

*December 22, 2009-7:30 a.m.
Legislative Breakfast
Chanhassen American Legion*

Please note meeting time change

Carver County Board of Commissioners
Regular Session
December 22, 2009
County Board Room
Carver County Government Center
Human Services Building
Chaska, Minnesota

PAGE

10:00 a.m.	1.	a) CONVENE	
		b) <i>Pledge of Allegiance</i>	
		c) <i>Public participation (comments limited to five minutes)</i>	
		d) <i>Introduction of New Employees</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of December 15, 2009 Regular Session	1-5
	4.	Community announcements	
10:00 a.m.	5.	CONSENT AGENDA	
	5.1	Payment of emergency claims	6-7
	5.2	Approval of Memorandum of Understanding between U of M Extension and Carver County	8-9
	5.3	School Resource police contracts	10
	5.4	Accept donation of Nickeloden Universe wristbands	11
	5.5	Donation of furniture to Community Foundation	12
	5.6	Abatements/additions.....	13-14
	5.7	Family homeless prevention and assistance program contract approval for the Community Action Program	15
	5.8	Family homeless prevention and assistance program contract approval for Safe Haven	16
	5.9	Donation to Parks Department	17-18
	5.10	Reduce one police contract FTE	19-20
	5.11	Approval of the 2010 renewal of Child and Teen Checkups Administrative Service grant contract	21-22
	5.12	Community Social Services' warrants	NO ATT
	5.13	Commissioners' warrants.....	SEE ATT

10:05 a.m.	6.	FINANCIAL SERVICES	
	6.1	Establishing an OPEB trust with PERA.....	23
10:15 a.m.	7.	LAND AND WATER SERVICES	
	7.1	Change the trails map in the Comprehensive Plan to identify the TCW Railroad alignment as a potential future rail corridor	24-25
10:25 a.m.	8.	ADMINISTRATION	
	8.1	Presentation by Metropolitan Mosquito Control	26
	8.2	Carver County Fair Board and Health Partnership funding	27-28
	8.3	2009 Year in Review	29
10:55 a.m.		ADJOURN REGULAR SESSION	
		BOARD REPORTS	
10:55 a.m.	1.	Chair	
	2.	Board Members	
	3.	Administrator	
11:30 a.m.	4.	Adjourn	

David Hemze
County Administrator

UPCOMING MEETINGS

December 29, 2009	No Board Meeting
January 5, 2010	9:15 a.m. County Board Organizational Session
January 12, 2010	9:15 a.m. Board Meeting

REGULAR SESSION
December 15, 2009

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on December 15, 2009. Chair Gayle Degler convened the session at 9:16 a.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None.

Under public participation, Carlos Gallego, explained he was working for the Census and wanted to make sure everyone in the County was counted. He noted the revenue that comes to the County and the importance of a complete and accurate count. Gallego added he was seeking a location in western County where citizens could get help in filling out the census forms.

Merle Ekstrom noted his appearance at a previous meeting and the concerns he raised. He stated he had previously been given the opinion that he owned certain property and questioned the validity of the signatures on a Quit Claim Deed.

Lynch moved, Ische seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Maluchnik seconded, to approve the minutes of the December 1, 2009, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Degler seconded, to approve the following consent agenda items:

Payment of emergency claim in the amount of \$300.

Authorized signing certification releasing the minimum assessment agreement.

Resolution #81-09, Cooperative Agreement between Carver County, City of Watertown and the State of Minnesota.

Set January 14, 2010, at 9:00 a.m. as the date and time for the opening of the bids for the reconstruction of TH 25/CSAH 10 project and authorized the opening of said bids be given to the County Administrator/County Engineer or their delegated representative.

Set January 14, 2010, at 8:00 a.m. as the date and time for the opening of the bids for the CSAH 30 turn lane construction project and authorized the opening of said bids be given to the County Administrator/County Engineer or their delegated representative.

Authorized the Chair and County Administrator to sign the joint powers agreement between Carver County and City of Mayer for CSAH 30 turn lane construction.

Approved Household Hazardous Waste Inter-County Reciprocal Use Agreement and authorized Chair and Administrator to sign.

Approved the 2010 NRBG grant application and authorized the Chair to sign the documents.

Approved the Water, Environmental, Natural Resources advisory committee WMO funding recommendations and additional project recommendations.

Approved contract with Energy Management Solutions, the allocations of tax credits to EMS and accepted the \$80,000 credit for work as a form of payment.

