



Monthly Board Meeting Agenda

Thursday, July 18, 2024 – 8:00 AM

11360 Highway 212, Suite 6, Cologne, MN | Phone: (952) 466-5230

Meeting will be held in conference room 1

1. **Meeting called to order by Chair Zbinden**
2. **Public Comments** – Limited to 5 Minutes
3. **Agenda review and adoption**
4. **Agency Reports**
 - a. Carver County Report
 - b. NRCS Report
 - c. FSA Report
5. **Consent Agenda Action Items**
 - a. Approval of June 20, 2024 Board Meeting Minutes [Pages 1-3](#)
 - b. Acceptance of the June Treasurer’s Report [Pages 4-9](#)
6. **Regular Agenda Items**
 - a. Vehicle replacement update (replace 2004 truck)
 - b. Pat Beier (Frederick N. Beier Trust) is requesting cost-share assistance to install a water & sediment control basin. [Pages 10-11](#)
 - c. Gunther shoreland buffer & habitat cost share application. [Pages 12-14](#)
 - d. MASWCD 2024 award applications are being accepted through August 30 [Page 15-16](#)
7. **SWCD Board Committee & SWCD Staff Monthly Reports**
 - a. Personnel Committee (Zabel; Zbinden)
 - b. Metro Conservation Districts Committee (Zbinden; Wendland alt.) - next mtg is 8/28
 - c. Education & Outreach Committee (Sons, Wendland)
 - d. Budget Committee (Burandt, Sons)
 - e. WMO Advisory Committee (Wendland; Zbinden alt.) – June 25 tour, next mtg 7/30
 - f. Carver County Leaders (CCL) Committee (Burandt; Sons alt.) June 25 mtg report
 - g. South Fork Crow River 1W1P (Zabel; Wendland alt.)
 - h. SWCD Staff Monthly Progress Report [Pages 17-19](#)
8. **Board of Supervisors announcements**
 - a. Upcoming meetings/events:
 - August 15 – SWCD Board meeting
9. **Adjourn**



11360 Highway 212 STE 6
Cologne, MN 55322
(952) 466-5230

<https://www.carvercountymn.gov/swcd>

Minutes of the June 20, 2024, Carver SWCD Board Meeting Held in Conference Room 1 at the Public Works Facility in Cologne, MN

Board Members Present:

Chair, Marcus Zbinden
Vice Chair, Stanley Wendland
Secretary/Treasurer, Jeffrey Sons
Member, Robert Burandt
Member, Mark Zabel

Other Attendees:

Carver County Public Services Deputy Director, Paul Moline
Farm Service Agency Director, Jennifer King
NRCS District Conservationist, Katie Mattila
NRCS Forester, Isabella Wendland
NRCS Soil Conservationist, Cindy Hoffmann

SWCD Staff Present:

District Manager, Mike Wanous
Resource Conservationist, Terry Meiller

1. Call to Order.

Chair Zbinden called the meeting to order at 8:03 a.m.

2. Public Comments – None.

3. Agenda Review and Adoption.

Resolution 028-2024: Zabel moved, Burandt seconded, to approve the June 20, 2024, revised Board Meeting Agenda. Roll call vote: Burandt-aye; Sons-aye; Wendland-absent; Zabel-aye; Zbinden-aye. Motion carried.

4. Agency Reports

- a. Carver County report – Paul Moline reported that the recent heavy rains have triggered no-wake ordinances for several of the local lakes. He reported on the 2025 budget process and that a placeholder of 4.9% increase in the allocation to the SWCD is penciled in right now, but things could change as the budget process moves forward. Paul invited the SWCD supervisors to the WMO tour that will be held on June 25.
- b. FSA report – Jennifer King reported that she has started some of the paperwork and documentation for a potential secretarial disaster due to the recent heavy rains. A 30% production loss on any crop is needed to qualify for the disaster declaration. July 12 is the last day to submit all paperwork for the CCRP program to be funded this fiscal year. Acreage certification is currently around 40% reported. The FSA County Committee nomination period closes on August 15.

NRCS Report – Katie Mattila reported that they are processing EQIP applications and CSP applications. The Local Work Group (LWG) meeting will be held after this meeting at approximately 10:00 a.m. She introduced Isabella Wendland as the new Forester in the Waconia field office and mentioned that Kristen Koerth is the NRCS summer intern. Highly erodible land

(HEL) compliance reviews are almost complete, and CRP status reviews are just getting started. Discussion occurred on the topic of fields that have not been planted yet that may go into the prevent plant crop insurance program.

5. Consent Agenda Items

Resolution 029-2024: Zabel moved, Sons seconded to approve the following consent agenda items:

- a. Approval of the May 16, 2024, Board Meeting Minutes
- b. Acceptance of the May 2024 Treasurer's Report

Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

6. Regular Agenda Items

- a. Mike presented a request to extend the service agreement with Riley-Purgatory-Bluff Creek Watershed District (RPBCWD). The SWCD provides technical assistance to the RPBCWD for helping them run their cost-share and native vegetation restoration programs. Zabel questioned if the hourly rate is high enough and suggested switching to the BWSR billable rate for the next extension of the agreement.

Resolution 030-2024: Burandt moved, Wendland seconded to approve the service agreement between the Riley-Purgatory-Bluff Creek Watershed District and the Carver Soil and Water Conservation District. Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

- b. Terry reviewed the Patricia Stai grassed waterway cost-share project. The project has been completed and has held up during the recent heavy rains. Terry presented the fact sheet and photos from the project.

