

Carver County Board of Commissioners  
 Regular Session  
 March 24, 2009  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

			PAGE
9:15 a.m.	1.	<i>a) CONVENE</i>	
		<i>b) Pledge of Allegiance</i>	
		<i>c) Public participation (comments limited to five minutes)</i>	
		<i>d) Introduction of New Employees</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of March 10, 2009 Regular Session.....	1-5
	4.	Community announcements	
9:15 a.m.	5.	<b>CONSENT AGENDA</b>	
	5.1	Bid package #6 West Administration Building, Dalco Roofing contract.....	6-7
	5.2	Approval of donations to Sheriff's Office .....	8-10
	5.3	2009 Police Service contracts.....	11-12
	5.4	Acceptance of 2008 Homeland Security Grant .....	13-14
	5.5	Resolution to request extension of time to complete review and amendment of the 2030 Comprehensive Plan .....	15-16
	5.6	Abatements/Additions .....	17-21
	5.7	Charitable gambling application for Carver Lions.....	22-23
	5.8	Charitable gambling application for Waconia Knights of Columbus .....	24-25
	5.9	Community Social Services' warrants .....	NO ATT
	5.10	Commissioners' warrants.....	SEE ATT
9:25 a.m.	6.	<b>LAND AND WATER SERVICES</b>	
	6.1	Minnesota Governor's award for pollution prevention ...	26-27
9:30 a.m.	7.	<b>EMPLOYEE RELATIONS</b>	
	7.1	Approval of Continuity of Operations Plan .....	28
9:45 a.m.		<b>ADJOURN REGULAR SESSION</b>	

9:45 a.m.

**BOARD REPORTS**

1. Chair
2. Board Members
3. Administrator
4. Adjourn

10:15 a.m.

David Hemze  
County Administrator

**Work Session Agenda**

10:15 a.m.

**A. COMMUNITY SOCIAL SERVICES**

1. Update on service demands ..... 29

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on March 10, 2009. Chair Gayle Degler convened the session at 9:22 a.m.

Members present: Gayle Degler, Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: Randy Maluchnik.

The following amendment was made to the agenda:

6.2 Stimulus funding project priority

Ische moved, Workman seconded, to approve the agenda as amended. Motion carried unanimously.

Lynch moved, Workman seconded, to approve the minutes of the March 3, 2009, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Lynch seconded, to approve the following consent agenda items:

Approved contract with Dennis Environmental and corresponding \$60,000 budget and delegated authority to the Administrative Services Division Director to approve change orders up to a total of \$12,346.

Resolution #14-09, Charitable Gambling Application, Zoar United Church of Christ.

Authorized Environmental Services to use up to \$500 worth of compost bins and rain barrels for promotional items at events.

Contract with JR's Advanced Recyclers to collect, transport and recycle appliances from the Environmental Center and special waste collections.

Contract with RW Farms for the management of yard waste from the Environmental Center.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Peter Bell, Metropolitan Council Chair, explained he would be presenting an overview of the Regional Parks Foundation and what they hoped to accomplish with it. He pointed out they needed to get statutory authority to establish the Foundation and they have secured that. Bell explained the feasibility study that was completed to analyze the public's sense of the need for a Regional Parks Foundation. He indicated that while the study showed that citizens use the park system and are strong supporters of it, there was not a sense of urgency with the parks system.

He pointed out the acres currently in the regional parks system and the funding mechanisms that are currently used. Bell acknowledged the lack of available resources and the opportunity for the Foundation to assist with acquisition as well as build awareness of the regional parks system.

Bell reviewed the composition of the Foundation's Board of Directors and stressed this was separate from the Met Council. He stated the Board would include representatives from the ten implementing agencies and nine community members. Bell outlined the structure of the Board and pointed out the involvement of the ten implementing agencies. He explained the Board of Directors would develop a strategic plan, provide a link to the community and assist with an awareness-raising.

He stated unresolved issues included how the Foundation will integrate with the new constitutional amendment. Bell stated they have already given a report to the legislature and have an offer out to a Director. Their next steps will include announcing the Foundation, starting a direct mail campaign, going out to the philanthropic community, as well as a fundraising event this fall. He clarified community members interested in serving on the committee should be contacting him and these members would be selected by the Board. He indicated the Met Council would be providing funds to assist with establishing the Foundation.

The Board questioned how the Foundation would decide on where they are going to acquire land and to what degree do the local counties have control. Bell stated the intent is to use funds to acquire land that is part of the parks system plan that is developed over a period of time. He added they would not purchase land for a park that the County is not aware of and approve as it would be part of the regional parks plan for the area.

Chair Degler thanked Mr. Bell for his time and for sharing information on the Foundation.

Bill Weckman, Public Works, requested the Board pass a motion that prioritizes projects for the attempt to obtain possible economic stimulus funding. He explained the request to prioritize projects came to them last Friday afternoon. He stated Mn/DOT requested roadway projects for consideration in January/February 2009 that were in the 2010-2012 Surface Transportation Improvement Plan (STIP) that were ready for construction and Public Works had no projects that met the criteria to submit for this solicitation. He indicated they did not have right of way for these projects and these projects had to be shovel ready.

He stated the second solicitation was for existing transportation enhancement projects that were in the STIP that could be moved forward and non STIP projects that qualified for funding. Weckman indicated they submitted a group of bituminous overlay projects and the Phase 1 of the Dakota Rail Trial improvement project. He explained the original estimate was 1.3 million for the Dakota Rail



Trail project and the estimated cost at this time is over two million. Weckman stated they have since received a request from MnDOT to prioritize these projects. He suggested there may be a higher probability of funding of the Dakota Rail project as it was in the STIP.

