



CARVER COUNTY

minnesota

Carver County Board of Commissioners July 11, 2023 Board Meeting

The County Board Room is open to the public

The Regular Session portion of the meeting will be webcast live at:
<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. a) **CONVENE**
 b) **Pledge of allegiance**
 c) **Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.**

Individuals unable to attend in person can provide public comments by email at admin-contact@co.carver.mn.us.

2. Agenda review and adoption
 3. Approve minutes of June 27, 2023 Special Session 1
 4. Community Announcements

9:20 a.m. 5. **CONSENT AGENDA**

Communities: Create and maintain safe, healthy, and livable communities

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5.22 Donation to the Carver County Sheriff's Office Dive Team..... 54-55

5.23 Review Health & Human Services and Commissioner Warrants..... NO ATT

9:25 a.m. **6. CONNECTIONS: Develop strong public partnerships and connect people to services and information**

6.1 MICA Legislative Update 56

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6.3 Metropolitan Council Governance Task Force Appointment 58

10:25 a.m. **7. COMMUNITIES: Create and maintain safe, healthy, and livable communities**

7.1 Carver County Strategic Plan Update 59-71

10:40 a.m. **8. COUNTY ADMINISTRATOR REPORT**

10:45 A.M. **9. FINANCES: Improve the County's financial health and economic profile**

9.1 **Closed Session** for Sale of Real Property Related to the Highway 212 Project - Dahlgren Township..... 72

11:30 a.m. **ADJOURN REGULAR SESSION**

David Hemze
County Administrator

UPCOMING MEETINGS

July 11, 2023	7:00 p.m. Carver County Township Association Meeting Carver County Fairgrounds
July 18, 2023	9:00 a.m. Board Meeting
July 25, 2023	9:00 a.m. Board Work Session
August 1, 2023	No Meeting
August 8, 2023	9:00 a.m. Board Meeting
August 15, 2023	9:00 a.m. Board Meeting
August 22, 2023	9:00 a.m. Board Work Session
August 29, 2023	No Meeting

A Special Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 27, 2023. Chair John P. Fahey convened the session at 9:00 a.m.

Members present: John P. Fahey, Chair, Gayle Degler and Matt Udermann.

Members absent: Tim Lynch, Tom Workman.

No public comments were received.

Degler moved, Udermann seconded, to approve the agenda as presented. Motion carried unanimously.

Udermann moved, Degler seconded, to approve the minutes of the June 13, 2023, Regular Session and June 20, 2023, County Board Appeal and Equalization meeting. Motion carried unanimously.

Degler moved, Fahey seconded, to approve the following consent agenda items:

Resolution #44-23, Support for Safe Streets and Road for all Discretionary Grant Application for the Highway 5 Safety Project.

Reviewed June 20, 2023, Community Social Services' actions/Commissioners' warrants in the amount of \$358,024.54 and reviewed June 27, 2023, Community Social Services' actions/Commissioners' warrants in the amount of \$265,822.48

Motion carried unanimously.

The Board recognized Sue Orsen, Victoria Gazette editor, for her contributions to the community. Chair Fahey read a Proclamation into the record and thanked her for her dedication to the Gazette, the City of Victoria and Carver County.

Udermann moved, Degler seconded, to adopt Proclamation to recognize Sue Orsen. Motion carried unanimously.

Udermann moved, Fahey seconded, to adjourn the Special Session at 9:11 a.m. and go into a work session with Public Works. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with SRF Consulting Group, Inc. for Design Services of Highway 10 Resurfacing

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County wishes to resurface additional segments of Highway 10 in Chaska in conjunction with the Highway 41/10 Project. This resurfacing project will repair the road surface from the extents of the Highway 41/10 Project to Highway 212 to the west and Audubon Road to the east. For ease of plan design and coordination, Public Works Staff worked with SRF to develop a suitable proposal for the survey and design services to complete these two resurfacing segments on Highway 10. These plan sets will be let as a tied project to the Highway 41/10 Project. The services provided by SRF will also include optional design services for an enhanced pedestrian crossing near Ravoux Road and a two to four lane conversion from Highway 212 to Bavaria Road if Carver County chooses to pursue these options.

ACTION REQUESTED:

Motion to approve a contract with SRF Consulting Group, Inc. for \$227,878.00 for design of the Highway 10 Resurfacing Project, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Base cost of \$129,170.00 plus \$98,708.00 in optional tasks. Total of \$227,878.00.

Office use only:

RBA 2023 - 9169

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Purchase 2017 E350 Super Duty box truck

Primary Originating Division/Dept: Public Works - Operations

Meeting Date: 7/11/2023

Contact: Shelby Sovell Title: Operations Engineer / Fleet

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Environmental Services is requesting authorization to purchase a 2017 E350 Super Duty truck for that department, with primary needs occurring within Environmental Center (EC) operations. Anticipated uses will include shipping collected materials to end-point processing facilities, delivering necessary supplies to the EC, transporting items dropped at rural recycling sites to the EC, delivering recycling bins to community events in Carver County and back to storage, etc. This flexibility will benefit the Environmental Services (ES) Department by allowing quick access to hard-to-find supplies and more efficient management of collected materials. Hauling items within an enclosed box truck will offer increased safety for staff and Carver County residents when materials are transported on county roadways.

This low mileage used truck (with 27,000 miles) is currently available through Fury Ford in Waconia for \$45,737.50, so the purchase complies with Carver County's local purchasing policy. The estimated cost to purchase and install a lift gate (which is needed for EC operations) is \$5,530, giving a total cost of \$51,267.50. The 2023 ES budget includes capital improvement funds which can be used for necessary equipment. A new truck of similar size and style has been estimated to cost at least \$66,530 and comes with a waiting list of one year from the date of order

Additional quotes were received for a similar used box truck, but the prices and mileage were all higher and the quotes came from dealers that are located outside of Carver County. Two additional quotes were also received for the purchase and installation of a lift gate. Both quotes were higher in cost. Carver County has a large fleet of vehicles that are used by various departments. However, there are currently no box trucks within that fleet. Both Facilities and Public Works have expressed an interest in occasionally using this box truck.

ACTION REQUESTED:

Motion to authorize the purchase of an E350 Super Duty box truck.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
Rolled-over SW Fee dol...	\$51,267.50
Total	\$51,267.50

FTE IMPACT: None

Related Financial/FTE Comments:

Funds are available for this purchase within the Environmental Services Department budget (01-123-130-1554-6640). A budget amendment is being requested to transfer the funds to Public Works Department to complete the vehicle purchase and install a lift gate.

Office use only:

RBA 2023 - 9178

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Purchase 2017 E350 Super Duty box truck

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Vehicle Purchase	03-304.6670	\$51,268.00
TOTAL		\$51,268.00

CREDIT		
Description of Accounts	Acct #	Amount
Improvements-Solid Waste Programs	01-123-130-1554-...	\$51,268.00
TOTAL		\$51,268.00

Reason for Request:

Transfer budget from Environmental Services to Public Works department for purchase of vehicle and installation of a lift gate.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract with Blackstone Contractors LLC. for Coney Island Structures

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>7/11/2023</u>
Contact: <u>Sam Pertz</u> Title: <u>Parks & Trails Supervisor</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

It is requested that the Board authorize a contract with Blackstone Contractors LLC. for the construction of the Hoffman Family Foundation Monument & Coney Island of the West entrance signage structure.

The proposed monument entrance structure is consistent with the site plan for the property. Staff have worked with a design consultant to develop both the design and displayed content. Review and comment of this information was offered and obtained by key stakeholders of the Hoffman family, Shakopee Medwaketon Sioux Community, Blondo Consulting archeologist, Waconia Heritage Association and County Communication Staff.

Blackstone Contractors LLC is recommended as they have performed well on similar projects, recently on Big Island at Lake Minnetonka and have provided the lowest cost proposal.

Other quotes by Indigo Signs \$85,790.00 and Albrecht Sign \$207,500.00 were obtained and reviewed.

If authorized the work would be scheduled for this fall, anticipating a start in September. County Parks Maintenance will support the contractor by operating the maintenance barge to move material and equipment.

The Park Commission made recommendation to the County Board to proceed with Blackstone Construction LLC. at the June 14, 2023, meeting. Motion to authorize the contract with Blackstone Contractors LLC. for the amount of \$66,345.25 upon completion of the contract review process.

ACTION REQUESTED:

Motion to authorize the contract with Blackstone Contractors LLC. for the amount of \$66,345.25 upon completion of the contract review process.

FISCAL IMPACT: Other

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	<input style="width: 100%;" type="text"/>
Hoffman Fondation Do...	\$66,345.25
Total	\$66,345.25

Related Financial/FTE Comments:

The funding source for this project is a donation provided by the Hoffman Family Foundation.

Office use only:

RBA 2023- 9183

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Increase in Veterans' Treatment Court Allocation

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

On 06/13/2023, Court Services brought the Veterans' Treatment Court FY24 Agreement to the County Board for approval via RBA 9159. The original agreement was approved by the County Board with a funding allocation of \$89,000. After the agreement was signed by Board Chair Fahey, the Judicial Branch informed us that the allocation increased to \$100,000.

ACTION REQUESTED:

Motion to approve an amended agreement with an allocation of \$100,000 for the Carver County Veterans' Treatment Court FY24.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text" value=""/>
State Allocation	\$100,000.00
Total	\$100,000.00

Insert additional funding source

Related Financial/FTE Comments:

Program 259

Office use only:

RBA 2023 - 9188

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Increase in Veterans' Treatment Court Allocation

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Professional & Tech	01-252-259-0000-6260	\$100,000.00
TOTAL		\$100,000.00

CREDIT		
Description of Accounts	Acct #	Amount
Veterans Treatment Court Grant	01-252-259-0000-...	\$100,000.00
TOTAL		\$100,000.00

Reason for Request:

Increase of Veterans Treatment Court Allocation

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Granite Ledge Electrical Contractors Inc. for Traffic Signal System Improvements

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This agreement is for capital improvement program updates to the County's traffic signal systems at the intersections of Highway 15 (Audubon Road) and Highway 18 (Lyman Boulevard) in Chanhassen as well as Highway 14 (Pioneer Trail) and Acorn Road in Chaska. This work includes the labor to replace the loop detection equipment with video detection equipment. The County purchased the new equipment and will furnish it to the successful contractor. A quote package with engineered plans and specifications was prepared by SRF Consulting Group, Inc. for the proposed work.

Quotes for the video detection system revisions were solicited from area contractors. Five quotes were received by June 23, 2023 at 3:00 pm as follows:

- Egan Company - \$38,700.00
- Granite Ledge Electrical Contractors Inc.- \$28,055.00
- Design Electric, Inc. - \$29,477.02
- Premier Electrical Company - \$28,150.00
- Taylor Electric Company - \$35,800.00

The engineer's estimate was \$55,200.00. County staff recommend award of the work to Granite Ledge Electrical Contractors Inc. for \$28,055.00.

ACTION REQUESTED:

Motion to approve a professional services agreement with Granite Ledge Electrical Contractors Inc. in the amount of \$28,055.00 for traffic signal revisions, pending finalization of the contract review process.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	\$28,055.00
Total	\$28,055.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9194

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Stonebrooke Engineering for 2023 Bridge Safety Inspections

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Public Works is the responsible agency for completing annual bridge inspections on bridges located on County, Township and City Streets (cities under 5000 population) throughout the County. The consultant engineer, Ron Benson of Stonebrooke Engineering, has completed these inspections since 2007 for the County and has been selected to provide this required bridge inspection service again in 2023. This agreement with Stonebrooke Engineering provides for completion of these annual bridge inspection services.

Public Works did not seek additional proposals for this work as Ron Benson from Stonebrook has institutional knowledge of our bridge system and has trained our staff as well. Other consultants would not provide the same level of service at the proposed fee.

ACTION REQUESTED:

Motion to approve a professional services agreement with Stonebrooke Engineering in the amount of \$51,670 for 2023 Bridge Safety Inspections, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9196

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Elimination of one .9 FTE therapist and creation of one 1.0 FTE therapist in the Crisis Program**Primary Originating Division/Dept: Health & Human Services - Behavioral Health

Meeting Date: 7/11/2023

Contact: Stephanie Combey Title: Behavioral Health Clinical Ser...

Item Type:
Consent

Amount of Time Requested: [] minutes

Attachments: Yes No

Presenter: [] Title: []

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities**BACKGROUND/JUSTIFICATION:**

On 04/04/2023 the Carver County Board of Commissioners approved the elimination of nine .9 FTE positions in the HHS Behavioral Health Crisis Unit and creation of nine 1.0 FTE positions via RBA-9001. With the retirement of a therapist currently employed at .9 FTE, this RBA is to request the elimination of one additional .9 FTE therapist position and creation of one 1.0 therapist position. The Federal Medical Assistance Percentage (FMAP) Grant from MN DHS will be used to fund the added cost in 2023:

- Cost to increase the therapist (C43) position @1 X 0.1= \$4,109.25 (8/14/2023-12/31/2023)

Total annual cost for the increase is \$10,958 and is being funded by the FMAP Grant through 04/01/2024 and the MN DHS Crisis Grant for the final three quarters of 2024.

The Carver/Mcleod Crisis program provides crucial life-saving interventions for residents experiencing a mental health crisis on a 24/7/365 basis. The current mental health workforce shortage nationally is impacting several of our Carver County Behavioral Health programs, most acutely, our Crisis Program. Currently, we have three vacant therapist positions on the Crisis Team. Our ability to continue to provide these crucial services is directly related to our ability to retain our dedicated employees and attract new team members in a highly competitive market. Program leadership has heard from previous and existing Crisis team members and applicants for the positions, that the .9 FTE is a deterrent and not competitive with other opportunities. Due to additional grant funding from the Federal Medical Assistance Percentage Department of Human Services grant (RBA-8941 approved 3/7/2023) combined with a revision and increase to our MN DHS Crisis Grant for CY2023 and CY2024, HHS would like to increase one Crisis therapist position by .1 FTE in the Crisis Unit.

ACTION REQUESTED:

Motion to approve the elimination of one .9 FTE therapist position and creation of one 1.0 FTE therapist position in the Crisis Program, effective 08/14/2023.

FISCAL IMPACT: Included in current budget

If "Other", specify:

[]

FUNDING

County Dollars =	[]
FMAP DHS Grant	\$4,109.25
Total	\$4,109.25

FTE IMPACT: Increase budgeted staff

Related Financial/FTE Comments:

Cost of \$4,109 is reflected for remainder of CY 2023. Cost in 2024 will be \$10,958.

No county levy will be required for this FTE increase.

Summary of Permanent FTEs (does not include Temporary/STOC positions):

2023 Budget Board approved FTEs - 1/1/23 (adjusted based on reconciliation):	757.18
Non-levy funded Board Approved net FTE changes so far in 2023:	4.95
7/11 RBAs non-levy funded net FTE change:	<u>0.10</u>
2023 Total FTE - 7/11/23	762.23

Office use only:
RBA 2023 - 9202

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Sauer Foundation Grant Funds awarded to HHS

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Health and Human Services applied for and was awarded a \$75,000 grant from the Sauer Foundation to explore developing a Family Resource Center (FRC) or Community Resource Center (CRC) in Carver County to integrate our community-based services and reduce child maltreatment. The purpose of these funds is to complete pre-work needed to apply for a larger grant from the State of Minnesota Department of Human Services. Tasks such as a community assessment of need and readiness will be part of that exploratory work. Work related to the grant will occur over a one year period beginning 07/01/2023 through 06/30/2024.

ACTION REQUESTED:

Motion to accept the Sauer Foundation grant funds and approval to sign the related agreement to explore developing a Family/Community Resource Center in Carver County.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	\$0.00
Sauer Grant	\$75,000.00
Total	\$75,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

The grant dollars will be utilized to complete a community assessment of need. No additional county dollars will be needed at this time for this first phase of exploration.

Office use only:

RBA 2023 - 9203

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Sauer Foundation Grant Funds awarded to HHS

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Professional & Tech	11-422-700-0019-6260	\$75,000.00	Sauer Grant	11-422-700-0019-...	\$75,000.00
TOTAL		\$75,000.00	TOTAL		\$75,000.00

Reason for Request:

Approval of Sauer Foundation Grant award to be used to explore the development of a family resource center.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract with S. M. Hentges and Son, Inc. for Highway 11 Resurfacing Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Highway 11 Resurfacing Project is critical in maintaining and preserving the County Highway System. The Highway 11 Resurfacing Project includes the pavement reconditioning of Highway 11 from the Minnesota River Bridge to Highway 40, and the pavement patching of Highway 11 from Highway 44 to Highway 10. The work includes milling, paving, aggregate surfacing, culvert abandonment, and pavement markings.

Bids were received and evaluated on June 27, 2023 for the Highway 11 Resurfacing Project. Bids were received from three (3) bidders. The apparent low bidder was S.M. Hentges and Son, Inc. This company provided a bid amount of \$899,942.50.

ACTION REQUESTED:

Motion to adopt a resolution to award a construction contract to S. M. Hentges and Son, Inc. of Jordan, Minnesota, in the amount of \$899,942.50 for the Highway 11 Resurfacing Project, pending finalization of the contract review process.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	\$85,277.60
State Aid Regular	\$814,664.90
Total	\$899,942.50

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9218

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: July 11, 2023 Resolution No: _____
 Motion by Commissioner: _____ Seconded by Commissioner: _____

Awarding of the Highway 11 Resurfacing Project Contract Carver County Contract 23-309 Project #'s 218910/228967

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Tuesday, June 27th, at 10:00 A.M. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, three (3) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the Highway 11 Resurfacing Project, said bids for the responsible bidders are summarized as follows:

Bidder Name	Total Amount	% Over/Under Estimate
<i>Engineer's Estimate</i>	<i>\$1,019,844.49</i>	
S.M. Hentges & Son, Inc.	\$899,942.50	-12%
Valley Paving Inc.	\$913,529.64	-10%
GMH ASPHALT CORPORATION	\$1,002,799.91	-2%

And WHEREAS, after examination of the bids by Carver County Public Works, S.M. Hentges & Sons, Inc. is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 23-309 with S.M. Hentges & Sons, Inc. of Jordan, MN, in the name of the County of Carver for the construction of the Highway 11 Resurfacing Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into all change orders on behalf of Carver County as the lead contracting agency for the project, with the approval of the partnering agency(ies) for their respective cost share increase. The approval of the Carver County Engineer, or his designee, of Carver County's cost share of the change orders is limited to an amount less than thirty-five thousand dollars (\$35,000) and an increased aggregate project total of all project changes of sixty-five thousand dollars (\$65,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 11th day of July, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 11th day of July, 2023.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers of Agreement with City of Waconia for Highway 10/Waconia Parkway Intersection Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="7/11/2023"/>
Contact: <input type="text" value="Luke Schwarz"/> Title: <input type="text" value="Engineering Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

The City of Waconia and Carver County wish to enter into an agreement to share costs for the Highway 10/Waconia Parkway Intersection Project. This agreement will cover the construction of a roundabout at Highway 10 and Waconia Parkway North. A tied project will include a resurfacing for Highway 10 from approximately Waconia Parkway South to Highway 30, excluding the roundabout project, as well as a new trail connection south of the roundabout. The costs will be split according to the cost participation policy for costs beyond what is eligible for the Highway Safety Improvement Program funding. The County will pay for the additional highway resurfacing work and the City of Waconia will pay for the additional trail construction south of the roundabout project. It is the desire of both parties to enter into a written agreement regarding the Highway 10/Waconia Parkway Intersection Project, and the additional related resurfacing and trail work that will be tied to this project.

