

Carver County Board of Commissioners  
Regular Session  
February 10, 2009  
County Board Room  
Carver County Government Center  
Human Services Building  
Chaska, Minnesota

PAGE

9:15 a.m.

1.
  - a) **CONVENE**
  - b) ***Pledge of Allegiance***
  - c) ***Public participation (comments limited to five minutes)***
  - d) ***Introduction of New Employees***
2. Agenda review and adoption
3. Approve minutes of February 3, 2009 Regular Session ..... 1-2
4. Community announcements

9:15 a.m.

5. **CONSENT AGENDA**
  - 5.1 Approval of out of state travel to attend the 2009 Public Health Preparedness Summit in San Diego ..... 3
  - 5.2 Resolution supporting funding for the Minnesota Valley Regional Rail Authority's Rail Line ..... 4-5
  - 5.3 Renewal application for set up license for Marsh Lake Hunting Preserve, Inc. .... 6
  - 5.4 2009 Seasonal road restrictions..... 7-8
  - 5.5 Approval of Draft five Lake TMDL ..... 9-11
  - 5.6 Charitable gambling application for Ridgeview Foundation ..... 12-13
  - 5.7 Abatements/additions..... 14-15
  - 5.8 Approval of video conferencing equipment purchased with grant funds ..... 16
  - 5.9 Community Social Services' warrants ..... NO ATT
  - 5.10 Commissioners' warrants..... SEE ATT

9:25 a.m.

6. **ADMINISTRATIVE SERVICES**
  - 6.1 Approval of contract to design joint use truck station in Chaska ..... 17-18

9:45 a.m.

**ADJOURN REGULAR SESSION**

9:45 a.m.

1. Chair
2. Board Members
3. Administrator

10:15 a.m.

4. Adjourn

David Hemze  
County Administrator

REGULAR SESSION  
February 3, 2009

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on February 3, 2009. Chair Gayle Degler convened the session at 9:16 a.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None.

Ische moved, Maluchnik seconded, to approve the agenda. Motion carried unanimously.

Lynch moved, Workman seconded, to approve the minutes of the January 27, Regular Session. Ische, Lynch, Maluchnik, Workman voted aye. Degler abstained as he was absent from the meeting. Motion carried unanimously.

Community announcements were made by the Board.

Sheriff Olson shared with the Board the program and the plaque the County received as an employer in support of soldiers in the National Guard. He pointed out the Sheriff's Office has had three employees deployed and recapped the programs that were highlighted at the event.

Carolyn Schmidt, Public Health, shared information on ways to prevent illness during the flu season and stressed it is not too late to receive a flu shot.

Workman moved, Ische seconded, to approve the following consent agenda items:

Contract with the Sexual Violence Center and the Southern Valley Alliance for Battered Women.

Set March 12, 2009, at 2:30 p.m. as the date and time for the opening of highway department seasonal supplies and authorized the County Administrator and Interim County Engineer to open said bids.

Approved the following abatements:

30.5530120	Connie Oakman (2007, 2008)
20.0930050	Juaquina Faya (2006, 2007, 2008)
20.1250210	Susan Peterson (2007, 2008)
09.0161200	Scott Olson (2007, 2008)
09.0030110	Loren Zieroth (2006a, 2007a)
10.0340610 & 10.0340900	Loren Zieroth (2006b, 2007b)
10.0340900	Loren Zieroth (2008a)
09.0030110 & 10.0340610	Loren Zieroth (2008b)
09.0031000 & 10.0340600	Jonathan Zieroth (2006, 2007, 2008)
30.6940030	James Judd

65.3580210 Brad Schmitz (2007, 2008)  
30.9520159 Luis Vasquez

Resolution #07-09, Precious Metals Dealer License.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Angela Johnson, Assessor, requested the Board set the date and time for the County Board of Appeals and Equalization. She noted the new requirement that the meeting not end before 7:00 p.m.