Authorized the Chair and County Administrator to sign the agreement for design and engineering services for trail and underpass construction with SRF Consulting Group.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Doris Krogman, Employee Relations, requested the Board approve Resolutions related to 2010 salaries.

She explained the status quo order the County received related to the managers and supervisors and the upcoming vote. Krogman stated she was recommending no general salary adjustments for the Division Directors, statutory appointees and confidential staff not covered by the status quo order. She stated, if the managers/supervisor vote not to be represented, she was asking for the same no general adjustments and if the vote is to be represented, she was recommending they move into the bargaining process.

Workman offered the following Resolution, seconded by Maluchnik:

Resolution #82-09
Setting 2010 Non-Bargaining Employee Compensation

On vote taken, all voted aye.

Krogman requested the Board adopt a Resolution setting 2010 salaries for the County Attorney and Sheriff. She stated she was recommending no salary increase as a reflection of where the County was economically.

Workman offered the following Resolution, seconded by Ische:

Resolution #83-09
Setting 2010 Elected Official Compensation

On vote taken, all voted aye.

Krogman requested the Board adopt a Resolution setting 2010 Commissioner compensation. She indicated she was asking that the Board maintain their 2009 rate, which was the same as the 2008 rate, and make no changes in the monthly expense allowance.

Lynch offered the following Resolution, seconded by Workman:

Resolution #84-09
Setting 2010 Commissioner Compensation

On vote taken, all voted aye.

David Frischmon, Financial Services, requested the Board set the final 2010 property tax levy and budget. He stated the Administrator's budget recommendation fulfills the Board's direction to connect financial strategies to the County's short term strategic goals and objectives. He noted the work sessions and the public hearing held last week to discuss and review the proposed budget.

He highlighted the slight increase in tax capacity and the new growth that came from construction. Frischmon explained the tax burden shift from residential to commercial due to residential values decreasing and commercial values increasing. He stated operating costs were flat lined including wage and step freezes. He indicated 2.5 million in State aid was removed from the 2010 operating budget. Frischmon added debt service was increased for road and bridge bonds. He stated no new levy funded projects were included but 1.5 million was included for road resurfacing projects and 1.9 million for replacing vehicles and equipment.

Frischmon stated the 1.7 million levy increase would result in a slight tax decrease on an averaged value home. He pointed out the tax levy by operating division. He reviewed 2010 capital projects, funding sources and the pay as you go capital projects to be funded by promised State aid. He noted the uncertainty of receiving the full 2010 State aid and the option to cut the least priority CIP items. Frischmon highlighted previous State aid unallotments and the anticipated State aid in 2010.

He explained the Administrator's recommended levy is lower than the preliminary property tax levy set and the Board is being asked to approve a 3.8% increase. He also pointed out when commercial values were set, they were based on 2008 sales and properties were being sold for higher values than what the County had assessed at that time.

Maluchnik offered the following Resolutions, seconded by Lynch:

Resolution #85-09
Certifying 2010 Property Tax Levy

Resolution #86-09
County Board Adoption of the 2010 Budget for Carver County

On vote taken, Degler, Ische, Lynch, Maluchnik voted aye. Workman voted nay.

Frischmon requested the Board approve the County's 2011 Long Term Financial Plan. He stated the Plan is not a budget but a non-binding intent to allocate future County resources. He added the Plan looks into the future to identify future projects.

He pointed out the road and bridge tax levy increasing every year in anticipation of the tax base growing. Frischmon stated State aid would be allocated based on certain percentages to roads/bridges, parks/trails and buildings. He indicated the legacy sales tax money would be used for the Dakota Trail and future Park development projects.

Frischmon highlighted future bond sales for future projects and the increase in tax capacity to pay for debt service. He identified Road and Bridge projects and the map outlining the next five year CIP projects. He acknowledged the Plan included upgrading a fair amount of bridges.

He reviewed the Building and Park and Trail CIP projects. He indicated the Lake Waconia Regional Park was set up with its own CIP because revenue is restricted to be only used for projects at that park. He highlighted the agreement with Lancer and the responsibilities of the County and Lancer.

Frischmon pointed out the operating budget financial challenges and strategies they will use to deal with these. He stated they would identify levy funded FTE's and focus on those in the future. He added the Plan is based on growth and if that did not occur, projects would be postponed.

Ische offered the following Resolution, seconded by Lynch:

Resolution #87-09
County Board Adoption of the 2011
Long Term Financial Plan for
Carver County

On vote taken, all voted aye.

