

Carver County Board of Commissioners  
 Regular Session  
 February 5, 2008  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

PAGE

9:15 a.m.

- a) **CONVENE**
- b) *Pledge of Allegiance*
- c) *Introduction of New Employees*

- 2. Agenda review and adoption
- 3. Approve minutes of January 22, 2008 Regular Session ..... 1-4
- 4. Public participation (Comments limited to five minutes)
- 5. Community announcements

9:15 a.m.

- 6. **CONSENT AGENDA**
  - 6.1 Payment of emergency claim ..... 5
  - 6.2 Contracts for Southern Valley Alliance for Battered Women  
and Sexual Violence Center ..... 6
  - 6.3 Mental Health Initiative staff shared income agreement ..... 7
  - 6.4 2008 Police service contracts ..... 8-10
  - 6.5 Authorization for 2008 Park promotions/donations ..... 11-12
  - 6.6 2008 Seasonal road restrictions..... 13-14
  - 6.7 2008 Highway Department seasonal supplies..... 15
  - 6.8 Immunization Registry Grant-Minnesota Immunization  
Information Connection Grant Project Renewal..... 16-17
  - 6.9 Hydranic baseboard heat-PWHQ-award contract ..... 18
  - 6.10 Contract with American Engineering Testing, Inc..... 19
  - 6.11 Amendment No. 2 to agreement with SRF Consulting  
Group, Inc. for Final Design Services-CSAH 18 ..... 20-22
  - 6.12 Vehicle Use Agreement and Memorandum of Understanding 23
  - 6.13 Community Social Services' warrants ..... NO ATT
  - 6.14 Commissioners' warrants..... SEE ATT

9:15 a.m.

- 7. **COUNTY ADMINISTRATION**
  - 7.1 Update from Metropolitan Council Representatives..... 24
  - 7.2 Appointments to advisory committees..... 25-26

10:00 a.m.

**ADJOURN REGULAR SESSION**

***BOARD REPORTS***

10:00 a.m.

1. Chair
2. Board Members
3. Administrator

10:30 a.m.

4. Adjourn

David Hemze  
County Administrator

**Work Session Agenda**

10:30 a.m.

**A. LAND AND WATER/ADMINISTRATIVE SERVICES**

1. 2008 Residential Survey ..... 27-39

10:45 a.m.

**B. ADMINISTRATIVE SERVICES**

1. Update of County Building Projects ..... 40

REGULAR SESSION  
January 22, 2008

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on January 22, 2008. Chair James Ische convened the session at 9:15 a.m.

Members present: James Ische, Chair, Tim Lynch, Vice Chair, Gayle Degler, Randy Maluchnik and Tom Workman.

Members absent: None.

Lynch moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Degler moved, Maluchnik seconded, to approve the minutes of the January 8, 2008, Organizational Session. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Workman seconded, to approve the following consent agenda items:

Contract with United First Aid and Safety.

Resolution #03-08, Charitable Gambling Application for Waconia Lions Club.

Resolution #04-08, Approval of Charitable Gambling License, Ridgeview Foundation.

Resolution #05-08, Approval to Withhold Tax Forfeit Land for Public Use.

Resolution #06-08, Approval of Taxpayer Services Manager (County Auditor) and Staff to Act as Absentee Ballot Board.

Accepted the funding from UCare to conduct and implement worksite wellness activities and related Public Health budget amendment increasing UCare worksite wellness grant revenue \$15,000 and increasing professional and technical fees \$9,200; rentals \$500, food and beverages \$1,500 and Public Health supplies \$3,550.

Approved the appointment of Carolyn Schmidt to serve a term of two years as the representative from Carver County serving on the Metropolitan EMS Committee and Josh Carlyle as an alternate representative.

Approved Tracy Bade's attendance at 7<sup>th</sup> Annual New Partners for Smart Growth Conference in Washington, DC.

Contract with Ready Carver Consultant, Marilou E. Thibault.

Approved renewal of the grant project agreement for Perinatal Hepatitis B follow up and immunization practices improvement clinic site visits.

Contract for the Medical Reserve Corp grant and related Public Health budget amendment increasing Medical Reserve Corp grant revenue \$5,000 and increasing professional and technical fees \$1,000, advertising \$2,300, and food and beverage \$1,700.

Accepted the Public Health Preparedness, Pandemic Influenza, and Cities Readiness Initiative grant awards from the Minnesota Department of Health and related Public Health budget amendments increasing Cities Readiness grant revenue \$15,365, increasing equipment and supplies expenditures \$15,365 and increasing Public Health Bioterrorism grant revenue \$68,461 and increasing professional services, equipment and supplies expenditures \$68,461.

Authorized Chair to sign professional services contract with AGL Consulting in the amount of \$11,500.

Resolution #07-08, Negative Declaration on Need for Environmental Impact Statement (CSAH 18 Reconstruction).

Resolution #08-08, Agreement between Carver County and SRF Consulting Group, Inc.

Resolution #09-08, Minnesota Pilot Sign Project Agreements between Carver County and each Carver County Township for Town Road Sign Replacement Program.

Resolution #10-08, State of Minnesota and County of Carver Master Partnership Contract and Work Order.

Resolution #11-08, CSAH 10-Negotiated Settlements.

Resolution #12-08, Temporary Easement Acquisition-CSAH 10 Reconstruction.

Contract with Tech Logic Corporation for a material handling system in the amount of \$251,982.

Designated the SWCD Manager or designee as the agricultural land inspector on the MinnCan Pipeline project as required by Minn. Stat. 216G.07, Subd. 7.

Authorized the Employee Club's acceptance of passes to the Park at the Mall of America and Cinema Theatre passes.

Approved acceptance of the \$15,000 in grant funds from UCare and related Community Social Services budget amendment increasing UCare grant revenue \$15,000 and increasing purchase of service, homeless funds \$15,000.

Approved the historical display in the Courts building lobby and the expenditures associated with implementation.

Approved the memorandum of agreement with each of the two Teamsters Units in the Sheriff's Office, approving compensation for employee growth and development assignments.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Gary Bork, Community Social Services, requested the Board authorize a comment letter to be sent to the Center of Medicaid and Medicare Services related to funding Targeted Case Management Services. He reviewed the history of the program, rule changes and changes in funding streams. Bork pointed out the impact to revenue received by the County with these rule changes and the programs impacted.

He stated the State anticipated changes and in 2007, the Legislature did allocate one time funding to mitigate federal funding losses. Bork stressed there would be a significant loss in funds to the County. Bork noted Senators Klobuchar and Coleman also were sponsoring S2280 that extended the comment period. Bork agreed he would send the proposed letter to the Board for their review prior to sending.

Degler moved, Workman seconded, to authorize the Chair to sign a letter of comment to the Center for Medicaid and Medicare and forward a copy of the letter to the Minnesota Congressional Delegation subject to the review and approval of the County Board and upon approval by the County Attorney. Motion carried unanimously.

The Board considered appointments to various advisory committees.

