

Carver County Board of Commissioners
 Regular Session
 June 5, 2007
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.

1. a) **CONVENE**
- b) *Pledge of Allegiance*
- c) *Introduction of New Employees*
2. Agenda review and adoption
3. Approve minutes of May 22, 2007, Regular Session 1-5
4. Public participation (Comments limited to five minutes)
5. Community announcements

9:05 a.m.

6. **CONSENT AGENDA**
- 6.1 Payment of emergency claims 6-8
- 6.2 Letter supporting federal funding for City of Carver's
 levee 9-12
- 6.3 Minnesota Valley Regional Rail Authority Resolution..... 13-14
- 6.4 Letter of support for Glencoe Municipal Airport Inclusion in
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	6.22	Commissioners' warrants.....	SEE ATT
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	11.1	Request for part-time temporary attorney	63
11:00 a.m.		ADJOURN REGULAR SESSION	
		BOARD REPORTS	
11:00 a.m.	1.	Chair	
	2.	Board Members	
	3.	Administrator	
11:45 a.m.	4.	Adjourn	

David Hemze
County Administrator

*Carver County Day at the
Minnesota Landscape Arboretum
June 7, 2007
Free Admission for County Residents*

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on May 22, 2007. Chair Gayle Degler convened the session at 9:05 a.m.

Members present: Gayle Degler, Chair, James Ische, Vice Chair, Tim Lynch and Tom Workman.

Members absent: Randy Maluchnik.

The following amendment was made to the agenda:

6.16 Tax Forfeit Lawn Maintenance Contract

Workman moved, Ische seconded, to approve the agenda as amended. Motion carried.

Lynch moved, Ische seconded, to approve the minutes of the May 8, 2007, Regular Session Motion carried.

Community announcements were made by the Board.

Under public participation, James Kuhl, San Francisco Township, referenced the comments made at the May 8th meeting wherein it was stated that the County employees were the lowest paid in the metro county. He stated since labor makes up the largest costs, it was difficult to understand why the County has the highest taxes in the metro area. He questioned if the County was either overstaffed or had too many managers.

He also acknowledged the Board would be discussing the County Attorney appointment. He urged the Board to open the process to gather applications for interested parties before making the appointment and to take the time to find the most qualified candidate.

Ische moved, Workman seconded, to approve the following consent agenda items:

Payment of emergency claim in the amount of \$126.

Authorized Public Health to accept and expend grant funds related to Eliminating Health Disparities Grant from the Minnesota Department of Health and Public Health budget amendment increasing grant revenue \$3,091 and increasing contractual services \$2,091 and interpreters \$1,000.

Authorized Chair to sign professional services subscription with Zix Corporation.

Resolution #41-07, Charitable Gambling Application for Exempt Permit for Augusta Club.

Approved the following abatement:

30-007-0200 Delmer Kloos (2006, 2007)

Accepted Administrator's Performance Evaluation Summary Statement.

Environmental Center service agreement with Veolia Technical Solutions.

Resolution #42-07, Amendment #2 to Professional Service Agreement between Carver County, Minnesota and SRF Consulting Group, Inc. for Carver County Comprehensive Transportation Plan Update 2005 to 2030.

Resolution #43-07, Amendment No. 1 to Joint Powers Agreement No. 88704 between Carver County, Minnesota and State of Minnesota for Carver County Transportation Plan.

Resolution #44-07, Addendum No. 1 Asbestos, Lead and Hazardous Materials Abatement.

Approved funding for the 2007 School, Business and Organization proposal submitted by the Recycling Association of Minnesota.

Approved pay adjustment for all Public Health nurses, registered nurses and public health coordinators, subject to the approval of the letter of understanding by the AFSCME.

Authorized waiving the CART ride bus fee for seniors wishing to attend the afternoon Carver County Day at the Arboretum event.

Tax forfeiture lawn maintenance contract.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

David Hemze, County Administrator, explained since they were in the midst of updating the County's comprehensive plan that would include a transportation piece, representatives from Twin Cities Western Railroad were present to provide background information related to the services they provide.

Bob Henry, Twin Cities Western Railroad, submitted background information related to railroads and noted the fuel efficiencies and safety of railroads. He stated Minnesota railroads rank first in the nation for the movement of iron ore and highlighted the Twin Cities and Western railroad that lies in Carver County. Henry pointed out the companies they serve and the number of car loads.

He explained the intermodal services that started from Montevideo to Minneapolis. He outlined the projects they are working on, including looking at the possibility of commuter rail and getting more involved in the comp plan.

The impact of noise was brought up. Henry noted a quiet zone could be created but signals would have to be upgraded and there would be costs associated with that.

Mark Weber, TC&W, stated the future of commuter rail would depend upon how much the communities wanted it. He pointed out the discussion and coordination that would need to take place. He indicated they were in the stages of seeing what the interest was but he believed it would be a great asset for Carver County. He clarified they have not discussed the dollars needed yet and indicated the largest cost for commuter rail would be the signal systems.

Roger Gustafson, Public Works, requested Board adopt a Resolution recommending corridors for analysis in the updating of the Met Council's Transit Master Plan. He noted the information earlier provided by Arlene McCarthy of the Met Council relating to updating the Plan and the County's invitation to submit a list of corridors to the Met Council that the County feels are worthy of being analyzed.

He stated staff from Land and Water Services and Public Works worked on putting together a list for the Board's consideration. He identified the corridors and stated, in addition to these corridors, staff was recommending the list include several highways as far as looking at transit use.

Ische offered the following Resolution, seconded by Lynch:

Resolution #45-07

Transit Master Plan Update by the Metropolitan Council
Carver County Recommended Corridors for Analysis

On vote taken, all voted aye.

Doris Krogman, Employee Relations, explained she was bringing before the Board three actions relating to the vacancy resulting from County Attorney Fahey's appointment to the Bench beginning June 1st.

She stated Fahey has tendered his resignation and the Board must declare the vacancy. Krogman indicated Statute allows the Chief Deputy to serve in the interim.

Ische offered the following Resolution, seconded by Workman:

Resolution #46-07
Declaring a Vacancy in the Office of the County Attorney

On vote taken, all voted aye.

Krogman pointed out the County Attorney has a right to appoint various positions within the office and the second board action request relates to extending contracts of those currently appointed individuals.

Ische moved, Degler seconded, to approve the amendments to the personal service contracts of Kari L.S. Myrold and Jessica Lano Phillips to extend until such time the Board appoints an individual to fill the vacancy created by Mr. Fahey's resignation. Motion carried.

Krogman explained the Board has the obligation to appoint someone to fill the vacancy created by Fahey's resignation until the end of his term. She stated the Board had the option to appoint a specific individual to fill the remainder of the term or to open a competitive process and go through an advertising, screening and interviewing process. She reviewed the time frames and the details involved for an open process. Krogman pointed out the draft job description and salary range.

David Hemze, County Administrator, noted the letter of support for the appointment Ms. Myrold from Mr. Fahey and the letter signed by the County Attorney employees supporting Ms. Myrold.

Krogman noted they attempted to follow the typical Division Director process in terms of the hiring process.

Peter Ivy stated he was a long term employee and County resident. He explained the reasons he believed the Board should appoint Ms. Myrold. He suggested when voters re-elected Fahey last fall, they voted for the office. Ivy commented on the mutual trust and respect within the office, low turn over and that Ms. Myrold was a known quantity with proven leadership.

Sheriff Olson pointed out the people in Minnesota have made the offices of the County Attorney, Sheriff and County Commissioner elected positions and his comments would be directed as an elected to an elected. He stated what matters is what the people are saying. He noted people had a chance to file for County Attorney and noted the disruptions in offices when there are elections. He pointed out the importance of keeping the daily operations of the office going smoothly.

The Board discussed the options presented and their preferences.

Workman moved to donate \$6,000 to the Southern Valley Alliance for Battered Women and to appoint Kari Myrold. Motion failed for lack of a second.

Kari Myrold, County Attorney Chief Deputy, clarified she did not solicit the comments from her office and she was overwhelmed with the support she was receiving. She believed she did her job well and stated her interests were in maintaining the services the office provides. She stressed she wanted this to be fair and open and wanted the services they provide to continue at the same level or get better.

The Board discussed the estimated recruitment schedule. Hemze clarified this was the Board's process and they could change deadlines or add items to the process as they desire.

Lynch moved, Ische seconded, to conduct an open competitive process to invite individuals who are interested to apply for the County Attorney position, and following the process, appoint one of those individuals to fill the remainder of the County Attorney's term, through December 31, 2010. Degler, Ische, Lynch vote aye. Workman abstained. Motion carried.

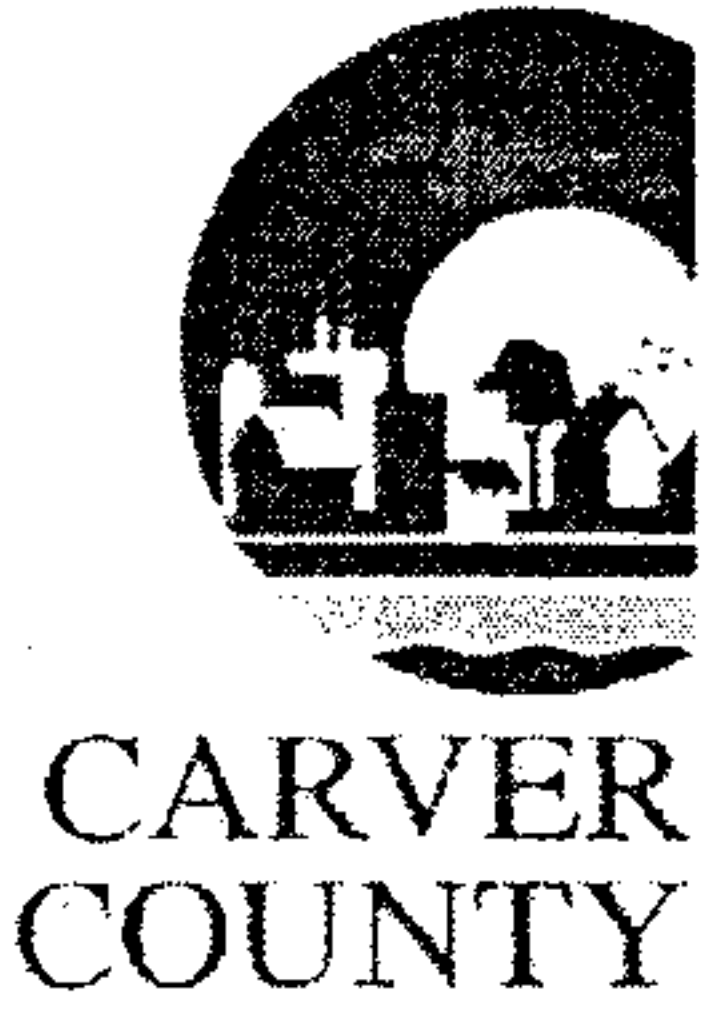
Ische moved, Degler seconded to go into closed session to discuss labor negotiations strategy. Motion carried.

The Board adjourned the closed and Regular Session.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

266339



Office of Finance Director
Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, MN 55318-1202
Phone: 952 361-1509
Fax: 952 361-1308

AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with minimum of two).

VENDOR: Holly Mairé Winkelman
Jason Daniel Tostenson

ACCOUNT: 11-423-710-3811-6040

AMOUNT: \$1,653.08

REASON: Foster Care payment for March and April
services. Received corrected invoices late.
Department Head Signature: Gay Bank

Chairman of County Board

Gayle Degler

County Administrator

Dave Henze

County Attorney

Michael A. Fahey

Date: 5/14/07

246891



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AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with minimum of two).

VENDOR: Country Village Apartments

ACCOUNT: 11-480-741-3340-6040

AMOUNT: \$840⁰⁰

REASON: Rent due for a Child Protection client to avoid eviction.

Department Head Signature: Jan A. Brown

Chairman of County Board

Gayle Degler

County Administrator

[Signature]

Dave Hemze

County Attorney

[Signature]

Michael A. Fahey

Date: 5/22/07

266892



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AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with minimum of two).

VENDOR: Xcel Energy

ACCOUNT: 11-480-741-3340-6040

AMOUNT: \$ 210⁰⁰ =

REASON: Payment due utility company to prevent gas from being disconnected.

Department Head Signature: Joe R. Brock

Chairman of County Board

Gayle Degler

County Administrator

Daye Hemze

County Attorney

Michael A. Fahey

Date: 5/22/07



REQUEST FOR BOARD ACTION

AGENDA ITEM: Letter Supporting Federal Funding for City of Carver's Levee

Originating Division: Administration

Meeting Date: 6/5/07

Amount of Time Requested: na

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The attached letter from the City of Carver to Senator Norm Coleman requested Federal funds to assist in certifying their levee. Commissioner Maluchnik has requested that the County Board send a similar letter of support which is also attached.

ACTION REQUESTED: Motion to approve attached letter to Senator Norm Coleman from the County Board Chair supporting Federal funds to assist the City of Carver in certifying their levee.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 5/22/07

May 14, 2007



Sen. Norm Coleman
Court International Building
2550 University Ave. W
Suite 100 North
St. Paul, Minnesota 55114

Dear Senator Coleman:

The City of Carver, residing alongside the Minnesota River in Carver County, has an existing levee that has been built over many decades, and we lack adequate information to accurately assess its structural integrity although we have learned that it will not meet the Federal Emergency Management Agency's (FEMA's) new certification criteria.

