

Carver County Board of Commissioners  
 Regular Session  
 November 25, 2008  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

			PAGE
9:15 a.m.	1.	<ul style="list-style-type: none"> <li>a) <b>CONVENE</b></li> <li>b) <i>Pledge of Allegiance</i></li> <li>c) <i>Public participation (comments limited to five minutes)</i></li> <li>d) <i>Introduction of New Employees</i></li> </ul>	
	2.	Agenda review and adoption	
	3.	Approve minutes of November 4, 2008 Regular Session .....	1-4
	4.	Community announcements	
9:15 a.m.	5.	<b>CONSENT AGENDA</b>	
	5.1	Payment of emergency claims .....	5-7
	5.2	Approval of furniture for Chaska and Chanhassen License Centers .....	8-10
	5.3	Administrative Services-OCLC agreement.....	11
	5.4	MCCC By-Laws and joint powers agreement .....	12
	5.5	Contract approval for Veterans Services Office expansion remodel-Outland Builders .....	13-14
	5.6	Final payment of 2008 overlay program.....	15-16
	5.7	Abatements/additions.....	17-18
	5.8	Charitable gambling application for American Legion Post #1121.....	19-20
	5.9	Master grant contract for Community Health Boards .....	21
	5.10	\$5,025,000 2008B Central Plant G.O. Bond sale results..	22-25
	5.11	Approval of lease agreement with ISD 112-Second level of Chanhassen Service Center .....	26
	5.12	Community Social Services' warrants .....	NO ATT
	5.13	Commissioners' warrants.....	SEE ATT
9:20 a.m.	6.	<b>ADMINISTRATIVE SERVICES</b>	
	6.1	Accept donation from Veterans Council.....	27

9:30 a.m.	<b>7.</b>	<b>FINANCE</b>	
		7.1	<i>Public hearing</i> – Carver County Fee for service schedule 28-98
9:50 a.m.	<b>8.</b>	<b>ADMINISTRATION</b>	
		8.1	Administrator’s amended 2009 budget recommendation ..... 99-103
		8.2	2009 Legislative Priorities ..... 104-114
10:20 a.m.	<b>9.</b>	<b>LAND AND WATER SERVICES</b>	
		9.1	Review of TMDL and direct discharge program; direct discharge funding ..... 105-116
10:40 a.m.			<b>ADJOURN REGULAR SESSION</b>
10:40 a.m.		1.	Chair
		2.	Board Members
		3.	Administrator
11:10 a.m.		4.	Adjourn

David Hemze  
County Administrator

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on November 4, 2008. Chair James Ische convened the session at 9:15 a.m.

Members present: James Ische, Chair, Tim Lynch, Vice Chair, Gayle Degler, Randy Maluchnik and Tom Workman.

Members absent: None.

Degler moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Lynch moved, Maluchnik seconded, to approve the minutes of the October 28, 2008, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Maluchnik moved, Degler seconded, to approve the following consent agenda items:

Authorized the Sheriff's Office acceptance of \$180 and MX6 PID donations.

Adopted the Findings of Fact and Order #PZ20080034 for the issuance of Conditional Use Permit #PZ20080034, Virgil Scherping, Hollywood Township.

Adopted the Findings of Fact and Order #PZ20080033 for the issuance of Conditional Use Permit #PZ20080033, Dahlgren Township.

Resolution #86-08, Vacation of Portions of County Highway 10.

Approved window replacement project at First Street Center, related contract with Town and Country Glass for \$54,900, subject to the approval of County Attorney/Risk Management, a contingency amount of \$14,100 to cover change orders and miscellaneous project costs and authorized the Administrative Services Division Director to approve change orders up to the amount of \$5,000 per individual change order.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Gary Bork, Community Social Services, explained the Governor had declared November 3, 2008, as County Financial Worker and Case Aide Day. He stated financial workers and case aides are the individuals who determine eligibility for financial assistance, food support and health care programs.

He pointed out they perform their work often under challenging conditions without receiving much recognition and requested that the County also recognize this day.

Chair Ische read the Governor's proclamation and thanked the employees for their hard work.

Lynch moved, Workman seconded, to proclaim with the Governor of Minnesota November 3, 2008, as County Financial Worker and Case Aide Day. Motion carried unanimously.

David Priem, Veterans Services, thanked the Board for the opportunity to recognize all Veterans and asked that special recognition be given today to two County World War II Women Veterans. Priem highlighted their backgrounds and years of service.

Chair Ische thanked the Veterans for their service and read the Resolution recognizing Veterans, living and deceased, for the sacrifices they made in serving the Nation. Chair Ische thanked WWII Veterans Margaret Swanson and Kathryn Irlbeck for their time and service and presented them with the Resolution.

Lynch offered the following Resolution, seconded by Degler:

Resolution #87-08  
In Recognition of Veterans

On vote taken, all voted aye.

Steve Taylor, Administrative Services, requested Board approve the central plant project. He pointed out the facilities assessment that was done by Wold Architects and the energy audit that was performed by Siemens. He indicated they looked at a performance contract but as they were concerned about the cost, decided to pursue a typical design/bid/build scenario. He stated they are looking at a cost of \$490,000 annually in debt service which would be offset by energy and operating savings.

He reviewed the project components. Taylor stated the software with the new equipment will allow them to monitor heating and cooling efficiency. He explained the project budget of 5.5 million.

Taylor pointed out several of the major components are beyond the expected life and, as they worked on this project, they looked at different options. He believed they had come up with a good project and they were asking for approval of it today. He noted the bid opening recently held with bids coming in under the original estimate.

David Frischmon, Financial Services, explained to obtain financing for the project, Ehlers and Associates was recommending the use of GO bonds using statutory provisions that authorize bonds for Courthouse and jail improvements. He indicated \$500,000 would come from the 2007 roof rollover budget and the \$5,095,000 bond sale that will result in 5 million in bond proceeds. Frischmon indicated the bond sale would occur on November 10<sup>th</sup> and a Pricing Committee would meet and approve the bond sale based on a not to exceed interest rate.

Degler moved, Lynch seconded, to approve a total central plant project of \$5,500,000. Motion carried unanimously.

Workman moved, Degler seconded, to approve the bid awards to Klamm Mechanical, in the amount of \$2,409,000 and Manor Electric in the amount of \$107,750, pending contract review by the County Attorney's Office and Risk Management and on the County obtaining financing for the project. Motion carried unanimously.

Maluchnik moved, Degler seconded, to approve \$265,000 in County general conditions and \$254,760 in Kraus Anderson general conditions. Motion carried unanimously.

Workman moved, Degler seconded, to approve \$490,250 in contingency for the project. Motion carried unanimously.

Maluchnik moved, Degler seconded, to delegate authority to the Administrative Services Division Director to approve central plant individual change orders for up to \$50,000. Motion carried unanimously.

Frischmon requested the Board adopt the Resolution calling for the sale of bonds. He stated the Pricing Committee would include the Chair, himself and one other Board member needed to be appointed.

Maluchnik offered the following Resolution, seconded by Degler:

Resolution #88-08  
Authorizing the Sale of up to  
\$5,095,000 General Obligation Bonds, Series 2008B,  
Fixing the Form and Specifications Thereof,  
Providing for Their Execution and Delivery and  
Providing for the Levy of Taxes for Their Payment

On vote taken, all voted aye.

Maluchnik moved, Workman seconded, to appoint Chair James Ische, Commissioner Gayle Degler and Financial Services Division Director, David Frischmon, to the Pricing Committee. Motion carried unanimously.

Lynch moved, Workman seconded, to adjourn as the Carver County Board and convene as the Carver County Ditch Board. Motion carried unanimously.

The Ditch Board considered ditch assessments for pay 2009. The Ditch Board acknowledged that only those landowners that benefit from the improvement pay the assessment.

Degler moved, Lynch seconded, to approve the following assessments to be placed on the pay 2009 tax statements:

County Ditch #4	\$5,000
County Ditch #5	\$4,500
County Ditch #6	\$13,000
County Ditch #7	\$4,400

Motion carried unanimously.

Degler moved, Maluchnik seconded, to adjourn as the Carver County Ditch Authority. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

287889



**Office of Finance Director**  
Carver County Government Center  
Administration Building  
600 East Fourth Street  
Chaska, MN 55318-1202  
Phone: 952 361-1509  
Fax: 952 361-1308

**AUTHORIZATION**

**PAYMENT OF EMERGENCY CLAIM**

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with a minimum of two).

VENDOR: Super America  
ACCOUNT: 6379  
AMOUNT: \$20.00  
REASON: gas money to attend court  
Department Head Signature: AT Toole for Jim Keeler

Chairman of County Board

James M. Ische

County Administrator

David Hemze

Finance Director

AT Toole for Jim Keeler

County Attorney

James W. Keeler, Jr.

Date: 10/30/2008.

288172



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**AUTHORIZATION**

**PAYMENT OF EMERGENCY CLAIM**

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with a minimum of two).

**VENDOR:** Brandondale LTD MHP  
1 Kelly Road  
Chaska, Minnesota 55318

**ACCOUNT:** 01-0120-000-1112-6033 (Homelessness Grant Veterans Service)

**AMOUNT:** \$539.31

**REASON:** Emergency rental assistance for Veteran to assist with rent in the amount of \$539.31 for the month of October, 2008. Veteran has not worked since June of 1993. He is seeking rental assistance for lot rent in Mobile Home Park to avoid becoming homeless. The veteran is working with the CVSO for further assistance through the State Soldiers Assistance Program (SSAP).

**Department Head Signature:** *Jim Priem*

**Chairman of County Board** *James M. Ische*  
James M. Ische

**County Administrator** *David Henze*  
David Henze

**County Attorney** *James W. Keeler, Jr.*  
James W. Keeler, Jr.

**Date:** November 3, 2008





**Office of Finance Director**  
Carver County Government Center  
Administration Building  
600 East Fourth Street  
Chaska, MN 55318-1202  
Phone: 952 361-1509  
Fax: 952 361-1308

288220

**AUTHORIZATION**

**PAYMENT OF EMERGENCY CLAIM**

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with a minimum of two).

VENDOR:         Fran and Jack Elliot        

ACCOUNT:         6379        

AMOUNT:         \$36.75        

REASON:         Crime Victim/reimbursement of gas money        

Department Head Signature: *James W. Keeler, Jr.*

Chairman of County Board

        James M. Ische        

County Administrator

*Finance Director*

        David Hemze        

*Frisch*

County Attorney

        James W. Keeler, Jr.        

Date:         11/7/08



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Approval of furniture for Chaska and Chanhassen Service Centers

Originating Division: Administrative Services

Meeting Date: November 25, 2008

Amount of Time Requested: N/A

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Staff is requesting approval to purchase furniture for the Chaska and Chanhassen Service Centers. The government pricing cost to provide the Chaska Service Center furniture is \$39,903.30 and for Chanhassen the total is \$52,003.77. The new Herman Miller furniture (Intereum is the certified local distributor of Herman Miller) includes a 12 year parts and labor warranty and the proposed public seating in the lobby area has a lifetime warranty.

Compared with the Chaska Service Center, Chanhassen has more furniture, additional offices and a larger building footprint necessitating a larger expenditure of furniture.

Significant time was spent with the architect, Facilities and Taxpayer Services staff to select the quantity, type of furniture, grade and color of fabric. Attached are the locations of the furniture.

The estimated costs are supported by the budget.

### ACTION REQUESTED:

Motion to approve contract with Intereum for the Chaska Service Center for \$39,903.30.

Motion to approve contract with Intereum for the Chanhassen Service Center for \$52,003.77.

### FUNDING

County Dollars = \$91,907.07

Other Sources & Amounts =  
=\$

**TOTAL** = \$91,907.07

Related Financial Comments:

### FISCAL IMPACT

None

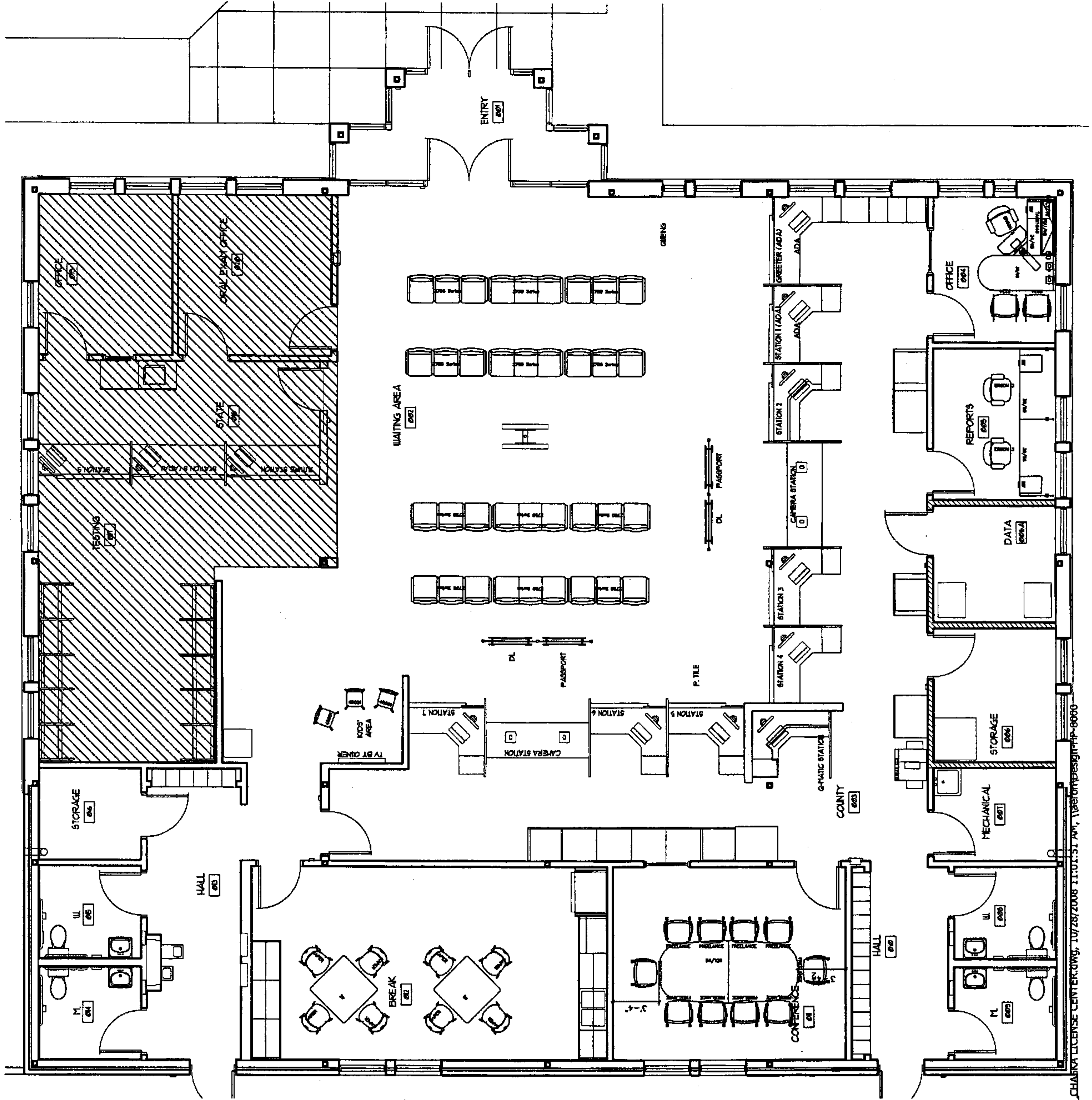
Included in current budget

Budget amendment requested

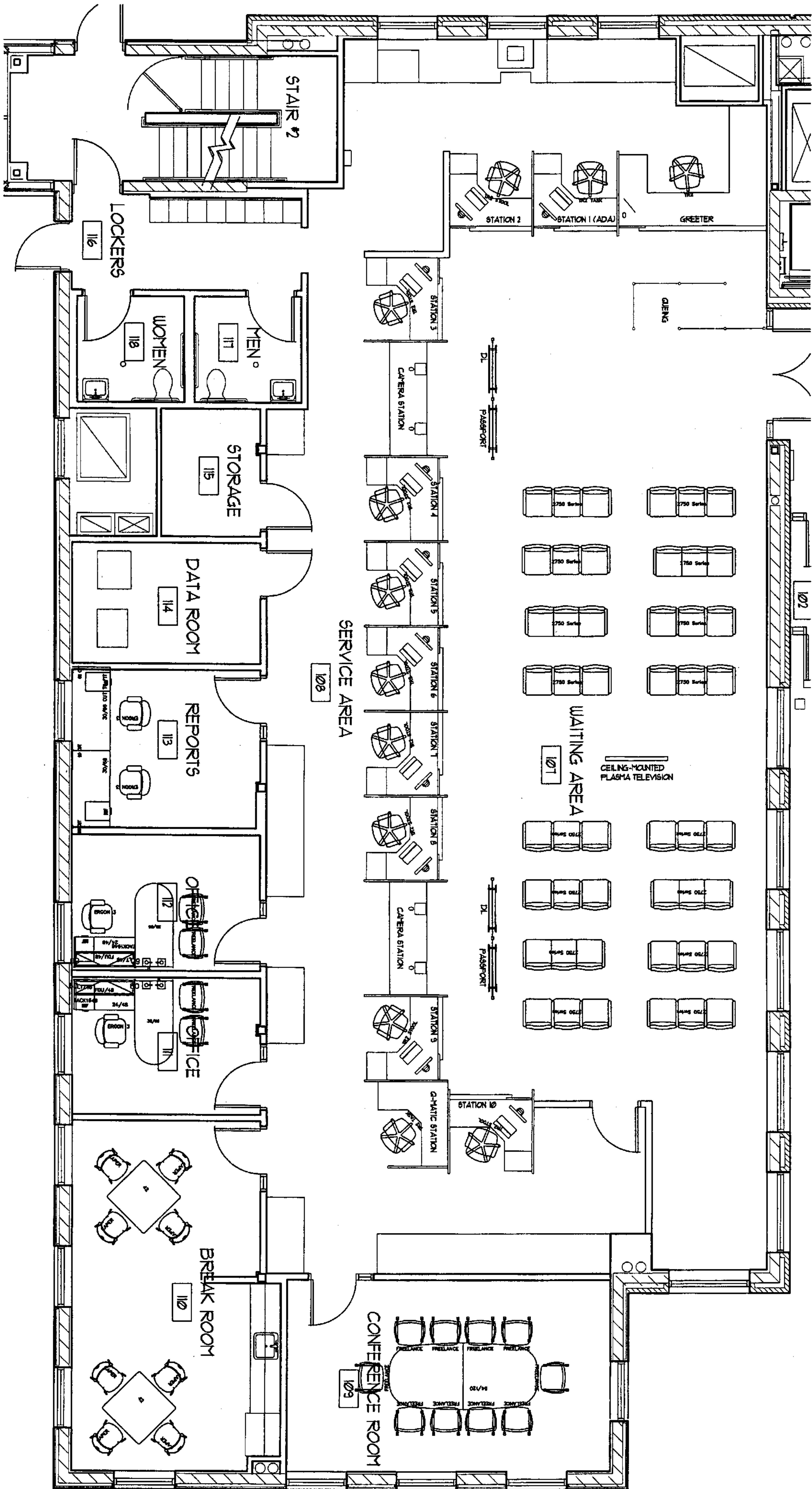
Other:

Reviewed by Division Director

Date: November 13, 2008



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# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Administrative Services – OCLC Agreement

Originating Division: Admin Services/Library

Meeting Date: 11/25/08

Amount of Time Requested: NA

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Carver County Library has utilized the Online Computer Library Center (OCLC) for a number of years. OCLC is an organization of cooperating library members which developed WorldCat (the online union catalog) and related products.

