

Carver County Board of Commissioners
 Regular Session
 December 15, 2009
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:15 a.m.	1.	a) CONVENE	
		b) <i>Pledge of Allegiance</i>	
		c) <i>Public participation (comments limited to five minutes)</i>	
		d) <i>Introduction of New Employees</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of December 1, 2009 Regular Session	1-3
	4.	Community announcements	
9:15 a.m.	5.	CONSENT AGENDA	
	5.1	Payment of emergency claim	4
	5.2	Termination of minimum assessment agreement	5-6
	5.3	Agreement #95684 with the State of Minnesota – Cooperative Construction Agreement (TH 25 at CSAH 10)	7-8
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	5.11	Design and engineering services for trail and underpass Construction	18
	5.12	Community Social Services' warrants	NO ATT
	5.13	Commissioners' warrants	SEE ATT

9:20 a.m.	6.	EMPLOYEE RELATIONS	
	6.1	Resolution setting 2010 non-bargaining employee compensation.....	19-20
	6.2	Resolution setting 2010 elected official compensation	21-22
	6.3	Resolution setting 2010 County Commissioner compensation.....	23-24
9:30 a.m.	7.	FINANCIAL SERVICES	
	7.1	Final 2010 property tax levy and budget	25-30
	7.2	2011 Long Term Financial Plan.....	31-32
10:00 a.m.		ADJOURN AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY	
10:00 a.m.	8.	FINANCIAL SERVICES	
	8.1	2010 Final Carver County Regional Rail Authority Levy and budget.....	33-36
10:10 a.m.		ADJOURN CARVER COUNTY REGIONAL RAIL AUTHORITY BOARD REPORTS	
10:10 a.m.	1.	Chair	
	2.	Board Members	
	3.	Administrator	
10:30 a.m.	4.	Adjourn	

David Hemze
County Administrator

UPCOMING MEETINGS

- | | |
|--------------------------|---|
| December 22, 2009 | 7:30 a.m. Breakfast meeting with Legislative Delegation to discuss Carver County's 2010 Legislative Priorities, Chanhassen American Legion |
| December 22, 2009 | 10:00 a.m. County Board Meeting |
| December 29, 2009 | No Board Meeting |
| January 5, 2010 | 9:15 a.m. County Board Organizational Session |

REGULAR SESSION
December 1, 2009

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on December 1, 2009. Chair Gayle Degler convened the session at 9:17 a.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None.

Ische moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Maluchnik seconded, to approve the minutes of the November 24, 2009, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Maluchnik moved, Ische seconded, to approve the following consent agenda items:

Professional services contract with Virteva.

Authorized closing the County offices, excluding 24/7 facilities, at noon on December 24, 2009, and allow employees to use vacation, compensatory time, floating holidays or unpaid leave to fill in for the work hours lost.

Accepted Public Health Emergency Response grant funds in the amount of \$117,222 from the Minnesota Department of Health, as the Community Health Board.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Lynch moved, Ische seconded, to go into closed session for the purpose of labor negotiations. Motion carried unanimously.

The Board adjourned the closed session at 10:15 a.m.

David Frischmon, Financial Services, requested the Board adopt a Resolution to allocate the County's recovery zone facility bond volume cap to the Carver County Community Development Agency.

He explained, as part of the federal stimulus bill, the County was allocated \$3,021,000 of recovery zone economic development bond authority and \$4,532,000 of recovery zone facility bond authority. He noted the eligibility requirements. Frischmon stated this was not County debt and pointed out the deadline for bond sales.

He stated, after conducting a survey, the County received one request for the economic development allocation and that was allocated to Norwood Young America. Frischmon indicated for the facility allocation, he was asking the Board to allocate that authority to the CDA. He stated CDA would conduct a fair and open process and has already received multiple requests. He clarified the County's Bond attorney was recommending the Board adopt the proposed Resolution. Frischmon stated, once the CDA selects the private businesses, that information would be brought to the Board and they would be asked to adopt a second Resolution formally allocating the bond authority to the CDA.

Maluchnik offered the following Resolution, seconded by Ische:

Resolution #80-09
To Provide Allocation of Recovery Zone Facility Bond Volume Cap
to Carver County Community Development Agency Bonds

On vote taken, Degler, Ische, Lynch, Maluchnik voted aye. Workman voted nay.

Lynch moved, Workman seconded, to recess the Regular Session until 6:00 p.m. Motion carried unanimously.

Ische moved, Lynch seconded, to reconvene the Regular Session at 6:00 p.m. and to open the public hearing on the 2010 proposed budget. Motion carried unanimously.

Chair Degler explained the purpose of the meeting was to discuss the County's proposed 2010 budget and levy. He pointed out residents should have received their proposed property tax statements and the Board would welcome their comments. Degler clarified if there were concerns related to a property's assessed value staff from the Assessor's office were available to discuss those issues.

David Frischmon, Finance Director, highlighted the statutory timeline for establishing assessed values and steps followed in setting the proposed budget. He noted the Board would be asked to adopt the final budget at the December 15th Board meeting.

He pointed out the changes in tax capacity over the last several years and, while it slowed last year, there was still a slight increase due to new construction. Frischmon explained the tax burden shift from residential to commercial/industrial as a result of residential value decreases.

He stated operating costs were flat lined, including wage and step freezes. He indicated 2.5 million in state aid was removed from the budget and shifted to pay as you go capital projects. He pointed out the budget adjustments that had been made in June that resulted in selective reductions in

programs and services. Frischmon stated the increase in debt service relates back to bonds issued for roads. He indicated there were no new levy funded projects and highlighted the non levy funded projects. He stated the budget still included funding for vehicle replacement and road resurfacing.

Frischmon stated the County Administrator was recommending a levy increase of 1.7 million, which should result in a slight tax decrease to an averaged valued home. He noted the preliminary levy had been set at a 1.9 million increase. Frischmon stated, after discussions with the Board and review of the budget, they came in with an amount to provide a slight decrease from the preliminary levy.

He summarized the 2010 tax levy that included revenue losses, increases in health insurance/debt service, flat lining operating costs, wage freezes and the elimination of State aid. Frischmon explained each of the 2010 capital projects and funding sources and pointed out the pay as you go capital projects that would be funded by State aid. He clarified, if State aid is unallotted, the pay as you go projects would be deferred with the exception of the Norwood Young America library.

