



Monthly Board Meeting Agenda

Thursday, September 19, 2024 – 8:00 AM

11360 Highway 212, Suite 6, Cologne, MN | Phone: (952) 466-5230
Meeting will be held in conference room 1

1. **Meeting called to order by Chair Zbinden**
2. **Public Comments** – Limited to 5 Minutes
3. **Agenda review and adoption**
4. **Agency Reports**
 - a. Carver County Report
 - b. NRCS Report
 - c. FSA Report
5. **Consent Agenda Action Items**
 - a. Approval of August 15, 2024, Board Meeting Minutes [Pages 1-4](#)
 - b. Acceptance of the August Treasurer’s Report [Pages 5-9](#)
6. **Regular Agenda Items**
 - a. Jennifer Siewert has requested approval for a cover crop incentive on 50 acres. The total incentive amount would be \$3,000. [Pages 10-11](#)
 - b. Ed Lind has requested assistance to install 2 WASCB (field terraces). The total cost estimate is \$51,000, funding from the WBIF grant at 90% would be \$45,900. [Pages 12-13](#)
 - c. Two native planting projects have been completed and they are requesting cost-share reimbursements (\$1,660 total for the two). [Pages 14-18](#)
 - d. Peterson Company Ltd. has issued the final 2023 Audit, which has been posted to our website. [Audit](#)
7. **SWCD Board Committee & SWCD Staff Monthly Reports**
 - a. Personnel Committee (Zabel; Zbinden) – SWCD employee anniversaries:
Ben Datres, 8-years (Aug. 29) and Tom Genelin, 4-years (Sept. 14).
 - b. Metro Conservation Districts Committee (Zbinden; Wendland alt.) – August 28 report.
 - c. Education & Outreach Committee (Sons, Wendland)
 - d. Budget Committee (Burandt, Sons)
 - e. WMO Advisory Committee (Wendland; Zbinden alt.) – did not meet in August
 - f. Carver County Leaders (CCL) Committee (Burandt; Sons alt.)
 - g. South Fork Crow River 1W1P (Zabel; Wendland alt.)
 - h. SWCD Staff Monthly Progress Report [Pages 19-21](#)
8. **Board of Supervisors announcements**
 - a. Third quarter compensation forms are due. Please bring them to the meeting or email them to Felicia.
 - b. Upcoming meetings/events:
 - September 19 – SWCD Board meeting
 - September 24 – Pollinator Workshop, 5-7 PM @ Environmental Center, Chaska
 - MASWCD Convention – December 3 & 4
9. **Adjourn**



11360 Highway 212 STE 6
Cologne, MN 55322
(952) 466-5230

<https://www.carvercountymn.gov/swcd>

Minutes of the August 15, 2024, Carver SWCD Board Meeting Held in Conference Room 1 at the Public Works Facility in Cologne, MN

Board Members Present:

Chair, Marcus Zbinden
Vice Chair, Mark Zabel
Secretary/Treasurer, Jeffrey Sons
Member, Robert Burandt
Member, Stanley Wendland

Other Attendees:

Carver County Public Services Deputy Director, Paul Moline
FSA Program Analyst, Olivia Gronholz
FSA Program Analyst, Rachel Hendrickson
NRCS District Conservationist, Katie Mattila
NRCS Summer Intern, Kirsten Koerth
NRCS Team Lead, Chris Schmidt

SWCD Staff Present:

District Manager, Mike Wanous
Administrative & Finance Specialist, Felicia Brockoff
Resource Conservationist, Terry Meiller
District Technician, Tyler Polster

1. Call to Order.

Chair Zbinden called the meeting to order at 8:00 a.m.

2. Public Comments – None.

3. Agenda Review and Adoption.

Resolution 039-2024: Zabel moved, Wendland seconded, to approve the August 15, 2024, Board Meeting Agenda as presented. Roll call vote: Burandt-absent; Sons-absent; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

4. Agency Reports

- a. NRCS report – Katie reported the batching period deadline for EQIP applications is September 6, 12 applications have been received from Carver County. Staff is continuing to work on CRP status reviews, with one remaining in Carver County. She introduced Kirsten, NRCS summer intern, who assisted the Waconia Field office this summer. Kirsten is a student at the U of M, working towards her master's degree in agriculture education. Katie also reported that an NRCS Agronomist will be starting on August 26.

Chris reported on personnel updates, he thanked Kirsten for her assistance getting a lot of the status reviews conducted over the summer. A new Soil Conservationist started in the Faribault field office on July 15. Interviews have also been conducted for the vacant Soil Conservationist position for the Farmington field office. He also reported there are vacant positions in the LeCenter and Waconia field offices. The Faribault staff could be moving back into their office at the end of September, if the building updates are not delayed.

- b. Carver County report – Paul reported he will be talking to the County Board on August 27, about the proposed levies for the WMO and the County Levy. The County Board will set the preliminary levy on September 3. Currently, the request for the SWCD includes a \$26,000 increase. He also reported that the Water Plan projects list is currently being updated, which happens about every two years. He explained if projects are not listed in the Water Plan, that excludes the projects from any potential BWSR funding.

Paul also reported there are a lot of wetland enforcement issues going on in the County, which takes a lot of staff time. Just this week, he has conducted the third round of interviews for the new enforcement position. He stated there will be two openings on the WMO Advisory Committee, as both persons have served their full 9 years.