The online computer library is a system for creating and maintaining a regularly updated database of bibliographic records, holdings and other information supplied by member libraries. This system allows for ease of access to and use of worldwide scientific, literary and educational information. The result is improved cost effectiveness of libraries and further resource sharing.

MINITEX is a program of the Minnesota Office of Higher Education and the University of Minnesota that is charged with developing a contract for the OCLC that the member libraries then have an opportunity to join.

### ACTION REQUESTED: Motion to approve contract with MINITEX/OCLC.

#### FUNDING

County Dollars =	\$30,000
Other Sources & Amounts =	
Grants =	\$
<b>TOTAL</b>	<b>= \$30,000</b>

#### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 10/28/08



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Information Services –MCCC Bylaws and Joint Powers Agreement**

Originating Division: Administrative Services

Meeting Date: 11/25/2008

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Information Services requests approval of the MCCC Bylaws and Joint Powers agreement with Minnesota Counties.

The Minnesota Counties Computer Cooperative adjusted the governing bylaws and joint powers agreement at the annual 2008 meeting. The bylaws and joint powers agreement was approved by all member counties attending the conference. The voting member is the Carver County delegate; delegate attending and voting the 2008 conference was Laurie Engelen.

The amendment was recommended by MCIT to provide additional liability protection to member counties. It also lowers the maximum assessment to members in the case of MCCC falling on financial hardship to a maximum of one years membership dues for each member; \$6,000 for each member county versus the original language of \$50,000.

**ACTION REQUESTED:** Motion for County Board Chair to sign the MCCC Bylaws and Joint Powers Agreement.

**FUNDING**

County Dollars =	\$
Other Sources & Amounts =	= \$
<b>TOTAL</b>	= \$

**FISCAL IMPACT**

None  
*Included in current budget*  
 Budget amendment requested  
 Other:

Related Financial Comments: NA.

Reviewed by Division Director

Date: 10/09/2008



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Contract Approval for Veteran Services Office Expansion/Remodel – Outland Builders

Originating Division: Administrative Services

Meeting Date: November 25, 2008

Amount of Time Requested: 0

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Veteran Services currently carries an open part-time position. This position has not been filled due to lack of space and efficiency within the current facility.

The 2008 capital budget contained both planning and capital projects for the benefit of Facilities, Historical Society, and Veteran Services. Three of the projects relied on the development of a master plan to site a garage facility and to complete storm improvements around the perimeter of the building. Staff is now recommending a new improvement plan and initiating a collaborative planning effort with the City to develop a master plan for the site.

The proposed construction contract expands the Veteran Services Offices and relocates their file system to create a more efficient floor layout. Construction proposals were obtained from Kraus Anderson Construction's small project office (\$30,415 + file) and Outland Builders of Shakopee (\$27,065). Additional subcontractor quotes were obtained for the file systems move, drywall and demolition. The proposed budget is as follows:

General Conditions:	\$2,200
General Contractor:	\$27,065
Total:	\$29,265

**ACTION REQUESTED:** Move approval of the Contract with Outland Builders and subsequent budget amendments to the 2008 Facilities Capital budget as presented.

### FUNDING

County Dollars =	\$29,265
Other Sources & Amounts =	= \$
<b>TOTAL</b>	<b>= \$29,265</b>

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* Amend line items Storage Garage and Master Plan to include Veteran Services Office Remodel 01-110-000-0000-6640.

Reviewed by Division Director

Date:

# BUDGET AMENDMENT REQUEST FORM

**Submit to Finance Office one week prior to County Board Session.**

**DEPARTMENT: Facilities**

**DATE of County Board Session: 11/25/08**

**Fund: General**

Description of Account funds are to be transferred from:	Amount	Description of Account funds are to be transferred to:	Amount
Storage Garage And Master Plan	\$ 29,265	Veterans Service Office Remodel	\$ 29,265
<b>TOTAL:</b>	<b>\$ 29,265</b>	<b>TOTAL:</b>	<b>\$ 29,265</b>

**A. Reason for Request:** See Board Action.

**B. Financial Impact: (To be filled out by Controller)**

**C. Contingency Acct. Beginning Bal.:** \$ 300,000

**D. Proposed Contingency Acct. Being Used:** \$ 200,000

**E. Remaining Balance:** \$ 100,000

**F. Requested By:** Kevin Maas - Facilities

**G. Recommend Approval:** Finance Director

**H. County Board Decision:** Approval/Disapproval





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : FINAL PAYMENT OF 2008 OVERLAY PROGRAM

Originating Division: Public Works

Meeting Date: 11/25/08

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The 2008 Overlay Program has been completed at 96% of both contracts involved. Final payment consists of the release of retainage withheld on the contracts. Board Action is needed to release retainage as final payment and finalizing the contracts of the 2008 Overlay Program.

**ACTION REQUESTED:** Adopt resolution accepting project as complete and authorizing final payment of \$67,084.07.

### FUNDING

County Dollars = \$67,084.07

Other Sources & Amounts =  
= \$

**TOTAL** = \$67,084.07

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:*  
Contracts: \$1,393,982.55  
Contracts (Final Certified): \$1,341,681.26  
Paid To Date: \$1,274,597.19  
Retainage: \$ 67,084.07

Reviewed by Division Director

Date:

11/3/08

S:Projects/Overlays/2008/FINAL PAYMENT - BAF

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: 11/25/08

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**COUNTY BOARD ACKNOWLEDGMENT  
2008 OVERLAY PROGRAM FINAL PAYMENT**

Whereas, the 2008 Overlay Program contracts (CP 08-SHEET, CP 08-33, CP 08-36, CP 08-117, CP 08-51, CP 08-155, and SAP 10-640-07) have in all things been completed, and the County Board being fully advised in the premises, now then be it resolved, that we do hereby accept said completed project for and on behalf of the County of Carver and authorize final payment to Wm. Mueller & Sons, Inc. in the amount of \$67,084.07.

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 25th day of November, 2008, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 25th day of November, 2008.

\_\_\_\_\_  
County Administrator





# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Abatements/Additions**

Originating Division: Property Records Taxpayer Services Meeting Date: 11/07/08  
 Amount of Time Requested: 0 minutes Attachments for packet:  Yes  No  
 Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** See Attached.**ACTION REQUESTED:**

Recommend to approve.

**FUNDING**

County Dollars = \$ - -800.22  
 Other Sources & Amounts = \$ - -1,481.78  
 =  
**TOTAL** = \$ -2,282.00

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other: Not Budgeted

*Related Financial Comments:* Reviewed by Taxpayer Services Manager

Date:

10-28-08



CARVER  
COUNTY

Property Records & Taxpayer Services Division  
Government Center - Administration Building  
600 East 4th Street  
Chaska, MN 55318-2102

Laurie Engelen, Taxpayer Services Manager  
Phone: (952) 361-1907  
Email: lengelen@co.carver.mn.us

Angela Johnson, Carver County Assessor  
Phone: (952) 361-1961  
Email: ajohnson@co.carver.mn.us

Abatements presented to the  
Carver County Board of Commissioners

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager  
on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	County Dollars Abated	Total Amount of Adjustment
2008	65.3750050	Roger & Paula Jackels	Disaster Credit	3,322.00	3,022.00	-132.43	-300.00
2006	08.0071600	James Jochum	Clerical Error	3,206.00	2,994.00	-94.04	-212.00
2007	08.0071600	James Jochum	Clerical Error	7,090.00	5,882.00	-332.36	-1,208.00
2008	08.0071600	James Jochum	Clerical Error	4,050.00	3,488.00	-241.39	-562.00
							0.00
							0.00
							0.00
							0.00
<b>Grand Total</b>				<b>\$17,668.00</b>	<b>\$15,386.00</b>	<b>-\$800.22</b>	<b>-\$2,282.00</b>



# REQUEST FOR BOARD ACTION

**AGENDA ITEM :** Charitable Gambling Application for American Legion Post #121

Originating Division: Property Records Taxpayer Services      Meeting Date:

Amount of Time Requested: 0 min      Attachments for packet:  Yes  No

Item Type:  Consent    Regular Session    Closed Session    Work Session    Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Charitable Gambling Application for American Legion Post #121. It will be ongoing at B's on the River, 1455 County Road 27, Watertown, MN 55388.

**ACTION REQUESTED:** See Attached Resolution.

**FUNDING**

County Dollars = \$

Other Sources & Amounts = \$

**TOTAL** = \$

*Related Financial Comments:*

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Laurie Engelen, Taxpayer Services Manager

Date:

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date:

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

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**CARVER COUNTY, MINNESOTA**

WHEREAS, the American Legion Post #121 seeks approval of a Lawful Gambling License Application; and

WHEREAS, the American Legion Post #121 will sell pull-tabs at B's on the River, 1455 County Road 27, Watertown, MN 55388, which is located in Watertown Township;

WHEREAS, the Minnesota Gambling Control Board requires the County Board of Commissioners to specifically approve or deny a resolution for each applicant each two year period of time.

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners does approve the new license upon compliance with Code of Ordinance, Title XI, Chapter 112, Section 112.02.

Adopted on 2008.

Attest:

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YES

ABSENT

NO

<hr/> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/> <hr/>
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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_\_ day of \_\_\_\_\_, 2008, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
David Hemze, Carver County Administrator



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Master Grant Contract for Community Health Boards

Originating Division: Public Health

Meeting Date: 11/25/08

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The Master Grant Contract for the five-year period (2009-2013) will streamline the project agreements for individual grant projects by incorporating provisions of the Master Grant Contract through Minnesota Department of Health, As new projects are offered, we will request approval of individual project agreements, which outline project activities and budgetary considerations.

**ACTION REQUESTED:** Public Health requests approval to renew the Master Grant Contract with the Minnesota Department of Health.

### FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

**TOTAL** = \$

*Related Financial Comments:*

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director 

Date: 11-6-08



# REQUEST FOR BOARD ACTION

## AGENDA ITEM: \$5,025,000 2008B Central Plant G.O. Bond Sale Results

Originating Division: Financial Services

Meeting Date: 11/25/08

Amount of Time Requested: none

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** At the November 4<sup>th</sup> Board meeting, the County Board approved a resolution calling for a central plant bond sale and authorizing a Pricing Committee to approve the bond sale subject to a true interest cost not to exceed 4.80% and the other terms of the bond sale. The Bond Sale was held on November 12<sup>th</sup> with the County receiving four bids. The Pricing Committee met and formally approved the low bidder, RBC Capital Markets, with a True Interest Cost of 4.3522%.

**ACTION REQUESTED:** *Motion to approve bond sale results*

### FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

**TOTAL** = \$

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other: Debt service levy of \$490,000 is included in the Administrator's Recommended 2009 Budget

*Related Financial Comments:*

Reviewed by Division Director

Date: 11/17/08





## Results of Bond Sale – November 12, 2008

### \$5,025,000 General Obligation Bonds, Series 2008B

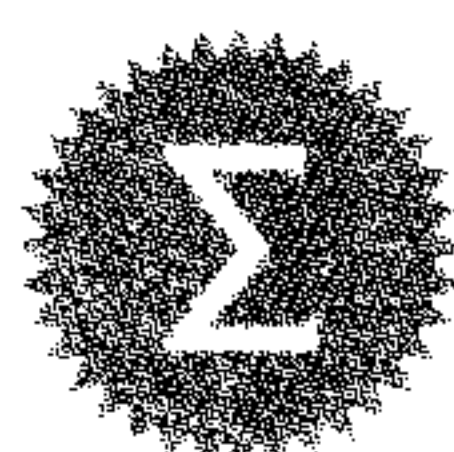
**Low Bidder:** RBC Capital Markets, Minneapolis, MN  
**True Interest Cost:** 4.3522% (after adjustments to principal)  
**Number of Bids:** 4  
**Rating:** Aa2 Rating Affirmed  
**Range of Bids:** Low bid of 4.3508 % to highest bid of 4.4099%

Key Factors	Projected 10/21/08	Results of Sale	Variance
Principal Amount*:	\$5,095,000	\$5,020,000	-\$75,000
Net Proceeds:	\$5,000,000	\$5,000,000	\$0
True Interest Cost:	4.49%	4.3522%	-0.14%
Discount Allowance:	\$50,950	\$33,574	-\$17,376
Bond Premium:	\$0	\$54,103	\$54,103
Cost of Issuance:	\$40,000	\$36,537	-\$3,463
Annual Average Pmt.:	\$472,660	\$467,780	-\$4,880
First Year Tax Levy:	\$499,000	\$487,849	-\$11,151

**Closing Date:** December 4, 2008

**Attachments:** Bid Tabulation  
 Updated Debt Service Schedules

\* The size of the bond issue changed from the projected amount due to a premium bid, reduction in underwriters' discount, and a decrease in costs of issuance.



# BID TABULATION

\$5,095,000\* General Obligation Bonds, Series 2008B

CARVER COUNTY, MINNESOTA

SALE: November 12, 2008

AWARD: RBC CAPITAL MARKETS

RATING: Moody's Investors Service, Inc. "Aa2"

BBI: 5.24%

NAME OF BIDDER	MATURITY (February 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
RBC CAPITAL MARKETS Minneapolis, Minnesota	2010	4.000%	2.200%	\$5,116,317.80	\$1,997,304.16	4.3508%
	2011	4.000%	2.570%			
	2012	4.000%	2.900%			
	2013	4.000%	3.100%			
	2014	4.000%	3.270%			
	2015	4.000%	3.460%			
	2016	4.000%	3.700%			
	2017	4.000%	3.900%			
	2018	4.000%	4.100%			
	2019	4.250%	4.300%			
	2020	4.500%	4.500%			
	2021	4.600%	4.600%			
	2022	4.700%	4.700%			
	2023	4.750%	4.750%			
2024	4.800%	4.800%				
ROBERT W. BAIRD & CO., INC. Red Bank, New Jersey	2010	3.500%		\$5,080,440.80	\$1,994,236.39	4.3593%
	2011	3.500%				
	2012	3.500%				
	2013	3.500%				
	2014	3.500%				
	2015	3.750%				
	2016	4.000%				
	2017	4.000%				
	2018	4.250%				
	2019	4.250%				
	2020	4.500%				
	2021	4.500%				
	2022	4.625%				
	2023	4.625%				
2024	4.750%					

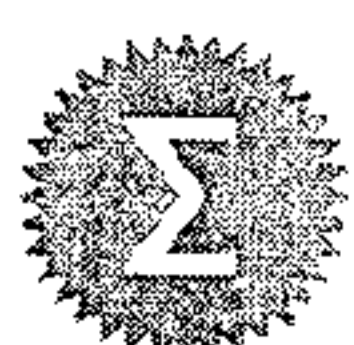
\*Subsequent to bid opening the issue size was decreased to \$5,020,000 with the 2010 maturity decreased \$15,000 to \$215,000, the 2011 maturity decreased \$10,000 to \$260,000, the 2012 maturity decreased \$10,000 to \$270,000, the 2013 maturity decreased \$5,000 to \$280,000, the 2015 maturity decreased \$5,000 to \$305,000, the 2017 maturity decreased \$5,000 to \$330,000, the 2020 maturity decreased \$5,000 to \$375,000, the 2021 maturity decreased \$5,000 to \$390,000, the 2022 maturity decreased \$5,000 to \$405,000, the 2023 maturity decreased \$5,000 to \$425,000, and the 2024 maturity decreased \$5,000 to \$445,000 in maturity value.

Adjusted Price - \$5,040,528.36

Adjusted Net Interest Cost - \$1,976,177.08

Adjusted TIC - 4.3522%

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Roseville, MN 55113-1122

NAME OF BIDDER	MATURITY (February 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
PIPER JAFFRAY & CO. Minneapolis, Minnesota	2010	3.000%		\$5,070,278.55	\$2,000,251.87	4.3747%
	2011	3.000%				
	2012	3.250%				
	2013	3.500%				
	2014	3.500%				
	2015	3.750%				
	2016	4.000%				
	2017	4.000%				
	2018	4.250%				
	2019	4.250%				
	2020	4.375%				
	2021	4.500%				
	2022	4.625%				
	2023	4.750%				
2024	4.750%					
CRONIN & COMPANY, INC. Minneapolis, Minnesota	2010	3.500%		\$5,159,130.75	\$2,041,556.65	4.4099%
	2011	3.500%				
WELLS FARGO BROKERAGE SERVICES, LLC Minneapolis, Minnesota	2012	3.500%				
	2013	3.750%				
NORTHLAND SECURITIES, INC. Minneapolis, Minnesota	2014	3.750%				
	2015	4.000%				
	2016	4.000%				
	2017	4.000%				
	2018	4.250%				
	2019	4.500%				
	2020	5.000%				
	2021	5.000%				
	2022	5.000%				
	2023	5.000%				
	2024	5.000%				



# REQUEST FOR BOARD ACTION

**AGENDA ITEM :** Approval of lease agreement with ISD 112 – Second Level of Chanhassen Service Center

Originating Division: Administrative Services

Meeting Date: 11/25/08

Amount of Time Requested: NA

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

Carver County and Independent School District 112 (ISD 112) have negotiated terms for the lease of the second story of the Service Center in Chanhassen comprising approximately 2,500 net square feet.

The contract runs from date of opening until December 2013, with up to two five year renewals. The most current schedule calls for owner move-in/training to take place February 13<sup>th</sup> through 26<sup>th</sup> 2009, with final certificate of occupancy to be issued on the 26<sup>th</sup> of February.

The district agrees to pay yearly rent of \$31,200 and 32% of utility costs. This percentage is based on the school district's utilization of the buildings square footage. This same pro-rata share will be used to reimburse the County for custodial costs. The 2,500 net square feet equates to about \$12.50 per square foot which is generally in the range of comparable lease rates and the district has agreed to a 3% escalation in rent per year out the year 2018. Furthermore, the district will be responsible for the following items: kitchen appliances, washer/dryer, furniture, telephone and technology equipment. Finally, the district will pay Carver County \$170,880 to provide tenant finish and \$17,880 for design fees.

**ACTION REQUESTED:** Motion to approve a lease agreement with ISD 112 for the second story of the Service Center in Chanhassen.

**FUNDING**

County Dollars = \$0  
Other Sources & Amounts =  
Grants = \$0  
**TOTAL = \$0**

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* This lease agreement will provide Carver County with \$31,200 per year in lease revenue.

