

Carver County Board of Commissioners
 Regular Session
 April 7, 2009
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

			PAGE
9:15 a.m.	1.	<i>a) CONVENE</i>	
		<i>b) Pledge of Allegiance</i>	
		<i>c) Public participation (comments limited to five minutes)</i>	
		<i>d) Introduction of New Employees</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of March 24, 2009 Regular Session.....	1-4
	4.	Community announcements	
9:15 a.m.	5.	CONSENT AGENDA	
	5.1	Payment of emergency claims	5-8
	5.2	Professional services agreement-K&M Landscape	9
	5.3	MELSA Joint Powers Agreement amendments	10
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	5.7	Carver County Comprehensive Transportation Plan Update 2005-2030 Amendment #4 to professional services agreement.....	16-17
	5.8	Revised Amendment No. 3 to agreement with SRF Consulting Group, Inc. for final design services-CSAH 18	18-19
	5.9	Amendment No. 4 to agreement with SRF Consulting Group, Inc. for final design services-CSAH 18	20-21
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	5.11	Carver County Project No. 0903-metal culverts and corrugated polyethylene pipe.....	24-25

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		5.16	Carver County Project No. 0908-application of reflectorized pavement markings	34-35
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		5.18	Approval of writing off aged accounts receivable	38
		5.19	Approval of plat regarding conveyance of property.....	39-40
		5.20	Tobacco certification form for Statewide Health Improvement Program grant application-Community Health Board.....	41-42
		5.21	Community Social Services' warrants	NO ATT
		5.22	Commissioners' warrants.....	SEE ATT
9:20 a.m.	6.		SHERIFF	
		6.1	Approval of Sheriff's Office Proclamations	43-45
9:25 a.m.	7.		COURT SERVICES	
		7.1	Approval for the Sentencing to Serve (STS) program Contract with the MN Department of Corrections for July 1, 2009-June 20, 2011	46-50
9:35 a.m.	8.		PUBLIC WORKS	
		8.1	Cooperative construction agreement no. 93384 with State of Minnesota-transfer of old 212 from the State to the County.....	51-54
		8.2	Agreement for lifeguard services at County Parks	55-56
9:55 a.m.	9.		COMMUNITY SOCIAL SERVICES	
		9.1	Funeral policy revision.....	57-58
10:10 a.m.	10.		LAND AND WATER SERVICES	
		10.1	CCWMO 2008 annual report summary.....	59-82
10:35 a.m.	11.		ADMINISTRATIVE SERVICES	
		11.1	Update from the Carver County Library Foundation	83
10:55 a.m.			ADJOURN REGULAR SESSION	

BOARD REPORTS

10:55 a.m.

1. Chair
2. Board Members
3. Administrator

11:30 a.m.

4. Adjourn

David Hemze
County Administrator

REGULAR SESSION
March 24, 2009

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on March 24, 2009. Chair Gayle Degler convened the session at 9:18 a.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische and Tim Lynch.

Members absent: Tom Workman.

Maluchnik moved, Ische seconded, to approve the agenda. Motion carried unanimously.

Lynch moved, Maluchnik seconded, to approve the minutes of the March 10, 2009, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Maluchnik seconded, to approve the following consent agenda items:

Approved contract with Dalco Roofing in the amount of \$234,900.

Authorized the Sheriff's office acceptance of \$100 donation and children's blankets.

2009 police contracts for service between Carver County and the cities and townships of Carver, Chanhassen, Cologne, Hamburg, Mayer, New Germany, Norwood Young America, Waconia, Watertown, Hollywood, Laketown and Watertown Townships and related Sheriff's Office budget amendment decreasing contract police services revenue \$198,529 and decreasing contract police services expenses \$198,529.

Authorized the Board Chair and Risk/Emergency Management Manger to sign the 2008 Homeland Security Grant program grant agreement and related budget amendment increasing Homeland Security grant revenue #30 \$52,060, Homeland Security grant revenue #01 \$30,000 and increasing Emergency Operations Center equipment expenditure \$52,060 and Hazmat response vehicle expenditure \$30,000.

Resolution #15-09, Requesting an Extension of the Submittal Deadline for the 2030 Comprehensive Plan, directed staff to submit an application for extension and to amend grant agreement (Grant #SG2007-089) to show a new date of submittal of May 29, 2009.

Approved the following abatements:

07-550-0150	Wayne Koch
25-063-1400	Lang Nguyen
25-285-0020	John & Krisan Benson
25-427-0030	Sienna Corp
25-427-0050	Sienna Corp
25-640-0010	Scott Gamble (2007, 2008)
25-8210180	Gregory Noll
25-8520030	Steven & Sharon Olson
25-8650190	Margaret Wieber (Dean Wieber)
30-105-0760	Clover Field LLC

REGULAR SESSION
March 24, 2009

30-952-0550 Sharon Madden (2007, 2008)
50-125-0210 Tristan Taylor
50-240-0410 Backes Companies Inc (2007, 2008)
50-243-0570 Backes Companies Inc (2007, 2008)
50-243-0580 Backes Companies Inc (2007, 2008)
50-244-0670 Backes Companies Inc
58-7120130 Michael Mattson ETAL
58-712-0440 Serenity Pointe Townhomes Assn (2007, 2008)
75-272-0330 Paul J Donnay Two LLC (2007, 2008)
75-274-0660 Manley Brothers Construction (2007, 2008)
75-313-1130 Legacy Village @ Waconia (2007, 2008)
85-275-0230 Karen K Carbert (Schober) (2007, 2008)

09-031-0310 William Arockiasamy
09-035-0500 Dennis Wickenhauser
20-175-0400 Kyle Smith
20-425-0460 Centex Homes -Minnesota Div
20-425-0640 Reid Welch
25-063-1400 Lang Nguyen
25-187-0340 Andrew Gartside
25-427-0030 Sienna Corp
25-427-0050 Sienna Corp
25-640-0010 Scott Gamble
25-730-0030 Jeremy West
30-105-0760 Clover Field
30-134-0290 Jonathon Dick
30-951-0282 Shawn Meyer
30-951-0411 CMH Inc.
30-952-0063 Brakemeier Homes
30-952-0080 Edgar Archilla & Wilma Rodas
30-952-0549 Brakemeier Homes
30-952-0140 Sharon Madden
30-952-0573 Miguel Hernandez
40-013-5000 City of Cologne
40-440-0390 Hans Hagen Homes Inc.
50-240-0410 Backes Companies Inc (City of Mayer)
50-243-0570 Backes Companies Inc (City of Mayer)
50-243-0580 Backes Companies Inc (City of Mayer)
50-244-0670 Backes Companies Inc (City of Mayer)
58-712-0440 Serenity Point Townhomes
65-318-0920 Dorothy Dedic
75-050-0960 Jeffrey Mackenthun
75-271-0100 Kevin Buesgens
75-272-0330 Paul J. Donnay Two LLC
75-274-0660 Manley Brothers Construction
58-712-0130 Michael Mattson ETAL
75-444-0120 Judith Westmiller

75-444-0500 Sierra Association Inc.
75-445-0460 Sierra Association Inc.
75-448-0370 Sierra Association Inc.
85-275-0230 Karen Schober

Resolution #16-09, Carver Lions Charitable Gambling Application.

Resolution #17-09, Waconia Knights of Columbus #2506 Charitable Gambling Application.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Dave Drealan, Land and Water Services, appeared before the Board to highlight the Minnesota Governor's Award for pollution prevention that was recently received. He explained, in the past, recycling food and organic type waste had been problematic and difficult to do. In 2007 Environmental Services, in cooperation with the PCA, partnered with Waste Management, RW Farms and the Minnesota Landscape Arboretum, to initiate a pilot project to recycle organics along with yard waste. He pointed out the project proved successful and other metro areas were picking up the idea.

Mike Lein, Environmental Services, stressed the project was a partnership. He stated after they received the grant from the PCA, Waste Management agreed to pick up the waste, the Minnesota Landscape Arboretum provided a site and RW Farms agreed to manage the site. He added staff, along with providing the education, assisted with the details of the grant and coordination.

Colleen Hetzel, representing the PCA, offered their congratulations on the project. She stated the Governor's Award honors businesses, government, nonprofits and partnerships for outstanding environmental achievements. She explained Environmental Services took a leadership role through an innovative approach in composting organics. Hetzel indicated the project has given residents an opportunity to divert their organics from the waste stream. She pointed out Carver County was the first public entity to propose implementing a collection program that would improve collection by combining residential waste organics with yard waste in the same container, thereby saving money. Hetzel added throughout the metro area public entities were looking at this example.

She recognized the work that was put into the project to make it a success and that it would not have been possible without the support of RW Farms, Minnesota Landscape Arboretum and Waste Management. Ms. Hetzel thanked Carver County for the exceptional efforts to reduce waste and pollution. A short video of the project was played.

Lein clarified if the public was interested in participating, they should call their hauler to ask them about the service.

Peter Moe, representing Minnesota Landscape Arboretum, stated the project was a great benefit to the Arboretum as well in that they get all their materials collected and turned into usable compost. He indicated this was also a great demonstration project as it fit in with the University's education and outreach mission. Moe added that RW Farms was looking at purchasing a bagger and may sell to local markets.

The Board recognized the partnering that was done to make the project a success and for a job well done.

Ken Carlson, Risk and Emergency Management, requested the Board approve the Continuity of Operations Plan. He stated both the Board and staff had previously recognized the need for such a plan and explained the purpose. Carlson pointed out the goal of the plan was to identify decision makers, identify a Division's essential functions, equipment, back up work locations and to provide guidance to Divisions in responding to an emergency. He indicated the plan addressed three types of emergencies: denial of access of facilities; a loss of infrastructure; and a reduced work force.

Carlson stated a consultant was hired to work through the process. He explained they began by each Division identifying their mission essential function and if it was something they were required they do. Thereafter staff worked with the consultant to address alternative work locations, create call lists, list resources that were required, create a decision making process for activation of the plan and how they would return to normal business.

He stated the result was a basic continuity plan, a facilities risk analysis, and plans for each Division. Carlson stressed communication was a key issue. He indicated the facilities risk analysis examined each of the buildings and looked at security and access. Individual plans include the order of succession and the specific items needed to perform that function. Carlson explained they are now better able to handle disruptions that may affect County government buildings, infrastructure and personnel.

He indicated the next phase will be to fine tune individual plans to address the gaps. He noted there will be ongoing process to keep the plan updated and they would be reviewing the plan each year to determine if there had been any changes.

Maluchnik moved, Ische seconded, to approve the Carver County Continuity of Operations Plan completed in December, 2008. Motion carried unanimously.

Lynch moved, Maluchnik seconded, to adjourn the Regular Session at 9:55 a.m. to go into a work session with Community Social Services. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)



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Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, MN 55318-1202
Phone: 952 361-1509
Fax: 952 361-1308

193656

AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with a minimum of two).

VENDOR: Carver County Social Services - 10230

ACCOUNT: 01-090-000-1101-6379

AMOUNT: \$ 251.50

REASON: Child care reimbursement

Department Head Signature: *James W. Keeler, Jr.*

Chairman of County Board

James M. Ische
James M. Ische

County Administrator
Finance Director

David Henze
David Henze

County Attorney

James W. Keeler, Jr.
James W. Keeler, Jr.

Date: 3/23/09

193055



Office of Finance Director
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AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

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VENDOR: BeneTek Corp

ACCOUNT: 11-420-650-4401-6020

AMOUNT: \$1,665.25

REASON: Cost effective insurance for client, premiums to keep insurance effective 12/2008 to 4/2009.

Department Head Signature: Jan P. Brown

Chairman of County Board

Gayle Degler

County Administrator

David Hemze
David Hemze

County Attorney

James W. Keeler, Jr.
James W. Keeler, Jr.

Date: 3/23/09



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AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

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VENDOR: Carver County CDA
705 North Walnut Street
Chaska, MN 55318

ACCOUNT: 01-0120-000-1112-6033 (Homelessness Grant Veterans Service)

AMOUNT: \$500.00

REASON: Request emergency rental assistance for veteran L. J. to assist with rental damage deposit assistance in the amount of \$500.00. Veteran will be moving into the Brickyard Apartments on March 27, 2009.

Department Head Signature: *Jim Priem*

Chairman of County Board

Gayle Degler

County Administrator

David Hemze
David Hemze

County Attorney

Atty for Juk.
James W. Keeler, Jr.

Date: March 25, 2009

293760



CARVER COUNTY

Office of Finance Director
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Chaska, MN 55318-1202
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AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with a minimum of two).

VENDOR: Carver County Social Services - 10230

ACCOUNT: 01-090-000-1101-6379

AMOUNT: \$ 38.25

REASON: Child care costs for victim

Department Head Signature: [Signature]

Chairman of County Board

[Signature]
James M. Ische

County Administrator

[Signature]
David Hemze

County Attorney

[Signature]
James W. Keeler, Jr.

Date: 3/25/09



REQUEST FOR BOARD ACTION

AGENDA ITEM : Professional Services Contract – K&M Lawn & Landscape

Originating Division: Administrative Services

Meeting Date: April 7, 2009

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: February 26, 2009 staff requested quotes for professional landscape services. The RFP was published on the Carver County Web site. The quotes closed Tuesday, March 13, 2009. As a result staff is recommending a two-year contract with K&M Lawn and Landscaping, Cologne, MN.

The 2009 contract represents a 9% increase from 2008 however the Chanhassen Service Center and a residential unit adjacent to the Historical Society are additions in 2009. With the addition of those properties and competitive quotes the contract pricing is reasonable. The low bidder also proposes to hold the price for year 2010 which aids the 2010 Facilities budget. In addition to lawn mowing services we typically engage the contractor to prepare the annual beds around the war memorials in Chaska which we complete on time and material basis.

Vendor Totals	2009	2010	Total
Property Upkeep, Chaska	\$22,365	\$23,100	\$45,465
K&M Lawn & Landscape, Cologne	\$20,385	\$20,385	\$40,770
Priority 1 - Jack Freud, Shakopee	\$36,416	\$37,446	\$73,862
Creekside, Cologne	\$28,189	\$28,189	\$56,378

ACTION REQUESTED: Move to approve a two year contract with K&M Landscape Services for \$20,385 per year not to exceed \$50,000 for the two year period.

FUNDING

County Dollars = \$50,000
 Other Sources & Amounts =
 = \$
TOTAL = \$50,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Reviewed by Division Director

Date: March 23, 2009



REQUEST FOR BOARD ACTION

AGENDA ITEM : MELSA joint powers agreement amendments

Originating Division: Administrative Services

Meeting Date: April 7, 2009

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Metropolitan Library Service Agency (MELSA) is comprised of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington counties along with the City of St. Paul. MELSA works to support public library services by establishing catalogs of materials, establishing communication networks and other ongoing activities.

A Joint Powers Agreement (JPA) created in 1969 established the agency. The JPA outlines the agency's creation, purpose, terms and powers along with the board membership, the library fund, indemnification language and withdrawal of the agreement. The proposed changes to the current JPA would be the third time since 1960 that the document has been amended and requires the signature of the Chair of the County Board.

The main points that are being changed in the JPA:

- 1) Reflecting the merger of the Hennepin County Library and the Minneapolis Public Library;
- 2) Cleaning up language concerning the length of the Trustee's terms; and
- 3) Eliminating the language stating that MELSA employees are staff members of one of the JPA member systems. This does not reflect the current structure of MELSA.

These changes have little direct effect on Carver County and have no financial or membership consequences. They are mostly housekeeping items for MELSA.

ACTION REQUESTED: Motion to approve the amended JPA with MELSA.

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: March 23, 2009



CARVER
COUNTY

REQUEST FOR BOARD ACTION

AGENDA ITEM: 1 Day Temporary On-Sale Liquor License for St Peter Lutheran Church, Watertown

Originating Division: Property Records Taxpayer Services Meeting Date: April 7th, 2009
 Amount of Time Requested: 0 minutes Attachments for packet: Yes No X
 Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: *St Peter Lutheran Church, 3030 Navajo Ave, Watertown, is planning on having a 1 day festival called Mai Fest on Sunday May 31, 2009 on their church grounds and parking lot and would like to sell beer. The board members of the church are making the request. They are Dale Muhs, President, Brenda Dressel, Vice-President, Gladys Bartels, Secretary, and Joyce DeNomme, Treasurer. There are no delinquent taxes on this property.*

ACTION REQUESTED:

Approval of the Request for 1 Day Temporary On-Sale Liquor License for St Peter Lutheran Church, Watertown

FUNDING

County Dollars = \$
 Other Sources & Amounts = \$
 =
TOTAL = \$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other: Not Budgeted

Related Financial Comments:

License Fee: Temporary On-Sale Intoxicating Liquor License \$50.00

Reviewed by Taxpayer Services Manager

Date: 3-30-09



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of Resolution Supporting MVRR's Capital Request

Originating Division: Administration

Meeting Date: April 7, 2009

Amount of Time Requested: 0 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Minnesota Valley Regional Rail (MVRR) operates a 94.7 mile short line railroad that extends from Norwood Young America to the City of Hanley Falls. The track is in poor condition and has undergone partial rehabilitation in the past years. The MVRR currently has \$5,000,000 in the State of Minnesota's 2009 bonding proposal to rehabilitate approximately 12.5 miles of track.

Commissioner Maluchnik is requesting that a resolution be passed to illustrate Carver County's support of MVRR's request to the State.