Frischmon reviewed State aid promised in 2009 and 2010 and the unallotments that had made to date by the Governor. He recognized the State's economic forecast was due out soon and the possibility of the Governor making additional State aid cuts.

Frischmon pointed out the tax impact to residential and commercial properties. He noted average commercial property values increased based on sales in 2008. Frischmon added the majority of the tax increase to commercial property was related to the tax burden shift and not related to the levy.

He pointed out the 2010 budget timeline and pointed out this evening's meeting to allow public input on the budget was a statutory requirement.

Public testimony was received from Gary Peterson, Husein Yousef Saramah, Tom Hollander, Mike Richelsen, and Jim Pehringer.

Frischmon reiterated that final property values are set in June and assessed values should be reviewed with the Assessor's office. He clarified the Board will be asked to adopt the final budget on December 15th.

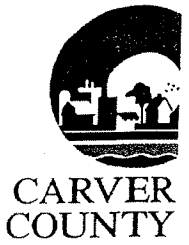
Maluchnik moved, Ische seconded, to close the public hearing. Motion carried unanimously.

Lynch, Ische seconded, to adjourn the Regular Session at 6:40 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

303537



Office of Finance Director
Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, MN 55318-1202
Phone: 952 361-1509
Fax: 952 361-1308

AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

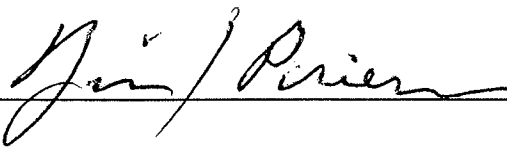
Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with a minimum of two).

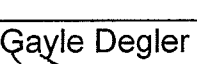
VENDOR: Mrs. Walter M. Baker
309 4th Street
Waconia, Minnesota 55387

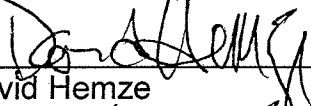
ACCOUNT: 01-0120-000-1112-6033 (Homelessness Grant Veterans Service)

AMOUNT: \$300.00

REASON: Request additional emergency rental assistance for veteran B.R. to assist with emergency rental assistance in the amount of \$300.00. Veteran was recently laid off. Veterans spouse works part time and are not able to meet current expenses. They are continuing to seek assistance through other county and state agencies.

Department Head Signature: 

Chairman of County Board 
Gayle Degler

County Administrator 
David Hemze

County Attorney 
James W. Keeler, Jr.

Date: October 29, 2009



REQUEST FOR BOARD ACTION

AGENDA ITEM : Termination of minimum assessment agreement

Originating Division: Taxpayer Services/Assessment Meeting Date: December 15,2009
 Amount of Time Requested: Attachments for packet: Yes No
 Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: An original agreement between a developer and the City of Chaska has not come to fruition. The property in the agreement is on the Block 53 site located at the southeast corner of Highway 41 and First Street East (also known as The Landing).

The City wishes to move forward with a new plan and developer. The City will deal with the acquisition of the title to the property, but due to the different values of the new development, the existing minimum assessment agreement needs to be terminated. Although this action has no impact on the School District or the County, state Statute requires their approval.

ACTION REQUESTED: *Motion to authorize the signing of the attached certification releasing the minimum assessment agreement.*

FUNDING

County Dollars = \$
 Other Sources & Amounts = \$
 = \$
TOTAL = \$ 0

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: DEC, 3, 2009



REQUEST FOR BOARD ACTION

AGENDA ITEM : Agreement #95684 with the State of Minnesota - Cooperative Construction Agreement (TH 25 at CSAH 10)

Originating Division: Public Works

Meeting Date: Dec. 15, 2009

Amount of Time Requested: n/a

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The City of Watertown was successful in acquiring ARRA-stimulus funding for the reconstruction of a portion of TH 25 in Watertown. The project includes reconstruction of the CSAH 10 intersections with TH 25. This agreement establishes the terms and conditions for completion of this work by the City and County for the work that will be completed on TH 25.

ACTION REQUESTED: The County Board is requested to approve the attached resolution authorizing signing of the agreement.

FUNDING

County Dollars = \$
Other Sources & Amounts =
(Detour reimbursement from Mn/DOT)
=\$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

TOTAL =\$

Related Financial Comments: Mn/DOT will not be funding any portion of this project. This agreement permits use of the TH 25 right of way for construction.

Reviewed by Division Director

Date: 12/2/09

William Welch by LR

S:\Mn\DOT\TH\25\Coop Agmt #95684 (CSAH 10) - baf

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 15, 2009

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COOPERATIVE AGREEMENT
BETWEEN
CARVER COUNTY, CITY OF WATERTOWN AND THE STATE OF MINNESOTA**

IT IS RESOLVED that Carver County enter into Mn/DOT Agreement No. 95684 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for the grading, bituminous paving, concrete curb and gutter, storm sewer, and signing and striping construction and other associated construction to be performed upon, along and adjacent to Trunk Highway No. 25 from White St. SW to State St. NW within the corporate limits of the City of Watertown under State Project No. 10-596-04 (TH 25=025) and Fed. Proj. No. ES 10ES (20).

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of December, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of December, 2009.

David Hemze County Administrator

Subscribed and sworn to before me this _____ day of _____, 2009. Notary Public _____ My Commissions expires _____ Notary Stamp
--



REQUEST FOR BOARD ACTION

AGENDA ITEM : Set Bid Opening Date for County State Aid Highway 10/TH 25 Reconstruction

Originating Division: Public Works

Meeting Date: December 15, 2009

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The City of Watertown was successful in acquiring ARRA-stimulus funding for the reconstruction of a portion of TH 25 in Watertown. The project includes reconstruction of the CSAH 10 intersections with TH 25. The project is ready for bid advertisement.

ACTION REQUESTED: It is requested that the County Board of Commissioners establish 9:00 AM, Thursday, January 14, 2010, as the time and date for the opening of the bids for the reconstruction of TH 25/CSAH 10 project. Further, it is hereby requested that the authority to open these bids be given to the County Administrator and the County Engineer or their delegated representative. The bids are to be publicly opened at the time and place specified in the official advertisement for this project.