Resolution 031-2024: Wendland moved, Zabel seconded to approve a cost-share payment of \$2,857.50 to Patricia Stai for installing a 280' grassed waterway in Dahlgren Township, funding to be used from FY2022 State cost-share grant. Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

- c. The MASWCD Area IV meeting will be held on Thursday, June 27. Zabel and Burandt plan to attend.
- d. MASWCD is offering another leadership institute for 2024-2025. The cost to register is \$5,950, registration is due July 12.
- e. MASWCD is hosting a governance 101 workshop in Alexandria, July 16-17.
- f. Mike presented prices for a truck to replace the 2004 Ford F-250. Discussion occurred on the type of vehicle needed, and if it will need to tow anything heavy. The vehicle will be used primarily to visit active construction sites, so having 4-wheel drive and high clearance is important. Zbinden suggested looking into the used County vehicles that are being replaced, and possibly get an SUV instead of a truck. No action was taken, the board directed staff to come back with more options.
- g. Mike described that the SWCD will be developing policy and work plans for two new grants from BWSR. The grants include a soil health grant and a CRP incentive grant. The group discussed different options for developing the policy and work plans, and agreed the best approach was to develop a sub-committee to draft policy and bring it back to the full board for review and approval. Chair Zbinden appointed Zabel and Wendland to serve on the sub-committee.

7. SWCD Board Committee & SWCD Staff Monthly Reports

- a. Personnel Committee (Zabel, Zbinden) – Mike will conduct informal reviews with the staff soon.
- b. Metro Conservation District’s (MCD) Committee (Zbinden; Wendland alt.) – the next Board meeting will be in August.
- c. Education & Outreach Committee (Sons, Wendland) – Felicia made a post on the SWCD’s Facebook page, about the noxious weed Wild Parsnip. Zbinden asked about the new website and stated he’d like to review it before it goes live.
- d. Budget Committee (Burandt, Sons) – Staff will be working on a draft 2025 budget now that we have some preliminary numbers from the County. Mike will contact the Budget Committee to review when a draft is ready. The budget hearing is scheduled for July 25.
- e. WMO Advisory Committee (Wendland; Zbinden alt.) – Wendland reported on the May 28 meeting. The topics included expanded lake monitoring, Lake Bavaria Management Plan, 2025 levy and budget, feasibility study on a gully near Bevens Creek, and future meeting room location for the committee. The WMO tour will be held on June 25 starting at 5:30 p.m.
- f. Carver County Leaders (CCL) Committee (Burandt; Sons alt.) – The next meeting will be held on June 25 at the Lake Waconia Regional Park. Burandt is not able to attend so Sons will plan to attend on behalf of the SWCD.
- g. South Fork Crow River 1W1P (Zabel; Wendland alt.) – Zabel gave the June 14 meeting report. The by-laws, policy, and work plan were all approved. Renville SWCD will be the fiscal agent and will handle all the financial contracts. Projects will be approved by local boards and then be passed on to Renville SWCD for payments. The next meeting will likely be next year sometime.
- h. The SWCD staff monthly progress report was presented and discussed.

8. Board of Supervisors Announcements

- a. Second quarter compensation forms are due to Felicia no later than Monday, June 24.
- b. Upcoming meetings/events:
 - June 19 – Juneteenth Holiday observed (SWCD office closed)
 - June 20 – SWCD Board meeting, followed by the NRCS Local Work Group meeting
 - June 27 – MASWCD Area IV meeting and tour held in Dakota County
 - July 4 – Independence Day, SWCD office closed
 - July 18 – SWCD Board meeting

9. Adjourn

Resolution 032-2024: Burandt moved, Sons seconded to adjourn the meeting at 9:51 a.m. Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

Next Board Meeting: Thursday, July 18, 2024, at 8:00 AM
Location: Public Works Headquarters, Conference Room 1
11360 Highway 212, Cologne, MN 55322