ACTION REQUESTED:

Motion to approve a Joint Powers of Agreement with the City of Waconia for the Highway 10/Waconia Parkway Intersection Project and additional related work, pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>City of Waconia</td> <td style="text-align: right;">\$191,872.00</td> </tr> <tr> <td>HSIP (federal)</td> <td style="text-align: right;">\$1,760,000.00</td> </tr> <tr> <td>CSAH Regular</td> <td style="text-align: right;">\$873,058.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$2,824,930.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	\$0.00	City of Waconia	\$191,872.00	HSIP (federal)	\$1,760,000.00	CSAH Regular	\$873,058.00	Total	\$2,824,930.00
County Dollars =	\$0.00										
City of Waconia	\$191,872.00										
HSIP (federal)	\$1,760,000.00										
CSAH Regular	\$873,058.00										
Total	\$2,824,930.00										
FTE IMPACT: <input type="text" value="None"/>											

Related Financial/FTE Comments:

Funding summary includes county resurfacing project. CP 218926, Highway 10 Resurfacing.

Office use only:

RBA 2023 - 9175

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

Approval of the AFSCME Assistant County Attorneys 2023-2024 Collective Bargaining Agreement

Primary Originating Division/Dept: Employee Relations

Meeting Date: 7/11/2023

Contact: Kerie Anderka

Title: ER Director

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The AFSCME Assistant County Attorneys Bargaining Unit and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2023-2024 Collective Bargaining Agreement.

Following is a summary of the highlights of the tentative agreement reached with the AFSCME Assistant County Attorneys Bargaining Unit:

- Two year agreement (2023 – 2024)
- 2023 General Adjustment: 3.00%
- 2024 General Adjustment: 3.00%
- 2023 Pay-for-Performance (PFP) Matrix: 0%, 2%, 3%, 4% effective first full pay period in March
 - PFP salary adjustments are base rate increases for individuals at minimum of the salary range through 110% of Target Rate (Q1, Q2, Q3 of the salary range)
 - PFP salary adjustments reflect a base / lump sum split for individuals >110% - 120% of Target Rate (Q4 of the salary range)
- 2024 Pay-for-Performance Matrix: 0%, 2%, 3%, 4% effective first full pay period in March
 - PFP salary adjustments are base rate increases for individuals at minimum of the salary range through 110% of Target Rate (Q1, Q2, Q3 of salary range)
 - PFP salary adjustments reflect a base / lump sum split for individuals >110% - 120% of Target Rate (Q4 of salary range)
- Implement salary ranges as established by County Board effective first full pay period in January 2023
- Implement salary ranges as established by County Board effective first full pay period in January 2024
- Addition of Christmas Eve as a designated holiday in 2023
- Update holiday article language to convert a holiday to a floating holiday, in years when a designated holiday would be observed on the same day as a different designated holiday.
- Update CBA holiday article to include Juneteenth as a designated holiday, as specified in MOA.
- Agreement regarding elimination of health insurance waiver payment in 2024
- 2023 Insurance: Increase County cafeteria contributions by amounts essentially in line with the contractual percentage obligations of 100% single / 68.6% family. Maintain percentages defined in current contract language for employee-only and full-family coverage tiers.
 - Employee: \$936.24
 - Employee + Child(ren): \$1,160.32
 - Employee + Spouse: \$1,541.43
 - Family: \$1,961.56
- 2024 Insurance: Increase County cafeteria contributions as outlined below. Maintain percentages defined in current contract language for employee-only and full-family coverage tiers.
 - Employee: \$1,048.59
 - Employee + Child(ren): \$1,405.58

- Employee + Spouse: \$1,880.61
- Family: \$2,369.88
- 2023 HSA Contribution: Increase to \$1,200 for employee (+ \$100) / \$2,100 for employee + and family (+ \$100)
- 2024 HSA Contribution: Increase to \$1,300 for employee (+ \$100) / \$2,600 for employee + and family (+ \$500)
- Effective the first full pay period following ratification of the 2023-2024 CBA by both parties, full-time employees to receive a one-time, non-base lump sum payment in the amount of \$1000 (grossed up). Part-time employees to receive a pro-rated payment based on FTE.

ACTION REQUESTED:

Motion to approve the 2023-2024 AFSCME Assistant County Attorneys Bargaining Unit Collective Bargaining Agreement.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
BSA Funds	\$19,657.00
Total	\$19,657.00

FTE IMPACT: None

Related Financial/FTE Comments:

The incremental cost for the 2023 AFSCME ACA Unit Collective Bargaining Agreement total compensation is \$515,982. A budget amendment is necessary to allocate Budget Stabilization Account (BSA) funds to the respective Department wage accounts that are not included in the 2023 Adopted Budget, as well as, reallocate funds to the respective department health insurance contribution accounts. The total compensation 2023 Budget for the AFSCME ACA Unit Collective Bargaining Agreement is \$2,103,072.

BSA Funds Recap:

On 12/15/20, the County Board created the COVID19 BSA to provide short-term fiscal flexibility to meet the budget challenges related to the ongoing COVID19 public health emergency. The remaining balance in the BSA represents local tax levy dollars and is available to fund one-time projects at the Board's discretion:

\$4,102,795 COVID19 BSA available as of 12/31/22

(355,074) 2023 Approved Contracts (to-date)- MOAs & Sheriff Priorities- 2/21/23-5/16/23 Agendas

(971,123) 2023 Approved Contracts (to-date)- one-time, non-base \$1k lump sum payment - 2/21/23-7/11/23 Agendas

\$2,776,598 COVID 19 BSA available balance

Office use only:

RBA 2023- 9187

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Approval of the AFSCME Assistant County Attorneys 2023-2024 Collective Bargaining Agreement

Department:

Meeting Date:

- Fund:
- 01 - General
 - 02 - Reserve
 - 03 - Public Works
 - 11 - CSS
 - 15 - CCRRA
 - 30 - Building CIP
 - 32 - Road/Bridge CIP
 - 34 - Parks & Trails
 - 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Cafeteria Contributions	01-90.6121	\$1,396.00	Health & Life Ins	01-820.6152	\$1,396.00
Salary & Benefits	01-090.6111 & 6112	\$19,657.00	COVID-19 BSA Funds	01-820-000-1120....	\$19,657.00
TOTAL		\$21,053.00	TOTAL		\$21,053.00

Reason for Request:
 The above is to allocate additional funds to the cafeteria contribution based on the approval of the AFSCME ACA Unit employee insurance contributions. The incremental increase not covered in the respective 2023 department budgets is show above. The BSA funds are being utilized to cover the cost of the one-time/ non-base lump sum payment that is not included in the 2023 Budget.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Facility Services Department Staffing

Primary Originating Division/Dept: <u>Public Services - Facilities</u>	Meeting Date: <u>7/11/2023</u>
Contact: <u>Brent Kath</u> Title: <u>Facilities Manager</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support

BACKGROUND/JUSTIFICATION:

The Facility Services Department has a couple vacant positions. As a result, the department is recommending the following staffing and structure changes:

1. **Create and add a 1.0FTE Maintenance Supervisor and eliminate a vacant 1.0FTE Facilities Maintenance Lead position.** Instead of having a lead, facilities would like to create a position that would supervise the three Maintenance Techs along with the proposed Custodial and Maintenance Assistant. This will be a hands on supervisor who will also complete work orders and projects. However, by directly supervising the techs, it will allow the team to have better communication and more organized work. This position would report to the department manager.
2. **Create and add a 1.0FTE Custodial and Maintenance Assistant and eliminate a vacant 1.0FTE Custodian position.** This position would serve two primary functions: 1) Custodial including coordinating special cleaning projects (power washing buildings, polishing floors, etc.) and backfilling when a custodian is out of the office; and 2) Maintenance support - often projects require a second set of hands. Instead of having two Maintenance Techs, the department could have this new position assist the Tech. There are also times when facilities has tasks that don't need a Tech and could send this new position to complete (change a battery, reset a pump, etc.). Creating this position will allow facilities to better utilize staffing resources. This position would report to the Maintenance Supervisor and also receive work direction from the existing Custodial Supervisor.
3. **Add 0.16 FTE to Seasonal, Temporary, On-Call (STOC) Budget.** These funds will allow facilities to hire STOC employees to assist with duties such as landscaping, snow removal, cleaning projects, building projects, etc.

The total cost for the staffing changes highlighted in 1-3 above is budget neutral.

ACTION REQUESTED:

Motion to make the following staffing changes in the facility services department: eliminate 1.0FTE Facilities Maintenance Lead, and 1.0FTE Custodian; add 1.0FTE Maintenance Supervisor, 1.0FTE Custodial and Maintenance Assistant, and 0.16FTE for STOC.

FISCAL IMPACT: Budget amendment request form
If "Other", specify:

FTE IMPACT: Increase budgeted staff

FUNDING

County Dollars =	<input type="text"/>
New Positions	\$185,789.00
Eliminate Positions	(\$185,789.00)
Total	\$0.00

Related Financial/FTE Comments:

In total, adding 2.0FTEs plus 0.16 STOC and eliminating 2.0FTEs. The new positions cost \$185,789 for a full year based on 2023 costs. The eliminated positions were budgeted in 2023 for \$185,789. The changes are budget neutral.

No county levy will be required for this FTE increase.

Summary of Permanent FTEs (does not include Temporary/STOC positions):

2023 Budget Board approved FTEs - 1/1/23 (adjusted based on reconciliation):	757.18
Non-levy funded Board Approved net FTE changes so far in 2023:	4.95
7/11 RBAs non-levy funded net FTE change:	<u>-</u>
2023 Total FTE - 7/11/23	762.13

Office use only:

RBA 2023 - 9153

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Facility Services Department Staffing

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Salaries - STOC	01-110.6119	\$7,155.00	Salaries - Full time staff	01-110.6111	\$7,155.00
TOTAL		\$7,155.00	TOTAL		\$7,155.00

Reason for Request:

Adjust the Facilities Department budget to reflect recommended staffing changes.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Public Works Sewer Line Replacement

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The force line that is located on the north side of HWY 212 between the Public Works building and County Rd 36 in Cologne that services the Public Works location was discovered to have a leak in early June. After an initial excavation and finding the break, it was determined that the line needed to be either repaired or replaced. Upon further discussion and considering the age of the line (21 years) and knowing that this line has been repaired in the past along with the cost of a repair vs a newline; Facility Services believe that it is in Carver Counties best interest to bore a new line for this section of the force line from vault #2 of 3 to vault #3 of 3.

Facilities obtained preliminary quotes from Valley Rich (\$47,500) and Burns Excavating (\$52,500) for a new line. Both contractors are located in Carver County. All quotes do not include additional cost of permits and/or traffic control costs. These costs are estimated to be an additional (\$2,000 - \$7,00) for traffic control and (\$1,000 - \$5,000) for DNR permits.

ACTION REQUESTED:

Motion to contract with Vally Rich to bore a new section of the Public Works force line pending the contract review process.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

On an annual basis, Facility Services budgets for unplanned repairs. The 2023 budget will be able to cover this expense.

Office use only:

RBA 2023 - 9213

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment 1 to Professional Services Agreement for Highway 41/10 Project with SRF Consulting Group

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="7/11/2023"/>
Contact: <input type="text" value="Luke Schwarz"/> Title: <input type="text" value="Engineering Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The City of Chaska applied for and received funding for a trail connection from Park Ridge Drive to Ravoux Road along Highway 10. It was determined that the best method to design and construct this trail would be to include it as a tied project to the Highway 41/10 Project. Carver County has agreed to act as a sponsor for this trail, and as the administrators of this contract have agreed to amend the preliminary design services into the Highway 41/10 design services contract. Carver County and the City of Chaska have worked with SRF to develop a scope of work for preliminary design services for the trail. The costs for the professional services of this trail will be paid by the City of Chaska.

ACTION REQUESTED:

Motion to approve an amendment to the Professional Services Agmt. for Highway 41/10 Project with SRF Consulting Group for preliminary design of a trail from Park Ridge Drive to Ravoux Road in the amount of \$115,597.00, pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text"/>	<table style="width: 100%;"> <tr> <td>County Dollars =</td> <td><input type="text"/></td> </tr> <tr> <td>City of Chaska</td> <td style="text-align: right;">\$115,597.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$115,597.00</td> </tr> </table>	County Dollars =	<input type="text"/>	City of Chaska	\$115,597.00	Total	\$115,597.00
County Dollars =	<input type="text"/>						
City of Chaska	\$115,597.00						
Total	\$115,597.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9174

Carver County Board of Commissioners Request for Board Action



Agenda Item:

JPA with MnDOT for the Highway 5 Project Preliminary Design

Primary Originating Division/Dept: <u>Public Works - Program Delivery</u>	Meeting Date: <u>7/11/2023</u>
Contact: <u>Darin Mielke</u> Title: <u>Deputy County Engineer</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

Carver County is the lead agency for the Highway 5 Project which includes safety improvements and the expansion of Highway 5 to 4-lanes from Victoria to Chanhassen, Highway 13 (Rolling Acres Rd), and 82nd St. W (Future Highway 18), similar to the project area from the Arboretum Area Transportation Plan (Plan). The Plan identified \$200 million in transportation investment over the next 20 years. In the next 5 to 10 years total project costs may likely exceed \$100 million, with construction in the area potentially taking place over a 10 plus year period. Carver County was successful in obtaining \$10 million in Regional Solicitation federal funds for the portion of Highway 5 from approximately 0.25 mile west of Highway 13 to 0.25 mile east of Minnewashta Parkway. In addition, Carver County was the recipient of \$2 million in Federal Community Member Directed funding to further the project development and land acquisition for the entire Highway 5 Project area. This project is eligible for the expenditure of said federal aid funds and is programmed in the federally approved State Transportation Improvement Plan (STIP) for the state fiscal years 2023 and is identified in MnDOT records as State Project 010-596-015, and in Federal Highway Administration ("FHWA") records as Minnesota Project STBG 8822(245).

As the lead agency, Carver County is planning to proceed with the preliminary design of Highway 5 from approximately 80th Street in Victoria to Century Boulevard in Chanhassen, and Highway 13 (Rolling Acres Road/Bavaria Road) from approximately 78th Street to Fribourg Court in Victoria. This federal aid agreement included \$2 million of federal funding which requires a 20% state/local match of at least \$500,000. Preliminary engineering work began in May 2023 and be substantially complete by June of 2024.

This agreement with MnDOT is for cost sharing of the state/local match and also includes the roles and responsibilities of each agency and allows the County to be the lead agency. MnDOT will provide up to \$500,000 of state road construction (SRC) funding fo eligible reimbursable expenses. Carver County will pay for any costs not covered by the Federal Community Member Directed funding and the MnDOT SRC funding.

ACTION REQUESTED:

Motion to approve an resolution for State of Minnesota Agreement No 1052648 for the Highway 5 Project, subject to completion of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	<input style="width: 100%;" type="text"/>
MnDOT SRC Funding	\$500,000.00
Fed. CMD Funding	\$2,000,000.00
County Sales Tax Funds	\$88,368.94
Total	\$2,588,368.94

Related Financial/FTE Comments:

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 27, 2023

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**State of MN Agreement 1052648 – Joint Powers Agreement for
Preliminary Engineering**

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Carver County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED the County Board Chair and the County Administrator are hereby authorized and directed for and on behalf of Carver County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement 1052648 for Professional and Technical Services," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 27th day of June, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 27th day of June, 2023.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Loren & Susan Kohls - Request for Added Density (One Lot Incentive) CUP

Primary Originating Division/Dept: <input type="text" value="Public Services - Land Mgmt."/>	Meeting Date: <input type="text" value="7/11/2023"/>
Contact: <input type="text" value="Donovan Hart"/> Title: <input type="text" value="Senior Planner"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

File PZ20230025. On June 20, 2023, the Planning Commission voted 7-0 to recommend approval of the Loren and Susan Kohls Conditional Use Permit (CUP) to allow for the creation of one (1) High Amenity (Lakeshore) lot on a portion of their 64-acre parcel in Section 2, Watertown Township. The parcel is predominately in agricultural use and has Oak Lake shoreline. Watertown Township provides for the additional density option "High Amenity - Lakeshore" in their Chapter of the Comprehensive Plan.

Since the subject property has been a parcel of 40 acres or more as of July 1, 1974, on a qualifying lake (Oak Lake), is not enrolled in the Agricultural Preservation program, and the proposed 28-acre lot would comply with the limitation of no more than 4 homes per quarter/quarter, it is eligible for the one building eligibility incentive Conditional Use Permit.

Access for the proposed lot is from Navajo Avenue. Previously, the Kohls applied for, and were issued a variance to create the lot with the intention of applying for the one building eligibility incentive. Variance #PZ20230015 is for reduced road frontage, excessive width-to-depth ratio, and reduced parcel width for a shoreland lot.

The septic report was reviewed by Environmental Services and confirmed that soils were suitable for two building sites, a permit requirement. Only one building site can be used with this type of application (one building eligibility incentive).

The Watertown Town Board recommended approval of the request at their June 5, 2023, meeting.

