

Carver County Board of Commissioners
 Regular Session
 April 14, 2009
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

			PAGE
9:15 a.m.	1.	<i>a) CONVENE</i>	
		<i>b) Pledge of Allegiance</i>	
		<i>c) Public participation (comments limited to five minutes)</i>	
		<i>d) Introduction of New Employees</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of April 7, 2009 Regular Session	1-5
	4.	Community announcements	
9:15 a.m.	5.	CONSENT AGENDA	
	5.1	Payment of emergency claim	6
	5.2	Transfer of 2.0 Jail Health Nurse FTEs to Sheriff's Office.	7-8
	5.3	Tax forfeit land Resolution and certificates of classification	9-24
	5.4	Abatements/additions.....	25-26
	5.5	Agreement #94313 with the State of Minnesota for force account work.....	27-28
	5.6	2009 Crack sealing agreement.....	29
	5.7	Award of bid for Project SAP 10-070-02-Township Sign Replacement	30-31
	5.8	Veterans Service Office payment to military service organizations for Memorial Day Exercises	32-33
	5.9	Donation QRae Monitor	34
	5.10	Community Social Services' warrants	NO ATT
	5.11	Commissioners' warrants.....	SEE ATT
9:20 a.m.	6.	LAND AND WATER SERVICES	
	6.1	TMDL priority subwatersheds and direct discharge program for 2009	35-40
9:35 a.m.	7.	ADMINISTRATIVE SERVICES	
	7.1	Carver County Historical Society's "The Barns of Carver County" project.....	41

9:45 a.m.

ADJOURN REGULAR SESSION

BOARD REPORTS

9:45 a.m.

1. Chair
2. Board Members
3. Administrator

10:15 a.m.

4. Adjourn

David Hemze
County Administrator

Work Session Agenda

10:15 a.m.

A. LAND AND WATER SERVICES

1. Comprehensive plan discussion 42-47

Notice

Board members to staff Waconia Chamber of Commerce

Business, Home and Family Fair

April 18, 2009 - 9:00 a.m.-4:00 p.m.

Waconia High School Gym

Waconia, Minnesota

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 7, 2009. Chair Gayle Degler convened the session at 9:25 a.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None.

Lynch moved, Maluchnik seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Degler seconded, to approve the minutes of the March 24, 2009, Regular Session. On vote taken, Degler, Ische, Lynch, Maluchnik voted aye. Workman abstained as he was not in attendance. Motion carried.

Community announcements were made by the Board.

Workman moved, Maluchnik seconded, to approve the following consent agenda items:

Payment of emergency claims in the amount of \$251.50; \$1,665.25; \$500; and \$38.25.

Two year contract with K & M Landscape Services for \$20,385 per year not to exceed \$50,000 for the two year period.

Amended Joint Powers Agreement with MELSA.

Approved request for one day temporary on-sale liquor license for St. Peter Lutheran Church, Watertown.

Resolution #18-09, Supporting MVRR's Capital Request.

Resolution #19-09, Agreement Between Carver County and the State of Minnesota.

Resolution #20-09, Amendment #4 to Professional Service Agreement between Carver County, Minnesota and SRF Consulting Group, Inc. for Carver County Comprehensive Transportation Plan Update 2005 to 2030.

Resolution #21-09, Revised Amendment No. 3 to Professional Services Agreement between Carver County and SRF Consulting Group, Inc., for Final Design Services CSAH 18 (Lyman Blvd).

Resolution #22-09, Amendment No. 4 to Professional Services Agreement between Carver County and SRF Consulting Group, Inc. for Final Design Services CSAH 18 (Lyman Blvd).

Resolution #23-09, Amendment No. 5 to Professional Services Agreement between Carver County SRF Consulting Group, Inc. for Final Design Services CSAH 18 (Lyman Blvd).

Accepted all quotes for Project No. 0903, metal culverts and corrugated polyethylene pipe.

Awarded Carver County Project No.0904, mineral aggregates, to Wm. Mueller & Sons and Sibley Aggregates.

Awarded Carver County Project No. 0905, limestone rock, to Bryan Rock Products.

Awarded Carver County Project No. 0906, plant mixed asphalt, to Wm. Mueller & Sons, Inc. and Commercial Asphalt.

Awarded Carver County Project No. 0907, rock salt, to Cargill, Inc.

Awarded Carver County Project No. 0908, application of reflectorized pavement markings, to Traffic Marking Service.

Accepted all quotations for Carver county Project No. 0909, rental equipment.

Approved the \$3,733.14 write off of Public Works aged accounts receivable.

Authorized the Chair to sign the Lake Riley Woods 4th Addition re-plat.

Authorized the Chair to sign the Tobacco Certification Form to be attached to the Statewide Health Improvement Program grant application as the Community Health Board.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Sheriff Olson requested the Board recognize the dispatchers, correctional officers and law enforcement officers and referenced the upcoming National Recognition Weeks for these work groups. He pointed out that the Dispatch Center is there answering the calls for help 24-7, 365 days a year, and that the correctional staff oversees a 116 bed correctional facility. Sheriff explained May 10-16th is National Police Week and May 15th is Peace Officers Memorial Day, a day that recognizes federal, state, local and county officers who made the ultimate sacrifice in service.

Ische moved, Workman seconded, to adopt Public Safety Telecommunications Week, Correctional Officers Week and Police Week proclamations. Motion carried unanimously.

John Klavins, Court Services, requested the approval of a two year Sentencing to Serve contract with the DOC. He explained this was a collaborative program between the County and the Department of Corrections that has been in existence for over 18 years. He stated it was a program that worked with non-violent juvenile and adult offenders that provides an alternative to jail time. Klavins explained the program provides low cost labor to the County and communities and reduces juvenile placement costs. He highlighted the statewide data on participation, hours worked and labor benefits.

Pat Aune, STS crew supervisor, pointed out the communities that were served and the work performed. He also highlighted slides that identified the work that was done within the communities, as well as the equipment used.

Ische moved, Lynch seconded, to approve the State FY 2009-2011 contract with the Minnesota Department of Corrections for Sentencing to Service (STS).

Bill Weckman, Public Works, requested the Board adopt a Resolution authorizing the signing of the Cooperative Construction Agreement with the State for the transfer of old 212 from the State to the County. He identified the road segment to be transferred and indicated this would make it a county road and put it on the County State aid highway system. Weckman indicated once the agreement is approved by the County it would be sent to the State for final review and approval. He anticipated the transfer to occur in mid to late June. He added, once it is turned over, the next step will be to develop a maintenance plan and to determine which portions need reconstruction.

Workman offered the following Resolution, seconded by Maluchnik:

Resolution #24-09
Cooperative Construction Agreement No. 93384
with the State of Minnesota
Transfer of Old 212 from the State to the County

On vote taken, all voted aye.

This action also approved a related Public Works budget amendment increasing MnDOT revenue \$5,398,588 and increasing road construction (TH 212) \$5,398,588.

Weckman reviewed with the Board the contract with Minnetonka Community Education to provide lifeguard services at Lake Minnewashta and Lake Waconia Regional Park as provided in the past. He acknowledged the directive that was given to look for budget cuts in tax levy dollars that would provide the County with an annual budget reduction. Weckman added that direction was also given that levy reductions must be sustainable. He stated lifeguard services, considering the budget reduction objective, was a sustainable service level reduction. He pointed out the level of service provided in surrounding counties and cities.

He clarified he was asking the Board for approval of the agreement or to provide Public Works direction on service level reductions. Weckman reviewed the proposed hours and dates for lifeguard services.

Jim Keeler, County Attorney, stated it was his opinion that the County was under no legal obligation to provide lifeguard services at County Park beaches. He added, if a decision were made not to provide services, they would need to provide appropriate signage. In addition, if services are provided, they are required to post the rules for being in the Park and also to warn of any known uncorrectable hazards.

The Board discussed the option to continue the service but reduce the hours due to the difficult economic situation and other cuts that are being made. The Board also recognized the increased use that may occur this summer due to the economic situation and again discussed liability. Keeler clarified lawsuits would look at the level of service provided but the County would be providing information to the contractor on the level of use and would be relying on their expertise to recommend the appropriate staffing level. He stressed signage was key factor in the discussion.

Lynch moved, Workman seconded, to approve the contract with Minnetonka Community Education for lifeguard services in the amount of \$44,400. Lynch, Workman voted aye. Degler, Ische, Maluchnik voted nay. Motion failed.

Maluchnik moved, Ische seconded, to reduce the hours for contracted lifeguard services and to reduce the contract to an amount of approximately \$31,757. Degler, Ische, Maluchnik voted aye. Lynch, Workman voted nay. Motion carried.

Gary Bork, Community Social Services, requested approval of revised funeral policy. He explained the policy had not been revised for a number of years and they looked at what other counties were doing. He indicated funeral directors were given an opportunity to respond and two indicated the policy was agreeable to them. Bork clarified when an indigent person dies it falls upon the County to bury them.

Ische moved, Maluchnik seconded, to approve revised funeral policy as outlined. Motion carried unanimously.

Paul Moline, Land and Water Services, appeared before the Board to review the Carver County WMO 2008 annual report. He stated the report was to fulfill requirements from the State and they have enhanced what they have reported in the past. He clarified the areas in the County that are within the watershed management organization.

He reviewed their 2008 accomplishments and highlighted a number of projects. He indicated they included the activities of the Environmental Center and hazardous waste collections as they were able to keep these pollutants out of the waste stream.

Moline explained revenue collected, operating expenditures and amounts that are dedicated to capital projects. He indicated they will continue to implement all programs and they have been requested by the State to update the water management plan. He noted the legacy amendment will provide a funding opportunity for the County and the WMO. He believed they were positioned well and would need to stay on top of the requirements. Moline indicated they also have other projects on the list and have a criteria ranking process to get included on that list.

Ische moved, Maluchnik seconded, to accept the 2008 CCWMO Annual Report and authorize the submittal to the Minnesota Board of Soil and Water Resources. Motion carried unanimously.

Leanne Brown, Director of Development for the Carver County Library Foundation, explained the Library Foundation was set up in 2005 and reviewed their mission statement. She reviewed the history of the Foundation, its purpose and the makeup of the Foundation Board.

She stated they work collaboratively with the various Library Friends groups. Brown reviewed the process followed for determining projects. She reviewed the benefits of the Library Foundation and stated they work with Friends groups to get funding for their specific project. Brown stated they created a strategic plan in 2008 and pointed out their accomplishments. She stated their goals are to raise awareness of the Foundation, create a sustainability plan and to develop relationships with donors and Friends groups.

Rick Ford stated he has been part of the Library Foundation from the beginning. He stated they try to make sure programs are distributed and done County wide. He pointed out they are trying to get to the point of sustainability but that it takes time to build relationships and raise capital.

The Board thanked the Foundation Board members and Ms. Brown for the work they have done.

Lynch moved, Degler seconded, to adjourn the Regular Session at 11:45 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

293761



Office of Finance Director
Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, MN 55318-1202
Phone: 952 361-1509
Fax: 952 361-1308

AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with a minimum of two).