It is our understanding that an estimated \$10 million may be necessary to upgrade our levee to become certifiable. We have had conversations with the Corps of Engineers (COE) office in Saint Paul, and they have indicated they may be able to assist our community in identifying our flood protection options concerning the levee as provided by Section 205 of the 1948 Flood Control Act. Under that authority, the COE may plan, design and construct certain small flood control projects that have not already been specifically authorized by Congress. A study is required to evaluate such a project. **The City of Carver respectfully requests Federal funds in the amount \$200,000 be allocated to the US Army Corps of Engineers to perform a Feasibility Study which would evaluate the opportunities to certify the existing flood levee protecting our historic downtown.**

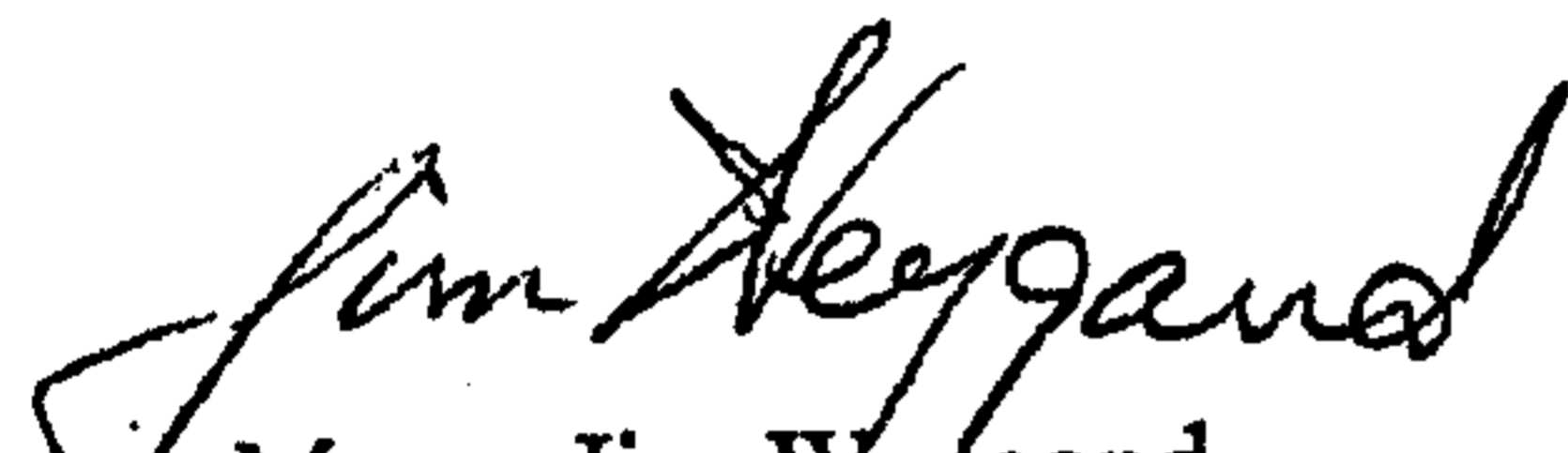
Our city is currently small in population, and much of the downtown area protected by the existing levee is listed on the National Register of Historic Places as a historic district. The district's nomination in 1978 included the following:

Carver is significant as a well-preserved Minnesota River town dating from 1852-1900. The 100 building and structures within the district represent the most significant and best preserved concentration of commercial, religion, residential, and social buildings in Carver County. In addition, Carver contains the most concentrated number of architecturally distinguished buildings in the County.


We have limited financial resources. It is our hope that you can help provide assistance allocating the necessary funding to perform the initial Feasibility Study.

Thank you for your time and your service to our State.


Sincerely,


Mayor Jim Weygand


Councilmember Cindy Monroe


Councilmember Mike Webb


Councilmember Kerry Peterson


Councilmember Mary Williamson



Office of County Commissioners
Carver County Government Center
Human Services Building
602 East Fourth Street
Chaska, MN 55318-1202
Phone: 952 361-1510
Fax: 952 361-1581

Gayle O. Degler
County Commissioner
District #1

June 5, 2007

Tom Workman
County Commissioner
District #2

Senator Norm Coleman
Court International Building
2550 University Avenue West
Suite 100 North
St. Paul, Minnesota 55114

Randy Maluchnik
County Commissioner
District #3

Dear Senator Coleman:

The City of Carver's mayor and council recently sent you a letter requesting Federal funds in the amount of \$200,000 to assist in evaluating the opportunities to certify their existing flood levee. The Carver County Board of Commissioners unanimously supports this request for funding to help protect this historic town.

Tim Lynch
County Commissioner
District #4

As was stated in their request, the City of Carver lacks the estimated \$10 million in financial resources to upgrade their levee to become certifiable. Your support of funding to the US Army Corps of Engineers is critical to protecting the welfare of Carver's citizens and historic buildings.

Thank you in advance for your support and service to the citizens of Carver County and the State of Minnesota.

James M. Ische
County Commissioner
District #5

Sincerely,

Gayle Degler
Carver County Board of Commissioners, Chair

c: City of Carver Council
City of Carver Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Minnesota Valley Regional Rail Authority Resolution

Originating Division: Administration

Meeting Date: 6/5/07

Amount of Time Requested: NA

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Commissioner Workman, the County's appointment to the Minnesota Valley Regional Rail Authority, has requested the Board support and adopted the attached Resolution.

ACTION REQUESTED: Adopt Resolution relating to Minnesota Valley Regional Rail Authority.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 5/25/07

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY

Date: _____

Resolution No.

Motion by Commissioner: _____ Seconded by Commissioner: _____

Minnesota Valley Regional Rail Authority

Whereas, the ongoing and growing demand for shipping by rail is increasing, and

Whereas, the online addition of a new municipal solid waste gasification facility and future planned expansion of the biodiesel plant requires rail rehabilitation and improvement, and

Whereas, the joint venture relations with other rail lines opens additional markets to the western United States, and

Whereas, additional renewable fuels expansions will require upgraded rail for transport to national markets to the East and barge shipments to the Gulf States, and

Whereas, the expansion of ethanol facility at Winthrop has greatly increased rail car shipments on the MVRRA line, and

Whereas, the Minnesota Valley Regional Rail Authority, a joint powers board serving five counties owns and maintain 94 miles of rail, and provides service for shippers on a larger regional basis, and

Now therefore be it resolved that the \$20 Million Federal appropriation grant be released to the Minnesota Department of Transportation Division of Freight Rail and Waterways for administration of a rehabilitation of rail from Norwood Young America to Hanley Falls, Minnesota, and

Further be it resolved, that Minnesota Department of Transportation will prepare plans, specifications, and bid documents for said project and administer the rehabilitation to completion and final inspection.

Requested this day this 5th day of June, 2007.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5th day of June, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5th day of June, 2007..

County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM: Letter of support for Glencoe Municipal Airport Inclusion in National Plan of Integrated Airports

Originating Division: Administration

Meeting Date: 6/5/07

Amount of Time Requested: NA

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The City of Glencoe is requesting a letter of support from its neighboring communities as they make a request of the Federal Aviation Administration through MNDOT Aeronautics to have the Glencoe Municipal Airport included in the National Plan of Integrated Airports.

ACTION REQUESTED: Authorize Chair to sign letter of support for Glencoe Municipal's airport inclusion in the National Plan of Integrated Airports.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 5/25/07



Office of County Commissioners
Carver County Government Center
Human Services Building
602 East Fourth Street
Chaska, MN 55318-1202
Phone: 952 361-1510
Fax: 952 361-1581

June 5, 2007

Gayle O. Degler
County Commissioner
District #1

Mayor Randy Wilson
Glencoe City Offices
630 10th Street East
Glencoe, MN 55336

Tom Workman
County Commissioner
District #2

Dear Mayor Wilson:

The County of Carver supports the City of Glencoe request of the Federal Aviation Administration to be included the National Plan of Integrated Airport Systems (NPIAS). It is understood that due to circumstances relating to the Glencoe Municipal Airport's (GMA) proximity to other NPIAS Airports in Winsted (grass runway) and Hutchinson (4000 foot landlocked runway), the City of Glencoe has been excluded from the NPIAS.

Randy Maluchnik
County Commissioner
District #3

It is understood by the County of Carver that the Federal Aviation Administration (FAA) may relax the criteria for mitigating circumstances. The City of Glencoe has presented the following as mitigating circumstances:

Tim Lynch
County Commissioner
District #4

1. The Glencoe Municipal Airport is the first Airport west of the metro area Airport at Flying Cloud in Eden Prairie.
2. The Glencoe Municipal Airport is located less than a mile from US Trunk Highway 212. TH 212 has been designated an Interregional Corridor by MNDOT. Millions in federal dollars have been appropriated to upgrade the highway to four-lane through Chaska by 2008. The eventual Plan is four-lane highway from Interstate 494 to Glencoe.
3. Glencoe Airport has the ability to expand to over 5000 feet which could make it one of 24 "KEY" Airports in the State System Plan. The closest key airports to Glencoe are Willmar, St. Cloud, and Mankato.
4. The Hutchinson Airport is landlocked and cannot expand.
5. Within the next five years, there should be at least 50 based aircraft at the GMA with the acquisition of 6.2 Acres of land for hangar expansion.

James M. Ische
County Commissioner
District #5

The County of Carver does not have its own airport and supports the City of Glencoe's request for inclusion in the NPIAS. The Glencoe Municipal Airport is used by residents and businesses of Carver County and if expanded will have an excellent economic impact to the entire area.

Sincerely,

Gayle Degler, Chair
Carver County Board of Commissioners



REQUEST FOR BOARD ACTION

AGENDA ITEM : Transporation Donation to County Veterans Service Office

Originating Division: Administrative Services

Meeting Date: 6/5/2007

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Carver County Veterans Service Office has received from Positive Connections the donated use of two school busses and drivers to transport County World War II Veterans and spouses from Carver County to attend the dedication of the State of Minnesota World War II Memorial.

Date: 9 June 2007. Pickup veterans in Waconia and Chaska and transport to Minnesota State Capital Grounds and return.

Pickup: 9:30AM Waconia & 10:00AM in Chaska. Depart capital ground at 5:00PM & return to Carver County.

ACTION REQUESTED:

Accept donation of school busses and drivers from Positive Connections to transport WWII veterans and spouses.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: May 24, 2007



REQUEST FOR BOARD ACTION

AGENDA ITEM : Daniel Schmidt Lighting Contract/PWHQ lighting upgrade to shop.

Originating Division: Administrative Services

Meeting Date: June 5, 2007

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

This project was identified and approved as part of the 2007 budget within the Capital Budget for Facilities in the amount of \$12,000. The purpose of the project is two-fold. First, it will provide a better lighting atmosphere for the mechanical area of the shop. This will be particularly true during autumn and winter periods short of sunlight. Second, the project will save on electrical costs both over the peak and normal operation conditions.

Public works and facilities personnel inspected other local buildings that have used the new florescent fixtures and investigated new public construction projects that have the new fixtures installed. A rebate is available from the electrical cooperative provider; Minnesota Valley Electrical Cooperative.

Daniel Schmidt Lighting, Waconia, MN is the low bid provider and proposes to install the fixtures for the lighting system upgrade for Public Works Building B, main shop for a cost of \$9,724.46. The lighting upgrade will result in a Utility rebate of \$4,032.00, and an annual energy savings of \$2,861.33 which provides for a 3-year payback of project cost. The project Cost after Rebate to the General Fund is \$5,692.46.

Three quotes were received for this project:

1. Daniel Schmidt Lighting quoted \$9,724.46 Materials and subcontractor installation.
2. Graybar \$11,532.69 – Materials & subcontractor installation
3. JH Larson quoted \$10,267.38 – Materials and subcontractor installation.

ACTION REQUESTED: Review and approve acceptance of the proposal from Daniel Schmidt Lighting, Waconia, MN and approve a contract in the amount of \$9,724.46.

FUNDING

County Dollars = \$9,724.46

Other Sources & Amounts =

= \$

TOTAL = \$9,724.46

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Project Cost after Rebate to General Fund: \$5,692.46.

Reviewed by Division Director

Date: May 22, 2007



REQUEST FOR BOARD ACTION

AGENDA ITEM : Information Services – Use of National Joint Powers Agreement (NJPA)

Originating Division: Administrative Services

Meeting Date: 5/22/2007

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Information Services – Use of National Joint Powers Agreement (NJPA) with Staples.

Background

It has been several years since the County has reviewed current purchasing practices for office supplies. County Divisions spend approximately \$120,000 annually in general office supplies (pens, notebooks, calendars, paperclips, etc.)

Moving to a centralized managed purchasing method in the County and using the Joint Powers Agreement available through Staples Office Products will save an estimated 10%-17% (\$12,000-\$15,000) annually. Summary reports will be provided to the County by Staples to support the cost savings estimate.

Request for Board acceptance of existing National Joint Powers Agreement Contract in place with Staples Office Products for central purchasing of office supplies. Use of this contract is estimated to save the County \$12,000 - \$15,000 in general office supplies annually.

ACTION REQUESTED: Motion for approval of Acceptance as part of consent agenda.

FUNDING

County Dollars = \$

Other Sources & Amounts =
= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget
Budget amendment requested

Other:

Reviewed by Division Director

Date: 4/10/2007



REQUEST FOR BOARD ACTION

AGENDA ITEM: Information Services – State Contract Use Acceptance (GIS Professional Services)

Originating Division: Administrative Services

Meeting Date: 5/22/2007

Amount of Time Requested:

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Information Services – GIS Professional Services from existing State Contract with GIS service Provider (ESRI)

Request for Board acceptance of existing State Contract Use of professional services contract in place with ESRI and available through the State of Minnesota. The ESRI professional services; is for a strategic planning initiative with Public Health and Emergency Services preparedness planning.

