

Carver County Board of Commissioners
 Regular Session
 October 23, 2007
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:15 a.m.

1. *a) CONVENE*
- b) Pledge of Allegiance*
- c) Public participation (comments limited to five minutes)*
- d) Introduction of New Employees*
2. Agenda review and adoption
3. Approve minutes of October 9, 2007 Regular Session..... 1-4
4. Community announcements

9:15 a.m.

5. **CONSENT AGENDA**
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- 5.2 DPS Computerized criminal history information access
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 Agreement..... 7
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- 5.6 Public Works impound lot expansion contract approval..... 10
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- 5.9 Authorize County cost share for sealing abandoned well.. 13-14
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	5.22	Community Social Services' warrants	NO ATT
	5.23	Commissioners' warrants.....	SEE ATT
9:20 a.m.	6.	ADMINISTRATION	
	6.1	Resolution recognizing the contributions of Wendelin Grimm.....	33-34
9:25 a.m.	7.	EMPLOYEE RELATIONS	
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9:40 a.m.	8.	PUBLIC HEALTH	
	8.1	Public Health Emergency Preparedness community partner agreements	36
9:55 a.m.	9.	LAND AND WATER SERVICES	
	9.1	TMDL Implementation landowner incentives-modification to ISTS incentive	37
	9.2	Douglas and Sharon Hillstrom and Brian Hillstrom CUP .	38-42
10:25 a.m.	10.	ADMINISTRATION	
	10.1	2008 Administrator's recommended budget presentation	43-73
11:15 a.m.		ADJOURN REGULAR SESSION AND CONVENE AS CARVER COUNTY DITCH BOARD	
11:15 a.m.	11.	PROPERTY RECORDS AND TAXPAYER SERVICES	
	11.1	Cleanout portion of County Ditch #6	74
11:25 a.m.		ADJOURN CARVER COUNTY DITCH BOARD	
		BOARD REPORTS	
11:25 a.m.	1.	Chair	
	2.	Board Members	
	3.	Administrator	
11:55 a.m.	4.	Adjourn	

David Hemze
County Administrator

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on October 9, 2007. Chair Gayle Degler convened the session at 9:18 a.m.

Members present: Gayle Degler, Chair, James Ische, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

Under public participation, James Kuhl, San Francisco Township, suggested the County was not complying with Statutes in that he believed it did not have the authority to take action on the capital improvement projects addressed in agenda item 7.1 without citizen approval. He stated he would be submitting supporting documentation. He suggested action be tabled until the County Attorney has an opportunity to review the documentation and before taking action the capital improvement plan should be updated.

Suzanne Hunt, Chanhassen and President of AFSCME 2789, recognized the union contracts to be approved today and thanked members of the negotiating team and insurance benefits committee for their assistance in coming to this agreement.

Ische moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Maluchnik moved, Workman seconded, to approve the minutes of the October 2, 2007, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Lynch seconded, to approve the following consent agenda items:

Two year contract with Paulson & Clark Engineering, Inc., with a not to exceed amount of \$25,000.

Approved submittal of the MFIP/CCSA Biennial Service Agreement with the Minnesota Department of Human Services.

Approved submitting the application for 2008 State operating funds to the Metropolitan Council and authorized the County Administrator to sign the contract.

Approved submitting the grant application for 2008 State operating funds to Mn/DOT and authorized the County Administrator to sign the contract.

Approved the acceptance of the State of Minnesota off highway vehicle enforcement grant in the amount of \$10,202 and related Sheriff's Office budget amendment increasing State of Minnesota grant revenue \$10,202 and increasing OVH/ATV enforcement expenditure \$10,202.

Contract with Wold Architecture in the amount of \$22,500 for jail master control upgrade.

Approved State of Minnesota grant agreement (amended) for caseload reduction funding from the State of Minnesota, Department of Corrections, in the amount of \$203,702 for FY2008-2009 and related Court Services budget amendment increasing State of Minnesota grant revenue \$9,206 and increasing salary expenses \$9,206.

Approved renewal application for on-sale and Sunday liquor license for Waconia Lakeside, Inc., d/b/a Waconia Lakeside Ballroom.

Remanded the Frantz/Radde CUP request (File PZ20070024) to the November 20, 2007, Planning Commission meeting for another public hearing to address the revised operations and ongoing code compliance issues.

Resolution #96-07, Support of Improvements to U.S. Highway 212.

Renewed application for on-sale and Sunday liquor license for Baumann Enterprises, Inc, d/b/a B's on the River.

Approved the 2007-2009 AFSCME Local 2789 General Unit Collective Bargaining Agreement.

2007-2009 AFSCME Local 2789 Public Works Unit Collective Bargaining Agreement.

2007-2009 AFSCME Social Services Collective Bargaining Agreement.

LELS Sergeants Local 289 Collective Bargaining Agreement for 2007-2009.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Sheriff Bud Olson explained the Sheriff's Office was asked to help with both the I35 bridge collapse and Winona County flooding. He reviewed the assistance they offered, pointing out the commitment of service above self.

Reed Ashpole, Sheriff's Department, noted the unique Dive Team the County has and introduced members of the Dive Team in attendance.

Sheriff shared photos of the collapse and assistance they were able to offer. He stated a large group of people from all over the community assisted with the I35 disaster and pointed out the number of hours of dedicated service.

Related to the Winona County flooding, Sheriff indicated their main mission was to protect people and property. In addition to Carver County, agencies from around the State responded. Olson highlighted the number of hours worked and expenses incurred.

Sheriff acknowledged the receipt of an appreciation plaque from the Hennepin County Sheriff for the help received and the valuable assistance provided by the Drive Team.

Steve Taylor, Administrative Services, requested approval of construction manager and architectural contracts. He pointed out the work of the Steering Committee over the last year.

He reviewed the work to be done by the architectural firms and construction manager. He explained the contracts with Wold included the Courts Building basement build out; second floor addition and Law Enforcement remodel projects.

He stated the design work for the two License Centers would be done by Bentz/Thompson/Rietow. He reviewed the proposal to build a two story facility at the Chanhassen site with the License Center on the first floor and Assessor on the second level. Taylor indicated the Chaska License Center would include remodeling and an addition.

Taylor outlined the scope of work that the construction manager would assist with. He highlighted the selection process for the construction manager and architectural firms.

The Board acknowledged the work of the Steering committee over the last year and long range planning efforts.

Ische moved, Lynch seconded, to approve contract with Kraus-Anderson Construction to provide construction management and on-site superintendent services for a total fee of \$759,877. Motion carried unanimously.

Ische moved, Workman seconded, to approve contract with Wold Architects and Engineers for a total maximum fee of \$505,600. Motion carried unanimously.

Ische moved, Maluchnik seconded, to approve two design contracts with Bentz/Thompson/Rietow for a maximum of \$150,000 for the Chanhassen License Center and a \$107,000 fee for the remodel and addition of the Chaska License Center. Motion carried unanimously.

Lynch moved, Ische seconded, to delegate authority to the Administrative Services Director to approve and contract for general condition costs up to \$75,000 for the projects outlined and architectural contract design contingency up to 15% for potential changes in scope related to the Wold and Bentz/Thompson/Rietow contracts. Motion carried unanimously.

David Hemze, County Administrator, clarified his 2008 budget recommendation will include the \$11.7 million budget for the projects. He indicated he was recommending a Building Committee structure be set up in the future to make the best decisions possible.

Doris Krogman, Employee Relations, requested Board approve 2008 health insurance rates and plan designs. She pointed out when they went out for bids last year only one major provided bid, with a two year rate guarantee. Krogman noted the State Legislature change that required coverage for a larger number of children ages 19-25 and the impact of that to the rate guarantee.

She reviewed the premiums for the three plans, pointing out Plan C shares the risk between the County and employee and noted the premium cost savings. Krogman stated as an enticement to select Plan C, employees selecting single coverage would be given an additional \$30 in medical pool health reimbursement.

Maluchnik moved, Ische seconded, to approve the 2008 Health Partners health insurance rates and plan designs and offer the employees selecting single Plan C coverage in 2008 an additional \$30 per month medical pool health reimbursement arrangement. Motion carried unanimously.

Krogman requested approval of 2008 dental insurance rates. She clarified the County was in the second year of a three year rate guarantee.

Lynch moved, Degler seconded, to approve the 2008 Delta Dental insurance rates and plan designs. Motion carried unanimously.

Krogman requested approval of 2008 life insurance rates. She noted the slight increase due to the changing demographics of the workforce.

Ische moved, Maluchnik seconded, to approve The Municipal Pool-Minnesota Life Insurance Company to provide life insurance in 2008. Motion carried unanimously.

Krogman requested Board approval of 2008 long term disability insurance rates. She explained the County provides insurance for disability greater than 90 days.

Workman moved, Degler seconded, to approve the 2008 Assurant Employee Benefits Long-Term Disability Insurance. Motion carried unanimously.

Workman moved, Lynch seconded, to adjourn the Regular Session at 10:57 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)



REQUEST FOR BOARD ACTION

AGENDA ITEM : Creature Works Lab, Website Development Company

Originating Division: Public Health

Meeting Date: October 23, 2007

Amount of Time Requested:

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Public Health is requesting approval of an agreement with Creature Works Lab for ongoing updates and revisions for the ReadyCarver website. ReadyCarver, created by Carver County, is a resource for Carver County individuals, families, businesses and other groups to help them learn about and prepare for emergencies and disasters. The contract term is from August 1, 2007 through December 31, 2008 for an amount not to exceed \$10,000.

ACTION REQUESTED: Motion to approve the Creature Works Lab contract.

FUNDING

County Dollars = \$
 Other Sources & Amounts =
 Local Public Health Grant = not to exceed \$10,000
TOTAL = \$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Expense has been budgeted in 01-460-462-2384-6260 (Professional Services) for 2007.

 Reviewed by Division Director

Date: October 15, 2007



REQUEST FOR BOARD ACTION

AGENDA ITEM : DPS Computerized Criminal History Information Access Agreement

Originating Division: Sheriff

Meeting Date: October 23, 2007

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The current Access Agreement between the State of MN and the Carver County Sheriff's Office needs to be updated. The Access Agreement currently has Sheriff Wallin as the Agency Administrator.

ACTION REQUESTED: Approval of DPS Computerized Criminal History Information Access Agreement with Sheriff Byron 'Bud' Olson as the Agency Administrator.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

Related Financial Comments:

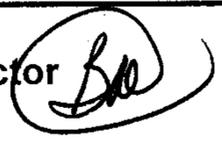
FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director 

Date: 10/8/07



REQUEST FOR BOARD ACTION

AGENDA ITEM : DPS Criminal Justice Data Communication Network User Agreement

Originating Division: Sheriff

Meeting Date: October 23, 2007

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The current Network User Agreement between the State of MN and the Carver County Sheriff's Office needs to be updated. The Network User Agreement currently has Sheriff Wallin as the Agency Administrator.

ACTION REQUESTED: Approval of DPS Criminal Justice Data Communication Network User Agreement with Sheriff Byron 'Bud' Olson as the Agency Administrator.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

Related Financial Comments:

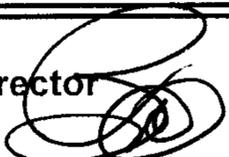
FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director 

Date: 10-9-07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Ratification of Emergency Building Improvements

Originating Division: Administrative Services

Meeting Date: October 23, 2007

Amount of Time Requested: 0

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Budget Resolution 114-06 requires the Board to ratify emergency building repairs.

Emergency Building repairs completed and pending are as follows:

	<u>EXPENSES</u>
Labor for Air Conditioner Compressor at Encore Day Care Albers Mech/Lano Elec	\$ 1,544.89
New Water Heater West Administration &	
Water heater Tank Repair Law Enforcement Center - Roto Rooter, Waconia, MN	\$16,781.85
Replace Gasoline Pump PWHQ - MN Petroleum Pump	\$2,423.92
Air Relief Valve Repair PWHQ Force Main - Northstar	\$2,717.00
Underground Utilities Specialties PWHQ Force Main (Ess Brothers)	\$ 8,506.00
West Administration Air Conditioner Compressor Failure (INSURANCE PAID)	
Albers Mechanical	(\$20,611.48)
Temp Air/Rupp Industries	(\$ 1,500.55)
Lano electric	(\$ 473.70)
TOTAL:	<u>\$22,585.73</u>
Insurance Deductible	\$2,500.00
Courts Water Damage	
Lano Electric Rebound Flooring, \$4,354.26 (Insurance Reimbursement (\$440)	\$3,717.15
Michels Pipeline Natural Gas Connection for Public Works	\$2,660.00
Dalbec Roofing – Repair shrinkage around flashing roof edges Courts Building	<u>\$12,144.00</u>
TOTAL	\$52,994.81

ACTION REQUESTED: Motion to ratify the repair expenditures in the amount of \$52,994.81 classified as code 01-11-000-0000-6640 emergency building repairs. Motion to accept the insurance funds in the amount of \$22,585.73, less deductible, for the submitted claims.

FUNDING

County Dollars = \$52,994.81

Other Sources & Amounts =

= \$

TOTAL = \$52,994.81

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Budget Resolution 114-06 Emergency Building Repairs. Money has been/or will be transferred from Facilities CIP Account 01-110-000-0000-6640 into applicable accounts to pay for the emergency repairs listed above.

Reviewed by Division Director

Date:



REQUEST FOR BOARD ACTION

AGENDA ITEM : Pinnacle Engineering Amendment to Contract 07-041

Originating Division: Administration

Meeting Date: October 23, 2007

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Carver County and Pinnacle Engineering Service previously entered into Contract 07-041 in the amount of \$5,000.00, for purposes of Environmental Consulting Services. \$4,850 has already been expended for projects in Environmental Services including \$4,500 for the Chanhassen License Center Project.

Carver County Facilities wishes to amend Contract 07-041, in the not to exceed amount of \$20,000.00, to include additional Environmental Consulting Services for immediate and future needs in Facilities Services through February of 2009. Carver County has an immediate need for Environmental Services. These needs were not anticipated at the time Contract 07-041 was executed, particularly in the space occupied by Public Health where we are experiencing air quality issues. These needs fall within the scope of services already being provided by Pinnacle Engineering Service, however additional locations within Carver County now require the aforementioned services.

By amending Contract 07-041 Carver County will realize considerable cost and time savings than by attempting to contract with another provider. Carver County shall amend Contract 07-041, in the not to exceed amount of \$20,000.00, to include additional Environmental Consulting Services for these and future Carver County Projects.

Carver County wishes to amend the termination date of the contract from February 12, 2008 to February 12, 2009.

ACTION REQUESTED: Motion to approve Amendment to Pinnacle Engineering Services Contract 07-041, in the amount of \$20,000.00.

Motion to approve amendment of the termination date of said contract from February 12, 2008 to February 12, 2009.

FUNDING

County Dollars = \$20,000.00

Other Sources & Amounts =

= \$

TOTAL = \$20,000.00

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: To be paid from Facilities Operating Account 01-110-000-0000-6260 Professional and Technical Fees for Service.

Reviewed by Division Director

Date: 10/17/07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Public Works Impound Lot Expansion Contract Approval

Originating Division: Administrative Services

Meeting Date: October 23, 2007

Amount of Time Requested: 0

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The 2007 Facilities Capital Budget included a \$65,000 amount to expand Law Enforcement's Impound Lot. Previous board actions transferred (1) \$15,000 of these funds to the Storage Building project to accomplish the required planning approvals and grading as well as (2) approved the contract for the Security Fence installation in the amount of \$13,488.

The purpose of this Board action is to approve one contract amendment for professional services for Lano Electric to complete the Impound Lot project as well as the associated contract for professional engineering services provided by Paulson and Clark. The proposed project breakdown is as follows:

CIP Budget Amount:	\$65,000
Transfer for Grading/Approvals	(\$15,000)
Chain Link Fence/Gates	(\$13,488)
Electric Installation/Lights/Lano Electric	(\$12,250)
Paulson & Clark	(\$2,500)
General Conditions	(\$4,500)
Balance:	\$17,262

Therefore, once the Board approves this action, \$17,262 will be left over and the project will be substantially complete at 73% of the budget.

ACTION REQUESTED:

(A) Motion to approve the \$2,500 Contract with Paulson & Clark Engineering for the Security and Electrical Systems for the Carver County Public Works Impound Lot expansion professional services and (B) the \$12,250 contract amendment to Lano Electric and (C) authorize the Facilities Manager to approve general conditions up to \$4,500. The total of these contracts are \$19,250.

FUNDING

County Dollars = \$ 19,250
 Other Sources & Amounts = \$
TOTAL = \$ 19,250

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

To be paid from Facilities CIP Account 01-110-000-0000-6640 110-42 Impound Lot.

Reviewed by Division Director

Date: 10/2/07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Used Oil, Used Oil Filters & Antifreeze Collection & Recycling Agreement

Originating Division: Land Water Services

Meeting Date: October 23, 2007

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Hoffman Filter Service will pick up oil filters, used motor oil and antifreeze from Carver County's five oil recycling sites as well as the Environmental Center. All materials will be reused, recycled or disposed of properly and legally according to all applicable federal, state and local laws. Carver County will be charged the following: \$25.00 per 55 gallon drum of used oil filters and \$85.00 per 55 gallon drum of pads, socks, rags. There is no charge for the collection of antifreeze. Hoffman will credit Carver County \$0.35 per gallon of used motor oil.