Lynch moved, Ische seconded, to appoint Tom Radde to the Board of Adjustment. Motion carried unanimously.

Maluchnik moved, Degler seconded, to appoint James Weygand to the Library Board. Motion carried unanimously.

Maluchnik moved, Degler seconded, to appoint Carlos Gallego to the Mental Health Advisory Committee. Motion carried unanimously.

Maluchnik moved, Degler seconded, to appoint Donna Thayer to the Extension Committee. Motion carried unanimously.

Degler moved, Maluchnik seconded, to appoint Libby Fairchild to the Personnel Board of Appeals. Motion carried unanimously.

Maluchnik moved, Degler seconded, to appoint Scott Smith to the Water, Environment and Natural Resource Committee to represent the East/West Chaska Creek. Motion carried unanimously.

Degler moved, Lynch seconded, to recess as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Martin Walsh, Parks, referenced the work session held last week with the Rail Authority to discuss Union Pacific's notice intent to abandon the Chaska Industrial Lead. He stated the railroad served many purposes and noted the County's desire to have the corridor remain intact. Walsh stated the Cities of Carver, Chaska, and Scott County also have an interest in the rail corridor and they have developed an agreement to negotiate the terms.

He explained he was asking the Rail Authority for approval to sign the joint powers agreement with these agencies, to authorize the Rail Authority Chair to sign a letter requesting a public use condition and interim trail use condition on the Chaska Industrial Lead, to authorize a letter to the Union Pacific Railroad requesting they consent to trail use condition and authorization for the Chair to sign a letter of protest concerning environmental conditions related to the application of abandonment.

Walsh indicated he needed to get these letters to the Surface Transportation Board no later than Monday morning. Walsh clarified these actions do not obligate the County financially but allows them to get to the negotiation table.

Maluchnik offered the following Resolution, seconded by Degler:

CCRRA #01-08  
Union Pacific Rail Road  
Chaska Industrial Lead

On vote taken, all voted aye.

Lynch moved, Workman seconded, to adjourn as the Carver County Regional Rail Authority and reconvene as the County Board.

Degler moved, Maluchnik seconded, to go into closed session to discuss the possible purchase and lease agreements for property within the Lake Waconia Regional Park boundary. Motion carried unanimously.

The Board adjourned the closed and Regular Session at 11:05 a.m.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

274150



Office of Finance Director  
Carver County Government Center  
Administration Building  
600 East Fourth Street  
Chaska, MN 55318-1202  
Phone: 952 361-1509  
Fax: 952 361-1308

AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with a minimum of two).

VENDOR: Wells Fargo Home Mortgage

ACCOUNT: 11-429-710-3640-6041

AMOUNT: \$ 1,006.01

REASON: Mortgage payment from grant funds to maintain housing for family receiving services.

Department Head Signature: James R. Brown

Chairman of County Board

Gayle Degler James Ische

County Administrator

David Henze

County Attorney

James W. Keeler, Jr.

Date: 1/14/08

5



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Contracts for Southern Valley Alliance for Battered Women and Sexual Violence Center**

Originating Division: Attorney

Meeting Date: 2/5/08

Amount of Time Requested: 1 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Contracts to purchase services for victims of sexual assault and battered women and their children.

**ACTION REQUESTED:** Motion to approve contracts for 2008.

**FUNDING**

County Dollars =	\$
Other Sources & Amounts =	
	= \$30,000.00
<b>TOTAL</b>	= \$30,000.00

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* Each contract is \$15,000.00

Reviewed by Division Director

Date: 01/22/08





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Mental Health Initiative Staff Shared Income Agreement

Originating Division: Community Social Services

Meeting Date: ~~January~~ February 5, 2008

Amount of Time Requested: N/A

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Community Social Services are requesting Carver County Board approval for a State of Minnesota salary and benefits change for an employee working out of the First Street Center in Waconia. Currently, the Community Support Program has an employee from the State of Minnesota (State Operated Services Division) that performs Nursing / Case Management duties with adults experiencing a serious mental illness. The State is requesting that salary and benefits remain through their auspices via a payment totaling \$257,958 to be paid to Scott and Carver Counties to sustain three FTE positions. The State of Minnesota would bill the two counties for the salary and benefits for these positions and Carver / Scott County would in turn reimburse the State. For further details regarding this contract please see the contract in it's entirety. The contract between Carver County and the State of Minnesota is known as the STATE OF MINNESOTA SHARED SERVICES / INCOME AGREEMENT.

**ACTION REQUESTED:** Requesting County Board approval and signature for the State Operated Services Shared Income Agreement.

### FUNDING

County Dollars = \$

Other Sources & Amounts =  
= \$

**TOTAL** = \$

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:* This grant is pass through money 1) grant would forward the money to the Fiscal Agent (Scott Co) for the state employee working with Carver County's Community Support Program 2) Scott County would forward Carver Co share to Carver Co. 3) State would then bill Carver County for the salary and benefits for the employee. The state would continue to cut the salary check to the employee.

Reviewed by Division Director

Date:



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : 2008 Police Service Contracts

Originating Division: Sheriff

Meeting Date: February 5, 2008

Amount of Time Requested: N/A

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

2008 Police Contracts for service between Carver County and the cities of: Chanhassen, Cologne, Hamburg, Mayer, New Germany, Norwood Young America, Victoria, Waconia, Watertown, Laketown Township, and Hollywood Township.

### ACTION REQUESTED:

Approve the 2008 Police Contracts in addition to hiring 3.7 FTEs along with the budget amendment.

### FUNDING

County Dollars =	\$
Other Sources & Amounts =	
	= \$106,869.77
<b>TOTAL</b>	<b>= \$106,869.77</b>

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

### Related Financial Comments:

Increase revenue in Sheriff's Office 2008 budget 01-201- 201-0000-5574  
Increase expense account in the Sheriff's Office 2008 budget 01-201-201-0000-6111

Reviewed by Division Director *JDS*

Date: 1/23/2008

## **2008 Police Service Contracts**

2008 Police Contract Revenue Budget = \$2,810,000.00 – 01-201-201-0000-5574

2008 growth in contract services = \$106,869.77

The following Cities will add additional services to their 2008 police service contract:

### **Chanhassen:**

Add 1 FTE March 1, 2008

Add 1 FTE in September 1, 2008

### **Norwood Young America, Cologne, Hamburg:**

These 3 cities have formed a regional plan to provide police service to their communities.

The formation of the regional plan will add .5 FTE May 1, 2008.

