

**Carver County Office / Minnesota**

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**TO:** Carver County Soil and Water Conservation District Board

**FROM:** Jennifer King, County Executive Director

**SUBJECT:** May 2024 Board Meeting

**Old Business**

**Conservation Reserve Program (CRP)**

- Continuous Signup Offer Batching Periods:
  - June 10<sup>th</sup>
  - July 12<sup>th</sup>
- CRP Participants are Reminded of Management Activities due in 2024 (September 30)
  - Mid-Contract Management Mow or Burn
  - Establishment of CRP cover (May 15 – June 30)
  - Controlling invasive species and volunteer woody vegetation

**New Business**

**Acreage Certification Maps are Ready to be Requested.**

- Operators are now able to request their 2024 acreage certification maps from the County Office.
- Mail, email, or pick-up methods are preferred.

**County Committee Meeting**

- June 4<sup>th</sup> 9:00AM is the next McLeod-Carver County Committee Meeting (COC). Regular session is open to the public (0:15 – 0:30).

Feel free to call or email with any follow-up questions! See contact information at the top of the page.



11360 Highway 212 STE 6  
Cologne, MN 55322  
(952) 466-5230

<https://www.carvercountymn.gov/swcd>

## Minutes of the April 18, 2024, Carver SWCD Board Meeting Held in Conference Room 1 at the Public Works Facility in Cologne, MN

### Board Members Present:

Chair, Marcus Zbinden  
Vice Chair, Stanley Wendland  
Secretary/Treasurer, Jeffrey Sons  
Member, Robert Burandt  
Member, Mark Zabel

### Other Attendees:

Carver County Public Services Deputy Director, Paul Moline  
Farm Service Agency Director, Jennifer King  
NRCS Soil Conservationist, Cindy Hoffmann

### SWCD Staff Present:

District Manager, Mike Wanous  
Admin. & Finance Specialist, Felicia Brockoff  
Resource Conservationist, Terry Meiller

### 1. Call to Order.

Chair Zbinden called the meeting to order at 8:04 a.m.

### 2. Public Comments – None.

### 3. Agenda Review and Adoption.

Resolution 017-2024: Zabel moved, Burandt seconded, to approve the April 18, 2024, board meeting agenda as printed. Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

### 4. Agency Reports

- a. Carver County report – Paul reported a meeting has been held to prioritize projects that will be funded with the watershed-based implementation funds (WBIF). He also reported they have started to work on the 2025 budget, and there are three requests for capital improvement projects under the WMO. Second interviews will be conducted today for the open Planner position, whose primary duty will be working on enforcement issues. He also mentioned that a prairie burn will be conducted at the Government Center on Saturday.
- b. NRCS report – Cindy reported they are processing the 2024 EQIP applications, 15 total applications were received in Carver and Scott counties. They have also been processing conservation stewardship program (CSP) applications. The Waconia field office will have a summer intern, who will be assisting throughout the entire NRCS team offices. NRCS staff will also be working on conducting highly erodible land (HEL) compliance reviews, and CRP status reviews. She mentioned that she and Katie are going to start doing some outreach, starting with smaller producers who may not be aware of the programs NRCS offers.
- c. FSA report – Jennifer reported the dairy margin coverage (DMC) program is still open, with a deadline of April 29 to enroll. Her staff is currently working on the third batch of continuous CRP offers, most of those offers have been re-enrollments. CRP participants have been reminded of management activities

- c. (mow or burn) that need to be completed by September 30, 2024. FSA staff is also working on updating all their farm records, with correct owners and operators, including addresses, phone numbers, and direct deposit information.

Mike mentioned that BWSR staff had contacted him about a funding incentive that could be piggybacked on regular CRP rates for producers, for new continuous CRP contracts only. The estimate of funding that could be received was approximately \$20,000. When additional information is received it will be brought to a future board meeting.

## 5. Consent Agenda Items

Resolution 018-2024: Zabel moved, Wendland seconded to approve the following consent agenda items:

- a. Approval of the March 21, 2024, board meeting minutes
- b. Acceptance of the March 2024 Treasurer's Report

Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

## 6. Regular Agenda Items

- a. Samantha Hancock has requested cost share assistance to repair the two waterways that were installed last fall. Terry explained that both waterways need to be reshaped, and erosion blanket installed the full length, and bio-logs installed. The total estimated cost is \$3,669, with a cost-sharing request of \$2,686.90 (73%). This amount will use the remaining funds in our FY2022 cost-share grant.

Resolution 019-2024: Sons moved, Wendland seconded to approve Samantha Hancock's cost-share request to repair her two waterways, with a total cost of \$3,669, and cost-sharing not to exceed \$2,686.90. Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

- b. A lot of SWCD's have begun to offer online sales for their tree program. Staff have been in contact with Brettworkstech to discuss setting up an online store. During discussions, staff also asked them about rebuilding the SWCD website, separate from the Carver County site. Mike showed the board how our website currently looks, which is Carver County branded. Brettworkstech has estimated \$4,000 in development time to setup an online store, build and design a new website, with a range of up to \$5,000, should additional features be added as the project advances. There are funds in in the FY22 District Capacity grant for equipment/technology, which can be used for this expense.

After reviewing the proposal from Brettworkstech, the board consensus was that they are in favor of developing a new website, but would like staff to get more clarification on actual costs, should problems arise. Information will be brought back to the board at the May 16 meeting.

- c. Mike presented the joint powers collaborative agreement for the South Fork Crow River at this time. He explained that the Carver SWCD is not required to be a part of this agreement, and discussed some pros and cons. After the final South Fork Crow River 1W1P development meeting, Zabel informed the group that the Carver SWCD would most likely not be participating, and expressed that there isn't a benefit for Carver SWCD to sign the agreement. Chair Zbinden and Supervisor Wendland felt the SWCD should stay involved, while Supervisor Sons spoke against being involved. The board tabled the decision to participate until the May 16 board meeting.
- d. The Highland Shores homeowner's association has completed the seeding of their pollinator planting and are requesting their cost-share reimbursement. The project removed a massive amount of buckthorn and seeded native vegetation near upper Grace Lake and Lake Jonathan. The frost seeding was completed in March of 2024. The total invoices for the seeding were \$3,750, with cost-sharing not to exceed \$2,812.50.

Resolution 020-2024: Zabel moved, Sons seconded to approve reimbursement of \$2,812.50 to Highland Shores HOA for their native seeding completion, funded from FY21 District Capacity. Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

- e. MASWCD has sent out the call for resolutions. Any resolutions the SWCD may have could be brought to the May or June Board meetings for approval.