ACTION REQUESTED: Motion to approve the resolution.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date:

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE _____ RESOLUTION NO. _____
 MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

Whereas, Minnesota Valley Regional Rail (MVRR) oversees the operation of a 94.7 mile short line railroad that extends from Norwood Young America in Carver County to Hanley Falls in Yellow Medicine County; and

Whereas, the rail line is vital to many businesses including the agriculture industry in Carver, Sibley, Renville, Redwood, and Yellow Medicine Counties; and

Whereas, the railroad track is in poor condition and needs continued rehabilitation funding; and

Whereas, the MVRR currently has \$5,000,000 in the State of Minnesota's 2009 bonding proposal to rehabilitate approximately 12.5 miles of track;

Now, Therefore, Be It Resolved, the Carver County Board of Commissioner, strongly supports the capital request made by the Minnesota Valley Regional Rail for track rehabilitation.

YES	ABSENT	NO

STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of April, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of April, 2009

 County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : AGREEMENT WITH THE STATE OF MN FOR DETOUR REIMBURSEMENT (CR 61)

Originating Division: Public Works

Meeting Date: April 7, 2009

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Mn/DOT plans to perform guardrail, drainage, slope erosion correction, bituminous mill and overlay and other associated construction upon, along and adjacent to Trunk Highway 101 from CR 61 (Flying Cloud Drive) to CR 18 (Lyman Blvd.) in 2009. Construction will require detouring TH 101 traffic onto CR 61 from TH 101 to TH 41. This agreement provides for reimbursement to Carver County for use of this roadway as the detour route and maintenance of the detour route.

ACTION REQUESTED: We would request that the County Board approve the attached resolution authorizing signing of the agreement.

FUNDING

County Dollars = \$

Other Sources & Amounts =

TOTAL = \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: This agreement includes \$1,477.23 of reimbursement from Mn/DOT.

Reviewed by Division Director

William J. Weber

Date: 3/25/09

JML

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 7, 2009
 Motion by Commissioner: _____

Resolution No: _____
 Seconded by Commissioner: _____

AGREEMENT BETWEEN CARVER COUNTY AND THE STATE OF MINNESOTA

IT IS RESOLVED that Carver County enter into Mn/DOT Agreement No. 94254 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 61 (Old Trunk Highway No. 212) as a detour route during the guardrail, drainage, slope erosion correction, and bituminous and overlay construction and other associated construction to be performed upon, along and adjacent to Trunk Highway No. 101 from County State Aid Highway No. 61 (Old Trunk Highway No. 212) to 1,515 feet south of County State Aid Highway No. 18 (Lyman Avenue) under State Project No. 1009-19 (TH 101=187).

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

YES	ABSENT	NO

STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of April, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of April, 2009.

 David Hemze County Administrator

Subscribed and sworn to before me this
 _____ day of _____, 2009.
 Notary Public _____
 My Commissions expires _____

 Notary Stamp



REQUEST FOR BOARD ACTION

AGENDA ITEM : Carver County Comprehensive Transportation Plan Update 2005-2030 Amendment #4 to Professional Services Agreement

Originating Division: Public Works

Meeting Date: April 7, 2009

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Carver County and SRF Consulting Group, Inc. entered into a professional service agreement in 2005 for transportation planning services for the development of a county-wide transportation plan.

The purpose of the Carver County Transportation Plan is to provide direction to the County and other affected jurisdictions in assessing anticipated growth and projected travel needs over the next 25 years.

The agreement with SRF is being modified to respond to the need to complete new work consisting of:

1. Review Public/Agency/City comments and respond to comments
2. Future traffic estimate maps

The net increased cost of the agreement with SRF resulting from the changes contained in amendment number 4 is \$16,459. The addition brings the total agreement amount to \$235,684.

ACTION REQUESTED: It is recommended that the Carver County Board of Commissioners adopt the attached resolution authorizing the signing of "Amendment Number 4 to the Professional Service Agreement" between Carver County and SRF Consulting Group, Inc. for transportation planning services for the development of a county-wide transportation plan.

FUNDING

County Dollars	=	\$ 16,459
Other Sources & Amounts	=	
TOTAL	=	\$ 16,459

FISCAL IMPACT

- None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

05-276

Reviewed by Division Director

William J. Weckman

Date: 3/25/09

JMK

S:\Comp Plan\2006\Agmts\SRF\SRF.County Agmt - 04-07-09 - Amendment #4 - BAF

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: April 7, 2009
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**AMENDMENT #4
TO
PROFESSIONAL SERVICE AGREEMENT
BETWEEN
CARVER COUNTY, MINNESOTA
AND
SRF CONSULTING GROUP, INC.
FOR
CARVER COUNTY COMPREHENSIVE TRANSPORTATION PLAN UPDATE
2005 TO 2030**

BE IT RESOLVED, that the Carver County Board Chair and the Carver County Administrator are authorized to sign the Amendment #4 to the professional service agreement between Carver County and the SRF Consulting Group, Inc. for transportation planning services for the development of a county-wide Carver County Comprehensive Transportation Plan Update 2005 to 2030.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of April, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of April, 2009.

David Hemze County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : REVISED AMENDMENT NO. 3 TO AGREEMENT WITH SRF CONSULTING GROUP, INC. FOR FINAL DESIGN SERVICES - CSAH 18 (LYMAN BLVD)

Originating Division: Public Works

Meeting Date: April 7, 2009

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: SRF Consulting Group is under contract to provide design engineering services for the reconstruction of CSAH 18 (Lyman Blvd.). The agreement defines the tasks and services that will be completed and allows for completion of this work. The agreement includes terms for Indemnification and Insurance. A change is need in these terms to meet new requirements. A previously approved Amendment #3 was not accepted by SRF Consulting Group. This amendment revises the agreement terms for Indemnification and Insurance.

ACTION REQUESTED: We would request that the County Board approve the attached resolution authorizing signing of the Revised Amendment No. 3.

FUNDING

County Dollars = \$
SAR = \$
Chaska, Chan & School= \$
TOTAL =\$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: No dollars involved.

Reviewed by Division Director *William J. Weckman* Date: *3/27/09*
JML

S:\Projects\SAP 10-618-09\PSA with SRF for Final Design Services - Amndt 3 Revised - baf

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: April 7, 2009
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**REVISED AMENDMENT NO. 3 TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
CARVER COUNTY
AND
SRF CONSULTING GROUP, INC.
FOR FINAL DESIGN SERVICES
CSAH 18 (LYMAN BLVD)**

BE IT RESOLVED, that the Carver County Board of Commissioners hereby authorize the Board Chair and the County Administrator to execute the Revised Amendment No. 3 to the agreement between Carver County and SRF Consulting Group, Inc. for final design services on CSAH 18 (Lyman Blvd) from TH 41 to CSAH 17 (Powers Blvd.).

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of April, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of April, 2009.

David Hemze County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : AMENDMENT NO. 4 TO AGREEMENT WITH SRF CONSULTING GROUP, INC. FOR FINAL DESIGN SERVICES - CSAH 18 (LYMAN BLVD)

Originating Division: Public Works

Meeting Date: April 7, 2009

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: SRF Consulting Group is under contract to provide design engineering services for the reconstruction of CSAH 18 (Lyman Blvd.). The agreement defines the tasks and services that will be completed and allows for completion of this work. As the project design progressed, there were additional design tasks that had to be added to the consultant work in order to have this project under contract in a timely manner. Also, the City of Chanhassen requested additional design on their trail system. Chanhassen will reimburse Carver County for the additional services they requested. Other additional costs will be divided as per the project agreement between Chanhassen, Chaska and the County. Amendment No. 4 supplements the original agreement to include tasks and services necessary for the proper operation of the signal system within the project.

The net increased cost of the agreement with SRF resulting from the changes contained in Amendment No. 4 is \$208,340. The addition brings the total agreement amount to \$1,369,040.

ACTION REQUESTED: We would request that the County Board approve the attached resolution authorizing signing of the Amendment No. 4.

FUNDING – ESTIMATE BASED ON AGREEMENT

County Dollars =	\$ 93,753
SAR =	\$
Chaska, Chan & School=	\$ 114,587
TOTAL	=\$208,340

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

NOTE: The base agreement with SRF for this project includes approximately \$450,000 for completion of final design on Segment 2 and 3 of this project. That work has not been authorized.

Reviewed by Division Director *William Weckman* Date: 3/26/09
JML

S:\Projects\SAP 10-618-09\PSA with SRF for Final Design Services - Amendment 4 - baf

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: April 7, 2009

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**AMENDMENT NO. 4 TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
CARVER COUNTY
AND
SRF CONSULTING GROUP, INC.
FOR FINAL DESIGN SERVICES
CSAH 18 (LYMAN BLVD)**

BE IT RESOLVED, that the Carver County Board of Commissioners hereby authorize the Board Chair and the County Administrator to execute the Amendment No. 4 to the agreement between Carver County and SRF Consulting Group, Inc. for final design services on CSAH 18 (Lyman Blvd) from TH 41 to CSAH 17 (Powers Blvd.).

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of April, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of April, 2009.

David Hemze

County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : AMENDMENT NO. 5 TO AGREEMENT WITH SRF CONSULTING GROUP, INC. FOR FINAL DESIGN SERVICES - CSAH 18 (LYMAN BLVD)

Originating Division: Public Works

Meeting Date: April 7, 2009

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: SRF Consulting Group is under contract to provide design engineering services for the reconstruction of CSAH 18 (Lyman Blvd.). The agreement defines the tasks and services that will be completed and allows for completion of this work. As the project design progressed, there were additional design tasks that had to be added to the consultant work in order to have this project under contract in a timely manner. Also, the City of Chanhassen requested additional design on their trail system. Chanhassen will reimburse Carver County for the additional services they requested. Other additional costs will be divided as per the project agreement between Chanhassen, Chaska and the County. Amendment No. 5 supplements the original agreement to include tasks and services necessary for the proper operation of the signal system within the project.

The net increased cost of the agreement with SRF resulting from the changes contained in Amendment No. 5 is \$26,500. The addition brings the total agreement amount to \$1,395,540.

ACTION REQUESTED: We would request that the County Board approve the attached resolution authorizing signing of the Amendment No. 5.

FUNDING – ESTIMATE BASED ON AGREEMENT

County Dollars =	\$ 11,925
SAR =	\$
Chaska, Chan & School=	\$ 14,575
TOTAL	=\$26,500

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

NOTE: The base agreement with SRF for this project includes approximately \$450,000 for completion of final design on Segment 2 and 3 of this project. That work has not been authorized.

Reviewed by Division Director

JML

William J Weckma

Date:

3/26/09



REQUEST FOR BOARD ACTION

AGENDA ITEM : Carver County Project No. 0903 - Metal Culverts & Corrugated Polyethylene Pipe

Originating Division: Public Works

Meeting Date: April 7, 2009

Amount of Time Requested: none

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The purpose of this project is to obtain competitive prices for metal culverts and corrugated polyethylene pipe for Carver County and various instrumentalities. The following instrumentalities are parties to this undertaking in addition to Carver County:

Benton Township
Hancock Township
San Francisco Township
Young America Township
City of Cologne
City of NYA
City of Watertown

Camden Township
Hollywood Township
Waconia Township
City of Chanhassen
City of Mayer
City of Victoria

Dahlgren Township
Laketown Township
Watertown Township
City of Chaska
City of New Germany
City of Waconia

ACTION REQUESTED: Recommend to accept all quotations.

FUNDING

County Dollars = \$87,000

Other Sources & Amounts =

= \$

TOTAL = \$87,000

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: The total 2009 general supplies (03-304-000-0000-6501) budget is \$87,000. The purchase of culvert materials by Carver County will be charged against this account. Other purchases charged against this account include items such as culvert liners, crack sealer, guardrail, street brooms, mailboxes and safety clothes.

Reviewed by Division Director

JWC

William J. Williams Date: *3/27/09*

S:\Seasonals\BAF-Award\2009\0903 - Culverts & Pipes

CARVER COUNTY - ABSTRACT OF BIDS
PROJECT NO. 0903
QUOTES FOR METAL CULVERTS
AND CORRUGATED POLYETHYLENE PIPE
(5/1/09 - 4/30/10)

Bid Letting:
 Thurs., March 12, 2009
 2:30 P.M.

	All Steel Products PO Box 73 Chaska, MN 952-448-3985		Contech Construction Products 11155 Chaparral Avenue Shakopee, MN 55379 952-496-1050		Keeling Company 4227 East 43rd Street N. Little Rock, AR 72117 501-945-4511		Metal Culverts 1102 Sykes Street Albert Lea, MN 507-373-3726	
METAL CULVERTS:	Riveted	Spiral	Riveted	Spiral	Riveted	Spiral	Riveted	Spiral
12" 16 Ga. CMP/Culvert (Ft.)	9.25	9.25	10.00	7.00			7.12	7.12
/Band (Bd.)	15.00	15.00	15.00	10.00			10.68	10.68
/Apron (Ea.)	54.00	54.00		78.00			42.15	42.15
15" 16 Ga. CMP/Culvert (Ft.)	11.40	11.40	12.00	8.40			8.96	8.96
/Band (Bd.)	17.10	17.10	18.00	12.60			13.44	13.44
/Apron (Ea.)	68.00	68.00		98.00			53.55	53.55
18" 16 Ga. CMP/Culvert (Ft.)	13.50	13.50	15.00	10.50			10.64	10.64
/Band (Bd.)	20.25	20.25	22.50	15.75			15.96	15.96
/Apron (Ea.)	88.00	88.00		118.00			69.38	69.38
21" 16 Ga. CMP/Culvert (Ft.)	15.35	15.35	21.00	11.90			12.32	12.32
/Band (Bd.)	23.00	23.00	27.00	17.85			18.48	18.48
/Apron (Ea.)	119.00	119.00		138.00			83.51	83.51
24" 16 Ga. CMP/Culvert (Ft.)	17.80	17.80	19.00	13.30			14.24	14.24
/Band (Bd.)	26.70	26.70	28.50	19.95			21.36	21.36
/Apron (Ea.)	130.00	130.00		140.00			103.54	103.54
30" 14 Ga. CMP/Culvert (Ft.)	27.80	27.80	30.00	21.00			22.00	22.00
/Band (Bd.)	41.70	41.70	45.00	31.50			33.00	33.00
/Apron (Ea.)	260.00	260.00		328.00			174.68	174.68
36" 14 Ga. CMP/Culvert (Ft.)	32.50	32.50	36.00	25.20			26.24	26.24
/Band (Bd.)	50.00	50.00	54.00	37.80			39.36	39.36
/Apron (Ea.)	375.00	375.00		350.00			281.55	281.55
48" 12 Ga. CMP/Culvert (Ft.)	61.00	61.00	65.00	45.50			49.12	49.12
/Band (Bd.)	93.00	93.00	97.50	68.25			73.68	73.68
/Apron (Ea.)	595.00	595.00		750.00			618.04	618.04
60" 10 Ga. CMP/Culvert (Ft.)	96.00	96.00	103.00	72.10			78.80	78.80
/Band (Bd.)	150.00	160.00	154.50	108.15			157.60	157.60
/Apron (Ea.)	1,200.00	1,200.00		850.00			1,098.71	1,098.71
72" 10 Ga. CMP/Culvert (Ft.)	115.00	115.00	123.00	86.10			94.53	94.53
/Band (Bd.)	180.00	180.00	184.50	129.15			189.06	189.06
/Apron (Ea.)	1,400.00	1,400.00		950.00			1,309.31	1,309.31
84" 10 Ga. CMP/Culvert (Ft.)	145.00	145.00	144.00	100.80			109.76	109.76
/Band (Bd.)	220.00	220.00	216.00	151.20			219.52	219.52
/Apron (Ea.)	1,900.00	1,900.00		1,150.00			1,547.36	1,547.36
CORR. POLYETH. PIPE:	Corr. Inside	Dual - Wall	Corr. Inside	Dual - Wall	Corr. Inside	Dual - Wall	Corr. Inside	Dual - Wall
10" Smooth Pipe (Ft.)						\$3.561		
10" Coupling Band (Ea.)						\$3.561		
12" Smooth Pipe (Ft.)						\$4.179		
12" Coupling Band (Ea.)						\$4.179		
15" Smooth Pipe (Ft.)						\$5.707		
15" Coupling Band (Ea.)						\$5.707		
18" Smooth Pipe (Ft.)						\$7.854		
18" Coupling Band (Ea.)						\$7.854		
24" Smooth Pipe (Ft.)						\$12.440		
24" Coupling Band (Ea.)						\$12.440		
<i>Delivery Charge Per Mile</i>	\$3.00		Frt. Included		-		\$1.00	
<i>Location of Loading Point</i>	Chaska, MN		Shakopee, MN		1605 Hwy 54 E., Buffalo		1102 Sykes St., Albert Lea	
<i>No Bidders Bond is Required</i>								

Bid based on all materials
shipped to PWHQ

Recommendation: Accept all quotes

Awarded To:



CARVER COUNTY

REQUEST FOR BOARD ACTION

AGENDA ITEM : Carver County Project No. 0904 - Mineral Aggregates

Originating Division: Public Works

Meeting Date: April 7, 2009

Amount of Time Requested: none

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The purpose of this project is to obtain competitive prices for mineral aggregates for Carver County and various instrumentalities. The following instrumentalities are parties to this undertaking in addition to Carver County:

Benton Township
Hancock Township
San Francisco Township
Young America Township
City of Chaska
City of New Germany
City of Waconia

Camden Township
Hollywood Township
Waconia Township
City of Carver
City of Cologne
City of NYA
City of Watertown

Dahlgren Township
Laketown Township
Watertown Township
City of Chanhassen
City of Mayer
City of Victoria

ACTION REQUESTED: Recommend award to Wm. Mueller & Sons, Inc. and Sibley Aggregates (Chard).

