

Carver County Board of Commissioners  
 Regular Session  
 April 3, 2007  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

PAGE

9:00 a.m.

1. a) **CONVENE**
- b) *Pledge of Allegiance*
- c) *Introduction of New Employees*
2. Agenda review and adoption
3. Approve minutes of March 27, 2007, Regular Session .....1-7
4. Public participation (Comments limited to five minutes)
5. Community announcements

9:05 a.m.

6. **CONSENT AGENDA**
- 6.1 Professional services contract – Pinnacle Engineering.....8
- 6.2 Contract between Brian Dilley and Carver County .....9
- 6.3 Carver County Project No. 0703-metal culverts and  
 corrugated polyethylene pipe.....10-11
- 6.4 Carver County Project No. 0704 – mineral aggregates.....12-13
- 6.5 Carver County Project No. 0705 – limestone rock .....14-15
- 6.6 Carver County Project No. 0706 – plant mixed asphalt .....16-17
- 6.7 Carver County Project No. 0707 – rock salt.....18-19
- 6.8 Carver County Project No. 0708 – application of reflectorized  
 pavement markings.....20-21
- 6.9 Carver County Project No. 0709 – rental equipment.....22-23
- 6.10 North Shore Farms – preliminary plat .....24-31
- 6.11 J. Scott Miller – request for an equestrian facility .....32-35
- 6.12 Mike Kugath – request for a permanent farm related home ..36-39
- 6.13 Request for a .33 FTE PHN increase.....40-41
- 6.14 2030 Comprehensive plan professional assistance agreements ..42
- 6.15 Grant agreement with Carver Scott Educational Cooperative ....43
- 6.16 Increase petty cash-Financial Services .....44
- 6.17 Community Social Services’ warrants..... NO ATT
- 6.18 Commissioners’ warrants ..... SEE ATT

9:05 a.m.

**ADJOURN REGULAR SESSION**

***BOARD REPORTS***

9:05 a.m.

1. Chair
2. Board Members
3. Administrator
4. Adjourn

9:30 a.m.

9:30 a.m.

***WORK SESSION***

9:30 a.m.

**A. LAND AND WATER SERVICES**

1. Discussion of land use issues relating to the  
comprehensive plan.....45

David Hemze  
County Administrator

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on March 27, 2007. Chair Gayle Degler convened the session at 9:00 a.m.

Members present: Gayle Degler, Chair, James Ische, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

The following amendment was made to the agenda:

Delete 6.17-Grant agreement with Carver Scott Educational Cooperative

Ische moved, Workman seconded, to approve the agenda as amended. Motion carried unanimously.

Ische moved, Lynch seconded, to approve the minutes of the March 13, 2007, Regular Session Motion carried unanimously.

Community announcements were made by the Board.

Maluchnik moved, Ische seconded, to approve the following consent agenda items:

Payment of emergency claim in the amount of \$50.

Resolution #20-07, Charitable Gambling Application, Zoar United Church of Christ.

UCare for Seniors group employer agreement for 2007 plan year.

Delta Dental contract for 2007 and 2008 plan years.

Agreement between Carver County and Roland Dassinger for the collection of scrap metal, bicycles and lawn mowers.

Resolution #21-07, to Approve the City of Norwood Young America Surface Water Management Plan.

Resolution #22-07, to Approve the City of Cologne Surface Water Management Plan.

Land purchase agreement with Plowshares Development for the purchase of property to be used for the CSAH 30 corridor and cost share agreement with the City of Waconia to split the purchase price of the corridor equally between the County and City.

Contract in the amount of \$4,567.79 with Draperies by Carol.



Steve Just, Land and Water, entered into the record the affidavits of publication and mailing of hearing notice, Planning Commission Resolution, draft Resolution and Ordinance, and written comments received from James Kuhl dated March 23<sup>rd</sup>.

He explained the provision that will allow the Planning Commission to issue conditional use permits for accessory structures and farm related homes. Just pointed out the new sign regulations that will now be in a new section of the Code. He reviewed Mr. Kuhl's written comments and revisions that would be made in response to those comments. Just indicated they did add a definition for residential lots within the agricultural zoning district and would be deleting reference to portable signs.

Robert Hendricks, Assistant County Attorney, stated with the sign ordinance they have attempted to ignore content and regulate size and location. He pointed out clarifying language that was included to allow 32 square feet per side not to exceed a total of 64 square feet. He stated with the deletion of the reference to portable signs, these signs would be allowed as long as they comply with size and setbacks.

Mike Lein, Environmental Services, reviewed proposed changes to the ISTS loan program related to eligibility. He stated prior to these changes, they could not authorize loans if work had already been started on systems. Lein indicated, with this change, it would allow them to get property owners into the program within a certain time period. He pointed out an appeals process was also added where the appeal goes to the Board of Adjustment.

James Kuhl, San Francisco Township, stated he supported the change in the time period to apply for loans as there are times with systems have to be replaced immediately. He questioned the protection of existing operations. He believed, in situations where people move out to an existing ag area, they have no right to complain about something that already existed. However, he stated, after individuals move to the rural area and there is a change in an operation that is considered a nuisance under Statutes, they should not be required to live with that nuisance. He stressed the need for communication between neighbors living in rural areas when there is a change in an operation.

Hendricks stated they did have the option to incorporate the Statute definition of generally accepted agricultural practices. He noted the intent is to put people on notice in this section of the Code. The Board recognized that operations may change in the future and those moving to rural areas needed to realize changes may occur.

Kuhl inquired if there was in any way of requiring realtors to inform new property owners on what moving to an ag area means and what goes on. Hendricks stated, in the past, they have prepared a brochure to be distributed by realtors but he wasn't sure they could mandate them to distribute that information.

Ken Essig, Laketown Township, stated he supported making people aware of what occurs in ag areas. He questioned the differences on what is allowed with a permanent vs. portable sign and the potential to abuse those provisions. Hendricks stated off premise signs are banned and with the deletion of the portable sign definition, portable signs would be subject to the same regulations as permanent signs.



Workman moved, Ische seconded, to close the public hearing at 9:50 a.m. Motion carried unanimously.

Ische offered the following Resolution, seconded by Lynch, with the revisions as outlined:

Resolution #29-07  
Adopting Ordinance #58-007  
Amending Chapter 152, the Zoning Code; Adopting New Sign Regulations  
Thereby Adding a New Chapter 154 and Repealing Existing Sign Regulations;  
And Repealing Ordinance 43A and Adding an Amended and  
Codified Version to the County Code as a New Chapter 56

On vote taken, all voted aye, the Ordinance was adopted unanimously:

Ordinance 58-2007, Amendments to Carver County Code

The following is a summary of the essential elements of Ordinance 58-2007 for the purpose of publication as required by M.S. Section 375.51. A printed official copy of the ordinance is available for inspection by any person during regular business hours at the office of the Carver County Auditor, or a copy may be purchased from the Carver County Land & Water Services. Ordinance #58-2007 has 3 main sections, which address the proposed revisions to the County Code:

Section 1 amends Chapter 152, the Zoning Code – The following is an outline of the amendments:

- 152.006 Zoning districts and maps (FEMA approved a LOMR, dated January 29, 2004)
- 152.010 Definitions (equestrian definitions were updated for clarity, residential lot defined)
- 152.032 Unlicensed motor vehicles (include inoperable vehicles and accumulation of parts)
- 152.036 Access requirements (the single access limitation may not be appropriate in some situations)
- 152.039 Signs, lights, and advertising devices; standards (delete this section and replace it with new Chapter 154 based on recent court decisions pertaining to sign ordinances)
- 152.054 & 152.056 References to annual renewal, renewal and annual review (updated to read- administrative review or compliance review)
- 152.073 The term “commercial” should be deleted with regards to the agriculture district (also in 152.074, 152.076 & 152.097). Permitted accessory uses and structures (the November 24, 1987 cutoff date for seasonal storage structures, Subsection (M) updated to January 1, 1997). Increase accessory structure sizes to be more proportional to parcel sizes (3,000 sq ft for >2 to 5 acres, and 4,000 sq ft for > 5 acres). Home Occupations- provide flexibility with employee reporting to site.
- 152.078 Conditional uses—additional density options (High Amenity lots were too complex and Section (C) has been completely revised to be more similar to the Wooded Lot provision).
- 152.079 Conditional uses—activities centered around a home or a home/farm combination (Home Extended Business Accessory Use updated to allow new buildings as well as adaptive re-use. It would also allow a business with maximum of four small



trucks/four employees on lots five acres and greater, and maximum of two small trucks/two employees for lots between two and five acres.)

- 152.080 Conditional uses—large scale activities with unique land or location needs (sand/gravel mining & land reclamation standards has been updated- setbacks, sizes, restoration)
- 152.234 Authority and duties of Planning Commission (Planning Commission authorization to order the issuance of CUP's pursuant to Section 152.077-Residential Related, such as accessory structures). 152.248 recommendations for conditions revised slightly.

Section 2 adopts new Sign Regulations (new Chapter 154) – The amendment repeals the existing sign standards (§152.039). The updated sign regulations focus on size & location rather than regulating content. The following is an outline of a number of the key sections of new Chapter 154 (note: the section numbering system may be modified during codification):

- 154.01 Findings, purpose and effect. The purpose and intent of this section is to regulate the number, location, size, type, illumination and other physical characteristics of signs within the County in order to promote the public health, safety and welfare.
- 154.02 Application and Jurisdiction. The provisions of this chapter shall apply to all land within the county which is not within the boundaries of an incorporated city or within any orderly annexation area where the city and township and county have a separate agreement concerning sign regulations within the orderly annexation area.
- 154.07 Permit required. No sign shall be erected, altered, reconstructed, maintained or moved in the County without first securing a permit from the County or as part of a Conditional Use Permit issued pursuant to Chapter 152 of the Carver County Code.
- 154.09 Exemptions.
- a. The changing of the display surface on a painted or printed sign only. This exemption, however, shall apply only to poster replacement and/or on-site changes involving sign painting elsewhere than directly on a building.
  - b. Signs six (6) square feet or less in size.
  - c. Street signs, official traffic control signs or devices, railroad signs or signals, or emergency vehicle signals authorized by the responsible road authority or public entity.
- 154.18 Size. No sign shall exceed 32 square feet of surface area per side, or a total of 64 square feet for a two-sided sign. No parcel shall have signage exceeding an aggregate of 36 square feet of surface area; or no parcel shall have signage exceeding an aggregate of 72 square feet of surface area for two-sided signs.
- 154.25 Unauthorized signs. The following signs are unauthorized signs:
- a. Any sign, signal, marking or device which purports to be or is an imitation of or resembles any official traffic control device or railroad sign or signal, or emergency vehicle signal, or which attempts to direct the movement of traffic or which hides from view or interferes with the effectiveness of any official traffic-control device or any railroad sign or signal.
  - b. All off-premise signs.
  - c. Signs painted, attached or in any other manner affixed to trees, rocks, or



similar natural surfaces, or attached to public utility poles, bridges, towers, or similar public structures.

