



# CARVER COUNTY

# minnesota

## Carver County Board of Commissioners October 17, 2023 Board Meeting

The County Board Room is open to the public

The Regular Session portion of the meeting will be webcast live at:  
<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. a) **CONVENE**  
 b) **Pledge of allegiance**  
 c) **Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.**

Individuals unable to attend in person can provide public comments by email at [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us).

2. Agenda review and adoption  
 3. Approve minutes of October 3, 2023 Regular Session ..... 1-2  
 4. Community Announcements

9:20 a.m. 5. **CONSENT AGENDA**

*Communities: Create and maintain safe, healthy, and livable communities*

- 5.1 Resolution of Support for Laketown Sewer System Bonding ..... 3-4  
 5.2 Concurrence in Award of Construction Contract for the Highway 117 Project ..... 5  
 5.3 Request for approval to contract with Atomic Architectural Sheet Metal ..... 6-7  
 5.4 STOC for Health and Human Services Child and Family Department..... 8  
 5.5 Resolution Authorizing Execution of Agreement TZD Toward Zero Deaths Grant ..... 9-10  
 5.6 OJJDP Grant FY2023 Reducing Risk for Girls in the Justice System ..... 11-12  
 5.7 Special Event Use Permit - T Road Tavern, New Germany ..... 13  
 5.8 Professional Services Agreement with Erickson Engineering Co., LLC for the 150th St. Bridge Project..... 14  
 5.9 Sheriff's Office F350 XLT for Mobile Command Trailer ..... 15  
 5.10 Reallocate funds in HHS budget to expand contract services with MAXIM Healthcare Staffing Services ..... 16-17

*Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government*

- 5.11 Multi-grade position hiring in Public Works Operations ..... 18-19

5.12	Land Records and Vitals Department Statutory Appointments.....	20
5.13	Settlement Agreement for Right of Way Acquisitions for the Highway 40 Project - Belle Plaine Area.....	21-24

*Growth: Manage the challenges and opportunities resulting from growth and development*

5.14	Initial Offers for Right of Way Acquisition for the US 212 Project - Benton Township.....	25-40
5.15	Amendment 3 to JPA 1045437 with the State of MN for Professional and Technical Services for Hwy 212 Project – Benton Township.....	41
5.16	Amendment 1 to JPA 1051918 with the State of MN for Professional and Technical Services for Hwy 212 Project – Benton Township.....	42
5.17	Out of State Travel for First Responder Sonar Training .....	43

*Finances: Improve the County’s financial health and economic profile*

5.18	Review Health & Human Services and Commissioner Warrants.....	NO ATT
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9:20 a.m.	<b>6. CONNECTIONS: Develop strong public partnerships and connect people to services and information</b>	
	6.1 Southern Valley Alliance Presentation .....	44
	6.2 Minnehaha Creek Watershed District Presentation.....	45

10:10 a.m. **COUNTY ADMINISTRATOR REPORT**

10:15 a.m. **ADJOURN REGULAR SESSION**

**WORK SESSION**

10:15 a.m.	<b>A. COMMUNITIES: Create and maintain safe, healthy, and livable communities</b>	
	1. Local Housing Trust Fund.....	46
10:45 a.m.	<b>B. CUSTOMER SERVICE: Continue the County’s delivery of high value, timely service and support</b>	
	1. License Center Update .....	47

David Hemze  
County Administrator

**UPCOMING MEETINGS**

October 24, 2023	9:00 a.m. Work Session
October 24, 2023	11:30 a.m. Hoffman Recognition Event Lake Waconia Regional Park
October 31, 2023	No Meeting
November 7, 2023	No Meeting
November 14, 2023	9:00 a.m. Board Meeting
November 21, 2023	9:00 a.m. Board Meeting
November 28, 2023	9:00 a.m. Work Session
November 28, 2023	6:00 p.m. 2024 Budget Public Hearing

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on October 3, 2023. Chair John P. Fahey convened the session at 9:00 a.m.

Members present: John P. Fahey, Chair, Tom Workman, Vice Chair, Gayle Degler, Matt Udermann and Tim Lynch.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Degler seconded, to approve the minutes of the September 26, 2023, Special Session. Motion carried unanimously.

Udermann moved, Degler seconded, to approve the following consent agenda items:

Resolution #68-23 County Board Acknowledgment Highway 32 Bridge Project and Highway 32 Patching Contract, Carver County Contract 22-052 Project #148744/CP 2201 Final Payment.

Approved extension of the Waste Management contract for County owned properties through February 29, 2024.

Resolution #69-23, County Board Acknowledgment Flying Cloud Drive Channel Restoration Project, Final Payment.

Approved professional services agreement with GMH Asphalt for \$89,480.70 for the Highway 14 patching project, pending finalization of the contract review process.

Approved joint powers agreement with Benton Township for the 150<sup>th</sup> Street Bridge Project, pending finalization of the contract review process.

Adopted the Findings of Fact and issued Order #PZ20230027 for the issuance of an interim use permit, Valley Paving, Dahlgren Township.

Professional services agreement with Alliant Engineering, Inc., for \$137,703 for the Highway 17/W 78<sup>th</sup> Street Intersection Project for preliminary, final design and construction services, pending finalization of the contract review process.

Resolution #70-23, Support and Authorization for an Application to the Minnesota Department of Transportation for the Minnesota Highway Freight Program for the Highway 5 Mobility Improvement Project.

Reviewed October 3, 2023, Community Social Services' actions/Commissioners' warrants in the amount of \$373,115.38.

Motion carried unanimously.

REGULAR SESSION  
October 3, 2023

Workman moved, Lynch seconded, to adjourn the Regular Session at 9:14 a.m. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution of Support for Laketown Sewer System Bonding**

Primary Originating Division/Dept: Administration (County)

Meeting Date: 10/17/2023

Contact: Nick Koltavy Title: Asst. County Administrator

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

Laketown Township recently approached the County requesting a resolution supporting their bonding request for replacment of their "201" sewer system.

As background, in 1983, a "201 Grant" was received from the Federal Government as part of the Clean Water Act. The purpose of the effort was to improve and protect the water quality of Lake Bavaria, Pierson Lake and Reitz Lake by installing a sewer system utilizing a series of mounds, sand filters and grey water sewage collector systems. These systems are now well past their expected 20-year life and large portions of the original system are still in operation on the south side of Lake Bavaria, around Pierson Lake and North and South of Reitz Lake. The Township is seeking a collaborative effort between Laketown, Chaska, Victoria and Waconia to provide sanitary sewer to the 201 areas.

To determine how best to replace the 201 systems, the Township completed a wastewater system study and has recommended options to replace the 201 systems estimated to cost \$21.4 million. To support their efforts, the township is requesting that the County pass a resolution supporting their bonding request of \$11.0 million towards the project.