ACTION REQUESTED: Motion for approval of Acceptance as part of consent agenda.**FUNDING**

County Dollars = \$25,500

Other Sources & Amounts =

= \$

TOTAL = \$25,500*Related Financial Comments:* Part of 2007 budget.**FISCAL IMPACT** None Included in current budget*Budget amendment requested* Other: Reviewed by Division Director

Date: 4/10/2007

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM: *Approval of the Federal Boating Safety Supplement Grant Agreement*

Item Name: Federal Boating Safety Supplement Grant Agreement

Originating Department: Sheriff - (Sgt. Derek Lee)

Agenda Date: 6/5/07

Amount of Time Requested: 5 minutes

Supp. Doc. Attached: No

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

This is an annual Federal Grant administered by the MN Department of Natural Resources providing \$10,000 to the county toward expenses related to Boat and Water Enforcement between Memorial Day and Labor Day, 2007. There is not a matching requirement to obtain the grant money.

BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

The Carver County Board approves the Federal Boating Safety Supplement grant agreement. **Natural Resources** and the Carver

FINANCIAL IMPLICATIONS

Funding:

County Dollars	=	\$.00
Other Sources & Amounts	=	\$
_____	=	\$
_____	=	\$
TOTAL		\$.00

Budget Information (✓ appropriate items):


Budgeted:	_____
Not Budgeted:	_____
Amendment Required:	_____
(requires controller approval)	

Related Financial Comments:

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney _____ Risk Management _____ Human Resources _____ Controller _____ Other _____



 Sheriff Byron 'Bud' Olson (or Designee)

5/17/07

 Date

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____

CARVER COUNTY REQUEST FOR BOARD ACTION

AGENDA ITEM: Approval of the MN Annual County Boat and Water Safety Grant Agreement

Item Name: MN Annual County Boat and Water Safety Grant Agreement

Originating Department: Sheriff's (Sgt. Derek Lee)

Agenda Date 6/5/2007

Amount of Time Requested: 5 minutes

Supp. Doc. Attached (y/n): N

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent X Regular Session _____ Discussion Session _____

EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

This is an annual MN Department of Natural Resources grant agreement providing up to \$13,446.00 to the county as reimbursement of expenses related to Boat and Water Safety Enforcement during 2007.

RECOMMENDATIONS/BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

The Carver County Board approves the MN Annual County Boat and Water Safety Grant Agreement.

FINANCIAL IMPLICATIONS

Funding:

County Dollars	=	\$.00
Other Sources & Amounts	=	\$
_____	=	\$
_____	=	\$
TOTAL		\$.00

Budget Information (✓ appropriate items):

Budgeted:	_____
Not Budgeted:	_____
Amendment Required:	_____
(requires controller approval)	

Related Financial Comments:

REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney _____ Risk Management _____ Human Resources _____ Controller _____ Other _____

Sgt. Bud Olson
 Sheriff Byron 'Bud' Olson (or Designee)

5/17/07
 Date

Admin. Dept. Use Only: Approved _____ Denied _____ Tabled _____ Other _____



REQUEST FOR BOARD ACTION

AGENDA ITEM : Donations

Originating Division: Sheriff

Meeting Date: 6-5-2007

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Donations received by the Sheriff's Office during the month of May:

Ridgeview Medical Center donated a sheet cake to the dispatch center in recognition of EMS week.

\$200.00 donation received for the Sheriff to use at his discretion.

\$10,000.00 donation received to be used for the Sheriff's Dive Team.

ACTION REQUESTED: County Board moves to accept above listed donations.

FUNDING

County Dollars = \$

Other Sources & Amounts =
= \$

TOTAL = \$

FISCAL IMPACT

- None
- Included in current budget
- Budget amendment requested
- Other:

Related Financial Comments:

\$200.00 into 01-201-201-0000-5756

\$10,000.00 into 01-201-231-1651-5756

Reviewed by Division Director 
Report Date: May 24, 2007

Date: 5/24/2007



**CARVER COUNTY SHERIFF'S OFFICE
DONATION FORM**

606 E. 4th Street
Chaska, MN 55318
952-361-1212

I would like to donate the following item(s) to the Carver County Sheriff's Office. I am aware that all donated items become the property of the Sheriff's and will not be returned.

Please list donated item(s):

- 1) Personal Check: Howard OR Deb Brinkman \$200⁰⁰
- 2) _____
- 3) _____
- 4) _____
- 5) _____

If you are interested in a specific use for this donation please let us know:

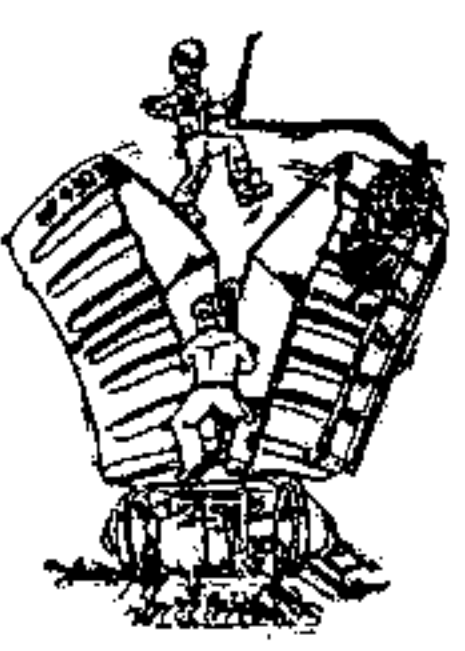
As Sheriff sees fit.

Signature: Received in Mail Date: 5-22-07

Your Address:

Howard OR Deb Brinkman
401 4th Ave NE
Arlington, MN 55307

Thank you for your donation to the Carver County Sheriff's Office.



Smith & Chambers, L.L.C.

RAILROAD PARTS, RECYCLING AND SERVICES

400 NORTH NATIONAL AVENUE

P.O. Box 588

FORT SCOTT, KANSAS 66701

May 9, 2007

Carver County
Sheriff's Office
606 East Fourth
Chaska, MN 55318

Attn: Sarah Johnson

Please find enclosed Check # 65987 in the amount of \$10,000.00 for a donation to the Carver County Dive Team for locating, marking and inspection of the railroad cars located in the Minnesota River.

If you have any questions please call our office 800-530-5038.

James R. Smith
by: Mary Holkup

01-201-231-1651-5756 Restricted Signs - Dive Team equip



**CARVER COUNTY SHERIFF'S OFFICE
DONATION FORM**

606 E. 4th Street
Chaska, MN 55318
952-361-1212

I would like to donate the following item(s) to the Carver County Sheriff's Office. I am aware that all donated items become the property of the Sheriff's and will not be returned.

Please list donated item(s):

- 1) \$ 10,000⁰⁰ Check
- 2) _____
- 3) _____
- 4) _____
- 5) _____

If you are interested in a specific use for this donation please let us know:

Donation to Carver County Dive Team

Signature: *Art Mica* Date: 5-22-07

Your Address:

Smith + Chambers L.L.C.
P.O. Box 588
Fort Scott, KS 66701

Thank you for your donation to the Carver County Sheriff's Office.



**CARVER COUNTY SHERIFF'S OFFICE
DONATION FORM**

606 E. 4th Street
Chaska, MN 55318
952-361-1212

I would like to donate the following item(s) to the Carver County Sheriff's Office. I am aware that all donated items become the property of the Sheriff's and will not be returned.

Please list donated item(s):

- 1) SHEET CAKE (EMS Week)
- 2) _____
- 3) _____
- 4) _____
- 5) _____

If you are interested in a specific use for this donation please let us know:

DISPATCH / PATROL

Signature: Ridgeview Medical Center Date: 5/22/07

Your Address:

500 S. Maple
Waconia, MN 55387

Thank you for your donation to the Carver County Sheriff's Office.



REQUEST FOR BOARD ACTION

AGENDA ITEM : Professional Service Agreement with Sheryl Blaisdell for Concessions Services

Originating Division: Public Works/Parks

Meeting Date: 6/5/07

Amount of Time Requested: 0

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

In March, the Parks Department placed an advertisement in the Waconia Sun Patriot Newspaper seeking proposals to provide concession services at Lake Waconia Regional Park. One proposal was received from Sheryl Blaisdell for the requested service. At the April 11th, 2007 Park Commission Meeting, staff presented Ms. Blaisdell's proposal. Staff also presented information about other concession operations provided locally and in the metropolitan area. The Park Commission passed a recommendation in support of a mobile concession service agreement with Ms. Blaisdell. The proposed professional service agreement provides concession service at the park daily, 11a.m to 4 p.m., from June 9th, 2007 until September 3rd, 2007 as weather conditions allow. In consideration for permitting Ms. Blaisdell's concession operation, Carver County would receive \$500. In addition to insurance requirements, the agreement provides a number of other safeguards which work to ensure that the concession service is conducted in professional manner suitable for a public environment.

This proposed professional service agreement would improve user satisfaction by providing a concession services within the park and contributing to day long activities.

ACTION REQUESTED:

Authorize Board Chair and County Administrator to sign the agreement.

FUNDING

County Dollars = \$
Other Sources & Amounts = \$
TOTAL = \$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: The agreement generates \$500 of concession revenue.

Reviewed by Division Director

Date:

5/21/07

S:\Parks\BA and RES\RBA - Concession agreement.doc

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 5th, 2007

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

PROFESSIONAL SERVICE AGREEMENT
BETWEEN
SHERYL BLAISDELL DBA SWEET SURRENDER AND CARVER COUNTY
FOR MOBILE CONCESSION SERVICES AT LAKE WACONIA REGIONAL PARK.

BE IT RESOLVED, that the Carver County Board of Commissioners hereby authorize the Board Chair and the County Administrator to execute the Professional Service Agreement Between Sheryl Blaisdell DBA Sweet Surrender and Carver County for mobile concession services at Lake Waconia Regional Park.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5 day of June _____, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5 day of June _____, 2007.

County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Professional Service Agreement for Comprehensive Planning and Park Systems Planning

Originating Division: Public Works

Meeting Date: April 24, 2007

Amount of Time Requested: n/a

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The proposed contract provides professional services to update the parks element of the County Comprehensive Plan and creates a Park Systems Plan for the County. The proposed planning work is consistent with requirements by the Metropolitan Council for submittal of the County Comprehensive Plan.

ACTION REQUESTED: It is recommended that the Board Chair and County Administrator sign the agreement.

FUNDING

County Dollars =	\$66,500
Other Sources & Amounts =	= \$
TOTAL	=\$66,500

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 4/12/07

S:Parks/BA- Res/Brauer Comp Plan Park Systems Plan 407

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 4/24/2007
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**PROFESSIONAL SERVICE AGREEMENT
BETWEEN
BRAUER & ASSOCIATES LTD. AND CARVER COUNTY
FOR COMPREHENSIVE PARK PLANNING AND PARK SYSTEMS PLANNING**

BE IT RESOLVED, that the Carver County Board of Commissioners hereby authorize the Board Chair and the County Administrator to execute the Professional Service Agreement between Brauer & Associates LTD. and Carver County for Professional Services related to updating the parks element of the County Comprehensive Plan and the development of a Park Systems Plan.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 24th day of April, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 24th day of April, 2007.

County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Professional Service Agreement for Septic Tank Installation

Originating Division: Public Works

Meeting Date: May 8th 2007

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: An additional septic tank is requested for the campground dump station at Baylor Regional Park. The dump station collects septic waste from self contained camping units. The additional 2000 gallon storage capacity provides needed storage space to avoid special call-outs to pump down the waste on weekends. Avoiding call-out situations on weekends is an efficiency saving service fees as well as maintains the campgrounds peaceful setting by avoiding the presents of a large truck and fumes associated with diesel engines and septic waste. The additional capacity will reduce the overall amount of service required for pumping of septic waste.

ACTION REQUESTED: It is recommended that the Board Chair and County Administrator sign the agreement.

FUNDING

County Dollars = \$3,495

Other Sources & Amounts =

=\$

TOTAL

=\$3,495

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

*William J. Wechnen
for RMS*

Date: 4/26/07

S:Parks/BA-Res/ RBA Jeff Sons Excavating Septic Tank BP

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: May 8, 2007

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

PROFESSIONAL SERVICE AGREEMENT
FOR SEPTIC TANK INSTALLATION AT BAYLOR REGIONAL PARK

BE IT RESOLVED, that the Carver County Board of Commissioners hereby authorize the Board Chair and the County Administrator to execute the Professional Service Agreement for septic tank installation at Baylor Regional Park.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 8th day of May, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 8th day of May, 2007.

David Hemze, County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Professional Service Agreement with Robb's Electric

Originating Division: Public Works

Meeting Date: May 8, 2007

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

As part of the building demolition at the former Carver Scott Educational Coop site, electrical service lines need to be disconnected and removed. After the site has been demolished, electrical service will need to be reconnected to the remaining pole shed on site.

Two proposals were received for this work:

Robb's Electric \$3,550.00

Laketown Electric Corporation \$3,645.00

Based on the lowest bid, it is recommended that Robb's Electric remove the overhead lines before the demolition of buildings and reconnect electric service to the remaining pole shed.

ACTION REQUESTED:

It is recommended that the County Board authorize the County Board Chair and the County Administrator to sign the Professional Service Agreement.

FUNDING

County Dollars = \$3,550.00

Other Sources & Amounts =

= \$

TOTAL = \$3,550.00

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments:

Expenses for the demolition of the former Carver Scott Coop buildings and related costs are budgeted in the Parks Department CIP. The Parks Department will seek reimbursement of these expenses in a future CIP of the Metropolitan Council.

Reviewed by Division Director

William J. Weikman
Jr. RMJ

Date: 4/26/07

S:\Parks\BA and RES\RBA Robbs electric coop site.doc

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 5/8/07

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**PROFESSIONAL SERVICE AGREEMENT
BETWEEN
ROBB'S ELECTRIC AND CARVER COUNTY
FOR REMOVAL OF OVERHEAD POWER LINES AND TRENCHED IN
NEW CONNECTION TO POLE SHED**

BE IT RESOLVED, that the Carver County Board of Commissioners hereby authorize the Board Chair and the County Administrator to execute the Professional Service Agreement between Robb's Electric and Carver County. Work includes the removal of overhead power lines and installation of a new power line to a pole shed building.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 8th day of May, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 8th day of May, 2007.

