

Dave Jennings addressed the Board speaking as an employer of 1200 people and noted the difficulty in finding affordable housing within the County.

Kate Rail, Lake Region Medical Company, stated they have been part of the community since the 1970's and have recognized the unavailability of affordable housing within the community.

Bob Roepke, Chaska, addressed the Board stating it is his commitment to provide a life time community. He stated there was a need to develop policy issues which will address housing needs within the County.

Mary Welch, executive director for Chaska Community Land, stated her support for the CDA and working with them for ownership and affordability. She felt there are opportunities to expand this support.

Mr. Bevers, CDA Financial Controller, explained the proposed increase in the budget and the impact of this on a property owner.

Ische offered the following Resolution, seconded by Maluchnik:

Resolution #86-07

Approving the 2008 Proposed Budget and Payable 2008

Tax Levy of the Carver County Community Development Agency and
Certifying Said Levy to the County Auditor

On vote taken, all voted aye.

Lynch moved, Degler seconded, to adjourn as the County Board and reconvene as the Regional Rail Authority. Motion carried unanimously.

Ische moved, Workman seconded, to approve the following consent agenda item:

CCRRA #03-07, Consent Agreement for a Trail on the Former Dakota Rail Corridor in Hennepin County.

Motion carried unanimously.

Dave Frischmon, Financial Services, requested the Rail Authority set the 2008 preliminary levy. He noted the impact on taxpayers is unknown but should be negligible.

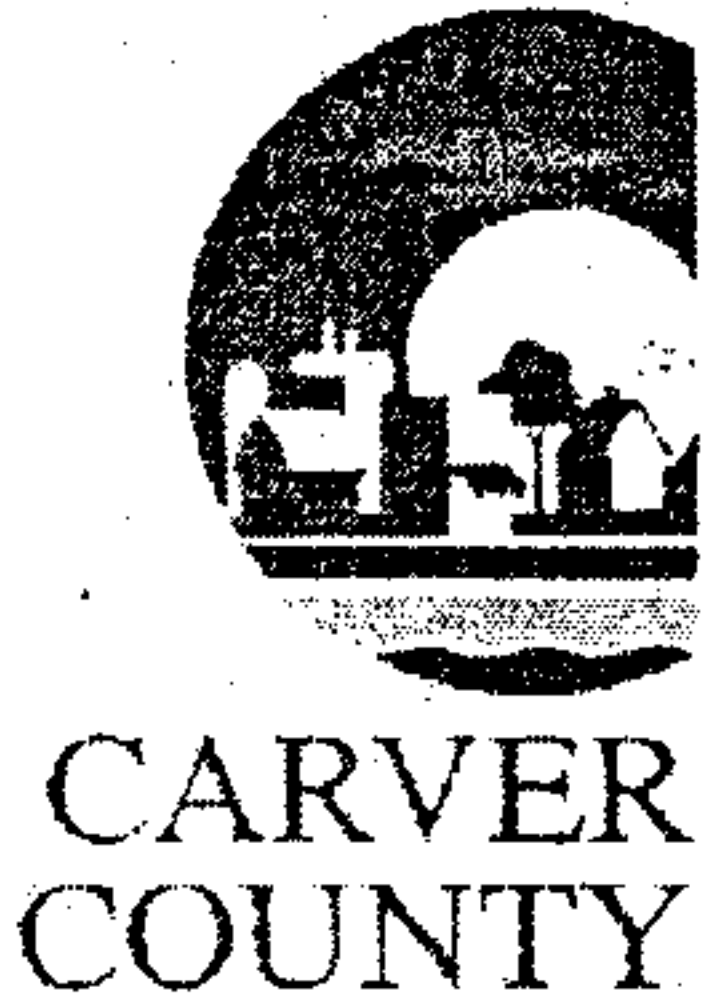
Lynch moved, Ische seconded, to set the 2008 preliminary Carver County Regional Rail Authority levy at 80,000. Motion carried unanimously.

Ische moved, Workman seconded, to adjourn the Carver County Regional Rail Authority at 12:00 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full texts of the resolutions are available for public inspection in the office of the county administrator.)