VENDOR: HSBC Mortgage Services
2700 Sanders Road
Prospect Heights, IL 60060-2799

ACCOUNT: 01-0120-000-1112-6033 (Homelessness Grant Veterans Service)

AMOUNT: \$1500.00

REASON: Request emergency mortgage assistance for veteran W. K. to assist with mortgage payment in the amount of \$1500.00. Veteran has been let go from employment and is in jeopardy of foreclosure.

Department Head Signature: *Jan Priem*

Chairman of County Board Gayle Degler

County Administrator *David Hemze*
David Hemze

County Attorney *James W. Keeler, Jr.*
James W. Keeler, Jr.

Date: March 31, 2009



REQUEST FOR BOARD ACTION

AGENDA ITEM : Transfer of 2.0 Jail Health Nurse FTEs to Sheriff's Office

Originating Division: Public Health

Meeting Date: 04/14/09

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: In order to ensure more consistent oversight over the Carver County Jail medical unit, the Sheriff's Office is willing to accept the 2.0 Jail Health Nurse FTEs currently providing direct clinical services in the Jail. The Jail is mandated to provide health coverage by the Department of Corrections. Staffing has been managed by Public Health, however, the medical director for the Jail has been employed by Carver County Sheriff's Office's. This transfer will result in a more cohesive work group team and consistent and direct oversight over the services by the medical director. The type of direct clinical services provided by the work team is unique to the Jail. Public Health is not focused on the provision of providing direct clinical services.

ACTION REQUESTED: Motion to approve the transfer of 2.0 Jail Health Nurse FTEs from Public Health to the Sheriff's Office, effective for the pay period ending 4/26/09, for the continued delivery of jail health services.

FUNDING

County Dollars = \$ 0

Other Sources & Amounts = \$

TOTAL = \$ 0

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Transfer of 2.0 FTE's from Public Health to the Sheriff's Office along with the related salary and benefits. This amount is calculated at \$174,562 annually or \$122,326 for the remainder of 2009. These positions are currently staffed by 1.8 FTE RN. An additional .20 FTE vacancy from Public Health will be transferred by reducing a current Epidemiologist vacancy from 1.0 FTE to .80 FTE in Public Health.

Reviewed by Division Director

Date: April 6, 2009

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Sheriff's Office/Public Health

DATE of County Board Session: 04/14/09

Fund: 01

Description of Account funds are to be transferred from:	Amount	Description of Account funds are to be transferred to:	Amount
Public Health staffing	\$ 122,326	Sheriff's Office staffing	\$ 122,326
TOTAL:	\$ 122,326	TOTAL:	\$ 122,326

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Controller)

C. Contingency Acct. Beginning Bal.: \$ 250,200

D. Proposed Contingency Acct. Being Used: \$ -

E. Remaining Balance: \$ 250,200

F. Requested By: Sheriff Olson/Public Health Director Hurt

G. Recommend Approval: Finance Director

H. County Board Decision: Approval/Disapproval



REQUEST FOR BOARD ACTION

AGENDA ITEM: Tax Forfeit Land Resolution and Certificates of Classification

Originating Division: Property Records Taxpayer Services Meeting Date: April 14, 2009
 Amount of Time Requested: Attachments for packet: Yes No
 Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:
 Parcels in the Cities of Carver, Chanhassen, Norwood Young America, Waconia and Watertown have forfeited to the State of Minnesota in Trust because of non-payment of property taxes. To continue with the Tax Forfeiture procedure, it is necessary for the County Board to adopt the attached resolution approving the appraised value and classification of these tax forfeited lands. The MN Department of Natural Resources has reviewed these tax forfeited parcels and has not withheld any from sale. Attached are the Certificates of County Board of Classification of Forfeited Lands. Approval of this resolution and these certificates will allow us to continue the necessary forfeiture steps.

ACTION REQUESTED:

We request the Carver County Board of Commissioners adopt the following:

- 1) Resolution approving the non-conservation classifications and the appraised values, signed by Board Chair.
- 2) Certificates of County Board of Classification of Forfeited Lands with required signatures of County Board members.

FUNDING

County Dollars = \$
 Other Sources & Amounts =
 =
TOTAL = \$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Taxpayer Services Manager

Date:

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date:

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

CARVER COUNTY, MINNESOTA

CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS

WHEREAS, the County Board of Commissioners of the County of Carver, State of Minnesota, desires to offer for sale certain parcels of land described as: **25.5300380** Outlot C, Mission Hills; **25.2510280** Outlot A, Country Oaks; **25.1600550** Lot 643, Carver Beach; **25.1600600** Lot 673, Carver Beach; **20.0760120** Outlot A, Carver Bluffs Tenth Addition; **58.0500320** Part of Lot 4, Block 4, Village of Norwood; **75.2700580** Outlot G, Fronterra; **75.2700590** Outlot H, Fronterra; **85.3760040** W 60' of Tract C, Registered Land Survey No.36; that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, said parcels of land have been reviewed by the County Board of Commissioners and have been appraised by the Carver County Assessor's Office and classified as non-conservation lands as provided for in MN Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners hereby certifies that all parcels of land as listed above have been reviewed and do comply with the provisions of MN Statutes 85.012, 92.461, 282.01 subd. 8 and 282.128, subd. 2 (1990) and other statutes that require the withholding of tax-forfeited lands from sale. The County Board of Commissioners hereby certifies that the Soil and Water Conservation Board has reviewed the property listed above and identified any and all non-forested marginal land and wetlands.

BE IT FURTHER RESOLVED, that the Carver County Board of Commissioners hereby approves the appraised value and non-conservation land classification of said tax forfeited parcels of land.

Dated this ____ day of _____, 2009

Chairman, Carver County Board of Commissioners

Attest: _____

Administrator

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 2009

David Hemze, Carver County Administrator

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED
LANDS AS PROVIDED BY CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Carver

We, the members of the County Board of the County of **CARVER**, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as Non-Conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes for the year or years **2004 through 2007** as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PID#/Legal Description	Appraised Value of Land	Conservation / Non-Conservation
20.0760120 Outlot A, Carver Bluffs Tenth Addition	\$200	Non-Conservation

In witness whereof we have here unto subscribed our names this _____ day of _____, 2009.

James Ische, Chair

 Randy Maluchnik

 Gayle Degler

 Tom Workman

 Tim Lynch

 Attest: Laurie Engelen

 Taxpayer Services Department Manager

The foregoing classification and sale is hereby approved on _____, 2009
 By the Board of the City of Carver.

Filed this _____ day of _____, 2009.

Laurie Engelen, Manager
 Carver County Taxpayer Services

Drafted By: Carver County Taxpayer Services Dept.
 Administration Building
 600 E 4th St
 Chaska, MN 55318-2102

By: _____
 Deputy

20-0760120

Carver County, MN



Property Information

Parcel ID: 200760120

GIS Acres: 0.06

Taxpayer Name: STATE OF MINNESOTA IN TRUST C/O CARVER COUNTY AUDITOR

AS400 Acres: 0

Taxpayer Address: 600 4TH ST E

Homestead: N

Taxpayer City St. Zip: CHASKA, MN 55318-2102

School District: 0112

Property Address:

Watershed District: CARVER CREEK CWM

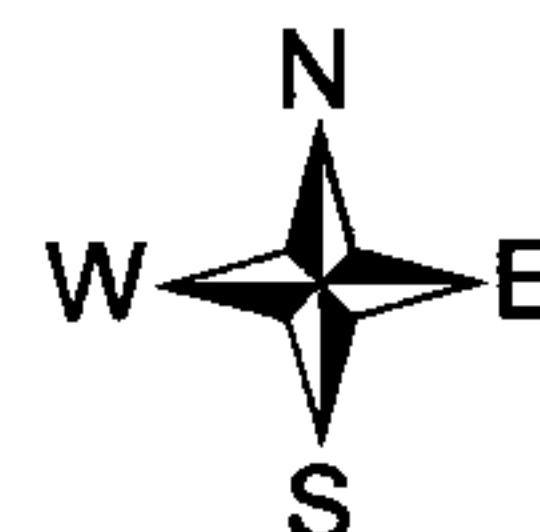
Property City: CARVER

Platname: CARVER BLUFFS TENTH ADDITION

Disclaimer: This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Scale
1 inch = 79 feet

Map Date
4/3/2009



**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED
LANDS AS PROVIDED BY CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Chanhassen

We, the members of the County Board of the County of **CARVER**, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as Non-Conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes for the year or years **2000 through 2007** as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PID#/Legal Description	Appraised Value of Land	Conservation / Non-Conservation
25.1600550 Lot 643, Carver Beach	\$200	Non-Conservation
25.1600600 Lot 673, Carver Beach	\$200	Non-Conservation
25.2510280 Outlot A, Country Oaks	\$200	Non-Conservation
25.5300380 Outlot C, Mission Hills	\$100	Non-Conservation

In witness whereof we have here unto subscribed our names this _____ day of _____, 2009.

James Ische, Chair

Randy Maluchnik

Gayle Degler

Tom Workman

Tim Lynch

Attest: Laurie Engelen

Taxpayer Services Department Manager

The foregoing classification and sale is hereby approved on _____, 2009

By the Board of the City of Chanhassen.

Filed this _____ day of _____, 2009.

Laurie Engelen, Manager
Carver County Taxpayer Services

Drafted By: Carver County Taxpayer Services Dept.
Administration Building
600 E 4th St
Chaska, MN 55318-2102

By: _____
Deputy

25-1600550

Carver County, MN



Property Information

Parcel ID: 251600550

GIS Acres: 0.04

Taxpayer Name: STATE OF MINNESOTA IN TRUST C/O CARVER COUNTY AUDITOR

AS400 Acres: 0

Taxpayer Address: 600 4TH ST E

Homestead: N

Taxpayer City St. Zip: CHASKA, MN 55318-2102

School District: 0276

Property Address:

Watershed District: 064 RILEY PURGATORY BLUFF CRK

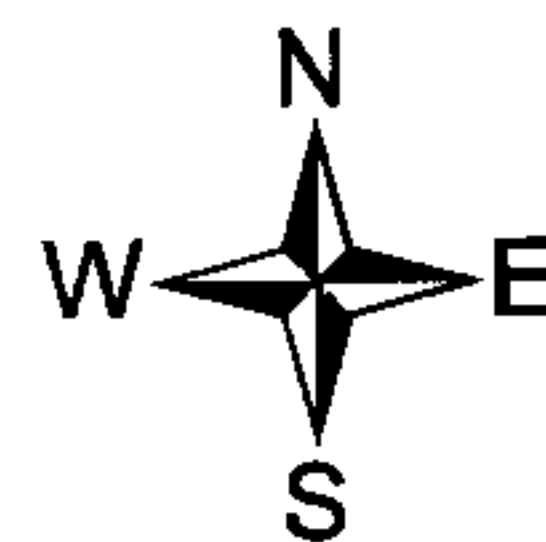
Property City: CHANHASSEN

Platname: CARVER BEACH

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Map Scale
1 inch = 59 feet

Map Date
4/3/2009



25-1600600

Carver County, MN



Property Information

Parcel ID: 251600600

GIS Acres: 0.04

Taxpayer Name: STATE OF MINNESOTA IN TRUST C/O CARVER COUNTY AUDITOR

AS400 Acres: 0

Taxpayer Address: 600 4TH ST E

Homestead: N

Taxpayer City St. Zip: CHASKA, MN 55318-2102

School District: 0276

Property Address:

