

Carver County Board of Commissioners
 Regular Session
 November 27, 2007
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:15 a.m.

1. *a) CONVENE*
- b) Pledge of Allegiance*
- c) Public participation (comments limited to five minutes)*
- d) Introduction of New Employees*
2. Agenda review and adoption
3. Approve minutes of November 13, 2007 Regular Session..... 1-2
4. Community announcements

9:15 a.m.

5. **CONSENT AGENDA**
 - 5.1 Renewal of child and teen checkup administrative services
 Contract..... 3
 - 5.2 Approval of out of state travel..... 4
 - 5.3 Twin Cities Public Health and Environmental Health
 Entities in Minnesota 5
 - 5.4 Older Americans Act Program, Title III-D Health Promotion
 Grant, Metropolitan Area Agency on Aging, Inc. 6-7
 - 5.5 TANF Funding for family home visiting services 8-11
 - 5.6 New Look Refinishing, Inc., Courts Hallway Furniture 12
 - 5.7 Michael Masonry Construction/patio/sidewalk..... 13
 - 5.8 Addendum No. 1, service agreement for off leash dog area
 fencing by K-Fence 14-15
 - 5.9 Professional services agreement with Bonestroo, Inc., for
 bridge safety inspections..... 16-17
 - 5.10 Agreement 91882 with the State of Minnesota-cooperative
 construction agreement..... 18-20
 - 5.11 Carver County Transportation Plan Update 2005-2030,
 amendment to professional service agreement..... 21-22
 - 5.12 Abatements/additions..... 23-24

		5.13	Tobacco license.....	25
		5.14	CSAH 10 negotiated settlements	26-27
		5.15	Approval of 2007 State indoor radon grant award.....	28
		5.16	Risk and Emergency Manager salary	29
		5.17	Crisis program joint powers agreement with Scott County .	29A
		5.18	Community Social Services' warrants	NO ATT
		5.19	Commissioners' warrants.....	SEE ATT
9:20 a.m.	6.		ADMINISTRATION	
		6.1	Presentation by Metropolitan Mosquito Control	30
9:45 a.m.	7.		PUBLIC WORKS	
		7.1	Project SAP 10-618-09 (Lyman Boulevard)	
			EAW public hearing.....	31-32
10:00 a.m.	8.		ADMINISTRATIVE SERVICES	
		8.1	Approval of automated material handling equipment-	
			Chanhassen Library.....	33-37
10:15 a.m.	9.		LAND AND WATER SERVICES	
		9.1	Building code services 2008-2010	38-41
10:30 a.m.			<i>RECESS FOR WORK SESSION</i>	
10:30 a.m.	10.		ADMINISTRATION	
		10.1	Carver County's Year 2008 Legislative Priorities	42-52
11:15 a.m.			<i>RECONVENE FOR CLOSED SESSIONS</i>	
11:15 a.m.	11.		EMPLOYEE RELATIONS	
		11.1	<i>Closed session</i> , labor negotiations strategy	53
11:45 a.m.	12.		PUBLIC WORKS	
		12.1	<i>Closed session</i> , land acquisition.....	54
12:30 p.m.			ADJOURN REGULAR SESSION	

BOARD REPORTS

12:30 p.m.

1. Chair
2. Board Members
3. Administrator

1:00 p.m.

4. Adjourn

David Hemze
County Administrator

No meeting December 4, 2007, due to AMC Conference
Truth in Taxation Meeting, December 6, 2007 – 7:00 p.m.
County Board Room

REGULAR SESSION
November 13, 2007

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on November 13, 2007. Chair Gayle Degler convened the session at 9:16 a.m.

Members present: Gayle Degler, Chair, James Ische, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

Under public participation, Ken Wencil, representing the Riley Purgatory Creek Watershed District, distributed to the Board a copy of District's plans over the next ten years that highlight their work to keep the water as clean as possible. He noted the meeting that would be held on November 27th related to the carp study and invited members to attend.

James Kuhl, San Francisco Township, stated his comments related to the work session to be held after the Board meeting today. He questioned the idea to partner with MnDOT on a joint use truck station that was included as a legislative priority. He believed it would be impossible to keep track of supplies for each entity and noted the possibility of problems with the County and State employees not being members of the same union.

Kuhl also believed the social host issue should be addressed on the State level and suggested it be added as one of the County's legislative issues.

Lynch moved, Ische seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Workman seconded, to approve the minutes of the November 6, 2007, Regular Session Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Degler seconded, to approve the following consent agenda items:

Resolution #106-07, Grant Agreement between the Metropolitan Council and Carver County for Recreation and Open Space, SG-2007-099 and related Public Works/Parks budget amendment increasing Met Council Regional Park grant revenue \$400,841 and increasing Regional Park land acquisition expenditure \$400,841.

Approved the Adult Rehabilitative Mental Health Services Program recertification application.

Approved Marcus Zbinden's attendance at the US Composting Council Conference in California.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Chair Degler read into a record a Resolution recognizing the contribution of all veterans and the County employees that are veterans.

Ische offered the following Resolution, seconded by Maluchnik:

Resolution #107-07
Veteran Recognition

On vote taken, all voted aye.

Sheriff Olson explained he recently learned that Carver County was named a Patriotic Employer by the National Committee for Employer Support of the Guard and Reserve. He noted the County has gone above what is required and stated they were thankful for the work of the veterans.

David Priem, Veterans Service Officer, announced the names of those County employees that were veterans. Board members thanked each veteran for their service to the Country.

The Board also recognized the families of the veterans for the sacrifices they have made.

Workman moved, Lynch seconded, to adjourn the Regular Session at 9:57 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)



REQUEST FOR BOARD ACTION

AGENDA ITEM: Renewal of Child and Teen Checkups Administrative Services Contract

Originating Division: Public Health

Meeting Date: 11/27/07

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Minnesota Department of Human Services (DHS) has awarded a two-year contract renewal to Carver County Public Health for Public Health to provide administrative services for the Child and Teen Checkups Program. On an annual basis, DHS requires each Community Health Board to submit an Administrative Services Budget and Workplan for approval. DHS has approved an annual contract amount of \$75,275 for the period 1/1/08 to 12/31/08.

ACTION REQUESTED: Motion to approve contract with the Minnesota Department of Human Services in the amount of \$75,275 to provide Administrative Services for the Child and Teen Checkups Program from 1/1/08 to 12/31/08.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other: Included in 2008 Budget

Related Financial Comments: The related revenue and expenditure amounts have been included in the Public Health Division's 2008 budget request.

Reviewed by Division Director

Date: 11/8/07



REQUEST FOR BOARD ACTION

AGENDA ITEM: Approval of out-of-state travel to the National Positive Aging Conference in St. Petersburg, Florida on 12/6-8, 2007.

Originating Division: Public Health

Meeting Date: 11/27/07

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The 2007 National Positive Aging Conference: Beyond the Cutting Edge is designed for professionals who provide services and programs for older adults. The 2-day conference will focus on how to work effectively with Baby Boomers including volunteerism, work, lifelong learning, cognitive function, intergenerational communities and activities, wellness and positive aging, and the aging brain. The information and contacts on all of these topics will support the work of the Carver County Office of Aging.

ACTION REQUESTED: Approval for two staff, Katy Boone and Jenny Erkel, to attend the 2007 National Positive Aging Conference: Beyond the Cutting Edge in St. Petersburg, FL on December 6-8, 2007.

FUNDING

County Dollars = \$1,700

Other Sources & Amounts = \$

TOTAL = \$1,700

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Expense is budgeted in 01-460-460-2399-6332.

Reviewed by Division Director

Date: 11/16/07



REQUEST FOR BOARD ACTION

AGENDA ITEM: Twin Cities Public Health and Environmental Health Entities in Minnesota, Mutual Aid Agreement - Community Health Board

Originating Division: Public Health

Meeting Date: November 27, 2007

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: This mutual aid agreement is designed to strengthen the preparedness of the public health and environmental health systems in Minnesota. Local public health and/or environmental health entities may need to aid and assist other local public and/or environmental health entities in the event of an emergency. This agreement allows for the use of personnel, equipment and other resources in the event of an emergency, training, drill or exercise. This agreement shall commence upon approval and signature of all entities and terminate December 31, 2011. This agreement replaces the Public Health Mutual Aid Agreement signed by Carver County in September 2006.

ACTION REQUESTED: Motion to approve Twin Cities Public Health and Environmental Health Entities in Minnesota, Mutual Aid Agreement as the Community Health Board.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other: see below

Related Financial Comments:

This agreement allows a responding party to bill the requesting party for the costs of services, materials and expenses if assistance is provided under the agreement for more than 8 hours. Parties who request assistance under the agreement will also seek cost reimbursement to all responding parties from federal, state or other sources when eligible to do so.

