

Carver County Board of Commissioners  
 Regular Session  
 October 2, 2007  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

PAGE

9:15 a.m.

1. *a) CONVENE*
- b) Pledge of Allegiance*
- c) Public participation (comments limited to five minutes)*
- d) Introduction of New Employees*
2. Agenda review and adoption
3. Approve minutes of September 25, 2007 Regular Session ..... 1-3
4. Community announcements

9:15 a.m.

5. **CONSENT AGENDA**
- 5.1 School District 112/Carver County school deputy services ..... 4
- 5.2 Abatements/additions ..... 5-8
- 5.3 Information Services-contract for professional services ..... 9
- 5.4 Preliminary plat approval for Wolff Estates ..... 10-14
- 5.5 Roadway markings agreement ..... 15-
- 5.6 Agreement with Leuthner Well, Inc. .... 16-17
- 5.7 Agreement with Braunwarth Well, LLP ..... 18-19
- 5.8 Authorization for the demolition of the  
Mittelstaedt site ..... 20-21
- 5.9 Revised agreement with Hollywood Township-Vega Avenue  
Bridge Replacement ..... 22-23
- 5.10 Township signing program-agreement between Carver  
County and Mn/DOT ..... 24-26
- 5.11 Community Social Services' warrants ..... NO ATT
- 5.12 Commissioners' warrants ..... SEE ATT

9:20 a.m.

6. **ADMINISTRATION**
- 6.1 Resolution in recognition of Jordan Dahlke ..... 27-28

9:25 a.m.

7. **COMMUNITY SOCIAL SERVICES**
- 7.1 Sunsetting the Senior Services Advisory Committee ..... 29

9:35 a.m.

**ADJOURN REGULAR SESSION**

***BOARD REPORTS***

9:35 a.m.

- 1. Chair
- 2. Board Members
- 3. Administrator

10:00 a.m.

- 4. Adjourn

David Hemze  
County Administrator

**Work Session Agenda**

10:00 a.m.

**A. PUBLIC WORKS**

- 1. Tubing hill operations ..... 30

REGULAR SESSION  
September 25, 2007

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on September 25, 2007. Chair Gayle Degler convened the session at 9:15 a.m.

Members present: Gayle Degler, Chair, James Ische, Vice Chair, Randy Maluchnik and Tom Workman.

Members absent: Tim Lynch.

Ische moved, Maluchnik seconded, to approve the agenda. Motion carried.

Workman moved, Degler seconded, to approve the minutes of the September 4, 2007 and September 11, 2007, Regular Sessions. Motion carried.

Community announcements were made by the Board.

Under public participation, James Kuhl, San Francisco Township, stated the Administrator's proposal to place public participation on the agenda so it was not videotaped raised some questions. He inquired if minutes would be kept on public participation so it would be a part of the official meeting and asked how County residents would be made aware of the issues addressed during public participation.

He also pointed out a newspaper listing that identified Carver County as the fifth largest employer in the County.

Ische moved, Maluchnik seconded, to approve the following consent agenda items:

Payment of emergency claim in the amount of \$360.

Approved out of state travel request for 4H program coordinator and reimbursement of expenses not to exceed \$1,000.

Approved petition for realignment of school district boundary request.

Authorized the Sheriff's Office acceptance of \$50 donation.

Renewed application for on-sale, off-sale and Sunday liquor license for Hollywood Sports, LLC d/b/a Hollywood Sport Complex.

Renewed application for on-sale and Sunday liquor license for Dahlgreen Golf Club, Inc., d/b/a Dahlgreen Golf Club.

Renewed application for on-sale and Sunday liquor license for Timber Creek Golf Course LLC d/b/a Timber Creek Golf, LLC.

Approved application and funds for sealing of well at 17275 104<sup>th</sup> Street, Camden Township and authorized disbursement of funds upon presentation of a bill and well sealing log.

Approved the updated Carver County Emergency Operations Plan and authorized Chair to sign overall plan and associated sections.

Approved the updated Carver County Bloodborne Pathogen Exposure Control Plan for 2007.

Authorized Chair to sign fluorescent/HID lamp recycling agreement with Xcell Energy.

Approved solid waste dump contract with Metro Farms.

Resolution #87-07, Agreement between the Southwest Corridor Transportation Coalition, Carver County and the Cities of Norwood Young America, Waconia, Victoria and Chanhassen for Phase 1-Corridor Scoping, Alternative Analysis, Preliminary Design and Environmental Screening for Minnesota TH 5 from TH 41 to TH 212.

Resolution #88-07, Professional Services Agreement between Carver County, Minnesota and SRF Consulting Group, Inc, for Phase 1-Corridor Scoping, Alternative Analysis, Preliminary Design and Environmental Screening for Minnesota TH 5 from TH 41 to TH 212.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Chris Weldon, Risk and Emergency Management, explained September was National Preparedness Month and he would be giving the Board a brief overview of what emergency preparedness is and what should be done prepare. He stated their goal was to increase public awareness and to encourage individuals to take action. Weldon stated this year the focus was on the areas of back to school preparedness, business preparedness, multi cultural preparedness and home and family preparedness.

