



CARVER COUNTY

minnesota

Carver County Board of Commissioners April 18, 2023 Board Meeting

The County Board Room is open to the public.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at <https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at admin-contact@co.carver.mn.us to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: <https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments**
- 2. Agenda review and adoption
- 3. Approve minutes of April 4, 2023 Regular Session and April 10, 2023
Emergency Meeting 1-4
- 4. Community Announcements
- 9:20 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy, and livable communities*
- 5.1 Resolution for a variance to Minnesota Rule 8820.2900 Subpart 1 for
Highway 61..... 5-6
- 5.2 Shared Detention Bed Agreement with Prairie Lakes Youth Programs.... 7
- 5.3 Contract for Parks and Trails Crack Sealing Program..... 8
- 5.4 2023 SSTS Direct Discharge Program..... 9-13

5.5	2022 County Feedlot Officer (CFO) Annual Report.....	14
5.6	FHPAP 2021-2023 Second Amendment for Fast Track Funding	15-16
5.7	Contract with Mi C.A.S.A for Public Health Infrastructure Grant.....	17-18
5.8	Approval to Make Offers for Necessary Right of Way Acquisitions for the Highway 50 Project - West Hamburg Area.....	19-22
5.9	Award of Construction Contract to Landwehr Construction, INC. for 2023 Box Culvert Projects (resolution)	23-25

Connections: Develop strong public partnerships and connect people to services and information

5.10	Charitable Gambling Application for Exempt Permit-Ridgeview Foundation	26
5.11	Final Encore Donations Received.....	27
5.12	CarverLink Standby Backup Generator Project Phase 7 - City of Cologne Meadow St	28

Growth: Manage the challenges and opportunities resulting from growth and development

5.13	Professional Services Agreement with Burns & McDonnell for future planning of Household Hazardous Waste Management	29-30
5.14	Professional Services Agmt. with SRF Consulting Group for Preliminary Design for Hwy 40 Project - Silver/Bevens Creek	31
5.15	Amendment 1 to PSA for Final Design Work for Hwy 212 Project - Benton Township with SRF Consulting Group	32
5.16	St. Peter Lutheran Church Maifest Event (Annual Special Event).....	33-40

Finances: Improve the County's financial health and economic profile.

5.17	Donation to the Carver County Sheriff's Office Dive Team.....	41-42
5.18	Review Health & Human Services and Commissioner Warrants.....	NO ATT

9:20 a.m.	6.	GROWTH: Manage the challenges and opportunities resulting from growth and development
	6.1	Phyllis Wheatley Community Center - Request for Large-Scale Activity (Camp Katharine Parsons)
		43-50
10:20 a.m.	7.	CUSTOMER SERVICE: Continue the County's delivery of high value, timely service and support
	7.1	2023 Fleet Equipment Purchases
		51
10:40 a.m.	8.	FINANCES: Improve the County's financial health and economic profile
	8.1	Request for Approval of Agreement Between Carver County and MCIT Regarding Workers Compensation Claims Incurred 1992-1996 and Return of Funds from the MCIT Workers Compensation Self-Insured Loss Fund.....
		52-54
11:00 a.m.	9	FINANCES: Improve the County's financial health and economic profile
	9.1	Suburban County Transportation Finance Principles
		55-58
11:20 a.m.	10.	COUNTY ADMINISTRATOR REPORT
11:25 a.m.		ADJOURN REGULAR SESSION

UPCOMING MEETINGS

April 25, 2023	7:30 a.m. Carver County Leaders Meeting
April 25, 2023	9:00 a.m. Board Work Session
May 2, 2023	9:00 a.m. Board Meeting
May 9, 2023	No Meeting
May 9, 2023	9:00 a.m. Midwest Medical Examiner Building Tour
May 16, 2023	9:00 a.m. Board Meeting
May 23, 2023	9:00 a.m. Board Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 4, 2023. Chair John P. Fahey convened the session at 9:00 a.m.

Members present: John P. Fahey, Chair, Gayle Degler, Tim Lynch and Matt Udermann.

Members absent: Tom Workman

No public comments were received.

Degler moved, Lynch seconded, to approve the agenda as presented. Motion carried unanimously.

Udermann made a motion to move consent items 5.11, 5.12 and 5.13 to the regular agenda. Motion failed for lack of a second.

Lynch moved, Degler seconded, to approve the minutes of the March 21, 2023, Regular Session. Motion carried unanimously.

Degler moved, Lynch seconded, to approve the below consent agenda items.

Udermann pointed out the Board Operating Rules that were revised in January did not give members the opportunity to remove an item off the consent agenda unless there was a majority vote. He stated he wanted to remove items 5.11, 5.12 and 5.13 not because he didn't agree with the contracts but because there is no ability to vote against one item which brought into the question what is consent. He clarified he would not be voting for the consent unless the items can be removed from consent. He stated he didn't agree with the funding mechanisms, and he wanted that level of transparency for items that are discussed in a work session to be available to the public so these funding sources are understood when there are large dollars involved

Fahey noted they had these same conversations at the last meeting, pointing out the earlier closed session and the plan to allocate these funds to meet the negotiation requirements.