Reviewed by Division Director

Date: 11/15/07



REQUEST FOR BOARD ACTION

AGENDA ITEM: Older Americans Act Program, Title III-D Health Promotion Grant-Metropolitan Area Agency on Aging, Inc. (MAAA)- "Healthy Living Education Series for Seniors" - Renewal

Originating Division: Public Health

Meeting Date: 11/27/07

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: MAAA has awarded Public Health an Older Americans Act Program, Title III-D Health Promotion Grant in the amount of \$50,000. Funds will support the Carver County "Healthy Living Education Series for Seniors" program, which provides health education and promotion utilizing an evidence-based model from the National Council on Aging entitled, "Healthy Eating for Successful Living in Older Adults." Public Health will be subcontracting with the Scott-Carver- Dakota CAP Agency, Inc. to provide overall coordination and educational efforts. The grant cycle is from January 1, 2008- December 31, 2008.

ACTION REQUESTED: Motion to accept grant funds from the Metropolitan Area Agency on Aging, Inc. for the purpose of carrying out the Healthy Living Education Series for Seniors program.

FUNDING

County Dollars =	\$
Other Sources & Amounts =	
MAAA	= \$50,000
TOTAL	= \$50,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Add to Revenue	01-460-463-2365-5280	MAAA Grant	\$50,000
Add to Expenditure	01-460-463-2365-6271	Contract Expense	\$50,000

Reviewed by Division Director

Date: 11/8/07

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Public Health

Date of County Board Session: 11/27/07

Fund: 01

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
MAAA Grant	\$ 50,000	Contract Expense	\$ 50,000
TOTAL:	\$ 50,000	TOTAL:	\$ 50,000

A. Reason for Request: See accompanying Board Action.

B. Financial Impact: (To be filled out by Finance Director)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Contingency Acct. Current Bal.: \$ -

E. Current Balance After Adj.: \$ 300,000

F. Prepared/Requested By: Del Hurt

G. Recommend Approval: Finance

H. County Board Decision: Approval/Disapproval



REQUEST FOR BOARD ACTION

AGENDA ITEM : TANF Funding for Family Home Visiting Services

Originating Division: Public Health

Meeting Date: 11/27/07

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The 2007 Legislative Session appropriated an additional \$3.4 million a year to be awarded to Community Health Boards for home visiting services. Home visiting services are targeted to at-risk families, and include activities such as implementing and/or supporting programs which foster healthy beginnings, improve pregnancy outcomes, promote school readiness, prevent child abuse and neglect, reduce juvenile delinquency, promote positive parenting and resiliency in children, and promote family health and economic self-sufficiency. Carver County's share of this award for the period 7/1/07 through 12/31/07 is \$13,872.

ACTION REQUESTED: Motion to accept and expend funding from the Minnesota Department of Health in 2007 for additional TANF funding for Family Home Visiting activities.

FUNDING

County Dollars =	\$
Other Sources & Amounts =	
Mn Dept. of Health	= \$13,872
TOTAL	= \$13,872

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Add to 2007 Revenue:	01-460-461-2355-5437 TANF	\$ 13,872
Add to 2007 Expenditures:	01-460-461-2355-6260 Professional and Tech. Fees for Services	\$ 3,000
	01-460-000-0000-6111 Salaries	\$ 6,872
	01-460-461-2355-6332 Conference and Professional Maint.	\$ 1,500
	01-460-461-2399-6432 Public Health Supplies	\$ 2,500

Reviewed by Division Director *DeX*

Date: 11/16/07



Protecting, maintaining and improving the health of all Minnesotans

June 28, 2007

Carver County CHB
541 Pine View Ct.
Chanhassen MN 55317

Dear Chair Degler:

The purpose of this letter is to notify you of additional TANF funding available for the period July 1, 2007 through December 31, 2007.

The 2007 Legislative Session appropriated an additional \$4 million a year in TANF funds to the Family Home Visiting Program. Legislative language directs the Commissioner of Health to use up to five percent of these funds to conduct the ongoing evaluation required of the program under Minnesota Statutes 145A.17, subdivision 7 and ten percent of the funds each year to provide training and technical assistance as required under Minnesota Statutes 145A.17, subdivision 4 and 5.

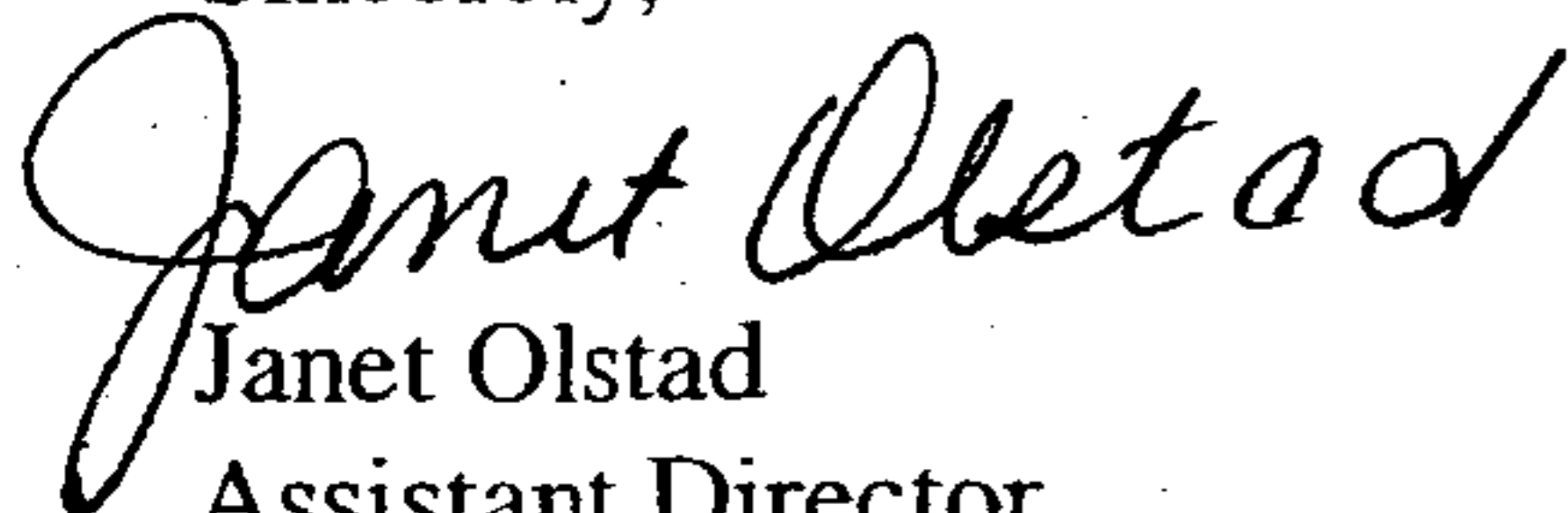
Thus \$3,400,000 in additional TANF funding a year will be awarded to Community Health Boards based on the current award formula outlined in Minnesota Statutes 145A.131, subdivision 1. This new funding can only be used for home visiting services outlined under 145A.17, thus this funding can not be used to support WIC services.

Attached is a grid that shows each Community Health Board's additional TANF funding available in calendar year 2007. This award covers the time period of 7/1/07 to 12/31/07 only. The remaining appropriation for state fiscal year 2008 (1/1/08 – 6/30/08) will be incorporated into your calendar year 2008 Local Public Health Award.

As you plan your home visiting services please be aware that statutory language under 145A.17, subdivision 9, states that "funding available under this section (145A.17) may be used only to supplement, not to replace, nonstate funds being used for home visiting services.."

If you have questions about your additional TANF Family Home Visiting funding award please contact Lynn Marzolf at 651-201-3592 or Lynn.Marzolf@health.state.mn.us. If you have any questions related to implementation of Family Home Visiting Program please call 651-201-3760 and ask to speak to a member of the Family Home Visiting Team.

Sincerely,



Janet Olstad
Assistant Director
Community and Family Health

CC: CHS Administrator
Financial Management, MDH

RECEIVED
JUL 05 2007

6/25/2007

Local Public Health Act

Community Health Board's Allocations

TANF Federal Funding for the period of 7-1-07 to 12-31-07

Additional \$1,700,000

Additional
TANF

7/1/07 to

12/31/2007

Agency	Additional TANF 7/1/07 to 12/31/2007
AITKIN-ITASCA-KOOCHICHING	29,700
ANOKA	76,857
BECKER	11,868
BENTON	10,674
BLUE EARTH	16,832
BROWN-NICOLLET	17,706
CARLTON- COOK -LAKE-ST. LOUIS	94,881
CARVER	13,872
CASS	10,048
CHISAGO	11,057
CLAY- WILKIN	23,327
COTTONWOOD-JACKSON	9,648
COUNTRYSIDE (BIG STONE-CHIPPEWA-LAC QUI PARLE-SWIFT -YELLOW MEDICINE)	21,177
CROW WING	18,355
DAKOTA	79,253
DODGE-STEELE	15,909
DOUGLAS	10,534
FARIBAULT- MARTIN	12,985
FILLMORE-HOUSTON	13,494
FREEBORN	10,783
GOODHUE	11,562
HENN-BLOOMINGTON	21,616
HENN-EDINA	9,742
HENN-RICHFIELD	10,998
HENN-MINNEAPOLIS	238,664
HENN-SUBURBAN	166,937
ISANTI-MILLE LACS	18,853
KANABEC-PINE	16,636
KANDIYOHI	14,937
LE SUEUR-WASECA	14,240
LINCOLN-LYON-MURRAY-PIPESTONE	20,103
MEEKER- McLEOD-SIBLEY	23,144
MID-STATE(GRANT -POPE-STEVENSON-TRAVERSE)	13,662
MORRISON-TODD-WADENA	27,629
MOWER	12,377
NOBLES - ROCK	11,326
NORMAN-MAHNOMEN	5,784
NORTH COUNTRY (BELTRAMI-CLEARWATER-HUBBARD-LAKE OF THE WOODS)	29,817
OLMSTED	36,889
OTTER TAIL	18,472
POLK	12,631
QUIN (KITTSOON-MARSHALL-PENNINGTON-RED LAKE-ROSEAU)	20,562
RAMSEY	242,303
REDWOOD-RENVILLE	12,364
RICE	15,504
SCOTT	18,651
SHERBURNE	14,910
STEARNS	37,908
WABASHA	6,789
WASHINGTON	44,460
WATONWAN	5,159
WINONA	14,372
WRIGHT	22,039
53	
TOTAL	1,700,000