Carolyn Schmidt, Public Health, highlighted examples of information they shared with employees as they conducted trainings. She stated citizens are responsible for assuring they are prepared and that government cannot be solely relied on. Schmidt stressed the need for a family communication plan.

She pointed out the website where information can be obtained and indicated interested parties could also contact Public Health for information.

David Hemze, County Administrator, reviewed proposed changes to 2007 Board Operating Rules by moving public participation to immediately after the Call to Order and delaying the start of the cable casting until after public participation. He stated this would allow for a better opportunity for

interaction between the Board and citizens. He noted the difficulty in responding to issues. Hemze suggested working with staff and individual Board members would be a better way to handle and resolve issues.

The Board acknowledged the need for citizens to be allowed to come in and explain their concerns as well as the opportunity to have more dialogue between the Board and the person coming presenting their concern. Board members also expressed their desire to move the Pledge of Allegiance to the first item on the agenda after the Call to Order.

Ische moved, Maluchnik seconded, to approve amendments to 2007 Board Operating Rules as presented with the direction to place the Pledge of Allegiance immediately after the Call to Order. Motion carried.

Ische moved, Workman seconded, to adjourn the Regular Session at 10:08 a.m. Motion carried.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : School Distrcit 112/Carver County School Deputy Services

Originating Division: Sheriff

Meeting Date: October 2, 2007

Amount of Time Requested: N/A

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** District 112 and the Sheriff's Office have contracted for several years to provide Deputy Services in four elementary schools (East Union, Bluff Creek, Victoria, Chanhassen). The contract is renewed yearly to continue the partnership between the Sheriff's Office and the district. This agreement provides a deputy to work 2 hours per week in four different elemenatry schools in the district and allows the Sheriff's Office to recover costs incurred in providing these services for school year 2007-2008. Services are billed May 1, 2008.

**ACTION REQUESTED:** Motion to approve the Sheriff's Office contract with School District 112 to provide School Deputy services in four elementary schools.

### FUNDING

County Dollars =	\$
Other Sources & Amounts =	
School	= \$13,642.01
<b>TOTAL</b>	<b>= \$13,642.01</b>

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* The District will reimburse the county for costs incurred based on a formula agreed on by previous county board action. Salary expenditures have been budgeted for in the respective years. Budget reflects the revenues to be received.

2007 Sheriff's Budget - 01-201-239-0000-5280 Local Funding \$5,481.21  
 2008 Sheriff's Budget - 01-201-239-0000-5280 Local Funding \$8,160.80



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Abatements/Additions

Originating Division: Property Records Taxpayer Services

Meeting Date: 10/02/07

Amount of Time Requested: 0 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** See Attached.

### ACTION REQUESTED:

Recommend to approve.

### FUNDING

County Dollars = \$ - 906.03

Other Sources & Amounts = -1,560.80

=

**TOTAL** = \$-2,466.83

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other: Not Budgeted

Related Financial Comments:

Reviewed by Taxpayer Services Manager

*Lawrence Ferguson*

Date:

9-20-07



**CARVER  
COUNTY**

**Taxpayer Services Department**  
Government Center - Administration Building  
600 East 4th Street  
Chaska, MN 55318-2102  
Phone (952) 361-1910  
Fax (952) 361-1919  
www.co.carver.mn.us

Laurie Engelen  
Taxpayer Services Manager  
Phone: (952) 361-1907  
Email: lengelen@co.carver.mn.us

**Abatements presented to the  
Carver County Board of Commissioners  
October 2, 2007**

<b>Payable Year</b>	<b>Parcel Number</b>	<b>Name</b>	<b>Original Tax Amount</b>	<b>Adjusted Tax Amount</b>	<b>County Dollars Abated</b>	<b>Total Amount of Adjustment</b>
2005	30.4200390	JONATHAN BLUNT & JENNIFER SCOTT	1,830.00	1,596.00	-100.59	-234.00
2006	30.4200390	JONATHAN BLUNT & JENNIFER SCOTT	1,852.00	1,624.00	-94.28	-228.00
2007	30.4200390	JONATHAN BLUNT & JENNIFER SCOTT	2,028.00	1,808.00	-84.44	-220.00
2006	85-4450060	JLT HOMES LLC	116.00	0.00	-38.88	-116.00
2007	85-4450060	TUSCANY VILLAGE LLC C/O JLT HOMES	204.00	0.00	-67.62	-204.00
2006	85-4450360	JLT HOMES LLC	116.00	0.00	-38.88	-116.00
2007	85-4450360	TUSCANY VILLAGE LLC C/O JLT HOMES	204.00	0.00	-67.62	-204.00
2006	85-4450530	JLT HOMES LLC	116.00	0.00	-38.88	-116.00
2007	85-4450530	TUSCANY VILLAGE LLC C/O JLT HOMES	1,426.00	1,223.17	-66.45	-202.83
2006	58.7280450	CHARLET KLEMAN	1,854.00	1,628.00	-91.55	-226.00
2007	30-0504840	JOSHUA LOGAN	2,478.00	2,234.00	-94.30	-244.00
2007	45-5000020	DAVID D & AMY E CHADWICK	3,462.00	3,304.00	-44.30	-158.00
2007	20-0820150	THOMAS M & CHRISTINE A CERNI	5,298.00	5,256.00	-13.44	-42.00
2007	25-1600700	Serefima & Pavel Gorlov	2,707.00	2,551.00	-64.80	-156.00
						0.00
						0.00
						0.00
						0.00
			<b>\$23,691.00</b>	<b>\$21,224.17</b>	<b>-\$906.03</b>	<b>-\$2,466.83</b>