**ACTION REQUESTED:**

Motion to approve resolution supporting Laketown Township's bonding request for replacement of the 201 sewer system.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9351

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE October 17, 2023 RESOLUTION NO. \_\_\_\_\_  
 MOTION BY COMMISSIONER \_\_\_\_\_ SECONDED BY COMMISSIONER \_\_\_\_\_

## Resolution to Support the Laketown Township State Bonding Request for the "201" System Feasibility Study

**Whereas**, in 1983, a "201 Grant" from the Federal Government Clean Water Act was received to install a sewer system utilizing a series of mounds, sand filters and grey water sewage collector systems to improve and protect the water quality of Lake Bavaria, Pierson Lake and Reitz Lake; and

**Whereas**, the life of the systems was expected to be about 20-years;

**Whereas**, it was anticipated that these Township properties would have been annexed into cities and the sewer systems would have been upgraded through development and growth;

**Whereas**, the 201 greywater treatment system is not a feasible long term solution to providing wastewater treatment to these future urban properties and to protecting the adjacent lakes,

**Whereas**, these 201 sewer systems are now outdated and are becoming difficult to maintain, and Laketown Township is seeking a collaborative effort to provide sanitary sewer to the 201 areas;

**Whereas**, Laketown Township completed a wastewater system study in June 2023 to determine how best to replace the 201 systems with sanitary sewer; and

**Whereas**, Laketown Township is recommending options to replace the 201 systems estimated to cost \$21.4 million and is requesting partial funds be appropriated for the project in the upcoming State bonding bill.

**Now, Therefore, Be It Resolved**, the Carver County Board of Commissioners supports Laketown Townships state bonding request of \$11.0 million to assist in funding the replacement of the "201" sewer system.

YES	ABSENT	NO

**STATE OF MINNESOTA  
COUNTY OF CARVER**

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 17<sup>th</sup> day of October, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 17<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
David Hemze  
County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Concurrence in Award of Construction Contract for the Highway 117 Project**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Communities:

**BACKGROUND/JUSTIFICATION:**

Carver County and the City of Chanhassen have been planning for infrastructure improvements to meet modern design standards on Highway 117 (Galpin Boulevard) between State Highway 5 and the Hennepin County border and have recently completed final design of the corridor. The City of Chanhassen has been the lead agency and will manage all aspects of the project through completion, with input and coordination with Carver County Public Works staff. This project is eligible to utilize Transportation Sales Tax funds for the County's cost share of the project. The project cost splits for the corridor are based on programmed cost sharing per the Carver County Construction Cost Share Policy. To simplify the application of the cost sharing between the agencies, a set percentage cost share of each agency has been established based on the preliminary cost estimate and will be used for the remainder of the project.

The City of Chanhassen opened bids for the project on September 19 at 10:00 am and received the following bids:

- S.M. Hentges & Sons, Inc. - \$15,238,447.35
- Max Steininger, Inc. - \$16,146,925.50
- Eureka Construction, Inc. - \$16,809,541.30
- Valley Paving, Inc. - \$17,951,951.00
- Park Construction Company - \$18,280,210.07
- Meyer Contracting, Inc. - \$18,686,765.42

The low responsible bidder was under the engineers estimate of \$16,006,723.65 and the funding sources and amounts are shown below.

**ACTION REQUESTED:**

Motion to concur in the award of the construction contract through the City of Chanhassen for the Highway 117 Project to the low responsible bidder.

**FISCAL IMPACT:**

If "Other", specify:

**FTE IMPACT:**

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
City of Chanhassen	\$5,455,728.34
Trans. Sales Tax	\$9,782,719.01
<b>Total</b>	<b>\$15,238,447.35</b>

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9376

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with Atomic Architectural Sheet Metal**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Communities:

**BACKGROUND/JUSTIFICATION:**

On June 28, 2022, the County Board authorized the award of contracts for the construction of the Waterfront Service Center Building project in the Lake Waconia Regional Park. The contract with Atomic Architectural Steel needs to be amended to cover costs for additional work that was out of their original scope.

- The additional work involved additional sheet metal to wrap the lower rim around the building in stainless steel for weather proofing and is corrosion resistant This was not in the original scope of work and excluded from another bid package. Amount \$26,311.00.
- Additional work was needed to install insulation at door stoop areas due to coordination with the cement contractor. Insulation was previously installed by both exterior insulation contractors, but removal was required by building enclosure consultant for approval of air barrier transition to damp proofing at foundation. Amount \$1,500.
- Membrane flashing to protect wood around the parapet was added to their scope and removed from another contractor's scope. This item is a net zero cost but adds cost to this contract \$12,937.31
- Metal transition corners, trim, and head/sill flashing was needed around windows and doors and not another product as initially reviewed. Amount \$22,672
- Requested additional contingency to cover any unexpected items. \$6,579.69

Requested total amendment amount \$70,000

Original Contract Amount \$110,400

Total contract amount with Amendment \$180,400

These additional items are direct and necessary to complete the building.

**ACTION REQUESTED:**

Motion to amend the contract with Atomic Architectural Sheet Metal pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

**FUNDING**

County Dollars =

Paradise Commons Proje

FTE IMPACT:

**Total**



Related Financial/FTE Comments:

The requested amendment No. 1 with Atomic Architectural Steel increases their contract by \$70,000 to a total contract amount of \$180,400 and reduces the project's contingency balance by a corresponding \$70,000 which leaves a remaining balance of \$183,483 - see details below:

Beginning Project Construction Contingency Balance	\$737,337 <i>(Includes the additional Parks and Trails Funds)</i>
Previous Project Construction Contingency Used	(483,854) <i>(Includes costs for construction delay \$216,134)</i>
Atomic Architectural Steel Amendment	<u>(70,000)</u>
Total Contingency funds used	<u>(553,854)</u>
Remaining Project Construction Contingency Balance	<b>\$183,483</b>

Original Budgeted funds \$8,733,566

Additional Parks and Trails funds \$139,833

Total Project Budgeted Funds: \$8,873,399

Office use only:

RBA 2023 - 9382

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**STOC for Health and Human Services Child and Family Department**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

The Health and Human Services Child and Family Department is requesting approval to hire a Seasonal, Temporary, OnCall (STOC) staff for the maximum allowed 67 days to cover a supervisor's leave of absence. A temporary supervisor to lead the assessment team is needed to ensure the Child and Family department is mitigating risk to children by providing consistent supervision over the child protection assessment unit. The Child Protection system is a heavily regulated system and the services provided by the Child and Family team are high risk and mandated according to Minnesota Statute 260E. The job of supervising child protection assessment workers requires at minimum weekly supervision of staff to ensure staff complies with required laws and regulations, develops strong safety plans, responds to increased needs of the community, and keeps children and families safe.

On December 13, 2022 (RBA 8750) and January 3, 2023 (RBA 8840) Carver County Board of Commissioners approved a total of \$51,612 dollars to hire three STOC social workers to cover planned leave of absences and vacancies within the Child and Family department. Of that total, \$30,062 remains in the 2023 HHS budget. The cost for up to 67 days for a supervisory level STOC is \$29,559. The Health and Human Services Division is requesting approval to repurpose \$29,559 from the already approved STOC funds to cover the supervisor's leave of absence. If the supervisor position is not temporarily filled by an STOC, the level of supervision would not be adequate to mitigate risk and ensure compliance with the system's requirements.

**ACTION REQUESTED:**

Motion to approve repurposing of STOC funds in the HHS budget to hire a temporary Child and Family supervisor for up to 67 days starting the end of November 2023.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
HHS budget	\$29,559.00
<b>Total</b>	<b>\$29,559.00</b>

**FTE IMPACT:**

Insert additional funding source

**Related Financial/FTE Comments:**

HHS is requesting the use of existing STOC money that was previously approved by the County Board in RBA's 8750 and 8840 and not fully utilized; move to GL 11-422-700-0000-6119 in the amount of \$29,559.

