



**CARVER
COUNTY**

minnesota

**Carver County Board of Commissioners
December 12, 2023
Board Meeting**

The County Board Room is open to the public

**The Regular Session portion of the meeting will be webcast live at:
<https://youtube.com/@CarverCountyMN>**

- 9:00 a.m. 1. a) **CONVENE**
 b) **Pledge of allegiance**
 c) **public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.**

Individuals unable to attend in person can provide public comments by email at admin-contact@co.carver.mn.us.

2. Agenda review and adoption
 3. Approve minutes of November 28, 2023 Special Session and November 28, 2023 Budget Public Hearing..... 1-4
 4. Community Announcements

9:20 a.m. 5. **CONSENT AGENDA**

Communities: Create and maintain safe, healthy, and livable communities

- 5.1 Request for approval to contract with Barr Engineering 5-6
 5.2 Contract with Northstar Regional- CPRS for Drug Court..... 7
 5.3 Contract with The Improve Group to complete Community Resource Center assessment..... 8-9
 5.4 Settlement Agreements for Right of Way Acquisitions for the Highway 40 Project - Belle Plaine Area 10-13
 5.5 Amendment 1 to PSA for Acquisition & Relocation Services with WSB & Associates for Hwy 212 Project - Benton Township..... 14
 5.6 Final Payment to S.M. Hentges and Son, Inc. for Highway 11 Resurfacing Project 15-16
 5.7 Final Payment to Sir Lines-A-Lot for 2023 Pavement Marking Project 17-18
 5.8 Final Payment to Sir Lines-A-Lot for the 2023 HSIP Pavement Marking Project 19-20
 5.9 Request approval of grant agreement with Metropolitan Council to replace boardwalk at Baylor Regional Park 21-22
 5.10 Request approval of grant agreement with Metropolitan Council for hazardous trees and ash tree replacement..... 23-24
 5.11 Request approval of grant agreements with Metropolitan Council for building demolition and parking lot lighting at Lake Waconia Regional Park..... 25

Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government.

5.12 Donation from Carver County resident to support HHS professional staff development..... 26-27

Customer service: Continue the County's delivery of high value, timely service and support

5.13 2024 Contract for Containers and Hauling of Environmental Center and Drop-off Site Recycling 28

Connections: Develop strong public partnerships and connect people to services and information Connections

5.14 Contract with Scott County SWCD - Soil and Water Conservation District for purchase of Wetland Credits for Hwy 212 Project..... 29

5.15 Request for approval to contract with SHI International Corp for Microsoft Enterprise Agreement..... 30

5.16 Master Space Plan - Recommendations and Predesign Phase 31-32

Finances: Improve the County's financial health and economic profile

5.17 Review Health & Human Services and Commissioner Warrants..... NO ATT

- 9:20 a.m. 6. **COMMUNITIES: Create and maintain safe, healthy, and livable communities**
6.1 Purchase Agreement with Hennepin County Regional Railroad Authority 33-34
- 9:40 a.m. 7. **CONNECTIONS: Develop strong public partnerships and connect people to services**
7.1 2024 Legislative Priorities..... 35-53
- 10:00 a.m. 8. **FINANCES: Improve the County's financial health and economic profile**
8.1 2024 Property Tax Levy and Budget..... 54-76
8.2 2025 Long Term Financial Plan 77-92
- 10:30 a.m. **RECESS AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY**
- 10:30 a.m. 9. **FINANCES: Improve the County's financial health and economic profile**
9.1 Regional Rail Authority 2024 Property Tax Levy and Budget..... 93-95
- 10:40 a.m. **ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY AND RECONVENE AS COUNTY BOARD**
- 10:40 a.m. **COUNTY ADMINISTRATOR REPORT**
- 10:45 a.m. **ADJOURN REGULAR SESSION**

David Hemze
County Administrator

UPCOMING MEETINGS

December 19, 2023	9:00 a.m. Board Meeting
December 26, 2023	No Meeting
January 2, 2024	9:00 a.m. 2024 Organizational Session
January 9, 2024	7:30 a.m. Carver County Legislative Breakfast
January 16, 2024	12:30 p.m. Paradise Commons Ribbon Cutting

A Special Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on November 28, 2023. Chair John P. Fahey convened the session at 9:00 a.m.

Members present: John P. Fahey, Chair, Tom Workman, Vice Chair, Gayle Degler, Matt Udermann and Tim Lynch.

The following amendment was made to the agenda:

7.2 Recognition of Chanhassen Storm Football Team

Udermann moved, Degler seconded, to approve the agenda as amended. Motion carried unanimously.

Udermann moved, Lynch seconded, to approve the minutes of the November 21, 2023, Regular Session. Motion carried unanimously.

Degler moved, Lynch seconded, to approve the following consent agenda items:

Resolution #88-23, Support to Sponsor the Laketown Township's Local Road Improvement Program Project Application for Augusta Road.

Reviewed November 28, 2023, Community Social Services' actions/Commissioners' warrants in the amount of \$329,080.07.

Motion carried unanimously.

Shelby Sovell, Public Works, requested the Board authorize the preorder of a wheel loader to hold 2023 state contract pricing. He explained Public Works has a large fleet of equipment and the 2024 budget included a recommendation for the replacement of a wheel loader. He pointed out the importance of wheel loaders to Public Works operations. Sovell indicated the wheel loader to be replaced was 23 years old and noted the difficulty to replace equipment due to supply chain issues in the past. Sovell pointed out the new machine would include technology, safety and emission improvements. He indicated the purchase price was expected to go up after November 30th and noted the current value of used equipment.

Degler moved, Lynch second, to authorize the preorder of a wheel loader to hold 2023 state contract pricing with Nuss Truck & Equipment of Burnsville, Minnesota. Udermann recognized the County's levy increase for 2024 and suggested delaying the equipment purchase was an opportunity to bring that down. On vote taken, Degler, Fahey, Lynch, Workman voted aye. Udermann voted nay. Motion carried.

The Board considered adopting a proclamation to recognize the Chanhassen Storm football team's state championship. Degler read the proposed proclamation into the record. The Board recognized this was an exciting season and the community can be proud of their accomplishments.

Degler moved, Workman seconded, to adopt Chanhassen Storm Football Team Proclamation. Motion carried unanimously.

SPECIAL SESSION
November 28, 2023

Degler moved, Lynch seconded, to adjourn the Special Session at 9:20 a.m. and go into work sessions with the Sheriff, Public Services and Finance. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

A public hearing on the proposed 2024 budget was held at the Government Center in Chaska on November 28, 2023. Chair Fahey convened the meeting at 6:00 p.m.

Commissioners present: John P. Fahey, Chair, Tom Workman, Vice Chair, Gayle Degler, Tim Lynch and Matt Udermann.

Lynch moved, Degler seconded, to open the public hearing. Motion carried unanimously.

Chair Fahey explained the purpose of the meeting was to hold a public hearing to take comments on the 2024 proposed budget and not market values that were set earlier this year. Fahey clarified if there were concerns related to market values, the Assessor's office was available to address those issues. He pointed out tonight's meeting would be on the proposed taxes to be levied by the County for 2024 and not on taxes to be levied by the school districts, cities or townships listed separately on tax statements. He stated that the Board would be setting the final budget at their December 12th Board meeting.

Dave Hemze, County Administrator, explained the statutory property tax process starting with the property values. He clarified they would be discussing only County taxation and not cities and schools. He pointed out the key challenges and opportunities they faced over the past year. Hemze reviewed the allocation of tax dollars per month on an average valued home and the highlighted services the County provides.

Dave Frishmon, Finance, pointed out the County's overall tax base noting 1.4M of the levy increase was paid by new construction. He noted average value increase to residential, commercial and ag properties, resulting in shifting the tax burden from residential to commercial and ag.

He reviewed a budget summary over the last four years and preliminary 4.5M levy increase for 2024. He stated the biggest budget driver was salary and benefits for existing staff as the County tries to compete with labor shortages. Frischmon explained County wide levy adjustments, anticipated 2024 vacancy savings built into budget, requested staffing changes and anticipated county program aid.

Frischmon identified 2024 capital projects and the use of one-time funding sources. He noted the property tax impact to an average value home over the past ten years and the increases in values driving up the tax impacts. He reviewed a timeline of the 2024 budget schedule and proposed Board action to adopt the final levy on December 12th.

Eighteen members of the public attended the meeting. Public comments from Randy Bandt, Steve Kocka, Kay Brandt, George Hanson, Nick Schulz and Gail Capaul were received that related to the increased levy, the privatization of services, the need for the increase considering the number of homes being built and questioning if the yearly increases are sustainable for current residents.

Budget Public Hearing
November 28, 2023

Workman moved, Degler seconded, to close the public hearing at 7:07 p.m. Motion carried unanimously.

Dave Hemze
County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with Barr Engineering

Primary Originating Division/Dept: <u>Public Services - Facilities</u>	Meeting Date: <u>12/12/2023</u>
Contact: <u>Brent Kath</u> Title: <u>Facilities Manager</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <u>Facilities Manager</u>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County facilities is recommending that we conduct Radon testing in the 600 building of the Government Center. The project would include two general tasks:

Task 1: Building Inspection and Recommendations (\$5,000) the vendor will provide an MDH-licensed radon measurement and mitigation professional to inspect the building areas, make observations using a smoke pen and potentially other non-invasive instruments, and provide a summary of recommendations and noteworthy observations to improve the building's envelope specific to radon. The on-site inspection will note the presence of sumps, unlined crawlspaces, and crack-sealing opportunities on a floor plan. Recommendations and marked up floor plans will be provided to Carver County four weeks after completing the on-site inspection.

Task 2: Radon Testing (\$27,000) Using AARST's Protocol for Conducting Measurements of Radon and Radon Decay Products in Multifamily, School, Commercial and Mixed-Use Buildings (ANSI/AARST-MA-MFLB 2023) for guidance and following the vendor's MDH-approved Quality Assurance Plan (QAP) for Conducting Radon Measurements and Mitigation (Revision 4, 23 December 2021), the vendor will test building areas for radon using the Extended Testing Option. This task includes test and communication preparation, radon testing, laboratory analysis, and a report of test results and recommendations.

Facilities staff conducted a search for qualified vendors that are able to provide the testing. Staff is recommending that the County contract with Barr Engineering Co. based on their knowledge and experience with similar types of buildings. Staff recommends that \$32,000 be redirected from the Chaska Public Works sale proceeds to provide funding for this project.

ACTION REQUESTED:

Motion to contract with Barr Engineering Co. pending finalization of the contract review process for radon testing, and to redirect budget from the Chaska Public works sale proceeds to fund the contract expense.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$32,000.00
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Total	\$32,000.00

Related Financial/FTE Comments:

A budget amendment is requested to redirect budget from the Chaska Public Works sale proceeds account (fund 30) into the Facilities department budget for this project.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Request for approval to contract with Barr Engineering

Department:

Meeting Date:

- Fund:
- 01 - General
 - 02 - Reserve
 - 03 - Public Works
 - 11 - CSS
 - 15 - CCRRA
 - 30 - Building CIP
 - 32 - Road/Bridge CIP
 - 34 - Parks & Trails
 - 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Professional & Tech. Fees for Services	01-110.2001-6260	\$32,000.00	Chaska Shed available budget	30-959.6630	\$32,000.00
TOTAL		\$32,000.00	TOTAL		\$32,000.00

Reason for Request:
 Redirect budget from Fund 30 (Chaska Shed sale) into the Facilities department budget to fund the contract with Barr Engineering for radon testing.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract with Northstar Regional- CPRS for Drug Court

Primary Originating Division/Dept: <input type="text" value="Health & Human Services - Court Services"/>	Meeting Date: <input type="text" value="12/12/2023"/>
Contact: <input type="text" value="Eric D Johnson"/> Title: <input type="text" value="Court Services Director"/>	Item Type: Consent <input type="text" value=""/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Court Services is seeking a contract with NorthStar Regional for Certified Peer Recovery Specialist (CPRS) services for our Drug Treatment Court. The CPRS will assist our Drug Court participants by serving as a recovery mentor during the time they are participating in Drug Court and supporting them upon graduation from the program. As per our grant application, this is one area that has been identified as being an "enhancement" to our program. This service is currently budgeted within the grant with slight increases each year. This is the second year of the enhancement grant. The amount below essentially covers a half-time CPRS.

ACTION REQUESTED:

Motion to approve contract with NorthStar Regional for a Certified Peer Recovery Specialist (CPRS).

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/>
FTE IMPACT: <input type="text" value="None"/>	Federal Grant <input type="text" value=""/> \$26,520.00
	Total <input type="text" value=""/> \$26,520.00
	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Program 259 in the budget

Office use only:

RBA 2023 - 9481

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract with The Improve Group to complete Community Resource Center assessment

Primary Originating Division/Dept: Health & Human Services - Child & Family

Meeting Date: 12/12/2023

Contact: Kate Probert Fagundes Title: Deputy Director

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Sauer Family Foundation, one of the major partners in supporting the development and implementation of the statewide network of Community Resource Centers (CRCs) (also known as Family Resource Centers), awarded \$75,000 to Carver County Health and Human Services for the completion of a community assessment to determine possible beneficial locations for the Community Resource Center (CRC), service needs of the community, and possible functions for a potential CRC in Carver County. On July 11, 2023, RBA 9203, the Carver County Board of Commissioners accepted the award, and approved Health and Human Services' request to complete a community assessment.

Carver County Health and Human Services Public Health Department (CCPH) is required by Minnesota Statute 145A to conduct a comprehensive Community Health Assessment and develop a Community Health Improvement Plan every five years. CCPH, following a competitive Request for Proposal (RFP) process, is currently contracted with The Improve Group to assist with the community health assessment process. Carver County Health and Human Services Income Support and Child and Family departments would like to utilize this same vendor and contract with The Improve Group, with an amount not to exceed \$72,408, to complete the Community Resource Center service and location assessment over the next eight months. The Improve Group has worked with hundreds of local and state governments, community-based organizations, foundations, and businesses for over 23 years. The information gained, data collected, and analysis from this process will equip all Health and Human Services departments to better understand the needs of Carver County residents and families and tailor services to meet those needs.

Across the country, Community Resource Centers work with families using a multi-generational, strength-based, family-centered approach to enhance parenting skills, foster healthy development and well-being of children, youth, and families, prevent child abuse, increase school readiness, connect families to resources, develop parent and community leadership, and promote family economic success. There are 39 states, including the State of Minnesota, who are currently operating CRCs as an evidence-supported model to deliver services to the community. In 2023, the Minnesota Legislature awarded the Minnesota Department of Health and Human Services \$7.1 million in funding to develop and implement a statewide network of CRCs.

ACTION REQUESTED:

Motion to approve a Professional Service Agreement with The Improve Group for the completion of the Community Resource Center community assessment with a not to exceed amount of \$72,408 for the period of December 1, 2023, through July 31, 2024.

FISCAL IMPACT: Included in current budget

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Sauer Family Foundation

Total

Insert additional funding source

Related Financial/FTE Comments:

The project is fully funded by the Sauer Family Foundation Grant. There is no impact on County levy.

Office use only:

RBA 2023 - 9479

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlement Agreements for Right of Way Acquisitions for the Highway 40 Project - Belle Plaine Area

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The 2024 construction season includes the shoulder widening, grading and re-surfacing of Highway 40 from State Highway 25 on the south to County Highway 52 on the north. Additional right-of-way is needed to complete the project scope. On March 7, 2023, the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties. Negotiations commenced and staff have reached recommended settlements. The project re-alignment will land lock PID:08.0300600, Parcel 34, State of Minnesota (State land managed by the Department of Natural Resources), and this is a request for an amendment to a settlement agreement to purchase a new permanent Ingress/Egress easement from the new Highway 40 alignment, through PID:08.0300730, Parcel 33, to the said State of Minnesota property PID:08.0300600, Parcel 34.

ACTION REQUESTED:

Motion to approve a resolution for the amended settlement with the property owner of PID:08.0300730, Parcel 33, of the Highway 40 Project - Belle Plaine Area.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	<input type="text"/>
CSAH Regular Constructio	\$1,000.00
Total	\$1,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9461

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 12, 2023

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 40 Project - Belle Plaine Area

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening and pavement improvements as part of the Highway 40 Project - Belle Plaine Area (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of shoulder widening and pavement improvements as part of the Highway 40 Project - Belle Plaine Area constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on December 12, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 12th day of December 2023

Dave Hemze County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

Highway 40 Project - Belle Plaine Area

Carver County Public Works No. 188844

Property Tax Identification No. 08.0300730

Parcel Number(s): 33

Fee Owners: Daniel L. & Megan M. Chard

Property Address: 19355 County Road 40, Belle Plaine, MN 56011

Permanent easement for Ingress and Egress contains **16,176 sq. ft.**, more or less.

\$1,000.00

Settlement Amount: **\$1,000.00**

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment 1 to PSA for Acquisition & Relocation Services with WSB & Associates for Hwy 212 Project - Benton Township

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The 2024 through 2026 construction seasons include the Highway 212 Project – Benton Township, which is the reconstruction and expansion of Highway 212 from approximately Highway 34 (Tacoma Avenue) in the City of Norwood Young America to Highway 36 (West) in the City of Cologne. Additional land acquisition is needed to complete the project. Due to the complexity of the right-of-way acquisitions and staff workload, it was necessary to hire a consultant land acquisition firm with extensive experience in documentation and negotiations for land acquisition for highway projects. The team from WSB & Associates, and their subconsultant appraisers, have many years of experience in handling this type of land acquisition work. They have coordinated their work with the County Attorney's staff while at the same time consulting with the county's project manager, title agents and appraisers on the drafting of easement documents, lead negotiations for potential settlements, draft and file necessary documents for eminent domain proceedings and assist with condemnation hearings, if necessary.

There were estimated to be approximately 38 parcels being impacted by the project with most being agricultural and residential related properties. The appraisal estimate was based on 38 uncomplicated appraisals, and 2 appraisals on the residential total acquisition and solar farm properties along with a minimum compensation report to the residential total acquisition. The number of parcels increased from 40 to 53 increasing acquisition time and appraisal costs. In addition, after the appraisals were complete and many of them were reviewed, there were 34 parcels that had changes to the acquisition areas and one that had done a parcel split requiring revised reports for the appraiser and for the review appraiser. Staff is recommending approval of this scope of work amendment in order to meet the project requirements to complete the project.

ACTION REQUESTED:

Motion to approve Amendment 1 to PSA with WSB & Associates Inc. in the amount of \$125,047.00 for additional land acquisition services for the Highway 212 Project - Benton Township, pending finalization of the contract review process.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

State Funds

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9471

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Payment to S.M.Hentges and Son, Inc. for Highway 11 Resurfacing Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Highway 11 Resurfacing Project included the pavement reconditioning of Highway 11 from the Minnesota River Bridge to Highway 40, and pavement patching of Highway 11 from Highway 44 to Highway 10. The work included milling, paving, aggregate surfacing, culvert abandonment, and pavement markings.

The project was completed during the 2023 construction season. S.M.Hentges and Son, Inc. is requesting to finalize the contract with Carver County and release all retainage. County staff agree and recommend that the contract be finalized and that the outstanding work items and retainage be paid in the amount of \$2,472.75.

The original Contract amount was \$899,942.50 and the final Project Cost is \$989,100.91.

ACTION REQUESTED:

Motion to adopt a resolution accpeting all work as complete and authorizing final payment in the amount of \$2,472.75 to S.M.Hentges and Son, Inc. for the Highway 11 Resurfacing Project.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	\$93,996.70
State Aid	\$895,104.21
Total	\$989,100.91

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9483

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 12, 2023

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
Highway 11 Resurfacing Project
FINAL PAYMENT**

WHEREAS, the construction of the Highway 11 Resurfacing Project has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 12th day of December, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 12th day of December, 2023.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Payment to Sir Lines-A-Lot for 2023 Pavement Marking Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The 2023 Pavement Marking Project included striping on various county highways throughout the county and was completed during the 2023 construction season. Sir Lines-A-Lot is requesting to finalize the contract with Carver County and release all retainage. County staff agree and recommend that the contract be finalized and that the outstanding work items and retainage be paid in the amount of \$2,684.63.

The original contract amount was \$289,989.55 and the final project cost is \$268,462.99.

ACTION REQUESTED:

Motion to adopt a resolution accepting all work as complete and authorizing final payment in the amount of \$2,684.63 to Sir Lines-A-Lot for the 2023 Pavement Marking Project.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9484

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 12, 2023

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
2023 Pavement Marking Project
FINAL PAYMENT**

WHEREAS, the construction of the 2023 Pavement Marking Project has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 12th day of December, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 12th day of December, 2023.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Payment to Sir Lines-A-Lot for the 2023 HSIP Pavement Marking Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The 2023 HSIP Pavement Marking Project utilized federal grant funds to restripe various county highways throughout the county during the 2023 construction season. Sir Lines-A-Lot is requesting to finalize the contract with Carver County and release all retainage. County staff agree and recommend that the contract be finalized and that the outstanding work items and retainage be paid in the amount of \$6,512.49.

The original contract amount was \$676,834.19 and the final project cost is \$651,248.58.