FUNDING

County Dollars =	\$ 47,000
City of Watertown	= \$ 179,000
ARRA Funds	= \$ 704,000
TOTAL	= \$ 930,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 12/2/09

S:\Mn\DOT\TH\25\BAF-set b-o date



REQUEST FOR BOARD ACTION

AGENDA ITEM : Set Bid Opening Date for County State Aid Highway 30 Turn Lane Construction Project

Originating Division: Public Works

Meeting Date: December 15, 2009

Amount of Time Requested: None

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The City of Mayer has received ARRA (stimulus) funding for the construction of turn lanes on CSAH 30 in the City of Mayer. The project is ready for bid advertisement.

ACTION REQUESTED: It is requested that the County Board of Commissioners establish 8:00 AM, Thursday, January 14, 2010, as the time and date for the opening of the bids for the CSAH 30 Turn Lane Construction project. Further, it is hereby requested that the authority to open these bids be given to the County Administrator and the County Engineer or their delegated representative. The bids are to be publicly opened at the time and place specified in the official advertisement for this project.

FUNDING

County Dollars = \$ 50,000

Other Sources & Amounts =

ARRA Funds = \$ 90,000

TOTAL = \$ 140,000**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:

Related Financial Comments:

 Reviewed by Division Director

Date: 12/2/09

S:\R&B\GRM\CSAH\30\BAF - set b-o date



REQUEST FOR BOARD ACTION

AGENDA ITEM : Joint Powers Agreement between Carver County and City of Mayer for CSAH 30 Turn Lane Construction

Originating Division: Public Works

Meeting Date: December 15, 2009

Amount of Time Requested: none

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The City of Mayer has received ARRA (stimulus) funding for the construction of turn lanes on CSAH 30 in the City of Mayer. This Joint Powers Agreement formalizes the project responsibilities including the Engineering/project development, right of way acquisition and project funding. The project schedule includes project letting/start in 2009 with construction completion by end of 2010.

ACTION REQUESTED: It is requested that the County Board authorize the County Board Chair and County Administrator to sign this agreement.

FUNDING

County Municipal	= \$
ARRA	= \$ 96,000
CSAH Municipal	= \$
City of Mayer	= \$ 60,000
TOTAL	= \$156,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Project costs include construction and engineering costs.

Reviewed by Division Director

Date: 12/2/09

S:\R&B\GRM\CSAH\30\JPA with City of Mayer - Dec 2009 - baf



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of Household Hazardous Waste Inter-County Reciprocal Use Agreement

Originating Division: Land and Water Services

Meeting Date: December 15st, 2009

Amount of Time Requested: minutes

Attachments for packet: Yes X No

Item Type: X Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: This contract allows for each Solid Waste Management Coordinating Board (SWMCB) county to provide and receive reimbursement for costs related to accepting Household Hazardous Waste generated from another SWMCB County and allows for the reciprocal use of HHW management facilities for residents. Similar reciprocal use agreements between SWMCB counties have been in place since 1991. This new contract streamlines the administration of invoicing by setting annual deadlines (quarterly for user reports) while establishing a new Regional per Vehicle Fee. Previous reciprocal use contracts required each individual county to calculate it's own HHW costs per participant. Carver County has continuously proved to be the cheapest program in the metro. Hence the creation of a metro-wide calculated weighted average will reduce the cost for Carver County when its residents use a HHW facility in another county. This fee is likely to be between \$35 and \$40 per vehicle.

In 2008, we paid \$3,889 in fees to other counties for accepting waste from Carver County residents. However, we received \$5,470 in revenue from other counties, primarily Hennepin, for allowing their residents to use our facility. Thus this agreement should generate \$1,500 to \$2,000 in net revenue per year if current facility usage trends remain the same.

ACTION REQUESTED: Approve of Household Hazardous Waste Inter-County Reciprocal Use Agreement and authorize Chair and County Administrator to sign.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

FISCAL IMPACT

None

X Included in current budget

Budget amendment requested

Other:

Related Financial Comments: The specific fiscal impact is uncertain due to the inability to precisely forecast next year's participation. However, Carver County will notice a reduction in the cost for out of county HHW disposal as we will be charged less. This contract will generate revenue if current trends remain the same.

Reviewed by Division Director

Date: 23 November 2009



CARVER
COUNTY

REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of 2009 Board of Soil & Water Resources (BWSR) Natural Resource Block Grant

Originating Division: Land Water Services

Meeting Date: 15 Dec 2009

Amount of Time Requested: NA

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Each year the County receives a block grant from BWSR for the following programs: Water Plan Implementation (LWP) - 2010 = \$11,083; Wetland Conservation Act - 2010 = \$36,000 (\$10,000 of which goes to the SWCD); Shoreland Management - 2010=\$2,979; Feedlot Management - 2010=\$25,326. The LWP portion requires a \$29,053 match; the Feedlot Program a 0.7-1 match and the other programs a 1-to-1 match. The match is provided by the staff time expended in the normal operation of the program areas and by Carver County WMO expenditures. The LWP & Shoreland funds are used to support the monitoring program and small conservation projects such as tile inlets, streambank restoration, lakescaping. The other funds are used to offset program costs of operating the WCA, & Feedlot programs. .

ACTION REQUESTED: Motion approving the 2010 NRBG Application, authorizing the Board Chair to sign the documents.

FUNDING

County Dollars =	\$
Other Sources & Amounts =	
BWSR	= \$75,388
TOTAL	= \$75,388

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Required match is provided by the staff time expended in the normal operation of the program areas and by Carver County WMO expenditures. .

Reviewed by Division Director

Date: 3 DEC 2009



REQUEST FOR BOARD ACTION

AGENDA ITEM: CCWMO Cost Share Funding for LGU Requested Projects

Originating Division: Land Water Services

Meeting Date: 15 Dec 2009

Amount of Time Requested: NA

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The CCWMO began an evaluation process in 2007 (ranking process included on application) which ranks projects which have requested funding. Several project requests were received this year and subsequently ranked by staff based on the approved criteria. **The Water, Environmental, Natural Resource (WENR) advisory committee recommended funding action** on these projects using available funds (2009) in the watershed levy accounts, or including projects in the 2010 CIP budget request from the CCWMO. In addition some currently funded projects are being recommended to be cancelled based on inaction, lack of local match funding etc.