County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Carver County Project No. 0715 - Furnishing Bituminous Material

Originating Division: Public Works

Meeting Date: June 5, 2007

Amount of Time Requested: n/a

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Bituminous material is to be used for seal coating roads. The abstract of bids for this project is attached.

ACTION REQUESTED: Recommend award to Flint Hill Resources in the amount of \$116,324.63.

FUNDING

County Dollars = \$116,324.63

Other Sources & Amounts =

=\$

TOTAL = \$116,324.63

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments:

Reviewed by Division Director

William J. Weckman
for R.M.S.

Date: 5/29/07

S:\Seasonals\BAF-Award\2007\0715 - Furnish Bit. Matl.

CARVER COUNTY - ABSTRACT OF BIDS

PROJECT NO. 0715

FURNISHING BITUMINOUS MATERIAL

Letting Date: Tues., May 22, 2007
 PWCR#1 / 2:00 PM

Item Description	Approx. Quan.	Engineer's Estimate	Flint Hill Resources 12101 Yosemite Ave. S. Savage, MN 55378
High Float Emulsion/Ton	340.00	\$118,320.00	\$300.0000 \$102,000.00
Freight Charge	340.00	\$8,160.00	\$21.2500 \$7,225.00
6.5% Sales Tax		\$7,690.80	\$7,099.63
TOTAL BID		\$134,170.80	\$116,324.63

Proposal Guaranty (5%) yes

Recommend Award To: Flint Hill Resources

Awarded To:



REQUEST FOR BOARD ACTION

AGENDA ITEM : NACCHO Medical Reserve Corp (MRC) Grant

Originating Division: Public Health

Meeting Date: June 5, 2007

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Public Health has received a Medical Reserve Corp (MRC) Grant from the National Association of County and City Health Officials (NACCHO) for \$10,000 to support the Medical Reserve Corp (MRC) program. Public Health plans to use these dollars to recruit and train more volunteers and purchase supplies and equipment. Effective dates: Date signed until July 31, 2007. In addition to signing two copies of the contract, the county is asked to sign a Certification of Non-Debarment or Suspension.

ACTION REQUESTED: Motion to approve contract for the Medical Reserve Corp (MRC) grant.

FUNDING

County Dollars =	\$
Other Sources & Amounts =	
NACCHO =	\$10,000
TOTAL	= \$10,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Add to Revenue:	01-460-462-2383-5455	MRC Grant (New Account)	\$10,000
Add to Expenditure	01-460-462-2383-6260	Professional/Technical Fees	5,000
	01-460-462-2383-6332	Conference	2,500
	01-460-462-2383-6432	Supplies	2,500

Reviewed by Division Director

Date: May 24, 2007

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Public Health

Date of County Board Session: 6/05/07

General

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
MRC Grant	\$ 10,000	Prof. Fees, Conf and Supplies	\$ 10,000
TOTAL:	\$ 10,000	TOTAL:	\$ 10,000

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Controller)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Contingency Acct. Current Bal.: \$ -

E. Current Balance After Adj.: \$ 300,000

F. Requested By:

G. Recommend Approval: Finance

H. County Board Decision: Approval/Disapproval

S:\Excel\SHELLS\[Budget Amendment Forms.xls]Revenue Form



REQUEST FOR BOARD ACTION

AGENDA ITEM: Administrative Permit for Special Event – Lake Waconia Triathlon

Originating Division: Land & Water Services

Meeting Date: June 5, 2007

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

File #A20070123. This request is for an Administrative Special Event Permit for the 18th annual triathlon to be held on June 24, 2007. Waconia, Watertown and Laketown Townships have approved the event. The permit application has been reviewed by Public Works, Sheriff's Office, and Risk Management Department. The applicants have obtained a permit from County Parks, where the event will begin and end. The conditions on the permit will be similar to previous years, with the addition of a condition requiring the permittee to sign a waiver of liability to the County.

ACTION REQUESTED: A motion to allow the issuance of a Certificate of Zoning Compliance (#A20070123).

FUNDING

County Dollars = \$-0-
Other Sources & Amounts = -0-
= \$
TOTAL = \$-0-

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 5/24/2007

Description of Lake Waconia Triathlon

Date: Sunday, June 24, 2007
Time: Set up - Beginning 6:00 a.m.
Race Start: 8:30 a.m.
Estimated Finish 12:00 noon

Purpose: To provide a safe, fun, well-organized sporting event for the public. This event will be geared to the recreational athlete to encourage and recognize healthy lifestyles. This event will provide a positive influence to the community and recognition of the race sponsors.

Route: The Lake Waconia Triathlon is a three-stage event consisting of swimming ½ mile, biking 20 miles, and running 4 miles.

SWIM (1/2 Mile): - The race starts on the west side of the Lake Waconia swimming beach. Swimmers are started in waves ranging from 30 to 50 in each group. They will swim along a rectangular course following the markers. With a returning to the east side of the swimming beach.

Exchange: - Swimmers will exit the water and run to a bike corral, which will be erected for the exchange.

BIKING (20 Miles): Bikers will exit the park and proceed west on Old Beach Lane road traveling to Main Street. Turning right on Main Street and proceeding up to the top of "cemetery hill" and then through the City of Waconia via Main Street to Walnut. Bikers will turn left (south) on Walnut and go to Third Street. At Third Street they will turn right (west) go to Brandt Blvd. Staying on Brandt Blvd, Bikers will turn left (south) on Kinder Dr. Bikers will turn right on Oak Ave. They will turn right (west) on County Road 10 (Waconia Parkway). Bikers will follow Co Rd 10 north to County Road 30 turning west (left) and go to Highway 25. Bikers will turn right (north) on Highway 25, Biking north through the beautiful town of Mayer following the detour to Hwy 7 (Detour is: follow Highway 25 to detour sign, turning west (left) on Co Rd 30 than turn right (north) on Co Rd 23 (Blue Jay Ave). Bike north and turn right (east) at 7th St. N.W. Follow 7th St. N.W. and turn left (north) on Highway 25. Continue (north) on Highway 25, turning east (right) on Highway 7 and go to County Rd 155. Turning right on County Rd 155 head south to County Road 30. Turn right on County Road 30 to Highway 5. Turn west (right) on Highway 5 to Paradise Lane. Turn right (north) on Paradise Lane into Lake Waconia Regional Park. Turn left (north) into the parking area and continue straight to the Bike Corral entrance returning to the east side of

Description of Lake Waconia Triathlon

the beach. Dismounting and running into the bike corral in the same chute as the swim entrance

Exchange: - Participants will enter with their bikes into the bike corral from the east side and exit on the west side.

RUNNING (4 Miles): - Runners will exit the park and proceed west on Old Beach Lane road to Main Street. Runners will turn right on Main Street and proceeding up to the top of "cemetery hill" and then through the City of Waconia via Main Street to Walnut. Runners will turn left (south) on Walnut and go to Third Street. At Third Street they will turn right (west) and proceed for approximately 6 blocks to the turn-around spot. They will return to the beach along the same route. The finish line is in the park.

Safety Issues

We are dedicated to provide a safe race for spectators, volunteers and spectators. We have the following plans to assure this:

- Hire off-duty Deputies to assist with crowd and traffic control. They will be stationed at: The Start/Exchange/Finish area, the corner of Old Beach Lane road and Co Rd 30, the corner of Walnut and Main, the intersection of Oak Ave. and Co. Rd 10 (Waconia Parkway) the intersection of Co Rd 10 and Co Rd 30, the intersection of Co Rd 30 and highway 25, the intersection of highway 25 and highway 7. The intersection of highway 5 and Co Rd 30.
- The Lake Waconia Association will be assisting during the swimming portion and will provide adequate boats, jet skies and safety for swimmers. Along the ½ mile swim coarse will there will be certified life guards. We will also be contacting the Sheriff Water Patrol and Waconia Fire Department Water Rescue teams.
- Each swimmer is required to wear a brightly colored swim cap for easier identification in the water.
- Bikers are required to wear a bike helmet during the entire biking portion of the race.
- Volunteers will be at each intersection to assist with the flow of traffic and assist the participants.

Description of Lake Waconia Triathlon

- Two-way radios and cellular phones will be used to provide communication along the race route.
- Spotters will be roaming the race course for potential problems during the race.
- Medical Services will be provided by Ridgeview Medical Center. An ambulance will be present on a stand-by basis. Ridgeview Sports Medicine will have an Athletic Trainer at the event to care for injuries.
- Extra porta-potties will be brought in for the race day. (10 will be ordered)
- The Lakeside Ballroom has agreed to allow us to use their parking facilities on race day to handle any overload of the parking lot.
- We will be putting up posters around the City as well as putting information about the race in the Waconia Patriot to inform residents of the city.
- Participants will park in the Lakeside Ballroom parking lot. Volunteers will direct parking and ensure safety for participants and spectators.
- Insurance Coverage will be provided by USA Triathlon Federation.

Insurance Coverage will be provided by USA Triathlon Federation.

Other: Food and drink will be provided as part of the event. No alcoholic beverages will be provided.

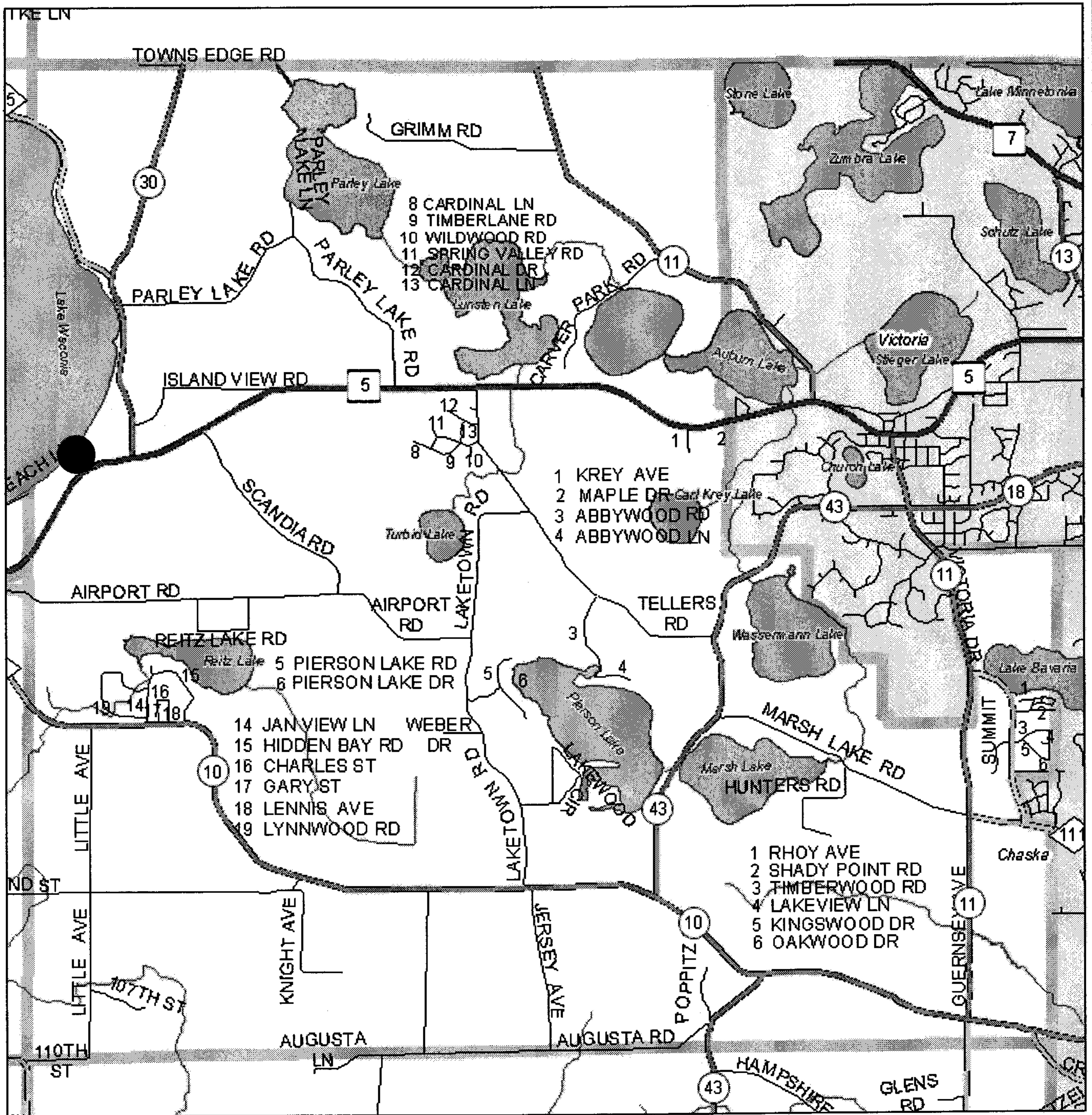
The Park will be cleaned up of any debris following the race. The race course will be inspected as well.

If there is anything else we can do to make this a better event or if you have any questions please feel free to call.

Sincerely
Race Directors

Tom Konrardy/Marvin Denzer
Lake Waconia Triathlon
442-2191 ext 6070

Laketown Township



This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS
Apr 21, 2005



REQUEST FOR BOARD ACTION

AGENDA ITEM : Teamsters Local 320 Labor Agreement: Detention Deputies, 911 Dispatchers & TAC Officer

Originating Division: Employee Relations

Meeting Date: 6/5/07

Amount of Time Requested: Consent

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Carver County and Teamsters Local 320, Detention Deputies, 9-1-1 Dispatchers & TAC Officer Unit have concluded negotiations for the Collective Bargaining Agreement (CBA) and associated Appendices and Memoranda of Understanding for the period January 1, 2007 - December 31, 2009. The highlights of the terms agreed to are: Wage increases of 3% effective January 1, 2007, 2008 and 2009 with an additional 0.5% on July 1, 2009. Replacement of the elective use of accrued sick time paying for COBRA or Retiree health insurance continuation with a Post Retirement Health Care Savings Plan for employees who leave with more than 20 years of service. Beginning in 2009, a 5% employee contribution toward the cost of single health insurance coverage. Uniform allowances with an election to use either the current reimbursement plan or a cash payment in January and July. Use of sick leave in certain bereavement situations to be granted at shift length. Minor language changes.