**7. SWCD Board Committee & SWCD Staff Monthly Reports**

- a. Personnel Committee (Zabel, Zbinden) – nothing to report.
- b. Metro Conservation District’s (MCD) Committee (Zbinden; Wendland alt.) – nothing to report.
- c. Education & Outreach Committee (Sons, Wendland) – nothing to report.
- d. Budget Committee (Burandt, Sons) – nothing to report.
- e. WMO Advisory Committee (Wendland; Zbinden alt.) – Supervisor Wendland reported on the March 26 meeting. A native prairie seeding project was approved, there was discussion on chloride amounts in the local lakes, and an education updated from Madeline. Wendland will not be able to attend the April meeting, Chair Zbinden will attend as the alternate.
- f. Carver County Leaders (CCL) Committee (Burandt; Sons alt.) – nothing to report.
- g. South Fork Crow River 1W1P (Zabel; Wendland alt.) – nothing further to report.
- h. The SWCD staff monthly progress report was presented and discussed.

**8. Board of Supervisors Announcements**

- a. Supervisor Sons was recently down by Rapids Lake and noticed that the outlet structure may need some maintenance. Terry and Cindy both remembered that WRP project was completed some years back. Terry will contact Mike Malling about getting it repaired.
- b. Supervisors Sons also noticed there is quite a gap between the root wads along the Crow River on 84<sup>th</sup> street, and suggested staff look at the project before it becomes an issue.
- c. Upcoming meetings/events:
  - April 26 – Area 4 meeting
  - May 16 – SWCD board meeting, 8:00 a.m.
  - May 21-June 4 – filing period for SWCD supervisor, Districts 2 (Zbinden) & 4 (Burandt)

**9. Adjourn**

Resolution 021-2024: Zabel moved, Sons seconded to adjourn the meeting at 10:21 a.m. Roll call vote: Burandt-aye; Sons-aye; Wendland-aye; Zabel-aye; Zbinden-aye. Motion carried.

**Next Board Meeting: Thursday, May 16, 2024, at 8:00 AM**  
**Location: Public Works Headquarters, Conference Room 1**  
**11360 Highway 212, Cologne, MN 55322**

Approved: \_\_\_\_\_ Date signed: May 16, 2024  
Secretary/Treasurer



**Carver Soil & Water Conservation District**  
**Treasurer's Report**  
**As of April 30, 2024**

Date	Num	Name	Memo	Debit	Credit	Balance
<b>1000 Checking-Security Bank</b>						
04/01/2024			Deposit-Trees	110.00		33,268.09
04/01/2024	2024-15	Shift4 Payments CC Fee	Credit Card Terminal Fees		137.66	33,240.43
04/03/2024	EFT-666	MN Dept. of Rev. Sales ...	Q1-2024 Sales Tax Due [\$23,629 Gross taxa...		1,978.00	31,262.43
04/03/2024			Deposit-Trees	55.00		31,317.43
04/04/2024	3654	Elan Financial Services	1335		833.16	30,484.27
04/04/2024	3655	HSA Bank	#W534338 March Fees		15.00	30,469.27
04/04/2024	3656	NCPERS Group Life Ins.	910300-042024		16.00	30,453.27
04/04/2024	3657	Tree Refunds Payable	2024-152 Refund		25.00	30,428.27
04/08/2024			Deposit-Trees & RPBCWD	10,324.50		40,752.77
04/09/2024			Deposit-Trees	100.00		40,852.77
04/10/2024	3659	Wright SWCD	Engineering Services Q4-2023; Q1-2024		4,903.50	35,949.27
04/10/2024			Funds Transfer-417316714	35,000.00		70,949.27
04/12/2024		QuickBooks Payroll Serv...	Created by Payroll Service on 04/09/2024		16,483.33	54,465.94
04/12/2024		QuickBooks Payroll Serv...	Created by Direct Deposit Service on 04/10/2...		1.75	54,464.19
04/15/2024	DD0942	Brockoff, Felicia L.	Direct Deposit	0.00		54,464.19
04/15/2024	DD0943	Datres, Benjamin R.	Direct Deposit	0.00		54,464.19
04/15/2024	DD0944	Genelin, Thomas M.	Direct Deposit	0.00		54,464.19
04/15/2024	DD0945	Meiller, Terry J.	Direct Deposit	0.00		54,464.19
04/15/2024	DD0946	Polster, Tyler J.	Direct Deposit	0.00		54,464.19
04/15/2024	DD0947	Ristow, Seth E.	Direct Deposit	0.00		54,464.19
04/15/2024	DD0948	Wanous, Richard M.	Direct Deposit	0.00		54,464.19
04/15/2024	0424-INS	Carver County	April Premium	0.00		54,464.19
04/15/2024	EFT-668	HSA Bank	41-1385530		867.00	53,597.19
04/15/2024	EFT-669	Minnesota Revenue	7694248		1,074.00	52,523.19
04/15/2024	EFT-670	MSRS	Employee Elective		310.00	52,213.19
04/15/2024	EFT-671	PERA	9103-00		3,388.13	48,825.06
04/15/2024	EFT-672	US Treasury IRS	41-1385530		5,708.42	43,116.64
04/15/2024	EFT-667	Carver County	PW-6682 and March Insurance		10,224.18	32,892.46
04/15/2024			Deposit-Trees	130.00		33,022.46
04/16/2024			Deposit-Trees	35.00		33,057.46
04/17/2024	3660	Hollywood Auto	Invoice #24626		42.94	33,014.52
04/17/2024	3661	MASWCD Area IV	2024 Envirothon Contribution		400.00	32,614.52
04/17/2024	3662	ULINE	Inv. 176938431 Tree Bags		146.82	32,467.70
04/17/2024			Deposit-Trees	310.00		32,777.70
04/18/2024			Deposit-Trees	95.00		32,872.70
04/22/2024	3663	State of Minnesota	MWPCP Wetland Training		120.00	32,752.70
04/22/2024			Deposit-Trees	35.00		32,787.70
04/23/2024			Deposit-Trees	175.00		32,962.70
04/24/2024	3664	Cost-Share Payments	Highland Shores Pollinator P21-2689		2,812.50	30,150.20
04/24/2024			Funds Transfer-419025178	50,000.00		80,150.20
04/24/2024			Deposit-Trees	40.00		80,190.20
04/26/2024			Deposit-Trees	335.00		80,525.20
04/29/2024		QuickBooks Payroll Serv...	Created by Payroll Service on 04/22/2024		16,749.76	63,775.44
04/29/2024			Deposit-Trees	2,620.00		66,395.44
04/29/2024			Deposit-Trees	35.00		66,430.44
04/30/2024	DD0949	Brockoff, Felicia L.	Direct Deposit	0.00		66,430.44
04/30/2024	DD0950	Datres, Benjamin R.	Direct Deposit	0.00		66,430.44
04/30/2024	DD0951	Genelin, Thomas M.	Direct Deposit	0.00		66,430.44
04/30/2024	DD0952	Meiller, Terry J.	Direct Deposit	0.00		66,430.44
04/30/2024	DD0953	Polster, Tyler J.	Direct Deposit	0.00		66,430.44
04/30/2024	DD0954	Ristow, Seth E.	Direct Deposit	0.00		66,430.44
04/30/2024	DD0955	Wanous, Richard M.	Direct Deposit	0.00		66,430.44
04/30/2024	EFT-673	HSA Bank	41-1385530		867.00	65,563.44
04/30/2024	EFT-675	MSRS	Employee Elective		310.00	65,253.44
04/30/2024	EFT-676	PERA	9103-00		3,388.13	61,865.31
04/30/2024	EFT-674	Minnesota Revenue	7694248		1,074.00	60,791.31
04/30/2024	EFT-677	US Treasury IRS	41-1385530		5,707.46	55,083.85
04/30/2024			Interest	0.83		55,084.68
Total 1000 Checking-Security Bank				99,400.33	77,583.74	55,084.68
<b>1100 Savings-Security Bank</b>						
04/05/2024			Deposit-QTR2-2024	136,697.00		258,295.42
04/10/2024			Funds Transfer-417316714		35,000.00	394,992.42
04/24/2024			Funds Transfer-419025178		50,000.00	309,992.42
04/30/2024			Interest	413.08		310,405.50
Total 1100 Savings-Security Bank				137,110.08	85,000.00	310,405.50