### **Victoria:**

Add .5 FTE July 1, 2008

### **Waconia:**

Add .5 FTE July 1, 2008

### **Mayer:**

Added .5 hours per day = .106 FTE

### **Hollywood Township:**

.5 hours per day = .106 FTE

Increase in 2008 FTEs = 3.7

# BUDGET AMENDMENT REQUEST FORM

**Submit to Finance Office one week prior to County Board Session.**

**DEPARTMENT: Sheriff's Office**

**Date of County Board Session: 02/05/08**

**Fund: 01**

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
Contract Communities Revenue	\$ 106,870	3.7 additional FTE's	\$ 106,870
<b>TOTAL:</b>	<b>\$ 106,870</b>	<b>TOTAL:</b>	<b>\$ 106,870</b>

**A. Reason for Request:** See accompanying Board Action.

**B. Financial Impact: (To be filled out by Finance Director)**

**C. Contingency Acct. Beginning Bal.:** \$ 300,000

**D. Contingency Acct. Current Bal.:** \$ -

**E. Current Balance After Adj.:** \$ 300,000

**F. Prepared/Requested By:** Jeff Enevold

**G. Recommend Approval:** Finance

**H. County Board Decision:** Approval/Disapproval



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Authorization for 2008 Park Promotions/Donations

Originating Division: Public Works - Parks

Meeting Date: 2/5/2008

Amount of Time Requested: 0

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Parks Department requests approval to distribute vouchers for up to five (5) shelter rentals, Ten (10) weekend campground reservations and twenty (20) Annual Parking Passes as a way to market the Carver County Parks system in 2008. Prize vouchers would be distributed by parks staff at planned special events like the Earth/Arbor Day Event, Chili Cook-off; through a drawing at exhibits where the Carver County Parks display board is set up and staffed or to local groups such as schools seeking donations for school sponsored functions such as Senior Party's. Using "products" such as camping stays, shelter rentals and annual park passes to promote and market park facilities is a low cost and effective means for Carver County Parks Department.

### ACTION REQUESTED:

Authorize the Parks Director or designee to use up to but not more than (5) shelter rentals, Ten (10) weekend campground reservations and twenty (20) Annual Parking Passes for promotional and marketing purposes.

### FUNDING

County Dollars = \$0  
Other Sources & Amounts = \$  
= \$  
**TOTAL** = \$ 0

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

Related Financial Comments:

Reviewed by Division Director *[Signature]*

Date: 1/28/08

S:\Parks\BA and RES\RBA - Park Promotion and Donations 2008.doc

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: February 5<sup>th</sup>, 2008  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

---

AUTHORIZE THE USE OF  
FACILITY (CAMPING AND SHETLER)  
RESERVATIONS AND ANNUAL PARKING PERMITS  
FOR MARKETING AND PROMOTION OF FACILITIES  
BY THE CARVER COUNTY PARKS DEPARTMENT.

**BE IT RESOLVED**, that the Carver County Board of Commissioners hereby authorize the Parks Director or designee to use up to but not more than (5) shelter rentals, Ten (10) weekend campground reservations and twenty (20) Annual Parking Passes for promotional and marketing purposes.

YES

ABSENT

NO

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5 day of February, 2008, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5 day of February, 2008.

\_\_\_\_\_  
County Administrator



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : 2008 SEASONAL ROAD RESTRICTIONS

Originating Division: Public Works

Meeting Date: 2/5/08

Amount of Time Requested: None

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

**ACTION REQUESTED:** Authorizing the posting of maximum load limit signs on Carver County Roads.

#### FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

**TOTAL**

= \$

Related Financial Comments:

#### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

*zmk*

Date:

*1/28/08*

S:\Road Restrictions/Board Action Form

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: February 5, 2008  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

---

**2008 SEASONAL ROAD RESTRICTIONS**

BE IT RESOLVED, that the seasonal road restrictions in Carver County be established in accordance with Chapter 169, Laws of Minnesota, at the ton per axle limitations of the 2008 Seasonal Road Restriction map for Carver County, and

BE IT FURTHER RESOLVED, that the County Engineer be and hereby is authorized to impose and to increase or decrease said restrictions whenever conditions warrant pursuant to Chapter 163, Section 163.02, Subdivision 3, Laws of Minnesota.

YES

ABSENT

NO

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5<sup>th</sup> day of February, 2008, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5<sup>th</sup> day of February, 2008.

\_\_\_\_\_  
County Administrator





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : 2008 Highway Department Seasonal Supplies

Originating Division: Public Works

Meeting Date: Feb. 5, 2008

Amount of Time Requested: None

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The seasonal supplies included in this request are metal culverts, mineral aggregates, limestone rock, plant mixed asphalt, rock salt, application of reflectorized pavement markings and rental equipment.

**ACTION REQUESTED:** It is requested that the County Board of Commissioners establish 2:30 PM, Thursday, March 6, 2008, as the time and date for the opening of highway department seasonal supplies. Further, it is hereby requested that the authority to open these bids be given to the County Administrator and the County Engineer or their delegated representative. The bids are to be publicly opened at the time and place specified in the official advertisement.

### FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

**TOTAL** = \$

Related Financial Comments:

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

*JWL*

Date:

*1/28/08*

S:\Seasonals\BAF-set bid opening\2008\0803-0809



# REQUEST FOR BOARD ACTION

**AGENDA ITEM :** Immunization Registry Grant - Minnesota Immunization Information Connection (MIIC) Grant Project Renewal - Community Health Board

Originating Division: Public Health

Meeting Date: February 5, 2008

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Public Health is receiving a renewal of the grant funding from the Minnesota Department of Health for operation of the Minnesota Immunization Information Connection (MIIC), which is a statewide immunization registry. Grant funds of up to \$10,692 may be received under this agreement. Three original copies will need to be signed.

Effective dates: When signed until September 30, 2008.

**ACTION REQUESTED:** Motion to approve contract for renewal for the MIIC Grant Project, as the Community Health Board.

**FUNDING**

County Dollars = \$  
 Other Sources & Amounts =  
 Mn. Dept of Health = \$10,692  
**TOTAL = \$10,692**

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* The award and the related expenses will be an addition to the Division's 2008 budget in the following accounts:

Add to Revenue:	01-460-462-2385-5320	Immunization Registry Grant	\$10,692
Add to Expenditure:	01-460-462-2385-6260	Professional and Technical Fees	7,192
	01-460-462-2385-6241	Advertising	3,500

Reviewed by Division Director

Date: January 28, 2008

# BUDGET AMENDMENT REQUEST FORM

**Submit to Finance Office one week prior to County Board Session.**

**DEPARTMENT: Public Health**

**Date of County Board Session: 02/05/08**

**Fund: 01**

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
MN Dept of Health	\$ 10,692	Prof. and Technical Fees	\$ 7,192
		Advertising	\$ 3,500
<b>TOTAL:</b>	<b>\$ 10,692</b>	<b>TOTAL:</b>	<b>\$ 10,692</b>

**A. Reason for Request:** See accompanying Board Action.

**B. Financial Impact: (To be filled out by Finance Director)**

**C. Contingency Acct. Beginning Bal.:** \$ 300,000

**D. Contingency Acct. Current Bal.:** \$ -

**E. Current Balance After Adj.:** \$ 300,000

**F. Prepared/Requested By:** Diane Rugland

**G. Recommend Approval:** Finance

**H. County Board Decision:** Approval/Disapproval

S:\Excel\SHELLS\[Budget Amendment Forms.xls]Revenue Form



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Hydranic Baseboard Heat – PWHQ – Award Contract

Originating Division: Administrative Services

Meeting Date: February 5, 2008

Amount of Time Requested: 0

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

The 2008 budget funded this project to expand the radiant heat in the office areas at Public Works in Cologne. Staff initiated specifications from the based upon the original construction submittals and consulting with Dunham Engineering.