Office use only:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution Authorizing Execution of Agreement TZD Toward Zero Deaths Grant**

Primary Originating Division/Dept: Sheriff - Patrol Services

Meeting Date: 10/17/2023

Contact: George Pufahl Title: Patrol Lieutenant

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

Resolution Authorizing Execution of Agreement with the Minnesota Department of Public Safety for the Towards Zero Death (TZD) grant awarded to the Carver County Sheriff's Office starting October 1, 2013 through September 30, 2024. These funds are for traffic safety education and enforcement and have been previously approved by the board.

**ACTION REQUESTED:**

Resolution Authorizing Execution of Agreement TZD Toward Zero Deaths Grant 2023-2024

**FISCAL IMPACT:** Included in current budget

If "Other", specify:

**FTE IMPACT:** None

**FUNDING**

County Dollars =	<input type="text"/>
grant	\$28,300.00
<b>Total</b>	<b>\$28,300.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

02-201-236-1605-5363 Safe and Sober Grant

Office use only:

RBA 2023 - 9388

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that the Carver County Sheriff's Office enter into grant agreements with the Minnesota Department of Public Safety, Office of Traffic Safety for the project entitled Towards Zero Deaths during the period from October 1, 2023 through September 30, 2024.

The Carver County Sheriff is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Carver County Sheriff's Office and to be the fiscal agent and administer the grant.

I certify that the above resolution was adopted by the Carver County Board of Commissioners of Carver County , Minnesota on \_\_\_\_\_.  
(Date)

SIGNED:

WITNESSETH:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**OJJDP Grant FY2023 Reducing Risk for Girls in the Justice System**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Communities:

**BACKGROUND/JUSTIFICATION:**

Carver County Court Services proposes to implement Ape Siyalu Diyaniyan, (Diyaniyan), a gender-specific, trauma-responsive probation supervision program designed by and for females. The program was developed in consultation with the National Child Traumatic Stress Network’s Essential Elements of a Trauma-Informed Juvenile Justice System and the Department of Justice’s Eight Principles of Evidence Based Principles for Effective Interventions in Community Corrections. Diyaniyan’s goal is to reduce recidivism by empowering girls to live safe and well with others and themselves through investing in girls and shifting focus from delinquent behaviors themselves to the underlying reasons for their justice system involvement. Programming will consist of a projected sixty female youth ages 11-17 assessed at medium to high risk of recidivism and placed on probation supervision in Carver County. Key elements to the success of Diyaniyan are guaranteed access to trauma-responsive mental health services and supports, engagement of caregivers by offering care and support of the youth to foster positive outcomes and increase protective factors, completion of a formal program evaluation to maximize productivity and program fidelity, and ongoing training of Diyaniyan staff in evidence-based practices, trauma-informed practices and diversity, equity, and inclusion matters.

This grant application was submitted in April, 2023, to the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The OJJDP is an office of the United States Department of Justice. Carver County was one of very few projects awarded nationwide. Carver County was notified and given the Award in late September, 2023. The grant period begins October 1, 2023. The award amount is \$379,495 over three years.

**ACTION REQUESTED:**

Motion to accept the OJJDP FY2023 Reducing Risk for Girls in the Justice System Grant.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
Federal grant	\$379,495.00
<b>Total</b>	<b>\$379,495.00</b>

**FTE IMPACT:**

Insert additional funding source

**Related Financial/FTE Comments:**

New grant program, budget amendment included.

*Office use only:*

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: OJJDP Grant FY2023 Reducing Risk for Girls in the Justice System

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Conference & Training	01-252-252-1857-6332	\$8,560.00
Office Supplies	01-252-252-1857-6401	\$1,217.00
Professional Services	01-252-252-1857.6260	\$368,608.00
Miscellaneous Exp	01-252-252-1587-6379	\$1,110.00
<b>TOTAL</b>		<b>\$379,495.00</b>

CREDIT		
Description of Accounts	Acct #	Amount
Reducing Risk for Girls-Juvenile Grant	01-252-252-1587-...	\$379,495.00
<b>TOTAL</b>		<b>\$379,495.00</b>

Reason for Request:

Grant period from 10/1/23-9/30/26.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Special Event Use Permit - T Road Tavern, New Germany**

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="10/17/2023"/>
Contact: <input type="text" value="Sam P"/> Title: <input type="text" value="Park Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Communities: <input type="text" value="Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The private business of T-Road Tavern in New Germany, owned & operated by Joe Lemmerman, has requested a special event use permit to conduct a community "October Fest" event on October 20 and 21, 2023.

County Ordinance, Chapter 91; use permits require authorization by the County Board. Per County Policy for special event use permitting by the Parks Department, this request is a Tier II Event based on size & scope.

The event will offer live music & dancing, food and drink including liquor/bar services, limited camping, vendor/business area and kids' activities.

T-Road Tavern requests the use of the CCRRA property to conduct the overall event, with also utilizing City property and their private property of the bar establishment.

T-Road Tavern has coordinated with the City of New Germany and has provided documentation of the use permit issued by the City.

This event will involve an element of alcohol consumption. The use permit issued will allow sale of liquor on CCRRA property. Liquor liability coverage limits have been reviewed by Risk Mgmt. and meet the County requirements. The City's permit limits liquor consumption to 12pm – 10pm on both event dates.

Camping is allowed with the limitations of no campfires; quiet hours begin at 10pm; limit to 20 units; event coordinator must provide a portable restroom in this area; no generators. The City's permit recognizes camping as an approved event activity.

All other permitting items, required by County permitting policy and procedures are accomplished or moving forward towards completion.

The number of attendees to the events is unknown, as this is the first year, but the event has been marketed since midsummer and the coordinator would anticipate 500-1,500 people throughout the 2 days.

Fees have been applied per County Fee Schedule.

It is anticipated that the Park Commission will recommend approval of the event at its October 11, 2023 meeting.

**ACTION REQUESTED:**

Motion to approve the issuance of a special use event permit to T Road Tavern, Joe Lemmerman, to conduct an "October Fest" event on Friday & Saturday October 20 - 21, 2023.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/> <b>\$0.00</b>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value=""/> <b>\$0.00</b>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Professional Services Agreement with Erickson Engineering Co., LLC for the 150th St. Bridge Project**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

The 150th Street Bridge is located 800 feet east of Highway 51 in Benton Township and is in need of replacement. Carver County is acting as the agent for Benton Township to receive the Town Bridge funds and manage the reconstruction of the bridge. A joint powers agreement has been completed with the township. The reconstruction of the bridge is planned for 2024. The contract with Erickson Engineering will include survey, a hydraulic study, design of the bridge, design of the roadway, plans, and utility coordination.

This bridge has been identified on the Carver County 5-year Bridge Replacement Resolution.

Carver County received proposals from two consultants for this work, which were evaluated by three members of the engineering team. Erickson Engineering was selected due to their cost, experience, and schedule.