Attached is the Township Map and approved Planning Commission Resolution. A copy of the Planning Commission packet is available for review at: [638221754423070000 \(carvercountymn.gov\)](https://www.carvercountymn.gov)

ACTION REQUESTED:

A motion to adopt the Findings of Fact and issue Order #PZ20230025 for the issuance of a Conditional Use Permit.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20230025

RESOLUTION #: 23-11

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20230025

APPLICANTS: Loren & Susan Kohls

PROPERTY OWNERS: Loren & Susan Kohls

SITE ADDRESS: 25xx Navajo Ave., Watertown 55388

PERMIT TYPE: Additional Density (High Amenity - One Lot Incentive)

PURSUANT TO: County Code, Chapter 152, Section(s) 152.078 (A) (C) & (E)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 10-011-0730

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of June 20, 2023; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Loren and Susan Kohls own an approximate 64.8-acre parcel located in Government Lots 3, 4, 5 of the Northeast Quarter (NE $\frac{1}{4}$) of Section 11 and part of the Southeast Quarter (SE $\frac{1}{4}$) of Section 2, Watertown Township. The parcel consists almost entirely of crop production land, with some wetlands and treed areas. The parcel is bisected by the Luce Line Trail and contains Oak Lake shoreline. The parcel is located in the Agricultural Zoning District, Shoreland Overlay District of Oak Lake, and Carver County Water Management Organization (CCWMO) - Crow River Watershed.
2. The Kohls' are requesting a Conditional Use Permit (CUP) to allow for the creation of one (1) High Amenity (Lakeshore) Lot. The request is pursuant to Section 152.078 (A) (C) and (E) of the Carver County Zoning Code.
3. The subject property has been a parcel of 40 acres or more (i.e. 64.8 acres) as of July 1, 1974 and has been under one ownership. Watertown Township provided for the additional density option "High Amenity" in their Chapter of the Comprehensive Plan. The submitted "proposed" Certificate of Survey (dated May 24, 2023) shows the subject property and the proposed lot.
4. The applicants are pursuing one (1) building eligibility pursuant to 152.078 (C) "High Amenity" and (E) "one building eligibility incentive" which provides for flexibility and incentives for pursuing a single eligibility or lot split. The incentive avoids the platting process or having to construct a township road to meet the road frontage requirement for new lots. The proposed 28-acre lot consists of tilled land, shoreland on Oak Lake, wetlands, and includes soils suitable for an SSTS; therefore, the proposal is considered eligible land. In the 2040 Comprehensive Plan's Watertown Township section, Oak Lake is listed as a qualifying lake. The proposed lot would comply with the limitation of 4 homes per 40 acres (i.e. no more than 4 per $\frac{1}{4}$). The subject property is not enrolled in the Ag Preserve program, nor has a Conditional Use Permit for additional density been previously issued on this parcel.
5. Due to the parcel's current configuration, which is physically split by the Luce Line Trail, the applicants have proposed lot boundaries that largely correspond to that separation. However, the proposed southern lot would not be a conforming lot. Therefore, the Kohls applied for, and were issued a variance to create the lot with the intention of applying for the one building eligibility incentive. Variance #PZ20230015, issued on May 3, 2023, is for reduced road frontage, excessive width-to-depth ratio, and reduced parcel width for a shoreland lot. The site plan shows access from Navajo Avenue; an access permit from Watertown Township (the road authority) would be required prior to the issuance of a building permit.

6. The applicants' letter, dated May 24, 2023, states their request for a CUP for the one building eligibility following the approval of the variance. The letter references the septic report that "shows we have two proposed building sites available for this parcel." The qualifying land could support two or more building site eligibilities. However, the applicant has demonstrated that they are proposing to eliminate at least one potential building site in order to pursue only one building eligibility as a conditional use.
7. The applicants' request would meet the intent of the 2040 Comprehensive Plan. The proposed lot could support two building sites, as shown in the submitted septic report (dated April 20, 2022). The owners' remaining parcel would remain a conforming lot after the approximate 28-acre lot is created. The proposed high amenity lot would not need to be platted, but an administrative Minor Subdivision application and approval would be required. Section 152.078 states that the CUP provision may be exercised only once for each parcel that was of record as of July 1, 1974.
8. The newly created lot would be required to comply with the Carver County Water Management Organization (CCWMO) Water Rules Standards pursuant to Chapter 153.
9. This request was reviewed by Lori Brinkman, Senior Environmentalist with Carver County. In an email dated May 30, 2023, Ms. Brinkman stated that she visited the property in May 2022 and reports that "both sites met minimum SSTS requirements for the creation of a new lot."
10. The Watertown Town Board reviewed the request and recommended approval at their June 5, 2023, Town Board meeting with the comment: "Approved as requested."
11. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the approval of CUP #PZ20230025 for the one building eligibility incentive (High Amenity Lakeshore Lot) to create one building eligibility on property described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions should be considered part of the permit:

1. One (1) High Amenity Lakeshore Lot building eligibility shall be available, pursuant to the approved site plan. Additional lots (eligibilities) shall not be granted as a conditional use. The proposed lot shall be subdivided in accordance with the Minor Subdivision requirements including but not limited to, a survey, and primary and alternate SSTS locations.
2. Prior to any construction activities, appropriate building permits shall be obtained for a single-family house and any accessory buildings, garage, or other structures.
3. The access permit must be approved by Watertown Township prior to the issuance of a building permit and prior to any work occurring within the road right-of-way.
4. Notice pursuant to Section 152.078 (C) (5) is hereby provided stating the following:
 - (a) The keeping of animals, with the exception of dogs, cats and similar animals kept as household pets, is prohibited on any residential lot.
 - (b) All conditional use permit activities shall be prohibited on any residential lot. Agricultural parcels (i.e. 20 acres or more) and/or lots shall be subject to the "A" District regulations.
 - (c) The area is rural and that commercial agriculture and other rural land use activities will likely be occurring in the area. A notice should be provided regarding the odors, dirt, dust, insects, noises, long hours of operation and other factors associated with agriculture and feedlot activities. Complaints relating to these activities shall be considered unwarranted so long as the activities are being conducted in accordance with existing standards.

(d) The protection of environmentally sensitive land shall be enforced. The protections shall include; restrictions on clear cutting or vegetation removal; erosion control plan to control erosion during and after building construction; and designation of specific building sites or areas with buildings prohibited.

ADOPTED by the Carver County Planning Commission this 20th day of June 2023.



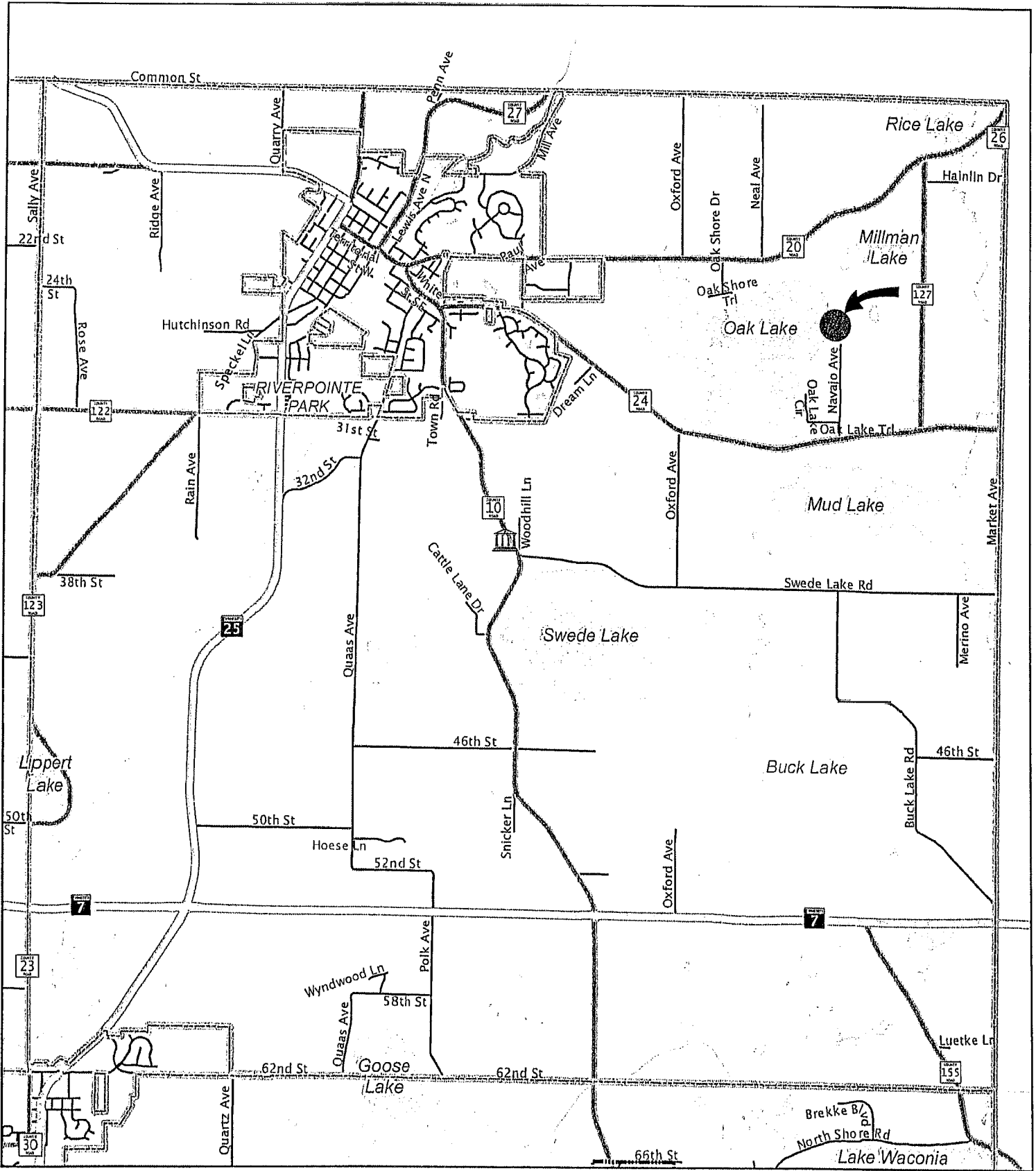
[Scott J Wakefield \(Jun 23, 2023 23:11 CDT\)](#)

Scott Wakefield, Chairman

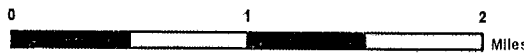
06/23/23

Carver County Planning Commission

WATERTOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County Board of Commissioners

Request for Board Action



Agenda Item:

Joe White - Request for an Aggregate Mining Operation IUP

Primary Originating Division/Dept: <u>Public Services - Land Mgmt.</u>	Meeting Date: <u>7/11/2023</u>
Contact: <u>Donovan Hart</u> Title: <u>Senior Planner</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

File #PZ20230021. On June 20, 2023, the Planning Commission recommended approval (7-0 vote) of an Interim Use Permit (IUP) application to mine gravel on two parcels located in Section 28, Hollywood Township. The applicant, Joe White of B & H Aggregate, is requesting permission to expand an existing sand & gravel mining operation pursuant to Sections 152.081 and 152.082 of the Carver County Zoning Code.

The applicant seeks to expand the existing mine (operating under CUP PZ20070059 issued to Joel Vinkemeier) across the property line onto the northern property. The proposed pit expansion would encompass an approximate 5.5-acre area for the extraction of approximately 188,000 cubic yards of sand and gravel resources. The project's planned duration is 3-6 years. When completed, the reclamation plan features a single lake as a natural amenity for the two properties.

The proposed mine operation would utilize the existing driveway access on Co Rd 33. Carver County Public Works Department, as the road authority, would require a debris management plan and the proper permit(s) for any access improvements in the public right-of-way. The Carver County Water Management Organization (CCWMO) is the regulatory authority for the stormwater management standards as well as erosion sediment control measures for the site. The permittee is required to obtain the necessary CCWMO permits and post a financial surety prior to beginning any activities.

The Carver County Environmental Services Department has reviewed the submitted site plans and soil boring report. The submitted mining plan appeared to comply with SSTS setbacks. Field work is required to determine if the proposed mining activities are in compliance with all SSTS standards.

The Hollywood Town Board recommended approval of the request at their May 8, 2023, meeting. Attached is the Township Map and approved Planning Commission Resolution. A copy of the Planning Commission packet is available for review at: [638221754416800000 \(carvercountymn.gov\)](http://638221754416800000.carvercountymn.gov)

ACTION REQUESTED:

A motion to adopt Findings of Fact and issue Order #PZ20230021 for the issuance of the Interim Use Permit.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

<input type="text"/>	<input type="text"/>
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Total

\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20230021

RESOLUTION #: 23-12

WHEREAS, the following application for an Interim Use Permit has been submitted and accepted:

FILE #: PZ20230021

APPLICANT: Joe White (B.H. Aggregate Services, Inc.)

OWNER: Robert & Jenifer Weerts and Jean F Beuning Revocable Trust

SITE ADDRESS: 17XXX Hwy 7 & 5120 Vega Avenue, New Germany 55367

PERMIT TYPE: Mining and/or Land Reclamation

PURSUANT TO: County Code, Chapter 152, Section(s) 152.081 and 152.082

LEGAL DESCRIPTIONS: See attached Exhibit "A"

PARCEL #: 06-028-0101 & 06-028-0122

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of June 20, 2023; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Robert & Jenifer Weerts and Jean Beuning own approximate 84.9 and 36.5-acre parcels, respectively, in the North Half (N½) of the Southeast Quarter (SE¼) of Section 28, Hollywood Township. The application involves two parcels of current and proposed mining sites. The northern parcel is currently improved with a single-family dwelling, several accessory structures, with one of the structures containing a commercial dog kennel (CUP #PZ20030020), and dog run areas. The southern parcel consists of an active gravel pit, agricultural production land, a wooded area, wetlands (which include a Bureau of Water and Soil Resources wetland banking project), and a pond created from an ongoing mining project (CUP #PZ20070059). The properties are located in the Agricultural Zoning District and the Carver County Water Management Organization (CCWMO) - Crow River watershed.
2. Joe White of B.H. Aggregate, is requesting an Interim Use Permit (IUP) for the expansion of an existing sand & gravel mining operation and the creation of new gravel mining area pursuant to Sections 152.081 and 152.082 of the Carver County Zoning Code. The request would encompass an approximate 5.5-acre area for the extraction of sand and gravel resources which would then be processed for use as base material for private and public construction projects in the area over time. The project may operate 3 to 6 years; however, the final timeline of the mine would be dependent on market demand.
3. Sections 152.081 and 152.082 of the Carver County Zoning Code allows for mining and/or land reclamation involving 10,000 cubic yards or more as an Interim Use Permit (IUP).
4. The applicant's engineer, Carlson McCain, Inc., has provided the IUP application, all supporting documentation, and site plans for the IUP request. The project description (dated June 1, 2023) provides details of the mining operation and reclamation plan. The proposed site activities include topsoil stripping, sand and gravel excavation, material screening and crushing, and stockpiling. Recycling of concrete and asphalt, which includes transporting concrete and asphalt rubble to the site, is proposed. The material processing equipment would be located on the floor of the mine and moved around as needed. The proposed site equipment used in mining activities are what are typically found at such sites: excavators, bulldozers, haul trucks, conveyors, crushers, etc., with "specialized mining and processing equipment may be brought to the site as needed." The excavation would be done with a backhoe to an approximate depth of 939 feet above sea level,

which is about 25 feet below the water table. The narrative states no dredging would occur and typical slopes on the active mining face would be approximately 2.5:1 (horizontal to vertical). The project description includes operational steps for site safety, site housekeeping, and dust control. The hours of operation would be from 6:30AM to 8:00PM Monday through Saturday, except for emergencies.

5. The Mining Site Plan (dated June 1, 2023) shows the planned 5.55-acre excavation area in which approximately 188,250 cubic yards of material would be removed, with accompanying stockpiling area and perimeter silt fence on the north side to protect the nearby wetlands on the northern parcel. The applicant estimates that the mine would export an average of 25,000 cubic yards per year, which may increase up to 75,000 cubic yards in a high-demand year. At this rate, the mine's operational life would be 3-6 years. The submitted Mining Plan shows a single mine pit spanning the property boundary between the two parcels. The applicant was granted a variance to mine within the mining setbacks of the two parcels, approved at the June 7, 2023, Board of Adjustment meeting (#PZ20230019), thus allowing the single mine, subject to issuance of IUP under current review. If the IUP is not approved, the variance is null and void. The proposed pit does maintain the required 500-foot setback from adjacent residential structures not in the subject properties existing at the time of application of the IUP.
6. There are wetlands on the properties and a wetland delineation on the northern parcel was approved in August 2022. The approved wetland boundary is shown on the Mining Plan. All mining activities are shown outside the required 30-foot setback from wetlands. As specified in the zoning code, "Any mining within 300 feet of a Class 3 through 8 wetlands must include a plan to improve public value(s)" (§ 152.082(C)(1)(b)(ix)). Since the submitted wetland report (dated June 2, 2022) shows pockets of Type 6 wetlands within 300 feet of mining activities the application states: "The project will improve public value by providing a locally sourced aggregate product for area construction projects which will reduce costs and emissions when compared to using more distant aggregate sources." As requested by the Technical Evaluation Panel (TEP) to provide a baseline and a means of measurement to determine if nearby mining activities would impact the project area's wetlands, the applicant submitted a Wetland Hydrology Monitoring Work Plan (dated September 23, 2022).
7. The proposed mine operation proposes to utilize the existing truck access on Co Rd 33 via PID 06-028-0400 as shown in the Site Access Map (dated May 1, 2023). A table in the project narrative shows the estimated average daily trips (ADT) for the project. The table estimates that an average of 20 trips per day would export an average of 35,000 tons (or 25,000 cubic yards) per year from the mine. On the high side, the applicant estimates 58 trips per day exporting 105,000 tons (or 75,000 cubic yards) per year. ADT generation was based on the average of 20 tons per load and with hauling occurring on 180 days per year. Actual production rates could fluctuate based on market demand and amount of material recycling. The a.m. peak hourly traffic (6:30-8AM) is estimated to be 7 trips per hour and the p.m. peak (3-4PM) hourly traffic would be about 6 trips per hour. The narrative states the "worse-case" hourly traffic would be 30 trips (15 loads) per hour.
8. The applicant would also like to recycle concrete and asphalt aggregates. This would include transporting concrete and/or asphalt rubble to the site and subsequently crushing, screening, and stockpiling the materials within the processing area. At this time, the application does not include a request to operate an asphalt plant; therefore, if the future asphalt production is desired, a new Interim Use Permit and formal review would be required.
9. The existing permit (CUP #PZ20070059) for gravel mining on the southern parcel allowed for the removal of approximately 10,000 to 15,000 cubic yards of material per year until the full removal of the estimated 100,000 cubic yards on the property. The applicant reports that the only remaining gravel left in the current pit not within the 50' mining setback is under the lakebed, where there isn't a financial benefit to remove it. If the current IUP application is approved and recorded, the existing CUP would be superseded by the IUP and the CUP terminated.
10. The operational area(s) would be substantially screened through a mixture of trees on the northern/eastern perimeter of the mining area and the remoteness of the site from neighboring residences. However, there is some visibility from the nearest residence to the southeast, about 1,480 feet from the proposed mining activities. The berm on the eastern side of the existing lake largely screens the view of the proposed pit from the home. Topsoil would be scraped off and

stockpiled in an area northeast of the pit. Once reclamation is completed approximately 12,000 cubic yards of topsoil and non-granular overburden material would be re-applied to create the final slopes of the future pond. The Reclamation Plan (dated June 1, 2023) shows the proposed contours of the future pond, which would be connected to the current pond on the southern parcel. Any extra overburden from the pit would be used for reclamation fill. The pond slopes would be shaped, seeded and mulched to establish vegetation. SWCD would continue to provide technical assistance on these matters.