Watershed District: 064 RILEY PURGATORY BLUFF CRK

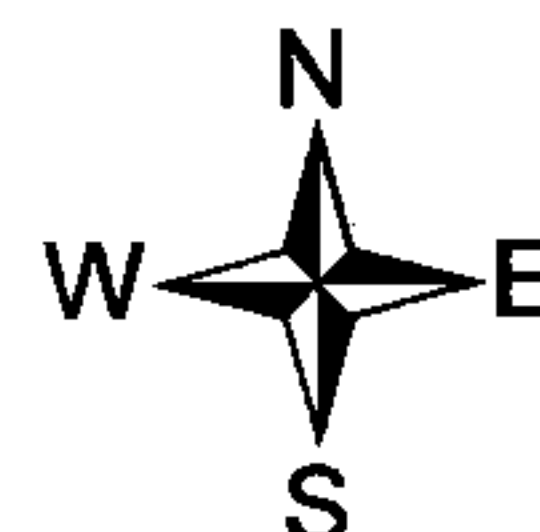
Property City: CHANHASSEN

Platname: CARVER BEACH

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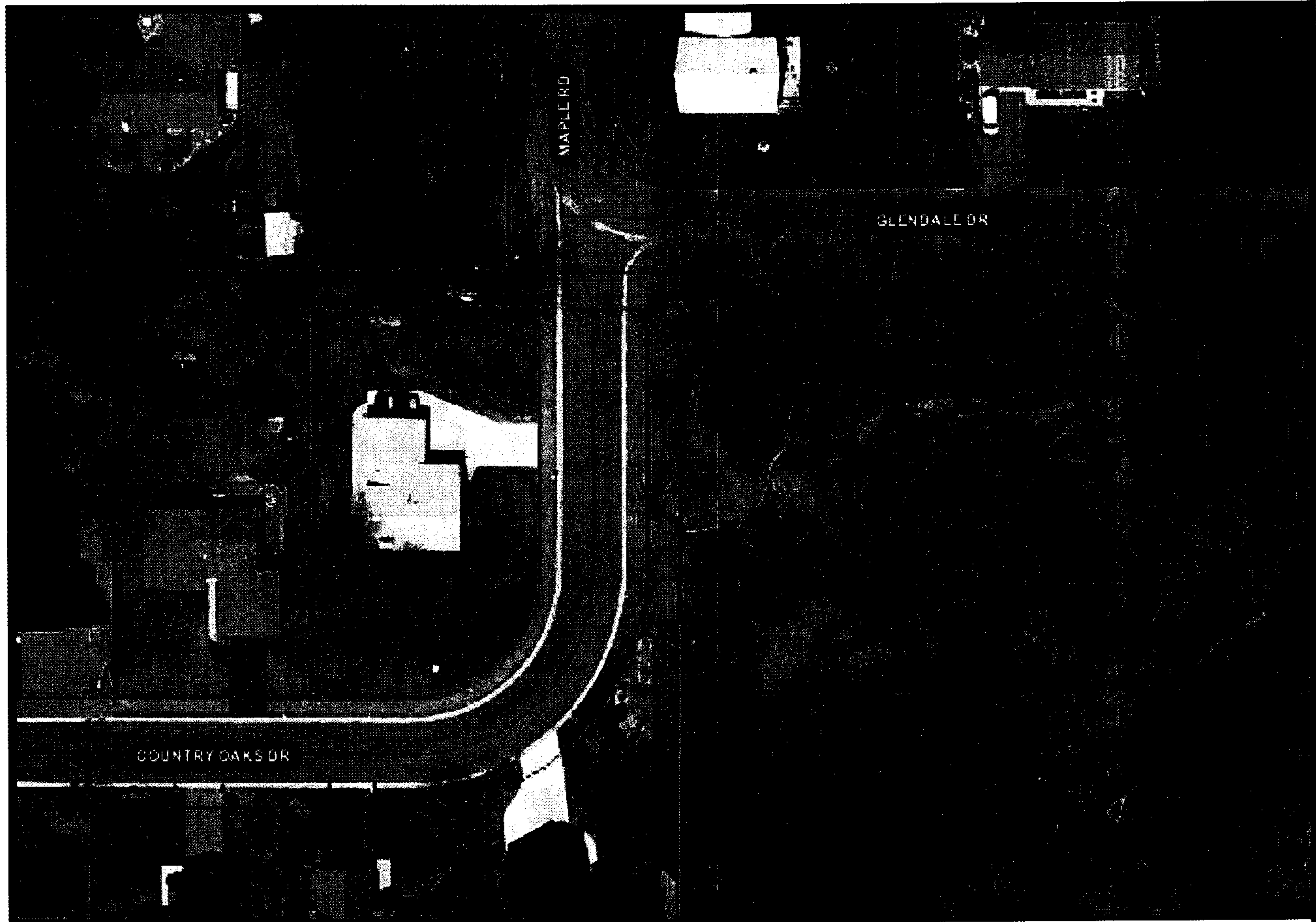
Map Scale
1 inch = 59 feet

Map Date
4/3/2009



25-2510280

Carver County, MN



Property Information

Parcel ID: 252510280

GIS Acres: 0.05

Taxpayer Name: STATE OF MINNESOTA IN TRUST C/O CARVER COUNTY AUDITOR

AS400 Acres: 0

Taxpayer Address: 600 4TH ST E

Homestead: N

Taxpayer City St. Zip: CHASKA, MN 55318-2102

School District: 0276

Property Address:

Watershed District: 062 MINNEHAHA CREEK

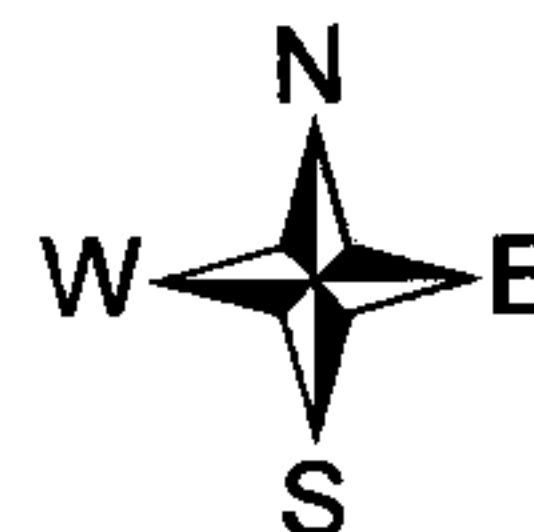
Property City: CHANHASSEN

Platname: COUNTRY OAKS

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Map Scale
1 inch = 87 feet

Map Date
4/3/2009



25-5300380

Carver County, MN



Property Information

Parcel ID: 255300380

GIS Acres: 0.82

Taxpayer Name: STATE OF MINNESOTA IN TRUST C/O CARVER COUNTY AUDITOR

AS400 Acres: 0

Taxpayer Address: 600 4TH ST E

Homestead: N

Taxpayer City St. Zip: CHASKA, MN 55318-2102

School District: 0112

Property Address:

Watershed District: 064 RILEY PURGATORY BLUFF CRK

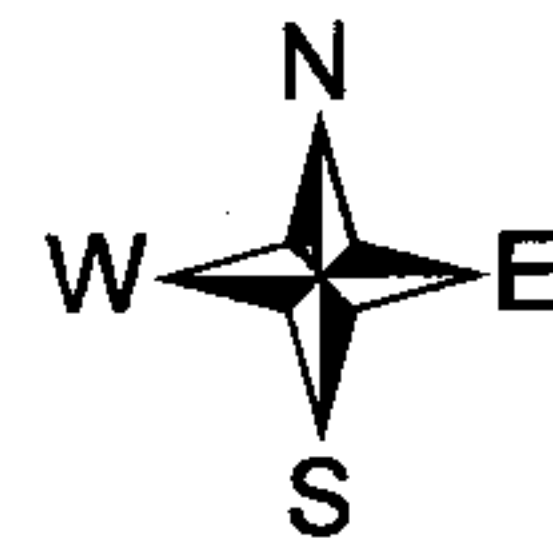
Property City: CHANHASSEN

Platname: MISSION HILLS

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Map Scale
1 inch = 181 feet

Map Date
4/3/2009



**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED
LANDS AS PROVIDED BY CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Norwood Young America

We, the members of the County Board of the County of **CARVER**, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as Non-Conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes for the year or years **2002 through 2007** as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PID#/Legal Description	Appraised Value of Land	Conservation / Non-Conservation
58.0500320 W 27.5 Feet of Lot 3 and the E 2/3 Foot of Lot 4, Block 4, Village of Norwood	\$5000	Non-Conservation

In witness whereof we have here unto subscribed our names this _____ day of _____, 2009.

James Ische, Chair

 Randy Maluchnik

 Gayle Degler

 Tom Workman

 Tim Lynch

 Attest: Laurie Engelen

 Taxpayer Services Department Manager

The foregoing classification and sale is hereby approved on _____, 2009
 By the Board of the City of Norwood Young America.

Filed this _____ day of _____, 2009.