**CARVER  
COUNTY**

**Office of County Assessor**  
Angela Johnson  
Carver County Government Center  
Administration Building  
600 East Fourth Street  
Chaska, Minnesota 55318-2102  
Phone: (952) 361-1960  
Fax: (952) 361-1959

**Abatements presented to the  
Carver County Board of Commissioners**

The following property is to receive the homestead credit for the 2006 assessment payable 2007, this is recommended for approval by the County Assessor.

20-082-0150	Thomas Cerni	Residential
25-160-0700	Serafima Gorlov	Residential
30-050-4840	Joshua Logan	Residential
45-500-0020	David Chadwick	Residential

The following property is to receive the homestead credit for the following years, 2004 assessment payable 2005, 2005 assessment payable 2006, and the 2006 assessment payable 2007, these are recommended for approval by the County Assessor.

30-420-0390	Jennifer Scott	Residential
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The following property is to receive the relative homestead for the 2005 assessment payable 2006, this is recommended for approval by the County Assessor.

58-728-0450	Charlet Kleman	Residential
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The following properties are to be classified as Tax Exempt for the following year's 2005 assessment payable 2006 and the 2006 assessment payable 2007, these parcels are common ground owned by a homeowners association, and these are recommended for approval by the County Assessor.

85-445-0060	JLT Homes, LLC	Residential
85-445-0360	JLT Homes, LLC	Residential
85-445-0530	JLT Homes, LLC	Residential



# REQUEST FOR BOARD ACTION

## AGENDA ITEM: Information Services – Contract for Professional Services

Originating Division: Administrative Services

Meeting Date: 10/02/2007

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Information Services requests approval of professional services contract with Travis Dye

Background – Information Services is in the process of establishing a Project Management Office; Elizabeth Walker who is the current consultant has another obligation that prevents her from extending her current agreement with Carver County.

Travis Dye will be transition by Ms. Walker and take over the duties of Project Manager until a permanent FTE can be funded.

A permanent Project Manager is part of the Information Services 2008 budget process.

The cost for these professional services for 1000 is \$95,000 (\$95 hr.); and is part of the existing 2007 approved budget. The current budget for this effort is \$130,000; the new contract represents a cost savings of \$35,000.

**ACTION REQUESTED:** Motion for County Board Chair to sign professional services contract with Travis Dye.

### FUNDING

County Dollars = \$95,000

Other Sources & Amounts =

= \$

**TOTAL** = \$95,000

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:* Part of 2007 building project budget.

Reviewed by Division Director

Date: 9/4/2007



# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Preliminary plat approval for Wolff Estates

Originating Division: Land & Water Services

Meeting Date: October 2, 2007

Amount of Time Requested: None

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

File #PZ20070038. Duane Wolff is requesting preliminary plat approval for property located on 102<sup>nd</sup> Street in Section 31, Waconia Township. The platted area includes the construction of a new township road which would be privately maintained. There would be a total of three (3) residential lots included as part of this plat. Two new residential (2) lakeshore lots and one (1) existing legal non-conforming parcel (owned by Mr. Wolff's daughter). The existing non-conforming lot w/home has been included as part of the platting process in order to create a legal conforming lot. The road design, stormwater management and building sites would meet the requirements of the CUP and County Code. The Planning Commission recommended approval of the preliminary plat. Waconia Township supports the request.

**ACTION REQUESTED:** A motion to adopt a resolution approving the preliminary plat of Wolff Estates.

**FUNDING**

County Dollars = \$-0-  
Other Sources & Amounts = -0-  
= \$  
**TOTAL** = \$-0-

