

Carver County Board of Commissioners
 Regular Session
 February 27, 2007
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.

1. a) **CONVENE**
- b) **Pledge of Allegiance**
- c) **Introduction of New Employees**
2. Agenda review and adoption
3. Approve minutes of February 20, 2007, Regular Session1-2
4. Public participation (Comments limited to five minutes)
5. Community announcements

9:05 a.m.

6. **CONSENT AGENDA**
- 6.1 Payment of emergency claim.....3
- 6.2 Municipal delegation agreement for Building codes
 Administration.....4
- 6.3 Developer's contract for Oak Lake Estates.....5-7
- 6.4 Laketown Township and City of Waconia request for zoning
 authority transfer8-11
- 6.5 Right of way acquisition CSAH-negotiated settlement12-13
- 6.6 Abatements/additions14-17
- 6.7 Charitable gambling application for exempt permit for
 Carver County Ducks Unlimited Chapter 128.....18-19
- 6.8 Approve influenza pandemic grant contract.....20-21
- 6.9 Community Social Services' warrants..... NO ATT
- 6.10 Commissioners' warrants SEE ATT

9:05 a.m.

7. **ADMINISTRATION**
- 7.1 Resolution in recognition of the Waconia Lions Club.....22-23

9:15 a.m.

8. **COMMUNITY SOCIAL SERVICES**
- 8.1 Position reclassification request.....24-27

9:30 a.m.

ADJOURN REGULAR SESSION

BOARD REPORTS

9:30 a.m.

1. Chair
2. Board Members
3. Administrator

10:00 a.m.

4. Adjourn

David Hemze
County Administrator

REGULAR SESSION
February 20, 2007

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on February 20, 2007. Chair Gayle Degler convened the session at 4:00 p.m.

Members present: Gayle Degler, Chair, James Ische, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

Lynch moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Maluchnik moved, Ische seconded, to approve the minutes of the February 13, 2007, Regular Session. Motion carried unanimously.

Under public participation, Gloria Ostrowski, Chaska, stated she received a notice of delinquent taxes and requested the penalty be waived. She explained she was not the original owner and never received a bill. Ms. Ostrowski stated she spoke with the Taxpayer Services Department and they were not willing to accept payment without the penalty. She indicated she was asking for the penalty to be removed and asked to get this resolved as soon as possible.

Chair Degler directed that the County Administrator discuss this with Taxpayer Services and follow up with a phone call to Ms. Ostrowski.

Community announcements were made by the Board.

Ische moved, Lynch seconded, to approve the following consent agenda items:

Renewed set up license for Marsh Lake Hunting Preserve, Inc.

Approved letter of agreement between the University of Minnesota CEED and Carver County Public Health for workshop/presentation on March 13, 2007.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

David Hemze, County Administrator, requested the Board approve the purchase of property related to a future CSAH 30 corridor.

Roger Gustafson, County Engineer, reviewed the history of the corridor and studies that were done. He highlighted the area that was originally a search area for a North/South corridor to the East of

Highway 284. Gustafson illustrated the general location that is conceptually being considered for the North/South corridor. He identified the section that is currently owned by PlowShares and being considered for purchase.

Hemze noted the previous discussions related to the critical nature of the North/South corridor. He stated they have reached a verbal agreement for a 50-50 cost share with the City of Waconia which the City will also be considering tonight. Hemze explained the comparable sales that have occurred in the area and the purchase price of \$110,000 per acre that was verbally agreed to. He noted they would purchasing approximately 10.63 acres. He stated he was asking for the Board to give him the authority to develop a formal agreement for the purchase and to develop a cost share agreement with the City of Waconia.

Gustafson noted the possible timeframe for the entire corridor to be developed. Hemze pointed out the City of Waconia was interested in preserving this corridor and while there was no immediate funding for the entire corridor, preservation was critical.

The Board discussed the purchase price and the importance of preserving the corridor.

Lynch moved, Ische seconded, to approve purchase of up to 10.63 acres of property from Plowshares Development for \$110,000 per acre for a total purchase price of \$1,169,300, to direct the County Administrator to develop final purchase agreements subject to review of the County Attorney and Risk/Management Offices and related Public Works budget amendment transferring \$589,650 from fund balance to land acquisition account. Motion carried unanimously.

Ische moved, Lynch seconded, to direct the County Administrator to develop cost share agreement with the City of Waconia to split the purchase price of the corridor equally with the County, subject to the review of the County Attorney and Risk/Emergency Management Offices. Motion carried unanimously.

Ische moved, Degler seconded, to adjourn the Regular Session at 4:30 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

262794



Office of Finance Director
Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, MN 55318-1202
Phone: 952 361-1509
Fax: 952 361-1308

AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with minimum of two).

VENDOR: Associated Financial Group

ACCOUNT: 11-420-650-4401-6020

AMOUNT: \$ 568⁰²

REASON: Cost effective - Insurance for client.