270996



Office of Finance Director
Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, MN 55318-1202
Phone: 952 361-1509
Fax: 952 361-1308

AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with minimum of two).

VENDOR: J & L Investments

ACCOUNT: 11-423-710-3440-6040

AMOUNT: \$360⁰⁰

REASON: Rent deposit for client with children in foster care. will return home

Department Head Signature: [Signature]

Chairman of County Board

[Signature]
Gayle Degler

County Administrator

[Signature]
Dave Hemze

County Attorney

[Signature]
~~Michael [unclear]~~ Toni Beitz

Date: 9/4/07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Out Of State Conference Request

Originating Division: Administrative Services

Meeting Date: 9/25/07

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

4H Program Coordinator, Rachel Bender, has been selected to receive the Minnesota Association of Extension 4-H Youth Development Professional's (MAE4HYDP) Achievement in Service Award. The award is given to a top Minnesota 4-H employee who has been employed between three to seven years. The award is based on dedication to and achievement in the Youth Development field and will be presented at the 2007 National Association of Extension 4-H Agents (NAE4-HA) Annual Conference in Atlanta Georgia the week of October 20th.

ACTION REQUESTED: Motion to approve out of state travel request for 4H Program Coordinator, Rachel Bender and reimbursement of expenses not to exceed \$1000.

FUNDING

County Dollars = \$1000

Other Sources & Amounts =
= \$

TOTAL = \$1000

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other: see below

Related Financial Comments

Total cost of the trip would be approximately \$1234. Award stipends amount to approximately \$300. Although this amount is not specifically budgeted for conference and training, Extension's budget has sufficient dollars to cover expenses related to registration (\$410), training (\$65), airfare (\$234) and hotel accommodations (\$525).

Reviewed by Division Director

Date: 09-06-07



REQUEST FOR BOARD ACTION

AGENDA ITEM : School District Boundary Change

Originating Division: Property Records Taxpayer Services Meeting Date: 9/25/07
 Amount of Time Requested: 0 minutes Attachments for packet: Yes No
 Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: We received a Petition for Realignment of School District Boundary that has created a split of residential parcel pursuant to MS 123A.455. According to MS 123A.455: "The owner of a split residential property parcel may petition the auditor of the county where split is located to transfer that part into the adjoining school district so entire property will be located in the same school district."

Property owners US Home Corporation & Lake Harrison Development LLC have requested to the following parcels be transferred from Chaska SD #112 to Minnetonka SD# 276:

- 25.4170210 (Part of Lot 9, Block 2 Lake Harrison)
- 25.4170230 (Part of Lot 10, Block 2 Lake Harrison)
- 25.4170340 (Part of Lot 9, Block 3 Lake Harrison)
- 25.4170360 (Part of Lot 10, Block 3 Lake Harrison)

These parcels will then be combined to the remainder of the above referenced lots which are currently in Minnetonka SD #276.

ACTION REQUESTED: Approval of Petition for Realignment of School District Boundary request.

FUNDING

County Dollars = \$
 Other Sources & Amounts =
 =
TOTAL = \$

FISCAL IMPACT

- None
- Included in current budget
- Budget amendment requested
- Other: Not Budgeted

Related Financial Comments:

Reviewed by Taxpayer Services Manager

[Handwritten Signature]

Date: 9-17-07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Donation

Originating Division: Sheriff

Meeting Date: 09-25-2007

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Donation of \$50.00 to recognize and thank the Carver County Sheriff's Office.

ACTION REQUESTED: County Board moves to accept above listed donation.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL

= \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Gifts Restricted 01-201-201-0000-5602 \$50.00

Reviewed by Division Director 

Date: 9/17/07



**CARVER COUNTY SHERIFF'S OFFICE
DONATION FORM**

606 E. 4th Street
Chaska, MN 55318
952-361-1212

I would like to donate the following item(s) to the Carver County Sheriff's Office. I am aware that all donated items become the property of the Sheriff's and will not be returned.

Please list donated item(s):

- 1) \$ 50⁰⁰ Check
- 2) _____
- 3) _____
- 4) _____
- 5) _____

If you are interested in a specific use for this donation please let us know:

Sheriff's Discretion

Signature: By MAIL Date: 9-14-07

Your Address:

Roger & Beverly Severson
8321 Essex Road
Chanhassen, MN 55317

Thank you for your donation to the Carver County Sheriff's Office.