FUNDING

County Dollars = \$100,000
Other Sources & Amounts =
= \$
TOTAL = \$100,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: The 2009 sand budget (03-304-000-0000-6504) is \$20,000 and aggregate (03-304-000-0000-6505) budget is \$80,000. The purchase of sand and mineral aggregates throughout the year by Carver County will be charged against this account.

Reviewed by Division Director

FMK

William J. Weckman

Date: *3/27/09*

S:\Seasonals\BAF-Award\2009\0904 - Mineral Aggregates

CARVER COUNTY - ABSTRACT OF BIDS

PROJECT NO. 0904

MINERAL AGGREGATES

Bid Letting:

Thurs., March 12, 2009

2:30 P.M.

	Knife River Corp. 4787 ShadowWood Dr. Sauk Rapids, MN	Wm. Mueller & Sons 831 Park Avenue Hamburg, MN	Barton Sand & Gravel PO Box 210 Newport, MN	Sibley Aggregates 26239 State Hwy. 25 Belle Plaine, MN
SUPPLIER LOADS:				
(1) F.A. 1 Sand (ton)	No Bid	\$3.74	No Bid	\$3.75
(2) F.A. 2 Buckshot (ton)	No Bid	\$11.79	No Bid	\$10.05
(3) F.A. 3 Buckshot (ton)	No Bid	No Bid	No Bid	No Bid
(4) F.A. 4 Buckshot (ton)	No Bid	No Bid	No Bid	No Bid
(5) Crushed Gravel Class 1 (ton)	No Bid	\$5.30	No Bid	\$4.85
(6) Crushed Gravel Class 5 (ton)	\$4.85/Jordan-Schmitz Pit \$6.25/Holthaus Pit	\$4.65	\$6.10	\$4.45
COUNTY/INSTRUMENTALITY LOADS:				
(7) Crushed Gravel Class 5	\$4.85/Jordan-Schmitz Pit \$6.25/Holthaus Pit	No Bid	No Bid	No Bid
Haul Per Ton Mile	No Bid	\$0.60	No Bid	No Bid
Loading Site	Jordan/Schmitz Pit 952-492-5822 Holthaus Pit, Monticello 763-295-6996	Duffy's Pit - Belle Plaine 952-873-2788 Carver Pit - Carver 952-448-4175	Louisville 3460 W. 130th St. Shakopee, MN 952-402-0350	Sibley County Faxon Twp. Inters. CR 6 & 60 952-873-6326
\$500.00 Bid Bond	yes	yes	yes	yes

* Affirmative Action - not signed

Recommend Award To: Wm. Mueller & Sons, Inc. & Sibley Aggregates

Awarded To:



REQUEST FOR BOARD ACTION

AGENDA ITEM : Carver County Project No. 0905 - Limestone Rock

Originating Division: Public Works

Meeting Date: April 7, 2009

Amount of Time Requested: none

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The purpose of this project is to obtain competitive prices for limestone rock for Carver County and various instrumentalities. The following instrumentalities are parties to this undertaking in addition to Carver County:

- | | | |
|------------------------|--------------------|--------------------|
| Benton Township | Camden Township | Dahlgren Township |
| Hancock Township | Hollywood Township | Laketown Township |
| San Francisco Township | Waconia Township | Watertown Township |
| Young America Township | City of Carver | City of Chanhassen |
| City of Chaska | City of Cologne | City of Mayer |
| City of New Germany | City of NYA | City of Victoria |
| City of Waconia | City of Watertown | |

ACTION REQUESTED: Recommend award to Bryan Rock Products.

FUNDING

County Dollars = \$255,000
 Other Sources & Amounts = \$
TOTAL = \$255,000

FISCAL IMPACT

- None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: The 2009 seal coating and aggregate (03-304-000-0000-6550) budget is \$255,000. The purchase of limestone rock throughout the year by Carver County will be charged against this account.

Reviewed by Division Director

True

Melissa J. Weckman

Date: 3/27/09

S:\Seasonals\BAF-Award\2009\0905 - Limestone Rock

CARVER COUNTY - ABSTRACT OF BIDS

PROJECT NO. 0905

LIMESTONE ROCK

Bid Letting: Thurs., March 12, 2009 2:30 P.M.		Bryan Rock Products PO Box 215 Shakopee, MN 55379
Quarried Pit Run Riprap	(ton)	\$27.75
1 1/2" to Dust Crushed Rock	(ton)	\$9.35
3/4" to Dust Crushed Rock	(ton)	\$9.35
3/4" Clean Crushed Rock	(ton)	\$16.55
1 1/2" Clean Crushed Rock	(ton)	\$16.55
3" Crushed Stone	(ton)	\$9.45 (**)
3" Clean Crushed Rock	(ton)	\$16.55
5/16" or 3/8" Washed Chip for Seal Coat	(ton)	\$16.55
Haul Per Ton Mile		\$1.20 (*)
Location of Pit & Phone No.		
		Shakopee Quarry (off Hwy 169) 952-445-1997
Bidders Bond - \$500.00		yes

(**) 3-

(*) Riprap would have additional delivery charge - based on size

Recommend Award To:

Bryan Rock Products

Awarded To:

29



REQUEST FOR BOARD ACTION

AGENDA ITEM : Carver County Project No. 0906 - Plant Mixed Asphalt

Originating Division: Public Works

Meeting Date: April 7, 2009

Amount of Time Requested: none

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The purpose of this project is to obtain competitive prices for plant mixed asphalt for Carver County and various instrumentalities. The following instrumentalities are parties to this undertaking in addition to Carver County:

Benton Township
Hancock Township
Watertown Township
City of Chaska
City of New Germany
City of Waconia

Camden Township
Hollywood Township
City of Carver
City of Cologne
City of NYA
City of Watertown

Dahlgren Township
Laketown Township
City of Chanhassen
City of Mayer
City of Victoria

ACTION REQUESTED: Recommend award to Wm. Mueller & Sons, Inc. and Commercial Asphalt

FUNDING

County Dollars = \$17,000

Other Sources & Amounts =

= \$

TOTAL

= \$17,000

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: The 2009 asphalt (03-304-000-0000-6515) budget is \$17,000. The purchase of asphalt throughout the year by Carver County will be charged against this account.

Reviewed by Division Director

JMC

William J. Weckman

Date: 3/27/09

S:\Seasonals\BAF-Award\2009\0906 - Plant Mixed Asphalt

CARVER COUNTY - ABSTRACT OF BIDS

PROJECT NO. 0906

PLANT MIXED ASPHALT

Bid Letting: Thurs., March 12, 2009 2:30 P.M.	Wm. Mueller & Sons 831 Park Avenue Hamburg, MN	Commercial Asphalt PO Box 210 Newport, MN	Sibley Aggregates 26239 State Hwy. 25 Belle Plaine, MN
Plant Mixed Asphalt (Course) (ton)	\$47.00	\$45.05	\$49.80
5.5% Bituminous Content			
Plant Mixed Asphalt (Fine) (ton)	\$48.00	\$47.75	\$51.95
5.5% Bituminous Content			
Plant Mixed Asphalt (Fine) (ton)	\$54.00	No Bid	\$76.85
8.0% Bituminous Content			
Tack Oil (gallon)	\$2.75/Hamburg Shop	\$35.00/per 5 gallon pail	\$2.50
Haul Per Ton Mile	\$0.60	No Bid	No Bid
Location of Pit	Carver Pit 10460 Co. Rd. 40 952-448-6565	12351 Chestnut Blvd. Shakopee, MN 952-445-9206	Sibley Co. Faxon Twp. Inters. of CR 6 & 60
\$500.00 Bid Bond	Yes	Yes	Yes

NO taxes are included NO taxes are included ONLY gravel tax is included

TAXES

Sales tax is currently 6.5% - will increase to 6.875% on 7/1/09
Gravel tax is \$0.15/ton

Recommend Award To:

Wm. Mueller & Sons, Inc. and Commercial Asphalt

Awarded To:



REQUEST FOR BOARD ACTION

AGENDA ITEM : Carver County Project No. 0907 – Rock Salt

Originating Division: Public Works

Meeting Date: April 7, 2009

Amount of Time Requested: none

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: It is the purpose of this project to obtain bids for rock salt for Carver County and various instrumentalities, The following instrumentalities are parties to this undertaking in addition to Carver County.

City of Carver
City of Cologne
City of Victoria

City of Chanhassen
City of Mayer
City of Waconia

City of Chaska
City of NYA
City of Watertown

ACTION REQUESTED: Recommend award to Cargill, Inc.

FUNDING

County Dollars = \$213,000

Other Sources & Amounts = \$

TOTAL = \$213,000

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: The total 2009 road salt (03-304-000-0000-6540) budget is \$213,000 for Carver County.

Reviewed by Division Director *William J. Weckman*

Date: 3/27/09

S:\Seasonals\BAF-Award\2009\0907 - Rock Salt

CARVER COUNTY - ABSTRACT OF BIDS

PROJECT NO. 0907

ROCK SALT

Bid Letting:

Thurs., March 12, 2009
2:30 P.M.

		Cargill Inc. 24950 Country Club Blvd. North Olmsted, OH		North America Salt Co. 9900 W. 109th St. Overland Park, KS		Morton Salt 123 N. Wacker Drive Chicago, IL	
		Approx. Quantity					
SECTION A: BASE PRICE							
Rock Salt, Bulk	7,604	56.63	\$430,614.52	71.00	\$539,884.00	96.00	\$729,984.00
Treated Rock Salt, Bulk	1,530	70.97	\$108,584.10	88.25	\$135,022.50	0.00	\$0.00
6.5% Sales Tax			\$35,047.91		\$43,868.92		\$47,448.96
TOTAL DOLLARS - SECTION A			\$574,246.53		\$718,775.42		\$777,432.96
SECTION B: DELIVERY CHARGE							
ROCK SALT							
Carver County at Chaska	3,750	3.94	\$14,775.00	72.82	\$273,075.00	6.00	\$22,500.00
City of Carver	300	3.53	\$1,059.00	73.31	\$21,993.00	7.00	\$2,100.00
City of Chanhassen	1,400	3.66	\$5,124.00	72.49	\$101,486.00	6.00	\$8,400.00
City of Chaska	850	3.29	\$2,796.50	72.82	\$61,897.00	6.00	\$5,100.00
City of Cologne	24	3.94	\$94.56	74.12	\$1,778.88	7.00	\$168.00
City of Mayer	5	4.31	\$21.55	74.53	\$372.65	8.00	\$40.00
City of NYA	475	3.94	\$1,871.50	74.53	\$35,401.75	8.00	\$3,800.00
City of Victoria	200	3.90	\$780.00	72.82	\$14,564.00	6.00	\$1,200.00
City of Waconia	400	3.83	\$1,532.00	74.12	\$29,648.00	7.00	\$2,800.00
City of Watertown	200	4.49	\$898.00	74.53	\$14,906.00	8.00	\$1,600.00
TREATED ROCK SALT							
Carver County at Chaska	750	3.97	\$2,977.50	90.07	\$67,552.50	0.00	\$0.00
City of Carver	100	3.56	\$356.00	90.61	\$9,061.00	0.00	\$0.00
City of Chanhassen	100	4.13	\$413.00	90.16	\$9,016.00	0.00	\$0.00
City of Chaska	100	3.50	\$350.00	89.86	\$8,986.00	0.00	\$0.00
City of Cologne	30	3.94	\$118.20	91.66	\$2,749.80	0.00	\$0.00
City of Victoria	150	3.89	\$583.50	89.81	\$13,471.50	0.00	\$0.00
City of Waconia	300	3.84	\$1,152.00	91.27	\$27,381.00	0.00	\$0.00
TOTAL DOLLARS - SECTION B			\$34,902.31		\$693,340.08		\$47,708.00
TOTAL BID - SECTIONS A & B			\$609,148.84		\$1,412,115.50		\$825,140.96
Pick Up Location			Port Cargill @ 12105 Lynn Ave. S., Savage / Burnsville MN Terminal @ 1020 Black Dog Rd., Burnsville	(STND) Dakota Bulk 925 Hardman Ave., S. St. Paul (TRTD) Great Western Dock 1031 Childs Rd., S. St. Paul		925 Harding Ave. S. S. St. Paul	
\$500.00 Bidder's Bond			yes	yes		yes	

Recommend Award To: Cargill, Inc.

3/26/2009
1:05 PM

Awarded To:



REQUEST FOR BOARD ACTION

AGENDA ITEM : Carver County Project No. 0908 - Application of Reflectorized Pavement Markings

Originating Division: Public Works

Meeting Date: April 7, 2009

Amount of Time Requested: none

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: It is the purpose of this project to obtain bids for pavement markings for Carver County and various instrumentalities. The following instrumentalities are parties to this undertaking in addition to Carver County.

- City of Carver
- City of Chaska
- City of Victoria
- City of Waconia

ACTION REQUESTED: Recommend award to Traffic Marking Service.

FUNDING

County Dollars = \$156,000

Other Sources & Amounts =

= \$

TOTAL = \$156,000

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: The total 2009 traffic marking services (03-304-000-0000-6287) budget is \$156,000 for Carver County.

Reviewed by Division Director

JML

William J. Weck

Date: 3/27/09

S:\Seasonals\BAF-Award\2009\0908 - Pavement Markings

CARVER COUNTY - ABSTRACT OF BIDS

PROJECT NO. 0908

APPLICATION OF LATEX PAINT PAVEMENT MARKINGS

Bid Letting: Thurs., March 12, 2009 2:30 P.M.		Approx. Quant.	Engineer's Estimate	Traffic Marking Service 621 Division Street East Maple Lake, MN 55358	Swanston Equipment 3450 Main Avenue Fargo, ND 58103	AAA Striping Service PO Box 339 Rogers, MN 55374
Yellow Paint Applied/Gal.	5,650	\$10.15	\$57,347.50	9.77	13.30	10.00
White Paint Applied/Gal.	6,425	\$9.95	\$63,928.75	9.66	13.29	9.80
TOTAL BID				\$117,266.00	\$160,533.25	\$119,465.00

Carver County	Yellow	5,000	\$50,750.00	9.77	13.30	10.00
	White	6,000	\$57,960.00	9.66	13.29	9.80
	Total		\$110,450.00	\$106,810.00	\$146,240.00	\$108,800.00
City of Carver	Yellow	100	\$1,015.00	9.77	13.30	10.00
	White	0	\$0.00	9.66	13.29	9.80
	Total		\$1,015.00	\$977.00	\$1,330.00	\$1,000.00
City of Chaska	Yellow	275	\$2,791.25	9.77	13.30	10.00
	White	250	\$2,487.50	9.66	13.29	9.80
	Total		\$5,278.75	\$5,101.75	\$6,980.00	\$5,200.00
City of Victoria	Yellow	125	\$1,268.75	9.77	13.30	10.00
	White	125	\$1,243.75	9.66	13.29	9.80
	Total		\$2,512.50	\$2,428.75	\$3,323.75	\$2,475.00
City of Waconia	Yellow	150	\$1,522.50	9.77	13.30	10.00
	White	50	\$497.50	9.66	13.29	9.80
	Total		\$2,020.00	\$1,948.50	\$8,606.78	\$1,990.00

Proposal Guaranty (5%)				yes	yes	yes

Recommend Award To: Traffic Marking Service

Awarded To:





REQUEST FOR BOARD ACTION

AGENDA ITEM : Carver County Project No. 0909 - Rental Equipment

Originating Division: Public Works

Meeting Date: April 7, 2009

Amount of Time Requested: none

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The purpose of this project is to obtain competitive prices on behalf of Carver County for vendors to furnish types of equipment during the period of this agreement.

ACTION REQUESTED: Recommend to accept all quotations.

FUNDING

County Dollars =	\$31,200
Other Sources & Amounts =	= \$
TOTAL	= \$31,200

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: The total 2009 equipment rental (03-304-000-0000-6340) budget is \$31,200. The cost of actual rental use will be charged against this account.

Reviewed by Division Director

JML

William J. Wehner

Date:

3/27/09

S:\Seasonals\BAF-Award\2009\0909 - Rental Equipment

CARVER COUNTY - ABSTRACT OF BIDS

PROJECT NO. 0909

QUOTE FOR RENTAL EQUIPMENT

(5/1/09 - 4/30/10)

Bid Letting: Thurs., March 12, 2009 2:30 P.M.

Bidder's Name	Address	Contact	Phone Numbers	Time Frame (COI) (on file - current)
Henning Excavating	17510 62nd St., New Germany, MN 55367	Dennis Henning	952-353-2119 612-719-0736	2/15/09 - 2/15/10
Hertz Equipment Rental	800 Industrial Circle S., Shakopee, MN 55379	Anthony Gonnella	952-445-6996	1/1/09 - 1/1/10
Olson Construction Co.	6970 Inwood Road, Cologne, MN 55322	Ron Olson	952-448-6674	4/1/09 - 4/1/10
Wm. Mueller & Sons, Inc.	831 Park Ave., Hamburg, MN 55339	Richard Wendlandt, etc.	952-467-2720	4/1/09 - 4/1/10
No Bid Bond is Required				

Recommendation: Accept all quotes

Awarded To:



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of writing off aged accounts receivable.

Originating Division: Public Works

Meeting Date: April 7, 2009

Amount of Time Requested: 5 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Public Works has the following items in accounts receivable that are deemed as uncollectable.