ACTION REQUESTED: Motion to approve the Agreement between Carver County and Hoffman Filter Service for the collection and recycling of oil filters, used motor oil, and antifreeze.

FUNDING

County Dollars = \$10,000

Other Sources & Amounts =

= \$

TOTAL = \$10,000

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Note that the County will pay Hoffman for disposal of oil filter, receive free antifreeze recycling and be reimbursed for used oil. The final balance of these revenues and expenses depends on participation.

Reviewed by Division Director

Date: October 12, 2007



REQUEST FOR BOARD ACTION

AGENDA ITEM : Fluorescent Lamps & Electronics Collection & Recycling Agreement

Originating Division: Land Water Services

Meeting Date: October 23, 2007

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Green Lights Recycling, Inc. will pick up all fluorescent lamps and electronics on a weekly basis from the Environmental Center. All materials will be reused, recycled or disposed of properly and legally according to all applicable federal, state and local laws.

Note that the area of electronics recycling is rapidly changing due to recent State legislation requiring manufacturers to assist in recycling programs. We are currently developing standards for electronics recyclers via the MN Pollution Control Agency and the Solid Waste Management Coordinating Board. It is very likely that the costs set forth in this contract will change in the near future or that we will change vendors. Bottomline is that electronics recycling should cost less in the near future.

ACTION REQUESTED: Motion to approve the Agreement between Carver County and Green Lights Recycling, Inc. for the collection and recycling of fluorescent lamps and electronics.

FUNDING

County Dollars = \$40,000 aprox.

Other Sources & Amounts =
= \$

TOTAL = \$40,000 aprox.

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Recycling costs for 2006 were about \$40,000. Fees are collected from users of the program offset this cost. Actual costs are based on participation - the number of electronics collected.

Reviewed by Division Director
Report Date: October 15, 2007

Date: October 12, 2007



REQUEST FOR BOARD ACTION

AGENDA ITEM: Authorize County cost share for Sealing Abandoned Well

Originating Division: Land Water Services

Meeting Date: 10/23/07

Amount of Time Requested: NA

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: In December, 1999 the Board adopted a resolution establishing an abandoned well sealing program including procedure and eligibility requirements (attached). A one time Natural Resources Block Grant from BWSR was used to establish this fund. An application has been received from Harold Brose for sealing an abandoned well at 10575 Guernsey Avenue in Laketown Twp. The Joint Agency Members (JAM) reviewed the applications and recommended funding for sealing the wells.

ACTION REQUESTED: Motion approving application and funds for sealing of well at 10575 Guernsey Avenue, Laketown Twp (PID 070360200) and authorizing disbursement of funds upon presentation of a bill and well sealing log.

FUNDING

County Dollars =	\$0
Other Sources & Amounts =	\$250.00 BWSR grant
Owner =	\$350.00
TOTAL	= \$600.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Funds are from a one-time Natural Resources Block Grant from the State Board of Water and Soil Resources which set aside dollars specifically for sealing abandoned wells.

Reviewed by Division Director 

Date: 15 Oct 07

Carver County Planning & Zoning
Application For Well Sealing Cost Share

600 East Fourth Street
Chaska, MN 55318
952-361-1820

Applicant Information	
Name & Telephone #'s: <u>Harold Brose</u>	<u>952-448-5057</u> <u>952-381-4190 cell</u>
Street Address: <u>10575 Guernsey Ave.</u>	
City/Township: <u>Chaska, Laketown</u>	Township Zip: <u>55318</u>
PID (You can obtain from tax statement or Planning & Zoning): <u>R07,0360200</u>	

Well Location	
Street Address: <u>10575 Guernsey Ave.</u>	
City/Township: <u>Chaska, Laketown</u>	<u>Laketown Township</u>
PID (You can obtain from tax statement or Planning & Zoning): <u>R07,0360200</u>	

Well Information		
<i>(If Known - your well contractor may be able to help)</i>		
Depth <u>296</u>	Diameter <u>4"</u>	Casing depth <u>290</u>
Aquifers penetrated (if known) _____		
Construction information (ex. ungrouted, open hole, etc.) <u>Open</u>		
Well condition (ruptured casing, rusting, etc.) <u>Ruptured casing</u>		
Approximate year constructed <u>1981</u>		

Well Sealing Estimates	
Number unused wells to be sealed: <u>1</u>	
1. \$ <u>600.00</u>	Company name: <u>Leuther Well Co.</u>
2. \$ _____	Company name: _____

Office use only:	Return application to: Paul Moline
Priority: <u>WP 20070069</u>	Carver County Planning & Zoning
JAM Recommendation: _____	600 East Fourth Street
Board Action: <u>Approve</u> Deny Date: _____	Chaska, MN 55318

Well Questionnaire

The questionnaire below will enable us to prioritize the wells for sealing. Please answer as many questions as possible to the best of your knowledge. A contractor may provide valuable assistance.

1. Is an above or below ground fuel storage tank within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
2. Is a barnyard feedlot within the vicinity of the well? Y N
If so, approximate distance. 70 feet. East direction.
3. Is there any manure storage within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
4. Is a fertilizer storage area within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
5. Is a chemical storage area within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
6. Is there an irrigation system within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
7. Are there household or farm refuse disposal sites w/in the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
8. Is there a sewage treatment system (ex. septic) w/in the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
9. Is a cesspool, dry well, or leaching pit within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
10. Is a lake, pond, river, stream, or ditch within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
11. Is the well within a low lying flood prone area? Y N
12. Is there a threat of contamination from surface water runoff? Y N
Explain: _____
13. Is the well in a pit? Y N
14. Is there danger of someone or an animal falling into the well? Y N
15. Reason well is no longer used: Ruptured Casing
16. Any comments:

As owner of the above listed property, I/we apply for cost-share funds to have the unused well(s) sealed.

Property Owner Signature(s): Harold Brose Barbara Brose

Please Note: This is the application to enter the evaluation process. This is not the contract that guarantees reimbursement. Your well will be evaluated and you will be notified if your well is chosen for the cost-share program.



REQUEST FOR BOARD ACTION

AGENDA ITEM : Retaining Wall at Lake Waconia Regional Park

Originating Division: Public Works

Meeting Date: October 23rd, 2007

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: A retaining wall is recommended on the east side of the Lake Waconia Regional Park Beach. This area of the park is experience soil erosion due to water elevation and wave action. The proposed retaining wall maintains 195 feet of beach shoreline and adjacent area. The retaining wall is to be made of stone boulders which will provide a pleasant and natural look to the beach shoreline while also being very functional.

Funds for the construction of the retaining wall are to come from existing grant proceeds of the Metropolitan Council for the development of Lake Waconia Regional Park.

ACTION REQUESTED: It is recommended that the Board Chair and County Administrator sign the Agreement.

FUNDING

County Dollars =	\$
Metro. Council Grant SG-07-079 =	\$10,400
	=\$
TOTAL	=\$10,400

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Funds to come from Fund 30 -529-522-0000-6610

Reviewed by Division Director

W. Nancy Walsh for RBA

Date: *10-5-07*

S:Parks\BA-RES\RBA - LWP Retaining Wall NYA Garden Center

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: October 23, 2007
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**PROFESSIONAL SERVICE AGREEMENT
BETWEEN
NYA GARDEN CENTER AND CARVER COUNTY
FOR THE INSTALLATION OF A RETAINING WALL AT LAKE WACONIA REGIONAL
PARK**

BE IT RESOLVED, that the Carver County Board of Commissioners hereby authorize the Board Chair and County Administrator to sign the Professional Service Agreement between NYA Garden Center and Carver County for the installation of a retaining wall at Lake Waconia Regional Park.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 23rd day of October, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 23rd day of October, 2007.

County Administrator

s\parks\BA RES\resol - LWP Retaining Wall NYA Garden Center



REQUEST FOR BOARD ACTION

AGENDA ITEM : Authorization to Commit to 2008 Residential Survey

Originating Division: Land Water Services

Meeting Date: 23 Oct 2007

Amount of Time Requested: NA

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The County has conducted a series of Residential Surveys that have been instrumental in development of plans, programming, establishing priorities, and gathering citizen input. The last survey was conducted in 2004. Currently Dakota, Washington, & Olmsted Counties are cooperating to jointly conduct a Residential Survey early in 2008. Planning & Water management staff have been coordinating with these counties in anticipation of conducting a survey at the same time. For purposes of developing the Comprehensive Plan, conducting the survey in early 2008 is perfect timing. The survey is an excellent tool to solicit input from the public on planning issues.

The above counties have a Joint Powers Agreement for the purpose of doing the resurvey. The Counties have requested a commitment form Carver County to join in the survey project. The staff included the potential for conducting a survey as part to the Comprehensive Planning process and included funding in the overall program budget. The expected cost of the survey is expected to be \$25,000 or less, depending on the length of the survey.

Ultimately the County would need to approve participation in the JPA. This process would need to go through the standard contract review process and will take some time. The staff and the other counties need to know if the Board supports conducting the survey prior to moving forward. Therefore the staff is requesting approval in principle of jointly conducting the survey with the other counties.

ACTION REQUESTED: Motion authorizing the staff to move forward with the 2008 Residential Survey project.

FUNDING

County Dollars = \$25,000
Other Sources & Amounts = \$
TOTAL = \$25,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 15 October 2007



REQUEST FOR BOARD ACTION

AGENDA ITEM : Plan C Memoranda of Agreement

Originating Division: Employee Relations

Meeting Date: 10/23/07

Amount of Time Requested: none

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The County Board approved the AFSCME Collective Bargaining Agreements (CBAs) and the 2008 Health Insurance plan designs and rates at the October 9, 2007 Board meeting.

One provision of those CBAs and the health insurance plan was to offer a new Plan C to employees.

This request is to formalize offering Plan C to all employees by approving the Memoranda of Agreement for the Teamsters, LELS and the AFSCME Assistant County Attorneys.

ACTION REQUESTED:

Motion to approve the Memoranda of Agreement with Teamsters, LELS and AFSCME to offer Plan C Health Insurance for 2008 to the employees represented by those unions.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other: 2008 budget in process

Related Financial Comments:

Funds for employee health insurance are included in the 2008 budget as it is being prepared.

Reviewed by Division Director
Doris M. Krogman, Employee Relations

Date: 10/15/07



REQUEST FOR BOARD ACTION

AGENDA ITEM: Renewal Application for Off-Sale, On-Sale and Sunday Liquor License for K & R Ranch Inc. dba Hollywood Ranch House

Originating Division: Property Records Taxpayer Services Meeting Date: October 23, 2007

Amount of Time Requested: 0 minutes Attachments for packet: Yes X No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Rodney Heldt, owner of K & R Ranch Inc dba as Hollywood Ranch House has applied for renewal of their Off-Sale, On-Sale and Sunday Liquor License. Hollywood Ranch House is located at 4655 County Road 33, New Germany MN 55367. There are no delinquent real estate taxes on this property.

ACTION REQUESTED:

Approval of the Request for Renewal of Off-Sale, On-Sale and Sunday Liquor License for Hollywood Ranch House

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

=

TOTAL = \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other: Not Budgeted

Related Financial Comments:

License Fees: Off-Sale Liquor License \$100.00, On-Sale Liquor License \$1,125.00 and Sunday Liquor License \$200.00

Reviewed by Laurie Engelen Taxpayer Services Manager

Date: 10-5-07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Public Health Emergency Preparedness Grant Contract

Originating Division: Public Health

Meeting Date: October 16, 2007

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Minnesota Department of Health has awarded Carver County Community Health Board \$36,533 for public health preparedness, pandemic influenza, and mass medication dispensing activities. This grant represents 30% of the expected total grant dollars that allow Public Health to continue planning for strategic direction, coordination and management in responding to acts of terrorism, outbreaks of infectious diseases and other public health threats and emergencies. The remainder of the grant dollars for these activities is expected during the upcoming fiscal year. This contract is effective August 31, 2007 to August 9, 2008.

(Bid)

ACTION REQUESTED:

Motion to accept and expend the Public Health Preparedness, Pandemic Influenza, and Cities Readiness Initiative grant awards from the Minnesota Department of Health.

FUNDING

County Dollars =	\$
Other Sources & Amounts =	
MN Dept. of Health	= \$36,533
TOTAL	= \$36,533

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Add to 2007 Revenue	01-460-462-2364-5420	Cities Readiness Grant	\$ 6,585
	01-460-462-2368-5420	PH Bioterrorism Grant	29,948
Add to 2007 Expenditure	01-460-462-2368-6271	Contractual Services	\$ 8,233
	01-460-462-2364-6480	Equipment	4,300
	01-460-462-2368-6480	Equipment	20,000
	01-460-462-2364-6432	Public Health Supplies	2,285
	01-460-462-2368-6432	Public Health Supplies	1,715

Reviewed by Division Director

Date: 10/08/07

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Public Health

Date of County Board Session: 10/23/07

Fund: 01

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
MN Dept of Health Grant	\$ 36,533	Public Health expenditures	\$ 36,533
TOTAL:	\$ 36,533	TOTAL:	\$ 36,533

A. Reason for Request: See accompanying Board Action.

B. Financial Impact: (To be filled out by Finance Director)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Contingency Acct. Current Bal.: \$ -

E. Current Balance After Adj.: \$ 300,000

F. Prepared/Requested By: David Frischmon

G. Recommend Approval: Finance

H. County Board Decision: Approval/Disapproval



REQUEST FOR BOARD ACTION

AGENDA ITEM : Donations

Originating Division: Sheriff

Meeting Date: 10/9/07

Amount of Time Requested: 5 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Donations to Carver County Sheriff's Office-K-9 Field Training Equipment and Petmate Deluxe Pet porter. The Pet porter is for our Community Service Officer program.

ACTION REQUESTED: Motion to accept the donations

FUNDING

County Dollars = \$

Other Sources & Amounts =

School = \$

TOTAL = \$0

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments:

Reviewed by Division Director *DMW806*

Date: 10-1-07



**CARVER COUNTY SHERIFF'S OFFICE
DONATION FORM**

I would like to donate the following item(s) to the Carver County Sheriff's Office. I am aware that all donated items become the property of the Sheriff's and will not be returned.

Please list donated item(s):

- 1) K9 Field Training Equipment
- 2) _____
- 3) _____
- 4) _____
- 5) _____

If you are interested in a specific use for this donation please let us know:

Signature: G. Pearl #428 RCSD Date: 9-16-07

Your Address:

Gary Pearl
1411 Paul Kirkwood Dr
Arden Hills, MN 55112

Thank you for your donation to the Carver County Sheriff's Office.



**CARVER COUNTY SHERIFF'S OFFICE
DONATION FORM**

606 E. 4th Street
Chaska, MN 55318
952-361-1212

I would like to donate the following item(s) to the Carver County Sheriff's Office. I am aware that all donated items become the property of the Sheriff's and will not be returned.

Please list donated item(s):

- 1) PETMATE "DELUXE" PET PORTER (BLUE)
- 2) _____
- 3) _____
- 4) _____
- 5) _____

If you are interested in a specific use for this donation please let us know:

Signature: Craig Wintefeldt Date: 9-21-07

Your Name and Address:

Craig Wintefeldt
307 Park St E
Cologne MN. 55322

Thank you for your donation to the Carver County Sheriff's Office.

Z. ZADACH CSO #743



REQUEST FOR BOARD ACTION

AGENDA ITEM : Accept Monetary Donation to Encore Adult Day Services Program

Originating Division: Community Social Services

Meeting Date: 10/23/2007

Amount of Time Requested: NA

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: In September 2007, the Encore Adult Day Services Program received \$100.00 from the St. John's Lutheran Church Missionary League in Norwood Young America for use in the Program.

ACTION REQUESTED: To accept monetary gift made to the Encore Adult Day Services Program

FUNDING

County Dollars =	\$
Other Sources & Amounts =	
Gift =	\$100.00
TOTAL =	\$100.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Reviewed by Division Director

Date: 10/10/2007



REQUEST FOR BOARD ACTION

AGENDA ITEM: Information Services – State of Minnesota DNR Data Use

Originating Division: Administrative Services

Meeting Date: 10/23/2007

Amount of Time Requested: consent

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Information Services – The attached agreement between State of Minnesota DNE and Carver County acknowledges limited use of DNR database contents for purpose of the services performed by the Planning Technician in Land Water Services Division and Information Services GIS Unit.

Specifically, the data extracted is related to endangered species, and, the outcomes will be incorporated into the 2030 Carver County Comprehensive Planning Document.

This agreement ensures the State of Minnesota DNR that the sensitive data extracted will not have public exposure.

ACTION REQUESTED: Motion for approval of agreement between State of Minnesota DNA and Carver County for data extraction use without public exposure.