**Carver Soil & Water Conservation District**  
**Treasurer's Report**  
As of April 30, 2024

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
		<b>1110 Member Savings-SouthPoint</b>				10.00
		Total 1110 Member Savings-SouthPoint				10.00
		<b>1150 Savings Citizens NYA</b>				80,355.33
04/30/2024			Interest	85.30		80,440.63
		Total 1150 Savings Citizens NYA		85.30	0.00	80,440.63
		<b>1200 Investments CD's</b>				617,587.04
		<b>12.SB&amp;T **162 (5.00%-07/13/24)</b>				51,906.51
04/12/2024	2024-16		Interest	635.41		52,541.92
		Total 12.SB&T **162 (5.00%-07/13/24)		635.41	0.00	52,541.92
		<b>12.SPCU**871 (5.10%-07/18/24)</b>				105,101.69
		Total 12.SPCU**871 (5.10%-07/18/24)				105,101.69
		<b>12.ONB**918 (4.75%-08/01/2024)</b>				103,518.84
		Total 12.ONB**918 (4.75%-08/01/2024)				103,518.84
		<b>12.SB&amp;T **407 (5.00%-08/07/24)</b>				150,000.00
		Total 12.SB&T **407 (5.00%-08/07/24)				150,000.00
		<b>12.MCB **766 (5.15%-11/14/24)</b>				103,530.00
		Total 12.MCB **766 (5.15%-11/14/24)				103,530.00
		<b>12.MCB**557 (5.15%-11/28/24)</b>				103,530.00
		Total 12.MCB**557 (5.15%-11/28/24)				103,530.00
		Total 1200 Investments CD's		635.41	0.00	618,222.45
		<b>TOTAL</b>		<b>237,231.12</b>	<b>162,583.74</b>	<b>1,064,163.26</b>



11360 Highway 212 STE 6  
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Phone: (952) 466-5230  
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## Treasurer's Monthly Report Program Summary - April 2024

<u>Funds</u>	Cash Balance <u>3/31/2024</u>	<u>Receipts</u>	<u>Disbursements</u>	Cash Balance <u>4/30/2024</u>
BWSR Buffer Implementation	\$45,520.05			\$45,520.05
BWSR Conservation Delivery	\$0.00			\$0.00
BWSR District Capacity	\$93,535.56		\$4,093.25	\$89,442.31
BWSR Soil Health Cost-Share	\$0.00			\$0.00
BWSR State Cost Share	\$57,806.80			\$57,806.80
BWSR WBIF (Waconia & Eagle)	\$36,054.05			\$36,054.05
SWCD Operating Funds	\$657,428.42	\$152,231.12	\$73,490.49	\$736,169.05
District Escrow	\$99,171.00			\$99,171.00
<b>TOTAL</b>	<b>\$989,515.88</b>	<b>\$152,231.12</b>	<b>\$77,583.74</b>	<b>\$1,064,163.26</b>
<u>Use of Cash</u>				
1000 Checking Security Bank	\$33,268.09	\$99,400.33	\$77,583.74	\$55,084.68
1100 Savings-Security Bank	\$258,295.42	\$137,110.08	\$85,000.00	\$310,405.50
1110 Savings-South Point CU	\$10.00			\$10.00
1150 Savings-Citizens NYA	\$80,355.33	\$85.30		\$80,440.63
1200 Investments CD's	\$617,587.04	\$635.41		\$618,222.45
<b>TOTAL</b>	<b>\$989,515.88</b>	<b>\$237,231.12</b>	<b>\$162,583.74</b>	<b>\$1,064,163.26</b>

Carver SWCD Board Treasurer

5/16/2024

Date

**Carver Soil & Water Conservation District**  
**Balance Sheet**  
As of April 30, 2024

	<u>Apr 30, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 Checking-Security Bank	55,084.68
1100 Savings-Security Bank	310,405.50
1110 Member Savings-SouthPoint	10.00
1150 Savings Citizens NYA	80,440.63
1200 Investments CD's	618,222.45
	<hr/>
<b>Total Checking/Savings</b>	1,064,163.26
<b>Accounts Receivable</b>	
1300 Accounts Receivable	830.00
	<hr/>
<b>Total Accounts Receivable</b>	830.00
	<hr/>
<b>Total Current Assets</b>	1,064,993.26
	<hr/>
<b>TOTAL ASSETS</b>	<b><u>1,064,993.26</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
2300 Sales Tax Payable	162.61
2400 Unearned-Deferred Revenue	
2402 Buffer Implementation	45,520.05
2405 Cost-Share	57,806.80
2406 District Capacity Funds	89,442.31
2408 WBIF Grants	36,054.05
	<hr/>
<b>Total 2400 Unearned-Deferred Revenue</b>	228,823.21
	<hr/>
<b>Total Other Current Liabilities</b>	228,985.82
	<hr/>
<b>Total Current Liabilities</b>	228,985.82
	<hr/>
<b>Total Liabilities</b>	228,985.82
<b>Equity</b>	
3000 FUND BALANCE	777,922.62
Net Income	58,084.82
	<hr/>
<b>Total Equity</b>	836,007.44
	<hr/>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,064,993.26</u></b>