Department Head Signature: Nancy Bar

Chairman of County Board

James Ische
Dave Hemze
Dave Hemze

County Administrator

County Attorney

Michael A. Fahey
Michael A. Fahey

Date: 2/9/06



REQUEST FOR BOARD ACTION

AGENDA ITEM: Municipal Delegation Agreement for Building Codes Administration

Originating Division: Land Water Services

Meeting Date: 27 February 2007

Amount of Time Requested: NA

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: (Paul) Waldron & Associates, LTD (Contractor) provides the building inspection services for Land & Water Services for the unincorporated areas of the County. Scott Qualle is in the process of purchasing the company from Paul Waldron. The agreement is necessary to identify Mr. Qualle as the designated Municipal Building Official, rather than Paul Waldron, for the State Building Code Administration of "Public Buildings" and "State Licensed Facilities". There would be no changes in the way LWS processes these types of requests and there would not be any required changes to our existing system. The County's ability to provide this type of Building Code Administration, at the local level, results in better customer service and the retention of the permit revenues. The County Attorney's Office & Risk Management have reviewed the agreement and have approved it. The Attorney's Office has also drafted an amendment to the professional services agreement to change the contractor contact from Mr. Waldron to Mr. Qualle.

ACTION REQUESTED: A motion authorizing the County Board Chairman's & County Administrator's signatures on the Delegation Agreement and Amendment.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: February 22, 2007



REQUEST FOR BOARD ACTION

AGENDA ITEM: Developer's Contract for Oak Lake Estates (road construction).

Originating Division: Land Water Services

Meeting Date: February 27, 2007

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

File # PZ20060043: The preliminary plat was approved on December 19, 2006. The road for this development will serve 5 lakeshore lots off of CSAH 20 in Section 11 of Watertown Twp. The road would be constructed to township standards and would also require a turn lane to be constructed off of CSAH 20. The County Attorney and Risk Manager have reviewed and approved the developer's contract. Bill Weckman has approved the road plans and construction cost estimate (letter attached). The developer has submitted a \$10,000 surety in accordance with Water Rules requirements. The Watertown Town Board has signed the contract.

ACTION REQUESTED: A motion authorizing the County Board Chair's signature on the Development Contract/Improvement Agreement.

FUNDING

County Dollars = \$-0-
Other Sources & Amounts = -0-
= \$
TOTAL = \$-0-

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director *QCR*

Date: 20 Feb 07

February 16, 2007

To: Steve Just, Land Management Dept. Manager

From: Bill Weckman, Assistant County Engineer

Subject: Construction Plans
Oak Lake Estates
Watertown Township

Construction Plans and Specifications

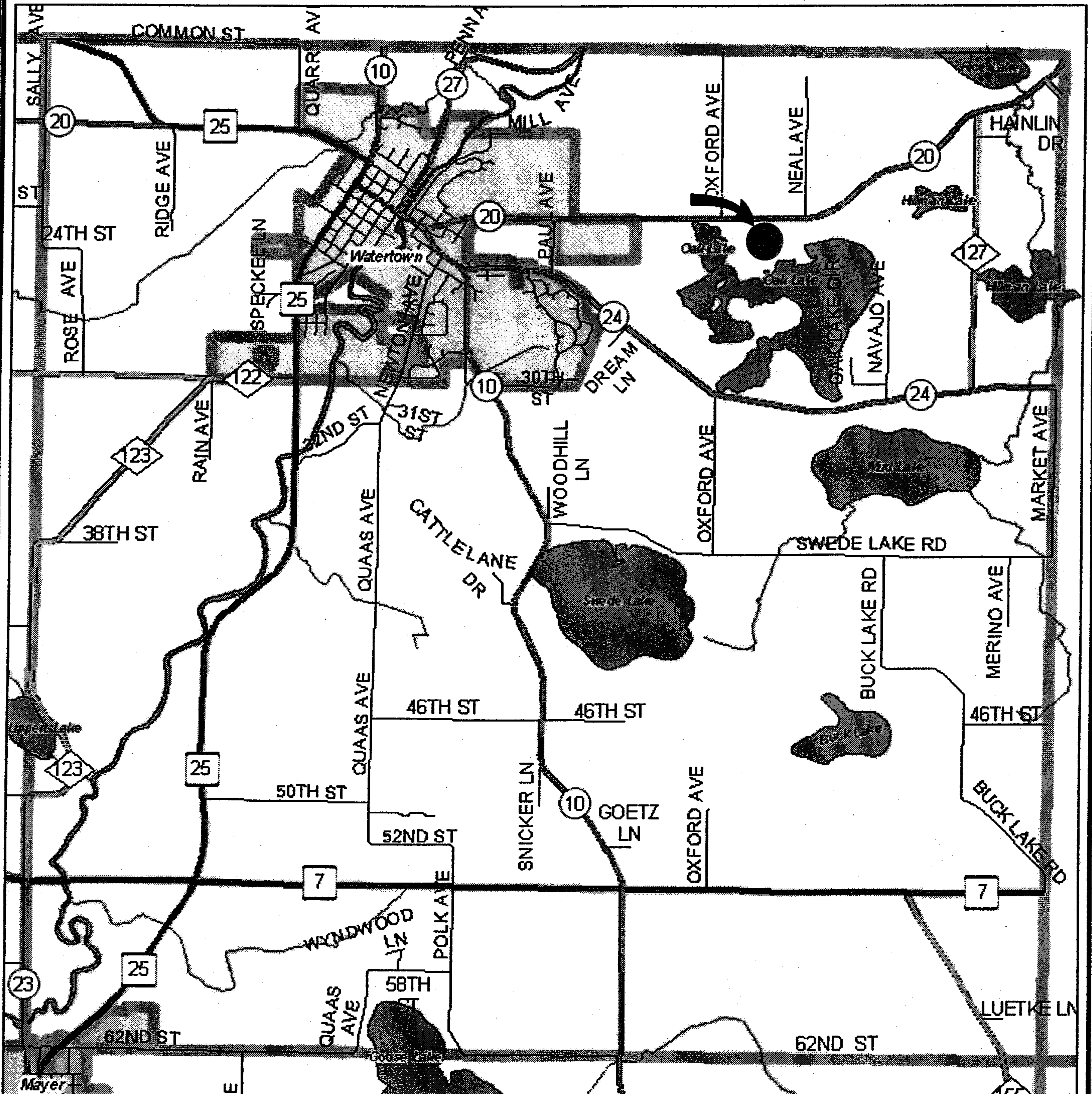
The Oak Lake Estates roadway construction plans (the last revision signed on January 16, 2007) prepared by Brian Robideau (P.E. 43382) of Schoell Madson Engineering appear consistent with the requirements of the Carver County Subdivision Ordinance and with the comments to date of staff and review officials. The construction plans are, therefore, approved with the stipulation given to the developer and his engineer that compliance with the Carver County Subdivision Ordinance remains the sole obligation of the developer, and construction shall be accomplished in a manner meeting Mn/DOT Standard Specifications for Construction, 2005 Edition as most recently revised.