**ACTION REQUESTED:**

Motion to approve a Professional Services Agreement with Erickson Engineering Co., LLC for design services for the 150th Street Bridge Project for \$59,490.00, pending finalization of the contract review process.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
Benton Township	\$10,000.00
Town Bridge Funds	\$49,490.00
<b>Total</b>	<b>\$59,490.00</b>

**FTE IMPACT:**

Insert additional funding source

**Related Financial/FTE Comments:**

All costs incurred by Carver County will be paid for by the township and the Town Bridge program. Carver County is acting as the agent for the township in order to receive Town Bridge funds from the state.

Office use only:

RBA 2023 - 9404



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Sheriff's Office F350 XLT for Mobile Command Trailer**

Primary Originating Division/Dept: Sheriff

Meeting Date: 10/17/2023

Contact: Brady VandenBerghe Title: Emergency Management Specialist

Item Type:  
Consent

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

In January 2023 the Sheriff's Office purchased a Mobile Command Trailer to coordinate with cities, townships, and other jurisdictions to manage responses to disasters and public safety incidents. The trailer was purchased under one-time funding 2022 Budget Schedule E (2022) for Vehicle Purchase. After the trailer has been outfitted with technology and workspaces we are requesting \$62,984.86 of the vehicle purchase budget to be used for a Ford F350 XLT to pull the Mobile Command Trailer and for other Sheriff's Office needs, like recreation services and the dive team. The F350 will be equipped with necessary equipment and towing capability to allow the Sheriff's Office to respond to disasters and public safety incidents.

The vehicle purchase will be made under the state contract. State contract is only open for a short period of time and the purchase must be made within that window.

**ACTION REQUESTED:**

We are requesting board approval for the purchase of a Ford F350 XLT under the state contract.

**FISCAL IMPACT:** Included in current budget

If "Other", specify: Schedule E one-time funding (2022)

**FUNDING**

County Dollars = \$62,984.86

**FTE IMPACT:** None

**Total** \$62,984.86

Insert additional funding source

**Related Financial/FTE Comments:**

The vehicle purchase of \$62,984.86 will be used from the \$88,157.80 remaining in the current budget of the original \$150,000 one-time funding for vehicle purchase (6670).

Office use only:

RBA 2023 - 9406

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Reallocate funds in HHS budget to expand contract services with MAXIM Healthcare Staffing Services**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

The Carver County Behavioral Health Outpatient Clinic at First Street Center (FSC) does not have sufficient nurse staffing to support psychiatric and tele-prescribing services due to an extended staff leave of absence. The current contract with Innovatel requires FSC to have a nurse on-site to perform biometric screening, pre-visit preparation, and other duties. Due to current staffing absences, Health and Human Services (HHS) is not able to meet these performance requirements, greatly limiting our capacity to meet the mental health and medication needs of our clients.

We are requesting that \$26,000 of available HHS funds originally budgeted to provide STOC and Meal services at Encore be reallocated to expand contracted services with MAXIM Healthcare Staffing Services (Contract #22-112; RBA 22-8379) to temporarily meet the need for nursing support.

**No additional levy funds required.**

**ACTION REQUESTED:**

Approve reallocation of \$26,000 within the HHS budget to increase contracted services through MAXIM Healthcare Staffing Services to provide nursing support to the First Street Center Outpatient Clinic.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
HHS budget	\$26,000.00
<b>Total</b>	<b>\$26,000.00</b>

**FTE IMPACT:**

Insert additional funding source

**Related Financial/FTE Comments:**

Budget amendment transferring \$12,480 in the HHS budget originally allocated to hire STOC staff at Encore and \$13,520 budget originally allocated for meal provision at Encore to support expanded contract with MAXIM Healthcare Staffing Services. Move funds to 11-480-740-0000-6035.

Office use only:

RBA 2023 - 9407

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Reallocate funds in HHS budget to expand contract services with MAXIM Healthcare Staffing Services

Department:

Meeting Date:

- Fund:
- 01 - General
  - 02 - Reserve
  - 03 - Public Works
  - 11 - CSS
  - 15 - CCRRA
  - 30 - Building CIP
  - 32 - Road/Bridge CIP
  - 34 - Parks & Trails
  - 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Contracted Nursing	11-480-740-0000-6035	\$26,000.00
<b>TOTAL</b>		\$26,000.00

CREDIT		
Description of Accounts	Acct #	Amount
Encore STOC	11-426-760-3490-...	\$12,480.00
Encore Meals	11-426-760-3490-...	\$13,520.00
<b>TOTAL</b>		\$26,000.00

Reason for Request:  
 Reallocation of \$26,000 of existing HHS Encore budget to increase contracted services through MAXIM Healthcare Staffing Services to provide nursing support to the First Street Center Outpatient Clinic.

# Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Multi-grade position hiring in Public Works Operations**Primary Originating Division/Dept: Public Works - OperationsMeeting Date: 10/17/2023Contact: Shelby Sovell Title: Operations Engineer/Assista...

Item Type:

ConsentAmount of Time Requested:  minutesAttachments:  Yes  NoPresenter:  Title: **Strategic Initiative:**Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government**BACKGROUND/JUSTIFICATION:**

Fleet Equipment Technicians are difficult to acquire and in high demand which makes recruitment difficult for Public Works when competing against the private sector and other competitive public agencies. Public Works is requesting the ability to recruit for vacant Fleet Equipment Technician positions based on qualifications. The candidates could range from an Equipment Technician (B22 DBM Grade Level) entry level position to a Senior Equipment Technician (B23 DBM Grade Level) advanced position. Additional funds are necessary as a current vacant FTE position is budgeted at the Equipment Technician (B22 DBM Grade Level).

Recruiting for multiple levels of Fleet Equipment Technicians should expand the applicant pool and provide Public Works the ability to attract, hire, and retain the best fit for the organization at any given time.

**ACTION REQUESTED:**

Motion to approve hiring of future Fleet Equipment Technician candidates based on the candidates' qualifications as an Equipment Technician up to a Senior Equipment Technician classification.

**FISCAL IMPACT:** Budget amendment request form

If "Other", specify:

**FUNDING**

County Dollars =

CSAH (Regular) Maint \$25,116.00**Total** **\$25,116.00****FTE IMPACT:** Other staffing change (grade, classification, hours, etc.)**Related Financial/FTE Comments:**

No levy funds requested. Increased cost will be covered by CSAH Regular Maintenance.

**Summary of Permanent FTEs (does not include Temporary/STOC positions):**

2023 Budget Board approved FTEs - 1/1/23 (adjusted based on reconciliation):	757.18
Non-levy funded Board Approved net FTE changes so far in 2023:	6.45
10/17 RBAs non-levy funded net FTE change:	-
<b>2023 Total FTE - 10/17/23</b>	<b>763.63</b>

Office use only:

RBA 2023 - 9350

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Multi-grade position hiring in Public Works Operations

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Sal/Ben	03-306.61xx	\$25,116.00	CSAH Reg Maint	03-820.5225	\$25,116.00
<b>TOTAL</b>		\$25,116.00	<b>TOTAL</b>		\$25,116.00

Reason for Request:

Utilize CSAH Regular Maintenance funds to cover the multi-grade position Equipment Technician up to a Senior Equipment Technician based on qualifications.

## Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Land Records and Vitals Department Statutory Appointments**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

**BACKGROUND/JUSTIFICATION:**

Effective October 10, 2023, Kaaren Lewis, who had been serving as the interim Land Records and Vitals Department Manager since March 2023, has been hired as the Land Records and Vitals Department Manager. County staff recommend she continue in her current role as County Recorder but David Frischmon, Property and Finance Director, be appointed as the Ditch Administrator.

**ACTION REQUESTED:**

Appoint Land Records and Vitals Department Manager Kaaren Lewis as County Recorder

Appoint Property and Finance Director David Frischmon as Ditch Administrator

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**  **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2023 - 9396

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Settlement Agreement for Right of Way Acquisitions for the Highway 40 Project - Belle Plaine Area**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Culture:

**BACKGROUND/JUSTIFICATION:**

The 2024 construction season includes the shoulder widening, grading and re-surfacing of Highway 40 from State Highway 25 on the south to County Highway 52 on the north. Additional right-of-way is needed to complete the project scope. On March 7, 2023, the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties. Negotiations commenced and staff have reached recommended settlements. On September 26, 2023, the County Board authorized a settlement amount for Parcel 27, PID 08.0200300; This request for County Board action is for the approval of a revised settlement amount on Parcel 27 due to a re-negotiated settlement amount.

**ACTION REQUESTED:**

Motion to approve a resolution for a settlement agreement with the property owners of Parcel 27 of the Highway 40 Project - Belle Plaine Area.

**FISCAL IMPACT:**

If "Other", specify:

**FTE IMPACT:**

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
CSAH Regular Constructio	\$24,550.00
<b>Total</b>	<b>\$24,550.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

Authorized settlement amount for Parcel 27 on September 26, 2023, was \$19,550, the new settlement amount is \$24,550.00.

*Office use only:*

RBA 2023 - 9403

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: October 17, 2023

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 40 Project - Belle Plaine Area**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening and pavement improvements as part of the Highway 40 Project - Belle Plaine Area (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and



WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of shoulder widening and pavement improvements as part of the Highway 40 Project - Belle Plaine Area constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on October 17, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 17th day of October 2023

\_\_\_\_\_  
Dave Hemze County Administrator

**Exhibit A**  
**to**  
**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property**  
**Interests**

**Highway 40 Project - Belle Plaine Area**

Carver County Public Works No. 188844

**Property Tax Identification No. 08.0200300**

**Parcel Number(s): 27**

Fee Owners:

Fee Owner and Contract Vendor: Thomas M. Redmond, as Trustee of the Revocable Trust Agreement of Thomas M. Redmond dated October 7, 2008, as amended.

Contract Vendees: Sever Peterson and Sharon L. Peterson, as Co-Trustees of the Sever Peterson Family Trust, and Bert Notermann and Bonnie Notermann.

Property Address: XXX County Road 40, Carver, Minnesota.

Permanent easement for roadway purposes contains **88,647 sq. ft.**, more or less.

**\$12,450.00**

Permanent easement for drainage & utility purposes contains **13,859 sq. ft.**, more or less.

**\$1,700.00**

Temporary easement for construction purposes contains **14,754 sq. ft.**, more or less.

**\$400.00**

Damages to fencing.

**\$5,000.00**

Appraisal Fee.

**\$5,000.00**

Settlement Amount: **\$24,550.00**

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Initial Offers for Right of Way Acquisition for the US 212 Project - Benton Township**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

The 2024-2026 construction seasons includes the US 212 Project - Benton Township which is the reconstruction and expansion of Highway 212 to a four-lane expressway from Highway 34 (Tacoma Avenue) in the City of Norwood Young America to approximately Highway 36 on the west side of the City of Cologne. Carver County and MnDOT have entered into a right of way acquisition agreement in which Carver County is the lead agency for this project. Additional right-of-way is needed to complete the project scope. Carver County has contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project. Public Works staff have reviewed the appraisals and are recommending the county board authorize written initial offers of compensation to impacted property owners.

**ACTION REQUESTED:**

Motion to adopt a resolution to authorize written initial offers of compensation for right-of-way acquisitions for the US 212 Project - Benton Township.

**FISCAL IMPACT:**

If "Other", specify:

**FTE IMPACT:**

**FUNDING**

<b>County Dollars =</b>	
Transportation Sales Tax	\$1,178,200.00
MnDOT Funding	\$2,238,200.00
<b>Total</b>	<b>\$3,416,400.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

Carver County and MnDOT have executed a right of way agreement that includes evenly splitting the right of way acquisition costs for this project, after the first \$1.06 million that will be funded 100% by MnDOT. The funding numbers shown above may change slightly due to final revisions to the acquisition areas prior to the initial offers being made.

Office use only:

RBA 2023 - 9374

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: October 17, 2023  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

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**Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 212 Project – Benton Township**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for a Highway 212 Project –Benton Township (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests described in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owners submit to the County the information necessary for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements as part of the Highway 212 Project – Benton Township constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s), the Public Works Division Director or agents under his supervision, shall make initial written offers of just compensation to the Owners of the real property interests described in Exhibit A from whom the County must acquire real property interests needed for the Project; and

BE IT FURTHER RESOLVED that the Public Works Division Director or agents under his supervision, shall reimburse the Owners of said real property interests for an independent appraisal of damages from a licensed real estate appraiser to estimate the full amount of damages which will be caused to Owners by the County’s proposed acquisition of the real property interests described in said Exhibit A, and that, upon the Owners providing to County a copy of that appraisal report, evidence of the cost of that report, and evidence of payment of that amount to the appraiser, County shall reimburse Owners for the cost of Owners’ independent appraisal report, subject to the limits stated in Minn. Stat. §117.036. In lieu of said independent appraisal of damages, the Public Works Division Director or agents under his supervision, may offer in addition to the initial written offer to property Owners, an amount up to said limits in Minn. Stat. §117.036.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

---

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held October 17<sup>th</sup>, 2023 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 17<sup>th</sup> day of October 2023

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Dave Hemze County Administrator

**Exhibit A**

**to**

**Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests**

**Highway 212 Project – Benton Township**

Carver County Public Works No. 178826

**Property Tax Identification No. 580130410**

**Parcel Number(s): 1 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Jam Real Estate LLC

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **221,372 SQ FT**, more or less.

Temporary easement for construction purposes contains **2,213 SQ FT**, more or less.

**Property Tax Identification No. 0110130400**

**Parcel Number(s): 2 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Kenneth B Briggs and Susan C. Briggs

Property Address: 15130 Highway 212, Norwood-Young America, MN 55368

Temporary easement for construction purposes contains **345 SQ FT**, more or less.

**Property Tax Identification No. 0110130600**

**Parcel Number(s): 3 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Randall W. Feltmann and Leann J. Feltmann

Property Address: 14750 Highway 212 Norwood-Young America MN 55368

A portion of the Subject Property being taken in fee simple contains **512,057 SQ FT**, more or less.

Temporary easement for construction purposes contains **95,113 SQ FT**, more or less.

**Property Tax Identification No. 010131400**

**Parcel Number(s): 4 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Terrance L. Picha

Property Address: XXXX Salem Avenue, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **362,977 SQ FT**, more or less.

Temporary easement for construction purposes contains **45,782 SQ FT**, more or less.