**Carver Soil & Water Conservation District**  
**Budget vs. Actual**  
 January through April 2024

	<u>Jan - Apr 24</u>	<u>Budget</u>	<u>\$ Over Budg...</u>	<u>% of Budget</u>
<b>Income</b>				
4000 Intergovernmental County	273,394.00	574,300.00	-300,906.00	47.6%
4100 Intergovernmental Local	5,933.00	47,500.00	-41,567.00	12.5%
4200 Intergovernmental State	49,669.30	369,000.00	-319,330.70	13.5%
4300 Charges for Services	26,407.83	31,000.00	-4,592.17	85.2%
4400 Interest Earnings	3,292.28	17,500.00	-14,207.72	18.8%
4500 Miscellaneous Revenues	4.00	7,500.00	-7,496.00	0.1%
<b>Total Income</b>	<b>358,700.41</b>	<b>1,046,800.00</b>	<b>-688,099.59</b>	<b>34.3%</b>
<b>Expense</b>				
<b>5000 District Operations</b>				
<b>5100 Personnel Services</b>				
5101 Payroll Expenses	201,219.43	591,640.00	-390,420.57	34.0%
5102 Payroll Fees	325.50	550.00	-224.50	59.2%
5103 SWCD - FICA/Medicare	14,587.99	45,260.00	-30,672.01	32.2%
5104 SWCD - Insurance Ben.	35,876.20	100,000.00	-64,123.80	35.9%
5105 SWCD - PERA & DCP	14,697.64	43,623.00	-28,925.36	33.7%
<b>Total 5100 Personnel Services</b>	<b>266,706.76</b>	<b>781,073.00</b>	<b>-514,366.24</b>	<b>34.1%</b>
<b>5200 Other Services &amp; Charges</b>				
5201 Dues	7,527.92	9,000.00	-1,472.08	83.6%
5202 Education & Promotion	400.00	5,000.00	-4,600.00	8.0%
5203 Employee Expense	1,207.40	5,000.00	-3,792.60	24.1%
5204 Equipment Repairs	0.00	1,000.00	-1,000.00	0.0%
5205 MCIT Insurance Coverage	13,084.00	14,000.00	-916.00	93.5%
5206 Mileage	241.60	2,000.00	-1,758.40	12.1%
5207 Office Operations/Misc.	2,312.26	10,000.00	-7,687.74	23.1%
5208 Professional Services	0.00	3,750.00	-3,750.00	0.0%
5209 Supervisor Expenses	0.00	2,500.00	-2,500.00	0.0%
5220 Vehicle/Equipment Expenses	717.79	6,000.00	-5,282.21	12.0%
<b>Total 5200 Other Services &amp; Charges</b>	<b>25,490.97</b>	<b>58,250.00</b>	<b>-32,759.03</b>	<b>43.8%</b>
5300 Supplies - Office & Field	101.15	3,500.00	-3,398.85	2.9%
5400 Capital Outlay	0.00	40,000.00	-40,000.00	0.0%
<b>Total 5000 District Operations</b>	<b>292,298.88</b>	<b>882,823.00</b>	<b>-590,524.12</b>	<b>33.1%</b>
6000 Project Expenses	8,316.71	163,977.00	-155,660.29	5.1%
<b>Total Expense</b>	<b>300,615.59</b>	<b>1,046,800.00</b>	<b>-746,184.41</b>	<b>28.7%</b>
<b>Net Income</b>	<b><u>58,084.82</u></b>	<b><u>0.00</u></b>	<b><u>58,084.82</u></b>	<b><u>100.0%</u></b>



## REQUEST FOR BOARD ACTION

### Regular Agenda

**Meeting Date:** April 18, 2024 & May 16, 2024

**Prepared by:** Mike Wanous/Felicia Brockoff

#### **PURPOSE/ACTION REQUESTED:**

Consider creating a new website for the SWCD that will allow for online tree sales.

#### **SUMMARY:**

The current SWCD website is built off the County website platform and has certain limitations. Staff have researched the cost of creating a new website for the SWCD and the new website would allow for customers to order and pay for trees online (starting in 2025). Other payments could be made online also, such as drill rental payments. Most other SWCD's have moved to online tree sales as technology has made the process easier.

The total estimate to build a new website is \$4,000. The monthly hosting fee is \$25 (\$300 annually). A \$1,500 deposit will be required prior to website development.

#### **Monthly hosting fee includes:** *[see the estimate for the full list]*

- Website hosting
- Nightly backups of website and associate files
- Updates for website – plugins and additional software
- Support – instructing staff how to make changes/edits.
- If major edits were needed from Brettworks (i.e. major design changes, operational changes, re-designs, etc.) the hourly rate would be \$75/hour. However, the SWCD would be notified of this charge BEFORE any work was completed by Brettworks.

#### **STAFF RECOMMENDATION:**

Staff recommends developing a new website and online tree sale [and payments options](#).

#### **EXPLANATION OF FISCAL/FTE IMPACT:**

\$4,000 estimate to design a new website and online store, plus an annual \$300 website and email hosting. [\\$20,000 remains](#) in FY2022 District Capacity Grant for technology.

#### **Supporting Documents:**

Brettworks [Updated Estimate](#)

#### **Previous Board Action:**

[Tabled in April of 2024](#)



**brettworxtech**  
 PO Box 4011  
 Mankato, MN 56002  
 (507) 262-2100

Estimate #2609

# ESTIMATE

Estimate Date: 04/10/2024

## Carver County SWCD

Description	Time/Quantity	Rate (USD)	Tax	Total
<b>Website</b>	<b>1</b>	<b>\$ 4,000.00</b>	<b>No Tax</b>	<b>\$ 4,000.00</b>
Design and Develop website for Carver County Soil & Water Conservation District. Site will include pages currently on the site with easily accessible navigation.				
- The new site will also have an online store for the annual tree sale. Store will be able to keep inventory, email invoices, export reports etc.				
- Site will be editable by SWCD staff and edits and changes can also be instructed to Brettworks. If time to do edits is longer than what is included in monthly hosting we will let you know before work is started -- this is normally billed at our web dev hourly rate of \$75/hr or project based if it is a larger edit/change. --Most edits and help are included in the monthly hosting -- major design changes, operational changes, re-design, etc are where the hourly rate would kick in (or an estimate project rate).				
- Assist Carver SWDC setting up Stripe for credit card processing for online sales.				
- Completion time may vary but do expect to have a working website with approved design within 1 1/2 months. We like to do a soft launch after design is approved and add additional features following.				
- Upon accepting this estimate a deposit of \$1500 is required to start dev work.				
- If estimate is accepted a bullet point agreement will be sent to be signed as well and to be returned with deposit.				
- Prior to launch Brettworks will coordinate a meeting with Carver County IT to look over the website for any potential security concerns.				