A request for professional services containing plans and specification where both solicited and placed on the County's web site. The results of the quotes accepted January 18<sup>th</sup>, are as follows:

Serbus Heating & Cooling	\$	23,640.00
Corporate Mechanical	\$	31,865.00
Thermo Technologies	\$	40,655.42

On January 22 Facilities Staff met with Serbus Heating and Cooling to qualify the bid and contractor. Based upon the interview and expected submittals, staff recommends a contract with Serbus Heating & Cooling, 272 Industrial Boulevard, Waconia, MN. Besides the radiant heat installation there will be additional General Conditions including; Siemens controls, steel case furniture parts, temporary agencies, and moving costs. The construction budget is recommended as follows:

Approved 2008 CIP \$40,000

Serbus Installation	\$ 23,640
FFE	\$ 2,500
General Conditions:	\$ 3,000
Contingency (5%)	\$ 1,457
<b>TOTAL:</b>	<b>\$ 30,600</b>

Our goal is to complete the installation this heating season prior to shutting down the boilers for the cooling season.

**ACTION REQUESTED:** Move approval of the Budget and Contract with Serbus Heating and Cooling to install the hydranic baseboard heat at PWHQ.

### FUNDING

County Dollars = \$30,600  
 Other Sources & Amounts = \$  
**TOTAL = \$30,600**

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

Related Financial Comments:

Reviewed by Division Director

Date:



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Approval of contract with American Engineering Testing, Inc.**

Originating Division: Administrative Services

Meeting Date: February 5, 2008

Amount of Time Requested: N/A

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

In early January a request for proposal for the soil boring and construction testing work needed for the government center expansion projects was sent to Braun-Interec Corporation and American Engineering Testing, Inc. (AET). For phase I of this project Braun came in at \$5,890 while AET quoted \$6,500. Even though Braun was lower on phase I of this effort, staff requested quotes for the second phase of the work which includes a more labor intensive construction testing component.

Staff and the architect have reviewed the two proposals and determined that American Engineering Testing, Inc. has submitted the lowest total proposal of \$38,004.00 for both the soil borings work and the construction testing work. Braun-Intertec's proposal was \$43,448.00.

**ACTION REQUESTED:** Approve contract with American Engineering Testing, Inc. for phase I totaling \$6,500. Staff will amend the contract at the appropriate time to incorporate the work scope associated with phase II.

**FUNDING**

County Dollars =	\$6,500
Other Sources & Amounts =	
	=\$6,500
<b>TOTAL</b>	<b>=\$\$6,500</b>

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* This effort is budgeted and included as part of the overall government center construction efforts.

Reviewed by Division Director

Date: January 28, 2008



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : AMENDMENT NO. 2 TO AGREEMENT WITH SRF CONSULTING GROUP, INC. FOR FINAL DESIGN SERVICES - CSAH 18 (LYMAN BLVD)**

Originating Division: Public Works

Meeting Date: February 5, 2008

Amount of Time Requested: N/A

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** SRF Consulting is under contract to provide design engineering services for the reconstruction of CSAH 18 (Lyman Blvd.). The agreement defines the tasks and services that will be completed and allows for completion of this work. Preliminary engineering work completed on the project indicated a need for additional intersection evaluations, development of an additional traffic signal plan and additional traffic signal conduit considerations. This needed \$25,000 of additional work was approved in Amendment No. 1 and increased the contract amount from \$1,105,000.00 to \$1,130,000.00. The City of Chanhassen has requested completion of additional engineering work for design and review of additional watermain, trails, and storm water ponding considerations. An estimated \$30,700.00 of additional engineering work is needed to provide this design and information. Approval of this amendment will change the present contract amount from \$1,130,000.00 to \$1,160,700.00.

**ACTION REQUESTED:** We would request that the County Board approve the attached resolution authorizing signing of the Amendment No. 2.

**FUNDING**

County Dollars =	\$
SAR =	\$13,500.00
Chaska, Chan & School=	\$17,200.00
<b>TOTAL</b>	<b>=\$30,700.00</b>

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* Cost splits are estimates based on current cost participation agreements with Chaska, Chanhassen, and the School District.

Reviewed by Division Director

Date:

1/11/08

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: February 5, 2008  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

---

**AMENDMENT NO. 2 TO  
PROFESSIONAL SERVICES AGREEMENT  
BETWEEN  
CARVER COUNTY  
AND  
SRF CONSULTING GROUP, INC.  
FOR FINAL DESIGN SERVICES  
CSAH 18 (LYMAN BLVD)**

BE IT RESOLVED, that the Carver County Board of Commissioners hereby authorize the Board Chair and the County Administrator to execute the Amendment No. 2 to the agreement between Carver County and SRF Consulting Group, Inc. for final design services on CSAH 18 (Lyman Blvd) from TH 41 to CSAH 17 (Powers Blvd.).

YES

ABSENT

NO

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5<sup>th</sup> day of February, 2008, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5<sup>th</sup> day of February, 2008.

\_\_\_\_\_  
David Hemze

\_\_\_\_\_  
County Administrator

# BUDGET AMENDMENT REQUEST FORM

**Submit to Finance Office one week prior to County Board Session.**

**DEPARTMENT: Public Works**

**Date of County Board Session: 02/05/08**

**Fund: 03**

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
SAR	\$ 13,500	Engineering Services	\$ 30,700
City of Chanhassen	\$ 17,200		
<b>TOTAL:</b>	<b>\$ 30,700</b>	<b>TOTAL:</b>	<b>\$ 30,700</b>

**A. Reason for Request:** See accompanying Board Action.

**B. Financial Impact: (To be filled out by Finance Director)**

**C. Contingency Acct. Beginning Bal.:** \$ 300,000

**D. Contingency Acct. Current Bal.:** \$ -

**E. Current Balance After Adj.:** \$ 300,000

**F. Prepared/Requested By:** Roger Gustafson+C19

**G. Recommend Approval:** Finance

**H. County Board Decision:** Approval/Disapproval

S:\Excel\SHELLS\[Budget Amendment Forms.xls]Revenue Form





# REQUEST FOR BOARD ACTION

## AGENDA ITEM: Vehicle Use Agreement & Memorandum of Understanding

Originating Division: Employee Relations

Meeting Date: 2/12/08

Amount of Time Requested: minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

This Board Action is for the renewal of the Agreement and Memorandum of Understanding for vehicle use with the County and the City of Victoria. A summary of the agreement includes:

The City of Victoria has a fire department that utilizes emergency response vehicles in responding to emergency scenes.

The County has a Risk & Emergency Management Department that uses the same vehicles for the same responses.

The City is interested in providing effective and efficient services to their community.