Maluchnik moved, Lynch seconded, to adjourn as the County Board at 10:20 a.m. and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Frischmon requested the Rail Authority set the 2010 levy and budget. He explained the recommendation to set the levy at \$120,000, which was the same amount as last year. He stated the funds were being used for the local contribution to the Dakota Trail project. Frischmon clarified they would be transferring the money out of the Rail Authority to the Parks and Trails CIP.

Lynch offered the following Resolutions, seconded by Ische:

CCRRA #01-09
Certifying 2010 Property Tax Levy

REGULAR SESSION
December 15, 2009

CCRRA #02-09
Carver County Regional Rail Authority
Board Adoption of 2010 Operating Budget

On vote taken, all voted aye.

Maluchnik moved, Ische seconded, to adjourn as the Carver County Regional Rail Authority at 10:40 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

003584



Office of Finance Director
Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, MN 55318-1202
Phone: 952 361-1509
Fax: 952 361-1308

AUTHORIZATION
PAYMENT OF EMERGENCY CLAIM

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with a minimum of two).

VENDOR: Lenzen Chevrolet Buick - 745
ACCOUNT: 6379
AMOUNT: \$100.00
REASON: repair for victim's car
Department Head Signature: Atwood

Chairman of County Board

James M. Ische
[Signature]

County Administrator
Finance Director

David Hemze Frischman
[Signature]

County Attorney

Atwood for J. Keeler
James W. Keeler, Jr.

Date: 12/4/2002

303585



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Carver County Government Center
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600 East Fourth Street
Chaska, MN 55318-1202
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AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with a minimum of two).

VENDOR: Michael Huber

ACCOUNT: 11-423-710-3440-6040

AMOUNT: \$625.00

REASON: First months rent for client ~~that~~ whose funds
have been exhausted by court ordered services.

Department Head Signature: Gayle Begler

Chairman of County Board

Gayle Begler
[Signature]

County Administrator
Finane Piccoli

David Hemze Frischman

County Attorney

[Signature] for
James W. Keeler, Jr.

Date: 12/7/09



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of Memorandum of Agreement between U of M Extension and Carver County

Originating Division: Administrative Services

Meeting Date: December 22, 2009

Amount of Time Requested: NA

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

On an annual basis Carver County and the University of Minnesota enter into a Memorandum of Agreement (MOA) to fund the local Extension office. The MOA between the University of Minnesota and Carver County contain provisions regarding allocation funds for University positions and local programs. Please refer to attached (Table A) which provides detail on all positions and programs requested for this MOA. The cost for each position includes all costs for the position including salary, benefits, travel and training.

There was no increase in the MOA for 2010. The cost to the County remains the same as 2009. In 2009, a .5 4H Coordinator was eliminated and the hours for the summer 4H Summer Intern were reduced.

ACTION REQUESTED: Motion to approve the Memorandum of Agreement between Carver County and the University of Minnesota from January 1, 2010 through December 31, 2010.

FUNDING

County Dollars = \$171,160

Other Sources & Amounts =

= \$

TOTAL = \$171,160**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:

Related Financial Comments: Total cost of \$179,360 minus the revenue that programs bring in (\$8,200) equals a total county commitment of \$171,160.

 Reviewed by Division Director

Date: 12/9/09

Table A

Position	2010 University Costs & Revenue	2010 County Cost	Funding to Support
1.0 4H Program Coordinator	\$64,900 -\$4,500 4H Federation	\$60,400	4-H Youth Development programs carried out in Carver County
.5 4H Program Coordinator	\$0	\$0	Carry out 4-H Youth Development programs in after school settings in Carver County
.4 Master Gardener Coordinator	\$25,960 -\$2,000 MG	\$23,960	Coordinate Carver County Master Gardeners & their programs
.5 Agriculture Educator	\$41,700 -\$1,200 Ag Revenue	\$40,500	Agriculture education program for Carver County citizens
.5 Financial Resource Management Educator	\$41,700 -\$500 Partners, Fees	\$41,200	Financial Management programs for targeted audiences in Carver County
MOA Totals	\$174,260	\$166,060	
**4H Summer Intern	5,100	\$5,100	Supplemental 4-H support for summer programming in Carver County
Budget Totals	\$179,360	\$171,160	



REQUEST FOR BOARD ACTION

AGENDA ITEM : School Resource Police Contracts

Originating Division: Sheriff

Meeting Date: December 22, 2009

Amount of Time Requested: N/A

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

District 930 (Carver Scott Education Cooperative) and District 110 (Waconia High School) have requested School Resource Services from the Sheriff's Office for 2009-2010 school year. We have provided 1 deputy in each school for many years and receive reimbursement from the school districts for the services provided.