Contract with Liberty Tire Recycling.

Resolution #25-23, Awarding the 2023 County Wide Crack Sealing Project Carver County Contract ,23-210 Project #2301.

Approved professional services agreement with WSB & Associates, Inc., for material testing on 2023 construction projects in the amount of \$62,209 pending finalization of the contract review process.

Approved professional services agreement with Beltranslate Translation Services with a not to exceed amount of \$25,000 for the period beginning with the County Board's approval through 12/01/2024.

Contract with MN DHS for the AMHI HCBS FMAP grant in the amount of \$138,878.33 and related HH&S budget amendment.

Approved the 2023 Aquatic Species Annual Plan and authorized the Chair to sign a watercraft inspection partnership agreement with the City of Chanhassen, pending completion of contract review.

Resolution #26-23, Authorizing County Staff to Execute All Necessary Documents To Ensure County Participation In The Additional Multistate Settlements Relating to Opioid Distributors, Manufacturers and Pharmacies And Authorizing County Staff to Execute The Amended Minnesota Opioids State-Subdivision Memorandum of Agreement.

Approved acceptance of twenty handmade quilts from St. Joseph's Catholic Church for Carver County Community Support Program participants.

Approved the elimination of seven .9 FTE Crisis Therapist and two .9 FTE Crisis Social Worker positions and addition of seven 1.0 FTE Crisis Therapist and two 1.0 FTE Crisis Social Worker positions.

Approved issuing a charitable gambling license to Zoar United Church of Christ for a raffle to be held on October 8, 2023.

Approved the Memorandum of Agreement with Teamsters Local 320 to provide a one-time, non-base lump sum retention recognition payment in the amount of one thousand (\$1,000) dollars for full-time employees and provide part-time employees with a pro-rated payment based on FTE, to employees in the positions of Detention Sergeant and Emergency Communications Supervisors and related budget amendment.

Approved the Memorandum of Agreement with Teamsters Local 320 to provide a one-time, non-base lump sum retention recognition payment in the amount of one thousand (\$1,000) dollars for full-time employees and provide part-time employees with a pro-rated payment based on FTE, to employees in the positions of Detention Deputy, 911 Dispatcher, and Terminal Agency Coordinator and related budget amendment.

Approved the 2023-2024 AFSCME General Bargaining Unit Collective Bargaining Agreement and related budget amendment.

Adopted the Findings of Fact and issue Order #PZ20230006 for the issuance of a Conditional Use Permit, Adam Jeurissen, Dahlgren Township.

Adopted the Findings of Fact and issue Order #PZ20230007 for the issuance of a Conditional Use Permit, Lawrence Johnson, Jr, Hancock Township

Reviewed March 28, 2023, Community Social Services' actions/Commissioners' warrants in the amount of \$658,752.72 and reviewed April 4, 2023, Community Social Services' actions/Commissioners' warrants in the amount of \$715,020.20.

On vote taken to approve the consent agenda, Degler, Fahey, Lynch voted aye. Udermann voted nay. Motion carried.

Alex Carlson, representing the Metropolitan Mosquito Control, appeared before the Board to present their annual update. He noted the recent retirement of their Director and search for new replacement. He reviewed the history of the Mosquito Control, service area and services provided. He explained the mosquito life cycle and habitat. Carlson recognized last year was a drought year with not a lot of mosquitoes, but many counties had cases of West Niles.

Carlson identified other diseases they monitor for and indicated they practice integrated pest management through monitoring, surveillance and identifying species and location. Carlson reviewed control methods and indicated they determine control based on what they are seeing. Carlson pointed out they did larval control treatments to over 8,000 acres in Carver County

He explained their 2023 budget and indicated they did not seek a big increase for this year. Their plans for 2023 call for a search for a new Director, restoring full larval control, expanding services based on population growth and continuing to use the drone program for larval surveillance and control. He noted their mosquitos predictions for 2023 based on weather. Carlson pointed out information and maps available on their website, as well as the public outreach they do every year.

Chair Fahey thanked the District for the work the District does and for the update.

Lynch moved, Degler seconded, to adjourn the Regular Session and convene as the Ditch Authority. Motion carried unanimously.

Dave Frischmon, Finance, requested the Ditch Authority approve a contract to modernize ditch historical documents and update the ditch GIS layers. He explained H2O was in the process of completing a redetermination of ditch benefits and in order to complete the project they needed the modernization of records to determine ditch alignments and GIS layers. Frischmon stated H2O recommended Houston Engineering for this work as they have worked with them in the past and staff supported that recommendation. He indicated the cost would be paid by the ditch property owners and no county levy dollars are spent.