- c. FSA Report – Olivia and Rachel reported that all dairy margin coverage (SMC) producers were mailed reminder letters for premiums balances due September 1. Producers who incur milk losses due to H5N1, can apply for assistance through the emergency livestock assistance program (ELAP). Producers enrolled in the agriculture risk coverage (ARC) or price loss coverage (PLC) programs through FSA, must protect their cropland and noncropland acres on their farms from wind and water erosion, and noxious weeds. Failure to do so, will result in corrective maintenance, and the FSA County Committee’s (COC) may elected to terminate the ARC/PLC contracts for the program year. They also reported that FSA has youth loans for up to \$5,000, that young adults can use to operate an agriculture income producing project, in connection with 4-H clubs, FFA, and other agricultural groups. The next McLeod-Carver County Committee meeting will be October 1 at 9:00 AM

5. Consent Agenda Items

Resolution 040-2024: Wendland moved, Burandt seconded to approve the following consent agenda items:

- a. Acceptance of the July 2024 Treasurer’s Report
- b. Approval of the July 18, 2024, Board Meeting Minutes
- c. Approve Peterson Company Ltd. annual management representation letter, authorizing the Chair and Manager to sign

Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

6. Regular Agenda Items

- a. Mike reported that we’ve received grant agreements for FY2025 CRP state incentives program for \$20,000 and FY2025 soil health delivery for \$40,000. He also reported that the Carver WMO is putting an additional \$10,000 towards the CRP grant.

Resolution 041-2024: Zabel moved, Burandt seconded to approve the BWSR Grant agreements P25-0452 CRP State Incentives Program and P25-0489 Soil Health Delivery, authorizing the District Manager to sign on behalf of the Carver SWCD through DocuSign. Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

- b. Mike reported he and Terry have met with Supervisors Wendland and Zabel to develop cost-share policies for the two BWSR grants listed in item a., P25-0452 CRP State Incentives Program and P25-0489 Soil Health Delivery. Mike went over the draft policy that has been developed, mentioning that in cases where requests for funding exceed the available grant funds, priority will be given to projects located in watersheds draining to priority waterbodies, as identified in

the Carver County WMO comprehensive water management plan.

Resolution 042-2024: Sons moved, Burandt seconded to approve the Carver SWCD Cost-Share policies for grants P25-0452 CRP State Incentives Program and P25-0489 Soil Health Delivery as presented. Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

- c. Terry presented six soil health cost-share applications that have been received from landowners over the past month. Funding for these applications would be used from the P25-0489 Soil Health Delivery grant, approved in item b. above. They include:

• Elmer Hartmann	50 acres (<i>single practice max</i>)	3 rd year	\$3,500 payment
• Kevin Sons	19 acres	3 rd year	\$1,140 payment
• Eric Hoes	50 acres (<i>single practice max</i>)	1 st year	\$3,000 payment
• Alexandra Pierson	18 acres	1 st year	\$1,800 payment
• Dan Hausladen	30 acres	1 st year	\$3,000 payment
• SSP Holdings LP	80 acres (<i>stacked practices max</i>)	2 nd year	\$8,800 payment

Resolution 043-2024: Sons moved, Zabel seconded to approve the six soil health applications listed above, totaling \$21,240, funding to be used from P25-0489 Soil Health Delivery grant. Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

- d. The 2023 omnibus tax bill included new statutory language and provisions for the SWCD Aid Payments from the state. One of the requirements is the SWCD must annually post on its website, a Board adopted resolution with guidelines on how the SWCD will be using the funds. MASWCD has drafted a resolution template that covers the statutory language needed.

Resolution 044-2024: Zabel moved, Wendland seconded to approve the resolution on use of SWCD Aid Payments. Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

- e. The 2024 legislative session resulted in changes to state laws regarding the Minnesota Wetland Conservation Act (WCA). Mike reviewed the changes to the WCA laws that will impact the work of the SWCD. Mike also explained that the law exempts wetlands that are NRCS certified prior converted/non-wetlands. Those NRCS certified determinations cannot be challenged, even if the certification could be questionable.
- f. The Board discussed potential nominees for the 2024 outstanding conservationist, to be recognized at the MASWCD convention in December. Nomination forms are due to MASWCD by August 30.

Resolution 045-2024: Zabel moved, Burandt seconded to select SSP Holdings LP as Carver County's 2024 outstanding conservationist. Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

7. SWCD Board Committee & SWCD Staff Monthly Reports

- a. Personnel Committee (Zabel, Zbinden) – nothing to report.

- b. Metro Conservation District's (MCD) Committee (Zbinden; Wendland alt.) – the next MCD Board meeting will be on August 28.
- c. Education & Outreach Committee (Sons, Wendland) – Chair Zbinden asked about progress on the new SWCD website. Felicia has been working with Brettworks over the past month getting the Stripe payment processing set up for the online store. She explained that for pictures of the tree species that will be on the online store, we are unable to use the tree/shrub photos from Schumacher's Berry Farm website. The company who set up Schumacher's website has the rights to those pictures and have denied permission for anyone to use those photos. Felicia will contact Brettworks, to get an update about the website for the September board meeting.
- d. Budget Committee (Burandt, Sons) – The budget hearing was held on July 25, nothing else to report at this time.
- e. WMO Advisory Committee (Wendland; Zbinden alt.) – Wendland reported a presentation was given on the no-wake ordinance for several Carver County lakes. He also reported on the WMO budget request for 2025, stating the impact to an average household in Carver County was \$0.39 higher. The committee approved the draft WMO levy request. The Lake Bavaria watershed study is not completed yet, but there should be an update by the end of September.
- f. Carver County Leaders (CCL) Committee (Burandt; Sons alt.) – nothing to report.
- g. South Fork Crow River 1W1P (Zabel; Wendland alt.) – nothing to report.
- h. The SWCD staff monthly progress report was presented and discussed.