REQUEST FOR BOARD ACTION

AGENDA ITEM: Renewal Application for On-Sale, Off-Sale and Sunday Liquor License for Hollywood Sports, LLC dba Hollywood Sports Complex

Originating Division: Property Records Taxpayer Services Meeting Date: 09-25-2007
Amount of Time Requested: 0 minutes Attachments for packet: Yes XNo
Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:
Joseph Swartzler Jr. owner of Hollywood Sports Complex has applied for renewal of their On-Sale, Off-Sale and Sunday Liquor License. Hollywood Sports Complex is located at 15950 Co Rd 122, Watertown, MN 55388. There are no delinquent real estate taxes on this property.

ACTION REQUESTED:
Approval of the Request for Renewal of Liquor License for Hollywood Sports LLC

FUNDING		FISCAL IMPACT
County Dollars =	\$	<input type="checkbox"/> None
Other Sources & Amounts =	\$	<input type="checkbox"/> Included in current budget
	=	<input type="checkbox"/> Budget amendment requested
TOTAL	= \$	<input checked="" type="checkbox"/> Other: Not Budgeted

Related Financial Comments:

Reviewed by Laurie Engelen, Taxpayer Services Manager

Date:

9-16-07



REQUEST FOR BOARD ACTION

AGENDA ITEM: Renewal Application for On-Sale and Sunday Liquor License for Dahlgreen Golf Club, Inc. dba Dahlgreen Golf Club

Originating Division: Property Records Taxpayer Services Meeting Date: 09-25-2007
Amount of Time Requested: 0 minutes Attachments for packet: Yes X No
Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:
David Tessman, General Manager of Dahlgreen Golf Club Inc. has applied for renewal of their On-Sale and Sunday Liquor License. Dahlgreen Golf Club Inc. is located at 6940 Dahlgreen Road, Chaska MN 55318. There are no delinquent real estate taxes on this property.

ACTION REQUESTED:
Approval of the Request for Renewal of Liquor License for Dahlgreen Golf Club Inc

FUNDING

County Dollars = \$
Other Sources & Amounts = \$
= \$
TOTAL = \$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other: Not Budgeted

Related Financial Comments:

Reviewed by Laurie Engelen Taxpayer Services Manager

Date:

9-16-07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Renewal Application for On-Sale and Sunday Liquor License for Timber Creek Golf Course LLC dba Timber Creek Golf LLC

Originating Division: Property Records Taxpayer Services Meeting Date: 09-25-2007
Amount of Time Requested: 0 minutes Attachments for packet: Yes X No
Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Shannon Burks, General Manager of Timber Creek Golf Course has applied for renewal of their On-Sale and Sunday Liquor License. Timber Creek Golf Course is located at 9750 County Road 24, Watertown, MN 55388. There are no delinquent real estate taxes on this property.

ACTION REQUESTED:

Approval of the Request for Renewal of Liquor License for Timber Creek Golf Course

FUNDING

County Dollars = \$
Other Sources & Amounts = \$
= \$
TOTAL = \$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other: Not Budgeted

Related Financial Comments:

Reviewed by Laurie Engelen Taxpayer Services Manager

Date:

9-16-07



REQUEST FOR BOARD ACTION

AGENDA ITEM: Authorize County cost share for Sealing Abandoned Well

Originating Division: Land Water Services

Meeting Date: ~~10/2/07~~ 9-25-07

Amount of Time Requested: NA

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: In December, 1999 the Board adopted a resolution establishing an abandoned well sealing program including procedure and eligibility requirements (attached). A one time Natural Resources Block Grant from BWSR was used to establish this fund. An application has been received from Victor Buss Jr. for sealing an abandoned well at 17275 104th street in Camden Twp. The Joint Agency Members (JAM) reviewed the applications and recommended funding for sealing the wells.

ACTION REQUESTED: Motion approving application and funds for sealing of well at 17275 104th street, Camden Twp (PID 020330300) and authorizing disbursement of funds upon presentation of a bill and well sealing log.