ACTION REQUESTED:

Approve the police contracts with District 930 and District 110 to provide School Resource Deputies for the 2009-2010 school year.

FUNDING

County Dollars = \$

Other Sources & Amounts =

Revenue = \$

TOTAL = \$**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:

Related Financial Comments: Reimbursement of \$246,700 from school districts.

 Reviewed by Division Director JDE

Date: 12/7/2009



REQUEST FOR BOARD ACTION

AGENDA ITEM: Accept Donation of Nickelodeon Universe wristbands

Originating Division: Employee Relations

Meeting Date: 12/22/09

Amount of Time Requested: minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Nickelodeon Universe at the Mall of America has given the Carver County Employee Club four free passes in appreciation for selling employee discounted tickets. These tickets are valued at \$29.95 each.

Request that the Carver County Board of Commissioners accept the above donations. The Carver County Employee Club will hold a drawing at our next Employee Club event scheduled for January to distribute these tickets.

ACTION REQUESTED:

Motion to accept the donation of four passes to Nickelodeon Universe at the Mall of America.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments:

Reviewed by Division Director
Doris M. Krogman, Employee Relations

Date: 12/10/09



REQUEST FOR BOARD ACTION

AGENDA ITEM : Donation of Furniture to Community Foundation

Originating Division: Administrative Services

Meeting Date: 12/22/09

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Community Foundation for Carver County is a nonprofit that serves as a catalyst for community investments that contribute to the health and vitality of those living and working in Carver County. They work to connect donors with local needs. They are not affiliated with Carver County government but rather are a local organization working to support local nonprofits and initiative that help build a stronger community.

The Foundation recently contacted Carver County asking for any unused office furniture that the County would be willing to donate to the Foundation for use in their office. The County normally sends such items to auction and receives little proceeds from used office furniture.

The Foundation is seeking 2 desks, 2 office chairs and 2-4 side chairs. As these items become available throughout the county due to reconfiguration or replacement of furniture the previously mentioned items will be donated to the Foundation.

ACTION REQUESTED:

Motion to approve the donation of 2 desks, 2 office chairs and 2-4 side chairs to the Community Foundation for Carver County.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other: Grant

Reviewed by Division Director

Date: December 14, 2009



REQUEST FOR BOARD ACTION

AGENDA ITEM : Abatements/Additions

Originating Division: Property Records Taxpayer Services Meeting Date: 12/22/2009
 Amount of Time Requested: 0 minutes Attachments for packet: Yes No
 Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: See Attached.

ACTION REQUESTED:
Recommend to approve.

FUNDING

County Dollars = \$ - 1,584.07
 Other Sources & Amounts = \$ - 2,766.93
 =
TOTAL = \$ - 4,351.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other: Not Budgeted

Related Financial Comments:

Reviewed by Taxpayer Services Manager

Date:



CARVER COUNTY

Property Records & Taxpayer Services Division
 Government Center - Administration Building
 600 East 4th Street
 Chaska, MN 55318-2102

Laurie Engelen, Taxpayer Services Manager
 Phone: (952) 361-1907
 Email: lengelen@co.carver.mn.us

Angela Johnson, Carver County Assessor
 Phone: (952) 361-1961
 Email: ajohnson@co.carver.mn.us

Abatements presented to the
 Carver County Board of Commissioners
 December 22, 2009

