

## Visiting Carver County



<https://www.carvercountymn.gov/manufacturedhomeinfo>

### Property Tax Department

600 E 4th Street • Chaska MN 55318  
952-361-1910 • [custsvc@co.carver.mn.us](mailto:custsvc@co.carver.mn.us)

### Department of Motor Vehicle (DMV)

#### *Chaska Location:*

418 Pine Street • Chaska MN 55318  
952-361-1900  
[chaskasvcctr@co.carver.mn.us](mailto:chaskasvcctr@co.carver.mn.us)

#### *Chanhassen Location:*

7808 Kerber Blvd • Chanhassen MN 55317  
952-361-3900 • [chansvcctr@co.carver.mn.us](mailto:chansvcctr@co.carver.mn.us)

### Assessor's Office

600 E 4th Street • Chaska MN 55318  
952-361-1960  
[assessment@co.carver.mn.us](mailto:assessment@co.carver.mn.us)

Monday - Friday • 8 a.m. - 4:30 p.m.



CARVER  
COUNTY

# QUICK GUIDE

## Manufactured Homes

Use this quick guide to understand the steps needed in the buying and selling of manufactured homes for a smooth transition.

We're here to help!

Carver County  
600 E 4th Street  
Chaska, MN 55318



## How to transfer ownership of Manufactured Home as buyer:

### TAXES

- Contact the **Property Tax Department** to determine if there are taxes owed.
- Pay taxes and obtain a certified letter from the **Property Tax Department** stating that taxes are paid. There is a charge for this letter.

### TITLE TRANSFER

- **DMV** will provide copy of title showing "Paid" stamp to keep until your official title arrives. Keep on file for record of purchase.
- If title is transferred in a location other than Chaska or Chanhasen, submit to the **Property Tax Department** a copy of title showing the paid stamp or copy of new title showing you as owner.

### HOMESTEADING (Optional)

- Contact **Assessor's Office** at the Carver County Government Center to apply for a homestead classification which may result in paying lower tax.

### HELPFUL TIPS

- Make sure current owner has official title and lien release that matches the year, make, model, and VIN number of the manufactured home you are buying.
- We recommend buyer and seller visit DMV together to transfer title. Bring title, certified letter, signed or notarized lien release, and payment method.
- Put property tax payment dates on your calendar August 31 and November 15.

## How to transfer ownership of Manufactured Home as seller:

### DOCUMENTS

- Locate the official title and lien release.

### TAXES

- Contact **Property Tax Department** to determine if there are taxes owed.
- Pay taxes and obtain a certified letter from the **Property Tax Department** stating that taxes are paid. There is a charge for this letter.

### TITLE TRANSFER

- **DMV** will provide a copy of title showing a "Paid" stamp. Keep on file for record of sale.
- If title is transferred in a location other than Chaska or Chanhasen, submit to the **Property Tax Department** a copy of title showing the paid stamp.

### HOMESTEADING

- Contact **Assessor's Office** at the Carver County Government Center to remove your homestead classification.