FUNDING

County Dollars = \$

Other Sources & Amounts =
= \$**TOTAL** = \$*Related Financial Comments:***FISCAL IMPACT** None*Included in current budget**Budget amendment requested* Other: Reviewed by Division Director

Date: 10/7/2007



REQUEST FOR BOARD ACTION

AGENDA ITEM : Minnesota Department of Natural Resources Groundwater Level Monitoring Program Agreement

Originating Division: Land Water Services

Meeting Date: 10/23/2007

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Minnesota Department of Natural Resources (DNR) has a statewide groundwater well monitoring network. The DNR pays local government agencies to take water level measurements ten months of the year. We receive \$15.00 per measurement per well with a not to exceed payment of \$150.00 per well. The two wells that are being measured are located in western Carver County, at the NYA public works garage and the former Mayer Creamery in the City of Mayer.

ACTION REQUESTED: Recommend the Carver County Board of Commissioners approve the agreement between the DNR and Environmental Services for groundwater level measurements in Carver County.

FUNDING

County Dollars =	\$0
Other Sources & Amounts =	
DNR =	\$300.00
TOTAL =	\$300.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director *al*

Date: *5 Oct 07*



REQUEST FOR BOARD ACTION

AGENDA ITEM : Professional Service Agreement for asbestos, lead and hazardous materials abatement

Originating Division: Public Works - Parks

Meeting Date: 10/23/07

Amount of Time Requested:

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The Parks Department is working on plans for the demolition of the buildings on the property located at 8560 County Road 32 along the Crow River. In August, Applied Environmental Sciences, Inc. (AES) conducted asbestos, lead and hazardous materials demolition surveys for the buildings. The demolition surveys indicated that there is asbestos, lead and hazardous materials in the buildings which will need to be removed before the buildings can be demolished or burned.

Two companies were contacted which provide hazardous materials remediation and abatement work and both submitted quotes for the removal and proper disposal of the asbestos, lead and hazardous materials in the buildings. The quotes submitted where:

EnviroTech Remediation Services, Inc \$4,790.00
 EnviroBate – Metro \$21,950.00

After reviewing the project, confirming price and work to be completed to remove hazardous materials form the site, it is recommended the County Board accept the low quote and award the contract to EnviroTech.

ACTION REQUESTED: It is recommended that the County Board authorize the County Board Chair and the County Administrator to sign this agreement.

FUNDING

County Dollars = \$4,790.00
 Other Sources & Amounts =
 = \$
TOTAL = \$4,790.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Funds for this work are part of the \$50,000 budget amendment made on June 12th, moving \$50,000 from line item 520-6610 to line item 520-6601.

 Reviewed by Division Director

Date:

10/3/07

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: October 23rd, 2007

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**PROFESSIONAL SERVICE AGREEMENT
BETWEEN
ENVIROTECH REMEDIATION SERVICES INC AND CARVER COUNTY
FOR ASBESTOS, LEAD AND HAZARDOUS MATERIALS ABATEMENT**

BE IT RESOLVED, that the Carver County Board of Commissioners hereby authorize the Board Chair and the County Administrator to execute the Professional Service Agreement between EnviroTech Remediation Services Inc. and Carver County for asbestos, lead and hazardous materials abatement at 8560 County Road 32.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 23rd day of October, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 23rd day of October, 2007.

County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Donations for the 2007 Safety & Health Fair

Originating Division: Employee Relations

Meeting Date: 10/23/07

Amount of Time Requested: Consent

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Safety Labor Management Committee organizes and sponsors a Safety Fair for all employees every other year. The purpose of the Fair is to assist employees in improving work practices to avoid accidents and injuries as well as to encourage greater participation in healthy life style and wellness activities. The Safety Fair will take place on Friday, November 2, 2007.

The Fair includes displays and information booths from a variety of vendors and agencies who offer skills and services consistent with the purpose of the Fair. Several of the vendors and organizations provide small tokens to those who visit their booth and some donate larger prizes that are awarded by drawing. The list of vendors and the token items or prizes they intend to provide is attached.

ACTION REQUESTED:

Motion to accept donations for the 2007 Safety Fair.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments:

Reviewed by Division Director

Date: 10/16/07

2007 Health and Safety



Vendor	Donation	Estimated Value
Carver County Public Health	ReadyCarver bags	\$100
Employee Club	Free food sample-healthy recipe	
Schmidt Chiropractic	Free samples \$100 (Bio Freeze topical pain treatment). Drawing prizes \$150 (1-hour massage \$53, 1/2 hour massage \$35, Ear Candling Session \$47, Herbal Spa Wrap \$15)	\$250
Ridgeview Business Health	Foam puzzles; notepads	
American Red Cross	Pens; 1 st aid kit \$20	
Social Services – Senior Services	Assorted items made by Encore \$25; mini microwave popcorn bags	
Healthpartners	Post it notes; pill splitters <\$1 each	
Delta Dental	Toothbrushes @ .60 each	
Safari Island	Water bottles and Frisbees	\$15
Chaska Community Center	Pens, coasters <\$1 each	
Staples	Disposable desk wipes \$2.30 each	
SAIC	Candy <.03 each; emery boards .01 each	
Mary Kay	Limited misc. samples .50-.75 each	
Curves	(2) free month gift certificates \$50 each	\$100
Ochs, Inc.	Pens .25 each, door prize \$4.00	
Pampered Chef	Six pack of party plates @ \$12, candy @ \$5	\$17
AFLAC	Plush ducks	\$100
	Many vendors will provide informational brochures and pamphlets	



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approve Extension to Construction Site Erosion Control Program with MnPCA Through 30 Nov 2008

Originating Division: Land Water Services

Meeting Date: 23 October 2007

Amount of Time Requested: NA

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: In 2004 the MnPCA initiated a pilot program to find effective ways to implement the NPDES II (stormwater and erosion control) construction site permit requirements at the local level. Since Carver County LWS and Carver SWCD already operated a successful program under the Carver County Water Plan and Water Management Rules, the Carver County LWS/SWCD program was selected to be part of the pilot program in large part because of the existing, successful program. . As part of the program the PCA provided \$85,000 in funding to the LWS/SWCD to support the program. The County Board approved the Joint Powers Agreement in January of 2005. The existing County/SWCD program needed only minor changes to implement the PCA requirements.

The PCA apparently views the program as a success - the agreement was extended in 2006 with \$50,000 in funding. The PCA is now requesting the extension of the JPA and the program through November 30 2008.. The Agency will provide an additional \$50,000 in funding - \$10,000 allocated to the LWS Planning and Water Management budget and \$40,000 to the SWCD. The staff recommends that the Board approve the extension.

ACTION REQUESTED: Motion approving extension of Joint Powers Agreement CFMS #A70677 with the Minnesota Pollution Control Agency to November 30, 2008 and authorizing the County Board Chair to sign all necessary documents.

FUNDING

County Dollars =	\$
Other Sources & Amounts =	
MnPCA JPA	= \$50,000
TOTAL	= \$50,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 17 October 2006



REQUEST FOR BOARD ACTION

AGENDA ITEM : Resolution recognizing the contributions of Wendelin Grimm

Originating Division: Administration

Meeting Date: 10/23/07

Amount of Time Requested: 5 minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Commissioner Maluchnik requested the Board consider adopting the attached Resolution recognizing Wendelin Grimm for his contributions to the history of agricultural. Mr. Grimm's contributions were included as one of the 150 people, events and things that Minnesotans say shaped the State.

ACTION REQUESTED: Adopt Resolution.**FUNDING**

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director

Date: 10-17-07

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE _____

RESOLUTION NO. _____

MOTION BY COMMISSIONER _____

SECONDED BY COMMISSIONER _____

Whereas, the Minnesota Historical Society invited members of the public to nominate a person, place, thing or event originating in Minnesota that had promoted real, lasting change within or beyond the borders of the State; and

Whereas, 2,760 nominations were received with those winnowed down to 400 that met predetermined criteria, including that the chosen topic truly had promoted change; and

Whereas, those 400 nominations were circulated to a range of educators, historians and others for evaluation; and

Whereas, German immigrant Wendelin Grimm, who settled in Carver County planted alfalfa and gathered the seeds from the plants that survived the first winter and replanted every year until he had a full crop; and

Whereas, Grimm's perseverance paid off when Grimm Alfalfa was recognized as the most winter hardy strain available and is one of Minnesota's leading contributions to the history of agricultural; and

Whereas, Wendelin Grimm was selected as one of Minnesota's 150 people, events and things that shaped the State of Minnesota; and

Whereas, Clarence Kelzer, is the great grandson of Wendelin Grimm and has been a life long resident of Carver County,

Now, Therefore, the Carver County Board of Commissioners, recognizes the contributions of Wendelin Grimm to the State of Minnesota and history of agricultural and would like to publicly recognize Clarence Kelzer on behalf of the late Wendelin Grimm.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 23rd day of October, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 23rd day of October, 2007.

County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Retiree Recognition

Originating Division: Employee Relations

Meeting Date: 10/23/2007

Amount of Time Requested: 30 Minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

We have five (5) Retirees to recognize at this board meeting. Each receives a clock as a thank you for their years of service with Carver County. The clocks are presented by the Commissioners. Division Directors are invited to speak briefly on each retiree. Listed below are the retiree names, division they worked in at the time of their retirement, and years of service.

1. Becky Varone - Social Services - 31 years
2. Donna Buckentine - Recorder's Office - 15 years
3. Pamela Raser - Sheriff's Office - 28 years
4. Steve Ryski - Sheriff's Office - 31 years
5. Charleen Engelmann - Attorney's Office-10 years

ACTION REQUESTED: Invite each Division Director to recognize each retiree.**FUNDING**

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other:X Reviewed by Division Director
Doris M. Krogman

Date: 10/15/07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Public Health Emergency Preparedness Community Partner Agreements

Originating Division: Public Health

Meeting Date: 10/23/07

Amount of Time Requested: 10 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Carver County Public Health, Emergency Preparedness, developed formal relationships with community partners to assure effective response to public health emergencies. These contracts represent the ability for Carver County Public Health to:

- Obtain necessary transport of supplies for public health clinic
- Set up and conduct mass distribution sites for medication or vaccinations
- Move people from queuing locations to dispensing locations preventing greater spread of communicable disease.

These contracts represent relationships Public Health has built with community partners to respond to public health threats and emergencies in Carver County. Public Health continues to establish formal relationships with community partners to assure the most effective means of responding to public health emergencies for residents and worksites. Five contracts are included in this request of approval effective September 1, 2007 to August 31, 2012:

Westwood Community Church - Public Health Emergency Site

School Districts 108, 110, 111 and 112 - Public Health Emergency Site (4 contracts)

ACTION REQUESTED: Motion to approve public health emergency preparedness community partner contracts with Westwood Community Church and Independent School Districts 108, 110, 111 and 112.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL

= \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other: See below

Related Financial Comments: There is no fiscal impact until a public health emergency happens in Carver County. The Emergency Sites would be reimbursed for anything that was used or damaged during the emergency. Since a public health emergency is not expected in any given year, the County does not budget any funds to respond to a Public Health emergency. Should one occur, the Board's annual contingency budget (currently \$300,000) would be expected to be used to pay for costs related to the Public Health emergency.

Reviewed by Division Director

Date: 10/15/07



REQUEST FOR BOARD ACTION

AGENDA ITEM : TMDL Implementation Landowner Incentives - Modification to ISTS incentive

Originating Division: Land Water Services

Meeting Date: 23 Oct 2007

Amount of Time Requested: 10 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: On June 12th of this year the Board approved a cash incentive to upgrade direct discharge ISTS in the 3 priority subwatersheds of the Carver and Bevens/Silver Creek watersheds as part of the Fecal TMDL implementation. The adopted plan provided for the cash incentive only for direct discharge systems in the priority subwatersheds but not in the watershed areas outside the priority areas. The participation within the priority watersheds has so far been quite limited. However, a couple of inquiries have come from property owners in the TMDL watersheds but not in the priority watersheds.

In June the staff recommended that the cash grant be limited to the priority watersheds in anticipation of potential demand for funding. Up to this point the demand has not been overwhelming. The goal of the TMDL program is to eliminate sources of Fecal coliform in the Carver and Bevens/Silver Creek watersheds both within and without the priority subwatersheds. The overall goal is to eliminate direct discharge in all watersheds. The staff is requesting that the eligibility for the cash incentive be expanded to the entire WMO - Carver, Bevens/Silver, East & West Creeks, Pioneer/Sarah and Crow River watersheds. The program will continue to be marketed in the priority subwatersheds but would be available watershed wide

The past discussions with the Board included criteria for granting the cash incentive: 1) the system is a direct discharge system, either from the home or from the septic tank and discharges onto the surface, to waters of the state, or into a tile line discharging to the surface or waters of the state; 2) the system is not currently subject to an enforcement action; 3) the system has not been identified as a direct discharge through a compliance inspection; 4) if an event occurs that would have resulted in the replacement of the system within 1 year completion of system installation the property owner shall refund the full cash incentive; within 2 years 50% of the cash incentive. These criteria were part of the discussions of the project but were not formalized. The staff is requesting that these criteria be adopted as part of the program.

ACTION REQUESTED: Motion to make direct discharge ISTS systems in the entire Carver WMO eligible for the cash incentive currently available in the Fecal TMDL watersheds and adopting the following criteria for the cash incentive: 1) the system is a direct discharge system, either from the home or from the septic tank and discharges onto the surface, to waters of the state, or into a tile line discharging to the surface or waters of the state; 2) the system is not currently subject to an enforcement action; 3) the system has not been identified as a direct discharge through a compliance inspection; 4) if a new system replacing a direct discharge is installed utilizing the cash incentive and an event occurs which would have caused the replacement of the system (sale of the property for example) within 1 year of the installation of the new system, the property owner shall reimburse the County the full \$2,000 incentive; within 2 years 50% of the incentive.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Funding for systems in the Carver/Bevens/Silver area has not changed from the June 12th Board action. Funding for systems in other areas will come from non-WMO resources - primarily BWSR grant funds. The expanded use of WMO funds will be discussed with the WENR committee on Oct 30.

Reviewed by Division Director

Date: 17 October 2007



REQUEST FOR BOARD ACTION

AGENDA ITEM : Douglas and Sharon Hillstrom and Brian Hillstrom

Originating Division: Land Water Services

Meeting Date: October 23, 2007

Amount of Time Requested: 10 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: File #PZ20070046. The Planning Commission recommended approval of the Conditional Use Permit for Douglas and Sharon Hillstrom and Brian Hillstrom. The applicant is requesting a Conditional Use Permit (CUP) to operate a feedlot of 813 animal units. The feedlot is currently a beef and dairy operation of approximately 175 animal units. The feedlot is a pollution hazard as it is currently operated. The applicant has submitted an interim permit application to the Environmental Services Office which includes an abatement plan to correct the current pollution problem while constructing a swine nursery building and a swine finishing building. The interim permit application was submitted with a manure management plan, odor management plan, a soils investigation, and site specific engineered plans for the liquid manure storage pits located under the new swine buildings. The dairy will be completely eliminated once the swine facility is fully operational. A small portion of the current beef operation will remain on site. The San Francisco Town Board recommended approval of the request.

It should be noted that the Feedlot Interim Feedlot Permit can not be issued until at least 10 days after the public hearing as per State Environmental Review regulations.

ACTION REQUESTED: A motion to adopt the Findings of Fact and to issue Order #PZ20070046 for the issuance of a Conditional Use Permit

FUNDING

County Dollars = \$-0-
Other Sources & Amounts = -0-
= \$
TOTAL = \$-0-

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: October 17, 2007

COUNTY OF CARVER

PLANNING COMMISSION RESOLUTION

FILE #: CU-PZ20070046

RESOLUTION #: 07-25

WHEREAS, the following application for a conditional use permit has been submitted and accepted:

FILE #: PZ20070046

APPLICANT: Douglas Hillstrom and Brian Hillstrom

OWNER: Douglas & Sharon Hillstrom and Brian Hillstrom

SITE ADDRESS: 18710 County Road 40, Belle Plaine

PERMIT TYPE: Hog Facility Conditional Use Permit

PURSUANT TO: County Code, Chapter 54, Section 54.31 Ab & Chapter 152

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 08-020-0400

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of October 16, 2007; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. The Hillstroms operate a feedlot in Section 20 of San Francisco Township. Their site is approximately 199 acres and is improved with a house, barn and several other agricultural structures. They own a total of approximately 306 acres in the area that would be utilized in the operation. The property is in the Agriculture Zoning District and CCWRMA – Bevens Creek watershed.
2. The feedlot is currently a beef and dairy operation of approximately 175 animal units. It includes a dairy barn and several smaller building housing calves, heifers and beef cattle. The State Registration number for the feedlot is 019-63531.
3. The applicant is requesting a Conditional Use Permit (CUP) to operate a feedlot of 813 animal units pursuant to Chapter 152 of the Carver County Code and Section 54.31 of the Carver County Feedlot Code.
4. The current operation has been identified as a pollution hazard due to runoff from the open lots associated with the dairy barn. A wetland is located immediately adjacent to the dairy. An open tile intake also exists in close proximity to the open lots.
5. The Hillstroms are required by State and County Feedlot regulations to abate the pollution issues from the existing operation by 2010. Solutions to the existing pollution problem include but are not limited to removing animals from the open lots, constructing diversions and/or runoff storage to control the runoff, total confinement of the existing animals, and building new facilities. The Hillstroms have proposed to terminate the dairy operation, make changes to the beef operation, and add a swine nursery and a swine finishing barn.
6. The proposed new barns include a 40' x 100' swine nursery with liquid manure storage and a 102' x 180' swine finishing barn with liquid manure storage.
7. The proposed expansion would result in a feedlot of approximately 813 animal units.
8. The proposed expansion requires an Interim Feedlot Permit which allows expansion of the existing feedlot while constructing facilities that will abate the pollution problem. State regulations [7020.0405, subpart 2] require that all pollution issues be solved before stocking any new facilities. The Hillstroms have proposed to reduce open lots and

confine animals to eliminate the runoff issues while beginning to stock the new swine facilities. The dairy cattle will be eliminated once the swine facility is fully stocked. The attached letter from Douglas Hillstrom further discusses this plan.