Weckman recognized the recent interest in considering the redesign of the Dakota Rail Trail project but there was a high likelihood of not being able to complete the redesign in the required amount of time for the stimulus projects. He raised the issue of the two projects being in different categories of funding, one in transportation enhancement category and the other in the nonSTIP project category. Weckman noted the uncertainty of what to expect for each category. He added they are still trying to get the projects established for the metro area.

The Board recognized the commitment they made at last week's meeting to have a work session to review what the trail would ultimately be. The Board acknowledged the need for additional money to pave from the East County line to Mayer and if there was an option to leave enough room for an equestrian trail. They questioned if they were awarded these funds, if the first federal grant already awarded could be used elsewhere. Weckman stated he believed they would lose the Phase I funds but then they would have the opportunity to relook at the projects that could go into STIP and be funded. Weckman stated there appeared to be an interest in projects that are already in STIP.

Marty Walsh, Parks, suggested there was nothing to prevent from coming back at looking at portion of Phase I. He noted the City of Waconia and Mayer's support of the project. Walsh believed there would be an opportunity to satisfy the needs of the various users and allow them an opportunity continue on Phase I and discuss the Phase II project.

David Hemze, County Administrator, clarified the question for today is what source of funding they wanted to pursue. He stated the stimulus funds are put on a faster track than the transportation funds. He recognized the time frame for the stimulus funds and whether this would allow them to make the appropriate design changes.

Workman moved, Degler seconded, that the County Board's highest priority is the highway bituminous overlay projects and the second priority would be the Dakota Rail project.

Leigh Harrod, Excelsior, questioned the statement that the selection of the projects would be the week of March 9<sup>th</sup> as the Transportation Advisory Board was still determining a process. She stated she checked with Transportation staff at the Met Council and they did not expect to lump the transportation enhancement funds and highway funds together. Harrod stated she understood the stimulus money would be 7.5 million for everyone and doubted the County would be awarded the two million. She requested the Dakota Trail be pulled completely out. She stated she believed the final selection for stimulus finding will not be made March 9<sup>th</sup> and that they should go through with the work session. Harrod reiterated her request for the stimulus funds for the Dakota Trail be completely removed.

Weckman stated there is pressure to get these projects selected and they have been requested to respond by Tuesday morning. He acknowledged the direction to report back on the equestrian use

issue and referenced the study on the anticipated usage of the trail. He reviewed the information they have been given on a preliminary basis and indicated additional information would be included during a work session.

Following further discussion on the motion on the table, Workman withdrew his motion.

Rayma Smith, Dahlgren Township, stated she was present to represent the equestrian community and that they do use the Luce Line and spend money in the community. She stated there were less places to ride and they are willing to share trails with everyone else.

Workman moved, Degler seconded, to submit the bituminous overlay projects as the first priority and withdraw the Dakota Rail from consideration for stimulus funds.

The Board recognized the support of the City of Waconia if, by removing the Dakota Trail, would they be shutting off any possibility of funds. They discussed the work session they agreed they would hold to determine if they could accommodate equestrian use, and if, by keeping the trails on the list, would they be keeping their options open for future funding

Weckman stated not all projects will occur in 2009 and there would be tier 1 and 2 projects. He indicated if the trail project were funded, they would first need to look at the time frame they have to work with and if they have time to look at alternatives.

The Board questioned, if they did get the funds, to what degree they could request a change of scope to the project and if they could get the equestrian piece accomplished. The Board acknowledged the tight timeframe and whether they would be able to get modifications approved after the award.

Walsh stated the Park Commission is committed to reviewing the equestrian use issue and a recommendation would be coming from the Park Board.

On vote taken on above motion to list bituminous overlays as the first priority, Workman, Degler voted aye. Ische, Lynch voted nay. Motion failed.

Ische moved, Lynch seconded, that they submit the Dakota Rail Trail project as the first priority with the overlay projects being the second priority. Ische, Lynch voted aye. Degler, Workman voted nay. Motion failed.

Hemze acknowledged there was a conflict in the terms of what the Met Council and State Aid Office were saying and whether there might be two separate priority lists. He stated they would need to watch the time frames closely and as rules are clarified, they could call a special session to act on this. Weckman indicated he would also continue to try to get a response and matters clarified.

Workman moved, Ische seconded, to move the CCWMO 2008 annual report summary to a later date. Motion carried.

Ische moved, Lynch seconded, to go into a closed session at 11:25 a.m. to discuss pending litigation on the Meuleners feedlot manure storage facility. Motion carried.

The Board adjourned the closed and Regular Session at 11:50 a.m.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Bid Package #2 Justice Center Courts Addition Roofing – Contract – DALCO Roofing

Originating Division: Administrative Services

Meeting Date: March 24, 2009

Amount of Time Requested: NA

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Re-roofing of the West Administration building occupied by Taxpayer Services, Finance, Public Health, Employee Relations, and Administrative Services was identified in 2005 for replacement in 2006. A call for single prime bids was advertised by Krause Anderson Construction on behalf of Carver County in both September 2008 and February 2009. The September 2008 bids were allowed to expire for cost and seasonal considerations.

Specifications for the bid were completed by Wold Architects and calls for a 20 year warranty roof system. The specifications include a white roof on the sloped penthouse which is more energy efficient and may qualify the construction for rebates through either the gas or electric utilities. Substantial alterations to the roof slopes and drain system for the 21,960 square feet are also specified. Roof designs are required to obtain approvals from the MN Department of Health. Wold Architects interpreted the recommended designs from the MDH and subsequently redesigned the roof to allow for restricted flow drains; which kept the improvements at a reasonable cost. Besides providing additional insulation and proposed energy savings, this project expects to eliminate any past or existing moisture ridden insulation that has occurred due to leaks.