ACTION REQUESTED:

Motion to adopt a resolution accepting all work as complete and authorizing final payment in the amount of \$6,512.49 to Sir Lines-A-Lot for the 2023 HSIP Pavement Marking Project.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	\$65,124.81
Federal HSIP Grant	\$586,123.77
Total	\$651,248.58

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9485

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 12, 2023

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
2023 Pavement Marking Project
FINAL PAYMENT**

WHEREAS, the construction of the 2023 HSIP Pavement Marking Project has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 12th day of December, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 12th day of December, 2023.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Grant agreement with Metropolitan Council to replace boardwalk at Baylor Regional Park

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The 2023 Legislature and Metropolitan Council provided funding for Carver County and other Regional Park Implementing Agencies to help modernize existing regional park and trail areas.

The Baylor Regional Park boardwalk was taken out of service in 2022 due to its poor condition. Replacement of the boardwalk has been identified as a priority in the Parks Asset Management Program and is consistent with funding to modernize regional park facilities.

Grant SG-24P5-03-01 provides \$467,284.98 in funding from the State and Metropolitan Council for design, engineering and replacement of the Baylor Regional Park Boardwalk.

ACTION REQUESTED:

Motion to approve Grant Agreement SG-24P5-03-01 with the Metropolitan Council and authorize Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
State	\$280,349.39
Metropolitan Council	\$186,899.59
Total	\$467,248.98

Insert additional funding source

FTE IMPACT:

Related Financial/FTE Comments:

The Metropolitan Council agreed to match Modernization Funding from the State at a 60/40 ratio. State funds of \$280,349.39 is matched with Metropolitan Council bonds \$186,899.59 for the boardwalk at Baylor Regional Park.

Office use only:

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Grant agreement with Metropolitan Council to replace boardwalk at Baylor Regional Park

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
BP BOARDWALK - STATE	34-527-517-0000-6681	\$280,349.39
BP BOARDWALK - GRANT	34-527-517-5022-6681	\$186,899.59
TOTAL		\$467,248.98

CREDIT		
Description of Accounts	Acct #	Amount
BP BOARDWALK - STATE	34-527-517-0000-...	\$280,349.39
BP BOARDWALK - GRANT	34-527-517-5022-...	\$186,899.59
TOTAL		\$467,248.98

Reason for Request:

Budget for BP Boardwalk and associated State and Met Council revenue.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Grant agreement with Metropolitan Council for hazardous trees and ash tree replacement.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The 2023 Legislature provided Carver County and other Regional Park Implementing Agencies funding for costs associated with removal of hazardous trees and replacement of ash trees with more diverse, climate-adapted species in the regional park and trail system.

Grant SG-24P7-03-01 provides \$26,549.23 in state funding, distributed by the Metropolitan Council, for hazardous tree and ash tree replacement.

These funds will be used to replace trees at Baylor and Lake Minnewashta Regional Parks.

ACTION REQUESTED:

Motion to approve Grant Agreement SG-24P7-03-01 with the Metropolitan Council and authorize Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

State \$26,549.23

Total \$26,549.23

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9496

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Grant agreement with Metropolitan Council for hazardous trees and ash tree replacement.

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
TREE REMOVAL / PLANTING	34-527-516-5023-6680	\$26,549.23
TOTAL		\$26,549.23

CREDIT		
Description of Accounts	Acct #	Amount
GRANT 24P7-03-01	34-527-516-5023-...	\$26,549.23
TOTAL		\$26,549.23

Reason for Request:

Budget for tree removal/planting and associated grant

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Grant agreements with Metropolitan Council for building demolition and parking lot lighting at Lake Waconia Regional Park

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The 2023 Legislature provided Carver County and other Regional Park Implementing Agencies with Parks and Trails Funding for a variety of projects and operations.

Grant SG-24P4-03-02 provides \$150,000 for the removal of a former ballroom structure at Lake Waconia Regional Park that is not utilized and is no longer suitable for reuse.

Grant SG-24-P4-03-03 provides \$115,000 for lighting of an existing 170 car stall parking lot at Lake Waconia Regional Park.

On September 26, 2023, the County Board Authorized contracts to remove the ballroom structure and for parking lot lighting at Waconia Regional Park as included in RBA's of 9225 and 9310 respectively. The above listed grants fund these projects.

Total Parks and Trails Funds for the above projects \$265,000

ACTION REQUESTED:

Motion to approve Grant Agreements SG-24P4-03-02 and SG-24-P4-03-03 with the Metropolitan Council and authorize Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
State	\$265,000.00
Total	\$265,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Grant funds are provided from the Parks and Trails Legacy Funding from the State. The Metropolitan Council manages these grants and passes through the funds to implementing regional park agencies. Included in current budget.

SG-24P4-03-02: \$150,000.00 SG-24P4-03-03: \$115,000.00

Office use only:

RBA 2023 - 9499

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donation from Carver County resident to support HHS professional staff development

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

On November 1, 2023, the Health and Human Services (HHS) Division received a cash donation in the amount of \$15,000 from a Carver County resident. The donation was provided in appreciation of the healthcare services resident received from the Income Support Department.

The HHS Division plans to use these funds to support professional skills development and training of HHS staff with a focus on one of the County's strategic goals: to provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County Government. Targeted investments in employee skill building is crucial for maintaining staff engagement, developing an internal talent pipeline, retaining talent, and fostering effective communication and excellent customer service. Through provident utilization of this \$15,000, employees will advance and improve competencies and gain additional skills to offer enhanced and meaningful services to Carver County residents, families, the community, and further advance Carver County's strategic goals.

ACTION REQUESTED:

Motion to accept a cash donation in the amount of \$15,000, and approve investment of funds to support Health and Human Services employees' professional skills development activities.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
Private donation	\$15,000.00
Total	\$15,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Health and Human Services Division will set up an account to document/track in detail all expenditures of these funds. Activities will be related to staff's professional/work-specific skills development.

Office use only:

RBA 2023 - 9478

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Accept cash donation from the Carver County resident to support professional staff development activities

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Professional Development	11-422-700-0000-6373	\$15,000.00
TOTAL		\$15,000.00

CREDIT		
Description of Accounts	Acct #	Amount
Misc Gifts	11-422-700-0000-...	\$15,000.00
TOTAL		\$15,000.00

Reason for Request:

Acceptance of the HHS customer donation to be used to support HHS professional and work specific skills development.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2024 Contract for Containers and Hauling of Environmental Center and Drop-off Site Recycling

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Environmental Services provides drop-off opportunities for public recycling at the Environmental Center, along with several satellite drop-off sites throughout the County. More than 600,000 lbs. of recycling are collected at these sites each year.

This agreement outlines provisions, pricing, and contractual obligations for Dem Con Companies to assist Carver County with the containment, hauling, and recycling of commingled materials (including plastic, metal, paper, and other recyclables) and source separated cardboard. A request for bids was distributed to four vendors, including Waste Management who is the current vendor. Dem-Con was the only vendor that responded with a proposal.

Without this agreement Carver County could no longer provide these recycling opportunities for residents.

ACTION REQUESTED:

Motion to approve an agreement with DemCon for containers and hauling of commingled materials and cardboard for recycling.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

Solid Waste Service Fee a

Total

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

This agreement establishes pricing for recycling of various types of material, when collected at the Environmental Center and four recycling drop-off sites in Carver County.

Office use only:

RBA 2023 - 9454

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract with Scott County SWCD - Soil and Water Conservation District for purchase of Wetland Credits for Hwy 212 Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The 2024 through 2026 construction seasons include the Highway 212 Project – Benton Township, which is the reconstruction and expansion of Highway 212 from approximately Highway 34 (Tacoma Avenue) in the City of Norwood Young America to Highway 36 (West) in the City of Cologne. As part of the project, wetland impacts can't be avoided and replacement wetlands are necessary. The Local Government Road Wetland Replacement Program will acquire wetland bank credits for almost all of the wetland replacement at no cost to the project. There is one small wetland area near to the Carver County Public Works relocated access road that will require the County to purchase wetland bank credits. The County is required to purchase wetland credits from an approved wetland bank to satisfy permitting requirements. Public Works staff identified two eligible wetland credit banks, and intends to purchase from the one with a more favorable price, which was the Scott County Soil and Water Conservation District. Carver County will purchase 0.34 acres of wetland credit for a price of \$21,396.20.

ACTION REQUESTED:

Motion to enter into an agreement to purchase wetland credits from Scott County SWCD (Soil and Water Conservation District) for \$21,396.20 for the Highway 212 Project - Benton Township, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
Trans. Sales Tax	\$21,396.20
Total	\$21,396.20

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9472

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with SHI INTERNATIONAL CORP For Microsoft Enterprise Agreement

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Every 3 years, the County enters into a new Enterprise Agreement ("EA") with Microsoft (sold through SHI International Corp.) that provides licensing and deployment rights to a variety of Microsoft products. Licenses to cover Carver County staff's productivity tools such of Microsoft Office (Word, Excel, PowerPoint, Teams, and SharePoint) account for the majority of costs. Key infrastructure licensing such as Windows Server and SQL Server (SQL) are also covered with this agreement. An EA provides the county with fixed product pricing for three years as well as the ability to 'true up' to reflect actual usage for that year. County staff has reviewed existing licensing and made reductions and changes that account for a nearly \$100,000 decrease in license costs over the three-year period. IT compared pricing and offerings from multiple vendors. A government entity receives the lowest possible pricing Microsoft provides regardless of vendor. There were no substantial differences between vendors, as such IT recommends renewing our partnership with SHI International Corp.

Carver County IT asks the Board to approve this request and allow IT to execute the Enterprise Agreement renewal, purchase order and any other related paperwork with Microsoft and SHI for this next 3-year Enterprise Agreement with Microsoft for the period January 1, 2024, through December 31, 2026.

ACTION REQUESTED:

Motion to renew Microsoft Enterprise Agreement for the period 2024-2026 with SHI pending completion of the contract review process.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	\$1,059,888.00
Total	\$1,059,888.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Three year agreement, with an annual commitment of \$353,296.00 for year one. Years two and three costs will fluctuate with increases and/or decreases to numbers at annual review for license compliance.

Office use only:

RBA 2023 - 9474

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Master Space Plan - Recommendations and Predesign Phase

Primary Originating Division/Dept: Public Services

Meeting Date: 12/12/2023

Contact: Nick Koktav

Title: Assistant County Administrator

Item Type:

Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter:

Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Over four years have passed since the County completed a space study. In that time, the County has seen significant changes which required a revisit of the initial plan and the reconsideration of the master plan recommendations. The most significant of these changes was the world-wide pandemic which shifted the County from a traditional in-office workplace model into an evolution of telework in many of our divisions and departments. With that change, the County had a desire to create a more universal vision for our hybrid work spaces.

Therefore, staff teamed up with architects from Leo A Daly to revisit and update the plan to reflect these new work conditions. At the September 5, 2023 work session, Cindy McCleary from Leo A Daly presented the findings and recommendations and sought input from the County Board. Below is a summary of the recommendations - by location:

- Government Center - demo 600 and 601 buildings; construct new 2-3 story building; full remodel of 602 building; 604/606 minor refresh and build out in Sheriff's Office.
- HHS - Behavioral Health - seek building or land for replacement facility in Waconia; explore a family resource center.
- Former Encore Building - use as swing space in short term; refresh for Extension or another purpose long-term.
- Public Works - light interior remodel of office space; expand break room and sign shop; potential relocation of non-public works operations (e.g. Extension, bus, etc.).

County staff recommend that we build on the recommendations provided, focus on the Government Center as phase one, and start work on the predesign phase for the Government Center. Predesign would include two parts:

- Part 1 consists of staff and community engagement:
 - Conduct a public open house event to allow for neighbors and the greater community to learn about this project in more detail and develop a better understanding of what the goals are for the County. Also, this meeting will allow the community to voice input and concerns.
 - Conduct two staff open house meetings to ensure staff understand the goals of the project and have the opportunity to provide feedback.
 - Develop digital presentation and up to three boards to be used at the public and staff engagement meetings.
 - Conduct one leadership meeting to review the creation of a staff building committee to support part two.
- Part 2 consists of predesign services:
 - Architects and engineers will review existing infrastructure to develop predesign demolition narratives including interim or temporary operations during construction.
 - Conduct deep dive with divisions to develop a specific space program for each division and shared amenities for the campus.
 - Develop concepts and final plan for organizing departments within the new space and the existing 602 building.
 - Refine preliminary cost estimates.

It is estimated that this work will take about six months to complete. Leo A Daly provided a quote of \$108,900 for this work.

Staff recommends that we continue to work with Leo A Daly. They completed previous work on the master space plan and keeping with them will provide efficiencies and smooth transition to the next phase.

ACTION REQUESTED:

Adopt the recommendations in the master space plan as guidance for the next planning phases and motion to enter into an agreement with Leo A Daly for predesign of the Government Center pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

\$108,900.00

Total

\$108,900.00

FTE IMPACT: None

Related Financial/FTE Comments:

The County's Master Space Plan Projects capital account currently has a balance of \$126,453 available for this next phase.

Office use only:

RBA 2023 - 9501

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Purchase Agreement with Hennepin County Regional Railroad Authority

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Regular Session

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Hennepin County Regional Railroad Authority (HCRRA) owns about 15 miles of a railroad corridor that it acquired from Chicago and Northwestern Transportation Company almost 40 years ago. The corridor has been improved with a limestone recreational trail, known as the Lake Minnetonka Regional Trail (LMRT). About 3 miles of the LMRT is located within the City of Victoria and Carver County (Property).

The conveyance of the Property from HCRRA to Carver County (County), and subsequently from the County to the Carver County Regional Railroad Authority (CCRRA), will advance the public interests of each those governmental agencies, and will further their common goals with respect to transportation, parks and recreation, and efficient real property management.

On July 21, 2020, the County Board authorized the County to enter into a Memorandum of Agreement (MOU) with HCRRA which outlined the terms and conditions of the transfer of ownership of the Property from HCRRA to the County. The County entered that Memorandum of Agreement.

Terms of the (MOU) have been reduced to a Purchase Agreement, which is agreeable to HCRRA and the County, and which condition the County's purchase of the Property upon the satisfaction and completion of the following terms and conditions by the County: 1) Approval by Board Resolution of the Purchase Agreement by the Board of Commissioners; 2) Completion of a physical inspection of the Property to identify any repairs needed on the Property; 3) Obtaining reliable cost estimates to complete the needed repairs; 4) The receipt of sufficient funds from the Metropolitan Council to cover the cost of the needed repairs; 5) Obtaining an appraisal of the Property to satisfy the application for funding from the Metropolitan Council; and 6) Paying the purchase price of One Dollar and No Cents (\$1.00).

The County has conducted a title search. HCRRA satisfactorily corrected a gap in the title that the County found during the title search. County staff recommend that the County accept the condition of the title to the Property. The Purchase Agreement now requires the County to accept title to the Property "As-Is."

The Property has a restriction that runs with the land, and which permits the Property to only to be used for transportation purposes, including, but not limited to, light-rail, and pedestrian or public recreational trail purposes.

Should the Property ever be sold for other than a nominal consideration, the proceeds of the sale of the Property must be split equally (50/50) between HCRRA and the County or the CCRRA, in recognition of the financial investment that HCRRA expended to acquire and provide stewardship of the Property over the past 40 years, and the financial investment that Carver County or CCCRRA will expend to repair, manage, operate, improve, and provide stewardship of the Property in the future.

ACTION REQUESTED:

Motion for Carver County to enter into a purchase agreement with HCRRA pending finalization of the contract review process.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9491

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2024 Legislative Priorities

Primary Originating Division/Dept: Administration (County)

Meeting Date: 12/12/2023

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 20 minutes

Attachments: Yes No

Presenter: Title: County Administrator

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The County Board reviewed proposed 2024 Carver County Legislative Priorities during an October 14 work session. Final proposed priorities are attached.

ACTION REQUESTED:

Motion to approve 2024 Carver County Legislative Priorities.

FISCAL IMPACT: Other

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Legislative issues have various fiscal impacts, some of which are outlined in the priority document.

Office use only:

RBA 2023 - 9418



CARVER
COUNTY

LEGISLATIVE PRIORITIES

2024

“

Where the future embraces the past in keeping Carver County a great place to live, work, and play for a lifetime.

LOCAL CONTROL POLICY

The Carver County Board of Commissioners supports local decision-making authority and opposes legislation that removes the ability for local elected officials to respond to the needs of its businesses and constituents or that restricts local decision-making authority.

Locally elected decision-makers hold the best position to determine what health, safety and welfare regulations best serve their constituents. Like State and Federal legislative leaders, local elected officials are held accountable through Minnesota's robust elections process. Ordinances at the local level are enacted only after a comprehensive, legal, and open process.

The public's access to local officials is much easier, as is attending local county board and city council meetings.

Counties are often laboratories for determining public policy approaches to the challenges that face residents and businesses. Preserving local control in our state has yielded widespread benefits such as the 2007 Freedom to Breathe Act, and an amendment to the Minnesota Clean Indoor Air Act.

2024 LEGISLATIVE PRIORITIES

I) ROAD AND BRIDGE

1. 82nd Street Reconstruction Funding
2. Revisit Greenhouse Gas (GHG) Emissions and Vehicle Miles Traveled (VMT) Impact Assessment Legislation
3. Reduce Legal Fees for Property Owners and Local Government Around Public Transportation Projects

II) PARKS AND TRAILS

4. Support for Metro Parks and Trails
5. Support for Phases III Lake Waconia Regional Park

III) HEALTH AND HUMAN SERVICES

6. Mental Health: Adequately Fund Services
7. Targeted Case Management (TCM) Reform
8. MnCHOICES: Tiered Reassessment Methodology

IV) GENERAL GOVERNMENT

9. Employment Law and Labor Relations
10. Unfunded State and Federal Mandates
11. Metropolitan Council Governance Reform

**Item numbering is not a priority listing.*

Provide Funding for 82nd Street Reconstruction

BACKGROUND

Chapter 72 – HF 669 of the 2023 legislature session laws included \$10 million in funding for the Highway 18 Community Connection project which has a total project cost of \$23 million.

The project will upgrade two miles of roadway from gravel to pavement between Bavaria Road and Highway 41 in Victoria, Chanhassen, and Chaska. A trail will be constructed on the north side of the road. A bridge will be constructed to traverse the ravine near Highway 41, which allows for a grade separated pedestrian crossing and ravine restoration. A roundabout will be constructed at the west end of the project at Bavaria Road.

Chapter 72, Article 1, Section 16, Subdivision 10 awarded Carver County or the Cities of Victoria, Chaska, and Chanhassen \$3,760,000 in GO Bond for property or permanent easement acquisition, predesign, and design, of construction of improvements to Carver County State-Aid Highway 18, known as West 82nd Street, from Bavaria Road to marked Trunk Highway 41. This project includes cross streets, off-street trails, a bridge over a ravine and trail, and utility relocations, installations, and connections.

Chapter 72, Article 2, Section 7, Subdivision 5 awarded Carver County or the Cities of Victoria, Chaska, and Chanhassen \$6,240,000 in General Funds for property or permanent easement acquisition, predesign, and design, of construction of improvements to Carver County State-Aid Highway 18, known as West 82nd Street, from Bavaria Road to marked Trunk Highway 41. This project includes cross streets, off-street trails, a bridge over a ravine and trail, and utility relocations, installations, and connections.

Unfortunately, neither grant is eligible for actual construction work due to the final wording included in the legislation. This was an oversight when the second grant (\$6.24M) was awarded.

REQUESTED POSITION

Carver County requests that Chapter 72, Article 1, Section 16, Subdivision 10 and Article 2, Section 7, Subdivision be amended to include construction as an eligible reimbursement expense of the law.

Revisit Greenhouse Gas (GHG) Emissions and Vehicle Miles Traveled (VMT) Impact Assessment Legislation

BACKGROUND

There was a new provision included in the Omnibus Transportation Finance and Policy Bill last session that would require an assessment of greenhouse gas (GHG) emissions and vehicle miles traveled (VMT) for all grade separated interchange projects and capacity improvement projects on the trunk highway system that are not in the Statewide Transportation Improvement Program (STIP) or have not submitted a layout to MnDOT for approval by February 2025. It would apply to capacity expansion projects, which are defined as major highway projects, with a cost of \$15M or more in the metro area and \$5M or more in Greater MN; and adds highway traffic capacity or provides for grade separation at an intersection, excluding auxiliary lanes with a length of less than 2,500 feet. If the project is not in conformance with the GHG and VMT reduction targets, there must be (1) a change in the scope or design of the project and a revised assessment must be performed, (2) interlink sufficient impact mitigation, or (3) halt the project development and disallow inclusion of the project in the STIP. The legislation also created a GHG Emissions Impact Mitigation Working Group, which started meeting in July and a report is due to the Legislature by February 2024. Counties are concerned with the accelerated timeline to achieve the working group's charge, and there are many other concerns with the language and what it means for local governments. Most capacity expansion projects are centered around a known safety issue that is being addressed, which should always be the priority. While studies show that the result of capacity expansion projects often leads to a reduction in GHG, that is not always the case with VMT. The mitigation options listed in the legislation will be challenging to achieve in some parts of the state and the language requires mitigation on a project-by-project basis, instead of on a statewide programmatic level as other states use. While the intent of the legislation is good, there are too many important factors that take time to develop and understand in order to meet the implementation deadline and this needs to be addressed.

REQUESTED POSITION

Carver County supports determining transportation greenhouse gas (GHG) emissions and vehicle miles traveled (VMT) impacts on a statewide programmatic level that considers the differences in mitigation opportunities throughout the state as well as extending the implementation date or deadline until effective evaluation tools can be developed. The county requests exempting projects that are being planned to mitigate known safety issues from GHG and VMT assessment.