FUNDING

County Dollars =	\$0
Other Sources & Amounts =	\$232.50 BWSR grant
Owner =	\$232..50
TOTAL	= \$465.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Funds are from a one-time Natural Resources Block Grant from the State Board of Water and Soil Resources which set aside dollars specifically for sealing abandoned wells.

Reviewed by Division Director

Date:

14 Sep 07

**Carver County Planning & Zoning
Application For Well Sealing Cost Share**

600 East Fourth Street
Chaska, MN 55318
952-361-1820

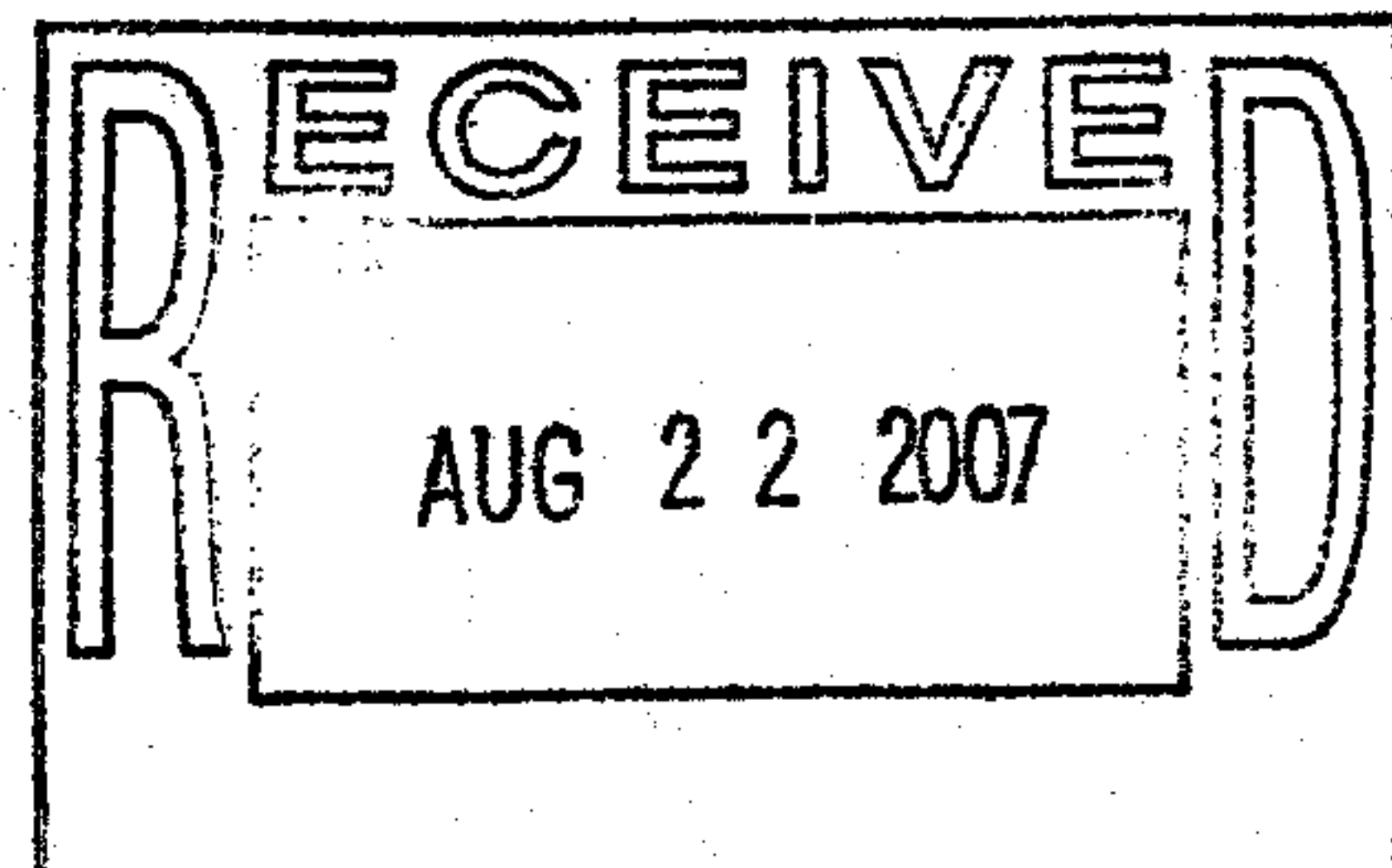
Applicant Information	
Name & Telephone #'s:	<u>Victor Buss, Jr</u> <u>952-467-3443</u>
Street Address:	<u>17275-104th St.</u> <u>PID 020330300</u>
City/Township:	<u>Young America, Cambden</u> Zip: <u>55397</u>
PID (You can obtain from tax statement or Planning & Zoning): _____	