- d. Changeable copy signs.
  - e. Private signs, other than public utility warning signs, are prohibited within public rights-of-way and easements, or on any other public property unless the sign is specifically authorized by the responsible public authority.
  - f. No sign in excess of 3 square feet per surface shall be placed within 500 feet of the intersection of public roads or public roads and railroads, provided that advertising may be affixed to or located adjacent to a building within 500 feet of the intersection in such a manner as not to cause any greater obstruction of vision than that caused by the building itself.
  - g. Any sign containing obscene pictures or wording.
- 154.27 Setbacks. Signs shall be at least 3 feet from front and side yard property lines or actual or assumed rights-of-way, whichever is greater.
- 154.41 Non-conforming signs: compliance. It is further the intent of this chapter to permit legal nonconforming signs existing on the effective date of this chapter, or amendments thereto, to continue as legal nonconforming signs provided such signs are safe, are maintained so as not to be unsightly, and have not been abandoned or removed.

Section 3 amends the ISTS & Water Well Loan Program (Ordinance 43A repealed) – The amendments would provide flexibility for applicants and an appeal procedure. The amended version would be codified as a new Chapter 56.

The Board considered an appointment to the Minnehaha Creek Watershed District Board of Managers.

Maluchnik moved, Workman seconded, to appoint Michael Klingelhutz to the Minnehaha Creek Watershed District Board of Managers to serve a three year term. Motion carried unanimously.

Chris Weldon, Risk Management, explained Minnesota Counties Insurance Trust staff was present to review their program and present their annual member update.

Jane Hennagir, MCIT account executive, stated MCIT was born of necessity in the late 1970's when counties found difficulty in finding worker's compensation insurance. Since then she indicated they have expanded into property and casualty insurance. She indicated they are a joint powers entity that includes 81 counties and are committed to maintaining financial strength by preserving an adequate fund balance.

Hennagir stated they strive to meet members needs and perform a quarterly claims review with the County. She pointed out counties benefit from the stability of the program and from the spreading of risk. When actuarially and fiscally sound, fund balance may be returned to members. She explained examples of risk in Carver County and history of property/casualty claims in the County.

She indicated that MCIT will be continuing the core services they have provided in the past and will continue to collaborate with counties on new initiatives. Hennagir, on behalf of the MCIT Board of Directors, thanked Carver County for their continued participation.

Ische moved, Lynch seconded, to go into closed session to discuss labor negotiations strategies as permitted under Minnesota Statutes 13D.03. Motion carried unanimously.

The Board adjourned the closed and Regular Session.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Professional Services Contract – Pinnacle Engineering

Originating Division: Administrative Services

Meeting Date: 4/09/2007 <sup>02</sup>

Amount of Time Requested: 0

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Facilities wishes to contract with Pinnacle Engineering for professional environmental engineering services. Pinnacle provides experience in a wide range of Environmental services and also provides geotechnical investigation, soil engineering and construction inspection. This is a time and material contract with no immediate project work contemplated. Cost of the contract shall not exceed \$5,000 and is budgeted.

The contract has received internal review and approval from the County Attorney & Risk Management offices.

**ACTION REQUESTED:** Move to approve a contract amendment with Pinnacle Engineering not to exceed \$5,000.

### FUNDING

County Dollars = \$5,000

Other Sources & Amounts = \$

**TOTAL** = \$5,000

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:* 07 Facilities Operating Budget/facilities account 01-110-000-0000-6250.

Reviewed by Division Director

Date:

# CARVER COUNTY REQUEST FOR BOARD ACTION

## AGENDA ITEM

Item Name: Contract between Brian Dilley and Carver County

Originating Department: Sheriff - (Lt. Jason Kamerud)

Agenda Date: April 3, 2007

Amount of Time Requested: 0

Supp. Doc. Attached: No

Previous County Board Action, If Any (include other parties which were advised, if any):

Item Type (✓ Only One): Consent X Regular Session \_\_\_\_\_ Discussion Session \_\_\_\_\_

## EXPLANATION OF AGENDA ITEM (Include a description of background and benefits)

The Carver County Sheriff's Office has retired patrol dog "Koby" from active duty on March 18, 2007. The dog "Koby" has been in the care and custody of Deputy Brian Dilley for the past four years. It is common practice to sell retired patrol dogs to their handlers upon retirement of the dog. The price of \$1.00 is consistent with previous retired patrol dog sales.

## BOARD ACTION/MOTION REQUESTED (Include motion in proper format)

The Carver County Board approve the contract sale of patrol dog "Koby" to Brian Dilley for \$1.00.

## FINANCIAL IMPLICATIONS

### Funding:

County Dollars	=	\$	.00
Other Sources & Amounts	=	\$	_____
_____	=	\$	_____
<b>TOTAL</b>	=	<b>\$</b>	<b>.00</b>

### Budget Information (✓ appropriate items):

Budgeted:	_____
Not Budgeted:	_____
Amendment Required: (requires controller approval)	_____

Related Financial Comments: Costs to County billed to contractee.

## REVIEWS AND APPROVALS AS REQUIRED

✓ All Reviews and Approvals Received:

County Attorney  Risk Management  Human Resources \_\_\_\_\_ Controller \_\_\_\_\_ Other \_\_\_\_\_

*J. Kamerud*  
\_\_\_\_\_

3-23-2007

Sheriff Byron 'Bud' Olson (or Designee)

Date

Admin. Dept. Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_ Other \_\_\_\_\_





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Carver County Project No. 0703 - Metal Culverts & Corrugated Polyethylene Pipe

Originating Division: Public Works

Meeting Date: April 3, 2007

Amount of Time Requested: none

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The purpose of this project is to obtain competitive prices for metal culverts and corrugated polyethylene pipe for Carver County and various instrumentalities. The following instrumentalities are parties to this undertaking in addition to Carver County:

Benton Township  
Hancock Township  
San Francisco Township  
Young America Township  
City of Cologne  
City of NYA  
City of Watertown

Camden Township  
Hollywood Township  
Waconia Township  
City of Chanhassen  
City of Mayer  
City of Victoria

Dahlgren Township  
Laketown Township  
Watertown Township  
City of Chaska  
City of New Germany  
City of Waconia

**ACTION REQUESTED:** Recommend to accept all quotations.

### FUNDING

County Dollars = \$78,000  
Other Sources & Amounts =  
= \$  
**TOTAL = \$78,000**

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

**Related Financial Comments:** The total 2007 general supplies (03-304-000-0000-6501) budget is \$78,000. The purchase of culvert materials by Carver County will be charged against this account. Other purchases charged against this account include items such as culvert liners, crack sealer, guardrail, street brooms, mailboxes and safety clothes.

Reviewed by Division Director *William J. Weckman* Date: *3/26/07*  
*for RMS*

S:\Seasonals\BAF-Award\2007\0703 - Culverts & Pipes

# CARVER COUNTY - ABSTRACT OF BIDS

## PROJECT NO. 0703

### QUOTES FOR METAL CULVERTS AND CORRUGATED POLYETHYLENE PIPE (5/1/07 - 4/30/08)

*Bid Letting:*  
Thurs., March 8, 2007  
2:30 P.M.

METAL CULVERTS:	All Steel Products PO Box 73 Chaska, MN 952-448-3985		Contech Construction 11155 Chaparall Avenue Shakopee, MN 952-496-1050		Metal Culverts 1102 Sykes Street Albert Lea, MN 507-373-3726		Johnston Fargo Culvert 3575 85th Ave. NE St. Paul, MN 55126 763-780-1760	
	Riveted	Spiral	Riveted	Spiral	Riveted	Spiral	Riveted	Spiral
12" 16 Ga. CMP/Culvert (Ft.)	9.25	8.00			7.57	7.57	9.20	9.20
/Band (Bd.)	15.00	12.00			11.36	11.36	13.80	13.80
/Apron (Ea.)	54.00	54.00			44.95	44.95	55.00	55.00
15" 16 Ga. CMP/Culvert (Ft.)	11.40	10.00			9.52	9.52	11.40	11.40
/Band (Bd.)	17.00	15.00			14.28	14.28	17.10	17.10
/Apron (Ea.)	68.00	68.00			57.15	57.15	68.00	68.00
18" 16 Ga. CMP/Culvert (Ft.)	13.50	12.00			11.31	11.31	13.50	13.50
/Band (Bd.)	21.00	18.00			16.97	16.97	20.25	20.25
/Apron (Ea.)	80.00	80.00			74.00	74.00	88.00	88.00
21" 16 Ga. CMP/Culvert (Ft.)	16.00	14.00			13.09	13.09	15.60	15.60
/Band (Bd.)	24.00	21.00			19.64	19.64	23.40	23.40
/Apron (Ea.)	95.00	95.00			89.10	89.10	108.00	108.00
24" 16 Ga. CMP/Culvert (Ft.)	18.00	16.00			15.13	15.13	17.60	17.60
/Band (Bd.)	26.00	24.00			22.70	22.70	26.40	26.40
/Apron (Ea.)	130.00	130.00			110.45	110.45	133.00	133.00
30" 14 Ga. CMP/Culvert (Ft.)	29.00	29.00			23.38	23.38	27.60	27.60
/Band (Bd.)	45.00	45.00			35.07	35.07	41.40	41.40
/Apron (Ea.)	260.00	260.00			186.30	186.30	240.00	240.00
36" 14 Ga. CMP/Culvert (Ft.)	35.00	35.00			27.88	27.88	32.80	32.80
/Band (Bd.)	54.00	54.00			41.82	41.82	49.20	49.20
/Apron (Ea.)	380.00	380.00			300.30	300.30	388.00	388.00
48" 12 Ga. CMP/Culvert (Ft.)	61.00	61.00			52.19	52.19	60.00	60.00
/Band (Bd.)	125.00	125.00			78.29	78.29	90.00	90.00
/Apron (Ea.)	700.00	700.00			659.25	659.25	850.00	850.00
60" 10 Ga. CMP/Culvert (Ft.)	99.00	99.00			83.73	83.73	94.60	80.00
/Band (Bd.)	200.00	200.00			167.46	167.46	141.90	141.90
/Apron (Ea.)	1,100.00	1,100.00			1,171.95	1,171.95	1,500.00	1,500.00
72" 10 Ga. CMP/Culvert (Ft.)	125.00	125.00			99.96	99.96	113.10	100.00
/Band (Bd.)	250.00	250.00			199.92	199.92	339.30	339.30
/Apron (Ea.)	1,400.00	1,400.00			1,396.60	1,396.60	1,788.00	1,788.00
84" 10 Ga. CMP/Culvert (Ft.)	160.00	160.00			116.62	116.62	136.00	120.00
/Band (Bd.)	320.00	320.00			233.24	233.24	408.00	408.00
/Apron (Ea.)	1,800.00	1,800.00			1,650.50	1,650.50	2,100.00	2,100.00
CORR. POLYETH. PIPE:	Corr. Inside	Dual - Wall	Corr. Inside	Dual - Wall	Corr. Inside	Dual - Wall	Corr. Inside	Dual - Wall
10" Smooth Pipe (Ft.)				3.40			7.40	7.40
10" Coupling Band (Ea.)				3.40			7.40	7.40
12" Smooth Pipe (Ft.)				4.57			8.00	8.00
12" Coupling Band (Ea.)				4.57			8.00	8.00
15" Smooth Pipe (Ft.)				6.43			10.00	10.00
15" Coupling Band (Ea.)				9.65			10.00	10.00
18" Smooth Pipe (Ft.)				8.59			16.00	16.00
18" Coupling Band (Ea.)				12.89			16.00	16.00
24" Smooth Pipe (Ft.)				13.60			25.00	25.00
24" Coupling Band (Ea.)				20.40			25.00	25.00
<i>Delivery Charge Per Mile</i>	\$3.00		\$2.00		No Bid		\$2.50	
<i>Location of Loading Point</i>	Chaska, MN		Shakopee, MN		Albert Lea, MN		Blaine, MN	
<i>No Bidders Bond is Required</i>								