11. The applicant has indicated that white noise backup alarms would be utilized to help control equipment noise, as well as establishing circular traffic patterns for loading to reduce backup movements. Locating the processing equipment on the mine floor, recessed from the surrounding ground surface, would help reduce sound for the surrounding receptors.
12. Based on the anticipated operational timeframe, the IUP would terminate upon the following events, whichever occurs first: The permit shall terminate upon a change in ownership, upon the exhaustion of the aggregate mining, or June 1, 2033. However, Permit #PZ20230021 shall not be considered terminated until all reclamation areas have been completed to the satisfaction of the approved Carver County Water Management Organization (CCWMO) permit and Zoning Code standards, and release of the financial security, if applicable.
13. Jack Johansen, Transportation Planner with Carver County Public Works, reviewed the submitted materials. In a review letter dated June 7, 2023, Mr. Johansen lists staff comments and conditions of approval:
 1. *Regarding Traffic:*
 - a. *The comments within this memo apply to the proposed traffic within the reviewed IUP application. If the traffic increases beyond the reported trips, this may require access improvements.*
 2. *Regarding Access:*
 - a. *The proposed interim use has no new access and proposes to use the existing access from CSAH 33 west of the site.*
 - b. *Dust and debris from the site tracked onto CSAH 33 are required to be monitored and controlled. Prompt removal of tracked material onto CSAH 33 is required during hauling operations.*
 - i. *A debris management plan is a condition of approval by Public Works, please provide a plan that demonstrates how debris being tracked out onto the public roadways will be mitigated. The details of the management plan will need to be reviewed and approved by the County Engineer.*
 1. *Prior to any work affecting or on County highways or in County right of way, the applicant shall coordinate plans with the County Engineer and obtain a Utility or Excavating/Filling/Grading Permit(s) from Carver County Public Works: <http://www.co.carver.mn.us/how-do-i/apply-for/a-permit>. Final details of locations, grades, and profiles affecting County roads as well as any utility connections will need to be reviewed and approved prior to any permits.*
 2. *Any damages, modifications, or changes incurred on County highways from current or approved conditions will need to be remedied or updated at applicant expense, including costs incurred by the County.*
14. Jacob McLain, Senior Environmentalist with Carver County Environmental Services, reviewed the submitted site plans and soil boring report. The submitted mining plan appeared to comply with SSTS setbacks. Field work is required to determine if the proposed mining activities are in compliance with all SSTS standards. Adherence to the SSTS code is required before proposed IUP mining activities can be initiated.
15. A Carver County Water Management Organization (CCWMO) Permit is required, and Stormwater Management standards would need to be met for the reclamation of all aggregate mining areas. The applicant would need to secure a permit with the Planning and Water Management Department in order to establish an appropriate restoration phasing plan. The applicant has submitted a Pollution Prevention Plan for review. The permittee shall submit the required financial security and comply with all reclamation requirements, including topsoil depth requirements for restoration and preservation.

16. Taylor Huinker, Area Hydrologist with the MN DNR, reviewed the submitted materials and offer the comment that if the project would exceed what is currently permitted with in DNR water appropriations permits, then the current permit would need to be amended.
17. The Hollywood Township Town Board reviewed and recommended approval with requested conditions for this request during their May 8, 2023, Town Board meeting.
18. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the approval of IUP #PZ20230021 for an aggregate mining and processing operation on the land described in Exhibit “A” of the permit application. The previous CUP #PZ20070059 (Document No. A 480202) would be terminated upon final approval (and recording) of the new IUP #PZ20230021. Therefore, IUP #PZ20230021 would supersede any prior approvals. The Planning Commission further recommends that the following conditions should be considered part of the permit:

GENERAL REQUIREMENTS:

1. The permit is subject to compliance review. The Interim Use Permit (IUP) is issued to B.H. Aggregates. The permit allows for extraction limited by the approximate 5.5-acre operational area, and it is not transferable to another property owner and/or allowed for leasing activity. The permit shall terminate upon the exhaustion of the aggregate mining, upon a change in ownership, or June 1, 2033, which occurs first. However, Permit #PZ20230021 shall not be considered terminated until all reclamation areas have been completed to the satisfaction of the approved Carver County Water Management Organization (CCWMO) permit and Zoning Code standards and the financial security has been released, if applicable.
2. The Permittee shall comply with all applicable requirements of Variance #PZ20230019.
3. The Permittee shall comply with all Carver County Public Works access requirements. Mining and/or similar disturbance shall not occur within 40 feet of the public right-of-way.
4. The Permittee shall comply with any/all CCWMO rules and regulations including but not limited to, grading, vegetation (w/maintenance) and landscaping plan(s). An erosion/sediment control plan and stormwater management plan for site restoration, screening, vegetation and maintenance shall be prepared and implemented in accordance with the CCWMO Water Management guidelines and the Wetland Conservation Act (WCA) before mining commences, if applicable. Any and all site improvements shall be completed pursuant to Chapter 153 – Water Resource Management. Permittee shall obtain a National Pollutant Discharge Elimination System (NPDES) permit as required by the Minnesota Pollution Control Agency (MPCA).
5. Permittee shall obtain and maintain a Non-generator’s Certificate or contact the Environmental Services (E.S.) Department to obtain a Hazardous Waste Generator’s License, if required.
6. The Permittee shall always comply with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations. The Permittee shall not exceed the allowed square footage of signage on the property.
7. Permittee agrees to defend, indemnify and hold harmless the County, its officers and employees against any and all liability, loss, costs, damages and expenses which the County, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the certificate holder’s performance or failure to adequately perform its obligations pursuant to this permit, or arising out of a dispute as to the ownership of the property.

OPERATIONAL REQUIREMENTS:

These requirements combined with the most current Site and Operational Plans shall govern the mining operation.

1. The mining activity shall operate in accordance with the submitted Project Description (dated: June 1, 2023), Site Plan and Reclamation Plans (dated June 1, 2023), Field Wetland Delineation Report (dated June 2, 2022), any/all CCWMO permit approval(s) (i.e. stormwater infiltration, BMPs, site vegetation and plantings, and site reclamation), and any/all Hollywood Township conditions, Carver County Public Works access requirements/right-of-way standards. If there are any inconsistencies between previously submitted versions, the terms of the most recent shall prevail and shall be considered requirements of this permit. The mining activity shall be operated and maintained in accordance with the Carver County Zoning Code (i.e. screening, noise mitigation, etc.) These plans shall be attached to and be considered part of this permit.
2. The hours of operation shall be from 6:30 a.m. to 8:00 p.m. Monday through Saturday. Mining and processing shall not occur on Sundays or Federally observed holidays, unless for emergency related purposes (i.e. flooding, etc.).
3. The construction equipment located on-site includes, but is not limited to: front-end loaders, backhoes, excavators, bulldozers, skid steers, and haul trucks. Other processing equipment may include: classifying screens, crushers, and conveyors.
4. Existing drainage patterns shall not be altered if possible; if alteration is unavoidable, the alteration shall not adversely affect surrounding properties and/or cause erosion or sedimentation.
5. Permittee shall submit to the Land Management Department quarterly tonnage calculations, in order to document all aggregate material(s) removed from the site.
6. Vertical faces shall be kept to a minimum except during the actual mining operation and pursuant to the County Zoning Code. Mining below the water table shall only be allowed pursuant to Minnesota Pollution Control Agency (PCA), Minnesota Department of Natural Resources (DNR), and/or any other State or Federal regulations.
7. If internal access roads are used to the extent that dust becomes a problem for surrounding properties, the access roads shall be treated with water or other similar dust control measures.
8. All storage of equipment and materials used in the operation shall be kept within the operational area to minimize visual exposure to areas outside the mining area. The existing earthen berm on the east side of the existing lake on the southern parcel shall not be removed until reclamation activities have commenced.
9. The Permittee shall comply with the noise pollution requirements/standards of the Minnesota State Rules Chapter 7030. White noise backup alarms shall be installed and maintained on all Permittee owned mining equipment operating at the site, as well as establishing circular traffic patterns for loading to reduce backup movements.
10. No trash, garbage, waste, construction debris, or other similar materials shall be deposited in or near the operational area.
11. Permittee shall obtain and maintain a Non-generator's Certificate or contact the Environmental Services (E.S.) Department to obtain a Hazardous Waste Generator's License, if required.

RESTORATION REQUIREMENTS:


1. The design of the restored areas must be according to standards of the Zoning Code and the CCWMO Water Management Rules. To the extent possible, restoration shall be staged such that the exhausted phases of the operation are stabilized and have established turf. Said design may be subject to revisions and modifications by the Land Management Department and Carver County SWCD.

2. The Permittee must maintain existing vegetation wherever possible and implement erosion control as required by the CCWMO Rules permit. The Permittee is responsible for obtaining a CCWMO Permit regarding stormwater management and site reclamation of all aggregate mining areas. If a CCWMO Permit is not obtained within six (6) months of the County Board's approval, File #PZ20230021 shall be suspended until the appropriate permit is obtained. A financial security for erosion control/restoration shall be held by the County for the duration of the project/permit.
3. Topsoil and overburden required for restoration shall be maintained and shall be preserved from erosion or other loss. Only material necessary for restoration may be hauled to the site. Said material shall be incorporated into site restoration immediately or stockpiled according to the site plan.

PERFORMANCE SECURITIES & INSURANCE REQUIREMENTS:

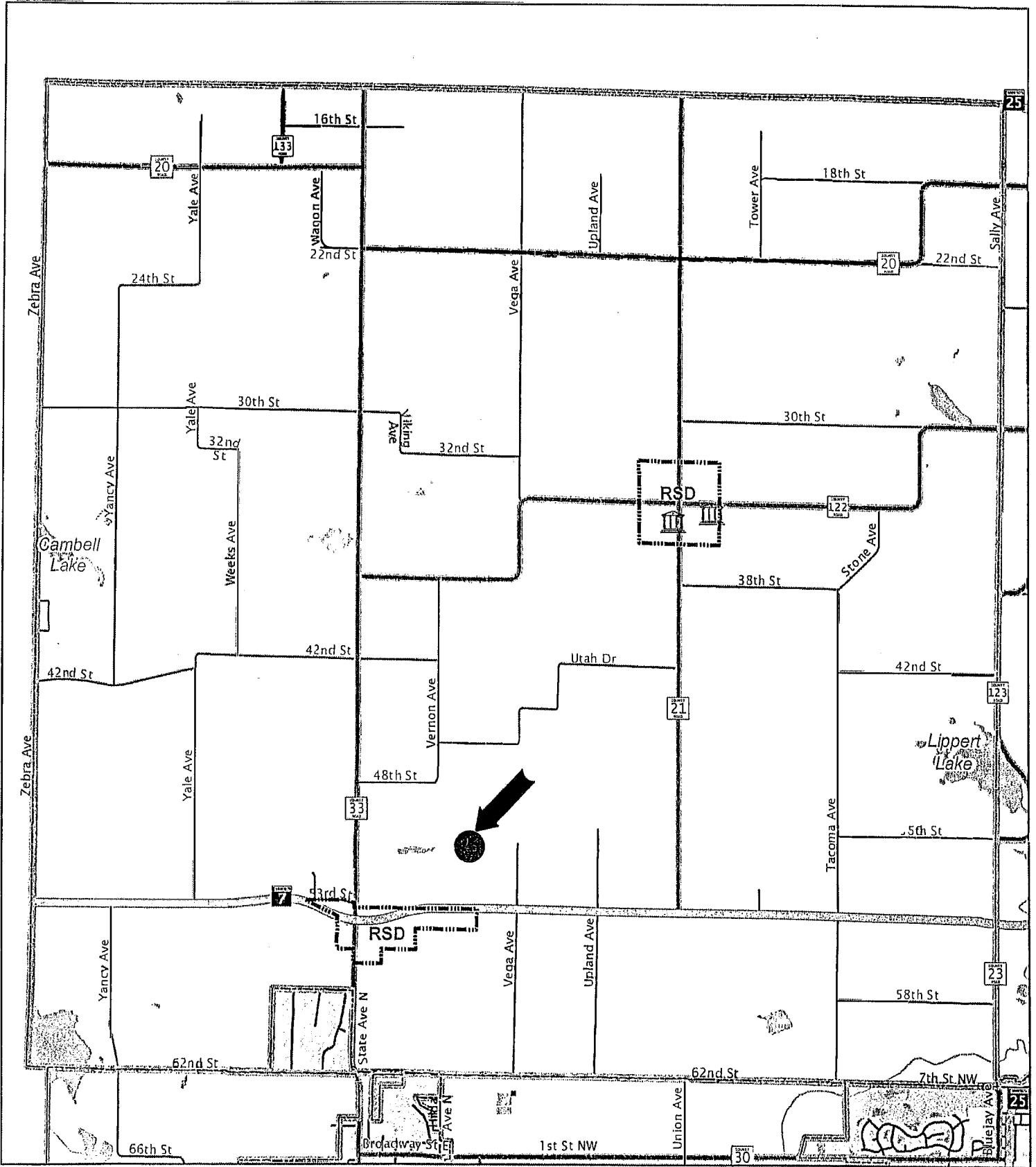
1. Permittee shall provide a performance security in a form acceptable to the County, naming the County as an obligee. The security shall be drafted to be effective for at least 3 months after the annual anniversary dated of this point.
2. The conditions of the surety shall be that if the Permittee fails to conform to any of the conditions or requirements of this permit or for any reason ceases to operate the facility in accordance with the provisions of this permit and the County is required to expend monies, labor, or material to bring the operation into conformance with the permit or to perform restoration as provided in this permit due to non-performance by the Permittee, the County may utilize the performance security for reimbursement for any and all expenses incurred to remedy such failure of the Permittee.
3. The obligor and its sureties hereby indemnify and save the County harmless from all losses, costs, and charges that may occur to the County because of default.
4. Permittee shall submit a Certificate of Insurance with coverage provided by an insurance company duly licensed by the State of Minnesota indicating that the Permittee has in force coverage for General Liability, Automobile Liability, Loading and Unloading, Completed Operations Liability, Explosion and Collapse of Underground Operations Liability including a minimum limit of liability in the amount of \$2,000,000 for any one occurrence. The Certificate of Insurance shall include Workers' Compensation Insurance or Permittee shall sign an appropriate affidavit regarding employee status and submit it to the Land Management Department. The Insurance Certificate(s) described above shall carry an irrevocable notice to the County by the carrier 30 days prior to any change, modification, lapse, or cancellation of the policies required.
5. Insurance coverage required above shall be kept in effect for the duration of the permit. If the permit is to be terminated, insurance shall be maintained until the completion of restoration and return of the performance security.
6. The Permittee shall submit a copy of Worker's Compensation Insurance to the Carver County Land Management Department annually.

ADOPTED by the Carver County Planning Commission this 20th day of June 2023.

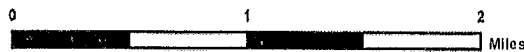


 Scott J Wakefield (Jun 23, 2023 23:11 CDT)
 Scott Wakefield, Chairman 06/23/23
 Carver County Planning Commission

HOLLYWOOD TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Plat approval for MISTHAVEN ESTATES

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Plat #PZ20210047. Ted Holsten (Misthaven LLC) is requesting final plat approval of MISTHAVEN ESTATES located in Section 36 of San Francisco Township. The County Board approved the Preliminary Plat (Resolution #21-23) on March 7, 2023, allowing for a total of three (3) residential lots (Lots 1-3, Block 1) all pursuant to the High Amenity additional density provisions of the County Comprehensive Plan and County Zoning Code. All lots would have existing road frontage on a township road (Halsey Avenue); therefore, no developers agreement is warranted.

The County Surveyor has reviewed the title information, approved the final plat, and signed the official mylar.

The Assistant County Attorney has reviewed the required covenants for platting purposes. The document would be recorded with the final plat.

The Carver County Water Management Organization (CCMWO) – Chapter 153 Water Resource Management standards have been met (i.e. stormwater management and vegetative cover).

The conditions of the Preliminary Plat (PP-PZ20210047) have been satisfied. The San Francisco Town Board has approved the final plat and signed the official mylar. The final plat map and draft County Board Resolution are attached for the Board's consideration.

ACTION REQUESTED:

A motion adopting a resolution approving the Final Plat of MISTHAVEN ESTATES and authorizing the Chair's signature on the official mylar.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9189

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: July 11, 2023

Resolution #

Motion by Commissioner

Seconded by Commissioner

A RESOLUTION APPROVING THE FINAL PLAT OF MISTHAVEN ESTATES

WHEREAS, the preliminary plat has been submitted and approved by the County Board of Commissioners by Resolution No. 21-23, adopted March 7, 2023; and

WHEREAS, the final plat of MISTHAVEN ESTATES has been prepared and submitted for consideration; and

WHEREAS, the Carver County Planning Commission, by Resolution No. 23-01, waived any additional review of the final plat if no significant changes were made from the preliminary plat it approved; and

WHEREAS, the final plat conforms to the approved preliminary plat (#PZ20210047); and

WHEREAS, the County Board has reviewed the final plat and accompanying documents and finds as follows:

1. The final plat of MISTHAVEN ESTATES meets all the requirements of County Board Resolution No. 21-23.
2. The County Surveyor has reviewed the information pertaining to the Certificate of Title (dated: April 3, 2023) and determined that Misthaven LLC is the fee owner of the subject property to be platted.
3. The Assistant County Attorney, in consultation with the Land Management Department and Planning & Water Department, has reviewed the Declaration of Restrictive Covenants, which contain all items required by the March 7, 2023, Board of Commissioners’ Resolution #21-23, and Conditional Use Permit #PZ20210028.
4. The final plat conforms to the requirements of Chapter 151 (Subdivisions), Chapter 152 (Zoning), Chapter 153 (Water Resource Management, all of the Carver County Code, and Conditional Use Permit #PZ20210028.
5. The San Francisco Town Board has approved the final plat (dated: June 19, 2023).
6. The County Surveyor has approved the final plat (dated: June 21, 2023).

THEREFORE, BE IT RESOLVED THAT THE Carver County Board of Commissioners hereby approves the final plat of MISTHAVEN ESTATES.

BE IT FURTHER RESOLVED THAT THE Carver County Board of Commissioners hereby authorizes the Board Chair to sign the plat mylar.

YES

NO

ABSENT

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 11th day of July 2023, now on file in the Administration Office, and have found the same to be a true and correct copy thereof.

Dated this 11th day of July 2023.