- 2005 – PW921 - \$2,082.19 – Excise tax return uncollectable due to change in IRS rules.
- 2006 – PW953 - \$156.96 – Property damage recovery – Immaterial
- 2006 – PW1096 - \$407.65 – CCSO Elk removal – Inter department (Immaterial)
- 2006 – PW1112 - \$250.39 – Property damage recovery – Immaterial
- 2007 – PW1285 - \$262.42 – Property damage recovery – Immaterial
- 2007 – PW1298 - \$156.29 – Property damage recovery – Immaterial
- 2008 – PW1385 - \$135.41 – Sign damage (uncollectable)
- 2008 – PW1386 - \$91.66 – Sign damage (uncollectable)
- 2008 – PW1387 - \$190.17 - Sign damage (uncollectable)

ACTION REQUESTED:

Request approval to write off \$3,733.14 of the aged accounts receivable as it is deemed to be uncollectable for various reasons. Recipients of the invoices have been contacted multiple times.

FUNDING

County Dollars = \$3,733.14
 Other Sources & Amounts = \$
TOTAL = \$3,733.14

FISCAL IMPACT

- None
- Included in current budget
- Budget amendment requested
- Other: **Accounts Receivable**

Related Financial Comments:

Reviewed by Division Director *William J. Meekins* Date: 3/25/09
JMK



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of plat regarding conveyance of property

Originating Division: Administrative Services

Meeting Date: April 7, 2009

Amount of Time Requested: N/A

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: In March 2008, the County Board approved a land registration action to convey county owned land to four homeowners and approve a land registration action to correct an unknown ownership land issue. This Board Action requests the Board Chair sign the plat as representative of Carver County, owner, and when drafted, sign the deeds conveying the lots to adjoining homeowners. The plat and all deeds will be filed with the Carver County Registrar of Titles.

Background:

Until recently, the County owned 3.43 acres (legally described as Outlot A, Lake Riley Woods, Carver County, MN, Section 25, Township 116, Range 23) originally acquired in the late 1980's resulting from the realignment of CR14 just north of Lake Riley Woods 2nd Addition. The properties affected are to the south and east of Pioneer Circle which is a cul-de-sac, just east of Highway 101. After discussing this issue informally with the County Board, Administrative Services requested subdivision approval to create parcels, or outlots, which could then be conveyed to adjacent property owners to provide the abutting parcels access to Pioneer Trail (CR 14) without crossing County property.

Additionally, the City, in conjunction with the County, would continue to own parcels for storm water improvements and potentially wetland creation (Outlots A & E). The City of Chanhassen did approve the subdivision, breaking Outlot A (formerly owned by the County) into six smaller outlots (see attachment). Outlots A & E are potential sites for stormwater-related improvements that would improve water quality and reduce erosion potential.

ACTION REQUESTED: Motion to allow the County Board Chair sign the Lake Riley Woods 4th Addition re-plat**FUNDING**

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director

Date: March 30, 2009



Outlot A

Outlot B

Outlot C

Outlot D

Outlot E

Outlot F

Boyd S. Peterson
Doc. No. 26945
25.0250400

Neil Bannister & Mithu Mukherjee
Doc. No. A483447
25.0250400

Arthur F. & Carol Rossberg
Doc. No. A452817
25.0250600

Donald Gerald Burchett (Dec'd)
Doc. No. A268683
Bk. 88 P. 307
25.0250700



REQUEST FOR BOARD ACTION

AGENDA ITEM : Tobacco Certification Form for Statewide Health Improvement Program grant application - Community Health Board

Originating Division: Public Health

Meeting Date: 04/07/09

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Carver County Public Health would like to submit a unified application for the Minnesota Department of Health Statewide Health Improvement Program (SHIP) funding in partnership with Scott County Public Health. The goal of the SHIP is to help Minnesotans live longer, better, healthier lives by reducing the burden of chronic disease through targeting obesity and tobacco in schools, worksites, communities and healthcare settings. The grant will be competitively awarded to community health boards (CHBs) and tribal governments across Minnesota starting in July 2009. In order to apply for this funding, each CHBs must demonstrate their commitment for tobacco-free communities by certifying that they will not accept funding, goods or services from nor have an affiliation or contractual relationship with a tobacco company and secondly, certify its buildings, ground and events are tobacco-free. We have provided an explanation of Carver County's policy (See Optional Certification Statement). The signing of the Tobacco Certification form demonstrates each CHBs commitment and certification. The Tobacco Certification form will be attached to the SHIP grant application due to the Minnesota Department of Health on April 13, 2009.

ACTION REQUESTED: Motion to sign the Tobacco Certification Form to be attached to the Statewide Health Improvement Program grant application due to the Minnesota Department of Health April 13, 2009, as the Community Health Board.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: March 17.2009

Tobacco¹ Certification Form

Required Certification Statement	
<i>(check)</i>	The applicant certifies it will not accept funding, goods, or services from nor have an affiliation or contractual relationship with a tobacco company, any of its subsidiaries, or its parent company during the term of the SHIP grant agreement with the Minnesota Department of Health.
X	

Optional Certification Statement	
<i>(check)</i>	The applicant certifies that its buildings, grounds, and events are tobacco-free, except as noted below:
X	<p>Carver County limits the areas where the use of tobacco products is allowed. The following are locations where using tobacco products including but not limited to cigarettes, cigars and chewing tobacco are prohibited:</p> <ol style="list-style-type: none"> 1. Inside of County owned, leased or operated buildings. 2. In any County owned, leased or operated vehicles. 3. Within 25 feet of all entrances of County owned, leased or operated buildings, air intakes or other areas where posted, including garage doors, loading zones and windows. <p>When using tobacco on County property, which does not conflict with the above mentioned prohibitions, the user will dispose of the waste created by the tobacco product in a clean and safe manner.</p>

I affirm that I am legally authorized to sign this certification.	
Signature	
Title	
Date	

Multi-County CHBs only <i>(select one)</i>	
	This form is for all counties in the CHB.
	This form is for one county in the CHB. <i>(specify)</i>

¹ The Minnesota Department of Health recognizes that in some cultures tobacco is used in a spiritual manner that is quite different from smoking or chewing commercial tobacco. Terms used in this Request for Proposals, such as "tobacco use," "tobacco exposure," "tobacco prevention," and "tobacco-free," refer to commercial tobacco and are not intended to be applied to spiritual practices in various cultures.



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of Sheriff's Office Proclamation's

Originating Division: Sheriff's Office

Meeting Date: April 7, 2009

Amount of Time Requested: 5 minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

April 12-18th is National Public Safety Telecommunications Week. The week has been designated to recognize and honor the men and women who provide the vital link between those in need of help and our Police-Fire-EMS responders.

May 3-9th is National Correction Officers Week. This week has been designated to recognize and honor the men and women who perform the difficult task of supervising the County's inmate population and are professionals in the effective administration of justice.

May 10-16th is designated as National Police Week by the Congress of the United States. They have also designated May 15 as Peace Officer Memorial Day. This is a time to honor our law enforcement officers, the guardians of life and property and their dedication to the preservation of life, liberty and the pursuit of happiness.

ACTION REQUESTED:

Make a motion to adopt the attached Proclamations and authorize their signature by the County Board Chair.

FUNDING

County Dollars = \$None

Other Sources & Amounts = \$

TOTAL = \$None*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director

Date: March 18, 2009



PROCLAMATION
PUBLIC SAFETY TELECOMMUNICATIONS WEEK 2009

WHEREAS, Carver County's dedicated 9-1-1 dispatchers serve the citizens of the Carver County area 24 hours a day, 7 days a week, by answering calls for police, fire and emergency medical services, by coordinating and dispatching the appropriate public safety assistance as quickly as possible; and

WHEREAS, professional 9-1-1 dispatchers work to improve the emergency response capability of these communications systems through their dedication, leadership, training and participation in related public safety activities that enhance 9-1-1 services; and

WHEREAS, the services and functions performed by 9-1-1 dispatchers is a vital link between our citizens and our emergency services providers; and

WHEREAS, the week of April 12 – 18th, 2009 has been set aside nation-wide to recognize 9-1-1 telecommunicators, call takers and dispatchers for the crucial role they play in the protection of life and property for all citizens.

NOW, THEREFORE, BE IT RESOLVED that we, the Carver County Board of Commissioners, do hereby acknowledge the week of April 12 – 18th, 2009 as “**Public-Safety Telecommunicators Week**” in Carver County in honor and recognition of the valuable contribution made by our 9-1-1 Dispatchers to the safety and well being of our citizens.

Gayle Degler, Chair
Carver County
Board of Commissioners

April 7, 2009



**PROCLAMATION
CORRECTIONS OFFICERS WEEK 2009**

WHEREAS, one week each May is officially designated as Correctional Officer's Week by the American Jail Association. This year, Correctional Officer's Week is May 3 – 9th, 2009;

WHEREAS, the Carver County Sheriff's Office supports the proposition that the men and women who perform the difficult task of supervising the County's inmates deserve this recognition;

WHEREAS, the Carver County Sheriff's Office recognizes that our detention staff are professionals equal in status and importance to other professionals in the effective administration of justice.

THEREFORE, BE IT RESOLVED, that we the Carver County Board of Commissioners, do hereby acknowledge the week of May 3 – 9th, 2009 as "**Correctional Officer's Week**" in Carver County in honor of the dedicated professionals who supervise the County's inmate population.

Gayle Degler, Chair
Carver County
Board of Commissioners

April 7, 2009



**PROCLAMATION
POLICE WEEK 2009**

WHEREAS, The Congress and President of the United States have designated May 15, as Peace Officers' Memorial Day, and the week in which May 15 falls as National Police week; and

WHEREAS, the members of the Carver County Sheriff's Office play an essential role in safeguarding the rights and freedoms of Carver County; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the Carver County Sheriff's Office unceasingly provide a vital public service;

NOW, THEREFORE, we the Carver County Board of Commissioners, call upon all citizens of Carver County to observe the week of **May 10 – 16, 2009 to be Police Week** in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and in so doing have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

We further call upon all citizens of Carver County to observe **May 15, as Peace Officers' Memorial Day** in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of Carver County to be affixed.

Gayle Degler, Chair
Carver County
Board of Commissioners

April 7, 2009



REQUEST FOR BOARD ACTION

AGENDA ITEM: Approval for the Sentencing To Service (STS) Program Contract with the MN Department of Corrections for July 1st, 2009 - June 30th, 2011 (State FY 2010-2012).

Originating Division: Court Services / First Judicial District Meeting Date: April 7th, 2009

Amount of Time Requested: 10 minutes Attachments for packet: Yes: 1) Contract, 2) STS Brochure, and 3) Letter of Support No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Carver County Court Services has contracted for offender work crews via the Sentencing To Service (STS) program with the MN Department of Corrections (DOC) since 1990. The most recent contract approval was in February of 2007. As the current 2 year contract will be expiring as of June 30th, 2009, we are requesting approval for the new 2 year contract, which will provide STS crew services from July 1st, 2009 - June 30th, 2011 (MN State FY 2010-2011).

The STS program provides Carver County and the Courts with a cost-effective and community-based sentencing alternative. STS provides local cities, townships and Carver County with low cost labor for various community and agency projects which are supervised by staff and a trained Crew Leader. Transportation, tools, safety equipment, and supervision and coordination are provided for each job by the Crew Leader. STS crews, consisting of juvenile and adult probationers and selected inmates from the Carver County Jail, perform thousands of hours of work in our local communities each year. STS provides low cost labor services while also reducing costs related to local jail incarceration and short-term juvenile correctional placements. The STS program provides a restorative sanction for offenders which directly benefit our local communities by helping to repair the harm caused by criminal and delinquent activities. Carver County departments and facilities, including the Environmental Center, Parks & Public Works, Facilities, the Sheriff's Office, and others all save costs by utilizing services from this program on an ongoing basis, which reduces budgeting expenses and the use of tax levy dollars.

In 2008, STS offenders completed 6,900 hours of work at an estimated labor cost savings of \$125,000, and in 2007, STS offenders completed 6,825 hours at an estimated labor cost savings of \$135,000. The combined 2 year total savings for the past 3 STS contract periods has consistently ranged around \$250,000. Cost savings estimates are calculated by crew leaders for each specific completed project, and are based on local market labor costs, equipment requirements, and the complexity of work skills required for a specific project. In addition, the STS program saves Carver County a significant amount of expenses through reduced jail sentences and decreased use of juvenile correctional placements, which may cost from \$100 to \$250 per day for each offender.

ACTION REQUESTED: Motion to approve the State FY 2009-2011 Contract with the Minnesota Department of Corrections for Sentencing To Service (STS).

FUNDING

County Dollars = \$37,994. (for 2009) and
 \$37,995 (for 2010)

Other Sources & Amounts =
 = \$

TOTAL = \$75,989.00

FISCAL IMPACT

- None
- Included in current budget
- Budget amendment requested
- Other:

Related Financial Comments: The above amounts are the Carver County portion. The State of Minnesota (DOC) pays 50% of the actual costs associated with this 2 year contract, which includes personnel related costs, training, state vehicle and trailer, power equipment, hand tools, safety equipment and associated maintenance costs.

John A. Klavins, Court Services Director/Chief Probation Officer Date: 03-18-09

Reviewed by Division Director.
Report Date: March 23, 2009

SENTENCING TO SERVICE

A GOOD IDEA

Sentencing to Service (STS)

provides a sentencing alternative for courts throughout Minnesota that puts carefully selected non-violent offenders to work on community improvement projects. Judges sentence offenders to STS as an alternative to jail or fines, in combination with jail time, or as a probation sanction.

Established in 1986, STS is operated by the Minnesota Department of Corrections in partnership with sheriff's departments, community corrections, courts, and local governments.

Closely supervised offender crews work in parks and other public areas. Projects vary widely and include work such as litter pickup, river cleanup, trail development, flood control and storm damage cleanup, and work for public senior citizen housing.

Projects are not included in scheduled work by government agencies. Without STS, they would not get done.

BENEFITS

The STS program in Minnesota provides

- benefits to:
 - Courts by creating a good sentencing option that may be used as an alternative to jail.
 - Corrections systems by reducing jail crowding and reserving space for dangerous offenders who require incarceration.
 - Offenders by providing them with a positive way to repay the community for offenses.
 - Taxpayers by improving public parks and other areas.
 - Non-profit agencies who receive thousands of hours of assistance with labor-intensive projects.

HOW IT WORKS

Selection of STS

participants is a cooperative effort of STS and court staff.

Judges order offenders to be placed on STS work crews and the number of hours to be worked.

The Minnesota Department of Natural Resources, local county and other agencies identify work activities and supply equipment.

Crew leaders arrange

transportation and are responsible for supervision of offenders at work sites.

There are approximately 150 state and county crews

working on projects throughout the state.

Fiscal year 2007 data on

programs receiving state funds indicates that more than 18,000 offenders participated in STS, working almost 976,000 hours.

"Minnesota's STS program is a shining success."

-Alexandria-Lake
Region Echo

"...the program will make the state a better place to live — at least for those of us on the outside."

-St. Paul Pioneer Press
Outdoors Editor

"...a refreshing example of the state and county sharing resources to efficiently achieve important social goals."

-Fairbault Daily News

SENTENCING TO SERVICE



DOLLAR BENEFIT

If STS workers were actually paid an hourly wage of \$6, the estimated dollar benefit of their labor each year would be almost \$5.76 million (STS workers are not paid).

The program also estimates that the value of projects completed is over \$9 million a year.

Because offenders are out working on crews rather than occupying jail beds, STS saves an estimated 55,000 jail days worth about \$2.9 million annually, based on a \$55 per day cost.

STS was initially funded with the assistance of private foundation grants. Now, STS is operated with a combination of state and/or local dollars.

WHERE

STS is operated throughout

Minnesota with over 80 percent of the state's counties participating. State offices are located in Albert Lea, Bemidji, Center City, Chaska, Detroit Lakes, Grand Rapids, Litchfield, Mankato, Marshall, Moorhead, Red Wing, St. Cloud, and Winona. Each office has a supervisor and crew leaders.

INFORMATION

For additional information on the STS program, visit

www.doc.state.mn.us or contact:

Sentencing to Service Program
Minnesota Department
of Corrections

1450 Energy Park Drive, Suite 200
St. Paul, Minnesota 55108-5219
651.361.7200



Contributing to a safer Minnesota

This information will be made available in alternative format upon request.
July 2008

It makes sense...
the inmates need
the experience.
The parks and
the waterways
need the cleaning.
And the crowded jails
need emptying."

-Brainerd Daily Dispatch

Attachment: Letter of support for the Carver County Sentencing To Service (STS) Program

To: John Klavins-Court Services

From: Bill Fouks-Environmental Services

Subject: Value of Sentence to Service participation to County Administered Waste Collections

Date: December 15, 2008

Cc: Marcus Zbinden, Mike Lein-Environmental Services; Pat Aune-Court Services

The Department of Environmental Services provides the residents of Carver County with disposal alternatives for materials that are banned from traditional landfill disposal via a permanent facility (Environmental Center) & by way of two (2) special event collections held each year in Norwood Young America. Through the years, the Sentence to Serve (STS) program has proved to be an invaluable asset by supplying labor assistance to these programs resulting in a savings of County dollars. Without the aid of the STS program, costs associated with hiring temporary laborers or specialty contractors necessary to staff and administer these programs will more than likely increase.