8. Board of Supervisors Announcements

- a. Mike reported that the SWCD's 2004 F250 has been sold at auction. The SWCD purchased a used 2017 police interceptor Explorer from Carver County as a replacement.
- b. Upcoming meetings/events:
 - September 2 – Labor Day, SWCD office closed
 - September 19 – SWCD Board meeting
 - November 7 – MASWCD Area 4 meeting

9. Adjourn

Resolution 046-2024: Burandt moved, Wendland seconded to adjourn the meeting at 10:11 a.m.
Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

Next Board Meeting: Thursday, September 19, 2024, at 8:00 AM
Location: Public Works Headquarters, Conference Room 1
11360 Highway 212, Cologne, MN 55322

Approved: _____ Date signed: September 19, 2024
Secretary/Treasurer

Carver Soil & Water Conservation District
Treasurer's Report
As of August 31, 2024

Date	Num	Name	Memo	Debit	Credit	Balance
1000 Checking-Security Bank						18,838.17
08/02/2024	2024-25	Shift4 Payments CC Fee	Credit Card Terminal Fees (Annual Fee)		115.50	18,722.67
08/06/2024	3684	Elan Financial Services	1335		9.35	18,713.32
08/06/2024	3685	HSA Bank	#W561039 July Fees		12.50	18,700.82
08/06/2024	3686	NCPERS Group Life Ins.	910300-082024		16.00	18,684.82
08/07/2024			Deposit-Drill & ETA	6,236.69		24,921.51
08/12/2024			Funds Transfer-241997075	40,000.00		64,921.51
08/14/2024		QuickBooks Payroll Serv...	Created by Payroll Service on 08/06/2024		16,122.77	48,798.74
08/15/2024	DD1002	Brockoff, Felicia L.	Direct Deposit	0.00		48,798.74
08/15/2024	DD1003	Datres, Benjamin R.	Direct Deposit	0.00		48,798.74
08/15/2024	DD1004	Genelin, Thomas M.	Direct Deposit	0.00		48,798.74
08/15/2024	DD1005	Meiller, Terry J.	Direct Deposit	0.00		48,798.74
08/15/2024	DD1006	Polster, Tyler J.	Direct Deposit	0.00		48,798.74
08/15/2024	DD1007	Ristow, Seth E.	Direct Deposit	0.00		48,798.74
08/15/2024	DD1008	Wanous, Richard M.	Direct Deposit	0.00		48,798.74
08/15/2024	EFT-712	HSA Bank	41-1385530		867.00	47,931.74
08/15/2024	EFT-713	Minnesota Revenue	7694248		1,044.00	46,887.74
08/15/2024	EFT-714	MSRS	Employee Elective		750.00	46,137.74
08/15/2024	EFT-715	PERA	9103-00		3,388.13	42,749.61
08/15/2024	EFT-716	US Treasury IRS	41-1385530		5,654.38	37,095.23
08/20/2024	0824-INS	Carver County	August Insurance	0.00		37,095.23
08/22/2024		QuickBooks Payroll Serv...	Created by Direct Deposit Service on 08/20/2...		1.75	37,093.48
08/22/2024			Funds Transfer-433398816	25,000.00		62,093.48
08/22/2024	3687	Mid-County	Invoice #20434		37.84	62,055.64
08/23/2024	EFT-717	Carver County	PW-6862 & August Insurance		10,365.27	51,690.37
08/26/2024			Deposit-Drill Rentals & Truck Sold	2,643.56		54,333.93
08/29/2024		QuickBooks Payroll Serv...	Created by Payroll Service on 08/20/2024		16,437.75	37,896.18
08/29/2024	EFT-718	HSA Bank	41-1385530		867.00	37,029.18
08/29/2024	EFT-719	Minnesota Revenue	7694248		1,044.00	35,985.18
08/29/2024	EFT-720	MSRS	Employee Elective		750.00	35,235.18
08/29/2024	EFT-722	US Treasury IRS	41-1385530		5,654.46	29,580.72
08/29/2024	EFT-721	PERA	9103-00		3,388.13	26,192.59
08/30/2024	DD1009	Brockoff, Felicia L.	Direct Deposit	0.00		26,192.59
08/30/2024	DD1010	Datres, Benjamin R.	Direct Deposit	0.00		26,192.59
08/30/2024	DD1011	Genelin, Thomas M.	Direct Deposit	0.00		26,192.59
08/30/2024	DD1012	Meiller, Terry J.	Direct Deposit	0.00		26,192.59
08/30/2024	DD1013	Polster, Tyler J.	Direct Deposit	0.00		26,192.59
08/30/2024	DD1014	Ristow, Seth E.	Direct Deposit	0.00		26,192.59
08/30/2024	DD1015	Wanous, Richard M.	Direct Deposit	0.00		26,192.59
08/31/2024			Interest	0.60		26,193.19
Total 1000 Checking-Security Bank				73,880.85	66,525.83	26,193.19
1100 Savings-Security Bank						331,260.93
08/12/2024			Funds Transfer-241997075		40,000.00	291,260.93
08/22/2024			Funds Transfer-433398816		25,000.00	266,260.93
08/28/2024			Deposit-CRP Incentive P25-0452	20,000.00		286,260.93
08/31/2024			Interest	345.70		286,606.63
Total 1100 Savings-Security Bank				20,345.70	65,000.00	286,606.63
1110 Member Savings-SouthPoint						10.00
Total 1110 Member Savings-SouthPoint						10.00
1150 Savings Citizens NYA						80,781.06
08/31/2024			Interest	120.06		80,901.12
Total 1150 Savings Citizens NYA				120.06	0.00	80,901.12
1200 Investments CD's						620,637.72
12.MCB **766 (5.15%-11/14/24)						103,530.00
Total 12.MCB **766 (5.15%-11/14/24)						103,530.00
12.MCB**557 (5.15%-11/28/24)						103,530.00
Total 12.MCB**557 (5.15%-11/28/24)						103,530.00
12.SB&T **162 (5.00%-01/13/25)						53,185.11
Total 12.SB&T **162 (5.00%-01/13/25)						53,185.11
12.SB&T **187 (5.00%-02/07/25)						150,000.00