9. Carver County feedlot regulations allow for new feedlots of 600 animal units or more and expansion of existing feedlots to 600 animal units or more in this area provided a Feedlot Conditional Use Permit is obtained in addition to building and feedlot permits.
10. County feedlot regulations also require that any barns with liquid manure storage pits have odor control features such as biofilters or other practices that reduce odor potential. The Hillstroms have proposed to install an odor control system manufactured by Odor Control Technologies, LLC, an Iowa firm that has developed a prefabricated biofilter system. The odor cells consist of stainless steel mesh boxes filled with pine bark. Air from the manure storage pits located under the swine barns is exhausted through these to absorb odors. Two of these would be located on the fans exhausting air from the swine nursery barn and four would be located on fans which exhaust air from the swine finishing barn.
11. County staff has visited a facility with this technology in place in Nicollet County and have discussed the use of these with the Odor Control Technologies staff and with County feedlot staff in two other counties where these have been used.
12. The existing feedlot and the proposed expansion were evaluated for odor potential using the University of MN Extension odor prediction model call OFFSET. The existing dairy and beef feedlot has a very low odor potential using OFFSET – an odor Emission factor of less than 3. The proposed swine building would have an odor emission factor of approximately 80 without odor control features. This higher odor potential is due to the liquid manure storage located under the swine barns. Addition of odor control such as biofilters could reduce the odor emission factor of the facility to below 10.
13. The odor emission factor calculated by OFFSET is used to predict how far from the facility and how frequently high levels of odor would occur. Without odor controls, neighbors at about 1,300 feet from the facility would not experience odors 94% of the time frame between April and October. Neighbors at about 2,400 feet would not experience odors 97% of the time during the same period. With odor control reducing the odor emission factor by 90%, the 94% annoyance free distance is reduced to about 500 feet. The 97% annoyance free distance is reduced to about 1,000 feet. The nearest neighboring residence to the Hillstrom facility is approximately 1,400 feet to the south west. The model predicts that this residence would be 97% annoyance free even if odor potential was reduced by approximately 50%
14. State and County regulations require that liquid manure storage structures be built using site specific plans developed by a professional engineer. The Hillstroms have submitted plans for the poured concrete storage pits under the swine barns. These plans have been reviewed by an independent engineer hired by the Carver SWCD. The pits would be inspected during construction to ensure the plans are followed and that construction conforms to State regulations.
15. State and County regulations require that the Hillstroms spread the manure from the proposed facility according to a manure management plan that takes into account the nutrient requirement of crops. The Hillstroms have submitted a manure management plan that shows the land that will be used for application. In addition to the 306 acres that they own, 373 more acres are available for manure application through manure application agreements. Manure will be immediately incorporated.

THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends the issuance of CU-PZ20070046 for a feedlot expansion/modification the subject permit on the land described in Exhibit “A” of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Environmental Services for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Environmental Services as early on

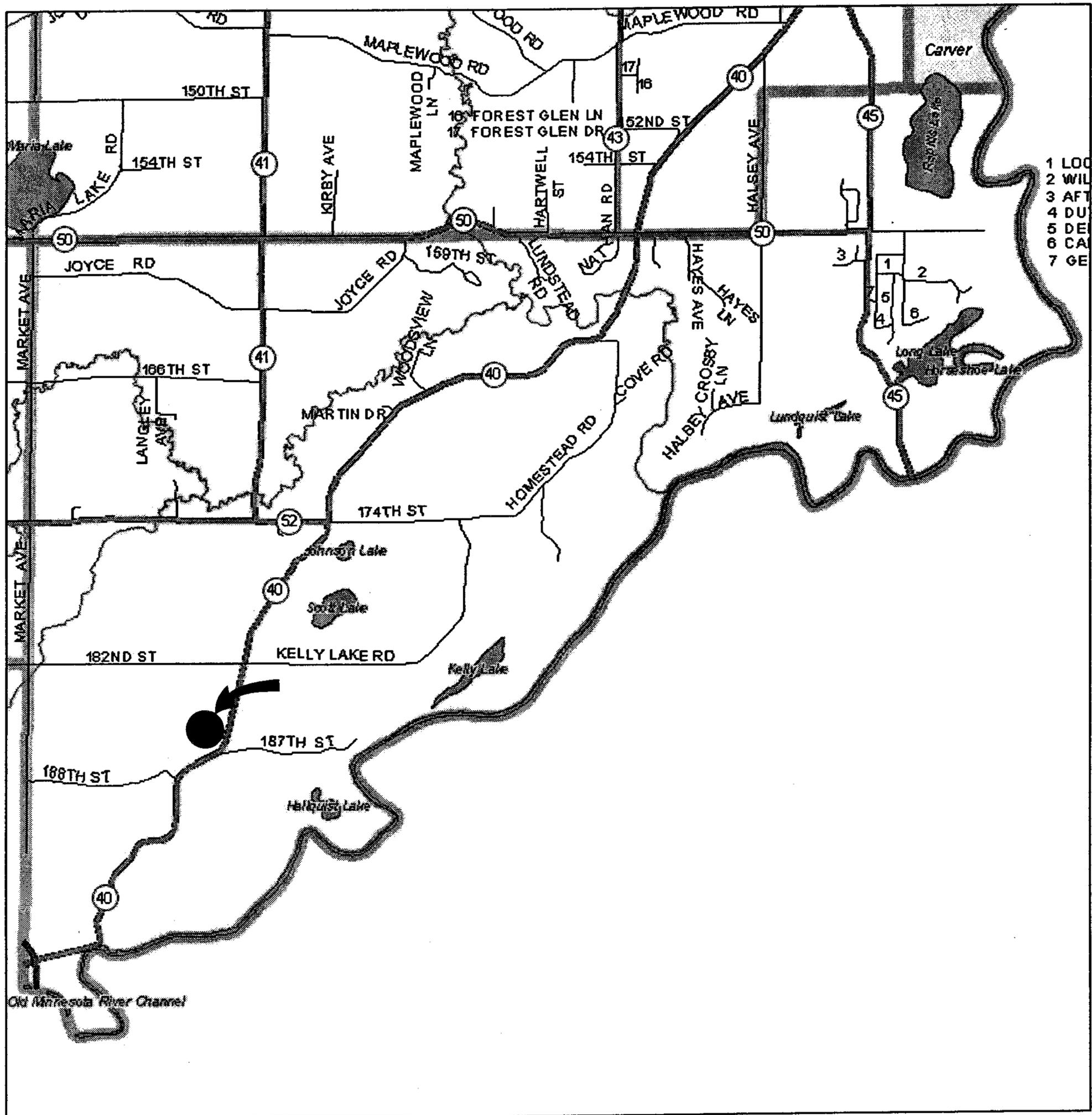
in the timeline of the proposed change as possible.

2. The conditional use permit shall not be finalized (signed & recorded) until the Feedlot Permit (or Interim Permit) or Certificate of Compliance is approved by either the MPCA or County Feedlot Officer.
3. The conditions of the Feedlot Permit and/or Certificate of Compliance shall be considered conditions of this permit.
4. The expanded operation must be developed in compliance with the Carver County Water Rules.

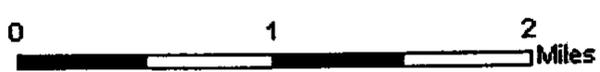
ADOPTED by the Carver County Planning Commission this 16th day of October, 2007.

Gene Miller
Chair

San Francisco Township



This map was created using Carver County's Geographic Information Systems (GIS), which is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS
Apr 21, 2005



REQUEST FOR BOARD ACTION

AGENDA ITEM : 2008 Administrator's Recommended Budget Presentation

Originating Division: Administration

Meeting Date: 10/23/07

Amount of Time Requested: 45 Minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Year 2008 Administrator's Recommended Budget is included with this Board packet. The County Administrator and Financial Services Director will present an overview of the budget recommendations.

The remaining 2008 budget schedule is:

- Tuesday, November 20 (4 p.m. Board Work Session): Division Director budget appeals (if any)
- Thursday, December 6 (7 p.m.): Truth-in-Taxation public hearing
- Tuesday, December 11 (9 a.m.): Board adoption of final budget and levy

ACTION REQUESTED: None.**FUNDING**

County Dollars = \$

Other Sources & Amounts =
= \$**TOTAL** = \$**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:*Related Financial Comments:* See attached budget. Reviewed by Division Director

Date: 10/11/07

Administrator's Recommended Budget



**CARVER
COUNTY**

Year 2008

Table of Contents

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I. Executive Summary

This Administrator's Recommended 2008 Budget applies prioritized resources to Carver County's services which are experiencing increasing demands due mainly to significant population growth. A key component of this budget includes new staffing to address the needs of that population. A strategic financing plan is also put into place to fund significant current and future road and building needs by allocating existing dollars and setting aside funds in anticipation of bonding.

Another key aspect of this budget is a more aggressive philosophy of projecting certain expenditure and revenue categories based on trend analysis. For example, personnel wage and salary projections were budgeted to more accurately reflect turnover and hiring patterns. On the revenue side, inmate boarding and investment income was aggressively set in an attempt to more accurately project year-end actuals.

The County Board carries the ultimate budget authority and will be asked to adopt the final budget on Tuesday, December 11, 2007. A complete 2008 Adopted Budget Book will be prepared after the adoption of the final budget. That book will incorporate this document and its attachments along with much more detail on the proposed services.

The hard work staff members provided in assisting with the preparation of this budget should be acknowledged. In particular, the assistance of Division Heads, Department Managers, and finance staff was instrumental in preparing this recommendation and is greatly appreciated.

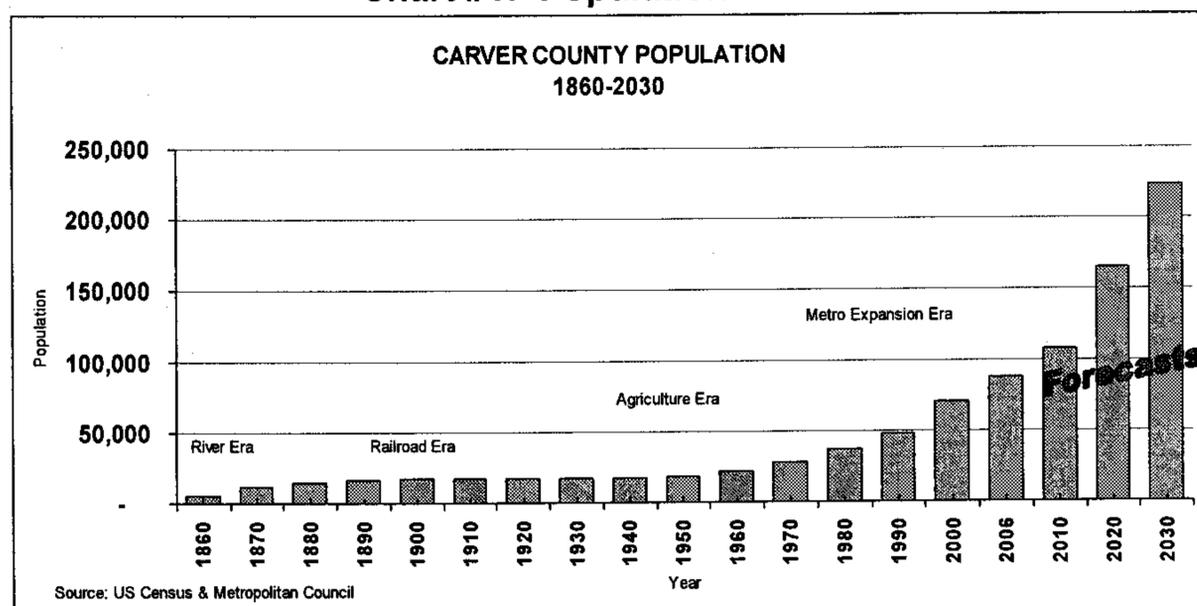
II. Historical Trends

It is helpful to review past trends as we prepare our future budget. The following are key historical trends which were used to form the foundation of this recommended budget.

A. Population

Carver County's current population is approximately 87,000. Chart #1 shows the dramatic forecasted increase to over 220,000 citizens by the year 2030. This is roughly 2.5 times the current number of citizens within that timeframe! This explosive population growth is the biggest factor relating to increasing service demands and results in a requirement to make significant investments in County services.

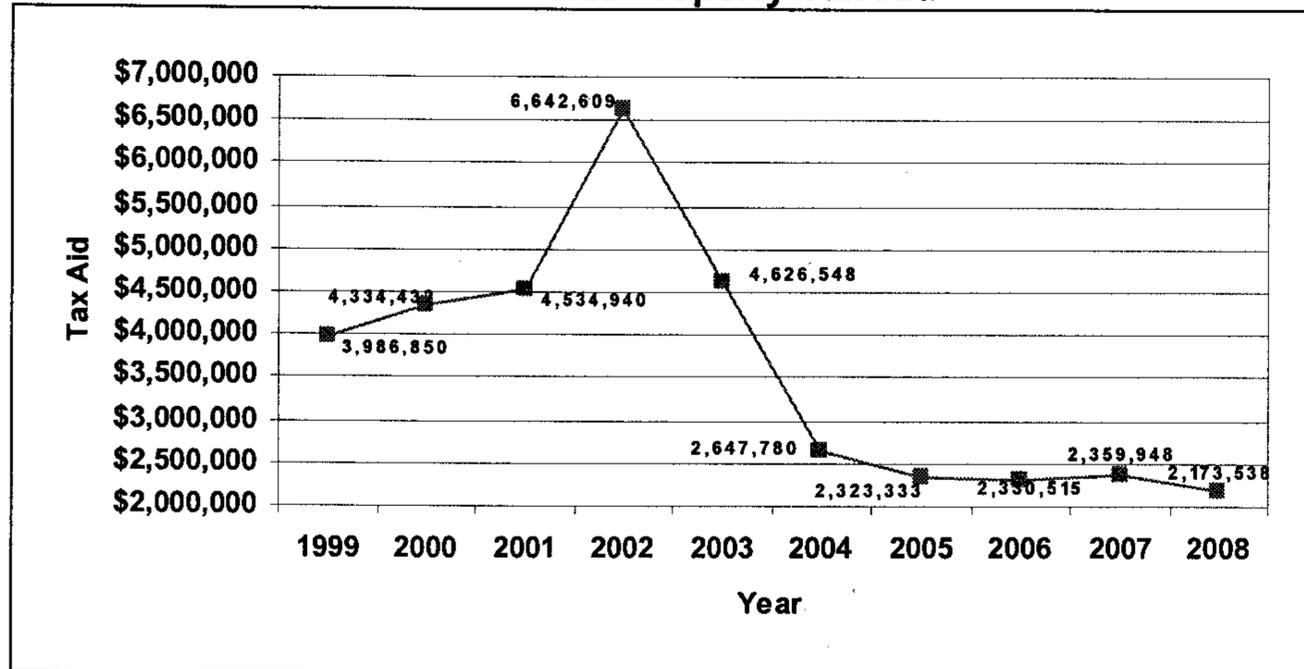
Chart #1: Population Trend



B. General Aid and Property Tax Levy

General property tax aid provided from the State of Minnesota to Carver County is illustrated in Chart #2. This chart shows a dramatic reduction in aid from year 2002 to 2008 with no corresponding reduction in mandated services. Cumulatively during that time period, this totals over a \$23 million loss compared to aids remaining at 2002 levels. The majority of this loss was suffered between years 2002 and 2004. The general trend beyond year 2004 has been a stabilization of this aid which is expected to continue into year 2008.