More and more residents have been taking advantage of the Environmental Center (EC); in fact 2008 will mark a record year for participation. More participation means that more material is arriving at the facility, resulting in the need for more labor to handle the material. For example, this last August Environmental Services dropped the fees associated with disposing of residential electronic waste material thanks to a state-wide initiative developed to reduce the disposal cost to consumers. This has resulted in a flood of "electronic waste" arriving at the facility. Handling and preparing these materials is very labor intensive and cumbersome, a feat that has been aided by the STS program. Without the aid of STS, the costs associated with handling these materials would increase as a result of hiring temporary laborers. In fact, further cost savings could result if the STS program were to be utilized on more of a regular basis at the EC.

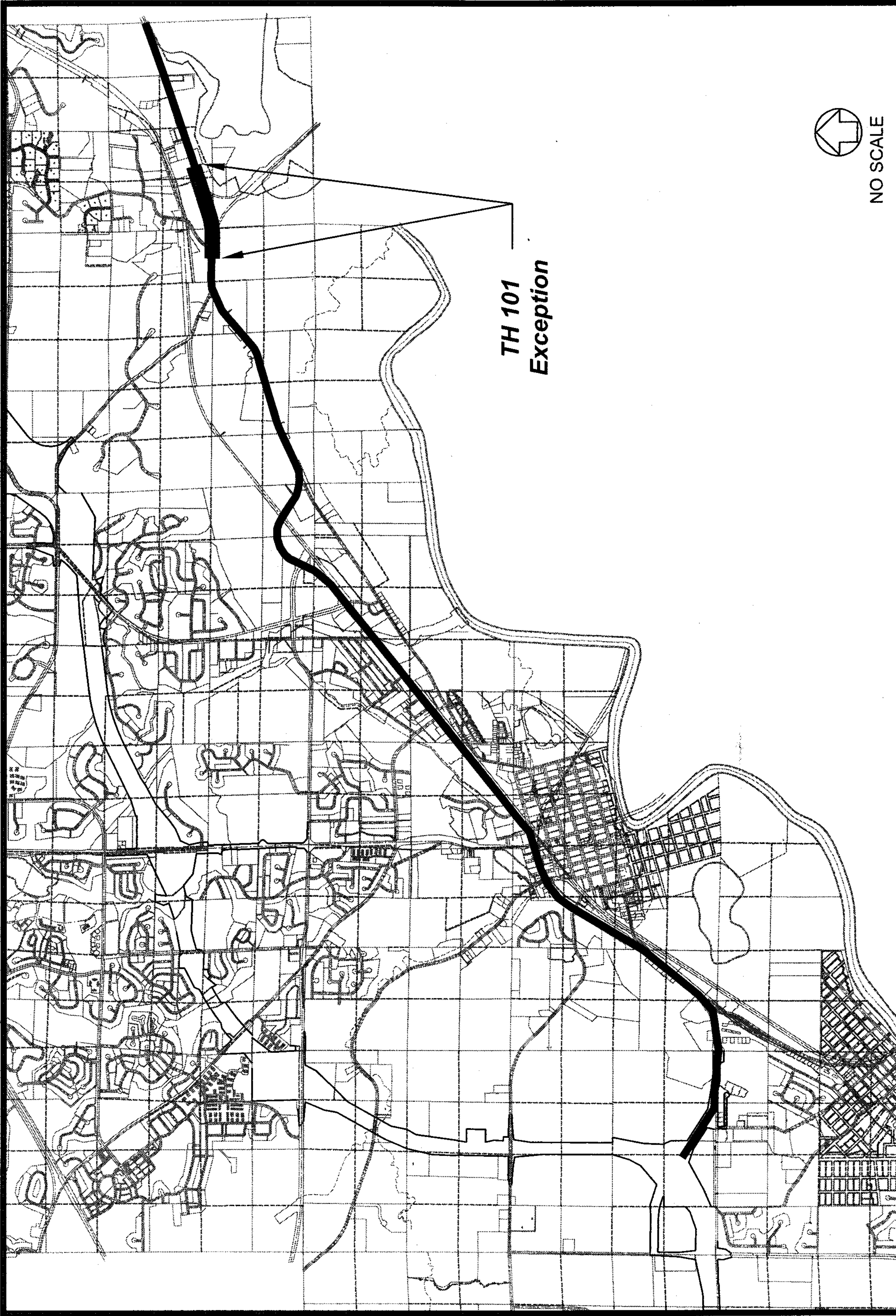
Typically, Saturday has been the day of the week in which EC staff have relied on STS the most, and for good reason. In the summer months, it is not uncommon to have 200-225 residents visit the EC on a typical Saturday. This high participation rate demands adequate staffing levels for the facility in order to conduct collections in a safe, orderly, and efficient manner. Without the aid of STS, costs to operate the EC rise as a result of hiring on more temporary laborers and specialty contractors to assist with handling the effects of increased participation at the facility. Furthermore, if STS were to be relied upon and scheduled on weekdays to staff the EC, more County dollars could be saved by removing the need to hire temporary labor all-together. If STS could be relied upon for all days that the EC is open for receiving (not just Saturdays), the estimated savings the County would capture is approximately \$10,000.00.

Another way that STS aids in reducing EC program costs is by assisting with our Product Re-Use Program. Household Hazardous Waste disposal is very expensive; one of the ways to cut back on disposal costs is to offer reusable material back to the public. It takes a considerable amount of time to inspect materials and mix paint so that these materials may be re-used by the public; staff at the EC count on the presence of STS for the inspection and preparation of these materials. Without the aid of STS in the future, the materials captured for the Product Re-Use Program may suffer and additional staff hours may be required to administer and sustain the program into

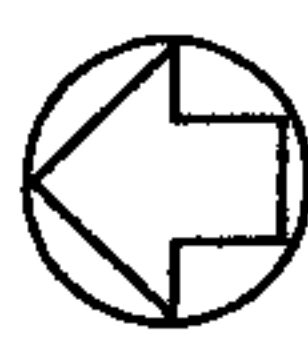
future. This is a very popular program according to the residents of Carver County and it also saves the County a considerable amount of money. In 2007, the program was able to divert almost 25,000 pounds of material resulting in an approximate savings of \$20,000.00 on the disposal end.

The two (2) special waste event collections that our department administers have proved to be a very popular event for the folks of Carver County. Thanks to the STS program, our department has been able to reduce costs by cutting back on the amount of temporary laborers needed to handle the large amount of materials collected on these days.

As future County demographics depict, the population of Carver County is dramatically expanding. This means that no short-fall in volumes of waste material arriving at the EC is in sight; in fact only larger volumes of material are expected to show up at these collections as populations rise and as new technology replaces the old. When STS is utilized at the EC or at special event collections, the cost to staff these collections is reduced. If the STS program were to be eliminated or reduced, I am afraid that the costs to administer County waste collection programs would increase as a result of hiring on more labor to handle the increasing participation and volumes of material collected by way of these programs.



**TH 101
Exception**



NO SCALE

**CARVER COUNTY PUBLIC WORKS
TURNBACK EXHIBIT**

**MN/DOT TURNBACK OF TH 212
TO CARVER COUNTY(CSAH 61)**

DRAWN BY: SAS
CHECKED BY: SAS
JOB NO.: CSAH 61

DATE: 03/10/09
DWG NAME: CSAH 61-Turnback.dwg
SHEET 1 OF 1



BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Public Works

Date of County Board Session: 4/07/09

Fund: 32

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Revenue Account funds are to Increased/(Decreased):	Amount
MnDOT Revenue	\$ 5,398,588	Road Construction (T.H. 212)	\$ 5,398,588
TOTAL:	\$ 5,398,588	TOTAL:	\$ 5,398,588

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Finance Director)

C. Contingency Acct. Beginning Bal.: \$ 252,200

D. Contingency Acct. Current Bal.:

E. Current Balance After Adj.: \$ 250,200

F. Requested By: William Weckman

G. Recommend Approval: Finance Director

H. County Board Decision: Approval/Disapproval



Draft REQUEST FOR BOARD ACTION

AGENDA ITEM : Agreement for Lifeguard Services at County Parks

Originating Division: Public Works - Parks

Meeting Date: April 7, 2009

Amount of Time Requested: 10 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

This agreement with Minnetonka Community Education is to provide lifeguard services at the County beaches of Lake Minnewashta and Lake Waconia Regional Parks as provided in past years. This arrangement with Minnetonka Community Education to provide staffing of lifeguards at County beaches continues service efficiency. The County does not hire, train and or directly supervise lifeguards. Minnetonka Community Education provides necessary training, supervision, scheduling, and payments to lifeguards. This agreement provides for lifeguard services to begin June 6, 2009 and will conclude August 16, 2009. Staffing is provided seven days a week weather conditions permitting. Hours of service run from 11:30 a.m. to 6:30 p.m. all days of the week. Summer day use visitation for the two park areas exceeds 105,000 visitations annually.

On February 18, 2009 County Administration gave each Division in the County their initial targeted amount for cuts in tax levy dollars to provide the County with a potential \$2.5 million annual budget reduction. Proposed budget reductions are due back to County Administration by June 2009. Instructions included in this directive included:

- Lay-offs should be considered a last resort: Other non-property tax revenues, staff efficiency gains, cost-sharing with other divisions/organizations, vacancies, service level reductions, program eliminations/scaling back, etc. should all be fully explored before lay-offs.
- Levy reductions must be sustainable – i.e. no capital and/training cuts, can't use one-time sources of funds, etc.

When considering these budget directive objectives, for the Public Works Division - Parks Department it is the Lifeguard Services that quickly becomes the top item that most closely meets the budget reduction objectives. It is a sustainable service level reduction. With the reductions that have already been made in the Parks budget, there are few budget reduction options that are sustainable.

For informational purposes a spreadsheet is attached which indicates level of lifeguard service provided by other parks and recreation departments in the surrounding area. The proposed contract continues lifeguard service at Lake Minnewashta and Lake Waconia Regional Parks at the same service level as 2008. Historically, Baylor Regional Park has not been staffed with lifeguards.

ACTION REQUESTED:

We request the County Board authorize the Board Chair and County Administrator to sign the agreement as presently written or provide Public Works Parks with direction on Lifeguard Service level reductions that the Board would want considered for possible County Board approval.

FUNDING

County Dollars =	\$44,399.00
Other Sources & Amounts =	
	= \$
TOTAL	= \$44,399.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

William J. Weckert

Date: 3/30/09

Lifeguard Services

County Agencies	# of Beaches Guarded	# of Beaches Unguarded	Planned reductions in 2009	Aquatic park/Pool with Guards	Explanations
Anoka County	0	4	no	Yes	Eliminated Guards in 2001/2002
Carver County*	2	1	no	no	Continue with service
Dakota County	0	2	no	no	Eliminated Guards in 2002
McLeod County	0	2	no	no	No Plans to have lifeguards
Three Rivers PD	0	7	no	yes - 2	Eliminated Guards in 2001/2002
Ramsey County	6	3	no	yes	Eliminated guards at 3 beaches in 2004
Scott County	NA	NA	NA	no	Scott Co. does not currently operate a beach
Sibley County	0	2	no	no	No Plans to have lifeguards
Washington Co	3	1	no	no	Eliminated guards at 1 park in 2002 added guards at a new park in 2008
Wright County	0	5	no	no	No Plans to have lifeguards
City Agencies					
Chanhassen*	1	0	yes	no	Reduced guards by 1.5 hrs/day and 1 week for the season (9%)
Chaska	1	0	no	yes	Continue with service
Deephaven*	3	3	no	no	Continue with service
Excelsior*	1	0	no	no	Continue with service
Norwood Young Amer.	0	0	no	Yes, Outdoor Pool	Continue with service
Waconia	0	0	yes	indoor Pool	Slight Reduction in service 1-2%

Note: County or city agencies marked with an asterisk(*) contract lifeguard service from Minnetonka Community Education and Recreation.

County or city agencies that do not have an asterisk behind the agency name provide their own lifeguard service.

REQUEST FOR BOARD ACTION



AGENDA ITEM: Funeral Policy Revision

Originating Division: Community Social Services

Meeting Date: April 7, 2009

Amount of Time Requested: 10'

Attachments for packet: X Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: MN Statute 261.035 states that when a person dies in a county without apparent means to provide for that person's funeral or final disposition, and there are no responsible relatives with sufficient means, the county board shall pay for the funeral and final disposition of the person's remains. Our current Funeral Policy has not been updated in twenty years. With the assistance of local funeral directions the attached Funeral Policy was revised to reflect changes in pricing and practices that have occurred over time. Over the past 6 years the County has been responsible for the costs of on average 9 funerals per year. Once funds from insurance and the estate are factored in, we anticipate the average cost for a county funeral to be approximately \$2500 under the proposed revised policy.

ACTION REQUESTED: Motion to approve revised Funeral Policy.

FUNDING

County Dollars = \$18,000

Other Sources & Amounts = \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 3/13/2009

Carver County Funeral Policy

Pursuant to MN Statute 261.035, when a person dies in a county without apparent means to provide for that person's funeral or final disposition, and there are no responsible relatives with sufficient means, the county board shall pay for a funeral and final disposition of the person's remains. Freedom of choice in the selection of a funeral director will be granted to persons lawfully authorized to make arrangements.

An application for a County Funeral shall be completed and an authorization given to the Funeral Director to provide services prior to those services being rendered. If the deceased is entitled to death benefits from any source, that benefit will be used to offset the cost to the county of the burial. Further, any and all available resources of the deceased or responsible relatives will be used to offset the cost to the county of the funeral. A claim will also be filed against the estate of the deceased for any funds expended by the County. The County will not pay for any funeral expenses if the resources of the deceased and/or the legally responsible relatives are sufficient to pay for the costs of the funeral.

The following are the maximum allowable costs for a county funeral:

Professional Services	\$1800
Casket	Actual, up to \$500
Vault/Grave Liner	Actual, up to \$550
Opening/Closing	Actual
Cemetery Lot	Actual
Transportation	\$1.75 per loaded mile
Cremation	Actual, up to \$750
Cremation with Professional Services	Actual up to \$1800
 MAXIMUM COST PER FUNERAL	 \$3600

Family members or friends may supplement the county funeral allowance up to \$500. In order to minimize costs, services for a county funeral, including visitation, ceremony and internment, should be conducted on weekdays between the hours of 9:00 am and 4:00 pm.

This policy will be reviewed with the Funeral Directors in the County biennially.

March 13, 2009



REQUEST FOR BOARD ACTION

AGENDA ITEM : CCWMO 2008 Annual Report Summary

Originating Division: Land Water Services

Meeting Date: 7 apr 2009

Amount of Time Requested: 10

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Carver County WMO is required to submit an annual report to the Board of Soil & Water Resources(BWSR) - MN St. 103B.231 & MN Rules Ch. 8410.0150. This report contains information on specific WMO activities(organized by issue as presented in the current CCWMO plan), projects, programs, planning efforts, and financial activity for 2008 as well as a **summary of goals for 2009**. It is not intended to provide comprehensive detail on all aspects of 2008 WMO implementation. Further reports, data, and information are referenced in each section and available either via the website or on request as noted.

Multiple county departments help implement the CCMWO plan. The Carver County Board of Commissioners is the governing board. The Water, Environment, and Natural Resources (WENR) Committee acts as the citizen advisory board and the Planning & Water Management department is responsible for administration, implementation and coordination. Implementation is also the responsibility of Environmental Services, Land Management, and the Carver Soil & Water Conservation District (SWCD), along with coordination via the Carver County U of M Extension office.

Staff will provide a brief summary of 2008 activity. A summary document is included in the packet and a full copy of the report has been mailed separately to commissioners and is available on the county water website:
<http://www.co.carver.mn.us/water>.

ACTION REQUESTED: Motion to accept the 2008 CCWMO Annual Report and authorize submittal to the MN Board of Soil & Water Resources.