Approved: _____ Date signed: July 18, 2024
 Secretary/Treasurer

Carver Soil & Water Conservation District
Treasurer's Report
As of June 30, 2024

Date	Num	Name	Memo	Debit	Credit	Balance
1000 Checking-Security Bank						28,770.93
06/03/2024	2024-20	Shift4 Payments CC Fee	Credit Card Terminal Fees		18.92	28,752.01
06/10/2024	3671	Elan Financial Services	1335		87.07	28,664.94
06/10/2024	3672	HSA Bank	#W547783 May Fees		15.00	28,649.94
06/10/2024	3673	NCPERS Group Life Ins.	910300-062024		16.00	28,633.94
06/12/2024			Funds Transfer-424853938	25,000.00		53,633.94
06/13/2024		QuickBooks Payroll Serv...	Created by Payroll Service on 06/07/2024		16,122.74	37,511.20
06/13/2024		QuickBooks Payroll Serv...	Created by Direct Deposit Service on 06/10/2...		1.75	37,509.45
06/14/2024	DD0970	Brockoff, Felicia L.	Direct Deposit	0.00		37,509.45
06/14/2024	DD0971	Datres, Benjamin R.	Direct Deposit	0.00		37,509.45
06/14/2024	DD0972	Genelin, Thomas M.	Direct Deposit	0.00		37,509.45
06/14/2024	DD0973	Meiller, Terry J.	Direct Deposit	0.00		37,509.45
06/14/2024	DD0974	Polster, Tyler J.	Direct Deposit	0.00		37,509.45
06/14/2024	DD0975	Ristow, Seth E.	Direct Deposit	0.00		37,509.45
06/14/2024	DD0976	Wanous, Richard M.	Direct Deposit	0.00		37,509.45
06/14/2024	EFT-689	HSA Bank	41-1385530		867.00	36,642.45
06/14/2024	EFT-690	Minnesota Revenue	7694248		1,044.00	35,598.45
06/14/2024	EFT-691	MSRS	Employee Elective		750.00	34,848.45
06/14/2024	EFT-692	PERA	9103-00		3,388.13	31,460.32
06/14/2024	EFT-693	US Treasury IRS	41-1385530		5,654.44	25,805.88
06/14/2024	0624-INS	Carver County	June Insurance	0.00		25,805.88
06/14/2024	EFT-694	Carver County	PW-6795 and June Insurance		10,417.79	15,388.09
06/24/2024			Funds Transfer-426628290	35,000.00		50,388.09
06/24/2024	3674	Cost-Share Payments	STAI-24		2,857.50	47,530.59
06/26/2024	3676	Dakota SWCD	MASWCD Area IV Registration		80.00	47,450.59
06/27/2024		QuickBooks Payroll Serv...	Created by Payroll Service on 06/24/2024		16,437.80	31,012.79
06/27/2024			Deposit-Drill & Tree Planter Rental	204.19		31,216.98
06/28/2024	DD0977	Brockoff, Felicia L.	Direct Deposit	0.00		31,216.98
06/28/2024	DD0978	Datres, Benjamin R.	Direct Deposit	0.00		31,216.98
06/28/2024	DD0979	Genelin, Thomas M.	Direct Deposit	0.00		31,216.98
06/28/2024	DD0980	Meiller, Terry J.	Direct Deposit	0.00		31,216.98
06/28/2024	DD0981	Polster, Tyler J.	Direct Deposit	0.00		31,216.98
06/28/2024	DD0982	Ristow, Seth E.	Direct Deposit	0.00		31,216.98
06/28/2024	DD0983	Wanous, Richard M.	Direct Deposit	0.00		31,216.98
06/28/2024	DD0984	Burandt, Robert L.	Direct Deposit	0.00		31,216.98
06/28/2024	3675	Sons, Jeffrey R.	Q2 Compensation		374.46	30,842.52
06/28/2024	DD0985	Wendland, Stanley P.	Direct Deposit	0.00		30,842.52
06/28/2024	DD0986	Zabel, Mark A.	Direct Deposit	0.00		30,842.52
06/28/2024	DD0987	Zbinden, Marcus R.	Direct Deposit	0.00		30,842.52
06/28/2024		QuickBooks Payroll Serv...	Created by Payroll Service on 06/24/2024		2,051.52	28,791.00
06/28/2024	EFT-695	HSA Bank	41-1385530		867.00	27,924.00
06/28/2024	EFT-696	Minnesota Revenue	7694248		1,044.00	26,880.00
06/28/2024	EFT-697	MSRS	Employee Elective		750.00	26,130.00
06/28/2024	EFT-698	PERA	9103-00		3,475.63	22,654.37
06/28/2024	EFT-699	US Treasury IRS	41-1385530		5,890.12	16,764.25
06/28/2024	EFT-700	MN Dept. of Rev. Sales ...	Second Quarter		188.00	16,576.25
06/30/2024			Interest	0.42		16,576.67
Total 1000 Checking-Security Bank				60,204.61	72,398.87	16,576.67
1100 Savings-Security Bank						250,746.58
06/12/2024			Funds Transfer-424853938		25,000.00	225,746.58
06/24/2024			Funds Transfer-426628290		35,000.00	190,746.58
06/30/2024			Interest	246.28		190,992.86
Total 1100 Savings-Security Bank				246.28	60,000.00	190,992.86
1110 Member Savings-SouthPoint						10.00
Total 1110 Member Savings-SouthPoint						10.00
1150 Savings Citizens NYA						80,545.32
06/30/2024			Interest	127.44		80,672.76
Total 1150 Savings Citizens NYA				127.44	0.00	80,672.76
1200 Investments CD's						618,222.45
12.SB&T **162 (5.00%-07/13/24)						52,541.92
Total 12.SB&T **162 (5.00%-07/13/24)						52,541.92
12.SPCU**871 (5.10%-07/18/24)						105,101.69

Carver Soil & Water Conservation District
Treasurer's Report
As of June 30, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
		Total 12.SPCU**871 (5.10%-07/18/24)				105,101.69
		12.ONB**918 (4.75%-08/01/2024)				103,518.84
		Total 12.ONB**918 (4.75%-08/01/2024)				103,518.84
		12.SB&T **407 (5.00%-08/07/24)				150,000.00
		Total 12.SB&T **407 (5.00%-08/07/24)				150,000.00
		12.MCB **766 (5.15%-11/14/24)				103,530.00
		Total 12.MCB **766 (5.15%-11/14/24)				103,530.00
		12.MCB**557 (5.15%-11/28/24)				103,530.00
		Total 12.MCB**557 (5.15%-11/28/24)				103,530.00
		Total 1200 Investments CD's				618,222.45
TOTAL				60,578.33	132,398.87	906,474.74



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Treasurer's Monthly Report Program Summary - June 2024