Laurie Engelen, Manager
 Carver County Taxpayer Services

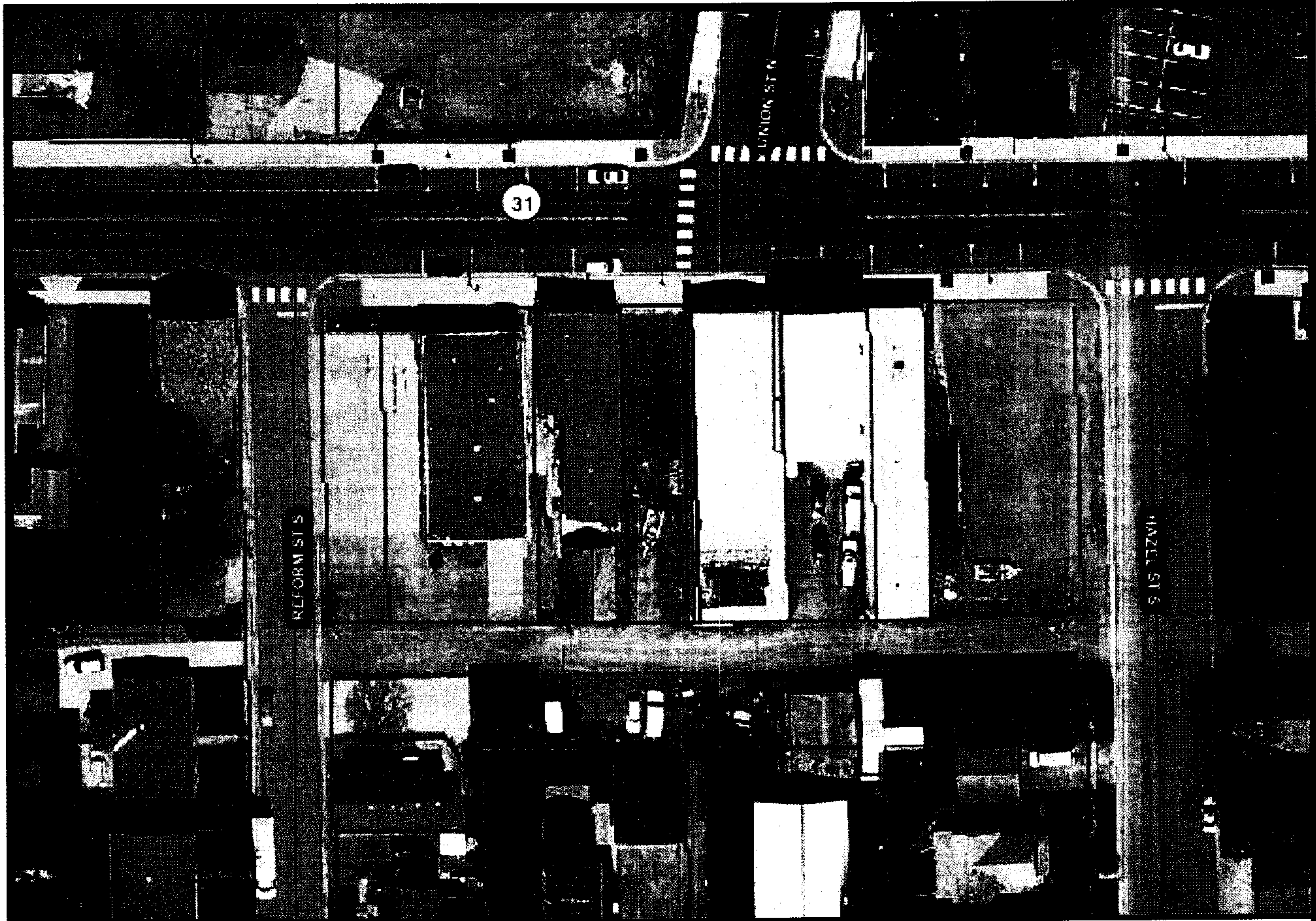
Drafted By: Carver County Taxpayer Services Dept.
 Administration Building
 600 E 4th St
 Chaska, MN 55318-2102

By: _____
 Deputy

58-0500320

Carver County, MN

James Kay/pt



Property Information

Parcel ID: 580500320

GIS Acres: 0.08

Taxpayer Name: STATE OF MINNESOTA IN TRUST C/O CARVER COUNTY AUDITOR

AS400 Acres: 0.08

Taxpayer Address: 600 4TH ST E

Homestead: N

Taxpayer City St. Zip: CHASKA, MN 55318-2102

School District: 0108

Property Address: 323 ELM ST W

Watershed District: CROW RIVER CWM

Property City: NORWOOD YOUNG AMERICA

Platname: CITY LOTS OF NORWOOD

Disclaimer: This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Scale
1 inch = 75 feet

Map Date
4/3/2009



**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED
LANDS AS PROVIDED BY CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Waconia

We, the members of the County Board of the County of **CARVER**, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as Non-Conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes for the year or years **2002 through 2007** as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PID#/Legal Description	Appraised Value of Land	Conservation / Non-Conservation
75.2700580 Outlot G, Fronterra	\$200	Non-Conservation
75.2700590 Outlot H, Fronterra	\$200	Non-Conservation

In witness whereof we have here unto subscribed our names this _____ day of _____, 2009.

James Ische, Chair

Randy Maluchnik

Gayle Degler

Tom Workman

Tim Lynch

Attest: Laurie Engelen

Taxpayer Services Department Manager

The foregoing classification and sale is hereby approved on _____, 2009

By the Board of the City of Waconia.

Filed this _____ day of _____, 2009.

Laurie Engelen, Manager
Carver County Taxpayer Services

Drafted By: Carver County Taxpayer Services Dept.
Administration Building
600 E 4th St
Chaska, MN 55318-2102

By: _____
Deputy



Property Information

Parcel ID: 752700580

GIS Acres: 0.67

Taxpayer Name: STATE OF MINNESOTA IN TRUST C/O CARVER COUNTY AUDITOR

AS400 Acres: 0

Taxpayer Address: 600 4TH ST E

Homestead: N

Taxpayer City St. Zip: CHASKA, MN 55318-2102

School District: 0110

Property Address:

Watershed District: CARVER CREEK CWM

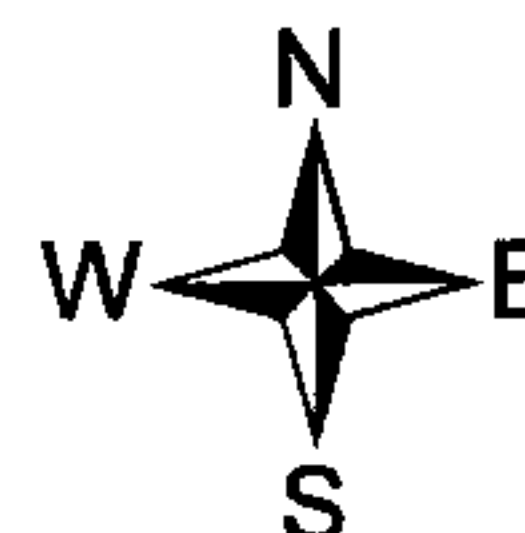
Property City: WACONIA

Platname: FRONTERRA

Disclaimer: This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Scale
1 inch = 221 feet

Map Date
4/3/2009



75-2700590

Carver County, MN



Property Information

Parcel ID: 752700590

GIS Acres: 1.06

Taxpayer Name: STATE OF MINNESOTA IN TRUST C/O CARVER COUNTY AUDITOR

AS400 Acres: 0

Taxpayer Address: 600 4TH ST E

Homestead: N

Taxpayer City St. Zip: CHASKA, MN 55318-2102

School District: 0110

Property Address:

Watershed District: CARVER CREEK CWM

Property City: WACONIA

Platname: FRONTERRA

Disclaimer: This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Scale
1 inch = 335 feet

Map Date
4/3/2009



**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED
LANDS AS PROVIDED BY CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Watertown

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as Non-Conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes for the year or years 2004 through 2007 as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PID#/Legal Description	Appraised Value of Land	Conservation / Non-Conservation
85.3760040 W 60' of Tract C, Registered Land Survey No.36	\$300	Non-Conservation

In witness whereof we have here unto subscribed our names this _____ day of _____, 2009.

James Ische, Chair

Randy Maluchnik

Gayle Degler

Tom Workman

Tim Lynch

Attest: Laurie Engelen

Taxpayer Services Department Manager

The foregoing classification and sale is hereby approved on _____, 2009

By the Board of the City of Watertown.

Filed this _____ day of _____, 2009.

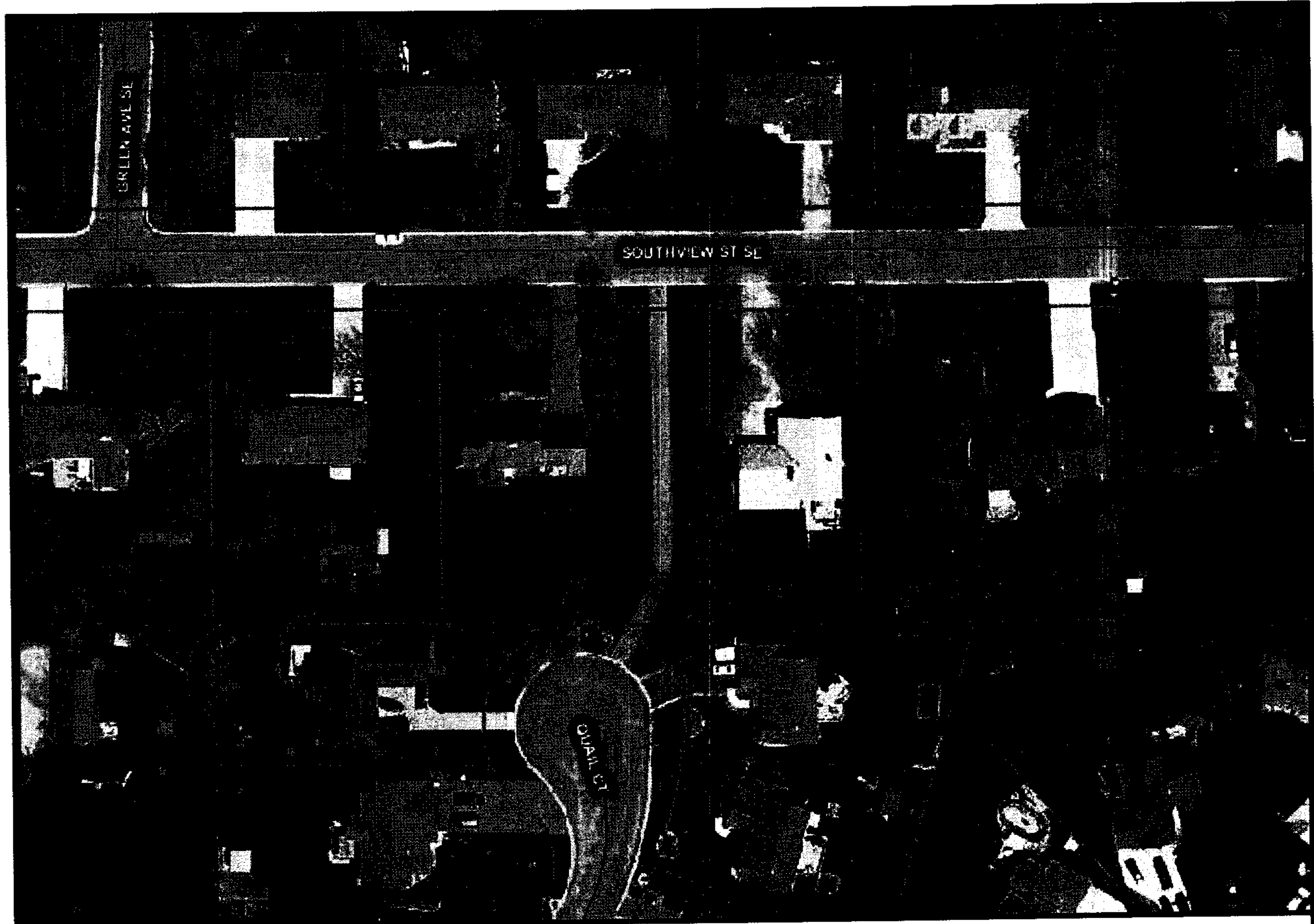
Laurie Engelen, Manager
Carver County Taxpayer Services

Drafted By: Carver County Taxpayer Services Dept.
Administration Building
600 E 4th St
Chaska, MN 55318-2102

By: _____
Deputy

85-3760040

Carver County, MN



Property Information

Parcel ID: 853760040

GIS Acres: 0.25

Taxpayer Name: STATE OF MINNESOTA IN
TRUST C/O CARVER COUNTY AUDITOR

AS400 Acres: 2

Taxpayer Address: 600 4TH ST E

Homestead: N

Taxpayer City St. Zip: CHASKA, MN
55318-2102

School District: 0111

Property Address:

Watershed District: CROW RIVER CWM

Property City: WATERTOWN

Platname: RLS 36

Disclaimer: This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Scale
1 inch = 111 feet

Map Date
4/3/2009





REQUEST FOR BOARD ACTION

AGENDA ITEM : Abatements/Additions

Originating Division: Property Records Taxpayer Services Meeting Date: 4/14/09
 Amount of Time Requested: 0 minutes Attachments for packet: Yes No
 Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: See Attached.**ACTION REQUESTED:**

Recommend to approve.