Carver Soil & Water Conservation District
Treasurer's Report
As of August 31, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
08/07/2024	2024-26		Interest Earned on old CD #8008407	3,694.89		153,694.89
		Total 12.SB&T **187 (5.00%-02/07/25)		3,694.89	0.00	153,694.89
		12.ONB**918 (4.75%-9/01/24)				103,518.84
		Total 12.ONB**918 (4.75%-9/01/24)				103,518.84
		12.SPCU**871 (4.9%-05/22/25)				106,873.77
		Total 12.SPCU**871 (4.9%-05/22/25)				106,873.77
		Total 1200 Investments CD's		3,694.89	0.00	624,332.61
TOTAL				98,041.50	131,525.83	1,018,043.55



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Treasurer's Monthly Report Program Summary - August 2024

<u>Funds</u>	Cash Balance <u>7/31/2024</u>	<u>Receipts</u>	<u>Disbursements</u>	Cash Balance <u>8/31/2024</u>
BWSR CRP Incentive Grant	\$0.00			\$0.00
BWSR Buffer Implementation	\$28,762.80			\$28,762.80
BWSR Conservation Delivery	\$0.00			\$0.00
BWSR District Capacity	\$66,210.23			\$66,210.23
BWSR Soil Health Cost-Share	\$0.00	\$20,000.00		\$20,000.00
BWSR State Cost Share	\$54,949.30			\$54,949.30
BWSR WBIF (Waconia & Eagle)	\$36,054.05			\$36,054.05
SWCD Operating Funds	\$766,380.50	\$13,041.50	\$66,525.83	\$712,896.17
District Escrow	\$99,171.00			\$99,171.00
TOTAL	<u>\$1,051,527.88</u>	<u>\$33,041.50</u>	<u>\$66,525.83</u>	<u>\$1,018,043.55</u>
<u>Use of Cash</u>				
1000 Checking Security Bank	\$18,838.17	\$73,880.85	\$66,525.83	\$26,193.19
1100 Savings-Security Bank	\$331,260.93	\$20,345.70	\$65,000.00	\$286,606.63
1110 Savings-South Point CU	\$10.00			\$10.00
1150 Savings-Citizens NYA	\$80,781.06	\$120.06		\$80,901.12
1200 Investments CD's	\$620,637.72	\$3,694.89		\$624,332.61
TOTAL	<u>\$1,051,527.88</u>	<u>\$98,041.50</u>	<u>\$131,525.83</u>	<u>\$1,018,043.55</u>

Carver SWCD Board Treasurer

9/19/2024
Date

Carver Soil & Water Conservation District
Balance Sheet
As of August 31, 2024

	Aug 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1000 Checking-Security Bank	26,193.19
1100 Savings-Security Bank	286,606.63
1110 Member Savings-SouthPoint	10.00
1150 Savings Citizens NYA	80,901.12
1200 Investments CD's	624,332.61
Total Checking/Savings	1,018,043.55
Accounts Receivable	
1300 Accounts Receivable	9,927.00
Total Accounts Receivable	9,927.00
Total Current Assets	1,027,970.55
TOTAL ASSETS	1,027,970.55
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 Payroll Liabilities	10.01
2300 Sales Tax Payable	36.32
2400 Unearned-Deferred Revenue	
2402 Buffer Implementation	28,762.80
2405 Cost-Share	54,949.30
2409 CRP Incentive P25-0452	20,000.00
2406 District Capacity Funds	66,210.23
2408 WBIF Grants	36,054.05
Total 2400 Unearned-Deferred Revenue	205,976.38
Total Other Current Liabilities	206,022.71
Total Current Liabilities	206,022.71
Total Liabilities	206,022.71
Equity	
3000 FUND BALANCE	777,922.62
Net Income	44,025.22
Total Equity	821,947.84
TOTAL LIABILITIES & EQUITY	1,027,970.55

Carver Soil & Water Conservation District
Budget vs. Actual
 January through August 2024