<b>Hosting</b>	<b>12</b>	<b>\$ 25.00</b>	<b>No Tax</b>	<b>\$ 300.00</b>
Website & Email Hosting w/Domain for <a href="http://www.carverswcd.org">http://www.carverswcd.org</a>				
Domain Registration is included in this hosting fee.				
Hosting includes:				
- Website Hosting				
- Nightly Backup's of Website & Associated Files				
- Updates for Website -- plugins and additional software used for the website will be kept up to date on a recurring basis;				
- Support - This includes instructing staff how to make changes & edits, add products, run reports etc; Fixing issues caused by updates or other reasons;				
- If site is compromised in general we include all cleanup and/or restore from backup in this hosting fee. Most compromises come from a bug in a plugin and keeping them updated helps keep this at bay. 90% of the time no additional cost is needed for a clean up fix. If there was an obvious cause by a staff change/addition our web dev hourly of \$75/hour might apply but is quite rare.				
Urgent Support If an emergency / ASAP fix or support is needed a call to our main support number is required and staff should indicate the matter is urgent. If deemed necessary a "drop everything" / emergency fee of \$150 will be charged -- after that the support terms above will apply.				
Terms below will need to be signed for hosting to start.				

Description	Time/Quantity	Rate (USD)	Tax	Total
-------------	---------------	------------	-----	-------

<b>Hosting - Terms &amp; Agreement</b>	<b>1</b>	<b>\$ 0.00</b>	<b>No Tax</b>	<b>\$ 0.00</b>
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Uptime and availability are paramount to us, and we take all reasonable precautions to maintain service uptime and to protect client data. Our nameserver cluster is geographically diverse, and our backups run nightly to a secondary datacenter. However, Brettworks is not responsible for unintentional damages or loss, either incidental or direct, caused by a loss of subscriber or client information or downtime/unavailability. The maximum refund is the current monthly charge, and no further damages may be sought.

You will be invoiced at \$25/month. If invoice(s) are not paid by due date Brettworks has the right to suspend your service. Brettworks will make every best effort to make sure you have adequate reminders/past due notices before suspending your service. If invoice(s) are not paid within 3 months of past due notice your account(s) are subject to deletion.

By signing below you agree to the terms listed above. You may also reply to the email with the invoice stating that you agree to the terms. This reply will be considered your signature.

x \_\_\_\_\_

Subtotal: \$ 4,300.00

**Total: \$ 4,300.00**



# REQUEST FOR BOARD ACTION

## Regular Agenda

**Meeting Date:** April 18, 2024 & May 16, 2024

**Prepared by:** Mike Wanous

**PURPOSE/ACTION REQUESTED:**

Review the Joint Powers Collaborative Agreement for the South Fork Crow River.

**SUMMARY:**

The South Fork of the Crow River watershed plan has been approved by the BWSR Board. The next step in implementing the plan is to form the joint powers collaboration. A draft of the joint powers collaboration agreement has been sent out for review (attached). Carver SWCD is in a unique position as we do not need to be a party to this agreement since we are located within the 7-county metro area and all of our jurisdiction is covered by other comprehensive water management plans (WMO, RPBCWD, MCWD, LMRWD). However, we could be a party on this agreement and have a seat at the table for selecting projects/programs for implementation funding.

The Board should discuss/decide if they want to be a part of this joint powers collaborative agreement.

A memo from Rinke Noonan is enclosed for your review, that includes a resolution the SWCD Board can approve if interested.

**STAFF RECOMMENDATION:**

Staff will provide some pros/cons, but it is a board decision.

**EXPLANATION OF FISCAL/FTE IMPACT:**

There is no fiscal impact.

**Supporting Documents:**

Rinke Noonan Memo

**Previous Board Action:**

Tabled in April of 2024



**RINKE NOONAN**  
*attorneys at law*

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1015 W. St. Germain St., Ste. 300, P.O. Box 1497  
 St. Cloud, Minnesota 56302-1497  
 Telephone 320-251-6700, Fax 320-656-3500

**Office Memorandum**

**To:** Boards of County Commissioners for McLeod, Renville, Meeker, Kandiyohi, Sibley and Wright Counties, Minnesota; Board of Supervisors for the McLeod, Renville, Meeker, Kandiyohi, Sibley, Wright and Carver Soil and Water Conservation Districts; and Board of Managers of the Buffalo Creek Watershed District

**From:** Rinke Noonan, John C. Kolb (320) 656-3503

**Re:** Request for Board Action to adopt and authorize execution of Joint Powers Collaborative Agreement for the formation of the South Fork Crow River Watershed Collaborative

**Date:** May 3, 2024

---

With the consent of the above-referenced Boards, we were engaged to assist the Policy Committee of the above entities to draft a Joint Powers Collaboration Agreement (JPCA) under which to implement the Comprehensive Watershed Management Plan (One Watershed, One Plan) for the South Fork of the Crow River (One Watershed One Plan Planning Area 13) Watershed.

The Board of Water and Soil Resources (BWSR) has approved the Watershed Management Plan and each party to the JPCA has adopted resolutions both adopting the Plan and committing to its implementation within the territorial boundary of each party. The Policy Committee seeks your approval of the JPCA. The JPCA was routed to each County Attorney for review and comment and to risk managers at the Minnesota Counties' Intergovernmental Trust. All comments and issues have been resolved in the final document which is attached. According to its terms (see paragraph 8.r. of the JPCA), the JPCA will not become effective until the agreement is fully executed and the BWSR issues final approval of the Watershed Management Plan.

Though a party to the planning process and having adopted a resolution adopting the Plan and committing to its implementation, the City of Winsted has opted not to become an Initial Party to the Agreement.

Carver County, as an entity, did not participate in the planning process. Rather, Carver County delegated participation in the planning process to its SWCD which will be an Initial Party to the Agreement.

To facilitate Board Action, we offer the following motion/resolution:

Commissioner/Supervisor \_\_\_\_\_ moves adoption of the following:

1. That the Board approve and adopt the Joint Powers Collaboration Agreement for formation of the South Fork Crow River Watershed Collaborative; and
2. That the Board acknowledge the purpose of adopting the Joint Powers Collaboration Agreement creating the South Fork Crow River Watershed Collaborative to facilitate implementation of the Comprehensive Watershed Management Plan (One Watershed, One Plan) for the South Fork of the Crow River (One Watershed One Plan Planning Area 13) Watershed.; and
3. That consistent with its prior resolution, the Board adopts and authorizes implementation of the Comprehensive Watershed Management Plan within those portions of its jurisdiction lying within Watershed Planning Area 13; and
4. That the Board authorizes its Chairperson to execute the JPCA on behalf of the Board and directs its attorney to review the JPCA for form and execution. Failure of the attorney to review and sign the JPCA shall not invalidate the JPCA.

The above motion was seconded by Commissioner/Supervisor \_\_\_\_\_. After discussion the Board Chairperson called the question. Said motion passed/failed by a vote of \_\_\_ yes and \_\_\_ no, with \_\_\_ members absent and \_\_\_ members abstaining.



# MASWCD

## Minnesota Association of Soil and Water Conservation Districts

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Assistant Director  
SHEILA VANNEY

Conference & Events Manager  
MICHELE ASMUSSEN

Office Manager  
STEFANIE MARTINEZ

Date: April 11, 2024  
To: Minnesota Soil and Water Conservation Districts  
From: Chuck Rau, MASWCD President  
Subject: Call for Resolutions – 2024 Resolution Process

Attached please find the following materials related to the 2024 Resolutions Process:

- resolutions process guidelines; and
- sample resolution format.