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	County Dollars Abated	Total Amount of Adjustment
2009	30.1340350	Megan Lahl	Homestead	2,210.00	2,004.00	-5.43	-206.00
2009	30.0053100	Jerad Pederson	Homestead	1,824.00	1,590.00	-89.06	-234.00
2009	40.4010180	Todd Zimmermann	Homestead	1,986.00	1,772.00	-82.35	-214.00
2009	30.0931060	Jennifer Hyytinen	Homestead	2,106.00	1,894.00	-80.33	-212.00
2008	25.1980080	Eloise Leimer	Homestead	3,126.00	2,978.00	-53.58	-148.00
2009	25.1980080	Eloise Leimer	Homestead	3,064.00	2,914.00	-55.20	-150.00
2007	30.6700870	Tim Jopp	Homestead	4,444.00	4,406.00	-38.00	-38.00
2008	30.6700870	Tim Jopp	Homestead	4,512.00	4,482.00	-30.00	-30.00
2009	30.6700870	Tim Jopp	Homestead	4,384.00	4,344.00	-40.00	-40.00
2007	07.0211000	Thomas Worm	Homestead	2,108.00	1,924.00	-80.16	-184.00
2008	07.0211000	Thomas Worm	Homestead	1,986.00	1,796.00	-84.95	-190.00
2009	07.0211000	Thomas Worm	Homestead	1,934.00	1,744.00	-88.36	-190.00
2008	08.8750030	Richard Combs	Fire	6,062.00	4,829.00	-410.34	-1,233.00
2009	08.8750030	Richard Combs	Fire	6,064.00	5,078.00	-335.54	-986.00
2008	75.5050210	Gilbert J & Jennifer J Gilbertson	Homestead	0.00	0.00	0.00	0.00
2009	75.5050210	Gilbert J & Jennifer J Gilbertson	Homestead	0.00	0.00	0.00	0.00
2009	25.4230060	Kelly V Vanderleest	Homestead	1,086.00	790.00	-110.77	-296.00
Grand Total				\$46,896.00	\$42,545.00	-\$1,584.07	-\$4,351.00



CARVER COUNTY

REQUEST FOR BOARD ACTION

AGENDA ITEM: Family Homeless Prevention and Assistance Program Contract Approval for The Community Action Program

Originating Division: Community Social Services

Meeting Date: 12/29/09

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Carver County Social Services is seeking approval of the Family Homeless Prevention and Assistance Program Contract during the 2009-2011 biennium. The Community Action Program were approved to be the sub-grantee serving adults for the next biennium. The Family Homeless Prevention and Assistance Advisory Board unanimously decided on these two agencies to carry out the mission to improve our efforts to prevent homelessness in both Carver and Scott County.

ACTION REQUESTED: County Board approval of the contract between Carver County Social Services, the Community Action Program and Safe Haven Shelter for Youth to implement the Family Homeless Prevention and Assistance Program (FHPAP) grant.

FUNDING

County Dollars = \$0

Other Sources & Amounts = \$

TOTAL = \$0

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date:



CARVER
COUNTY

REQUEST FOR BOARD ACTION

AGENDA ITEM : Family Homeless Prevention and Assistance Program Contract Approval for Safe Haven

Originating Division: Community Social Services

Meeting Date: 12/29/09

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Carver County Social Services is seeking approval of the Family Homeless Prevention and Assistance Program Contract during the 2009-2011 biennium. Safe Haven was approved to be the sub-grantee serving transition youth for the next biennium. The Family Homeless Prevention and Assistance Advisory Board unanimously decided on these two agencies to carry out the mission to improve our efforts to prevent homelessness in both Carver and Scott County.

ACTION REQUESTED: County Board approval of the contract between Carver County Social Services, the Community Action Program and Safe Haven Shelter for Youth to implement the Family Homeless Prevention and Assistance Program (FHPAP) grant.

FUNDING

County Dollars = \$0

Other Sources & Amounts = \$

TOTAL = \$0

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date:



REQUEST FOR BOARD ACTION

AGENDA ITEM : Donation to Parks Department

Originating Division: Public Works/Parks

Meeting Date: 12/22/2009

Amount of Time Requested: 0

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Parks Department of the County asks the County Board to authorize the acceptance of two (2) Christmas Trees for use at the Santa in the Park event on December 19th, 2009 at Lake Minnewashta Regional Park from The Mustard Seed Landscape and Garden Center in Chaska.

ACTION REQUESTED: The County Board authorize acceptance of donation.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date:

S:\Parks\BA and RES\Misc\Donations\BA - tree donation.doc

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 22nd, 2009
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**ACCEPTANCE OF DONATION
FROM
GET YOUR GEAR**

IT IS RESOLVED that Carver County accept the donation of two Christmas Trees from The Mustard Seed Landscape and Garden Center to be used at the Santa in the Park event at Lake Minnewashta Regional Park.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 22nd day of December, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 22nd day of December, 2009

David Hemze County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Reduce 1 Police Contract FTE

Originating Division: Sheriff

Meeting Date: December 22, 2009

Amount of Time Requested: N/A

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The City of Waconia has reduced one contract FTE for 2010.