\* plus \$35 per time pick up charge

*Recommendation:*           Accept quotes from all bidders

*Awarded To:*





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Carver County Project No. 0704 - Mineral Aggregates

Originating Division: Public Works

Meeting Date: April 3, 2007

Amount of Time Requested: none

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The purpose of this project is to obtain competitive prices for mineral aggregates for Carver County and various instrumentalities. The following instrumentalities are parties to this undertaking in addition to Carver County:

Benton Township  
Hancock Township  
San Francisco Township  
Young America Township  
City of Cologne  
City of NYA  
City of Watertown

Camden Township  
Hollywood Township  
Waconia Township  
City of Chanhassen  
City of Mayer  
City of Victoria

Dahlgren Township  
Laketown Township  
Watertown Township  
City of Chaska  
City of New Germany  
City of Waconia

**ACTION REQUESTED:** Recommend award to Wm. Mueller & Sons, Inc. and Sibley Aggregates.

### FUNDING

County Dollars = \$80,000  
Other Sources & Amounts = \$  
**TOTAL** = \$80,000

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* The 2007 aggregate (03-304-000-0000-6505) budget is \$80,000. The purchase of mineral aggregates throughout the year by Carver County will be charged against this account.

Reviewed by Division Director *William J. Weckman for RMS* Date: *3/26/07*

S:\Seasonals\BAF-Award\2007\0704 - Mineral Aggregates



**CARVER COUNTY - ABSTRACT OF BIDS**  
**PROJECT NO. 0704**  
**MINERAL AGGREGATES**

Bid Letting:  
 Thurs., March 8, 2007  
 2:30 P.M.

	Sibley Aggregates 26239 State Hwy. 25 Belle Plaine, MN	Wm. Mueller & Sons 831 Park Avenue Hamburg, MN	Knife River Corp. 4787 ShadowWood Dr. Sauk Rapids, MN	Barton Sand & Gravel PO Box 210 Newport, MN
<b>SUPPLIER LOADS:</b>				
(1) F.A. 1 Sand (ton)	\$3.65	\$3.52	\$2.50	No Bid
(2) F.A. 2 Buckshot (ton)	\$9.90	\$11.19	No Bid	No Bid
(3) F.A. 3 Buckshot (ton)	No Bid	No Bid	No Bid	No Bid
(4) F.A. 4 Buckshot (ton)	No Bid	No Bid	No Bid	No Bid
(5) Crushed Gravel Class 1 (ton)	\$4.75	\$5.00	\$5.21	No Bid
(6) Crushed Gravel Class 5 (ton)	\$4.35	\$4.40	\$5.00	\$5.40
<b>COUNTY/INSTRUMENTALITY LOADS:</b>				
(7) Crushed Gravel Class 5	No Bid	No Bid	Buffalo - \$4.60 Jordan - \$4.50	No Bid
Haul Per Ton Mile	No Bid	\$0.55	\$8.00	No Bid
Loading Site	Sibley County Faxon Twp. Inters. CR 6 & 60 952-873-6326	Duffy's Pit - Belle Plaine 952-873-2788 Carver Pit - Carver 952-448-4175	Buffalo - CR 12 N 763-682-1271 Jordan - Old 169 Schmitz Pit	3460 W. 130th St. Shakopee
Bidders Bond - \$500.00	yes	yes	yes	yes

Recommend Award To: Sibley Aggregates & Wm. Mueller & Sons, Inc.

Awarded To:





# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Carver County Project No. 0705 - Limestone Rock**

Originating Division: Public Works

Meeting Date: April 3, 2007

Amount of Time Requested: none

Attachments for packet:  Yes  NoItem Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The purpose of this project is to obtain competitive prices for limestone rock for Carver County and various instrumentalities. The following instrumentalities are parties to this undertaking in addition to Carver County:

Benton Township  
 Hancock Township  
 San Francisco Township  
 Young America Township  
 City of Chaska  
 City of New Germany  
 City of Waconia

Camden Township  
 Hollywood Township  
 Waconia Township  
 City of Carver  
 City of Cologne  
 City of NYA  
 City of Watertown

Dahlgren Township  
 Laketown Township  
 Watertown Township  
 City of Chanhassen  
 City of Mayer  
 City of Victoria

**ACTION REQUESTED:** Recommend award to Bryan Rock Products.**FUNDING**

County Dollars = \$200,000  
 Other Sources & Amounts =  
 = \$  
**TOTAL** = \$200,000

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* The 2007 seal coating and aggregate (03-304-000-0000-6550) budget is \$200,000. The purchase of limestone rock throughout the year by Carver County will be charged against this account. Reviewed by Division Director *William J. Weckman for RMS* Date: *3/26/07*

S:\Seasonals\BAF-Award\2007\0705 - Limestone Rock

# CARVER COUNTY - ABSTRACT OF BIDS

## PROJECT NO. 0705

### LIMESTONE ROCK

*Bid Letting:*

*Thurs., March 8, 2007*

*2:30 P.M.*

Bryan Rock Products PO Box 215 Shakopee, MN 55379		Southern MN Constr. 1905 Third Ave. Mankato, MN 56001	
Quarried Pit Run Riprap	(ton)	\$25.82 *	\$18.00
1 1/2" to Dust Crushed Rock	(ton)	\$9.25	\$9.50
3/4" to Dust Crushed Rock	(ton)	\$9.25	\$6.50
3/4" Clean Crushed Rock	(ton)	\$15.07	\$9.50
1 1/2" Clean Crushed Rock	(ton)	\$15.07	\$9.50
3" Crushed Stone	(ton)	\$9.32	\$9.50
3" Clean Crushed Rock	(ton)	\$15.07	\$9.50
5/16" or 3/8" Washed Chip for Seal Coat	(ton)	\$15.07	\$15.00
Haul Per Ton Mile		\$1.25 <small>(except riprap price would vary with size)</small>	N/A
Location of Pit & Phone No.		Hwy. 169 Quarry (1/4 mile west of 41) 952-445-1997	Kasota Quarry Mankato
Bidders Bond - \$500.00		yes	yes

\* except rip-rap price would vary with size

*Recommend Award To:*

*Awarded To:*

Bryan Rock Products





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Carver County Project No. 0706 - Plant Mixed Asphalt

Originating Division: Public Works

Meeting Date: April 3, 2007

Amount of Time Requested: none

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The purpose of this project is to obtain competitive prices for plant mixed asphalt for Carver County and various instrumentalities. The following instrumentalities are parties to this undertaking in addition to Carver County:

Benton Township  
Hancock Township  
Watertown Township  
City of Chaska  
City of New Germany  
City of Waconia

Camden Township  
Hollywood Township  
City of Carver  
City of Cologne  
City of NYA  
City of Watertown

Dahlgren Township  
Laketown Township  
City of Chanhassen  
City of Mayer  
City of Victoria

**ACTION REQUESTED:** Recommend award to Wm. Mueller & Sons, Inc. and Sibley Aggregates .

### FUNDING

County Dollars = \$12,000  
Other Sources & Amounts =  
= \$  
**TOTAL** = \$12,000

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

**Related Financial Comments:** The 2007 asphalt (03-304-000-0000-6515) budget is \$12,000. The purchase of asphalt throughout the year by Carver County will be charged against this account.

Reviewed by Division Director *William J. Weckeman* Date: *3/26/07*  
*for R.M.S.*

S:\Seasonals\BAF-Award\2007\0706 - Plant Mixed Asphalt

# CARVER COUNTY - ABSTRACT OF BIDS

## PROJECT NO. 0706

### PLANT MIXED ASPHALT

Bid Letting:

Thurs., March 8, 2006  
2:30 P.M.

	Wm. Mueller & Sons 831 Park Avenue Hamburg, MN	Sibley Aggregates 26239 State Hwy. 25 Belle Plaine, MN	Commercial Asphalt PO Box 210 Newport, MN	Knife River 4787 ShadowWood Dr. Sauk Rapids, MN	Midwest Asphalt Corp. PO Box 5477 Hopkins, MN
Plant Mixed Asphalt (Course) (ton) 5.5% Bituminous Content	\$37.00	\$36.85	\$38.70	\$40.00	\$42.90
Plant Mixed Asphalt (Fine) (ton) 5.5% Bituminous Content	\$38.00	\$42.50	\$40.85	\$42.00	\$45.65
Plant Mixed Asphalt (Fine) (ton) 8.0% Bituminous Content	\$40.00	\$51.75	No Bid	\$48.30	\$53.15
Tack Oil (gallon)	\$1.55	No Bid	\$34.00*	\$5.00	No Bid
Haul Per Ton Mile	\$0.55	No Bid	No Bid	\$6.74	No Bid
Location of Pit	Carver Pit 10460 Co. Rd. 40 952-448-6565	Sibley Co. Faxon Twp. Inters. of CR 6 & 60	12351 Chestnut Blvd. Shakopee, MN 952-445-9206	Buffalo - CR 12 N 763-682-1271 Jordan - Old 169 Schmitz Pit	6401 Industrial Dr. Eden Prairie
\$500.00 Bid Bond Needed	yes	yes	yes	yes	yes

\* 5 gallon pail

Recommend Award To:

Wm. Mueller & Sons, Inc. & Sibley Aggregates

Awarded To:





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Carver County Project No. 0707 – Rock Salt

Originating Division: Public Works

Meeting Date: April 3, 2007

Amount of Time Requested: none

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** It is the purpose of this project to obtain bids for rock salt for Carver County and various instrumentalities, The following instrumentalities are parties to this undertaking in addition to Carver County.

City of Carver  
City of Cologne  
City of Victoria

City of Chanhassen  
City of Mayer  
City of Waconia

City of Chaska  
City of NYA  
City of Watertown

Bids for both rock salt and treated rock salt were solicited. Cargill, Inc. was the only company that bid a treated rock salt. The practice of cities has been to have regular and treated rock salt delivered by the vendor. Cargill, Inc. bid the most favorable price to all 7 cities for regular rock salt delivered. Carver County's practice has been to pick up regular and treated rock salt utilizing both trailer and tandem hauling units. This supports the award of a single contract for both regular and treated rock salt to Cargill, Inc. based on the pick up location being about 16 miles rather than 32 miles from Chaska.

**ACTION REQUESTED:** Recommend award to Cargill, Inc..

### FUNDING

County Dollars = \$200,000  
Other Sources & Amounts = \$  
**TOTAL** = \$200,000

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* The total 2007 road salt (03-304-000-0000-6540) budget is \$200,000 for Carver County.

Reviewed by Division Director *William J. Weckman* Date: *3/26/07*  
*for RMS*

S:\Seasonals\BAF-Award\2007\0707 - Rock Salt



# CARVER COUNTY - ABSTRACT OF BIDS

## PROJECT NO. 0707

### ROCK SALT

Bid Letting:

Thurs., March 8, 2007  
2:30 P.M.