This project is financed as part of the \$5.5M Deferred Maintenance/Central Plant project that was approved by the County Board on 11/4/08. The approved budget allocated \$500,000 for the Courts and the West Administration Building roof replacements. \$210,400 was approved in June 2008 for the Courts building roof. This action awards the roofing contract for the West Administration Building. The re-roofing bid was opened on February 24th and ten contractors submitted bids. The low bidder is Dalco roofing in the amount of \$234,900. The total project cost for both roofs will be \$445,300 or \$54,700 under budget.

Construction is anticipated to begin in April and be completed in 60-90 days. Kraus Anderson has submitted a recommendation that is attached.

**ACTION REQUESTED:** Move approval of the Stipulated Sum Contract with Dalco Roofing for a fee of \$234,900.

### FUNDING

County Dollars = \$234,900

Other Sources & Amounts =

= \$

**TOTAL** = \$234,900

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments: Project included in \$5.5M Deferred Maintenance/Central Plant Project Budget approved by the County Board on 11/4/08.*

Reviewed by Division Director

Date: March 18, 2009



**CARVER COUNTY GOVERNMENT CENTER  
ADMINISTRATION WEST REROOF  
Bid Date February 24, 2009**

			BID RECAP AND RECOMMENDATIONS				3/9/2009
BIDDER	BASE BID AMOUNT	CONSTRUCTION ESTIMATE	BUDGET	VARIANCE TO BUDGET	COMMENTS AND RECOMMENDATIONS		
<b>DIVISION 01: REMOVALS, ROOFING AND FLASHING</b>							
DALCO ROOFING	\$234,900.00	\$280,000.00	\$289,600.00	\$54,700.00	We have reviewed the project scope with Dalco Roofing and confirmed they have included the complete scope of work. Dalco is the current roofing contractor for the Courts Addition and Courts reroof. We have found that they perform quality roof installation and are good to work with. We recommend award to Dalco Roofing.		
LAKE AREA ROOFING	\$237,441.00						
ROOF TECH	\$239,540.00						
B&B SHEET METAL & ROOFING	\$268,513.00						
PALMER WEST	\$268,900.00						
M&S ROOFING	\$275,226.00						
PETERSON BROS	\$275,786.00						
NIEMAN ROOFING	\$299,000.00						
B.L. DALVIN ROOFING	\$343,000.00						
JOHN A. DALVIN ROOFING	\$346,739.00						



CARVER  
COUNTY

# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Approval of Donations to Sheriff's Office

Originating Division: Sheriff

Meeting Date: 3-24-09

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

Donation from Residential Mortgage Group (RMI) \$100.00

9 Fleece Blankets for Children

### ACTION REQUESTED:

Motion to approve \$100.00 donation to the Sheriff's Office and Children's Blankets.

#### FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

**TOTAL** = \$

#### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments:

01-201-201-0000-5756 Gifts Restricted

Reviewed by Division Director

Date: 3-11-09



Expert Home Financing. *Guaranteed.*<sup>TM</sup>

January 23, 2009

Carver County Sheriff's Office  
606 East 4<sup>th</sup> Street  
Chaska, MN 55318

Dear Carver County Sheriff's Office,

RMG has a charitable donation program called **"Refer a friend. Build your community."**<sup>TM</sup> We are extremely excited about this exclusive initiative and have enclosed information explaining how this program works.

Enclosed you will find a check payable to your organization. Our client or referral source has selected your organization to be a beneficiary in conjunction with their loan closing with us. Congratulations! We hope there will be more to come. The donor who has selected you is:

Kristin Dunlavey  
4000 Pipewood Lane  
Chanhassen, MN 55331

Every loan that RMG closes can result in up to \$100 donated to the school, police or fire department in their local community. In 2007 we donated \$87,900 and our goal this year is to donate at least \$200,000. We believe everyone in our communities will benefit. Please contact me if you have any questions on how this program works.

Sincerely,

Randi J. Livon  
Mortgage Banker  
952-417-8445  
livon@rmgmn.com

Enclosures  
cc: Kristin Dunlavey

RESIDENTIAL MORTGAGE GROUP  
A DIVISION OF INTERBANK, FSB

11100 Wayzata Boulevard, Suite 570  
Minnetonka, MN 55305  
PHONE 952.593.1169 FAX 952.593.1634  
WWW.RMGMN.COM





**CARVER COUNTY SHERIFF'S OFFICE  
DONATION FORM**

606 E. 4<sup>th</sup> Street  
Chaska, MN 55318  
952-361-1212

I would like to donate the following item(s) to the Carver County Sheriff's Office. I am aware that all donated items become the property of the Sheriff's and will not be returned.

Please list donated item(s):

- 1) 9 dinky blankets
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

If you are interested in a specific use for this donation please let us know:

Donation to children in need

Signature: Mollie Furman Date: 3/4/09

Your Address:

West Union Lutheran Church - Women of Faith  
15820 Market Ave  
Carver MN 55315

**Thank you for your donation to the Carver County Sheriff's Office.**



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : 2009 Police Service Contracts

Originating Division: Sheriff

Meeting Date: 3/24/2009

Amount of Time Requested: N/A

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

2009 Police Contracts for service between Carver County and the cities and townships of: Carver, Chanhassen, Cologne, Hamburg, Hollywood TWP, Laketown TWP, Mayer, New Germany, Norwood Young America, Waconia, Watertown, Watertown TWP.  
This will allow the Sheriff's Office to continue to provide police services to our contract customers in 2009.

### ACTION REQUESTED:

Approve the 2009 Police Contracts in addition to making the following adjustments to FTE counts:  
Reduce 1 contract patrol deputy FTE – January 1, 2009  
Add 1 contract patrol deputy FTE – September 1, 2009  
Add .05 Community Service Officer FTE – January 1, 2009

### FUNDING

County Dollars = \$

Other Sources & Amounts = \$

**TOTAL** = \$

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

### Related Financial Comments:

2 contract communities reduced contract services for 2009 - Reduce revenue account 01-201-201-000-5574 by \$198,529.