Construction Cost Estimate

The developer's engineer has provided a contractor's quote of cost for the project. It is recommended that his quote of \$ 82,448.00 be accepted for incorporation into the appropriate provisions of the developer's agreement with Carver County.

116

Watertown Township



This map was created using Carter County's Geographic Information Systems (GIS), which is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carter County is not responsible for any inaccuracies contained herein.



Map Created by Carter County GIS
Apr 21, 2005



REQUEST FOR BOARD ACTION

AGENDA ITEM : Laketown Township & City of Waconia Request for Zoning Authority Transfer

Originating Division: Land Water Services

Meeting Date: 27 February 2007

Amount of Time Requested: NA

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: In March 2006, Laketown Township and the City of Waconia adopted an Orderly Annexation Agreement (OAA) providing for the annexation of about 190 acres located between CSAH 10 and Airport Road. A significant portion of the land is already being developed by the City. The OAA provides for the transfer of planning & zoning authority from the County to to the City, which is comparable to other city/township agreements that are in place. The City would have zoning, subdivision and wetland authority. The County would retain building code, septic and watershed authority.

A draft resolution is attached which provides for the transfer of planning & zoning authority. A location map and a letter of request from the City is also attached. Laketown approved the transfer at their Feb. 12th regular meeting.

ACTION REQUESTED: A motion to adopt a resolution providing for the transfer of planning, zoning & subdivision authority to the City of Waconia, as requested by the City & Township

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: February 16, 2007

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 27 February, 2007

Resolution #

Motion by Commissioner
Seconded by Commissioner

**A Resolution Transferring Zoning Authority in a portion of Laketown Township to the City of
Waconia**

WHEREAS, the County exercises planning and zoning authority in Laketown Township; and

WHEREAS, the City of Waconia and Laketown Township have adopted an orderly annexation agreement for the land legally described in attached Exhibit A; and

WHEREAS, as part of the orderly annexation resolution the both City and Township are requesting that the County relinquish planning & zoning authority and Wetland Conservation Act authority over the land described in said Exhibit A to the City of Waconia; and

WHEREAS, since the subject land in the Township will become part of the City in the near future, transfer of these authorities to the City will prevent the establishment of land uses or subdivisions that will conflict with or inhibit the planned urbanization of the area;

THEREFORE, BE IT RESOLVED, THAT the Carver County Board of Commissioners hereby, as of February 27, 2007, transfers planning, zoning, land subdivision and Wetland Conservation Act authority over the land described in Exhibit A of the Orderly Annexation Agreement in Laketown Township to the City of Waconia. The County retains all other authority it currently has including but not limited to Building Code, ISTS and Feedlot Management.