		Cargill Inc. 24950 Country Club Blvd North Olmsted, OH		North America Salt Co. 9900 W. 109th St. Overland Park, KS		Morton Salt 123 N. Wacker Drive Chicago, IL	
	Approx. Quantity						
<b>SECTION A: BASE PRICE</b>							
Rock Salt, Bulk	5,255	49.39	\$259,544.45	49.40	\$259,597.00	48.52	\$254,972.60
Treated Rock Salt, Bulk	2,153	61.74	\$132,926.22	0.00	\$0.00	0.00	\$0.00
6.5% Sales Tax			\$25,510.59		\$16,873.81		\$16,573.22
<b>TOTAL DOLLARS - SECTION A</b>			<b>\$417,981.26</b>		<b>\$276,470.81</b>		<b>\$271,545.82</b>
<b>SECTION B: DELIVERY CHARGE</b>							
<b>ROCK SALT</b>							
Carver County at Chaska	2,500	3.95	\$9,875.00	4.75	\$11,875.00	5.44	\$13,600.00
City of Carver	100	3.75	\$375.00	5.12	\$512.00	5.89	\$589.00
City of Chanhassen	900	4.25	\$3,825.00	4.50	\$4,050.00	5.01	\$4,509.00
City of Chaska	800	3.75	\$3,000.00	4.75	\$3,800.00	5.44	\$4,352.00
City of NYA	375	4.25	\$1,593.75	6.15	\$2,306.25	6.90	\$2,587.50
City of Victoria	100	4.45	\$445.00	4.75	\$475.00	5.44	\$544.00
City of Waconia	300	4.45	\$1,335.00	4.80	\$1,440.00	5.89	\$1,767.00
City of Watertown	180	4.95	\$891.00	6.15	\$1,107.00	6.90	\$1,242.00
<b>TREATED ROCK SALT</b>							
Carver County at Chaska	1,500	3.95	\$5,925.00	0.00	\$0.00	0.00	\$0.00
City of Carver	200	3.75	\$750.00	0.00	\$0.00	0.00	\$0.00
City of Chanhassen	100	4.25	\$425.00	0.00	\$0.00	0.00	\$0.00
City of Chaska	50	3.75	\$187.50	0.00	\$0.00	0.00	\$0.00
City of Cologne	28	3.95	\$110.60	0.00	\$0.00	0.00	\$0.00
City of Victoria	75	4.45	\$333.75	0.00	\$0.00	0.00	\$0.00
City of Waconia	200	4.45	\$890.00	0.00	\$0.00	0.00	\$0.00
<b>TOTAL DOLLARS - SECTION B</b>			<b>\$29,961.60</b>		<b>\$25,565.25</b>		<b>\$29,190.50</b>
<b>TOTAL BID - SECTIONS A &amp; B</b>			<b>\$447,942.86</b>		<b>\$302,036.06</b>		<b>\$300,736.32</b>
Pick Up Location		(STND) Port Cargill 12105 Lynn Ave. S., Savage (TRTD) US Salt Inc. 1020 Black Dog Rd., Burnsville		S. St. Paul		S. St. Paul	
\$500.00 Bidder's Bond		yes		yes		yes	

\*

\* 20 ton minimum truck delivery

Recommend Award To:

Cargill, Inc.

Awarded To:

3/20/2007  
10:18 AM





# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Carver County Project No. 0708 - Application of Reflectorized Pavement Markings**

Originating Division: Public Works

Meeting Date: April 3, 2007

Amount of Time Requested: none

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** It is the purpose of this project to obtain bids for pavement markings for Carver County and various instrumentalities. The following instrumentalities are parties to this undertaking in addition to Carver County.

City of Carver  
City of Chaska  
City of Victoria  
City of Waconia

**ACTION REQUESTED:** Recommend award to Traffic Marking Service.

**FUNDING**

County Dollars = \$141,000

Other Sources & Amounts =

= \$

**TOTAL**

= \$141,000

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:* The total 2007 traffic marking services (03-304-000-0000-6287) budget is \$141,000 for Carver County.

Reviewed by Division Director *William J. Weckman for RMS.*

Date: *3/26/07*

S:\Seasonals\BAF-Award\2007\0708 - Pavement Markings



# CARVER COUNTY - ABSTRACT OF BIDS

## PROJECT NO. 0708

### APPLICATION OF LATEX PAINT PAVEMENT MARKINGS

Bid Letting:  
 Thurs., March 8, 2007  
 2:30 P.M.

		Approx. Quant.	Engineer's Estimate	Traffic Marking Service 621 Division Street East Maple Lake, MN 55358	AAA Striping Service PO Box 339 Rogers, MN 55374	Swanston Equipment 3450 Main Ave. Fargo, ND 58103
Yellow Paint Applied/Gal.		4,975	\$9.50	\$47,262.50	\$48,506.25	\$64,625.25
White Paint Applied/Gal.		7,900	\$9.25	\$73,075.00	\$76,393.00	\$95,353.00
<b>TOTAL BID</b>				\$120,337.50	\$124,899.25	\$159,978.25
Carver County	Yellow	4,400	9.50	\$41,800.00	\$42,900.00	\$57,156.00
	White	7,500	9.25	\$69,375.00	\$72,525.00	\$90,525.00
	<b>Total</b>			<b>\$111,175.00</b>	<b>\$115,425.00</b>	<b>\$147,681.00</b>
City of Carver	Yellow	100	9.50	\$950.00	\$975.00	\$1,299.00
	White	0	9.25	\$0.00	\$0.00	\$0.00
	<b>Total</b>			<b>\$950.00</b>	<b>\$975.00</b>	<b>\$1,299.00</b>
City of Chaska	Yellow	275	9.50	\$2,612.50	\$2,681.25	\$3,572.25
	White	250	9.25	\$2,312.50	\$2,417.50	\$3,017.50
	<b>Total</b>			<b>\$4,925.00</b>	<b>\$5,098.75</b>	<b>\$6,589.75</b>
City of Victoria	Yellow	125	9.50	\$1,187.50	\$1,218.75	\$1,623.75
	White	125	9.25	\$1,156.25	\$1,208.75	\$1,508.75
	<b>Total</b>			<b>\$2,343.75</b>	<b>\$2,427.50</b>	<b>\$3,132.50</b>
City of Waconia	Yellow	75	9.50	\$712.50	\$731.25	\$974.25
	White	25	9.25	\$231.25	\$241.75	\$301.75
	<b>Total</b>			<b>\$943.75</b>	<b>\$973.00</b>	<b>\$1,276.00</b>
Proposal Guaranty (5%)				yes	yes	yes

Recommend Award To: Traffic Marking Service

Awarded To:





# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Carver County Project No. 0709 - Rental Equipment**

Originating Division: Public Works

Meeting Date: April 3, 2007

Amount of Time Requested: none

Attachments for packet:  Yes  NoItem Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The purpose of this project is to obtain competitive prices on behalf of Carver County for vendors to furnish types of equipment during the period of this agreement.**ACTION REQUESTED:** Recommend to accept all quotations.**FUNDING**

County Dollars = \$31,200

Other Sources &amp; Amounts =

= \$

**TOTAL** = \$31,200**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:**Related Financial Comments:** The total 2007 equipment rental (03-304-000-0000-6340) budget is \$31,200. The cost of actual rental use will be charged against this account. Reviewed by Division Director *William J. Weckman* Date: *3/26/07*  
*for RMD*

S:\Seasonals\BAF-Award\2007\0709 - Rental Equipment

# CARVER COUNTY - ABSTRACT OF BIDS

## PROJECT NO. 0709

### QUOTE FOR RENTAL EQUIPMENT

**(5/1/07 - 4/30/08)**

Bid Letting: Thurs., March 8, 2007 2:30 P.M.

<b>Bidder's Name</b>	<b>Address</b>	<b>Contact</b>	<b>Phone Number</b>	<b>Time Frame (COI) (on file - current)</b>
Henning Excavating	17510 62nd St., New Germany, MN 55367	Dennis Henning	952-353-2119	2/15/07 - 2/15/08
Hertz Equipment Rental	800 Industrial Circle S., Shakopee, MN 55379	Anthony Gonnella	952-445-6996	Good until cancelled
Olson Construction Co.	6970 Inwood Road, Cologne, MN 55322	Ron Olson	952-448-6674	4/1/06 - 4/1/07
Wickenhauser Excavating	350 Villa Drive, Cologne, MN 55322	Paul Wickenhauser	952-466-5653	5/13/06 - 5/13/07
Wm. Mueller & Sons, Inc.	831 Park Ave., Hamburg, MN 55339	Richard Wendlandt, etc.	952-467-2720	5/1/06 - 5/1/07
<b>No Bid Bond is Required</b>				

Recommendation: Accept all quotes

Awarded To:





# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** North Shore Farms – Preliminary Plat.

Originating Division: Land Water Services

Meeting Date: April 3, 2007

Amount of Time Requested: None

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

**File #PZ20070007** The proposed plat is located on the north side of North Shore Rd, in the N½ of Section 1 of Waconia Township. The platted area includes plans for 3 wooded lots, a “1 per 40” lot and a new township road that would be privately maintained. The road design, stormwater management and building sites would meet the requirements of the CUP and County Code. The Planning Commission recommended approval and Waconia Township supports the request.

**ACTION REQUESTED:**

A motion to adopt a resolution approving the preliminary plat of North Shore Farms.

**FUNDING**

County Dollars = \$-0-

Other Sources & Amounts = -0-

= \$

**TOTAL** = \$-0-

*Related Financial Comments:*

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: March 26, 2007

**COUNTY OF CARVER**  
**PLANNING COMMISSION RESOLUTION**

**FILE #: PP-PZ20070007**

**RESOLUTION #: 07-06**

**WHEREAS**, the following application for a Conditional Use Permit has been submitted and accepted:

**FILE #:** PP-PZ20070007

**APPLICANT/OWNER:** Eric Sheldon/BWB Worldwide, LLC

**SITE ADDRESS:** 102xx North Shore Rd

**PERMIT TYPE:** Preliminary Plat

**PURSUANT TO:** County Code, Chapter 151, Subdivisions

**LEGAL DESCRIPTION:** See attached Exhibit "A"

**PARCEL #:** 09-001-0510

**WHEREAS**, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of March 20, 2007; and,

**WHEREAS**, the Carver County Planning Commission finds as follows:

1. Mr. Sheldon was issued Conditional Use Permit (CUP) #PZ20060033 in order to create three (3) wooded residential lots pursuant to Section 152.078 C1 of the Carver County Code. With the approval of the CUP, the applicant is requesting the approval of the Preliminary Plat "North Shore Farm", which allows him to plat the three (3) wooded lots, a privately maintained township road and one (1) "1 per 40" eligibility on the 72 acre parcel. The previous owner, J.P. Savaryn Estate, had obtained two similar CUP's, which are no longer in effect. The entire property would be platted.
2. The property is located in the Northwest Quarter (NW¼) of Section 1, Waconia Township. The property is unimproved. The site is located in the Agricultural Zoning District, the Shoreland Overlay District of Lake Waconia and the CCWRMA (Carver Creek). The easterly portions of Outlot A and Lot 3 have jurisdictional wetlands (delineated).
3. Copies of the plat have been sent to the Waconia School District #110 (Administrative Office), Xcel Energy (utility company serving the area), Citizens Frontier Telephone Company (local telephone provider), Carver County Soil & Water Conservation District (Kory Kosek), Carver County Consulting Engineer (Wenck Assoc. - Kent Torve), and the Carver County Assistant Engineer (Bill Weckman). Comments have been received from Kory Kosek, Bill Weckman and Kent Torve and were considered by the Planning Commission.
4. Acceptable percolation tests and soil borings for the primary & alternate septic sites on the three (3) residential (wooded) lots have been submitted. Chip Hentges recently submitted a report concurring with a Wachholz, Inc. report that was prepared in November 2005 for the Savaryn Estate.
5. The wooded lots and 1 per 40 building eligibility are laid out in such a manner that there are no more than four (4) homes per ¼ ¼ (40 acres) as permitted by the density regulations of the Carver County Zoning Code. The residential lot sizes range from 3.55 acres to 4.18 acres. Each wooded lot has a defined building site that conforms to Code requirements, and any home constructed within this site will meet the zoning setback requirements. Two smaller Outlots are the result of the Carver County Regional Railroad bisecting the property near the edge of Lake Waconia. Outlots B & C are less than the 20 acre minimum that is required for standalone lots. Therefore, they will need to be combined for zoning purposes with Outlot A and/or Lot 1, Block 2 ("1 per 40" lot).