The City has agreed to provide reimbursement for operations and insurance costs while the vehicle is used for fire department operations.

### ACTION REQUESTED:

Motion to approve the Agreement and Memorandum of Understanding providing shared use of the Emergency Response vehicle.

#### FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

**TOTAL** = \$

#### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

#### Related Financial Comments:

Funds are available in the 2008 budget for all related expenses.

Reviewed by Division Director  
Doris M. Krogman, Employee Relations

Date: 1/30/08



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Update from the Metropolitan Council Representatives

Originating Division: Administration

Meeting Date: 2/5/08

Amount of Time Requested: 45 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

The following representatives from the Metropolitan Council will be updating the Board and answer any questions Board members have:

- Peter Bell, Chair
- Tom Weaver, Regional Administrator
- Craig Peterson, Metropolitan Council Member District 4
- Guy Peterson, Director, Community Development
- Jim Uttley, Planning Analyst, Community Development
- Arlene McCarthy, Director, Metropolitan Transportation Services
- Bryce Pickart, Assistant General Manager, Environmental Services

### ACTION REQUESTED: Informational only.

#### FUNDING

County Dollars = \$  
 Other Sources & Amounts = \$  
 = \$  
**TOTAL** = \$

#### FISCAL IMPACT

- None
- Included in current budget
- Budget amendment requested
- Other:

Related Financial Comments:

Reviewed by Division Director

Date: 1/29/08



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Appointments to advisory committees**

Originating Division: Administration

Meeting Date: 2/5/08

Amount of Time Requested: 5 minutes

Attachments for packet:  Yes  NoItem Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The Park Commission has one vacancy and the WENR Committee has a vacancy in Commissioner District 2. Time is being scheduled on the Board's agenda to allow Board members to make appointments.

**ACTION REQUESTED:**

Motion appointing applicants to advisory committees.

**FUNDING**

County Dollars = \$

Other Sources &amp; Amounts =

= \$

**TOTAL** = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director

Date: 1/29/08

**CARVER COUNTY CITIZEN ADVISORY  
COMMITTEE APPOINTMENTS STILL OPEN FOR 2008**

Revised 1/29/08

**PARK COMMISSION (3-year terms) -**

**Current members: (*Seven Member Board*)**

Neil Wingert – resides Commissioner District 1

Jeff Conkling-resides Commissioner District 1

Florence Olson – resides Commissioner District 3

Jerald Moja-resides Commissioner District 3

Thomas Herrmann - resides Commissioner District 5

Gail VonBargen – resides Commissioner District 5

**Current vacancies: 1**

**Applications received to-date:**

Laura Helmer-resides Commissioner District 1

Joe Benson-resides Commissioner District 4

**WATER, ENVIRONMENT AND NATURAL RESOURCES COMMITTEE (3-year terms)**

**Current Commissioner District Appointments:**

Mary Hershberger Thun – representing Commissioner District 3

Daniel Palmer – representing Commissioner District 4

Curtis Wolter-representing Commissioner District 5

James Aiken-representing Commissioner District 1

**Current Commissioner District 2 Vacancy**

**Applications Received to date:**

Scott Hoese-resides Commissioner District 4 and Crow River Watershed

Chris Bonick-resides Commissioner District 4 and Carver Creek Watershed

Mark McMullen-resides Commissioner District 5 and Carver Creek Watershed

Robert Burandt-resides Commissioner District 4 and Carver Creek Watershed

Dean Gavin-resides Commissioner District 5 and Bevens Creek Watershed (also applied for Board of Adjustment and Planning Commission)

Gerald Hartman-resides Commissioner District 5 and Bevens Creek Watershed



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : 2008 Residential Survey

Originating Division: LWS/Admin Services

Meeting Date: 2/5/08

Amount of Time Requested: 15 min

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

For 2008, Carver County is partnering with Dakota, Washington and Olmsted Counties to conduct a residential survey. By creating this partnership Carver County is able to realize cost savings and have comparison data to other counties.

Attached is a draft survey instrument. Many of the questions are similar to the last survey conducted by phone in 2004. This allows the county to track trends over time as well as to compare ourselves to the other counties participating in the survey.

The survey instrument will be finalized in late February and residents will be contacted by phone in March. The results will be available in May.

The survey instrument is still in the process of being finalized. This could result in some changes to the attached draft survey.

**ACTION REQUESTED:** Review the survey instrument and provide feedback.

### FUNDING

County Dollars = \$25,000

Other Sources & Amounts =

Grants = \$

**TOTAL** = \$25,000

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments: On October 23, 2007 the County Board authorized staff to move forward with the survey. The JPA between the participating Counties is being finalized.*

Reviewed by Division Director

Date: 1/29/08

**The Carver County  
2008 Residential Survey**

[TEXT IN CAPS IS USED AS INSTRUCTIONS OR CODES FOR THE INTERVIEWER ONLY, AND IS NOT READ ALOUD]

Hello, my name is \_\_\_\_\_ and I am calling on behalf of CarverCounty. We are conducting a survey about services that CarverCounty government provides and the quality of life in County. The survey is being taken because CarverCounty is interested in your opinions and suggestions. This survey should last approximately less than 20 minutes.

In order to keep our survey representative of CarverCounty's population, I would like to speak to the adult member in your household who most recently had a birthday. [YEAR OF BIRTH IS NOT TO BE CONSIDERED AS LONG AS THE PERSON IS 18 YEARS OR OLDER] Is that you? [IF NOT:] May I speak with that person, please?

Your answers to this survey will be kept confidential, and reported in group form only. [DO NOT PAUSE]

COMMON QUESTION (ASKED BY ALL COUNTIES) – no change

1. What county do you live in?

1. Olmsted
2. Dakota
3. Washington
4. Carver
5. OTHER
5. DON'T KNOW/REFUSED

[IF "Other" OR "Don't know/refused", TERMINATE INTERVIEW: "Thank you for your time. We are only surveying residents of CarverCounty."]

COMMON QUESTION – no change

2. In which city or township do you live? [DO NOT READ LIST.]

(Note – in the actual survey, this question was followed by three pages of location names and clarifying questions that were removed from this version for the sake of brevity).

COMMON QUESTION – no change

3. How would you rate your overall quality of life in CarverCounty? Would you say it is excellent, good, fair, or poor?

1. Excellent
2. Good
3. Fair
4. Poor
5. DON'T KNOW/REFUSED

3a. Approximately how many years have you lived in Carver County? [DO NOT READ LIST]

1. LESS THAN 2 YEARS
2. 2 TO 5 YEARS
3. 6 TO 10 YEARS
4. 11 TO 20 YEARS
5. 21 TO 30 YEARS
6. OVER THIRTY YEARS
7. DON'T KNOW/REFUSED

COMMON QUESTION - no change

4. What one thing do you like most about living in CarverCounty? [DO NOT READ LIST.]

1. GOOD ECONOMY
2. HOME
3. JOB OPPORTUNITIES
4. LIBRARIES
5. LOCATION
6. MY NEIGHBORHOOD
7. OPEN SPACE
8. PARKS/LAKES
9. PEACEFUL
10. PEOPLE
11. QUALITY OF LIFE IN GENERAL
12. QUIET
13. RURAL
14. SAFE
15. SCHOOLS
16. SERVICES
17. SHOPPING
18. SMALL TOWN FEEL
19. WEATHER
20. UNSURE
21. NO REASON
22. TRANSPORTATION SYSTEM (INCLUDES ROADS AND TRANSIT)
98. OTHER
99. DON'T KNOW/REFUSED

NOTE: This list is not read to respondents. These answers are pre-coded to make callers more efficient; other categories are added as a sufficient number of survey respondents mention them. A complete list of responses is provided to each county in an appendix in the report.