ACTION REQUESTED:*Approve the reduction of 1 FTE from the Sheriff's Office effective January 1, 2010.***FUNDING**

County Dollars = \$

Other Sources & Amounts =

Revenue = \$

TOTAL = \$**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:*Related Financial Comments: Decrease revenue line item 01-201-0000-5574 by \$89,466 and decrease salary expense line item by the same amount.* Reviewed by Division Director JDE

Date: 12/14/2009

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Sheriff's Office

Date of County Board Session: 12/22/09

Fund: 01

Description of Revenue Account funds are to Increased/(Decreased):	2010 Amount	Description of Expenditure Account funds are to Increased/(Decreased):	2010 Amount
Sheriff Contract Revenue	\$ 89,466	Sheriff Salaries	\$ 89,466
TOTAL:	\$ 89,466	TOTAL:	\$ 89,466

A. Reason for Request: See accompanying Board Action.

B. Financial Impact: (To be filled out by Finance Director)

C. Contingency Acct. Beginning Bal.: \$ 250,200

D. Prior Contingency Adjustment: \$ (28,000)

E. Current Contingency Adjustment: \$ -

F. Remaining Balance: \$ 222,200

G. Requested By: Bud Olson

H. Recommend Approval: Finance Director

I. County Board Decision: Approval/Disapproval



REQUEST FOR BOARD ACTION

AGENDA ITEM: Approval of the 2010 Renewal of Child and Teen Checkups (C&TC) Administrative Services Grant Contract (pending Attorney/Risk approval)

Originating Division: Public Health

Meeting Date: 12/22/09

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Minnesota Department of Human Services (DHS) has awarded a two-year grant contract renewal to Carver County Public Health for Public Health to provide administrative services for the Child and Teen Checkups (C&TC) Program. The grant contract period is from 1/1/2010 to 12/31/2011. On an annual basis, DHS requires each Community Health Board to submit an Administrative Services Budget and Workplan for approval. DHS has approved an annual contract amount of \$83,846 for the first half of the contract period, which is 1/1/2010 to 12/31/2010. Carver County Public Health will receive notice of funding for the year 2011 in the fall of 2010.

ACTION REQUESTED: Motion to approve grant renewal contract with the Minnesota Department of Human Services for 1/1/2010 to 12/31/2011 and the annual amount of \$83,846 to provide Administrative Services for the Child and Teen Checkups Program from 1/1/2010 to 12/31/2010, as the Community Health Board.

FUNDING

County Dollars =	\$
Other Sources & Amounts =	
Dept. of Human Services	\$83,846
TOTAL	= \$83,846

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other: see comments below

Related Financial Comments: Revenue and expenditure amounts were included in Public Health's 2010 budget request based on an estimated award of \$68,162. Additional revenue of \$15,684 will be provided by the contract, for expenditure on services and supplies (\$5,700), personnel (\$5,238) and reimbursement of indirect costs (\$4,746).

Reviewed by Division Director

Date: 12/16/09

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Public Health

Date of County Board Session: 12/22/09

Fund: 01

Description of Revenue Account funds are to Increased/(Decreased):	2010 Amount	Description of Expenditure Account funds are to Increased/(Decreased):	2010 Amount
MnDHS	\$ 15,684	Services and supplies	\$ 5,700
		Personnel	\$ 5,238
		Indirect costs	\$ 4,746
TOTAL:	\$ 15,684	TOTAL:	\$ 15,684

A. Reason for Request: See accompanying Board Action.

B. Financial Impact: (To be filled out by Finance Director)

C. Contingency Acct. Beginning Bal.: \$ 250,200

D. Prior Contingency Adjustment: \$ (28,000)

E. Current Contingency Adjustment: \$ -

F. Remaining Balance: \$ 222,200

G. Requested By: Carolyn Schmidt

H. Recommend Approval: Finance Director

I. County Board Decision: Approval/Disapproval



REQUEST FOR BOARD ACTION

AGENDA ITEM: Establishing an OPEB Trust with PERA

Originating Division: Financial Services

Meeting Date: 12/22/09

Amount of Time Requested: 10 minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

Governmental Accounting Standards Board now requires that governmental entities calculate and disclose their actuarially determined liability from Other Pension Employee Benefits ("OPEB"). While not required, most government entities, including Carver County, have developed funding strategies to accumulate assets to offset their OPEB liability. Currently, these assets are being held in the same investment pool as the rest of the County's investments. Starting in 2009, State Statutes gives OPEB assets that are held in a trust more investment options than the rest of the County's investment pool because assets designated for an OPEB liability can generally be invested for a longer time period.

County staff contacted Klein Bank, US Bank and Public Employees Retirement Association ("PERA") about providing a trust for the County's OPEB assets. These banks and a number of other MN counties and cities who are already using PERA's OPEB Trust recommended the PERA Trust as the best option for this relatively new service. PERA contracts with the State Board of Investment to manage all of PERA's funds including OPEB Trust funds. The County's Investment Manager will be responsible for investing the County's OPEB assets with the PERA Trust.