	Cash Balance <u>5/31/2024</u>	<u>Receipts</u>	<u>Disbursements</u>	Cash Balance <u>6/30/2024</u>
<u>Funds</u>				
BWSR Buffer Implementation	\$44,797.46		\$14,209.20	\$30,588.26
BWSR Conservation Delivery	\$0.00			\$0.00
BWSR District Capacity	\$80,081.24		\$2,617.29	\$77,463.95
BWSR Soil Health Cost-Share	\$0.00			\$0.00
BWSR State Cost Share	\$57,806.80		\$2,857.50	\$54,949.30
BWSR WBIF (Waconia & Eagle)	\$36,054.05			\$36,054.05
SWCD Operating Funds	\$660,384.73	\$578.33	\$52,714.88	\$608,248.18
District Escrow	\$99,171.00			\$99,171.00
TOTAL	\$978,295.28	\$578.33	\$72,398.87	\$906,474.74
<u>Use of Cash</u>				
1000 Checking Security Bank	\$28,770.93	\$60,204.61	\$72,398.87	\$16,576.67
1100 Savings-Security Bank	\$250,746.58	\$246.28	\$60,000.00	\$190,992.86
1110 Savings-South Point CU	\$10.00			\$10.00
1150 Savings-Citizens NYA	\$80,545.32	\$127.44		\$80,672.76
1200 Investments CD's	\$618,222.45			\$618,222.45
TOTAL	\$978,295.28	\$60,578.33	\$132,398.87	\$906,474.74

Carver SWCD Board Treasurer

7/18/2024

Date

Carver Soil & Water Conservation District
Balance Sheet
As of June 30, 2024

	<u>Jun 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 Checking-Security Bank	16,576.67
1100 Savings-Security Bank	190,992.86
1110 Member Savings-SouthPoint	10.00
1150 Savings Citizens NYA	80,672.76
1200 Investments CD's	618,222.45
Total Checking/Savings	<u>906,474.74</u>
Accounts Receivable	
1300 Accounts Receivable	663.29
Total Accounts Receivable	<u>663.29</u>
Total Current Assets	<u>907,138.03</u>
TOTAL ASSETS	<u>907,138.03</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2300 Sales Tax Payable	-1.36
2400 Unearned-Deferred Revenue	
2402 Buffer Implementation	30,588.26
2405 Cost-Share	54,949.30
2406 District Capacity Funds	77,463.95
2408 WBIF Grants	36,054.05
Total 2400 Unearned-Deferred Revenue	<u>199,055.56</u>
Total Other Current Liabilities	<u>199,054.20</u>
Total Current Liabilities	<u>199,054.20</u>
Total Liabilities	199,054.20
Equity	
3000 FUND BALANCE	777,922.62
Net Income	-69,838.79
Total Equity	<u>708,083.83</u>
TOTAL LIABILITIES & EQUITY	<u>907,138.03</u>

Carver Soil & Water Conservation District
Budget vs. Actual
 January through June 2024

	<u>Jan - Jun 24</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Income				
4000 Intergovernmental County				
4010 Annual Allocation	273,394.00	546,800.00	-273,406.00	50.0%
4020 CCWMO Projects	0.00	10,000.00	-10,000.00	0.0%
4030 Ditches/Misc. County Rev.	0.00	7,500.00	-7,500.00	0.0%
4040 WCA Services	0.00	10,000.00	-10,000.00	0.0%
Total 4000 Intergovernmental County	273,394.00	574,300.00	-300,906.00	47.6%
4100 Intergovernmental Local				
4110 Cities, WD, LGU Revenue	0.00	12,500.00	-12,500.00	0.0%
4120 MCD, MACD Revenue	5,933.00	35,000.00	-29,067.00	17.0%
Total 4100 Intergovernmental Local	5,933.00	47,500.00	-41,567.00	12.5%
4200 Intergovernmental State				
4202 Buffer Implementation	18,105.86			
4204 Conservation Delivery	22,080.82			
4205 Cost-Share	2,857.50			
4206 District Capacity Funds	25,520.18			
4210 RIM Misc. Income	10,150.00			
4200 Intergovernmental State - Other	722.59	369,000.00	-368,277.41	0.2%
Total 4200 Intergovernmental State	79,436.95	369,000.00	-289,563.05	21.5%
4300 Charges for Services				
4320 Great Plains Drill Rental				
4320.1 Tax Exempt Drill Rent	1,589.10			
4320 Great Plains Drill Rental - Other	150.00	6,000.00	-5,850.00	2.5%
Total 4320 Great Plains Drill Rental	1,739.10	6,000.00	-4,260.90	29.0%
4330 Tree & Native Seed Sales	25,714.74	25,000.00	714.74	102.9%
Total 4300 Charges for Services	27,453.84	31,000.00	-3,546.16	88.6%
4400 Interest Earnings	4,112.97	17,500.00	-13,387.03	23.5%
4500 Miscellaneous Revenues	17.16	7,500.00	-7,482.84	0.2%
Total Income	390,347.92	1,046,800.00	-656,452.08	37.3%
Expense				
5000 District Operations				
5100 Personnel Services				
5101 Payroll Expenses	302,396.95	591,640.00	-289,243.05	51.1%
5102 Payroll Fees	499.00	550.00	-51.00	90.7%
5103 SWCD - FICA/Medicare	21,878.70	45,260.00	-23,381.30	48.3%
5104 SWCD - Insurance Ben.	53,814.30	100,000.00	-46,185.70	53.8%
5105 SWCD - PERA & DCP	22,001.63	43,623.00	-21,621.37	50.4%
Total 5100 Personnel Services	400,590.58	781,073.00	-380,482.42	51.3%
5200 Other Services & Charges				
5201 Dues	8,327.92	9,000.00	-672.08	92.5%
5202 Education & Promotion	400.00	5,000.00	-4,600.00	8.0%
5203 Employee Expense	1,247.40	5,000.00	-3,752.60	24.9%
5204 Equipment Repairs	0.00	1,000.00	-1,000.00	0.0%

Carver Soil & Water Conservation District
Budget vs. Actual
 January through June 2024