Attached is a list of project actions which are being forwarded to the Board for approval.

Staff is proposing that the Board approve the project recommendations.

ACTION REQUESTED: Motion to approve the Water, Environmental, Natural Resource advisory committee WMO funding recommendations and additional project recommendations.

FUNDING

County Dollars =	\$0
CCWMO Funds	\$33,600
Other Sources & Amounts =	\$
	= \$
TOTAL	= \$33,600

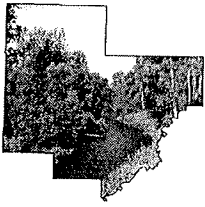
FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: The \$33,600 of expenditures is from existing 2009 CCWMO capital/Project Fund. An additional \$55,000 will be reallocated to other CCWMO capital projects.

X Reviewed by Division Director

Date: 12/3/09



Carver County Water Management Organization

Planning and Water Mgmt Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828
www.co.carver.mn.us/water

Memo

Date: December 3, 2009
To: County Commissioners, WENR committee members
From: Paul Moline, PWM Dept.
Re: WMO Project Funding Recommendation
cc. Dave Hemze, County Administrator
Dave Drealan, LWS Director

The CCWMO began an evaluation process in 2007 (ranking process included on application) which ranks projects which have requested funding. Several project requests were received this year and subsequently ranked by staff based on the approved criteria. **The Water, Environmental, Natural Resource (WENR) advisory committee recommended funding action** on these projects using available funds (2009) in the watershed levy accounts, or including projects in the 2010 CIP budget request from the CCWMO. In addition some currently funded projects are being recommended to be cancelled based on inaction, lack of local match funding etc.

The following is a list of project actions which are being forwarded to the Board for confirmation.

Staff is proposing that the Board approve the **WENR** project recommendations. For projects receiving WMO funding, conditions are recommended that the city provide commitment to construct, final approved plans using bio-engineering, as-builts, a maintenance plan, cooperation with educational/demonstration materials prior to release of funds.

Project	Watershed	Amount	Funding Year
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1. Chaska Conservancy Design Charette	East Chaska Creek	\$ 10,000	2007
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WMO sponsorship to help finance a conservancy design charrette for healthy living in the City of Chaska. The charrette's mission is to create a national exemplar for low impact conservancy design including LID implementation on about 800 acres of land in the Chaska Greenbelt (Carver WMO). The city is creating a plan, development principles and planning tools that will set the standard for residential conservancy planning including stormwater nationwide.

STATUS – No plan submitted or response to request for status.

RECOMMENDATION – Reallocate funds to offset other City of Chaska project requests.

2. Oak lake Outlet	Crow River	\$ 45,000	2007
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Based on landowner request in September of 2003, the Board authorized a preliminary feasibility study of the Oak Lake outlet in the Pioneer Creek/Crow River Watershed. Staff findings on the issues surrounding the outlet included a recommended alternative for action. Funding for the Oak Lake outlet has been carried over from the Crow River Watershed Levy Capital budget since 2004.

STATUS – Landowners have not responded to repeated contacts by County staff regarding continued interest in project, and the need to sign easements, since 2007.

RECOMMENDATION – reallocate funding to other Crow River Watershed projects.

Project	Watershed	Amount	Funding Year
3. Louis St. Pond Retrofit The City of Cologne has requested to construct a retrofit pond that would treat 7 acres of untreated runoff from Cologne's downtown area that currently discharges untreated to Benton lake. The project would replace the previously approved Conrad St. retrofit project.	Carver	\$ 18,600	2008

RECOMMENDATION – Re-allocate \$18,600 from the previously approved WMO funds but unconstructed Conrad St retrofit project. Recommend matching with CCWMO cost share funding if needed. Design should include bio-retention component.

4. Jonathan Elementary Rain Garden The Jonathan Elementary PTA has requested to construct a rain garden at the Jonathan Elementary School Site in Chaska. The site will provide treatment for an area which currently discharges largely untreated to Lake Grace. It will also demonstrate the function of rain gardens in a highly visible location. It is proposed that the PTA will provide a cost share.	East Creek	\$ 15,000	
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RECOMMENDATION – Request reallocation of existing 2009 East Creek funds in the maximum amount of \$15,000.



REQUEST FOR BOARD ACTION

AGENDA ITEM : Energy services agreement – Energy Management Solutions contract

Originating Division: Administrative Services

Meeting Date: December 15, 2009

Amount of Time Requested: N/A

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Energy Management Solutions of Chanhassen, MN (EMS) has a contract with Carver County to provide consulting and measuring services for the Central Plant project. As part of the energy savings goals EMS looked at all facets of Facilities Operations and provided several cost saving solutions to both the central plan and on-going operations.

Through our discovery and analysis the County learned that portions of our projects are eligible for Federal Tax deductions under Section 179D of the IRS Code. These tax deductions are only allowed to be assigned to Engineers or Designers involved in the project. EMS completed the analysis and there is about a \$320,000 tax deduction generated by this project. EMS has offered to take the \$320,000 tax deduction that is worth about \$121,600 in tax savings for a company with a 38% tax bracket. In exchange, EMS will give the County a \$80,000 credit (25% of the \$320,000 tax deduction) towards EMS's future time helping the County to continue to save energy at the buildings mentioned above.

In other words, the County would receive up to \$80,000 worth of work from EMS at no cost to the County which equates to about 842 hours of work for 2009 and 2010.

Work that will be performed under this contract include detailed energy audits of the Waconia Facilities, PW Out buildings, Waconia Event Center, Encore, History and 1st Street in Waconia, and the ERMC. EMS will also measure the energy savings amounts for the Central Plan, and energy consulting as needed for the Federal Energy Efficient Community Development Block Grant and or additional funding requests.

ACTION REQUESTED: Move approval of the Contract with Energy Management Solutions, the allocations of tax credits to EMS and accepting the \$80,000 credit for work as a form of payment.