YES

NO

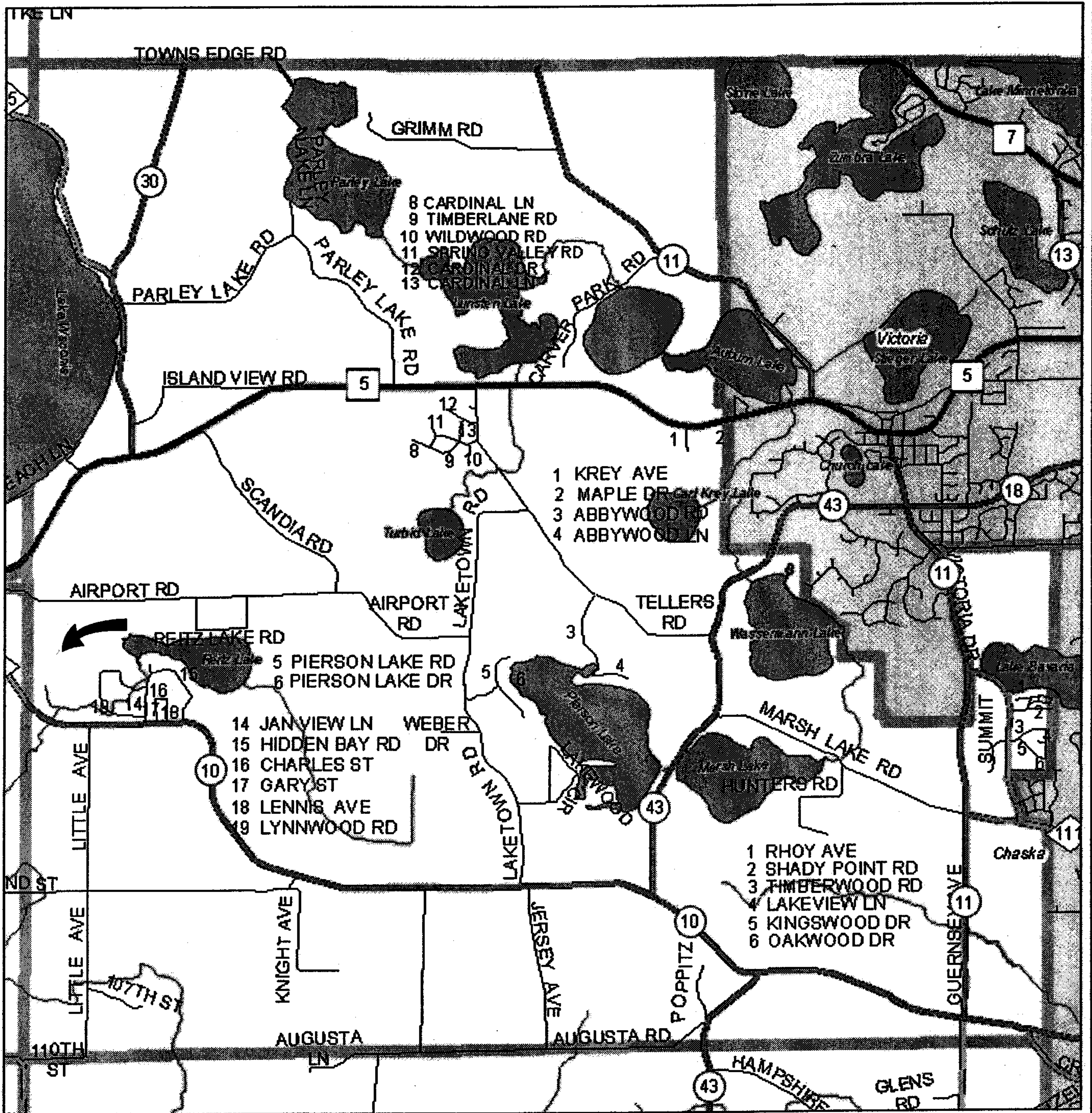
ABSENT

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 27th day of February, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 2007.

Davie Hemze, County Administrator

Laketown Township



This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS
Apr 21, 2005



CITY OF WACONIA

February 12, 2007

Mr. Dave Drealan, Director of Planning and Zoning
Carver County Courthouse
600 East 4th Street
Chaska, MN 55318

Dear Mr. Drealan:

Pursuant to Section 14, Page 4 of the orderly annexation agreement between the City of Waconia and Laketown Township (adopted by both parties in March of 2006), the City formally requests that the County of Carver transfer planning, zoning and subdivision authority over the orderly annexation area to the City of Waconia.

All properties included in the orderly annexation area are included within the scope of the City's Comprehensive Plan. Thank you for your attention to this matter.

If you have any questions, please contact me at 952-442-3106.

Sincerely,


John Hilgers
Planning Director



REQUEST FOR BOARD ACTION

AGENDA ITEM: Right of Way Acquisition CSAH 10-Negotiated Settlement

Originating Division: Public Works

Meeting Date: 2/27/07

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Public Works Division has reached a negotiated settlement with another land owner, along the CSAH 10 project (SP 10-610-30) that requires Board approval. The settlement is far in excess of the original offer, as the initial offer was from an appraisal based on agricultural use (the zoned use) which is technically correct, but not reflective of the market. The per acre dollar value used in the settlement is consistent with other settlements in the area and with sales in the area. Plowshares Development, LLC is included, as they have a purchase money interest in the property.

ACTION REQUESTED: It is recommended the County Board pass this resolution.

FUNDING

County Dollars = \$129800

Other Sources & Amounts =

= \$

TOTAL

= \$129800

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments:

Reviewed by Division Director

Date:

2/14/07

S:BARRev16

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 27, 2007
Motion By Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**Right of Way Acquisition CSAH 10 (SP 10-610-30)
Negotiated Settlement 16**

WHEREAS, the Carver County Board authorized by resolution, the Public Works Division to negotiate right of way for this project, and

WHEREAS, a negotiated settlement has been arrived at with Raymond & Eugenia Schmitt/Plowshares Development LLC, and

WHEREAS, this settlements requires approval of the County Board,

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners approve the above negotiated right of way settlement.

| YES | ABSENT | NO |
|-------|--------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the twentyeighth day of February, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 28th day of February, 2007.