FUNDING

County Dollars = \$ - 2,302.79
 Other Sources & Amounts = \$ - 6,187.21
 =
TOTAL = \$ - 8,490.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other: Not Budgeted

Related Financial Comments: Reviewed by Taxpayer Services Manager

Date:

4-9-09



CARVER
COUNTY

Property Records & Taxpayer Services Division
Government Center - Administration Building
600 East 4th Street
Chaska, MN 55318-2102

Laurie Engelen, Taxpayer Services Manager
Phone: (952) 361-1907
Email: lengelen@co.carver.mn.us

Angela Johnson, Carver County Assessor
Phone: (952) 361-1961
Email: ajohnson@co.carver.mn.us

**Abatements presented to the
Carver County Board of Commissioners
April 14, 2009**

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	County Dollars Abated	Total Amount of Adjustment
2009	30-951-0261	Santos Salgado	Change in classification due to clerical error	0.00	198.00	64.12	198.00
2009	30-951-0345	Misty Diaz	Change in classification due to clerical error	0.00	128.00	41.93	128.00
2008	30-952-0538	Danilo Alberto	Residential Homestead Classification	56.00	46.00	-3.33	-10.00
2009	30-952-0538	Danilo Alberto	Residential Homestead Classification	54.00	44.00	-4.08	-10.00
2009	30-951-0043	Ronald Benjamin	Change in classification due to clerical error	0.00	382.00	111.44	382.00
2009	30-951-0272	Oscar Esparza	Change in classification due to clerical error	0.00	390.00	125.41	390.00
2009	85-502-0050	Gary Stender	Residential Homestead Classification	3,190.00	3,046.00	-48.31	-144.00
2004	30-111-0060	Clover Field Homes, LLC	Change in classification due to clerical error (Common Element)	2.00	0.00	-1.19	-2.00
2008	25-417-0400	Timothy Arland	Disaster Credit due to Water Damage	14,590.00	9,216.00	-1,651.43	-5,374.00
2008	25-245-0010	Theresa Watt	Adj. in land value due to clerical error	4,106.00	3,738.00	-111.47	-368.00
2009	25-245-0010	Theresa Watt	adj. in land value due to clerical error	4,728.00	3,658.00	-333.86	-1,070.00
2009	58-611-0004	Team 316 Properties & Const.	adj. on sq. footage of bldg. due to clerical error	6,776.00	4,528.00	-340.60	-2,248.00
2009	11-003-1400	Daniel Tober	Residential Homestead Classification	2,952.00	2,900.00	-27.77	-52.00
2009	04-027-0600	Steven Sommerville	Residential Homestead Classification	2,768.00	2,628.00	-60.09	-140.00
2009	25-426-2103	Todd Riebe	Residential Homestead Classification	2,810.00	2,640.00	-63.56	-170.00
Grand Total				\$42,032.00	\$33,542.00	-\$2,302.79	-\$8,490.00



REQUEST FOR BOARD ACTION

AGENDA ITEM : AGREEMENT #94313 WITH THE STATE OF MN FOR FORCE ACCOUNT WORK

Originating Division: Public Works

Meeting Date: April 14, 2009

Amount of Time Requested: None

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: This force account agreement #94313 allows Carver County to utilize federal safety money for chevron and speed advisory signs at curves that do not meet design speed criteria. The estimated cost for the sign material is \$52,000.00. This agreement is with the State of Minnesota, from which we will be reimbursed 90% of the actual costs for the sign material up to a maximum amount of \$46,800.00. The other 10% (\$5200.00) of the estimated \$52,000.00 can be covered by using State Aid funds.

If sign material costs exceed the \$52,000.00 estimate, these costs will be funded 100% by using other sources such as by State Aid money.

ACTION REQUESTED: We would recommend that the County Board approve the attached resolution authorizing signing of Mn/DOT Agreement #94313.

FUNDING

County Dollars	=	\$ 5,200.00
Other Sources & Amounts	=	\$46,800.00
TOTAL	=	\$ 52,000.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

JMK

William J. Weber

Date:

4/2/09

S:\Projects\SP 10-070-04\Force Account Contract with State of MN - 2009 - baf

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: April 14, 2009

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**AGREEMENT
BETWEEN
CARVER COUNTY AND THE STATE OF MINNESOTA**

BE IT RESOLVED that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Carver County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the County Board Chair and the County Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 94313", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 14th day of April, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 14th day of April, 2009.

David Hemze

County Administrator

Subscribed and sworn to before me this

_____ day of _____, 2009.

Notary Public _____

My Commissions expires _____.

Notary Stamp



REQUEST FOR BOARD ACTION

AGENDA ITEM : 2009 CRACK SEALING AGREEMENT (CP #0912)

Originating Division: Public Works

Meeting Date: April 14, 2009

Amount of Time Requested: n/a

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: This proposal is for labor and equipment to place approximately 45,000 lbs. of rubberized crackfiller, that the County has purchased, on various county roads. \$57,000 has been approved as the budget for this work. Proposals are based on per pound price to install this product. Proposals are as follows -

- * Precision Sealcoating (\$0.649/lb.)
- * Astech Asphalt (\$0.850/lb.)
- * Barga Inc. (\$1.19/lb.)

ACTION REQUESTED: We recommend that the County Board approve this service agreement between Carver County and Precision Sealcoating from Princeton, WI. and authorize the County Board Chair and County Administrator to sign this agreement.

FUNDING

County Dollars = \$29,205.00

Other Sources & Amounts =

=\$

TOTAL

=\$29,205.00

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments:

Reviewed by Division Director

JMK

William J. Weckman

Date:

4/2/09

S:\Seasonals\BAF-Award\2009\0912 - Cracksealing - Precision



REQUEST FOR BOARD ACTION

AGENDA ITEM : AWARD OF BID FOR PROJECT SAP 10-070-02 - TOWNSHIP SIGN REPLACEMENT

Originating Division: Public Works

Meeting Date: April 14, 2009

Amount of Time Requested: n/a

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: This project is part of a pilot township sign replacement program that involves the installation of highway traffic signs along township and county roads within Carver County. The new traffic signs will replace existing traffic signs or will be a new installation. The work will be done along approximately 340 miles of Township roads throughout Carver County.

Under this contract and in conjunction with the township sign work, a number of county roads that intersect township roads will also have signs replaced in the area of the county and township road intersections.

Construction bids were opened on March 24, 2009. The low bidder for the project is Safety Signs. The bid amount is \$424,995.00. The Engineer's estimate for the work is \$447,474.00. 95% of the cost for this project is funded through a Minnesota Grant. The remaining 5% of the project costs is paid by the townships. As part of the agreement with the state, the county's efforts in oversight and management of the project will be completed in-kind; there is no cost to the county for signs at county road/township road intersections.

ACTION REQUESTED: It is recommended that the County Board award the project to Safety Signs in the amount of \$424,995.00.

FUNDING

County Dollars =	= \$
State Grant (95%)	= \$ 403,745.25
Townships (5%)	= \$ 21,249.75
	= \$
TOTAL	= \$ 424,995.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Jmk

William J. Weckman

Date: 4/2/09

S:\Projects\SAP 10-070-02\Award of Bid - baf

**CARVER COUNTY PUBLIC WORKS
S.A.P. 10-070-02 (ABSTRACT OF BIDS)
BID OPENING - TUESDAY, MARCH 24, 2009 (2:30 PM)**

Item No.	Item Description	Unit	Approx. Quant.	Engineers Estimate		SAFETY SIGNS		JAAK LLC		H & R CONSTRUCTION		HIGHWAY TECHNOLOGIES	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
2021.501	Mobilization	Lump Sum	1	\$12,000.00	\$12,000.00	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$20,000.00	\$20,000.00	\$25,500.00	\$25,500.00
2104.509	Remove Sign Panel	Each	2,088	\$6.00	\$12,528.00	\$5.00	\$10,440.00	\$11.00	\$22,968.00	\$14.40	\$30,067.20	\$15.00	\$31,320.00
2104.523	Salvage Sign Panel	Each	397	\$12.00	\$4,764.00	\$5.00	\$1,985.00	\$20.00	\$7,940.00	\$19.80	\$7,860.60	\$20.00	\$7,940.00
2104.536	Install Sign Panel	Each	397	\$20.00	\$7,940.00	\$10.00	\$3,970.00	\$20.00	\$7,940.00	\$24.25	\$9,627.25	\$80.00	\$31,760.00
2104.509	Remove Sign Structure	Each	1,761	\$30.00	\$52,830.00	\$25.00	\$44,025.00	\$30.00	\$52,830.00	\$34.20	\$60,226.20	\$20.00	\$35,220.00
2563.601	Traffic Control	Lump Sum	1	\$5,000.00	\$5,000.00	\$900.00	\$900.00	\$2,500.00	\$2,500.00	\$20,000.00	\$20,000.00	\$5,000.00	\$5,000.00
2564.602	Sign Structure	Each	1,807	\$110.00	\$198,770.00	\$117.00	\$211,419.00	\$103.00	\$186,121.00	\$97.65	\$176,453.55	\$149.50	\$270,146.50
2564.602	Flexible Culvert Marker X4-3	Each	14	\$51.00	\$714.00	\$50.00	\$700.00	\$50.00	\$700.00	\$63.80	\$893.20	\$60.00	\$840.00
2564.618	Sign Panels	Square Foot	12,744	\$12.00	\$152,928.00	\$11.50	\$146,556.00	\$12.00	\$152,928.00	\$12.60	\$160,574.40	\$15.00	\$191,160.00
TOTALS					\$447,474.00		\$424,995.00		\$441,427.00		\$485,702.40		\$598,886.50
				Engineers Estimate									



REQUEST FOR BOARD ACTION

AGENDA ITEM : Veterans Service Office, Payment to Military Service Organizations for Memorial Day Exercises

Originating Division: Administrative Services

Meeting Date: 4/14/2009

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Carver County Veterans Service Office is requesting an increase in the stipend paid to Veterans Service Organizations to defray the expenses of Memorial Day exercises. Minnesota statute 375.35 has set the maximum amount at \$300.00 that County Boards can appropriate annually. Increases in fuel costs and multiple Memorial Day services have put a tremendous burden on each organization in Carver County. Service Organizations were authorized to increase the stipend of \$100.00 per organization for Memorial Day services last year per legislative.