ACTION REQUESTED:

Motion to approve the Teamsters Local 320, Detention Deputies, 9-1-1 Dispatchers and TAC Officer Collective Bargaining Agreement for 2007 - 2009.

FUNDING

County Dollars = \$90,000

Other Sources & Amounts =

= \$

TOTAL

= \$90,000

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments:

The 2007 amount indicated above is included in the current budget.

Reviewed by Division Director

Date: 5/23/07

Doris M. Krogman



REQUEST FOR BOARD ACTION

AGENDA ITEM : Conveyance of abandoned roadway easement

Originating Division: County Attorney

Meeting Date:

Amount of Time Requested: None

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: In 1929 a roadway easement was granted by Henry and Katherine Schepers to the State of Minnesota for a portion of Highway 212 in the City of Cologne. The portion of Highway 212 affected by the Schepers easement was later vacated and Highway 212 was relocated outside the City of Cologne. In 1983, the State of Minnesota abandoned its interest in the land covered by the Schepers easement and conveyed to Carver County its interest in the Schepers easement.

Upon abandonment of a roadway acquired by easement, fee title to the underlying property reverts back to the fee owner. The easement interest in the Schepers property which was conveyed by the State to the County in 1983 should, instead, have reverted to the fee title owners. It should be noted that the land covered by the Schepers easement was never used for highway purposes; a portion of a residence is located on the property and various other improvements have also occurred on the property.

ACTION REQUESTED: Motion authorizing the Chairman of the County Board to sign the quitclaim deed conveying the abandoned roadway easement to the underlying property owner.

FUNDING

County Dollars =	\$-0-
Other Sources & Amounts =	-0-
	= \$
TOTAL	= \$-0-

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Reviewed by Division Director

Date: 5-29-07



REQUEST FOR BOARD ACTION

AGENDA ITEM: Zumbro River Constructor's (ZRC) request to deposit fill.

Originating Division: Land & Water Services

Meeting Date: June 5, 2007

Amount of Time Requested: 30 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

File #PZ20070016. ZRC is requesting a conditional use permit that would allow for the placement of 75,000 cubic yards of fill (berms & stockpiles) on the northerly portion of Terry Hanson's property, located in Section 1 of San Francisco Township. The Planning Commission recommended approval of the request on a 3 to 1 vote, following a public hearing that spanned two monthly meetings. The material would consist of excess clay that ZRC needs to remove from the MN State Hwy 212 project. The hauling to the site would be in conjunction with the removal of sand (350,000± cu yds) from Hanson's existing pit for Hwy 212 construction (primarily occurring this summer). The trucks loaded with clay would deposit the material on the northerly portion of Hanson's property before proceeding down to the pit, resulting in no net increase in the number of trucks on CR45. ZRC has revised their application somewhat in an effort to assure that the berms are more natural and so they would look less like "bunkers". The construction access would be via a temporary field approach off of Co Rd 45. ZRC has agreed to construct a right turn lane at the hauling location. The County Engineer has reviewed ZRC's request and has stated: "With the double hauling, traffic amounts do not increase on CR45." The Planning Commission cited that the project would need to comply with the Water Rules requirements, and that traffic safety may be enhanced with the use of flashing lights on the "Trucks Hauling" signs. A \$10,000 performance surety will need to be maintained for the project. A number of neighboring property owners recommended denial of the request, citing concerns about traffic, the obtrusiveness of the berms and the potential for negative environmental effects. The San Francisco Town Board did not provide a specific recommendation, however they did echo a number of the neighbor's concerns.

ACTION REQUESTED:

A motion adopting Findings of Fact and issuing Order #PZ20070016 for the issuance of a Conditional Use Permit.

FUNDING

County Dollars = \$-0-
Other Sources & Amounts = -0-
= \$
TOTAL = \$-0-

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director 

Date: 20 6 07

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20070016

RESOLUTION #: 07-15

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20070016

APPLICANT: Mike Billing, Zumbro River Constructors (ZRC)

OWNER: Terry Hanson

SITE ADDRESS: CSAH 45

PERMIT TYPE: Land Reclamation (grading/filling)

PURSUANT TO: County Code, Chapter 152, Section(s) 152.080(C)(4)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 08-001-0500

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meetings of April 17, 2007 and May 15, 2007; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Terry Hanson owns a 205 acre parcel located in Section 1 of San Francisco Township. The property is improved with a farmstead and an equestrian facility, which includes boarding and riding services, authorized by CUP #11590 (River Valley Ranch, Inc.). An existing sand/gravel mine (CUP #7111) is also located in the southeasterly corner of the property. The property is located in the Agricultural Zoning District and the Carver County Water Resource Management Area (CCWRMA) – Bevens Creek.
2. The applicant, Zumbro River Constructors (ZRC), is requesting a Conditional Use Permit (CUP) to deposit and grade approximately 75,000 cubic yards of fill material on the northerly portion of Mr. Hanson's property. The material would be hauled from the newly designed Hwy 212 road project and would for the construction of "screening" berms and/or stockpiles around the northerly perimeter of the property. ZRC is planning to remove several hundred thousand (350,000±) cubic yards of sand from Hanson's pit for the Hwy 212 project beginning this spring and ending by August of 2008. The intent is that the trucks accessing the pit would unload the berm material (primarily clay) before they proceed down the Co Rd 45 hill to get the loads of sand.
3. Section 152.080 C4 of the Carver County Zoning Code, allows for mining and/or land reclamation involving 10,000 cubic yards or more as a conditional use.
4. The project is considered "land reclamation" and based on the volume of material to be deposited (75,000 cu yds) it is necessary to consider the request as a conditional use. The operation would not involve mineral extraction and is intended to be a short term project that would involve a total of approximately 25 to 30 days of heavy hauling. The comprehensive mining standards would not apply to this type of request. The applicant has agreed to complete the hauling for the berms & stockpiling this summer.
5. Zumbro River Constructors is in the process of constructing the new TH 212 bypass extending from Eden Prairie to the existing TH 212 and Co Rd 147 intersection. The fill material is approximately 75,000 cubic yards of excess clay material from the road project in the Chaska area. ZRC needs to remove a total of approximately 500,000 cubic yards of this type of material from the Hwy 212 corridor. The applicant has stated that if this request is approved, ZRC

believes that they will not need any additional disposal sites on Co Rd 40 or Co Rd 45. Appropriate topsoil would need to be preserved on the Hanson property for final seeding & turf establishment. If necessary, ZRC would import topsoil to meet the 4" minimum for seeding, which would be included in the 75,000 cubic yard limitation. According to the applicant, the berms and/or stockpiling would provide screening for Mr. Hanson's horse pasture and would provide valuable material for future reclamation, as needed.

6. The operation (hours, etc.) would be in conjunction with the highway construction while the trucks are hauling on Co Rd 45 to access Hanson's pit. The proposed hours of operation would be 7:00 a.m. to 7:00 p.m. However, hauling would cease at 6:00 p.m. but the dozer may have to work until 7:00 p.m. to stabilize loads. The applicant has provided a number of letters and responses to in an effort to explain the details of the operation and address questions and concerns. Mr. Billing has stated that the Average Daily Trips (ADT) would not be affected by the disposal site. He points out that this project would save the County 12,500 trips on other roads because ZRC would be double hauling material. He estimates that there would be approximately 6,250 truck loads to the site, which would reflect 25 or 30 days of hauling based on an average of 200 to 250 trucks per day. He estimates that there would be 1 truck every 2.5 minutes or 3.3 minutes each way. The same trucks would be hauling sand back to Hwy 212. In other words, if the request is not approved the same number of trucks would be on CR45 and additional hauling would be necessary to another location(s) in the County.
7. Mr. Billing states that it is against ZRC's policy for our trucks and subcontractors to "jake-brake". Another potential for noise would be from the banging caused by truck end gates. From this standpoint, it would be beneficial if ZRC primarily used side-dumps or bottom-dumps for the proposed berm/stockpiling project. The applicant would like to complete the hauling this summer in order to finish the project as soon as possible, and to eliminate the potential for conflicts with school busses. He also indicates that the potential for problems with pedestrians or bicyclists should not be any greater because they would already be hauling in and out of the pit for sand.
8. The hauling to the disposal site would be right turn in and right turn out, which Mr. Billing states is the safest of all turning movements. He states there is a 650' no passing zone to the north of the entrance for southbound traffic. He points out that the southbound traffic is on a straight section of road that is relatively flat for over a mile to the entrance. He contends that southbound traffic will normally slow when they see the trucks hauling and there would be a temporary turn lane so trucks can see around each other easier. He states that no other intersection on county 45 has a right turn lane and that when the truck approaches the intersection from the disposal site there is nothing blocking his view to the north for over a mile.
9. The Carver County Engineer, Roger Gustafson, submitted a letter dated May 9, 2007. The letter states that "Flagmen should not be allowed to stop normal traffic on this roadway." and "With the double hauling, traffic amounts do not increase on CR45." His comments appear to support the traffic information ZRC submitted with the application. An existing field approach would be utilized to access Hanson's north field. ZRC's Roadway Engineer (Mike Billing) has provided several narratives and sketches, in an effort to meet the requirement for a "traffic study". A temporary right turn lane has been proposed. If the project is authorized, an access permit would need to be obtained from Public Works before any work occurs within the right-of-way or before the field access could be utilized for hauling. "Trucks Hauling" signs are being utilized for the ongoing hauling to & from Hanson's pit. The Planning Commission recommends that flashing lights be incorporated into the signage in an effort to draw attention to the hauling activities.
10. The project would be considered a Level 3 Water Rules project. The detailed grading, storm water management & erosion control plans have been reviewed by the Carver Soil & Water Conservation District (SWCD) and County Consultant Engineer (Wenck & Assoc). The berms would be a minimum of 10 feet from property lines and would be constructed in sections with a minimum of 10 foot spacing, which would allow any runoff from neighboring properties to flow freely. The soils are generally quite sandy, which would help promote infiltration rather than concentrated flows of storm water. The current reclamation standards require no more than a 5:1 slope for the finished grade (e.g. berm 100' wide could be a maximum of 10' high). Dust control and seeding were covered in the SWPPP notes that ZRC provided with the application. ZRC will have a sweeper cleaning the roads during operations and would water down the material to control the dust. The seeding plan specified is a Mn/DOT 350 mix, which includes native grasses and wildflowers. The submitted plan details would need to be approved and inspected before work begins. Final grades,

turf establishment (seeding) and overall restoration is also being addressed by the "Level 3" review.

11. The applicant has agreed to design the berms and/or stockpiles with 5:1 maximum slopes and also to eliminate the bunker appearance. The modifications are intended to break up the visual profile to make the end result more appealing. ZRC plans to vary the elevations, widths, heights and side slopes to make the berms undulate and appear more natural.
12. ZRC has a project "hotline" and a public relations mobile phone that concerned citizens can call if they have questions or concerns. The applicant has indicated that these would also be appropriate contacts for the hauling occurring on and proposed for the Hanson property.
13. The San Francisco Town Board has not provided a recommendation, however they did echo a number of the concerns expressed by neighboring landowners.

THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends the issuance of the subject permit on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to Compliance Review. A maximum of 75,000 cubic yards of clean clay/black dirt material, associated with Hwy 212 construction only, may be hauled to the northerly portion of the subject property pursuant to this permit. Unacceptable fill shall include, but would not be limited to, materials designated for a certified waste disposal site or materials strewn with litter, demolition debris, stumps, brush, boulders, etc.
2. Hauling for the berm/stockpiles shall start no sooner than June 7, 2007 and must be completed by August 30, 2007. No hauling, for the berm/stockpiles, shall occur from July 1st to July 8th. Only side & bottom dump trucks shall be used for the hauling associated with this permit; however end dumps may be utilized for the hauling of topsoil as needed for final restoration. The use of vibratory compaction equipment shall be prohibited.
3. Operations shall be substantially in accordance with the application letters, responses, supplemental information and the approved site plan. The hours of operation would be 7:00 a.m. to 7:00 p.m., except that hauling shall not occur from 7:00 p.m. Saturdays to 7:00 a.m. Mondays. The "212 Project Hotline" (952 368-3041) and public relations mobile phone (612 685-3954) shall be available to citizens with questions about hauling to/from the subject property.
4. To reduce the potential for dust, existing vegetation shall be preserved as much as possible and cultivation of the property shall be prohibited during the 2007 growing season. A watering truck shall be utilized for dust control, as conditions warrant.
5. The Permittee shall obtain an appropriate access permit and/or approval(s) from Carver County Public Works before any work occurs within the Co Rd 45 right-of-way, or before any hauling commences via the field access. Appropriate signage shall be implemented for the hauling operation, as determined by Public Works. Flashing yellow lights shall be attached to all of the "Trucks Hauling" signs required for the project. The construction access shall be considered temporary in nature and must be restored to a field access driveway when the project is completed. Measures must be implemented for the construction entrance to minimize tracking onto the County Road and a sweeper shall be utilized immediately if the need arises.
6. The following minimum buffers and open space shall be maintained for the berm/stockpiles: 10' from property lines; 10' between segments for drainage; 68' from Halsey Ave centerline; 110' from Co Rd 45 centerline; 150' opening between the berms in the northwesterly corner of the site; and 250' opening between the berms in the northeasterly corner of the site.
7. Compliance with the "Level 3" Water Rules standards is required. A Grading Plan (including restoration), Erosion/Sediment Control Plan and Stormwater Management Plan shall be implemented in accordance with the Water Rules before any work commences. Permittee shall obtain an NPDES (National Pollution Discharge Elimination