David Hemze, County Administrator

MISTHAVEN ESTATES

PLAT FILE NO.
C.R. DOC. NO.

KNOW ALL PERSONS BY THESE PRESENTS: That Misthaven LLC, a Minnesota limited liability company, fee owner of the following described property situated in the County of Carver, State of Minnesota, to wit:

That part of the Southwest Quarter of Section 36, Township 115, Range 24, Carver County, Minnesota, described as follows:

Commencing at the southwest corner of said Southwest Quarter; thence North 00 degrees 44 minutes 59 seconds West, assumed bearing, along the west line of said Southwest Quarter, a distance of 1716.00 feet to the point of beginning; thence North 88 degrees 57 minutes 54 seconds East a distance of 600.00 feet; thence South 00 degrees 44 minutes 59 seconds East a distance of 40.00 feet; thence North 88 degrees 57 minutes 54 seconds East a distance of 278.00 feet; thence North 00 degrees 44 minutes 59 seconds West a distance of 565.00 feet; thence South 88 degrees 57 minutes 54 seconds West a distance of 878.00 feet to the west line of said Southwest Quarter; thence South 00 degrees 44 minutes 59 seconds East along the west line of said Southwest Quarter a distance of 525.00 feet to the point of beginning.

Has caused the same to be surveyed and platted as MISTHAVEN ESTATES, and does hereby donate and dedicate to the public for public use forever the public ways and the drainage and utility easements as created herewith.

In witness whereof said Misthaven LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this ____ day of _____, 20__.

_____, President
Theodore W. Holsten

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20__, by Theodore W. Holsten, President of Misthaven, LLC, a Minnesota limited liability company, on behalf of the company.

Signature _____

Printed _____

Notary Public, _____ County, Minnesota

My Commission Expires _____

SURVEYOR'S CERTIFICATE

I Curtiss Kallio hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 20__.

Curtiss Kallio, Land Surveyor
Minnesota License No. 26909

STATE OF MINNESOTA
COUNTY OF _____

The foregoing Surveyor's Certificate was acknowledged before me this ____ day of _____, 20__, by Curtiss Kallio, Minnesota License No. 26909.

Signature _____

Printed _____

Notary Public, _____ County, Minnesota

My Commission Expires _____

TOWNSHIP OF SAN FRANCISCO

We do hereby certify that on the ____ day of _____, 20__, the Board of Supervisors for the Township of San Francisco, Carver County, Minnesota, approved this plat of MISTHAVEN ESTATES and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

BOARD OF SUPERVISORS FOR SAN FRANCISCO TOWNSHIP, CARVER COUNTY, MINNESOTA

By _____ Chair Attest _____ Clerk

COUNTY SURVEYOR, Carver County, Minnesota

Pursuant to Chapter 395, Minnesota Laws of 1971, this plat has been approved this ____ day of _____, 20__.

Brian E. Praske, County Surveyor

By: _____

CARVER COUNTY BOARD OF COMMISSIONERS

This plat of MISTHAVEN ESTATES was approved and accepted by the Board of Commissioners of Carver County, Minnesota, at a regular meeting held this ____ day of _____, 20__, and is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

BOARD OF COMMISSIONERS OF CARVER COUNTY, MINNESOTA

By _____ Chair Attest _____ Administrator

County Auditor, Carver County, Minnesota

I hereby certify that taxes payable in ____ and prior years have been paid for land described on this plat. Dated this ____ day of _____, 20__.

Crystal Campos, County Auditor

By: _____

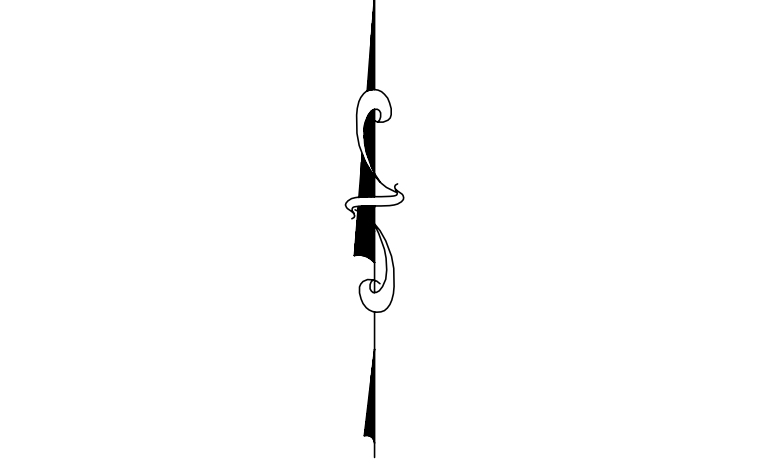
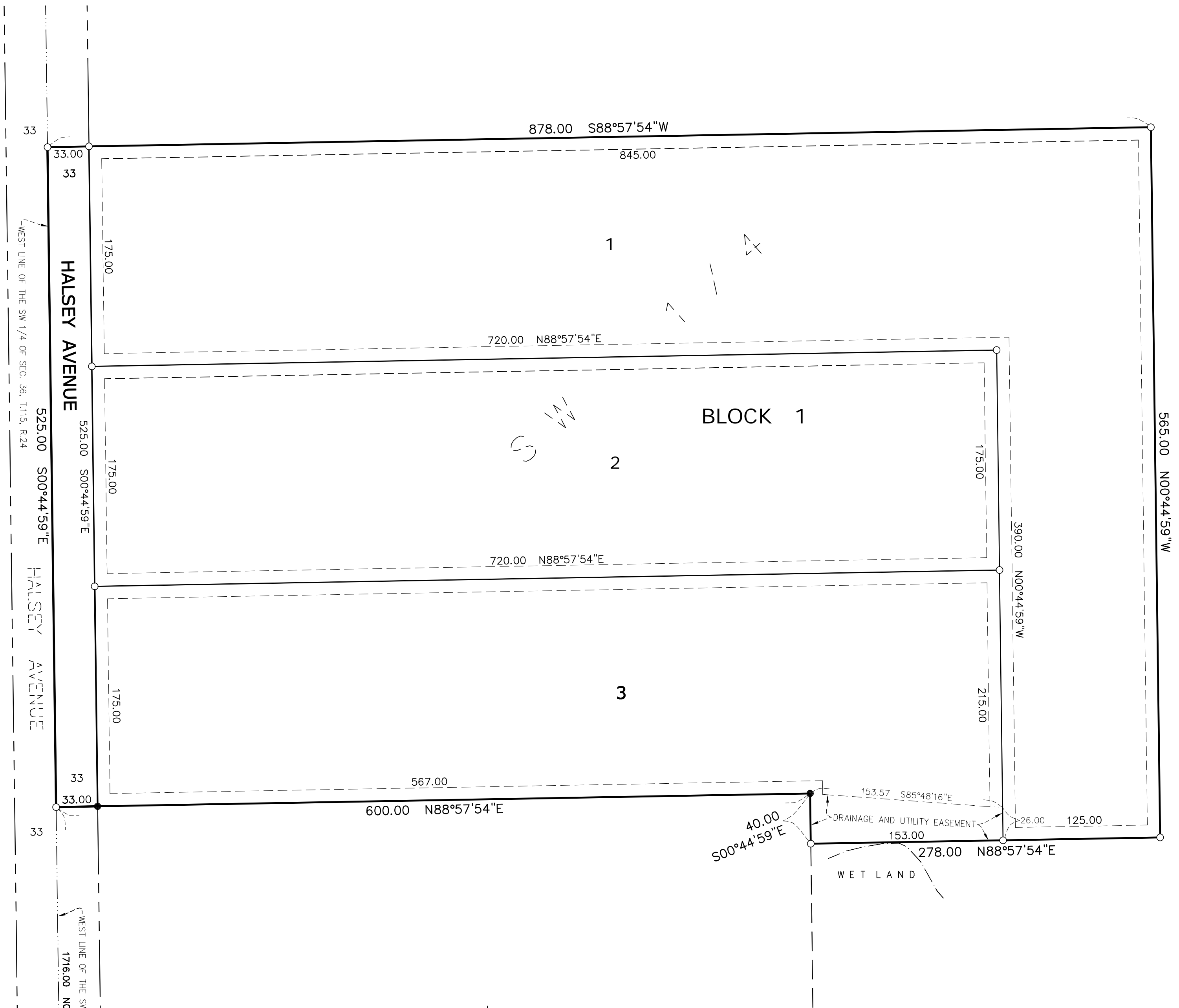
County Recorder, Carver County, Minnesota

I hereby certify that this plat of MISTHAVEN ESTATES was filed this ____ day of _____, 20__, at ____ o'clock __M., as

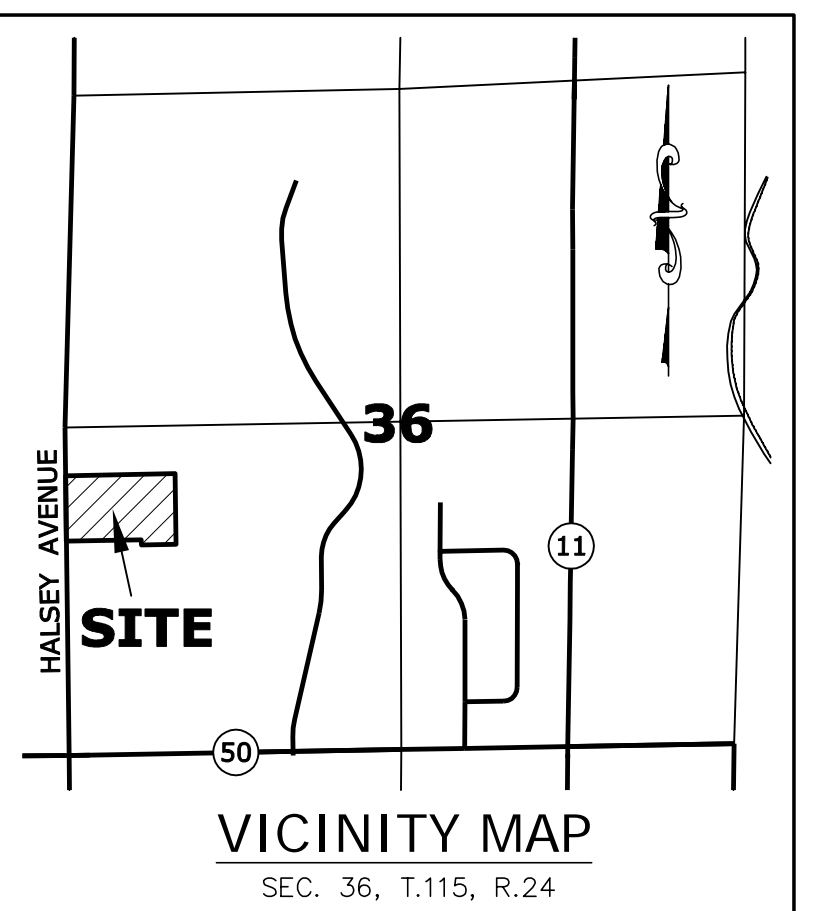
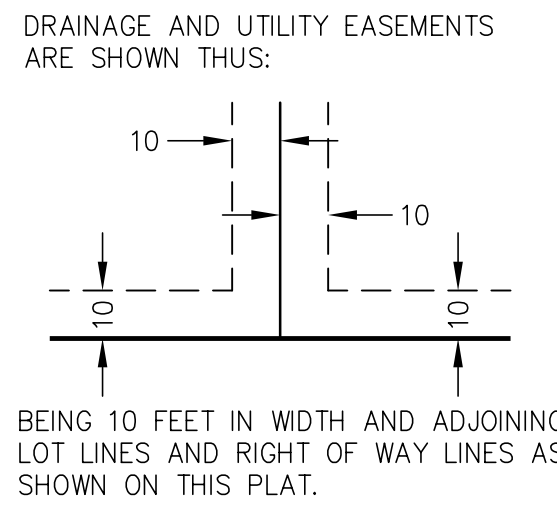
Document No. _____

Kaaren Lewis, County Recorder

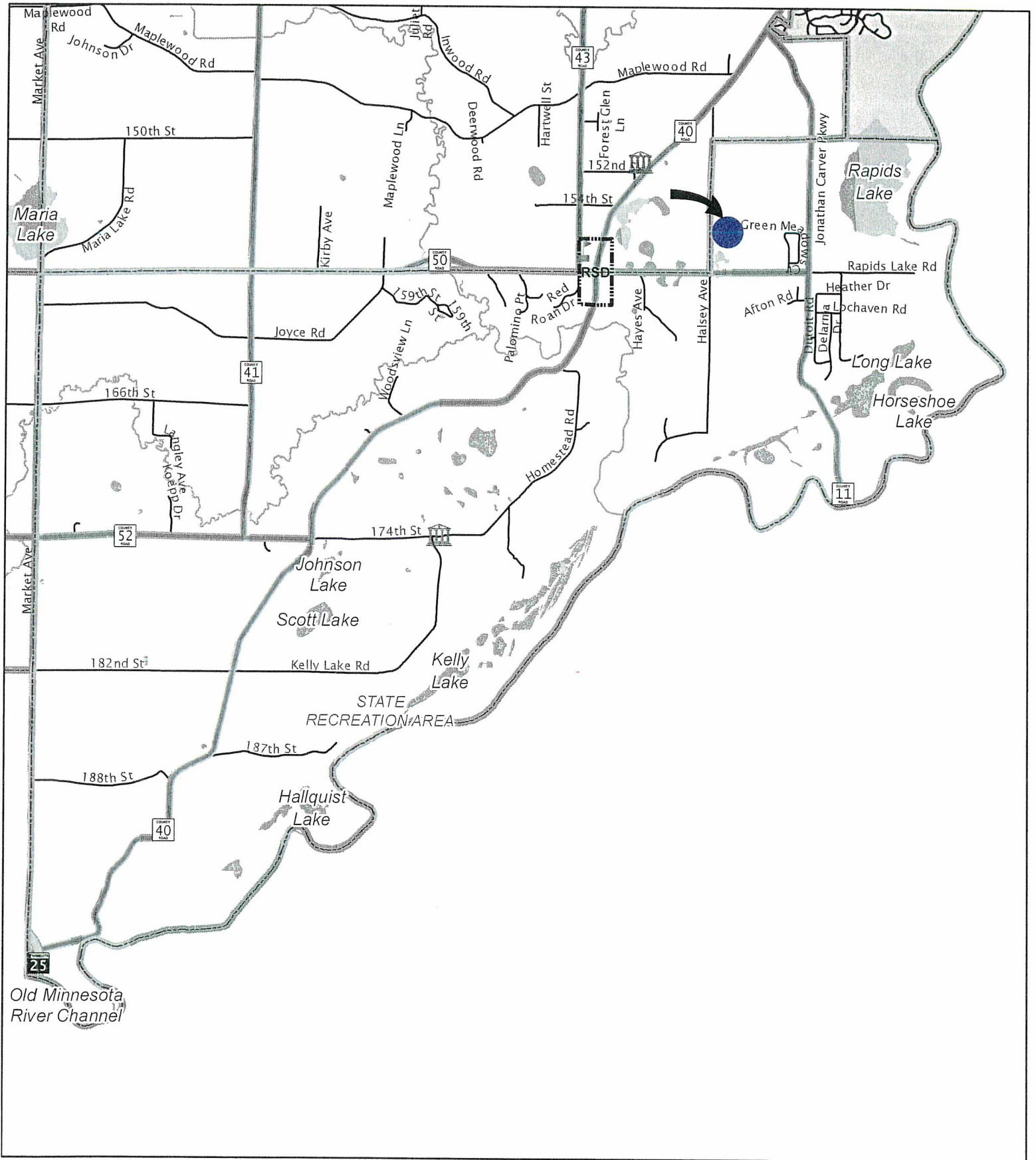
By: _____



- DENOTES CARVER COUNTY CAST IRON MONUMENT FOUND
- DENOTES IRON MONUMENT FOUND
- DENOTES 1/2 INCH BY 14 INCH MONUMENT SET AND MARKED BY LICENSE NO. 26909, UNLESS OTHERWISE SHOWN.



SAN FRANCISCO TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County Board of Commissioners Request for Board Action



Agenda Item:

Nicholas Hartwig/ Lone Oak Rodeo - Youth/Amateur Rodeo (one-time special event)

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #A20230116. Nicholas Hartwig has requested a One-Time Administrative Special Event Permit for a youth and amateur rough stock rodeo (with spectators) on August 25-26, 2023, in Section 16, Hollywood Township. The event is sanctioned though the Iowa Roughstock Rodeo and Professional Youth Roughstock Association and would be held entirely on Mr. Hartwig's property at 3380 Vega Ave Mayer, MN. Events would include bull riding, saddle and bareback bronco riding. Setup would start at 12:00PM on Friday, with the event occurring from 5PM to 10PM on Friday and Saturday, and approximately one hour of cleanup after the event ends on Saturday. All parking for competitors and attendees would be on-site in an open grass meadow area, pursuant to the submitted site plan.

The event is insured for up to 500 attendees, with food and alcohol catered. The applicant has provided all catering permits (food & liquor), proof of contract for waste disposal, and sanitation facilities/portable restrooms.

The Carver County Sheriff's Department has reviewed the request and does not have any objections with the request.

Hollywood Township reviewed and recommended approval of the event during their February 13, 2023, meeting. The Town Board requested the applicant apply dust control to 300 feet of the Township Road (Vega Avenue) from the intersection of County Road 122, north to the property.

ACTION REQUESTED:

A motion authorizing the issuance of a Certificate of Zoning Compliance (#A20230116) for the August 25-26, 2023, Youth and Amateur Rodeo event weekend.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9209

Lone Oak Rodeo
3380 Vega Ave, Mayer

August 25 and 26, 2023 5-10pm each evening

This event is sanctioned with the Iowa Roughstock Rodeo and Professional Youth Roughstock Association. Carver County has a copy of all insurance necessary for the event.

Events include bull riding, saddle and bareback bronco riding and will utilize existing arena on site.

Some setup will occur earlier in the day, such as restroom and dumpster drop off and flagging off parking area.

Advertising is primarily through website and social media, with some flyers hung in local businesses. Parking/yard signs will be placed the morning of the event.

Dust control is to be placed for 300 feet on Township Road, per Hollywood Township request at their February 13 meeting.

Hollywood Sports Complex is catering food and alcohol for the event.

Onsite Companies is handling sanitation/portable restrooms.

Event has been stated to have a maximum of 500 attendees. Parking shall be according to site plan.