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:*

Reviewed by Division Director 

Date: September 21, 2007

**COUNTY OF CARVER**  
**PLANNING COMMISSION RESOLUTION**

**FILE #: PP-PZ20070038**

**RESOLUTION #: 07-25**

**WHEREAS**, the following application for the Preliminary Plat of Oak Lake subdivision has been submitted and accepted:

**FILE #:** PZ20070038

**APPLICANT:** Duane Wolff

**OWNER:** Elaine Wolff

**SITE ADDRESS:** 14175 102<sup>nd</sup> St. (Existing Home)

**PERMIT TYPE:** Lakeshore Lots

**PURSUANT TO:** County Code, Chapter 151 & 152, Section(s) 152.078

**LEGAL DESCRIPTION:** See attached Exhibit "A"

**PARCEL #:** 09-031-0200

**WHEREAS**, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of September 18, 2007; and,

**WHEREAS**, the Carver County Planning Commission finds as follows:

1. Mr. Wolff was issued Conditional Use Permit #PZ20020007 for two (2) lakeshore residential lots pursuant to the Carver County Zoning Code. The Conditional Use Permit allows him to plat two (2) lakeshore residential lots and include the existing legal non-conforming parcel (owned by Mr. Wolff's daughter) on the approximate 9.45 acre parcel, located in Section 31, Waconia Township. Now the applicant is requesting Preliminary Plat approval pursuant to County Code, Chapter 151 & 152, Section(s) 152.078.
2. The plat is located in the Northwest Quarter (NW¼) (Govt. Lot 2) of Section 31 off of 102<sup>nd</sup> Street (Township Road). The subject parcel is located in the Agricultural Zoning District, Shoreland Overlay District (Hydes Lake) and the CCWRMA – Carver Creek. Conditional Use Permit (CUP) #PZ20020007 was issued on August 5, 2002 in order to create two (2) lakeshore residential lots pursuant to Section 152.078 of the Carver County Code. Mr. Wolff is requesting the approval of the Preliminary Plat "Wolff Estates" Subdivision which consists of one (1) existing legal non-conforming residential lot (Lot 1, Block 1) and two (2) new residential lots (Lots 2 & 3, Block 1). The existing non-conforming lot w/home (PID #09.031.0210) has been included as part of the platting process in order to create a legal conforming parcel.
3. The lakeshore residential lots are laid out in such a manner that there are no more than four (4) homes per quarter-quarter (40 acres) as permitted by the density regulations of the Carver County Zoning Code. The plat essentially includes two (2) vacant lakeshore lot sites and one (1) existing conforming home site. The lot sizes range from 2.5 acres to 3.1 acres. Each lakeshore lot has a minimum of a 1 acre defined building site that conforms to the code requirements and any home constructed within the site will meet the setback requirements.
4. Acceptable soil borings for the primary & alternate septic sites on the two (2) undeveloped lots and alternate septic site for the developed lot have been submitted. The existing septic system located on PID #09-031-0210 currently has a curtain drain system in which the Certificate of Compliance has expired. Therefore, the property owner has the option of either replacing the system or entering back into the monitoring agreement with the Carver County Environmental Service Department. If they chose to install a new septic, the system will need to be installed this fall, and an

appropriate escrow would need to be submitted for the septic system replacement before any type of developer's contract is approved. If they chose to enter into a new monitoring agreement, a contact application needs to be submitted to the Environmental Services Department before any type of developer's contract is approved.

5. This plat will require the construction of a road; therefore, a developer's agreement is needed. The Waconia Town Board will need to approve the road plans before the Developer's Contract is completed. The proposed road would be privately maintained. All proposed lots would conform to the Zoning Code with regard to road frontage. The actual road would only be constructed to the extent that it would provide Lot 3, Block 1 with the required road frontage. The property owner has identified a field tile on the property. This field tile has been addressed as part of the engineering for the preliminary plat.
6. As part of the Final Plat, the applicant will need to submit a draft covenants as required by Conditional Use Permit #PZ20020007. This will need to be approved by the County Attorney's office prior to the final plat approval as well.
7. An access permit for the proposed road for the two (2) lakeshore lots must be obtained from Waconia Township. An easement must be provided, for recording with the final plat, for the future extension of the road to the southerly line of Mr. Wolff's property. Subsequent to this development, a formal road dedication would need to be provided by plat if there is ever a possibility of establishing and additional lot(s) near the easement in the future.
8. The preliminary plat shows a 10' utility & drainage easement around each of the lots. A drainage easement has been identified between lots 1 & 2 due to the need for stormwater management and existing field tile line. No obstructions shall be permitted in any of the drainage and/or utility easements. The covenants should address the preservation of the drainage easement and that no obstructions shall be permitted within those areas.
9. Copies of the plat have been sent to the Norwood Young America District #108 (Administrative Office), Xcel Energy (utility company serving the area), Embarq (formerly Sprint), Carver County Soil & Water Conservation District (Kory Kosek), Carver County Consulting Engineer (Wenck Assoc. - Kent Torve), Waconia Town Board, Carver County Attorney's Office (Iverson Reuvers – Jason Kuboushek), and the Carver County Assistant Engineer (Bill Weckman).
10. The Carver County Public Works Dept. has commented on the proposed township road plan. The proposed road would be constructed to meet township standards. It would be a dead-end road, with a recorded easement to the south property line. Any and/or all comments will need to be addressed prior to the approval of the developer's agreement. The Waconia Town Board would also need to approve the road plans before the developer's agreement is completed.
11. The Carver County Risk/Emergency Management Dept. has reviewed the plat and has no concerns with the road name (Rome Avenue).
12. The plat is located within the Carver County Water Resource Management Area. Kent Torve, Wenck Associates, and Carver SWCD have reviewed the erosion control, infiltration and stormwater management design. The comments would be addressed in the final road plans prior to the completion of the developer's agreement.
13. The Carver Soil & Water Conservation District (SWCD) has been out on the property in order to review the site. They have also reviewed past aerial photographs to determine whether or not wetlands existed on the site. Based on the technical expertise of the SWCD and their review, the development site does not appear to show any wetlands. Therefore, It has been determined that a Wetland Delineation report will not be needed.
14. The Waconia Town Board has reviewed the request and has been in support of the development; including the relocation of the existing field access from 102<sup>nd</sup> Street to Rome Avenue.
15. It appears that the plat would substantially meet the requirements of applicable County Zoning Code except where noted. The areas of deficiency would need to be addressed through conditions placed on the preliminary plat approval that must be complied with prior to acceptance of the final plat.