	<u>Jan - Aug 24</u>	<u>Budget</u>	<u>\$ Over Budg...</u>	<u>% of Budget</u>
Income				
4000 Intergovernmental County	410,091.00	574,300.00	-164,209.00	71.4%
4100 Intergovernmental Local	21,283.03	47,500.00	-26,216.97	44.8%
4200 Intergovernmental State	175,706.90	369,000.00	-193,293.10	47.6%
4300 Charges for Services	28,530.84	31,000.00	-2,469.16	92.0%
4400 Interest Earnings	11,178.60	17,500.00	-6,321.40	63.9%
4500 Miscellaneous Revenues	2,273.16	7,500.00	-5,226.84	30.3%
Total Income	649,063.53	1,046,800.00	-397,736.47	62.0%
Expense				
5000 District Operations				
5100 Personnel Services				
5101 Payroll Expenses	401,324.47	591,640.00	-190,315.53	67.8%
5102 Payroll Fees	654.00	550.00	104.00	118.9%
5103 SWCD - FICA/Medicare	29,051.56	45,260.00	-16,208.44	64.2%
5104 SWCD - Insurance Ben.	71,752.40	100,000.00	-28,247.60	71.8%
5105 SWCD - PERA & DCP	29,271.87	43,623.00	-14,351.13	67.1%
Total 5100 Personnel Services	532,054.30	781,073.00	-249,018.70	68.1%
5200 Other Services & Charges				
5201 Dues	8,327.92	9,000.00	-672.08	92.5%
5202 Education & Promotion	400.00	5,000.00	-4,600.00	8.0%
5203 Employee Expense	1,247.40	5,000.00	-3,752.60	24.9%
5204 Equipment Repairs	0.00	1,000.00	-1,000.00	0.0%
5205 MCIT Insurance Coverage	13,900.76	14,000.00	-99.24	99.3%
5206 Mileage	563.20	2,000.00	-1,436.80	28.2%
5207 Office Operations/Misc.	4,565.01	10,000.00	-5,434.99	45.7%
5208 Professional Services	0.00	3,750.00	-3,750.00	0.0%
5209 Supervisor Expenses	105.77	2,500.00	-2,394.23	4.2%
5220 Vehicle/Equipment Expenses	2,490.28	6,000.00	-3,509.72	41.5%
Total 5200 Other Services & Charges	31,600.34	58,250.00	-26,649.66	54.2%
5300 Supplies - Office & Field	146.42	3,500.00	-3,353.58	4.2%
5400 Capital Outlay	0.00	40,000.00	-40,000.00	0.0%
Total 5000 District Operations	563,801.06	882,823.00	-319,021.94	63.9%
6000 Project Expenses				
6100 District Projects	27,243.25	60,000.00	-32,756.75	45.4%
6200 State Projects	13,994.00	103,977.00	-89,983.00	13.5%
Total 6000 Project Expenses	41,237.25	163,977.00	-122,739.75	25.1%
Total Expense	605,038.31	1,046,800.00	-441,761.69	57.8%
Net Income	<u>44,025.22</u>	<u>0.00</u>	<u>44,025.22</u>	<u>100.0%</u>



REQUEST FOR BOARD ACTION

Regular Agenda

Meeting Date: September 19, 2024

Prepared by: Terry Meiller

PURPOSE/ACTION REQUESTED:

Approve cover crop incentive contract for Jennifer Siewert.

SUMMARY:

The following cover crop contracts have been received and reviewed by staff:

Jennifer Siewert is requesting approval of the multi-species cover crop incentive for the 50 acres maximum. She established a cover crop mix of oats and radish in late August as prevent plant acres and the cover crop will be terminated in the spring of 2025 before planting his cash crop.

STAFF RECOMMENDATION:

Staff recommends approval of the cover crop incentive contract for Jennifer Siewert with the total incentive amount of \$3,000.00

EXPLANATION OF FISCAL/FTE IMPACT:

Funding is available from the Soil Health Delivery Grant/Waconia SWA

Supporting Documents:

Fact Sheet and maps attached

Previous Board Action:

None



Project Fact Sheet

Jennifer Siewert

Watertown Township

Cover Crops (340)

Cooperator and Location

Name Jennifer Siewert
Address 8654 Cable Ave.
City/Twp. Glencoe, MN 55336
Watershed Carver Creek

Project Details

Practice Cover Crops (340)
Quantity 50 Acres
Project ID 2024-07
Planting Date August, 2024

Funding

Grant Soil Health Delivery/ Waconia SWA
Total Incentive Payment \$3,000.00

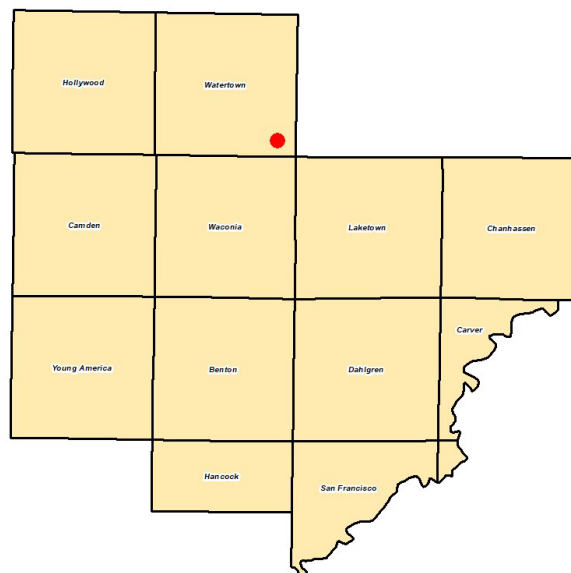
Project Overview

Jennifer Siewert is establishing a multi-species cover crop mix of oats and radish on 50 acres.