Degler moved, Fahey seconded, to approve Houston Engineering's proposal to modernize the ditch historical documents and update the ditch GIS layer for a not to exceed cost of \$22,200 subject to County Attorney/Risk contract review. Motion carried unanimously.

Degler moved, Lynch seconded, to adjourn as the Carver County Ditch Authority. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

An Emergency Meeting of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 10, 2023, pursuant to Minnesota Statute 12.29. Chair John P. Fahey convened the session at 1:00 p.m.

Members present: John P. Fahey, Chair, Gayle Degler and Matt Udermann.

Members absent: Tim Lynch, Tom Workman.

No public comments were received.

Degler moved, Udermann seconded, to approve the agenda as presented. Motion carried unanimously.

Udermann moved, Degler seconded, to approve the proposed amendment to the agenda. Motion carried unanimously.

Deb Paige, Emergency Management, requested the Board adopt a Resolution to declare Carver County in a State of Emergency for conditions resulting from spring flooding. She noted the three-day emergency declaration signed by the Chair on April 7th and the requirement to adopt a Resolution to extend that declaration.

She explained there was not severe flooding at this point, and they were making sure cities and townships have up to date information. Paige stressed the importance of getting damage assessments in on time. She indicated Public Works was doing mitigating measures and depending upon precipitation some roads may be closed due to flooding.

She noted the thresholds and timelines that must be met to receive FEMA and State funding. Paige added they are making sure cities and townships are documenting damages.

Degler offered the following Resolution, seconded by Udermann:

Resolution #27-23
Declaring a Local Emergency for
Carver County Due to Spring Flooding of 2023

On vote taken, all voted aye.

Fahey moved, Degler seconded, to adjourn the Emergency Meeting at 1:10 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution for a variance to Minnesota Rule 8820.2900 Subpart 1 for Highway 61

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

County State Aid Highway (CSAH) 61 is a turnback of the former location of US Highway 212 to Carver County from the Minnesota Department of Transportation, when the new Highway 212 freeway was completed. This turnback of the former location of Highway 212 officially took place in August 2008. Highway 61 is eligible for County Turnback Funding that is administered through the Minnesota Department of Transportation - State Aid Division (MnDOT). This funding source can be used to bring the existing highway up to current standards and to improve the condition of the highway infrastructure.

A majority of Highway 61 within Carver County has been reconstructed since this turnback occurred, however two segments remain to be reconstructed or updated to current design standards. One segment is from approximately 1,000 feet east of Mount Hope Road to 500 feet west of Creek Road. a second segment is from Yellow Brick Road to Bluff Creek Drive. Minnesota Rule 8820.2900 Subpart 1 requires that the project plans and construction be completed within 15 years after the reversion date from MnDOT to County jurisdiction of the highway. This means that all projects on Highway 61 would need to be completed by this summer in order to be eligible for the County Turnback Funding.

Due to the complexity of the projects along Highway 61 and the timing of the projects in relation to other major projects in downtown Chaska, additional time is needed to complete the last two remaining projects. A formal variance request to Minnesota Rule 8820.2900 Subpart 1 needs to be adopted by the County Board and submitted to MnDOT for review and approval by the MnDOT State Aid Variance Committee. Staff is recommending approval of the attached resolution in order to request a 10-year extension to 2033 to complete the remaining project segments on Highway 61.

ACTION REQUESTED:

Motion to adopt a resolution for a variance request to Minnesota Rule 8820.2900 Subpart 1 for CSAH 61 in the Cities of Carver, Chaska and Chanhassen to the Minnesota Department of Transportation.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 8987

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 18, 2023

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

A resolution requesting a variance from standard for State Aid Operation for Project No. S.A.P. 010-661-010 and 010-661-011

WHEREAS, the Carver County is preparing plans for two segments of County State Aid Highway (CSAH) 61 from approximately 1,000 feet east of Mount Hope Road to 500 feet west of Creek Road and also from Yellow Brick Road to Bluff Creek Drive; and

WHEREAS, Minnesota Rules for State Aid Operation 8820.2900 Subpart 1 requires that former state highways with approved State Aid improvement projects must be completed within 15 years from the reversion from state to county jurisdiction in order to be eligible for County Turnback Funds; and

WHEREAS, the reason for this variance request is to request a 10-year extension to the County Turnback Funding eligibility in order to complete said two remaining project segments.

NOW, THEREFORE BE IT RESOLVED, that the County Board of Commissioners do hereby request a variance from the Minnesota Department of Transportation State Aid Operations Rules Chapter 8820.2900 Subpart 1 Eligibility; former trunk highways, to allow approval of plans and construction within 25 years after the date of reversion in lieu of 15 years after the date of reversion of Trunk Highway 212 to Carver County CSAH 61.