Reviewed by Division Director

Date: 11/13/08



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Accept Donation from Carver County Veterans Council

Originating Division: Administrative Services

Meeting Date: November 25, 2008

Amount of Time Requested: 5 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Carver County Veterans Council has been accepting donations from Veterans Service Organizations within the county in order to purchase and automated external defibrillator (AED) for use in the Veterans Van. The Veterans Council has reached their goal and purchased an AED. An AED would be used in an emergency situation to potentially save the life of a veteran by monitoring and providing an electronic shock to correct an irregular heart beat or for a person in sudden cardiac arrest. The Veterans Council wishes to donate the automated external defibrillator to Carver County for use in the Veterans Van when transporting veterans to and from the Minneapolis VA Medical Center. All personal in the Veterans Service Office have received first aid training to include operation of an AED.

### ACTION REQUESTED:

Motion to accept the donation of an automated external defibrillator (AED) from the Carver County Veterans Council for use in the Carver County Veterans Van.

#### FUNDING

County Dollars = \$

Other Sources & Amounts = \$

**TOTAL** = \$

*Related Financial Comments:*

#### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: November 10, 2008



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Carver County Fee For Service Schedule**

Originating Division: Financial Services

Meeting Date: 11/25/08

Amount of Time Requested: 10 minutes

Attachments for packet:  Yes  NoItem Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** A public hearing has been scheduled for proposed revisions to the County's fee for service schedule. The State allows the County to charge fees to cover its costs. Notice of this public hearing has been placed in the County's legal newspaper.

The fee for service schedule now includes a table of contents to help assist users. Changes to the fee schedule are noted in the second to last column along with any financial impact of the fee changes. Additional comments are included as needed to further describe any changes. Estimated revenues are expected to increase by approximately \$70,000 as a result of the fee increases. \$30,000 of this increase can be attributed to the Community Social Services CART (transportation) program and \$20,000 can be attributed to the addition of the Property Records fee that allows users to access online images of County records.

**ACTION REQUESTED:** Hold the required public hearing and then approve revisions to Ordinance #48, 2008 Fee for Service Schedule.

**FUNDING**

County Dollars = \$

Other Sources &amp; Amounts =

= \$

**TOTAL** = \$**FISCAL IMPACT** None Included in current budget Budget amendment requested Other: *Included in 2009 Budget*

*Related Financial Comments:* Estimated revenue increase of \$70,000 is included in the Administrator's Amended 2009 Budget Recommendation.

 Reviewed by Division Director

Date:

**ORDINANCE #48**

**CARVER COUNTY**

**2008  
FEE-FOR-SERVICE  
SCHEDULE**



Approved by the  
Carver County Board of Commissioners  
Adopted November 25, 2008

**This ordinance regulates the fees for services charged by Carver County.**

**WHEREAS**, the County Board of Commissioners may charge fees for services provided by any county office, official, department, court, or employee; and

**WHEREAS**, there is a reasonable relation between the fees contained in this schedule and the cost of providing the services; and

**WHEREAS**, Minn. Stat. Section 373.41 states that these service fees, charges, and rates must be established by ordinance.

**NOW, THEREFORE BE IT RESOLVED**, The County Board of Commissioners of Carver County, Minnesota hereby ordains adoption of the fees contained in this schedule effective the date of its passage.

Adopted by the County Board of Commissioners at a meeting held at the Carver County Government Center, Chaska, Minnesota, this 25<sup>th</sup> day of November, 2008.

James Ische, County Board Chair

Date: \_\_\_\_\_

David Hemze, County Administrator

Date: \_\_\_\_\_



**Carver County, Minnesota  
2008 Fee-For-Service Schedule**

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**(This table of contents section will be added for the first time with approval of the 2008 Fee-For-Service Schedule)**

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><u>Administrative Services - Information Services</u></b>	Lead Analyst	\$150/hour (15 minute increments)		
	Computer Technician	\$75/hour (15 minute increments)		
	<b>Media</b>			
	Personal Computer CD (no AS400)	\$30/each		
	Personal Computer CD (AS400 interaction)	\$40/each		
	Computer Screen Print	\$5/page		
	AS400 Media	\$70/each		
	Computer Reports	\$0.50/page		
	CD-ROM/DVD	\$25/each		
	Zip Disk	\$30/each		
<b>County Wide (NOTE: All County departments will apply county-wide fees and charges unless a department has a different rate listed)</b>				
	Fax Machine Usage (employee or public)	\$1 for first page \$0.30 each additional page – local		
		\$4/page + \$1.50/each additional page – long distance		
	Fax Machine Usage (employee or public)	\$10/page + \$3.00 each additional page – international		
	Financial Statement (B & W)	\$30		
	Budget Books (B & W)	\$40		
	5-Year Capital Improvement (B & W)	\$40		
	Non-Sufficient Fund (N.S.F.) Checks	\$30/check		

Division/Department	Fee-For-Service (*Statutorily set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<u>Administrative Services - Information Services</u>	Information Gathering/Research (Public Data Only)	If over 1/2 hour: \$50/hour + any material costs; pro-rated to the nearest 1/2 hour; no charge for other government agencies; no charge for separating public data from non-public data.		
	Photocopying (Black & White)	\$0.25 page – public		
		\$0.10/page – employee		
	Photocopying (Color)	\$1.50/page – public		
		\$0.50/page – employee		
	Postage	Federal rates		
	Public Meeting Videocassette/Audio Tape	\$10/tape. No charge for other government agencies.		
	<b>GIS Mapping Projects</b>			
	Internet Map Print Out – 8.5 x 11	\$15/page Additional Copy \$5		
	Custom Mapping	\$75/hour labor (1/2 hour min) – 15 minute increments	\$100/hour labor (1/2 hour min) – 15 minute increments	
	8.5 x 11	\$5/map (1 free map is provided to registered landowner)		
	11 x 17	\$7/map		
	<b>Plotter</b>			
	<= 36" x 24	\$15/map **\$10 ***\$5	\$30/map**	
	>36" x 24 and <= 36" x 50"	\$20/map **\$15 ***\$10	\$40/map**	

Division/Department	Fee-For-Service (*Statutorily set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<u>Administrative Services - Information Services</u>	>36" x 50 and <= 36" x 72	\$30/map ** \$15 ***\$10	\$50/map**	
	<= 40: x 72" special size paper	\$50 **\$20 ***\$15		
** Extra charge for 2005 Aerial Photography 6" Pixels ***Extra charge for Aerial Photography 2' pixels				**\$5/map(s) shipping & handling charge if mailed
	<b>Laminating</b>			
	<= 24" x 36"	\$15/map	\$20/map	
	> 24" x 36"	\$25/map	\$30/map	
	<b>Mailing Labels</b>			
	Automated Internet Parcel Buffer Request	\$75/hour (15 min. charge)	\$25/request	
			Manual Request  \$50/request	
	Parcel/Tax Records Returned	\$0.05/record		
	E-mailed results —Excel, Text File, List	Free		
	Printed List	\$0.10/page		
	Printed Mailing Label Sheet	\$2/page		
	<b><u>Carver County GIS Data Prices</u></b>		<b><u>GIS Data Sales</u></b>	
	**All datasets are UTM Zone 15N Nad83—Shapefile format. All Carver County datasets require a license agreement.	\$75 setup fee for all databases	Change wording to:  Data setup fee  \$75	
	<b>Parcels-</b> All tax information is in the MetroGIS Standard Format		Add wording : Requires License Agreement	

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Administrative Services - Information Services</i></b>	1 to 2000	\$0.05/parcel		
	2000-5000	\$0.03/parcel		
	5000-50,000	\$0.02/parcel		
	County-wide pre-built dataset	\$0.01/parcel		
	<b>Street Centerlines</b>	\$750/County Wide	Add wording: Requires License Agreement	
	City/Township Boundaries	\$50/County Wide		
	<b>Contours</b>			
	2 ft. contours —also available in DFX/Carver County Coordinates	\$10/acre	Change wording to: Shapefile/ DXF  \$6/acre	Data is 3 years old. More in-line with neighboring counties.
	10 ft. contours —also available in DFX/Carver County Coordinates	\$50/section	Change wording to: Shapefile/ DXF	
	<b>Aerial Photography</b>			
<del>2005 Aerial Photography 6" resolution — MrSID Format - (available in Carver County Coordinates &amp; UTM - Other image formats may be available upon request</del>	\$150/section  Prices may vary due to size and media used and time to reproject imagery.	Description Change:  2005 & 2008 Aerial Photography 6" or 12" resolution available depending on area of interest  -MrSID Format - Available in Carver County Coordinates -Other image formats/projections may be available upon request		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><u>Administrative Services - Information Services</u></b>	<b><u>Other GIS Datasets</u></b>	\$75/hour (1 hour minimum) 15 minute increments		
	<b><u>Government Jurisdictions</u></b>			
	Most datasets available free through license agreement			
	2005 Aerial Photography/Elevation Project			
	Elevation & Photography 70 sections or greater	\$360/section <del>\$7,350</del>	\$25,200	Correct typo
	Photography Only 70 sections or greater	\$105/section <del>\$17,850</del>	\$7,350	Correct typo
	Elevation Only 70 sections or greater	\$255/section <del>\$25,200</del>	\$17,850	Correct typo
	3 <sup>rd</sup> Party Data Requests – Non-Carver County	\$75/hour (1/2 hour minimum) 15 minute increments		
	Subscription Login to Network	\$50/year		
	Pictometry		1/2 of the County's cost for sectors around/ within jurisdiction boundary	
	<b><u>Carver County GIS Dataset Subscription</u></b>			
	**Dataset must be purchased county-wide before subscription (only the startup fee is paid the first year) All subscriptions run through December 31 <sup>st</sup>	\$50 startup fee		
	Parcels (County Wide)	\$250/year		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Administrative Services - Information Services</i></b>	Street Centerline (county-wide)	\$250/year		
	<b><u>GIS Impact Fees</u></b>			
	Metes and Bounds	\$25/parcel		
	Recorded Plats	\$100/hour		
	<b>All Other Miscellaneous GIS Requests</b>	\$75/hour (15 minute increments)	\$100/hour	
<p><i>NOTE: 1. All county departments will apply the above charges unless a department has a different rate listed.</i></p> <p><i>2. Spatial GIS data requests will be charged for labor, otherwise all GIS data charges do not apply to government jurisdictions.</i></p>				
<b><i>Administrative Services - Library (including Law Library)</i></b>	<b><u>Unreturned Materials and Supplies</u></b>		<b>Change wording to:  Standard charge for unreturned or damaged materials (otherwise actual cost)</b>	
	<b><u>Hardback</u></b>			
	Adult non-fiction	\$25		
	Adult fiction	\$25		
	Juvenile fiction and non-fiction	\$15		
	Paperback	\$8 (adult) \$5 (juvenile)		
	Audio Cassettes	\$25		
	Compact Disc	\$25		
	Video Cassettes/DVD's	\$25		
	Magazines	\$5		
			Processing Fee \$2	Moved location in schedule
	Lost Library Card	\$1		
	Damaged or Lost Barcode	\$0.50		
	<del>Compact Disc Cases</del>	\$2	Change wording to:  Replacement A/V case or liner notes	

Division/Department	Fee-For-Service (*Statutorily set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<i>Administrative Services - Library (including Law Library)</i>			Plastic bag \$1.50	Not a new charge, but new to the County fee schedule
			Add sub- header:  Charge for supplies or services	
	Photocopies – Black and White	\$0.10/page		
	Photocopies – Color	\$0.50/page		
	Processing Fee	\$2		Moved location in schedule
	Telefax Machine	\$1/page	\$.50/page	Staff with Library Board support (Nov. 2007) predict no revenue changes as the reduced charge will likely increase use.
			Recordable CD or DVD  \$1.00	Not a new charge but new to the County fee schedule
			Floppy disk  \$1.00	Not a new charge but new to the County fee schedule
			Flash drive  \$10.00  Estimated additional revenues: \$720	New fee – estimated 6 per month



Division/Department	Fee-For-Service (*Statutorily set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<i><u>Administrative Services</u></i> <i>- Library (including Law Library)</i>			Ear buds (for Playaway format)  \$1.00	New fee – estimated 6 per month
			New sub-header:  <b><u>Meeting room fees for profit- making organizations</u></b>	
			Chan Wilder Room (125 cap.)  \$25/hr (split with city)	New to County fee schedule
			Chan Longfellow Room (20 cap.)  \$15/hr. (split with city)	New to County fee schedule
			Chan Lewis Room (12 cap.)  \$15/hr. (split with city)	New to County fee schedule

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Administrative Services - Library (including Law Library)</i></b>	<b><u>Overdue Fines</u></b>			
	<del>Video Cassettes/DVD's</del>	\$1 item/day	Little impact. Same cap on max. fine	There is no distinction in cost of video materials, so increased fine is unjustified.
	All other items	Juvenile \$0.10/day Adult \$0.30/day	Change to:  All Juvenile/Te en materials  \$0.10/day  All Adult materials  \$0.30/day	This received Library Board support (Nov. 2007)
	<b><u>Maximum Fine on Overdue Materials</u></b>			
	Adult fiction and non- fiction	\$6		
	Adult paperbacks	\$6		
	Juvenile fiction and non- fiction	\$2		
	Juvenile paperbacks	\$2		
	Compact Discs	\$6		
	Adult and Juvenile Audio Cassettes	\$6		
	Video Cassettes/DVD's (1 Week)	\$6 (adult) \$2 (juvenile)		
	Law Library Fee	\$10 (none for counties and munic.)		This fee was moved from Court Admin. to the Library in the fee schedule

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Administrative Services - U of M Extension Service</i></b>	Parents Forever Divorce Education Fee	\$85/person (1/1/08)		Delete start date
	University Educational Programs	\$5-\$100/session		
<b><i>Attorney</i></b>	Audio Tape Copies	\$10/mini; \$15/micro		
	Video Tape Copies	\$20		
	Compact Discs (disclosure)	\$10		
	Photocopying (disclosure)	\$0.25/page		
	Photographs (disclosure)	3x5 = \$1.50/photo 4x6 = \$1.75/photo 5x7 = \$5.00/photo 8x10 = \$10.00/photo		
<b><i>Community Social Services</i></b>	<b><u>Day Care Licensing</u></b>			
	Licensing Inspection	\$100*	\$100 for 2 years	
	Background Study	\$0*	\$100 for 2 years  Estimated additional revenues:  \$5,000 in additional revenue	Currently budgeted for 2009
			<b><u>Corporate Adult Foster Care Licensing</u></b>	
			Licensing Inspection  \$65/hour not to exceed \$500 per full inspection	Currently budgeted for 2009

Division/Department	Fee-For-Service (*Statutorily Set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<i>Community Social Services</i>			Background Study  \$16.25/ ¼ hr	
			<b>Child Support Payment Record</b>	
			\$20 per payment record. If over ½ hour, additional \$10 per ½ hour not to exceed \$100	\$1,000 in additional revenue not currently budgeted
	<b>Encore Adult Day Services Program</b>	See Attachment A: <u>Encore Adult Day Services Program Sliding Fee Scale</u>		Updated for 2009 see attachment
		Private Pay Rate: \$68.00/day + CART fee	\$69.00	
	Chemical Dependency (Rule 25) Assessments (per assessment) <i>NOTE:</i> Applicable to assessments when clients have insurance and are not eligible for Tier 1 of the Chemical Dependency Treatment Fund.	\$160		
	<b><u>First Street Center</u></b>			
	Psychiatric Eval/Intake	\$330		
	Psychological Eval/Intake	\$189	\$200	
	Psychotherapy (hour)	\$126	\$140	
			Psychothera py group  \$75	

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b>Community Social Services</b>	Psych testing (hour)	\$126	\$140	
	Medication Management	\$115	\$125	
	Psychiatric Consultation	\$210		
	Crisis Service – Assessment & Intervention	\$600/contact		
	Copies of charts	\$35		
	<b><u>Court Testimony (hour)</u></b>	\$250		
	Other contracted services	Rate established in the contract (client fee based on ability to pay using the Community Social Services Income Eligibility and Fee Schedule and Carver County's Asset Test)		See Attachment B: CSS Fee Policy
	Detox Transportation	Vendor contract Rate or actual cost if local law enforcement transports		
	Social Worker Witness Fee	\$55/hour	\$65/hour	
	Copy of videotaped interview	\$25		
	Copy of CD (per CD)	\$25		
	Visions Day Treatment – Full CSS Cost	\$109.14		
	Urine Analysis (UA) (standard analysis per cup) Additional analysis (per each additional drug tested)	\$10  \$5	Description Change:  Urine Analysis (UA per cup)  Laboratory analysis (per each drug tested)	

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Community Social Services</i></b>	<b><u>CART</u></b>		(Proposed Transit Fares Effective 1/1/2009)	
	CART passenger fare	<del>One-way/round-trip fare</del>	Description Change:  One-way trip	
			We anticipate \$30,000 in additional fares that have already been budgeted for 2009 (see below)	
	<del>In-County (within the county)</del>	<del>\$2/\$4 in county</del>	Change to:	
			Local (within the city) \$2.50	
	<del>Less than 10 miles out of county (Shakopee, Eden Prairie, Excelsior) etc</del>	<del>\$3/\$6 under 10 mile zone</del>	Non-local (anywhere in Carver/Scott Counties plus Eden Prairie & Burnsville)  \$4.00	
			Out of County (Metro Area)  \$10.00	
			ADA Peak Hours \$4.00	
			ADA Non-Peak Hours \$3.00	
			Circulator 496 Fixed Route Service \$1.00	
	CART card	\$35		
	Senior discount	<del>\$1 on all round trips</del>	\$1/ local \$.50 non-local No discount for Metro Area	
<b><i>Court Administration</i></b>	<del>Delinquent Taxes on confession of judgment (amount set by County Board pursuant to statute)</del>	<del>\$10/judgment</del>		Moved to Property Records (The courts no longer assess this fee. This may be assessed by the Recorders office)
	Law Library fee	<del>\$10 (none for counties and munic.)</del>		Moved to the Library in the fee schedule

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<i>Court Services</i>	DWI Local Assessment*	\$125		Add wording: (Includes both County and State fees)
	Juvenile Delinquency Diversion Fee	\$75/appointment		
	Adult Supervision Fee*	\$175		
	Case Transfer Out Fee-Adult	\$50	\$75	Estimated additional revenues: \$1,000
	Safe Streets	\$500		
	UA Fee – Adult	\$25 ( <del>name change only</del> )		Remove wording
	UA Fee – Juvenile	\$15		
	<del>Program Fee (EMG, Friendship Ventures, ART)</del>	\$100		Change wording to:  Program Fee* - Adult & Juv. (EMG, Friendship Ventures, ART, DWC, T4C, and other cognitive skills classes or special in-house probation programs)  Estimated additional revenues: \$1,000
	<del>Random testing fee</del>	\$25		Change wording to:  Conditional Release Fee - Adult
	<del>Adult Cognitive Skills Supervision</del>	\$75		This service has been moved into the Program Fees (\$100.) category
				Conditions Fee – No Probation* In lieu of Sup. Fee for cases <u>not</u> placed on probation but Court Ordered conditions are initiated and/or tracked by Court Services. Includes: Restitution investigations, CWS or STS set-up, and other special assessments or services.  \$50 Estimated additional revenues: \$1,000/ year