COUNTY OF CARVER
CERTIFICATE OF ZONING COMPLIANCE

FILE/CERTIFICATE # A20230116

DATE ISSUED: 7/11/2023

TYPE OF CERTIFICATE: ONE TIME SPECIAL EVENT – Youth and Amateur Rodeo

This permit certificate is issued for a Youth and Amateur Roughstock Rodeo (Lone Oak Rodeo) to be held on Friday, August 25 and Saturday August 26, 2023. The event will be held entirely on property owned by Nicholas Hartwig. Festivities at the property will run from setup at 12:00 p.m. Friday to the event at 6:00pm–11:00 p.m. both evenings. The event includes: various rodeo events as well as catered food, beverage, and alcohol. This event is allowed with a Certificate of Zoning Compliance, pursuant to Chapter 152, section 152.074 (B)(6) of the Carver County Code. **This certificate is issued to:**

Nicholas Hartwig
3380 Vega Avenue
Mayer, MN 55360

And is not transferable to another person or to another parcel of property.

Purpose of Certificate: To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold a Youth and Amateur Rodeo event on Friday, August 25 and Saturday, August 26, 2023. The event shall take place in Hollywood Township in accordance with the conditions listed on this permit and in accordance with Chapter 152, Section 152.074 (B)(6) of the Carver County Code.

THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:

1. The Permit is valid only for the weekend of August 25-26, 2023.
2. The event must be conducted in accordance with the Operational Plan & Site Maps attached hereto.
3. There shall be at least two (2) bathroom satellites available for the event.
4. The sponsors are responsible to clean up all excess trash and litter during and after the event.
5. Emergency vehicle access must be provided within the activity areas of the event.
6. Parking shall be provided as described in the application, on site only.

7. No parking shall be allowed on Vega Ave. In the event of wet weather, the applicant is responsible for keeping Vega Ave clear of mud and debris, and shall spray dust control according to Hollywood Township requirements.
8. The applicant shall submit a copy of the Certificate of Liability Insurance for the event to the Land Management Department prior to the event.
9. The applicant shall provide copies of the appropriate liquor licenses to allow for the serving of beer, wine, and/or liquor for the event to the Land Management Department prior to the event.
10. Any amplified music must be finished no later than 11:00pm.
11. The permittee shall inform adjacent residents, Hollywood Town Board and the Carver County Public Works Department of the date(s) in which the event will take place. (Notification shall be provided prior to the event.)

 Christina Neel
 Land Management Planner

THIS CERTIFICATE IS ISSUED FOR THE WEEKEND OF AUGUST 25-26, 2023, AND IS NOT EFFECTIVE UNTIL SIGNED:

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

 Signature of Certificate Holder

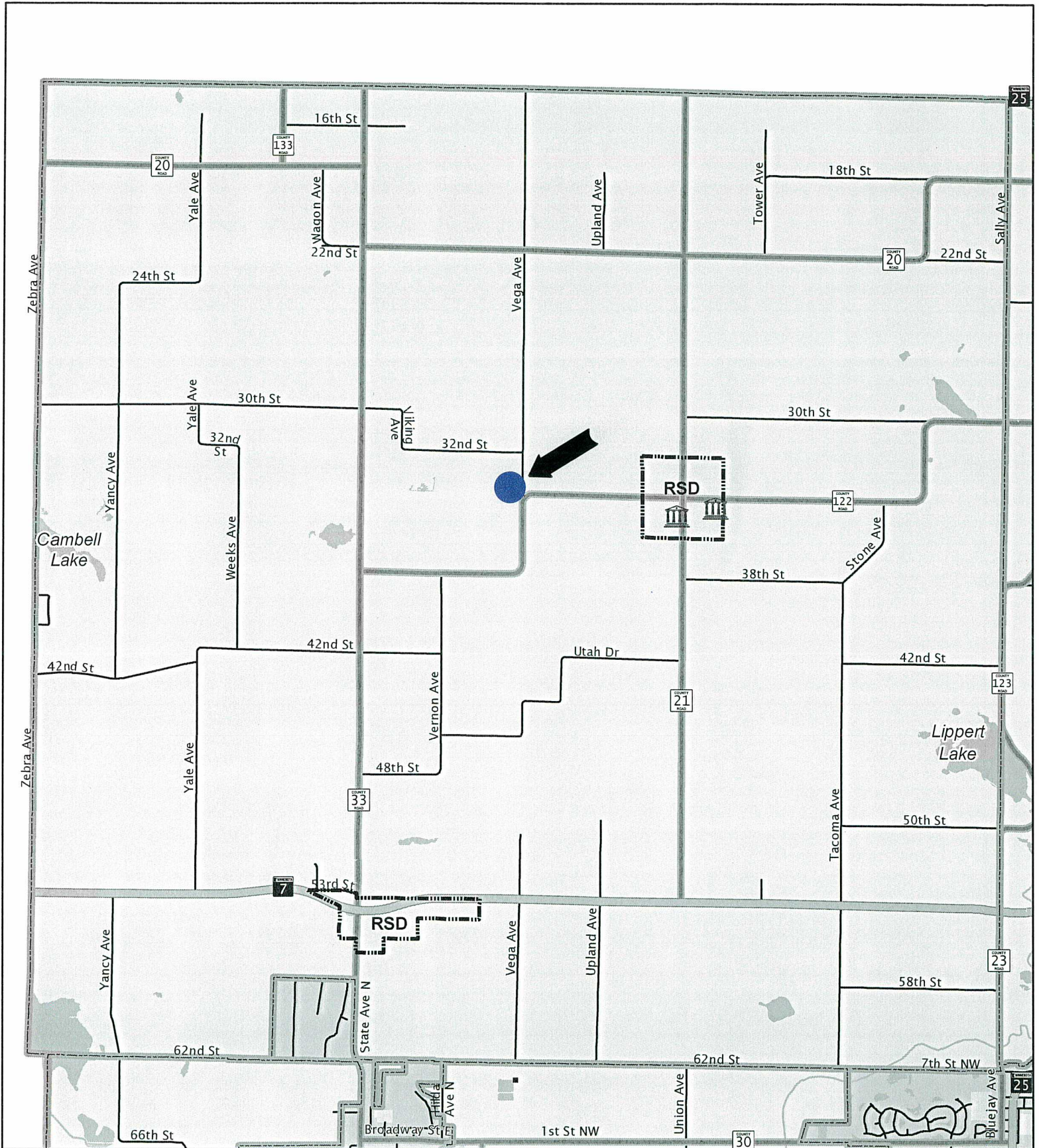
 Date

Attached To:

***Property outlined in attached site plans,
And PID #06-016-0810***

That part of the Northeast Quarter of Section 16, Township 117, Range 26, Carver County, Minnesota, described as follows: Commencing at the Southeast corner of said Northeast Quarter; thence on an assumed bearing of North along the east line of said Northeast Quarter, a distance of 125.52 feet to the point of beginning; thence continue on a bearing of North along said east line, a distance of 430.71 feet; thence North 88 degrees 19 minutes 24 seconds West, a distance of 1,148.48 feet; thence on a bearing of South, a distance of 404.15 feet; thence South 87 degrees 00 minutes 00 seconds East, a distance of 1,149.56 feet to the point of beginning.

HOLLYWOOD TOWNSHIP



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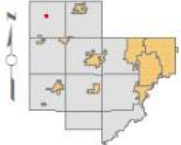
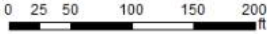
50

Map Created by Carver County GIS

LONE OAK RODEO SITE



Date: 4/20/2023
This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County Board of Commissioners Request for Board Action



Agenda Item:
Professional Services Agreement with Stantec Consulting Services Inc.

Primary Originating Division/Dept: <input type="text" value="Public Services - Planning & Water Mgmt"/>	Meeting Date: <input type="text" value="7/11/2023"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Implementation of the Carver County Water Management Organization (CCWMO) Water Plan requires engineering services. Pursuant to state statute (MS 103B.227), the CCWMO issued a Request for Qualifications (RFQ) for engineering services in May 2023. Based on the scoring of the 7 submitted proposals, the staff is recommending that Stantec Consulting Services Inc. be included in the pool for engineering services. Stantec has contracted with the County in the past and is the most familiar with the CCWMO permit review process.

CONTRACT BENEFITS - Engineering services are essential to implement pieces of the water management plan, including stormwater review, project design, modeling work or review, and sub-contracting for construction. The CCWMO does not have an engineer on staff and staff believes that the use of outside consultants is the most efficient way to accomplish engineering tasks for July 2023 through June 2025.

The funds noted are a "not to exceed" estimate for the two-year period. This contract would NOT be a commitment by the County to allocate funds to the firm, as projects would be handled on a work order basis. The CCWMO works with other firms in the pool as well and may request proposals from firms outside the pool depending on the scope of the work needed.

ACTION REQUESTED:

Motion to contract with Stantec Consulting Services Inc. pending completion of the contract review processes.

FISCAL IMPACT:
 If "Other", specify:

FTE IMPACT:

FUNDING	
County Dollars =	
CCWMO Levy	\$150,000.00
State/Federal Grants	\$150,000.00
Total	\$300,000.00
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:
 Not to exceed amount of \$300,000 based on estimated max for two-year period (2023-25). 2023 funds are included in the budget. 2024-25 funds will be based on County Board approved budgets and WMO levy, existing grants and potential future grants. A portion of costs for CCWMO permit review process are recovered through permit fees.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Abatement Request for 25.0910050

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="7/11/2023"/>
Contact: <input type="text" value="Crystal Campos"/> Title: <input type="text" value="Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

BACKGROUND/JUSTIFICATION:

The City of Chanhasseen submitted an application for abatement due to exempt classification to the County Assessor's Office for 25.0910050.

Per M.S. 375.192, subd. 2, if a request for abatements exceeds \$10,000 in abated tax, the County is required to notify the school board and municipality within 20 days. The request would then be forwarded to the County Board for approval.

The Carver County Assessor and Carver County Auditor have approved the application for abatement. The County Auditor sent notification of the request on June 13, 2023. Below is a breakdown of the taxes to be abated:

County \$14,054.53
 City \$9,698.60
 School \$20,621.44
 Others \$2,449.43
 Total \$46,824.00

ACTION REQUESTED:

Motion to approve abatement of tax due to exempt classification.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING County Dollars = <input type="text" value="\$14,054.53"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$14,054.53"/>
<input checked="" type="checkbox"/> Insert additional funding source	
Related Financial/FTE Comments: <input type="text"/>	

Office use only:

RBA 2023 - 9197

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donation to the Carver County Sheriff's Office Dive Team

Primary Originating Division/Dept: Sheriff - Support Services

Meeting Date: 7/11/2023

Contact: Ben Beyer Title: Dive Team Supervisor

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The Carver County Sheriff's Office Dive Team has been fundraising for a public safety grade surface supplied air system to increase safety for the recovery divers. Surface supplied air lowers the risk of the diver drowning and the virtually unlimited breathing gas supply allows the diver to work longer periods of time underwater. The proven safety, efficiency, and versatility of surface supplied air has made its use the gold standard for commercial/military diving and the preferred tool for many public safety teams.

ACTION REQUESTED:

Accept the donation from VFW Post 4046 for \$1,850.00

FISCAL IMPACT: None
If "Other", specify:

FUNDING

County Dollars =	
Shakopee VFW Post 4046	\$1,850.00
Total	\$1,850.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

Account# 02-206-000-0000-5756

Office use only:

RBA 2023 - 9205

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Donation to the Carver County Sheriff's Office Dive Team

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Law Enforcement Supplies	02-206.6454	\$1,850.00
TOTAL		\$1,850.00

CREDIT		
Description of Accounts	Acct #	Amount
Shakopee VFW Post 4046	02-206.5756	\$1,850.00
TOTAL		\$1,850.00

Reason for Request:

Increase budget for donations received from VFW Post 4046 to the CCSO Dive Team

Carver County Board of Commissioners Request for Board Action



Agenda Item:
MICA Legislative Update

Primary Originating Division/Dept: Administration (County)

Meeting Date: 7/11/2023

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 35 minutes

Attachments: Yes No

Presenter: Matt Massman Title: MICA Executive Director

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Matt Massman (MICA Executive Director) along with Steve Novak (Transportation Liaison), Nancy Silesky (Health & Human Services Liaison), and Carli Stark (Corrections and Public Safety Liaison) will present a legislative update.

ACTION REQUESTED:

Information only.

FISCAL IMPACT: None
If "Other", specify:

FUNDING
County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9126

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Legislative Recap from Representative Harder

Primary Originating Division/Dept: Administration (County)

Meeting Date: 7/11/2023

Contact: Dave Hemze Title:

Item Type:
Regular Session

Amount of Time Requested: 20 minutes

Attachments: Yes No

Presenter: Rep Harder Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Representative Harder will be presenting a legislative recap.

ACTION REQUESTED:

Information Only.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9228

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Metropolitan Council Governance Task Force Appointment

Primary Originating Division/Dept: Administration (County)

Meeting Date: 7/11/2023

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Dave Hemze Title: County Administrator

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The 2023 Legislature enacted legislation creating a Metropolitan Council Governance Task Force which is responsible for studying and making recommendations on improving Metropolitan Council governance.

One member of the Task Force will be appointed by the Association of Minnesota Counties (AMC) which has created an application process distributed earlier. In addition, AMC is creating a "Kitchen Cabinet" that includes one member from each of the six counties not represented by AMC's Task Force appointment.

Commissioners Workman and Lynch are the current Board appointments to the Suburban County Group which was created to address similar Metropolitan Council governance concerns. Commissioner Degler (with Board Chair Fahey as the alternate) is the current appointment to the AMC Board of Directors.

ACTION REQUESTED:

Motion to appoint a Commissioner to the AMC Metropolitan Governance Task Force "Kitchen Cabinet".

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9182

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County Strategic Plan Update

Primary Originating Division/Dept: Administration (County)

Meeting Date: 7/11/2023

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 30 minutes

Attachments: Yes No

Presenter: Dave Hemze Title: County Administrator

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The County Board and Division Directors held a strategic planning retreat on Tuesday, June 6th. A proposed updated Carver County strategic plan is attached and will be summarized by County Administrator Hemze during the meeting.

ACTION REQUESTED:

Motion to approve Carver County's 2023-2024 Strategic Plan.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9164

2023-24 Carver County Strategic Plan

Pending Approval by Board of Commissioners

July 11, 2023

No.	Item/Objectives	Tasks	Time	Progress to Date/Notes	Assigned
Communities					
1	<u>Public Safety Professionals:</u> Improve recruitment and retention.	<ol style="list-style-type: none"> 1. Work with legislators to create new on-ramps to peace officer licensure. (Presented to legislators Jan 2022) 2. Negotiate successor collective bargaining agreements (CBAs) to ensure competitive, performance-based compensation packages that accelerate an employee's wages proportionate to value added. 3. Adjust/change workplace practices to recognize changes in the workforce attitudes toward work/life balance. 4. Explore cadet-type programs for Detention Deputy and/or 911 Dispatcher. 5. Create internal career paths and structures. 	2022-2023	<ul style="list-style-type: none"> • Sheriff Kamerud has worked with and through Minnesota Sheriff's Association and Minnesota Police Officers' Standards and Training (POST) Board to update licensing requirements, with no new pathways added for 2023. • Successor CBAs covering 2023-2024 were negotiated and deliver competitive performance-based compensation packages. • Certain CBA provisions were negotiated to recognize work/life balance values. • Sheriff Kamerud is working with contract police communities to adjust scheduling practices to meet life/work balance demands and increase average on-duty per shift. All patrol personnel will likely be on 12-hour schedule FY2024. • Recruitment processes for Detention Deputy and Dispatcher positions were reviewed and updated to broaden the County's ability to attract well-qualified candidates. This included updates to equivalencies for meeting minimum qualifications, "open until filled" job postings, and expanding reach to potential lateral hires. 	Kamerud Anderka Frischmon Hemze
2	<u>Non-criminal Calls for Service:</u> Provide responsive services and appropriate resources (e.g., mental health, medical, substance use, crisis, or civil matter).	<ol style="list-style-type: none"> 1. Increase crisis co-responder personnel. 2. Assess development of co-located mental health crisis workers in dispatch. 3. Evaluate call for service data to determine actual impact/cost of response to non-criminal calls for service. 4. Assess viability of civilian (non Law Enforcement/Community Service Officer) personnel to respond to non-criminal calls for service. 	2023-2024	Sheriff, Health & Human Services (HHS), Employee Relations, and County Administration have developed a different organizational structure to better integrate sheriff operations and HHS clinical supervision. The position has been vacant for a few months and is slated to hire in Q2 2023. Sheriff is currently evaluating Sheriff's Office organizational chart and budget to adjust Full Time Equivalency (FTE) to add second co-responder in 2023.	Kamerud Anderka Goodwin
3	<u>Food Insecurity:</u> Strengthen the hunger relief network in Carver County with the goal of eliminating food insecurity and promoting healthy nutrition in our communities.	<ol style="list-style-type: none"> 1. Collaborate with the Carver County Hunger Relief Collaborative, who are leading this effort, to build and enhance community supports and interventions around healthy nutrition and food availability to improve food security of Carver County residents (e.g. The Humanity Alliance, potential Food Shelf in Cologne). 2. Ensure availability of food resources to those in need across the age span. This includes but is not limited to Summer Meals for Kids, Older Adult Delivery programs, food distribution events, and targeted outreach programs. 3. Maintain the Find Food Carver County website to facilitate public awareness of food resource, volunteer opportunities, and improve coordination of both public and private food relief efforts. 	Ongoing	<ul style="list-style-type: none"> • Established the Carver County Hunger Relief Collaborative. • Launched the Find Food Carver County website (findfoodcarvercounty.org). • The 2022 Summer Meals for Kids Program served 4,473 families; 7,792 children, and a total of 15,808 people at five sites across the county. Enrolled 150 volunteers contributing 1,508 hours helped make this program possible. • Served over 70,000 people since the pandemic began through 55 food distribution events from 2020-2022. 	Goodwin
4	<u>Veterans:</u> Provide quality services to the County's veterans and their families.	<ol style="list-style-type: none"> 1. Implement periodic program evaluation techniques to ensure that staff is effective in meeting the needs of the community. 2. Operate an efficient transportation program which assists veterans in attending Veterans' Assistance (VA) Medical Center appointments. 3. Find ways to identify and serve previously unknown veterans in the County. 	Ongoing	Worked with County Information Technology staff to develop a more advanced Customer Resource Management (CRM) database (Veteran Records Manager) which increases the ability to track work completed with various data including type, amount, time, and quality.	Koktavy