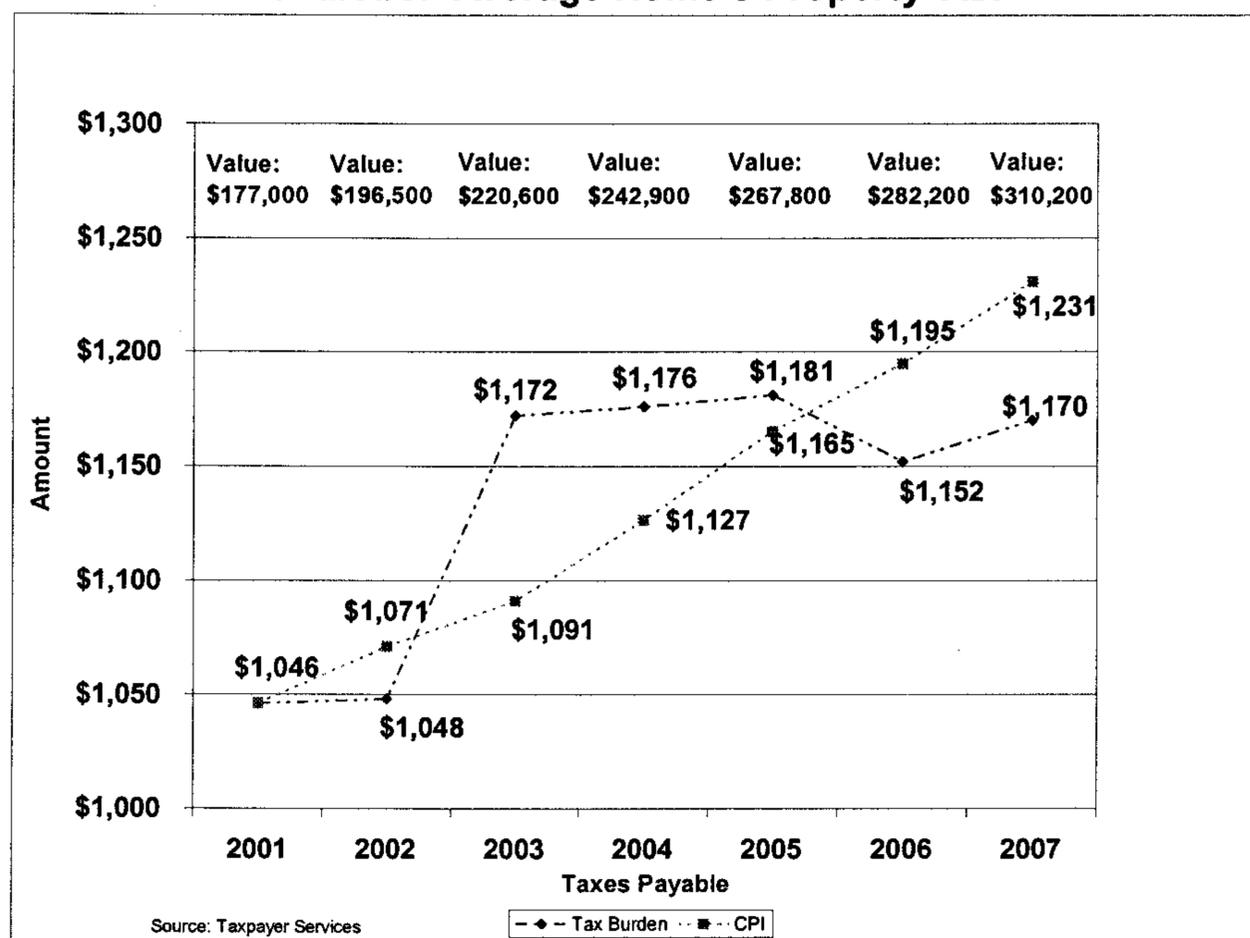
Chart #2: State Property Tax Aid



C. Property Taxation

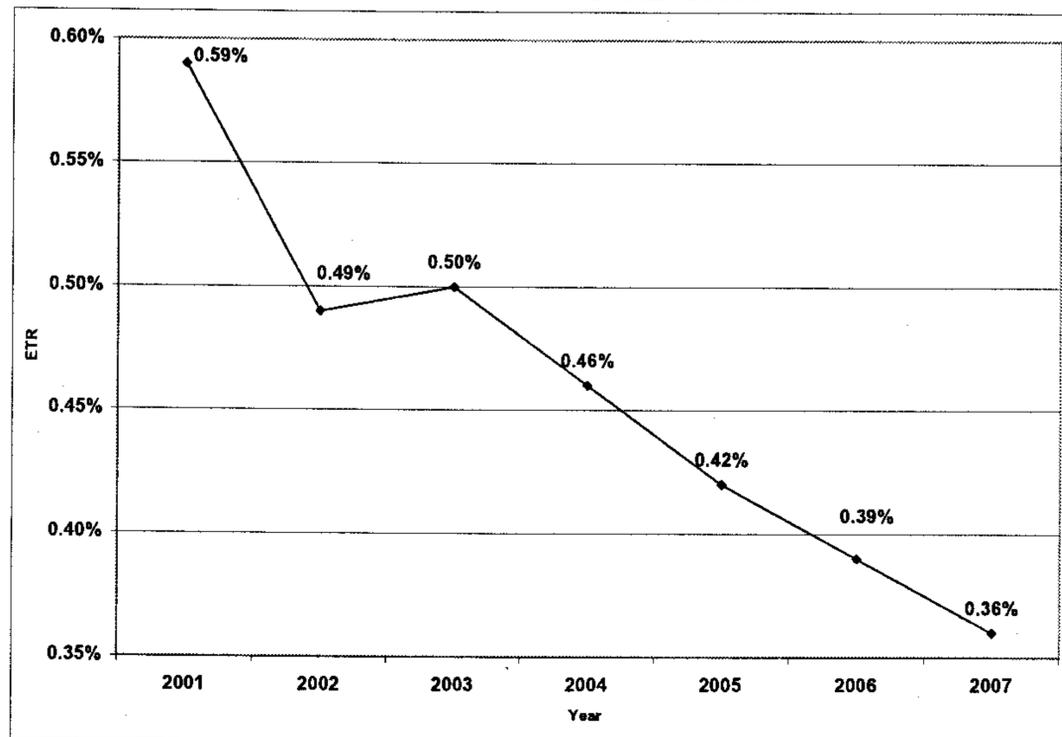
Despite the fiscal pressures faced by factors described earlier such as state aid reductions and increasing service demand pressures from a rising population, Chart #3 illustrates the increase in the average home's property tax tracks with the Consumer Price Index (CPI) over the past several years. (The CPI is an inflationary indicator that measures of the average change in prices over time in a fixed market basket of goods and services typically purchased by consumers.) This has occurred despite a dramatic \$133,200 increase in the home's value rising from \$177,000 in 2001 to \$310,200 in 2007.

Chart #3: Average Home's Property Tax



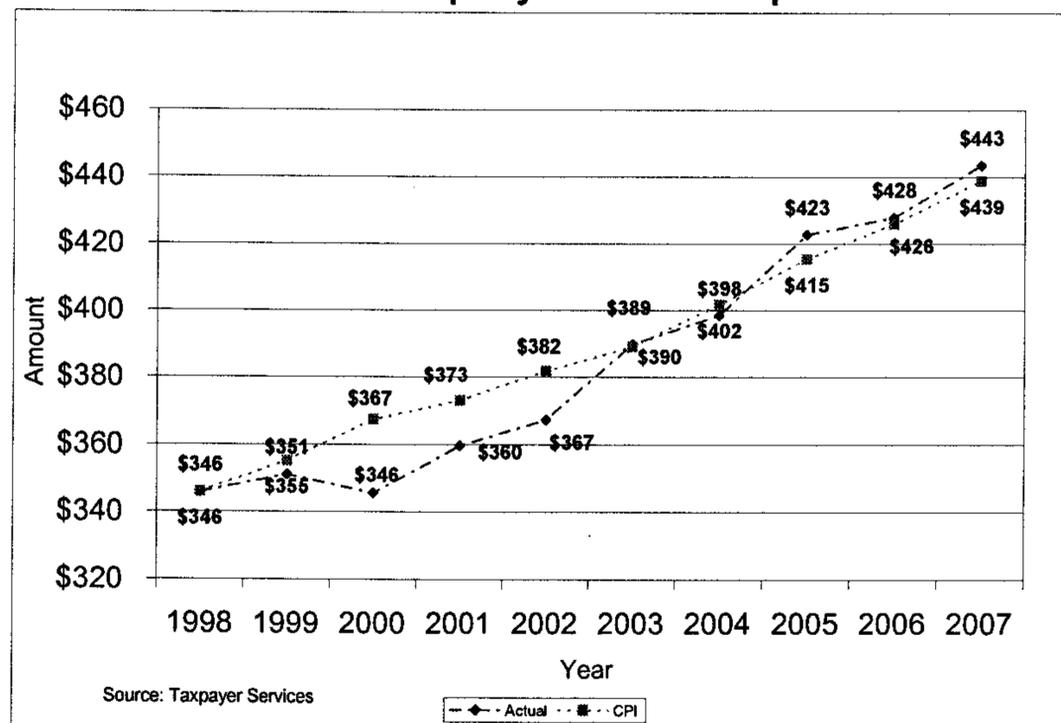
The rapid pace of the home's rising value and relatively modest rate of tax increase has resulted in a decreasing effective tax rate for the homeowner as is illustrated in Chart #4. The effective tax rate is the percentage of market value a homeowner is paying in property taxes and is calculated simply by taking the home's market value and dividing it by the tax. The declining rate is a clear reflection the County Board's conservative tax policy. This decline also reveals that new construction is reflected in our tax rate, but the majority of the market valuation growth of existing properties has not been captured.

Chart #4: Effective Tax Rate



This modest tax growth is also illustrated in Chart #5 which shows the property tax on a per capita basis. Again, the increase mirrors the CPI trend line.

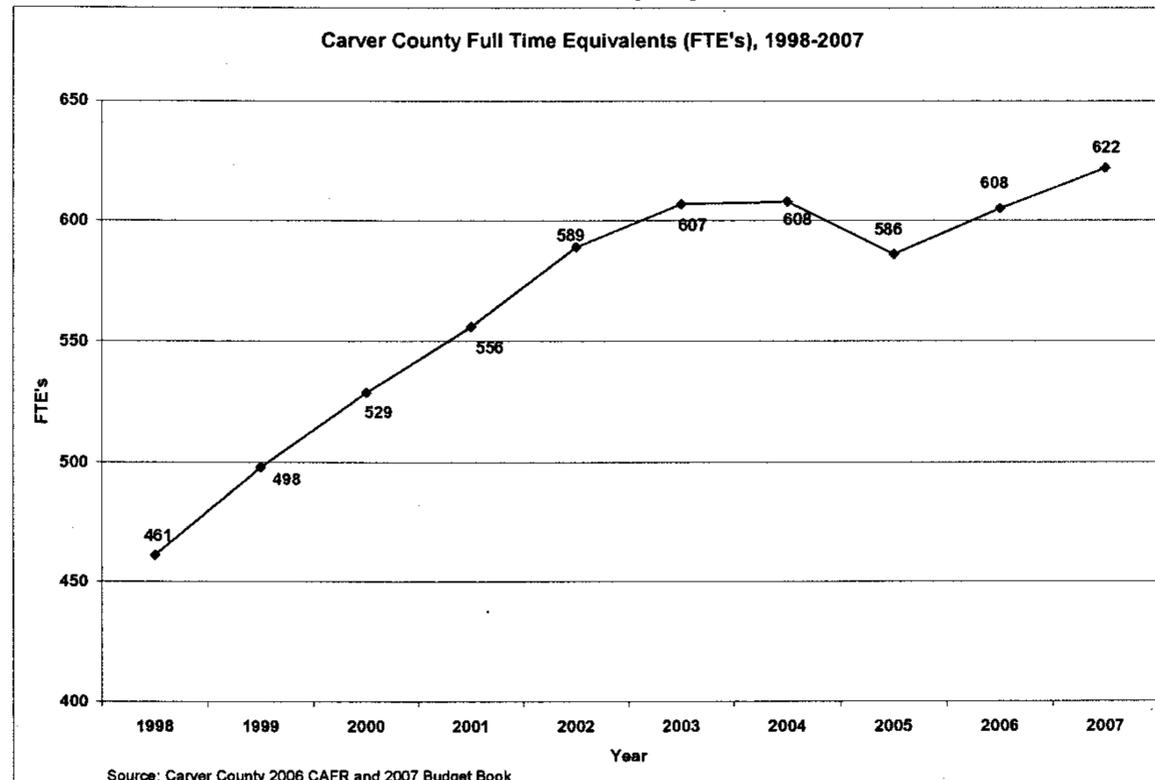
Chart #5: Property Taxes Per Capita



D. Employees

Since the majority of the County's budget is comprised of personnel costs, it is helpful to view how our employee population has changed over time. Chart #6 shows the number of Full Time Equivalent (FTE) employees from 1997 through 2007.

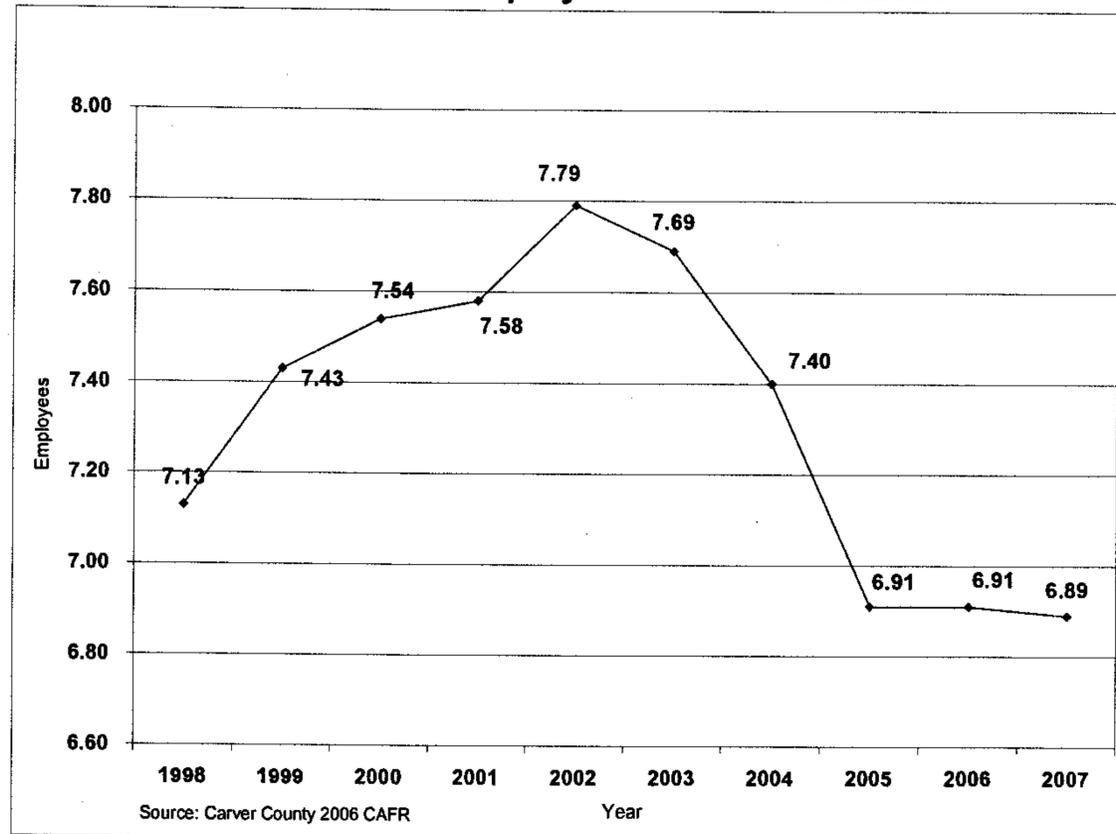
Chart #6: Total Employees



This chart shows the employee population trending upward from 1998 through 2003, decreasing between 2003 and 2005, and then trending upward again for the past two years.

Chart #7 shows how many employees we have per 1000 citizens. It reveals the trend of "doing more with less" as a result of investments in areas such as technology and efficiencies gained through reorganization.