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>	
<b><i>Employee Relations - Risk Management</i></b>	Coroner Fees				
	Cremation Approval	\$35			
	Civil Attorney Conference	\$250/hour (\$250 minimum)			
	Body Bag Reimbursement	\$11/bag			
	Photocopies	\$1.07/page			
	Autopsy Report	\$14.02/pull case (staff time)			
	Final summary				
	External Exam				
	Body Storage	\$50/body			
	Copies of Autopsy Photos on CD Rom	\$5/disk			
	<b><i>Land and Water Service (LWS) - Environmental Services</i></b>	<p><del>The Carver County Code of Ordinances 50.07 (A) (4) (b) is hereby repealed and replaced with the following language:</del></p> <p><del>(b) The Service Fee as provided for here in shall be established in the Carver County Fee Schedule Ordinance</del></p>			Remove Language
		Hazardous Waste Generator			
	<b><u>Very Small Quantity Generators</u></b>	<b>License Application Fee                      Fee</b>			
	Under 10 gallons/year	\$30	\$50		
	11-55 gallons/year	\$115	\$100		
	56-100 gallons/year	\$174	\$125		
	Over 100 gallons/year	\$231	\$150		
	<b><u>Small Quantity Generators</u></b>	<b>License Application Fee                      Fee</b>			
	Under 500 gallons/year	\$382	\$250		
	500-1000 gallons/year	\$509	\$275		
	Over 1000 gallons/year	\$636	\$300		



<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>		<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><u>Land and Water Service (LWS) – Environmental Services</u></b>	<b><u>Large Quantity Generators</u></b>	<b>License Application Fee                  Fee</b>			
	Under 10,000 gallons/year	\$1271	\$450		
	10,000 – 50,000 gallons/year	\$2541	\$550		
	Over 50,000 gallons/year	\$5082	\$650		
	<b><u>Minimal Generators</u></b>				
	A generator whose only hazardous wastes are as identified in Section 51.03 definitions of Carver County Hazardous waste Management Code Chapter 52 is subject to the following fees:				
	Application Fee	\$50			
	<b><u>VSGO Collection Program</u></b>				
	Each appointment (each appointment includes one hour of administrative time.)	\$75			
	Additional staff time for application review	\$40/hour			
	File search requests (no charge to regulatory agencies)	\$10/copy			
	Provide List of Licensees	\$50/copy			
	File Search Access	\$25/hour			
	Absent for pre-arranged appointment	\$25			

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Land and Water Service (LWS) – Environmental Services</i></b>	Follow-up inspection for the purpose of obtaining information concerning generator's non- compliance with the department's cited violations	\$50		
	Address change only	\$25		
	Ownership change only	\$25		
	Burning permits (Building Demolition)	\$25		
			Burning permit \$5	No change, inadvertently omitted in current schedule
	<b><u>Feedlot Permits</u></b>			
	Construction Short Form Permit & Interim Permit			Wording change: Permit/Interim
	Less than 300 animal units	\$200		
	300 animal units or more	\$400		
	Variance to Feedlot Ordinance	\$500		
	<b><u>On-Site Sewer Permits</u></b>			
	Connection from house to existing tank	\$100		
	<del>Repair of tank and/or drainfield (incl. adding a new tank)</del>	\$250	Repair of tank and/or drainfield (incl. adding a new tank); Holding Tank  \$50	Adds Holding Tanks to his category & removes from Alternative System Category – reduces Holding Tank Fee by \$200
	<del>New tank/new mound drainfield</del>	\$400		Delete line

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Land and Water Service (LWS) – Environmental Services</i></b>	New tank/new trench drainfield	\$350	Standard System (Trench & Mound)  \$400  Estimated additional revenues: \$1,000	Both mounds & trenches are standard systems; makes fee the same
	Alternative System – including holding tanks	\$450		Holding tanks moved to Repair fee
	Performance Based System	\$500	Change wording to: Non-Standard Systems	
	<del>New Technology System</del>	<del>\$500</del>		Delete line
	<del>Other System</del>	<del>\$450</del>		Delete line
	<b>Food, Beverage, Lodging System &amp; Commercial</b>			
	1-500 gallons	\$700		
	501-1000 gallons	\$950		
	1001-5000 gallons	\$1350		
	5001-10,000 gallons	\$1950		
	>10,000 gallons	\$2850		
	<b><u>Individual Sewage Treatment Systems</u></b>			
	Curtain Drain Septic System Monitoring	\$300 (\$50 soil review + \$50 monitoring) + \$200 installation		
	Plan Review	\$50		
	Soils Review	\$50		
	Re-inspection	\$50		
	Failure to cancel a prearranged inspection at least one hour prior to scheduled inspection	\$50		
	Origination Fee for Revolving ISTS Loan Program	\$150		

Division/Department	Fee-For-Service (*Statutorily Set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<b><i>Land and Water Service (LWS) – Environmental Services</i></b>	Escrow for Installation of Sub-Surface Treatment System (SSTS – also known as ISTS or septic system)	The current escrow requirement is \$10,000. This is not a fee, but rather funds held in trust to ensure a system is installed.	\$15,000 or 125% of the estimated cost; whichever is greater.  The County receives no revenue from the funds held in escrow. Funds with interest earned are returned to the person who supplied the escrow.	The purpose of the escrow is to address a situation where each new SSTS needs to be installed but the weather or some other issue prevents immediate installation. The current escrow was established quite a number of years ago. Since the cost of a system has risen substantially since the amount was originally established, the escrow needs to be raised to reflect current market conditions.
	<b><u>Solid Waste</u></b>			
	Transfer Station			
	30 cubic yard day:			
	Application Fee	\$75		
	Annual license fee	\$350		
	<100 tons/day:			
	Application fee	\$250		
	Annual license fee	\$1,000		
	101-250 tons/day			
	Application Fee	\$500		
	Annual license fee	\$2,000		
	More than 250 tons/day			
	Application fee	\$500		
	Annual license fee	\$2,500		
	Late payment Penalty	25% of fee		

Division/Department	Fee-For-Service (*Statutorily Set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<u>Land and Water Service (LWS) – Environmental Services</u>	<u>Solid Waste Service Fee</u>			
	Developed parcels in the following categories shall be charged on a basis of \$25 per service fee unit.			
	Multi-family housing with more than three dwelling units per parcel shall be charged:	80% of the \$25 service fee per dwelling (\$20 per dwelling unit)		
	Single family residences, including mobile homes, duplexes, and triplexes shall be charged:	One service fee unit of \$25 per parcel		
	Commercial parcels with an assessed evaluation of \$100,000 or less shall be Charged:	Two \$25 service fee units for a total charge of \$50		
	Commercial parcels with an assessed value of more than \$100,000 shall be charged:	Four \$25 service fee units for a total charge of \$100		
	Industrial parcels with an assessed evaluation \$100,000 or less shall be charged:	Three \$25 service fee units for a total charge of \$75		
	Industrial units with an assessed evaluation of more than \$100,000 shall be charged:	Six \$25 service fee units for a total charge of \$140	\$150	Corrects typo
	<u>Solid Waste/Construction Demolition Haulers</u>			
	Fees set regionally by Solid Waste Management Coordinating Board	\$50/truck		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>LWS – Planning &amp; Water Management/Land Management (formerly Planning &amp; Zoning)</i></b>	Administrative Permits	\$100		
	Administrative permit for excavating/filling or a driveway that includes wetlands and/or Level 1 or Level 2 water Rules approval	\$150		
	Wetland Activity including Level 1 or level 2 Approval	\$100		
	Wetland Replacement/Banking/Mitigation <1 acre	\$250		
	Wetland Replacement/Mitigation =>1 acre	\$350 + \$40/hour up to \$1,000		
	Ag Preserves	\$50 (maximum)*		
	Ag Preserve renewal	\$10 (maximum)*		
	Ag Building	\$40		
	The county shall be reimbursed by the applicant for any expenditures for professional services for review of variance, permit, plat, minor subdivision, and EAW-EIS-AUAR applications	\$0		
	Building Permits	1997 UBC		
	Permit for Move-in Home	Based on 80% of Value (acc. To UBC)		
	Permit for Manufactured Home (Permanent)	Value as calculated (AQ Building code minus the purchase price of the home including transportation.		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>LWS – Planning &amp; Water Management/Land Management (formerly Planning &amp; Zoning)</i></b>	Recovery of plan review cost on cancelled building permits	80% of plan review fee		
	Replacement of Lost Inspection Card	\$20		
	Renewal of Expired Permit if No Plan Changes	50% of permit fee		
	Temporary Farm Rated or Elderly Parent Manufactured Homes	\$250		
	Mechanical/Heating	\$60		
	Mechanical/Air Conditioning	\$60		
	Mechanical/air exchanger	\$60		
	Mechanical/Non-single Family	1% of construction value		
	Plumbing Permit	\$5/fixture; \$50 minimum		
	Non-residential Plumbing	1% of construction value		
	Residential appliance installation, improvement, or repair meeting criteria in MS 16B.665 (water heater)	\$15		
	Re-side or re-roof	\$60		
	Erosion Control	0.0004 of value – where building permit involves significant earthmoving – New homes large buildings		
	Minor Subdivision	\$300 plus surveyor fee & GIS impact fee		
	Boundary Adjustment	\$50		
	Building eligibility transfer	\$100		

Division/Department	Fee-For-Service (*Statutorily Set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<i>LWS – Planning &amp; Water Management/Land Management (formerly Planning &amp; Zoning)</i>	Political signs	\$0		
	Platting Process – Preliminary Plat through Final Plat Process including developer’s contract and legal reviews	\$600 for one lot + \$100 for each additional lot + \$40/hour plus Attorney’s Office fee		
	Comprehensive Plan Amendment	\$500		
	Rezoning/Ordinance Amendment	\$500		
	Signs	\$40 if not included in a Building Permit or CUP		
	Site Inspection Fee	\$50 + \$50 for each additional re-inspection		



Division/Department	Fee-For-Service (*Statutorily Set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<b><i>LWS – Planning &amp; Water Management/Land Management (formerly Planning &amp; Zoning)</i></b>	Review of Project for Compliance with Water Management Rules:			
	Level 2	\$100 Applicant shall reimburse the County for engineering costs incurred during application review and final inspections.	Add wording: The applicant shall reimburse the County for staff costs, including staff of the SWCD, staff time in excess of 5 hours up to a maximum of \$500 at a rate of \$40/hour  Estimated additional revenues: \$1,500	Establishes cost recovery for Level 2 projects that take substantially longer than average to process.
	Level 3	\$500 fee plus \$750 to reimburse for engineering costs included with application; <del>applicant shall reimburse the County for engineering costs and final inspections costs above the initial \$750 + \$40/hour up to \$500</del>	Replace wording with:  The applicant shall reimburse the County for any engineering cost above \$750. The applicant shall reimburse the County for staff costs, including staff of the SWCD, for any cost over \$500 up to a maximum of \$1,000 total, at a rate of \$40/hour.  Estimated additional revenues: \$3,000	Clarifies wording, and adds SWCD staff time to cost recovery
	Variances and Appeals	\$500		

Division/Department	Fee-For-Service (*Statutorily Set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<i><b>LWS – Planning &amp; Water Management/Land Management (formerly Planning &amp; Zoning)</b></i>	Demolition Permit	<del>\$85 if only activity is demolition of home or other major structure; no demolition permit fee if demolition is in conjunction with the building project</del>	\$95 for demolition of home or residential accessory structure; no demolition permit fee if demolition is for an ag. structure; commercial permit is based on value	
	Special Meeting of Planning Commission or Board of Adjustment	\$300 + appropriate application fee		
	<b><u>Non-Residential Plumbing Plan Review:</u></b> (Adopted February 26, 2008)			
	Building Sewer and/or Water Service Only	\$150		
	Plumbing System based on drainage fixture units (DFU):			
	<26 DFU	\$150		
	26 to 50 DFU	\$250		
	51 to 150 DFU	\$350		
	151 to 249 DFU	\$500		
	>250 DFU	\$3 per DFU, to a maximum of \$4,000		
	Interceptors/Separators	\$70 each		

Division/Department	Fee-For-Service (*Statutorily Set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<b><i>LWS – Planning &amp; Water Management/Land Management (formerly Planning &amp; Zoning)</i></b>	Storm Drainage System	\$150 minimum, \$50 per internal roof drain opening, \$500 maximum		
	Storm Water Interceptor, Separator, or Catch Basin	\$70 each		
	Manufactured Home Park or Campground:			
	<26 Sites	\$300		
	26 to 50 Sites	\$350		
	51 to 125 Sites	\$400		
	>125 Sites	\$500		
	<b><u>Conditional Use Permits</u></b>			
	AGRICULTURE; Feedlot, 152.076 A Conditional Use Permit required solely for bringing an uncertified liquid manure storage area which was designed and/or installed with guidance from Carver SWCD into compliance and not associated with an expansion or substantial change in operation is exempt from these fees. This exemption does not include feedlot permit fees.	\$250 (less than 300 animal units)		
		\$350 (300 to 599 animal units)		
		\$500 +\$40/hour up to \$1000 – 600 plus animal units		

Division/Department	Fee-For-Service (*Statutorily Set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<i>LWS – Planning &amp; Water Management/Land Management (formerly Planning &amp; Zoning)</i>	ADDITIONAL DENSITY OPTIONS: 152.078 Example: High amenity CUP; Wooded Lot CUP	\$500 for first residential lot plus \$100 for each additional residential lot +\$40/hour up to \$1000		
	RESIDENTIAL RELATED: 152.077, Example: Residential Accessory Structures, Farm Related Homes, Farm Related Manufactured Home, Temporary Homes for Elderly Parent, and Day Nurseries	\$400		
	HOME BASED BUSINESS: 152.079, Example: Recycling/Solid Waste, Farm Related Business, Home Extended Business, Commercial Kennels, stables, Aquaculture, Recreational Activities, Retail Nurseries, School Bus service, Contractor's Yard, Commercial Radio Station, Utility/Essential Service	\$500 + \$40/hour up to \$1000		
	LARGE SCALE ACTIVITIES; ESSENTIAL SERVICES; RSD's; ALL OTHERS: 152.080, 152.095, 152.147-.149, 152.052-.056 Except as listed below:	\$500 + \$40/hour up to \$1000		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<i><b>LWS – Planning &amp; Water Management/Land Management (formerly Planning &amp; Zoning)</b></i>	Golf Courses	\$500 + \$40/hour up to \$2000		
	Mining/Reclamation	\$500 + \$40/hour up to \$1000		
	Airports –Personal Use Airstrip	\$450		
	Other than Personal Use Strip	\$500 + \$40/hour up to \$1000		
	EAW/EIS/AUAR Process	\$500 fee plus escrow of \$1000 to reimburse staff costs at \$40/hour. Escrow shall be increased if staff costs exceed \$1000. The County shall have the right to contract for services to prepare the documents. Applicant shall escrow the estimated cost of such contract and shall pay the full cost of completing the study if the estimate is exceeded.		
	<b><u>Publications &amp; Information</u></b>			
	Research of property, demographic, or similar information requested by anyone other than the landowner or agent	County Research Fee		
	Aerial ½ sections 1"=200' blue line	\$15		
	County Code	\$50		
	Large zoning map	\$30		
	Small zoning map	\$5		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>LWS – Planning &amp; Water Management/Land Management (formerly Planning &amp; Zoning)</i></b>	Zoning & Subdivision sections of the Code	\$15		
	Color maps 8.5 x 11 from Comprehensive Plan, Water Plan or other reports	\$5/map		
	Comprehensive Plan – full document	\$50		
	<del>Land Use Element of the Plan</del>	\$15 with colored maps; free if black & white	Change description to:  Individual Comprehensive Plan Elements or Township Chapters	
	Water Management Plan	\$50		
	Water Quality Report	\$50		
	Ravine & Bluff study – MN River	\$50		
	Crow River NRI	\$50		
	CD's	\$5		
	Quality of Life	\$10		
<b><i>Property Records &amp; Taxpayer Services - Taxpayer Services</i></b>	<b><u>Licenses</u></b>			
<b><i>Taxpayer Services - Administration</i></b>	Auctioneer License*	\$20		
	Dangerous Dog	\$50		
	Fireworks Permit	\$50		
	Tobacco License	\$150		
	Transient Merchant License*	\$150		
	Liquor License Set-up	\$100		
	On-Sale Intoxicating Liquor	Varies per township		
	On-Sale Sunday Intoxicating Liquor	\$200		
	Off-Sale Intoxicating Liquor	\$100		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Property Records &amp; Taxpayer Services - Taxpayer Services</i></b>	On-Sale Non-intoxicating Liquor	\$60		
<b><i>Taxpayer Services - Administration</i></b>	Off-Sale Non- intoxicating Liquor	\$15		
	On-Sale Intoxicating (Temporary)	\$50		
	On-Sale Non-intoxicating (one day)	\$15		
	Wine License	\$400		
	<b>Customer Service</b>			
	Certification by Hand and Seal – Auditor	\$10		
	Current/Prior Year Tax Statement	\$5		
	CRV Hand Pulled and Copied	\$5		
	Auditor's Plat Fee	\$50 per plat \$10 per parcel		
	Written Tax Estimate	\$15		
	Written Searches (per parcel per year)	\$10		
	Screen Prints	\$2		
	Plat Certification Fee	\$25		
	Fax Machine Usage	Local - \$1/1 <sup>st</sup> page + \$.30 each additional page Long distance - \$4/1 <sup>st</sup> page + \$1.50 each additional page International - \$10/1 <sup>st</sup> page + \$3 each additional page		
	Computer Print Outs /Labels (Set up fee)	\$20		
	Cost per copy/page	\$0.25		
	Cost per label	\$0.15		
	Cost per sheet of labels	\$2		
	Claim Against Bond Set- Up Fee	\$20 plus \$0.25 per copy/page		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Property Records &amp; Taxpayer Services - Taxpayer Services</i></b>	Certified Letter	\$5.21		
<b><i>Taxpayer Services - Administration</i></b>	Research and Development Project/hour	\$35		
	NSF Check Charges	\$30		
	<b><u>Elections</u></b>			
	Precinct Finder (County- wide)	\$30		
	Precinct Finder (Individual entity)	\$15		
	Registered Voter Certificate	\$5		
	<b><u>Taxation</u></b>			
	Abatement	\$50		
	Auditor's Certificate	\$200		
	Updating existing certificate	\$100		
	Audit Verification of Tax District	\$100		
	Certification of Ten Largest Taxpayers	\$65		
	Confession of Judgment – Set up Fee	\$75		
	Closing Fee	\$25		
	Green Acres Payback Calculation	\$100		
	Escrow Processing Fee:	Automated \$100/year  Manual \$5/parcel		
	1 <sup>st</sup> Time Delinquent Publish Fee (per parcel)	\$20		
	PID # Searches	\$2		
	Tax Information (Escrow Agents)	\$2/parcel		