County Administrator

S: Projects\10-610-30\RW\RWRes20



REQUEST FOR BOARD ACTION

AGENDA ITEM : Abatements/Additions

Originating Division: Property Records Taxpayer Services

Meeting Date: 2/27/07

Amount of Time Requested: 0 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: See Attached

ACTION REQUESTED:

FUNDING

| | |
|---------------------------|---------------------|
| County Dollars = | \$ - 150.06 |
| Other Sources & Amounts = | - 314.94 |
| | = \$ |
| TOTAL | = \$- 465.00 |

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other: Not Budgeted

Related Financial Comments:

Reviewed by *Taxpayer Services Manager*
 Division Director *Raine Engle*

Date: 2-15-07



Office of County Auditor
 Carver County Government Center
 Administration Building
 600 East Fourth Street
 Chaska, Minnesota 55318-2102
 Phone (952) 361-1910
 Fax (952) 361-1919
 www.co.carver.mn.us

Mark Lundgren
 County Auditor
 Phone: (952) 361-1905
 Email: mlundgren@co.carver.mn.us

Laurie Engelen
 Assistant County Auditor
 Phone: (952) 361-1907
 Email: lengelen@co.carver.mn.us

**Abatements presented to the
 Carver County Board of Commissioners
 February 27, 2007**

| Payable Year | Parcel Number | Name | Original Tax Amount | Adjusted Tax Amount | County Dollars Abated | Total Amount of Adjustment |
|--------------|---------------|-----------------------------------|---------------------|---------------------|-----------------------|----------------------------|
| 2006 | 30-0051800 | Clarence Wirtz | 1,312.00 | 1,007.00 | -109.31 | -305.00 |
| 2006 | M30-9520097 | Joseph & Lucinda Sorenson | 92.00 | 0.00 | -25.35 | -92.00 |
| 2006 | M30-9520092 | Ignacio Amaro | 68.00 | 0.00 | -15.40 | -68.00 |
| 2006 | 30-6240150 | Robert Franklin III & Jo Anne Ver | 2,618.00 | 2,618.00 | 0.00 | 0.00 |
| 2005 | 30-6240150 | Robert Franklin III & Jo Anne Ver | 2,444.00 | 2,444.00 | 0.00 | 0.00 |
| | | | | | | 0.00 |
| | | | | | | 0.00 |
| | | | | | | 0.00 |
| | | | | | | 0.00 |
| | | | | | | 0.00 |
| | | | | | | 0.00 |
| | | | | | | 0.00 |
| | | | | | | 0.00 |
| | | | \$6,534.00 | \$6,069.00 | -\$150.06 | -\$465.00 |



Office of County Assessor
Angela Johnson
Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, Minnesota 55318-2102
Phone: (952) 361-1960
Fax: (952) 361-1959

**Abatements presented to the
Carver County Board of Commissioners**

The following property was totally destroyed in July of 2006 the property taxes are to be reflected on this for the 2005 assessment payable 2006. This is recommended for approval by the County Assessor.

30-005-1800 Clarence Wirtz Residential

The following property is to receive the Residential Full Homestead for the 2004 assessment payable 2005, and the 2005 assessment payable 2006. The tax statement was issued as a Relative Homestead, and the County Web site reads Full Homestead Residential, the owners have lived in this property for several years and then purchased the property from their parents which were the previous owners. The owners did a search on the County Web Site and seen the classification as Full Homestead Residential. This is recommended for approval by the County Assessor.

30-624-0150 Robert Franklin Residential



Office of County Assessor
Angela Johnson
Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, Minnesota 55318-2102
Phone: (952) 361-1960
Fax: (952) 361-1959

**Abatements presented to the
Carver County Board of Commissioners**

The following parcels are Mobile Homes that were abandoned and then demolished prior to January 1, 2006; these are to be classified as Tax Exempt for the 2006 assessment payable 2006. These are recommended for approval by the County Assessor.

30-952-0092
30-952-0097

Ignacio Amaro
Joseph Sorenson

Residential
Residential



REQUEST FOR BOARD ACTION

AGENDA ITEM: Charitable Gambling Application for Exempt Permit for Carver County Ducks Unlimited Chapter 128

Originating Division: Property Records Taxpayer Services Meeting Date: 02/27/2007
Amount of Time Requested: 0 minutes Attachments for packet: Yes No
Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Charitable Gambling application for Exempt Permit was received from Carver County Ducks Unlimited Chapter 128. They will be holding a raffle on Friday, April 20, 2007, at the Lakeside Ballroom, 8155 County Road 30, Waconia, MN 55387.

ACTION REQUESTED: See attached resolution.

FUNDING

County Dollars = \$
Other Sources & Amounts = \$
= \$
TOTAL = \$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by *Taxpayer Services Manager*
Division Director *Louis Engel*

Date: *2-9-07*

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date:

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

CARVER COUNTY, MINNESOTA

WHEREAS, the Carver County Ducks Unlimited Chapter 128 seeks approval of a Lawful Gambling License Application; and

WHEREAS, the Carver County Ducks Unlimited Chapter 128 will hold the raffle at the Lakeside Ballroom, 8155 Paradise Lane, Waconia, MN 55387, which is located in Laketown Township;

WHEREAS, the Minnesota Gambling Control Board requires the County Board of Commissioners to specifically approve or deny a resolution for each applicant each year period of time.