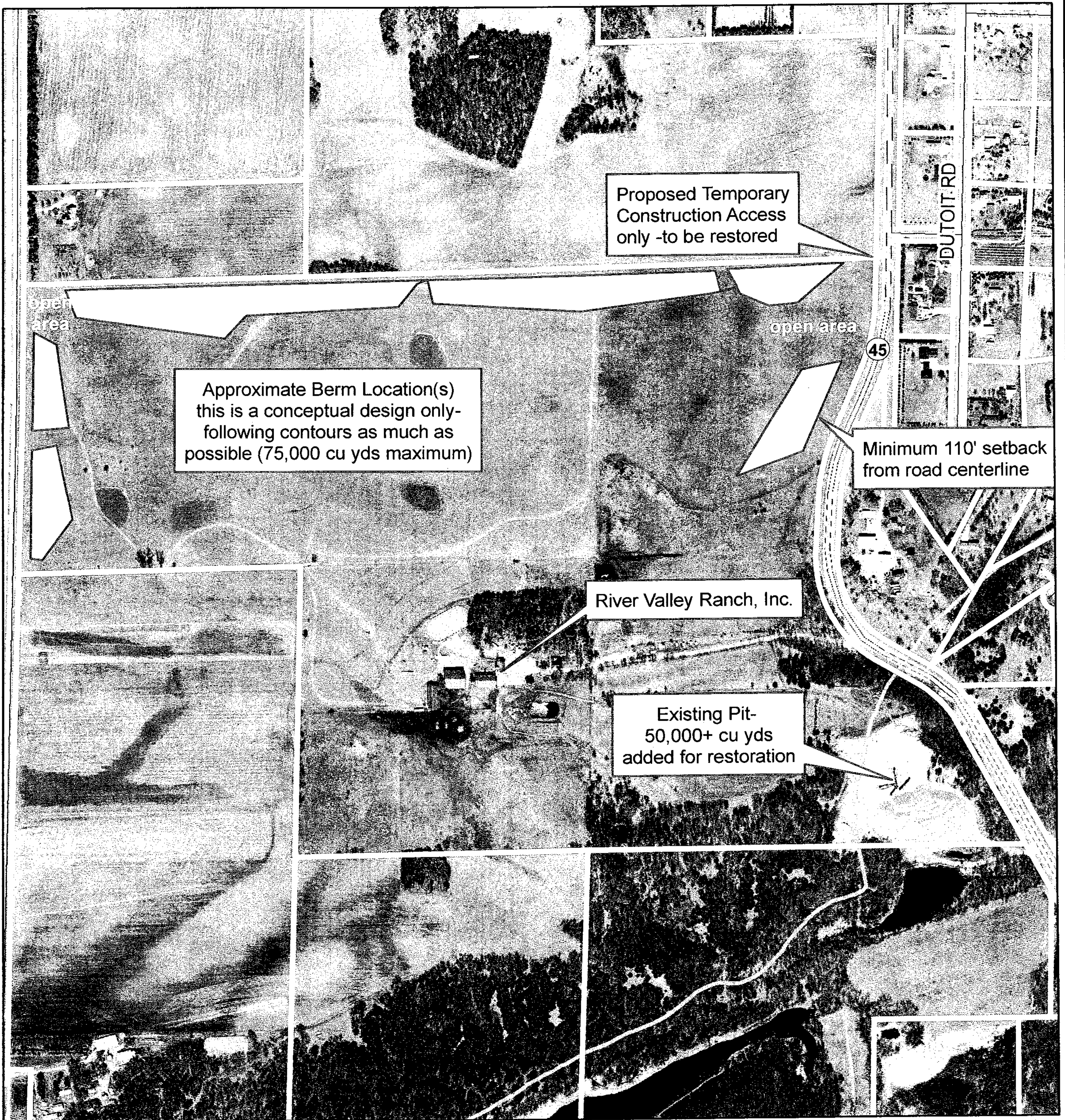
System) permit as required by the MPCA. The plans shall include a survey of the existing conditions. An "as-built" survey shall be prepared by the Permittee, which must be submitted to Carver County Land & Water Services before the restoration would be considered for approval. Said plans may be subject to revisions and modifications by Carver County Land & Water Services Division.

8. The recommendations from SWCD (April 4, 2007) shall be attached to and considered part of the permit. As determined and inspected on-site by SWCD, appropriate perimeter sedimentation controls shall be installed for the project before any construction begins.
9. 5:1 or flatter slopes are required for the finished grades. The maximum height for any of the berm/stockpiles shall be 15 feet. The areas of filling shall be implemented to have varied elevations, widths, heights and side slopes in an effort to make the berm/stockpiles undulate and to appear more natural than a bunker or dike design.
10. Permittee shall provide a \$10,000 performance security in a form acceptable to the County, naming the County as obligee. The obligor and its sureties hereby indemnify and save the County harmless from all losses, costs, and charges that may occur to the County because of default.
11. The Permittee shall furnish to the County a certificate of Insurance providing coverage by an insurance company duly licensed by the State of Minnesota indicating that the Permittee has in force coverage for public liability, vehicle liability, loading and unloading, completed operations liability, explosion and collapse of underground operations liability, and bodily injury liability in the amount of at least \$1,000,000 for injury of any one person in any one occurrence. Property damage insurance coverage shall be in force with a minimum amount of at least \$1,000,000. Further, the Permittee shall furnish proof of workman's compensation coverage. Insurance certificate(s) described above shall carry an irrevocable notice to the County by the carrier 30 days prior to any change, modification, lapse, or cancellation of the policies required.
12. Insurance coverage required above shall be kept in effect for the duration of the permit. If the permit is to be terminated, insurance shall be maintained until the completion of restoration and return of the performance security.

ADOPTED by the Carver County Planning Commission this 15th day of May 2007.

Gene Miller
Planning Commission Chair

ZRC Proposed Berms -Hanson Site



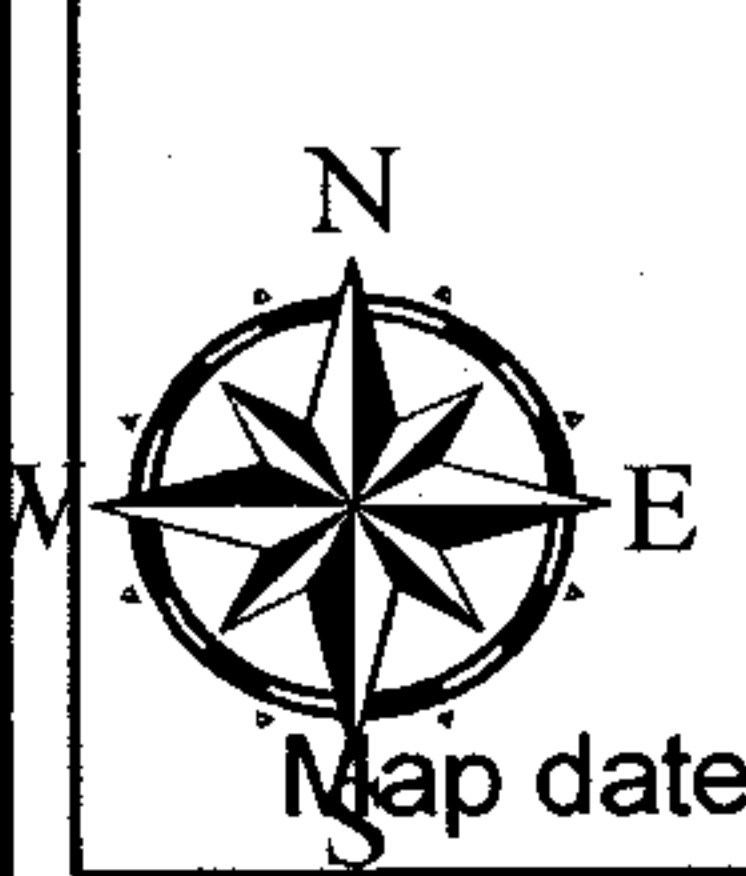
Proposed Temporary Construction Access only -to be restored

Approximate Berm Location(s) this is a conceptual design only- following contours as much as possible (75,000 cu yds maximum)

Minimum 110' setback from road centerline

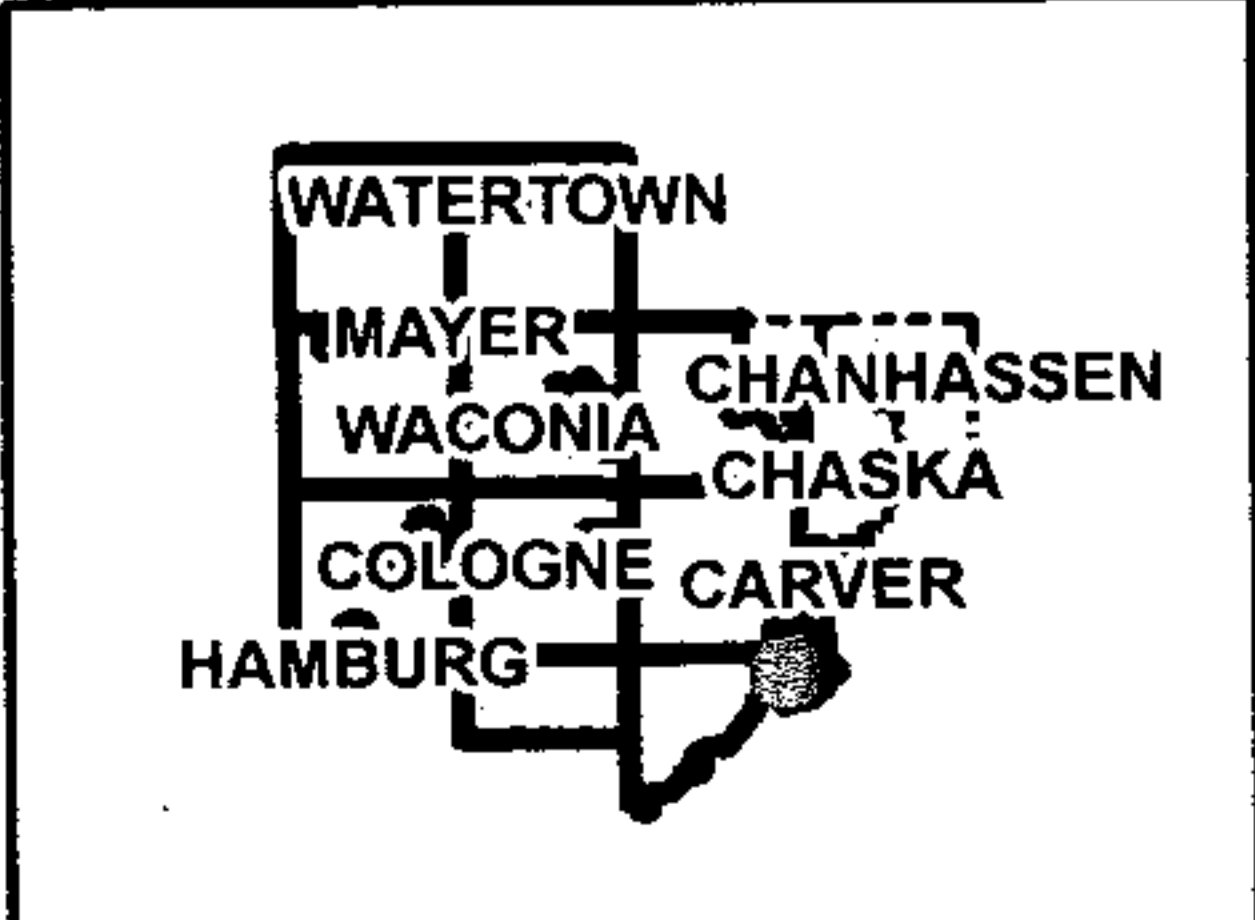
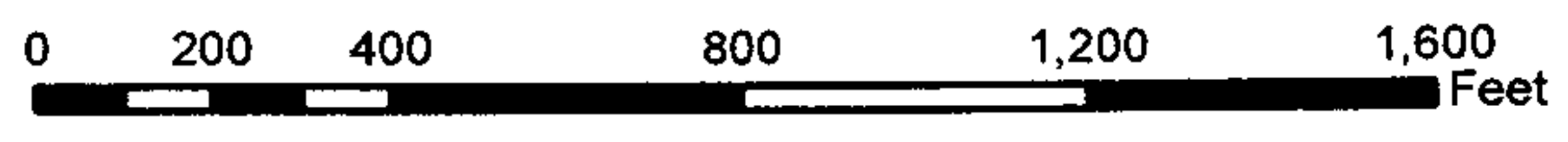
River Valley Ranch, Inc.