	<u>Jan - Jun 24</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
5205 MCIT Insurance Coverage	13,084.00	14,000.00	-916.00	93.5%
5206 Mileage	563.20	2,000.00	-1,436.80	28.2%
5207 Office Operations/Misc.	3,033.38	10,000.00	-6,966.62	30.3%
5208 Professional Services	0.00	3,750.00	-3,750.00	0.0%
5209 Supervisor Expenses	105.77	2,500.00	-2,394.23	4.2%
5220 Vehicle/Equipment Expenses	1,446.79	6,000.00	-4,553.21	24.1%
Total 5200 Other Services & Charges	28,208.46	58,250.00	-30,041.54	48.4%
5300 Supplies - Office & Field	146.42	3,500.00	-3,353.58	4.2%
5400 Capital Outlay	0.00	40,000.00	-40,000.00	0.0%
Total 5000 District Operations	428,945.46	882,823.00	-453,877.54	48.6%
6000 Project Expenses				
6100 District Projects				
6113 ETA/Misc. MCD Reimb.	4,903.50			
6114 Tree Program Expenses	20,667.75			
6100 District Projects - Other	0.00	60,000.00	-60,000.00	0.0%
Total 6100 District Projects	25,571.25	60,000.00	-34,428.75	42.6%
6200 State Projects				
6221 Cost-Share Projects	2,857.50			
6222 District Capacity	2,812.50			
6200 State Projects - Other	0.00	103,977.00	-103,977.00	0.0%
Total 6200 State Projects	5,670.00	103,977.00	-98,307.00	5.5%
Total 6000 Project Expenses	31,241.25	163,977.00	-132,735.75	19.1%
Total Expense	460,186.71	1,046,800.00	-586,613.29	44.0%
Net Income	<u>-69,838.79</u>	<u>0.00</u>	<u>-69,838.79</u>	<u>100.0%</u>



REQUEST FOR BOARD ACTION

Regular Agenda

Meeting Date: July 18, 2024

Prepared by: Terry Meiller

PURPOSE/ACTION REQUESTED:

Request to approve a cost-share contract with Patricia Beier (Frederick N Beier Trust) for installing a water and sediment control basin on a tract of land in Camden Township. Estimated total cost of this project is \$26,682.00 with state cost-share funds not to exceed \$12,040.00.

SUMMARY:

Patricia Beier is requesting cost-share assistance to construct a WASCB to treat ephemeral and gully erosion in Camden Township, Section 24. This project will address significant gully and ephemeral erosion that is occurring in the crop field in the Carver Creek watershed. Funding for this project will consist of both NRCS EQIP funds (\$9,644.00) and FY2023 state cost-share funds (\$12,040.00) and will result in an estimated annual reduction of 33.9 tons of sediment and 41.4 lbs of phosphorus from entering Carver Creek.

STAFF RECOMMENDATION:

Staff recommends approval of the Frederick N Beier Trust cost-share contract.

EXPLANATION OF FISCAL/FTE IMPACT:

FY2023 State Cost-Share Funds - \$12,040.00

Supporting Documents:

Fact Sheet and map attached

Previous Board Action:

N/A



Project Fact Sheet

Frederick N. Beier Trust

Camden Twp.
Sec. 24

Water & Sediment
Control Basin

Cooperator and Location

Name Patricia Beier
Address 1065 77th St. W,
Victoria, MN 55386
City/Twp. Camden – Sec. 24
Watershed Carver Creek

Project Details

Practice WASCB (638)
Quantity 1 Ea (487 LF)
Project ID Beier-FY23
Construction Fall of 2024

Funding

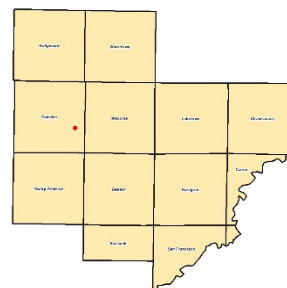
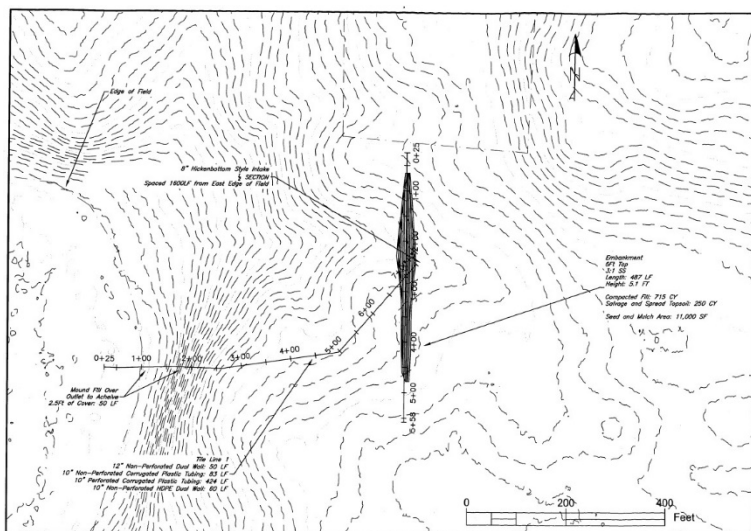
Grant State Cost-Share FY 2023
Cost Estimate **\$26,682.00**
Cost-Share \$12,040.00 (45% of total)
Landowner Cost \$4,998.00

Project Overview

The purpose of this project is to construct 1 Water & Sediment Control Basin totaling 487 linear feet, to address ephemeral and gully erosion that is occurring in the cropland. Signification erosion has been occurring and the installation of a WASCB is needed to eliminate further erosion.