FUNDING

County Dollars =	\$
Other Sources & Amounts =	\$ 80,000
	= \$
TOTAL	= \$ 80,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other: Federal Tax Credit

Related Financial Comments: 2009-2010 Reviewed by Division Director

Date: 12/08/09



REQUEST FOR BOARD ACTION

AGENDA ITEM : Design and Engineering Services for Trail and Underpass Construction

Originating Division: Public Works/Parks

Meeting Date: December 15, 2009

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

In 2007, Carver County was awarded \$1,000,000 in Federal Transportation Enhancement Funds to construct a trail and underpass along TH 41 and within Lake Minnewashta Regional Park during Federal Fiscal Year 2011. The preliminary construction cost including design and engineering is estimated at \$1,516,000. The proposed contract with SRF Consulting Group, Inc. provides the necessary consulting, design and engineering service to complete construction of the project at a value of \$265,855. Work to begin construction documents is recommended to begin due to the number and types of reviews necessary to meet federal standards for the project.

At the October 13, 2009, County Board Workshop session, Staff reviewed with the Board capital improvement projects planned. The Lake Minnewashta Regional Park trail, TH 41 trail and underpass was included in this presentation. Construction is planned for 2011. Cost participation was also reviewed. The County's share for construction and design and engineering of the Local matching funds is planned to come Parks and Trails funds that the County will receive through the Metropolitan Council/state sales tax proceeds for parks. Additionally, the City of Chanhassen will be a partner sharing the local construction cost and cost for design and engineering.

Staff recommends approval of the professional service agreement for design and engineering service.

ACTION REQUESTED:

It is recommended that the Board Chair and County Administrator sign the agreement.

FUNDING

County Dollars =	\$0
City of Chan	=\$132,937.50
Parks and Trails Funds	=\$132,937.50
TOTAL	=\$265,855.00

FISCAL IMPACT

- None
- Included in current budget
- Budget amendment requested
- Other: Included in 2010 budget

Related Financial Comments:

Reviewed by Division Director

Date:



REQUEST FOR BOARD ACTION

AGENDA ITEM : Resolution Setting 2010 Non-Bargaining Employee Compensation

Originating Division: Employee Relations

Meeting Date: 12/15/09

Amount of Time Requested: 5 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The County Board has the authority to set compensation for County employees.

Most employee salaries are set through the collective bargaining process, and that process for 2010 is at varying stages with the Unions. The division directors, managers, supervisors and a few other confidential staff members have not participated in such a process.

However, there is a Status Quo order in effect with the managers and supervisors. For that reason the attached resolution addresses two groups of current non-bargaining employees differently, those covered by the Status Quo order and those not included in the order.

Based on the difficult financial times, the Employee Relations Division is recommending no general salary adjustment for 2010 for both groups identified in the previous paragraph. The division is also recommending no within range or step movement for the non-bargaining employees. For those not covered by the Status Quo Order, (Division Directors, statutory appointees and confidential staff), the Board can simply pass the attached Resolution. For those included in the Status Quo Order, passing the Resolution directs Employee Relations to act in one of two ways depending on the vote regarding representation: If the vote is for representation, we would put the unit on notice that it is the intent of the County Board not to pay steps in 2010, and to open negotiations to define all terms and conditions, including compensation; if the vote is to remain in non-bargaining status, the resolution regarding all non-bargaining staff would prevail.

ACTION REQUESTED:

Motion to approve the Board Resolution maintaining 2010 non-bargaining employee compensation at the same rates as 2009.

FUNDING

County Dollars = \$0

Other Sources & Amounts =

= \$

TOTAL = \$0

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other: included in the 2010 budget *

Related Financial Comments:

The wages referred to above are included in the 2010 Budget, as recommended by the County Administrator.

Reviewed by Division Director
Doris M. Krogman, Employee Relations

Date: 12/4/09

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**
Resolution Setting 2010 Non-Bargaining Employee Compensation

DATE _____
MOTION BY COMMISSIONER _____

RESOLUTION NO. _____
SECONDED BY COMMISSIONER _____

WHEREAS, the Carver County Board of Commissioners has authority to establish compensation levels and amend personnel policies for non-bargaining employees; and

WHEREAS, the Carver County Board of Commissioners intends to establish 2010 salaries and other forms of compensation for non-bargaining employees.

THEREFORE, BE IT RESOLVED, non-bargaining employees shall receive the following compensation, effective January 1, 2010:

- A. Salaries at the same rates that are in effect on December 31, 2009 with no general adjustment to the pay ranges.
- B. For division directors, statutory appointees (Chief Deputy Attorney, Chief Deputy Sheriff and Administrative Aide to the County Attorney) and confidential staff, no within range (step) progression.
- C. For supervisors and managers not included in item B above, if they vote to for representation, Employee Relations shall put them on notice that the County does not intend to provide within range movement in 2010 and will negotiate all terms and conditions of employment, and the initial collective bargaining agreement will define compensation. If they vote to remain non-bargaining, and the terms in B above will also apply to them for 2010.
- D. The County will provide funds toward all elective benefits within the Cafeteria Plan for full time employees in the following monthly amounts: \$150.00 for those who waive Employer-sponsored health insurance, \$625.00 for those who select Single health insurance and \$1,125.00 for those who select Family health insurance, and for part time Employees, \$250.00 per month toward the purchase of Single health insurance with no HSA contribution.

BE IT FURTHER RESOLVED, the County reserves the right to make other adjustments to compensation or benefits by ratification of a collective bargaining agreement, amendment to the Carver County Personnel Policies or future Board Actions.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of December, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of December, 2009

County Administrator

Date

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REQUEST FOR BOARD ACTION

AGENDA ITEM : Resolution Setting 2010 Elected Official Compensation

Originating Division: Employee Relations

Meeting Date: 12/15/09

Amount of Time Requested: 5 minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The County Board has the authority to set compensation for elected County officials including the County Attorney and the County Sheriff.

The attached Resolution addresses the 2010 compensation for these two elected officials.

The 2010 compensation recognizes the pattern within Carver County for 2010 salaries across the organization. If the resolution were set based on market comparisons, and the elected officials' qualifications, experience and performance, it would include increases.