Ische moved, Workman seconded, to set the County Board of Appeals and Equalization meeting for June 15, 2009, at 4:00 p.m. and continuing to at least 7:00 p.m. Motion carried unanimously.

Lynch moved, Maluchnik seconded, to adjourn as the County Board at 9:37 a.m. and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Ische moved, Workman seconded, to go into closed session according to Minnesota Statutes Section 13D.05 in order to discuss confidential appraisal data and to consider and develop an offer the purchase of real property. Motion carried unanimously.

The Rail Authority adjourned the closed session and meeting as the Rail Authority at 10:15 a.m.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)



# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Approval of out-of-state travel to attend the 2009 Public Health Preparedness Summit in San Diego, February 18-20<sup>th</sup>, 2009.

Originating Division: Public Health

Meeting Date: 2/10/09

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** On February 18<sup>th</sup> – 20<sup>th</sup>, Public Health and Emergency Preparedness professionals will focus on building, enhancing, and sustaining our nation’s ability to plan for, respond to, and recover from disasters and other public health emergencies at the 4<sup>th</sup> Annual Public Health Preparedness Summit.

The Carver County Public Health staff member attending this conference will gain insight on what other agencies are doing across the nation and be able to apply ideas, models and best practices to local activities creating a streamlined national approach to preparedness. Additionally, he will learn about new changes to federal financial and grant requirements and what impact these changes could have on Carver County

All expenses will be paid for by federal funding distributed by the Minnesota Department of Health (MDH).

**ACTION REQUESTED:** Approval for Josh Carlyle to attend the 2009 Public Health Preparedness Summit in San Diego, CA, February 18 - 20<sup>th</sup>, 2009.

**FUNDING**

County Dollars = \$  
Other Sources & Amounts = \$ 1,595  
(MN Dept of Health)  
**TOTAL** = \$1,595

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested (from 2008 budget into 2009)  
 Other:

*Related Financial Comments: Conference and travel costs will be covered by grant funding from the 2008-09 Public Health Preparedness grant, which runs from August 10, 2008 to August 9, 2009. The division has received approval for this travel request from the MN Department of Health. Public Health’s 2008 Budget was amended to include expenses in 01-460-462-2368-6332 (Conference and Professional Maintenance) at the time this grant was accepted by the County Board (10/7/08 consent agenda). The division requests authority to roll-over \$1,595 from the 2008 budget to the 2009 budget for the 2009 conference.*

Reviewed by Division Director

Date: 2/4/09



# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Resolution Supporting Funding for the Minnesota Valley Regional Rail Authority's Rail Line

Originating Division: Administration

Meeting Date: 2/10/09

Amount of Time Requested: NA

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

Commissioner Workman has requested the Board review and adopt the attached Resolution related to the Minnesota Valley Regional Rail.

**ACTION REQUESTED:** Adopt Resolution.

**FUNDING**

County Dollars = \$  
Other Sources & Amounts = \$  
TOTAL = \$

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 2/2/09

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE \_\_\_\_\_  
MOTION BY COMMISSIONER \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_  
SECONDED BY COMMISSIONER \_\_\_\_\_

## Resolution Supporting Funding for the Minnesota Valley Regional Rail Authority's Rail Line

WHEREAS, the County of Carver is served by the Minnesota Valley Regional Rail Authority's rail line; and,

WHEREAS, the County of Carver recognizes the growing importance of rail traffic to ease congestion on our state and local highways; and,

WHEREAS, the County of Carver recognizes the economic development potential for the County and all communities along the 94-mile rail line; and,

WHEREAS, parts of the current track or more than 100 years old; and,

WHEREAS, bridges, trestles and bridges along the track will also need to be upgraded to accommodate heavier loads,

WHEREAS, it will cost an estimated \$70 million to upgrade all of the track and create up to 120 construction jobs, and;

WHEREAS, an estimated 600 new jobs could be created in the five counties served by the railroad if the track is upgraded; and,

WHEREAS, the track upgrade project is shovel ready for the spring of 2009;

NOW THEREFORE, BE IT RESOLVED, By the Carver County Board of Commissioners, State of Minnesota, that the County Supports State And Federal Funding for the Minnesota Valley Regional Rail Authority's Rail Line for Track Upgrades.