BE IT FURTHER RESOLVED, that the Carver County Board of Commissioners hereby indemnifies, saves and hold harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of extending the project funding eligibility for said two segments of CSAH 61 in accordance with Minnesota Rules 8820.2900 Subpart 1 and further agrees to defend at their sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting of this variance.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 18th day of April, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 18th day of April, 2023.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Shared Detention Bed Agreement with Prairie Lakes Youth Programs

Primary Originating Division/Dept: <input type="text" value="Health & Human Services - Court Services"/>	Meeting Date: <input type="text" value="4/18/2023"/>
Contact: <input type="text" value="Eric D Johnson"/> Title: <input type="text" value="Court Services Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

At present, the State of Minnesota is experiencing a dire secure detention bed shortage for justice-involved youth. Carver County has been working on securing a solution to this issue when we have a child who has been charged with a serious delinquent act and poses an imminent danger to public safety. In partnership with Morrison County, we have secured such a solution by entering into an agreement with Prairie Lakes Youth Programs. The agreement includes a shared bed between Morrison and Carver County for youth placement when needed. For Carver County youth, this will include juveniles who continue in secure detention past the 8 days they are held at our local detention facility. The 2023 agreement will run from April 1-December 31, 2023. In full calendar years, unused beds will be billed to Carver and Morrison counties which totals approximately \$66,612 per year for Carver County. The contracted per diem will be reviewed every year between parties to the agreement.

ACTION REQUESTED:

Motion to approve the signing of Shared Detention Bed Agreement with Prairie Lakes Youth Programs 2023.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$66,612.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$66,612.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

***Note, the county dollars expended reflects a full calendar year. 2023 will be pro-rated. Per-diem rates may increase in subsequent years.

Office use only:

RBA 2023 - 9014

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract for Parks and Trails Crack Sealing Program

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Parks Department requested quotes for crack sealing to maintain parking lots, trails, and roads in Lake Minnewashta Regional Park.

1st Quote: Bargaen \$92,315.80

Itemized quote information: Crack Repair: Crack Seal: \$2,775.00 Touch Up / New: \$6,675.00 RePlay: Main Road: \$31,243.60 Dog Park Road: \$11,832.80 Boat Access Lot: \$14,325.00 Trails: \$25,464.40

2nd Quote: B&D Striping: \$101,593.00

ACTION REQUESTED:

Motion to approve a professional services agreement with BARGEN INC for crack sealing services pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9021

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2023 SSTS Direct Discharge Program

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The County Board has approved a landowner incentive program for eliminating direct discharge Sub Surface Treatment Systems (SSTS) annually since 2008 and it has proven to be successful. The program has focused on the Bevens Creek, Carver Creek and Crow River Watershed in order to reduce the fecal coliform bacteria load sources in those watersheds.

The CCWMO advisory committee recommended the 2023 Priority Sub-Watersheds to the board at their March 28 meeting (See attached map and memo). Staff is requesting approval through the attached resolution for the 2023 SSTS direct discharge program.

ACTION REQUESTED:

Motion to adopt the resolution continuing implementation of the SSTS direct discharge incentive program for 2023.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text" value=""/>
CCWMO 2023 funds	\$40,000.00
<input type="text" value=""/>	<input type="text" value=""/>
Total	\$40,000.00

Insert additional funding source

Related Financial/FTE Comments:

Funding for the incentives is derived from existing CCWMO levy funds set aside for the SSTS direct discharge program. \$40,000 would be the maximum amount needed if all likely systems need replacing. The actual amount could be lower. SSTS loan funds are held by the Minnesota Department of Agriculture.

Office use only:

RBA 2023 - 9023



Carver County Water Management Organization

Planning and Water Mgmt Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828
www.co.carver.mn.us/water

Memo

To: County Commissioners
From: Paul Moline, Carver County Public Services Deputy Director
Date: April 7, 2023
Re: PROPOSED 2022 DIRECT DISCHARGE SSTS COST SHARE PROGRAM
Cc: Dave Hemze, Nick Koktavy

Enclosures: Priority sub-watershed map

In 2008, Carver County began a Sub-surface Sewage Treatment System (SSTS) Incentive Program to replace direct discharge sewer systems to reduce contributing bacteria to Bevens and Carver Creeks. The program was expanded into the Crow River watershed in 2020. Each year new sub-watersheds are targeted for this program. The program has replaced 444 direct discharge systems to date.

2023 FUNDING

2023 Carver County Water Management Organization (CCWMO) budget has approximately \$100,000 available for SSTS direct discharge incentives. (up to 50 systems). Annual program implementation numbers are limited largely by contractor availability and weather.

2023 PROPOSAL

Staff is recommending that the program use funds to replace systems not accounted for in 2008-2010 in the previously identified Bevens Creek subwatersheds SI2, SI3, & SI4: - 20 likely systems (see map) while implementation continues in the Crow River sub watersheds as approved in fall 2022. Some properties/systems not identified in the early years of the program due to improvements in GIS capabilities, and use of CRM (County permit tracking software) to track SSTS records instead of original paper tracking system may still have likely systems. There will be approximately 88 likely systems remaining in the Crow River watershed following the 2023 year.