**THEREFORE, BE IT RESOLVED,** THAT The Carver County Planning Commission hereby recommends the approval of the Preliminary Plat of Wolff Estates. The Planning Commission further recommends that the following conditions be attached to the Preliminary Plat approval:

1. The layout of the final plat must substantially conform to the preliminary plat. Any significant departure from the preliminary plat must be approved by the Planning Commission before final plat consideration.
2. The developer must enter into an improvement agreement with the County and the Township pursuant to Section 151 of the Subdivision Code prior to the initiation of construction of any of the improvements. The existing septic system (located at 14175 102<sup>nd</sup> Street) will need to meet current septic requirements.
3. The County Engineer, Carver SWCD and County Consultant Engineer must approve the road plan(s) and storm water drainage plan(s) before approval of the developer's agreement. All roads and improvements must be completed before final plat approval or the applicant must post a financial guarantee.
4. The developer shall meet with the Emergency Services Director to determine the street name (Rome Avenue) and the site address for each lot. It shall be the obligation of the developer to furnish the street name signs. The signs shall conform to the county standards.
5. The covenants as required by Conditional Use Permit #PZ20020007 must be approved prior to final plat consideration. The Assistant County Attorney shall approve the covenants and title work prior to the final plat consideration by the County Board.
6. The individual lot owners will maintain the road until such time that the Township agrees to assume maintenance responsibility. If necessary, a maintenance agreement (or similar provision in the covenants) must be drafted for recording with the final plat, defining the lot owners' responsibilities for the road. The lot owners are not responsible for the future extension of the road unless they agree otherwise.
7. Pursuant to CUP #PZ20020007, an access permit for the proposed road for the two (2) lakeshore lots must be obtained from Waconia Township. An easement must be provided, for recording with the final plat, for the future extension of the road to the southerly line of Mr. Wolff's property, as well as the turn-around.
8. As per Section 151.163 of the Carver County Code, all utility facilities are to be located underground. The access and drainage ways will be designed so that public utilities can be installed at a later date.
9. Any additional information that is needed by Wenck Associates, Inc. for review shall be submitted in an acceptable form prior to receiving approval of the Developer's Agreement.

**ADOPTED** by the Carver County Planning Commission this 18<sup>th</sup> of September, 2007.

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Ted Beise  
Planning Commission Vice-Chair





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Roadway Markings Agreement

Originating Division: Public Works

Meeting Date: October 2, 2007

Amount of Time Requested: n/a

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** This agreement is for the application of pavement markings on various locations on the county highway system. The work is primarily focused on the painting of crosswalks and arrows on the roadway pavement. The contractor is also applying pavement markings on the CSAH 10 project between Chaska and Waconia and on the New TH 212 Design/Build project. The contractor is available to do this work, and the prices for this project are acceptable based on other work being done by this contractor.

**ACTION REQUESTED:** Approve service agreement between Carver County and Highway Technologies, Inc. with a not-to-exceed amount of \$23,000.00.

### FUNDING

County Dollars = \$23,000.00

Other Sources & Amounts =

=\$

### TOTAL

=\$23,000.00

### FISCAL IMPACT

None

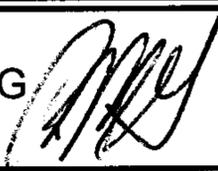
Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:*

Reviewed by Division Director

RMG 

Date: September 21, 2007

S:\Seasonals\BAF-Award\2007\Pavement Markings - 07 - BAF



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Agreement with Leuthner Well Inc.

Originating Division: Public Works - Parks

Meeting Date: 10/2/07

Amount of Time Requested: None

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

In conjunction with the removal of the buildings at the former Mittelstaedt farm site, one well is to be sealed. Sealing the well follows proper well abandonment procedures and will protect ground water.

Proposals were received from:

Braunwarth Well LLP for the amount of \$550.00

Leuthner Well Inc. for the amount of \$500.00

Based on the lowest quote to provide the service of sealing the well it is recommended that the board approve the professional service agreement with Leuthner Well Inc..

**ACTION REQUESTED:** It is recommended that the County Board authorize the County Board Chair and the County Administrator to sign this agreement.