Well Location	
Street Address:	<u>17275-104th St.</u>
City/Township:	<u>Young America, MN.</u> <u>55397</u>
PID (You can obtain from tax statement or Planning & Zoning): _____	

Well Information		
<i>(If Known - your well contractor may be able to help)</i>		
Depth <u>105'</u>	Diameter <u>3"</u>	Casing depth _____
Aquifers penetrated (if known) _____		
Construction information (ex. ungrouted, open hole, etc.) _____		
Well condition (ruptured casing, rusting, etc.) <u>unused</u>		
Approximate year constructed _____		

Well Sealing Estimates	
Number unused wells to be sealed: <u>1</u>	
1. \$ _____	Company name: <u>Brawnwarth Well Co.</u>
2. \$ _____	Company name: <u>Mathews Drilling</u>

Office use only:	Return application to: Paul Moline Carver County Planning & Zoning 600 East Fourth Street Chaska, MN 55318
Priority: _____	
JAM Recommendation: <u>Approve</u>	
Board Action: <u>Approve</u> <u>Deny</u> Date: _____	



Well Questionnaire

The questionnaire below will enable us to prioritize the wells for sealing. Please answer as many questions as possible to the best of your knowledge. A contractor may provide valuable assistance.

- 1. Is an above or below ground fuel storage tank within the vicinity of the well? Y N
If so, approximate distance. 250 feet. South direction.
- 2. Is a barnyard feedlot within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
- 3. Is there any manure storage within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
- 4. Is a fertilizer storage area within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
- 5. Is a chemical storage area within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
- 6. Is there an irrigation system within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
- 7. Are there household or farm refuse disposal sites w/in the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
- 8. Is there a sewage treatment system (ex. septic) w/in the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
- 9. Is a cesspool, dry well, or leaching pit within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
- 10. Is a lake, pond, river, stream, or ditch within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
- 11. Is the well within a low lying flood prone area? Y N
- 12. Is there a threat of contamination from surface water runoff? Y N
Explain:
- 13. Is the well in a pit? Y N
- 14. Is there danger of someone or an animal falling into the well? Y N
- 15. Reason well is no longer used: too small
- 16. Any comments:

As owner of the above listed property, I/we apply for cost-share funds to have the unused well(s) sealed.

Property Owner Signature(s): *Victor Busso* 8/11/07

Please Note: This is the application to enter the evaluation process. This is not the contract that guarantees reimbursement. Your well will be evaluated and you will be notified if your well is chosen for the cost-share program.



REQUEST FOR BOARD ACTION

AGENDA ITEM: Approval of the Updated County Emergency Operations Plan for 2007.

Originating Division: Employee Relations

Meeting Date: 9/25/07

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The last update approved by the County Board was April, 2006. This update will continue to provide an effective planning, response, and recovery document. Attached is a memo outlining the changes made to the plan. As you will see most of the changes were made in order to reflect current names and phone numbers in the various sections.

ACTION REQUESTED: Approve the updated Carver County Emergency Operations Plan (EOP) and authorize chair to sign overall plan and associated sections.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 9/14/07

Carver County
Employee Relations Division
Risk/Emergency Management Department
600 East 4th Street
Chaska, MN. 55318

Date: September 14, 2007

To: Board of Commissioners

From: Chris Weldon

cc: Doris Krogman
Dave Hemze

Subject: Emergency Operation Plan Update

This is a request to approve Carver County's updated Emergency Operations Plan. We believe it is critical to provide an annual update in an attempt to keep the plan current and effective.