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Public Health

Date of County Board Session: 11/27/07

Fund: 01

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
MDH-Home Visiting Grants	\$ 13,872	Various Public Health Expenses	\$ 13,872
TOTAL:	\$ 13,872	TOTAL:	\$ 13,872

A. Reason for Request: See accompanying Board Action.

B. Financial Impact: (To be filled out by Finance Director)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Contingency Acct. Current Bal.: \$ -

E. Current Balance After Adj.: \$ 300,000

F. Prepared/Requested By: Del Hurt

G. Recommend Approval: Finance

H. County Board Decision: Approval/Disapproval

S:\Excel\SHELLS\[Budget Amendment Forms.xls]Revenue Form



REQUEST FOR BOARD ACTION

AGENDA ITEM : New Look Refinishing, Inc., Courts Hallway Furniture

Originating Division: Administration

Meeting Date: 11/27/07

Amount of Time Requested:

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Facilities wishes to contract with New Look Refinishing, Inc., to reupholster and refinish the remaining benches outside of the Courts area. There is a total of 23 benches: 11 benches; 9 benches with dual upholstered seats and backs; and 3 benches with quadruple upholstered seats and backs. This project was approved in our 2007 Capital Budget. Two quotes were received for this project: MINNCOR industries submitted a quote of \$10,708.00; and New Look Refinishing, Inc. submitted a quote for \$10,601.00. We will be contracting with New Look Refinishing.

ACTION REQUESTED: Motion to approve Contract in the amount of \$10,601.00 for New Look Refinishing, Inc.

FUNDING

County Dollars = \$10,601.00

Other Sources & Amounts =

= \$

TOTAL

= \$10,601.00

FISCAL IMPACT None Included in current budget Budget amendment requested Other:

Related Financial Comments: To be paid from Facilities Account 01-110-000-0000-6640, CIP 110-47 JC furniture reupholster.

 Reviewed by Division Director

Date: November 19, 2007



REQUEST FOR BOARD ACTION

AGENDA ITEM : Michel Masonry Construction/Patio/sidewalk Encore Bldg.

Originating Division: Administration

Meeting Date: 11/27/07

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Facilities Services wishes to contract with Michel Masonry Construction, Inc. to replace the existing sidewalk and install a patio at the Carver County Encore Building in Waconia. Michel Masonry proposes to remove existing sod, landscaping and concrete walk and replace with new walk and patio. As part of this project Michel Masonry proposes to raise the existing drain/manhole cover to the level of the patio. Three quotes were received for this project: Hart Foundations, Inc. submitted a quote for \$5,744.00; and a partial quote from Mike Nelson Masonry & Concrete (did not include replacing sidewalk or manhole cover) in the amount of \$3,505.00. Michel Masonry quote was for \$4,271.00.

ACTION REQUESTED:

Motion to approve contract in the amount of \$4,271.00, with Michel Masonry Construction, Inc.

FUNDING

County Dollars = \$4,271.00

Other Sources & Amounts =

= \$

TOTAL

= \$4,271.00

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments:

To be paid from Facilities CIP 110-19 Sidewalk repairs/01-110-000-0000-6640.

Reviewed by Division Director

Date: 11/15/07



REQUEST FOR BOARD ACTION

AGENDA ITEM: Addendum No. 1, Service Agreement for Off Leash Dog Area Fencing by K-Fence

Originating Division: Public Works - Parks

Meeting Date: 11/27/07

Amount of Time Requested: 0

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Parks Department continues the development of the off leash dog area at Lake Minnewashta Regional Park. Fencing is needed to establish the physical border of the off leash area. After the initial fence installation it was determined by staff that additional fencing be installed before opening the off leash area and a gate be relocated for maintenance access to the site, so K-fence was asked to make these changes.

Additional material, labor and mobilization costs for these changes totaled \$678.27.

Previous Board Action approved \$14,743.59 for the installation of fencing for the off leash dog area at Lake Minnewashta Regional Park.

ACTION REQUESTED: It is recommended that the County Board authorize the County Board Chair and the County Administrator execute the addendum No. 1.

FUNDING

County Dollars = \$

Other Sources & Amounts =
= \$

TOTAL = \$15,421.86

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Addendum No. 1 increases to the contract amount by \$678.27 for a total contract value of \$15,421.86

This planned expense is to be reimbursed by the City of Chanhassen and City of Shorewood per agreement.

Reviewed by Division Director

Date:

11/14/07

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: November 27, 2007
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**ADDENDUM NO. 1
FENCING FOR OFF LEASH DOG AREA AT LAKE MINNEWASHTA
REGIONAL PARK**

BE IT RESOLVED, that the Carver County Board of Commissioners hereby authorize the County Administrator to execute addendum No. 1 to the Professional Serve Agreement with K-Fence for installation of fencing for the off leash dog area at Lake Minnewashta Regional Park, increasing the original contract by the amount of \$678.27. The contract amount increases from \$14,743.59 to \$15, 421.86.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 27 day of November, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 27 day of November, 2007.

David Hemze

County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Professional Services Agmt. with Bonestroo, Inc. for Bridge Safety Inspections

Originating Division: Public Works

Meeting Date: November 27, 2007

Amount of Time Requested: n/a

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Carver County Engineering is the responsible agency for completing annual bridge inspections on 86 bridges located on County, Township and City Streets throughout the county. In past years, these inspections were completed by a County Engineering staff person who was certified to complete these inspections. Carver County Engineering no longer has in-house staff available that has the required certifications for these inspections. The engineering consulting firm Bonestroo, Inc. has been selected to provide this required bridge inspection service for the County. This agreement with Bonestroo, Inc. provides for completion of these services.

ACTION REQUESTED: It is recommended that the Carver County Board of Commissioners approve the agreement with Bonestroo, Inc. to perform the required bridge safety inspections contingent on final review of the agreement by the County Attorney and County Risk.

FUNDING

County Dollars =	\$21,000.00
Other Sources & Amounts =	= \$
TOTAL	=\$21,000.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director 

Date: 11/15/07

S:\Bridge Inspections\PSA with Bonestroo, Inc. - 2007 - baf

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: November 27, 2007
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN
CARVER COUNTY
AND
BONESTROO, INC.
FOR
BRIDGE SAFETY INSPECTIONS**

BE IT RESOLVED, that the Carver County Board Chair and the Carver County Administrator are authorized to sign the professional services agreement, made a part hereof, between the County of Carver and Bonestroo, Inc. for bridge safety inspections on the 86 bridges throughout the County where inspections are required and the responsibility of Carver County.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 27th day of November, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 27th day of November, 2007.

County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Agreement 91882 with the State of Minnesota - Cooperative Construction Agreement (TH 7 at CSAH 10 and TH 7 at CSAH 33)

Originating Division: Public Works

Meeting Date: November 27, 2007

Amount of Time Requested: n/a

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Minnesota Department of Transportation (Mn/DOT) plans to construct a roundabout, including intersection street lighting, at the intersection of Trunk Highway (TH) 7 and County State Aid Highway (CSAH) 10 and to install intersection street lights at the intersection of TH 7 and CSAH 33 in 2008. This agreement provides for the cooperative participation by Mn/DOT and Carver County in the project administrative and construction costs and responsibilities for future maintenance of the street lights. The agreement also provides for reimbursement to Carver County for use of county roads for detouring traffic as part of these projects. Mn/DOT is the lead agency for the project. Carver County will reimburse Mn/DOT for the County portion of the project.