Environmental Benefits

Parameter	Saved
Soil Erosion (tons per year)	65.4
Sediment (tons per year)	33.9
Phosphorus (pounds per year)	41.4





REQUEST FOR BOARD ACTION

Regular Agenda

Meeting Date: July 18, 2024

Prepared by: Seth Ristow/Felicia Brockoff

PURPOSE/ACTION REQUESTED:

Request to approve a cost-share contract with Steve Gunther for a shoreline habitat improvement project. Estimated total cost of this project is \$4,597.50, with cost-share not to exceed \$950, which is the program maximum of \$2/square foot.

SUMMARY:

This native plant buffer is proposed for an area that is currently lawn. It is located above the OHWL on private property. A large area of lawn flows directly to Lake Minnewashta and this native plant buffer is to be located to intercept runoff from the lawn and filter it through a dense stand of native plantings. This will reduce flow of runoff to the lake and provide nutrient capture within the native planting. The plants selected are native species, well-suited to the site conditions and selected to provide a variety of blooms throughout the growing season, to provide beauty for residents as well as habitat for pollinators all season long. The Conservation Corp will be installing it in August.

STAFF RECOMMENDATION:

Staff recommends approval of cost-share funding at \$2/square foot for turf conversion.

EXPLANATION OF FISCAL/FTE IMPACT:

FY2023 District Capacity Funds - \$950.00

Supporting Documents:

Fact Sheet and map attached

Previous Board Action:

N/A



Practice:
Shoreline Habitat
Improvement

Benefits:

- Improves infiltration
- Provides Pollinator
Habitat

Size:
475 SF

Watershed:
MCWD

Installation:
Summer 2024

Funding Source:
District Capacity Grant

Total Project Cost:
\$4,597.50

Cost-Share Requested:
\$950

Gunther Shoreline Habitat

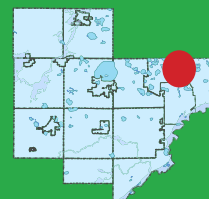
3628 Hickory Rd.
Excelsior, MN 55331



Project Description:

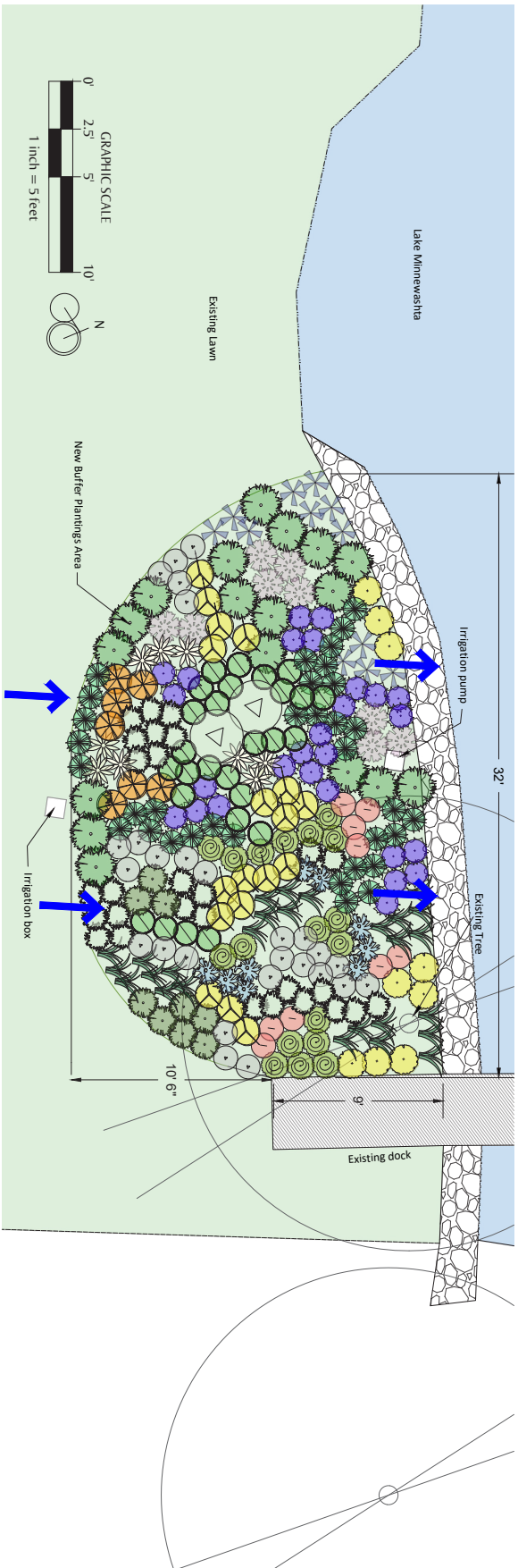
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Carver County Soil and Water Conservation District
11360 Highway 212, Suite 6
Cologne, MN 55322
(952) 466-5230



Gunther Shoreline Habitat

3628 Hickory Rd.
Excelsior, MN 55331



Project Location Map - not to scale



NATIVE PLANTING INFO

- Area of Native Planting: 475 ft²
- Mulch @ 2" deep: 3 yd³

INSTALLATION + MAINTENANCE NOTES

- Crew will place sod on bare spots in lawn, then haul away excess.
- Crew to loosen existing soils up to 9" deep in planned areas.
- Crew to plant according to plan layout.
- Crew to add 2" of double-shredded hardwood mulch to hold in moisture & prevent weed growth in garden.
- Property Owner to water plants at least 1" per week for the first year during the growing season to establish root structure
- Keep garden free of weedy invasive plants
- Edging is recommended between planting and lawn (by property owner)