ACTION REQUESTED:

Motion to approve the Board Resolution maintaining 2010 salaries for County Attorney at \$123,282 and the County Sheriff at \$123,614.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:*Related Financial Comments:*

The funds necessary to pay the wages listed above are included in the 2010 Budget, as recommended by the County Administrator.

Reviewed by Division Director
Doris M. Krogman, Employee Relations

Date: 12/4/09

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Resolution Setting 2010 Elected Official Compensation

DATE _____
MOTION BY COMMISSIONER _____

RESOLUTION NO. _____
SECONDED BY COMMISSIONER _____

WHEREAS, the Carver County Board of Commissioners has authority to establish compensation levels for the County Attorney and the County Sheriff; and

WHEREAS, the Carver County Board of Commissioners intends to establish 2010 salaries and other forms of compensation for the County Attorney and the County Sheriff;

WHEREAS, the Minnesota Statutes 387.20 and 388.18, related regulations and case law outline the process for setting the salaries of these elected officials; and

WHEREAS, the Carver County Board of Commissioners intends to maintain a salary for each of these offices which is consistent with other Division Directors within the County:

THEREFORE, BE IT RESOLVED, the County Attorney and the County Sheriff shall receive the following compensation effective January 1, 2010, which is exactly the same as they received in 2009:

- A. The County Attorney shall receive compensation of \$123,282, which takes into account the economy and the market, more than his experience, qualifications and performance.
- B. The County Sheriff shall receive compensation of \$123,614, which takes into account the economy and market, more than his experience, qualifications and performance.
- C. The County will provide the same amount toward all elective benefits as for other employees on the Cafeteria Plan: \$150.00 per month for those who waive Employer-sponsored health insurance, \$625.00 per month for those who select Single health insurance and \$1,125.00 per month for those who select Family health insurance.

BE IT FURTHER RESOLVED, a portion of compensation for year 2010 may be waived by the County Attorney or the County Sheriff upon written notification to Employee Relations.

BE IT FURTHER RESOLVED, the County will reserve the right to make other adjustments to compensation or benefits by amendment to the Carver County Personnel Policies or future Board Actions.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of December, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of December, 2009

County Administrator

Date



REQUEST FOR BOARD ACTION

AGENDA ITEM : Resolution Setting 2010 Commissioner Compensation

Originating Division: Employee Relations

Meeting Date: 12/15/09

Amount of Time Requested: 5 minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The County Board has the authority to set compensation for the County Commissioners.

The attached Resolution provides for no increase over the 2009 salary rates which are the same as the 2008 rates for the County Commissioners.

Based on the market and the experience of the individual commissioners, it would be reasonable to increase salaries, especially considering that they had no increase in 2009, but the economy is still in a very delicate position and the 2010 budget is built assuming no increases.

ACTION REQUESTED:

Motion to approve the Board Resolution maintaining 2010 County Commissioner compensation at \$43,781.92 per year, with monthly expense allowances of \$615.00 for the Chair, \$540.00 for the Vice-Chair, and \$515.00 for the other members.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:*Related Financial Comments:*

The salaries described above are included in the 2010 budget as recommended by the County Administrator.

Reviewed by Division Director
Doris M. Krogman, Employee Relations

Date: 12/4/09

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA
Resolution Setting 2010 County Commissioner Compensation**

DATE _____ RESOLUTION NO. _____
MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

WHEREAS, the Carver County Board of Commissioners has authority to establish compensation levels for the County Commissioners; and

WHEREAS, the Carver County Board of Commissioners intends to establish 2010 salaries and other forms of compensation for the County Commissioners.

THEREFORE, BE IT RESOLVED, County Commissioners shall receive the following compensation, effective January 1, 2010:

- A. County Commissioner salary levels shall be set at \$43,781.92 annually.
- B. The monthly expense allowance shall be set as follows: Chair \$615; Vice Chair \$540; Other Commissioners \$515.
- C. The County will provide the same amount toward all elective benefits as for other employees on the Cafeteria Plan: \$150.00 per month for those who waive Employer-sponsored health insurance, \$625.00 per month for those who select Single health insurance and \$1,125.00 per month for those who select Family health insurance.

BE IT FURTHER RESOLVED, any portion of said compensation for year 2010 may be waived by Commissioners upon written notification to Employee Relations.

BE IT FURTHER RESOLVED, the County will reserve the right to make adjustments to benefits by amendment to the Carver County Personnel Policies or by future Board actions.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of December, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of December, 2009.

County Administrator

Date



CARVER
COUNTY

REQUEST FOR BOARD ACTION

AGENDA ITEM : Final 2010 Property Tax Levy and Budget

Originating Division: Financial Services

Meeting Date: December 15, 2009

Amount of Time Requested: 30 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The County Administrator's Recommended 2010 Budget Book fulfills the County Board's direction to connect financial strategies to the County's short-term strategic goals and objectives. Starting in February 2009, the County Board and Staff have had several workshops, Board meetings and a Public Hearing to discuss the 2010 Property Tax Levy and Budget.

The Recommended 2010 Budget Book can be viewed on the County's web site.

ACTION REQUESTED: Motion to approve 2010 Property Tax Levy and Budget Resolutions

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL

= \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: The County Administrator's recommended 2010 Levy of \$46,779,720 is a 3.8% increase compared to 2009. The impact of this levy on the average value home will be a slight decrease in County property taxes in 2010 compared to 2009.

Reviewed by Division Director

Date: December 7, 2009

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 15, 2009 Resolution: _____
 Motion by Commissioner: _____ Seconded by Commissioner: _____

**CERTIFYING
2010 PROPERTY TAX LEVY**

WHEREAS, the County of Carver, State of Minnesota, requires an Ad Valorem Property Tax to provide needed and necessary services to the citizens of Carver County; and

WHEREAS, the Carver County Board of Commissioners has reviewed budget requests from various divisions and agencies of the County and has made a determination of the Ad Valorem Property Tax required to support county operations for the Calendar Year 2010.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners that there by, and hereby is, levied upon the taxable property of the County of Carver the following sums for the respective purposes indicated herein for the calendar year commencing January 1, 2010, to wit:

GENERAL FUND	\$28,021,145
ROAD & BRIDGE FUND	4,167,752
COMMUNITY SOCIAL SERVICES FUND	7,958,472
BUILDINGS CAPITAL IMPROVEMENT FUND	525,000
ROAD & BRIDGE CAPITAL IMPROVEMENT FUND	2,192,000
PARKS & TRAILS CAPITAL IMPROVEMENT FUND	50,000
DEBT SERVICES FUND	3,761,351
UNESTAD TAX ABATEMENT	104,000
TOTAL COUNTY LEVY	<u>\$46,779,720</u>
CARVER WATERSHED MANAGEMENT ORGANIZATION	524,984
TOTAL COMBINED LEVY	<u>\$47,304,704</u>

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of December, 2009, now on file in the Administration Office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of December, 2009.