Note: The MASWCD Policy Handbook is posted to the MASWCD web site – [www.maswcd.org](http://www.maswcd.org) – on the Resolutions Process page. The handbook is a compilation of all standing MASWCD resolutions and action taken to date.

Please also note:

- ⇒ The “therefore, be it resolved” in the resolution should state **an action or a policy position** that MASWCD should take **as it relates to the work of SWCDs**. This will help with the post-convention resolution prioritization process.
- ⇒ All resolutions will need to include information on the potential fiscal impact for MASWCD (budget, staffing, committee, etc.)
  - The intent is to encourage a comprehensive discussion on policy and program issues, including implications to the Association’s budget. The National Association of Conservation Districts also requests similar language for their resolutions. Fiscal impact estimates will provide the members with additional guidance and consideration for various requests submitted by local SWCDs.
- ⇒ **July 21 is the deadline for Area resolutions to be received by the MASWCD office.**

If you have any questions, please do not hesitate to me at (320) 493-9503, or LeAnn Buck at (651) 690-9028. Thank you.

Enclosures.





## REQUEST FOR BOARD ACTION

### Regular Agenda

**Meeting Date:** May 16, 2024

**Prepared by:** Seth Ristow

**PURPOSE/ACTION REQUESTED:**

Review and approve pollinator cost share applications

**SUMMARY:**

Three applications for pollinator cost share projects have been received for the spring 2024 deadline. Seth has reviewed the applications and is making the following recommendations:

- 1) Baardseth- 302 sq. ft. Total cost: \$900; \$302 cost-share
- 2) Jacobs- 720 sq. ft. Total cost: \$1,295.10; \$720 cost-share
- 3) Scholars Properties LLC- 2,000 sq. ft. Total cost: \$2,105; \$1,578.75 cost-share

Staff will be able to explain projects and answer any questions at the board meeting.

**STAFF RECOMMENDATION:**

Staff recommends approval of the projects as presented.

**EXPLANATION OF FISCAL/FTE IMPACT:**

Included in current budget, District Capacity Funds

**Supporting Documents:**

Individual project fact sheets

**Previous Board Action:**

None

# Baardseth Pollinator Habitat

2030 Melody Hill Rd.  
Excelsior, MN 55331



**Practice:**

Pollinator Habitat, Turf Replacement

**Benefits:**

- Improves infiltration
- Provides Pollinator Habitat

**Size:**

302 SF

**Watershed:**

MCWD

**Installation:**

Spring 2024

**Funding Source:**

District Capacity Grant

**Total Project Cost:**

\$900

**Cost-Share Requested:**

\$302



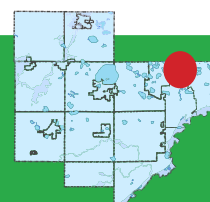
**Project Description:**

The landowners are interested in beginning the process of converting turf areas to native pollinator habitat. They plan on starting with a small area located in their side yard. They would like to prep the area organically by using solarization. The space will have something flowering throughout the year.

The plan is to solarize the area with plastic for entire year and plant plugs in the Spring of 2025.

This project will be a great example of how to prep a planting area without the use of herbicide. Recommend funding this project at the maximum allowable amount of \$302.

Carver County Soil and Water Conservation District  
11360 Highway 212, Suite 6  
Cologne, MN 55322  
(952) 466-5230







# Baardseth Pollinator Habitat

2030 Melody Hill Rd.  
Excelsior, MN 55331

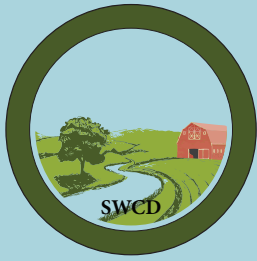


Before April 2024



# Jacobs Pollinator Habitat

112147 Haering Cir.  
Chaska, MN 55318



**Practice:**

Pollinator Habitat, Turf Replacement

**Benefits:**

- Improves infiltration
- Provides Pollinator Habitat

**Size:**

720 SF

**Watershed:**

CCWMO

**Installation:**

Spring 2024

**Funding Source:**

District Capacity Grant

**Total Project Cost:**

\$1,295.10

**Cost-Share Requested:**

\$720

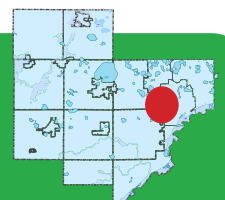


**Project Description:**

The landowners would like to convert turf in their backyard to pollinator habitat. The garden will include 27 species and will have at least 2 species blooming throughout the year. The turf is connected to a more natural area.

The homeowner plans to kill the grass off through sheet mulching with cardboard and mulch. Once the underlying grass is killed off the area will be planted with plugs. Recommend funding this project at the maximum allowable amount of \$720.

Carver County Soil and Water Conservation District  
11360 Highway 212, Suite 6  
Cologne, MN 55322  
(952) 466-5230







# Jacobs Pollinator Habitat

112147 Haering Cir.  
Chaska, MN 55318



Before April 2024



# Scholars Properties LLC Habitat

15830 County Rd. 32  
Norwood Young America, MN 55397



**Practice:**

Pollinator Habitat, Turf Replacement

**Benefits:**

- Improves infiltration
- Provides Pollinator Habitat
- Increases Pollination of Crops

**Size:**

2,000 SF

**Watershed:**

CCWMO

**Installation:**

Spring 2024

**Funding Source:**

District Capacity Grant

**Total Project Cost:**

\$2,105

**Cost-Share Requested:**

\$1,578.75



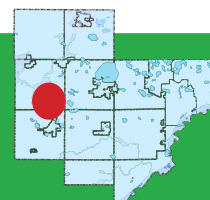
**Project Description:**

The landowners purchased the property with the intention of making it a hunting property. They plan to convert surrounding agriculture fields and turf areas to habitat. As a first step they plan to convert a 2,000 square foot area to pollinator habitat. The first season they plan to kill the area off, till the area, and kill it two more times. In the fall or winter they plan to dormant seed it. All the work will be done by the two owners.

This project will be a great example of having a dual purpose habitat for both hunting and increased foraging source for pollinators.

Recommend funding 75% of project cost of \$1,578.75

Carver County Soil and Water Conservation District  
11360 Highway 212, Suite 6  
Cologne, MN 55322  
(952) 466-5230







## REQUEST FOR BOARD ACTION

### Regular Agenda

**Meeting Date:** May 16, 2024

**Prepared by:** Terry Meiller

**PURPOSE/ACTION REQUESTED:**

Approve a cost-share payment of \$2,857.50 to Patricia Stai for installing 1 grassed waterway, totaling 280' on a tract of land in Dahlgren Township

**SUMMARY:**

Patricia Stai was approved to receive cost-share funding to construct 1 grassed waterway in Dahlgren Township, Section 34. The grassed waterway will address ephemeral and gully erosion that was occurring in the crop field.