The cover crop mix will be planted in August as prevent plant acres due to the wet spring conditions. The cover crop will not be terminated until spring of 2025, prior to establishing a cash crop of corn and soybeans.

Environmental Benefits

Reduce Soil Loss and Erosion
Improve Water Quality
Improve Soil Health and Soil Tilth





REQUEST FOR BOARD ACTION

Regular Agenda

Meeting Date: September 19, 2024

Prepared by: Terry Meiller

PURPOSE/ACTION REQUESTED:

Request to approve a cost-share contract with Ed Duane Lind for installing 2 Water and Sediment Control Basins, totaling 1,850'. Total cost estimate is \$51,000.00 and cost-share not to exceed 90% (\$45,900.00).

SUMMARY:

Ed Duan Lind. is requesting cost-share assistance to construct 2 WASCBs (field terraces) in Young America Township section 02. The water and Sediment control basins were identified during the 2014 Eagle Lake Sub-Watershed Assessment and will address ephemeral and gully erosion that is occurring in the crop field. By completing this project, an estimated 35 tons of sediment, and 37.2 pounds of phosphorus will be saved.

STAFF RECOMMENDATION:

Staff recommends approval of the Duan Ed Lind cost-share contract.

EXPLANATION OF FISCAL/FTE IMPACT:

Eagle Lake SWA Funding - \$45,900.00

Supporting Documents:

Fact Sheet and map attached.

Previous Board Action:

N/A



Project Fact Sheet

Ed Duane Lind

Young America Twp.
Sec. 02

Water & Sediment
Control Basin

Cooperator and Location

Name Ed Duane Lind
Address 6785 Indian Trail Ln.
Pine River, MN 56474
City/Twp. Young America – Sec. 02
Watershed South Fork Crow River

Project Details

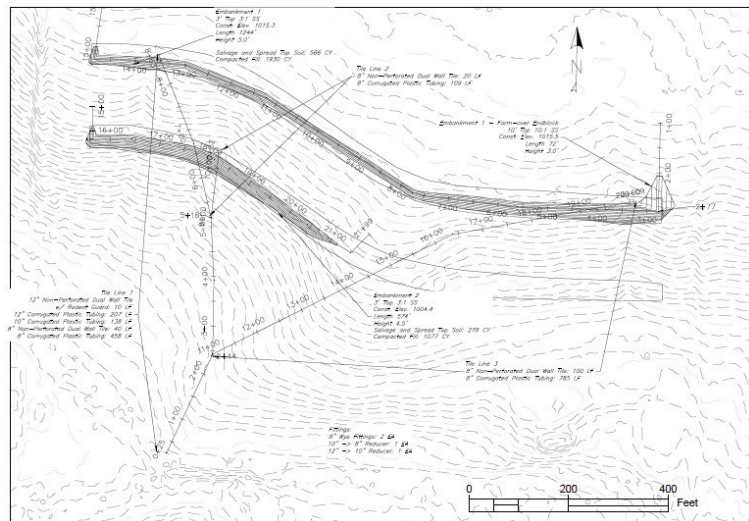
Practice WASCB (638)
Quantity 2 Ea (1,850 LF)
Project ID EGL-SWA-01
Construction Fall of 2024

Funding

Grant Eagle Lake SWA
Cost Estimate **\$51,000.00**
Cost-Share \$45,900.00 (90% of total)
Landowner Cost \$5,100.00

Project Overview

The purpose of this project is to construct 2 Water & Sediment Control Basins (terraces) totaling 1,850 linear feet, to address ephemeral and gully erosion that is occurring in the cropland. Signification erosion has been occurring and the installation of a WASCB/terrace system is needed to eliminate further erosion.



Environmental Benefits

<u>Parameter</u>	<u>Saved</u>
Soil Erosion (tons per year)	35.04
Sediment (tons per year)	35.04
Phosphorus (pounds per year)	37.19





REQUEST FOR BOARD ACTION

Regular Agenda

Meeting Date: September 19, 2024

Prepared by: Seth Ristow/Felicia Brockoff

PURPOSE/ACTION REQUESTED:

Approve cost-share payments for two native plantings that were recently completed.

SUMMARY:

Whitney Jacobs and Steve Gunther have recently completed their native planting projects and have requested their cost-share reimbursements. Seth has inspected both projects, and both are looking very nice.

- Whitney Jacobs replaced 710 sq. ft. of turf grass with a native planting. Cost-share reimbursement is \$710.
- Steve Gunther replaced 475 sq. ft. of shoreline with a native planting. Cost-share reimbursement is \$950.

STAFF RECOMMENDATION:

Staff recommends cost-share payment approval for both contracts, total of \$1,660.

EXPLANATION OF FISCAL/FTE IMPACT:

FY23 District Capacity Funds - \$1,660

Supporting Documents:

Fact sheets and maps attached.