Reviewed by Division Director JDE

Date: 3/10/2009

# BUDGET AMENDMENT REQUEST FORM

**Submit to Finance Office one week prior to County Board Session.**

**DEPARTMENT: Sheriff's Office**

**Date of County Board Session: 03/24/09**

**Fund: 01**

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
Contract Police Services Revenue	\$ (198,529)	Contract Police Services expenses	\$ (198,529)
<b>TOTAL:</b>	<b>\$ (198,529)</b>	<b>TOTAL:</b>	<b>\$ (198,529)</b>

**A. Reason for Request:** See accompanying Board Action.

**B. Financial Impact: (To be filled out by Finance Director)**

**C. Contingency Acct. Beginning Bal.:** \$ 250,200

**D. Contingency Acct. Adjustment:** \$ -

**E. Current Balance After Adj.:** \$ 250,200

**F. Prepared/Requested By:** Jeff Enevold

**G. Recommend Approval:** Finance

**H. County Board Decision:** Approval/Disapproval

S:\Excel\SHELLS\Budget Amendment Forms.xls]Revenue Form





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Acceptance of 2008 Homeland Security Grant #2009-HSGP-00265

Originating Division: Employee Relations

Meeting Date: March 24, 2009

Amount of Time Requested: N/A

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** This is a grant of federal dollars administered by the State of Minnesota to fund equipment (Computers, video, projectors, radio) going into the new Emergency Operations Center (\$52,060), and for a Hazmat Response Vehicle to replace vehicle #2070 (\$30,000). The County will purchase these items and be reimbursed from grant funds.

**ACTION REQUESTED:** Authorize the Board Chair and Risk/Emergency Management Manager to sign the 2008 Homeland Security Grant Program Grant Agreement and accept grant funds in the amount of \$82,060.00

### FUNDING

County Dollars =	\$0
Other Sources & Amounts =	82,060.
	= \$
<b>TOTAL</b>	= \$

### FISCAL IMPACT

None  
 Included in current budget  
*D.F.*  Budget amendment requested  
 Other:

*Related Financial Comments:* No County match required. County will purchase and then be reimbursed by the State.

Reviewed by Division Director *djk*

Date: *3/5/09*

# BUDGET AMENDMENT REQUEST FORM

**Submit to Finance Office one week prior to County Board Session.**

**DEPARTMENT: Emergency Management**

**Date of County Board Session: 03/24/09**

**Fund: 30 & 01**

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
Homeland Security Grant - #30	\$ 52,060	Emerg. Operations Center Equip	\$ 52,060
Homeland Security Grant - #01	\$ 30,000	Hazmat Response Vehicle	\$ 30,000
<b>TOTAL:</b>	<b>\$ 82,060</b>	<b>TOTAL:</b>	<b>\$ 82,060</b>

**A. Reason for Request:** See accompanying Board Action.

**B. Financial Impact: (To be filled out by Finance Director)**

**C. Contingency Acct. Beginning Bal.:** \$ 250,200

**D. Contingency Acct. Adjustment:** \$ -

**E. Current Balance After Adj.:** \$ 250,200

**F. Prepared/Requested By:** Ken Carlson

**G. Recommend Approval:** Finance

**H. County Board Decision:** Approval/Disapproval

S:\Excel\SHELLS\Budget Amendment Forms.xls]Revenue Form





# REQUEST FOR BOARD ACTION

**AGENDA ITEM :** Resolution to Request extension of Time to Complete Review and Amendment of the 2030 Comprehensive Plan

Originating Division: Land Water Services

Meeting Date: 24 mar 09

Amount of Time Requested: 0 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The Metropolitan Land Planning Act requires communities in the seven county metropolitan area to submit proposed comprehensive plan updates to adjacent governments, affected special districts, and affected school districts for review and comment prior to Metropolitan Council review. The Metropolitan Council has extended the submittal date for communities up to May 29, 2009. The Board previously requested an extension to Mar 31, but due to recent Board concerns regarding DRAFT plan content, staff believes that the full time extension to May 29 is necessary. Grant funds from the Metropolitan Council are also tied to the submittal date, and an amendment to the agreement is also necessary. Staff is requesting that the Board adopt an updated resolution requesting an extension from the Metropolitan Council to May 29, 2009.

**ACTION REQUESTED:**

Motion to adopt a Resolution Requesting and Extension of the submittal deadline for the 2030 Comprehensive Plan, direct staff to submit an application for extension and a request to amend grant agreement (Grant # SG2007-089) to show a new date of submittal of May 29, 2009.

**FUNDING**

County Dollars = \$

Other Sources & Amounts =

= \$

**TOTAL** = \$

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:* Extension request would extend the deadline of use of grant funds to May 29, 2009

Reviewed by Division Director

Date: 16 mar 09



**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: Mar 24, 2009

Resolution #

Motion by Commissioner  
Seconded by Commissioner

=====

**A Resolution Requesting and Extension of the submittal deadline for the 2030 Comprehensive Plan**

**WHEREAS**, Minnesota Statutes section 473.864 requires local governmental units to review and, if necessary, amend their entire comprehensive plans and their fiscal devices and official controls at least once every ten years to ensure comprehensive plans conform with metropolitan system plans and ensure fiscal devices and official controls do not conflict with comprehensive plans or permit activities that conflict with metropolitan system plans; and

**WHEREAS**, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their "decennial" reviews by December 31, 2008; and

**WHEREAS**, Minnesota Statutes section 473.864 authorizes the Metropolitan Council to grant extensions to local governmental units to allow local governmental units additional time within which to complete the "decennial" review and amendments; and

**WHEREAS**, the Metropolitan Council has authorized extensions for submittal up to May 29, 2009; and

**WHEREAS**, any extensions granted by the Metropolitan Council must include a timetable and plan for completing the review and amendment; and

**WHEREAS**, the County may not be able to complete its "decennial" review by March 31, 2009, for the following reasons: response time needed to comments received during the DRAFT plan review process; and

**WHEREAS**, the County Board finds it is appropriate to request from the Metropolitan Council an extension so the County can have additional time to complete and submit to the Metropolitan Council for review an updated comprehensive plan and amend its fiscal devices and official controls.