Existing Pit- 50,000+ cu yds added for restoration



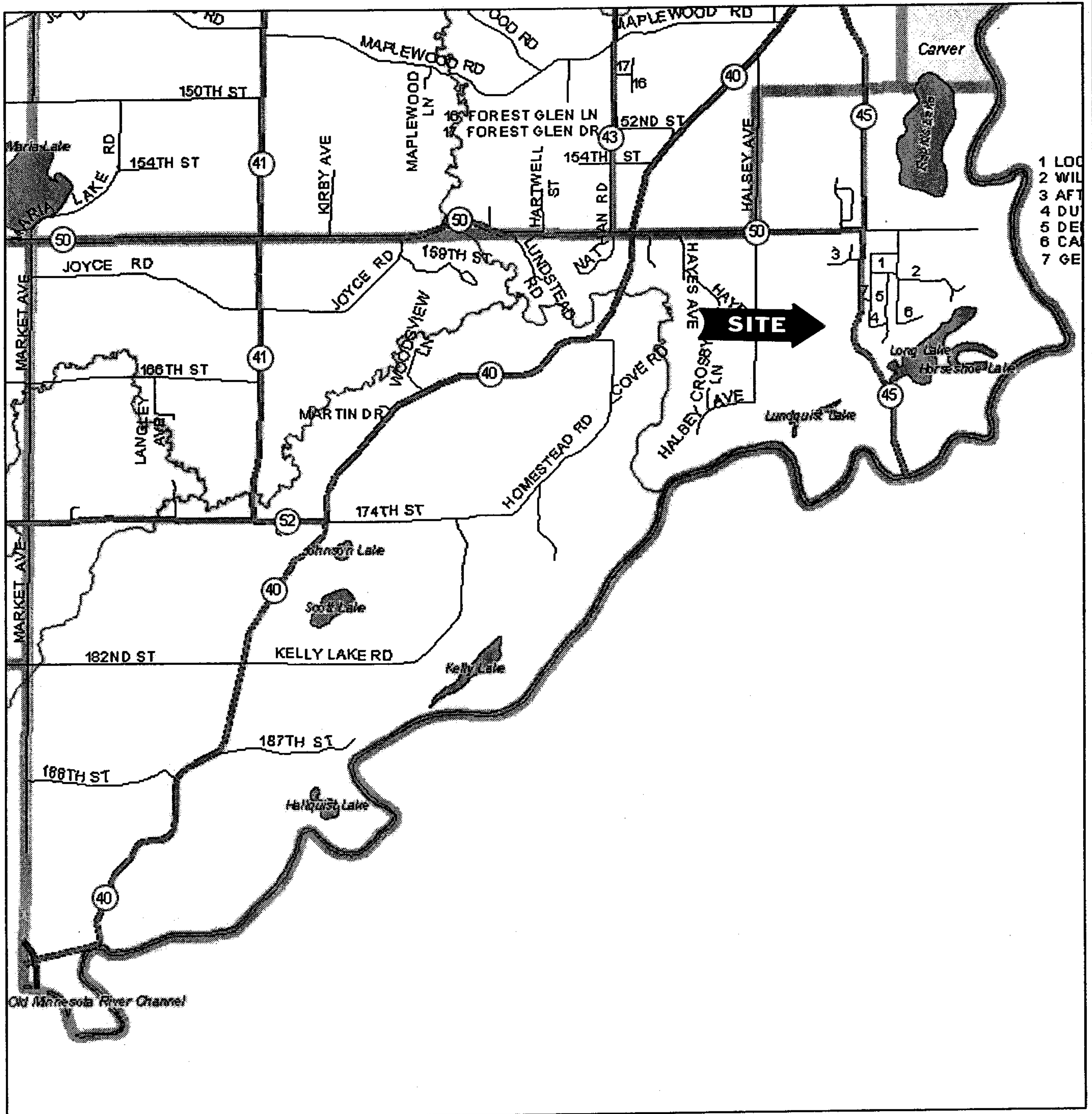
This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

- Parcel w/Zoning Info
- Shoreland
- County_Road
- Township_Road

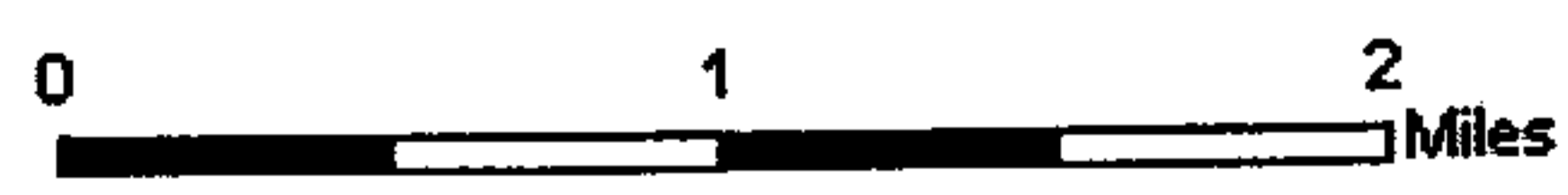


Map date: 04/10/2007

San Francisco Township



This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS
Apr 21, 2005



REQUEST FOR BOARD ACTION

AGENDA ITEM : West Metro Cooperative Agreement for Adult Crisis Services

Originating Division: Community Social Services

Meeting Date: 4/24/2007

Amount of Time Requested: 5 min.

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Department of Human Services issued a Request for Proposals (RFP) to enhance mental health crisis and follow-up services. Four (Anoka, Carver, Hennepin and Scott) west metro counties cooperated to respond to the RFP. The West Metro counties were awarded a \$991,600 grant. The Grant will be governed by a Cooperative Agreement with a governing board referred to as the Administrative Committee with a representative of each County. The Division is recommending that Donald Heywood, Behavioral Health Manager be the County's representative. Hennepin County will serve as the fiscal agent for the grant.

ACTION REQUESTED: Motion to approve the Cooperative Agreement for Anoka, Carver, Hennepin and Scott Counties to receive state grant funds to provide enhanced mental health crisis and follow-u services for adults in the west metro area.

Motion to appoint Donald Heywood, Behavioral Health Manager to the Administrative Committee.

FUNDING

County Dollars =	\$		
Other Sources & Amounts =			
DHS Grant Funds	=	\$991,600	
TOTAL	=	\$991,600	

FISCAL IMPACT

- None
- Included in current budget
- Budget amendment requested
- Other:

Related Financial Comments:

Reviewed by Division Director

Date: 4/9/2007



REQUEST FOR BOARD ACTION

AGENDA ITEM : Create Two Health Navigator Positions

Originating Division: Community Social Services

Meeting Date:

Amount of Time Requested: 10 min.

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The primary utilization of the new Adult Crisis Grant money will be to hire Health Navigators. These para-professional staff will be responsible for a number of functions regarding a person or family that are seen by the crisis team to assure that treatment plan developed will be followed. The Carver Scott Crisis Team will receive \$120,000 in funding from the grant for two such positions.

New Job descriptions have been developed and were evaluated by Bjorklund Compensation Consultants for classification. The positions have been classified in Pay Grade 12.

These positions would be funded by the grant money for two years and there are encouraging indicators that continued funding will be available. At this time these positions are being requested contingent upon receipt of grant funding.

ACTION REQUESTED: Motion to approve two (2) 1.0 FTE Health Navigator positions that will be funded by the Adult Crisis Grant.

Motion to approve the Budget Amendment adding the Adult Crisis Grant funding to the Community Social Services budget.

FUNDING

County Dollars =	\$
Other Sources & Amounts =	
	= \$120,000
TOTAL	= \$120,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 05/01/2007

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Community Social Services

Date of County Board Session: 6/05/07

General

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
Adult Crisis Grant	\$ 120,000	Two Health Navigator positions	\$ 120,000
TOTAL:	\$ 120,000	TOTAL:	\$ 120,000

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Controller)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Contingency Acct. Current Bal.: \$ -

E. Current Balance After Adj.: \$ 300,000

F. Requested By:

G. Recommend Approval: Finance

H. County Board Decision: Approval/Disapproval

S:\Excel\SHELLS\[Budget Amendment Forms.xls]Revenue Form



REQUEST FOR BOARD ACTION

AGENDA ITEM : Information Services – Demo of New County Web Design and Functionality

Originating Division: Administrative Services

Meeting Date: 6/5/2007

Amount of Time Requested: 15

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Information Services – demonstration of new County website.

Background

In 2006 Carver County residents were surveyed to provide input on the County's existing web site and suggestions for improvements from an ease of use and navigation standpoint. A web committee was formed, consisting of a cross section of County divisions, to incorporate a number of objectives.

The four main areas addressed as a result of that survey were:

- Professional look and feel (Cazarin contracted for Graphic Design)
- Full text search (Google full text search incorporated in redesigned web site)
- Easy access to agendas and minutes (subscription service to citizens using Gov Delivery)
- Easier navigation (limit mouse navigation to three clicks where possible)

ACTION REQUESTED:

FUNDING

County Dollars = \$

Other Sources & Amounts =
= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 5/21/2007



REQUEST FOR BOARD ACTION

AGENDA ITEM : Public Works storage project - contract approval

Originating Division: Administrative Services

Meeting Date: June 5, 2007

Amount of Time Requested: 10 Minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Staff presented a predevelopment plan in April and subsequently advertised for bid. Plans and bid notices were sent to various interested contractors and to plan rooms with the expectation that four to six general contractors would bid. Two general contractors submitted bids for construction:

\$558,041.44	RAM Building, Winsted, MN
\$742,000.00	Ebert, Inc, Loretto, MN

While we anticipated more than two bids, the RAM Building bid is near the expected budget completed during the predevelopment phase. Therefore, the competitive process produced the desired results for the project. RAM Building specializes in this type of structure and we are pleased with their responses prior to contract execution.

Besides awarding the bid and approving the associated contracts, staff is seeking a minor budget amendment to complete the project. The expenditures shown below are consistent with the approved budget:

		<u>% of Budget</u>
Base Bid RAM:	\$558,042	85 %
Design Services:	\$ 42,000	6.4
Owner/Gen Conditions	\$ 25,000	3.8
Contingency:	\$ 43,958	6.7 (Includes \$15,000 transfer from impound lot project)
	\$669,000	

In addition to the PWHQ Storage, the specifications included work associated with another budgeted capital project associated with the Public Works HQ facility. Law Enforcement's impound storage facility located at the Northeast corner of the property. In order to take advantage of on-site resources (recycled asphalt), contractor mobilization costs and to properly stage construction; staff included preliminary grading, final grading and movement of the recycled asphalt for the Impound Storage areas in the specifications for the PW Storage project. It also allowed for a single review of the final grades for storm water runoff by the Planning Department for both projects. The impound lot improvement project has a budget of \$60,000.

The impound storage facility still requires new fencing; security, and electrical work to be proposed and approval of those contracts by the Board prior to start of these additional items.

While we are pleased with the bid and being able to include the Impound Storage Lot grading, we recommend transferring \$15,000 of budgeted funds from the Impound Storage Project to the PWHQ Storage budget for the work performed as additional contingency. This would bring the Contingency amount to \$43,958 or 6.7% of the budget.

ACTION REQUESTED: Four motions are requested. 1. Bid award for PWHQ storage facilities to RAM Building, Inc.; 2. Move approval of the contracts between Carver County and RAM Building for construction; 3. Approve a transfer of \$15,000 from the Impound Lot project to the PWHQ Storage project; 4. Approve a total budget of \$669,000 (\$558,042 to RAM, \$42,000 for design services, \$25,000 for Owner/General Conditions, and \$43,958 in contingency) and authorize the Administrative Services Division Director authority to approve change orders up to the budgeted contingency of \$43,958.

FUNDING

County Dollars = \$669,000

Other Sources & Amounts =

= \$

TOTAL = \$669,000

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: 110-42 (Impound) \$15,000 to 30-115-6630 (PWHQ)

Reviewed by Division Director

Date: 5/29/07

Report Date: May 29, 2007

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Administrative Services

DATE: 5/1/07

General

Description of Account funds are to be transferred from:	Amount	Description of Account funds are to be transferred to:	Amount
Impound	\$ 15,000	Pub Works HQ Storage project	\$ 15,000
TOTAL:	\$ 15,000	TOTAL:	\$ 15,000

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Controller)