Reduce Legal Fees for Property Owners and Local Government Around Public Transportation Projects

BACKGROUND

Carver County requests revisions to Chapter 117, Eminent Domain, to mitigate the legislation's unintended consequences. The 2006 revisions to the law resulted in a significant cost increase to taxpayers and property owners related to attorney's fees, as well as interest payments incurred by agencies implementing public transportation improvements. This places an unreasonable and unintended burden on transportation funding. The modest changes proposed below would give condemning authorities a chance to respond to new information that may come to light in the property owner's appraisal, possibly totally avoiding the need to acquire the property through eminent domain.

REQUESTED POSITION

Change the deadline for a property owner to provide their appraisal from 5 to 45 days before the Commissioners' hearing.

Support for Metro Parks and Trails

BACKGROUND

The 2024 portion of the Metropolitan Council's Regional Park CIP is based on the issuance of up to \$10 million of Metropolitan Council bonds to provide a 40% match to a 2020 State bond request of \$15 million. These result in a 2024 CIP requested total for the Metropolitan Regional Park System of \$25 million.

REQUESTED POSITION

Provide up to \$25 million for the Regional Park CIP for 2022 with \$15 million of State Bonds matched with \$10 million of Metropolitan Council bonds for a combined total of \$25 million for the Metropolitan Regional Parks System.

Support for Phase III Lake Waconia Regional Park

BACKGROUND

Lake Waconia Regional Park is a 160-acre Metropolitan Regional Park, minimally developed, and located on the second largest lake in the Twin Cities area. Carver County received past funding from the State for the phased development of Lake Waconia Regional Park.

In 2018, the County received \$1.5 million of state bonds for Phase I development, which included site grading, installation of municipal utility lines, and construction of roadways and parking lots.

In 2020, the County received an additional \$2.5 million of state bonds for Phase II development to construct a new waterfront pavilion with restrooms, concessions, and to make utility connections.

Carver County provided \$7 million, 70% of the project costs, in local funds towards Phase I and II developments.

REQUESTED POSITION

Provide \$3.264 million in State funds to predesign, design, and construction of a playground, parking lot, picnic shelter walkways and other site amenities at Lake Waconia Regional Park.

Mental Health: Adequately Fund Services

BACKGROUND

There are significant gaps and inadequate capacity in the statewide mental health system to service our Carver County residents, both children and adults. As a result, children are being boarded in hospitals or are sitting in detention settings and adults are languishing in the jail. For children, it has resulted in expensive placements outside of the State to meet their safety and high acuity, complex conditions but at the cost of being displaced from their community and support network. For adults, it has meant serious delays in treatment. Jails and hospitals are not the solution.

The State has the responsibility to be the safety net. Investments must be made to recruit and hire qualified State staff and develop specialized services.

REQUESTED POSITION

- Return bed capacity at State facilities to what it was a decade ago.
- Increase capacity and expand community services to support these individuals after discharge from State facilities.
- Service rates must be established to cover the actual service and staffing costs at all levels of the continuum.
- Incentivize providers to expand and grow programs that already exist.
- Require commercial insurance companies to cover mental health services like IRTS, day treatment, and prevention services like ARMHS.

Targeted Case Management (TCM) Reform

BACKGROUND

Targeted Case Management (TCM) funding is critical to a stable infrastructure to serve the most vulnerable in Carver County. This funding impacts adult and children's mental health, child welfare, and persons with disabilities who live in the community.

Minnesota Department of Human Services establishes and publishes annual rates for each county in mid-July to cover the period of July 1-June 30. The payment is typically half of the rate published as county's remain responsible for the federal medical assistance percentage. The payment rate is a per enrollee, per month for enrollees on Medical Assistance. The State does not fund those residents we serve that are not eligible for Medical Assistance and commercial insurance typically does not fund this work. In 2024-2025, the State will move to a 15-minute incremental billable methodology.

REQUESTED POSITION

- The State must create a fiscal floor that does not harm counties during the initial year.
- The State must establish a long-term rate without a cap that does not reduce the current reimbursement counties receive, covers counties' cost to do the work, and recognizes current workforce challenges in the industry.
- The State must work with counties to clearly define allowable services under TCM.

MnCHOICES: Tiered Reassessment Methodology

BACKGROUND

For many years, the State of Minnesota has attempted to revise the assessment tool that determines service and support eligibility for persons with disabilities or related conditions or older adults (those ages 65+). As the tool moved from a paper document to an electronic assessment (version 1.0) now to version 2.0, it has become clear that assessments are taking significantly longer to complete, and the system requires specialized, trained staff to understand the tool and navigate all the workarounds.

These lengthy assessments are challenging and time-consuming for residents to participate in and at times require multiple visits from the assessor. Many counties, including Carver, struggle to complete the work by State deadlines, given the additional time each assessment now takes and will take for the foreseeable future.

When a consumer is stable, doesn't want, and doesn't need a reassessment, they should be allowed the choice to forego a reassessment for one year. Knowing that if a change in condition occurs, an assessment can be requested and completed early. This would provide relief to a consumer. This change would address county workforce issues, reduce the assessment waitlist, and slow the need to add additional FTEs to complete this work.

REQUESTED POSITION

- Update MN Statute §256B.0911 to allow flexibility and a multi-tiered approach to reassessments.
 - Allow an assessment to be valid for up to two years for stable consumers.

Employment Law and Labor Relations

BACKGROUND

Minnesota statutory changes made during the 2023 legislative session impacted local government's ability to effectively manage its operations and workforce. Provisions imposed increased unfunded state mandates (with direct and indirect costs) and complex administrative requirements in the areas of employment law and labor relations, affecting ability to address and manage benefits and wages as affordable subjects of bargaining, and imposing provisions that reduce local government's ability to effectively manage workforce availability and deliver essential services.

REQUESTED POSITION

Maintain the ability of public sector local government to effectively manage its operations and workforce, including staffing levels, employee leave and benefits programs, and workforce management provisions through the following:

- Mandates – Refrain from creating and instead reduce or eliminate increased state mandates regarding employment law, employee benefits, and labor relations matters, especially additional unfunded requirements with regard to direct and indirect costs and administrative burden.
- Earned Sick and Safe Time (ESST) – Support adjustments to ESST provisions to ensure efficiency and flexibility for public employers providing earned leave programs, the aggregate value of which, exceeds minimum ESST requirements. Support adjustments that allow reasonable exceptions to ESST provisions to ensure adequate staffing for essential and safety sensitive positions. Support adoption of rules to clarify and streamline application of the new law.
- MN Paid Family Medical Leave (P-FML) – Support adoption of provisions to cap the premium associated with P-FML to ensure this benefit remains affordable, and if necessary, reduce the level of benefit corresponding to available funding. Recognize the additional constriction this new unfunded mandate places on a strained workforce given existing challenges in staffing certain essential and public safety service areas. Support provision of paid leave during federal FMLA-qualifying events but allow exemptions from P-FML expanded leave provisions in these areas to avoid undue disruption to delivery of essential and public safety services to the public.

Employment Law and Labor Relations *Continued.*

- PELRA - Streamline and reduce administrative burden and complexity of mandates requiring local governments to provide expansive reporting to unions as well as coordinate scheduling and manage various requirements (administrative, security, scheduling, logistics, communications) related to expansive union access mandates. Protect the private personnel data of public employees by defining parameters for union use and retention of data by unions.
- Staffing Ratios – Support the repeal of "staffing ratios" in Minn. Stats. 179A.03, Subd. 19, and reversal of changes made in Chapter 53, Article 11, section 14 of Minnesota Laws of 2023, the scope of inherent managerial policy under Minn. Stats. 179A.07, subd. 1. Setting specific staffing levels for individual classes of employees through contractual agreements:
 - diminishes critical flexibility, efficiency, and affordability of government services;
 - promotes misalignment of staff workloads and allocation of resources over time;
 - diminishes the ability or prevents organizations from pursuing innovation, using new or different technology or methods, and sensibly reorganizing functions;
 - will result in establishment of ratios that will become ineffective and outdated as conditions change;
 - and may force counties to discontinue certain functions.

Unfunded State and Federal Mandates

BACKGROUND

Carver County opposes State or Federal mandates and costs without full and stable funding. These unfunded mandates unfairly shift financial responsibility to counties.

Examples of more than \$1.7 million in annual, unfunded mandates/funding shifts with the estimated cost to Carver County residents include:

- Unfunded children’s mental-health case management services (non-medical assistance) = \$400,000
- Unfunded adult mental-health case management services (non-medical assistance) = \$115,000
- “Does Not Meet Criteria” notification from State operated facilities = \$324,000
- After-hours coverage as the State “Safety Net” for adult and child protection/mental health crisis = \$350,000
- Civil commitment pre-petition screening process = \$200,000
- Publication of financial statements, County Board meeting minutes, and budget hearing notices = \$15,600
- Providing Federally mandated health benefits to pre-trial inmates = \$100,000
- Various public safety mandates, including emergency management planning and training; 911 dispatch training and equipment requirements; and detention-related costs (underfunded transportation costs, inmate custody boarding costs, inmate programming and mental-health commitment costs) = \$150,000-\$200,000

REQUESTED POSITION

State or Federal legislation not accompanied with commensurate funding be revised or removed. Further, the State Legislature should pass legislation to sunset all county-level mandates, reviewing each legislative item to determine if it should continue or be eliminated. Finally, all legislation impacting local government needs to include a “local impact note” to determine if it increases local government costs.

Metropolitan Council Governance Reform

BACKGROUND

The Metropolitan Council was created to provide for the orderly development of the Twin Cities metropolitan area. It has the responsibility and authority to guide the region's growth and to provide important regional services. However, the council's role in managing growth and infrastructure, and directly operating regional services has changed dramatically over time. At the same time, the role of counties has also evolved.

Increasingly, counties have undertaken direct provision of regional services including hazardous and solid waste management, transit funding and transitway development, regional parks, regional highways, water resources planning and watershed management, greenway and bikeway development, farmland and open space preservation, the regional library system, fiber communications networks, and the 800 MHz radio network.

A regional approach is widely supported, as is the importance of regional collaboration. However, the Metropolitan Council, due to its taxing and policy authority, should be accountable to the residents and taxpayers of the Twin Cities metropolitan area that are impacted by its decisions. It should not operate as a state agency—as it does now—answerable to only the Governor.

The best way to ensure that the interests of all metropolitan area residents are represented is to have a preponderance of council members be locally elected officials. Such a council structure would meet federal guidelines to serve as the region's Metropolitan Planning Organization, a move encouraged by Federal Transit Administration (FTA) and Federal Highway Administration (FHA) and make the council directly accountable to the public.

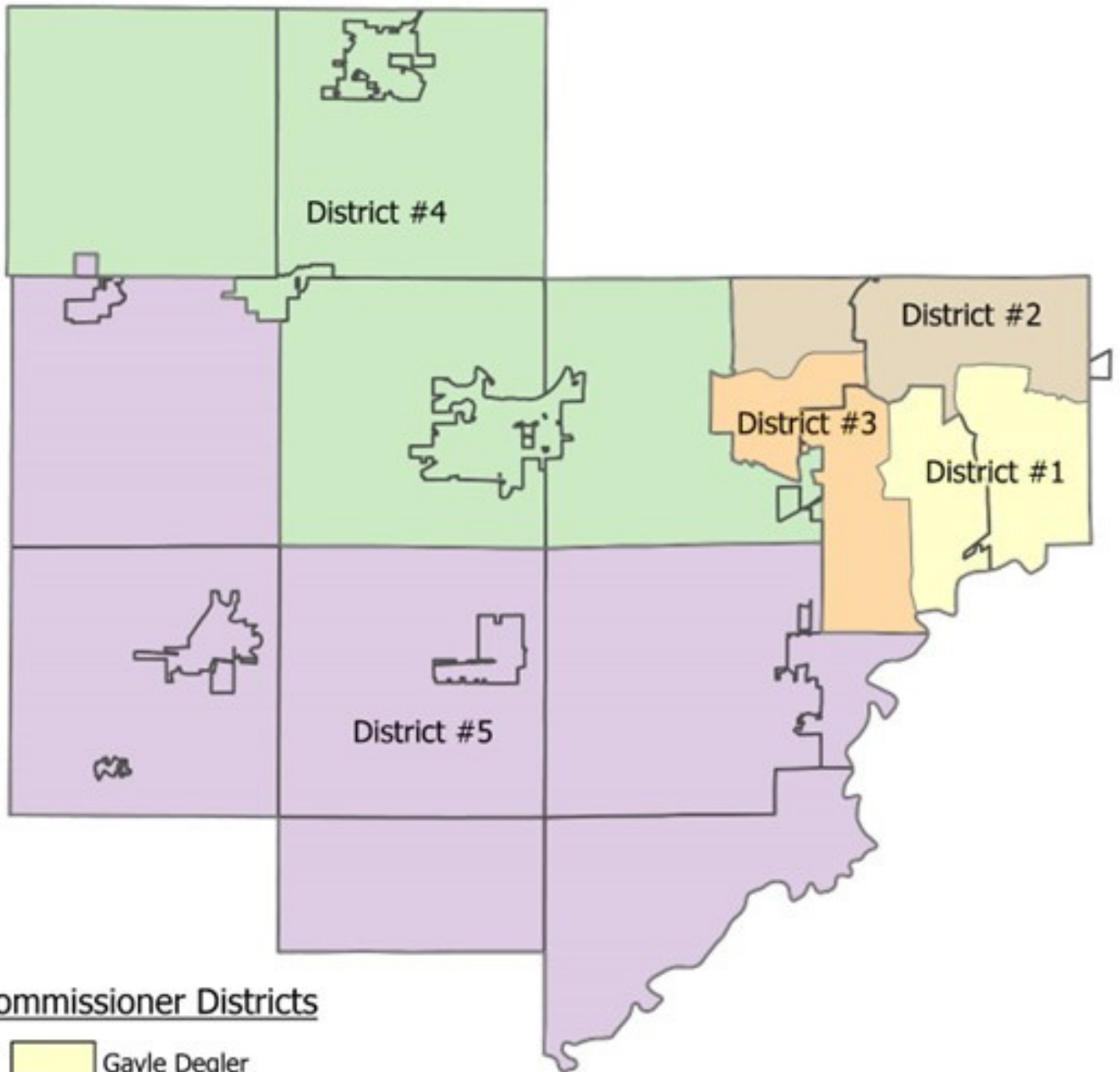
Metropolitan Council Governance Reform *Continued.*

REQUESTED POSITION

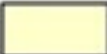


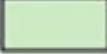

Reform the Metropolitan Council by changing its composition so that a majority of its members are elected officials and by requiring staggered terms for the council's members who are not elected officials. To affect the council's transformation, the following five changes should occur:

1. A majority of Metropolitan Council members shall be elected officials who are appointed from cities and counties within the region.
2. Metropolitan cities shall directly control the appointment process for city representatives to the Metropolitan Council.
3. Each of the seven metropolitan counties shall directly appoint their own representatives to the Metropolitan Council.
4. The terms of office of any Metropolitan Council members appointed by the Governor shall be staggered and not coterminous with the Governor.
5. The Metropolitan Council shall represent the entire region.

Carver County Commissioner Districts



Commissioner Districts

-  Gayle Degler
-  Tom Workman
-  Matt Udermann
-  Tim Lynch
-  John P. Fahey



CARVER COUNTY ADMINISTRATION & COMMISSIONERS

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Carver County Board of Commissioners Request for Board Action



Agenda Item:

2024 Property Tax Levy and Budget

Primary Originating Division/Dept: Administration (County)

Meeting Date: 12/12/2023

Contact: David Frischmon Title: Property & Finance Director

Item Type:
Regular Session

Amount of Time Requested: 20 minutes

Attachments: Yes No

Presenter: Dave Hemze/Frischmon Title: County Administrator

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The County Administrator's Recommended 2024 Property Tax Levy and Budget fulfills the County Board's direction to connect financial strategies to the County's short-term strategic goals and objectives.

The 2024 Budget process began at the June 6th Strategic Planning workshop where the County Board directed staff to implement the Administrator's Recommended 2024 Budget Strategy.

The County Board and staff have had several workshops, Board meetings, and held a Public Hearing on November 28, 2023 to discuss the 2024 Property Tax Levy and Budget.

The attached 2024 Budget Message and Overview and related Budget Attachments, provides a high level summary of the County Administrator's Recommended 2024 Property Tax Levy and Budget.

ACTION REQUESTED:

Motion to Adopt the 2024 Property Tax Levy and Budget Resolutions.

FISCAL IMPACT: Other

If "Other", specify:

See comment below

FUNDING

County Dollars =

Total \$0.00

Related Financial/FTE Comments:

The County Administrator's recommended 2024 levy of \$70,143,855 is a 6.8% increase compared to 2023. Consistent with the County Board's 2024 Budget Strategy, by capturing the tax base created by new construction, this levy increase has a 4.5% County tax impact on the average value home.

The following changes have been made to the Administrator's Recommended 2024 Budget Attachments:

Attachment B - Staffing Changes (no net impact on the 2024 property tax levy):

1. Increase County Attorney position from 0.60 FTE to a 1.0 FTE- net increase of 0.40 FTE (On 9/5/23, the County Board approved temporarily funding this position using one-time funds thru 12/31/23.)
2. Eliminate two Land Records Senior Specialists and add one Land Records Analyst position - net **decrease** 1.0 FTE

3. Eliminate a County Attorney Administrative Assistant and create a County Attorney Legal Administrative Assistant - no change in FTE
4. Increase Employee Relations STOC pool and Library STOC pool

Attachment E - One Time Projects: (no impact on the 2024 property tax levy)

1. \$300k for Courtroom IT refresh was deleted from 2024 Attachment E because that County Board approved the project on 9/5/23.
2. \$30k for Karpel additional implementation costs.

Within the 2024 Property Tax Levy and Budget Resolution, the Carver County Water Management Organization (CCWMO) levy and budget is included. The County Administrator's recommended CCWMO levy of \$953,429 is a 6.64% increase compared to 2023. Based on the increased tax base projected for 2024 this requested CCWMO levy increase will have a \$1.41 (4.2%) increase to the County WMO tax impact on the average value home.

Also within the 2024 Property Tax Levy and Budget Resolution, is a County staff recommendation to allocate \$3M of Federal ARPA funds to the cost of providing eligible government services in 2023.

Office use only:

RBA 2023 - 9493



Carver County Government Center

600 East Fourth Street, Chaska, MN 55318

The Honorable Chair and Members
of the Board of County Commissioners
600 East Fourth Street
Chaska, MN 55318

December 12th, 2023

Dear Commissioners and Citizens of Carver County:

I am pleased to present the Recommended 2024 Budget.

The budget recommendations included in this document responds to fiscal challenges related to the tails of historic inflationary increases and a highly competitive labor market while continuing Carver County's history of providing a stable level of service to our citizens. The prudent decisions included within these budget recommendations are meant to continue our fiscal stability, personnel investments, and Carver County's decade long history of maintaining a AAA bond rating.

Economic benchmarks, including property market values and new construction, show improved growth from the previous year. For example, the County's \$455,000 average value home increased in value by 2.5% compared to last year. The 2023 budget recommendation captures the new tax base created from the new construction along with a 4.5% County tax impact on the average-valued residential property.

The 2024 Preliminary Budget totals \$242,380,145 which is a \$107,746,622 (80.03%) increase from 2023 Budget of \$134,633,523. The net increase is primarily the result of larger planned Road and Bridge construction projects for 2024 compared to 2023. The recommended 2024 levy increases by \$4,500,000 (6.8%) to \$70,143,855 compared to the 2023 property tax levy of \$65,643,855.

The County Board held a public hearing on the 2024 Budget on Tuesday, November 28, 2023. The Board is being asked to approve the final 2024 levy and budget on Tuesday, December 12th, 2023. The 2024 Budget Book will provide a broad overview of the budget, as well as narrative summaries for all county divisions and departments, elected officials, and programs and services that receive financial support from the County.

The Board is also being asked to approve the 2025 Long-Term Financial Plan on Tuesday, December 12th, 2023. The County uses the Long-Term Financial Plan along with the Annual Budget to connect financial strategies to the County's short-term and long-term strategic goals and

objectives. Long-term financial planning establishes a roadmap for funding significant capital projects, facilities, vehicles and equipment replacement, and significant operating budget financial challenges. The 2025 Long-Term Financial Plan will be used as a planning tool to prioritize significant capital projects and operating challenges beyond the 2024 Budget.

The 2024 Recommended Budget was developed over the past several months through staff meetings, Board work sessions and public hearings. The hard work County staff provided in assisting with the preparation of this budget should be acknowledged. In particular, division directors, managers, Employee Relations and Finance staff were instrumental in preparing this budget recommendation, and their assistance is greatly appreciated.

The Budget Overview that follows forms the basis of the recommended 2024 Annual Budget and is being submitted for review by the Board of Commissioners and citizens of Carver County. It includes the 2024-2023 budget comparison summary and budget strategies used to develop the preliminary budget. The updated summaries on revenues, expenditures, staffing changes, capital projects, and 5-year replacement plan for facilities, vehicles and equipment also factor into the final budget recommendation.

Thank you for your continued support and cooperation as we move toward completion of the 2024 Annual Budget process.

Sincerely,



David Hemze
County Administrator

Budget Overview

Budget Summary

The 2024 Recommended Budget totals \$241,147,964 which is an increase of \$106,514,441 from the 2023 Budget.