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners does approve the new license upon compliance with Code of Ordinance, Title XI, Chapter 112, Section 112.02.

Adopted on 2003.

Attest:

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 2007.

David Hemze, Carver County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approve Influenza Pandemic Grant Contract

Originating Division: Employee Relations

Meeting Date: February 27, 2007

Amount of Time Requested: 5 Minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Division of Homeland Security and Emergency Management (HSEM) is providing grants for local response to an avian influenza outbreak or influenza pandemic. The grants are intended for plan development, training, exercises and to purchase limited types of equipment in order to implement federal or state recommendations. Our goal is to use this grant for salary costs related to the Risk and Emergency Management staff's assistance in developing the Carver County Pandemic Preparedness Plan.

ACTION REQUESTED: To approve acceptance of the Influenza Pandemic Planning Grant contract.

FUNDING

County Dollars = \$0
 Other Sources & Amounts = \$20,507.00
 = \$
TOTAL = \$\$20,507.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Grant funds will come to us after we submit payment requests to the state per the grant agreement. (Quarterly or monthly) Per Finance we should use 01-280- 280-000-5320 for revenues and 01-280-280-0000-6211 for expenditures.

 Reviewed by Division Director

Date: 2/20/07

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Emergency Management

Date of County Board Session: 02/27/07

Revenue

| Description of Revenue Account funds are to Increased/(Decreased): | Amount | Description of Expenditure Account funds are to Increased/(Decreased): | Amount |
|--|------------------|--|------------------|
| Grant | \$ 20,507 | Salaries | \$ 20,507 |
| | | | |
| | | | |
| | | | |
| TOTAL: | \$ 20,507 | TOTAL: | \$ 20,507 |

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Controller)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Contingency Acct. Current Bal.: \$ -

E. Current Balance After Adj.: \$ 300,000

F. Requested By:

G. Recommend Approval: Finance

H. County Board Decision: Approval/Disapproval

S:\Excel\SHELLS\[Budget Amendment Forms.xls]Revenue Form



REQUEST FOR BOARD ACTION

AGENDA ITEM : Resolution in recognition of the Waconia Lions

Originating Division: Administration

Meeting Date: 2/27/07

Amount of Time Requested: 10 minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The Waconia Lions Club has made it possible for every Carver County World War II Veteran to take a trip to Washington to see the World War II Memorial. The County Board would like to take the opportunity to recognize Veterans and the efforts of the Waconia Lions Club to make this trip possible.

ACTION REQUESTED:

Board motion adopting Resolution in recognition of the Waconia Lions.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director

Date: 1/29/07

In Recognition of the Waconia Lions Club

Whereas, the World War II Memorial in Washington honors the 16 million who served in the armed forces of the United States and all who supported the war efforts.

Whereas, 43 courageous men and women from Carver County died in World War II, with the names of those who made the ultimate sacrifice inscribed on the World War II Memorial located at the Government Center; and

Whereas, Carver County is home to approximately 400 World War II Veterans,

Whereas, the Waconia Lions Club has invited every Carver County World War II Veteran to make the trip to the World War II Memorial in Washington on April 25, 2007, with the entire trip to be paid for by the Waconia Lions and through community donations;

Now, Therefore, Be It Resolved, that the Carver County Board of Commissioners recognizes the contributions of World War II Veterans for the sacrifices they made; the leadership of Lions Members Chuck Anderson and Ricky Wagener in planning this memorable event and expresses appreciation to the Waconia Lions for their generous financial support.

BOARD OF COMMISSIONERS

Gayle Degler, Chair

James Ische, Vice Chair

Tim Lynch

Randy Maluchnik

Tom Workman





REQUEST FOR BOARD ACTION

AGENDA ITEM : Position Reclassification Request

Originating Division: Community Social Services

Meeting Date: 2/27/2007

Amount of Time Requested: 10'

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: See Attached

ACTION REQUESTED: Motion to approve reclassification of two (2) Support Enforcement Aide positions to two (2) Child Support Officer positions, and approve corresponding budget amendment.

FUNDING

| | |
|---------------------------|-----------------|
| County Dollars = | \$ |
| Other Sources & Amounts = | |
| Federal | = \$6000 |
| TOTAL | = \$6000 |

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: The additional \$6000 in Child Support Federal Incentive funding will more than offset the \$2738 of additional costs incurred in salary through these reclassifications.