Factors leading to the recommendation are as follows:

- Targeting systems not accounted for in 2008, 2009, 2010
- Distribution of funds across the County (2022 funding - Crow River)
- Number of likely systems in the sub-watershed

2023 COST SHARE QUALIFICATIONS

The County will provide a cash grant of 25% of the cost of a new system up to \$2,000 for the upgrade of systems identified as a likely direct discharge system in the priority sub-watersheds. Owners of likely direct discharge systems in the priority sub-watersheds with no previous trigger (i.e. current enforcement, compliance inspection as a result of property transfer, complaint, or building permit) must sign up by June 30, 2023, and must install the system by June 30, 2024. Owners that do not sign up shall be required to submit an As-Built Inspection to the County by June 30, 2023. The County will also offer a low interest loan with an amortization of up to 10 years to qualified applicants. Payment will be issued to the SSTS contractor upon successful completion of the project (as determined by Environmental Services Staff).

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

DATE: April 18, 2023
MOTION BY COMMISSIONER:

RESOLUTION NO. __-23
SECONDED BY COMMISSIONER:

**A Resolution Continuing the Elimination of Direct Discharge
Sub-Surface Treatment Systems (SSTS) Program**

WHEREAS approximately 4,500 homes and businesses in Carver County are served by a private sewer system on the property; of these systems, about 700 are in cities and 3,800 lie in unincorporated areas; as of 2008, it was estimated that 500-700 of the systems in the unincorporated areas were still served by systems that likely had little or no treatment of sewage prior to discharge into the surface water and were considered Direct Discharge SSTS; and

WHEREAS Carver County is responsible for the management and regulation of SSTS in the County except in cities that have elected to assume responsibility; and

WHEREAS Carver County is responsible for water management, including water quality within the Carver County Water Management Organization (CCWMO); and

WHEREAS Bevens Creek, Carver Creek and the Crow River have been listed as impaired for bacteria with test showing loads of fecal coliform bacteria substantially in excess of MN state standards and direct discharge of untreated human sewage into the waters of the State is a potential significant contributor to the load; and

WHEREAS the Carver County Board of Commissioners has determined that it is necessary to institute a program to accelerate the replacement of Direct Discharge SSTS in order to reach public health and water quality goals;

WHEREAS the Carver County Code of Ordinances section 52.043 gives the Board the authority to identify priority areas for SSTS compliance, including elimination of direct discharge systems, and to establish programs, including incentives and deadlines; and

WHEREAS the programs for SSTS Direct Discharge from 2008 through 2022 were largely successful in their goals; and

WHEREAS due to technology and record keeping improvements some SSTS were not accounted for in 2008-2010 and could be likely direct discharge systems; and

WHEREAS the 2023 sub-watersheds are identified with 20 “likely systems;” and

WHEREAS the CCWMO Citizens Advisory Committee has recommended the 2023 SSTS Direct Discharge Program, funding, and sub-watersheds to the County Board;

THEREFORE, BE IT RESOLVED, THAT the Carver County Board of Commissioners hereby adopts the “Carver County 2023 Direct Discharge SSTS Program” as follows:

Part I. The County Board identifies the “SI2, SI3, SI4” sub-watersheds in the Bevens Creek watershed as the priority sub watersheds.

The County will provide a cash grant of 25% of the cost of a new system up to \$2,000 for the upgrade of systems identified as a likely direct discharge system in the priority sub-watersheds.

Owners of likely direct discharge systems in the priority sub-watersheds with no previous trigger (i.e. current enforcement, compliance inspection as a result of property transfer, complaint, or building permit) must sign up by June 30, 2023, and must install the system by June 30, 2024. Owners that do not sign up shall be required to submit an As-Built Inspection to the County by June 30, 2023. The County will also offer a low interest loan with an amortization of up to 10 years to qualified applicants. If a landowner needs additional time to install their system due to weather conditions, contractor availability or other, a written request for an extension will need to be submitted prior to June 30, 2024.

Part II. For systems outside of the priority sub-watersheds, the loan funds with an amortization of up to 5 years and the cash incentive of \$2,000 will be available on a first-come, first-serve basis after June 30, 2023 until allocated funds are depleted. For systems outside of the priority sub-watersheds, the owner would be required to replace SSTS within 12 months of submitting a cost share application.