2022-2023 Budget Comparison		
Revenue	2023 Budget	2024 Budget
Taxes & Penalties	\$76,770,368	\$89,176,998
Licenses & Permits	1,731,654	1,740,754
Intergovernmental	34,500,549	128,001,149
Charges for Services	15,787,010	16,828,520
Fines & Forfeitures	239,686	232,940
Investment Earnings	1,568,792	2,468,792
Other Revenues	3,710,405	3,930,992
Total Revenues	\$134,308,464	\$242,380,145
Expenditures		
Public Assistance	\$5,592,486	\$5,959,845
Personnel Services	88,582,534	96,503,126
Services & Charges	13,014,763	14,379,070
Material & Supplies	4,433,871	4,667,852
Capital Outlay	20,598,343	118,951,618
Debt Services	3,708,997	3,561,320
Other Expenses	(3,819,312)	(4,088,653)
Transfers	2,521,841	2,445,967
Total Expenditures	\$134,633,523	\$242,380,145
Reserves Used	\$325,059	-

This chart compares the revenue and expenditure amounts for 2024 and 2023.

The most significant changes in the 2024 Budget are in Taxes & Penalties, Intergovernmental, Investment Earnings, Services and Charges and Capital Outlay.

The increase in intergovernmental revenues, and capital outlay is primarily due to state and federal funds that were included in the 2024 Budget to finance Road and Bridge capital projects planned to start in 2024. The 2024 Road and Bridge Capital Improvement Budget increased by \$96 million compared to 2023.

Reserves Used in the 2023 Budget were planned cost increases for MNPEA union contracts that were funded by one-time COVID19 Budget Stabilization funds in 2023 which in future years will be reimbursed by City contract revenues for policing services due to the contractual one-year lag created by actual policing contract costs being collected from contract cities in the following year.

Strategies to Close the 2024 Budget Gap

2024 Budget Gap: Executive Summary (rounded)	
Tax Levy Increase	(\$4,500,000)
Salary and Benefit Projection	5,900,000
Attachment A: County-wide Levy Adjustments	(2,600,000)
Attachment A: Division Levy Adjustments	100,000
Attachment B: Staffing Changes	800,000
Attachment C: Capital Projects	100,000
Attachment D: Facilities, Vehicles, and Equipment Replacement	100,000
Attachment E: Redirect CPA from operating to capital	100,000
Budget Gap:	\$0
Attachment E: One time projects	\$10,600,000

Following the Board’s direction to minimize the county’s tax impact on the average-value home, the Recommended 2024 Budget was developed using the strategies that are summarized in the above chart and then described in the following paragraphs.

- **Capturing tax base from new construction offsets the County’s tax impact on the average value home.**

The County Administrator’s Recommended 2024 Tax Levy increase is **\$4,500,000** which is a 6.8% increase over the 2023 Levy. However, by capturing the tax base from new construction the county’s tax impact on the average value home is 4.5%.

- **Invest in salary and benefits to remain competitive with the market.**

The 2024 salary and benefits are projected to increase by **\$5,900,000** compared to 2023. The salary projection is based on 2024 being the 2nd year of a 2-year contract for all unions.

- **Analyze trends to identify revenue increases/decreases and areas for spending needs/cuts.**

The budget process identified proposed changes in spending and revenue based on trends, best practices, and reprioritizing line-item spending.

The 2024 Budget identifies **\$2,600,000** in County-wide levy savings primarily from an increase in State County Program Aid and an increase in investment earnings.

The 2024 Budget also identifies a net levy reduction of **\$100,000** in Division requests for trends and cost increases, as well as offsetting revenue for salary and benefit costs. *See Attachment A for a summary of the recommended \$2,600,00 in County-wide levy savings and \$100,000 in net Division levy savings.*

- **Invest in staffing changes to respond to the growing demand for services.**

The recommended staffing changes are funded by non-levy sources of \$674,000 and a **\$800,000** levy increase. *See Attachment B for recommended 2024 Staffing Changes*

- **Fund new capital projects without increasing the property tax levy.**

New capital projects have been funded with revenue sources that did not increase the County's property tax levy. These sources include federal, state, regional grants, and County Program Aid (CPA). Following past County Board direction an additional tax levy of **\$100,000** is being allocated to the Road Preservation Plan in the 2024 Budget. *See Attachment C for the list of recommended 2024 Capital Projects.*

This recommended budget also includes one-time projects funded by **\$10.6 million** from Year-End Savings, Budget Stabilization Account and Debt Service reserves and \$810,000 in State County Program Aid (CPA). *See Attachment E for the list of recommended 2024 Capital Projects funded by one-time redirected reserves and redirected CPA funds.*

- **Funding for a five-year schedule to replace facilities, vehicles and equipment.**

Board direction in the County's Long-Term Financial Plan is to have a five-year schedule to strategically replace facilities, vehicles and equipment. The 2024 Budget recommends \$2,270,984 to replace facilities, vehicles and equipment, which is a \$250,300 increase from the 2023 Budget. The 2024 levy needed to fund these purchases is \$1,620,000, which is a **\$100,000** increase from 2023. *See Attachment D for the recommended 2024 facilities, vehicles and equipment replacement schedule.*

Attachment A1
2024 Budget: Net County-wide Adjustments and Net Division Adjustments/Trends

as of 8/2/23

	Item	Division Request	County Administrator's Preliminary Recommendation
County-wide:			
	Attachment C - 2023 Capital Projects - Road Preservation	(100,000)	(100,000)
	Attachment D - 2023 Equipment Replacement	(100,000)	(100,000)
	Attachment E - CPA redirected from Operating Budget to One-Time Projects	(100,000)	(100,000)
	<i>Subtotal accounted for in Attachment C-E</i>	<i>(300,000)</i>	<i>(300,000)</i>
	IT Cost Increases (fees, additional staff, etc.)	(30,000)	(30,000)
	Vacancy Savings	600,000	600,000
	Investment Income	900,000	900,000
	County Program Aid Legislative Increase	1,100,000	1,100,000
	<i>Subtotal</i>	<i>2,570,000</i>	<i>2,570,000</i>
Net County Wide Levy Adjustments		2,270,000	2,270,000

Divisions Negative Expenditure Levy Adjustments/Trends:

County Administration	Increase lobbyist services to cover 2024 contract	(5,000)	(5,000)
County Commissioners	Anticipated 2024 membership dues increase	(8,000)	(8,000)
Sheriff- Jail	Medical- contracted medical services	(261,105)	(261,105)
Sheriff-Jail	Aramark Inmate Meal contract increase	(28,000)	(28,000)
Sheriff-Jail	Medical services outside of contract	(20,000)	(20,000)
Sheriff- Patrol	Additional operating budget for patrol fleet- inflation/cost of squads & outfitting	(100,000)	(100,000)
Sheriff- Patrol	Increase to annual fleet budget	(86,000)	(86,000)
Sheriff-Emergency Management	Medical Examiners Contract Increase	(6,000)	(6,000)
Sheriff	Police Aid paid to police contract communities	(330,000)	(330,000)
Court Administration	First Judicial District Court- Hourly rate increase from \$100 to \$125 for Court Appointed Attorneys	(20,000)	(20,000)
Property & Finance- Finance	Increased costs for audit services and software application increases (IFS, Debt Book, etc.)	(20,000)	(20,000)
Property & Finance- Property Tax	Increase costs for services, software, mailings, and online payments fees (Aumentum, Print Vendor Costs, Online Transaction Fees, etc.)	(24,000)	(24,000)
Property & Finance- Elections & Licensing	Increased election costs and postage	(19,000)	(19,000)
Public Services- IT	Software and County-wide application costs no longer covered by Recorder Tech funds	(50,000)	(50,000)
Public Services- IT	One Meeting - New RBA solution	(9,500)	(9,500)
Public Services- IT	Cellular Data Plan increase to increase to support remote workers	(40,000)	(40,000)
Public Services- IT	Increase cost with Mail Metering vendor and USPS postage increase	(15,000)	(15,000)
Public Services- IT	Subscription Cloud storage increase - offsite data backups and Public Works storage	(40,000)	(40,000)
Public Services- IT	IT training - increase cost in IT trainings, additional training dollars for new IT staff	(10,000)	(10,000)
Public Services	Extension- 2.5% inc, Historical-4.9% and SWCD-4.9% Increase	(34,461)	(34,461)
Public Services-Facilities	Increases in Utility Costs	(95,000)	(95,000)
Public Services-Facilities	Budget for a full year of utility cost for Waterfront Service Center vs. 6mo	(23,000)	(23,000)
Public Services - Library	Mobile Hotspots - grant funds ending	(22,000)	(22,000)
Public Services - Library	Digital Collection – increased vendor costs	(26,000)	(26,000)
Public Services - Library	Print Collection – increased costs due to inflation, processing fees, and decreased vendor discounts	(30,000)	(30,000)
Public Services - Library	Transition to Blu-Ray DVD format (<i>being replaced with an STOC request on AttB</i>)	(11,000)	(11,000)
Public Services - Library	Library Technology Subscriptions	(35,000)	(35,000)
Employee Relations	Advertising and Legal Notice Publication- focused on increasing job opening advertising and diversity recruitment investment.	(10,500)	(10,500)
Employee Relations	Professional Services - cost increases for employment background check mandates, labor attorney services, technology systems incremental fee increases	(17,000)	(17,000)
Employee Relations	HR Technology system- cost increases	(9,500)	(9,500)
HHS - Behavioral Health	Mental Health Services to Jail Inmates	(300,000)	(300,000)
HHS	180 Degrees/Hope House (this is to keep the contract plus \$20k, otherwise it is eliminated)	(60,000)	(60,000)
HHS	Beacon Housing Program	83,000	83,000
HHS - Behavioral Health	Mental Health Services for Sex Offender Commitments at State Facilities	(125,000)	(125,000)
HHS - Behavioral Health	State-Operated Inpatient cost reduction	62,000	62,000
HHS- Child & Family	Child Out-of-Home Placements (mix of foster care, group residential, treatment foster care)	380,000	380,000
HHS- Court Services	Juvenile Placement - cost increases	(215,000)	(215,000)
Public Works - Parks	Site and Ground Improvements	(10,000)	(10,000)
Public Works - Program Delivery	Micro Station	(50,000)	(50,000)
Public Works - Operations	Professional Services (<i>Cracksealing</i>)	(167,000)	(167,000)
Public Works - Operations	Rural Intersection Lighting	(6,900)	(6,900)
Public Works - Operations	Conference & Training	(14,250)	(14,250)
Public Works - Operations	Seal Coating Oil and Aggregate	(90,000)	(90,000)
	<i>Subtotal - Expenditure Levy Adj.</i>	<i>(1,918,216)</i>	<i>(1,918,216)</i>

Divisions Net Revenue Levy Adjustment/Trends:

Sheriff	Contract revenue- offset sal/ben increases	769,000	769,000
Sheriff	Police Aid	608,000	608,000
Sheriff-Jail	Inmate Boarding reduction	(40,000)	(40,000)
HHS/ Court Services	State Aid- Increases State reimbursement of CS sal/ben costs from 20% to 54% (\$707k minus Att B Staffing request)	578,911	578,911
HHS/ Court Services	State elimination of DOC Workload Reduction Grant	(98,000)	(98,000)
HHS/ Court Services	Elimination of County Probation fees	(166,000)	(166,000)
HHS - Behavioral Health	Increase in School-Link Mental Health Grants, Private Pay Insurance Billing	100,000	100,000
Property & Finance - Land Records	Decrease in Recorder fees from lower volume of land related transactions	(75,000)	(75,000)
CarverLink, AIS, Law Library, Vet Court, Conceal & Carry, CCRRA, WMO, etc.	Offsetting funds for salary and benefit increases	158,238	158,238
	<i>Subtotal - Revenue levy adj.</i>	<i>1,835,149</i>	<i>1,835,149</i>

Net Division Levy Adjustment/Trends

(83,067)	(83,067)
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Attachment B: Recommended Staffing Changes

as of 11/15/23

Division/Department	Division priorities	Division Requested FTE's	Funding Source	Administrator Recommended FTE's Changes	Position	Requested Gross Levy (\$)	Direct Reimbursement	Indirect Funding	Division Requested Net Levy (\$)	Administrator Recommended Net Levy (\$)
Requested for 2024:										
Employee Relations	1	1.00	Levy	1.00	Senior Employee Relations Business Partner	136,508.00	-	-	136,508	136,508
Employee Relations	1	(1.00)	Levy	(1.00)	Employee Relations Business Partner	(133,775.00)	-	-	(133,775)	(133,775)
Employee Relations	2	0.63	Levy	0.63	STOC Pool	30,150.00	-	-	30,150	30,150
Employee Relations	2	0.72	Levy	0.72	STOC Pool	51,597.00	-	-	51,597	51,597
Attorney's Office	1	0.40	Partial Levy	0.40	Assistant County Attorney (PT to FT)	55,662.00	-	30,480	25,182	25,182
Attorney's Office	2	1.00	Levy	1.00	Legal Admin Assistant	93,077.00	-	-	93,077	93,077
Attorney's Office	2	(1.00)	Levy	(1.00)	Administrative Assistant	(69,221.00)	-	-	(69,221)	(69,221)
PFS - Finance	1	1.00	Levy	1.00	Accountant	132,565.00	-	-	132,565	132,565
PFS - Finance	1	(0.10)	Levy	(0.10)	STOC	(6,000.00)	-	-	(6,000)	(6,000)
PFS - Finance	1	(0.60)	Levy	(0.60)	Accounting Technician	(46,400.00)	-	-	(46,400)	(46,400)
PFS - Property Assessments	2	0.50	Partial Levy	0.50	Appraiser Intern	32,176.00	-	32,176	-	-
PFS- Land Records & Vitals	3	(2.00)	Levy	(2.00)	Land Records Specialist Sr	(158,324.00)	-	-	(158,324)	(158,324)
PFS- Land Records & Vitals	3	1.00	Levy	1.00	LR & V Analyst	82,871.00	-	-	82,871	82,871
HHS - Administrative Support	1	1.00	Levy	1.00	Accounting Supervisor	138,008.00	-	-	138,008	138,008
HHS - Child and Family	2	1.00	Partial Levy	1.00	Social Worker	127,099.00	-	28,813	98,286	98,286
HHS - Income Support	3	1.00	Partial Levy	1.00	Child Care Specialist	99,693.00	-	29,908	69,785	69,785
HHS - Income Support	4	2.00	Partial Levy	2.00	Child Support Officer II	223,950.00	147,807	-	76,143	76,143
HHS - Income Support	4	(2.00)	Partial Levy	(2.00)	Child Support Officer	(202,146.00)	(133,416)	-	(68,730)	(68,730)
HHS - Behavioral Health	5	1.00	Levy	-	HHS Administrative Assistant	88,663.00	-	-	88,663	88,663
HHS - Income Support	6	1.00	Partial Levy	-	Lead Financial Assistance Specialist	105,136.00	31,541	-	73,595	73,595
HHS- Court Services	7	1.00	Non Levy	1.00	Court Services Agent	128,089.00	-	128,089	-	-
HHS - Home & Community Based Care	8	2.00	Non Levy	2.00	Social Worker	254,198.00	254,198	-	-	-
Public Services - Land Management	1	1.00	Partial Levy	1.00	Land Management Planner	133,639.00	-	33,410	100,229	100,229
Public Services - Information Technology	2	1.00	Levy	1.00	IT Support Technician	99,693.00	-	-	99,693	99,693
Public Services - Public Services Administration	3	0.60	Levy	0.60	Communications Specialist	51,597.00	-	-	51,597	51,597
Public Services - Library Services	4	0.25	Levy	0.25	Library STOC	11,000.00	-	11,000	-	-
Public Services - Information Technology	5	1.00	Levy	-	IT Applications Analyst	127,099.00	-	-	127,099	127,099
Public Services - Library Services	6	0.35	Levy	-	Library Assistant	50,298.00	-	-	50,298	50,298
Public Services - Library Services	7	1.00	Levy	-	Assistant Library Branch Manager	111,975.00	-	-	111,975	111,975
Public Services - Public Services Administration	8	0.60	Levy	-	Data and Records Coordinator	47,510.00	-	-	47,510	47,510
Public Services - Library Services	9	0.20	Levy	-	Community Engagement Coordinator	16,497.00	-	-	16,497	16,497
Public Services - AIS STOC	10	(0.25)	Non Levy	(0.25)	AIS STOC	(11,991.00)	(11,991)	-	-	-
Public Works - Parks	1	1.00	Levy	1.00	Parks Maintenance Technician	99,693.00	-	10,000	89,693	89,693
Public Works - Parks	2	1.13	Partial Levy	1.13	STOC - PT Seasonal	46,276.00	-	46,276	-	-
Public Works - Administration	3	(1.00)	Levy	(1.00)	Administrative Assistant	(92,354.00)	-	-	(92,354)	(92,354)
Public Works - Administration	3	1.00	Levy	1.00	Administrative Technician	94,226.00	-	-	94,226	94,226
Public Works - Operations	4	(1.00)	Levy	(1.00)	Inventory Control Technician	(93,031.00)	-	-	(93,031)	(93,031)
Public Works - Operations	4	1.00	Levy	1.00	Fleet Technician	98,224.00	-	-	98,224	98,224
Public Works - Program Delivery	5	1.00	Partial Levy	1.00	Communications Specialist	110,475.00	-	60,881	49,594	49,594
Public Works - Program Delivery	5	(0.40)	Levy	(0.40)	Project Manager	(49,594.00)	-	-	(49,594)	(49,594)
Public Works - Parks	6	0.10	Non Levy	0.10	Recreation Program Educator	6,014.00	-	6,014	-	-
Subtotal:		18.13		12.98		\$ 2,020,822	\$ 288,138	\$ 417,047	\$ 1,367,234	\$ 800,000
Changes made after 9/5 Prelim Levy and Budget										