PLANT LIST

QTY	COMMON NAME	SCIENTIFIC NAME	HT	SPACING	BLOOM
PERENNIALS					
12	Blue Flag Iris	<i>Iris versicolor</i>	2'-	18"	May-June
9	Big-leaved Aster	<i>Aster macrophyllus</i>	1-2'	18"	Aug-Sept
9	Columbine	<i>Aquilegia canadensis</i>	1-3'	1'	May-July
27	Bottlebrush Grass	<i>Elymus hystrix</i>	2-3'	1'	Sept-Oct
27	Great Blue Lobelia	<i>Lobelia siphilitica</i>	2-3'	18"	July-Sept
27	Canada Anemone	<i>Anemone canadensis</i>	1'	18"	May-June
18	Fox Sedge	<i>Carex vulpinoidea</i>	1-2'	18"	May-June
9	Pale Purple Coneflower	<i>Echinacea pallida</i>	2-3'	1'	June-July
18	Maidenhair Fern	<i>Adiantum pedatum</i>	1-2'	18"	n/a
9	Marsh Blazing Star	<i>Liatris spicata</i>	3'-	18"	July-Aug
27	Sensitive Fern	<i>Onoclea sensibilis</i>	2-3'	2'	n/a
9	White Turtlehead	<i>Chelone glabra</i>	2'-3'	1'	Aug-Oct
9	Early Meadow Rue	<i>Thalictrum calidicum</i>	2'-	1'	April-May
18	Zig Zag Goldenrod	<i>Solidago flexicaulis</i>	3'-	18"	Aug-Oct
9	Marsh Marigold	<i>Callitriche palustris</i>	2'	18"	April-June
7	Orange Coneflower	<i>Rudbeckia fulgida</i>	3'-	18"	July-Sept
27	Wild Blue Phlox	<i>Phlox divaricata</i>	1'	1'	April-June
34	Plains Oval Sedge	<i>Carex brevior</i>	1'	10"	April-May

299 TOTAL PLANTS

Helen and Steve Gunther
3628 Hickory Ln
Excelsior MN 55331
612-986-4073

BUFFER PLANTING DESIGN
Lake Minnewashita Buffer Project

6/27/24
Designed by:
LB



From: [employees](#) on behalf of michele.asmussen@maswcd.org
To: michele.asmussen@maswcd.org
Subject: 2024 MASWCD Award Applications Accepted Now Through August 30
Date: Thursday, June 20, 2024 3:26:26 PM
Attachments: [image006.png](#)
[image004.png](#)
[image005.png](#)
[ATT00001.txt](#)

EXTERNAL EMAIL: Do not click any links or open any attachments unless you trust the sender and know the content is safe.



Minnesota Association of Soil and Water Conservation Districts

The 2024 MASWCD Award Application period is now open!

2024 MASWCD award applications accepted now through August 30

It's time to recognize your conservation achievements and the conservation achievements of those you partner with in your districts!

Applications will be accepted now through August 30. Nomination forms are posted on the MASWCD website on the [Award Programs](#) page and provided below in Word (.docx) and Adobe (.pdf) formats.

2024 Annual Convention Awards:

- MASWCD **Teacher of the Year** Award - [.docx](#), [.pdf](#)
- MASWCD/MPCA **Community Conservationist** Award - [.docx](#), [.pdf](#)
- MASWCD/Pheasants Forever **Wildlife Habitat Steward** Award - [.docx](#), [.pdf](#)
- MASWCD/DNR Forestry **Outstanding Forest Steward** Award - [.docx](#), [.pdf](#)

- MASWCD/The Farmer **Outstanding Conservationist** Award - [.docx](#), [.pdf](#)

*ALL award applications and supporting materials must be submitted [via email](#), as stated on the application forms.

Award winners will be recognized at the [MASWCD Annual Convention, December 2-4, 2024](#).

Convention registration opens August 5!

Additional awards will be presented, as determined by MASWCD, including:

- SWCD of the Year Award
- SWCD Outstanding Supervisor Award
- Outstanding Conservation District Employee Award*
- Legislator of the Year Award

**The Outstanding Conservation District Employee Award is managed by the Board of Water and Soil Resources. BWSR typically provides guidance to SWCDs on the selection process for this award in September.*

**Thank you in advance for helping us celebrate your conservation accomplishments
and those of your local cooperators!**

MASWCD is a nonprofit organization providing leadership, educational opportunities, and a common voice for Minnesota's soil and water conservation districts.

www.maswcd.org

Minnesota Association of Soil and Water Conservation Districts (MASWCD)
100 Empire Drive, Suite 205, St. Paul, MN 55103
P: 651-690-9028

Carver SWCD Monthly Report

July 2024

Mike Wanous – District Manager

- Minutes and follow up from June SWCD Board meeting
- Assist Parks/Trails with a proposed bridge replacement over JD#1
- Took many drainage and flooding calls, explained public drainage vs. private drainage vs. public water
- WMO Tour – attended tour and helped present on CSESC issues and the SWCD role; Area 4 meeting and tour
- Looked into a complaint of a tiling issues and downstream impacts
- Review and comment on proposed gravel mining plans near the Crow River and Hwy 7
- Worked with PW staff on potential vehicle purchase
- Meeting with MCWD staff to discuss the concept of a potential wetland restoration project

Felicia Brockoff – Administrative & Finance Specialist

- Accounting: Verified and paid regular monthly expenses. Completed June Treasurer’s Report, semi-monthly payroll and made liability payments. Completed all required quarterly reports, and paid sales tax for Q2. Reviewed 2024 and 2025 budget numbers. Preparing and importing payroll ledgers into OnBase.
- Administrative: updated the 2024 resolutions document. Put together July meeting packets, posted on website and mailed to Supervisors.
- Cost-Share: prepared Stai reimbursement payment and reported in eLINK. Updated grants in eLINK with staff time used to date. Added cost-share contracts into OnBase.
- Education: made a post on our Facebook page about Pollinator Week. Sending photos to Tyler Koepp to be used on our new website.
- PTO June 19-21, July 1-5.