ACTION REQUESTED: The County Board is requested to approve the attached resolution authorizing signing of the agreement contingent on final review of the agreement by the County Attorney and County Risk,

FUNDING

County Dollars = \$ 665,579.73
Other Sources & Amounts =
(Detour reimbursement from Mn/DOT) = (\$6,986.47)
=\$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

TOTAL =\$ 658,593.26

Related Financial Comments:

Reviewed by Division Director

Date:

11/15/07

S:\Mn\DOT\TH\7\Agmt. #91882 with State of MN - baf

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

DATE November 27, 2007
MOTION BY COMMISSIONER _____

RESOLUTION NO. _____
SECONDED BY COMMISSIONER _____

**MINNESOTA TRANSPORTATION DEPARTMENT
AGREEMENT NO. 91882
between
THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION
and
COUNTY OF CARVER
for
COOPERATIVE CONSTRUCTION**

IT IS RESOLVED that the County of Carver enter into Agreement 91882 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the roadway, roundabout, drainage and lighting construction and other associated construction to be performed upon, along and adjacent to Trunk Highway No. 7 at the intersection of County State Aid Highway No. 10 under State Project No. 1003-28 and to provide for payment by the State to the County for the use and maintenance of County State Aid Highways No. 10 and No. 32 used as a Temporary Trunk Highway detour.

BE IT FURTHER RESOLVED that the County Board Chair and County Administrator be and hereby are authorized to execute the agreement, and thereby assume for and on behalf of the County all of the contractual obligations contained therein.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 27th day of November, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 27th day of November, 2007.

County Administrator

Date

Subscribed and sworn to before me this

_____ day of _____, 2007.

Notary Public _____

My Commission expires _____

October 29, 2007

Mr. Roger Gustafson, PE
County Engineer
Carver County Highway Department
11360 Highway 212 W
PO Box 300
Cologne, MN 55322-0300

SUBJECT: CARVER COUNTY TRANSPORTATION PLAN UPDATE
REQUEST FOR CONTRACT ADDENDUM NO. 3

Dear Roger:

As requested, we have prepared for your approval a scope of services and budget for three additional activities to be amended into our Carver County Transportation Plan update contract as a new Task 10. This new work consists of completing:

1. a project list for potential metro sales tax funds
2. a review of City transportation plans and meetings to resolve identified consistency issues
3. a summary of the Transportation Plan for inclusion in the County's Comprehensive Plan.

Our estimated cost for this work is \$27,960. With the approval of Addendum No. 3, our total County Transportation Plan contract will increase to \$219,255.

We respectfully request County approval of this amendment. Upon this approval, we anticipate initiating this work in early November 2007 and completing it approximately two months after all City Comprehensive Plans have been submitted to SRF for review.

Please let me know if you require any additional information.

Sincerely,

SRF Consulting Group, Inc.



Brian D. Shorten
Principal

Attachments



REQUEST FOR BOARD ACTION

AGENDA ITEM : Carver County Comprehensive Transportation Plan Update 2005-2030 Amendment to Professional Services Agreement

Originating Division: Public Works

Meeting Date: November 27, 2007

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Carver County and SRF Consulting Group, Inc. entered into a professional service agreement in 2005 for transportation planning services for the development of a county-wide transportation plan.

The purpose of the Carver County Transportation Plan is to provide direction to the County and other affected jurisdictions in assessing anticipate growth and projected travel needs over the next 25 years.

The agreement with SRF is being modified to respond to the need to complete new work consisting of:

1. Project list for potential metro sales tax funds,
2. Review of city transportation plans and meetings to resolve identified consistency issues, and
3. Summary of the Transportation Plan for inclusion in the County's Comprehensive Plan.

The net increased cost of the agreement with SRF resulting from the changes contained in amendment number 3 is \$27,960. The addition brings the total agreement amount to \$219,225.

ACTION REQUESTED: It is recommended that the Carver County Board of Commissioners adopt the attached resolution authorizing the signing of "Amendment Number 3 to the Professional Service Agreement" between Carver County and SRF Consulting Group, Inc. for transportation planning services for the development of a county-wide transportation plan.

FUNDING

County Dollars	=	\$ 27,960
Other Sources & Amounts	=	
TOTAL	=	\$ 27,960

FISCAL IMPACT

- None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 11/9/07

S:\Comp Plan\2006\Agmts\SRF\SRF.County Agmt - 07-1127 - Amendment #3 - BAF

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: November 27, 2007
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**AMENDMENT #3
TO
PROFESSIONAL SERVICE AGREEMENT
BETWEEN
CARVER COUNTY, MINNESOTA
AND
SRF CONSULTING GROUP, INC.
FOR
CARVER COUNTY COMPREHENSIVE TRANSPORTATION PLAN UPDATE
2005 TO 2030**

BE IT RESOLVED, that the Carver County Board Chair and the Carver County Administrator are authorized to sign the Amendment #3 to the professional service agreement between Carver County and the SRF Consulting Group, Inc. for transportation planning services for the development of a county-wide Carver County Comprehensive Transportation Plan Update 2005 to 2030.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 27th day of November, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 27th day of November, 2007.

David Hemze County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Abatements/Additions

Originating Division: Property Records Taxpayer Services Meeting Date: 11/27/07
 Amount of Time Requested: 0 minutes Attachments for packet: Yes No
 Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: See Attached.

ACTION REQUESTED:

Recommend to approve.

FUNDING

County Dollars = \$ - 85.99
 Other Sources & Amounts = - 156.01
 =
TOTAL = \$-242.00

FISCAL IMPACT

- None
- Included in current budget
- Budget amendment requested
- Other: Not Budgeted

Related Financial Comments:

Reviewed by Taxpayer Services Manager

Date: 11-16-07



REQUEST FOR BOARD ACTION

AGENDA ITEM: Tobacco License

Originating Division: Property Records Taxpayer Services

Meeting Date: 11/27/07

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The following business has applied for a Tobacco License in compliance with the Carver County Tobacco Ordinance. The owner is requesting approval by the Carver County Board of Commissioners to sell tobacco products. There are no delinquent taxes on this parcel.

LIC# 10-622
PID# 55-0500200
Down South Bar & Grill
Randy M. Stodola
360 Broadway St E
New Germany, MN 55367
(612) 508-3151

ACTION REQUESTED:

FUNDING

County Dollars = \$
Other Sources & Amounts =
=
TOTAL = \$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Taxpayer Services Manager

Date:

11-16-07



REQUEST FOR BOARD ACTION

AGENDA ITEM : CSAH 10 - Negotiated Settlements (2)

Originating Division: Public Works

Meeting Date: 11/27/07

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Public Works Division and the County Attorney's Office (Jason Kuboushek of IversonReuvers) have negotiated tentative settlement agreements with the attorney of three of the land owners that are in the CSAH 10 condemnation action. These settlements require Board approval. The original settlement agreement documents are at the land owner's attorney awaiting signature and will be forwarded to Administration when they are received. Settlement now will avoid the costs and risks of further litigation.

ACTION REQUESTED: It is recommended the County Board pass this resolution.

FUNDING

County Dollars = \$151,200

Other Sources & Amounts =

= \$

TOTAL = \$151,200

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Interest per statute, which has not been calculated at this date, will be added to settlement amounts.

Reviewed by Division Director

Date:

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: November 27, 2007
 Motion by Commissioner: _____

Resolution No: _____
 Seconded by Commissioner: _____

CSAH 10 – Negotiated Settlements (2)

WHEREAS, the County Board has authorized, by resolution, the Public Works Division to negotiate right of way for the CSAH 10 reconstruction project (SP10-610-30) and to initiate condemnation on selected parcels, and

WHEREAS, The Public Works Division and County Attorneys Office have reached negotiated settlements with three land owners, via their attorney, prior to a Land Commissioner hearing, and

WHEREAS, these settlements exceed the previously approved offer amounts and need approval of the County Board,

NOW THEREFORE BE IT RESOLVED, that the County Board approve the negotiated settlement agreements with Buesgens Family Trust, and with Douglas S. Dircks Trust, Catherine M. Dircks Trust and Robert Dircks, and with Arthur and Gertrud Stacken and authorize the Board Chair and County Administrator to execute said document on behalf of the County.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 27th day of November, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2007.

 David Hemze County Administrator



CARVER COUNTY

REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of 2007 State Indoor Radon Grant Award

Originating Division: Land Water Services

Meeting Date: 11/27/07

Amount of Time Requested: N/a

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Environmental Services Department has been actively promoting radon home testing for the past several years. The results indicate that approximately 30% of homes tested have radon levels that are above the recommended action level.

The funds received from the 2007-2008 State Indoor Grant will be applied towards projects that will continue Carver County's radon awareness and testing program. The main components of this program include:

1. Increase the number of homes tested and mitigated for radon through advertisements promoting the ability of short term radon test kits.
2. Identify barriers to mitigation by surveying a minimum of 25 test kit purchasers.
3. Increase the number of homes tested during real estate transactions by cooperating with a real estate firm or firms to test homes being marketed for sale.

ACTION REQUESTED: A motion authorizing the Chair of the Carver County Board of Commissioners to sign the 2007-2008 State Indoor Radon Grant Contract Between the Minnesota Department of Health and the County of Carver.

FUNDING

County Dollars =	\$2,919 [in-kind]
Other Sources & Amounts =	
Radon Grant	= \$2,919
TOTAL	= \$5,838

FISCAL IMPACT

- None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Grant funds will be amended into the 2008 Env. Services budget. In-kind funds are already budgeted and will require no budget amendments.