David Hemze
County Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 15, 2009

Resolution: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ADOPTION OF THE
2010 BUDGET
FOR CARVER COUNTY**

WHEREAS, the annual operating and capital budgets (the "Budget") for Carver County, which have been prepared by division directors and reviewed by the County Board of Commissioners, provided the basis for determining the allocation of available County resources and the property tax levy of Carver County necessary to fund the various functions of Carver County for the coming year; and

WHEREAS, the Carver County Board of Commissioners has established the property tax levy for Carver County which serves as a major funding source for County operations and capital projects; and

WHEREAS, the budgets as reviewed and amended by the County Board of Commissioners are within all limits of the afore-referenced levy as prescribed by law; and

WHEREAS, it is the stated purpose of the Budget to serve as a management tool for division directors and the County Board of Commissioners and sets the authorized expenditure limits for the 2010 budget year; and

WHEREAS, the Budget fulfills the County Board's direction to "connect financial strategies to the County's short-term strategic goals and objectives"; and

WHEREAS, the revenue and expenditure budget totals by fund are set forth below:

2010 CARVER COUNTY BUDGETS

	<u>REVENUE</u>	<u>EXPENDITURE</u>
General Revenue Fund	\$46,870,077	\$46,895,077
Road & Bridge Fund	6,295,752	6,295,752
Community Social Services Fund	21,527,782	21,527,782
Buildings CIP Fund	4,195,000	4,195,000
Road & Bridge CIP Fund	2,507,000	2,507,000
Parks & Trails CIP	2,275,000	2,500,000
Debt Service Fund	4,180,351	4,180,351
County Ditch Fund	1,270	1,270
Self-Insurance Revolving Fund	<u>972,276</u>	<u>972,276</u>
TOTAL OPERATING	\$88,824,508	\$89,074,508
Designated Parkland Acquisition Fund Balance	225,000	
Sheriff's Office Civil Process Reserves	<u>25,000</u>	
TOTAL	\$89,074,508	\$89,074,508

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners that the 2010 operating and capital budgets are hereby adopted and placed on file in the Carver County Taxpayer Service's Office.

BE IT FURTHER RESOLVED, funds are hereby appropriated for the execution of the aforementioned 2010 budgets, specifically including the following changes:

- Create a Park and Trail CIP Fund #34 and transfer any park and trail funds including designated reserves and project rollovers from Fund #01 and Fund #15 to Fund #34.

BE IT FURTHER RESOLVED, individual Department Budgets cannot be exceeded in total.

BE IT FURTHER RESOLVED, any adjustments to the approved budget, requested by originating departments, can be approved by the Finance Director after review for adequate transfer of existing budget or addition of new revenue sources.

BE IT FURTHER RESOLVED, capital expenditures that have been itemized in the 2010 budget when purchased must conform with State Statute 471.345 as amended. Any capital expenditure (object code 6600's) greater than \$10,000 not itemized in the budget must have prior County Board approval for purchase. Items classified as building improvements (code 6640) which are needed on an emergency basis may be purchased without prior Board approval but subsequent Board ratification will be required.

BE IT FURTHER RESOLVED, all position changes which are itemized and approved in the 2010 budget will not be required to be brought before the County Board for prior approval to fill. All salary and benefit issues will be funded and accounted for on a full accrual basis in accordance with GAAP.

BE IT FURTHER RESOLVED, that the County Administrator is delegated the authority to fill newly created classifications or remove incumbents from existing classifications which are eliminated within this budget on a timeframe within year 2010 as deemed appropriate by the Administrator.

BE IT FURTHER RESOLVED, the County Sheriff and County Attorney are authorized to expend funds from their respective contingency accounts for the purpose of travel to secure suspects, prisoners or other individuals at odds with the justice system upon presentation of a properly executed claim form to the office of the County Finance Director.

BE IT FURTHER RESOLVED, that the County Administrator is authorized at his discretion to expend County funds prior to board approval for purchases within an approved budget line item to qualify for a cash discount from early payment.

BE IT FURTHER RESOLVED, the 2010 budget is adopted on a GAAP basis by fund at the function level for the General Fund and the Special Revenue Funds; for the Capital Projects Funds the 2010 budget is adopted by the life of the project and remaining balances shall be carried over from the prior year and for the Debt Service Fund according to bond commitments. Budget appropriations for operating funds can be extended to a subsequent year upon approval of the County Administrator.

BE IF FURTHER RESOLVED, up to 40% of the subsequent year's expenditure budget for all Funds shall be designated as working capital. Reserves over 40% of the subsequent year's expenditure budget shall be transferred to the General Fund at year-end. An additional 5% of the subsequent year's expenditure for all funds may be designated in the General Fund as the Year-End Savings ("Y.E.S.") Account to accumulate funds for future one-time capital purchases and/or significant budget variances.

BE IT FINALLY RESOLVED, that copies of this resolution and individual division budgets be forwarded to division directors of Carver County.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA

COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of December, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of December, 2009.

David Hemze
County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : 2011 Long Term Financial Plan

Originating Division: Financial Services

Meeting Date: December 15, 2009

Amount of Time Requested: 15 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The 2011 Long Term Financial Plan fulfills the County Board's direction to connect financial strategies to the County's long-term strategic goals and objectives. This Plan is not a budget but rather a non-binding intent to allocate future County resources. Individual elements of the Plan will systematically be rolled forward until they are brought into the Annual Budget for approval and implementation.

The County Administrator's Recommended 2011 Long Term Financial Plan can be viewed on the County's web site.