YES	ABSENT	NO

STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 3<sup>RD</sup> day of February, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 3<sup>rd</sup> day of February, 2009.

\_\_\_\_\_  
County Administrator 5



# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Renewal Application for Set-Up License for Marsh Lake Hunting Preserve Inc.

Originating Division: Property Records Taxpayer Services Meeting Date: February 10<sup>th</sup>, 2009

Amount of Time Requested: 0 minutes Attachments for packet: Yes No X

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Shawn Eastman manager of the Marsh Lake Hunting Preserve Inc. has applied for renewal of their Set-Up License. Marsh Lake Hunting Preserve Inc. is located at 5785 Hunters Road Chaska, MN 55318. There are no delinquent real estate taxes on this property.

**ACTION REQUESTED:**

Approval of the Request for Renewal of Set-Up License for Marsh Lake Hunting Preserve Inc.

**FUNDING**

County Dollars = \$

Other Sources & Amounts = \$

=

**TOTAL** = \$

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other: Not Budgeted

Related Financial Comments:

License Fee: Liquor License Set-Up \$100.00

Reviewed by Taxpayer Services Manager

Date: 1-30-09





# REQUEST FOR BOARD ACTION

**AGENDA ITEM : 2009 SEASONAL ROAD RESTRICTIONS**

Originating Division: Public Works

Meeting Date: 2/10/09

Amount of Time Requested: None

Attachments for packet:  Yes  NoItem Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:****ACTION REQUESTED:** Authorizing the posting of maximum load limit signs on Carver County Roads.**FUNDING**

County Dollars = \$

Other Sources &amp; Amounts = \$

**TOTAL** = \$

Related Financial Comments:

**FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director*William J. Weckman*

Date: 2/2/09

S:\Road Restrictions/Board Action Form

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: February 10, 2009  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

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**2009 SEASONAL ROAD RESTRICTIONS**

BE IT RESOLVED, that the seasonal road restrictions in Carver County be established in accordance with Chapter 169, Laws of Minnesota, at the ton per axle limitations of the 2009 Seasonal Road Restriction map for Carver County, and

BE IT FURTHER RESOLVED, that the County Engineer be and hereby is authorized to impose and to increase or decrease said restrictions whenever conditions warrant pursuant to Chapter 163, Section 163.02, Subdivision 3, Laws of Minnesota.

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 10<sup>th</sup> day of February, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 10<sup>th</sup> day of February, 2009.

\_\_\_\_\_  
County Administrator



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Approval of DRAFT 5 Lake TMDL**

Originating Division: LWS Division

Meeting Date: 02/10/09

Amount of Time Requested:

Attachments for packet: xYes  NoItem Type: x Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** In Feb of 2006, the Board passed a resolution entering into a joint powers agreement with the MN Pollution Control Agency (MPCA) to continue the Total Maximum Daily Loads (TMDL's) program for impaired waters in the County, including several lakes which are listed on the State's 303D list.

Several of these lakes are in the Carver Creek Watershed and have been grouped in a Five Lake TMDL (Total Maximum Daily Load). Lakes contained in the TMDL are Benton, Goose, Hydes, Miller, and Winkler. A draft of this TMDL study has been completed and has gone through initial MPCA staff review. In addition, stakeholders that would be impacted by the Carver Creek Lake TMDL have been given the opportunity to voice their opinions of the TMDL through public surveys mailed to lakeshore residents, public and open house meetings held in 2008, and one-on-one contacts.

TMDL progress, methods, data results and implementation procedures were presented and analyzed at County Water, Environment, and Natural Resource (WENR) committee meetings between 2005 and 2008.

Staff is requesting that the Board to approve the DRAFT Five Lake TMDL for submittal to the MPCA to begin the official review period. Comments from the PCA will be addressed prior to the 30-day public comment period, followed by re-submittal to the County Board for approval.