**THEREFORE, BE IT RESOLVED, THAT** The Carver County Board of Commissioners

1. The County Administrator is directed to submit to the Metropolitan Council an application requesting an extension to May 29, 2009.

2. The County Administrator must include with the request a reasonably detailed timetable and plan for completing: (a) the review and amendment by May 29, 2009; and (b) the review and amendment of the County's fiscal devices and official controls.

=====

**YES**

**NO**

**ABSENT**

=====

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_\_ day of \_\_\_\_, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2009.



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Abatements/Additions**

Originating Division: Property Records Taxpayer Services      Meeting Date: 3/24/09  
 Amount of Time Requested: 0 minutes      Attachments for packet:  Yes  No  
 Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** See Attached.**ACTION REQUESTED:**

Recommend to approve.

**FUNDING**

County Dollars = \$ - 5,262.13  
 Other Sources & Amounts = \$ - 11,103.87  
 =  
**TOTAL** = \$ - 16,366.00

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other: Not Budgeted

*Related Financial Comments:* Reviewed by Taxpayer Services Manager

Date:





CARVER  
COUNTY

Property Records & Taxpayer Services Division  
Government Center - Administration Building  
600 East 4th Street  
Chaska, MN 55318-2102

Laurie Engelen, Taxpayer Services Manager  
Phone: (952) 361-1907  
Email: lengelen@co.carver.mn.us

Angela Johnson, Carver County Assessor  
Phone: (952) 361-1961  
Email: ajohnson@co.carver.mn.us

Abatements presented to the  
Carver County Board of Commissioners  
March 24, 2009

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager  
on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	County Dollars Abated	Total Amount of Adjustment
2008	07-550-0150	Wayne Koch	Disaster	1,928.00	1,246.00	-259.09	-682.00
2008	25-063-1400	Lang Nguyen	Homestead	1,870.00	1,630.00	-88.04	-240.00
2008	25-285-0020	John & Krisan Benson	Fire Disaster	5,012.00	2,672.00	-813.62	-2,340.00
2008	25-427-0030	Sienna Corp	Tax Exempt	2,806.00	0.00	-875.76	-2,806.00
2008	25-427-0050	Sienna Corp	Tax Exempt	3,088.00	0.00	-963.08	-3,088.00
2007	25-640-0010	Scott Gamble	Homestead	2,456.00	2,280.00	-72.50	-176.00
2008	25-640-0010	Scott Gamble	Homestead	2,434.00	2,262.00	-76.39	-172.00
2008	25-8210180	Gregory Noll	Fire Disaster	4,824.00	4,537.00	-86.30	-287.00
2008	25-8520030	Steven & Sharon Olson	Fire Disaster	5,332.00	2,877.00	-739.20	-2,455.00
2008	25-8650190	Margaret Wieber (Dean Wieber)	Fire Disaster	6,362.00	3,639.00	-954.14	-2,723.00
2007	30-105-0760	Clover Field LLC	Tax Exempt	2.00	0.00	-0.82	-2.00
2007	30-952-0550	Sharon Madden	Homestead	622.00	420.00	-77.82	-202.00
2008	30-952-0550	Sharon Madden	Homestead	618.00	416.00	-77.36	-202.00
2008	50-125-0210	Tristan Taylor	Fire Disaster	2,688.00	1,861.00	-134.44	-827.00
2007	50-240-0410	Backes Companies Inc	Tax Exempt	78.00	0.00	-21.11	-78.00
2008	50-240-0410	Backes Companies Inc	Tax Exempt	86.00	0.00	-22.46	-86.00
2007	50-243-0570	Backes Companies Inc	Tax Exempt	4.00	0.00	-0.87	-4.00
2008	50-243-0570	Backes Companies Inc	Tax Exempt	4.00	0.00	-0.78	-4.00
2007	50-243-0580	Backes Companies Inc	Tax Exempt	8.00	0.00	-1.67	-8.00
2008	50-243-0580	Backes Companies Inc	Tax Exempt	8.00	0.00	-1.54	-8.00
2008	50-244-0670	Backes Companies Inc	Tax Exempt	66.00	0.00	-17.52	-66.00
2007	58-7120130	Michael Mattson ETAL	Homestead	1,642.00	1,400.00	-88.90	-242.00
2007	58-712-0440	Serenity Pointe Townhomes Ass	Tax Exempt	16.00	0.00	-4.88	-16.00
2008	58-712-0440	Serenity Pointe Townhomes Ass	Tax Exempt	20.00	0.00	-7.28	-20.00
2007	75-272-0330	Paul J Donnay Two LLC	Tax Exempt	38.00	0.00	-12.52	-38.00
2008	75-272-0330	Paul J Donnay Two LLC	Tax Exempt	38.00	0.00	-12.79	-38.00
2007	75-274-0660	Manley Brothers Construction	Tax Exempt	2.00	0.00	-1.19	-2.00
2008	75-274-0660	Manley Brothers Construction	Tax Exempt	2.00	0.00	-1.19	-2.00
2007	75-313-1130	Legacy Village @ Waconia	Tax Exempt	2.00	0.00	-1.31	-2.00
2008	75-313-1130	Legacy Village @ Waconia	Tax Exempt	2.00	0.00	-1.19	-2.00
2008	85-275-0230	Karen K Carbert (Schober)	Homestead	3,174.00	3,030.00	-47.91	-144.00
2007	85-275-0230	Karen K Carbert (Schober)	Homestead	2,926.00	2,778.00	-52.45	-148.00
		<b>Grand Total</b>		<b>\$40,206.00</b>	<b>\$23,840.00</b>	<b>-\$5,262.13</b>	<b>-\$16,366.00</b>





# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Abatements/Additions**

Originating Division: Property Records Taxpayer Services      Meeting Date: 3/24/09  
 Amount of Time Requested: 0 minutes      Attachments for packet:  Yes  No  
 Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** See Attached.