Part III. Authorize the Finance Director, in cooperation with the Public Services Division, to continue to operate the current “safety net” program to assist property owners with extremely limited financial capability.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

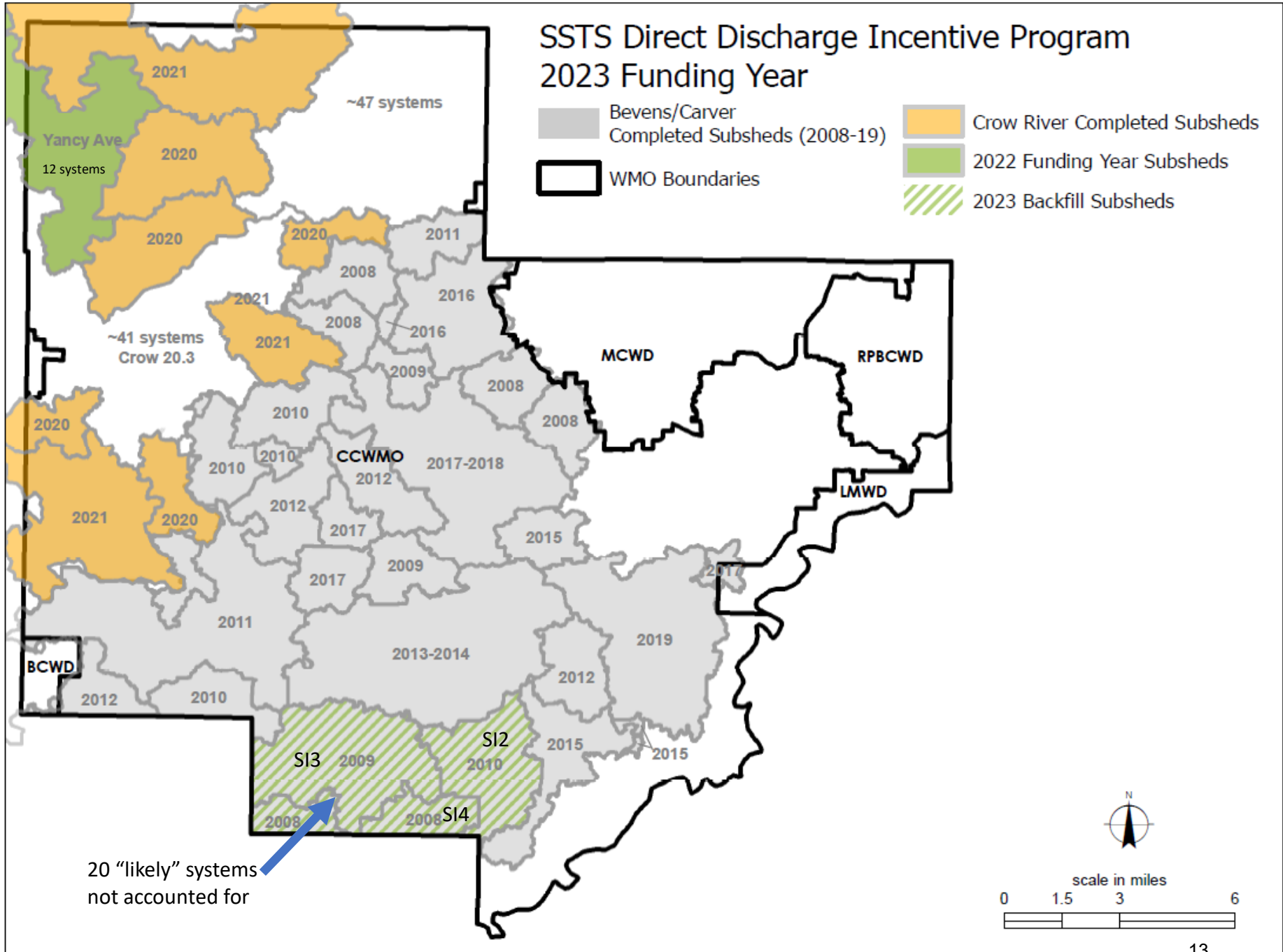
I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 18th day of April, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 18th day of April, 2023

David Hemze, County Administrator

SSTS Direct Discharge Incentive Program 2023 Funding Year

- Bevens/Carver Completed Subsheds (2008-19)
- WMO Boundaries
- Crow River Completed Subsheds
- 2022 Funding Year Subsheds
- 2023 Backfill Subsheds



Carver County Board of Commissioners Request for Board Action



Agenda Item:
2022 County Feedlot Officer (CFO) Annual Report

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Minnesota Rules 7020.1600 require county feedlot officers to submit an annual report to the Minnesota Pollution Control Agency (MPCA). The report consists of a summary of tasks performed in the previous year related to feedlot registrations, inspections, permitting, complaint response, education and outreach, and progress toward achieving goals identified in the delegation agreement workplan.

Carver County delegated work in 2022 included:

- **Inspections:** 47 compliance inspections and 1 in-field land application inspection performed, 23 within shoreland or a TMDL area
- **Permits Issued:** 1 Construction Short-Form permit issued for a milk parlor-holding area
- **Feedlot Officer Training:** 37.5 hours of continuing education
- **Producer Education:** Attended the Dairy Expo and created/distributed a new biannual feedlot newsletter
- **Enforcement:** 1 Notice of Violation and 2 Letters of Warning issued
- **Ordinance Amendment:** Updated the Feedlot Management Ordinance
- **Supplemental Information:** Reviewed and digitized all historical feedlot program files
- **Performance Credits:** 59.25 credits achieved towards incentive grant funding
- **Year-End Review Evaluation:** 17/17 Non-Inspection minimum program requirement points

Environmental Services staff members have prepared the 2022 annual report. The MPCA reviewed and approved the document as a part of Carver County's annual review process.