Attachment C: Capital Projects by Fund for 2024

as of 8/14/23

DEPT.	CIP #	DESCRIPTION	2023	2024	2024	
			Board Approved	Requested	Board Approved	Inc./Dec
Parks & Trails Capital Improvements						
	522-512	TH5 Arboretum Trail (CPA)- payback to Fund 32	73,699	73,699		-
		Lake Minnewashta Regional Park Creative Playground (P&T Funds and Met Council CIP Funds)		1,224,000		1,224,000
		Baylor Regional Park Boardwalk Replacement (Governors Modernization Funds)		317,000		317,000
		Lake Waconia Regional Park Waterfront Service Center (Parks and Trails Fund)	308,819			(308,819)
		34-000-XXX-XXXX-66xx	382,518	1,614,699	-	1,232,181
Fund 34 Tot	34-XXX-XXX-XXXX-66XX		382,518	1,614,699	-	1,232,181
		Levy Dollars - Fund #34	-	-	-	-
Building and Other Capital Improvements						
		Contribution to Agricultural Society 2023/2024 Building Projects (CPA)	60,000	60,000		-
		Building Security Improvement Plan- (CPA)	13,699	13,699		-
		One-Time projects- detailed on Att E (CPA)	682,358	810,187		127,829
		30-XXX-XXX-XXXX-6630	756,057	883,886	-	127,829
Fund #30 Tot	30-XXX-XXX-XXXX-66XX		756,057	883,886	-	127,829
		Levy Dollars - Fund #30	-	-	-	-
Regional Rail Authority Right-of Way Capital Improvements						
		Contribution to County for FTE (levy)	155,348	165,415		10,067
		Ditch Drainage, Culvert Cleaning, Tree Removal, Trail Crack Sealing & Sealcoating	-	48,833		48,833
		Dakota Rail Regional Trail Crane Creek Bridge Repair	45,652	-		(45,652)
		15-XXX-XXX-XXXX-66XX	201,000	214,248	-	13,248
Fund #15 Tot	15-XXX-XXX-XXXX-66XX		201,000	214,248	-	13,248
		Levy Dollars - Fund #15	199,000	212,248	-	13,248
Road & Bridge Capital Improvements						
Transfers		State Aid Regular transfer for FTEs	489,666	398,409		(91,257)
307-198		Transportation Sales & Use Tax to Fund 3 for FTEs and 212 professional services	419,634	510,891		91,257
307-197		Wheelage tax funds transfer to Fund 35	315,000	315,000		-
307		Levy transfer to Fund 3 for Seal Coating and Crack Filling				-
		03-304 & 35-814	1,224,300	1,224,300	-	-
Professional Services						
307	8365	82nd St (CSAH 18) - Construction Bavaria (incl. int.) to Hwy 41 (MUN/STATE)	288,904			(288,904)
307	8365	82nd St (CSAH 18) - Construction Bavaria (incl. int.) to Hwy 41 (Sales Tax)	435,574			(435,574)
307	8799	42nd St. Bridge #L9196 over stream - Hollywood Township (MUN/STATE)	10,000			(10,000)
307	8818	County Road 117 (Galpin Blvd.) from Highway 5 to North County Line (City Lead) (Sales Tax)	500,400			(500,400)
307	8820	Highway 41 and 10 Expansion from Bavaria to Park Drive (MUN/STATE)		368,263		368,263
307	8820	Highway 41 and 10 Expansion from Bavaria to Park Drive (Sales Tax)		852,914		852,914
307	8826	TH 212 Expansion from Norwood Young America to Cologne (MUN/STATE)		92,354		92,354
307	8826	TH 212 Expansion from Norwood Young America to Cologne (CSAH Reg)		387,096		387,096
307	8827	TH 5 - Expansion from Kochia Lane to Minnewashta Pkwy & RAR from 78th to Fribourg.(MUN/STATE)	32,782	176,480		143,698
307	8827	TH 5 - Expansion from Kochia Lane to Minnewashta Pkwy & RAR from 78th to Fribourg.(Fed)	578,393	3,565,612		2,987,219
307	8827	TH 5 - Expansion from Kochia Lane to Minnewashta Pkwy & RAR from 78th to Fribourg.(CSAH Reg)	98,345	366,240		267,895
307	8827	TH 5 - Expansion from Kochia Lane to Minnewashta Pkwy & RAR from 78th to Fribourg.(Sales Tax)	303,484	1,710,548		1,407,064
307	8839	Rose Ave. Bridge over stream - Watertown Township (MUN/STATE)	2,500			(2,500)
307	8842	TH5/CSAH11(W) Intersection Improvements (AATP H5W-3) (MUN/STATE)	2,459	16,974		14,515
307	8842	TH5/CSAH11(W) Intersection Improvements (AATP H5W-3) (Sales Tax)	34,995	928,996		894,001
307	8844	CSAH 40 Rehab and SW from CSAH 52 to South County Line (Wheelage Tax)	150,000			(150,000)
307	8866	Highway 20/25 Intersection (MUN/STATE)	37,267			(37,267)
307	8870	CSAH 14/CSAH 17 Traffic Signal (CSAH Reg)	68,842			(68,842)
307	8900	CSAH 92 at Airport Rd Intersection (City Lead) [92-M2] (Sales Tax)	126,374			(126,374)
307	8905	TH 5 Expansion from Minnewashta to TH 41 (AATP H5E-2) (Fed)	942,477			(942,477)
307	8906	CSAH 11 & CSAH 14/MLR Roundabout (10-S1a) (MUN/STATE)	20,471			(20,471)
307	8906	CSAH 11 & CSAH 14/MLR Roundabout (10-S1a) (Sales Tax)	61,414			(61,414)
307	8929	TH 5/TH 41 Intersection [AATP H5E-3] (Fed)	303,232			(303,232)
307	8936	TH5/CSAH11(E) Intersection Improvements (AATP H5W-4) (MUN/STATE)	1,639	5,402		3,763
307	8936	TH5/CSAH11(E) Intersection Improvements (AATP H5W-4) (Sales Tax)		1,351		1,351
307	8760	CSAH 10 Expansion from RR to Creek Ln. N. (MUN/STATE)		2,026		2,026
307	8760	CSAH 10 Expansion from RR to Creek Ln. N. (Sales Tax)		300,173		300,173
307	8824	CSAH 61 Reconstruction from Yellow Brick Road to Bluff Creek Dr.(MUN/STATE)		576,208		576,208
307	8857	Arboretum Area Transportation Plan (Sales Tax)		250,000		250,000
307	8869	CSAH 18/ Sunset Traffic Signal (MUN/STATE)		44,255		44,255
307	8869	CSAH 18/ Sunset Traffic Signal (CSAH Reg)		44,255		44,255
307	8873	CSAH 61 Reconstruction from CSAH 11 to CSAH 44 (MUN/STATE)		248,754		248,754
307	8874	CSAH 14 Reconstruction from TH 41 to Bavaria incl. Village Rd Traffic Signal (MUN/STATE)		112,000		112,000
307	8874	CSAH 14 Reconstruction from TH 41 to Bavaria incl. Village Rd Traffic Signal (CSAH Reg)		632,000		632,000
307	8879	CSAH 40 Rehab and SW from CSAH 52 to CSAH 50 (CSAH Reg)		220,000		220,000
307	8930	CSAH 11 Improvements from 10 to RR, Including Intersection (MUN/STATE)		22,977		22,977
307	8930	CSAH 11 Improvements from 10 to RR, Including Intersection (Sales Tax)		128,966		128,966
307	8942	Maplewood Road Bridge over Bevens Creek (MUN/STATE)		10,000		10,000
		32-307-000-0000-6680	3,999,552	11,063,846	-	7,064,294
Construction						
307	8015	Safety Set Aside (County Levy)	175,000	175,000		-
307	8016	Traffic Marking / Signs / Signals (County Levy)	315,000	315,000		-
307	8016	Traffic Marking / Signs / Signals (County Program Aid)	147,399	147,399		-
307	8799	42nd St. Bridge #L9196 over stream - Hollywood Township (MUN/STATE)	10,000			(10,000)
307	8799	42nd St. Bridge #L9196 over stream - Hollywood Township (Bridge Bonds)	340,000			(340,000)
307	8818	County Road 117 (Galpin Blvd.) from Highway 5 to North County Line (City Lead) (Sales Tax)	6,056,650			(6,056,650)
307	8839	Rose Ave. Bridge over stream - Watertown Township (MUN/STATE)	10,000			(10,000)
307	8839	Rose Ave. Bridge over stream - Watertown Township (Bridge Bonds)	340,000			(340,000)
307	8895	County Wide Wet Reflective Pavement Markings (Fed)	785,570			(785,570)
307	8909	CSAH 50 shoulder widening and rehab from W CL to Highway 5 (CSAH Reg)	263,312			(263,312)
307	8820	Highway 41 and 10 Expansion from Bavaria to Park Drive incl Ped Underpasses (MUN/STATE)		4,226,181		4,226,181
307	8820	Highway 41 and 10 Expansion from Bavaria to Park Drive incl Ped Underpasses (Fed)		7,933,360		7,933,360
307	8820	Highway 41 and 10 Expansion from Bavaria to Park Drive incl Ped Underpasses (Sales Tax)		2,619,966		2,619,966
307	8826	TH 212 Expansion from Norwood Young America to Cologne (MUN/STATE)		34,000,000		34,000,000
307	8826	TH 212 Expansion from Norwood Young America to Cologne (Fed)		27,500,000		27,500,000
307	8826	TH 212 Expansion from Norwood Young America to Cologne (Sales Tax)		4,258,129		4,258,129
307	8844	CSAH 40 Rehab and SW from CSAH 52 to South County Line (Fed)		2,000,000		2,000,000
307	8844	CSAH 40 Rehab and SW from CSAH 52 to South County Line (CSAH Reg)		1,724,294		1,724,294
307	8844	CSAH 40 Rehab and SW from CSAH 52 to South County Line (Transportation Advancement)		689,000		689,000
307	8844	CSAH 40 Rehab and SW from CSAH 52 to South County Line (Wheelage Tax)		261,706		261,706
307	8864	CSAH 10 at Waconia Pkwy N. Intersection (City Lead) (Fed)		1,760,000		1,760,000
307	8864	CSAH 10 at Waconia Pkwy N. Intersection (City Lead) (CSAH Reg)		873,058		873,058
307	8871	Signal ReplacementCSAH 17 & W 78th St (MUN/STATE)		223,463		223,463
307	8871	Signal ReplacementCSAH 17 & W 78th St (CSAH Reg)		223,463		223,463
307	8918	CSAH 27 Major Rehab from CSAH 10 to North County Border (CSAH Reg)		54,422		54,422
307	8918	CSAH 27 Major Rehab from CSAH 10 to North County Border (CSAH Mun)		848,982		848,982
307	8931	CSAH 11 shoulder widening and rehab from TH 5 to TH7 (CSAH Reg)		2,839,631		2,839,631
307	8931	CSAH 11 shoulder widening and rehab from TH 5 to TH7 (Wheelage Tax)		665,510		665,510
307	8942	Maplewood Road Bridge over Bevens Creek (MUN/STATE)		10,000		10,000
307	8942	Maplewood Road Bridge over Bevens Creek (Bridge Bonds)		440,000		440,000
		32-307-000-0000-6681	8,442,931	93,788,563	-	85,345,632
Right of Way						
307	8826	TH 212 Expansion from Norwood Young America to Cologne (MUN/STATE)	2,123,000			(2,123,000)
307	8826	TH 212 Expansion from Norwood Young America to Cologne (CSAH Reg)	117,000			(117,000)
307	8826	TH 212 Expansion from Norwood Young America to Cologne (Sales Tax)	685,000			(685,000)
307	8864	CSAH 10 at Waconia Pkwy N. Intersection (City Lead) (MUN/STATE)	100,000			(100,000)
307	8864	CSAH 10 at Waconia Pkwy N. Intersection (City Lead) (CSAH Reg)	100,000			(100,000)
307	8907	CSAH 43 from Marsh Lake Road to Tellers Road (MUN/STATE)	100,000			(100,000)
307	8907	CSAH 43 from Marsh Lake Road to Tellers Road (CSAH Reg)	100,000			(100,000)
307	8931	CSAH 11 shoulder widening and rehab from TH 5 to TH7 (Wheelage Tax)	235,000			(235,000)
307	8827	TH 5 - Expansion from Kochia Lane to TH 41 & RAR from 78th to Fribourg.(MUN/STATE)		303,887		303,887
307	8827	TH 5 - Expansion from Kochia Lane to TH 41 & RAR from 78th to Fribourg.(Fed)		427,693		427,693
307	8827	TH 5 - Expansion from Kochia Lane to TH 41 & RAR from 78th to Fribourg. (CSAH Reg)		303,887		303,887
307	8827	TH 5 - Expansion from Kochia Lane to TH 41 & RAR from 78th to Fribourg. (Sales Tax)		2,926,323		2,926,323
307	8842	TH5/CSAH11(W) Intersection Improvements. (Sales Tax)		1,498,182		1,498,182
307	8904	CSAH 30 shoulder widening and SFDR from TH 25 to CSAH 10 (CSAH Reg)		320,000		320,000
		32-307-000-0000-6685	3,560,000	5,779,973	-	2,219,973
Resurfacing/ Maintenance						
307	8000	Resurfacing/ Maintenance (County Levy)	2,000,000	2,100,000		100,000
307	8000	Resurfacing/ Maintenance (CSAH Reg)		1,535,122		1,535,122
		32-307-000-0000-6684	2,000,000	3,635,122	-	1,635,122
Fund #32 Total	32-307-XXX-XXXX-66XX		19,226,783	115,491,804	-	96,265,021
		Road & Bridge Levy Dollars - Fund #32	2,490,000	2,590,000	-	100,000

Attachment D: Facilities, Vehicles and Equipment Replacement Schedule (County-wide)

as of 8/2/23

DEPT.	DESCRIPTION	2023	2024	2024	2024	Inc./Dec
		Board Approved	Initially Rolled Forward from 2024 LTFP	County Administrator's Preliminary Recommendation	Board Approved	
Public Services - Facilities						
Building Improvements - 6640						
	Facilities - Manager Initiatives	335,000	355,000	355,000	-	20,000
Dept. Total	01-110-XXX-2001-66XX	335,000	355,000	355,000	-	20,000
Public Services - Information Technology						
Capital Initiatives						
	IT Capital Initiatives	40,000	60,000	60,000	-	20,000
	Software: 01-049-046-0000-6660	40,000	60,000	60,000	-	20,000
Infrastructure Te						
	Scanner/Printer Replacement	20,000	20,000	20,000	-	-
	Equipment: 01-049-046-0000-6660	20,000	20,000	20,000	-	-
CarverLink						
	CarverLink buildout*	105,000	105,000	105,000	-	-
	CarverLink equipment replacement*	30,000	125,000	125,000	-	95,000
	Equipment: 02-048-000-130x-666x	135,000	230,000	230,000	-	95,000
Dept. Total		195,000	310,000	310,000	-	115,000
Public Services - Library						
Administration						
	Furniture/Equipment replacement	20,000	20,000	20,000	-	-
Dept. Total	01-014-XXX-XXXX-66XX	20,000	20,000	20,000	-	-
Public Services - Planning & Water						
WMO						
	Carver County Water Mgmt. Organization Project Fund*	174,700	175,000	175,000	-	300
	16-XXX-XXX-XXXX-6630	174,700	175,000	175,000	-	300
Dept. Total	16-XXX-XXX-XXXX-66XX	174,700	175,000	175,000	-	300
Sheriff's Office						
Admin						
	Sheriff Priorities	50,000	50,000	50,000	-	-
	Equipment: 01-201-201-0000-66xx	50,000	50,000	50,000	-	-
Patrol						
	Camera Replacement: BWC and Squads	-	20,000	20,000	-	20,000
	Vehicles	330,000	345,000	345,000	-	15,000
	Vehicles: 01-201-236-0000-6670	330,000	365,000	365,000	-	35,000
Communication						
	MDC Replacement and Mobile Radio Replacement	60,000	60,000	60,000	-	-
	Portable Radio Replacement Planning	35,000	35,000	35,000	-	-
	Equipment: 01-201-240-0000-6660	95,000	95,000	95,000	-	-
Division Total	01-201-XXX-XXXX-66XX	475,000	510,000	510,000	-	35,000
Public Works						
Highway Operati						
	County-wide Fleet	580,000	605,000	605,000	-	25,000
	Public Works Equipment (CSAH)*	150,000	150,000	150,000	-	-
	Equipment: 03-304-000-0000-66xx	730,000	755,000	755,000	-	25,000
		-	-	-	-	-
Park Administra						
	Park Maintenance Projects	50,000	50,000	50,000	-	-
	Park Maintenance Projects (O&M Funds)*	40,984	95,984	95,984	-	55,000
	Site Improvements: 01-520-000-0000-66xx	90,984	145,984	145,984	-	55,000
Division Total		820,984	900,984	900,984	-	80,000
County Totals		2,020,684	2,270,984	2,270,984	-	250,300
		*Non-Levy Dollars Available to Pay	(500,684)	(650,984)	(650,984)	(150,300)
		Net Levy Dollars Needed	1,520,000	1,620,000	1,620,000	100,000

Attachment E:

2024 Budget - One-Time Projects: Building maintenance, capital projects, equipment, software, etc.

as of 11.20.23

	Division Priority	Item	2024 LTFP/Division Director Request	2024 County Administrator Recommendation	2024 Board Approved
2024 Long Term Financial Plan Projects:					
Facilities Capital Projects	1	Elevator upgrades	75,000	75,000	
Facilities Capital Projects	2	Replace RTUs at PW Cologne	65,000	65,000	
Facilities Capital Projects	3	Landscaping for the County buildings	75,000	75,000	
Facilities Capital Projects	4	Concrete Replacement Gov Center	35,000	-	
Facilities Capital Projects	5	Remodel Sheriff lobby restrooms	75,000	75,000	
Facilities Capital Projects	6	County Buildings carpet and furnishing replacement	125,000	125,000	
Facilities Capital Projects	7	Stone Facia repair	25,000	-	
Facilities Capital Projects	8	Admin West Front window/entry door replacement	60,000	-	
Facilities Capital Projects	9	Replace secondary water heater 606 Building	65,000	65,000	
Information Technology	1	Switch and Wireless Network Upgrade	75,000	75,000	
Information Technology	2	Data storage upgrade	250,000	250,000	
Information Technology	3	End User Computing Hardware	100,000	100,000	
Information Technology	4	Fiber Installed in PW Road Projects	75,000	75,000	
Information Technology	5	Scanner replacement - Wide Format Scanners	20,000	20,000	
Information Technology	6	Conference AV Equipment	50,000	50,000	
Sheriff Capital Projects	1	Fleet Patrol Vehicles (3)	129,000	129,000	
Sheriff Capital Projects	2	ARMER Radio System upgrade	25,000	25,000	
Sheriff Capital Projects	3	Sheriff's Priorities - Additional one-time projects	10,000	10,000	
Sheriff Capital Projects	4	Forensic Exam Computer/Center	7,000	7,000	
Sheriff Capital Projects	5	Hollywood Radio Tower	400,000	400,000	
Division Director Project Requests and Equipment:					
HHS - Workforce Services	1	Career Pathways (\$100k funded by LATCF)	200,000	200,000	
Health & Human Services	2	Family Resource Center	300,000	-	
Sheriff- Patrol	1	Contract Fleet (3 squads)- one-time need, until contract revenue covers	129,000	129,000	
Public Works - Operations	1	Signal Cabinet	54,000	54,000	
Public Works - Parks	2	Merriam Junction Trail \$1.4M total County cost (YES placeholder, goal is other funding sources)	1,100,000	1,100,000	
Public Works - Parks	3	Circle the Brick Trail (YES placeholder, goal is other funding sources)	200,000	200,000	
Public Works - Parks	4	Dakota Rail Trailhead (YES placeholder, goal is other funding sources)	200,000	200,000	
Public Works - Parks	5	XX Ski Groomer	58,000	58,000	
PW - Program Delivery	6	Bentley Microstation / ORD and Autoturn CADD software	220,000	220,000	
Public Works - Operations	7	Hydraulic Ironworker Machine	16,000	16,000	
Public Works - Parks	8	MN River Bluffs RT Kiosk Trailhead Improvements	40,000	-	
PW- Parks	9	Miller Lake Land Acquisition	600,000	-	
Public Works - Parks	10	Portable Rock Climbing wall	20,000	-	
Public Works - Operations	11	Rolling Table (Sign Shop)	30,000	-	
PW - Program Delivery	12	Drone	220,000	-	
County Attorney Office	1	PbK (Karpel) additional implementation costs	30,000	30,000	
Connect-Up Carver		Fiber connection- Final Stretch (\$2.5M Funded by BSA)	2,500,000	2,500,000	
Countywide- Facilities- Capital Projects		Future Building Construction/Remodel (design stage) (principal retirement of 2016A)	994,785	994,785	
2023 Legislative Priority - 50/50 Match for State Bonding:					
		LWRP Phase III 50/50 State Bonding Match (\$200K to be Funded by BSA)	3,264,000	3,264,000	
One Time Projects Total =			11,916,785	10,586,785	-
Initial Project Funding +over/(under)			(1,330,000)	-	10,586,785
One-Time Funding Sources:					
\$100,000 redirected from 2019 - 2023 CPA			682,358	682,358	682,358
\$127,829 redirected from 2024 CPA			127,829	127,829	127,829
\$100,000 redirected from LATC Funding			100,000	100,000	100,000
\$2,776,598 remaining BSA Funds			2,776,598	2,776,598	2,776,598
\$3,700,000 YES Account Allocation (\$3.8M remaining)			3,700,000	3,700,000	3,700,000
\$1.2M (principal retirement of 2016A Bonds)			1,200,000	1,200,000	1,200,000
\$2,000,000 transferred from debt service reserves			2,000,000	2,000,000	2,000,000
Changes made after 9/5 Prelim Levy and Budget					
Total One-Time Funding Sources:			\$ 10,586,785	\$ 10,586,785	\$ 10,586,785