**Property Tax Identification No. 0110180300**

**Parcel Number(s): 5 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Steven & Trudy Vogel Living Trust

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **232,137 SQ FT**, more or less.

Temporary easement for construction purposes contains **168,516 SQ FT**, more or less.

**Property Tax Identification No. 010180200**

**Parcel Number(s): 6 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Larry H. Bachmann and Jeannette C. Bachmann Trusts

Property Address: 14190 Hwy. 212, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **484,019 SQ FT**, more or less.

Temporary easement for construction purposes contains **33,036 SQ FT**, more or less.

**Property Tax Identification No. 010180120**

**Parcel Number(s): 7 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Pauline H. Fruetel, Gordon J. Dietel and Dale G. Dietel

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **485,066 SQ FT**, more or less.

Permanent easement for drainage and utility purposes contains **7,500 SQ FT**, more or less.

Temporary easement for construction purposes contains **125,563 SQ FT**, more or less.

**Property Tax Identification No. 010172000**

**Parcel Number(s): 8 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Mark S. Rolf and June M. Rolf Trusts

Property Address: 13440 Highway 212, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **357,633 SQ FT**, more or less.

Temporary easement for construction purposes contains **72,264 SQ FT**, more or less.

**Property Tax Identification No. 010171400**

**Parcel Number(s): 9 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Warren L. Flusemann Trust

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **270,877 SQ FT**, more or less.

Temporary easement for construction purposes contains **35,043 SQ FT**, more or less.

**Property Tax Identification No. 010170800**

**Parcel Number(s): 10 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Kimberly Rosauer Gapen

Property Address: 13030 Highway 212, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **7,139 SQ FT**, more or less.

Temporary easement for construction purposes contains **326 SQ FT**, more or less.

**Property Tax Identification No. 010171313**

**Parcel Number(s): 11 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Tom Diethelm Builders, LLC

Property Address: 13010 Highway 212, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **2,403 SQ FT**, more or less.

Temporary easement for construction purposes contains **100 SQ FT**, more or less.

**Property Tax Identification No. 010170900**

**Parcel Number(s): 12 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: James Schultz and Joeana May Taylor

Property Address: 12990 Highway 212, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **5,284 SQ FT**, more or less.

Temporary easement for construction purposes contains **150 SQ FT**, more or less.



**Property Tax Identification No. 010171010**

**Parcel Number(s): 13 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Warren L. Flusemann Trust

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **74,013 SQ FT**, more or less.

Temporary easement for construction purposes contains **9,151 SQ FT**, more or less.

**Property Tax Identification No. 010171100**

**Parcel Number(s): 14 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: St. John's United Church of Christ

Property Address: 12984 County Rd 51, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **25,779 SQ FT**, more or less.

Temporary easement for construction purposes contains **8,515 SQ FT**, more or less.

**Property Tax Identification No. 010171200**

**Parcel Number(s): 15 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Gary G. Stahlke and Cathy L. Stahlke

Property Address: 12810 County Road 51, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **30,000 SQ FT**, more or less.

Temporary easement for construction purposes contains **500 SQ FT**, more or less.

**Property Tax Identification No. 010161520**

**Parcel Number(s): 16 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Leonard Hoen Jr. Trust

Property Address: 12855 County Road 51, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **425,268 SQ FT**, more or less.

Temporary easement for construction purposes contains **48,374 SQ FT**, more or less.

**Property Tax Identification No. 010171100**

**Parcel Number(s): 17 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: St. John's United Church of Christ

Property Address: 12984 County Rd 51, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **24,200 SQ FT**, more or less.

Temporary easement for construction purposes contains **2,948 SQ FT**, more or less.

**Property Tax Identification No. 010160700**

**Parcel Number(s): 18 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Steven D. Siegle and Sandra Siegle

Property Address: 12225 Highway 212 Cologne, MN 55322

A portion of the Subject Property being taken in fee simple contains **524,061 SQ FT**, more or less.

Temporary easement for construction purposes contains **68,952 SQ FT**, more or less.

**Property Tax Identification No. 010160206**

**Parcel Number(s): 19 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: W.H. Group LLC

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **86,041 SQ FT**, more or less.

Temporary easement for construction purposes contains **14,905 SQ FT**, more or less.

**Property Tax Identification No. 010160102**

**Parcel Number(s): 20 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Robie Wickenhauser and Deanne R. Wickenhauser

Property Address: 12955 County Road 153 Cologne, MN 55322

A portion of the Subject Property being taken in fee simple contains **56,965 SQ FT**, more or less.

Temporary easement for construction purposes contains **6,274 SQ FT**, more or less.

**Property Tax Identification No. 010160103**

**Parcel Number(s): 21 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Estate of Ryland N. Wickenhauser

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **57,252 SQ FT**, more or less.

Temporary easement for construction purposes contains **8,361 SQ FT**, more or less.

**Property Tax Identification 010150800**

**Parcel Number(s): 22 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Winkler Family Revocable Living Trust

Property Address: 11730 Highway 212 Cologne, MN 55322

A portion of the Subject Property being taken in fee simple contains **26,174 SQ FT**, more or less.

Temporary easement for construction purposes contains **509 SQ FT**, more or less.

**Property Tax Identification No. 010150900**

**Parcel Number(s): 23 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Ryan D. Marz and Tiffa L. Windschitl

Property Address: 11680 Highway 212 Cologne, MN 55322

A portion of the Subject Property being taken in fee simple contains **16,369 SQ FT**, more or less.

**Property Tax Identification No. 010150300**

**Parcel Number(s): 24 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: David E. Tellers and Donna M. Tellers

Property Address: 11610 Highway 212 Cologne, MN 55322

A portion of the Subject Property being taken in fee simple contains **3,300 SQ FT**, more or less.

Temporary easement for construction purposes contains **1,320 SQ FT**, more or less.

**Property Tax Identification No. 010150105**

**Parcel Number(s): 25 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Marcia K. Tellers Trust and Kenneth M. Family Trust

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **25,026 SQ FT**, more or less.

**Property Tax Identification No. 010150100**

**Parcel Number(s): 27 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Marcia K. Tellers Trust and Kenneth M. Family Trust

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **483,162 SQ FT**, more or less.

Temporary easement for construction purposes contains **54,522 SQ FT**, more or less.

**Property Tax Identification No. 010151220**

**Parcel Number(s): 28 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Almeda Rose Guethling Trust

Property Address: No Address Assigned

Temporary easement for construction purposes contains **1,123 SQ FT**, more or less.

**Property Tax Identification No. 010140100**

**Parcel Number(s): 29 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Lloyd G. Vinkemeier Jr. Credit Trust

Property Address: No Address Assigned

Temporary easement for construction purposes contains **1,967 SQ FT**, more or less.

**Property Tax Identification No. 010140300**

**Parcel Number(s): 30 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Michael K. Ewald

Property Address: 11030 Highway 212 Cologne, MN 55322

Temporary easement for construction purposes contains **23,613 SQ FT**, more or less.

**Property Tax Identification No. 404400470**

**Parcel Number(s): 31 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Harriet H. Tellers Trust and Gordon R. Tellers Family Trust

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **416,280 SQ FT**, more or less.

Temporary easement for construction purposes contains **106,830 SQ FT**, more or less.