The 2022 annual report needs to be signed by a County Board Commissioner as per MPCA policy.

ACTION REQUESTED:

Motion to authorize the Chair to sign the 2022 County Feedlot Officer (CFO) Annual Report and approve submittal of the report to the Minnesota Pollution Control Agency.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

Total

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

FHPAP 2021-2023 Second Amendment for Fast Track Funding

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Minnesota State Legislature (H.F. 1440/S.F. 1367) approved an additional 50 million dollars to be added to the current Family Homeless Prevention and Assistance Program (FHPAP) biennium that ends on 09/30/2023. Carver County, as the fiscal host, will receive funds in the amount of approximately \$1,010,500 on behalf of Carver and Scott Counties that will be added to our current grant amount of \$615,300 for a total of approximately \$1,625,800. This funding will then be subgranted to current FHPAP subgrantees, CAP Agency and Greater Twin Cities United Way, to distribute for eligible emergency financial housing assistance requests and support services. An updated Board Resolution document is attached.

ACTION REQUESTED:

Motion to approve the attached Board Resolution to receive additional FHPAP funding from Minnesota Housing Finance Agency (MHFA) pending final approval through the internal contract portal review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	\$0.00
MHFA	\$1,010,500.00
Total	\$1,010,500.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

All funds will be paid to subgrantees upon invoice after services are rendered. The contract is current pending in the contract portal.

Office use only:

RBA 2023 - 9027

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: FHPAP 2021-2023 Second Amendment for Fast Track Funding

Department: Health & Human Services - Behavioral Health

Meeting Date: 4/18/2023

- Fund:
- 01 - General
 - 02 - Reserve
 - 03 - Public Works
 - 11 - CSS
 - 15 - CCRRA
 - 30 - Building CIP
 - 32 - Road/Bridge CIP
 - 34 - Parks & Trails
 - 35 - Debt Service

Requested By: Denise Heckmann

DEBIT		
Description of Accounts	Acct #	Amount
CAP Agency	11-480-700-3581-6043	\$990,000.00
United Way	11-480-700-3589-6043	\$20,500.00
TOTAL		\$1,010,500.00

CREDIT		
Description of Accounts	Acct #	Amount
FHPAP	11-480-700-0000-...	\$1,010,500.00
TOTAL		\$1,010,500.00

Reason for Request:
 Legislation approved a statewide increase of 50 Million dollars to the current FHPAP program. Carver will receive approximately \$1,010,500.

- Partner with school staff and teachers to build relationships with the Latino community, such as by assisting students with enrollment in school-sponsored activities, helping parents navigate parent-teacher conferences, and connecting students with available resources (e.g., speech therapy, special education, and therapy).
- Host community engagement events, such as Dia del Nino, to build community, honor cultural traditions, and empower residents by valuing lived experiences.

Public Health will use funding from the PH Infrastructure Grant to contract with Mi C.A.S.A. to provide "grassroots" leadership, community outreach, health promotion, case management, and engagement with community residents. The Professional Service Agreement is currently routing through the internal contract review process but has not yet been finalized. No County levy will be required for this contract.

ACTION REQUESTED:

Motion to approve Professional Service Agreement with Mi C.A.S.A. for an amount not to exceed \$101,000 for community engagement, community outreach, health promotion, and case management activities with the Latino community in Carver County, pending approval through the internal contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

[Redacted]

FUNDING

County Dollars =	\$0.00
Public Health Infrastru...	\$101,000.00
Total	\$101,000.00

FTE IMPACT: None

Related Financial/FTE Comments:

Public Health Infrastructure Grant funds will be used to pay for this not to exceed contract amount of \$101,000. No County levy is required. The PSA is currently routing through the internal contract review process. This RBA approval is contingent on obtaining all the necessary final approvals through that process.

Office use only:

RBA 2023 - 9028

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval to Make Offers for Necessary Right of Way Acquisitions for the Highway 50 Project - West Hamburg Area

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The 2023 construction season includes the re-surfacing of Highway 50 from Highway 5 to Zebra Avenue. Additional right of way is needed to complete the project. Minimum damage assessments (MDA's) were created by County Right of Way staff in order to determine market value for the needed right of way. Staff are recommending the making of initial offers to the impacted property owners.