In 2008 the County Board spent \$1500.00 for these services. It is estimated that the \$200.00 increase would add \$3000.00 in additional costs for 2009 Memorial Day activities.

ACTION REQUESTED:

Motion to accept County Veterans Service Office request to increase to \$300.00 the stipend paid to County Veterans Service organization's to defray Memorial Day expenses.

FUNDING

County Dollars = \$3000.00

Other Sources & Amounts =

= \$

TOTAL = \$3000.00

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: March 30, 2009

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Veterans Service Office

DATE of County Board Session: 04/14/09

Fund: 01

Description of Account funds are to be transferred from:	Amount	Description of Account funds are to be transferred to:	Amount
Commissioner Contingency	\$ 3,000	Veteran's Service Office	\$ 3,000
TOTAL:	\$ 3,000	TOTAL:	\$ 3,000

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Controller)

C. Contingency Acct. Beginning Bal.: \$ 250,200

D. Proposed Contingency Acct. Being Used: \$ 3,000

E. Remaining Balance: \$ 247,200

F. Requested By: David Priem - Veterans Service Officer

G. Recommend Approval: Finance Director

H. County Board Decision: Approval/Disapproval



REQUEST FOR BOARD ACTION

AGENDA ITEM : Donation QRae Monitor

Originating Division: Employee Relations

Meeting Date: April 14, 2009

Amount of Time Requested:

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

Donation from Clarey's Safety Equipment – QRae 4 Gas Air Monitor valued at \$895.00. This air monitor will be used by the Risk/Emergency Management Office and the Carver County HazMat Group. Clarey's wishes to make this donation as an apology for their delay in processing a related order from Carver County.

ACTION REQUESTED:

Motion to approve the donation of the QRae 4 Gas Air Monitor from Clarey's Safety Equipment.

FUNDINGCounty Dollars = \$
Other Sources & Amounts =

= \$

TOTAL

= \$

Related Financial Comments:

FISCAL IMPACT

- None
 Included in current budget
 Budget amendment requested
 Other:

 Reviewed by Division Director

Date: 4/9/09



REQUEST FOR BOARD ACTION

AGENDA ITEM : TMDL Priority Subwatersheds and Direct Discharge Program for 2009

Originating Division: Land Water Services

Meeting Date: 14 apr 2009

Amount of Time Requested: 15 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

TMDL IMPLEMENTATION PROGRAM –the Total Maximum Daily Load (TMDL) Implementation Plan for the Bevens, Carver, & Silver Creek Watersheds was approved by the state (MPCA) in 2007.

The implementation plan calls for a reduction of fecal loads sources in the watersheds, mainly agricultural manure source runoff and direct discharge SSTS systems. In april 2008, the County Board resolved to move forward on a landowner incentive program for that has proved successful. The attached memo provides some highlights of the 2008 program.

In order to continue the TMDL implemenation plan, staff is proposing to build off of this success, and offer the incentive program in the next 3 priority sub-watersheds for 2009, as well as providing minimal funds to areas outside of the focus sub-watersheds. The attached memo also highlights the recommended 2009 program including a map showing the recommended priority sub-watersheds. The Board briefly discussed this issue at the mar 17, 2009 work session, and the Water, Environment, Natural Resources Committee recommended the 2009 program at their mar 31, 2009 meeting.

Funding is derived from the CCWMO levy funds (for direct incentive) and state grants (for the loan portion).

ACTION REQUESTED: Motion to adopt a resolution which establishes the SSTS direct discharge incentive program for 2009 with focus on the B1, Bent Cr., and SI 3 priority sub-watersheds; and motion to authorize expenditures from the following funds to the program:

\$30,000 from existing BWSR/CCWMO low cost conservation fund to incentive payments in the Carver creek priority sub-watersheds.

\$2,000 from existing Carver creek remaining 2008 incentives.

\$54,000 from existing Bevens creek remaining 2008 incentives and other unallocated project dollars to fund incentive payments in the Bevens creek priority sub-watersheds.

\$14,000 from unallocated Crow river project dollars to fund incentive payments in the crow river watershed.

\$6,000 from unallocated West Chaska creek project dollars to fund incentive payments in the west creek watershed.

FUNDING

County Dollars = \$106,000 CCWMO funds

Other Sources & Amounts =
= \$510,000 state revolving
SSTS loan funds

TOTAL = \$616,000

FISCAL IMPACT

None

Included in current budget

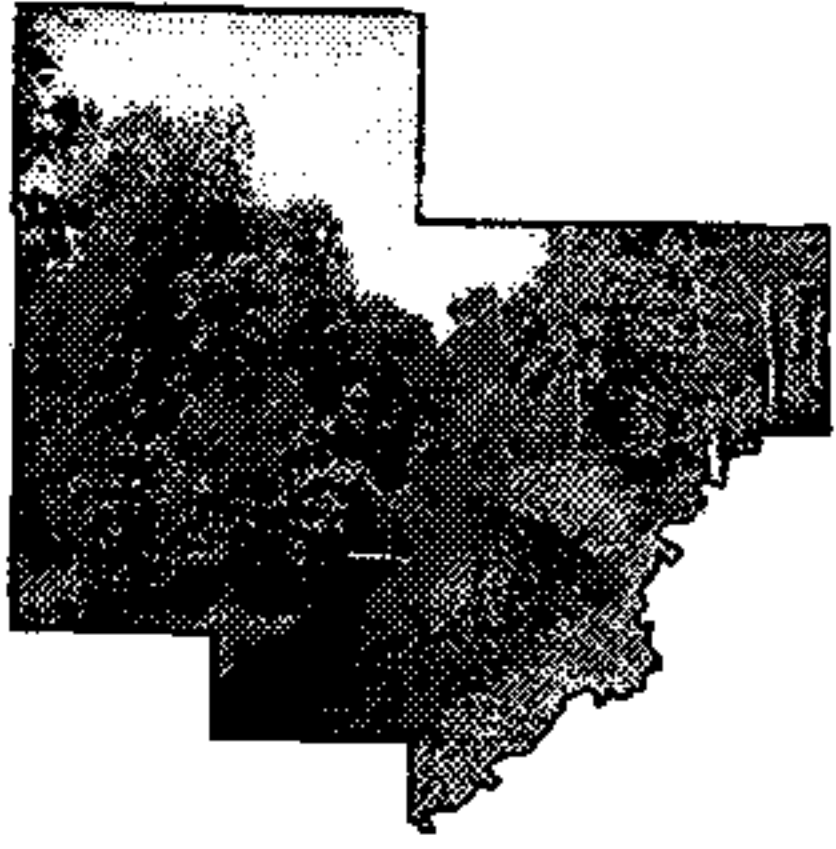
Budget amendment requested

Other:

Related Financial Comments: Funds from the CCWMO include unspent 2008 incentive funds, unallocated funds from cancelled or postponed projects, and the low cost conservation fund. Loan funds are derived from State Dept of Agriculture revolving loan funds.

X Reviewed by Division Director

Date: 6 apr 2009



Carver County Water Management Organization

Planning and Water Mgmt Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828
www.co.carver.mn.us/water

Memo

To: County Commissioners
From: Paul Moline, Carver County Water Management
Date: 4/6/09
Re: 2009 DIRECT DISCHARGE SSTS COST SHARE PROGRAM SUMMARY

cc. David Hemze, County Administrator
Dave Drealan, LWS Director

Enclosures: Priority sub-watershed map

KEY POINTS FROM THE 2008 PROGRAM:

2008 Program was a huge success, with 59 systems utilizing some aspect of the program in one way or another. We only expected about 30 residents to take part in the program so our funds were depleted quicker than expected.

- Total participants: 59
- Number in TMDL area: 19
- Number outside TMDL: 27
- Loans Taken: 46 totaling an estimated \$600,000
- Enforcement action possible: 3
- Total of \$47,500 incentives have been paid or encumbered in the priority watersheds.

Changes were also made to several ordinances to address direct discharge SSTS replacements. The following is to explain how those changes impact the program.

Residents that apply for a permit – When someone applies for a permit the County records will be reviewed prior to issuing. If there is no information in County records indicating that a system with a drainfield has ever been installed, their permit will not be issued until they provide evidence that there is a drainfield or take action to get a complying system installed. This is **not** a requirement for a compliance inspection for all systems.

PRIORITY SUB-WATERSHED INFORMATION AND NEEDED FUNDS:

The WENR committee recommended B1, Bent Cr., and SI 3 as the 2009 Priority Sub-Watersheds. B1 and Bent Creek are in the Carver Creek Sub-watershed and total 12 and 4 “likely systems” respectively and SI3 is in the Bevans/Silver Creek watershed and has 27 “likely systems”. The total “likely systems” for 2009 is 43. A map is attached.

Based on those numbers and a \$2,000 payment, a maximum of \$32,000 for incentive payments in Carver Creek and \$54,000 for incentives in Bevans Creek would be needed. If every “likely system” took out the maximum loan (15K), that would total \$645,000. Based on past performance the average loan taken is about \$12,000 which would cover about 43 systems. Last year there was funding available for people outside of the priority and TMDL areas, but due to the success of last years program, funds have been depleted quicker than forecasted and if everyone if the priority sub-watershed did take the incentive and loan there would be nothing left for areas outside the priority sub-watersheds.

2009 – PROPOSED COST SHARE PROGRAM

Based on success of 2008 program and the need to eliminate remaining direct discharge SSTS, staff reviewed options with the WENR advisory committee and the resulting recommendation is being forward fro Board consideration.