REQUEST FOR BOARD ACTION

AGENDA ITEM : Risk & Emergency Manager Salary

Originating Division: Employee Relations

Meeting Date: 11/27/2007

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Risk and Emergency Management Manager position has been vacant twice in the last year. In both cases the manager left for career path reasons. In recruiting to fill the position this year we have found a very strong top candidate who has much of the experience we need in the position. He has over 25 years of public sector experience in the twin cities area and has recently worked on the Continuity of Operations Plan for another jurisdiction. Employee Relations has begun the job offer process with this individual and is seeking greater latitude in making him an attractive offer.

Specifically, the area of hiring range salary is in question. This request is to open the starting salary to make an attractive employment offer to this highly qualified individual.

Other metropolitan counties provide some flexibility in crafting benefit packages to recognize the experience candidates bring to a job from other public sector organizations. This action would allow Carver County to offer a starting salary and benefits in a manner similar to our compare group counties for similar positions, and hopefully, secure the services of this highly qualified individual.

ACTION REQUESTED:

Motion to approve offering the top candidate for the Risk and Emergency Management Manager candidate a starting salary up to step 10 of the current range.

FUNDING

County Dollars = \$
Other Sources & Amounts = \$
TOTAL = \$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: The 2008 budget has sufficient funding to cover this request.

X Reviewed by Division Director
Doris M. Krogman

Date: 11/19/07



REQUEST FOR BOARD ACTION

AGENDA ITEM: Crisis Program Joint Powers Agreement with Scott County

Originating Division: Community Social Services

Meeting Date: 11-20-07

Amount of Time Requested: NA

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Carver County Crisis Program has served both Scott and Carver Counties since its inception. There has been a contract that covers this relationship and determines the financial contribution for Scott County. That contract has been updated to a Joint Powers Agreement.

ACTION REQUESTED: To approve the Crisis Program Joint Powers Agreement between Carver and Scott Counties.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: For CY2008 the Scott County contribution to the Crisis Program is \$11,500.

Reviewed by Division Director

Date: 09/24/2007



REQUEST FOR BOARD ACTION

AGENDA ITEM : Presentation by Metropolitan Mosquito Control

Originating Division: Administration

Meeting Date: 11/27/07

Amount of Time Requested: 20 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Jim Stark, Metropolitan Mosquito Control District Director, will present their 2007 program summary and 2008 work plan to the County Board.

ACTION REQUESTED: No action requested, information only.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 11/16/07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Project SAP 10-618-09 (Lyman Blvd) EAW Public Hearing

Originating Division: Public Works

Meeting Date: November 27, 2007

Amount of Time Requested: 30 min. starting at 9:15 AM or soon thereafter

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Environmental Assessment Worksheet (EAW) SAP 10-618-09 (Lyman Blvd) addresses the impacts due to reconstruction of a portion of CSAH 18 (Lyman Blvd.) between TH 41 and CSAH 17 to a four lane urban design roadway standards.

The Public Hearing is an opportunity for the concerned public to comment on the environmental impacts due to the proposed project. The Public Hearing fulfills part of the required approval process to obtain environmental approval for the project.

ACTION REQUESTED: It is requested that the County Board open the Public Hearing for the public's opportunity to comment on SAP 10-618-09 (Lyman Blvd.).

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL

= \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date:

11/16/07

S:\Projects\SAP 10-618-09\EAW Public Hearing - baf

Date: November 9, 2007
From: Carver County Highway Department
For publication: November 15, 2007

**Carver County CSAH 18 Reconstruction
Environmental Assessment Worksheet
Notification of Availability**

An Environmental Assessment Worksheet (EAW) has been prepared for the proposed County State Aid Highway (CSAH) 18 Reconstruction Project. Carver County is proposing the reconstruction of the 3.0 mile segment of CSAH 18 (Lyman Boulevard) from Trunk Highway 41 (TH 41) to CSAH 17 (Powers Boulevard). The project would accommodate capacity and safety improvements to the roadway facility including drainage, access management and a pedestrian/bicycle facility. Included with this proposed project is a pedestrian underpass to the east of the new Chanhassen High School site that will provide a safe route for a future (separate project) pedestrian crossing under CSAH 18. The existing two-lane roadway will be widened to a four-lane urban facility (curb, gutter and storm sewer) with raised medians. Turn lanes will be added at all side street connections. Construction of this project is anticipated to begin June 2008.

The EAW can be viewed at the following locations beginning November 19: Minneapolis Public Library, 300 Nicollet Mall, Minneapolis, MN; Chaska Public Library, 4 City Hall Plaza, Chaska, MN; Chanhassen Public Library, 7711 Kerber Boulevard, Chanhassen, MN; Chaska City Hall, One City Hall Plaza, Chaska, MN; Chanhassen City Hall, 7700 Market Boulevard, Chanhassen, MN; Carver County, 600 East Fourth Street, Chaska, MN.

An opportunity for the public to comment on the EAW will be provided during the Tuesday, November 27, 2007 meeting of the Carver County Board. Carver County Board meetings begin at 9:30 am and are held at the Administration Center Board Room (600 East Fourth Street, Chaska, MN).

Written comments on the EAW should be submitted to Carver County during the 30-day review period that ends on December 19, 2007. Written comments and questions on the project should be directed to the Carver County Highway Department: William Weckman, P.E., Assistant County Engineer, 11360 Hwy. 212, Cologne, MN 55322; phone: 952-466-5200; fax: 952-466-5223; email: bweckman@co.carver.mn.us.



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of Automated Material Handling Equipment – Chanhassen Library

Originating Division: Administrative Services

Meeting Date: November 27, 2007

Amount of Time Requested: 10 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Library is requesting a one time request of \$100,000 to purchase an Automated Material Handling (AMH) system for the Chanhassen Library. Currently the library circulates 350,000 materials annually – and climbing - and the present drop box system fails to serve the public or library workflow needs. The current book drop system allows book materials to drop and pile up on the floor, particularly during multiple closed days.

The Chanhassen Library was constructed to house a material handling system such as proposed. These types of systems are proven, reliable technology utilized in extensively in public libraries. Further, the AMH will minimize the need for additional staff as circulation growth increases. Attachments include additional justification of the AMH and a picture of the book drop area during the Veteran's Day weekend when the library was closed for two days. The other attachment provides the Board with a schematic of the AMH including the conveyor system and associated sorting bins.

The total negotiated cost of the automated system is \$251,982. The Library has budgeted funds of \$153,687 leaving a difference of \$98,295. The additional \$1,705, which added to the \$98,295 equates to the \$100,000 request, would be used as a set-aside for contingency.

ACTION REQUESTED: Approve the supplemental request of \$100,000 to purchase an automated materials handling system from Tech Logic.

FUNDING

County Dollars = \$100,000

Other Sources & Amounts =

=

TOTAL = \$100,000

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Request funds be transferred from the Commissioner contingency. \$98,295 will be used to supplement the purchase of the equipment with the balance of \$1,705 dedicated to project contingency.

Reviewed by Division Director

Date: 11/15/07

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Administrative Services

DATE: 11/27/07

Library

Description of Account funds are to be transferred from:	Amount	Description of Account funds are to be transferred to:	Amount
Board Contingency	\$ 100,000	Library Capital Equipment	\$ 100,000
TOTAL:	\$ 100,000	TOTAL:	\$ 100,000

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Controller)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Contingency Acct. Current Bal.: \$ 100,000