The estimated cost to complete the project was \$3,810.00, cost-share payment not to exceed 75% equals \$2,857.50.

**STAFF RECOMMENDATION:**

Staff recommends approval of the Patricia Stai cost-share payment of \$2,857.50.

**EXPLANATION OF FISCAL/FTE IMPACT:**

FY2022 State Cost-share funding - \$2,857.50

**Supporting Documents:**

Fact Sheet and map attached.

**Previous Board Action:**

Application approved  
March 2024



# Project Fact Sheet

## Patricia Stai

Dahlgren Township

Grassed Waterway

### Cooperator and Location

Name Patricia Stai  
 Address 6490 County Rd. 50  
 City/Twp. Carver (Dahlgren-34)  
 Watershed Carver Creek

### Project Details

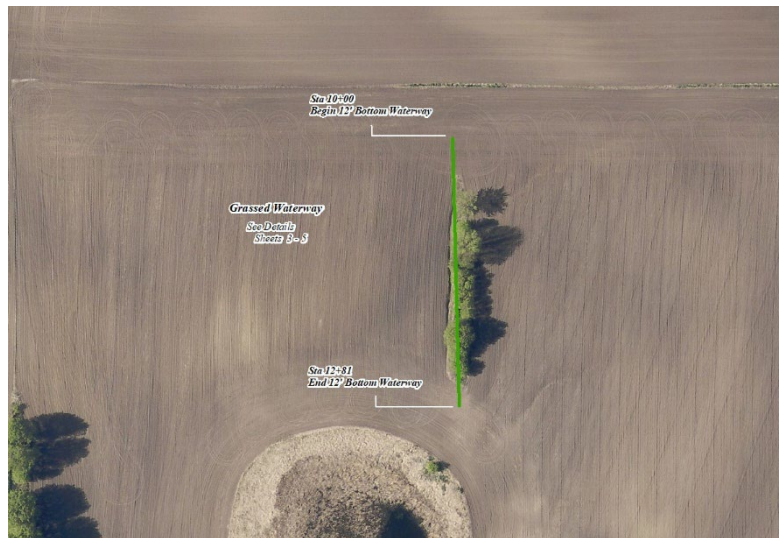
Practice Grassed Waterway (412)  
 Quantity 281 Linear Feet  
 Project ID STAI-24  
 Construction Spring of 2024

### Funding

Grant State Cost-Share FY 2022  
 Total Cost (Estimated) **\$3,810.00**  
 Cost-Share \$2,857.50 (Not to exceed)  
 Landowner Cost \$952.50

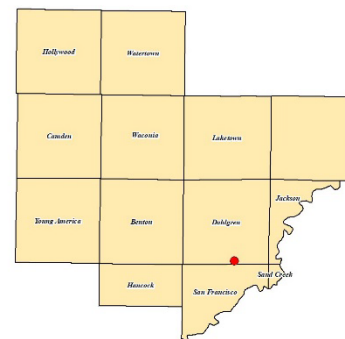
### Project Overview

The purpose of this project was to construct 1 grassed waterway totaling 281 linear feet, to address ephemeral and gully erosion that was occurring in the cropland. Signification erosion had been occurring and the installation of a grassed waterway was needed to eliminate further erosion.



### Environmental Benefits

Parameter	Saved
Soil Erosion (tons per year)	24.7
Sediment (tons per year)	21.8
Phosphorus (pounds per year)	20.0





# Project Fact Sheet

Patricia Stai

Dahlgren Township

Grassed Waterway





## REQUEST FOR BOARD ACTION

### Regular Agenda

**Meeting Date:** May 16, 2024

**Prepared by:** Mike Wanous

**PURPOSE/ACTION REQUESTED:**

Provide a letter of support for the MN River Water Storage Initiative

**SUMMARY:**

We have been asked if Carver SWCD is willing to sign a letter of support for pursuing additional funding for water storage initiatives in the Minnesota River Basin. Attached is a support and endorsement letter template.

**STAFF RECOMMENDATION:**

Staff recommends signing the letter of support

**EXPLANATION OF FISCAL/FTE IMPACT:**

There is no fiscal impact to the SWCD.

**Supporting Documents:**

Support and endorsement letter is attached

**Previous Board Action:**

N/A

## Storm Water Storage Initiative and Legislation

## Support and Endorsement Letter

To whom it may concern,

We have reached a water management crisis in Minnesota, certainly not limited to anywhere in the state, but especially evident in the Minnesota River Watershed. Due to land use practices both urban and rural we have now reached the point that if we do not begin to both temporarily and permanently store more water, we will continue to experience increased collective, infrastructural, societal, and business losses at an unacceptable rate putting many Minnesotans at risk. Exacerbating this condition is the climatic trend and future prediction of increased rainfalls in short periods of time. The combination of all these factors leads first to small and medium streambank erosion. The dislodged sediments combined with increased flows enable sediment and nutrient delivery to our lakes, major tributaries, and main stems where they then flow downstream all the way to the Mississippi, Lake Pepin and ultimately the Gulf of Mexico.

We are a water blessed state and the time to invest in a major water storage initiative is upon us. The compelling data concerning the need, especially in the Minnesota River Basin, has been thoroughly studied and is well documented. The fact is, most of society has observed and intuitively known this for a long time. We have engineered ourselves into this condition and we also have the technical knowhow to mitigate and improve on it. We now need the commitment, and the significant financial resources, to accomplish the goal. In many cases our government (all of us) paid to create the challenges we are faced with. The time is now for all of us to come together for the greater good of future generations of Minnesotans. This is not an investment we can ignore, or we will pay much higher prices in short years to come.

It is our belief that we need specifically targeted temporary and permanent water storage funds to be directed to the implementors such as Soil and Water Conservation Districts, Watershed Districts, local units of government and participating willing landowners.

With this letter please be advised that Carver County SWCD wholeheartedly supports the efforts of the Minnesota River Congress, multiple partners, and cooperators to work with local, state, and federal lawmakers to further implement and secure significant additional resources for our existing voluntary government water storage initiative and program targeted for temporary and permanent water storage on the landscape.