### FUNDING

County Dollars = \$500.00

Other Sources & Amounts = \$

**TOTAL** = \$500.00

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:* Funds for this work are part of the \$50,000 budget amendment made on June 12<sup>th</sup>, moving \$50,000 from line item 520-6610 to line item 520-6601.

Reviewed by Division Director

Date:

9/5/07

S:\Parks\BA and RES\RBA - PSA Leuthner Well Inc for Mittelstaedt.doc

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: \_\_\_\_\_  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

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PROFESSIONAL SERVICE AGREEMENT  
BETWEEN  
LEUTHNER WELL INC AND CARVER COUNTY  
FOR THE SEALING OF A WELL.

**BE IT RESOLVED**, that the Carver County Board of Commissioners hereby authorize the Board Chair and the County Administrator to execute the Professional Service Agreement between Leuthner Well Inc and Carver County to seal a well at former Mittelstaedt Farm Site.

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 2 day of October, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 2 day of October, 2007.

\_\_\_\_\_  
County Administrator



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Agreement with Braunwarth Well LLP**

Originating Division: Public Works - Parks

Meeting Date: 10/2/07

Amount of Time Requested: None

Attachments for packet:  Yes  NoItem Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

Within the development site of the off leash dog area at Lake Minnewashta Regional Park, there is a well on the site which is no longer in use and is not sealed. It has been recommended by the MN Department of health to fix this well or seal it up. There is not a need for the well in the off leash area. Staff recommends sealing the well.

Two proposal were solicited. One proposal was returned:

Braunwarth Well LLP for the amount of \$700.00

It is recommended that the board approve the professional service agreement with Braunwarth Well LLP.

**ACTION REQUESTED:** It is recommended that the County Board authorize the County Board Chair and the County Administrator to sign this agreement.

**FUNDING**

County Dollars = \$700.00

Other Sources &amp; Amounts =

= \$

**TOTAL** = \$ 700.00**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:**Related Financial Comments:**

This planned expense is to be reimbursed by the City of Chanhassen and City of Shorewood per agreement.

 Reviewed by Division Director

Date:

9/5/07

S:\Parks\BA and RES\RBA - PSA Braunwarth for OLDA.doc

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: \_\_\_\_\_

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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PROFESSIONAL SERVICE AGREEMENT  
BETWEEN  
BRAUNWARTH WELL LLP AND CARVER COUNTY  
FOR THE SEALING OF A WELL.

**BE IT RESOLVED**, that the Carver County Board of Commissioners hereby authorize the Board Chair and the County Administrator to execute the Professional Service Agreement between Braunwarth Well LLP and Carver County to seal a well at Lake Minnewashta Regional Park.

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

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Dated this 2 day of October, 2007.

\_\_\_\_\_  
County Administrator



# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Authorization for the Demolition of the Mittelstaedt Site

Originating Division: Public Works

Meeting Date: 10/2/07

Amount of Time Requested: 0

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The Parks Department is planning to demolish and remove buildings and debris at 8560 County Road 32. This is the former Michael and Betty Mittelstaedt residence near the Crow River. Parks staff has been in contact with the New Germany Fire Department and the Carver County Risk and Emergency Management Staff about fire training exercises at the site. The training exercises are planned to take place over a period of several evenings and on Saturdays during late October or November. The burning of the buildings will provide a training opportunity to the local fire departments and will reduce the amount of debris which will have to be hauled away. The fire department plans to burn the following buildings:

- House
- Barn
- other small out buildings (7)

In addition, the Sheriffs Office is also interested in the possibility of using the buildings for training opportunities. Park staff will work to coordinate training opportunities and site demolition.

Authorization to demolish buildings is requested in order that training opportunities can be planned and contracts for demolition and removal may be obtained.

**ACTION REQUESTED:**

It is recommended that the County Board authorize the demolition of buildings at 8560 County Road 32 and for staff coordinate training opportunities, site demolition and clean up.

At a later date, staff will submit additional contracts for the demolition of the buildings and site clean up.

**FUNDING**

County Dollars = \$0  
 Other Sources & Amounts = \$  
 = \$  
**TOTAL = \$0**

**FISCAL IMPACT**

- None
- Included in current budget
- Budget amendment requested
- Other:

Related Financial Comments:

Reviewed by Division Director *Martin J. Walden* Date: *9/24/07*

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: 10/2/07

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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AUTHORIZE THE DEMOLITION OF BUILDINGS AT 8560 COUNTY ROAD 32 AND  
PERMIT ORGANIZED TRAINING ACTIVITIES

**BE IT RESOLVED**, that the Carver County Board of Commissioners hereby authorize the demolition of the buildings at 8560 County Road 32 and for staff to coordinate and permit organized training activities by the New Germany Fire Department and/or Carver County Sheriffs Office.

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

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Dated this 2th day of October, 2007.