No.	Item/Objectives	Tasks	Time	Progress to Date/Notes	Assigned
5	Safe Children: Partner with parents and children to build upon a period of safety to stabilize and strengthen a family's situation and ultimately support and sustain the health, wellness, and safety of the child.	<ol style="list-style-type: none"> 1. Adopt service delivery model based on legislative action (HF 2320/ SF 2401) which will create a new agency at the State (separate from Minnesota Department of Human Services) combining core child, youth, and family support programs. This will be a two-year process and will impact how children and family services are funded and delivered at a local level. Prepare the new department during 2023-24 to go into effect 07/01/2025. 2. Continue to utilize out-of-home placement as an option of last resort after home-based efforts have failed. 3. Collaborate with Public Health, Social Services, Behavioral Health, Housing, Income Support, and Community Child and Family programs to provide appropriate wrap around services. 4. Take appropriate steps to support the MN legislative priority regarding reduction of child protection worker paperwork. 	2023-2024	<ul style="list-style-type: none"> •Implemented a preventive Home-Based service approach to support families before the crisis. •Implemented a Multi-Systemic Home-Based or Behavioral Consultant service approach to support families in crisis. The Carver County Child and Family Department is experiencing great success with utilizing a Behavioral Consultant to work with families in the home and avoid out-of-home placement. We have greatly enhanced our Relative Search Collaboration that helps get children placed with relatives instead of in residential or non-relative care. We have shifted our truancy efforts to be more restorative than punitive which has helped assist with increased truancy cases related to the pandemic and post-pandemic recovery. We are not having any success with identifying a Multi-Systemic Therapist to work in our Carver County communities. The feedback is that it is too far out of the metro and agencies we contacted could not solidify staff willing to work in the Carver County area. 	Goodwin
6	Community Connectedness: Promote partnerships with community organizations, schools and governmental agencies.	<ol style="list-style-type: none"> 1. Continue to evolve and expand legislative priorities and advocacy efforts to accomplish County goals. 2. Continue working with Community Development Agency (CDA), to market the County as a top business and tourism destination 3. Continue working with CDA, Cities and Townships on ensuring affordable housing stock exists to support a robust, diversified workforce. 4. Explore ways to align County and CDA strategic plans, priorities and efforts to build communication and cohesiveness on topics such as housing, economic development and tourism. 	Ongoing	<ul style="list-style-type: none"> •Developed 2023 legislative priorities. •Hired Tony Albright as State lobbyist. •Renewed contract with Primacy Strategy Group. 	All Division Directors
7	Behavioral Health: Expand, enhance, and integrate both county and community resources to address the growing and changing behavioral health (mental health/substance use) needs of those who live and work in Carver County.	<ol style="list-style-type: none"> 1. Continue to utilize telehealth or virtual presence to augment and enhance safe and effective mental health care to clients. 2. Identify and reduce barriers to quality substance abuse and mental health treatment by contracting with local provider(s) for rapid assessment and treatment to augment current crisis and other county mental health services. 3. Establish dependable and sustainable psychiatric services. Explore opportunities for partnerships and/or contracted services to provide needed psychiatry and prescribing services in both Jail and HHS Behavioral Health Dept. 4. Increase use of targeted interventions with an emphasis on skill building to reduce the risk of justice-involved youth and adults. This includes but is not limited to incorporating cognitive skill instruction to higher risk justice-involved youth using Decision Points Curriculum. 5. Contract with local service provider for a Certified Peer Recovery Specialist (CPRS) to optimize successful outcomes for Drug Court participants. 6. Evaluate jail mental health model and establish a long-term service plan. 7. Combine Public Health and Behavioral Health strategies to address building mental wellness on an individual and community level. 8. Take appropriate steps to support the Minnesota legislative priority regarding reduction of behavioral health worker paperwork. 	2023-2024	<ul style="list-style-type: none"> •There are eight different services areas in Behavioral Health, providing nearly 52,000 units/encounters of service. The entire Behavioral Health Leadership team was called to implement significant changes as a result of the new Uniform Services Standards Act (starting fall 2022). The Crisis Team is on track to respond to more crisis events than each of last two years combined. •Adult Mental Health Targeted Case Management is preparing to see more clients and provide more intensive services to higher need clients than previous years. •Outpatient services rallied to respond to the needs of their clients when both psychologists retired. The team maximized the utilization of telehealth in both therapy and Advance Practice Nurse services to fill in the gap. •HHS transitioned away from Rule 25 and fully implemented the Substance Use Disorder Direct Access initiative. •School Linked and ANICCA Day Treatment continue to adapt to changing needs in the schools and continue to ensure continuity of care for students and families. Staff also provided support for teachers who continue to face increased mental health needs in the classroom. Thirty children received therapeutic and recreational services over the summer. 	Goodwin

No.	Item/Objectives	Tasks	Time	Progress to Date/Notes	Assigned
8	<u>Sustainable Housing</u> : Address issues impacting available, affordable, and sustainable housing for those experiencing or leaving homelessness.	<ol style="list-style-type: none"> 1. Through the Housing, Income Support, and Child and Family Departments of HHS, implement the Local Homeless Prevention Aid appropriation. Created by the 2021 legislature (MN Statute 477A.30) with initial payment effective 07/01/2023, the funds are targeted at families and children who lack housing or are living in overcrowded housing. Funds are to be utilized for rental assistance and case management support to improve housing stability. 2. Continue to collaborate with community partners to facilitate timely and efficient operation of homeless prevention and mitigation programs. 3. Maximize grant and third party billing options to offset use of County resources to expand housing programs across the continuum of services. This includes but is not limited to homeless prevention programs, Coordinated Entry, Emergency Shelter, Housing Stabilization, and Subsidized Housing Options. 4. Continue to maintain the Housing Unit Hotline to help the public connect with appropriate housing resources in the community. 5. Continue to make available (to those eligible) emergency weather vouchers, track utilization, and seek possible funding sources. 	2023-2024	<ul style="list-style-type: none"> •In 2022 the Housing unit served 36 households with the HSS program, ending homelessness or providing sustaining services to 27 households. The Homeless Outreach program received 187 referrals over the last 5 years, contacting 147 households, enrolling 118, and housing 82. •The new Board-approved shelter program that began in March of 2022 served a total of 40 households consisting of 84 people (including 37 children). 28 households exited to a housing solution, 10 are still in the program today. •In 2022 the housing section of the County's website was created along with a Housing Unit helpline to allow for easier access to housing information for residents of Carver County. •Additional collaborations were also established with the Metro Housing and Redevelopment Authority (HRA) and the child welfare department with a new youth housing program called Fostering Youth to Independence, which housed 4 youth. •The Housing unit provides support services for the new Emergency Housing Vouchers, also provided through Metro HRA, to house more people during the pandemic. Finally, a Metro wide collaborative effort called the Kitchen Table works on improving equitable housing practices with a focus on housing justice. 	Goodwin
9	<u>National Opioid Settlement</u> : Identify, collaborate, and respond to local issues and decide how to leverage and disburse funds.	<ol style="list-style-type: none"> 1. Establish a Multi-Sector Advisory Council, as required, to assess need, gaps in services, and provide recommendations on how to leverage and disburse the National Opioid Settlement and other funding allocations to assist with the prevention, treatment, mitigation, and recovery of opioid and other substance use disorders. 2. Hire a 0.3 FTE Public Health Program Specialist to provide support and technical assistance to the Advisory Council. 3. Coordinate efforts and lead the implementation of evidence-informed approaches to prevent and address opioid and other substance use addiction and disorders. This may include but not be limited to, broadening access to naloxone or increase use of medication-assisted treatment to treat opioid use disorder, increase treatment in the local jail, provide Substance Use Disorder treatment and supports during pregnancy and the postpartum period, expand services for neonatal opioid withdrawal syndrome, expand harm reduction programs, support co-responder work related to opioid use in the community, and/or implement drug disposal systems. 	Ongoing	<ul style="list-style-type: none"> •Carver County signed on to receive payments from a National Opioid Settlement Agreement. Carver County received their first payment on 10/17/2022 from the first distributor settlement, then subsequent payments in December 2022 as other distributors settled. •Hired a .3 FTE position to assist with these efforts in Q3. •In Q1 2023, various pharmacies settled and Carver County signed paperwork in April 2023 to receive those payments. •The State of Minnesota assigned HHS-Public Health as the organization responsible to manage and disburse settlement funds. The focus is on abatement. 	Goodwin
10	<u>Cannabis</u> : Address impact related to legalization.	<ol style="list-style-type: none"> 1. Update zoning code to reflect Minnesota's new cannabis law including location and number of locations in the County. 2. Develop ordinance and procedures for registering and conducting compliance checks on cannabis retail locations. 3. Assess and take measures to address criminal justice and public and human services impacts. 	Ongoing	Started discussions with initial focus on licensing (and potential moratorium) related to August 1, 2023 legalization date.	Koktavy Metz Goodwin Kamerud Frischmon
11	<u>Centralized Traffic Management Center (TMC)</u>	Implement a central traffic signal control system to improve traffic signal operations utilizing federal grant. Evaluate needs for software, hardware and expansion of traffic signal/sign shop office.	2023-2024	Federal funding has been secured.	Robjent

No.	Item/Objectives	Tasks	Time	Progress to Date/Notes	Assigned
Connections					
12	Fiber infrastructure: Make high-speed connectivity available to Carver County and other public and community support entities.	<ol style="list-style-type: none"> 1. Expand the County's broadband fiber optic cable network through CarverLink to meet the growing needs of participating agencies. 2. Implement Connect Up Carver initiative to reach unserved and underserved properties in the County. 3. Continue to look for opportunities to connect the last remaining unserved/underserved areas of the county. 	Ongoing	<ul style="list-style-type: none"> •The first customers of the ConnectUp Carver have been connected by MetroNet. •CarverLink has applied for Federal earmark dollars to connect last remaining unserved/underserved areas. 	Koktavy
13	Technology Enhancements: Develop infrastructure and applications to provide better service and communication to the Carver County community and to raise productivity.	<ol style="list-style-type: none"> 1. Implement IT Strategic Plan, including increased external "Cloud" hosting, improvements in Information Technology (IT) structure, management, customer service and communications, core technologies, data integration, and the development of high-level business intelligence. 2. Support hybrid work environment with technology (video conferencing and computer hardware). 3. Upgrade Wi-Fi in County facilities to support business needs. 	Ongoing	<ul style="list-style-type: none"> •Land Records went live with their Trimming Cloud hosted applications. •Employee Relations benefits went live with a new hosted solution. •Updated data center storage in 2022. •Finished enrollment of iPhones and iPads in Microsoft's Intune device management system. •IT has begun utilizing Microsoft PowerBI for data analytics. 	Koktavy
14	Cybersecurity: Continuously advance protections.	<ol style="list-style-type: none"> 1. Train and provide resources to employees on cybersecurity threats. 2. Advance hardware security protections. 3. Develop security procedures to mitigate daily risk of cyberattacks. 4. Transition County website and email to carvercountymn.gov domain. 	Ongoing	<ul style="list-style-type: none"> •Completed annual cybersecurity training for all employees in October. •Transitioned County website to .GOV domain on April 6th. 	Koktavy
15	Communication: Enhance public and employee understanding of County services and resources.	<ol style="list-style-type: none"> 1. Make additional improvements to the County's website to improve the user's experience on our site. Explore opportunities for customers to conduct additional business through our website. 2. Review communications structure, staffing and resources. 3. Refine and implement staff level communications strategic plan. 4. Continue to enhance our social media presence. 	Ongoing	<ul style="list-style-type: none"> •With the vacant communications manager position, Public Services has been reviewing the structure of communications and skill sets that are important to find in future staff. Once the position is filled, will be looking at revising our communications strategy. •Continuous improvements are being made to the website so residents and customers can find needed information. 	Koktavy
16	Court Hearing Officer: Implement the position to handle misdemeanor and traffic offenses.	Work with the Judges and Court Administration to implement the hearing officer position and communicate with our justice partners on the new change. Monitor and communicate the County Attorney Office's policies on plea negotiations and case resolutions to the court and hearing officer.	Ongoing	The Court hired a hearing officer and the County Attorney's Office participated in the hiring process. The County Attorney's Office provided a detailed guide of our policies and recommendations on plea negotiations. The hearing officer began handling cases in 2022.	Metz

No.	Item/Objectives	Tasks	Time	Progress to Date/Notes	Assigned
Culture					
17	<u>Innovation</u> : Create a culture of innovation.	<ol style="list-style-type: none"> 1. Further raise employee engagement in innovative methods, spark more innovations and cultural change, and improve measurement of results. 2. Support a culture where the above can be facilitated in work environment more focused on remote working and teleworking. Look to build and enhance business processes and structures that increase efficiencies in a remote/telework structure. 3. Focus innovation processes to continue promoting front-line workers' ability to bring forward ideas that improve current work processes. 	Ongoing	<ul style="list-style-type: none"> •Held Innovation week in 2022 - highlighted many innovated projects across the organization. •Created a new Innovation Connection site. •Facilitated a Kaizen event. 	Koktavy
18	<u>Employee Accountability</u> : Improve community trust through employee accountability.	<ol style="list-style-type: none"> 1. Increase use of measurable data as part of employee evaluations. 2. Provide additional training for supervisors and managers to further develop employee performance management skills. 3. Consider accountability language during CBA negotiations. 4. Leverage technologies to accurately capture performance data (e.g., body-worn cameras, in-car camera systems, Global Position Satellite). 	Ongoing	<ul style="list-style-type: none"> •Countywide performance management training was delivered by Employee Relations in 2022. Employee Relations has worked with the Sheriff's Office leadership to deliver law enforcement tailored performance management training sessions in spring 2023, and additional training is being developed targeting fall 2023 delivery. •Sheriff's Office management is reviewing employee engagement and coaching materials as part of supervisor/management skill development in 2023. 	Kamerud Anderka
19	<u>Components of Culture</u> : Develop clearer expectations and success measures and create a "Best Place to Work".	<ol style="list-style-type: none"> 1. Integrate six proposed pillars in the culture of our organization: Values Base, Purposeful Work, Engagement & Clarity, Equipped/Resourced, Rewards, Gratefulness & Appreciation. 2. Report efforts that roll up to each pillar. 	Ongoing	Pillars are intentionally integrated into a variety of efforts including the strategic plan, annual budget, goal setting, performance management and performance evaluation processes.	All Division Directors
20	<u>Inspect What We Expect</u> : Develop clearer expectations and success measures.	<ol style="list-style-type: none"> 1. Develop manager training video on performance evaluation best practices. 2. Consider best practices to confirm that established standards are being met (e.g. telework productivity, out-of-office signatures, responses to requests, etc.). 3. Explore effort and benefits of an enterprise dashboard. 4. Develop and implement response standards and format (e.g. voicemail, email, virtual background, etc.). 	Survey-- annually starting Q1 2023; other items--end of 2023	<ul style="list-style-type: none"> •Employee Relations provided video based and more specifically tailored departmental in-person training as well as intranet resources to support best practices in the performance evaluation process. •Board direction was to not conduct survey. •Work best practices are integrated into innovation and performance evaluation efforts. 	All Division Directors
21	<u>Leadership</u> : Continue to develop a consistent leadership approach at all levels in support of County goals and vision. Support positive organizational culture development, through effective leadership engagement at all levels.	<ol style="list-style-type: none"> 1. Continue effective discussions and communication with all levels of County leadership. 2. Review opportunities for constructive conversations, training, and clear communications to support alignment of mid-level management approach and engagement with organizational goals, vision, and values. 3. Invest in leadership development for supervisors and managers across all work areas. 4. Build mid-management recognition of the importance of their significant role and ability to define and influence organizational culture, employee engagement, accountability, and experience of workplace culture pillars for their teams and those with whom they interact. (Supervisors and managers significantly influence employee experience of values based and purposeful work, engagement, clarity of work direction/expectations, being equipped/resourced to complete work safely and effectively, and creating a culture of gratefulness and appreciation.) 	Ongoing	<ul style="list-style-type: none"> •Regular information sharing opportunities are created through monthly countywide manager meetings. •Additional performance management training (building on and reviewing prior training in this area) was delivered by Employee Relations for management across all work areas. •Management training to support effective telework and managing remote/hybrid workforce best practices was delivered countywide. •Employee Relations has sought feedback and continues to collaborate with management to identify and develop additional training and resources to support effective leadership practices and growth. •Achieved successor CBA with management bargaining unit. •Employee Relations and mid-level management will hold discussions on identified topics during 2023 for continued exchange of information and to support effective working relationships, leadership development, and overall engagement across the mid-level management group. 	All Division Directors

No.	Item/Objectives	Tasks	Time	Progress to Date/Notes	Assigned
22	<u>Attraction and Retention:</u> Position the County to attract, develop, and retain a well-qualified, diverse workforce that reflects our community and is prepared to deliver excellent service, responsive to community requirements.	<ol style="list-style-type: none"> 1. Encourage staff engagement, achievement, and effective teamwork, including engagement of more remote workers and dispersed teams. 2. Continue to build a professional, respectful, and welcoming, performance-based and service-oriented culture. Create a culture of learning, wellness, innovation and continued personal and professional growth, positioning employees to deliver a high level of service to the community. 3. Continue to support, develop, update, and invest in the elements necessary to attract and retain a well-qualified workforce in a highly competitive labor market, including but not limited to: focus on and investment in competitive compensation and benefits; staff training and development; workplace culture and environment; continued prioritization of workplace safety and health; effective supervisory and leadership strategies and approaches; effective performance management; and innovation and technology investment. 4. Develop an intentional future talent pipeline strategy by forming partnerships with high schools including educational events and strategies such as such as tours, presentations, and/or communication media. 	Ongoing	<ul style="list-style-type: none"> •Carver County has positioned itself as a leader in effective, technology driven, remote and hybrid work practices. Implementation of an updated telework program, including policies, practical guidelines, procedures, and training is a key strategy to capitalize on service delivery efficiencies, maintain County office space requirements in-check, and supports the County's goals to maintain a competitive edge on attraction and retention of a well-qualified, diverse workforce that reflects our community. •Countywide training was delivered to all employees participating in telework, providing education on expectations, effective approaches, and best practices. Additionally, management training was provided for all supervisors with direct reports participating in telework. •Further training, review of effectiveness, and supports for management of successful telework approaches will be assessed and provided. •Successor CBAs covering 2023-2024 have been negotiated with all ten bargaining units. The agreements reflect investment in competitive compensation and benefits packages, responsive to the current highly competitive labor market. Employee relations continues to monitor relevant labor and market factors. •Investment in staff training and development, workplace culture and environment, prioritization of workplace safety and health, effective supervisory and leadership strategies and approaches, effective performance management, innovation and technology investment have continued. These strategies all contribute to a positive workplace environment, attraction and retention of a qualified workforce, and service delivery excellence. 	All Division Directors
23	<u>Legislative Impacts:</u> Address multiple significant changes impacting County workforce planning and management arising from recent legislative updates.	<ol style="list-style-type: none"> 1. Conduct detailed review and analysis regarding the outcome and County impacts of recent significant legislation, including in the areas of Minnesota Paid Family and Medical Leave, Earned Sick and Safe Leave, and various Public Employment Labor Relations Act changes. 2. Review and update County policies, procedures, processes, and technology systems to support required management and tracking as needed, responsive to new requirements. 3. Analyze countywide staffing, workforce, and budget impacts. 4. Continue to monitor the development of guidance for practical application of new program requirements. Determine how the new requirements mesh with or modify current County processes. 5. Review Employee Relations staffing and/or contracted options for administration of expanded requirements. 	2023 – 2026	Employee Relations continues to study and prepare for implementation of changes resulting from the legislative process, working in collaboration with Finance, County Administration, and Division leadership.	Anderka Hemze Frischmon
24	<u>Resource Savings:</u> Continue to seek out and implement resource saving measures and develop a coordinated message promoting these efforts.	<ol style="list-style-type: none"> 1. Identify and assemble existing efforts and potential new ways to reduce the County's use of resources including seeking cost savings in energy use, and waste generation and collection. 2. Promote County efforts that reduce costs and resource use. 3. Explore options for vehicle charging stations. 	Ongoing	Working with a consultant to apply for federal grants which will save energy and have a short payback period. The initial vehicle station plan did not work out. We continue to look for opportunities.	Koktavy