6. The property has been analyzed by a professional wetland delineator to determine if wetlands exist. There are three (3) wetlands identified on the property: one in the southeasterly portion of Outlot A; one in the northeasterly portion of Outlot A, and the third in the easterly portion of Lot 3, Block 1. Based on the delineation report and proposed grading plans, it appears that there would be no wetland impacts within the development.
7. The 72.3 acres parcel is located within the Carver County Water Resource Management Area (CCWRMA) jurisdiction; therefore, stormwater management and erosion control measures must meet County standards for a Level 3 project review. SWCD and the County's consulting engineer (Kent Torve of Wenck Assoc.) would be involved in the review and final approval of the plans as they relate to the Water Rules and Wetland Conservation Act (WCA).
8. The preliminary plat shows a minimum of a 10' utility & drainage easements around each of the lots. An appropriate drainage easement will be provided for wetlands as part of the final plat. No obstructions shall be permitted in any of the drainage and/or utility easements. The covenants should address the preservation of the drainage easements and that no obstructions shall be permitted within those areas.
9. The development will require the construction of a road; therefore a developer's agreement is needed. All proposed lots would conform to the Zoning Code with regard to road frontage.
10. The proposed road would be constructed to meet township standards; however, it would be privately maintained until such time as the township decides to accept maintenance responsibilities. The Waconia Town Board would also need to approve the road plans before the developer's agreement is completed.
11. The plat substantially meets the requirements of applicable County Zoning Code except where noted. The areas of deficiency can be addressed through conditions placed on the preliminary plat approval that must be complied with prior to acceptance of the final plat.
12. Waconia Town Board has reviewed the request and has recommended approval as long as the developer is responsible for any costs associated with the replacement of existing culverts. The final road plans would need to be approved by the Town Board.

**THEREFORE, BE IT RESOLVED, THAT** The Carver County Planning Commission hereby recommends the approval of the Preliminary Plat of North Shore Farm for the land described on the Preliminary Plat. The Planning Commission further recommends that the following conditions be attached to the Preliminary Plat approval:

1. The layout of the final plat must substantially conform to the preliminary plat. Any departure from the preliminary plat must be approved by the Planning Commission before final plat consideration. Outlot B and Outlot C shall not be considered standalone parcels and must be combined with Outlot A, and/or Lot 1, Block 2 for Zoning purposes.
2. The developer must enter into an improvement agreement with the County and the Township as per Section 151 of the Subdivision Code prior to the initiation of construction of any of the improvements. The County Engineer and SWCD must approve the road plan(s) and storm water drainage plan(s) before approval of the developer's agreement. All roads and improvements must be completed before final plat approval or the applicant must post a financial guarantee as per the Subdivision Code 151. Any additional information that is needed by Wenck Associates, Inc. for review shall be submitted in an acceptable form prior to receiving approval of the developer's agreement.
3. The developer shall meet with the Emergency Services Director to determine the street name and the site address for each lot. It shall be the obligation of the developer to furnish the street name signs. These shall conform to the county standards.
4. The covenants as required by Conditional Use Permit #PZ20060033 must be approved prior to final plat consideration. The Assistant County Attorney shall approve the covenants and title work prior to the final plat consideration by the County Board. As a part of the platting process the applicant will develop covenants to be filed with the final plat. The covenants will address at least the following:

- A. A covenant must clearly state the building eligibility status for each parcel in the development and the requirement that Outlots B & C are not standalone parcels.
- B. A covenant stating that the area is rural and that commercial agriculture and other rural land use activities will likely be occurring in the area. A notification must be provided regarding "odors, dirt, dust, noises, long hours of operation and other factors associated with agriculture and feedlot activities". Complaints relating to these activities shall be considered unwarranted so long as such activities are being conducted in accordance with existing standards.
- C. If the home sites include any environmentally sensitive land then restrictions must be placed in the covenants addressing: clear cutting of land, vegetation removal, plus the development and implementation of an erosion control plan to control erosion during and after building construction.
- D. A covenant must be added requiring that the alternative sewer site must be preserved for a future sewer site. No buildings can be erected on the alternative site and no trees can be planted on the site. Heavy equipment must be kept off the site. If the lot owner must build on the site, he will have to submit percolation tests and soil borings for another site before any building permit will be issued.
- E. The lot owners shall maintain the road until such time as the Township agrees to accept the road and assume maintenance responsibility.
5. The above-required covenants shall become part of the permit.
6. The individual lot owners will maintain the road until such time that the Township agrees to assume maintenance responsibility. A maintenance agreement (or similar provision in the covenants) must be drafted for recording with the final plat, defining the lot owners' responsibilities for the road. The lot owners are not responsible for future extension of the road unless they agree otherwise.
7. The proposed access and/or any modification to the access location shall be reviewed and the appropriate permit for the access shall be obtained from the Waconia Town Board.
8. As per Section 151.163 of the Carver County Code, all utility facilities are to be located underground. The access and drainage ways will be designed so that public utilities can be installed at a later date.

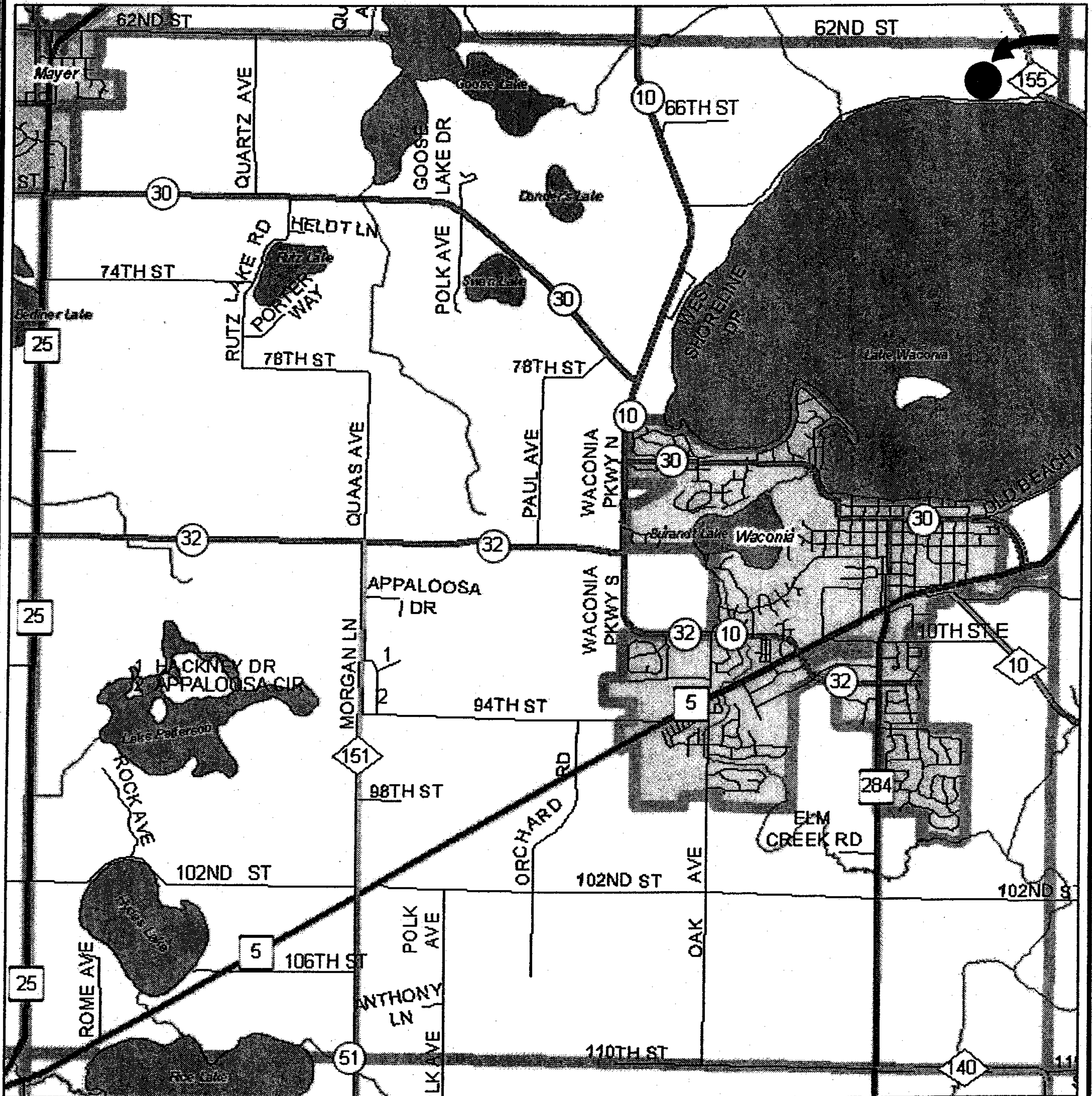
**ADOPTED** by the Carver County Planning Commission this 20<sup>th</sup> day of March, 2007.