Terry Meiller – Resource Conservationist

- State Cost-share/EQIP: Pre-Bid Meetings on site with contractors for Lind terrace site. Administrative work (c/s contract, factsheet, RBA) completed for Beier project, meeting with landowners at NRCS office for contact signatures. Field Staking/embankment alignment for Beier WASCB. Red Lines completed and cooperator file updated for Stai waterway closeout.
- CRP/RIM/WRP: Wagener WRP outlet structure cleanouts/maintenance. Meeting with DNR staff, landowners to review permit needs for outlet structure repair. Tech assistance/site visits for CRP maintenance suggestions, cover evaluation. CRP proposal completed for interested landowners.
- Watertown Bank Site: Additional tree removal/stump treatment for vegetation management.
- Misc: Misc. Site visits/landowner tech assistance re: flooding issues. Great Plains Drill delivery (Hockenson, Iten). Board Mtg/Local work group mtg. MCWD wetland discussion mtg.

Seth Ristow – Resource Conservation Technician

- Conducted on site consultations for RPBCWD Stewardship Grant (9 Sites)
- Reviewed Stewardship Grant applications (5 apps)
- Created and review Upland Preservation Guidelines for Tim and Development Review Team
- Reviewed final planting plan of Chaska Creek Re-meander Project with Tim and Natural Shore Technologies
- Reviewed Stickney Violation for Lane at City of Waconia

- Conducted on site consultations for our Pollinator Program, Shoreline Habitat Program, and WMO Cost-share (6)
- Looked at erosion issues along Bent Creek with Lane at the City of Waconia
- Met with parents at La Academia Outdoor Classroom to go over maintenance recommendations
- Reviewed and met with RPBCWD to discuss Prairie View Center Grant application

Tom Genelin – Senior District Technician

- Meetings/Plan Review:
 - Living Rock Church (NYA) plan review
 - NYA Industrial Site plan review
 - Hazeltine Housing (Chaska) plan review
 - Bavaria Turn Lanes (Chaska) preconstruction meeting
 - Savannah Way (Chaska) preconstruction meeting
 - TH 41 and Engler Blvd. (Chaska) plan review
 - High Point Vista (Chaska) plan review
 - CR 14 and 11 Roundabout (Laketown Twp.) plan review
 - The Cove (Watertown) plan review
- Site inspections:
 - Screamtown (Dahlgren Twp.) site inspection for BMP and final inspection
 - Chaska Public Safety Facility (Chaska) Site inspection for ESC BMP conditions
 - Timber Creek Development (Carver) site inspection for ESC BMP conditions
 - The Preserve (Carver) site inspection for ESC BMP conditions
 - Sandy Shores (Waconia) site inspection for ESC BMPs
 - Lake Waconia Regional Park (Waconia) site inspection for ESC BMPs
 - Fenview Flats Apartments (Chaska) site inspection for ESC BMP conditions and site stabilization
 - Gallery Apartments (Chaska) site inspection for site stabilization
 - Marsh Hollow (Victoria) site inspection ESC BMP conditions and stabilization
 - Oak Creek Development (Chaska) site inspection for ESC BMP conditions
 - Waterford (Waconia) inspection for sediment tracking
 - Orchard Park (Waconia) inspection for ESC BMP conditions
 - The Fields (Waconia) inspection for ESC BMP conditions
 - Woodland Creek 5th (Waconia) inspection for sediment tracking
 - Reserve at Autumn Woods (Chaska) site inspection for ESC BMP conditions
 - County Road 40 site inspection for ESC BMPs

Ben Datres – Farm Bill Technician

- CREP/RIM:
 - Ditch erosion issue on the Hart easement, working with BWSR on the issue.
 - Field visits after all the rain and flooding. Identifying potential fields for future projects.
 - WAHIBO Marsh high water level issues. Fish barrier structure and outlet isn't function properly. Removed front grate to allow better water flow, still having to clean vegetation and debris out of the structure. Private landowner issue but the outlet pipe at Lake Waconia failed and created a sink hole. Assisting landowners with the proper steps, permits etc.
- Buffers: Roadside compliance checks. Updating buffcat with parcel changes.
- Misc:

- Watertown Wetland Bank- Cutting and stump treating willows.
- Scheduling and moving Great Plains Drill
- Site visit looking and land use- potential CRP, grass waterway, rotational grazing.
- BWSR/NRCS Vegetation establishment & management training
- Week Vacation – June 24th-28th.

Tyler Polster – District Technician

- WCA:
 - WMO: TEP meeting for parking lot expansion in Waconia Township. TEP meeting for new housing development in Chaska. Assisted WMO staff in looking at permit for new horse barn in Mayer.
 - Carver County: Continued meetings and updates to WCA reports for three road projects: Hwy 212 from Cologne to Norwood, 82nd St from Chanhassen to Victoria, Hwy 5 from Chanhassen to Victoria.
 - Chanhassen: Landowner meeting to finalize permits from City of Chanhassen and RPBCWD before completing earthwork per restoration order. Looked over multiple reports for new housing developments.
 - Minnehaha Creek Watershed District (MCWD): Completed complaint investigation for possible new tile in wetland. Nothing new was found, wetland was still at its full extent. Assisted staff with field visit for lot that was split and will be adding a new house around Pierson Lake
- Other:
 - Continued maintenance assistance of RIM/CREP outlet structure.
 - Met with DNR hydrologist on Lake Waconia for permitting assistance in relation to replacing pipe outlet into Lake Waconia.