Previous Board Action:

Contracts approved May 2024

Jacobs Pollinator Habitat

112147 Haering Cir.
Chaska, MN 55318



Practice:
Pollinator Habitat, Turf Replacement

Benefits:

- Improves infiltration
- Provides Pollinator Habitat

Size:
710 SF

Watershed:
CCWMO

Installation:
September 2024

Funding Source:
District Capacity Grant

Total Project Cost:
\$1,479.95

Cost-Share Requested:
\$710

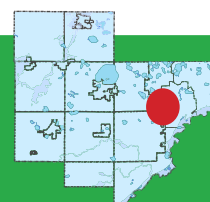


Project Description:

The landowners converted turf in their backyard to pollinator habitat. The garden includes 27 species and has 2 species blooming throughout the year. The new native habitat is connected to a more natural area.

The homeowner killed the grass off through sheet mulching with cardboard and mulch. Once the underlying grass was killed off the area was planted with plugs. Recommend funding this project at the maximum allowable amount of \$720. Which is \$1 per square foot.

Carver County Soil and Water Conservation District
11360 Highway 212, Suite 6
Cologne, MN 55322
(952) 466-5230





Jacobs Pollinator Habitat

112147 Haering Cir.
Chaska, MN 55318



Before April 2024



After September 2024

Gunther Shoreline Habitat

3628 Hickory Rd.
Excelsior, MN 55331



Practice:
Shoreline Habitat Improvement

Benefits:

- Improves infiltration
- Provides Pollinator Habitat

Size:
475 SF

Watershed:
MCWD

Installation:
Summer 2024

Funding Source:
District Capacity Grant

Total Project Cost:
\$4,597.50

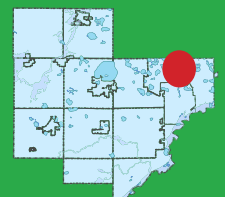
Cost-Share Requested:
\$950

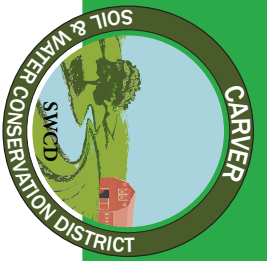


Project Description:

This native plant buffer was previously lawn. It is located above the OHWL on private property. A large area of lawn flows directly to Lake Minnewashta and this native plant buffer intercepts runoff from the lawn and filters it through a dense stand of native plants. The planting reduces runoff flow to the lake and provides nutrient capture within the native planting. The plants selected are native species, well-suited to the site conditions and selected to provide a variety of blooms throughout the growing season, to provide beauty for residents as well as habitat for pollinators all season long. The Conservation Corp installed the buffer in August 2024. Recommend funding at \$2 a square foot of turf conversion.

Carver County Soil and Water Conservation District
11360 Highway 212, Suite 6
Cologne, MN 55322
(952) 466-5230





Gunther Shoreline Habitat

3628 Hickory Rd.
Excelstor, MN 55331

Post Installation August 2024



Carver SWCD Monthly Report

September 2024

Mike Wanous – District Manager

- Spent a LOT of time over the past month helping landowners understand the property owners reports that were sent out as part of the Redetermination of Benefits (ROB) process for 9 of the public ditch systems. An informational meeting was held on September 3 with around 200 people attending, I've also taken over 110 phone calls regarding this.
- Barnes Lake outlet issue, assisted the landowner at the outlet of Barnes Lake with informing the contractor working on the Hwy 212 project about the need to keep the tile line intact and water flowing during all phases of construction for the project.
- Helped landowners with submitting maps that show tile lines taking water away from ditch systems as part of the ROB process.
- BWSR grants – workplans submitted in eLINK for the two new grants, other grant tracking items.
- Crow TAC meeting – we reviewed the process for submitting projects and tracking funds from the South Fork Crow River WBIF grant.
- Other meetings – MCD Bd mtg, staff mtg, WMO & WCA related mtgs

Felicia Brockoff – Administrative & Finance Specialist

- Accounting: Verified and paid regular monthly expenses. Completed August Treasurer's Report, semi-monthly payroll and made liability payments. Prepare and imported payroll ledgers to OnBase. Renewed CD at Old National Bank. Drill invoices sent to customers, follow up on overdue invoices. Reviewed draft audit from Peterson, sent a couple questions/comments back, posted final version on our website.
- Administrative: Completed minutes from the August meeting and updated the 2024 resolutions document. Put together September meeting packets, posted on website and mailed to Supervisors. Updated our contractor directory list, verified websites and put into an easier format to edit.
- Education: tried getting permission to use photos from Schumacher's, and the DNR for our "tree store," and did not have any luck. Had to look up every species individually on the free Wikipedia site, and saved all the copyright info for Brettworks.

Terry Meiller – Resource Conservationist

- State Cost-share/EQIP: Follow up/conservation planning with NRCS Engineering Tech re: 2025 EQIP designs and supporting documentation (Meuwissen and Young). Landowner meeting with Alex Young to review concept plans for WASCB projects.
- Soil Health: Cost-share policy meeting with SWCD Board members, finalized payment structure for contracts and handouts, etc. Tech Assistance/ Phone calls for Sept cover crop funding requests (Siewert, Oelfke, Eichner). Sept. 16th Cover crop field day/workshop planning, landowner contacts, announcement created. Sept. cover crop aerial application for Peterson Farm Holding (follow up with Scott Co SWCD, Field maps submitted, etc.).
- Waconia/Eagle SWA: Contractor follow up re: Siewert waterway construction. Re-staking of waterways for construction checks. Landowner/contractor follow up for Ed Lind WASCB (terrace) project, final bid received and project awarded to contractor.
- Ditches: Ditch survey/landowner meeting to follow up on ditch maintenance request (Beckrich). Landowner phone calls/meetings re: redetermination of benefits on county ditches.
- Misc: Cooperator of the Year interview, photo shoot, and write-up completed and sent to MASWCD. SWCD Board Meeting. Staff meeting. Great Plains Drill deliveries (Hartmann, Cauley).