ACTION REQUESTED:

Motion to approve using PERA's OPEB Trust to invest the County's assets designated for the County's OPEB liability and for the Board Chair to sign the PERA's OPEB Trust agreement

FUNDING

County Dollars = \$
 Other Sources & Amounts = \$
 = \$
TOTAL = \$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

 Reviewed by Division Director

Date: 12/14/09



REQUEST FOR BOARD ACTION

AGENDA ITEM : Change the Trails Map in the Comprehensive Plan to Identify the TCW Railroad Alignment as a Potential Future Trail corridor

Originating Division: Land & Water Services

Meeting Date: December 22, 2009

Amount of Time Requested: 10 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: On Tuesday the 15th of December staff received an email from Metro Council Parks staff. The email stated that the Metro Council parks staff had neglected to mention that the trail alignment along the TCW railroad needed to be added back onto the Trails map in the Comprehensive Plan. The trail alignment is discussed in the plan text but was removed from the map. The primary reason it was removed was to recognize TCW as an important economic development asset, not a future trail and to recognize that it is extremely unlikely that railroad will be abandoned any time soon. The 2020 plan shows only the trail along the railroad alignment and makes virtually no mention of the TCW in the plan.

The attached map shows the modification. The Council required the affected townships to recognize the trail potential in their plan text; the townships have already done this. The changes to the township plans were submitted to the Council along with the other changes necessary to make the plan "complete" in November. No changes to township maps are required. The proposed map change will be sent to the affected townships.

ACTION REQUESTED: Motion authorizing the change to the Trail and Bikeway plan in the Comprehensive Plan and authorizing resubmission to the Metro Council.

FUNDING

County Dollars = \$
Other Sources & Amounts = \$
TOTAL = \$

FISCAL IMPACT

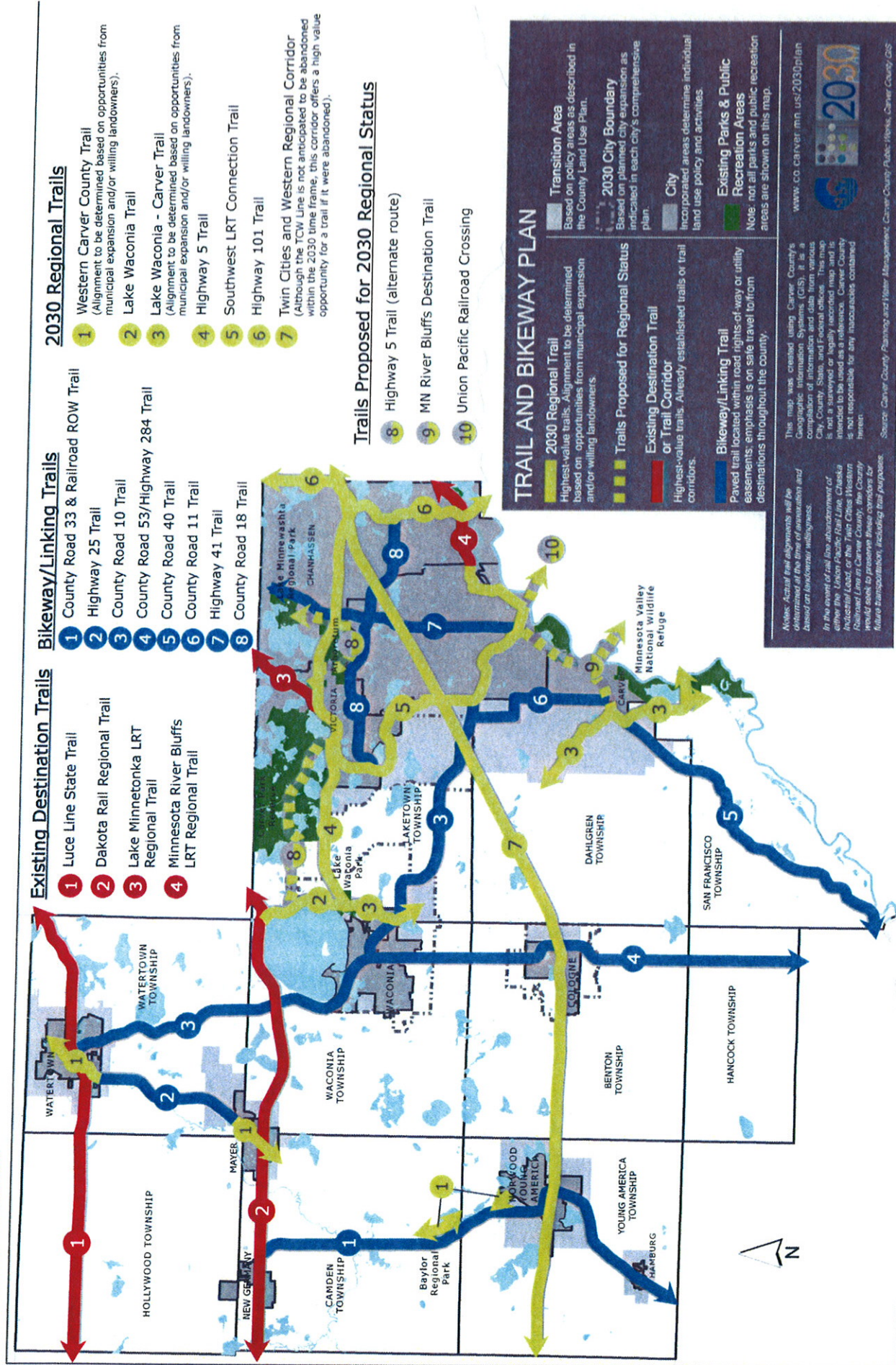
None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: December 16, 2009