COMMON QUESTION - no change

6. What do you feel is the most serious issue facing Carverat this time? [DO NOT READ LIST: PLEASE PROBE FOR SPECIFIC ANSWERS. PROBING FOR MEANINGFUL RESPONSE IS IMPORTANT. ALLOW ONLY ONE.]

1. AFFORDABLE HOUSING
2. AFFORDABLE PROPERTY
3. AMOUNT OF COUNTY SERVICES
4. BRIDGES/RIVER CROSSINGS
5. CONDITION OF ROADS
6. CRIME
7. ECONOMIC DEVELOPMENT
8. GROWTH/DEVELOPMENT
9. JOBS
10. KEEPING FARMS
11. LACK OF BUSINESSES/ATTRACTING BUSINESSES
12. LACK OF RECREATIONAL OPPORTUNITIES
13. LOSS OF RURAL FEEL
14. NATIVE AMERICAN LAND ISSUES
15. PARKING
16. POLITICS/POLITICAL ISSUES
17. POLLUTION
18. PRESERVING NATURAL AREAS/PROTECTING NATURAL RESOURCES
19. QUALITY HOUSING
20. QUALITY OF COUNTY SERVICES
21. SAFETY
21. SCHOOLS
22. TAXES

NOTE: This list is not read to respondents. These answers are pre-coded to make callers more efficient; other categories are added as a sufficient number of survey respondents mention them. A complete list of responses is provided to each county in an appendix in the report.

- 23. TEEN DRUG/ALCOHOL USE
- 24. TRAFFIC CONGESTION
- 25. TRAFFIC LAW ENFORCEMENT
- 26. ZONING LAWS
- 27. NO ISSUE
- 98. OTHER
- 99. DON'T KNOW/REFUSED

COMMON QUESTION (changes)

Please tell me if you think each of the following characteristics of Carver County is excellent, good, fair, or poor. How about...?[ROTATE A-L][RE-READ SCALE AS NEEDED]

- a. AVAILABILITY OF Affordable housing
- b. availability of affordable health care
- c. availability of affordable, quality childcare
- d. AVAILABILITY OF parks
- e. AVAILABILITY OF trails
- f. AVAILABILITY OF open space
- h. Air quality -
- i. Lake and stream Water quality j.
- j. Job opportunities (all)
- k. Availability of public transit
- l. Preservation of farmland and natural areas

COMMON QUESTION - no change

15. How would you rate the job the County does of informing its citizens? Would you say it is excellent, good, fair, or poor?

- 1. Excellent
- 2. Good
- 3. Fair
- 4. Poor
- 5. DON'T KNOW/REFUSED

COMMON QUESTION - changes

16. Now I'm going to read you a list of possible problems in Carver County. Please tell me to what degree, if at all, each of these is a problem in (Shannon - use "Your" county here) Carver County. [OKAY TO PROMPT WITH:] How about [ROTATE A THROUGH L], is this not a problem, a minor problem, a moderate problem, or a major problem?

- a. Crime
- b. Taxes (all)
- c. Growth
- d. Traffic congestion
- e. Domestic violence (WASHINGTON, Carver ONLY)
- f. Poverty
- g. Abuse and neglect of children
- h. Abuse and neglect of seniors
- i. Drinking and driving
- j. Motor vehicle accidents
- k. Water quality (all except Washington)
- l. Jobs/economy within the county (not Washington)
- m. Identity theft or financial fraud
- n. Illegal drug use (
- o. Soil and water contamination (



**PARKLAND, OPEN SPACE, AND RECREATION QUESTIONS**

12. Do you strongly support, somewhat support, somewhat oppose, or strongly oppose Carver County acquiring areas of natural amenity (such as lake shore, woodland, prairie, bluffs, ravines, or rivers and streams) for open space and parks?
1. Strongly support
  2. Somewhat support
  3. Somewhat oppose
  4. Strongly oppose
  5. DON'T KNOW/REFUSED
- [DO NOT READ]**

**12A. If the county established dedicated funding, how much more do you think you would be willing to pay in additional property taxes per year in order to purchase lands in your area important for water quality, natural areas, fish and wildlife, and outdoor recreation? Stop me when you hear the level of additional property tax per household that you are willing to pay to purchase these lands: [READ LIST – RANDOMLY FLIP ORDER (1-7 VS. 7-1)]**

1. \$0
2. \$1 - \$20
3. \$21 - \$40
4. \$41 - \$60
5. \$61 - \$80
6. \$81 - \$100
7. \$101 - \$120
8. DON'T KNOW/REFUSED

**[DO NOT READ]**

COMMON QUESTION – changes

18. I would like to know to what degree, if at all, each of the following is a health concern in Carver County. [ROTATE A-O. READ LIST. OKAY TO PROMPT WITH: How about, is it a major concern, a moderate concern, a minor concern, or not at all a concern?]

- a. Exposure to secondhand smoke
- b. tobacco use (eliminate youth)
- c. Depression
- d. Suicide
- e. Underage alcohol use
- f. Alcohol abuse among adults (new)
- g. Unplanned pregnancy
- h. The health and support for our elderly and disabled
- i. The adequacy of care and parenting for infants and young children
- j. Sexually transmitted diseases
- j. Preparedness for bioterrorism and natural disasters (not Olmsted)
- k. Physical inactivity
- l. Overweight adults and children
- m. Preparedness for communicable disease outbreak

COMMON QUESTION – changes

21. Do you feel very safe, somewhat safe, somewhat unsafe, or very unsafe ROTATE A-D] in Carver County? [RE-READ SCALE AS NEEDED.]