REQUIREMENTS

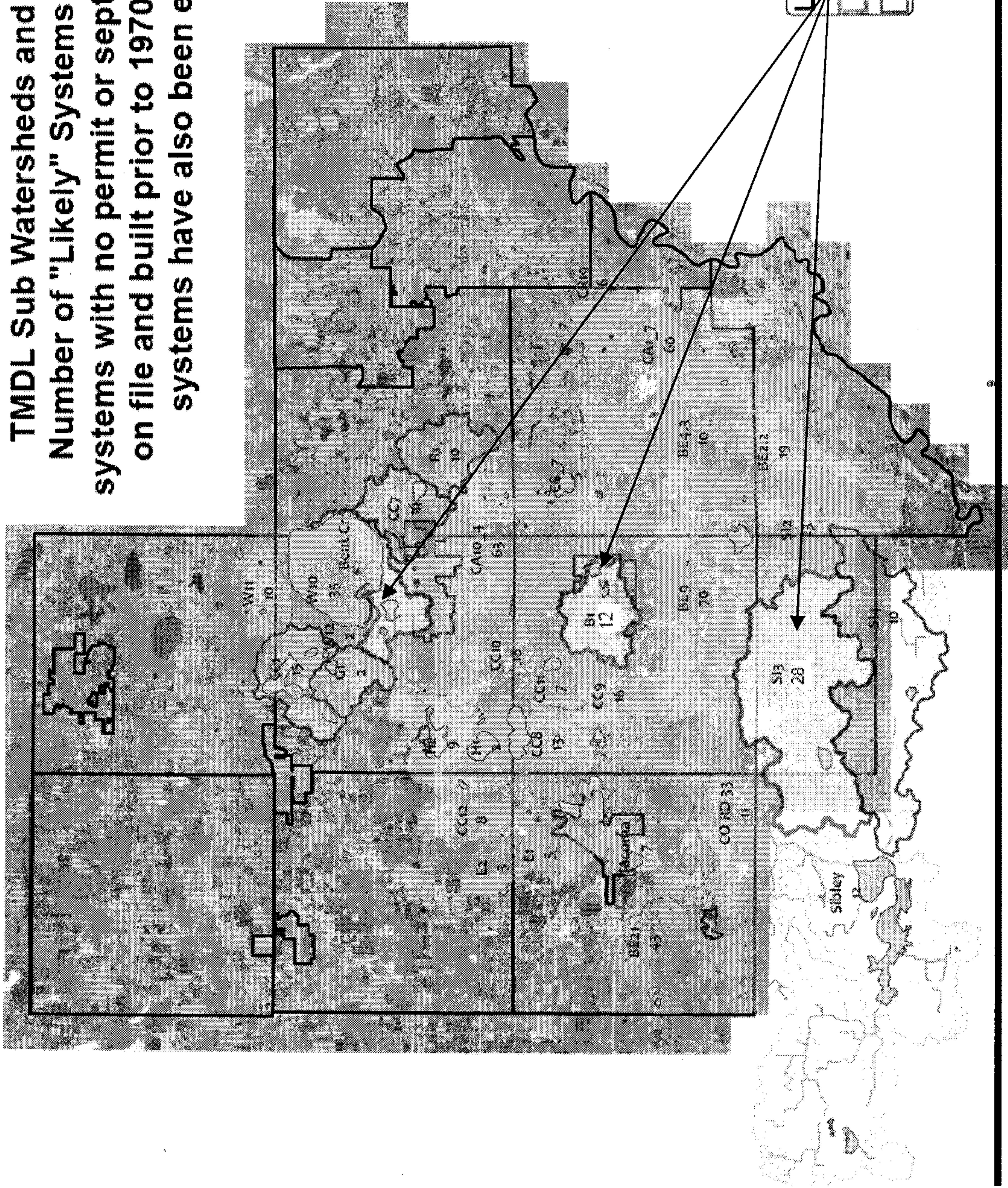
- Must be voluntary with no previous trigger (ie. Current enforcement, compliance inspection as a result of property transfer, complaint, or building permit).
- Located in TMDL Priority Sub-Watershed – County will pay 25% of the SSTS replacement cost up to a maximum of \$2000 per SSTS. In addition the owner may apply for a low interest loan with up to a ten year payback. Payment will be issued to the SSTS contractor upon successful completion of the project (determined by Environmental Services). Loan Amount - \$15,000 maximum Volunteer by July 31, 2009. After that owner will be required to have a compliance inspection completed within ten months with no cost share and only low interest loan with four year payback (as funds are available).
- Located outside TMDL Priority Sub-Watershed and within Carver & Bevens Creek watersheds – After, July 31, 2009, County will pay \$2000 of the SSTS replacement cost with any remaining funds. In addition the owner may apply for a low interest loan with a four year payback (as funds available). Loan Amount - \$15,000 maximum. No deadlines to volunteer, first come first serve approach until funds are depleted based on location. Owner would be required to replace SSTS within ten months of completing Cost Share Form.
- Located outside TMDL Priority Sub-Watershed and outside of Carver & Bevens Creek watersheds – County will pay \$2000 of the SSTS replacement cost. In addition the owner may apply for a low interest loan with a four year payback (as funds available). Loan Amount - \$15,000 maximum. No deadlines to volunteer, first come first serve approach until funds are depleted based on location. Owner would be required to replace SSTS within ten months of completing Cost Share Form.

FUNDING

- \$2,000 remaining 2008 available for incentive payments in Carver Creek
- \$20,000 remaining 2008 available for incentive payments in Bevens/Silver Creek.
- \$34,000 available for reallocation in Bevens Creek due to cancelled city cost share project and other funds
- Up to \$14,000 (lowered from \$15,000 to fund 7 full incentives) available for payments in Crow River Area due to cancelled cost share project. Note: Crow River includes the Pioneer Sarah Creek area.
- Up to \$ 6,000 available for payments in West Chaska Creek project funds.
- \$30,000 available in existing cost share funds that could be re-allocated to Carver creek.
- LOAN FUNDS ESTIMATE - There is approximately \$510,000 available for loans in 2009, enough to fund 34 systems at the maximum loan amount. Based on past performance the average loan taken is about \$12,000 which would cover about 43 systems.



TMDL Sub Watersheds and Estimated Number of "Likely" Systems - defined as systems with no permit or septic information on file and built prior to 1970. (Note: 201 systems have also been excluded)



**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

DATE:

RESOLUTION NO.

MOTION BY COMMISSIONER:

SECONDED BY COMMISSIONER:

**A Resolution Establishing A Program to Accelerate the Elimination Of Direct Discharge
Individual Sewage Treatment Systems (ISTS) In Carver County.**

WHEREAS, Approximately 4,500 homes and businesses in Carver County are served by a private sewer system on the property. Of these systems, about 700 are in cities and 3800 in the unincorporated area. Approximately 650 of the systems in the unincorporated area are still served by systems that likely have little or no treatment of sewage prior to discharge into the surface water and are considered Direct Discharge Systems; and

WHEREAS, Carver County is responsible for the management and regulation of ISTS in the County except in cities that have elected to assume responsibility; and

WHEREAS, Carver County is responsible for water management including water quality in the Carver County WMO; and

WHEREAS, EPA and MnPCA regulations require that all lakes, rivers and streams ultimately meet water quality standards; and

WHEREAS, Carver County has conducted a Total Maximum Daily Load (TMDL) study for fecal coliform bacteria contamination in the Carver and Bevens Creek watersheds; and

WHEREAS, the studies have found loads of fecal coliform bacteria substantially in excess of standards in these watersheds and further identified direct discharge of untreated human sewage into the waters of the State as a significant contributor to the load. The County subsequently developed a TMDL Implementation Plan to reduce the fecal coliform bacteria loads to meet standards. The Plan was submitted to MnPCA and the EPA; it was subsequently approved for implementation by both agencies; and

WHEREAS, Carver County has applied for and received a Federal grant for Plan implementation; and

WHEREAS, the 2008 program for SSTS Direct Discharge was largely successful in its goals by eliminating as many as 46 systems;

WHEREAS, three sub-watersheds are identified for 2009 with a total of 43 "likely systems"; and

WHEREAS, the Carver County Board of Commissioners has determined that it is necessary to institute a program to accelerate the replacement of Direct Discharge Systems in order to reach public health and water quality goals;

WHEREAS, the Carver County Code gives the Board the authority to identify priority areas for ISTS compliance including elimination of direct discharge systems, and to establish programs, including incentives and deadlines; and

THEREFORE, BE IT RESOLVED, THAT the Carver County Board of Commissioners hereby

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adopts the "Carver County 2009 Direct Discharge Elimination Acceleration Program" as follows:

Part I. The County Board identifies subwatersheds in the Carver and Bevens/Silver Creek watersheds as priority subwatersheds: B1-Benton lake part of Carver Creek, Bent Creek – part of Carver Creek, and SI.3 – part of Bevens Creek. The Board may, from time to time, identify further subwatersheds as priority subwatersheds and specify appropriate compliance deadlines. From the date of adoption of this resolution until 31 July 2009 the County will provide a low interest loan with an amortization of up to 10 years and a cash grant of 25% of the cost of a new system up to \$2000 for the upgrade of systems identified as a potential direct discharge system in the priority sub-watersheds.

Part II. For systems outside of Carver & Bevens Creek watersheds, the loan funds and the cash incentive of \$2,000 will be available on a first come, first serve basis until allocated funds are depleted. For systems in the Carver & Bevens Creek watersheds, but outside the priority areas, any remaining funds not used by landowners within the priority sub-watersheds will be available only after July 31, 2009 on a first come, first serve basis until allocated funds are depleted. Potential direct discharges systems in the priority sub-watersheds that have not been issued a permit to upgrade their system by Sep 30, 2009 shall be required to submit a Compliance Inspection to the County by June 30, 2010. For systems outside of the priority sub watersheds, the owner would be required to replace SSTS within ten months of completing Cost Share Form.

Part II. Authorize the Finance Director, in cooperation with Land & Water Services and the Carver County Community Development Agency, to continue to operate the current "safety net" loan program to assist property owners with extremely limited financial capability.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota; do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 14th day of April, 2009, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____

David Hemze, County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM: Carver County Historical Society's "The Barns of Carver County" project

Originating Division: Historical Society

Meeting Date: 4/14/09

Amount of Time Requested: 5 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Carver County Historical Society's "Barn's of Carver County" project was recently featured on WCCO's *Finding Minnesota* program. In conjunction with this, we now have available a DVD titled "The Barns of Carver County" for purchase. Ruth Tremblay, the artist who produced the DVD, and CCHS, would like to present to each of the Commissioners a copy of the DVD.

ACTION REQUESTED: *No action requested, informational only.*

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 4/7/09



REQUEST FOR BOARD ACTION

AGENDA ITEM : Comprehensive Plan Discussion

Originating Division: Land & Water Services

Meeting Date: 14 April 2009

Amount of Time Requested: 1 hour

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Outline of Discussion

- Overview of proposed changes to the Plan
- Major issues
- Schedule

Please see the attached memo.

ACTION REQUESTED:

FUNDING

County Dollars = \$
 Other Sources & Amounts = \$
 = \$
TOTAL = \$

FISCAL IMPACT

- None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

X Reviewed by Division Director

Date: April 6, 2009



**Land & Water Services Division
Carver County Government Center
600 East 4th Street
Chaska, Minnesota
(952) 361-1820 fax (952) 361-1828**

Date: April 8, 2009

To: Carver County Board of Commissioners

From: Dave Drealan

Subject: Items to be discussed at the April 14 Work Session

Proposed structural changes to the plan:

Include in the Comprehensive plan to be submitted to the Metro Council only the Plan Elements that are necessary to meet the Metro Council's requirements. The Plan will be reorganized to align with the way the plan is discussed in the Council's Local Planning Handbook. This should make reviewing the document easier for all concerned. The statute describing the required contents is shown on Page 3 of this document.

The current summary document and the required Plan Element documents will be condensed into a single document. The Roadways System Plan will still be a separate document..

Limit the adoption into the Comprehensive Plan of systems plans, appendixes, reports to those necessary. The transportation system plan is probably the only supporting document that will need to be adopted. Other reports, studies etc, that were generated as part to the planning process may be referenced but would not be officially adopted and the Plan should state that they are not adopted as part of the Plan..

The major "hot button" issues:

PARKS, OPEN SPACE, & TRAILS (POST) – this plan element will need to be rewritten to reflect the removal of the Conservation Corridor language, the land use control language, and the connection to the POST System Plan.