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Gene Miller  
Planning Commission Chair



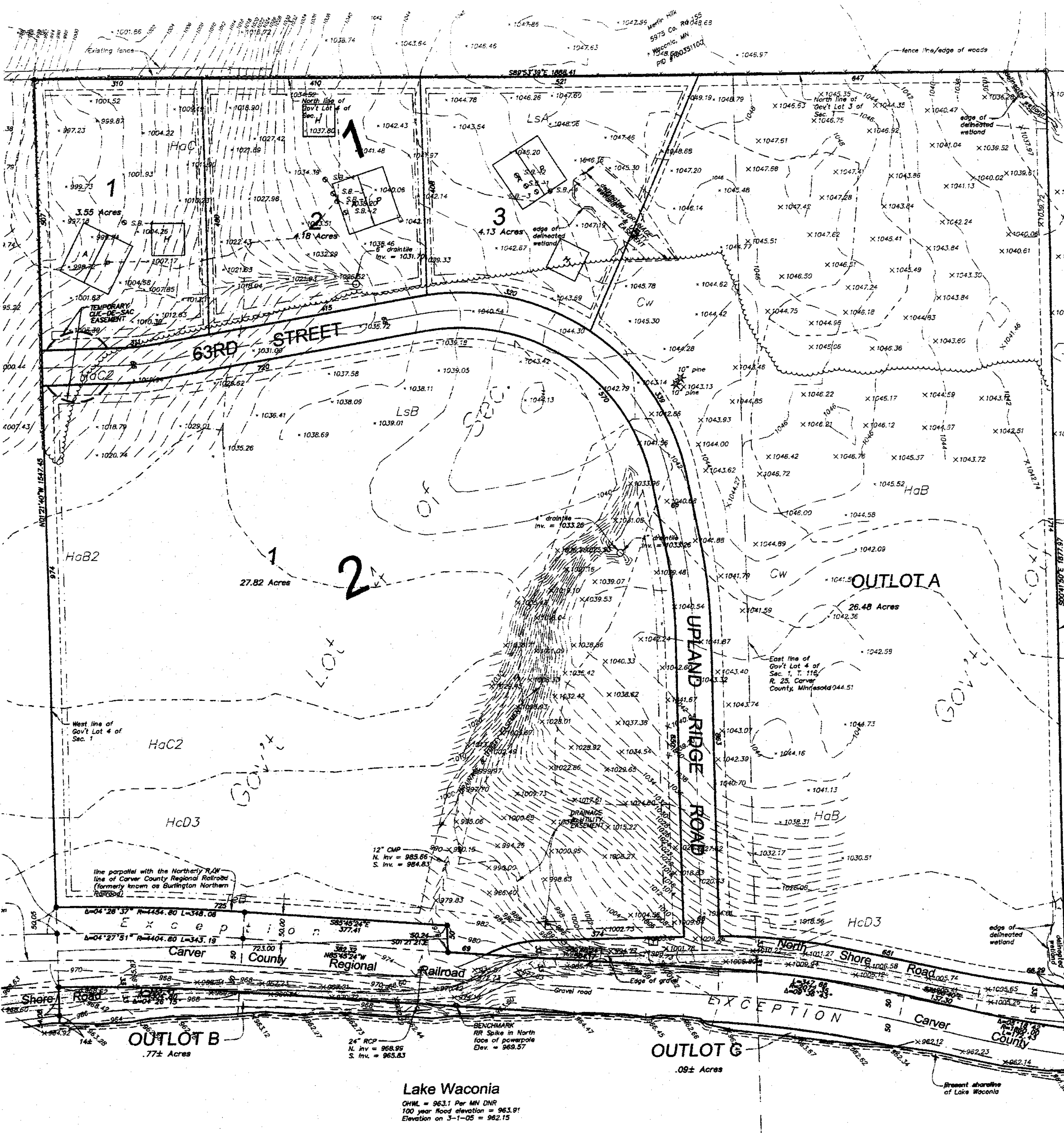
# Waconia Township



This map was created using Carter County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carter County is not responsible for any inaccuracies contained herein.







**Lake Waconia**  
 OHWL = 963.1 Per MN DNR  
 100 year flood elevation = 963.91  
 Elevation on 3-1-05 = 962.15

DESIGNED	DRAWN
P.E.O.	B.A.I.
CHECKED	
P.E.O.	
DESCRIPTION	
REVISIONS	

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Paul E. Otto  
 LICENSE # 40062      DATE:

**OTTO ASSOCIATES**  
 Engineers and Land Surveyors, Inc.

Web Site: [www.ottoassociates.com](http://www.ottoassociates.com)  
 9 West Division St.  
 Buffalo, MN 55313  
 Ph: (763)882-4727  
 Fax: (763)882-3522

**NORTH SHORE**  
 BWB WORLDWIDE  
 WACONIA TOWNSHIP



# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE: \_\_\_\_\_ RESOLUTION #: \_\_\_\_\_  
MOTION BY COMMISSIONER: \_\_\_\_\_ SECONDED BY COMMISSIONER: \_\_\_\_\_

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## A RESOLUTION APPROVING THE PRELIMINARY PLAT OF *North Shore Farm*

**WHEREAS**, the following application for a Preliminary Plat has been submitted and accepted:

**FILE #:** PP-PZ20070007  
**APPLICANT:** Eric Sheldon  
**SITE ADDRESS:** 102xx North Shore Rd  
**PERMIT TYPE:** Preliminary Plat  
**PURSUANT TO:** County Code, Chapter 151, Subdivisions  
**LEGAL DESCRIPTION:** See attached Exhibit "A"  
**PARCEL #:** 09-001-0510

**WHEREAS**, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of March 20, 2007, and forwarded to the Carver County Board of Commissioners for action; and

**WHEREAS**, the County Board has reviewed the recommendations and proposed conditions put forward by the Planning Commission after the public hearings on the matter and concurs with the findings, recommendations and conditions of the Planning Commission; and

**WHEREAS**, the plat substantially meets the requirements of applicable county ordinances except where noted by Planning Commission Resolution No. 07-06 and the areas of deficiency can be addressed through conditions placed on the preliminary plat that must be complied with prior to the approval of the final plat.

**THEREFORE, BE IT RESOLVED**, THAT The Carver County Board of Commissioners hereby approves the Preliminary Plat of North Shore Farm for the land described on the preliminary plat with the following conditions attached to the preliminary plat approval:

1. The layout of the final plat must substantially conform to the preliminary plat. Any departure from the preliminary plat must be approved by the Planning Commission before final plat consideration. Outlot B and Outlot C shall not be considered standalone parcels and must be combined with Outlot A, and/or Lot 1, Block 2 for Zoning purposes.
2. The developer must enter into an improvement agreement with the County and the Township as per Section 151 of the Subdivision Code prior to the initiation of construction of any of the improvements. The County Engineer and SWCD must approve the road plan(s) and storm water drainage plan(s) before approval of the developer's agreement. All roads and improvements must be completed before final plat approval or the applicant must post a financial guarantee as per the Subdivision Code 151. Any additional information that is needed by Wenck Associates, Inc. for review shall be submitted in an acceptable form prior to receiving approval of the developer's agreement
3. The developer shall meet with the Emergency Services Director to determine the street name and the site address for each lot. It shall be the obligation of the developer to furnish the street name signs. These shall conform to the county standards.
4. The covenants as required by Conditional Use Permit #PZ20060033 must be approved prior to final plat consideration. The Assistant County Attorney shall approve the covenants and title work prior to the final plat

consideration by the County Board. As a part of the platting process the applicant will develop covenants to be filed with the final plat. The covenants will address at least the following:

- A. A covenant must clearly state the building eligibility status for each parcel in the development and the requirement that Outlots B & C are not standalone parcels.
  - B. A covenant stating that the area is rural and that commercial agriculture and other rural land use activities will likely be occurring in the area. A notification must be provided regarding "odors, dirt, dust, noises, long hours of operation and other factors associated with agriculture and feedlot activities". Complaints relating to these activities shall be considered unwarranted so long as such activities are being conducted in accordance with existing standards.
  - C. If the home sites include any environmentally sensitive land then restrictions must be placed in the covenants addressing: clear cutting of land, vegetation removal, plus the development and implementation of an erosion control plan to control erosion during and after building construction.
  - D. A covenant must be added requiring that the alternative sewer site must be preserved for a future sewer site. No buildings can be erected on the alternative site and no trees can be planted on the site. Heavy equipment must be kept off the site. If the lot owner must build on the site, he will have to submit percolation tests and soil borings for another site before any building permit will be issued.
  - E. The lot owners shall maintain the road until such time as the Township agrees to accept the road and assume maintenance responsibility.
5. The above-required covenants shall become part of the permit.
  6. The individual lot owners will maintain the road until such time that the Township agrees to assume maintenance responsibility. A maintenance agreement (or similar provision in the covenants) must be drafted for recording with the final plat, defining the lot owners' responsibilities for the road. The lot owners are not responsible for future extension of the road unless they agree otherwise.
  7. The proposed access and/or any modification to the access location shall be reviewed and the appropriate permit for the access shall be obtained from the Waconia Town Board.
  8. As per Section 151.163 of the Carver County Code, all utility facilities are to be located underground. The access and drainage ways will be designed so that public utilities can be installed at a later date.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**STATE OF MINNESOTA  
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_\_ day of \_\_\_\_\_, 2007, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
County Administrator





# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** J. Scott Miller - request for an equestrian facility

Originating Division: Land Water Services

Meeting Date: April 3, 2007

Amount of Time Requested: None

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** File #PZ20070006. The Planning Commission recommended approval of the Conditional Use Permit for J. Scott Miller. The proposed equestrian facility would include an approximately 202' x 80' riding arena with a 36' x 36' annex area for tackroom, stalls, and storage. The building will have a bathroom and require a septic and well. Electricity will be extended from an existing garage, which will be demolished. The Watertown Town Board recommended approval of the request.

**ACTION REQUESTED:** A motion to adopt the Findings of Fact and to issue Order #PZ20070006 for the issuance of a Conditional Use Permit

**FUNDING**

County Dollars = \$-0-  
Other Sources & Amounts = -0-  
= \$  
**TOTAL** = \$-0-

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:*

Reviewed by Division Director

Date: March 26, 2007



COUNTY OF CARVER

**PLANNING COMMISSION RESOLUTION**

**FILE #: PZ20070006**

**RESOLUTION #: 07-08**

**WHEREAS**, the following application for a Conditional Use Permit has been submitted and accepted:

**FILE #:** CU-PZ20070006

**APPLICANT:** J. Scott Miller

**SITE ADDRESS:** 10030 Hwy 7, Watertown MN 55388

**PERMIT TYPE:** Equestrian Facility

**PURSUANT TO:** County Code, Chapter 152, Section(s) 152.079 C5

**LEGAL DESCRIPTION:** See attached Exhibit "A"

**PARCEL #:** 10-025-0510

**WHEREAS**, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of March 20, 2007; and,

**WHEREAS**, the Carver County Planning Commission finds as follows:

1. Scott and Anne Miller own a 37 acre property located in the Southwest Quarter (SW<sup>1</sup>/<sub>4</sub>) of Section 25 in Watertown Township. The site is located within the Agricultural Zoning District and Pioneer Creek Watershed. The property is improved with a home with attached garage and a detached garage.
2. The applicants are applying for a Conditional Use Permit for an equestrian facility pursuant to Section 152.079 C5 of the Carver County Code.
3. The applicant would like to construct a 202' x 80' riding arena with an attached 36' x 36' annex area to be used for stalls, tack room, and storage. The applicant's letter proposed a 24' x 36' annex area, but he has since decided to add some square footage to that part of the building. The applicant would use the building solely for personal use with no commercial boarding or training activity.
4. According to the site and operational plan (dated 2/20/07), the facility will be placed east of where a small detached garage stands now. This garage would be removed, and the electrical lines would be extended out to the new building. The annex room would have a restroom with water supplied by a new well and septic system. The applicant will have more details about the well and septic at the Planning Commission meeting. A parking area will be on the west side of the building.
5. The applicant states they will own between four and a maximum of nine horses. A manure management plan will be submitted to the County for review by Environmental Services prior to the applicant receiving building permits.
6. The Watertown Town Board heard the request at their March 5, 2007, Town Board meeting and recommended approval.