- a. from Property crimes (e.g., burglary, theft)
- b. from Violent crimes (e.g., rape, assault, robbery)
- c. from Nuisance crimes (e.g., vandalism, noise violations)

- d. From Drunk driving when traveling within the county
- e. In your neighborhood
- f. In parks and trails in Carver County (

COMMON QUESTION - no change

26. What kind of CarverCounty service or information would you like to access via the Internet? [MULTIPLE RESPONSE. PROBE: Is there any other kind of CarverCounty service or information that you would like to access via the Internet?] [DO NOT READ LIST: PLEASE PROBE FOR GREATEST SPECIFICITY]

- 1. RENEW OR APPLY FOR A LICENSE, PERMIT, OR OTHER APPLICATION
- 2. APPLY TO BE A FOSTER PARENT
- 3. PAY FEES, FINES, OR PROPERTY TAXES
- 4. APPLY FOR A LIBRARY CARD AND/OR UTILIZE LIBRARY RESOURCES
- 5. PARK INFORMATION (E.G., MAKE A RESERVATION AT A REGIONAL PARK FACILITY)
- 6. ACCESS PUBLIC COUNTY RECORDS
- 7. RESEARCHED PROPERTY SALES/INFORMATION
- 8. MAKE AN APPOINTMENT FOR A COUNTY SERVICE
- 9. REGISTER A COMPLAINT
- 10. SERVICE INFORMATION
- 11. MEETING CALENDAR, AGENDA, AND/OR MINUTES
- 12. NEWSLETTERS
- 13. BUDGET DOCUMENTS
- 14. POLICIES
- 15. PUBLIC TRANSPORTATION SCHEDULES
- 16. JOB SEARCH
- 17. RESERVE MEETING SPACE
- 18. ADVISORY COMMITTEE
- 19. ZONING AND CODE REQUIREMENTS
- 20. DEPARTMENT/EMPLOYEE CONTACTS
- 21. DIRECTIONS/HOURS OF SERVICE
- 22. PROJECT INFORMATION
- 23. DATA
- 24. GENERAL INFORMATION ABOUT THE COUNTY
- 25. ECONOMIC DEVELOPMENT
- 26. ATTEND A COUNTY EVENT
- 27. MAPS
- 28. REGISTRATIONS
- 29. LIBRARY CATALOGS
- 30. CONTACT COUNTY COMMISSIONERS
- 31. CONTACT STAFF
- 32. SUBSCRIBE TO LISTSERVE
- 33. HISTORICAL INFORMATION
- 34. ROAD CONSTRUCTION AREAS
- 35. GARBAGE AND RECYCLING
- 36. NO PURPOSE
- 98. OTHER
- 99. DON'T KNOW/REFUSED

NOTE: This list is not read to respondents. These answers are pre-coded to make callers more efficient; other categories are added as a sufficient number of survey respondents mention them. A complete list of responses is provided to each county in an appendix in the report.

23. Do you have Internet access from your home?

- 1. Yes
- 2. No
- 3. Don't know

COMMON QUESTION - changes

28. I am going to read you a list of potential sources of information about Carver County government. Please tell me whether you use each as a major or minor source of information, or not at all. How about [ROTATE A-N.] [RE-READ SCALE AS NEEDED.]

- A. County Board Meetings on Cable Television
- B. Daily newspapers
- C. Other County residents (e.g., neighbors or friends)
- D. Carver County employees
- E. The Internet
- F. County Website on the Internet
- G. Weekly community newspapers (Waconia Patriot/Chanhassen Villager/Chaska Herald)
- H. Community meetings
- I. The radio (Olmsted only)
- K. The Carver County newsletter "Citizen"

I'm going to read you a list of ways residents contact Dakota County to express suggestions or concerns to decision-makers. Please tell me which method is your top preference for contacting Dakota County government when you have a suggestion or concern. Would you say...

- Call a commissioner or staff person
- Send an email
- Fill out an online survey
- Go to a meeting
- Accept appointment to a county advisory committee

COMMON QUESTION - changes

31. I'm going to read you a list of services provided by Carver County. Please tell me whether you would rate the quality of each service as excellent, good, fair, or poor. How about [ROTATE A-R], [RE-READ SCALE AS NECESSARY.]

- a. County libraries
- b. County parks and recreation
- c. Trail and bikeway system in
- d. Condition of County roads
- e. Sheriff services
- g. Employment support services .
- j. Social services to seniors (
- k. Services to youth
- l. Services to low income residents
- m. Child protection services
- n. Public transportation/transit services
- O. Snow and ice removal on County roads
- p. Self-service options on the county's website
- q. Records, vital statistics, licensing, and vehicle registration
- r. Land use and planning information
- s. Recycling/ Waste dropoff sites
- t. Lake and stream protection

COMMON QUESTION – no change

41. Have you visited or telephoned any CarverCounty government office within the last 12 months?

1. Yes
2. No
99. DON'T KNOW/REFUSED

43. What was your overall impression of your most recent contact with Carver County? Would you rate your contact as excellent, good, fair, or poor?

1. Excellent
2. Good
3. Fair
4. Poor
5. DON'T KNOW/REFUSED

COMMON QUESTION – changes

48. I am going to read you a list of statements about CarverCounty government. Please tell me if you strongly agree, somewhat agree, somewhat disagree, or strongly disagree with each of these statements. The first is: [ROTATE A THROUGH J: READ LIST] Do you strongly agree, somewhat agree, somewhat disagree, or strongly disagree with this statement?

- a. I feel CarverCounty government listens to citizens.
- b. I feel I know about the work of the CarverCounty Board.
- c. I feel I receive good value for the CarverCounty taxes I pay.
- d. Overall, I feel that CarverCounty does a good job of managing tax dollars. (unlear if Carver wants this one)
- e. I understand that the services provided by (Dakota/Olmsted) County affect me and improve the quality of life in my neighborhood. (Dakota/Olmsted ONLY – combo of g, j in 2006 survey)

47. There are many things that people might do to prepare for a serious emergency. Have you or anyone else in your household:

- a. Made a phone list for contacting your family members?
- b. Stored enough food, water and supplies to meet your household needs for at least three days?
- c. Obtained a working battery-operated or hand-cranked radio?
- d. Assembled an emergency kit with basic medical supplies?

1. yes
2. no
3. don't know/refused

64a. Right now, do you have any kind of health care coverage, including health insurance from your employer or a spouse's employer? Health insurance includes prepaid plans such as HMOs, or government plans such as Medicare or Medicaid, or military benefits.

1. Yes
2. No
3. DON'T KNOW/REFUSED

NOTE: PH group suggested using these two as common questions; Shannon might tweak the words. Similar to Hennepin Cty SHAPE survey.

- 64b. In the last year, what would say your health insurance status was?
1. insured for the entire year
  2. insured for part of the year (and not insured for part of the year)
  3. not insured at all for the year

65. How long have you lived in the County?
1. Less than 2 years
  2. 2 to 5 years
  3. 6 to 10 years
  4. 11 to 15 years
  5. 16 to 20 years
  6. Over 20 years
  7. DON'T KNOW/REFUSED

Library questions: these take the place of all library questions from the 2006 survey AND are in priority order as suggested by the county library directors.

1. How many times in the past 3 months have you or another member of your family visited a Dakota/Washington/Carver County library (name of systems). Was it...
  1. Never/0 times
  2. Once or twice
  3. 3-6 times
  4. More than 6 times
  5. Don't know/refused

Note: This was question 36 in the 2006 survey

NOTE: Olmsted not asking any library questions - this one asked by other three (Dakota, Carver, Washington for 2008).