FUNDING

County Dollars = \$
Other Sources & Amounts = \$
= \$
TOTAL = \$

FISCAL IMPACT

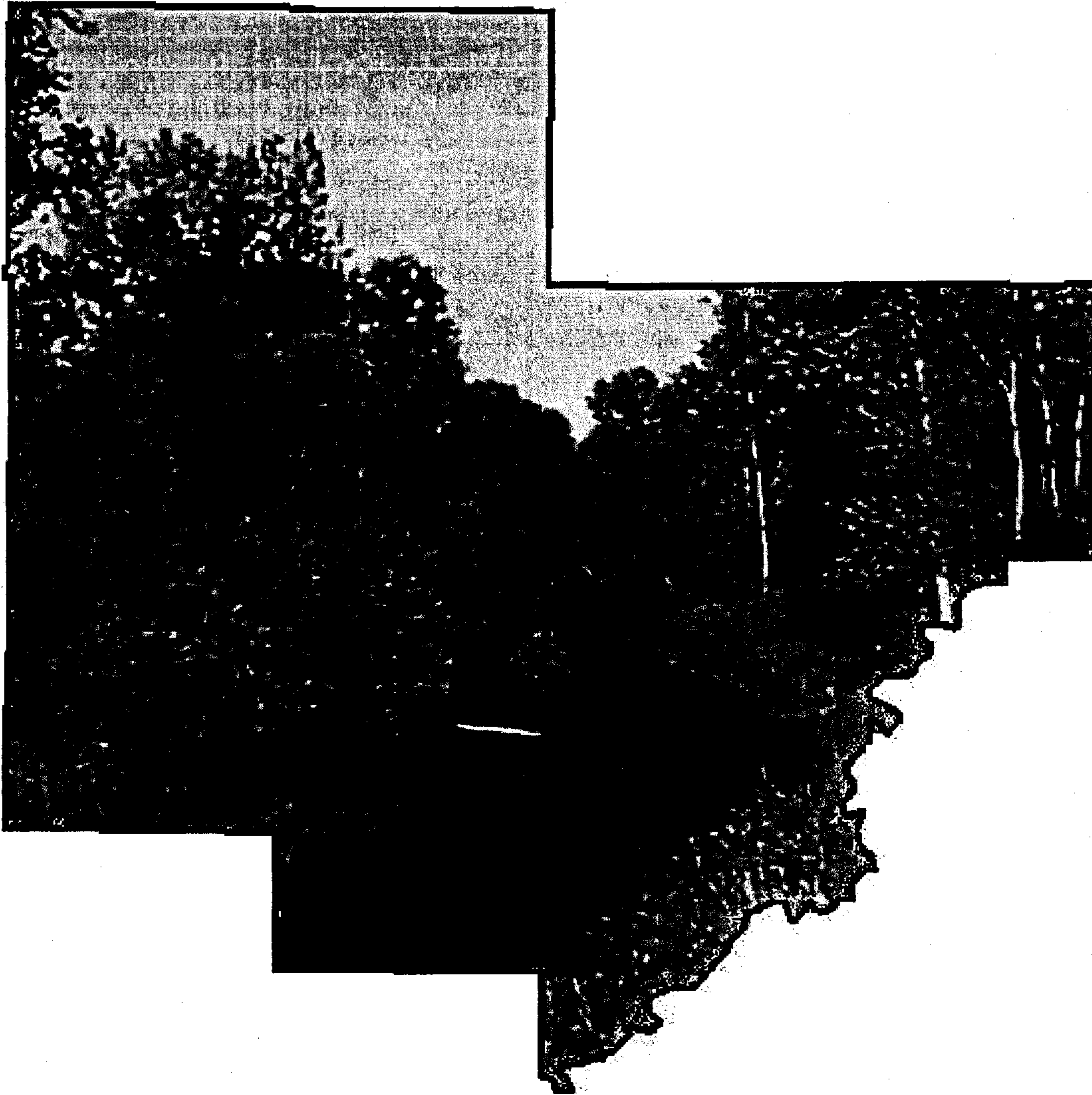
None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 03/30/09

2008 Annual Report
DRAFT
Carver County Water Management Organization (CCWMO)



Carver County Water Management Organization
Planning and Water Mgmt Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: 952-361-1820
Fax: 952-361-1828
www.co.carver.mn.us/water

Purpose of Report

The Carver County Water Management Organization (CCWMO) is responsible for performing management tasks including, planning, funding, regulation, and implementation of the Carver County Water Management Plan. The CCWMO includes the following watersheds; Bevens Creek, Carver Creek, East and West Chaska Creek, Pioneer-Sarah, and the Crow River (see map on page 3).

In order to fulfill legislative requirements on surface and groundwater, Carver CCWMO developed a Water Management Plan that was adopted in 2001. The goal of the Plan is to protect, preserve and manage the CCWMO's surface and groundwater systems in the midst of rapid growth and intensive agricultural activity. The plan presents sustainable and equitable methods to reach that goal by providing guidance and specific standards for decision-makers, residents, landowners, educators, and implementing staff at the local level. Within the Water Management Plan, there are twelve priority areas the CCWMO has identified needing immediate and continued action. These include: Subsurface Sewage Treatment Systems (SSTS), Feedlots, Construction Site Erosion and Sediment Control, Stormwater Management, Land Use Practices for Urban and Rural Areas, Water Quality Assessment, Wetland Management, Groundwater, Natural Resource Management, Education, Total Maximum Daily Loads (TMDLs), and Solid Waste.

This report is intended to provide an annual look at the activities accomplished as well as challenges encountered by the Carver County Water Management Organization (CCWMO). This report contains information on specific WMO activities (organized by issue as presented in the current CCWMO plan), projects, programs, planning efforts, and financial activity for 2008 as well as a summary of goals for 2009. It is not intended to provide comprehensive detail on all aspects of 2008 WMO implementation. Further reports, data, and information are referenced in each section and available either via the website or on request as noted. This report fulfills the requirements of MN St. 103B.231 & MN Rules Ch. 8410.0150.

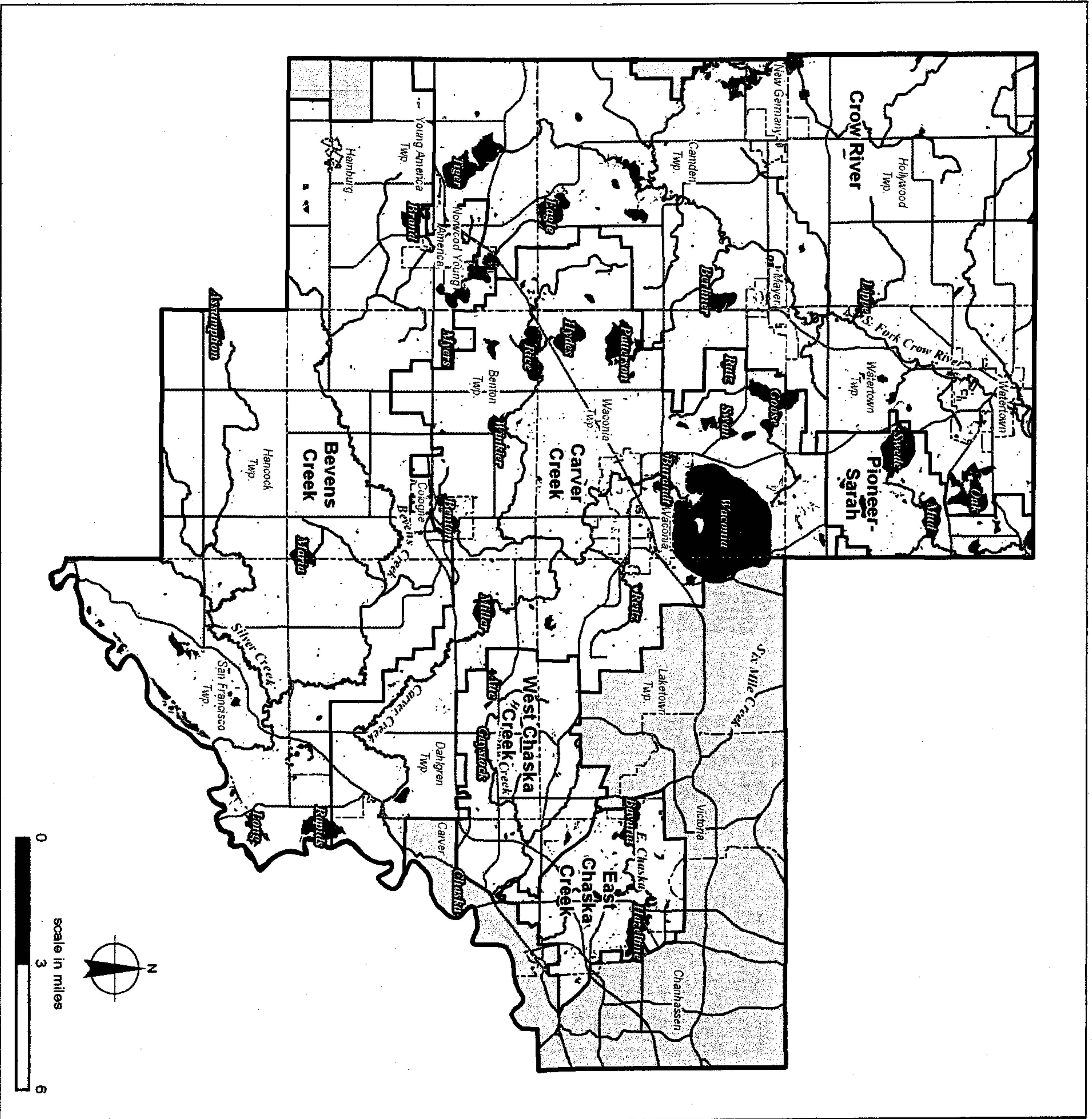
Multiple county departments help implement the CCWMO plan. The Carver County Board of Commissioners is the governing board. The Water, Environment, and Natural Resources (WENR) Committee acts as the citizen advisory board and the Planning & Water Management department is responsible for administration, implementation and coordination. Implementation is also the responsibility of Environmental Services, the Carver Soil & Water Conservation District (SWCD), and the Land Management dept. The CCWMO also coordinates with the University of Minnesota Extension for implementation activities. The term "CCWMO" used in this document is inclusive of all of these County departments and agencies.






In 2008, accomplishments within each area of the plan helped in protecting, preserving, and managing surface and groundwater. These accomplishments include water quality monitoring, completion of TMDL reports, registration of feedlots, SSTS, wetlands, and conservation reserve program, and much more. The next sections highlight, the adopted workplan objectives, some of the accomplishments achieved by the CCWMO in 2008, and summary objectives for 2009. For more information, visit our website at <http://www.co.carver.mn.us/water>.

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CCWMO Boundaries



- Legend**
-  County Boundary
 -  CCWMO Watershed Boundaries
 -  Municipal Boundaries
 -  Lakes
 -  Streams

Carver County Water Plan 2009-2019
Land & Water Services Division
Planning & Water Management Dept.



CARVER COUNTY

This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

CCWMO Governing Board - Carver County Board of Commissioners

Gayle O. Degler District 1
541 Pine View Court
Chanhassen, MN 55317
(952) 403-7047
gdegler@co.carver.mn.us

Tom Workman District 2
181 South Shore Ct
Chanhassen, MN 55317
(952) 250-4924
tworkman@co.carver.mn.us

Randy Maluchnik District 3
112510 Ramsey Court
Chaska, MN 55318
(612) 964-5382
rmaluchnik@co.carver.mn.us

Tim Lynch District 4
17050 - 32nd Street
Mayer, MN 55360
(952) 353-2598
tlynch@co.carver.mn.us

James M. Ische District 5
13080 Co Rd 52
Norwood, MN 55368
(952) 466-5851
jische@co.carver.mn.us

CCWMO Primary Staff Contacts

Paul Moline
Planning & Water Management
952-361-1825
pmoline@co.carver.mn.us

Mike Wanous
Soil & Water Conservation District
952-442-5105
mwanous@co.carver.mn.us

Mike Lein
Environmental Services
952-361-1800
mlein@co.carver.mn.us

Dave Drealan
Director - Land & Water Services
952-361-1820
ddrealan@co.carver.mn.us

Consultants

With the implementation of the CCWMO Water Management plan, there are programs which require the need of engineering services. In 2001, the CCWMO began using outside private engineering services as a more cost effective way to address these needs as opposed to hiring an engineer on staff. As part of identifying engineering service needs for the 2007-2009 period and responding to MN state statute 103B.227 Subd. 5 (requires the CCWMO to seek proposals from engineering firms every 2 years), staff sent out requests for proposals directly to appropriate firms in addition to a published legal notice. A team comprised of CCWMO and SWCD staff and a WENR advisory committee members reviewed and ranked six proposals submitted, and agreed on a recommendation, followed by Board approval to retain Wenck Associates, Barr engineering, and Emmons & Olivier Resources Inc. as the primary consultants for the period of July 1, 2007 to June 30, 2009. The RFP process for 2009-2011 contracts will be completed in 2009.

WENCK Associates

Mr. Kenton C. Torve, P.E.
P.O. Box 249
Maple Plain, MN 55359
(763) 479-4209
ktorve@wenck.com

Emmons & Olivier Resources

Mr. Jay Michels
651 Hale Ave.
Oakdale, MN 55128
(651) 770-8448
jmichels@eorinc.com

BARR Engineering

Nancy Johnson Dent, P.E.
4700 West 77th Street
Minneapolis, MN 55435
(952) 832-2806
ndent@barr.com

Primary assistance needed in 2008:

- Development Review and Compliance
- Cost Share Project Review
- Capital Project Design
- Local Plan Review
- CCWMO Water Plan Update Assistance
- 2030 Comprehensive Plan Assistance
- Digital Flood Study mapping project
- General engineering services

Citizen Advisory Committee

Water Environment & Natural Resource Committee (WENR)

Purpose

The Water, Environment, & Natural Resource Committee (WENR) is established as a permanent advisory committee. The WENR is established and operated under the County's standard procedures for advisory committees. The WENR committee works with staff in the Land and Water Services Division of Carver County to make recommendations to the County Board on matters relating to the CCWMO water management plan and budget; and advises staff and the County Board on environmental, waste and recycling issues. As the need arises for special projects, the County Board reserves the right to obtain additional input from stakeholders and citizens who may not be serving on the advisory committee. A technical advisory committee made of up WENR members, local staff, state agency staff, consultants or persons with local expertise may also be assembled on a project by project basis.

- Provide and seek public input to staff on current and impending policies affecting water, environment, recycling, and solid and other waste issues, which affect Carver County residents.
- Seek and provide input into Carver County's Solid Waste Master Plan and Water Management Plan updates.

Membership (as of Jan 2009)

Jim Aiken	Citizen Rep Comm District 1
Bob Burandt	Citizen Rep Comm District 2
Audrey Kramer	Citizen Rep Comm District 3
Daniel Palmer	Citizen Rep Comm District 4
Virgil Stender (V Chair)	Citizen Rep Comm District 5
Eric Evenson	Carver Creek watershed
Scott Hoese (Chair)	Crow River/Pioneer Creek watersheds
Gail Von Bargaen	Bevens Creek watershed
Scott Smith	East/West Chaska Creek watersheds
Curtis Wolter	Young America Township
Vern Richter	Watertown Township
Terry Jeffrey	City of Chanhassen
Bill Monk	City of Chaska
David Poggi	City of Waconia
Luayn Murphy	City of Mayer
Peter Moe	University of MN Extension
Bill Bohnen	SWCD Board Member
Mark Zabel-	SWCD Board Member Alternate
Jim Ische -	Carver County Board Member
Tim Lynch -	Carver County Board Member Alternate

2008 meetings

- Meeting 1 - Wednesday, January 29- 6:00pm
- Meeting 2 - Tuesday, April 1 - 6:00pm
- Meeting 3 - Tuesday, May 27 - 6:00pm
- Meeting 4 - Thursday, July 29 - 5:30pm LAKE WACONIA TOUR
- Meeting 5 - Tuesday, September 30 - 6:00pm
- Meeting 6- Tuesday, December 4 - 6:00pm

Note: Policy Finance and Technical Sub-committees met as needed

Activity Summary for Major Plan Issues

Challenges

- Implementation of cost share projects delayed due to local budget cuts, project match funds being eliminated, and the slowdown in development.
- Staff departures and leaves (affecting 6 positions of 7 total in PWM dept) and resulting vacancies for portion of year delayed education implementation, TMDL development, water plan update development, reporting, and hindered most CCWMO operations.
- State agency coordination: reporting similar information in a variety of required formats, and the uncertainty of review time/process of TMDL documents.

Successes

- Direct discharge SSTS program to implement carver, bevens fecal TMDL proved very successful. All, but one direct discharge in the priority sub-watersheds eliminated through process.
- Joint powers agreement with PCA for construction site monitoring proved to be an effective partnership for effective compliance of CCWMO rules and NPDES permit.
- Funding for TMDL development and implementation successful in part due to effective CCWMO structure. Continued demonstration that CCWMO funds and organization can leverage state and federal funding.
- As the CCWMO plan matures (7 years), greater success in larger cost share projects were realized in 2008.
- Based on approximate numbers, the 100th filtration basin (following WMO stormwater standards) was installed in 2008.

Feedlots

Improperly managed feedlots have a high risk of polluting surface and groundwater. The County is responsible for managing feedlots so the quality of surface and ground water is not impaired.

In 2008, objectives were:

- Implementation of the State and County regulations continue to be the focus of this program, with inspections a high priority.
- Inspector continues to educate operators about requirements and work with operators to help bring them into compliance.
- Continue with Level III inventories during inspection process.
- Complete State MPCA Registration Process in e-link.
- Focused inspection and manure management education through the Bevens and Carver Creek Bacteria TMDL.

2008 Activities included:

- 394 Feedlots registered, continuously updated and inspected.
- 81 site compliance inspections conducted.
- 7 open lot compliance plans implemented by 7 different land owners to eliminate run off.
- Newsletter titled "Feedback" was distributed to all feedlot owners and the County Agribusiness's and banks in June, September and December 2008.
- E-link is completed and will be updated to reflect all inspections completed in 2008.
- Education of requirements and Compliances - in 2008 this was mostly accomplished through one-one communication with operators, the County Feedlot staff, and the SWCD Marketing technician.
- Worked on 22 feedlot sites for evaluating pollution potential
- Worked on 8 nutrient management plans for producers.

2009 Objectives

- Implementation of the State and County regulations continue to be the focus of this program, with inspections a high priority.
- Inspector continues to educate operators about requirements and work with operators to help bring them into compliance.
- Continue with Level III inventories during inspection process.
- Complete State MPCA Registration Process in e-link.
- Focused inspection and manure management education through the Bevens and Carver Creek Bacteria TMDL.

More information:

- Appendix A - CPA 2009 Annual CFO Supplementary Report Form & CPA 2009 Annual CFO and Performance Credit Report Form
- Specific inspection reporting via e-link as available (BWSR)
- Contact:
Mike Lein
Environmental Services
952-361-1800
mlein@co.carver.mn.us

Subsurface Sewage Treatment Systems

Failing and improperly maintained SSTS present a substantial threat to surface and groundwater. The County is responsible for eliminating all non-conforming systems, ensuring that all new systems are properly designed and installed, and ensuring all systems are properly managed, operated, and maintained.