Signed

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# Carver SWCD Monthly Report

May 2024

## **Mike Wanous – District Manager**

- Provided technical assistance with water & drainage issues; public ditch & Benton township questions, drain tile & Hwy 212 project questions
- Review CRP incentive info from BWSR and responded with a few questions
- Worked on a list of potential sites for wetland banking opportunities in Bank Service Area 9
- Help with supplying info on construction & seeding history for the Watertown Wetland Bank site
- Look into DNR parcel of land near Lake Bavaria as a possible site for restoration and BMP potential
- Meetings – Area 4 mtg, WMO CAC mtg, MCWD update mtg, LMRWD WBIF mtg

## **Felicia Brockoff – Administrative & Finance Specialist**

- Accounting: Verified and paid regular monthly expenses. Completed April Treasurer’s Report, semi-monthly payroll and made liability payments. Gathered all the initial items need for the 2023 Audit. Importing older payroll ledgers into OnBase as I have time.
- Administrative: Completed minutes from the April meeting and updated the 2024 resolutions document. Made an announcement for the filing period for SWCD Supervisor Districts 2 & 4, posted it on our website and Facebook page. Put together May meeting packets, posted on website and mailed to Supervisors. Contacted Tyler Koepp from Brettworks for more detailed information. Printed new business cards for all staff members with our new email addresses, updated all email addresses on our website.
- Trees: Continually accepted orders from customers, right up until the pickup dates. 2024 program is completed, the pickup went very well this year. Starting to work on our 2025 list of trees.

## **Terry Meiller – Resource Conservationist**

- State Cost-share/EQIP: Construction inspection and as-built survey of Stai grassed waterway. Provided final design and bid packets to Kuntz for grassed waterway project.
- Soil Health: Meeting with Liam Bonk (Climate-smart Commodities partnership opportunity with Ducks Unlimited). Soil Health trainings, webinars, etc.
- Trees: Assisted with some tree orders. Pulled tree planter out of storage, maintenance completed.
- CRP/Eagle SWA: Meeting with Bill Dunbar/USFWS on site for wetland restoration planning and funding. Follow up with NRCS re: seeding mixes, proposed tile breaks, etc.
- Ditches: CD6 culvert survey per landowner request.
- Misc: Misc. Site visits. Great Plains Drill deliveries (Olson, Conroy, Slather). SWCD Board Meeting. Burn Plan writing and permits (Cox). Watertown banking site visit for maintenance needs/follow up with Wes Boll. Junior Envirothon

## **Seth Ristow – Resource Conservation Technician**

- Consulted on shoreline erosion issues on Shores of Lake Waconia HOA
- Conducted on site consultations for RPBCWD Stewardship Grant Program (15 field visits)
- Researched seed mixes for vegetated riprap for Watertown Stabilization Project
- Gave recommendations to the City of Waconia about 2 after the fact variances that need to incorporate native plantings
- Conducted consultations for our pollinator program and WMO Cost Share Program (7 field visits)
- Reviewed and commented on RPBCWD Stewardship Program applications (4 projects)



- Reviewed tree planting portion of Mullen Restoration in Watertown (4 acre project) Will be completed in Spring
- Helped students in the Environmental Resources Club of Minnetonka Highschool with the process of applying to RPBCWD Stewardship Grant Program

### **Tom Genelin – Senior District Technician**

- Meetings/Plan Review:
  - Plan review of Chestnut Business Center (Chaska)
  - Plan review of NYA Industrial Park
  - County Rd. 40 (San Fran. Twp.) pre-construction meeting
  - Plan review of Living Rock Church (NYA)
  - Plan review for Watertown water tower and sewer line extension (Watertown)
  - Plan review for Savanna Way Phase 2 (Chaska)
  - Plan review for Waconia parkway north mill and overlay project (Waconia)
  - Plan review for Watertown schools (Watertown)
  - Plan review for TSC Contracting (Benton Twp.)
- Site inspections:
  - Hometown Bank (Carver) site inspection ESC BMP conditions and stabilization
  - Timber Creek Development (Carver) site inspection for ESC BMP conditions
  - The Preserve (Carver) site inspection for ESC BMP conditions
  - Pioneer Vista (Chaska) final approval re-inspection
  - Sandy Shores (Waconia) site inspection for ESC BMPs
  - Lake Waconia Regional Park (Waconia) site inspection for ESC BMPs
  - Fenview Flats Apartments (Chaska) site inspection for ESC BMP conditions and site stabilization
  - Gallery Apartments (Chaska) site inspection for ESC BMP conditions and site stabilization
  - Marsh Hollow (Victoria) site inspection ESC BMP conditions and stabilization
  - Oak Creek Development (Chaska) site inspection for ESC BMP conditions
  - Rivertown Heights Development (Chaska) site inspection for ESC BMP conditions
  - Lundquist Pit (San Fran.) inspection for sediment tracking
  - Hanson Pit (San Fran.) inspection for sediment tracking
  - Mueller’s Pit (Carver) inspection for sediment tracking
  - Waterford (Waconia) inspection for sediment tracking
  - Woodland Creek 5<sup>th</sup> (Waconia) inspection for sediment tracking
  - Reserve at Autumn Woods (Chaska) site inspection for ESC BMP conditions

### **Ben Datres – Farm Bill Technician**

- CREP/RIM:
  - Inspected newly constructed wetland easements. Full of water and wildlife! Public Works flying drone for aerial photos.
  - Reached out to a couple old RIM easement with funding opportunities to improve or enhance degraded vegetative cover.
- Buffers: Aerial and in the field review for Benton Township. Wrapping up non-compliant parcel-Landowner worked with BWSR and MDA to gain compliance- enrolled into the Minnesota Ag Water Quality Program.

- Trees: Helping take orders over the phone, lining up the tree planter. Tree Week- Unloaded and sorted trees, missing a few. Put together orders over the next few days. Tree handout Friday and Saturday- went great.
- Misc: Envirothon Day- Held in Bloomington, worked the wildlife station with Terry. Learning and researching Arc Story Map for showcasing projects and outreach, talking with the GIS department for tips and such. WCA- survey assistance for wetland boundary and slope issue. WMO Assistance- Water quality monitoring with Andy Edgecumbe due to being short staffed.

#### **Tyler Polster – District Technician**

- WCA:
  - Carver County: TEP meeting to certify construction on wetland bank on corner of Scott/Carver/Hennepin counties. TEP meeting to sign first credit deposit for wetland bank in Hollywood Township. TEP meeting to review updated Mitigation Plan for wetland bank in Watertown. Reviewed updated WCA application for Highway 212 project - 4 separate LGUs will purchase credits.
  - WMO: Reviewed updated WCA application for Hwy 11/14 roundabout project. Ongoing assistance for WCA violation on 212 in Norwood – taking GPS points and provided maps for restoration order. Ongoing landowner assistance for farm tiling/drainage project south of Cologne.
  - City of Chaska: TEP meeting to review plans for Engler Blvd and Hwy 41 project. TEP meeting to certify hydrology standards for McKnight Wetland Bank.
  - City of Chanhassen: Restoration in process of active violation. Landowner has acquired proper city and watershed district permits to begin construction. New potential violation was found, landowner won't respond to attempted contacts by city.
- Tree Week April 22<sup>nd</sup>- 27<sup>th</sup>: Week went well, with a good turn out on the first day of order pick up. All but two orders were picked up after the Saturday pick up window. Overall, customers seemed pleased with the condition of the nursery stock.