The approval is a required step in the overall process of the emergency operations plan update. Not all portions of the plan have been changed, but the necessary items as listed below have been changed to provide a "usable" and "effective" document and not a "book-shelf" document.

The main updates at this time include some resource changes such as equipment changes, personnel changes or contact information changes. The previous Risk Emergency Management Directors name was mention in numerous places in the plan and accounts for many of the changes. We have also continued to update the plan for inclusion of the National Incident Management System (NIMS) as the incident management system of utilization by all units of government in Carver County.

I am requesting the Board pass the resolution and authorize the Board Chair to sign the document approving the plan and the 2007 updates.

Listed below are the changes in the Emergency Operations Plan for your review and approval:

Administration

- Overall Plan Cover updated to reflect new date of plan
- Plan Distribution Record – updated names
- Revision and Approval – updated to reflect current changes and updated signatures
- Record of Revision and Approval – updated to reflect latest plan
- County Division Responsibilities – updated Division Responsibilities

Warning and Notification

- Updated dispatch hazmat response report
- Updated to reflect current contact information
- Updated and added new resource information

Direction and Control

- Updated the Direction and Control resource section to reflect current contact information.

Congregate Care

- Updated the Congregate Care section to reflect current resources and contact information.

Health / Medical / EMS/ Mass Fatalities

- Updated the Health/Medical/EMS/Mass Fatalities section to reflect current operational changes. Major changes in wording, phone, and personnel changes.

Search and Rescue

- Updated the Search and Rescue resource section to reflect current contact information.

Evacuation / Traffic Control / Security

- Updated the Evacuation / Traffic Control / Security resource section to reflect current contact information.

Fire Protection

- Updated the Fire Protection resource section to reflect current contact information.

Debris Clearance

- Updated the Debris Clearance resource section to reflect current contact information.

Damage Assessment

- Updated the Damage Assessment resource section to reflect current contact information.

Utilities Restoration

- Updated the Utilities Restoration resource section to reflect current resource and contact information.

Hazardous Materials

- Updated the Hazardous Materials Protection section to reflect current operational changes.
- Updated the resource section to reflect current contact information.

Phone Directory

- Updated the Phone Directory section to reflect current phone numbers and personnel.

Once approval is received, the updated plan information will be sent out to the holders of the document. The copy for the Board and Administration is kept in the Administrators office. Overall, we continue to believe the Emergency Operations Plan is an effective and efficient document which is used by the County and other entities and organizations in Carver County during mitigation, preparedness, response, and recovery efforts.

If you have any questions or concerns, please contact me. Thank you in advance for your time, effort, and support to the overall emergency management program in Carver County.



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of Update to the Bloodborne Pathogen Exposure Control Plan

Originating Division: Employee Relations

Meeting Date: 9/25/07

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Risk/Emergency Management staff in cooperation with Public Health, Employee Relations and other staff have updated the Carver County Bloodborne Pathogen Exposure Control Plan. It is basically a rewrite of the former plan and has outlined the process and procedures for employees and supervisors in the event of an exposure incident. A yearly review of this plan will be conducted in cooperation with the Carver County Safety Committee as well as the above identified staff. This process gives labor and management input into the development of an effective and more easily understood plan.

Some of the changes include a more defined process for reporting and dealing with exposures, identification of treatment facilities, engineering and work practice controls, identification of appropriate Personal Protective Equipment (PPE), when to use this equipment and how to handle contaminated equipment. Updates to the list of job classifications in which employees have occupational exposure are also part of this update.

In addition to the above, the plan also deals with post-exposure evaluation and follow-up, procedures for evaluating the circumstances surrounding an exposure incident, as well as training and recordkeeping. Another benefit of the rewrite includes a clearer outline of the duties and responsibilities of employees, supervisors, Employee Relations and Risk/Emergency Management in the operation and administration of the plan.

ACTION REQUESTED: Approve the updated Carver County Bloodborne Pathogen Exposure Control Plan for 2007.