**ACTION REQUESTED:**

Recommend to approve.

**FUNDING**

County Dollars = \$ - 3,317.28  
 Other Sources & Amounts = \$ - 5,322.72  
 =  
**TOTAL** = \$ - 8,640.00

**FISCAL IMPACT**

- None
- Included in current budget
- Budget amendment requested
- Other: Not Budgeted

*Related Financial Comments:*

Reviewed by Taxpayer Services Manager

Date:



CARVER  
COUNTY

Property Records & Taxpayer Services Division  
Government Center - Administration Building  
600 East 4th Street  
Chaska, MN 55318-2102

Laurie Engelen, Taxpayer Services Manager  
Phone: (952) 361-1907  
Email: lengelen@co.carver.mn.us

Angela Johnson, Carver County Assessor  
Phone: (952) 361-1961  
Email: ajohnson@co.carver.mn.us

**Abatements presented to the  
Carver County Board of Commissioners  
March 24, 2009**

**Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager  
on the following properties for the reasons listed.**

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	County Dollars Abated	Total Amount of Adjustment
2009	09-031-0310	William Arockiasamy	Overvalued	3,072.00	2,616.00	-456.00	-456.00
2009	09-035-0500	Dennis Wickenhauser	Homestead	796.00	24.00	-385.18	-772.00
2009	20-175-0400	Kyle Smith	Homestead	3,102.00	2,896.00	-62.00	-206.00
2009	20-425-0460	Centex Homes -Minnesota Div.	Change in classification due to clerical error	790.00	1,081.00	90.22	291.00
2009	20-425-0640	Reid Welch	Homestead	2,832.00	2,634.00	-70.00	-198.00
2009	25-063-1400	Lang Nguyen	Homestead	1,812.00	1,570.00	-89.00	-242.00
2009	25-187-0340	Andrew Gartside	Homestead	3,138.00	2,992.00	-50.00	-146.00
2009	25-427-0030	Sienna Corp.	Tax Exempt	2,696.00	0.00	-860.16	-2,696.00
2009	25-427-0050	Sienna Corp.	Tax Exempt	4,066.00	0.00	-1,296.42	-4,066.00
2009	25-640-0010	Scott Gamble	Homestead	2,442.00	2,274.00	-75.00	-168.00
2009	25-730-0030	Jeremy West	Homestead	2,970.00	2,846.00	-53.00	-124.00
2009	30-105-0760	Clover Field	Tax Exempt	2.00	0.00	-1.21	-2.00
2009	30-134-0290	Jonathon Dick	Homestead	1,820.00	1,584.00	-6.00	-236.00
2009	30-951-0282	Shawn Meyer	Change in classification due to clerical error	0.00	150.00	24.33	150.00
2009	30-951-0411	CMH Inc.	Tax Exempt	70.00	0.00	-13.09	-70.00
2009	30-952-0063	Brakemeier Homes	Tax Exempt	246.00	0.00	-71.70	-246.00
2009	30-952-0080	Edgar Archilla & Wilma Rodas	Non Homestead	25.00	528.00	35.56	503.00
2009	30-952-0549	Brakemeier Homes	Remove SWF	25.00	0.00	-25.00	-25.00
2009	30-952-0140	Sharon Madden	Homestead	596.00	402.00	-76.00	-194.00
2009	30-952-0573	Miguel Hernandez	Change in classification due to clerical error	25.00	290.00	105.00	265.00
2009	40-013-5000	City of Cologne	Tax Exempt	8.00	0.00	-2.40	-8.00
2009	40-440-0390	Hans Hagen Homes Inc.	Change in classification due to clerical error	308.00	468.00	60.93	160.00
2009	50-240-0410	Backes Companies Inc (City of Ma	Tax Exempt	82.00	0.00	-22.48	-82.00
2009	50-243-0570	Backes Companies Inc (City of Ma	Tax Exempt	4.00	0.00	-0.96	-4.00
2009	50-243-0580	Backes Companies Inc (City of Ma	Tax Exempt	8.00	0.00	-1.82	-8.00
2009	50-244-0670	Backes Companies Inc (City of Ma	Tax Exempt	60.00	0.00	-15.90	-60.00
2009	58-712-0440	Serenity Point Townhomes	Tax Exempt	32.00	0.00	-10.87	-32.00
2009	65-318-0920	Dorothy Dedic	Homestead	3,706.00	3,582.00	-40.00	-124.00
2009	75-050-0960	Jeffrey Mackenthun	Homestead	1,878.00	1,652.00	-81.00	-226.00