2. In dealing with library staff in Dakota/Carver County, please tell me if you strongly agree, somewhat agree, somewhat disagree, or strongly disagree with the following statements
  1. When called upon, staff provides useful assistance
  2. Inquiries are handled in a timely manner
  3. Staff responds in a professional manner
  4. Staff is knowledgeable and competent

Note: This was question 39 in the 2006 survey

NOTE: No for Washington, Olmsted, yes for Dakota and Carver if time allows

3. How did you learn about or become aware of Dakota/Carver County library services and program? Was it through...
  1. Flyers and posters at the library(ies)
  2. Newspaper article/announcement
  3. TV or radio announcement
  4. Information on library website
  5. Library staff
  6. Information from another person
  7. Other (please indicate)

Note: this is a new question suggested for the 2008 survey

No for Washington, Olmsted, yes for Dakota and Carver if time allows

(Dakota, Olmsted yes for 2008 – unclear Wash, Carver no)

- A. How many cell phones do you and all members of your household have?  
\_\_\_\_\_ [ENTER NUMBER – ENTER '0' FOR 'NONE', IF '0' – SKIP TO QUESTION C.]  
99. DON'T KNOW/REFUSED

Dakota, Olmsted yes for 2008 – unclear Wash, Carver no)

- B. Thinking about all the phone calls you make and receive using your cell phone and your regular landline phone at home, do you use your cell phone or your regular home phone more?
1. More with cell phone [GO TO QUESTION #3]
  2. More with home phone [GO TO QUESTION #4]
  3. About equal
99. DON'T KNOW/REFUSED

Dakota, Carver, Olmsted yes – Washington unclear

- C. How likely or unlikely is your household to switch to a cell phone only household in the next 12 months? Would you say you are...
1. Very likely
  2. Somewhat likely
  3. Somewhat unlikely
  4. Very unlikely
99. DON'T KNOW/REFUSED

new "optimism" common questions, Dakota suggestion

Shannon suggestion (The University of Michigan Survey Research Center Institute for Social Research asks these questions, she prefers over accounting assn similar questions.)

NOTE: Used by Dakota (high priority), Carver, Olmsted if time. Not Washington

A2. We are interested in how people are getting along financially these days. Would you say that you (and your family living there) are better off or worse off financially than you were a year ago?

1. much better
2. somewhat better
3. about the same
4. somewhat worse
5. much worse
6. don't know

A3. Now looking ahead--do you think that a year from now you (and your family living there) will be better off financially, or worse off, or just about the same as now?

1. much better
2. somewhat better
3. about the same
4. somewhat worse
5. much worse
6. don't know

DEMOGRAPHIC QUESTIONS – COMMON QUESTIONS

Our last questions are about you and your household. Again, all of your responses to this survey are completely anonymous and will be reported in a group form only.

COMMON QUESTION – no change

51. In proximity to your home, what are the nearest cross streets? [REFERENCE ENTIRE NAME OF CROSS STREET (E.G., LANE, CIRCLE, STREET)]

\_\_\_\_\_ and \_\_\_\_\_  
99. DON'T KNOW/REFUSED [DO NOT READ]

COMMON QUESTION – no change

52. Please stop me when I reach the category that includes your household's annual income. [READ LIST]

1. Under \$25,000
2. \$25,000 to less than \$50,000
3. \$50,000 to less than \$75,000
4. \$75,000 to less than \$100,000
5. \$100,000 to less than \$150,000
6. \$150,000 to less than \$200,000
7. \$200,000 to less than \$250,000
8. \$250,000 or more
9. DON'T KNOW/REFUSED

[DO NOT READ]

COMMON QUESTION – no change

53. Are you currently employed for pay?

1. Yes
2. No
3. DON'T KNOW/REFUSED

COMMON QUESTION – no change

55. Are you employed full-time or part-time?

[RE-READ LIST AS NECESSARY]

1. Full-time
2. Part-time
3. DON'T KNOW/REFUSED

[DO NOT READ]

COMMON QUESTION – no change

56. In what city do you primarily work? [DO NOT READ LIST] [IF RESPONDENT WORKS IN MORE THAN ONE LOCATION, PLEASE ADD: "Please choose the location you work at most often."] [ALLOW ONLY ONE]

(Note – in the actual survey, this question was followed by two pages of location names and clarifying questions that were removed from this version for the sake of brevity).

57. If you work outside of the home, approximately how long does it take you to commute to your workplace from your residence? [READ LIST]

1. 5 minutes or less
2. 6 to 10 minutes

3. 11 to 15 minutes
4. 16 to 20 minutes
5. 21 to 25 minutes
6. 26 to 30 minutes
8. 31-45 mins ??
9. Over 45 minutes ??
8. NOT APPLICABLE/WORK AT HOME
9. DON'T KNOW/REFUSED

58. If you work outside of the home, what would you consider to be a reasonable commuting time to your place of work? [READ LIST]

1. 5 minutes or less
2. 6 to 10 minutes
3. 11 to 15 minutes
4. 16 to 20 minutes
5. 21 to 25 minutes
6. 26 to 30 minutes
7. Over 30 minutes
8. NOT APPLICABLE/WORK AT HOME
9. DON'T KNOW/REFUSED

COMMON QUESTION - no change

60. Please stop me when I reach the category that includes your age. [READ LIST]

1. 18 to 24 years
2. 25 to 34 years
3. 35 to 44 years
4. 45 to 54 years
5. 55 to 64 years
6. 65 years and over
7. REFUSED

[DO NOT READ]

COMMON QUESTION - no change

61. How many children age 17 years and under live in your household?

[ENTER NUMBER OF CHILDREN AGE 17 AND UNDER]

98. NO CHILDREN
99. DON'T KNOW/REFUSED

[DO NOT READ]

[DO NOT READ]

COMMON QUESTION - no change

62. How many adults under age 65 years live in your household? Please remember to include yourself if you are under age 65.

[ENTER NUMBER OF ADULTS UNDER AGE 65]

98. NONE
99. DON'T KNOW/REFUSED

[DO NOT READ]

[DO NOT READ]

COMMON QUESTION - no change

63. How many persons age 65 years and over live in your household? Please remember to include yourself if you are age 65 or over.



[ENTER NUMBER OF ADULTS OVER AGE 65]

98. NONE

99. DON'T KNOW/REFUSED

[DO NOT READ]

[DO NOT READ]

59. In the past 12 months, have you volunteered in any community organization, like a church, neighborhood group, social service agency, or school association?

1. YES

2. NO

3. DON'T KNOW/REFUSED

Draft for Discussion



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Update of County building projects**

Originating Division: Administrative Services

Meeting Date: February 5, 2008

Amount of Time Requested: 45 minutes

Attachments for packet:  Yes  NoItem Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

Staff would like to update the County Board on progress, plans, schedule and estimated costs associated with the various construction efforts for the government center and Chaska & Chanhassen License Centers.

Additional materials will be distributed at the meeting.

**ACTION REQUESTED:** Provide feedback and comments**FUNDING**

County Dollars = \$

Other Sources &amp; Amounts =

= \$

**TOTAL** = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director

Date: January 30, 2008