**THEREFORE, BE IT RESOLVED**, THAT The Carver County Planning Commission hereby recommends the issuance of the Conditional Use Permit for an Equestrian Facility on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:



1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The structures shall be used only by the occupants of the residence and their guests. The structure shall be utilized for: a personal riding arena, keeping of animals and appurtenant equipment and supplies, personal storage, hobbies, recreation, entertainment, family uses, private maintenance and repair activities, and as otherwise permitted as an accessory structure. Guest quarters and/or additional dwelling units are strictly prohibited. No products or services shall be offered for sale, pay or similar remuneration except as permitted for a home occupation or as otherwise regulated by this Ordinance.
3. The equestrian facility shall be operated in accordance with the operational plans (dated 2/20/07). These plans shall be attached to and become part of this permit. No public or commercial activities shall be permitted on the site.
4. A maximum of nine (9) animal units (horses) shall be allowed on the site without a feedlot registration. If the applicant exceeds nine (9) animal units (horses), he/she will be required to comply with the Carver County Feedlot Ordinance and/or appropriate permit(s). A manure management plan must be submitted by the applicant and must be approved by the Environmental Services (E.S.) Department prior to the issuance of a building permit for any animal related structure permitted by this CUP.
5. Any required building and septic permit(s) must be applied for and issued prior to construction. Any future remodeling or construction shall be reviewed by the Zoning Administrator to determine if an amendment to the CUP is necessary. All structures shall meet the applicable State Building Code requirements.

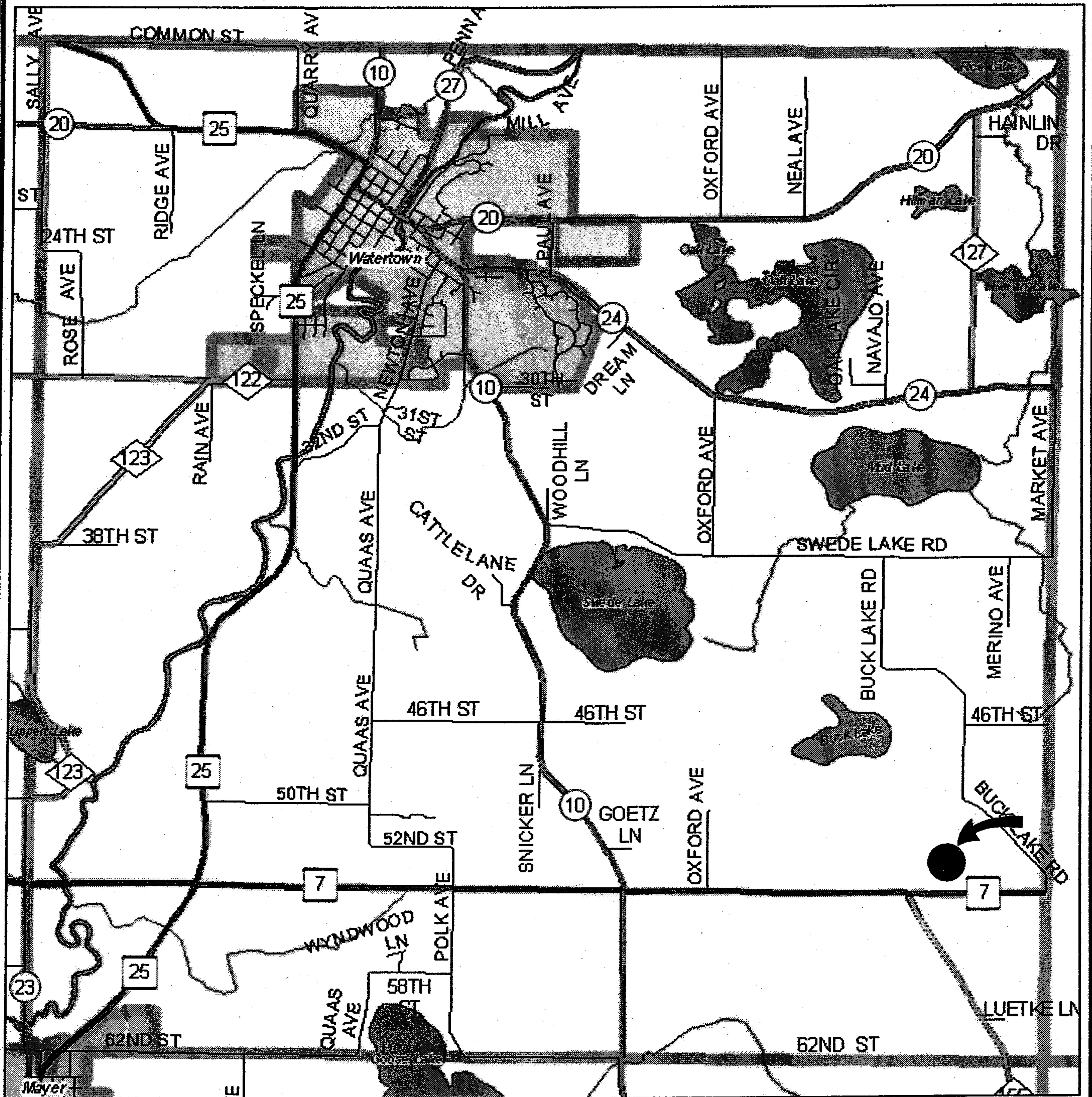
**ADOPTED** by the Carver County Planning Commission this 20th day of March, 2007.

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**Gene Miller**  
**Planning Commission Chair**



# Watertown Township



This map was created using Carter County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carter County is not responsible for any inaccuracies contained herein.



Map Created by Carter County GIS  
Apr 21, 2006





# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Mike Kugath - request for a permanent farm related home

Originating Division: Land Water Services

Meeting Date: April 3, 2007

Amount of Time Requested: None

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** File #PZ20070008. The Planning Commission recommended approval of the Conditional Use Permit for Mike Kugath. The request is to put a doublewide manufactured home on his parents' property. Mr. Kugath farms the land fulltime, and his parents help with the work. The manufactured home can be placed on the property in a way that will allow a future subdivision that conforms to County Code. The property currently has three unused building eligibilities. A new septic system will be designed and installed for both the house and manufactured home which will comply with County Code. The Benton Town Board recommended approval of the request.

**ACTION REQUESTED:** A motion to adopt the Findings of Fact and to issue Order #PZ20070008 for the issuance of a Conditional Use Permit

**FUNDING**

County Dollars = \$-0-

Other Sources & Amounts = -0-

= \$

**TOTAL** = \$-0-

*Related Financial Comments:*

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: March 26, 2007



**COUNTY OF CARVER**  
**PLANNING COMMISSION RESOLUTION**

**FILE #: PZ20070008**

**RESOLUTION #: 07-07**

**WHEREAS**, the following application for a Conditional Use Permit has been submitted and accepted:

**FILE #:** PZ20070008

**APPLICANT:** Mike Kugath

**OWNER:** Harlan and Janet Kugath

**SITE ADDRESS:** 11720 Co. Rd. 51, Cologne MN 55322

**PERMIT TYPE:** Farm Related Permanent Home

**PURSUANT TO:** County Code, Chapter 152, Section 152.075 and 152.077 C

**LEGAL DESCRIPTION:** See attached Exhibit "A"

**PARCEL #:** 01-005-1600

**WHEREAS**, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of March 20, 2007; and,

**WHEREAS**, the Carver County Planning Commission finds as follows:

1. Harlan and Janet Kugath own a 160 acre parcel located in the South Half (S½) of Section 5, Benton Township. The property is improved with a home, a detached garage, and several agricultural buildings. The property is located in the Agricultural Zoning District, the Agricultural Preservation Program and the CCWRMA (Carver Creek).
2. The applicant is requesting a Conditional Use Permit (CUP) for a Farm Related Permanent Home pursuant to Section 152.075 & 152.077 C of the Carver County Zoning Code.
3. The applicant's letter, dated February 26, 2007, states that he operates the family farm full time on the property owned by his parents. They have approximately 175 cattle and farm the land. Mr. Kugath's parents live in the original farm house and help on the farm, but will move to town sometime in the next five to ten years. Mr. Kugath is getting married and his fiancé has a double wide manufactured home that they would like to live in until the time that his parents move out of the homestead. It appears that the manufactured home will be able to meet building code.
4. The ordinance states that the farm related permanent home be located on the property in such a way that a lot meeting county requirements can be subdivided from the farm. The existing home location appears to meet the requirements for subdivision.
5. Although the proposal appears to meet all requirements for a farm related permanent home, it is not the applicant's intent at this time for the manufactured home to be permanent. Mr. Kugath plans to move into the homestead at the time that his parents move into town, and would probably sell the manufactured home rather than subdivide the property.
6. The applicant has talked to several septic designers and is looking to install a new septic system with a mound that would service both residences. Currently the house is using a 1,000 gallon holding tank. Chip Hentges will design the new system, and he has determined that this type of system is feasible at this site. If the property were ever to be subdivided, a new septic system would need to be installed for the manufactured home.
7. The Benton Town Board discussed the proposal at their March 8, 2007, Town Board Meeting and recommended

approval.

**THEREFORE, BE IT RESOLVED, THAT** The Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20070008 for a Farm Related Permanent Home on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. Building and ISTS permits shall be obtained prior to beginning any construction and the structure shall be constructed in accordance with the Minnesota State Building Code.
3. At such time as a permanent farm related home ceases to be occupied as provided for in this section 152.077C, the lot and home shall be subdivided within 180 days, or the home shall be removed from the property.
4. A new septic system for the manufactured home shall be installed upon subdivision of the property.