E. Current Balance After Adj.: \$ 200,000

F. Requested By: Library Staff

G. Recommend Approval: Finance Director

H. County Board Decision: Approval/Disapproval

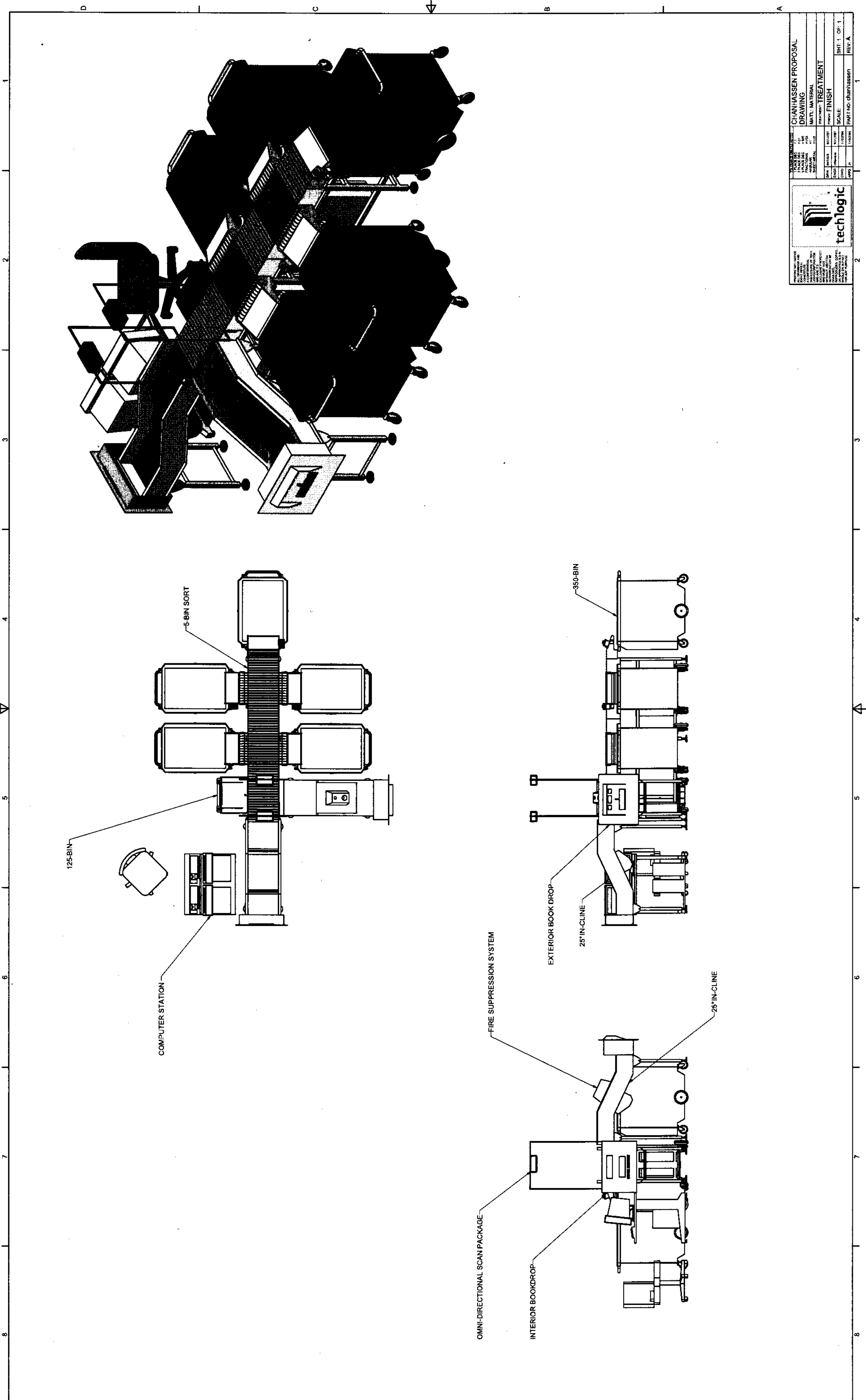
Carver County Library: Chanhassen Automated Materials Handling (AMH) Brief

- Chanhassen library has an annual circulation of approximately 350,000. This is constantly increasing and we realistically can reach 1 million within the next 5-10 years.
- Our present drop box system fails to serve the public or library workflow needs. Materials are allowed to drop and pile up on the floor, particularly during multiple closed days. (This photo was taken after being closed for Veteran's Day holiday).



- Automated Materials Handling will provide greater efficiencies in managing materials. The technology and conveyor system will eliminate staff handling of materials until they are prepared for shelving or delivery.
- The library spends tremendous amounts of money on material assets in the collection. Managing the movement of those assets through AMH systems reduce wear and tear on the collection items and provide for protection of those assets for community use.
- AMH systems minimize the need for additional staff as workload increases. Chanhassen Library use WILL increase in the near future. Efficiently managing the thousands of items moving into the library from patron returns and delivery using technology will reduce the need for additional staff to perform routine, physical, repetitive tasks in handling items.
- AMH will reduce repetitive physical work done by staff, improving ergonomics and reducing the risk of injury to staff. The reduction of bending, stretching, lifting, grasping and clutching materials will significantly reduce long-term employee health risks.
- AMH provides significantly improved customer service. Rather than waiting for staff to check items, patrons can drop materials directly into the system through exterior or interior conveyor inlets. The AMH resolves their records in a matter of seconds by checking in materials. Patron records are updated in real time.

- AMH systems are proven, reliable technology in use at libraries around the world. Major vendors have a 10 year track record of providing improved workflow efficiencies.



1 2 3 4 5 6 7 8

125-BIN
 5-BIN SORT
 COMPUTER STATION

OMNI-DIRECTIONAL SCAN PACKAGE
 INTERIOR BOOKDROP
 FIRE SUPPRESSION SYSTEM
 EXTERIOR BOOK DROP
 25" IN-CLINE
 350-BIN
 25" IN-CLINE

CHANNASSEN PROPOSAL
 DRAWING
 MTL - MATERIAL
 TREATMENT: TREATMENT
 SCALE: SCALE
 SHEET: SHEET
 PART NO: PART NO

techlogic

DATE	BY	CHECKED	SCALE	SHEET	PART NO

RHT.1 OF 1
 REV. A



REQUEST FOR BOARD ACTION

AGENDA ITEM: Building Code Services 2008-2010

Originating Division: Land & Water Services

Meeting Date: November 27, 2007

Amount of Time Requested: 15 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The County is responsible for the administration and enforcement of the State Building Code in the unincorporated areas of the County. The current contract with Waldron & Assoc. Ltd. (Scott Qualle, President) is set to expire at the end of 2007. A Request for Proposals (RFP) was developed, published in the legal paper and distributed to several potential vendors. Waldron & Associates (Waconia) and Metro West Inspection Services (Loretto) both submitted very competitive proposals. Please review the attached memo, which discusses the background information and provides a recommendation to renew Waldron & Associates' contract, based on their current proposal.

Mr. Qualle's cover letter has been attached to provide the Board with additional information on his company and the services they provide. The company has very good credentials with a broad array of services, and their commitment to technology (permitting software) may prove to be quite an asset to the County system in the future. Their office, which located in downtown Waconia, has also been convenient for contractors, landowners and staff alike.

The contract is funded entirely by building permit fees. As noted below the exact amount paid to the contractor is determined by the mix & value of the permits issued. This can vary widely depending on building trends, but the contractor would be responsible for reacting to these fluctuations.

The staff is requesting approval to negotiate a final contract, based on the RFP, with Waldron & Associates for Building Code services for 2008-2010. Due to the limited number of Board meetings remaining in 2007, the staff is requesting delegation of signature authority to the Director of Land & Water Services. Delegation of approval authority for non-monetary change is also requested.

ACTION REQUESTED: Motion authorizing the LWS Division Director to negotiate a final contract based on the submitted RFP with Waldron & Assoc. for Building Code services for 2008-2010; and also to authorize the LWS Director to sign the final contract after review and approval by the County Attorney's Office & Risk Management. The LWS Director is authorized to approve any non-monetary changes to the contract after review and approval by the County. Attorney's Office & Risk Management through the life of the contract.

FUNDING

County Dollars =	\$-0-
Other Sources & Amounts =	-0-
Permit Fees =	\$110,000
TOTAL	= \$-0-

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

The Building Code program, including the cost of this contract, is funded by building permit fees. The cost of the contract is dependent upon the number, type and value of permits issued. In 2006, the amount paid to the contractor was approximately \$110,000 for the year; this will vary depending on the market.

Reviewed by Division Director

Date: 16 November 2007

COUNTY OF CARVER
LAND & WATER SERVICES DIVISION
Land Management Department
Government Center - Administration Building
600 E. 4th St.
Chaska, MN 55318

Phone: (952) 361-1820
Fax: (952) 361-1828

TO: Board of Commissioners, Dave Hemze

DATE: November 15, 2007

FROM: Land & Water Services, Dave Drealan

SUBJECT: Building Official Contract Vendor Selection

Background:

The County is responsible for the administration and enforcement of the State Building Code in the unincorporated areas of the County. The current contract with Waldron & Assoc. Ltd. (Scott Qualle) is set to expire at the end of 2007. Last summer, a Request for Proposals (RFP) was developed, published in the legal paper, and distributed to potential vendors. In July, we received four responses from: Waldron & Assoc (Waconia), Metro West Inspection (Loretto), Municipal Inspections (New Prague), and Scott County Building Inspections. However, after interviewing the respondents we weren't satisfied with the cost analyses. Upon consultation with Iverson & Reuvers the Attorney's Office, we decided to reject all of the proposals, which allowed us to basically start the process over. In September, we distributed a new RFP that included a cost estimate worksheet to provide a more complete picture of the financial impact(s) of the proposals. All four of the interested parties submitted proposals, which were subsequently analyzed in terms of cost, customer service, credentials, scope of services, and use of technology. Throughout the process, Waldron & Assoc (Scott Qualle) and Metro West (Loren Kohnen) have submitted the most competitive bids. We also conducted an evaluation of a possible "in-house" building inspections program, which we rejected based on budgetary & space constraints.

Over the past nine years, Waldron's contract has been at 40% of the County's building permit revenue and their current bid would actually equate to approximately 36% to 37% of revenue. Metro West's 2008-2010 submission is at a flat 35%. Waldron's newly proposed rates are variable and based on the cost estimate worksheet. The reason Waldron's rate varies somewhat is that the rate for many residential permits would be 30% (50% for flat fee permits) and generally commercial would be at 50% to 75%; therefore, the cost of Waldron's proposal would be dependent upon the mix of permit types within a given year.