<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><u>Property Records &amp; Taxpayer Services - Taxpayer Services</u></b>	Manufactured Home collection fee for delinquent taxes	\$30/parcel for year one \$15/parcel for each additional year plus cost of lien release at time of filing		
<b><u>Taxpayer Services - Administration</u></b>	<b><u>Special Assessments</u></b>			
	Special Assessment Entry Fee per parcel per entry	\$4		
	Tax Forfeit Land – Repurchase Fee	\$150		
	<b><u>Tax Increment Financing</u></b>			
	Set-Up Base Fee	\$400		
	Per Parcel Charge	\$20		
	Maintenance Base Fee	\$150		
	Per Parcel Charge	\$20		
	Plan Modification	\$200		
	Early Decertification	\$200		
	Knockdown per parcel	\$20		
<b><u>Taxpayer Services - License Center</u></b>	<b><u>Drivers License</u></b>			
	Class A*	\$41.25		
	Class B*	\$33.25		
	Class D*	\$22.25		
	Duplicates*	\$11.00		
	Motorcycle Renewal*	\$13		
	<b><u>Passports</u></b>			
	Age 16 and over*	\$67		
	Under age 16*	\$52		
	Execution Fee*	\$30		
	Renewal*	\$67		
	Expedited Service*	\$60		
	Passport Photo	\$10		
	Title and License Fees	Per Minnesota Statute		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Property Records &amp; Taxpayer Services - Taxpayer Services</i></b>	Uncertified copy of Birth/Death/Marriage record from book	\$2		
<b><i>Taxpayer Services – Vitals</i></b>	Genealogy Research (No specific date)	\$20/hour		
	<b><u>Birth Certificate</u></b>			
	Certified	\$16		
	Non-certified	\$13		
	Additional	\$9		
	Birth Verification	\$9		
	Statement of No Record Found	\$13 (includes county and state fees)		
	<b><u>Death Certificate</u></b>			
	Certified	\$13		
	Non-certified	\$13		
	Additional	\$6		
	Amendments to Certified Death Record	\$40		
	Fetal Death Report	\$9		
	Statement of No Record Found	\$16 (includes county and state fees)		
	<b><u>Marriage License</u></b>			
	Marriage License (Full Fee)	\$110		
	Marriage License (Reduced Fee with Educator's Statement of 12 hour minimum)	\$40		
	Marriage Certificate (Certified)	\$9 \$2 additional		
	Statement of No Record Found	\$16 (includes county and state fees)		
	Notary Public Commission	\$100		
	Notary Verification (per document)	\$1		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><u>Property Records &amp; Taxpayer Services - Taxpayer Services</u></b>	<b><u>Abstract Department</u></b>			
<b><i>Property Records</i></b>	Recording document	\$46 (see note below)		
	Multiple satisfactions, partial releases, and assignments	\$46 with 4 document citations or less \$10 additional for each document cited over 4		
	Well disclosure statement	\$30		
	Plat	\$56		
	Amended: Floor plan (515), Condominium (515A), CIC Plat or amend (515B)	\$0.50 per apartment or unit with a \$56 minimum		
	Non-certified copy	See non-Statutory Fees below		
	Certified Copies	\$10 per document (flat fee)		
	Fax Copies	See non-statutory fees below		
	Copy of an official plat Add certification	\$10 \$5		
	Copy of floor Plan (515), Condominium (515A), CIC Plat (515B)	\$1/page \$10 minimum		
	Non-certified copy or duplicate original. Must be submitted with original recording. Upon receipt mark "Duplicate" or "Copy" and show recording date; Show document number assigned to original, if available; Return immediately	\$2		
	<b><u>Torrens Department</u></b>			
	Original Certificate of Title or first CPT	\$46 + Assurance Fund Fees		
	Document Transferring Certificate	\$46 (see note below) \$20 for each new certificate thereafter		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Property Records &amp; Taxpayer Services - Taxpayer Services</i></b>	Plat	\$56 \$20 for each new certificate thereafter		
<b><i>Property Records</i></b>	Entry of Memorial Per Certificate	\$46 (see note below) \$20 for multiple certificate entries thereafter		
	Residue OR new additional certificate	\$40		
	Exchange Certificate	\$20/each cancelled certificate \$20/each new certificate		
	Amendment to Declaration	\$46 \$20/multiple certificate entries thereafter		
	Amended Floor Plan	\$46		
	CECT	\$40		
	Amendment to CIC declaration and plat	\$46 \$20		
	Condominium or CIC plat or amendment	\$56		
	Section 515B CIC affecting 2 or more units	\$46/first 10 affected certificate \$10/each additional affected certificate		
	For filing of a certified copy of a plat of the survey pursuant to section 508.23 or 508.671	\$46		
	Certified copy of Registered Land survey	\$15		
	Condition of Register	\$50		
	Non-certified copy of Certificate of Title	See Non-Statutory Fees Below		
	Well Disclosure Certificate	\$30		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><u>Property Records &amp; Taxpayer Services - Taxpayer Services</u></b>	Non-Certified copy	See Non-Statutory Fees Below		
<b><u>Property Records</u></b>	Certified Copies	\$10/document (flat fee)		
	Fax Copies	See Non-Statutory Fees below		
	Copy of an official plat Add certification	\$10 \$5		
	Copy of floor Plan (515A), CIC Plat (515B)	\$1/page \$10 minimum		
	Non-certified copy or duplicate original. Must be submitted with original recording. Upon receipt mark "Duplicate" or "Copy" and show recording date; Show document number assigned to original, if available; Return immediately.	\$2		
<i>NOTE: On all deeds and mortgages where state deed tax and state mortgage registry are due, there is also a state mandated \$5 agricultural preservation fee. This fee should be included in either the state deed tax or mortgage registry tax fee and not in the recording fees.</i>				
	Federal Tax Liens	\$46		
	State Tax Lien	No charge		
	State Tax Lien Release	\$30		

Division/Department	Fee-For-Service (*Statutorily Set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<u>Property Records &amp; Taxpayer Services - Taxpayer Services</u>	Delinquent Taxes on confession of judgement (amount set by County Board pursuant to statute)	\$10/judgement		The courts no longer assess this fee. This may be assessed by the Recorders office. (subsequently moved from Court Admin. To Property Records)
<i>Property Records</i>	<b>Carver County Recorder Non-Statutory Fees</b>			
	Copy of Document	\$1/page		
	Computer Reports	\$1/page		
			Access to online images  \$2/ document  Estimated Revenues \$20,000/ year	Landshark fees consistent with other MN Counties. This fee is to offset the additional cost for backscanning documents/ maintaining on-line access  We currently do not have the capabilities to accept this payment, but we hope to have it available for 2009.
	Plat, Registered Land Survey, CICF copies (small)	\$1/page		
	Fax Copies	\$5 + \$1/page		
	Certified mail	\$5		
	Microfiche Duplicates	\$5/microfiche		
	Tax Lien search by phone	\$20/name		
	Tract Index search by Phone	\$20/parcel		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Property Records &amp; Taxpayer Services - Taxpayer Services</i></b>	Lot size request	\$20/parcel		
<b><i>Property Records</i></b>	Deposit of papers pursuant to M.S. 600.23	\$100/person/year		
	Genealogy searches	\$20/search + cost of copies		
<b><i>Property Assessment</i></b>	CAMA Extract Programs Set-up (includes e-mailing information or 500 pages/labels in hardcopy)	\$250 Min.		
	Mailing	\$10		
	Every additional 500 hardcopy pages/labels	\$25		
	Research	\$35/hr minimum		
	Screen Prints/Appraisal Cards	\$2/page		
<b><i>Public Health Division</i></b>	<b><u>Intermittent Home Visits</u></b>			
	PHN/RN	\$175		
	<b><u>Health Promotion</u></b>			
	Group classes	\$75/hour per trainer		
			<b><u>Health Education Materials</u></b>	
			11 x 17 Color print/poster \$2	New fee item to be added this year
			Laminated Color print/poster \$5	New fee item to be added this year

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b>Public Health Division</b>	<b>Private Pay Fees at Immunization Clinics</b>			
	Diphtheria and tetanus (DT) - pediatric	\$30		
	Diphtheria, tetanus, and pertussis (DTaP) - pediatric	\$30		
	Hepatitis A – adult	\$40		
	Hepatitis A – pediatric	\$30		
	Hepatitis B – adult	\$55		
	Hepatitis B – pediatric	\$25		
	Haemophilus influenzae type b (Hib)	\$35		
	HPV (Gardasil)	\$135		
	Influenza – fluMist	\$30	\$35  Estimated additional revenue: <\$50	
	Influenza – injectable	\$20	\$25  Estimated additional revenue: \$300	
	Mantoux	\$15		
	Measles, mumps, rubella (MMR)	\$55		
	Meningococcal (Menactra or Menomune)	\$100		
	Pediarix (DTaP, IPV, HBV)	\$65		
	Pneumococcal – adult PPV23	\$40		
	Polio (IPV)	\$35		
	Prevnar (pediatric pneumococcal conjugate (PCV7)	\$80		



<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b>Public Health Division</b>	Proquad (MMR/VAR)	\$135		
	Rota Teq	\$75		
	Tetanus and diphtheria (Td) – adult	\$30		
	Tetanus, diphtheria, pertussis (Tdap)	\$50		
	Varicella (chickenpox)	\$80		
			Zoster vaccine  \$175	New fee item to be added this year
	<b>MnVFC (Minnesota Vaccines for Children) Fees – Children</b>			
	DT	\$14		
	DTap	\$14		
	HepA (ped/adolescent)	\$14		
	HepB (ped/adolescent)	\$14		
	Hib	\$14		
	HPV (Gardasil)	\$14		
	Influenza – fluMist	\$14		
	Influenza – injectable (6 mos. – 18 yrs.)	\$14		
	Measles, mumps, rubella (MMR) - pediatric	\$14		
	Pediarix (DTap, IPV, HBV)	\$14		
	Polio (IPV)	\$14		
	Prevnar (pediatric pneumococcal conjugate PCV7)	\$14		
	Proquad (MMR/VAR)	\$14		
	Rota Teq	\$14		
	Td/Tdap	\$14		
	Varicella (chickenpox)	\$14		
	<b>Other</b>			
	Public Health Nuisance Abatement*	Based on Statute		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Public Works – Surveyor</i></b>	Plat Checking and Mapping Fee	<del>\$300/plat + \$20/parcel or residential condo unit + \$5/detached garage unit</del>	\$300 plat + \$25/parcel or CIC unit + \$5/ detached garage CIC unit	Based on 2008 trend, no revenue increase expected from original 2009 revenue estimate due to an expected decrease in the number and size of subdivision plats in 2009.
	Minor subdivision description review	\$50		
	Torrens application survey/description review	<del>\$300 flat rate</del>		Delete wording
	<b><u>Products</u></b>			
	Parcel map print (11" x 17" paper)	\$15 <del>\$20 with aerial photography</del>	Estimated Additional Revenues:  No Revenue Impact	No aerial photo requests in 2008. Available on County GIS special aerial request to be charged under GIS fee schedule as custom mapping.
	Parcel map print (22" x 34" paper)	\$20 <del>\$40 with aerial photography</del>	Estimated Additional Revenues:  No Revenue Impact	No requests in 2008.
	<b><u>Archive Map Prints</u></b>		Estimated Additional Revenues:  No Revenue Impact	
	<del>8 1/2" x 11" to 11" x 17"</del>			No requests in 2008.
	<del>Black and White</del>	<del>\$10</del>		No requests in 2008.
	<del>Color</del>	<del>\$20</del>		No requests in 2008.

Division/Department	Fee-For-Service (*Statutorily Set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<b><i>Public Works – Surveyor</i></b>	Plat Manual (spiral bound book)	\$10		No requests in 2008. Manual available for download at no cost on County website
	Digital Sales			
	AutoCAD Format			
	<b><u>Survey Parcel Map Data</u></b>			
	Quarter section	\$20		
	Half Section	\$30		
	Full Section	\$50	Change wording to: Up to Full Section  \$25  Estimated Additional Revenues: No Revenue Impact	Simplifying fee structure
	<del>2ft. Interval Contours</del>	<del>\$75 setup + \$10 acre</del>	(\$0 revenue impact)	Duplicate of GIS fee.
	County-wide with parcel map data on CD	\$300		
	Signed license agreement required			
	<b><u>PDF Format</u></b>			
	Half section parcel maps (by e-mail only)	\$15 <del>\$20 with aerial photography</del>	(\$0 revenue impact)	Largest purchaser has transitioned to subscription. Minimal requests from other. Watermarked versions to be made available at no cost on county website.

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Public Works – Surveyor</i></b>	<del>County-wide half section parcel maps on CD – Signed license agreement required</del>	\$200	(\$0 revenue impact)	No requests in 2008.
	<del>Internet Annual Subscription</del>	\$300	(\$0 revenue impact)	2009 transition to combine with GIS subscription.
	<del>Continuous Access to current:</del>			
	<del>Half section maps in PDF Format</del>			
	<del>County-wide digital parcel data in AutoCAD format</del>			
	<del>PLS corner ties</del>			
	<del>PLS monument coordinates</del>			
	<del>PLS plats &amp; notes (subject to availability)</del>			
	<del>Other survey documents and data</del>			
	<del>Signed license agreement required</del>			
<b><i>Public Works – Parks</i></b>			<b>Overall Increase in Park fees is estimated to be about \$5,200 in increased revenue</b>	
	<del>Lake Minnewashta &amp; Baylor Park Entrance Fees</del>	\$5	Change Description to include Lake Waconia: Lake Minnewashta, Baylor Park, & Lake Waconia Entrance Fees	
	Daily Bus Permit	\$25		
	Unannounced Bus at the Gate	\$50		
	Annual Vehicle Permit	\$22		
	Second Annual Vehicle Permit	\$11		
	Park Pass assistance Program Annual Vehicle Permit (For persons on economic assistance from Carver County)	\$5		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Public Works – Parks</i></b>	Reservation Fee	\$5	\$6	Moved up on fee schedule
	<b><u>Special Use Permits</u></b>			
	Permit Application			
	Special Events (Fireworks Display, Large Group Events)	\$225 M-Th & off- season (day after Labor Day to the Day before Memorial Day) \$250 F, Sat, Sun, & Holidays (up to 250 participants) \$450/\$500 (up to 500 participants) \$675/\$750 (500 or more participants)		
	Photography Permit	\$150/day		
	Video Shoot	\$200/day		
	Unusual Video Shoot	\$500/minimum		
	<b><u>Meets</u></b>	\$20/team		
	Additional trash	Actual cost plus 10% (coordination fee)		
	Portable toilet	Actual cost plus 10% (coordination fee)		
	<b>Group Rate (Available to groups meeting requirements <u>outlined in Ordinance No. 30)</u></b>			
	<b><u>Camping</u></b>			
	<b><u>Group Camping Site</u></b>			
	Weekdays	\$1/participant		
	Weekends	\$1/participant		
	<b><u>Primitive Camping Site</u></b>			
	Weekdays	\$9/day		
	Weekends	Group rate not applicable for weekends		
	<b><u>Utility Camping Site</u></b>			
	Weekdays	\$10/day		
	Weekends	Group rate not		

		applicable for weekends		
<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><i>Public Works – Parks</i></b>	<b><u>Picnic Shelters</u></b>			
	<b><u>Weekdays</u></b>			
	<100 persons	\$20 (includes Reservation Fee) + \$50 damage deposit	\$20 (Plus Reservation Fee + \$50 damage deposit)	
	+100 persons	\$30 (includes Reservation Fee) + \$50 damage deposit	\$30 (Plus Reservation Fee + \$50 damage deposit)	
	<b><u>Weekends</u></b>			
	<100 persons	\$40 (includes Reservation Fee) + \$50 damage deposit	\$40 (Plus Reservation Fee + \$50 damage deposit)	
	+100 persons	\$50 (includes Reservation Fee) + \$50 damage deposit	\$50 (Plus Reservation Fee + \$50 damage deposit)	
	<b><u>Admittance Fees (Lake Minnewashta &amp; Baylor)</u></b>		<b>Add Lake Waconia:</b>	
			<b>Admittance Fees (Lake Minnewashta, Baylor, &amp; Lake Waconia)</b>	
	Weekdays	\$25-50 or less \$50-50-100 \$75-100-150 \$100-150-200 Increase \$25 for each increment of 50 Or \$0.50/person/day	\$37.50 or less \$75-50-100 \$112-100-150 \$150-150-200 Increase \$37.50 for each increment of 50 Or \$0.75/person/day	

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><u>Public Works – Parks</u></b>	Weekends	<del>\$37.50 50 or less</del> <del>\$75 50-100</del> <del>\$112.50 100-150</del> <del>\$150 150-200</del> Increase \$37.50 for each increment of 50 Or \$0.75/person/day	\$50 50 or less \$100 50- 100 \$150 100- 150 \$200 150- 200 Increase \$50 for each increment of 50 Or \$1.00/perso n/day	
	<b><u>Shelter Rentals -- All But #5</u></b>			
	Weekend <100 persons	<del>\$55 (includes Reservation Fee, activity bag)</del>	\$55 (Plus Reservation Fee, activity bag)	
	Weekends >100 persons	<del>\$80 (includes Reservation Fee, activity bag)</del>	\$80 (Plus Reservation Fee, activity bag)	
	Weekday <50 persons	<del>\$40 (includes reservation Fee, parking permits, and activity bag)</del>	\$40 (Plus Reservation Fee, parking permits, and activity bag)	

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><u>Public Works – Parks</u></b>	Weekday 50 to 100 persons	<del>\$60 (includes Reservation Fee, parking permits, and activity bag)</del>	\$60 (Plus Reservation Fee, parking permits, and activity bag)	
	Weekday >100 persons	<del>\$45 (includes Reservation Fee, activity bag)</del>	\$45 (Plus Reservation Fee, activity bag)	
	<b><u>Park Activities Building Shelter #5</u></b>			
	Weekdays Only (Group Rate)	<del>\$80 (includes Reservation Fee)</del>	\$80 (Plus Reservation Fee)	
	Weekdays (non-group rate)	<del>\$105 (includes Reservation Fee)</del>	\$105 (Plus Reservation Fee)	
	Weekends (non-group rate)	<del>\$150 (includes Reservation Fee, activity bag)</del>	\$150 (Plus Reservation Fee, activity bag)	
	Shelter cancellation fee	<del>50% of user fee</del>	50% of user fee (Plus Reservation Fee)	
	Shelter damage deposit	\$50		
	<b><u>Lake Waconia Park Beach Entrance Fees</u></b>	Daily and annual parking permits apply		
	<b><u>Baylor Park Camping Fee (with vehicle permit)</u></b>			
	Reservation Fee	\$5	Moved up fee schedule, not just for camping but all park reservations	
	Site/night cancellation	\$5		
	Per night utility site camping permit	\$20	\$21	
	Per night primitive site camping permit	\$14	\$15	
	Firewood buddies (5-7 pc.)	\$4		