Reviewed by Division Director

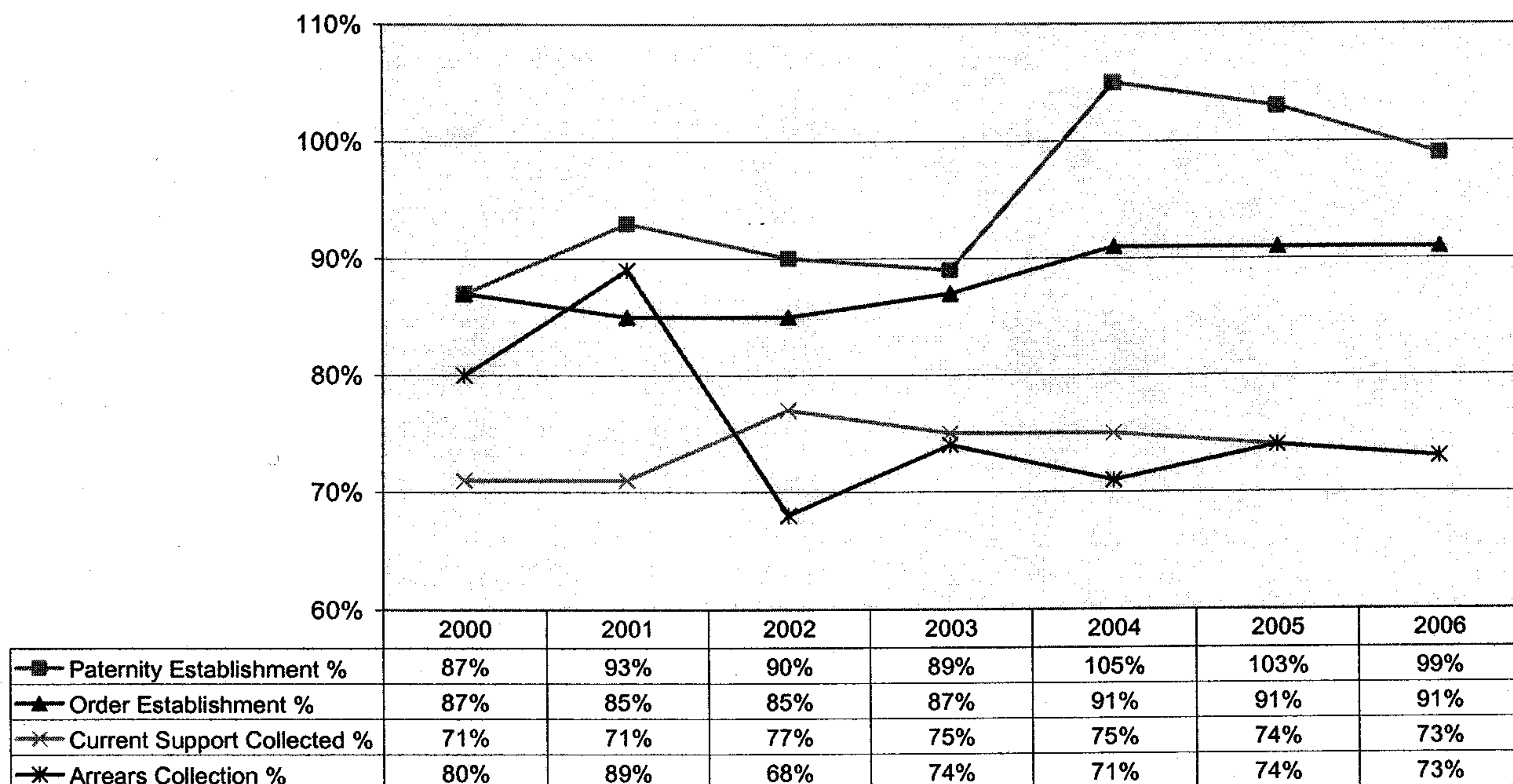
Date: 2/14/2007

Child Support Officer Reclassification

Child Support is a federally mandated function involving the establishment and enforcement of court orders so that custodial parents have the necessary financial resources to raise their children. There are numerous functions that our 6 Child Support Officers (CSO) and 6 Support Enforcement Aides (SEA) perform to ensure that basic child support, child care support & medical support are ordered and enforced. The program is financed by a combination of sources, including Federal Financial Participation funds, Federal Incentive Funds, State Incentive Funds, and County Tax Levy. Federal and State Incentive funds are earned based upon how well the county performs on selected measures. In 2006 the county earned \$157,000 in Federal Incentive funding & \$41,000 in State Incentive funding.

We have been attempting to earn the maximum amount of Federal Incentive funding available, which requires attainment of 80% or greater on the individual measures. While some of our efforts have resulted in lasting improvements, others have not. The chart below lists our results over the past seven federal fiscal years.