**ACTION REQUESTED:**

Motion to approve the DRAFT Five Lake TMDL for submittal to the MPCA to begin the official review period.

**FUNDING**

County Dollars = \$  
 Other Sources & Amounts = \$  
 = \$  
**TOTAL** = \$

**FISCAL IMPACT**

X None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments: 5 Lake TMDL was developed through use of previously approved state and federal grant funds.*

**X Reviewed by Division Director****Date: 02/02/09**

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## ***Executive Summary***

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This Total Maximum Daily Load (TMDL) study addresses a nutrient impairment in five lakes in the Carver Creek watershed. The goal of this TMDL is to quantify the pollutant reductions needed to meet State water quality standards for nutrients in the lakes of Benton (10-0069), Goose (10-0089), Hydes (10-0088), Miller (10-0029), and Winkler (10-0066).

The Carver Creek Lakes are located in Carver County, west of the Twin Cities Metro. With the exception of Benton Lake which is located in the city of Cologne, the lakes are in areas that are primarily rural. The Western suburbs of the Twin Cities Metropolitan area are experiencing moderate to high levels of development and there is increasing awareness of water quality issues by the public. The lakes are not currently used for recreation beyond their aesthetic values, fishing, and some boating, although there is pressure from local citizens to improve the lakes for swimming.

The combined drainage area of the lake chain is 55,0763 acres, roughly 54 percent is agricultural land and 10 percent being developed acreage. The lakes are connected by channels of varying lengths and Carver Creek, which has been identified by the Minnesota Pollution Control Agency (MPCA) as turbidity impaired and is part of a current TMDL study. The lake system and Carver Creek flow to the southeast, ultimately discharging into the Minnesota River.

Benton and Winkler Lakes are designated by the MPCA and the Minnesota Department of Natural Resources (MnDNR) as shallow lakes, but their morphometries, extent of littoral zones, ecological communities, and lack of public access are more characteristic of wetlands (see appendix A). Negotiations are currently underway to redefine their limnologic status, thereby changing their designated use and required standards for nutrient concentrations set by the state. Goose, Hydes, and Miller Lakes are larger, deeper lakes with more opportunities for recreation.

Water quality in all 5 lakes is considered poor with frequent algal blooms. Monitoring data in the Carver Creek chain of lakes suggest that it is a highly productive system, with the greatest water quality problems occurring in Benton and Winkler Lakes.

Benton Lake, located within the city limits of Cologne, is a hypereutrophic lake. Significant sources of phosphorous appears to be from both internal loading and agricultural runoff. Also contributing to phosphorous loading is Meuwissen Lake, which flows directly into Benton Lake.

Goose Lake is a hypereutrophic lake located west of Lake Waconia. Phosphorous loadings have significant sources from inlets to the lake. These sources include lakesheds of Swan, Donders, and Rutz Lakes all contributing to Goose Lake.

Both internal and external sources have significant phosphorous loadings to Hydes Lake. This lake is hypereutrophic and located southwest of the City of Waconia.

Miller Lake, located northeast of the City of Cologne, is a hypereutrophic lake. Internal loading was not factored into determining the TMDL Load Allocation, but it is deemed a significant source of phosphorous. Since Miller Lake has a large lakeshed, the external loading is the target of this TMDL. Agriculture is the primary land use and is the major contributor to the external phosphorous load to Miller Lake.

Winkler Lake, located northwest of the City of Cologne, is a hypereutrophic lake. External phosphorous loading from agricultural land uses are the major source of phosphorous to the lake. Rice Lake also contributes to the phosphorous loading of Winkler Lake.

Wasteload and Load Allocations for all lakes to meet State standards for the Western Cornbelt Plains ecoregion range from 7 to 95 percent reduction in phosphorous loading. Two permitted facilities located within the Carver Creek Watershed would need to have a 55 to 68 percent reduction in the permitted maximum allowable load. These reductions would potentially help in other TMDLs currently underway within the Carver Creek Watershed. Main emphasis to reduce these loads include landowner BMPs, rough fish management, and updated permits to the NPDES permitted facilities of the City of Cologne WWTP and Bongards' Creamery.