\_\_\_\_\_  
County Administrator

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# REQUEST FOR BOARD ACTION

## AGENDA ITEM : REVISED AGREEMENT WITH HOLLYWOOD TOWNSHIP - VEGA AVENUE BRIDGE REPLACEMENT

Originating Division: Public Works

Meeting Date: October 2, 2007

Amount of Time Requested: n/a

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Hollywood Township has had plans developed for the replacement of the bridge on Vega Avenue located on Joint Ditch No. 4. The Township has acquired state bridge bonding and Town Road Account monies as part of the funding for this project. State-aid rules require Carver County to be the lead agency on state-aid projects for townships in the County. The County will be providing contract administration and construction engineering for the project. The Township/County agreement specifies the responsibilities of the Township and County in this project.

**ACTION REQUESTED:** We would request that the County Board approve the attached resolution authorizing signing of the agreement.

### FUNDING

County Dollars = \$

Other Sources & Amounts =

=\$

**TOTAL**

=\$

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:* The Township will reimburse the County for County costs.

Reviewed by Division Director *William J. Weckman*  
*for RMS*

Date: *9/24/07*

S:\Township\Hollywood\Bridge No. 10J14 REVISED Agreement - 9-19-07 - baf

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: October 2, 2007

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**REVISED AGREEMENT  
BETWEEN  
CARVER COUNTY AND HOLLYWOOD TOWNSHIP  
FOR  
VEGA AVENUE BRIDGE REPLACEMENT**

BE IT RESOLVED, that the Carver County Board of Commissioners hereby authorize the County Board Chair and the County Administrator to execute the revised agreement between Carver County and Hollywood Township for replacement of the Vega Avenue Bridge.

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

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Dated this 2<sup>nd</sup> day of October, 2007.

\_\_\_\_\_  
David Hemze

\_\_\_\_\_  
County Administrator



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Township Signing Program – Agreement between Carver County and MnDOT

Originating Division: Public Works

Meeting Date: October 2, 2007

Amount of Time Requested: None

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

Carver County submitted an application in October, 2005, on behalf on all ten Carver County Townships to participate in the Township Sign Replacement Pilot Project. Carver County was notified in November, 2005, that it had been selected to be one of six Minnesota counties to be in this federal aid pilot project.

A statewide committee has been meeting over this past year-and-a-half to move this signing project forward. A consultant for the first phase of the project (preliminary engineering) has been selected and is proceeding with data collection in the six counties.

The consultant's formal project kick-off meeting in Carver County is scheduled for June 14 with the Township Sign Replacement Task Force. This task force is comprised of one representative from each of the ten townships along with the county engineer. The task force met three times this past year to better understand the program and to develop program preferences for the county-wide township road system.

Each county will have a separate preliminary engineering agreement with MnDOT. Representatives of the Minnesota County Insurance Trust (MCIT) and the Minnesota Township Association have been consulting with each other and MnDOT about the formal agreements and documents needed to move this signing program forward.

It is the current objective to complete the preliminary engineering phase of the project in all six counties this year and move forward with the sign installation phase during 2008.

### ACTION REQUESTED:

The Carver County Board adopt the attached resolution titled "State of Minnesota Agency Agreement between Department of Transportation and Carver County for Federal Participation in Township Signing Program for S.P. 10-070-01; M.P. HPPS S231(001)" that authorizes the County Board Chair and the County Administrator to execute the agreement on behalf of Carver County.

### FUNDING

County Dollars =	\$ 0.00
Other Sources & Amounts =	
Federal Funding =	\$32,848.20 (80%)
Township Funding =	\$ 8,212.05 (20%)
<b>TOTAL</b>	<b>= \$41,060.25</b>

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* The county has been and will continue to be involved in the administration and oversight of the engineering, procurement, installation, and funding elements of this project as defined by the specific contracts and agreements.

Reviewed by Division Director

Date: 9/24/07

S:\Townshi\SignReplacement-County.MnDOTAgreement-07-1002-BAF

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: October 2, 2007  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

**State of Minnesota Agency Agreement  
between  
Department of Transportation  
and  
Carver County**

**For Federal Participation in Township Signing Program  
for  
S.P. 10-070-01; M.P. HPPS S231(001)**

*BE IT RESOLVED*, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the Carver County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

*BE IT FURTHER RESOLVED*, the Chair of the Carver County Board of Commissioners and the Carver County Administrator are hereby authorized and directed for and on behalf of the Carver County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal said participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 91110-R", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

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Dated this 2<sup>nd</sup> day of October, 2007.