FUNDING

County Dollars = \$
Other Sources & Amounts = \$
= \$
TOTAL = \$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

X Reviewed by Division Director
Doris M. Krogman

Date: 9/14/07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Flourescent/HID Lamp Recycling Agreement - Xcell Energy

Originating Division: Land Water Services

Meeting Date: 8--25-07

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: This agreement provides reimbursement to Carver County from Xcell Energy for management of the flourescent and HID light bulbs collected by the County. The funds include storage and management costs as well as disposal fees. Xcell Energy is required by law to provide this funding.

ACTION REQUESTED: Motion authorizing the Chair of the County Board to sign the Fluorscent/HID Lamp Recycling Agreement with Xcell Energy.

FUNDING

County Dollars =	\$	
Other Sources & Amounts =		
Xcell Energy	=	\$17,000
TOTAL	=	\$17,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Carver County's total flourescent/HID lamp recycling program costs are about \$23,000 per year. The additonal \$6,000 in costs represent non-Xcell Energy customers. Other utility companies are not required to provide funding.

Reviewed by Division Director

Date: 17 Sep 07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Solid Waste Dump Contract

Originating Division: Land Water Services

Meeting Date: September 25, 2007

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Environmental Services has assisted property owners for the past several years in the removal of solid waste dumps on their property. The removal of these dumps is important to eliminate any soil and ground water contamination as well as potential breeding grounds for mosquitoes, which transmit encephalitis. Environmental Services has budgeted \$15,000 for the Solid Waste Dump Clean Up Program in 2007. The recipient shall be reimbursed \$500 of the clean-up costs upon approval of the claim by the Environmental Services Department. The Board has approved funding for the dump clean up program for the past several years.

ACTION REQUESTED: Motion to approve the 2007 Financial Assistance Agreement with Metro Farms.

FUNDING

County Dollars =	\$500.00
Other Sources & Amounts =	= \$
TOTAL	= \$500.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Environmental Services budgeted \$15,000 for the Solid Waste Dump Clean-up Program in 2007. The recipient shall be reimbursed 50% of the clean-up costs upon approval of the claim by the Environmental Services Department, but not to exceed a total of \$500.

Reviewed by Division Director *ac*

Date: September 17, 2007



REQUEST FOR BOARD ACTION

AGENDA ITEM : Minnesota TH 5 from TH 41 to TH 212
 Phase 1
 Corridor Scoping, Alternative Analysis, Preliminary Design and Environmental Screening Study

Originating Division: Public Works Meeting Date: September 25, 2007
 Amount of Time Requested: None Attachments for packet: Yes No
 Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

TH 5 between TH 41 and TH 212 has not been seriously studied for corridor improvements. The cities along the corridor, Carver County, and MnDOT recognize a need to develop a highway improvement concept plan with appropriate capacity, access management, and defined right-of-way to best address the projected transportation demands of this rapidly developing study area before changes in land use further limit available options for increasing corridor capacity. If a corridor concept plan can be selected through this study process, the corridor could then be protected from future development by official mapping or other means. The corridor would then be available for construction when funding is allocated.

The cities of Norwood Young America, Waconia, Victoria, and Chanhassen; Carver County; the Southwest Corridor Transportation Coalition; and the Minnesota Department of Transportation have reached agreement to participate in a TH 5 Corridor Study of various elements within the TH 41 to TH 212 segment. These parties also had staff solicit consulting engineering firms to provide professional engineering services for the study titled "Phase 1 – Corridor Scoping, Alternative Analysis, Preliminary Design and Environmental Screening.

ACTION REQUESTED:

It is recommended that the Carver County Board of Commissioners adopt the attached resolutions authorizing the signing of the:

1. Agreement between the Southwest Corridor Transportation Coalition, Carver County, and the cities of Norwood Young America, Waconia, Victoria, and Chanhassen; and the
2. Professional Services Agreement between Carver County and SRF Consulting Group, Inc.

for the Minnesota TH 5 Corridor Scoping, Alternative Analysis, Preliminary Design and Environmental Screening from TH 41 to TH 212.