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Charitable Gambling Application for Ridgeview Foundation

Originating Division: Property Records Taxpayer Services Meeting Date: 02/10/2009  
 Amount of Time Requested: 0 minutes Attachments for packet:  Yes  No  
 Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** An application has been received from Ridgeview Foundation for an Exempt Permit. A golf event has been planned for Monday, June 22, 2009, at Island View Golf Club, 7795 County Road 30, Waconia, MN 55387. Raffle tickets will be sold. Proceeds will be used to benefit the Ridgeview Foundation to support the new Residential Hospice Center being built in Chaska.

**ACTION REQUESTED:** See attached Resolution

### FUNDING

County Dollars = \$  
 Other Sources & Amounts = \$  
 = \$  
**TOTAL** = \$

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

Related Financial Comments:

Reviewed by Laurie Engelen, Taxpayer Services Manager

Date:

1-27-09

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date:

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

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**CARVER COUNTY, MINNESOTA**

WHEREAS, the Ridgeview Foundation seeks approval of an Application for Exempt Permit; and

WHEREAS, the Ridgeview Foundation will hold the raffle at the Island View Golf Club, 7795 County Road 30, Waconia, MN 55387, which is located in Laketown Township;

WHEREAS, the Minnesota Gambling Control Board requires the County Board of Commissioners to specifically approve or deny a resolution for each applicant each year they apply.

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners does approve the renewal of said license upon compliance with Code of Ordinance, Title XI, Chapter 112, Section 112.02.

Adopted on 2009.

Attest:

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YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_\_ day of \_\_\_\_\_, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2009.

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David Hemze, Carver County Administrator



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Abatements/Additions**

Originating Division: Property Records Taxpayer Services Meeting Date: 2/10/09  
 Amount of Time Requested: 0 minutes Attachments for packet:  Yes  No  
 Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** See Attached.

**ACTION REQUESTED:**

Recommend to approve.

**FUNDING**

County Dollars = \$ - 151.60  
 Other Sources & Amounts = \$ - 260.40

=

**TOTAL** = \$ - 412.00

*Related Financial Comments:*

**FISCAL IMPACT**

- None
- Included in current budget
- Budget amendment requested
- Other: Not Budgeted

Reviewed by Taxpayer Services Manager

Date: 2-2-09





Property Records & Taxpayer Services Division  
 Government Center - Administration Building  
 600 East 4th Street  
 Chaska, MN 55318-2102

Laurie Engelen, Taxpayer Services Manager  
 Phone: (952) 361-1907  
 Email: lengelen@co.carver.mn.us

Angela Johnson, Carver County Assessor  
 Phone: (952) 361-1961  
 Email: ajohnson@co.carver.mn.us

**Abatements presented to the  
 Carver County Board of Commissioners**

**Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager  
 on the following properties for the reasons listed.**

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	County Dollars Abated	Total Amount of Adjustment
2007	25.8481990	Kristine Miska	Homestead	2,352.00	2,146.00	-75.51	-206.00
2008	25.8481990	Kristine Miska	Homestead	2,352.00	2,146.00	-76.09	-206.00
<b>Grand Total</b>				<b>\$4,704.00</b>	<b>\$4,292.00</b>	<b>-\$151.60</b>	<b>-\$412.00</b>



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Approval of Video Conferencing Equipment Purchased with Grant Funds

Originating Division: Employee Relations

Meeting Date: February 10, 2009

Amount of Time Requested: XX minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** This is a request to accept equipment purchased with grant funding from funds received by the Metro Region Emergency Managers JPA from the 2006 State Homeland Security Grant Program. These federal grant funds are administered by Minnesota Homeland Security and Emergency Management for projects that benefit the Metropolitan Region. This project will provide Carver County with two video conferencing units to enhance the ability of the Emergency Operations Center to communicate and coordinate with regional partners. The equipment will also have functionality in non-emergency situations by various Divisions.