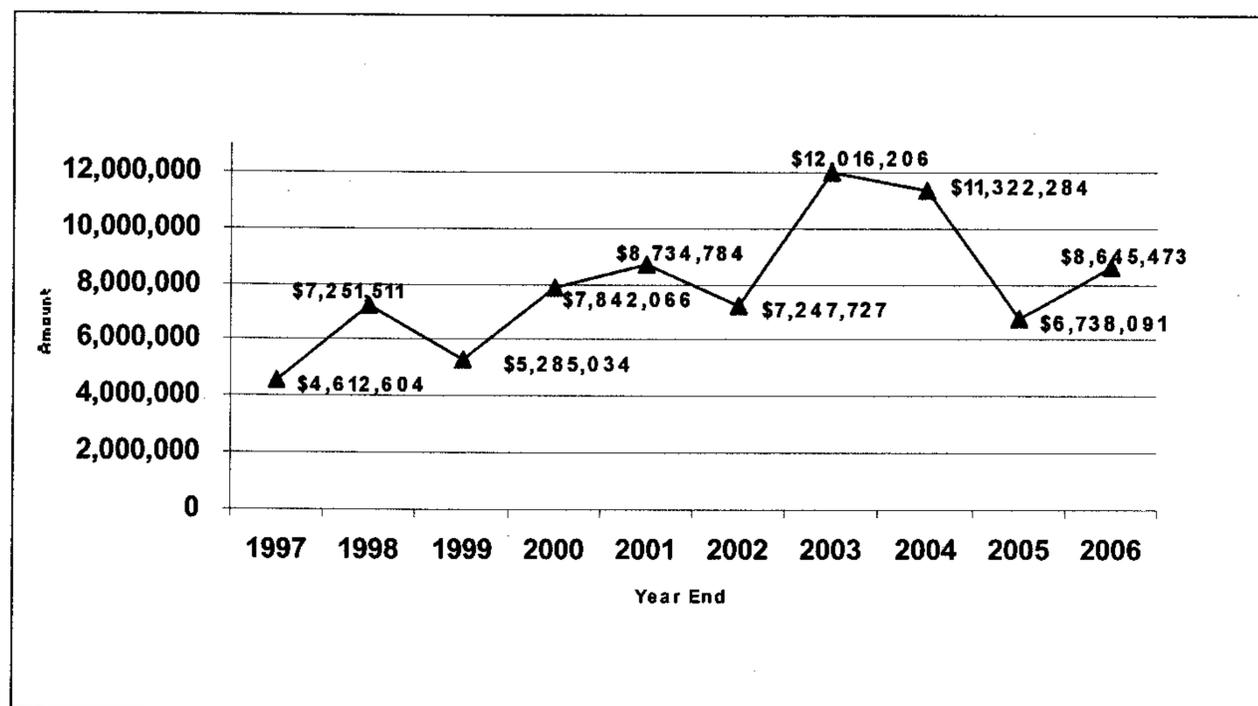
Chart #7: Employees Per 1000 Citizens



E. Year End Savings Account

The final trend presented in this document relates to the historical balance of the Year End Savings Account. This account, by definition, carries the undesignated, unreserved dollars remaining at year-end. Chart #8 shows the trend in this account's balance over the last 9 years with the average balance during this timeframe standing at approximately \$7.97 million.

Chart #8: Year End Savings Account



The actual balance shown in the financial statement for year-end 2006 is \$8.65 million. Based on current projections, it is estimated that we will add at least \$1 million to this account by year-end 2007 due mainly to better-

than-forecasted jail boarding fees and vacant FTE's. As will be revealed later in this document, this Administrator's Recommendation includes a continued practice of using the Year End Savings Account for one-time events such as large capital projects.

III. Budget Recommendations

The 2008 Recommended Budget totals just over \$101 million. The budget recommendations are best summarized through an examination of its major components including personnel and capital.

A. Personnel

Recommended changes to personnel are listed in Attachment A. The recommendation is to fund 24.78 out of 37.39 new full-time equivalent (FTE) requests to meet the increasing demand on our current set of services. The total net cost associated with this recommendation is \$916,963. The following is a brief summary of the recommended personnel changes.

1. Administrative Services

A nominal increase (.1 Full Time Equivalent or FTE) in support personnel related to the Elected Leaders program is recommended in the Administrative Services budget. There is a related corresponding reduction to the Extension Services contract since this function is transferred from that agency to the County's Administrative Services Division.

2. Attorney

A new Victim Witness Coordinator is recommended in the Attorney's Office. This position will support the growing casework resulting from population growth and increase in county-wide law enforcement services.

The Attorney's Office also requested a Records Management Specialist to increase efforts in imaging and managing documents. This budget recommendation includes funding that position, but creating efficiencies by centralizing this position and function within the Information Services Department.

3. Community Social Services

This recommendation includes the following positions in the Community Social Services Division.

- A Crisis Therapist to provide follow up care to persons until they can be transitioned to other mental health services, primarily outpatient treatment. The cost of the position will be entirely offset by projected third party revenue.

- A Nurse Case Manager/Social Worker II to provide long term care consultation assistance to elderly and other disabled adults and children.
- A Social Worker – Master’s to assist in serving the growing number of clients with autism spectrum disorder.
- A Support Services Aide to provide support to the Financial Assistance Unit and filing for the Division.
- A Support Services Specialist to provide clerical support to the Crisis Program at First Street Center which has expanded to 24 hours a day and 7 days a week.

4. Environmental Services

This recommendation includes a new Environmentalist I which will increase the County staff role in the operation of the Environmental Center. This position will assist in dealing with the increased growth of other solid and hazardous waste programs. Contractor staffing reductions will cover the cost of this new position.

5. Financial Services

A Contract and Grants Coordinator position is recommended to handle the increasing workload in the area of contract management. The intent of this position is to create efficiencies in our contract, request for proposal, bids, grants, and purchasing functions. The cost of this position will be offset by the elimination of an Accountant position.

6. Information Services Department

Growing demand for technical support and a strategic plan to utilize technology to create efficiencies are behind three new positions recommended in the Information Services area. These positions include a Project Manager and two Business Analysts to more effectively cover technology process analysis and management. Approximately 80% of the cost of these positions is covered by a commensurate reduction in contractual services.

7. Library

The following positions are recommended for the Carver County library system.

- Library Assistant Inter Library Loan (.5 FTE)
- Librarian I (.6 FTE)
- Librarian I (.05 FTE)
- Library Assistant (.3 FTE)

The Library Assistant for Inter Library Loan will be located at the Chanhassen Library to process increased requests from library customers within the State. The other positions will allow for expansion of services and hours at the Chaska Library and filling of service gaps at the Norwood Young America and Watertown Libraries.

8. Public Health

Recommended positions in Public Health include a Support Services Supervisor and a Registered Nurse - Jail (.5 FTE). The Support Services Supervisor will create office efficiencies by overseeing the Division's office and administrative support functions. The Registered Nurse in the jail will provide resources to respond to expanding needs of the jail population.

9. Public Works

A new Highway Sign Worker is recommended in the Public Works Division to handle increased work loads in the signage and highway maintenance area. In addition, a Mechanic's Assistant is recommended to handle needs driven by a growing fleet of vehicles.

10. Sheriff's Office

In 2004, the County Board adopted a police contracting plan as proposed by the Sheriff's Office. The personnel recommendations in this Administrator's year 2008 budget recommendation represent a continuation of increasing our investment in Carver County's policing services as outlined in that plan by providing the addition of a Sergeant, a Deputy Sheriff – Baliff, and a 911 Dispatcher.

11. Property Taxation and Records

A 5.5 FTE increase is recommended in the Property Taxation and Records Division to staff the new Chanhassen and expanded Chaska License Centers. Dollars recommended in 2008 are based on the start-up costs of the facilities. Year 2009 should see more revenue to offset the cost of these positions.

12. Veteran's Services

A .2 FTE Van Driver is recommended in Veteran's Services to handle the transportation needs of Carver County's growing veteran population.

13. University of Minnesota Extension

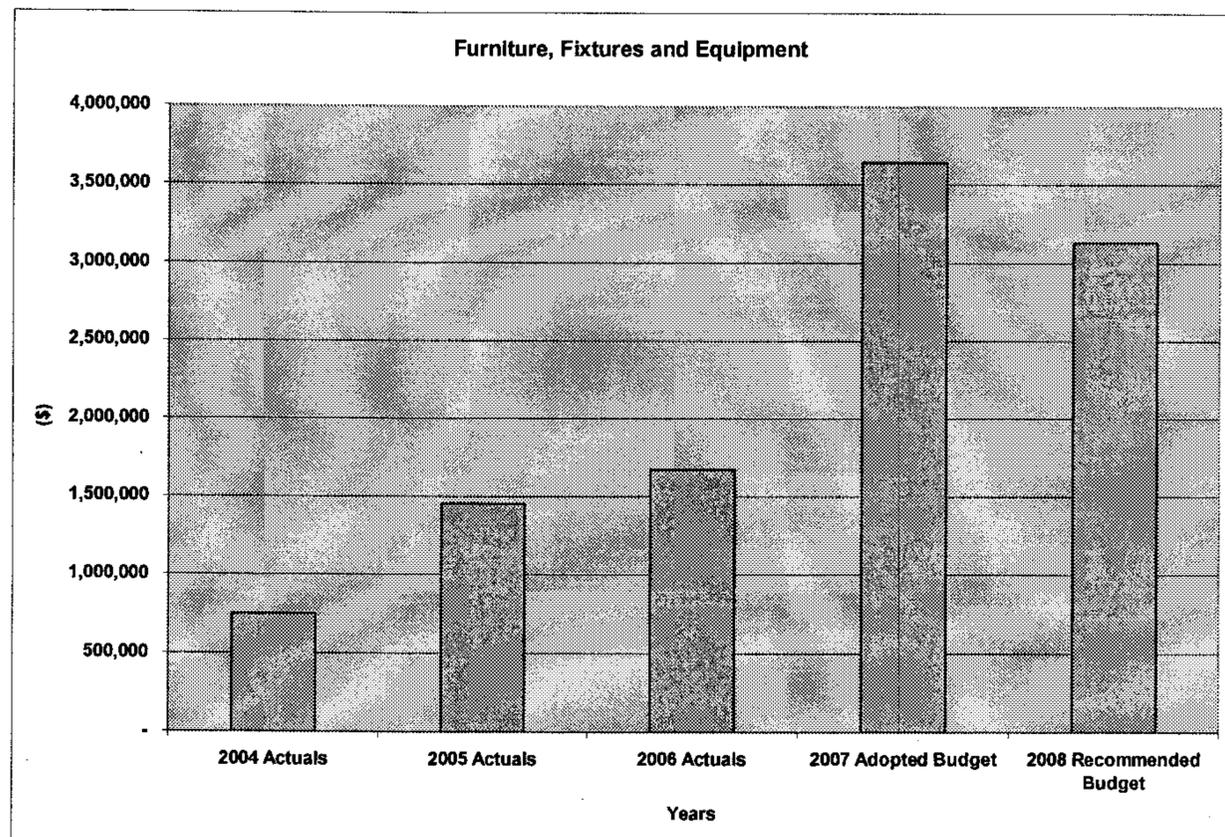
A .05 FTE on call support personnel increase is recommended in Extension to provide assistance during the busiest times in this office.

B. Capital

1. Furniture, Fixtures, and Equipment

This recommended budget includes an investment of over \$3.1 million in furniture, fixtures, and equipment as illustrated in Chart #9. A complete detailed list of recommended equipment can be found in Attachment B.

Chart #9: Furniture, Fixtures, and Equipment



2. Buildings

The 2008 budget recommendations reflect the long-term planning direction provided by the Service Delivery Master Plan steering committee. That committee outlined building project needs thru the year 2015 estimated at \$39.7 million as summarized in Chart #10.

Chart #10: Building Project Needs Thru 2015 (in millions)		
a.	Govt Center and Justice Center (4 th courtroom)	\$16.9
b.	Off-site buildings and land	\$11.7
c.	License Centers (Chanhassen and Chaska)	\$3.8
d.	Libraries in NYA, Carver, and Victoria	\$4.0
e.	Joint MNDot Public Works Facility	\$1.2
f.	Fifth Courtroom	\$1.4
g.	Fiber-optic loop connection	\$.35
<i>Total =</i>		\$39.7

This recommended budget includes funding a total of \$13 million in building projects as summarized in Chart #11.

Chart #11: Recommended 2008 Building Projects (in millions)		
a.	Courts	\$7.65
b.	License Centers (Chanhassen and Chaska)	\$3.8
c.	Law Enforcement Center	\$.55
d.	Off-site land acquisition	\$1
<i>Total =</i>		\$13

The \$13 million recommended for buildings and land acquisitions is well short of the \$39.7 million in total projected cost of facility needs through 2015. So this budget also includes a general levy allocation of \$500,000 to prepare for a future bond to meet those needs. The financing plan is to set aside another general levy allocation of \$500,000 for the next three or four budget cycles in

order to build a budget base which could handle the size of bond required to meet all of our future facility needs.

The funding sources for the recommended \$13 million in projects include a current building project designation of \$7.85 million, plus a general levy allocation of \$500,000 (which will be allocated to bond payments in future years), plus a transfer of \$4.65 million from the Year End Savings (YES). In addition, a YES transfer of \$4 million is recommended for the purchase of regional park land. The impact to the YES account is summarized in Chart #12.

Chart #12: Recommended 2008 Capital Projects funded by Year End Savings Account (in millions)		
a.	Building Projects (Courts, LEC, License Centers)	(\$3.65)
b.	Land Acquisition for Future Buildings	(\$1)
c.	Regional Park Land Acquisition	(\$4)
<i>Total =</i>		(\$8.65)
*2006 Year End Savings Account		\$8.65
-2008 Capital Project Designations		<u>- \$8.65</u>
**2008 YES Balance =		\$0
<i>**Does not include 2007 accumulations to the YES account estimated at \$1 million.</i>		

The chart shows the year-end 2006 YES account balance at \$8.65 million being drawn down to zero in order to fund the listed projects. However, year 2007 accumulations in this account are projected to add another \$1 million to the bottom line. In addition, the \$4 million in regional park land acquisition costs are expected to be recovered by Metropolitan Council grants over the next several-year period.

3. Roads

This recommended budget includes a plan to finance the County's \$9.4 million portion of the road projects summarized in Chart #13.

Chart #13: 2008 Road Projects (in millions)		
a.	Pioneer Trail	\$3.9
b.	Lyman Boulevard	\$2.8
c.	County Roads 17 and 40	\$1.3
d.	Resurfacing	\$1.0
d.	Design Fees	\$0.4
<i>Total =</i>		\$9.4

Non-County revenue sources will also be spent on the above projects as well as additional road projects which will be in various stages of design and construction in 2008. These Federal/State Aids and City contributions are in a constant state of change so they are not included as part of this budget document.

The funding sources for the recommended \$9.4 million in projects include 2008 bond proceeds of \$7.6 million, plus a \$1.5 million (an additional \$300,000 compared to 2007) general property tax levy, plus \$300,000 of interest income from the 2005 Bond sale.

To pay the debt service from the \$7.6 million in bonds, this recommended budget includes a debt service levy allocation of \$300,000 and a newly implemented wheelage tax which is estimated to generate approximately \$315,000 per year. These sources total \$615,000 and will cover the majority of the principal and interest payment for the anticipated \$7.6 million in bonding.

A bonding authorization of \$3.6 million remains from the 2005 bonding process. Thus, a new \$4 million bonding authorization will need to be approved by the County Board in order to issue the \$7.6 million in bonds that are needed to finance the 2008 recommended road projects of \$9.4 million.

IV. Property Taxation

This recommendation includes a year 2008 levy of \$44.05 million. Chart #14 compares the recommended year 2008 levy to the 2007 Certified Levy.

Chart #14			
Year 2007 to 2008 General Levy Comparison			
<i>Pay 2007 Certified Levy</i>	<i>Pay 2008 Recommended Levy</i>	<i>\$ Increase</i>	<i>% Increase</i>
\$40.07	\$44.05	\$3.98 million	9.9%

The year 2008 levy is estimated to increase the average value home's County property tax by approximately \$72 or 6%. This estimate includes a 6% average market valuation increase on that home which increases from \$315,000 in year 2007 to \$334,000 in year 2008.

V. Expenditures and Revenue Comparisons

The following series of charts (#15 thru #18) provide broad-based illustrations of budget changes. These charts provide comparisons between the adopted 2007 budget and the recommended 2008 budget.