Three townships have submitted resolutions requesting any regional park search areas or regional trail corridor not be shown on any maps in these townships: Watertown, Hollywood, and San Francisco. Staff met with Metro Council staff to determine if there is a way to address both the local and regional issues. The Council's concern is that the trail connections in the western and southern part of the county be acknowledged in the Plan. This acknowledgment can be in the form of text in the Plan and arrows in the cities indicating that a trail connection between the cities is planned for some point in the future. This approach avoids outlining any areas or giving the impression that an alignment has been identified. The other option would be to include text in the Plan and show the connections along existing roads. This option has the disadvantage of giving the appearance that that alignment has been decided upon and that there will be a trail along the highway at some point.

The park search area that is affected by the resolutions is the areas along the Minnesota River Bluffs and the lower Bevens Creek Valley. (The search area in Watertown Twp has already been removed.). Council staff indicated that some acknowledgement of these areas is needed through a combination of text and map – for example a box that says Search Area – boundaries undefined.

The staff would like to explore these options with the affected townships to determine if these options present possible solutions to these issues.

The horse trail issue – the park Commission has been working on this issue and will be communicating its findings to the Board.

HISTORIC PRESERVATION – This element needs to be completely rewritten. The new element will emphasize the Historic Society as the key organization in historic preservation. The element needs to address historic preservation issues but not include unrealistic goals, policies, or implementation strategies.

MULTI-MODAL & OPPORTUNITY SITES. The public reaction to this so far has been positive. However, at some point the next step in planning for these areas will have to be taken. The next would be to clearly define the areas, what type of land uses would be accommodated, how to provide services, transportation studies, etc. Bringing these areas from a concept to defined future land use designation in the comprehensive plan with accompanying zoning districts, development standards, etc certainly has the potential to generate some controversy.

There are several options for taking the next step – 1. wait until it is initiated by a property owner or development proposal; 2. include the next step in the current planning process; 3. submit the Plan with the Opportunity Areas as is but initiate the next step as soon as possible; 4. delay the next step until some time in the future. As of this date the staff does not have enough information to make a recommendation.

TRANSPORTATION PLAN. There are a number of maps that show new road alignments. These maps could become an issue if someone notices they go through their house, farm, or something else like a natural resource. These maps are intended to show the connection, not the actual location of the new road.

Some of the maps show a new river crossing south of Watertown – extension of CR122. There was some public comment on this issue. The comment letter to Roger Gustafson. had a petition with 165 names.

In several places there is a discussion of tools for the preservation of future right-of-way. It mentions land use controls as one of the tools. Low density zoning is mentioned as having the effect of preserving potential right-of-way. It also mentions dedication as part of the subdivision/development process. The language is not as strong or explicit as the language in the Parks Plan but it could potentially become problematic.

WATER PLAN - The Land Planning Act contains provisions requiring local units of government to adopt a local water plan that conforms with and implements the WMO plan. The law governing this is a bit complex but the short explanation is that each township must develop and adopt a local water plan. The Water Plan was adopted in 2001 and up to this point we have been successfully operating on the basis that the Water Plan serves as each township's local water plan. Since the townships have limited involvement in water management and the County has all of the land use, development, and water management ordinances in place, this approach makes sense and has worked well. The current language has been raised as an issue by the Council staff in the informal review. The township plans are currently drafted to continue in this manner. If the Council does not concur, this could become a serious issue. Staff will continue to work with the Council to address this issue.

OTHER ISSUES. A variety of other issues have been raised in the comments from other agencies, the public, townships, and by internal staff review. As the process moves forward responses to these comments will be prepared by staff and reviewed by the Board and other appropriate agencies and appropriate changes made to the Plan.

- Existing and Future Land Use Maps and terminology
- Solar Access – add language recommended by Council staff

- Aggregate resources - address issues identified in Metro Council staff review
- SSTS – (Septic system) issues raised in the Metro Council staff review need to be addressed
- Transition Areas – how to manage large areas; how to address differences between cities plans and township plans
- Commuter Rail – make clear that is currently not in regional plans
- Building Eligibility Transfer – development of standards to address issues that have been raised
- Housing Plan – needs to identify the role of CDA
- CIP – a CIP needs to be submitted with the Plan
- Description and Schedule of Implementation Activities

UPCOMING ACTIVITIES: Either myself or Paul Moline will be meeting with all of the Townships that we possibly can at their April meetings to bring them up to date on what has happened, outline the next steps, and begin to address Township Plan issues. The first meeting will be with Watertown Twp. on the 6th; I will be attending that meeting. The Township Association is holding a special meeting on an unrelated issue the evening of the 16th of April. I have been invited to attend this meeting and talk about the Comprehensive Plan. We will have had the opportunity to meet with some but not all of the townships prior to the 14th and will be able to share with the Board the comments, concerns, and issues that were raised at the meetings.

We periodically schedule meetings of all of the city planners and /or engineers to coordinate planning efforts and address other issues of common interest. A meeting has been scheduled for the morning of April 17th. This will be an opportunity to discuss not only the parks and historic resources issues but also to discuss the issues that cities raised in their comments on the Plan during the review period.

SCHEDULE – one thing is for sure, the Plan cannot go through the redrafting process and receive adequate review in time to meet the May 29 deadline. The County will need to request an extension to that deadline. Staff will find out how to proceed and get the process initiated. At this point we do not have a recommendation on the length of the extension.

Staff will develop a more detailed schedule and work plan in the next few weeks.

Minnesota Statute 473.859 Comprehensive Plan Content

Subdivision 1. Contents.

The comprehensive plan shall contain objectives, policies, standards and programs to guide public and private land use, development, redevelopment and preservation for all lands and waters within the jurisdiction of the local governmental unit through 1990 and may extend through any year thereafter which is evenly divisible by five. Each plan shall specify expected industrial and commercial development, planned population distribution, and local public facility capacities upon which the plan is based. Each plan shall contain a discussion of the use of the public facilities specified in the metropolitan system statement and the effect of the plan on adjacent local governmental units and affected school districts. Existing plans and official controls may be used in whole or in part following modification, as necessary, to satisfy the requirements of sections 462.355, 473.175, and 473.851 to 473.871. Each plan may contain an intergovernmental coordination element that describes how its planned land uses and urban services affect other communities, adjacent local government units, the region, and the state, and that includes guidelines for joint planning and decision making with other communities, school districts, and other jurisdictions for siting public schools, building public facilities, and sharing public services.

Each plan may contain an economic development element that identifies types of mixed use development, expansion facilities for businesses, and methods for developing a balanced and stable economic base.

The comprehensive plan may contain any additional matter which may be included in a comprehensive plan of the local governmental unit pursuant to the applicable planning statute.

Subd. 2. Land use plan.

(a) A land use plan shall include the water management plan required by section 103B.235, and shall designate the existing and proposed location, intensity and extent of use of land and water, including lakes, wetlands, rivers, streams, natural drainage courses, and adjoining land areas that affect water natural resources, for agricultural, residential, commercial, industrial and other public and private purposes, or any combination of such purposes.

(b) A land use plan shall contain a protection element, as appropriate, for historic sites, the matters listed in the water management plan required by section 103B.235, and an element for protection and development of access to direct sunlight for solar energy systems.

(c) A land use plan shall also include a housing element containing standards, plans and programs for providing adequate housing opportunities to meet existing and projected local and regional housing needs, including but not limited to the use of official controls and land use planning to promote the availability of land for the development of low and moderate income housing.

(d) A land use plan shall also include the local government's goals, intentions, and priorities concerning aggregate and other natural resources, transportation infrastructure, land use compatibility, habitat, agricultural preservation, and other planning priorities, considering information regarding supply from the Minnesota Geological Survey Information Circular No. 46.

Subd. 2a. Application of subdivision 2, paragraph (d).

Subdivision 2, paragraph (d), applies only to land use plans adopted or amended by the governing body in relation to aggregate or when the governing body is presented with a written application for adoption or amendment of a land use plan relating to aggregate, from a landowner after August 1, 2001, in the counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, and Washington.

Subd. 3. Public facilities plan.

A public facilities plan shall describe the character, location, timing, sequence, function, use and capacity of existing and future public facilities of the local governmental unit. A public facilities plan must be in at least such detail as may be necessary to establish existing or potential effects on or departures from metropolitan system plans and to protect metropolitan system plans. A public facilities plan shall contain at least the following parts:

(1) a transportation plan describing, designating and scheduling the location, extent, function and capacity of existing and proposed local public and private transportation services and facilities;

(2) a sewer policy plan describing, designating and scheduling the areas to be sewered by the public system, the existing and planned capacities of the public system, the standards and conditions under which the installation of private sewer systems will be permitted, and to the extent practicable, the areas not suitable for public or private systems because of public health, safety and welfare considerations;

(3) a parks and open space plan describing, designating and scheduling the existing and proposed parks and recreation open spaces within the jurisdiction; and

(4) a water supply plan as described in section 103G.291, subdivision 3.

Subd. 4. Implementation program.

An implementation program shall describe public programs, fiscal devices and other specific actions to be undertaken in stated sequence to implement the comprehensive plan and ensure conformity with metropolitan system plans. An implementation program must be in at least such detail as may be necessary to establish existing or potential effects on or departures from

metropolitan system plans and to protect metropolitan system plans. An implementation program shall contain at least the following parts:

(1) a description of official controls, addressing at least the matters of zoning, subdivision, water supply, and private sewer systems, and a schedule for the preparation, adoption, and administration of such controls;

(2) a capital improvement program for transportation, sewers, parks, water supply, and open space facilities; and

(3) a housing implementation program, including official controls to implement the housing element of the land use plan, which will provide sufficient existing and new housing to meet the local unit's share of the metropolitan area need for low and moderate income housing.

103B.235 LOCAL WATER MANAGEMENT PLANS.

Subdivision 1. Requirement.

(a) After the watershed plan is approved and adopted, or amended, pursuant to section 103B.231, the local government units having land use planning and regulatory responsibility for territory within the watershed shall prepare or cause to be prepared a local water management plan, capital improvement program, and official controls as necessary to bring local water management into conformance with the watershed plan within the time period prescribed in the implementation program of the watershed plan and, as necessary, shall prepare or cause to be prepared amendments to the local comprehensive plan.

(b) Each town within the counties of Anoka, Carver, Dakota, Scott, and Washington authorized by general or special law to plan and regulate the use of land under sections 462.351 to 462.364 shall by resolution determine whether to prepare the local water management plan itself or to delegate all or part of the preparation of the plan to the county.

(c) Towns within counties that have adopted comprehensive plans applicable to the town must use county preparation of their plan to the maximum extent possible.

Subd. 2. Contents.

(a) Each local plan, in the degree of detail required in the watershed plan, shall:

(1) describe existing and proposed physical environment and land use;

(2) define drainage areas and the volumes, rates, and paths of stormwater runoff;

(3) identify areas and elevations for stormwater storage adequate to meet performance standards established in the watershed plan;

(4) define water quality and water quality protection methods adequate to meet performance standards established in the watershed plan;

(5) identify regulated areas; and

(6) set forth an implementation program, including a description of official controls and, as appropriate, a capital improvement program.