2009	75-271-0100	Kevin Buesgens	Overvalued	2,966.00	1,772.00	-397.17	-1,194.00
2009	75-272-0330	Paul J. Donnay Two LLC	Tax Exempt	32.00	0.00	-10.70	-32.00
2009	75-274-0660	Manley Brothers Construction	Tax Exempt	2.00	0.00	-1.24	-2.00
2009	58-712-0130	Michael Mattson ETAL	Homestead	1,724.00	1,472.00	-90.00	-252.00
2009	75-444-0120	Judith Westmiller	Change in classification due to clerical error	232.00	3,568.00	1,108.80	3,336.00
2009	75-444-0500	Sierra Association Inc.	Tax Exempt	34.00	0.00	-11.17	-34.00
2009	75-445-0460	Sierra Association Inc.	Tax Exempt	2.00	0.00	-1.24	-2.00
2009	75-448-0370	Sierra Association Inc.	Tax Exempt	2.00	0.00	-1.24	-2.00
2009	85-275-0230	Karen Schober	Homestead	3,230.00	3,090.00	-50.00	-140.00
		<b>Grand Total</b>		<b>\$30,995.00</b>	<b>\$22,355.00</b>	<b>-\$3,317.28</b>	<b>-\$8,640.00</b>





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Charitable Gambling Application for Carver Lions

Originating Division: Property Records Taxpayer Services Meeting Date: March 24, 2009  
 Amount of Time Requested: 0 min Attachments for packet:  Yes  No  
 Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Charitable Gambling Application for Carver Lions. It will be ongoing at Dahlgreen Golf Club, 6940 Dahlgreen Road, Carver, MN 55315.

**ACTION REQUESTED:** See Attached Resolution.

### FUNDING

County Dollars = \$  
 Other Sources & Amounts = \$  
 TOTAL = \$

Related Financial Comments:

### FISCAL IMPACT

- None
- Included in current budget
- Budget amendment requested
- Other:

Reviewed by Laurie Engelen, Taxpayer Services Manager

Date:

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date:

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

**CARVER COUNTY, MINNESOTA**

WHEREAS, the Carver Lions seeks approval of a Lawful Gambling License Application; and

WHEREAS, the Carver Lions will sell pull-tabs at Dahlgreen Golf Club, 6940 Dahlgreen Road, Carver, MN 55315, which is located in Dahlgren Township;

WHEREAS, the Minnesota Gambling Control Board requires the County Board of Commissioners to specifically approve or deny a resolution for each applicant each two year period of time.

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners does approve the new license upon compliance with Code of Ordinance, Title XI, Chapter 112, Section 112.02.

Adopted on 2009.

Attest:

\_\_\_\_\_

\_\_\_\_\_

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_\_ day of \_\_\_\_\_, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2009

\_\_\_\_\_  
Administrator

David Hemze, Carver County



# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Charitable Gambling Application for Waconia Knights of Columbus #2506

Originating Division: Property Records Taxpayer Services

Meeting Date: 03/24/2009

Amount of Time Requested: 0 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Charitable gambling application was received from the Waconia Knights of Columbus #2506. They want to hold a raffle on Friday, June 19, 2009, at Knights of Columbus Park, 9055 Klein Drive, Waconia, MN 55387.

**ACTION REQUESTED:** See attached Resolution.

**FUNDING**

County Dollars = \$

Other Sources & Amounts =

= \$

**TOTAL**

= \$

Related Financial Comments:

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other: Not Budgeted

Reviewed by Laurie Engelen, Taxpayer Services Manager

Date:

3-4-09



**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date:

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

**CARVER COUNTY, MINNESOTA**

WHEREAS, the Waconia Knights of Columbus #2506 seeks approval of a Lawful Gambling License; and

WHEREAS, the Waconia Knights of Columbus #2506 will hold a raffle at the Knights of Columbus Park located at 9055 Klein Drive, Waconia, MN 55387; and

WHEREAS, the Minnesota Gambling Control Board requires the County Board of Commissioners to specifically approve or deny a resolution for each applicant each year they apply.

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners does approve the new license upon compliance with Code of Ordinance #29, Title XI, Chapter 112, and Section 112.02.

Adopted on 2009.

Attest:

\_\_\_\_\_

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_\_ day of \_\_\_\_\_, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
David Hemze, Carver County Administrator

# REQUEST FOR BOARD ACTION



## AGENDA ITEM: MN Governor's Award for Pollution Prevention

Originating Division: Land & Water – Environmental Services

Meeting Date: March 24, 2009

Amount of Time Requested: 10 minutes

Attachments for packet: X Yes No

Item Type: Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

In 2007 Environmental Services staff received a grant from the MN Pollution Control to conduct a Demonstration Project for an innovative organic waste compost program. The purpose of the project was to assist the MPCA in evaluating the collection and processing of organic material collected with yard waste and to develop an efficient option that could be replicated throughout Minnesota. The project was successful in demonstrating that collection and composting of yard waste and source separated organics (food waste and soiled paper) can be coordinated with waste haulers, compost processors and municipalities. Composting organics reduces methane emissions from landfills and recycles materials into a valuable resource - compost. Environmental Services staff partnered with solid waste hauler Waste Management, compost site operator RW Farms, the University of Minnesota Landscape Arboretum, the City of Chanhassen and over 570 residents to implement this program. It further expanded to eight cities, over 1500 residents, and other haulers and businesses. The project also assisted in changing the statutory definition of organics to allow for the co-collection of organics and yard waste throughout the State.

The project has won several awards. Staff of the MN Pollution Control Agency will be present at the County Board meeting to present a 2008/2009 Minnesota Governor's Award for Pollution Prevention to the Project partners – Carver County Environmental Services Department, Waste Management, R&W Farms and the MN Landscape Arboretum.

### ACTION REQUESTED:

None

### FUNDING

County Dollars = \$

Other Sources & Amounts =

Fees = \$

**TOTAL** = \$

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments: The County received a \$55,000 grant for the project activities.*

Reviewed by Division Director

Date:



# 1 COLLECT

food scraps and food-soiled paper  
in your new kitchen pail

It's ok to put food-soiled paper bags  
or newspaper into the cart.

# 2 EMPTY

your kitchen scraps into  
your yard waste cart!

It's ok to put food-soiled paper bags  
or newspaper into the cart.