ACTION REQUESTED: Motion to approve the 2011 Long Term Financial Plan Resolution

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Projects listed in the Plan are financial placeholders only. Projects are not considered approved until they are included in the Annual Levy and Budget process. .

Reviewed by Division Director

Date: December 7, 2009

CARVER COUNTY, MINNESOTA

Date: December 15, 2009

Resolution: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

COUNTY BOARD ADOPTION OF THE
2011 LONG TERM FINANCIAL PLAN
FOR CARVER COUNTY

WHEREAS, the Long Term Financial Plan (the "Plan") fulfills the County Board's direction to "connect financial strategies to the County's long-term strategic goals and objectives"; and

WHEREAS, the Plan which has been prepared by division directors and reviewed by the County Board of Commissioners provides the basis for determining the non-binding intent to allocate future County resources; and

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners 2011 Long Term Financial Plan is hereby adopted and placed on file in the Carver County Taxpayer Service's Office.

BE IT FINALLY RESOLVED, that copies of this resolution be forwarded to division directors of Carver County.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of December, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of December, 2009.

David Hemze
County Administrator



CARVER
COUNTY

REQUEST FOR BOARD ACTION

AGENDA ITEM : 2010 Final Carver County Regional Rail Authority Levy and Budget

Originating Division: Financial Services

Meeting Date: December 15, 2009

Amount of Time Requested: 5 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: This Board action represents a maintenance and development levy for the Carver County Regional Rail Authority (CCRRA). Federal funding has been approved to a construct a pedestrian trail on the abandoned Dakota Regional Rail Line from the East County line to the West County Line. Federal funds are to provide 80% of the construction cost for the trail. The other 20% of construction cost and the engineering/design fees are the responsibility of the CCRRA.

The 2010 proposed levy is \$120,000 which is the same as 2009. The proposed 2010 Budget includes the use of \$225,000 in accumulated reserves for the local contribution to the Federal Grant.

ACTION REQUESTED: Motion to approve the 2010 Final Carver County Regional Rail Authority Levy and Budget Resolutions.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 12/7/09

**CARVER COUNTY REGIONAL RAIL AUTHORITY
CARVER COUNTY, MINNESOTA**

Date: December 15, 2009 Resolution: _____
 Motion by Commissioner: _____ Seconded by Commissioner: _____

**CERTIFYING
2010 PROPERTY TAX LEVY**

WHEREAS, the County of Carver, State of Minnesota, requires an Ad Valorem Property Tax to provide needed and necessary services to the citizens of Carver County; and

WHEREAS, the Carver County Regional Rail Authority Board has reviewed budget requests and has made a determination of the Ad Valorem Property Tax required to support Authority operations for the Calendar Year 2010.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Regional Rail Authority Board that there by, and hereby is, levied upon the taxable property of the County of Carver the following sums for the respective purposes indicated herein for the calendar year commencing January 1, 2010, to wit:

CARVER COUNTY REGIONAL RAIL AUTHORITY \$120,000

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Carver County Regional Rail Authority Board, Carver County, Minnesota, at its session held on the 15th day of December, 2009, now on file in the Administration Office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of December, 2009.

David Hemze
County Administrator

**CARVER COUNTY REGIONAL RAIL AUTHORITY
CARVER COUNTY, MINNESOTA**

Date: December 15, 2009

Resolution: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**CARVER COUNTY REGIONAL RAIL AUTHORITY
BOARD ADOPTION OF 2010 OPERATING BUDGET**

WHEREAS, the annual operating and capital budgets for the Carver County Regional Rail Authority, which have been prepared by division directors and reviewed by the Carver County Regional Rail Authority Board, provided the basis for determining the allocation of available County resources and the property tax levy of Carver County necessary to fund the various functions of Carver County Regional Rail Authority Board for the coming year; and

WHEREAS, the Carver County Regional Rail Authority Board has established the property tax levy for Carver County which serves as a major funding source for Rail Authority operations; and

WHEREAS, the budgets as reviewed and amended by the Carver County Regional Rail Authority Board are within all limits of the afore-referenced levy as prescribed by law; and

WHEREAS, it is the stated purpose of the Rail Authority budget to serve as a management tool for division directors and the Carver County Regional Rail Authority Board and sets the authorized expenditure limits for the 2010 budget year; and

WHEREAS, the revenue and expenditure budget totals by fund are set forth below:

2010 CARVER COUNTY REGIONAL RAIL AUTHORITY OPERATING BUDGETS

	<u>REVENUE</u>	<u>EXPENDITURE</u>	<u>RESERVES</u>
Carver County Regional Rail Authority	<u>\$120,000</u>	<u>\$438,000</u>	<u>\$318,000</u>

NOW, THEREFORE, BE IT RESOLVED by the Carver County Regional Rail Authority Board that the 2010 operating and capital budgets are hereby adopted and placed on file in the Carver County Taxpayer Service's Office.

BE IT FURTHER RESOLVED, funds are hereby appropriated for the execution of the aforementioned 2010 budgets.

BE IT FURTHER RESOLVED, budget cannot be exceeded by category for any division.

BE IT FURTHER RESOLVED, any adjustments to the approved budget, requested by originating departments, can be approved by the Finance Director after review for adequate transfer of existing budget or addition of new revenue sources.

BE IT FURTHER RESOLVED, capital expenditures that have been itemized in the 2010 budget when purchased must conform with State Statute 471.345 as amended. Any capital expenditure (object code 6600's) greater than \$5000 not itemized in the budget must have prior Regional Rail Authority Board approval for purchase. Items classified as building improvements (code 6640) which are needed on an emergency basis may be purchased without prior Board approval but subsequent Board ratification will be required.

BE IT FURTHER RESOLVED, in recognition that the Regional Rail Authority does not maintain any staff and meets on an infrequent basis, the Carver County Board and staff are authorized to conduct Regional Rail Authority day to day business on behalf of the Regional Rail Authority including the payment and approval of Regional Rail Authority claims and invoices.

BE IT FINALLY RESOLVED, that copies of this resolution and individual division budgets be forwarded to division directors of Carver County.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Carver County Regional Rail Authority Board, Carver County, Minnesota, at its session held on the 15th day of December, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of December, 2009.

 David Hemze
 County Administrator