No.	Item/Objectives	Tasks	Time	Progress to Date/Notes	Assigned
25	<u>Health Disparities</u> : Address the health disparity of Carver County residents who live on little.	<p>1. Expand utilization of Community Health Workers to build and enhance relationships with those individuals and communities living on little to access and utilize appropriate community resources to promote optimal health, wellbeing, and positive community engagement.</p> <p>2. Support development of Communities of Belonging across all municipalities and townships in the County to leverage local community resources and activate resident participation to improve the health, wellbeing, and economic prosperity of all who live and work within that community.</p> <p>3. Expand collaboration with healthcare partners to improve access and utilization of healthcare for under and uninsured residents. This includes but is not limited to partnering with River Valley Health Services, Open Door, Community Connect, and other subsidized and/or free health clinic services.</p>	Ongoing	<ul style="list-style-type: none"> •HHS secured a \$500,000 two year Public Health Infrastructure grant to explore innovative and cost-effective strategies to support and empower residents, businesses, non-profit agencies, and other community organizations to take an active role in addressing those conditions that improve health, wellbeing, and a genuine sense of belonging. •Public Health in collaboration with its community partners was able to achieve full equity in COVID-19 vaccination rates amount our BIPOC community. •Carver County Public Health partners with District 112 in support of community liaison position to outreach to disaffected individuals and communities, and River Valley Health Services (RVHS) to provide no-cost health care. RVHS recruited the volunteer services of a local physician and physician assistant to provide a full range of medical and health care services. 	Goodwin
26	<u>Commercial Drivers Licenses (CDL)</u> : Create certified entry level training program for CDL drivers.	Work with Employee Relations to complete the classroom training program through NEOGOV. Train/Assign existing staff to perform the behind the wheel training portion of the program. Use program to train existing staff that need a CDL.	2023	CDL drivers are becoming harder to find and the new federal requirements are more comprehensive than in the past. Sending drivers to training is also an option but is very expensive (~\$5k) Employee Relations Business Partner is working on the classroom curriculum using the information from the CLEAR ROADS research organization: https://clearroads.org/project/20-01/	Robjent Anderka
27	<u>Public Works Operations Department</u> : Enhance organizational culture	Create operational vision and goals. Analyze staff model and make improvements to meet operational goals. Evaluate job descriptions and modify them or create new ones as needed. Create supervisor and operator training program. Explore career ladder/levels for Operators. Create requirements to advance levels based on training, certification and performance.	2023	Hired New Operations Engineer. Implemented reorganization	Robjent Anderka

No.	Item/Objectives	Tasks	Time	Progress to Date/Notes	Assigned
Customer Service					
28	<u>Data Requests:</u> Develop a consistent means and personnel to respond to data requests.	<ol style="list-style-type: none"> 1. Examine/evaluate data redaction tools. 2. Update/define retention practices for miscellaneous data not included in the data inventory and/or records retention schedule. 3. Evaluate feasibility of creating a collaborative data practices specialist position to support the Sheriff's Office, Health & Human Services, and Public Services. 	2022-2023	Sheriff's Office and Employee Relations have developed a job description and worked with compensation consultant to conduct job classification evaluation. Sheriff's Office is examining organizational chart and budget to determine if position can be fully funded with existing budget or would need additional funding for FY2024 and beyond.	Kamerud Metz Anderka Koktavy Goodwin
29	<u>Health and Human Services' (HHS) Service Delivery Model:</u> Continue the transformation to administer efficient and excellent services that are responsive to the unique and diverse needs of the community, enable a positive and productive customer engagement, foster a sense of belonging, strive for health equity, are fiscally responsible, are accountable, and support staff retention and growth.	<ol style="list-style-type: none"> 1. Collaborate with Hennepin County to provide mentoring and cognitive skills training for diverse youth (incorporate use of the Health and Education Alternatives for Teens [HEAT] program). 2. Continue working with cities to expand Communities of Belonging initiative. 3. Per State funding [grant] requirements, develop a Health Equity and Community Engagement Committee (HECEC). 4. Develop strategies to address lack of resources, cost shifts, workforce shortages and turnover, and funding shortfalls. 5. Continue to build and practice transparency in the integrated budgeting process throughout the entire year. 6. Evaluate and address internal logistical operations to improve efficiency and accountability to the public and regulators based on metrics to inform decision making processes (e.g., Credible BI, Data Warehouse, Teams, Traverse). Improve data collection, analysis, and data security. 	Ongoing	HHS contracted with YMCA of the North to provide equity leadership and workplace culture training. HHS leaders, select staff from Employee Relations, and HHS Equity and Inclusion Committee members completed phase one of the learning series titled, "Equity Leadership Institute" Sept.-Dec. 2021. That same group completed phase two of the learning series titled, "Transforming Workplace Culture" from Jan.-May 2022. HHS offered the phase one training to the remaining 240 frontline HHS staff in six different cohorts. The first cohort started in April 2022, running through the end of 2022.	Goodwin
30	<u>Absentee Voters:</u> Reduce in-person wait times at the Chaska Government Center by having additional Carver County cities provide in-person absentee voting at their City Halls for the 2024 Election. Promote an In-Person Absentee City Precinct pilot project to reimburse out-of-pocket costs for Chanhassen, Chaska and Victoria if they join Waconia in being an In-Person Absentee City Precinct for the 2024 Election.	Contact Chanhassen, Chaska & Victoria City Election clerks and Administrators to encourage them to participate in a pilot project to be an In-Person Absentee City Precinct for the 2024 Election.	Ongoing	State Legislature is proposing to simplify the absentee voter process which will make it easier for cities to be in-person absentee City precincts.	Frischmon
31	<u>Fleet Management:</u> Update the plan to optimize fleet usage, replacement schedules and future needs	<ol style="list-style-type: none"> 1. Re-assess pool vehicle usage and determine recommendations (eliminate, rent, implement kiosk system etc.). 2. Determine policy needs as necessary for pool vehicle use versus mileage reimbursement. 3. Analyze Public Works equipment usage and future needs and update long term equipment replacement program. 4. Utilize AssetWorks software to aid with equipment replacement schedules and budgeting (capital planning) 	2023-2024	First phase of pool vehicles study was completed. Recommendation was to delay adding new pool vehicles until effects of pandemic are measured. Will report back to the board in 2023.	Robjent Koktavy
32	<u>Library Customer Service:</u> Enhance service and make libraries more accessible.	Explore additional ways to enhance library customer service and make libraries more accessible.	2023-2024	New Chaska library plans are currently being developed with proposed construction in 2026 with a 2027 opening.	Koktavy

No.	Item/Objectives	Tasks	Time	Progress to Date/Notes	Assigned
Finance					
33	<u>Transportation Asset Management Plan/CIP</u>	<ol style="list-style-type: none"> 1. Update condition assessment of assets (pavement, signs, storm pipes, etc.). 2. Refine performance targets (percentage in good, fair, poor, etc.). 3. Determine lifecycle treatments (resurface, replace etc.) and decision trees (when to do what treatment). 4. Determine lifecycle costs to meet performance targets. Develop models and run scenarios. 5. Determine budget impacts with updated inflation and incorporate in CIP. 6. Create report (TAMP V2). 7. Replace E-Timesheet for Operations staff with Cartegraph work orders. (Eliminate dual entry) 	Ongoing	Cartegraph Works Orders tested for two years. Predictor model for pavement management is complete.	Robjent
34	<u>Parks and Trails Asset Management Plan/CIP</u>	<ol style="list-style-type: none"> 1. Determine high level preservation needs and costs for existing parks assets. 2. Identify and prioritize known parks and trails enhancement/development projects. 3. Develop strategic plan for existing and future regional parks and trails needs. 4. Perform parks building assessment. 5. Determine budget scenarios and incorporate in county long term financial plan. 	2023-2024	Parks asset needs assessment complete. First 5-year CIP priorities established	Robjent Frischmon
35	<u>Annual Budget</u>	<ol style="list-style-type: none"> 1. Develop appropriate annual budget to address increasing service needs from the fastest growing county in the state with taxpayers limited financial resources. 2. Develop the County Administrator's Recommended 2024 Budget with an inflationary County tax impact on the average value home. 	2023-2024	Developed 2023 budget recommendations and Board adopted December of 2022.	David Hemze David Frischmon
36	<u>20-year Capital Budget</u>	Incorporate high-level summary of anticipated 20-year capital projects from the Master Space Plan Study and the Parks and Trails Strategic Investment Plan into five-year Long-Term Financial Plan.	Ongoing		All Division Directors
37	<u>Labor Market:</u> Develop strategies to operate in a strained labor environment.	<ol style="list-style-type: none"> 1. Maximize organizational capacity. 2. Maximize telework efficiencies. 	Ongoing		All Division Directors
38	<u>Federal and State Transportation Grants and Appropriations</u>	RAISE grant request for Highway 5 Federal earmark request for Highway 5 Corridors of Commerce request for Highway 5 and 212 Safe Streets for All request for Highway 40, Highway 5, 82/Bavaria State bonding request for Highway 5 State bonding request for Highway 18-82 State bonding request for Highway 212 PROTECT grant/program request for Highway 5 LPP grant request for Highway 5/11	Ongoing	Many success stories in 2022 including INFRA award and earmarks for 212, earmark for Highway 5 and \$20M plus in new federal grant through the Met Council regional solicitation. Highway 212 is fully funded now. State bonding for 18-82 is in the current bonding bill for \$3.8M (out of \$10M).	Robjent

No.	Item/Objectives	Tasks	Time	Progress to Date/Notes	Assigned
Growth					
39	<u>Transit Plan</u> : Prepare a plan and strategies to complement the 2040 Comprehensive Plan and better serve those who work and live in Carver County.	My recommendation is that we add this “kitchen cabinet” Task Force appointment to our July 11 agenda.	2023-2024	Stakeholders have continued to meet, transit user/ rider survey completed, transit provider survey completed, results and approach prepared for Board review. Board discussion and direction to bring recommended strategies back to Board in 2023.	Koktavy Robjent Goodwin
40	<u>Library Facilities</u> : Plan for new and renovated library facilities to meet growing and changing community needs.	1. Evaluate community needs for library service in each community in Carver County. 2. Partner with cities to determine capacity to support varying types of library service. 3. Build new, enlarged library building in Chaska. 4. Explore and implement different service delivery models for expanded access.	Ongoing	The City of Chaska and County are in the discussion phases regarding a new library.	Koktavy
41	<u>Master Space Plan</u> : Reassess the County Master Space Plan to accommodate growing and changing citizen service needs, county staffing, and facility needs.	Reassess the Master Space Plan given the impacts of COVID19 and teleworking. Update spaces to accommodate teleworking impacts.	Ongoing	Currently working with Leo A Daly on the Master Space Plan. Recommendations will be made to the County Board this summer.	Koktavy
42	<u>Lake Waconia Regional Park</u>	Mainland: 1. Complete Construction and Operations Plan for Waterfront Service Center Building. 2. Seek additional state bonding for Phase III, \$2.25 M requested. 3. Budget county match. 4. Design Phase III improvements (playground, trails, docks, other amenities). 5. Construct Phase III. 6. Determine scope of additional future development. Coney Island: 1. Construct Hoffman Foundation Monument. 2. Construct group firepit area. 3. Complete other Phase II site planning for docking, camp sites, playground. 4. Complete implementation plan for Phase II and incorporate into Long Term Financial Plan.	2023-2024	Construction of waterfront service center is underway. Draft operations plan completed, listing of owner related expenses for furniture and fixtures being developed, marketing strategy being considered. Naming of building is in progress. Applied for bonding in 2023 legislative session. Completed preliminary site plan for Coney Island Phase II.	Robjent
43	<u>Arboretum Area Transportation Plan</u>	1. Refine implementation plan to consolidate projects to reduce traffic and community disruption. 2. Complete preliminary engineering of combined projects on Highway 5 from 78th St through Highway 41 and Rolling Acres Road from 5 to Interlaken. 3. Engage public and policy makers. 4. Seek federal and state funding with the goal to construct this section of Highway 5 (including Lake Minnewashta causeway bridge) in 2025. 5. Determine County funding including potential bonding needs. Update CIP/LTFP. 6. Complete final design plans and secure state bonding for CR 18 (82nd Street) with the goal to construct in 2024-2025. for 18-82 7. Continue development of remaining projects on Highway 5 and the rest of Rolling Acres Rd.	Ongoing	•Submitted state bonding, earmark and grant requests. •Preliminary engineering of consolidated Highway 5 project using federal earmark dollars began in April. •Detailed design of 18-82 began in April.	Robjent

No.	Item/Objectives	Tasks	Time	Progress to Date/Notes	Assigned
44	<u>Highway 212 Expansion</u>	<ol style="list-style-type: none"> 1. Complete environmental study, engineering, public engagement, and property acquisition for Phase 2 (Benton Township) from Cologne to NYA. 2022-2024. 2. Seek federal grants (BUILD, INFRA) to reduce county cost share. 3. Finalize cost estimate. Determine if additional funds needed beyond current budget. 4. Begin construction in 2024 	2023-2024	Funding secured. Project development ongoing.	Robjent
45	<u>Carver County Water Management Organization (CCWMO):</u> Continue to assess operational efficiencies in operations and explore collaboration opportunities with the Land Management and Environmental Services Departments.	<ol style="list-style-type: none"> 1. Explore communication and education/ innovation needs across the Land, Water, Environment departments. 2. Continue to enhance technology solutions for program operations. 3. Seek collaboration opportunities with Public Works and cities regarding stormwater inspections. 4. Update business rules to include Land Management zoning compliance and the Carver Soil and Water Conservation 	2023-2024	Phase I restructure complete in 2023. Pursue Phase II including additional staffing between Public Works and Land Management departments to enhance permit compliance.	Koktavj
46	<u>Economic Recovery:</u> Support post-pandemic economic recovery by addressing needs of employers and offering education and job search assistance to job seekers.	<ol style="list-style-type: none"> 1. Assist employers with developing new hiring and retention practices. 2. Hold industry-driven job fairs. 3. Partner with education institutions to offer training and retraining to job seekers (e.g. trades, healthcare). 4. Facilitate resident connections to transportation and childcare to mitigate barriers to employment. Focus on working with community providers to expand these services to nights and weekends. 5. Consider hiring another Childcare Specialist in HHS to expand the ability to process and offer childcare assistance to eligible residents to help them return to meaningful work faster. 6. Per the federal Consolidated Appropriations Act, 2023, signed into law on 12/29/2022, begin processing healthcare renewals starting 04/01/2023 as part of the pandemic unwinding process. Renew those eligible for healthcare/food benefits, but close those no longer eligible. Offer residents support with job searching, securing of employment, and obtaining employment healthcare coverage. 	2023-2024	<ul style="list-style-type: none"> •HHS Income Support Department received in 2022 an award from the State (MN DHS) for timeliness on expedited food processing and a zero error rate on processing food benefits. Processed over 1,500 applications for family assistance, increase of 300 from last year. •Managed and maintained health care eligibility for approximately 5,300 residents. •Offered support to 1,645 families whose members include older adults and persons with disabilities. •Created community service hubs in Waconia, Chaska, Northwood Young America, and Watertown to move assistance into the community, working with persons where they live and work. •Collaborated with Hennepin Technical College and Auburn Homes to create Certified Nursing Assistants (CNA) program. First group graduated with job offers in August 2022. •Maintained 100 licensed family childcare homes. 	Goodwin
47	<u>Household Hazardous Waste (HHW):</u> Plan for future demand of HHW and problem material disposal to meet the increased service needs of our citizens.	<ol style="list-style-type: none"> 1. Work with consultant to review existing Environmental Center service models and annual collection events. 2. Determine how long the Environmental Center can continue to operate at the current site, if operational changes are needed to extend the life of the facility, and if/when a new facility is necessary. 3. Bring proposed options for Board discussion. 	2023-2024	Board Work Session completed. Vendor chosen for 2023 workplan.	Koktavj
48	<u>Environmental Services Department:</u> Analyze future funding needs of Environmental Services Department. Determine future service demands and financial challenges.	<ol style="list-style-type: none"> 1. Review existing Environmental Service models and programs. Determine anticipated future budget demands. 2. Prepare Solid Waste Fee plan to meet those needs, and proceed along necessary timeline to provide for those needs. 	2023-2024	Staff has started to conduct an analysis of the solid waste fee.	Koktavj

2023-2027 Career County Strategic Plan

No.	Item/Objectives	Tasks	Time	Progress to Date/Notes	Assigned
Key:					
	Communities				
	Connections				
	Culture				
	Customer Service				
	Finance				
	Growth				

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Closed Session for Sale of Real Property Related to the Highway 212 Project - Dahlgren Township

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

)The 2021 and 2022 construction seasons included the construction and realignment of Highway 212 from just west of the County Highway 11 overpass to Cologne. In order to complete the project, additional right-of-way was needed from land owners along the project corridor. Appraisals were completed by a certified appraisers and offers made to the property owners impacted by the project. A settlement was negotiated with one of the owners that included the total acquisition of their property including the house and detached garage located at 12404 Kelly Ave, Cologne, MN (PID 040080900). Now that the project is substantially completed along this portion of the project, staff is recommending to sell the remainder of the property including the house, detached garage and approximately 27 acres of land.

ACTION REQUESTED:

Motion to enter into closed session pursuant to MN Statute Section 13D.05, Subd 3 (c)(1-3) to determine the asking price, review confidential appraisal data and to consider offers for the sale of the real property at 12404 Kelly Ave, Cologne, MN (PID 040080900).

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9172