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2024**

as of 12.6.23		2023	2024	2024	
DIVISION - DEPT.	DESCRIPTION	Adopted	Requested	Recommended	Inc./Dec
Commissioners					
District 1	AMC and miscellaneous instate	4,000	4,000	4,000	-
District 2	Transportation Alliance Fly-in-Washington DC DC Congressional Visit - Highway 5 OUT OF STATE- (Placeholder if needed) Workforce Development Conference- Washington DC AMC/Midwest Regional Rail and miscellaneous instate	4,000	4,000	4,000	-
District 3	Mental Health/Affordability, Mental Health America's, Sept 17 - 22, Washington DC Mental Health/Affordability, Nat Con Conference, April 15 - 17, St Louis Mental Health/Affordability, Family Resource Center Association, TBD, Denver, CO Mental Health/Affordability, Housing Opportunity Conference, Feb 20 - 21, Austin, TX Future Planning/Vision/Zero Base Budget, Government Financial Management, June 9-12, 2024, Orlando, Florida Engaged Employees, Employee Engagement Summit, May 1, 2024, London, England Engaged Employees, HRO Today Engage, Jun 10 - 11, Chicago, IL Engaged Employees, Planning Conference, May 8 - 10, (in State) Minneapolis Engaged Employees, Gallup at Work, June 3 - 5, Omaha, NE Engaged Employees, Culture Con, Aug 28 - 29, Madison, WI Engaged Employees, For All / Great Places to Work, May 7 - 9, New Orleans, LA Library, ALA Annual Conference & Exhibition, June 27 - July 2, San Diego, CA Library, Public Library Association Conference, April 3 - 5, Columbus, OH Economic Development, Midwest International Economic Development Conference , April 5 - 6, Chicago, IL Engaged Employees, National Public Employer Labor Relations, April 7 - 10, Savannah, GA Transportation, DC Congressional Visit - Highway 5 (Placeholder if needed) Parks, Minnesota Recreation and Park Association, September 24 - 27, 2024, (in State) Mankato Parks, NRPA Association Conference, Oct 8 - 10, Atlanta, GA Future Planning/Vision/Best Practices (engagement, affordability, vision, planning, etc.), Self-directed best practices training - Location TBD	4,000	4,000	4,000	-
District 4	AMC and miscellaneous instate Transportation Alliance Fly-in-Washington DC	4,000	4,000	4,000	-
District 5	AMC and miscellaneous instate DC Congressional Visit - Highway 5 OUT OF STATE- (Placeholder if needed) NACo Legislative-Washington, DC NACo Annual Conference-OUT OF STATE Hillsborough County, FL	4,000	4,000	4,000	-
Total- Commissioners	01-001-XXX-0000-6332	20,000	20,000	20,000	-
County Administration					
	AMC Annual Conference	700	700	700	-
	MCMA/MACA Annual Conference	725	725	725	-
	MACA Fall	475	475	475	-
	Washington, DC Transportation Funding	2,000	2,000	2,000	-
	Misc.- Administrator/staff	200	200	200	-
Total- County Administration	01-030-000-0000-6332	4,100	4,100	4,100	-
Public Services - Administration					
	MCMA Annual Conference - Minnesota	1,500	725	725	(775)
	ICMA National Conference - Out of State- Pennsylvania	1,800	1,800	1,800	-
	MACA Fall - Minnesota	650	475	475	(175)
	Government Social Media Conference - Out of State- California	-	1,850	1,850	1,850
	Webinars and In State Training	1,500	500	500	(1,000)
	MAGC Conference - Minnesota (2 employees)	100	200	200	100
Total- Public Services Admin	01-048-000-0000-6332	5,550	5,550	5,550	-
Public Services - Facilities					
Facilities Management					
	IFMA & EDAM - Local	1,100	1,100	1,100	-
	IFMA National- Texas	1,000	1,000	1,000	-
Total- Facilities	01-110-000-0000-6332	2,100	2,100	2,100	-
Public Services - Information Services					
CIO	Microsoft Ignite -Out of State- TBD or InfoTech Conference - Las Vegas, NV (out of state - 1) In state training	3,500 500	3,500 500	3,500 500	- -
	01-049-000-0000-6332	4,000	4,000	4,000	-
Infrastructure					
	Cisco World - Las Vegas, NV (out of state - 2) In state training	10,000 11,400	10,000 16,400	10,000 16,400	- 5,000
	01-049-046-0000-6332	21,400	26,400	26,400	5,000
Client Services					
	ARMA InfoCon - Houston, TX or InfoNext - Palm Springs, CA (out of state - 1) In state training	3,500 2,100	3,500 2,100	3,500 2,100	- -
	01-049-xxx-0000-6332	5,600	5,600	5,600	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2024**

as of 12.6.23		2023	2024	2024	
DIVISION - DEPT.	DESCRIPTION	Adopted	Requested	Recommended	Inc./Dec
GIS & Software					
	ESRI Conference - San Diego, CA (out of state - 2)	4,000	4,000	4,000	-
	Microsoft Ignite - Out of State-TBD or M365 Conference - Orlando, CA (out of state - 3)	8,000	11,500	11,500	3,500
	Web and SharePoint (out of state - 1)	3,500	-	-	(3,500)
	In state training	4,000	4,000	4,000	-
	01-049-062-0000-6332	19,500	19,500	19,500	-
Project Management Office					
	Hyland Community Live - National Harbor, MD (out of state - 1)	3,500	3,500	3,500	-
	Business Analysis Conference (out of state - 1)	3,500	-	-	(3,500)
	PMI Global Summit - Los Angeles, CA (out of state - 1)	3,500	3,500	3,500	-
	In state training	4,000	7,500	7,500	3,500
	01-049-064-0000-6332	14,500	14,500	14,500	-
Support Services					
	In state training	3,500	3,500	3,500	-
	01-049-063-0000-6332	3,500	3,500	3,500	-
Security					
	In state training	500	500	500	-
	KnowBe4 Conference - Orlando, FL (out of state - 1)	3,000	3,000	3,000	-
	01-049-066-0000-6332	3,500	3,500	3,500	-
CarverLink					
	In state training	2,300	2,300	2,300	-
	02-048-000-0000-6332	2,300	2,300	2,300	-
Total - Information Tech		74,300	79,300	79,300	5,000
Public Services - Library					
	American Library Association (2023) - Chicago, IL - 3 attendees	6,000	-	-	(6,000)
	American Library Association (2024) - San Diego, CA - 2 attendees		4,000	4,000	4,000
	Public Library Association (2024) - Columbus, OH - 2 attendees		2,000	2,000	2,000
	01-014-500-0000-6332	6,000	6,000	6,000	-
MELSA-funded Conferences *					
	Power Up Conference (2023) - Madison, WI (5 attendees)	4,000	-	-	(4,000)
	Power Up Conference (2024) - Madison, WI (5 attendees)	-	4,000	4,000	4,000
	COSUGI (Customers of Sirsi Users Group (2023) - Provo, Utah (2 attendees)	5,000	5,000	5,000	-
	In-State Conferences (MLA) and Webinars	5,000	5,000	5,000	-
	01-014-500-8011-6332 Reimbursed by MELSA *	14,000	14,000	14,000	-
	<i>*Beginning in 2021 the Library has included MELSA-reimbursed conference expenses and the offsetting reimbursement revenue in the requested budget for the department. These additions are levy neutral.</i>				
Law Library					
	American Association of Law Libraries Conference (2024) - Chicago, IL	2,000	2,000	2,000	-
	In State Training	500	500	500	-
	02-508-000-0000-6332	2,500	2,500	2,500	-
Total - Library and Law Library		22,500	22,500	22,500	-
Public Services - Veteran Services					
	MN DVA Spring Training/Conference - 4 staff	1,280	1,280	1,280	-
	Nat'l County Veteran Service Officer Conf - 3 staff, Denver CO	3,280	3,665	3,665	385
	MN County Veterans Service Officer Conference 3 staff	3,140	2,355	2,355	(785)
	MN County Veterans Service Support Staff Conference		400	400	400
Total - Veteran Services		7,700	7,700	7,700	-
Public Services - Land Management					
	Planning/Zoning Administrators workshop or conference (e.g. MACPZA, APA, etc.)	900	900	900	-
	Continuing Education (e.g. Building Plan Technician Certification, etc.)	300	300	300	-
	Professional Development or work related Tuition Reimbursement (In State)	400	400	400	-
	01-123-160-0000-6332	1,600	1,600	1,600	-
Public Services- Environmental Services					
Administration					
	Annual Agricultural Inspectors Conference	250	250	250	-
	Annual MPCA Sewage Treatment System Cont. Education (3)	1,900	1,900	1,900	-
	Annual MPCA County Feedlot Officers Training	300	300	300	-
	Misc. professional conferences or work related tuition reimbursement	900	900	900	-
	Feedlot, SSTS and Water Quality misc. conferences	500	500	500	-
Solid Waste					
	RAM/SWANA Annual Conference [4]	950	950	950	-
	SWAA Annual Conference	200	200	200	-
	Misc. special issue SW Conferences	1,500	1,500	1,500	-
	US Composting Council Conference (2024 Daytona Beach, FL)	1,300	1,300	1,300	-
Industrial Hazardous Waste					
	NAHMA National Conference (2024 Austin, TX)	2,000	2,000	2,000	-
	Misc. special issue conferences	300	300	300	-
	OSHA/Safety Training	300	300	300	-
Total - Environmental Services		10,400	10,400	10,400	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2024**

as of 12.6.23

DIVISION - DEPT.	DESCRIPTION	2023	2024	2024	Inc./Dec
		Adopted	Requested	Recommended	
Public Services - Planning & Water Management					
	ESRI Annual User Conference 2024 San Diego, CA	1,500	1,500	1,500	-
	Misc. Professional conferences or Tuition Reimbursement	250	250	250	-
	MN Water Resource conference: MNAPA Annual Conference, other water related in state conferences, other planning related in state conferences.	1,650	1,650	1,650	-
	In state GIS, CRM or other software conference & training	850	850	850	-
	In state Wetland Certification and related training	2,300	2,300	2,300	-
	National (Out of State) potential conferences: Nat. APA Conf. 2024 Minneapolis, or Nat. NALMS Conference 2024 South Lake Tahoe, CA., or Nat. StormCon Conf. 2024 Reno, NV or Center for Watershed Protection Nat. Conf. 2024 KC, MO	1,550	1,550	1,550	-
	01-123-XXX-XXXX-6332 & 16.6332	8,100	8,100	8,100	-
AIS	Nat AIS conference 2024 Missoula, MT; or International AIS conference 2024 Halifax, Nova Scotia, Canada; or in state AIS conferences and training: State of Water, AIS Summit, MAISRC center, Upper Midwest Invasive Species Conference 2024 MN in state, Invaders Summit	1,625	1,625	1,625	-
	01-123-120-5021-6332	1,625	1,625	1,625	-
Total- Public Services		133,875	138,875	138,875	5,000
Attorney					
	IMLA (Orlando, FL) & NDAA- (Boise, Idaho)	6,000	6,000	6,000	-
	Various training courses- continuing education credits for Attorneys	5,500	5,500	5,500	-
Total- Attorney	01-090-000-0000-6332	11,500	11,500	11,500	-
Employee Relations					
	MCHRMA Spring Conference	300	300	300	-
	MCHRMA Fall Conference	400	400	400	-
	MPELRA Summer Conference	500	500	500	-
	MPELRA Winter Session	200	200	200	-
	ADA, WC, FMLA, COBRA, ACA	500	500	500	-
	SHRM Seminars	600	600	600	-
	Support, MCIT Seminars	600	600	600	-
	Legal Update Seminars	2,400	2,400	2,400	-
	NPELRA (Georgia), SHRM (Illinois) PSHRA (Washington, DC) or NEOGOV (Nevada) Out-of-State Conference	4,000	4,700	4,700	700
	PSHRA Local, Regional or National Conference	700	-	-	(700)
	AAOHN Occupational Health Nurses National Conference (2024 Virtual)	2,000	2,000	2,000	-
	PRIMA National Conference - Out-of-State- (Tennessee)	2,000	2,000	2,000	-
	Midwest Health Promotion Conference		1,000	1,000	1,000
	01-050-000-0000-6332	14,200	15,200	15,200	1,000
	Wellness Conference	1,000	-	-	(1,000)
	01-050-050-0000-6332	1,000	-	-	(1,000)
Total- Employee Relations	01-050-XXX-0000-6332	15,200	15,200	15,200	-
Property & Finance					
Finance					
	National GFOA Conference- Orlando, FL (OUT OF STATE) (2)	4,200	4,200	4,200	-
	National APA Congress- Nashville, TN (OUT OF STATE)	3,000	3,000	3,000	-
	Minnesota GFOA Conference (3)	1,500	1,500	1,500	-
	MCCC Annual Conference	1,000	1,000	1,000	-
	Additional Staff Training (IFS, Year-end, OSA)	2,000	2,000	2,000	-
	01-045.6332	11,700	11,700	11,700	-
Property Tax					
	MN Assoc. of County Officers	750	750	750	-
	MN Assoc. of County Auditors	500	500	500	-
	Tax Training /Dept. Revenue	500	500	500	-
	MCCC Conference	500	500	500	-
	Staff Training	700	1,300	1,300	600
	01-040-040-0000-6332	2,950	3,550	3,550	600
License Centers					
	MN Assoc. of County Officers	600	600	600	-
	Deputy Registrar Annual Meeting	600	600	600	-
	Staff Training	800	800	800	-
	01-040-055-0000-6332	2,000	2,000	2,000	-
Elections & Licensing					
	MN Assoc. of County Officers	600	600	600	-
	MACATFO Summer Conference	-	600	600	600
	Sec. of State Training	600	600	600	-
	Staff Training	1,200	600	600	(600)
	01-040-065-0000-6332	2,400	2,400	2,400	-
County Assessor					
	MAAO Fall Conference	1,250	2,500	2,500	1,250
	MAAO Seminars	1,500	2,500	2,500	1,000
	CLE Seminars	750	1,250	1,250	500
	MCCC Annual Conference	1,500	1,500	1,500	-
	MAAP Training	200	1,500	1,500	1,300
	State Licensure Education (multiple levels)	4,000	8,750	8,750	4,750
	01-047.6332	9,200	18,000	18,000	8,800

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2024**

as of 12.6.23

DIVISION - DEPT.	DESCRIPTION	2023	2024	2024	Inc./Dec
		Adopted	Requested	Recommended	
Land Records and Vitals					
	MN Association of County Officers	2,000	2,000	2,000	-
	PRIA Winter Symposium and Annual Conference- (OUT OF STATE- Charleston, SC and Cleveland, OH)	4,000	4,000	4,000	-
	MACO Annual Conference and MACATFO/MCRA Summer Conference	2,000	2,000	2,000	-
	Examiner of Titles Training	500	500	500	-
	MCRA Conference (Vitals)	300	300	300	-
	Staff Training (in state)	700	700	700	-
	01-100.6332	9,500	9,500	9,500	-
Total- Property & Finance		37,750	47,150	47,150	9,400
Public Works - Road & Bridge					
Administration					
	MCEA Institute	850	900	900	50
	MCEA Summer Conference	-	700	700	700
	Minnesota Highway Accountants Conference (2)	1,150	1,150	1,150	-
	Minnesota Transportation Conference	300	400	400	100
	NACE Annual Conference (OUT OF STATE- Palm Springs , CA)	2,850	3,000	3,000	150
	MTA Fly In (OUT OF STATE- Washington DC)	1,300	1,500	1,500	200
	MTA Annual Meeting	100	100	100	-
	AMC	-	700	700	700
	Program Management User Conference_Procore - Out of State- Denver, CO	-	1,100	1,100	1,100
	APWA Annual Conference OUT OF STATE	2,500	-	-	(2,500)
	DC Congressional Visit - Highway 5 OUT OF STATE- (Placeholder if needed)	1,000	1,200	1,200	200
	MAPA (MN Asphalt Pavement Assoc.)	100	100	100	-
	Miscellaneous staff training	500	500	500	-
	03-301-000-0000-6332	10,650	11,350	11,350	700
Asset & Performance Mgmt.					
	MN GISLIS Conference	2,400	3,680	3,680	1,280
	ESRI User Conference (OUT OF STATE, San Diego, CA)	2,000	2,300	2,300	300
	Transportation Research Board National Conference OUT OF STATE- Location TBD	2,500	2,875	2,875	375
	GIS Transportation Asset Management Conference	2,500	-	-	(2,500)
	iAM North American Conference OUT OF STATE- Denver, CO	2,500	2,875	2,875	375
	Cartegraph Conference- Training, Development, Certifications (Colorado) OUT OF STATE- Colorado (3)	5,000	5,750	5,750	750
	Leadership Training	500	500	500	-
	Drone Training & Testing (certifications, renewal testing, etc)	1,000	2,000	2,000	1,000
	03-302-000-0000-6332	18,400	19,980	19,980	1,580
Program Delivery					
	MCEA Annual Conference	3,400	3,640	3,640	240
	MCEA Summer Conference	700	1,600	1,600	900
	MSPS Conference	950	1,425	1,425	475
	MSPS Winter Conference	300	300	300	-
	MACS Seminars	300	300	300	-
	GIS Seminars	400	400	400	-
	MN-Dot Survey Technical Conference	1,400	1,600	1,600	200
	Frontier Precision	1,000	1,000	1,000	-
	CTC AutoCad	2,000	4,000	4,000	2,000
	MN Transportation Conference	900	1,500	1,500	600
	Toward Zero Deaths Conference	400	1,000	1,000	600
	MN-Dot and U of M certificates	13,215	7,500	7,500	(5,715)
	MN-Dot and U of M re-certificates	3,020	4,135	4,135	1,115
	MN-Dot R-O-W Conference	1,000	1,000	1,000	-
	Project Management Training	1,000	1,000	1,000	-
	Project Management Institute Days Conference	2,500	2,500	2,500	-
	NACE Annual Conference (OUT OF STATE- Palm Springs , CA)	2,850	2,850	2,850	-
	ATTSA How To Conference (OUT OF STATE- Fargo, ND)	300	500	500	200
	IMSA Certifications	-	2,000	2,000	2,000
	IMSA TS Tech 2-year Re-certification	1,500	1,000	1,000	(500)
	MN APA Conference & Workshop	865	1,200	1,200	335
	Miscellaneous	-	50	50	50
	03-303-000-0000-6332	38,000	40,500	40,500	2,500
Highway Operations					
	Equipment Training, Pesticide	1,810	600	600	(1,210)
	Safety Conference	250	-	-	(250)
	Wellness Conference / Training	300	-	-	(300)
	Equipment Training	150	-	-	(150)
	Maintenance Expo - St Cloud	500	750	750	250
	APWA Snow Conference (OUT OF STATE- Kansas City, MO)	-	5,700	5,700	5,700
	APWA National Conference (OUT OF STATE- Atlanta, GA)	3,000	2,850	2,850	(150)
	U of W Snow and Ice Management (OUT OF STATE- Madison, WI)	2,000	-	-	(2,000)
	Government Fleet Expo (OUT OF STATE- Louisville, KY)	-	2,850	2,850	2,850
	Asset Works Academy (2 staff) (OUT OF STATE- Kansas City, MO)	4,500	5,700	5,700	1,200
	MnDOT Certifications/Training	-	5,905	5,905	5,905
	MCEA Institute	-	900	900	900
	UofM Leadership - LTAP	-	315	315	315
	Miscellaneous Safety, Design Classes	1,490	18,160	18,160	16,670
	03-304-000-0000-6332	14,000	43,730	43,730	29,730
Equipment Operations					
	Hydraulic, Electrical, & Welding Training	2,700	2,700	2,700	-
	Mack Class OUT OF STATE	2,300	-	-	(2,300)
	Staff safety, microsoft, misc. training	-	2,300	2,300	2,300
	03-306-000-0000-6332	5,000	5,000	5,000	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2024**

as of 12.6.23

DIVISION - DEPT.	DESCRIPTION	2023	2024	2024	Inc./Dec
		Adopted	Requested	Recommended	
Parks	MRPA Annual Conference	1,500	1,500	1,500	-
	MN Shade Tree Short	600	600	600	-
	MRPA Seminars	100	100	100	-
	Park Supervisor Seminars	100	100	100	-
	National Park Institute (OUT OF STATE- Tiburon, CA)	2,500	2,500	2,500	-
	Outdoor Recreation Curriculum Standards	500	500	500	-
	Out of State Recreation Services Certification	-	750	750	750
	Northern Green Expo	-	300	300	300
	Miscellaneous (herbicide/pesticide etc.)	300	300	300	-
	01-520-000-0000-6332	5,600	6,650	6,650	1,050
Total- Public Works	01 & 03-XXX-XXX-XXXX-6332	91,650	127,210	127,210	35,560
Sheriff's Office					
Administrative Services Unit		20,000	20,000	20,000	-
	Clerical Support (15)				
	MSA Summer Conference				
	MSA Winter Conference				
	Administrative Services Manager (MNPLEAA Conference)				
	Sheriff MSA Jail Conference				
	Chief Deputy				
Jail Services Unit		9,000	9,000	9,000	-
	Jail Training-Conf, Mgmt. Training, etc.				
	From SS Other				
Patrol Services Unit					
	Training - State POST, OSHA mandated,				
	Elective, 1st Responder, PRISIM, ADA, etc.				
	Traffic Safety/Criminal Interdiction/Weights/Scales				
	K-9 Trials and Certifications				
	Supervisor Development				
Operation Services Unit					
	Investigation Division				
	Crime Technician				
	School Resource Officer/Gangs/Bike Patrol				
	SERT				
Support Services Unit		69,380	69,380	69,380	-
	ATV				
	Civil Process				
	Conceal and Carry				
	Warrants				
	Dive Team				
	Community Service Officers (CSO)				
	Court/Bailiffs				
	Reserves				
	Volunteer Services- Chaplain				
	Rec Services - Water Patrol				
	Snowmobile				
	Training -In House Entire Office - Sex Harr, Cult Div., 1st Aid				
	Instructor Courses-recertification, etc.				
	Supervisory - Sgt & Cpl				
	Licensed Personnel Training				
	ILEETA Conference Outstate- St. Louise, MO (1)				
	EVOC, 1st Aid, SPSC				
	01-201-XXX-XXXX-6332	98,380	98,380	98,380	-
Emergency Management Unit					
	AMEM Emergency Management Conference (IN STATE)	1,900	1,900	1,900	-
	Governor's Emergency Mgmt. Conf. (IN STATE)	1,000	1,000	1,000	-
	IAEM Conference (OUT OF STATE- Colorado Springs, CO)- 3	-	4,842	4,842	4,842
	Emergency Management Training	2,242	-	-	(2,242)
	Hazardous Materials Training	2,600	-	-	(2,600)
	01-201-280-0000-6332	7,742	7,742	7,742	-
Conceal & Carry					
	Conceal & Carry- reserve fund	1,700	1,700	1,700	-
	02-202-000-0000-6332	1,700	1,700	1,700	-
Reserves-					
	Reserves	1,000	1,000	1,000	-
	02-204-000-0000-6332	1,000	1,000	1,000	-
Posse					
	Posse Training	3,750	3,750	3,750	-
	02-203-000-0000-6332	3,750	3,750	3,750	-
Communications					
	Communications	637	1,137	1,137	500
	01-201-240-0000-6332	637	1,137	1,137	500
911 Communication					
	Communications	4,200	4,200	4,200	-
	APCO/NENA MSA State Conference-(6)	3,480	3,480	3,480	-
	02-911-000-0000-6332	7,680	7,680	7,680	-
Total- Sheriff	01-201-XXX-XXXX-6332	120,889	121,389	121,389	500