Another aspect of Waldron's bid, which is worth noting, is that their proposal includes a full range of services (e.g. Master Plumber, Master Electrician), convenient location in Waconia, successful history with the Division and the use of technology, including the use of essentially the same permitting software (Permit Edge) that is used by the County. Waldron's has also proposed to take over the electrical inspections program from the State of Minnesota, which could generate an additional \$5,000 annually for the County. Local implementation of the Electrical Inspection program would be more convenient for contractors & homeowners and provide for coordination of electrical inspections with other inspections. The decision on the electrical program is not requested at this time because the term of the State electrical inspector contracts extends through June 2008 and further research by staff would be necessary.

Funding

The Building Code program is in most years funded entirely permit fees. The Building Official's contract is funded entirely by building permit fees. The exact amount paid to the contractor is determined by the mix & value of the permits issued. This can vary widely depending on building trends, but the contractor would be responsible for reacting to these fluctuations – not the County. In other words, if permit revenues are down, the County's financial commitment to the contractor declines proportionally.

Analysis:

Cost is an important consideration in analyzing the proposals. However in this case two proposals are quite competitive in cost, the analysis became more global and considered additional factors. The RFP indicates that proposals will be analyzed of the proposals included a number of factors: "The proposals will be evaluated in terms of cost, customer service, credentials, proposed level of service, use of technology, compatibility with the County system, and history of successfully completing work for the County". Based on an assumed \$300,000 k± annual permit revenue, Metro West Inspection Services' proposed fees – would be \$105,000; Waldron's, would be \$108,900, a difference of about \$4,000 per year or about \$12,000 over the life of the contract. However, Waldron's proposal includes a wider range of services, Master Plumber and potential for Electrical Inspection program, for example. Waldron has participated in the Building Code Effectiveness Evaluation System program and has and scored above state & national averages. The main office is located in Waconia; this location is very convenient if contractors or property owners need to visit the office. There have been numerous times that contractors or homeowners have been able to work directly through Waldron's office in Waconia, rather than going to Chaska. Metro West's proposal includes the potential to establish a local office after the first year if deemed necessary. Another key aspect of the Waldron proposal is the convenience and efficiency that should result from the Permit Edge web based system and applications. They have agreed to contribute \$1,000 annually toward database management. Waldron has had a history of working well with county staff, homeowners, and contractors. For example, when construction site erosion control became an issue several years ago, the company was proactive is gaining erosion control expertise and addressing the issue in cooperation with County and City efforts.

Recommendation:

Therefore, due to their competitive response to the RFP, their location, willingness to fit into the County system, and their 9 year history of providing our building inspection services, we are recommending Waldron & Associates for the 2008-2010 contract period. Waldron's President, Scott Qualle, has provided a cover letter that I've attached to provide you with more information on their proposal & company.

Action:

We are requesting authorization to move forward with Waldron & Associates' proposal and to negotiate & finalize the 3 year contract.

Waldron & Associates, Ltd.

201 First Street West
Waconia, Minnesota 55387
(952) 442-7520 • Fax (952) 442-7521

September 25, 2007

Mr. Steve Just
Land Management Department
Government Center, Admin. Bldg.
600 East Fourth Street
Chaska, MN 55318-2102

Dear Steve,

Enclosed, you will find our response to the County's Request for Proposal (RFP) for Building Inspection Services. After reviewing this proposal, I am confident you will recognize that we provide the best service with the most qualified and diversely trained staff of any potential (*contractor, service provider*) in the State.

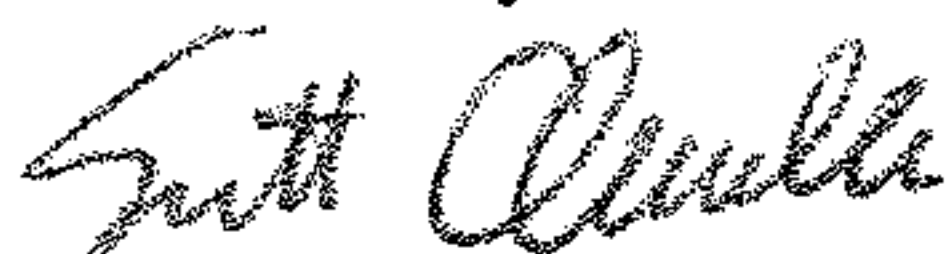
We have been performing plan review and inspections in Carver County since January 1999. Throughout the past 8 years our staff has become very familiar with the community and the requirements of the County. As Carver County continues to grow, I believe we will continue to provide a variety of services that exceed the expectations of the County and its citizens.

We are an all-inclusive inspection firm providing building, electrical, plumbing and mechanical inspections, State Sanctioned (approved) plumbing plan review; sediment/erosion control monitoring and enforcement; and other services.

We have read the County's Request for Proposal (RFP) for consulting services and fully understand its intent. We certify that we have adequate personnel, equipment and facilities to provide the County's requested services. We have thoroughly examined the RFP requirements, and our proposed fees cover all the services that we have indicated we can provide. We understand that our ability to meet the criteria and provide required services shall be judged solely by the Board of Commissioners of the County of Carver.

Thank you for your consideration and the opportunity to submit this proposal.

Sincerely,



Scott Qualle
President



REQUEST FOR BOARD ACTION

AGENDA ITEM : Carver County's Year 2008 Legislative Priorities

Originating Division: Administration

Meeting Date: 11/27/07

Amount of Time Requested: 20 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Board reviewed the attached legislative priorities during a November 13 work session. Administration will review the issues and is recommending adoption of the priorities.

ACTION REQUESTED: Motion to adopt Carver County's 2008 legislative priorities.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

- None
- Included in current budget
- Budget amendment requested
- Other:

Reviewed by Division Director

Date: 11/15/07



Legislative Platform

(Item numbering is not a priority listing)

- Item #1: Wheelage Tax**
- Item #2: Mn/DOT Chaska Truck Station**
- Item #3: Lake Waconia Regional Park Land Acquisition**
- Item #4: Elimination of Sales Tax on Courts Projects**
- Item #5: MR/RC Waiver Allocation Over Spending Repayment**
- Item #6: Social Host**
- Item #7: Transfer of Administrative & Policy Authority of Carver County Library Board to the Carver County Board**

DRAFT



Item #1: Wheelage Tax

Background

Current law allows counties in the metropolitan area to impose a wheelage tax. However, the law mandates that counties must reduce their transportation levy by the amount of revenue raised by the tax. It also limits the maximum tax to \$5 per vehicle and limits the proceeds to only being spent for highway purposes. The wheelage tax option should be extended to all counties and the levy offset and \$5 cap should be repealed. The revenues raised should be allowed to be used for both highway and transit purposes.

Requested Position

Support legislation repealing the transportation levy offset and \$5 per vehicle tax cap in the current county wheelage tax law.

DRAFT



Item #2: Mn/DOT Chaska Truck Station

Background

Over the past couple years, Mn/DOT has discussed the possibility of partnering with Carver County in the establishment of a joint use truck station located in the area of the New TH 212 interchange and CSAH 11 (formerly CR 147). The proposed co-tenancy in the new maintenance facility would provide the opportunity for the relocation of the County's Chaska Highway Maintenance operations from its current location.

State funding of the truck station facility was considered by the 2006 State Legislature but not included as part of the approved bonding package for State building facilities.

Requested Position

Support legislation funding the construction of the Mn/DOT Chaska truck station.

DRAFT



Item #3: Lake Waconia Regional Park Land Acquisition

Background

Lake Waconia is the second largest lake in the metropolitan area and a regional attraction for water based recreation activities. The existing public boat access on the northeast side of the lake is overwhelmed with use. Long lines of vehicles with trailers park along the busy county road between St. Bonifacius and Waconia due to the demand for boat access parking.

Carver County has an approved Regional Park Master Plan for Lake Waconia Regional Park. This master plan includes the creation of public boat access within the park boundary. Funding is requested to purchase land for the boat access and related property for Lake Waconia Regional Park. The proposed acquisition would improve public access to a regionally significant body of water, increase recreational opportunities and user satisfaction at an existing regional park.

Due to the value of lakeshore property on a metropolitan lake, and due to significance of a public boat access and land needed for Lake Waconia Regional Park, legislative assistance is requested for this acquisition.

Requested Position

Support legislation to acquire approximately 19 acres identified as Parcel 5 in the Carver County Surveyor's exhibit for a public boat access and land needed for Lake Waconia Regional Park.



Item #4: Elimination of Sales Tax on Courts Projects

Background

Carver County is constructing new space at its Justice Center in Chaska to support significant population growth and increased use of state judicial functions. The County has the following projects slated for construction in 2008:

- A second floor Courts addition to include a new courtroom, jury assembly room, probation department, law library and public defender conference rooms
- A new Emergency Operations Center, conference rooms, storage and several support staff offices.
- Expanded Dispatch Center, crime lab and evidence storage
- An additional courtroom and associated moves (prior to 2015).

It is unclear why Carver County, while mandated to provide a Courthouse for the State is also required to pay state sales tax. Essentially the County is paying this tax through funds generated from local property tax dollars.