**Property Tax Identification No. 010151000**

**Parcel Number(s): 32 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Darrin A. Dietzel

Property Address: 11740 134th Street Cologne, MN 55322

A portion of the Subject Property being taken in fee simple contains **275,825 SQ FT**, more or less.

Temporary easement for construction purposes contains **75,472 SQ FT**, more or less.

**Property Tax Identification No. 010151300**

**Parcel Number(s): 33 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Charles L. Dietzel Trust and Ilene J. Dietzel Trust

Property Address: 13225 County Road 153 Cologne, MN 55322

A portion of the Subject Property being taken in fee simple contains **686,469 SQ FT**, more or less.

Temporary easement for construction purposes contains **123,498 SQ FT**, more or less.

**Property Tax Identification No. 010160900**

**Parcel Number(s): 34 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Bongards Co-op Creamery

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **122,714 SQ FT**, more or less.

Temporary easement for construction purposes contains **68,019 SQ FT**, more or less.

**Property Tax Identification No. 010162300**

**Parcel Number(s): 34A of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Bongards Co-op Creamery

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **53,838 SQ FT**, more or less.

Permanent easement for drainage and utility purposes contains **1,258 SQ FT**, more or less.

Temporary easement for construction purposes contains **16,540 SQ FT**, more or less.

**Property Tax Identification No. 010161700**

**Parcel Number(s): 34B of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Bongards Co-op Creamery

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **1,650 SQ FT**, more or less.

Temporary easement for construction purposes contains **3,991 SQ FT**, more or less.

**Property Tax Identification No. 010162800**

**Parcel Number(s): 34C of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Bongards Co-op Creamery

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **1650 SQ FT**, more or less.

Temporary easement for construction purposes contains **600 SQ FT**, more or less.

**Property Tax Identification No. 010172610**

**Parcel Number(s): 35 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Bongards' Creameries, Inc.

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **987,575 SQ FT**, more or less.

Permanent easement for drainage and utility purposes contains **1,974 SQ FT**, more or less.

Temporary easement for construction purposes contains **237,039 SQ FT**, more or less.

**Property Tax Identification No. 010171800**

**Parcel Number(s): 35A of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Bongards' Creameries, Inc.

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **1,516 SQ FT**, more or less.

Temporary easement for construction purposes contains **3,479 SQ FT**, more or less.

**Property Tax Identification No. 010162000**

**Parcel Number(s): 37 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Kelsner Living Trust

Property Address: 13045 County Road 51, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **2,640 SQ FT**, more or less.

Permanent easement for drainage and utility purposes contains **800 SQ FT**, more or less.

Temporary easement for construction purposes contains **400 SQ FT**, more or less.

**Property Tax Identification No. 010161900**

**Parcel Number(s): 38 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Thomas F. Groeschen and Kristine K. Groschen

Property Address: 13055 County Road 51, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **2,475 SQ FT**, more or less.

Permanent easement for drainage and utility purposes contains **750 SQ FT**, more or less.

Temporary easement for construction purposes contains **375 SQ FT**, more or less.

**Property Tax Identification No. 010162500**

**Parcel Number(s): 39 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Linda E Werp and Richard A. Mallett

Property Address: 13075 County Road 51, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **4,125 SQ FT**, more or less.

Permanent easement for drainage and utility purposes contains **1,250 SQ FT**, more or less.

Temporary easement for construction purposes contains **625 SQ FT**, more or less.

**Property Tax Identification No. 010162200**

**Parcel Number(s): 40 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Erick J. Lenzen and Natalie Lenzen

Property Address: 13125 County Road 51, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **6,572 SQ FT**, more or less.

Permanent easement for drainage and utility purposes contains **1,991 SQ FT**, more or less.

Temporary easement for construction purposes contains **3,186 SQ FT**, more or less.

**Property Tax Identification No. 010161600**

**Parcel Number(s): 43 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Steven M. and Paulette A. Erhard

Property Address: 13245 County Road 51, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **2,893 SQ FT**, more or less.

Temporary easement for construction purposes contains **2,120 SQ FT**, more or less.

**Property Tax Identification No. 010170400**

**Parcel Number(s): 45 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Dayle K. Radde and Janice M. Radde

Property Address: 13050 County Road 51, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **2,999 SQ FT**, more or less.

Temporary easement for construction purposes contains **454 SQ FT**, more or less.

**Property Tax Identification No. 010170300**

**Parcel Number(s): 46 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Cynthia D. Hansen

Property Address: 13040 County Road 51, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **2,608 SQ FT**, more or less.

Temporary easement for construction purposes contains **394 SQ FT**, more or less.



**Property Tax Identification No. 010171920**

**Parcel Number(s): 48 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: DuWayne H. & Shirley M. Schmitz Living Trust

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **122,435 SQ FT**, more or less.

Temporary easement for construction purposes contains **16,760 SQ FT**, more or less.

**Property Tax Identification No. 010171910**

**Parcel Number(s): 49 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Jessica M. Solberg and Zachary L. Solberg

Property Address: 13255 Hwy 212, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **5,447 SQ FT**, more or less.

**Property Tax Identification No. 010172410**

**Parcel Number(s): 50 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Kevin M. Kohls and Stephan L. Kohls and Janet A. Kohls Revocable Trust

Life Estate - Bernice M. Kohls

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **101,992 SQ FT**, more or less.

**Property Tax Identification No. 010172400**

**Parcel Number(s): 51 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: David F. Kuntz and Sarah A. Vanderlinde-Kuntz

Property Address: 13575 Hwy. 212, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **73,226 SQ FT**, more or less.

**Property Tax Identification No. 010180400**

**Parcel Number(s): 52 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Clarence J. Stender, Jr.

Property Address: 14325 Hwy. 212, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **210,231 SQ FT**, more or less.

Temporary easement for construction purposes contains **84,272 SQ FT**, more or less.

**Property Tax Identification No. 010180110**

**Parcel Number(s): 53 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Gordon Dietel

Property Address: 13715 Hwy. 212, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **53,143 SQ FT**, more or less.

Temporary easement for construction purposes contains **5,022 SQ FT**, more or less.

**Property Tax Identification No. 010180100**

**Parcel Number(s): 54 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Security Bank & Trust, Felix T. Angamarca Quizhpi and Maria C. Lazo Loja

Property Address: 14105 Hwy. 212, Norwood-Young America, MnN 55368

A portion of the Subject Property being taken in fee simple contains **21,719 SQ FT**, more or less.

Temporary easement for construction purposes contains **17,986 SQ FT**, more or less.

**Property Tax Identification No. 580130300**

**Parcel Number(s): 55 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35**

Fee Owners: Hennek Business Holdings LLC

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **281,701 SQ FT**, more or less.