Division/Department	Fee-For-Service (*Statutorily Set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<b><u>Public Works – Parks</u></b>	Long Term Camping, 6 or greater consecutive days	<del>\$17/night Utility Sites (85%) 15% discount</del> <del>\$12/night primitive sites (85%) 15% discount</del>	\$18/night Utility Sites (85%) 15% discount \$13/night primitive sites (85%) 15% disc.	
			Utility & Sewer  \$25	
	Dump Station	\$8		
	<b>Baylor Park Community Room Fees</b>			
	Before 6PM + vehicle pass requirement	<del>\$150 (or \$250 all day use/parking free)</del> (includes Reservation Fee)	\$150 (or \$250 all day use/parking free) (Plus Reservation Fee)	
	After 6PM – free vehicle passes issued	\$150 (includes Reservation Fee)	\$150 (Plus Reservation Fee)	
			Non-profit Group Rate  \$100/day plus entrance fee's	New fee
	Damage deposit	\$50		
	Cancellation Fee	50% of use Fee		
	Open Play Space/Field Facilities	\$7.50/game or practice		
	<b>Cross Country Ski gear Rental (Skis, poles, boots; <u>vehicle permits required</u>)</b>			
	Adults – first hour of use	\$4		
	Children (under 15 years old) First hour of use	\$3		
	Each additional hour of use	\$1		
	Snow Shoes	Same as cross-country gear		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<b><u>Public Works – Parks</u></b>	Paddle Boat	\$3 per ½ hour	\$5 per ½ hour	
	Canoe	\$3 per ½ hour	\$5 per ½ hour	
	Canoe storage fee	\$15 annual		
			Disc Golf \$5/ set plus \$5 deposit	New Fee
	Activity bags	\$5		
	Violations of Ordinance No. 30	\$20 + \$10 Court Filing Fee (plus state fees)		
<b>NOTE:</b> For fee purposes, a weekend is Friday through Sunday and a weekday is Monday through Thursday.				
<b><i>Sheriff</i></b>	Accident Reports	\$0.25/page		
	<b><u>Alarm Fees (False)</u></b>			
	4 <sup>th</sup> Alarm	\$50		
	Each following alarm increases by \$50, i.e., 5 <sup>th</sup> alarm = \$100; 6 <sup>th</sup> alarm = \$150; Cap at \$500			
	Offense/Incident Report	\$0.25/page \$0.50/2-sided document		
	Additional Pages	\$0.25/page over 100 pages actual cost		
	Initial Complaint Report	\$0.25		
	Miscellaneous Documents	\$0.25/page \$0.50/2-sided document		
	Photos	3x5 - \$1.50 4x6 - \$1.75 5x7 - \$5 8x10 - \$10		
			Digital Photos  \$10/CD plus \$30 research fee	

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<i>Sheriff</i>	Conceal/Carry Permit New	\$100		
	Change of Address or Replacements	\$10		
	Renewal	\$75		
	Late Fee	\$10		
	Emergency Permit	No Charge		
	<b><u>Civil</u></b>			
	Legal Not founds	\$25		
	Mileage (round trip)	\$0.50/mile	\$58.5/mile	Latest IRS rate
	Posting of Notices	\$25 plus mileage		
	Request of Process Returned	\$25 plus mileage		
	Service of Process Fee	\$25*		
	Writ of Execution Commission Fee	5% of amount collected**		
	Minnesota Domestic Protection Orders	No Charge		
	Minnesota Harassment Orders	No Charge		
	Replevin	\$75 + mileage & deputy time if over 1 hour extra		
	Securing properties on seizures	\$75 + mileage & deputy time if +1 hour @\$35/hour		
	<del>Writ of Attachments</del>	\$75 + mileage & deputy time (\$35/hour per deputy) if over 1 hour extra	Writs of Attachment	Fix typo
	Writ of Execution (seizure)	\$35/hour each deputy		
	Writ of Recovery (inventory)	\$35/hour each deputy & mileage		
	Report of sale or certificate	\$25		
	<b><u>Other</u></b>			
	911 Call Recordings	\$10/CD plus \$30 research fee		

Division/Department	Fee-For-Service (*Statutorily Set)	Current Fee	Proposed New Fee & Estimated Additional Revenues	Notes/Comments
<i>Sheriff</i>	911 Call Recordings – Transcribed	\$25 for first ½ hour plus \$25 each additional hour (in addition to \$10 CD plus \$30 research fee)		
	Approving Bond	\$50		
	Filing Fees	\$49		
	Storage of Impounded Vehicles Fee	\$10/day		
			Restorative Conferencing \$50 per participant Estimated Additional Revenues: \$3,750	New fee to support the Restorative Practice Program by recovering costs
	<b>Jail</b>			
	Inmate Medical	Inmate billed per MS 641.12; 641.15		
	Mantoux – other agency	\$15		
	Inmate Rx refill	\$5		
	Jail record copies (public)	\$0.25/page	Add wording: (includes tax)	
	Inmate Copies (request from inmate)	\$0.25/page	Add wording: (includes tax)	
	Cell upgrade	\$10		
	Booking Fee	\$10		
	Medical Co-pay	\$5		
	WR – Mantoux	\$20		
	WR – UA Screen	\$20		
	Fingerprint cards (Carver County Resident)	No charge		

<b>Division/Department</b>	<b>Fee-For-Service (*Statutorily Set)</b>	<b>Current Fee</b>	<b>Proposed New Fee &amp; Estimated Additional Revenues</b>	<b>Notes/Comments</b>
<i>Sheriff</i>	Fingerprint cards (non-Carver County resident)	\$15/card		
	Electronic home monitoring	\$20		
	Adult Inmate Boarding Fee (Except by contract)	\$55/day		
	Juvenile Detention Center Boarding	\$145/day		
	Work Release Inmates (in County)	\$20/day		
	Work Release Inmates (out of County)	\$55/day		
	Inmate Population Register	\$10/week		
	Pay for Stay	\$20/day		
<p><b>NOTES:</b></p> <ol style="list-style-type: none"> <li>*If priority service is requested (within 4 hours of receipt at Sheriff's Office), requestor MAY be required to pay for 1 hour of Deputy's time, plus regular service and mileage fees.</li> <li>**5% of gross collected, or 5% of any settlement occurring after the Sheriff's Office has taken any action on the Writ of Execution.</li> <li>***The nonrefundable \$250 fee must be paid at least 2 business days prior to the scheduled redemption.</li> </ol>				
	<b>Redemptions</b>			
	Redemption of Property (Recorded Fee Holder & all others)	\$250***		
	Filing of Notice of Intent to Redeem	\$100		
	Filing of post-redemption documents	\$20		
	<b>Sales</b>			
	Mortgage Foreclosure Sales	\$50		
	Lien Sales (Mechanical or Warehouseman)	\$50		
	Uniform Commercial Code	\$50		
	Abandoned Property	\$50		
	Judgment and Degree	\$50		

Attachment A: (SEE NEXT PAGE FOR CHANGES)

**ENCORE ADULT DAY SERVICES PROGRAM  
SLIDING FEE SCHEDULE  
2008**

DAILY RATE= \$68.00

<b>FAMILY OF 1: ANNUAL GROSS INCOME</b>	<b>FAMILY OF 1: DAILY FEE</b>
<b>*Current Federal Poverty Guideline Figure to \$14,486</b>	\$14.25
\$14,487-\$18,658	\$24.50
\$18,659-\$21,890	\$35.00
\$21,891-\$25,109	\$45.75
\$25,110-\$33,154	\$58.00
<u>Over</u> \$33,154	\$68.00
<i>Hourly rate: For those who attend less than or more than a regular full day-6 hours</i>	\$15.00/hour
<b>FAMILY OF 2: ANNUAL GROSS INCOME</b>	<b>FAMILY OF 2: DAILY FEE</b>
<b>*Current Federal Poverty Guideline Figure to \$19,062</b>	\$14.25
\$19,063-\$24,532	\$24.50
\$24,533-\$28,742	\$35.00
\$28,743-\$33,799	\$45.75
\$33,800-\$43,473	\$58.00
<u>Over</u> \$43,473	\$68.00
<i>Hourly rate: For those who attend less than or more than a regular full day-6 hours</i>	\$15.00/hour

\*Fluctuates with current Federal Poverty Guidelines

**Attachment A:**

# ENCORE ADULT DAY SERVICES PROGRAM SLIDING FEE SCHEDULE 2009

DAILY RATE= \$69.00

<b>FAMILY OF 1: ANNUAL GROSS INCOME</b>	<b>FAMILY OF 1: DAILY FEE</b>
<b>*Current Federal Poverty Guideline Figure to \$14,776</b>	\$14.50
\$14,777-\$19,031	\$25.00
\$19,032-\$22,328	\$35.75
\$22,329-\$25,611	\$46.50
\$25,612-\$33,817	\$59.00
<u>Over</u> \$33,817	\$69.00
<i>Hourly rate: For those who attend less than or more than a regular full day-6 hours</i>	\$15.25/hour
<b>FAMILY OF 2: ANNUAL GROSS INCOME</b>	<b>FAMILY OF 2: DAILY FEE</b>
<b>*Current Federal Poverty Guideline Figure to \$19,443</b>	\$14.50
\$19,444-\$25,023	\$25.00
\$25,023-\$29,317	\$35.75
\$29,318-\$34,475	\$46.50
\$34,476-\$44,343	\$59.00
<u>Over</u> \$44,343	\$69.00
<i>Hourly rate: For those who attend less than or more than a regular full day-6 hours</i>	\$15.25/hour

\*Fluctuates with current Federal Poverty Guidelines

Shower Rate: \$15.50/shower

Foot Care: \$20.00/procedure

**Attachment B:**



**Community Social Services**

**2008**

**Fee Policy**



## **Table of Contents:**

- Policy and Procedure
- Important Notice – Letter to clients prior to changes
- Asset Test for Sliding Fee Eligibility
- CSS Service Fees

Attachment #1 Social Services Fee Worksheet

Attachment #2 Detox Fee Schedule

Attachment #3 State Fee Schedule



**Date Issued:** 2-25-86

**Date Revised:** 4-11-07

**Carver County Social Services**

**Policy and Procedure**

**Community Social Services Department  
Client Fee Policy**

**I. Application of Policy**

It is the policy of Carver County Community Social Services to charge fees for all professional services on an ability to pay basis except for services which are mandated without regard to income. No one will be denied service based on inability to pay. Every attempt will be made to see that fees are reasonable and that they do not cause an undue impediment to service access while requiring financial responsibility on the part of clients. Although all residents are eligible for service, in certain circumstances services will be denied and/or discontinued for non-cooperation and/or non-payment of fees. This determination however, will not be made until all efforts to agree on a fee and billing have been made. The fees of Carver County Community Social Services are based on the following assumptions.

- a. That the parent and/or client is responsible for the full cost of the service until or unless a determination has been made that their income is such that they should be afforded a lower fee or that they are eligible for a public assistance program which can assist with payment.
- b. In no case is the payment of direct county tax money to be the preferred method of payment until all other resources (fees, insurance, public assistance, or other means) have been exhausted. Sliding fee scales will be in place for all services where a fee is charged.
- c. This policy shall apply to all Carver County residents who utilize services of the Community Social Services Department including clients of the Department in out-of-county placements.
- d. Residents of other counties who utilize the services of the Community Social Services Department shall pay the full cost for their service usage with one exception (i.e. detoxification services shall be billed to all clients based upon ability to pay).

**II. Residency**

An individual is considered a resident of Carver County if the individual has established a home within Carver County prior to application for services or entrance to a program and has not established a home in any other county or state.

### **Policy Provisions**

1. For all clients who utilize the services of the Department or who are in out-of-county placement, third party reimbursement sources shall be identified and utilized as available. This includes both public and private third party reimbursement sources.
  - a. Public sources include Aid to Families with Dependent Children (AFDC), IV-E, Medical Assistance (MA), General Assistance Medical Care (GAMC), Medicare, Social Security Payments (RSDI and SSI), General Assistance (GA), and Minnesota Supplemental Assistance (MSA).
  - b. Private sources include client fees, child support from an absent parent and private or group health insurance policies. Third party reimbursement shall be charged the full cost of the service provided.
2. Eligibility under this policy will be determined on a declaratory basis. Verification of household income will be required to determine financial responsibility of the household for services. Tax returns, wage stubs, benefit aware letters and other documents must be provided to support the client's declaration.
3. Failure or refusal to provide accurate information may cause termination of services to the client or may result in a charge of the full cost of service at the county's option.

### **III. Variances (Appeals)**

1. "No one will be denied service based solely on inability to pay a fee". Variance of the fee requirement may be granted in individual cases where charging the client the fee will cause undue hardship to the person requesting service. Simple refusal by the client to utilize a service where fees are charged, or that requires their identification shall not constitute undue hardship.
2. A written request for waiver shall be forwarded by the case manager to the program supervisor in which or for which the service is being provided for a determination. County form AC104 should be used for this purpose.
3. The determination of undue hardship by the program supervisor shall be made within ten working days. The client is notified and if approved, the change is effective as of the date of the client's request.
4. A client may appeal to the County Board for a final determination of fee for service if still dissatisfied.

### **IV. Miscellaneous**

This policy may be further amended and/or clarified subsequent to its effective date. Any alterations to this policy shall be effective on the date of the amendment.

## **ASSET TEST FOR SLIDING FEE ELIGIBILITY**

Individuals/families whose non-excluded assets exceed \$50,000 are charged the full cost of services. Individuals/families whose non-excluded assets fall below \$50,000 would be eligible for services based on the sliding fee policy.

### **EXCLUDED ASSETS**

- 1) A homestead and the land upon which it is situated.
- 2) Household goods. (Items which are used by or for the whole household, such as furniture, appliances, interior decorations, tools, lawn mowers, etc.)
- 3) Personal effects. (Intimate belongs of an individual, such as clothing, bicycles, pets, books, etc.)
- 4) One burial plot per family member.
- 5) Property or work-related equipment essential to the employment or self-employment of a household member, as long as it annually produces income consistent with its fair market value.
- 6) One automobile per adult licensed driver.

### **NON-EXCLUDED ASSETS**

- 1) Equity value of land and buildings other than a homestead.
- 2) Cash on hand, money in checking or savings accounts, savings certificates, stocks and bonds, trust accounts.
- 3) Cash surrender value in life insurance policies.
- 4) Fair Market Value of additional licensed and unlicensed vehicles (cars, trucks, motorcycles, ATV's, boats, snowmobiles, etc.)
- 5) Fair Market Value of collections (e.g. stamp collections, coin collections, gun collections, etc.)

### **TRANSFER OF ASSETS**

Any transfer of assets which has taken place within 30 months of an application for services will be presumed to be for the purpose of establishing or maintaining eligibility for services. Eligibility for Social Services Fee schedules will be consistent with Medical Assistance regulations. (current MA policy, IV-G-2).

The uncompensated value of assets which were given away, sold or disposed of for less than fair market value will be considered toward the asset test limit. The department will establish procedures for implementation which provide fairness, consistency, efficiency and cost benefit.

\*\*\*Note: Fee waiver/variances may be requested by clients when extraordinary circumstances prevent them from paying the full assessed fee. The Director of Social Services or designees would grant or deny the request. Denials could be appealed to the County Board.

## **CSS Service Fees**

### **Carver County's Sliding Fee Policy / Services offered to children** Attachment #1

- Adolescent Life Skills Training
- Counseling: Individual and group (Include income from a step-parent if they participate in the counseling sessions)
- Independent Living Skills
- Out of Home Placements/Locations (including 72 hour holds)
- Parent Teen Collaborative
- Social and Recreational Supportive Services
- Therapeutic Support for Foster Care. (Meetings to help children, families, and parents resolve issues).
- Family Based
- Respite (Daily Rate)

### **Carver County's Detox Sliding Fee Policy / Services offered to Adults** Attachment #2

- Detox
- CD Assessments (Per Chemical Dependency Policy)

### **State Fee Schedule / Services offered to SED children** Attachment #3

#### **Services with Full Cost**

- Acute Care Hospital Stay
- Adult Foster Care (for clients not receiving SSI or GRH funding)
- Anger Management classes – Adult
- Chemical Dependency – Adult (unless paid by Rule 25)
- Child Care Assistance/Day Care: (listed in SSIS as “Other Child Care”)
- Child's clothing and personal needs
- Commitment Holds - Adult
- Counseling–Adult
- Detox Transportation (adult and child)
- EHM
- Hotel/Motel stays (If Emergency Assistance is not applied/qualified for)
- Medical and assessment costs – Adult and child
- Sexual Behavior classes – Adult (sexual counseling/education)
- Supervised visitation
- Transportation-Adult and child
- UA Tests

### **Services with No-Fee**

- Daycare needed by relative foster care home
- Adolescent MH (mental health) Grant
- Adult Day Training
- Adult Foster Care (for clients that receive SSI or GRH funding)
- Adult Residential (client must receive SSI)
- Approved Pilot Project (innovated/unique) w/Alliance Health Services as provider (Alliance only provides services to clients on the Consumer Support Grant. The administrative cost for Path can also be paid by Approved Pilot Project.)
- CD Support Services
- Child Day Treatment (Visions/Farm)
- Extended employment & employability (including transportation)
- Family Assessment (Alternative Response)
- Family Support (DD children)
- Forensic Exams – Child (parents need to cooperate with insurance)
- FSR-Early Intervention Respite
- General Case Management
- Independent Living Skills - Adult
- IV-E foster care (CSS will collect SSA benefits and child support)
- Language Interpreter
- Milieu Support (case management)
- Other Community Support
- Regional Treatment Centers
- Relative Custody Assistance
- Respite Care – Adult DD Clients
- Respite Care - Adopted children (The State of MN pays for respite services to families that receive subsidized funding for “hard to place” adopted children, The county will pay for any additional respite needed)
- Respite Care – MR Waiver
- Semi-Independent Living - Adult
- Services for Concurrent Planning (Adoptive situations, F.C. parents maintain connection with the child: Team meetings, School meetings, Community Activities.)
- Supportive/supplemental Living Service
- Unique Services
- Waivered Services
- Overson Family Based Adult Service (group meetings)
- Mt Olivet Rolling Acres Health Related Assessment
- Housing Subsidy (First Street Center)
- Housing Service (1 time assistance)

## 2008 Fee Worksheet

Date \_\_\_\_\_  
(July 1, 2008 – June 30, 2009)

1. Annual Income \$ \_\_\_\_\_ Name \_\_\_\_\_

### **2008 FEDERAL POVERTY GUIDELINES\* FAMILY SIZE ANNUAL INCOME**

1	\$10,400
2	\$14,000
3	\$17,600
4	\$21,200
5	\$24,800
6	\$28,400
7	\$32,000
8	\$35,600