# 3 SET OUT

your yard waste cart  
at the curb for weekly  
collection!

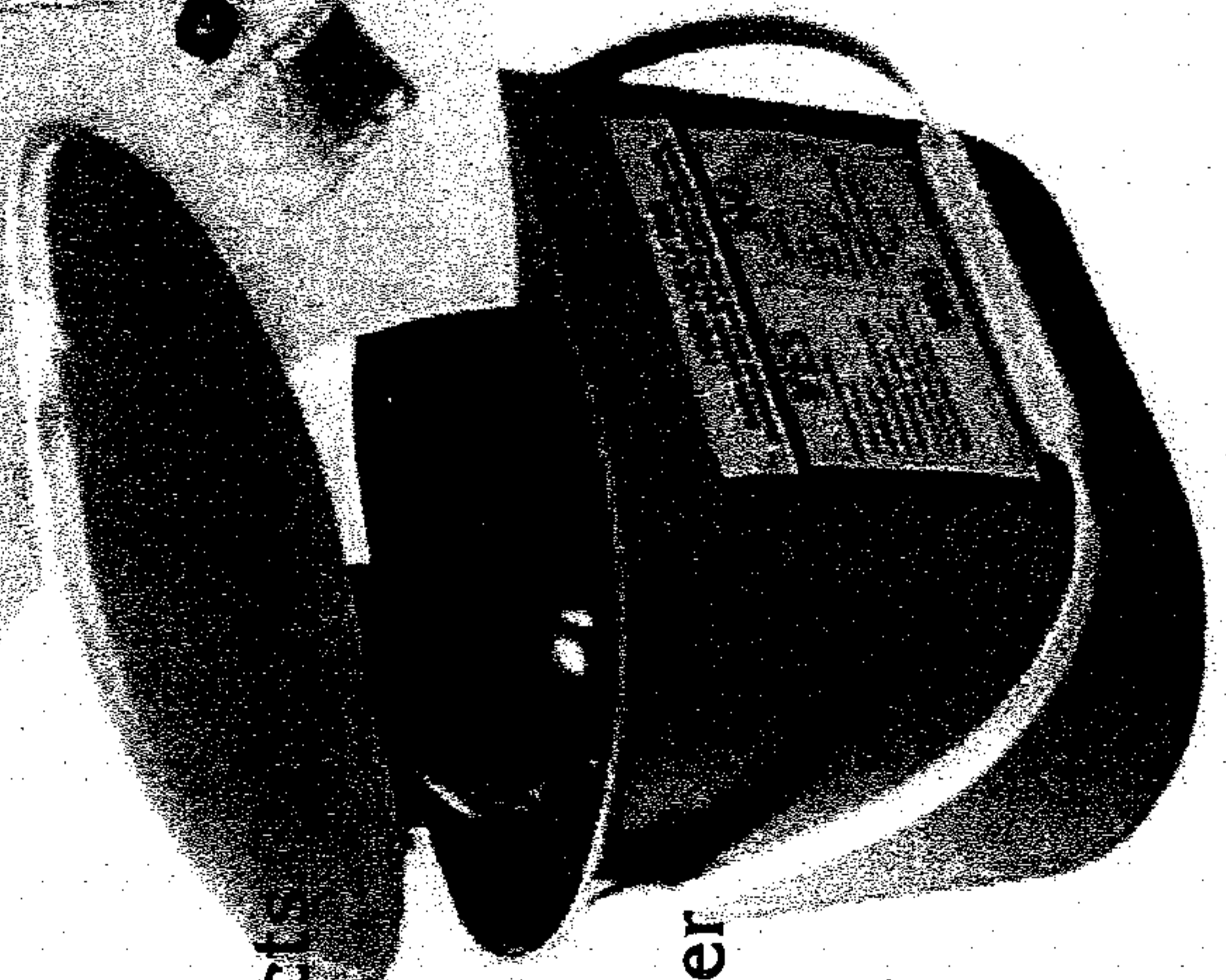
**DO NOT SET YOUR KITCHEN PAIL AT  
THE CURB FOR COLLECTION.**

## YES

- ALL food products including meat & bones
- Coffee grounds & tea bags
- Food-soiled paper such as pizza boxes, paper towels, paper plates, paper napkins & waxed paper containers

## NO

- Plastic bags, wrap, straws
- Animal waste
- Pet litter
- Diapers
- Metal, plastic, glass
- Styrofoam
- Liquids







# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Approval of Continuity of Operations Plan

Originating Division: Employee Relations

Meeting Date: March 24, 2009

Amount of Time Requested: 5 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The Risk/Emergency Management Manager will give an overview of the Continuity of Operations Plan recently completed by County staff.

**ACTION REQUESTED:** Approve the Carver County Continuity of Operations Plan completed in December, 2008.

**FUNDING**

County Dollars = \$

Other Sources & Amounts = \$

**TOTAL** = \$

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Funded in 2008 budget.

Reviewed by Division Director

Date: March 16, 2009

# REQUEST FOR BOARD ACTION

**AGENDA ITEM: Update on Service Demands**

Originating Division: Community Social Services

Meeting Date: 03/24/2009

Amount of Time Requested: 15 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Community Social Services is experiencing some significant growth in service demands that can be attributed to the current economic situation. We have set single day records for utilization of the WorkForce Center. Caseload growth in Financial Assistance has already exceeded the 10 year annual average and after the first two months year is on pace to significantly exceed the number of new cases opened in 2008.

The Division will provide information on caseload growth and trends to keep the Board apprised of the impact of the economic conditions on service delivery.

**ACTION REQUESTED:** Not Applicable

**FUNDING**

County Dollars = \$

Other Sources & Amounts = \$

**TOTAL** = \$

*Related Financial Comments:*

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 3/19/2009