In 2008, objectives were:

- Continue to administer state and county SSTS rules and regulations.
- Administer the Direct Discharge Cost-share incentive program.
- Distribute 3 year pumping notices
- Continue to pursue and obtain financial assistance opportunities for SSTS owners.
- Focused effort through the Bevens and Carver Creek Bacteria TMDL.

Activities included:

- 1,086 systems pumped
- 100 permits issued, 5 for floor drains, and 95 for SSTS permits.
- 1,901,724 gallons distributed
- 75 systems replaced, 8 repaired, 83 total
- 182 Septic Systems installed.
- 276 sites visited.
- 47 participants in the Direct Discharge Cost-share incentive program. 20 of these systems were in TMDL sub-priority watersheds.
- AgBMP money approved in 2008: \$200,000 transferred to Carver County for SSTS program

2009 Objectives

- Continue to administer state and county SSTS rules and regulations.
- Administer the Direct Discharge Cost-share incentive program.
- Distribute 3 year pumping notices
- Continue to pursue and obtain financial assistance opportunities for SSTS owners.
- Focused effort through the Bevens and Carver Creek Bacteria TMDL through continuation of direct discharge incentive program.

More information:

- Appendix C Carver County JPA MPCA Construction Stormwater Program 2008 Annual Report
- Appendix B MPCA Subsurface Sewage Treatment Systems Annual Report 2008
- Contact:
Mike Lein
Environmental Services
952-361-1800
mlein@co.carver.mn.us



direct discharge program eliminated SSTS which had little or no treatment prior to discharging waste directly to surface waters, 2008 focus was on high priority sub watersheds in carver and bevens creeks.

Construction Site Erosion & Sediment Control

Improper planning, installation and maintenance of construction site erosion and sediment control practices cause shortened life of sediment basins, increased nutrient loads in water, and impaired water quality. The CCWMO is responsible for managing construction sites to implement Best Management Erosion and Sediment Practices (BMESPs) and prevent on and off site erosion and sedimentation.

In 2008, objectives were:

- SWCD - Continue to monitor all open sites County-wide for Water Rules and NPDES compliance; continue to provide technical assistance as needed.
- Administer Joint Powers Agreement with MPCA (Based on grant allocated through 2008). Includes site monitoring and reporting.

Activities included:

- As of 12/1 there are 306 open NPDES permits in Carver County, 199 of which are General Stormwater Permits for Construction Activity, 105 Subdivision Permits, and two Unpermitted Permits.
- From 12/1/07 through 11/31/08 the County SWCD conducted 477 compliance inspections that were prioritized on level of activity and sensitivity. 36 Plat reviews were completed for CCWMO rule review. 4 Active Cases are under MPCA enforcement for failure to address NPDES permit requirements. 38 cases were followed up with enforcement through local governmental units by stop work orders for failure to address NPDES permit requirements.
- Educational events: 3 contractor visits and one presentation to a consulting firm. 32 pre-construction meetings were attended.

2009 Objectives

- SWCD - Continue to monitor all open sites County-wide for Water Rules and NPDES compliance; continue to provide technical assistance as needed.
- Administer Joint Powers Agreement with MPCA (Based on grant allocated through June 2009). Includes site monitoring and reporting. Pursue extension of this JPA.

More information:

- Appendix C Carver County JPA MPCA Construction Stormwater Program 2008 Annual Report
- Appendix D Water Project Review List (includes well sealing)
- Contact:
Paul Moline
Planning & Water Management
952-361-1825
pmoline@co.carver.mn.us



construction sites such as this site, opened in 2008, continue to pose a threat to waters in the CCWMO

Land use Practices for Urban & Rural Areas

Every piece of land contributes to water quality and quantity. Financial, technical, and educational assistance are offered to help landowners implement conservation practices. The CCWMO is responsible for promoting water resource protection in the CCWMO and encouraging landowners to implement conservation practices.

In 2008, objectives were:

- Distribute federal funding to agricultural producers based on priorities identified by local work group.
- Manure mgmt. planning, native grass plantings, pasture renovations, lakescaping, streambank restorations, distribute AG BMP low interest loans for conservation practices, Carver CCWMO small project fund, tree sales and planting design.
- Focused effort through the Bevens and Carver Creek Bacteria TMDL.

Activities included:

- Conservation Reserve Program (CRP) & Continuous Conservation Reserve Program (CCRP)
 - CCRP filter strips (CP21): 50.7 Acres; CCRP hydric soil restoration (CP23): 11.9 acres
 - CCRP wetland restoration and buffer (CP27 & 28): 60.2 Acres; CCRP Back Forty for wildlife (CP38): 21.0 Acres; Carver County currently has 325 active CRP contracts which total 3,520 acres .
- Cost Share Program
 - Cost-Share Encumbered—\$39,313.12 2008 Cost-Share Spent: \$28,735.40; Water & Sediment Control projects: 5 Approved; Grassed Waterway projects: 4 Approved; Miscellaneous: 1 Diversion, 1 Pumping Plant
- Ditch Inspection Program
 - Inspected 2 ditch systems for the Carver County Ditch Authority, redetermination of benefits for CD#4A, and repaired CD #6
- Planning, Design, and landowner contact for Burandt Lake raingardens
- Installation of plants for Foxford Road rain gardens
- Presentations to Lake Association groups about backyard BMP's.
- Partnered with 7 County Metro SWCD's to provide urban conservation technical assistance.

2009 Objectives

- Distribute federal funding to agricultural producers based on priorities identified by local work group.
- Manure mgmt. planning, native grass plantings, pasture renovations, lakescaping, streambank restorations, distribute AG BMP low interest loans for conservation practices, Carver County small project fund, tree sales and planting design.
- Promote and provide technical support the installation and maintenance of Best Management Practices (BMP's).
- Seek financial aid in the form of State Cost Share and federal EQIP for the installation of BMP's.
- Work cooperatively with the USDA NRCS and FSA to promote and implement the federal USDA programs such as EQIP, CRP, CCRP, and WHIP.
- Assist federal partners with compliance of the Sodbuster and Swampbuster requirements of the federal Farm Bill.
- Partner with the Association of Metro Soil and Water Conservation Districts and utilize staff expertise for projects in Carver County.

More information:

- Appendix E Carver Soil & Water Conservation District 2009 Annual Plan of Work.
- Contact:
Mike Wanous
Soil & Water Conservation District
952-442-5105
mwanous@co.carver.mn.us

Groundwater

Groundwater is affected by many issues including SSTs, feedlots and land use practices. Risks include contamination and overuse resulting in groundwater shortages. The County is responsible for protecting groundwater from contamination by sealing abandoned wells and properly disposing of solid and hazardous waste, and ensuring an adequate supply of groundwater for residential and commercial needs.

In 2008, objectives were:

- Continue Well Sealing program
- Continue funding and assisting with Groundwater Atlas partnership project. Seek other funding partners.

2008 Activities included:

- 1 well sealing request received and approved
- Continued working with MGS on the groundwater atlas program. Tentative funding commitments received from adjacent watershed district.
- Reviewed wellhead protection plans for cities of Carver, Hamburg, and Watertown.
- Assisted Lower MN WD with seminary fen groundwater monitoring.

2008 Program Assessment: Objectives met. Well Sealing program not actively promoted led to low applications and requests.

2009 Objectives

- Continue Well Sealing program with enhanced promotion and secure enhanced cost share funds available for program
- Continue funding and assisting with Groundwater Atlas partnership project towards 2009 completion. Finalize funding with watershed district partners.
- Seek partnerships with state, local and adjacent agencies for enhanced groundwater monitoring activities.
- Determine how updated groundwater plan will be integrated into water plan update process.

More information:

- **Contact:**
Paul Moline
Planning & Water Management
952-361-1825
pmoline@co.carver.mn.us

Waste

With the expansion of the metropolitan area into Carver County, programs are needed to accommodate the increase in solid waste. The County Environmental Services Dept is responsible for development and implementation of such programs including; waste and toxicity reduction, reuse, waste recycling, composting of yard waste, incineration, and more. The CCWMO plan includes waste mgmt as an important implementation tool to keep waste and pollutants out of area waters.

In 2008, objectives were:

- Continue point source generation licensing and inspection program
- Continue operations of Environmental Center to provide solid and hazardous waste recycling/disposal options for hazardous waste and problem materials.
- Develop plan for expanded options in Western Carver County.

2008 Activities included:

- Continued identification, licensing and inspection programs for hazardous waste and solid waste
- 300 hazardous waste generators with 100 inspections
- Continued collection of household hazardous waste and solid waste at the Environmental Center
- Expanded recycling program developed for western Carver County with facility located in Mayer.

2009 Objectives

- Continue point source generation licensing and inspection program
- Continue operations of Environmental Center to provide solid and hazardous waste recycling/disposal options for hazardous waste and problem materials.
- Finalize plan for Mayer operational facility.

More information:

- Appendix F Environmental Center #'s
- Contact:
Mike Lein
Environmental Services
952-361-1800
mlein@co.carver.mn.us



Over 100 tons of paint were collected at the County Env. Center in 2008

Stormwater Management

Land use changes cause increases in impervious surfaces in urban areas and draining of land for farming in rural areas. This increases flood potential, water quality degradation, and wildlife habitat degradation. The CCWMO is responsible for providing stormwater attenuation and minimizing degradation of the water resources by reducing runoff.

In 2008, objectives were:

- Continue to review plans and enforce compliance with the Water Management Rules.
- Administer NPDES MS4 permit

2008 Activities included:

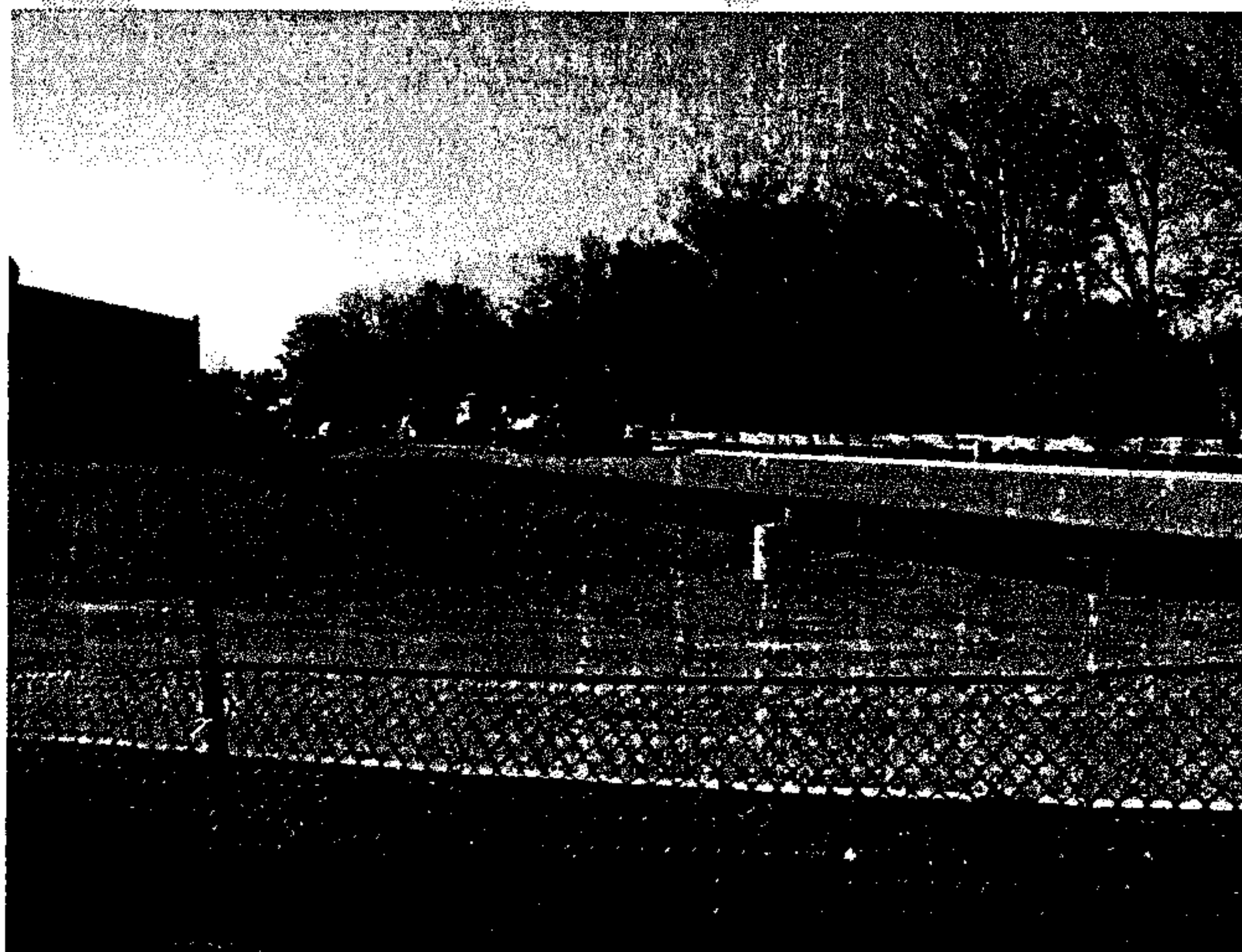
- 36 CCWMO Development projects reviewed and approved
- Annual NPDES Phase II MS4 2007 report submitted - public hearing held July 1, 2008.
- Reviewed and approved updated Local Water Management Plans for cities of Carver, NYA, Waconia, and Watertown.
- Reviewed Non-degradation plans for cities of Chaska and Chanhassen.
- Committed to funding 10 stormwater treatment cost share projects (see project list pg 20)
- 4 stormwater treatment cost share projects completed (see project list pg 20)
- Installed pervious pavement demonstration project at Carver County Government Center.
- Floodplain and shoreland rules enforced via County zoning in all townships

2009 Objectives

- Continue to review plans and enforce compliance with the Water Management Rules.
- Administer NPDES MS4 permit & update Industrial site permits
- Re-evaluate stormwater standards (as part of plan update).
- Implement 2009 funded cost share & capital projects.
- Solicit, evaluate, rank, and propose funding for cost share and capital projects.

More information:

- Appendix D Water Project Review List
- Contact:
Paul Moline
Planning & Water Management
952-361-1825
pmoline@co.carver.mn.us



pervious pavement demonstration project at Carver County Government Center - installed Nov 2008

Wetland Management

Wetlands improve water quality by reducing nutrients, sediments and the volume of water to lakes and rivers, and filtering pollutants. Wetlands are also one of the most productive ecosystems and provide vital habitat to many plants and animals. The CCWMO is responsible for managing and restoring wetlands and protecting their functions.

In 2008, objectives were:

- Continue to administer WCA
- Pursue continued implementation of Crane Creek Wetland Restoration Project
- Update Wetland Management Chapter of CCWMO Water Plan

Activities included:

- WCA Administration
 - 176 landowners were provided with wetland related technical assistance; 156 sites/locations (includes meetings, reviews phone calls, etc with landowners/contractors; 15 site plan reviews; 34 meetings on inspection sites with 12 acres of wetland avoided due to meetings; 21 sites in the Wetlands Conservation Act Program; 2 wetland banking projects; 8 worked on sites identified by DNR flyovers; 40 potential violation sites investigated, 6 enforcement actions pursued; Continued involvement in the BWSR Wetland Banking Road Replacement Program
 - Assisted with large wetland restorations on the MN Valley Trust Land
- 2 millionth acre addition into the Wetlands Reserve Program national ceremony, held in Carver County
- Crane Creek Wetland Restoration Project
 - Finalized design of Crane Creek Wetland Restoration Project
 - Received approval from County Ditch Board to impound water at Crane Creek (a key element of the restoration design)
 - Finalized Landowner Agreements for the Crane Creek Wetland Restoration Project
- Wetland Management Chapter Updates
 - Updated wetland buffer standards & incorporated methodology for prioritizing wetland restoration opportunities in the CCWMO Water Plan (approval in late 2009)

In 2009 Objectives:

- Keep informed of the changes to the MN WCA laws; Continue participation on TEP's for WCA projects.
- Understand and promote wetland restoration available through state and federal programs including WRP, RIM, private and public banking, CREP, CRP, CCRP, and USFWS programs.
- Assist the USDA with the wetlands provisions within the Farm Bill Program, including Swampbuster and 1026 drainage requests.
- Seek to prevent wetland losses by educating landowners of the state and federal wetland protection laws.
- Work with LGU's on wetland related issues.
- Assist Carver County with wetland reporting as required.

More information:

- Appendix E - Carver Soil & Water Conservation District 2009 Annual Plan of Work
- WCA reporting on e-link to BWSR
- Contact:
Paul Moline and/or Mike Wanous
952-361-1825 and/or 952-442-5101

Water Quality Assessment

The quality of lakes and streams is impacted by land use activities, development patterns, and increased runoff. Reducing these impacts improves water quality and monitoring determines the effectiveness of mitigation efforts. The CCWMO is responsible for maintaining a comprehensive and accurate assessment of surface and groundwater quality trends over time. In recent years, total maximum daily loads (TMDL's) have become a pressing issue in the State as well as Carver CCWMO. Therefore our water quality monitoring and assessment program has been developed with a more focused approach to ensure we are gathering information necessary for TMDL development, reporting, and implementation.

In 2008, objectives were:

- Continue staffing and funding of lake and stream monitoring program for fecal, nutrients and sediments.
- Focused monitoring as part of TMDL implementation and development.
- Focused monitoring as part of Crane Creek project.
- Identify 2009 infiltration/filtration monitoring sites.
- Continue water quality monitoring for Lower Minnesota River Watershed District.
- Continue partnership with U of M and DNR on "carp project".