Seth Ristow – Resource Conservation Technician

- Put together flyer for September pollinator workshop at the Environmental Center (Sept. 24th)
- Conducted on site consultation for RPBCWD Stewardship Grant Program, SWCD Pollinator Program, Shoreline Habitat Program, and WMO Cost-share Program (8 sites)
- Reviewed project closeouts for cost-share programs (5 closeouts)
- Worked with the MN Conservation Crew for a week on maintaining past projects and county and city native habitats
- Reviewed Stewardship Grant proposals (3 projects)
- Reviewed City of Waconia raingardens and gave advice on maintenance of them
- Worked with Christina and Kristen on setting up annual solar site field reviews
- Attended weekly plan review meetings
- Began working on Pollinator Workshop presentation/handout

Tom Genelin – Senior District Technician

- Meetings/Plan Review:
 - Meeting at Porter Way solar site
 - Hwy 212 Fill Sites plan review of the proposed plan
 - Carlson Bluffs (Chaska) plan review
 - Michal’s House (San Fran. Township) plan review
 - Hazeltine (Chaska) pre-construction meeting
 - Carver Oaks (Carver) Phase 3 plan review
 - 82nd Street (Chaska) plan review
- Site inspections:
 - Winkler’s Crossing (Cologne) site inspection for ESC BMPs and topsoil respread
 - Chaska Public Safety Facility (Chaska) Site inspection for ESC BMP conditions
 - Hazeltine (Chaska) site inspections for ESC BMP conditions
 - The Preserve (Carver) site inspection for ESC BMP conditions and topsoil respread
 - Final Inspections at various CCPW road projects for final approval compliance
 - Final inspections at various past sites for conditions of final approval compliance
 - Oak Ridge Commons/Costco (Chaska) site inspections for dewatering BMPs
 - Sandy Shores (Waconia) site inspection for ESC BMPs
 - Fenview Flats Apartments (Chaska) site inspection for site stabilization
 - Gallery Apartments (Chaska) site inspection for site stabilization
 - Marsh Hollow (Victoria) site inspection ESC BMP conditions and stabilization
 - Oak Creek Development (Chaska) site inspection for ESC BMP conditions and topsoil respread
 - Waterford (Waconia) inspection for ESC BMP conditions
 - Orchard Park (Waconia) inspection for ESC BMP conditions and topsoil respread
 - The Fields (Waconia) inspection for ESC BMP conditions and topsoil respread
 - Woodland Creek 5th (Waconia) inspection for ESC BMP conditions and topsoil respread

Ben Datres – Farm Bill Technician

- CREP/RIM:
 - Hart- coordinating ditch re-seeding plans with Jeff and contractor. Working with BWSR for additional funds.
 - Field visits after all the rain and flooding. Identifying potential fields for future projects.

- WAHIBO Marsh – Assisting landowners with culvert outlet issue- private project.
- RIM Floodplains easement proposal for Zellmann’s, meeting to discuss options.
- Buffers: Roadside compliance checks. Landowner meeting and spot check in Dahlgren Twp. Updating buffcat with parcel changes.
- Misc:
 - CRP- Daryl Schmidt wetland repair plans reviewed. Working with landowner on cost-share options.
 - Great Plains Drill- Delivered and calibrated for 3 re-seedings/cover upgrades.
 - Soil Health- Site visit during drone aerial seeding. Meet with operator for future work
 - Assisted with several County Ditch Redetermination of Benefit phone calls.
 - Silver Creek Watershed Impairment meeting- power point presentation highlighting projects and assistance our office offers.
 - Monarch Joint Venture Field day – attend the Carver Co. field stop- CRP field and Water & Sediment basin.
 - CD-5 Kayaked a section through old Fredricks Lake looking for obstruction.

Tyler Polster – District Technician

- WCA:
 - Minnehaha Creek Watershed: Reviewed updated applications for TH5 Chanhassen to Victoria, Co Rd 11 between TH5 and TH7, Round-a-bout at TH5 and Co Rd 11 in Victoria.
 - WMO applications reviewed: Delineation concurrence on farmed parcel in Watertown Township, Wetland boundary for landowner to build a new horse barn in Watertown Township, Delineation concurrence on large parcel to be split in Waconia Township.
 - Chaska: Attended a TEP meeting to go over updated application for work on golf course in Chaska. The site has a storm pond that was originally dug inside a historical wetland. Exemption status had to be adjusted as well as engineering plans because the course wants to use pond to re-use water for irrigation. Signed approval for use of LGRWRP for CSAH 10-TH41 project in Chaska.
 - Cologne: Attended a TEP meeting on-site to review boundaries for Cologne City waste-water expansion project.
 - NYA: Attended a TEP meeting on-site to review boundaries for future street improvement projects.
 - Attended trainings for WCA administration as well as wetland vegetation management.