FUNDING

County Dollars = \$ 32,000
 Other Sources & Amounts
 SWCTC = \$ 10,000
 Cities = \$117,500
TOTAL = \$159,500

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director  Date: 8/31/07

S:\MnDOT\Studies\TH5\2005-2008ScopingStudy\SRF.CountyAgreement-TH5ScopingStudy-07-0925-baf

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: September 25, 2007

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Agreement
between the
Southwest Corridor Transportation Coalition,
Carver County,
and the cities of
Norwood Young America, Waconia, Victoria, and Chanhassen
for
Phase 1 – Corridor Scoping, Alternative Analysis, Preliminary Design,
and Environmental Screening
for
Minnesota TH 5 from TH 41 to TH 212**

BE IT RESOLVED, that the Carver County Board Chair and the Carver County Administrator are authorized to sign the agreement between the Southwest Corridor Transportation Coalition, Carver County and the cities of Norwood Young America, Waconia, Victoria, and Chanhassen for the funding of the "Phase 1 – Corridor Scoping, Alternative Analysis, Preliminary Design, and Environmental Screening for Minnesota TH 5 from TH 41 to TH 212" study.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 25th day of September, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 25th day of September, 2007.

David Hemze

County Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: September 25, 2007

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Professional Services Agreement

between

Carver County, Minnesota and SRF Consulting Group, Inc.

for

**Phase 1 – Corridor Scoping, Alternative Analysis, Preliminary Design,
and Environmental Screening**

for

Minnesota TH 5 from TH 41 to TH 212

BE IT RESOLVED, that the Carver County Board Chair and the Carver County Administrator are authorized to sign the professional service agreement between Carver County and the SRF Consulting Group, Inc. for transportation planning services for the completion of Phase 1 – Corridor Scoping, Alternative Analysis, Preliminary Design, and Environmental Screening for Minnesota TH 5 from TH 41 to TH 212.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 25th day of September, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 25th day of September, 2007.

David Hemze

County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM: National Preparedness Month

Originating Division: Public Health

Meeting Date: September 25, 2007

Amount of Time Requested: 10 Minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: September is National Preparedness Month. The basis of any emergency preparedness plan is personal and family preparedness. It begins with developing a communications plan for your own family and thinking about the particular ways we as individuals can be ready for emergencies.

Public Health and Emergency Management have conducted Personal and Family Preparedness presentations for county employees this month as well as provided informational e-mails and press releases to residents of Carver County. We have encouraged people to think about the type of emergencies they may find themselves involved and to consider what they need to be prepared. This includes completing a family emergency plan complete with phone numbers and identified meeting sites. This also includes starting to make a list of stockpiles of supplies and equipment for the home as well as a kit to take if leaving the home quickly.

We know of other worksites in Carver County that also have provided this information and training to their staff. Together we have used information from the Ready Carver web site (www.ReadyCarver.org) which ensures the same information is provided to all. This month is a good time to consider our own personal ability to be prepared for emergencies such as: weather-related, health-related or even larger emergencies as extreme flooding or an infectious disease.

ACTION REQUESTED: Encouragement of all to visit the Ready Carver website (www.ReadyCarver.org) and links to begin their own personal and family emergency plans.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director

Date: 9/17/07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Proposed Changes to 2007 Board Operating Rules

Originating Division: Administration

Meeting Date: 9/25/07

Amount of Time Requested: 20 Minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

In order to create a better forum for public participation during Board meetings, the following changes are proposed to the 2007 Board Operating Rules.

IV. County Board Meetings

B. Order of Business

The Order of Business for each regular meeting of the County Board shall be as follows:

- 1. Call to Order
- 2. Public Participation
- 3. Pledge of Allegiance (Optional)
- 4. Introduction of New Employees
- 5. Approval of Agenda
- 6. Approval of Minutes
- 6. ~~Public participation~~
- 7. Community Announcements
- 8. Consent Agenda
- 9. Regular Agenda
- 10. Adjourn Regular Session
- 11. Board Reports

H. Cable casting

All official regular meetings of the Carver County Board of Commissioners are videotaped from ~~calling to order of the meeting~~ the pledge of allegiance to the adjournment of the meeting's regular session.

ACTION REQUESTED: Motion to approve amendments to 2007 Board Operating Rules.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

FISCAL IMPACT

- None
- Included in current budget
- Budget amendment requested
- Other:

Related Financial Comments:

Reviewed by Division Director

Date: 9/18/07