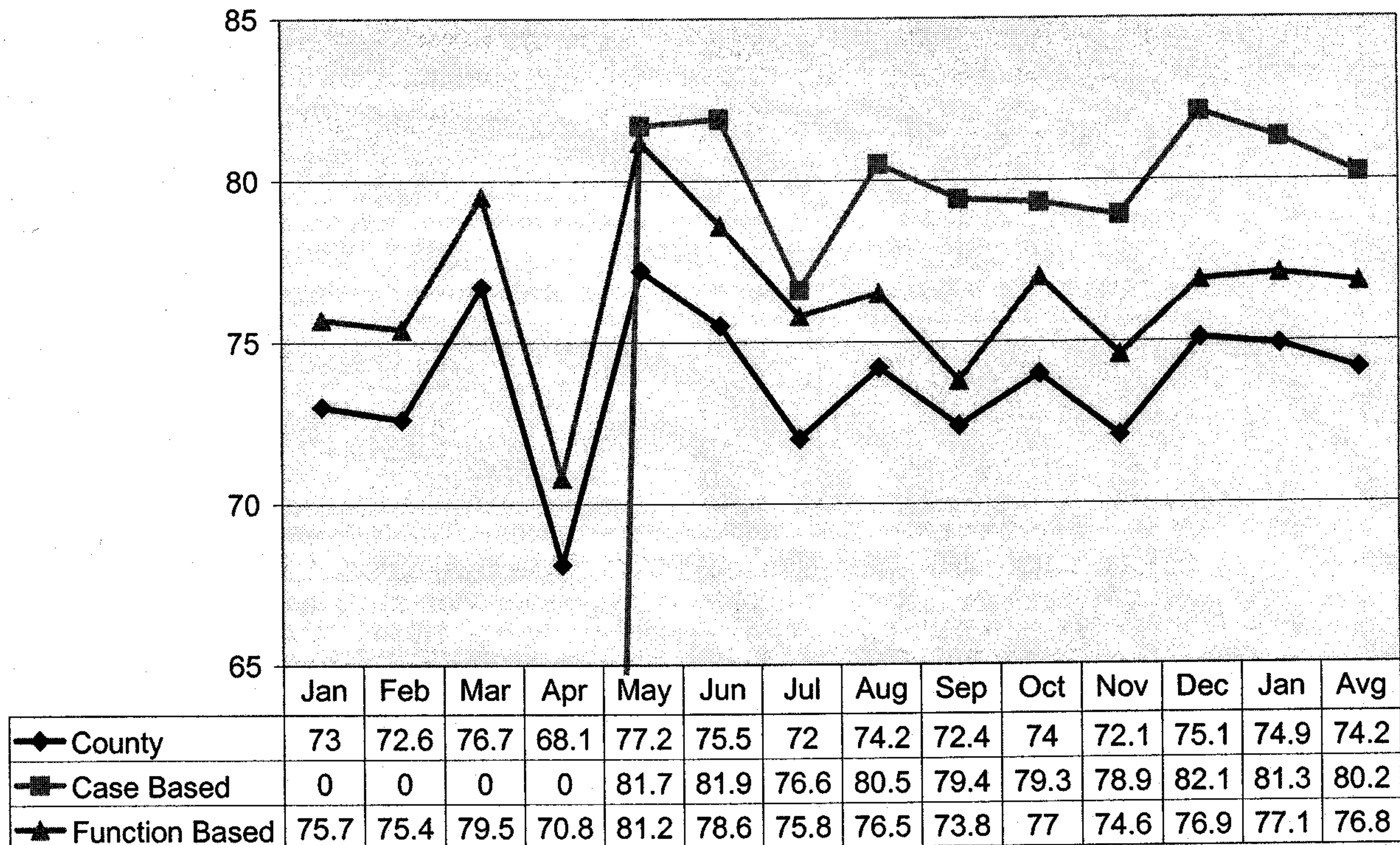
Child Support Federal Performance Measures



While we have consistently earned 100% of the incentive funding possible in two of the measures, paternity establishment and order establishment, we have yet to do so in the remaining measures. Our arrears collection improved in 2000 & 2001 due to our ability to intercept MN tax rebates during those years. Earlier this year we assigned a Support Enforcement Aide to work 25% of her time exclusively on arrears only cases where no payment has been received for over a year in order to increase our results on this measure. Even though we have improved our current support collections since 2001, we have been unable to sustain it. Due to how the incentive funds are calculated & weighted, increasing our current support collected measure would earn us considerably more incentive funding than if we increased our arrears collected.

In 2006 we began a pilot project in an attempt to improve our current support collected. Previously Child Support Officer duties were assigned by function, with selected staff responsible for paternity establishment, order establishment, order enforcement, etc. The pilot assigned 2 staff to focus on all of the various Child Support Officer duties of a distinct caseload, operating under the theory that ownership of a caseload would improve the overall service to our clients and improve our current support collected. The results of this pilot are encouraging, as the chart below illustrates.

2006 - 2007 Current Support Collected %



Since inception through January, there is a 3.4% difference between Case & Function Based percentages.
For the last 6 months, August through January, the difference is 4.27%.

Over the nine month pilot period, the 2 case based workers exceeded the results of our function based workers by 3.4%. For the last six months, August through January, the difference was 4.27%. This is a significant improvement in performance. Each 1% increase in the current support measure will generate an additional \$3000 in federal incentive funding.

The department intends to convert all of it's' function based CSOs to case based, & further shift where appropriate selected support enforcement aide duties to the CSOs. In order for this realignment to work as envisioned, the department is requesting to reclassify 2 SEA positions as CSOs. With this realignment, we anticipate generating at least an additional \$6000 in federal incentive funding in 2007, which will more than offset the anticipated \$2738 (\$4086 annually) in additional 2007 salary costs.

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Community Social Services

Date of County Board Session: 02/27/07

CSS

| Description of Revenue Account funds are to Increased/(Decreased): | Amount | Description of Expenditure Account funds are to Increased/(Decreased): | Amount |
|--|-----------------|--|-----------------|
| Grant | \$ 6,000 | Salaries | \$ 2,738 |
| | | | |
| | | | |
| | | | |
| TOTAL: | \$ 6,000 | TOTAL: | \$ 2,738 |

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Controller)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Contingency Acct. Current Bal.: \$ -

E. Current Balance After Adj.: \$ 300,000

F. Requested By:

G. Recommend Approval: Finance

H. County Board Decision: Approval/Disapproval

S:\Excel\SHELLS\[Budget Amendment Forms.xls]Revenue Form