**ACTION REQUESTED:** Approve the acceptance of the video conferencing equipment paid for with grant funds.

### FUNDING

County Dollars =	\$
Other Sources & Amounts =	36,000.00
	= \$
<b>TOTAL</b>	<b>= \$</b>

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* No grant contract is expected, as the purchase will be billed directly to Dakota County, which is acting as the fiscal agent for the grant. Ongoing support costs are included for the first three years, and will be \$1900.00 per year thereafter. Per-use fees will be minimal, and will vary with frequency of use. The equipment will be purchased from a local vendor as part of the State Cooperative Purchasing Venture, contract #433290.

Reviewed by Division Director

Date: February 2, 2009



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Approval of contract to design joint use truck station in Chaska

Originating Division: Administrative Services

Meeting Date: February 10, 2009

Amount of Time Requested: 15 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Mn/DOT and Carver County have an opportunity to jointly utilize a new truck station at the NE intersection of CR11 and 212. Conceptual plans call for a 56,500 square foot facility with 20% or 11,300 sf dedicated for County use. The building would house County owned single & tandem axle trucks, 1-ton trucks, pick-ups, mowers and other equipment. There would be a shared break room, lockers, and employee parking stalls. Additionally the state and county would share sand/salt storage, unheated storage and a fueling island.

Sharing space with another governmental unit provides a host of benefits to the County including the consolidation of shared use functions, capital and utility savings, co-purchasing of materials & supplies etc. Additionally, this site is well situated to deploy equipment – the proximity is excellent relative to the County's roadway system. Design work is planned to be complete in the fall of this year with bidding taking place shortly thereafter. Occupancy is expected in fall 2010.

The existing shop is on 4.3 acres and the building is 6,700 sf with 2,700 sf mezzanine. The current facility has significant limitations, cannot be expanded, lacks sewer and water, doesn't have a covered salt/sand structure, and would require capital upgrades. The plan would be to sell the 4.3 acres property.

The costs, at this early juncture, are in the \$1.6 to \$1.8 million range although conversations with the architect and Mn/DOT are continuing to take place to minimize the County's costs. At this point, schematic design is expected to be complete at the end of this month and at that point the parties involved will have a better idea handle on estimated building costs. Project funding sources would be a combination of the following:

- Reassigning designated reserves for the Public Works Headquarter land purchase in Cologne,
- Sale of the existing Chaska Shop land, and
- Courthouse bonds debt service which ends in 2009 and could be use to leverage a new bond sale in 2010 of up to approximately \$1.5 million.

Staff is requesting the Board approve a contract with Mn/DOT for a not exceed \$112,930 plus \$6,000 for reimbursables. The County may terminate this agreement for any reason at the completion of the schematic design phase. In that event the County would be responsible for \$22,586.00 plus up to \$3,500.00 to reconfigure the space so it is suitable for use by Mn/DOT or a total of \$26,086. Schematic design and the accompanying cost estimate is expected to be completed the last week of February. The County Attorney's Office has reviewed the contract.

**ACTION REQUESTED:** Motion to un-designate \$118,930 from the \$1M Public Works land purchase designation and redirect the funds to an architectural contract for the joint use truck station in Chaska

Motion to approve contract with Mn/DOT for a not to exceed \$112,930 plus \$6,000 for reimbursables.