Temporary easement for construction purposes contains **26,738 SQ FT**, more or less.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Amendment 3 to JPA 1045437 with the State of MN for Professional and Technical Services for Hwy 212 Project - Benton Township**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="10/17/2023"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Assistant Public Works Director"/>	Item Type: Consent <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

Carver County, MnDOT and the Southwest Corridor Transportation Coalition have been working together to improve Highway 212 between the Cities of Chaska and Carver and Norwood Young America for many years. Carver County has led or assisted in many activities along the corridor in the last eight years. Carver County and MnDOT entered into a joint powers agreement for the preliminary design and environmental documentation to further prepare the project for other external grant funding sources and construction. Most of the costs for the preliminary design and environmental documentation work will be paid for by MnDOT Bond funding that the state legislature appropriated to several projects throughout the state in the 2020 legislative session. The original joint powers agreement is being amended to add additional requested scope of work of SRF Consulting Group and their subconsultant team. This amendment to the scope of work includes additional environmental and design work to include alternative evaluations and historical involvement for several key parcels within the project area, and additional land acquisition coordination with the TC&W Railroad boundary and impacts to adjacent parcels. MnDOT requires an amendment to document these changes. The total agreement cost is increased due to this change as described above.

**ACTION REQUESTED:**

Motion to approve Amendment 3 to Joint Powers Agreement No. 1045437 with the State of Minnesota for Professional and Technical Services for Preliminary Engineering for the Highway 212 Project - Benton Township, pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	MnDOT SRC Funding <input type="text" value="\$99,635.28"/>
	<b>Total</b> <input type="text" value="\$99,635.28"/>
<input type="checkbox"/> Insert additional funding source	
Related Financial/FTE Comments:  <input style="width: 100%; height: 20px;" type="text"/>	

Office use only:

RBA 2023 - 9378

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Amendment 1 to JPA 1051918 with the State of MN for Professional and Technical Services for Hwy 212 Project - Benton Twp**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

Carver County, MnDOT and the Southwest Corridor Transportation Coalition have been working together to improve Highway 212 between the Cities of Chaska and Carver and Norwood Young America for many years. Carver County has led or assisted in many activities along the corridor in the last eight years. Carver County and MnDOT entered into a joint powers agreement for the final design to further prepare the project for construction. Most of the costs for the final design work will be paid for by MnDOT Bond funding that the state legislature appropriated to several projects throughout the state in the 2020 legislative session. The original joint powers agreement is being amended to add additional requested scope of work of SRF Consulting Group and their subconsultant team. This amendment to the scope of work includes additional stormwater design changes to meet the needed soil conditions and permitting requirements, additional coordination on the Barnes Lake Outlet, submittal of the MPCA 401 Water Quality Certification, subsurface investigation work to locate key underground utility and drain tile facilities, design adjustments for the Carver County Public Works access road, and design and staging adjustments to accommodate Bongards access needs. MnDOT requires an amendment to document these changes. The total agreement cost is increased due to this change as described above.

**ACTION REQUESTED:**

Motion to approve an amendment to the JPA with the MN Department of Transportation for Professional and Technical Services for Final Design for the Highway 212 Project - Benton Township, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

**FUNDING**

County Dollars =	<input type="text" value=""/>
MnDOT SRC Funding	\$575,432.92
<b>Total</b>	<b>\$575,432.92</b>

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9381

## Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Out of State Travel for First Responder Sonar Training**

Primary Originating Division/Dept: Sheriff

Meeting Date: 10/17/2023

Contact: George Pufahl Title: Lieutenant

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

First Responder Sonar training is being offered by Beaver Dam Fire and Rescue in conjunction with Marine Sonar Technology to expand the knowledge of side scan sonar and underwater imaging techniques for sonar systems. The training is held in Beaver Dam, Wisconsin. The Sheriff's Office has sonar equipment and this training will enhance the knowledge in the Office on how to use the equipment and read the imaging in order to aid in water recoveries. The cost of the training is free, and the current budget will cover 2 nights of lodging and gas costs estimated at \$405.00.

**ACTION REQUESTED:**

Approve the request for one deputy to attend the out of state free First Responder Sonar Training and use budget funds to cover lodging and gas.

**FISCAL IMPACT:** Included in current budget

If "Other", specify:

**FUNDING**

County Dollars =  **\$405.00**

**FTE IMPACT:** None

**Total**  **\$405.00**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9394

## Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Southern Valley Alliance Presentation**

Primary Originating Division/Dept: Attorney

Meeting Date: 10/17/2023

Contact: Dave Hemze  Title: County Administrator

Item Type:  
Regular Session

Amount of Time Requested: 20  minutes

Presenter: Christie Larson  Title: Executive Director, SVAMN

Attachments:  Yes  No

**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

Southern Valley Alliance of Minnesota provides domestic violence advocacy and support services in Carver and Scott Counties. Executive Director, Christie Larson, will be giving an update on SVA services in Carver County as well as their new Domestic Abuse Advocacy Center.

**ACTION REQUESTED:**

None, this is an informational presentation.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =  \$0.00

**FTE IMPACT:** None

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2023 - 9361

## Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Minnehaha Creek Watershed District Presentation**

Primary Originating Division/Dept: Administration (County)

Meeting Date: 10/17/2023

Contact: Dave Hemze Title: County Administrator

Item Type:  
Regular Session

Amount of Time Requested: 25 minutes

Attachments:  Yes  No

Presenter: Bill Olson, James Wisker Title: MCWD Board Member, District A

**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

Bill Olson, the County's appointment to the Minnehaha Creek Watershed District, and James Wisker, MCWD District Administrator, will be present to provide an update on MCWD's work in Carver County.

**ACTION REQUESTED:**

Information only.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9347

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Local Housing Trust Fund**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Work Session

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

The Carver County Community Development Agency (CDA) has a desire to establish a Local Housing Trust Fund (LHTF). The LHTF would dedicate public revenues to a distinct fund that is used to address housing needs. The fund could be used for:

- Grants, loans, and loan guarantees for the development, rehabilitation, or financing of housing
- Acquisitions and construction of affordable housing units
- Match other funds from federal, state, or private resources for housing programs
- Rental assistance to persons of very low, low, and moderate-income
- Down payment assistance
- Homebuyer counseling services
- Payment of administrative expenses of the trust fund in the maximum amount of 10%

The CDA's 2024 budget includes \$100,000 to establish this fund. In addition, this fund would allow the CDA to leverage other public and private resources.

There are currently 13 cities and 7 counties in Minnesota with LHTFs. It is anticipated that others will establish because funding is available with the local county aid and metro sales tax.

Minnesota State Law requires that a LHTF be established by an elected body through an ordinance. Therefore, the CDA is requesting that the County Board consider an ordinance to establish a LHTF and within the ordinance determine that the CDA will administer the fund.

At the work session, Allison Streich from the CDA and Elizabeth Glidden from the Minnesota Housing Partnership will give an overview of LHTFs from concept to implementation.

**ACTION REQUESTED:**

Provide input and guidance on the creation of a local housing trust fund.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**License Center Update**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The County Board approved a new License Center Systems Coordinator position in the License Center's 2023 Budget contingent on the Legislature approving fee increases for driver's licenses and title transfers. Effective 10/1/23, the Legislature increased fees for a driver's license renewal from \$8 to \$11, a first time driver's license or upgrading to a REAL/EDL driver's license from \$8 to \$16, title transfer from \$11 to \$12 and tab renewals from \$7 to \$8.

County staff will update the Board on the projected financial impact of the Legislature's DMV fee increases compared to the additional cost for the new License Center Systems Coordinator position.

**ACTION REQUESTED:**

None - Information only.

**FISCAL IMPACT:**    
If "Other", specify:

**FUNDING**  
County Dollars =   
  
**Total**

**FTE IMPACT:**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9397