\_\_\_\_\_  
David Hemze                      County Administrator

# BUDGET AMENDMENT REQUEST FORM

**Submit to Finance Office one week prior to County Board Session.**

**DEPARTMENT: Public Works**

**Date of County Board Session: 10/02/07**

**Fund: 03**

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
Sign Replacement Pilot Project Township Contribution (20%)	\$ 8,212	Sign Replacement Pilot Project	\$ 41,060
	\$ 32,848		
<b>TOTAL:</b>	<b>\$ 41,060</b>	<b>TOTAL:</b>	<b>\$ 41,060</b>

**A. Reason for Request:** See accompanying Board Actions.

**B. Financial Impact: (To be filled out by Controller)**

**C. Contingency Acct. Beginning Bal.:** \$ 300,000

**D. Contingency Acct. Current Bal.:** \$ -

**E. Current Balance After Adj.:** \$ 300,000

**F. Prepared/Requested By:** David Frischmon

**G. Recommend Approval:** Finance

**H. County Board Decision:** Approval/Disapproval



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Resolution in Recognition of Jordan Dahlke**

Originating Division: Administration

Meeting Date: 10/2/07

Amount of Time Requested: 5 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The Board of Commissioners will acknowledge Jordan Dahlke for the obstacles he overcomes to participate in the Miracle Kids Triathlon leading in the way of donations to the Miracles of Mitch Foundation.

**ACTION REQUESTED:** Adopt Resolution in Recognition of Jordan Dahlke.

**FUNDING**

County Dollars = \$

Other Sources & Amounts =

= \$

**TOTAL**

= \$

*Related Financial Comments:*

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 9/24/07

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE \_\_\_\_\_  
MOTION BY COMMISSIONER \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_  
SECONDED BY COMMISSIONER \_\_\_\_\_

## Recognition of Jordan Dahlke

WHEREAS, the Miracles of Mitch Foundation was created in memory of Mitch Chepokas as a means to provide financial support to families of kids with cancer; and

WHEREAS, the Miracle Kids Triathlon was started in 2004 to raise funds for the foundation; and

WHEREAS, Jordan Dahlke has cerebral palsy and knew the reason for the triathlon; and

WHEREAS, Jordan trained hard to compete in the race and has participated in the triathlon since 2004 bringing in over \$15,000 in just three years; and

WHEREAS, in February of 2007, Jordan underwent extensive reconstructive surgery on his legs and went through a long recovery and extensive physical therapy; and

WHEREAS, through dedication and hard work Jordan persevered and competed in the 2007 triathlon bringing in a total of just under \$22,000;

NOW THEREFORE, The Carver County Board of Commissioners recognizes Jordan Dahlke for overcoming his personal obstacles and for his commitment and unwavering dedication in raising funds for children that are helped through the Miracles of Mitch Foundation.

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

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Dated this \_\_\_\_\_ day of October, 2007.

\_\_\_\_\_  
County Administrator

\_\_\_\_\_  
Date

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# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Sunsetting the Senior Services Advisory Committee

Originating Division: Community Social Services

Meeting Date: 10/2/2007

Amount of Time Requested: 5

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The Senior Services Advisory Committee has been a long standing committee of the County Board. The County Board endorsed the Carver County Health Partnership which established a Senior Services Commission. On June 26, 2007 the County Board approved the Public Health Planner for the newly created Office of Aging. The Office of Aging is one of the recommendations of the Senior Services Commission. As part of the new vision for senior services, the Senior Services Advisory Committee is recommending that the Senior Services Advisory Committee be sunsetted and there be a single planning committee for Senior Services in Carver County and the Office of Aging.

**ACTION REQUESTED:** To sunset the Senior Services Advisory Committee effective October 2, 2007.

### FUNDING

County Dollars = \$  
Other Sources & Amounts = \$  
= \$  
**TOTAL** = \$

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 9/24/2007



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Tubing Hill Operations

Originating Division: Public Works

Meeting Date: October 2, 2007

Amount of Time Requested: 15 Minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** It is proposed that sledding hill operations be changed to a snow tube rental operation at Lake Waconia Regional Park. The proposed service enhancement would involve staffing the tubing hill, placement of a modular warming and storage units, and the purchase and rental of snow tubes. This proposed service enhancement is a part of the 2008 budget request. However, in order to consider snow tube rental operations for the 2007 and 08 winter season, a budget amendment is needed to hire staff, rent modular warming and storage units and purchase snow tubes in 2007.

If the snow tube rental operation is approved, the tubing hill would be operated during daylight hours on weekends and during school break periods as snow conditions permit. Due to the operation change, personal sledding equipment would be prohibited from the tubing hill. Staff is recommending the use of a uniform tubing device which will help improve user safety, provide consistency in glide and deceleration down the hill.

If the request for snow tube rental operations is granted in 2007, this request implies that services would also be supported or continues into 2008.

**ACTION REQUESTED: No Action Requested.**

### FUNDING

County Dollars (Park Fees) = \$23,000

Other Sources & Amounts =

**TOTAL** = \$23,000

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments: Amend the following line items in the 2007 Parks and Risk/ Emergency Management Budget*

*520-000-0000-6112 Salary and Wages Part-time Increase by \$4,500 or .21 FTEs*

*520-000-0000-6452 Recreation Supplies, snow tubes, increase by \$5,000*

*520-000-0000-6340 Rentals and Service Agreements, increase by \$1,000*

*50-190-000-0000-6350 – Insurance Premium, increase by \$12,500*

Reviewed by Division Director

RMG

Date: 9/25/07

S:Parks\BA-RES\RBA- Tubing Hill Operations