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2024**

as of 12.6.23

DIVISION - DEPT.	DESCRIPTION	2023	2024	2024	Inc./Dec
		Adopted	Requested	Recommended	
Health & Human Services-					
	National Youth Conference - Out of State- Phoenix, AZ	1,900	2,000	2,000	100
	National Workforce Development Staff Conference - Out of State- San Antonio, TX	1,800	2,000	2,000	200
	Workforce Conference, NAWB - Out of State - Washington, D.C.	3,000	3,500	3,500	500
	National Eligibility Workers Assoc Conf - Out of State- Salt Lake City, UT	2,800	3,000	3,000	200
	National Child Support Assoc Conf- Out of State- Detroit, MI	4,000	4,000	4,000	-
	National Child Support Assoc Conf - Out of State - County Attorney- Washington, DC	2,000	2,000	2,000	-
	National Human Services Conference - Out of State APHSA- Baltimore, MD	2,000	4,000	4,000	2,000
	NASTA/SNAP National Conference - Out of State- Location TBD	1,100	1,500	1,500	400
	National Human Services Conference - Out of State - Goodwin	2,000	-	-	(2,000)
	International Signs of Safety Gathering - Out of State- TBD	-	3,000	3,000	3,000
	Equity Summit - Out of State- TBD	2,000	2,200	2,200	200
	International Conference on Child & Family Maltreatment - Out of State- San Diego, CA	-	2,500	2,500	2,500
	Child Welfare League of America - Out of State- Washington DC	-	2,500	2,500	2,500
	National Criminal Justice Training Center Training - Out of State- TBD	2,000	5,000	5,000	3,000
	American Professional Society on the Abuse of Children - Out of State	2,000	-	-	(2,000)
	National Association of Suicidology - Out of State - NSPL Grant Funded- Las Vegas, NV	4,000	5,000	5,000	1,000
	Annual Suicide Prevention Summit - Out of State- Location TBD	1,500	2,000	2,000	500
	National Council of Behavioral Health (NATCON) - Out of State- St. Louis, MO	2,000	4,000	4,000	2,000
	Family Resource Center (FRC) Site visit- Out of State- Location TBD		2,000	2,000	2,000
	National Family Resource Center (FRC) conference - Out of State- Location TBD		3,000	3,000	3,000
	National Association of Welfare Research & Statistics- Out of State- Location TBD- Staff on Board- no cost to County	-	3,000	3,000	3,000
	Conferences within State	83,182	117,490	117,490	34,308
	11-XXX-XXX-XXXX-6332	117,282	173,690	173,690	56,408
Public Health					
Public Health Department - Leadership					
	Disease Prevention & Control (DP&C) Conference - CDC- Out of State Philadelphia, PA	3,000	5,000	5,000	2,000
Planning & Promotion Unit					
	NACCHO Emergency Preparedness Conference -PHEB- Out of State - Cleveland, OH	5,000	5,000	5,000	-
	National Disaster Behavioral Health Conference - CDC- Out of State- Nashville, TN	3,000	-	-	(3,000)
	NACCHO Annual Conference - CDC- Out of State- Detroit, MI	3,000	5,000	5,000	2,000
	APHA Annual Conference -CDC- 2024 Minneapolis, MN		5,000	5,000	5,000
	Conferences within State	813	1,450	1,450	637
	11-460-XXX-XXXX-6332	14,813	21,450	21,450	6,637
Court Services - Probation					
	Drug Court National Conference- \$6000- grant funded (Out-of-State- Anaheim, CA)				
	APPA National Probation Training Institute (Out-of-State- Seattle, WA) (2)	2,100	2,100	2,100	-
	MN Association of County Probation Officers (MACPO) - Spring Conference	2,400	2,400	2,400	-
	Minnesota Corrections Association (MCA) - Fall Institute	2,000	2,000	2,000	-
	01-252-XXX-XXXX-6332	6,500	6,500	6,500	-
Total- Health & Human Services 11-XXX-XXX-XXXX-6332		138,595	201,640	201,640	63,045
County Totals		573,559	687,064	687,064	113,505



CARVER
COUNTY

FY 2024

Budget Resolutions

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 12th, 2023 Resolution: _____
 Motion by Commissioner: _____ Seconded by Commissioner: _____

**CERTIFYING
2024 PROPERTY TAX LEVY**

WHEREAS, the County of Carver, State of Minnesota, requires an Ad Valorem Property Tax to provide needed and necessary services to the citizens of Carver County; and

WHEREAS, the Carver County Board of Commissioners has reviewed budget requests from various divisions and agencies of the County and has made a determination of the Ad Valorem Property Tax required to support county operations for the Calendar Year 2024.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners that there be, and hereby is, levied upon the taxable property of the County of Carver the following sums for the respective purposes indicated herein for the calendar year commencing January 1, 2024, to wit:

GENERAL FUND	\$39,912,769
Road and Bridge Fund	6,804,761
Health & Human Services Fund	17,588,728
Road & Bridge Capital Improvement Fund	2,590,000
Debt Services Fund	3,247,597
Total Levy County	\$70,143,855
Carver Watershed Management Organization	953,429
Total Combined Levy	\$71,097,284

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 12th day of December, 2023, now on file in the Administration Office, and have found the same to be a true and correct copy thereof.

Dated this 12th day of December, 2023.

County Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 12th, 2023

Resolution: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ADOPTION OF THE
2024 BUDGET
FOR CARVER COUNTY**

WHEREAS, the annual operating and capital budgets (the “Budget”) for Carver County, which have been prepared by division directors and reviewed by the County Board of Commissioners, provided the basis for determining the allocation of available County resources and the property tax levy of Carver County necessary to fund the various functions of Carver County for the coming year; and

WHEREAS, the Carver County Board of Commissioners has established the property tax levy for Carver County which serves as a major funding source for County operations and capital projects; and

WHEREAS, the budgets as reviewed and amended by the County Board of Commissioners are within all limits of the above-referenced levy as prescribed by law; and

WHEREAS, it is the stated purpose of the Budget to serve as a management tool for division directors and the County Board of Commissioners and sets the authorized expenditure limits for the 2024 budget year; and

WHEREAS, the Budget fulfills the County Board’s direction to “connect financial strategies to the County’s short-term strategic goals and objectives”; and

WHEREAS, the revenue and expenditure budget totals by fund are set forth below:

2024 CARVER COUNTY BUDGETS

	<u>REVENUE</u>	<u>EXPENDITURE</u>
General Revenue Fund	\$68,814,885	\$68,814,885
Road and Bridge Fund	12,198,038	12,198,038
Health and Human Services Fund	38,926,011	38,926,011
Opioid Remediation Fund	32,594	32,594
Buildings CIP Fund	883,886	883,886
Road & Bridge CIP Fund	115,491,804	115,491,804
Parks & Trail CIP Fund	1,614,699	1,614,699
Debt Service Fund	3,414,920	3,414,920
County Ditch Fund	58,131	58,131
Self-Insurance Revolving Fund	<u>945,177</u>	<u>945,177</u>
Total County	\$242,380,145	\$242,380,145
Carver County Water Management Organization	1,013,429	1,013,429
Total Combined	\$243,393,574	\$243,393,574

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners that the 2024 operating and capital budgets are hereby adopted and placed on file in the Carver County Auditor’s Office.

BE IT FURTHER RESOLVED, individual Division Budgets cannot be exceeded in total.

BE IT FURTHER RESOLVED, that the County Board will continue to commit the total fund balance of the Other Post Employment Benefit (“OPEB”) trust, held in an Irrevocable trust account with the Public Employees Retirement Association (“PERA”), reported in the Other Post-Employment Benefits Internal Service Fund.

BE IT FURTHER RESOLVED, any adjustments to the approved budget, requested by originating departments, can be approved by the Property & Finance Division Director after review for adequate transfer of existing budget or addition of new revenue sources.

BE IT FURTHER RESOLVED, capital expenditures that have been itemized in the 2024 budget when purchased must conform with State Statute 471.345 as amended. Further, in accordance with County Policy, any capital expenditure (object code 6600’s) greater than \$25,000 must have prior County Board approval for purchase. Items classified as building improvements (code 6640) which are needed on an emergency basis may be purchased without prior Board approval, but subsequent Board ratification will be required.

BE IT FURTHER RESOLVED, all position changes which are itemized and approved in the 2024 budget will not be required to be brought before the County Board for prior approval to fill. All salary and benefit issues will be funded and accounted for on a full accrual basis in accordance with GAAP.

BE IT FURTHER RESOLVED, that the County Administrator is delegated the authority to fill newly created classifications or remove incumbents from existing classifications which are eliminated within this budget on a timeframe within year 2024 as deemed appropriate by the Administrator.

BE IT FURTHER RESOLVED, the County Sheriff and County Attorney are authorized to expend funds from their respective contingency accounts for the purpose of travel to secure suspects, prisoners or other individuals at odds with the justice system upon presentation of a properly executed claim form to the Finance Department.

BE IT FURTHER RESOLVED, that the County Administrator is authorized at his discretion to expend County funds prior to board approval for purchases within an approved budget line item to qualify for a cash discount from early payment.

BE IT FURTHER RESOLVED, the 2024 budget is adopted on a GAAP basis by fund at the function level for the General Fund and the Special Revenue Funds; for the Capital Projects Funds the 2024 budget is adopted by the life of the project and remaining balances shall be carried over from the prior year and for the Debt Service Fund according to bond commitments. Budget appropriations for operating funds can be extended to a subsequent year upon approval of the County Administrator.

BE IT FURTHER RESOLVED, the Finance Department is directed to allocate \$3 million in Federal ARPA funds to pay for the cost of eligible government services in 2023.

BE IT FURTHER RESOLVED, the Carver County Board of Commissioners commits to the creation of the CDA Housing Projects Account, defined under the committed fund balance classification in the amount of \$3 million, and whereas such funds cannot be used for any purpose other than CDA Housing Projects: Carver Place, Carver Oak Senior, and Trails Edge Senior, unless the Board adopts another resolution to remove or change the constraint.

BE IT FINALLY RESOLVED, that copies of this resolution and individual division budgets be forwarded to Division Directors of Carver County.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 12th day of December, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 12th day of December, 2023.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2025 Long Term Financial Plan

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Regular Session

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The Long Term Financial Plan fulfills the County Board's direction to connect financial strategies to the County's long-term strategic goals and objectives. This Plan is not a budget but rather a non-binding assertion of future intent to allocate future County resources. Individual elements of the Plan will be systematically rolled forward until they are brought into the Annual Budget for approval and implementation.

ACTION REQUESTED:

Motion to approve the 2025 Long Term Financial Plan

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

The Long Term Financial Plan is a planning tool so projects listed in the Plan are financial placeholders only. Actual financing for the projects are not approved until they are included in the Annual Budget process.

Office use only:

RBA 2023 - 9504



2025 Long Term Financial Plan

*Presented for Adoption
December 12, 2023*

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 12, 2023
Motion by Commissioner: _____

Resolution: _____
Seconded by Commissioner: _____

**COUNTY BOARD ADOPTION OF THE
2025 LONG TERM FINANCIAL PLAN
FOR CARVER COUNTY**

WHEREAS, the Long Term Financial Plan (the "Plan") fulfills the County Board's direction to "connect financial strategies to the County's long-term strategic goals and objectives"; and

WHEREAS, the Plan which has been prepared by division directors and reviewed by the County Board of Commissioners provides the basis for determining the non-binding intent to allocate future County resources; and

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners 2025 Long Term Financial Plan is hereby adopted and placed on the County's website.

BE IT FINALLY RESOLVED, that copies of this resolution be forwarded to division directors of Carver County.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 12th day of December, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 12th day of December, 2023.

David Hemze
County Administrator

EXECUTIVE SUMMARY

This 2025 Long Term Financial Plan, (the “Plan”) along with the 2024 Annual Budget, fulfills the County Board’s direction to “connect financial strategies to the County’s short and long-term strategic goals and objectives.” The Plan is not a budget but rather a non-binding assertion of future intent. Ideally, individual elements of the Plan will be systematically rolled forward each year until they are brought into the Annual Budget process for approval and implementation.

The Plan focuses on the four areas which will significantly impact future property tax levy and budgets:

- A. Capital Improvement Plans (CIPs) for New Capital Projects
- B. Five Year Replacement Schedule for Facilities, Vehicles and Equipment
- C. Bond Sales and Debt Service
- D. Personnel Costs

A. Capital Improvement Plans (CIPs) for New Capital Projects:

CIP Revenue Summary:

County ½ cent Sales Tax: In 2017, the County Board approved a ½ cent sales tax that generates \$9 - \$10 million annually for County road and bridge projects.

Wheelage Tax: In 2017, the County Board increased the wheelage tax to \$20 effective January 1st, 2018 which annually generates approximately \$1.9 million from auto and motorcycle license renewals for County road and bridge projects.

Request for State Bonding: The 2018 Legislature approved a \$1.5M grant from the State which was matched with \$1.5M in County funds for a \$3M Phase I Infrastructure project. The 2020 Legislature approved \$2.5M for a \$5M Phase II Waterfront Service Center with a 50/50 local match in County funds. A County priority for the 2024 Legislature is a \$6.528M Phase III Additional Amenities project with a 50/50 local match in County funds.

Road & Bridge Tax Levy: In 2016, the County Board directed that the tax levy for road and bridge annual maintenance be increased \$100K for the next 10 years to eventually provide an additional \$1M to finance the County’s Road Preservation Plan by 2025. Accordingly, the 2024 Budget includes a \$2.59M tax levy for road and bridge maintenance which is an increase of \$100K compared to 2023.

State, Federal and Local funds: New road and bridge construction projects are financed from the Minnesota Highway Users Tax Distribution Fund (Fuel Tax, License Fees and Motor Vehicle Sales Tax), Sales Tax on Leased Vehicles, as well as Federal and State grant programs, City funds, and proceeds from County Bonds. The 2023 Legislature created a new Transportation Advancement

Account for Active Transportation, Road Preservation and Transit. County Public Works staff are in the process of updating and prioritizing future road and bridge projects in anticipation of the increase revenue approved by the 2023 Legislature.

State County Program Aid (“CPA”): The Recommended 2024 Budget has \$1.1 million in 2024 CPA that is not allocated to the operating budget. \$810,000 is being directed to fund one-time capital projects listed on 2024 Budget Attachment E and the remaining \$295,000 will be directed to the CIPs according to the percentages below:

50%	Road & Bridge CIP	\$147K
25%	Park & Trail CIP	74K
<u>25%</u>	<u>Building CIP</u>	<u>74K</u>
100%	Total State CPA to CIPs	\$295K

State Sales Tax Parks and Trails “Legacy Funds”: The 2008 State Legislature increased the State sales tax and allocated a portion of the new revenue to expand parks and trails throughout the State. The County’s share of these new funds is expected to be approximately \$550,000. These funds have been used as the local match to State & Federal grants for trail expansion projects and for the Lake Waconia Regional Park Phase I and II projects.

Metropolitan Council Reimbursement for Park Land Acquisition: The County expects 100% reimbursement from the Metropolitan Council for parkland acquisitions that are included in the County’s Regional Park Master Plan. The reimbursement formula is currently on hold because the Met Council has determined that the current reimbursement process is not in compliance with IRS regulations. Met Council staff are researching alternative processes to reimburse counties for parkland acquisitions.

CIP Project Summary:

Buildings and Misc. CIP: This CIP includes one-time projects related to facilities maintenance, IT equipment, furnishing a new Chaska library in 2029 and expanding square footage from a Master Space Plan Study.

Roads & Bridges CIP: The County 2040 Roadway System Plan identifies \$900 million of road and bridge projects to meet the needs of the projected growth in population and employment by 2040. This includes \$560 million for County road and bridges and \$340 million for critical State highway projects.

Road and bridge needs include preservation (overlays), bridge replacement, safety enhancements (turn lanes, traffic signals, roundabouts, etc.), system expansion (added lanes), system connectivity (new roads and bridges), and reconstruction (rebuilding existing roads without adding lanes). A 6 year Road and Bridge Plan is in the process of being updated for 0.75% sales tax for metro

transportation as well as updated projections from the ½ cent sales tax and increased wheelage tax which were approved in 2017 by the County Board.

The plan funds traditional preservation, bridge replacement and safety enhancement goals as well as partially fund high priority expansion, connectivity and other emerging regionally significant projects. The CIP identifies projects that are either traditional or development driven as the County has a cost participation policy that differs for each.

Parks and Trails CIP: This CIP focuses on sustainability projects to maintain the County's existing park and trail system as well as the next round of park and trail development projects. A comprehensive list of parks and trails maintenance projects is being developed which may require additional funding resources above the current annual \$50K property tax levy in the 5 Year Replacement Schedule discussed below and \$74K CPA discussed above. Options to address a potential funding gap will be developed by the Park Board and County staff.

B. Five Year Replacement Schedule for Facilities, Vehicles and Equipment

This Plan includes a five-year replacement schedule for Facilities, Vehicles and Equipment based on division requests for 2025 thru 2029. These capital replacement requests will be rolled forward each year until they become part of current year Budget process. The five-year replacement schedule relies on a \$100,000 a year increase to the \$1.6 million levy over the next five years. The County Board has been supportive of this \$100K a year increase in levy dollars past budget years to create an orderly and scheduled replacement of County facilities, vehicles and equipment.

C. Bond Sales and Debt Service

A county-wide Master Space Plan is currently analyzing future space needs for county staff and services. A \$65M bond sale in 2028 is expected to finance the recommendations from the Plan.

Pay-as-you-go financing is the Board's preference for financing Park & Trail projects.

The 2025-2029 Road and Bridge CIP has been updated to reflect the additional funding from the ½ cent sales tax and wheelage taxes that were approved in 2017. Depending on the success of various State and Federal grant applications, County bonds may be necessary to provide matching grant dollars for high priority projects. Most of the projects in the Road & Bridge CIP are funded by external funding sources that have been secured.

D. Personnel Costs

Personnel costs are the largest and have been the fastest growing portion of the County's operating budget. As the County's tax base continues to expand, the County's workforce increases to serve the growing tax base. The Plan identifies strategies for addressing the two major drivers of personnel costs:

1. Requests for Additional Levy Funded Staffing
2. Employee Health Insurance

The County Board carries the ultimate budget authority. The 2024 Annual Budget and the 2025 Long Term Financial Plan are expected to be approved at the December 12, 2023 County Board meeting.

DRAFT

I. CAPITAL IMPROVEMENT PLANS

A Capital Improvement Plan (CIP) is created to provide a stable and sustainable road map for funding future capital projects. Financing and developing capital projects often take several years due to the increasingly complex financial and regulatory environment. A CIP ensures a long-range perspective for capital projects and provides for efficient project tracking from their inception to construction.

By design, a CIP is fluid because future priorities can change dramatically based on current circumstances. Thus, projects listed for the next year go thru the annual budget process, whereas projects listed beyond the next year are placeholders.

The County's CIPs have been developed by prioritizing a list of capital projects based on the estimated earliest year needed. The estimated total project cost is listed and includes construction costs, soft costs (engineering, legal, administration), and contingencies. An inflation factor is added based on the number of years before the project is estimated to start. Funding sources are also identified. At the bottom is a summary of the projected fund balance for future years based on the timing and cost of the projects and the estimated funding sources. Projected deficits in future years indicate that additional funding needs to be identified and/or capital projects need to be pushed back until the necessary financial resources are available.

Carver County has three CIPs:

- Buildings & Misc. (including furnishing Libraries) – Fund #30
- Roads & Bridges – Fund #32
- Parks & Trails - Fund #34

A. **BUILDINGS & MISC. CIP - Fund #30**

This CIP finances a comprehensive list of building and miscellaneous capital projects for:

- Facility remodeling projects and building improvements including new carpet, roofs and parking lots. Technology projects for data centers, fiber ring, network closets and similar technology hubs.

County staff has a funding plan for the above projects in the Buildings CIP except for a \$1.2 million parking lot replacement project in 2026 and furnishing a new Chaska library in 2028. Further analysis is expected to identify additional revenue sources and/or capital projects will be delayed so the parking lot replacement is fully funded for the 2026 annual budget and furnishing the new Chaska library is fully funded for the 2028 annual budget.

The preliminary results from a Master Space Plan identified a \$65M Government Center Building project in 2028. A 2028 bond sale is the expected funding source for this project.

Please see the Buildings & Misc. CIP the next page for further details.

B. ROADS & BRIDGES CIP – FUND #32

The Road & Bridge Capital Improvement Plan (CIP) Fund accounts for capital projects that relate to county roads, bridges and signage, including new construction, replacement, right-of-way acquisition, and professional service fees.

Carver County has established an ongoing program for the planning of future Road and Bridge projects through the long-range Roadway System Plan (RSP) and short-term Capital Improvement Plan (CIP).

Developing and financing road and bridge capital projects often take several years due to the increasingly complex financial and regulatory environment. The CIP includes the current budget year (2023) which is included in the 2024 Annual Budget and the following 5 years (2025-2029) which are included in the 2025 Long-Term Financial Plan.

The CIP includes goals for Preservation, Safety, Bridge Replacement, Reconstruction, Connectivity, and Expansion. Traditional funding is aimed at the preservation, safety, bridge, and existing highway reconstruction needs, with any remaining and new funds going to new road connections and expansions.

The 2025-2029 CIP continues to fund preservation, safety and bridge replacements, and also funds high priority reconstruction, expansion and connectivity projects. High priority projects include regionally significant projects on the state highway system as well as the county highway system. Funding projects on the state highway system has become increasingly necessary given the importance of these routes and lack of investment in them by MnDOT.

CIP projects are selected using the following 10 Prioritization Criteria where possible along with input from regional partners:

- Safety Benefits (Measures crash rate and frequency and if route has high risk.)
- Congestion (Measures volume/capacity.)
- System Relief (Measures future traffic demand.)
- Significance of System (Measures functional class and connections to jobs, economic growth areas, transit service and accounts for physical barriers like rivers, railroads.)
- Multimodal Connections (Measures transit and trail importance.)
- Roadway Condition (Measures pavement condition, age, structural capacity, and geometric deficiencies.)
- Freight Needs (Measures heavy commercial truck volume and if the roadway connects to large industrial areas.)
- Funding Availability (Measures how many funding opportunities exist.)
- Project Readiness (Measures level of project development.)