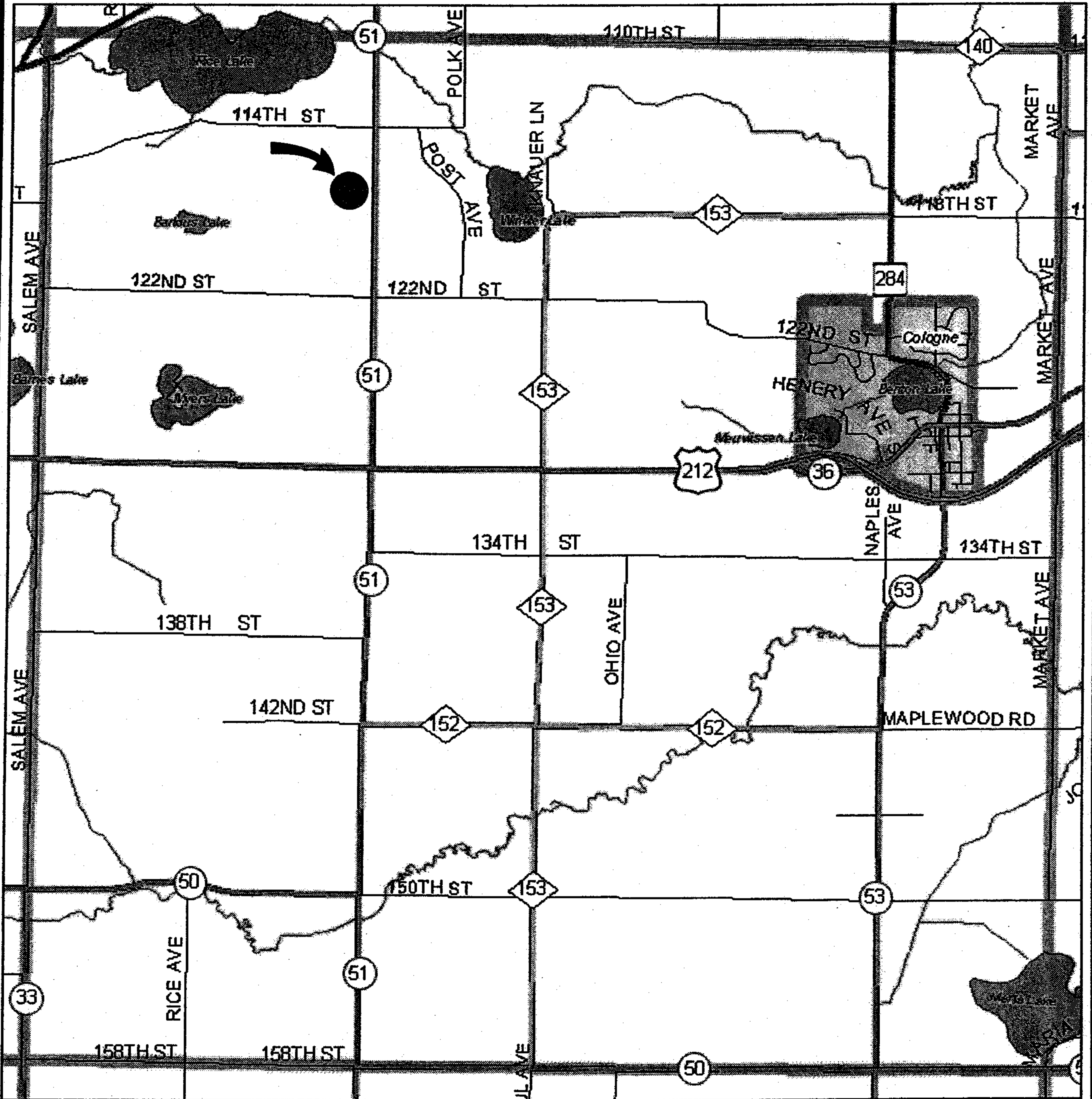
**ADOPTED** by the Carver County Planning Commission this 20<sup>th</sup> day of March, 2007.

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Gene Miller  
Planning Commission Chair



# Benton Township



This map was created using Carter County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carter County is not responsible for any inaccuracies contained herein.



Map Created by Carter County GIS  
Apr 21, 2005





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Request for .33 FTE PHN Increase

Originating Division: Public Health

Meeting Date: April 3, 2007

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The Public Health Division has an approved .17 FTE position in its 2007 budget in the position of Public Health Nurse. We are requesting an increase for this position from .17 FTE to .50 FTE, a difference of .33 FTE, in order to build more PHN capacity in the division. The additional .33 FTE will be supported by TANF grant funding (Temporary Assistance to Needy Families) which has been awarded by the Minnesota Department of Health under the Local Public Health Act award.

**ACTION REQUESTED:** Motion to approve increase of .17 FTE Public Health Nurse position to a .50 FTE Public Health Nurse, and to accept and expend funding from the Minnesota Department of Health in 2007 for TANF funding under the Local Public Health Act award.

### FUNDING

County Dollars =	\$
Other Sources & Amounts =	
Mn Dept. of Health	= \$38,766
<b>TOTAL</b>	<b>= \$38,766</b>

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* Revenue and expense amounts for the 2007 TANF award were not budgeted for Public Health in the 2007 Adopted Budget, and these need to be added to reflect the current year award. In addition, the MN Department of Health has approved a carryover of \$9,563 in unspent 2006 TANF funding. Amounts will be invoiced and collected in FY 2007.

### Additions to Public Health Division Budget for TANF funding

#### 2006 Carryover award:

Add to 2007 Revenue:	01-460-461-2355-5437 TANF Award	\$ 9,563
Add to 2007 Expenditures	01-460-461-2355-6260 Professional and Tech. Fees for Services	\$ 9,563

#### 2007 Funding:

Add to 2007 Revenue:	01-460-461-2355-5437 TANF Award	\$ 29,203
Add to 2007 Expenditures	01-460-000-0000-6111 Salaries	\$ 18,649
	01-460-461-2355-6260 Professional and Tech. Fees for Services	\$ 10,554

Reviewed by Division Director

Date: 03/26/07



# BUDGET AMENDMENT REQUEST FORM

**Submit to Finance Office one week prior to County Board Session.**

**DEPARTMENT: Public Health**

**DATE: 4/03/07**

**Revenue**

Description of Account funds are to be transferred from:	Amount	Description of Account funds are to be transferred to:	Amount
Grant	\$ 29,203	Salaries and Wages	\$ 18,649
		Professional Services	\$ 10,554
<b>TOTAL:</b>	<b>\$ 29,203</b>	<b>TOTAL:</b>	<b>\$ 29,203</b>

**A. Reason for Request:** See Board Action.

**B. Financial Impact: (To be filled out by Controller)**

**C. Contingency Acct. Beginning Bal.:** \$ 300,000

**D. Contingency Acct. Current Bal.:**

**E. Current Balance After Adj.:** \$ 300,000

**F. Requested By:**

**G. Recommend Approval:** Finance Director

**H. County Board Decision:** Approval/Disapproval





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : 2030 Comprehensive Plan Professional Assistance Agreements

Originating Division: Land Water Services

Meeting Date: 3 Apr 2007

Amount of Time Requested: NA

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** In September, Staff briefed the Board on pending work related to updating the Carver County comprehensive plan. State statute requires this plan to be updated by 2008. The current plan was adopted in late 2000. As part of this update, staff is looking for professional assistance on certain elements of the plan. A request for qualifications was issued in November of 2006 with interviews and a staff recommendation resulting. As this time, staff is recommending that the County enter into agreement with two consulting firms to assist with the following:

McCombs, Frank, Roos Associates, Inc. - Comprehensive Plan elements of Land Use, Economic Development Element, & Overall Plan assistance. In particular, the MFRA team will work closely with the CCCDA and focus on the following issues:

- Interviews & Meetings with County Business Leaders and key decision makers
- Develop options and strategies for the County Role in Economic development
- Transportation corridor development strategies including the TCW Rail corridor
- Financing & development strategies, workforce development, infrastructure development.

The 106 Group - The 106 group will help develop the Historic Preservation element in conjunction with the CC Historical Society by assisting with the following:

- Identifying potential funding methods for further preservation planning;
- Summarizing previous resource surveys and threatened sites with a focus in the 2030 urban growth areas;
- Holding meetings with local stakeholders
- Determining alternatives for County role in preservation

Funds for this agreement have been budgeted for 2007.

**ACTION REQUESTED:** Motion to authorize Chair to sign agreements with McCombs, Frank Roos Associates, Inc., & The 106 Group, and authorize staff to sign work orders under the contract.

### FUNDING

County Dollars = \$45,000  
 Other Sources & Amounts =  
 = \$  
**TOTAL** = \$45,000

### FISCAL IMPACT

- None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* Funds for Comprehensive Plan professional service assistance have been budgeted in 2007.

Reviewed by Division Director

Date: 12 mar 2007





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Grant Agreement with Carver Scott Educational Cooperative

Originating Division: Community Social Services

Meeting Date: 4/3/07

Amount of Time Requested: NA

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The Minnesota Department of Education has changed the financial processes for the Carver Scott Educational Cooperative (CSEC) and its member school districts. These changes also impact the financial processes between the Carver Scott Educational Cooperative and Community Social Services for collaborative services. The actual provision of school based services are not impacted but how the Carver Scott Educational Cooperative, its member school districts and the Division processes the financial transactions between our respective agencies is impacted. For the 2006/2007 school year, the Division is proposing that the Carver Scott Educational Cooperative be given a grant to provide collaborative services. The grant will be given to CSEC in four quarterly installments. The Division will bill CSEC quarterly under the terms of the purchase of services contract which has been passed by the Board for services provided by the Division. This will allow CSEC to maximize their revenue through the revised financial process.

**ACTION REQUESTED:** To approve the Grant Agreement between the Community Social Services Department and Carver Scott Educational Cooperative.

### FUNDING

County Dollars = \$537,064

Other Sources & Amounts = \$

**TOTAL** = \$537,064

*Related Financial Comments:*

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 3/28/07





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Increase Petty Cash- Financial Services

Originating Division: Financial Services

Meeting Date: April 3, 2007

Amount of Time Requested: None

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The Financial Services Division is requesting an increase in their daily petty cash amount from \$700 to \$1,200. The Financial Services Division serves as the central service function for all cash deposits and change requests of the County Divisions and their respective customers. The additional petty cash funds will assist in meeting those demands and eliminate additional bank visits for change requests.

### ACTION REQUESTED:

A motion to adopt a resolution approving the increase in Financial Services petty cash fund.

### FUNDING

County Dollars =

Other Sources & Amounts =

= \$

**TOTAL**

= \$

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:* A cash transfer will be made from the County's checking account into the petty cash fund

Reviewed by Division Director

Date: 3/16/07





# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Discussion of land use issues relating to the comprehensive plan**

Originating Division: Land Water Services

Meeting Date: 3 April 2007

Amount of Time Requested: 45 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** We would like to take this opportunity do discuss a variety of land use planning related issues with the Board. As we are moving through the planning process, several ideas/issues have arisen that deserve discussion at the Board level. The following bullet points are the areas we would like to discuss:

**AIRPORT** – we keep hearing the word pop up in a variety of venues. About 20 years ago the County did a study, but for a variety of reasons no action was taken. Is this an issue staff should be spending some resources investigating?

**COMMERCIAL/INDUSTRIAL (C/I)** – the vision statement supports continuing the current policy of directing most commercial/industrial activities to the cities, but also mentions transportation corridors. The vision statement needs to ultimately be translated into language in the Comprehensive Plan. There are several areas we would like to discuss with the Board and get your thoughts and ideas:

**Railroad** – it appears the TC&W rail line presents economic development opportunities. How do we plan for possible development along the rail line for uses that will not compete with cities? Plan for specific area(s)? Provide a framework so it can happen anywhere along the line? Restrict to rail related activities?

**Activities that don't fit in the cities** – there are C/I uses that are not a good fit in city industrial parks – typically because of the need for a large storage or holding area. Should we plan to accommodate some of these uses in the rural area?

**Transportation Corridors** – we are assuming this means the railroad, Hwy 212, Highway 7? We would like to get a better idea of where the Board would like to go with this concept. We have encountered a wide variety of reactions to this part of the vision statement.

**"SIGNATURE" USE** – this idea has come up several times. Does the Board have any thoughts on this?

**ACTION REQUESTED:** NA

**FUNDING**

County Dollars = \$0

Other Sources & Amounts = \$

**TOTAL** = \$0

*Related Financial Comments:*

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 28 March 2007