Chart #15:

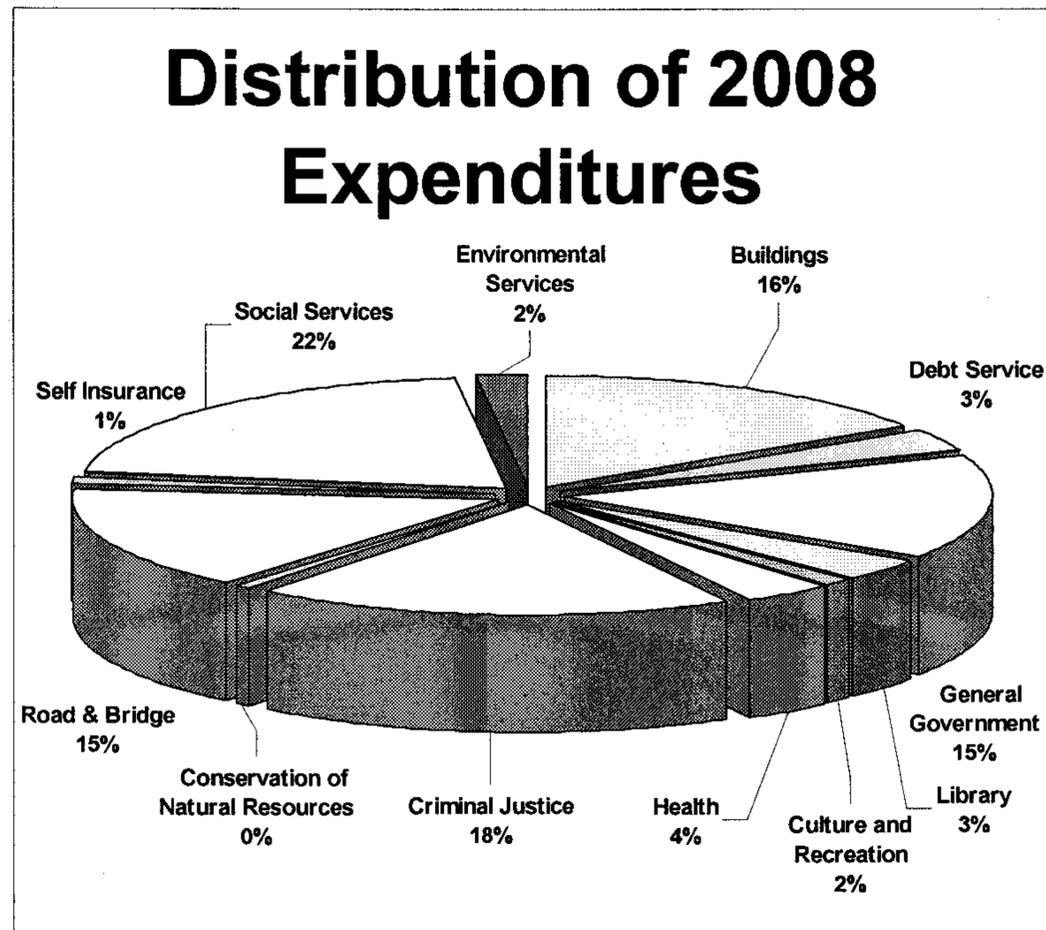


Chart #16:

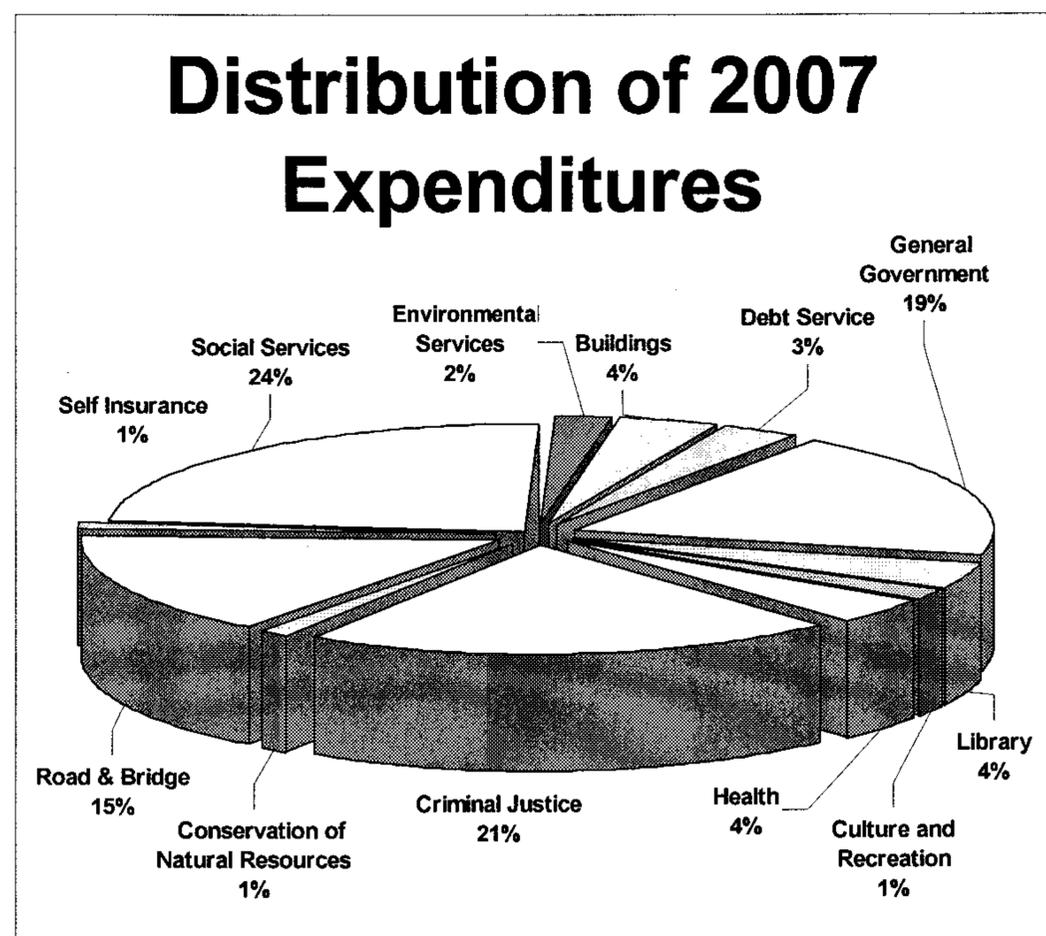


Chart #17:

SOURCES OF 2008 REVENUES

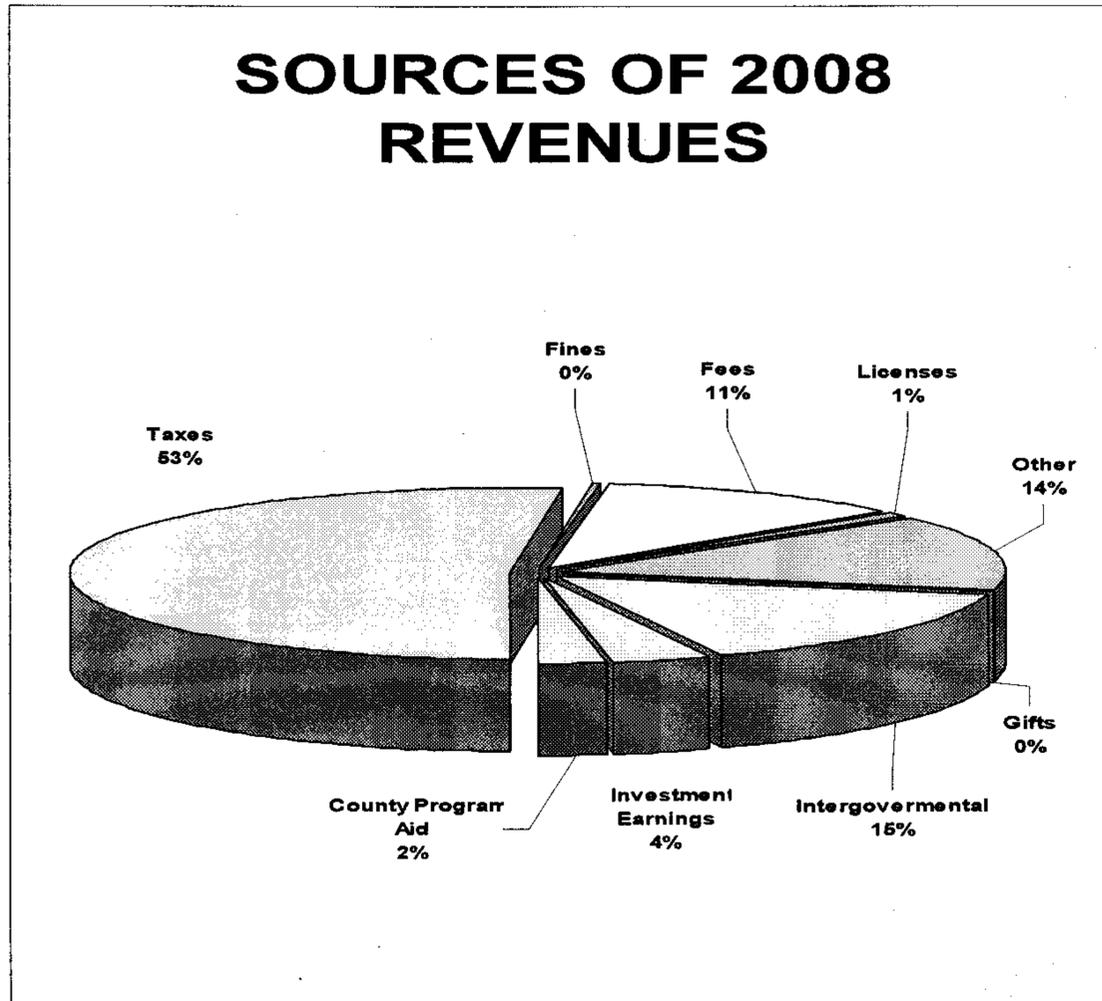
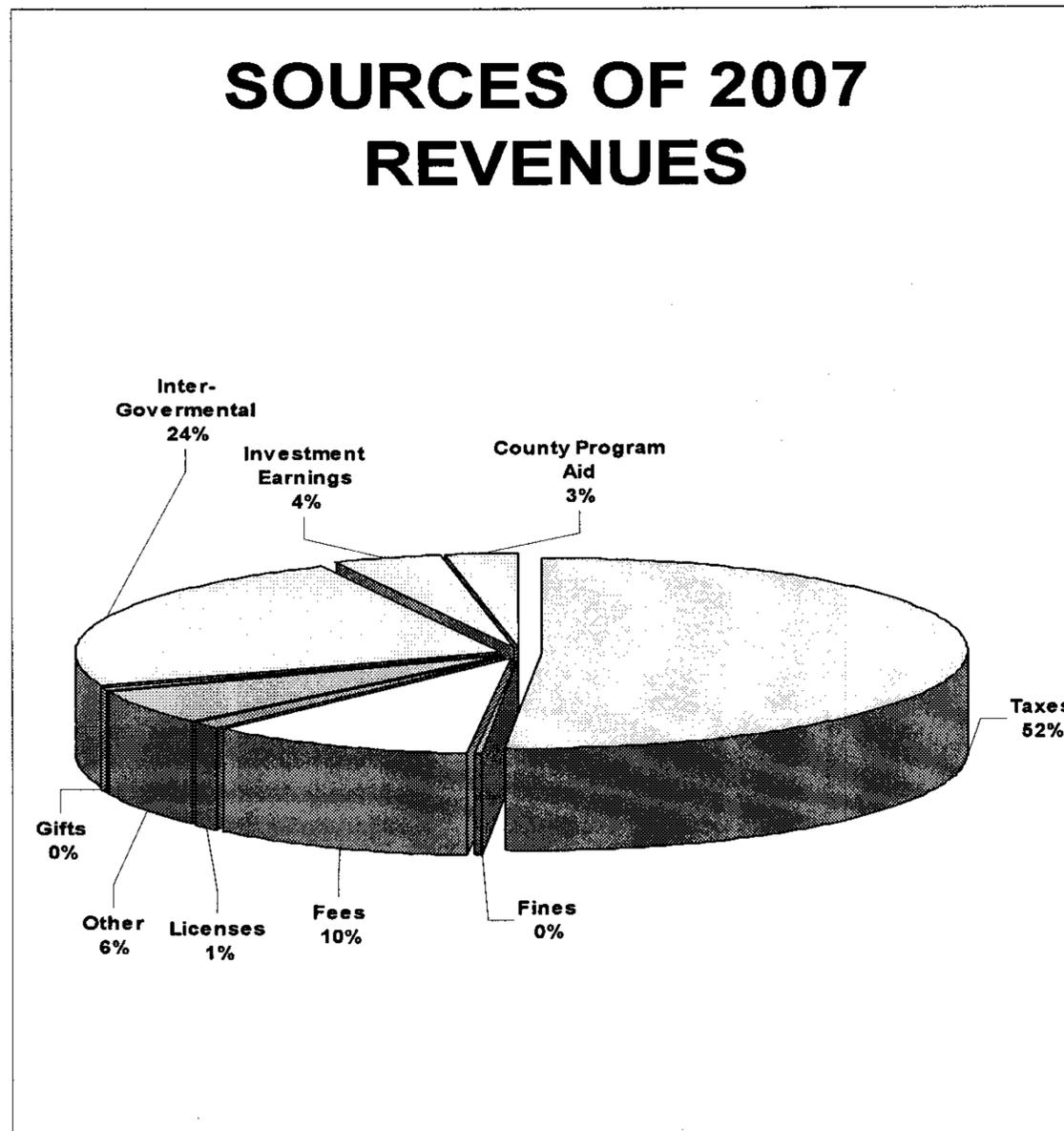


Chart #18:

SOURCES OF 2007 REVENUES



Attachment A: 2008 Personnel Changes

Staffing Changes for 2008						
Department	Requested FTE's	Recommended FTE's	Position	Requested Gross (\$)	Requested Net (\$)	Recommended Net (\$)
2008 New Positions						
Administrative Services	0.10	0.10	P.O.C Support Personnel	\$ 3,139	\$ 3,139	\$ 3,139
Attorney	0.80	0.80	Victim Witness Coordinator	63,969	63,969	63,969
Attorney	1.00	0.00	Attorney I	77,588	77,588	-
CSS	1.00	1.00	Social Worker - Master's	75,902	31,879	* 31,879
CSS	1.00	0.00	Social Worker II - Adult	71,252	35,626	* -
CSS	1.00	1.00	Crisis Therapist	75,902	-	* -
CSS	0.93	0.93	Nurse Case Mgr/Social Worker II	67,208	-	* -
CSS	1.00	1.00	Support Services Aide	46,467	35,036	* 35,036
CSS	1.00	1.00	Support Services Specialist	50,900	38,298	* 38,298
Employee Relations	1.00	0.00	Employee Relations Generalist	73,357	73,357	-
Environmental Services	1.00	1.00	Environmentalist I	68,787	-	** -
Financial Services	1.00	1.00	Contracts & Grants Coordinator	76,446	76,446	76,446
Financial Services	(1.00)	(1.00)	Accountant	(81,491)	(81,491)	(81,491)
Information Services	1.00	1.00	Business Analyst	108,558	25,260	** 25,260
Information Services	1.00	1.00	Business Analyst	108,558	25,260	** 25,260
Information Services	1.00	1.00	Project Manager	119,340	25,260	** 25,260
Information Services	0.20	0.20	Webmaster	25,016	25,016	25,016
Info. Services/Attorney	1.00	1.00	Records Mgmt. Specialist	58,089	58,089	*** 58,089
Library	1.00	0.00	Collection Development Librarian	71,831	71,831	-
Library	0.50	0.00	Library Assistant - Technical Svcs.	18,299	18,299	-
Library	0.50	0.50	Library Assistant - ILL	18,299	18,299	18,299
Library	0.60	0.60	Librarian I	32,325	32,325	32,325
Library	0.05	0.05	Librarian I	2,694	2,694	2,694
Library	0.30	0.30	Library Assistant	11,479	11,479	11,479
Parks	0.43	0.00	Sledding Hill Attendants	9,110	9,110	-
Public Health	1.00	0.00	Environmental Health Specialist	87,242	87,242	-
Public Health	1.00	0.00	Public Health Nurse	82,894	82,894	-
Public Health	0.50	0.50	Registered Nurse (Jail Health)	45,453	45,453	45,453
Public Health	1.00	0.00	Public Health Nurse	82,894	53,964	* -
Public Health	1.00	0.00	Grant Writer	81,491	81,491	-
Public Health	1.00	0.00	Public Health Planner	88,613	88,613	-
Public Health	1.00	1.00	Support Services Supervisor	76,754	76,754	76,754
Public Works	1.00	1.00	Highway Sign Worker	55,569	55,569	55,569
Public Works	1.00	1.00	Mechanic's Assistant	54,540	54,540	54,540
Risk Management	0.63	0.00	Administrative Aide	26,874	26,874	-
Sheriff	1.00	1.00	9-1-1 Dispatcher	53,856	53,856	53,856
Sheriff	1.05	0.00	Deputy Sheriff	62,288	62,288	-
Sheriff	1.00	1.00	Deputy Sheriff - Bailiff	59,964	59,964	59,964
Sheriff	1.00	0.00	Deputy Sheriff - Recreational	59,964	59,964	-
Sheriff	1.05	1.05	Sergeant	83,157	83,157	83,157
Subtotal	31.64	19.03		\$ 2,254,577	\$ 1,649,392	\$ 820,251

Staffing Changes for 2008 (Continued)

Division	Requested FTE's	Recommended FTE's	Position	Requested Gross (\$)	Requested Net (\$)	Recommended Net (\$)
2008 New Positions Cont.						
Taxpayer Services	1.00	1.00	License Center Supervisor -Chaska	78,403	78,403	78,403
Taxpayer Services	(1.00)	(1.00)	Sr. Services Representative	(73,581)	(73,581)	(73,581)
Taxpayer Services	1.00	1.00	License Center Supervisor	67,916	20,604 **	20,604
Taxpayer Services	1.00	1.00	License Center Clerk	52,688	15,985 **	15,985
Taxpayer Services	1.00	1.00	License Center Clerk	52,688	15,985 **	15,985
Taxpayer Services	0.50	0.50	License Center Clerk	19,497	5,915 **	5,915
Taxpayer Services	0.50	0.50	License Center Clerk	19,497	5,915 **	5,915
Taxpayer Services	0.50	0.50	License Center Clerk	19,497	5,915 **	5,915
Taxpayer Services	0.50	0.50	License Center Clerk	19,497	5,915 **	5,915
Taxpayer Services	0.50	0.50	License Center Clerk	19,497	5,915 **	5,915
Veteran Services	0.20	0.20	Van Driver	8,396	8,396	8,396
U of M Ext. Services	0.05	0.05	On-call Support Personnel	1,345	1,345	1,345
Subtotal	5.75	5.75		\$ 285,340	\$ 96,711	\$ 96,712
Totals	37.39	24.78		\$ 2,539,917	\$ 1,746,103	\$ 916,963
<p>* These positions receive non-levy funding to offset the net cost as indicated</p> <p>** These positions have consulting contractual agreements which will offset the gross cost as indicated</p> <p>*** This position is recommended to be approved under the Information Services Department</p>						
Employee Growth and Development						
Sheriff	0.00	0.00	Detention Deputy (Development)	1,200	1,200	1,200
Sheriff	0.00	0.00	Detention Sergeant (Development)	2,400	2,400	2,400
Totals	0.00	0.00		\$ 3,600	\$ 3,600	# \$ 3,600
<p>The \$1,200 will be provided to the "Lead Worker" in the jail programs area. The \$2,400 will be provided to the "Administrative Sergeant" in the jail who currently supervises the jail program staff. Both positions are currently in our EDGP program but do not carry any pay with them.</p>						