The project construction cost is estimated to be \$9.6 million. Currently Minnesota State sales tax of 6.5% is applied to construction materials. Typically this translates to approximately 2% of the construction cost or for this project, an estimated \$192,000. These funds would be directed toward purchasing furniture, fixtures and equipment for the new courts space.

Requested Position

Support legislation to exempt Carver County from the Minnesota State sales tax for Courthouse construction projects.



Item #5: MR/RC Waiver Allocation Over Spending Repayment

Background

For 2004 and 2005 four counties spent in excess of their Mental Retardation/Related Conditions (MR/RC) Waiver Allocation and were required to repay the excess expenditures to the Department of Human Services.

The 2007 Legislature proposed to forgive three of the Counties and extend Carver County's repayment until June 30, 2009. The Governor vetoed the appropriation for the three counties but not the policy language. Essentially three counties have been forgiven with Carver County being required to pay, but not until 2009. The over expenditure amount is \$965,146.

The reason that Carver County over expended their allocation was that following the unprecedented open enrollment in the MR/RC Waiver in 2001, Carver County did not have all the resources available to meet the needs specified in the client's plan for services when the state rebased the MR/RC Waiver in 2003. Essentially, Carver County's MR/RC Waiver allocation was being adjusted based on actual expenditures, not considering our total obligation to our clients. This resulted in over expenditures in 2004 and 2005. For 2002 Carver County was \$1.6 million under its waiver allocation.

In 2004, the statewide expenditure for the MR/RC Waiver was \$18 million under the statewide allocation.

Requested Position

Support a legislative change that forgives Carver County's repayment from over spending to be consistent with the action taken for St. Louis, Steele and Fillmore Counties.



Item #6: Social Host

Background

Underage alcohol consumption is harmful to youth and presents a threat to public safety. Alcohol is the drug of choice of youth and alcohol related incidents are the leading cause of death of teenagers. Alcohol is a factor in 50 to 65 percent of teen suicides, in two thirds of sexual assaults of teenagers and college-aged students, and in 50 percent of motor vehicle accidents. Surveys indicate that between 60 to 80 percent of youth obtain alcohol from home parties.

Current law prohibits individuals from furnishing alcohol to an underage person and the underage person can be charged with possession or consumption. However, often law enforcement will arrive at an underage drinking party and be unable to determine who provided the alcohol. It is usually clear who is hosting the party but under current law that is not a crime.

The cities of Mankato and Chaska along with Kandiyohi County have varying social host ordinances. Carver County believes that this law should be statewide in order to provide a clear and fair law for the residents of Minnesota. Like the smoking ban, a consistent statewide law is preferable to a city by city/county by county piecemeal approach to the issue.

Requested Position

Support legislation to make it illegal for someone to host a party when the host knows that underage drinking or possession of alcohol occurs and fails to take reasonable steps to prevent the possession or consumption of alcohol by underage persons.



Item #7: Transfer of Administrative & Policy authority of Carver County Library Board to the Carver County Board

Background

Recently Washington County has successfully received approval to transfer the administrative and policy authority of the County Library Board to the County Board, retaining the Library Board in an advisory capacity. With Scott and Hennepin County having undertaken similar actions, Carver County is also recommending a similar legislative change. The proposed legislation would allow the Carver County Board to direct, operate, and manage the Carver County library system, establish that the library board shall provide advice and make recommendations on pertinent policy matter regarding the library system to the county board. The legislation would also establish that the library director shall exercise the powers and perform the duties delegated to it by the county board.

Benefits of the proposed legislation include:

- Increases direct citizen accountability
- Greater integration with the County's priorities and plans especially in the areas of new library facilities and services
- Preserves the important influence of the Library Board in matters of intellectual freedom
- Allows for more efficient management and response schedule (County Board meets more frequently than Library Board)
- Creates more integrated culture between the County and County Library staff
- Increases the visibility of the library system
- Regularized communication with those elected to represent the people of the County
- Increases efficiency – reduces duplication (accounting functions, technology etc.)

Requested Position

Support legislation to transfer the administrative and policy authority of Carver County library board to the Carver County Board

CARVER COUNTY COMMISSIONERS

Carver County Government Center
 602 East Fourth Street
 Chaska, MN 55318
 Phone: (952) 361-1500
 Fax: (952) 361-1581
www.co.carver.mn.us
 Hours: 8:00-4:30 p.m.

<u>DISTRICT</u>	<u>NAME</u>	<u>TOWNSHIPS</u>	<u>CITIES</u>
District 1	Gayle O. Degler 541 Pine View Court Chanhassen, MN 55317 Phone: (952)403-7047 gdegler@co.carver.mn.us		Chaska Ward 3 Chaska Ward 4 Chanhassen Precinct 3 Chanhassen Precinct 4
District 2	Tom Workman 181 South Shore Ct Chanhassen, MN 55317 Phone: (952) 486-7771 tworkman@co.carver.mn.us		Chanhassen Precinct 1 Chanhassen Precinct 2 Chanhassen Precinct 5 Chanhassen Precinct 6 Chanhassen Precinct 7
District 3	Randy Maluchnik 112510 Ramsey Court Chaska, MN 55318 Phone: (612) 964-5382 rmaluchnik@co.carver.mn.us		Carver Victoria Chaska Ward I Chaska Ward 2 – Precinct 1 Chaska Ward 2 – Precinct 2
District 4	Tim Lynch 17050 32 nd St Mayer, MN 55360 Home: (952) 353-2598 tlynch@co.carver.mn.us	Hollywood Watertown Waconia	Watertown City Waconia Ward 1 Waconia Ward 2
District 5	James M. Ische, Chair 13080 Co Rd 52 Norwood, MN 55368 Phone: (952) 466-5851 jische@co.carver.mn.us	Benton Camden Chaska Dahlgren Hancock Laketown San Francisco Young America	Cologne Hamburg Mayer New Germany Norwood Young America

CARVER COUNTY DIVISION DIRECTORS

Division	Contact
Administration	David Hemze (952) 361-1526 dhemze@co.carver.mn.us
Administrative Services	Steven Taylor (952) 361-1501 staylor@co.carver.mn.us
Attorney	James Keeler (952) 361-1490 jkeeler@co.carver.mn.us
Community Social Services	Gary Bork (952) 361-1670 gbork@co.carver.mn.us
Employee Relations	Doris Krogman (952) 361-1570 dkrogman@co.carver.mn.us
Finance	David Frischmon (952) 361-1506 dfrischmon@co.carver.mn.us
Land and Water Services	David Drealan (952) 361-1823 ddrealan@co.carver.mn.us
Property Records/Taxpayer Services	Mark Lundgren (952) 361-1905 mlundgren@co.carver.mn.us
Public Health	Del Hurt (952) 361-1327 dhurt@co.carver.mn.us
Public Works	Roger Gustafson (952) 466-5206 rgustafson@co.carver.mn.us
Sheriff	Bud Olson (952) 361-1204 bolson@co.carver.mn.us



REQUEST FOR BOARD ACTION

AGENDA ITEM : Closed Session, Labor Negotiations Strategy

Originating Division: Employee Relations

Meeting Date: 11/27/07

Amount of Time Requested: 30 minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

Employee Relations is in the process of negotiating with AFSCME and the LELS for collective bargaining agreements 2007 and forward.

There is an agreement with the three AFSCME units, Social Services, Public Works and General Courthouse. The County is still in negotiations with LELS and the AFSCME Assistant County Attorneys. The two Teamster units settled earlier this year

The purpose of the closed session is to discuss the current proposals from the remaining bargaining units, clarify the requests on the table, and seek the Board's guidance relative to arriving at new collective bargaining agreements. MN Statute 13D.03 allows for closed session meetings for such labor negotiations strategy planning.

ACTION REQUESTED:

Motion to go into closed session to discuss Labor Negotiation strategy, as permitted by Minn. Stat. 13D.03. Following the closed session, motion to return to regular session.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director
Doris M. Krogman

Date: 11/16/07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Lake Waconia Regional Park Land Acquisition

Originating Division: Public Works/Parks

Meeting Date: November 27, 2007

Amount of Time Requested: n/a

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Parks Department requests permission to continue negotiations for property within the Lake Waconia Regional Park boundary. Reports have been prepared by an independent fee appraiser and relocation consultant on the parcel identified as P.I.D.# 70180300, at 8155 Paradise Lane. The acquisition involves 2.94 acres of land and related structure identified on the site.

Staff is proposing to use available Metro. Council Funds and County Funds for Lake Waconia Regional Park to acquire the site.

County Board authorized appraisal service for this site December 13, 2005. Relocation consulting service was performed under an existing contract with the County and completed March 12, 2007.

ACTION REQUESTED:

FUNDING

County Dollars = \$

Other Sources & Amounts =
=\$

TOTAL =\$

Related Financial Comments:

FISCAL IMPACT

- None
- Included in current budget
- Budget amendment requested
- Other:

Reviewed by Division Director

Martin Walsh for Roger Gustafson

Date: 11-19-07

S:RSB LSB Revised Offer 407