Activities included:

- Continued water sampling program for phosphorus, nitrogen, fecal coliform, and total suspended solids.
- 14 lakes sampled
- 12 active sampling stream sites (including Bio-monitoring)
- 12 infiltration/filtration sites monitored
- Continued monitoring for TMDL development and implementation
- Continued monitoring of 21 sites for fecal coliform TMDLs.
- Continued monitoring of 15 stream sites for turbidity TMDLs.
- Continued monitoring for 13 lakes sites for nutrient TMDL development.
- 6 volunteer gage monitors, reported monthly.
- Partnership with Lower MN WD for lake, stream and GW monitoring.

2009 Objectives:

- Continue staffing and funding of lake and stream monitoring program for fecal, nutrients and sediments.
- Focused monitoring as part of TMDL implementation and development.
- Focused monitoring as part of Crane Creek project.
- Identify 2010 infiltration/filtration monitoring sites.
- Continue water quality monitoring for Lower Minnesota River Watershed District.
- Continue partnership with U of M and DNR on "carp project".
- Make monitoring as automated as possible, eliminating need for transferring paper field sheets to a spreadsheet or database.

More information:

- Appendix G Quality Report for 2008 data, including individual lake and stream results and trends can be found at: <http://www.co.carver.mn.us/departments/LWS/wqmp.asp>
- Contact:
Greg Aamodt
Planning & Water Management
952-361-1804
gaamodt@co.carver.mn.us

Natural Resource Management

In order to maintain the integrity of the aquatic and terrestrial ecosystems, and other desired human uses of water resources, management must distinguish which natural and cultural resources to preserve. The CCWMO is responsible for managing the CCWMO's water resources as a way to preserve, protect, and enhance natural resources.

In 2008, objectives were:

- Complete LCMR MLCCS project.
- Develop a methodology to assess and prioritize remaining natural areas within Carver County.
- Integrate WMO activities and planning into the 2030 Carver County Comprehensive Plan.

Activities included:

- Provided Minnesota Land Cover Classification System data and other support for use in building the Restoration Prioritization and Prediction Model. The model is a tool for planners and communities in 5 metro area counties (Hennepin, Carver, Dakota, Scott and Washington) used in decisions about locations for ecological restoration opportunities.
- Completed LCMR MLCCS project.
- Developed three GIS models to assess and prioritize natural areas in the county:
 - The Natural Resource Assessment model identifies high priority natural resources,
 - The Restoration Assessment model evaluates and prioritizes restoration opportunities
 - The Corridor Assessment model identifies and evaluates potential greenway corridors.
- DRAFT 2030 Carver County Comprehensive Plan submitted to Metropolitan Council for review including the Water and Natural Resource and Park and Open Space elements and integrated WMO activities.
- Carver SWCD Sold 23,000 trees to 218 individuals through tree program

2009 Objectives:

- Adopt 2030 County comprehensive plan
- ID strategies for NR implementation in WMO plan.

More information:

- Contact:
Paul Moline
Planning & Water Management
952-361-1825
pmoline@co.carver.mn.us

Education

Education is recognized as a key component of implementing the Water Management Plan. The CCWMO is responsible for providing those living, working, and recreating in the county with the knowledge and skills required to assure protection and improvement of surface water and groundwater resources.

In 2008, objectives were:

- Maintain existing K12 education programs.
- Participate in regional education programs such as the urban clean water stewardship campaign via the Metro Watershed Partners.
- Education & outreach for Burandt Lake TMDL, 5 Lake TMDL, SSTS Direct Discharge Cost Share Program,
- Education & outreach as related to the development of the Carver County Comprehensive Plan 2030 and Water Management Plan.

Activities included:

- Continued successful K-12 education programs including Children's Water Festival, Volunteer Stream Monitoring Partnership River Summit, Wetlands Education Program, and Envirothon
- TMDL public process with Burandt Lake and 5 Lake TMDLs via press releases, website maintenance, open houses, and a poster session and the MN Waters Conference in October.
- Land & Water Services insert in the Citizen in August & October.
- Contribution (\$3,000) to Metro watershed Partners - including Metro media Campaign
- Partnered with Blue Thumb: Planting for Clean Water
- Partnered with Minnehaha Creek Watershed to do Stormwater U forums in the SW Metro.
- Partnered with NEMO for stormwater education of local officials and staff.
- Continued Water, Environment, and Natural Resources committee tours and education.
- Maintained County WMO website and displayed educational materials at the Carver County Fair and the City of Victoria's Volksfest.
- Creation of "How you can help website" describing homeowner methods to keep water clean, with 12,000 site views the two months after creation.

NOTE: LWS education coordinator position vacant from Jan 08 to April 08. As a result, some early year workplan and activities were curtailed.

2009 Objectives:

- Maintain existing K12 education programs in water & natural resources (Metro Children's Water Festival, Wetlands Education Program, Envirothon, Volunteer Stream Monitoring, Project WET - Water Education for Teachers).
- Participate in regional education programs such as the urban clean water stewardship campaign via the Metro Watershed Partners.
- Education & outreach as related to the Bevens, Carver, & Silver Creek Watershed TMDL Implementation Plans. Specific components for general public education, ISTS, stream buffers, manure land application, and shoreland management (see Projects section.)
- Education & outreach as related to the development of the Carver County Comprehensive Plan: Public education and participation and assistance with the coordination of the Water & Natural Resource Element and Landuse Element (see Projects section.)
- Outreach & public participation as related to the development of additional TMDLs in Carver County.

More information:

- Appendix H Citizen newsletters
- Contact:
Madeline Banschbach
Planning & Water Management
952-361-1026
mbanschbach@co.carver.mn.us

Total Maximum Daily Loads

Surface waters within the State of Minnesota must meet certain water quality standards, as defined through the Clean Water Act of 1972. If such waters do not meet these standards, then they are listed upon the 303(d) Impaired Waters List, published by the Minnesota Pollution Control Agency every two years. Currently, 24 lakes are listed for nutrient impairments, 15 lakes are listed for aquatic consumption impairment due to mercury, one stream section is listed for chloride impairment, one stream section for Acetochlor impairment, six stream sections are listed for turbidity impairments, two stream sections are listed for dissolved oxygen impairment, two stream sections have fish IBI impairment, and nine stream reaches are listed for fecal coliform impairments. TMDLs are developed to identify the pollutant source, establish a targeted loading amount that the surface water body must achieve to meet State Water Quality Standards, and implement best management practices to reduce these indentified pollutant source to the loading amount specified. The CCWMO is responsible for developing these TMDLs and their implantation plans.

In 2008, objectives were:

- Begin Draft Lake TMDL's.
- Continue development of Carver & Bevens Creek Turbidity TMDL; MOU with Met Council
- Focus efforts on Goose lake, Reitz lake and Silver creek S4 subwatersheds.
- Focus efforts on eliminating contributing SSTS, approved manure management plans, and conservation practice implementation; Focus landowner education efforts.
- Continue and improve monitoring program to aide in developing TMDLs.

Activities included:

- Funding for Phase II Carver, Bevens and Silver Creek Fecal Bacteria Implementation received.
- Funding for Lake TMDL development received.
- Lake TMDL Final Draft sent to the MPCA
- Burandt Lake TMDL approved
- Met Council SWAT model for Carver Creek completed for Turbidity TMDL.
- Continued monitoring of 21 sites for fecal coliform TMDLs.
- Continued monitoring of 15 stream sites for turbidity TMDLs.
- Continued monitoring for 13 lakes sites for nutrient TMDL development.

2009 Objectives:

- Complete Carver & Bevens Creek Turbidity TMDL with Met Council
- Phase II Carver, Bevens and Silver Creek Fecal Bacteria Implementation - focus on sub-watersheds
 - Focus efforts on Bent, Benton and Silver creek subwatersheds.
 - Focus efforts on eliminating contributing SSTS, approved manure management plans, and conservation practice implementation.
 - Focus landowner education efforts.
- Continue and improve monitoring program to aide in developing TMDLs.
- Crow area Lake TMDL submitted; Remaining lake TMDL's submitted.
- Carver Creek 6 Lake TMDL and Reitz Lake TMDL approved;
- Lake Burandt Implementation Funding

More information:

- Appendix I Detailed annual reports on three active TMDL grant agreements available on request.
- Contact:
Paul Moline
Planning & Water Management
952-361-1825
pmoline@co.carver.mn.us

Cost Share and Capital Projects

The CCWMO developed a process in 2007 to request, evaluate and approve cost projects using CCWMO levy funds. The projects are either cost-share projects which match local or other agency funds or they are considered in the Annual Capital Improvement Process(CIP) process included in the County Board budget process. There are also plans and/or studies which received CCWMO funding in 2008. NOTE: These are not funded using 2008 WMO funds exclusively. See financial summary for 2008 expenditures.

The following costs share projects were installed in 2008. (Not all funding disbursed in 2008)

Projects Installed in 2008	2008 Amount	Partner Organization
Vine Street Water Quality Structure	\$80,000	City of Waconia
Lake Street Rain Gardens	\$10,000	City of Waconia
SSTS Incentives for Fecal TMDL, Carver Creek	\$100,000	Landowners
Government Center Pervious Pavement	\$10,000	LMNRWD
Crow River Bank Stabilization	\$32,000	City of Watertown
Old Beach Lane stormwater retrofit	\$17,000	City of Waconia
Mayer City Hall Rain Garden	\$4,550	City of Mayer
TOTAL	\$255,135	

The following capital projects were approved in 2008 for installation in 2008-2010.

Projects approved for 2008-2010 not yet completed	2008 Amount	Partner Organization
Hamburg Area 2 Outlet	\$10,000	Hamburg
New Germany Wetland Restoration	\$10,000	Met Council
Conrad Street Pond Retrofit	\$19,000	Cologne
Veterans Park Pervious Pavement	\$6,000	Chaska
Hazeltine Ravine & Bluff Stabilization	\$55,000	Chaska
Burandt Lake Outlet Structure	\$25,000	DNR
Burandt Rain Gardens	\$52,000	City of Waconia
Oak Lake Outlet	\$25,000	DNR
TOTAL	\$150,000	

The following plans/studies were approved in 2008 for completion in 2008-2009.

Projects	2008 Amount	Partner Organization
Chaska Conservancy Design Charette	\$10,000	Chaska
Water & Comp Plan Updates	\$25,000	CCWMO
Geologic Atlas	\$20,000	CCWMO
TOTAL	\$55,000	

2008 WMO Financial Summary

The Carver County WMO activity is funded partially by property taxes within the WMO coverage area and by grants from the Board of Water & Soil Resources (BWSR), Pollution Control Agency (PCA), Natural Resources, (DNR), Metro Council, Department of Agricultural (USDA), Clean Water Legacy and other sources. Revenue is used to fund operations including salaries, equipment, and engineering. Each individual watershed also has a tax levy for projects within the watershed.

The Carver County WMO is operated as part of the County's land & Water Services Division (LWS). The WMO budget and levy is managed as a set of Programs in the LWS budget allowing WMO revenues and expenses to be isolated from other Division finances. The County is audited by the State Auditor on an annual basis; the WMO programs, since they are a part of the County's financial system, are audited as part of this process.

Since the WMO activity is part of a larger organization, much of the cost of administration and overhead is absorbed into the larger organization. The efficiencies gained by integrating the water planning and WMO functions into the County organization instead of a separate organization is one of the reasons the County Board chose to take over water management instead of petitioning for a watershed district in 1996 when BWSR assigned water management responsibility in the five terminated JPA WMO's to Carver County.

The WMO levy is not the only resource devoted to implementation of the Water Management plan. Other resources include: BWSR NRB grant, TMDL grants, Joint Powers with the MPCA, DNR and Metro Council grants, Clean Water legacy and 319 grants. Many of the programs operated by the County and the SWCD support Water Plan objectives - Shoreland Zoning, Floodplain Management, Wetland Conservation Act, Feedlot Management, Septic System permitting and management, Land Use planning and management, solid and hazardous waste management, agricultural BMP programs. Approximate funds leveraged with CCWMO levy was \$350,000 in 2008.

Highlights of Finances & Programs

Revenue - Property taxes and development review/cost recovery fees are the principal sources of revenue. Fee revenue depends on the amount of development occurring - 2008 was a year with a decreasing number of development reviews.

Personnel Cost - the cost of the Environmentalist III and Education Coordinator and parts of the cost of the P&WM Dept Manager, and Planning Technician are allocated to the WMO.

Engineering - these costs consist of general engineering including local plan review and plan update support, and review of development proposals for compliance with the Water rules - stormwater management and construction site erosion control. The cost of development review is recovered from the applicant and is reflected in the fee revenue.

Groundwater Atlas - development of a Groundwater Atlas by the Minnesota Geological Survey and the DNR - 2006-2009. The expenditure over the budgeted \$20,000 will be offset by revenue from other sources late in the project.

Monitoring - the CCWMO operates an extensive monitoring network with 7 automated stations and numerous grab sample sites. The vast majority of monitoring costs are borne by TMDL grants, a Metro Council grant, and the BWSR NRB grant.

Indirect Costs - this reimburses the CCWMO for some of the overhead costs on operating the WMO function - heat, light, maintenance, computers administrative support, etc.

Carver SWCD - since the SWCD plays a key role in Water Plan implementation, an increased amount of WMO levy funds were used to support SWCD activities in 2008

City Planning Assistance - one time funding to assist the cities in preparing their local water management plans.

Project Funds - there are two types of project funds - the Low Impact Conservation Fund and watershed based project funds. The Low Impact Fund is available throughout the WMO and is used to cost share on small projects - tile inlets, rain gardens, shoreline restoration are some examples. The watershed funds are based on the old Joint Powers WMO watersheds. These funds are used to cost share on large projects within each watershed. Most of the funds shown in the budget have been allocated to projects but many of the projects, for a variety of reasons, were not begun in 2008.

CARVER COUNTY WMO 2008 FINANCIAL REPORT

Revenue/Expenditure Category	1 Jan 2008 Adopted Budget	Adopted Plus Carryover From 2007	Revenue/ Expenditures	Remaining
Revenue				
Taxes	\$ (459,481)	\$ (459,481)	\$ (435,110)	\$ (24,371)
Permits/Fees/Cost Recovery	\$ (44,500)	\$ (44,500)	\$ (42,470)	\$ (2,030)
Total Revenue	\$ (503,981)	\$ (503,981)	\$ (477,580)	\$ (26,401)
Operational Expenditures				
Personnel Costs - Mileage, Conf/Trng	\$ 155,213	\$ 155,213	\$ 155,213	\$ -
Advisory Committee Costs	\$ 2,500	\$ 2,500	\$ 120	\$ 2,380
General Engineering, Local Plan Review, Plan Update	\$ 34,000	\$ 60,900	\$ 42,149	\$ 18,751
Development Review	\$ 22,500	\$ 22,500	\$ 23,616	\$ (1,116)
Groundwater Atlas	\$ 20,000	\$ 20,000	\$ 25,750	\$ (5,750)
Monitoring Costs	\$ 3,000	\$ 3,000	\$ 1,648	\$ 1,352
Miscellaneous Supplies	\$ 1,000	\$ 1,816	\$ 485	\$ 1,331
Education	\$ 7,300	\$ 7,300	\$ 9,616	\$ (2,316)
Indirect Costs (Overhead)	\$ 34,000	\$ 34,000	\$ 34,000	\$ -
Total Operational Expenses	\$ 279,513	\$ 307,229	\$ 292,597	\$ 14,632
Carver SWCD	\$ 89,968	\$ 89,968	\$ 89,968	\$ -
Crow River JPA TMDL Cash Match	\$ 2,500	\$ 2,500	\$ 2,129	\$ 371
City Planning Assistance	\$ -	\$ 16,779	\$ -	\$ 16,779
Total Grant & Assistance Expenses	\$ 92,468	\$ 109,247	\$ 92,097	\$ 17,150
General and Watershed Project Funds				
Low Impact Conservation Project Fund	\$ 5,000	\$ 9,143	\$ -	\$ 9,143
Bevens Creek	\$ 20,000	\$ 114,778	\$ 5,000	\$ 109,778
Carver Creek	\$ 40,000	\$ 161,437	\$ 69,811	\$ 91,626
Crow River	\$ 35,000	\$ 108,633	\$ 213	\$ 108,420
East Chaska creek	\$ 10,000	\$ 54,428	\$ -	\$ 54,428
West Chaska Creek	\$ 7,500	\$ 20,783	\$ -	\$ 20,783
Pioneer Sarah	\$ -	\$ 2,343	\$ -	\$ 2,343
Total Project Funds	\$ 117,500	\$ 471,545	\$ 75,024	\$ 396,521
Funds Dedicated to Projects not yet Completed				\$ 306,941
Total Remaining Project Funds				\$ 89,580

NOTE: 2008 MN State Financial Audit completed later in 2009 and will be mailed separately to BWSR



REQUEST FOR BOARD ACTION

AGENDA ITEM : Update from the Carver County Library Foundation

Originating Division: Administrative Services

Meeting Date: April 7, 2009

Amount of Time Requested: 20 minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Leanne Brown, Director of Development for the Library Foundation of Carver County, will discuss the purpose of Library Foundation, its Board of Directors, the process for determining Library requests, 2009 development plans, its strategic plan, and the beginnings of a sustainability plan.

ACTION REQUESTED: None.**FUNDING**

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director

Date: April 2, 2009