C. Contingency Acct. Beginning Bal.: \$ 300,000

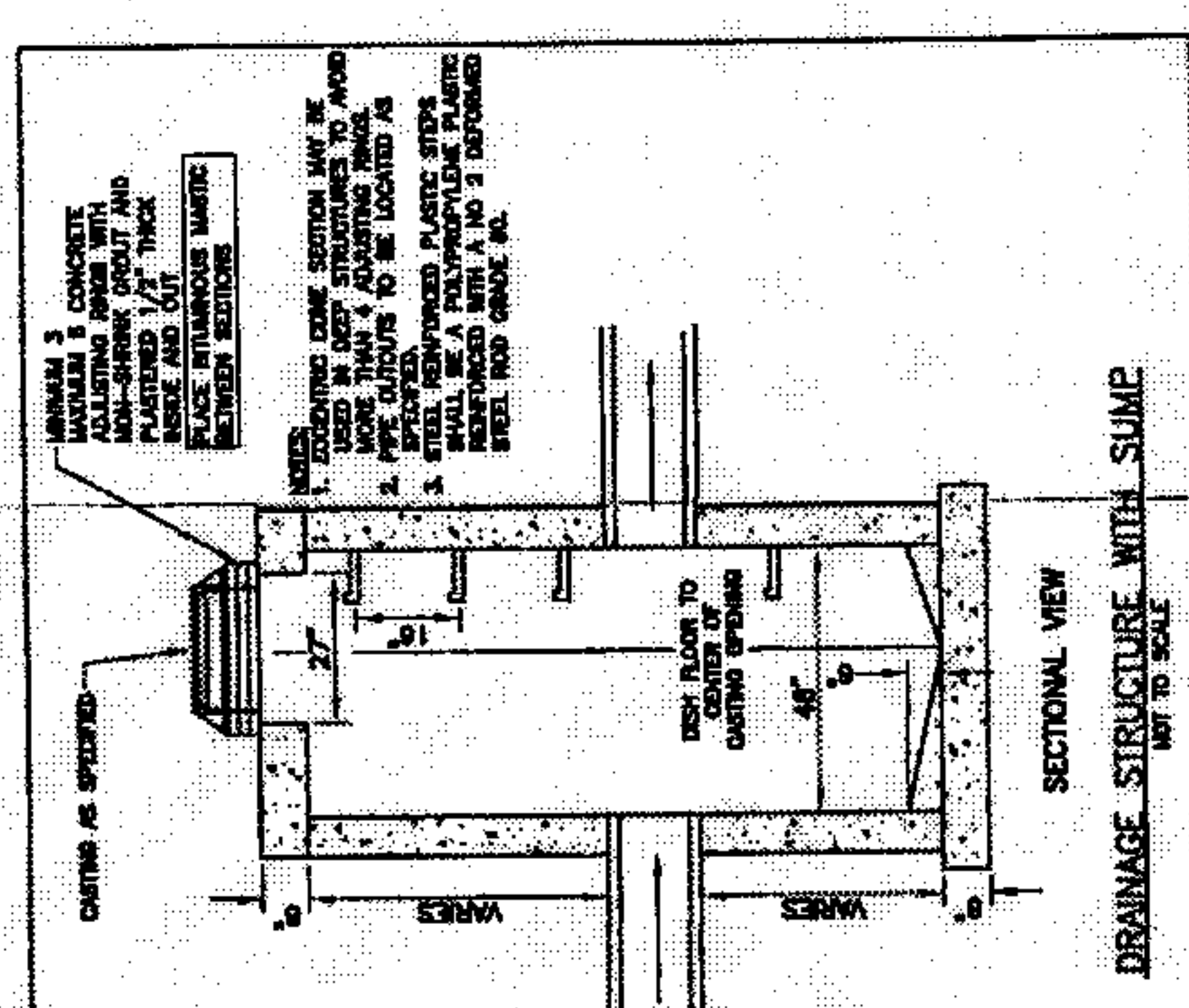
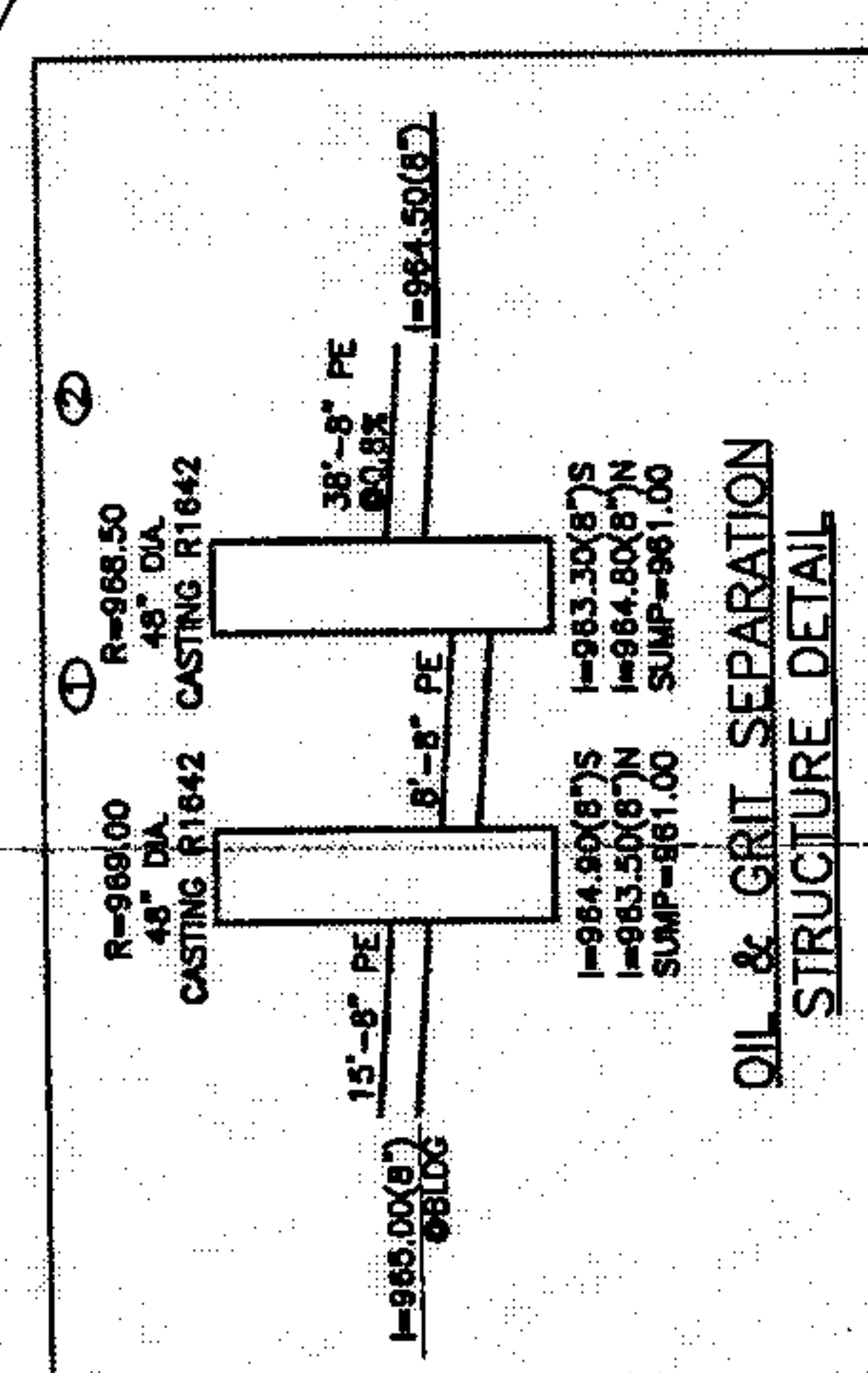
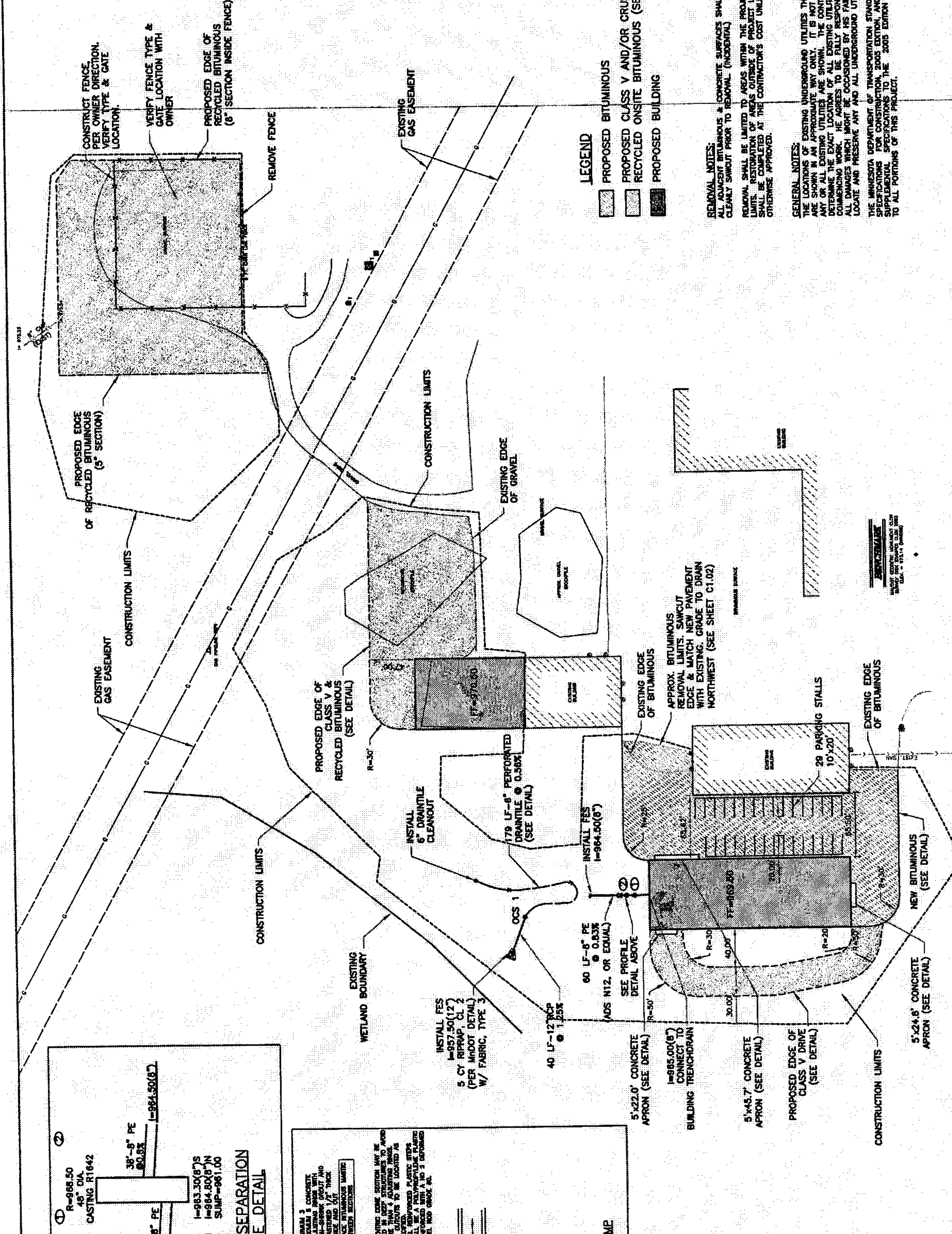
D. Contingency Acct. Current Bal.:

E. Current Balance After Adj.: \$ 300,000

F. Requested By:

G. Recommend Approval: Finance Director

H. County Board Decision: Approval/Disapproval



- LEGEND**
- PROPOSED BITUMINOUS
 - PROPOSED CLASS V AND/OR CRUSHED RECYCLED ONSITE BITUMINOUS (SEE DETAILS)
 - PROPOSED BUILDING

REMOVAL NOTES:
ALL ADJACENT BITUMINOUS & CONCRETE SURFACES SHALL BE CLEARLY SAWCUT PRIOR TO REMOVAL (INCIDENTAL)

REMOVAL:
REMOVAL SHALL BE LIMITED TO AREAS WITHIN THE PROJECT LIMITS. REMOVAL SHALL BE COMPLETED AT THE CONTRACTOR'S COST UNLESS OTHERWISE APPROVED.

GENERAL NOTES:
THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES THAT ARE SHOWN ARE SHOWN IN AN APPROXIMATE WAY ONLY. IT IS NOT GUARANTEED THAT ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATIONS OF ALL UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MAY BE OCCURRED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

THE MINNESOTA DEPARTMENT OF TRANSPORTATION STANDARDS SPECIFICATIONS FOR CONSTRUCTION, EDITION 2005, SECTION 201.01 SHALL APPLY TO ALL PORTIONS OF THIS PROJECT.

SHEET **C1.01**

BOLTON & MENK, INC.
Consulting Engineers & Surveyors
14400 W. FARMHOLD, MN SLEEPY, MN WILLMAR, MN
BURNINGWELL, MN CHASKA, MN BAUSEY, MN AMES, IA

CARVER COUNTY PUBLIC WORKS STORAGE FACILITY SITE & UTILITY LAYOUT

DATE: 04/25/2007
DRAWN BY: M. POGGI
CHECKED BY: M. POGGI
SCALE: 1" = 50'



REQUEST FOR BOARD ACTION

AGENDA ITEM : Salary for the Appointed County Attorney

Originating Division: Employee Relations

Meeting Date: 5/22/07

Amount of Time Requested: 5 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

At the May 22, 2007 County Board meeting the decision was made to conduct an open competitive process to fill the vacant County Attorney position for the duration of the current elected term, until December 31, 2010.

Since that meeting Employee Relations has sent the job description for the County Attorney to the compensation consultant for evaluation and salary determination. BCC has evaluated the position at a grade 21. The 2007 rates for grade 22 on the non-bargaining scale are \$81,702 - \$126,901. Prior to this evaluation, the salary range for the County Attorney had been set by two separate Board actions, one setting the minimum salary in early 2006, and another establishing the salary for Michael Fahey late in 2006. That previously established range is \$72,000 - \$112,072.

The motion requested below is to establish the salary range for the County Attorney at the non-bargaining grade 22 rates. This provides consistency between this Office and the similarly situated Division Directors within the County structure.

ACTION REQUESTED:

Motion to place the County Attorney salary at grade 22 on the non-bargaining scale from this point forward.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL

= \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments:

The current Budget includes the funds necessary to absorb any increase in salary that may arise from this action.

Reviewed by Division Director
Doris M. Krogman, Employee Relations

Date: 5/31/07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Appointment of County Commissioners to County Attorney Recruitment Process

Originating Division: Employee Relations

Meeting Date: 6/5/07

Amount of Time Requested: 5 minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

At the May 22, 2007 meeting, the County Board decided to conduct an open competitive process to fill the elected County Attorney vacancy created by Michael Fahey's resignation.

Employee Relations is requesting the appointment of two (2) Commissioners to serve on a recruitment and selection task force to represent the Board as the hiring authority for such a process and establish the screening criteria, interview questions and interview panel(s) for that open competitive process.

ACTION REQUESTED:

Motion to appoint two Commissioners to serve on the recruitment and selection task force to appoint a County Attorney through an open competitive process.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director
Doris M. Krogman, Employee Relations

Date: 5/29/07



REQUEST FOR BOARD ACTION

AGENDA ITEM : Request for part-time temporary attorney.

Originating Division: Attorney

Meeting Date: June 5, 2007

Amount of Time Requested: 5 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The vacancy created in the Office of County Attorney requires the assistance of a temporary civil legal attorney. This temporary position would be for the months of June through October. This is the estimated time period for the appointment process and at that time the new county attorney will be able to make any necessary changes with staff.

ACTION REQUESTED: Motion to approve hiring of a temporary attorney to assist with civil workload during vacancy of county attorney position.

FUNDING

County Dollars = \$30,000.00 (not to exceed)

Other Sources & Amounts =

= \$

TOTAL

= \$30,000.00 (or less)

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Estimated wages for 30 hours week are based on weekly salary of approximately \$1050.00 for estimated 25 weeks (2006 wages). Since the county attorney position will be vacant during this time period there will be sufficient funds in the current budget to cover this cost.

Reviewed by Division Director

Date: 05/29/07