- Community Support (Measures if the project is supported/requested by a city.)

As shown on the following map and tables, the recommended Roads & Bridges CIP:

- Allows for funding at traditional levels for preservation and safety.
- Allows for key bridges to be replaced if CPA and State Bridge Bonds are available
- Funds County match on federal projects
- Funds County contribution to State projects
- Anticipates \$100,000 County levy increase in both 2024 and 2025 for the 20-year Road Preservation Plan.

Please see the Roads and Bridges CIP summary on the next page for further details.

DRAFT

C. **PARKS & TRAILS CIP – FUND #34**

The county regional park system faces tremendous challenges to redevelop aging infrastructure, develop its park areas, and implement a vision which secures new areas as identified in county and regional planning documents. Development and redevelopment of our parks system is a continuing process through our partnership with the Metropolitan Council. The County advanced funded the land acquisition for Lake Waconia Regional Park. Advanced funding is to be repaid to the County in future Metropolitan Council capital improvement budgets. As the County is reimbursed for past land acquisitions, this will create new opportunities for land acquisition that will preserve conservation and recreation space for the future. Other possible acquisition areas are shown on the County's Comprehensive Plan.

Since 2010, Carver County has constructed 14 miles of paved trail within park areas and regional trails. Funding is planned to maintain trails surfaces at regular intervals to maximize the pavement life.

PARK DEVELOPMENT CAPITAL PROJECTS

The County's Park Board and staff are prioritizing the following development projects and exploring various options to bring additional resources to the County's Park & Trail Capital Improvement Plan.

Lake Waconia Regional Park

County Staff partnered with the Minnesota DNR to develop a boat access consistent with the Lake Waconia Regional Park Master Plan. The DNR acquired the land and paid for building the boat access. Carver County provides maintenance operations seamless with the surrounding park property.

In 2018, the State Legislature approved bonding of \$1.5M which was matched with \$1.5M of County funds for a \$3M water, sewer and stormwater utility, site grading, roadway and parking lot construction project that was completed in 2020.

A \$5.0M Phase II Waterfront Service Center project with a 50/50 State and County match was approved by the 2020 Legislative.

A County priority for the 2023 Legislature is a \$3.264M grant for a \$6.528M Phase III Additional Amenities project with a 50/50 local match in County funds.

Lake Minnewashta Regional Park

Land previously occupied for parking at a second boat access will be made available for large group activities to help separate group usage from family and casual users thereby reducing conflict in general use areas of the park.

Emerging needs include the replacement of the playground equipment. The existing equipment is approaching 20 years old. There have been numerous repairs made and visibly the equipment is showing signs of wear and tear. Other enhancements being

contemplated include lighting for the trail system, development of group camp site, swim pond for dogs, and repurposing the caretaker house for recreation activities.

Baylor Regional Park

Longer term objectives of remodeling the park visitor center, upgrading electrical service to campsites, considering a splash pad instead of a swimming beach due to poor lake water quality are emerging ideas to improve customer satisfaction with the park.

Please see the Parks and Trails CIP summary on the next page for further details.

DRAFT

II. VEHICLES, FACILITIES AND EQUIPMENT REPLACEMENT

The Administrator Recommended 2024 Budget includes \$1.6 million in levy funding to replace facilities, vehicles and equipment which is a \$100,000 increase from the 2023 Budget. This Plan includes a five-year replacement schedule for Facilities, Vehicles and Equipment based on division requests for 2025 thru 2029. These requests will be rolled forward each year until they become part of current year Budget process. The five-year replacement schedule relies on a \$100,000 a year increase to the \$1.6 million levy over the next five years. The County Board has been supportive of this \$100K a year increase in levy dollars to create an orderly and scheduled replacement of County facilities, vehicles and equipment.

See Attachment B-5 and B-6 for the 5-year replacement schedule.

III. Bond Sales and Debt Service

A \$65M bond sale in 2028 to fund the Government Center Project in the Master Space Plan is estimated to have annual debt service of \$4.2M. The 2025 Budget includes \$1.2M in property tax levy that has been redirected after paying off previously issued debt. Plus, an additional \$2M in property tax levy will be available in 2030 once previously issued debt is paid off. County staff recommends increasing the property tax levy by \$250,000 each year for the next four budget cycles to accumulate the \$4.2M property tax levy needed to pay the debt service for a \$65M bond sale.

Pay-as-you-go financing is the Board's preference for financing capital project. However, the timing and scope from furnishing a new Chaska library in 2028 and significant Road & Bridge projects could result in another bond sale to fund these projects.

Please see the Debt Service schedule below for more details.

CARVER COUNTY CHASKA, MINNESOTA COMBINED SCHEDULE OF BONDS PAYABLE December 31, 2023													
Bond Type	Interest Rates	Payment Due Date	Original Amt. Issued	Amount Outstanding 12/31/23	2024	2025	2026	2027	2028	2029 to 2033	2034 to 2038	2039 to 2043	2044 to 2046
2014A GO Capital Improvement													
Principal.....		2/1	9,555,000	4,110,000	635,000	655,000	675,000	695,000	715,000	735,000	-	-	-
Interest.....	2.0-3.0%	2-1/8-1		380,400	113,775	94,425	74,475	53,925	32,775	11,025	-	-	-
Total				4,490,400	748,775	749,425	749,475	748,925	747,775	746,025	-	-	-
2014 MPFA Loan (12/2015 Projection)													
Principal.....		8/20	18,000,000	7,534,000	1,044,000	1,055,000	1,065,000	1,076,000	1,087,000	2,207,000	-	-	-
Interest.....	1.0%	2-20/8-20		304,390	75,340	64,900	54,350	43,700	32,940	33,160	-	-	-
Total				7,838,390	1,119,340	1,119,900	1,119,350	1,119,700	1,119,940	2,240,160	-	-	-
2016A GO Refunding													
Principal.....		2/1	7,190,000	405,000	405,000	-	-	-	-	-	-	-	-
Interest.....	2.0-5.0%	2-1/8-1		8,100	8,100	-	-	-	-	-	-	-	-
Total				413,100	413,100	-	-	-	-	-	-	-	-
2022A GO Capital Improvement													
Principal.....		6/20	2,530,000	2,530,000	75,000	75,000	80,000	80,000	80,000	450,000	550,000	675,000	465,000
Interest.....	2.55-4.0%	6-20/12-20		1,305,925	93,609	91,696	89,720	87,500	85,100	382,500	285,000	162,500	28,300
Total				3,835,925	168,609	166,696	169,720	167,500	165,100	832,500	835,000	837,500	493,300
Total													
Principal.....			37,275,000	14,579,000	2,159,000	1,785,000	1,820,000	1,851,000	1,882,000	3,392,000	550,000	675,000	465,000
Interest.....				1,998,815	290,824	251,021	218,545	185,125	150,815	426,685	285,000	162,500	28,300
Total				16,577,815	2,449,824	2,036,021	2,038,545	2,036,125	2,032,815	3,818,685	835,000	837,500	493,300

IV. Operating Budget

The most significant cost driver for future operating budgets is the staffing costs needed to address the increasing service demands from a growing county along with increasing regulatory and compliance mandates. Thus, key financial strategies have been developed to focus on three issues related to personnel costs:

A. Requests for Additional Levy-Funded Staffing

Chart #1: Population Trend

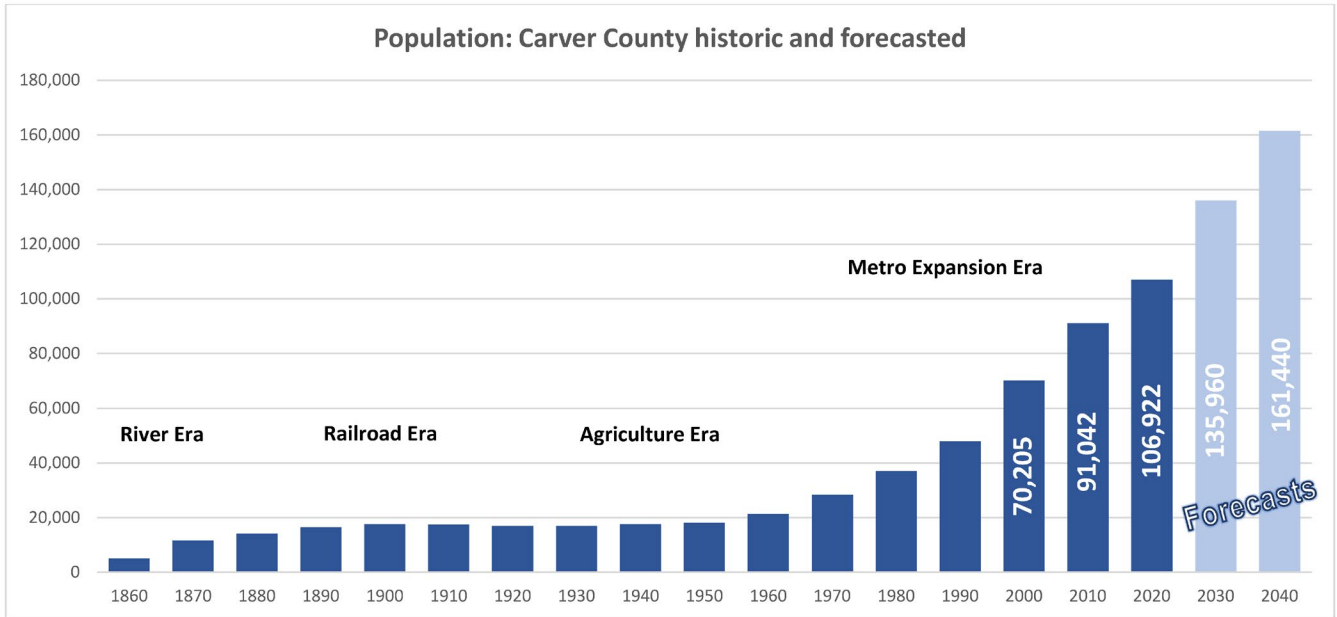
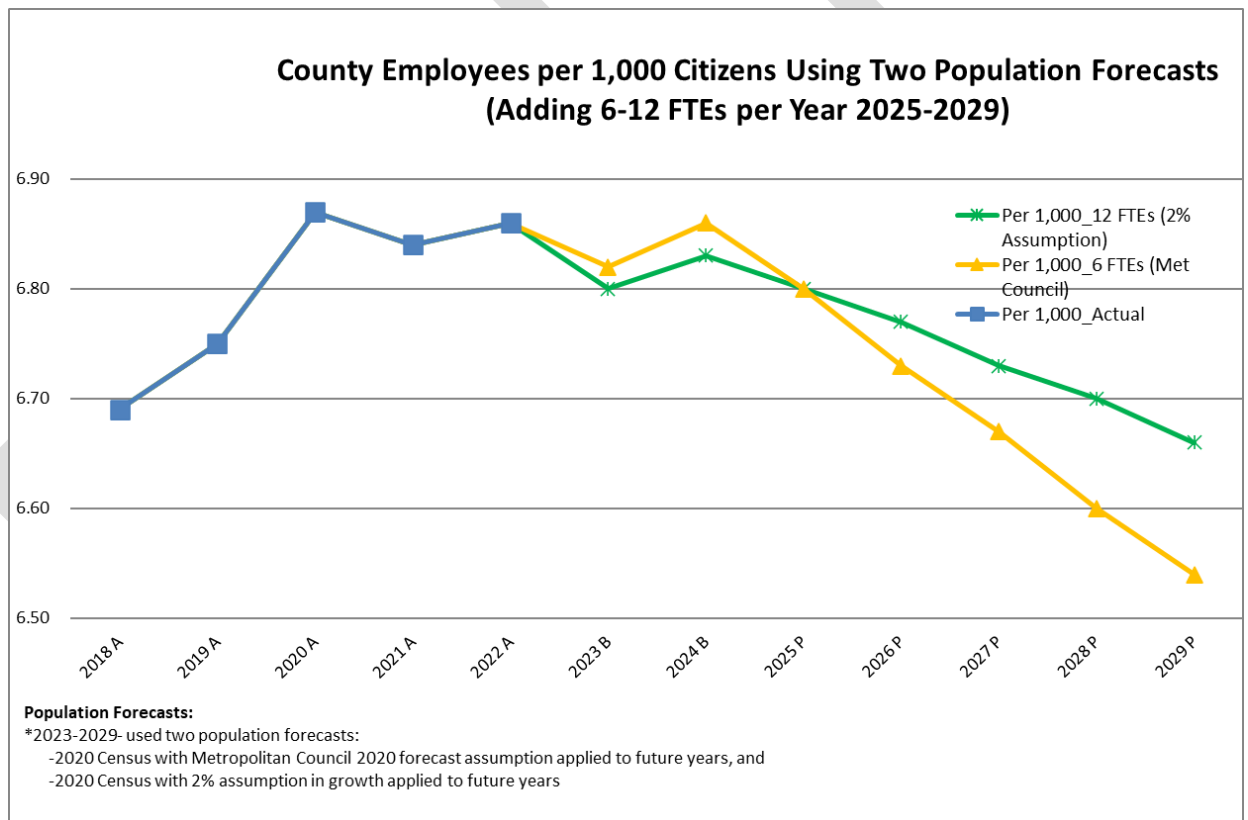


Chart #1 shows the dramatic forecasted increase to 161,020 residents by the year 2040. The County's primary strategy to finance increasing service demands from population growth is to hire additional Full-Time Equivalent (FTE) employees at a slower rate than the County's overall growth by:

1. Leveraging technology to gain staff efficiencies: An extensive list of technology projects throughout the County are expected to increase staff efficiencies along with a focus on LEAN/Kaizen/Rapid Improvement events which has emerged as a successful tool to increase workflow efficiency.
2. Collaborating with other organizations to enhance service delivery, increase efficiencies, and eliminate duplication of efforts: In 2008, the County created the Association of Carver County Elected Leaders (ACCEL) to facilitate this effort. For 2012, this association was expanded to include appointed city administrators/school superintendents.

3. Implement pay-for-performance that rewards performance: The long-term plan to transition employee groups from a legacy step pay model to a pay-for-performance model was completed for the non-bargaining employees and eleven bargaining units in 2021.

The FTE Per Thousand Residents graph below county FTEs to County residents from 2018 thru 2029. The graph starting in 2025 projects a downward trend of FTEs per thousand residents if the County adds 6 FTEs each year based on the Met Council’s population growth assumption or adds 12 FTEs each year based 2% population growth continuing thru 2029. This projection range of 6 – 12 additional FTEs over the next 5 years provides a high-level planning benchmark for future operating budget’s most significant cost driver. However, this high-level projection could change dramatically during the annual budget process due to future circumstances that are often outside of the County’s control.



B. Employee Health Insurance

When the County went out for health insurance bids in 2007, only one major health insurance carrier offered a bid and two major carriers indicated they would not bid for the County’s future business until the County provided consumer-driven health insurance options to its employees. In response, the County developed the following strategies:

1. Plan Design: Consumer-Driven Models
The latest trend to attempt to slow health care costs is to give consumers more choice in their health care which is commonly referred to as “consumer-driven health plans.” In 2009 & 2010, the County Board approved the recommendations of the Health Care Labor Management Committee and created incentives for employees to migrate from the legacy Plan A to: a new “Plan B” – a high-deductible HRA which shares risk with the employee in exchange for lower premiums; an improved Plan C – a Tiered Network where clinics/hospitals with higher care ratings have lower deductibles; or a high-deductible HSA Plan D. The Board also created a cafeteria plan to provide employees with more benefit flexibility.
2. Education/Wellness
Estimates have calculated that up to 65% of health care costs relate to poor lifestyles choices: what we eat, smoking, alcohol and drug use, lack of exercise, etc. In 2008, the County Board approved the creation of the Health Break Team to create a healthier culture at the County. Employee awareness, participation and support for the various Wellness programs and activities have been growing and are expected to continue in the future.
3. Health Incentive Plan
Beginning in 2012, the County Board approved the Health Break’s Team recommendation for \$100 incentive for employees who participate in the Health Incentive Plan by completing basic Wellness tasks: Biometrics, Health Assessment, Preventive screenings, and a dentist visit.

The County is required by statute to issue a health insurance request for proposal (“RFP”) every 5 years. In 2021, the county issued a health insurance RFP which resulted in a 12% premium increase for 2022 with a 12% rate cap increases for 2023 and 2024. The 2022 increase was significantly different than the great news from health insurance RFP process for 2012 and 2017 where premiums decreased on average 2% and 14%, respectfully, and the County had single digit % rate cap increases from 2017 – 2021 due to very competitive bidding in 2011 and 2016. County staff will be issuing a health insurance RFP in 2024 which will be implemented in 2025.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Regional Rail Authority 2024 Property Tax Levy and Budget

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Ditch/Rail Authority

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The Carver County Regional Rail Authority ("CCRRA") 2024 levy request of \$212,248 (+6.7%) and 2024 Budget of \$214,248 are both \$13,248 higher compared to 2023. The \$13,248 increase is needed to pay for increased ongoing staffing costs for day to day operations, maintenance, security, and stewardship of the CCRRA corridors including mowing, weed control, tree trimming, debris and trash removal, drainage corrections, etc. The CCRRA fund has sufficient reserves to finance the expected capital projects in 2023 and 2024.

ACTION REQUESTED:

Motion to Adopt the Carver County Regional Rail Authority 2024 Property Tax Levy and Budget Resolution.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

The CCRRA property tax impact on the County's average value home will be an increase of 4.5% in 2024.

Office use only:

RBA 2023 - 9498

**CARVER COUNTY REGIONAL RAIL AUTHORITY
CARVER COUNTY, MINNESOTA**

Date: December 12th, 2023 Resolution: _____
 Motion by Commissioner: _____ Seconded by Commissioner: _____

CERTIFYING 2024 PROPERTY TAX LEVY

WHEREAS, the County of Carver, State of Minnesota, requires an Ad Valorem Property Tax to provide needed and necessary services to the citizens of Carver County; and

WHEREAS, the Carver County Regional Rail Authority Board has reviewed budget requests and has made a determination of the Ad Valorem Property Tax required to support Authority operations for the Calendar Year 2024.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Regional Rail Authority Board that there be, and hereby is, levied upon the taxable property of the County of Carver the following sums for the respective purposes indicated herein for the calendar year commencing January 1, 2024, to wit::

CARVER COUNTY REGIONAL RAIL AUTHORITY \$212,248

ADOPTION OF 2024 BUDGET

WHEREAS, the annual operating and capital budgets for the Carver County Regional Rail Authority, which have been prepared by Public Works Director and reviewed by the Carver County Regional Rail Authority Board, provided the basis for determining the allocation of available County resources and the property tax levy of Carver County necessary to fund the various functions of Carver County Regional Rail Authority Board for the coming year; and

WHEREAS, the Carver County Regional Rail Authority Board has established the property tax levy for Carver County which serves as a major funding source for Rail Authority operations; and

WHEREAS, the budgets as reviewed and amended by the Carver County Regional Rail Authority Board are within all limits of the afore-referenced levy as prescribed by law; and

WHEREAS, it is the stated purpose of the Rail Authority budget to serve as a management tool for division directors and the Carver County Regional Rail Authority Board and sets the authorized expenditure limits for the 2024 budget year; and

WHEREAS, the revenue and expenditure budget totals by fund are set forth below:

	<u>Revenues</u>	<u>Expenditures</u>
Carver County Regional Rail Authority	<u>\$214,248</u>	<u>\$214,248</u>

NOW, THEREFORE, BE IT RESOLVED by the Carver County Regional Rail Authority Board that the 2024 budget is hereby adopted and placed on file in the Carver County Property Tax Office.

BE IT FURTHER RESOLVED, funds are hereby appropriated for the execution of the aforementioned 2024 budgets.

BE IT FURTHER RESOLVED, budget cannot be exceeded by category for any fund.

BE IT FURTHER RESOLVED, any adjustments to the approved budget, requested by originating departments, can be approved by the Property and Finance Director after review for adequate transfer of existing budget or addition of new revenue sources.

BE IT FURTHER RESOLVED, capital expenditures that have been itemized in the 2024 budget when purchased must conform with State Statute 471.345 as amended. Further, in accordance with County Policy, any capital expenditure (object code 6600's) greater than \$25,000 must have prior Regional Rail Authority Board approval for purchase. Items classified as building improvements (code 6640) which are needed on an emergency basis may be purchased without prior Board approval but subsequent Board ratification will be required.

BE IT FURTHER RESOLVED, in recognition that the Regional Rail Authority does not maintain any staff and meets on an infrequent basis, the Carver County Board and staff are authorized to conduct Regional Rail Authority day to day business on behalf of the Regional Rail Authority including, but not limited to, the payment and approval of Regional Rail Authority claims and invoices, adjusting the annual fee schedule and signing contracts consistent with the authority delegated to County staff in the County's Administrative Policy Manual.

BE IT FINALLY RESOLVED, that copies of this resolution and individual division budgets be forwarded to division directors of Carver County.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Carver County Regional Rail Authority Board, Carver County, Minnesota, at its session held on the 12th day of December, 2023, now on file in the Administration Office, and have found the same to be a true and correct copy thereof.

Dated this 12th day of December, 2023.

County Administrator