*If income is below the Poverty Guidelines fee is ZERO*

2. To Determine Net Pay use Paycheck calculator at [www.PaycheckCity.com](http://www.PaycheckCity.com) under personal calculator—paycheck calculator
- A. Enter the current year
  - B. Enter state
  - C. Enter the gross pay (excluding the step-parent)
  - D. Enter pay frequency (Monthly)
  - E. Enter federal filing status
  - F. Enter the number of federal allowances (total number of family members)
  - G. Enter filing status
  - H. Enter allowances (total number of family members)

2. Net Pay (per PaycheckCity.com) \$ \_\_\_\_\_

3. Multiply the Net Pay by the percent on the CS Chart

Net Pay \$ \_\_\_\_\_ X CS \_\_\_\_\_ % = Fee \$ \_\_\_\_\_

Net Monthly Income	1 Child	2	3	4	5	6	7+
\$0-550 (Judge's discretion)							
\$551-600	16%	19%	22%	25%	28%	30%	32%
\$601-650	17%	21%	24%	27%	29%	32%	34%
\$651-700	18%	22%	25%	28%	31%	34%	36%
\$701-750	19%	23%	27%	30%	33%	36%	38%
\$751-800	20%	24%	28%	31%	35%	38%	40%
\$801-850	21%	25%	29%	33%	36%	40%	42%
\$851-900	22%	27%	31%	34%	38%	41%	44%
\$901-950	23%	28%	32%	36%	40%	43%	46%
\$951-1,000	24%	29%	34%	38%	41%	45%	48%
\$1,001-6,975	25%	30%	35%	39%	43%	47%	50%

4. How many children in the home? \_\_\_\_\_
5. Divide the Fee by the # of children in the home \$ \_\_\_\_\_
6. Divide the above fee based on the following chart:

50% of Fee if income is \$ 0 - \$49k  
 60% of Fee if income is \$50 - \$74k  
 75% of Fee if income is \$75 - \$99k  
 100% of Fee if come is over \$100k

This becomes the **Child's fee** to determine the following services:  
 \$ \_\_\_\_\_

- a. Each **Child's fee** for *out of home placements* is: \$ \_\_\_\_\_
- b. Fee is 25% of **Child's Fee** for *family based services* \$ \_\_\_\_\_
- c. Divide **Child's Fee** by 30 days for *respite* \$ \_\_\_\_\_ per day



Attachment #2

Fee Schedule H: Detoxification Services										
Gross Personal Income	Number of Dependents									
	1	2	3	4	5	6	7	8	9	10
4500-4999	17.20%	11.50%	5.80%							
5000-5999	22.90%	17.20%	11.50%	5.80%						
6000-6999	28.60%	22.90%	17.20%	11.50%	5.80%					
7000-7999	34.30%	28.60%	22.90%	17.20%	11.50%	5.80%				
8000-8999	40.00%	34.30%	28.60%	22.90%	17.20%	11.50%	5.80%			
9000-9999	45.70%	40.00%	34.30%	28.60%	22.90%	17.20%	11.50%	5.80%		
10,000-10,999	51.40%	45.70%	40.00%	34.30%	28.60%	22.90%	17.20%	11.50%	5.80%	
11,000-11,999	57.10%	51.40%	45.70%	40.00%	34.30%	28.60%	22.90%	17.20%	11.50%	5.80%
12,000-12,999	62.80%	57.10%	51.40%	45.70%	40.00%	34.30%	28.60%	22.90%	17.20%	11.50%
13,000-13,999	68.60%	62.80%	57.10%	51.40%	45.70%	40.00%	34.30%	28.60%	22.90%	17.20%
14,000-14,999	74.30%	68.60%	62.80%	57.10%	51.40%	45.70%	40.00%	34.30%	28.60%	22.90%
15,000-15,999	80.00%	74.30%	68.60%	62.80%	57.10%	51.40%	45.70%	40.00%	34.30%	28.60%
16,000-16,999	85.70%	80.00%	74.30%	68.60%	62.80%	57.10%	51.40%	45.70%	40.00%	34.30%
17,000-17,999	91.40%	85.70%	80.00%	74.30%	68.60%	62.80%	57.10%	51.40%	45.70%	40.00%
18,000-18,999	100.00%	91.40%	85.70%	80.00%	74.30%	68.60%	62.80%	57.10%	51.40%	45.70%
19,000-19,999	100.00%	100.00%	91.40%	85.70%	80.00%	74.30%	68.60%	62.80%	57.10%	51.40%
20,000-20,999	100.00%	100.00%	100.00%	91.40%	85.70%	80.00%	74.30%	68.60%	62.80%	57.10%
21,000-21,999	100.00%	100.00%	100.00%	100.00%	91.40%	85.70%	80.00%	74.30%	68.60%	62.80%
22,000-22,999	100.00%	100.00%	100.00%	100.00%	100.00%	91.40%	85.70%	80.00%	74.30%	68.60%
23,000-23,999	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	91.40%	85.70%	80.00%	74.30%
24,000-24,000	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	91.40%	85.70%	80.00%
25,000-25,999	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	91.40%	85.70%
26,000-26,999	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	91.40%
27,000 and over	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

## **STATE FEE SCHEDULE**

FOR SED CHILDREN

### **You Can Estimate Your Fee**

**This worksheet is for fiscal year 2009 (July 1, 2008 – June 30, 2009)**

**Please retain this form for your records**

This worksheet may be used to estimate your monthly parental fee, and is for your information only. It is not necessary to return this worksheet to DHS. After DHS receives your tax information, your parental fee will be calculated and a notice will be sent to you telling you the amount of your parental fee. You will need a calculator to complete this worksheet.

#### **Step 1. Calculate the income that we will use to determine your parental fee.**

- \_\_\_\_\_ 1. Enter your adjusted gross income (AGI) from your 2007 federal taxes (Line 37 of form 1040 or line 21 of form 1040A).
- \_\_\_\_\_ 2. Enter \$2, 400 if the child on Medical Assistance (MA) lives with you.
- \_\_\_\_\_ 3. Subtract the amount on line 2 from the amount on line 1.
- \_\_\_\_\_ 4. Enter the amount of court ordered child support that you pay PER YEAR for the child on MA.
- \_\_\_\_\_ 5. Subtract the amount on line 4 from the amount on line 3.
- \_\_\_\_\_ 6. Divide line 5 by 12 and round to two decimal places.  
This is the monthly income that we will use to determine your parental fee.

#### **STEP 2. Determine the percent of Federal Poverty Guideline (FPG) for your income.**

- \_\_\_\_\_ 7. Enter the income from line 6 above.
- \_\_\_\_\_ 8. Using the table below enter the “monthly poverty guideline” for your family size.

Family Size	Annual Poverty Guideline	Monthly Poverty Guideline
2	\$13,690	\$1,167
3	\$17,170	\$1,467
4	\$20,650	\$1,767
5	\$24,130	\$2,067
6	\$27,610	\$2,367
7	\$31,090	\$2,667
8	\$34,570	\$2,967

\_\_\_\_\_ 9. Divide the amount on line 7 by the amount on line 8.

\_\_\_\_\_ 10. Round the number on line 9 to two decimal places and multiply the result by

\_\_\_\_\_ 100. This is the percent of FPG that we will use to calculate your parental fee.

**STEP 3. Calculate Your Monthly Parental Fee**  
**Calculations if the number on line 10 is less than 100**

11. Your parental fee is zero. Go to STEP 4 below.

**Calculation if the number on line 10 is equal to or greater than 100 and less than 175**

12. Your parental fee is \$4.00 per month. Go to STEP 4 below.

**Calculation if the number on line 10 is equal to or greater than 175 and equal to or less than 545**

\_\_\_\_\_ 13. Multiply the number on line 9 by 100 and enter here.

\_\_\_\_\_ 14. Subtract 175 from the amount on line 13.

\_\_\_\_\_ 15. Multiply the amount on line 14 by .065 and divide the result by 370.

\_\_\_\_\_ 16. Add 0.01 to the amount on line 15.

\_\_\_\_\_ 17. Enter the number from line 6.

\_\_\_\_\_ 18. Multiply the amount on line 16 by the amount on line 17.  
This is your monthly fee. Go to STEP 4 below.

**Calculation if the number on line 10 is greater than 545 and less than 675**

\_\_\_\_\_ 19. Enter the number from line 6.

\_\_\_\_\_ 20. Multiply the amount on line 19 by .075 (7.5%). This is your monthly fee. Go to STEP 4 below.

**Calculation if the number on line 10 is equal to or greater than 675 and less than 975**

- \_\_\_\_\_ 21. Multiply the number on line 9 by 100 and enter here.
- \_\_\_\_\_ 22. Subtract 675 from the amount on line 21.
- \_\_\_\_\_ 23. Multiply the amount on line 22 by .025 and divide the result by 300.
- \_\_\_\_\_ 24. Add .075 to the amount on line 23.
- \_\_\_\_\_ 25. Enter the number from line 6.
- \_\_\_\_\_ 26. Multiply the amount on line 24 by the amount on line 25.  
This is your monthly fee. Go to **STEP 4** below.

**Calculation if the number on line 10 is equal to or great than 975**

- \_\_\_\_\_ 27. Enter the number from line 6.
- \_\_\_\_\_ 28. Multiply the amount on line 27 by .125 (12.5%). This is your monthly fee. Go to **STEP 4** below.

**STEP 4: Complete the enclosed form and return with a copy of your 2007 federal taxes.**

Additional information such as w-2 forms or proof of child support may be required.  
Please Note: This step is required if you do not use this worksheet to estimate your parental fee.



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Administrator's Amended 2009 Budget Recommendation (Zero Tax Impact)**

Originating Division: Administration

Meeting Date: 11/25/08

Amount of Time Requested: 30 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The County Board directed the County Administrator to amend his Recommended 2009 Budget to have a zero tax impact on the average valued home. The County Administrator and Financial Services Director will present an overview of the Amended 2009 Budget Recommendation which are summarized in Attachments A and C.

The remaining 2009 Budget schedule is:

- \* Tuesday, December 2<sup>nd</sup> - Budget Appeals (work session following regular session)
- \* Thursday, December 4<sup>th</sup> - 7 pm: Truth-in-Taxation public hearing
- \* Tuesday, December 16<sup>th</sup> - 9 am: Board adoption of final Budget, Levy and Long Term Financial Plan

**ACTION REQUESTED:** None

**FUNDING**

County Dollars = \$  
 Other Sources & Amounts = \$  
 = \$  
**TOTAL** = \$

**FISCAL IMPACT**

- None
- Included in current budget
- Budget amendment requested
- Other:

*Related Financial Comments:*

Reviewed by Division Director

Date: 11/25/08

## Amendment to Attachment A: Changes to Zero Tax Impact for 2009

Department	Requested FTE's	Approved FTE's Changes	Position	Requested Gross (\$)	Requested Net (\$)	Recommended Net (\$)
<b>2009 New Positions</b>						
Previous Recommendation	6.11	1.25		\$ 499,036	\$ 228,306	\$ 30,832
<b>Eliminate Vacant Positions</b>						
Previous Recommendation		(9.20)				\$ (680,410)
Property Records	n/a	(0.60)	Recorder's Clerk	n/a	n/a	(37,000)
Employee Relations	n/a	(0.20)	Administrative Assistant	n/a	n/a	(8,976)
Land & Water Services	n/a	(0.50)	Planning Technician	n/a	n/a	(35,000)
<b>Subtotal</b>		<b>(1.30)</b>				<b>\$ (80,976)</b>
<b>Total</b>		<b>(10.50)</b>				<b>\$ (761,386)</b>
<b>Restructuring - Reorganization, Lay-offs &amp; Reductions in Hours</b>						
Previous Recommendation		(5.90)				\$ (419,312)
Social Services	n/a	(1.00)	Therapist *			
Social Services	n/a	(1.00)	Therapist *			
Social Services	n/a	(0.50)	Recreational Therapist *			(159,112)
Public Health	n/a	(0.50)	Nurse			(33,374)
<b>Subtotal</b>		<b>(3.00)</b>				<b>\$ (192,486)</b>
<b>Total</b>		<b>(8.90)</b>				<b>\$ (611,798)</b>
<b>Grand Total</b>	<b>6.11</b>	<b>(18.15)</b>		<b>\$ 499,036</b>	<b>\$ 228,306</b>	<b>\$ (1,342,352)</b>

\* three positions are totaled for the net salary reduction listed

### Attachment C: Budget Reduction Overview (amendments to arrive at zero tax impact)

Division	Department	Item	Zero Impact Cuts (4.5% levy)	Impact
1. Administrative Services	a. Facilities	First Street Center Windows	\$40,000	The windows in First Street Center will be purchased in 2008 due to their extremely poor condition. This was a 2009 capital request, so it can be eliminated from the 2009 budget.
	b. Facilities	Board Conference/Office Remodel	\$15,000	Eliminate project to update furniture, walls and decor of the Board Conference Room and remodeling reception area in the Commissioners/Administration office.
2. County-wide	a. County-Wide	Health Insurance Savings	\$90,000	Utilizes health insurance savings to fund Occupational Health Nurse position. Staff will be reviewing possible reassignments to cover this position. Another \$40k in health insurance savings is also being utilized for the wellness program for a total of \$130k in useage of these savings.
	b. County-Wide	Carry-over from 6.9% levy budget cuts	\$43,690	The budget reductions made to get to a 6.9% levy resulted in additional cuts beyond the 6.9% level. This item captures those dollars.
3. County Administration	a. County Administration	Mediation Services	\$10,000	This eliminates a proposal to contract for mediation services related to resolve disputes such as property rights or neighborhood concerns before they are thrown into the court system. The County Attorney's Office provided these services in the past, but now views handling these issues as a conflict of interest due to that office's role as a prosecutor.
4. County Board	a. County Board	Commissioner Contingency	\$500,000	This reduces a Commissioner Contingency of \$800k down to \$300k. This reduction reduces the flexibility to deal with unanticipated budgetary items in 2009 such as reductions in State aid.
	b. Fair Board	Grant Reduction	\$38,400	The Fair Board's original request of \$110,000 was reduced by 6% down to \$103,400 as part of the 8.9% levy recommendation. The 6.9% levy reduce their allocation to \$93,400. This reduction would be the equivalent of reducing their request by a total of \$55,000 or by 50%.
5. Community Social Services	a. CSS	Salary Redistribution of Crisis Supervisor to Crisis Program	\$26,553	Historically, 22.5% of the Crisis Supervisor has been allocated to the Outpatient Program. The Crisis Program is projected to have revenues in excess of expenditures in 2009. In addition, the State has given the County a Children's Mental Health Grant which they claim will be ongoing funding. Given our collections projections and new state grant, the Division can redistribute 22.5% of the Crisis Supervisor's salary to the Crisis Program to maximize the projected expenditures with budgeted revenues.

**Attachment C: Budget Reduction Overview (amendments to arrive at zero tax impact)**

Division	Department	Item	Zero Impact Cuts (4.5% levy)	Impact
Community Social Services (cont.)	b. CSS	Delete the Visions Day Treatment	\$79,556	<p>The Visions Day Treatment Program provides mental health services to seriously emotionally disturbed adolescents in a school based setting since 1991. Children's mental health services are mandated and specifically day treatment. The program is staffed by 2.5 FTE Social Services staff and 1.5 Carver Scott Educational Cooperative staff. The program currently has 7 students. Students have the option of full days or half days at Visions. Students that choose half days remain in their home district for the morning and receive the therapeutic services at Visions in the afternoon. The ratio of staff to students is not cost effective. The Division is responsible for the costs of its staff, rent and overhead expenses in Visions. The Cooperative is responsible for the cost of its staff and related educational expenses. While the County is responsible for the cost of the staff, the staff salaries are part of the "cost pool" that is used to draw down revenue through the Cooperative. Essentially, the salaries and benefits generate 52% reimbursement which funds other staff in school based services.</p> <p>The Division is recommending the elimination of the program effective with the end of the 2008-09 school year. This means deleting two Therapists and one .5 FTE Recreational Therapist. The Division and the Cooperative believe that the mental health needs of the students can be met through other programs currently operated by the Cooperative and jointly staffed by the Division. Gross Reduction: \$136,550; Revenue Reduction: \$56,894; Net Levy Reduction: \$79,556 (Annualized Reduction: Gross Reduction: \$272,900; Revenue Reduction: \$113,788; Net Levy Reduction: \$159,112).</p>
6, Public Health	a. Public Health	Eliminate West Suburban Teen Clinic's grant funding	\$35,000	<p>Temporary Assistance to Needy Families (TANF) is a grant that reimburses for identified services to a target population in one or more program areas which includes non-medical home visiting, WIC clinic, or group youth development activities focused on preventing out of wedlock births. Public Health's original 2009 budget proposed using a portion of the Temporary Assistance to Needy Families (TANF) grant funding for West Suburban Teen Clinic's (WSTC) existing home visiting program. (WSTC's program also met the criteria of the TANF funds, supported a need in the community to address Carver County's pregnant and parenting teens ( up to 23 years old) without duplicating existing programs of the Public Health Division.) Therefore, A portion of the TANF funds (up to \$35,000) will be used to reimburse salary expenses for eligible services that we provide. We will continue to do the TANF work that we have been doing in 2008. We are not adding services or duplicating the program offered by WSTC to the targeted teen population.</p>



**Attachment C: Budget Reduction Overview (amendments to arrive at zero tax impact)**

Division	Department	Item	Zero Impact Cuts (4.5% levy)	Impact
Public Health (cont.)	b. Public Health	Eliminate .5 FTE RN Position	\$33,374	An existing nursing staff position will be reassigned to cover the duties of the .50 FTE in correctional health services. The position to be reassigned currently provides immunization services. Duties will be reduced and/or reallocated across the Division to accommodate this reduction. At this time, we don't know and are not prepared to identify the specific duties that will be eliminated or reorganized. The Management Team for the Division will enter in to a strategic reorganization of the division based on the final budget determination. We will restructure the division duties to fully address this FTE reduction.
		Eliminate budget for levy funded out-of-state conferences	\$11,626	If eliminated, division staff and management will not benefit from the direct knowledge, training and activities that occur at the national level for topics which impact the health of our local population, such as Infection Control and Disease Control, or technical training which may not be offered in-state.
	a. Employee Relations	Reduce Administrative Assistant by .2 FTE	\$8,976	This is .2 FTE reduction and matches the hours that this position is working as compared to the amount budgeted.
8. Land and Water	a. Land & Water	Reduce Comp Plan resources	\$15,000	Reduces resources available to address initiatives generated by the 2030 Comprehensive Plan.
	b. Land & Water	Eliminate .5 FTE Planning Tech	\$35,000	The previous recommendation proposed funding a full-time Planning Tech position using 1/2 County and 1/2 Community Development Agency (CDA) funds. This proposal eliminates the County funding for this position. This position would have focused on the economic development components of the Comprehensive Plan. Given the current state of the economy and level of development, some resources available in Land & Water will be shifted to assist CDA with limited economic development opportunities. The CDA funding for 1/2 of this position remains in place and will be used to continue the marketing and financial packaging elements related to economic development.
9. Property Records & Taxpayer Services	a. Recorder	Eliminate Vacant .6 FTE Recorder's Clerk	\$37,000	This vacancy elimination is based on an analysis of staff needs in the Recorder's Office. Current documentation volume is down due to market forces. This office has also implemented various technologies to improve staffing efficiencies.
	b. Recorder	Electronic Document Revenue	\$20,000	This is a proposed increase in fees to access recorded electronic documents. This increase will be proposed as part of an update to the fee for service schedule.
<b>GRAND TOTAL =</b>			<b>\$1,039,175</b>	



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : 2009 Legislative Priorities

Originating Division: Administration

Meeting Date: 11/25/08

Amount of Time Requested: 15 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The Board reviewed and revised the attached legislative priorities during the November 18 work session. Administration will review the issues and is recommending adoption of the priorities.