### FUNDING

County Dollars = \$118,930  
 Other Sources & Amounts =  
 =\$  
**TOTAL** =\$118,930

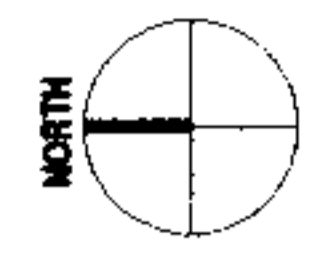
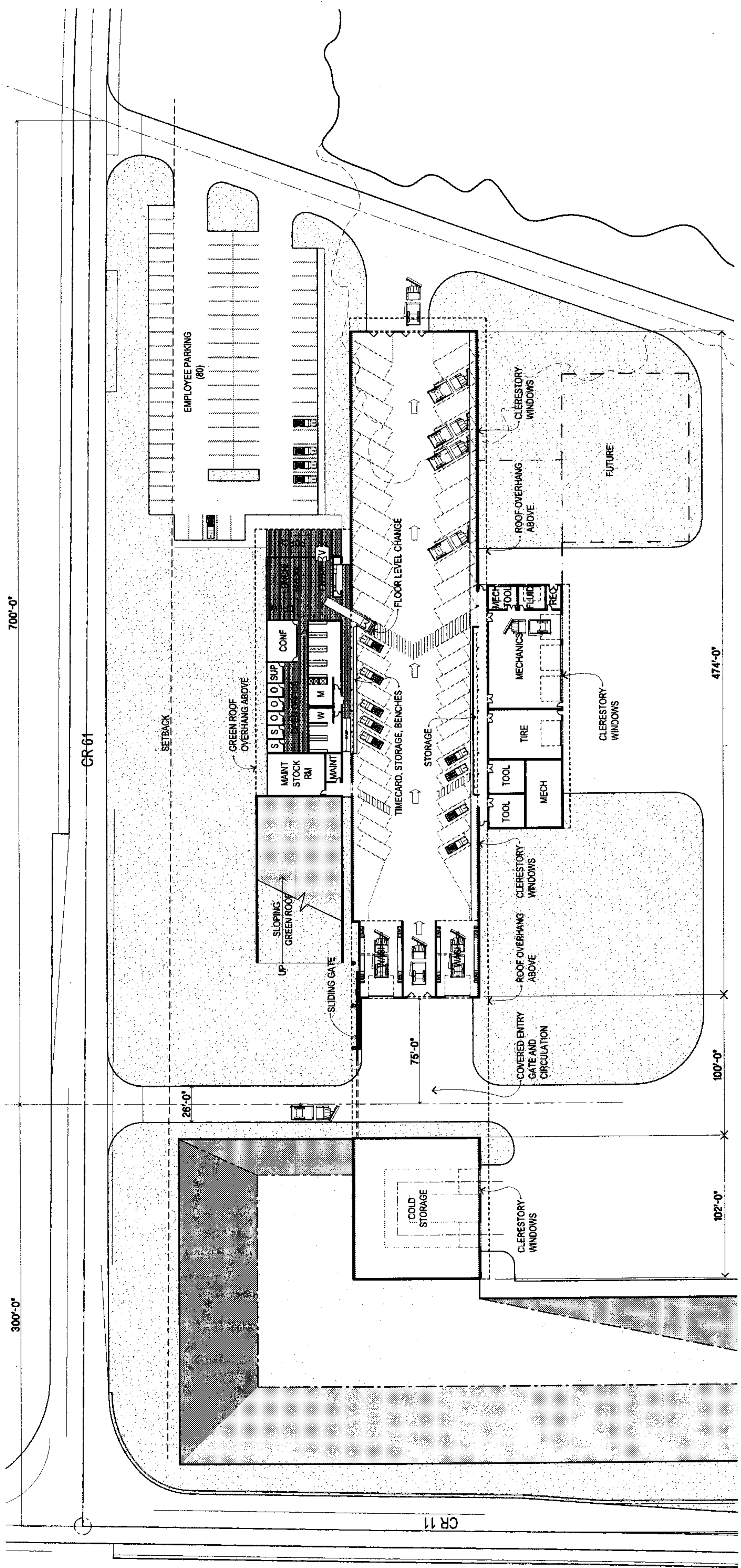
### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 02/01/09



01-26-09

MnDOT/CARVER COUNTY  
**CHASKA TRUCK STATION**

ARCHITECTURAL ALLIANCE