Figure 6. Trail and Bikeway Plan





REQUEST FOR BOARD ACTION

AGENDA ITEM: Presentation by Metropolitan Mosquito Control

Originating Division: Administration

Meeting Date: 12/22/09

Amount of Time Requested: 20 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Jim Stark, Metropolitan Mosquito Control District Director, will present their 2009 program summary and 2010 work plan and budget to the County Board.

ACTION REQUESTED:

No action requested, information only.

FUNDING

County Dollars = \$

Other Sources & Amounts =
= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 12/7/09



REQUEST FOR BOARD ACTION

AGENDA ITEM: Carver County Fair Board and Health Partnership Funding

Originating Division: County Administration

Meeting Date: December 22, 2009

Amount of Time Requested: 10 Minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

Commissioners have requested a restoration of 2009 funding for the Carver County Fair Board and Carver County Health Partnership.

Funding for these agencies was reduced as part of the budget adjustments in the spring of 2009. The following table describes the original and adjusted 2010 funding levels.

<u>Organization</u>	<u>Original Funding Level</u>	<u>Adjusted Funding Level</u>
Fair Board	\$55,000	\$27,500
Health Partnership	\$25,000	\$12,500

This Board Action would restore funding for each of these groups back to their original 2010 levels by using 2009 Commissioner Contingency Funds and allowing those organizations to roll these dollars over to 2010.

ACTION REQUESTED:

Motion to increase 2010 Carver County Fair Board funding by \$27,500 (to a total of \$55,000) and Carver County Health Partnership funding by \$12,500 (to a total of \$25,000) using 2009 Commissioner Contingency Funds.

FUNDING

County Dollars = \$40,000

Other Sources & Amounts =

= \$

TOTAL

= \$40,000

FISCAL IMPACT None Included in current budget Budget amendment requested Other:

Related Financial Comments: Funding source is 2009 Commissioner Contingency.

 Reviewed by Division Director

Date: 12/15/09

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Public Health/Unallocated

Date of County Board Session: 12/22/09

Fund: 01

Description of Account funds are to be transferred from:	Amount	Description of Account funds are to be transferred to:	Amount
2009 Commissioner's Contingency	\$ 40,000	Fair Board	\$ 27,500
		Health Partnership	\$ 12,500
TOTAL:	\$ 40,000	TOTAL:	\$ 40,000

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Controller)

C. Contingency Beginning of the Year Balance: \$ 250,200

D. Prior Contingency Adjustment: \$ (28,000)

E. Current Contingency Adjustment: \$ (40,000)

F. Remaining Balance: \$ 182,200

G. Requested By: County Board

H. County Board Decision: Approval/Disapproval



REQUEST FOR BOARD ACTION

AGENDA ITEM : 2009 Year in Review

Originating Division: County Administration

Meeting Date: 12/22/09

Amount of Time Requested: 10 minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

Board Chair Gayle Degler will reflect on the Carver County happenings in 2009.

ACTION REQUESTED:

No action needed

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Grant Reviewed by Division Director

Date: December 14, 2009