Attachment B: 2008 Furniture, Fixtures, and Equipment

CAPITAL LISTING BY DEPARTMENT FOR 2008					
DEPT.	CIP #	DESCRIPTION	Requested	Recommended	Inc./Dec
Property Assessment					
		Software: -1-047-000-0000-6655	-	-	-
Dept Total		01-047-XXX-XXXX-66XX	-	-	-
Attorney					
		Space & furniture for 2.75 FTE's in '08, contingent upon remodeling in '07/'08 - Facilities For higher cubicle walls (~\$6K), file room (Tab) storage cabinets (\$6,500)	12,500	6,000	6,500
Dept Total		01-090-XXX-XXXX-66XX	12,500	6,000	6,500
Taxpayer Services Administration					
		Software: 01-040-040-0000-6655	-	-	-
		Equipment: 01-040-040-0000-6660	-	-	-
		Total 01-040-040-0000-66XX	-	-	-
License Center					
		Software: 01-040-055-0000-6655	-	-	-
		Equipment: 01-040-055-0000-6660	-	-	-
		Total 01-040-055-0000-66XX	-	-	-
Elections					
		Software: 01-040-055-0000-6655	-	-	-
		Equipment: 01-040-065-0000-6660	-	-	-
		Total 01-040-055-0000-66XX	-	-	-
Dept Total		01-040-000-0000-66XX	-	-	-

**CAPITAL LISTING
BY DEPARTMENT FOR 2008**

DEPT	CIP #	DESCRIPTION	Requested	Recommended	Inc./Dec
Commissioners					
		Equipment: 01-001-000-0000-6660	-	-	-
Dept Total	01-001-000-0000-66XX		-	-	-
Public Health					
		Equipment: 01-460-460-0000-6660	-	-	-
Dept Total	01-460-000-0000-66XX		-	-	-
County Administration					
		Equipment: 01-030-000-0000-6660	-	-	-
Dept Total	01-030-000-0000-66XX		-	-	-
Court Services					
		Software: 01-252-252-0000-6655	-	-	-
		Equipment: 01-252-252-0000-6660	-	-	-
Dept Total	01-252-XXX-0000-66XX		-	-	-
Administrative Division - Administration					
		No Requested Items			
Dept Total	01-048-XXX-0000-66XX		-	-	-
Emergency Management					
		Software: 01-280-280-0000-6655	-	-	-
		Equipment: 01-280-280-0000-6660	-	-	-
Dept Total	01-280-280-0000-66XX		-	-	-
Environmental Services					
		Vehicle Replacement	23,000		23,000
		Equipment: 01-130-000-0000-66700	23,000	-	23,000
Dept Total	01-130-XXX-0000-66XX		23,000	-	23,000

**CAPITAL LISTING
BY DEPARTMENT FOR 2008**

DEPT	CIP #	DESCRIPTION	Requested	Recommended	Inc./Dec
Facilities Management					
110	1	Hydranic Baseboard heat PWHQ	40,000	40,000	-
110	3	Parking lot crack fill and seal coat PWHQ	60,000	60,000	-
110	22	Washer Dryer Replacement-LEC	36,000	36,000	-
110	29	Dishwasher - Steamer - Kitchen appliance LEC	12,000	12,000	-
110	45	Security system upgrades (TASK FORCE LEC)	12,000	12,000	-
110	48	Waterproofing Tunnel Excvation of joints LEC	40,000	40,000	-
110	49	Re-lighting of plaza/sidewalk replace/rebuild dispatr	60,000	60,000	-
110	52	Lower Level Ceiling Tile Replacement_CSS	80,000	80,000	-
110	53	Entry Reception Area Remodel_CSS	65,000	65,000	-
110	54	Wall Insulation_CSS	33,000	-	33,000
		Flooring Upgrade / Admin CSS	20,000	-	20,000
		Video/Audio Upgrade-Board Remodel CSS	65,000	65,000	-
		Sign Upgrade	8,000	8,000	-
		Security system upgrades (TASK FORCE)	5,000	5,000	-
		Seimans Control Upgrades	11,500	11,500	-
		VARIABLE FREQUENCY DRIVES WA	5,000	5,000	-
		Parking lot replacement-WEST ADMIN	138,000	-	138,000
		New Elevator	150,000	-	150,000
		Replace Roof/Flashing	225,000	-	225,000
		Remodel Assessor Conference - North Admin	18,000	-	18,000
		Carpet Replacement-courts	15,000	15,000	-
		Storm Improvements - 1st Street	8,000	8,000	-
		Sidewalk Repair Jacking/Entry/Water DAM Repair	15,000	15,000	-
		Security system upgrades DVR/Cameras-1st street	8,000	8,000	-
		Lower Level Plumbing Upgrades - 1st street	5,000	5,000	-
		Carpet Replacement-Facility 1st Lobby - 1st street	8,500	8,500	-
		FFE REPLACEMENT-1st St	18,000	18,000	-
		Patio/Sidewalk/Egress History	5,000	5,000	-
		Interior Deck/HVAC History	6,000	6,000	-
		Storage Garage & Site Master Plan History	50,000	50,000	-
		Storm Improvements - History	5,000	5,000	-
		Security system upgrades DVR/Cameras History	7,000	7,000	-
		Emergency Building Repairs-Capital	30,000	30,000	-
		Building Improvements - Capital - Miscellaneous	30,000	30,000	-
		Delivery/Equipment Truck w/Plow	38,600	38,600	-
		ER Office Buildout & EMS Upgrades	12,500	12,500	-
		Chaska Library - Interior remodel	50,000	50,000	-
Dept Total	01-110-XXX-0000-66XX		1,395,100	811,100	584,000
Finance					
		Equipment: 01-045-000-000-6660	-	-	-
Dept Total	01-045-000-0000-66XX		-	-	-
Personnel Services					
		Office Remodel (Moved to Facilities Budget)	-	-	-
		Equipment: 01-050-000-0000-6660	-	-	-
Dept Total	01-050-000-0000-66XX		-	-	-

**CAPITAL LISTING
BY DEPARTMENT FOR 2008**

DEPT.	CIP #	DESCRIPTION	Requested	Recommended	Inc./Dec
Information Services					
Computer Services					
		Software: 01-049-046-0000-6655	-	-	-
049-02		County Wide Technology	500,000	320,000	180,000
049-		County Wide Wireless Solution	400,000	400,000	-
049-05		County Wide Wireless Solution	20,000	20,000	-
049-08		Dispatch Redundancy Upgrade	40,000	-	40,000
		Crimnet	60,000	-	60,000
		Equipment: 01-049-046-0000-6660	1,020,000	740,000	280,000
		Total 01-049-046-0000-66XX	1,020,000	740,000	280,000
Central Services					
060-01		County Wide Digital Copier Program	180,000	50,000	130,000
		PBX Upgrade	50,000	-	50,000
		Equipment: 01-049-060-0000-6660	230,000	50,000	180,000
		Total 01-049-060-0000-66XX	230,000	50,000	180,000
Records Management					
		Imaging Records Management Program	70,000	50,000	20,000
		Equipment: 01-049-061-1000-6660	70,000	50,000	20,000
		Total 01-049-061-1000-66XX	70,000	50,000	20,000
GIS					
		County Wide GIS Program	60,000	40,000	20,000
		Equipment: 01-049-062-2000-6660	60,000	40,000	20,000
		Total 01-049-062-2000-66XX	60,000	40,000	20,000
Dept Total		01-049-XXX-XXXX-66XX	1,380,000	880,000	500,000
Library					
Administration					
500-02		Delivery Van	25,000	25,000	-
		Innovative Interface Server	22,000	22,000	-
		Equipment: 14-500-000-0000-6660	47,000	47,000	-
		Total 14-500-XXX-0000-66XX	47,000	47,000	-
Chanhassen					
501-02		Digital Projection System	6,000	-	6,000
		Equipment: 14-501-000-0000-6660	6,000	-	6,000
		Total 14-501-XXX-0000-66XX	6,000	-	6,000
Chaska					
502-01		Interior Remodel (Moved to Facilities Budget)	-	-	-
		Building: 14-502-000-000-6660	-	-	-
		Total 14-502-XXX-0000-66XX	-	-	-
Waconia					
		Total 14-503-XXX-0000-66XX	-	-	-

**CAPITAL LISTING
BY DEPARTMENT FOR 2008**

DEPT.	CIP #	DESCRIPTION	Requested	Recommended	Inc./Dec
Library - Continued					
Watertown					
		Total 14-504-XXX-0000-66XX	-	-	-
Norwood Young America					
		Total 14-505-XXX-0000-66XX	-	-	-
Law Library					
			-	-	-
Dept Total	14-XXX-XXX-XXXX-66XX		53,000	47,000	6,000
Parks Administration					
		520- Fencing at LWP sledding hill	10,000	10,000	-
		520- Sealcoat BP tennis court	7,000		7,000
		520- Sealcoat BP entrance road	7,000	7,000	-
		Site Improvements: 01-520-000-0000-6610	24,000	17,000	7,000
		520- LMP roofing for beach change house	35,000	35,000	-
		Bldg Improvements: 01-520-000-0000-6640	35,000	35,000	-
		520- Utility cart	8,000	8,000	-
		520- Snowmobile & pull behind groomer	16,000	16,000	-
		520- Wood chipper	30,000	30,000	-
		Equipment: 01-520-000-0000-6660	54,000	54,000	-
		520- Vehicles: 01-520-000-0000-6670	-	-	-
		Total 01-520-XXX-0000-66XX	113,000	106,000	7,000
Parks - Dakota Trail					
		Equipment: 01-520-526-0000-6610	-	-	-
Dept Total	01-520-526-0000-66XX		113,000	106,000	7,000
Planning & Zoning					
		123-01 Mayer Rain Gardens	17,000	17,000	-
		123-02 Oak Lake Outlet	25,000	25,000	-
		123-03 Lake Waconia Stormwater Refit	50,000	50,000	-
		123-04 Government Center Parking Lot Retrofit	10,000	10,000	-
		123-05 Hamburg Area 2 Stormwater Treatment	10,000	10,000	-
		123-05 West Creek Capital Fund	500	500	-
		01-123-XXX-XXXX-6630	112,500	112,500	-
Dept Total	01-123-XXX-XXXX-66XX		112,500	112,500	-

**CAPITAL LISTING
BY DEPARTMENT FOR 2008**

DEPT.	CIP #	DESCRIPTION	Requested	Recommended	Inc./Dec
Public Works					
Administration		Equipment: 03-301-000-0000-6660	-	-	-
Engineering		MICROSTATION SOFTWARE	5,500	5,500	-
		GEOPAK SOFTWARE	7,500	7,500	-
		Software: 03-303-000-0000-6655	13,000	13,000	-
		TRAFFIC COUNTERS	8,000	8,000	-
		RTK - GPS SURVEY UPGRADE	15,000	15,000	-
		Equipment: 03-303-000-0000-6660	23,000	23,000	-
		VEHICLE	31,000	31,000	-
		Equipment: 03-303-000-0000-6670	31,000	31,000	-
		Total Capital Outlay: 03-303	67,000	67,000	-
Highway Maintenance		VINYL CUTTING PLOTTER	25,000	25,000	-
		Equipment: 03-304-000-0000-6660	25,000	25,000	-
		BOOM TRUCK	125,000	-	125,000
		TANDEM AXLE TRUCK	220,000	220,000	-
		SEMI TRACTOR	100,000	100,000	-
		3/4 TON PICKUP	40,000	40,000	-
		Hwy Vehicles: 03-304-000-0000-6670	485,000	360,000	125,000
		PICKUP BROOM	140,000	-	140,000
		MOWERS	88,500	88,500	-
		SNOWBLOWER	20,000	20,000	-
		PAVER	95,000	-	95,000
		SEAL COAT CHIP SPREADER	175,000	-	175,000
		Hwy Eq: 03-304-000-0000-6690	518,500	108,500	410,000
		Total Capital Outlay: 03-304	1,028,500	493,500	535,000
Maintenance Shop			-	-	-
		Building Const: 03-305-000-0000-6630	-	-	-
		Equipment: 03-305-000-0000-6660	-	-	-
		Total Capital Outlay 03-305	-	-	-
Equipment Maintenance		FUEL ISLAND SHELTER	7,500	7,500	-
		GRADER REFURBISHING	35,000	35,000	-
		Equipment Maint: 03-306-000-0000-6660	42,500	42,500	-
		Total Capital Outlay 03-306	42,500	42,500	-
Surveyor			-	-	-
		Equipment Maint: 03-310-000-0000-6660	-	-	-
		Equipment Maint: 03-310-000-0000-6660	-	-	-
		Total Capital Outlay 03-310	-	-	-
Dept Total	03-XXX-XXX-XXXX-66XX		1,138,000	603,000	535,000

**CAPITAL LISTING
BY DEPARTMENT FOR 2008**

DEPT.	CIP #	DESCRIPTION	Requested	Recommended	Inc./Dec
Recorder					
		Software: 01-100-000-0000-6655	-	-	-
		Equipment: 01-100-000-0000-6660	-	-	-
Dept Total	01-100-XXX-0000-66XX		-	-	-
Sheriff's Office					
Recreational Services					
	231-04	Dive Team Gear	5,500	5,500	-
	231-05	Dive Team Communication Unit	5,000	5,000	-
		Equipment: 01-201-231-1651-6660	10,500	10,500	-
		Total Capital Outlay 01-201-231	10,500	10,500	-
Jail					
	235-01	Paint	10,000	10,000	-
	235-02	Flooring	7,000	7,000	-
	235-03	Master Control Upgrade (Dukane System)	200,000	50,000	150,000
		Equipment: 01-201-235-0000-6660	217,000	67,000	150,000
		Total Capital Outlay 01-201-235	217,000	67,000	150,000
Patrol					
	236-01	Vehicles	373,800	373,800	-
		Vehicles: 01-201-236-0000-6670	373,800	373,800	-
		Total Capital Outlay 01-201-236	373,800	373,800	-
Investigation					
		Software Purchase	1,000	1,000	-
		Equipment: 01-201-239-0000-6655	1,000	1,000	-
Crime Lab					
	239-04	Benchtop Fuming Chamber	11,950	11,950	-
		Equipment: 01-201-239-1713-6660	11,950	11,950	-
		Total Capital Outlay 01-201-239	12,950	12,950	-
911 Communication					
	240-01	Communications Work Console	6,000	6,000	-
	240-03	700MHz Broad Band Channel Project	90,000	-	90,000
		Equipment: 01-201-240-0000-6660	96,000	6,000	90,000
		Total Capital Outlay 01-201-240	96,000	6,000	90,000
Dept Total	01-201-XXX-XXXX-66XX		710,250	470,250	240,000
Social Services					
	480	First Street Behavioral Health Software	45,000	45,000	-
		Equipment 11-XXX-XXX-XXXX-6665	45,000	45,000	-
	405 405-01	Imaging System Hardware	48,000	48,000	-
	480	Modular Furniture	24,000	24,000	-
		Equipment 11-XXX-XXX-XXXX-6660	72,000	72,000	-
	448	Client Transport Vehicle	4,402	4,402	-
		Equipment 11-XXX-XXX-XXXX-6670	4,402	4,402	-
Dept Total	11-XXX-XXX-XXXX-66XX		121,402	121,402	-

**CAPITAL LISTING
BY DEPARTMENT FOR 2008**

DEPT.	CIP #	DESCRIPTION	Requested	Recommended	Inc./Dec
University of Minnesota Extension					
		Equipment: 01-601-000-0000-6660	-	-	-
		Software: 01-601-000-0000-6655	-	-	-
Dept Total		01-601-XXX-XXXX-66XX	-	-	-
Veterans Services					
		No Requests	-	-	-
Dept Total		01-120-000-0000-66XX	-	-	-
County Totals			5,058,752	3,157,252	1,901,500



REQUEST FOR BOARD ACTION

AGENDA ITEM : Clean out of portion County Ditch #6 (Carver County Ditch Board)

Originating Division: Prop. Records & Taxpayer Serv.

Meeting Date: 10/16/07

Amount of Time Requested: 10 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Request has been received for a clean out on County Ditch #6. There is approximately one mile of CD#6 that has major sediment build up and needs to be cleaned out. Cost should not exceed \$10,000.00

ACTION REQUESTED: Allow Soil & Water to proceed with the abovementioned clean out.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL

= \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: All financial costs are paid by the Ditch System.

Reviewed by Division Director

Date: 10/3/07