The legislative priorities will be presented to the Carver County legislative delegation on December 23 at 7:30 a.m.

**ACTION REQUESTED:** Motion to adopt Carver County's 2009 legislative priorities.

### FUNDING

County Dollars =	\$0
Other Sources & Amounts =	
Grants =	\$0
<b>TOTAL</b>	<b>= \$0</b>

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:*

Reviewed by Division Director

Date: 11/19/08

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2009

## Legislative Platform

*Item numbering is not a priority listing*

### **Top priorities:**

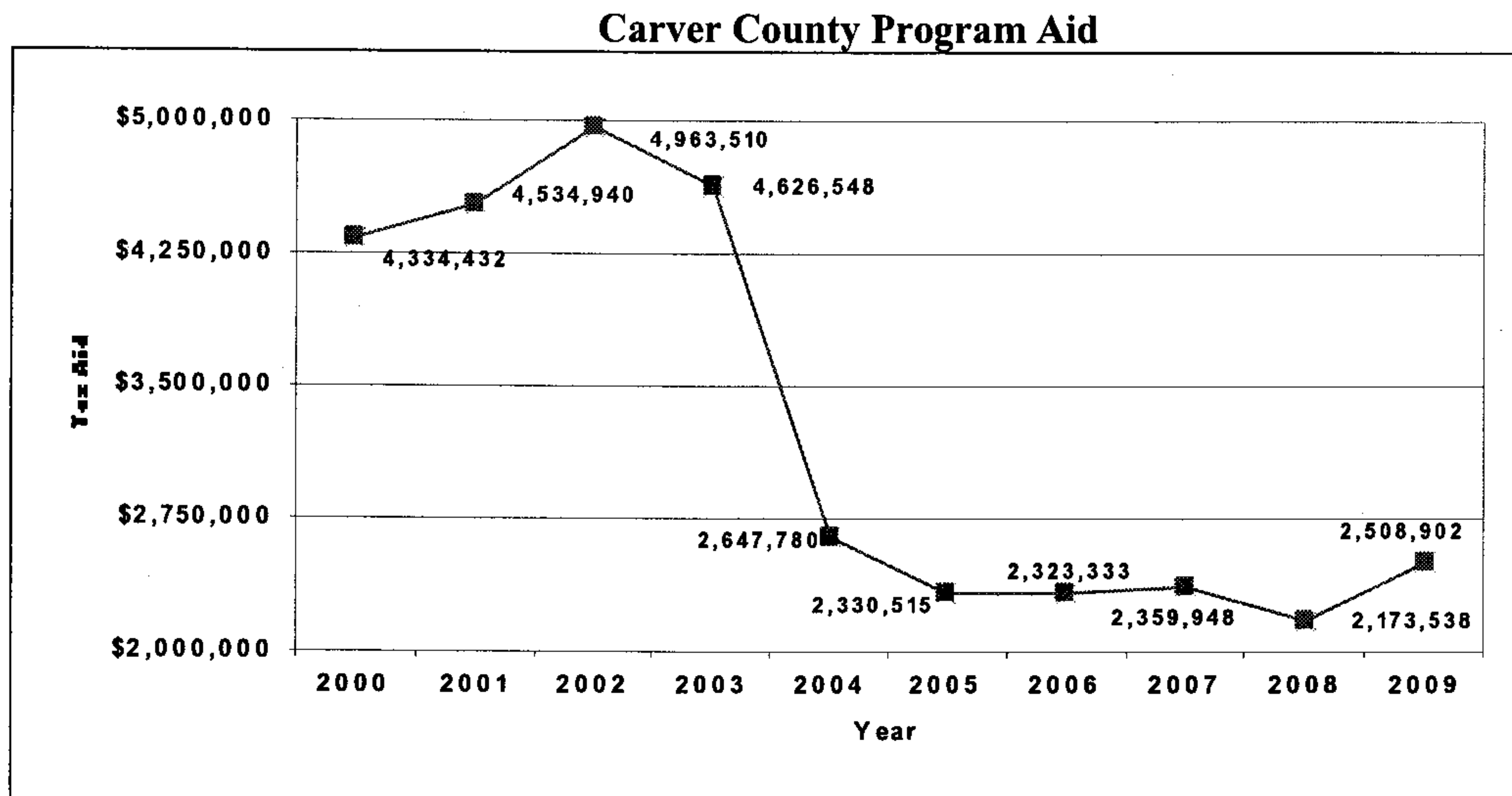
- Item #1: County Program Aid
- Item #2: MR/RC Waiver Allocation over Spending Repayment
- Item #3: Green Acres
- Item #4: Paint Recycling Reimbursement
- Item #5: Design-Build
- Item #6: Remove Restrictions on Credit Card Access
- Item #7: Maintain Operations and Maintenance Funding for Regional Parks (State and LCCMR Funding)
- Item #8: Constitutional Amendment – Clean Water; Land and Legacy Funding



## Issue #1: County Program Aid

### Background

After state-wide cuts of \$35 million in 2003 and another \$80 million in 2004 with partial restoration in 2005, county program aid is scheduled to increase to \$227 million in 2009. Carver County's program aid has followed a similar pattern as shown on the below chart, with program aid falling from a high of \$4.96 million in 2004 to a current projected 2009 level of \$2.6 million.



Unfortunately, the state's financial problems make actual payments of those amounts questionable. In determining any aids and credits cuts for counties, the cuts that counties suffer in other portions of the budget must be taken into account. Fairness would dictate that any aid and credit cuts be apportioned between the several levels of local government - counties, cities, townships and special taxing districts - in proportion to the aids and credits they receive. In addition, any cuts should be followed by a commensurate reduction in mandated programs.

### Request

Carver County urges the Legislature to not cut funding for county program aid. However, if aid cuts are necessary, the Legislature should distribute them equitably after taking into account the cuts that counties receive in other areas of the budget.



## Issue #2: MR/RC Waiver Allocation over Spending Repayment

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### **Background**

For 2004 and 2005 four counties spent in excess of their Mental Retardation/Related Conditions (MR/RC) Waiver Allocation and were required to repay the excess expenditures to the Department of Human Services.

The 2007 Legislature proposed to forgive three of the Counties and extend Carver County's repayment until June 30, 2009. The Governor vetoed the appropriation for the three counties but not the policy language. Essentially three counties have been forgiven with Carver County being required to pay, but not until 2009. The over expenditure amount is \$965,146.

The reason that Carver County over expended their allocation was that following the unprecedented open enrollment in the MR/RC Waiver in 2001, Carver County did not have all the resources available to meet the needs specified in the client's plan for services when the state rebased the MR/RC Waiver in 2003. Essentially, Carver County's MR/RC Waiver allocation was being adjusted based on actual expenditures, not considering our total obligation to our clients. This resulted in over expenditures in 2004 and 2005. For 2002 Carver County was \$1.6 million under its waiver allocation.

In 2004, the statewide expenditure for the MR/RC Waiver was \$18 million under the statewide allocation.

### **Requested Position**

Support a legislative change that forgives Carver County's repayment from over spending to be consistent with the action taken for St. Louis, Steele and Fillmore Counties.



**Issue #3: Green Acres**

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**Background**

In 2008 the Green Acres law was changed so that non-productive land cannot be given the same tax treatment as agricultural production land. In many cases wetlands, woodlands, marginal lands, and other natural resource areas are preserved by the property owner because of the favorable tax treatment they receive by being eligible for green acres if they are associated with production land. The change in the law will provide a disincentive to maintain these natural areas – it encourages the conversion of these natural resource lands either into production land so they get the green acres tax treatment or to some other use that will help recoup some of the increased taxes.

**Request**

Amend the law to remove the disincentive to preserving natural resource land or provide some equivalent incentive to preserve these lands.



## Issue #4: Paint Recycling Reimbursement

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### **Background**

In 2008 the legislature approved legislation that would establish a program to recycle paint. The program was to be supported for by a fee included in the purchase of each can of paint and the County reimbursed for its paint recycling costs. The Governor viewed this fee as a new tax and vetoed the bill. The legislation will be modified to remove the fee and simply require manufactures to do recycle paint, similar to what was done with electronics. The net result would be that the County would be reimbursed for paint recycling resulting in a savings of about \$80,000 per year.

### **Request**

Support the passage by the Legislature and approval by the Governor of the new paint recycling legislation.



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## Issue #5: Design-Build

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### **Background**

Current law requires Carver County to accept sealed bids for the construction, repair or maintenance of real property where the cost is anticipated to exceed \$100,000. Ramsey County and the Minnesota Department of Transportation have implemented design-build legislative authority and continue to use it to their advantage in terms of cost, speed of delivery, and quality of construction. Carver County has observed successful and cost effective design-build projects such as the timely construction of the new Highway 212 and Ramsey County's delivery of real property improvements. This proposed legislation allows design-build as an alternative project delivery method that consolidates the design and construction functions into a single source contract.

### **Request**

Support a legislative change that allows Carver County to design-build projects.





## Issue #6: Remove Restrictions on Credit Card Access

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### **Background**

Counties are authorized to accept payments by credit or debit cards or all forms of electronic or wire transfer. They are authorized to add a service charge to such transactions to recoup their costs for providing the convenience of these alternative forms of payment. Unfortunately, the credit card industry resists the use of service charges making this manner of recovering a county's costs impractical.

While the changing nature of commerce likely makes it inevitable that counties will have to bear the costs of credit or debit card or electronic or wire fund transfers in those instances when the county is the sole recipient of the funds paid, it is unfair to ask counties to bear all those costs when it is acting as the fiscal agent for others such as the state for deputy registrar transactions. In those instances, the service or dispensing fee should be increased to cover the cost of the credit, debit card transaction or electronic or wire transfer. Alternately, the recipient agency can pay the credit or debit card costs directly via contractual arrangements with their credit card processor and provision of suitable hardware and software to the local government agent.

### **Requested Position**

Carver County urges the Legislature to increase service or dispensing fees or provide other alternative arrangements so counties acting as fiscal agents can recover the costs of credit or debit card or electronic or wire fund transfers transactions when others are receiving some or all of the proceeds.



**Issue #7: Maintain Operations and Maintenance  
Funding for Regional Parks (State and LCCMR  
Funding)**

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**Background**

Carver County receives a portion of its operations and maintenance funding for the regional parks it administers. Operations and maintenance funding comes from the State General Fund, LCCMR (Legislative-Citizen Commission on Minnesota Resources) and Metropolitan Council. Annually Carver County receives approximately 10 percent or roughly \$90,000 for operations and maintenance funds. The benefits of this funding include:

- Reduces County funds needed to maintain its regional parks
- Continues a satisfactory levels of park services

**Requested Position**

Support Legislation to continue operations and maintenance funding at a similar level or higher as compared to 2007- 2008 funding cycle.



**Issue #8: Constitutional Amendment - Clean Water,  
Land and Legacy Funding**

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**Background**

Voters have approved a constitutional amendment for clean water, land and legacy funding. The language in the constitution specifically allocates funding among four purposes as follows: 33% for water quality, 33% for wildlife habitat, 19.75% for arts and cultural resources, and 14.25% for parks and trails.

**Request**

The County encourages legislators to support the use of proceeds from the constitutional amendment to be used for the regional park trail and open space system and County parks and trails. Furthermore, the County supports language where County and regional parks are eligible for water quality, wildlife habitat, arts and cultural resource funding.



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Review of TMDL & Direct Discharge program; Direct Discharge Funding

Originating Division: Land Water Services

Meeting Date: 25 November 2008

Amount of Time Requested: 10 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The attachments give a summary of the 2008 TMDL activities and the Direct Discharge program. A total of 47 direct discharge systems were eliminated – 19 in the Priority sub-watersheds and 28 in other areas. All but three of the potential direct discharge systems in the priority sub-watersheds were resolved. The response outside the priority sub-watersheds was higher than staff had expected.

As was discussed when the program was initiated funding for the cost share and the loan programs is limited. The program in the priority sub-watersheds cost less than what was budgeted – several potential systems turned out to be no direct discharges or the system was no longer in use. As noted above, the program outside the priority sub-watersheds exceeded expectations and used more funding than expected. One of the funding sources used for the program is also used to support a variety of other water related programs. It appears that the onset of winter has put an end to new applications. However, the staff is requesting that the Board suspend the cost share program so that the funding situation can be analyzed. The staff will plan a work session for first quarter 2009. The work session will be an opportunity to present a more detailed picture of the 2008 program and provide options and a recommendation for the 2009 program.

A summary of the TMDL & Direct Discharge programs along with a map is attached.

**ACTION REQUESTED:** A motion to suspend the funding of any additional direct discharge elimination applications until the Board adopts a 2009 program. Application will still be accepted but no funds committed.

### FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

**TOTAL** = \$

Related Financial Comments: NA

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 14 November 2008

## Carver County TMDL / SSTS Priority area update

In the past year Carver County has made approximately 960 landowner contacts within three targeted sub-watersheds (as outlined in our implementation plan). From those contacts we have been able to upgrade (or currently in the process) 19 direct discharge SSTS's that all utilized the \$2500 incentive, install 5.17 miles of buffers and inspect 11 feedlots. Our work focused on the sub-watersheds, but through word of mouth we also upgraded an additional 34 SSTS's of which 28 utilized the \$2000 incentive, installed 8 miles of buffers and inspected 48 feedlots in areas outside of our targeted watersheds but within the TMDL watersheds (see map). In 2008 a total of 61 landowners have utilized the program in one form or another (Loan, Incentive Payment, or Combination). To date, there are only 3 instances where enforcement action is/may be needed resolve SSTS issues and 13 feedlots within all areas that have compliance issues.

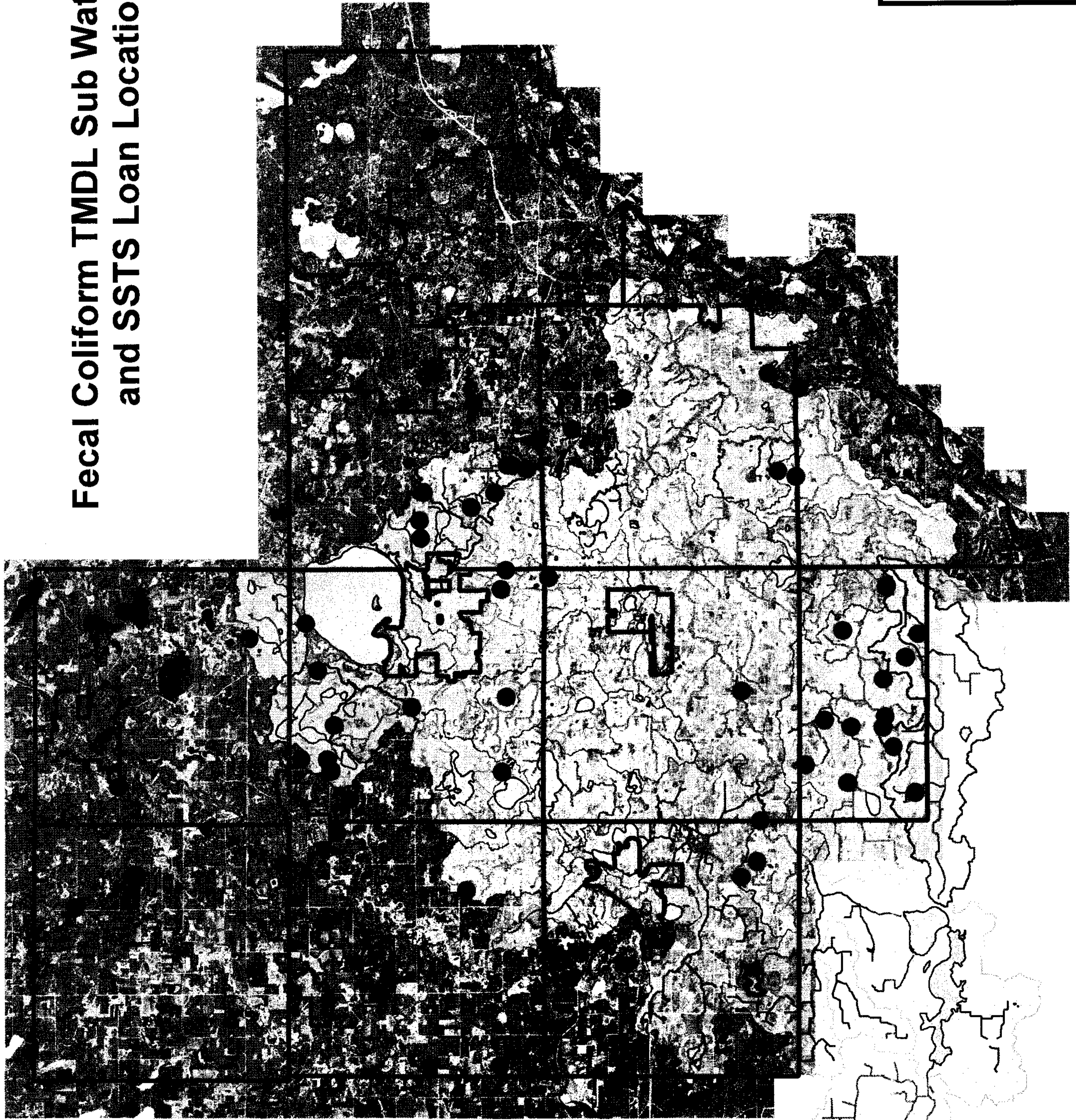
### TMDL Update

- Burandt Lake TMDL is expected to be signed and finalized by the EPA in the next few weeks.
- Reitz Lake and Five Lake (Goose, Miller, Hydes, Benton, & Winkler) TMDL have been submitted to the PCA and are currently being reviewed.
- Carver and Bevens Creek Turbidity TMDL as well as TMDLs for Hazeltine, Gaystock, Eagle, Swede and Oak Lakes are currently being drafted and will be submitted to the PCA in June of 2009.
- Land and Water Services submitted an 2009 Clean Water Legacy grant application for an additional \$186,080, these funds will be targeted at supplementing staff time and water quality monitoring fees.



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# Fecal Coliform TMDL Sub Watershed and SSTS Loan Locations



**SSTS**

**2008 Loan Taken**

● no

● yes

□ 2008 Priority Subs