ACTION REQUESTED:

Motion to approve a resolution to make offers to the impacted property owners related to the Highway 50 Project - West Hamburg Area.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

Wheelage Tax	\$334.00
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FTE IMPACT: ▼

Total	\$334.00
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Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9030

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 04/18/2023
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 50 Project – West Hamburg Area

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for pavement improvements as part of the Highway 50 Project – West Hamburg Area (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests described in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owners submit to the County the information necessary for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of pavement improvements as part of the Highway 50 Project – West Hamburg Area constitute a valid public use or public purpose; and

Exhibit A

to

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests

Highway 50 Project – West Hamburg Area

Carver County Public Works No. 218909

Property Tax Identification No. 11.0300200

Parcel Number(s): NA

Fee Owners: Patricia J. Mackenthun

Property Address: 18970 County Road 50, Hamburg, MN 55339

Permanent easement for public right-of-way purposes contains **1,008 sq. ft.**, more or less;
315 sq. ft., after excluding existing easements.

Property Tax Identification No. 11.0310400

Parcel Number(s): NA

Fee Owners: Thalmann Seeds Inc.

Property Address: Vacant Land, County Road 50, Hamburg, MN 55339

Permanent easement for public right-of-way purposes contains **3,110 sq. ft.**, more or less;
1,064 sq. ft., after excluding existing easements.

Temporary Easement for construction purposes contains **1,659 sq. ft.**, more or less.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award of Construction Contract to LANDWEHR CONSTRUCTION, INC. for 2023 Box Culvert Projects (resolution)

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Three bridge box culvert projects have been identified in the County's Capital Improvement Program. These projects are located on Highway 51, Rose Avenue and Salem Avenue. The existing bridge/culvert structures are deficient and in poor condition and will be replaced with precast concrete box culverts. Carver County Public Works has procured the box culverts separately in order to obtain them by the end of this summer. This request for bids requires contractors to utilize the box culverts that the County has procured with a separate bid solicitation.

Bids were opened and evaluated for the 2023 Box Culvert Contract on April 4, 2023, by two public works representatives. There was a total of six (6) bids received. Landwehr Construction the apparent low bidder with a bid of \$737,480.66. Public Works staff are recommending the award of this project to the low responsible bidder.

ACTION REQUESTED:

Motion to adopt a resolution to award a contract to LANDWEHR CONSTRUCTION, INC. for the 2023 Box Culvert Contract, pending finalization of the contract review process.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	\$328,788.88
LBRP	\$72,347.34
Township	\$20,000.00
Town Bridge	\$316,344.44
Total	\$737,480.66

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9033

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 18th, 2023 Resolution No: _____
 Motion by Commissioner: _____ Seconded by Commissioner: _____

Awarding of the 2023 Box Culverts CSAH 51, Rose Ave., Salem Ave. Carver County Contract 23-147 PR 148740, 178839, 208885

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Tuesday, April, 4th at 02:00 P.M. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, six (6) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the 2023 Box Culverts CSAH 51, Rose Ave., Salem Ave., said bids for the responsible bidders are summarized as follows:

Bid Name	Total	Percent +/-
<i>Engineer's Estimate</i>	<i>\$857,965.90</i>	-
Landwehr Construction, Inc.	\$737,480.66	-14%
Minger Construction Co. Inc.	\$781,771.45	-9%
Midwest Contracting, LLC	\$834,334.83	-3%
Northland Grading and Excavating	\$920,165.00	7%
Valley Paving Inc	\$983,044.25	15%
Meyer Contracting Inc.	\$985,180.65	15%

And WHEREAS, after examination of the bids by Carver County Public Works, Landwehr Construction, Inc. is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 23-147 Landwehr Construction, Inc. of St. Cloud, MN, in the name of the County of Carver for the construction of the 2023 Box Culverts CSAH 51, Rose Ave., Salem Ave. in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into all change orders on behalf of Carver County as the lead contracting agency for the project, with the approval of the partnering agency(ies) for their respective cost share increase. The approval of the Carver County Engineer, or his designee, of Carver County's cost share of the change orders is limited to an amount less than thirty five thousand dollars (\$35,000) and an increased

aggregate project total of all project changes of seventy thousand dollars (\$70,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 18th day of April, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 18th day of April 2023.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Charitable Gambling Application for Exempt Permit-Ridgeview Foundation

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from the Ridgeview Foundation. They plan to hold a raffle on June 26, 2023 at Island View Golf Club located at 7795 Laketown Pkwy, Waconia, MN 55387. This applicant has received this same type of license previously.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to the Ridgeview Foundation for a raffle to be held on June 26, 2023.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING
County Dollars =

Total \$0.00

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9012

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Encore Donations Received

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This is the final requested Board Action for Encore Adult Day Services donations. \$230 were received in 2023 up to the date of program closure (04/02/2023). There will be no future donations accepted. These funds will be used to pay for special activities held during the last program days for participants.

ACTION REQUESTED:

Motion to approve receipt of the monetary donation for the Encore Adult Day Services program.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
Encore Donation	\$230.00
Total	\$230.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

These funds will reimburse costs expended to provide special activities for participants during the final program days.

Office use only:

RBA 2023 - 9025

Carver County Board of Commissioners Request for Board Action



Agenda Item:

CarverLink Standby Backup Generator Project Phase 7 - City of Cologne Meadow St

Primary Originating Division/Dept: <u>Public Services - IT</u>	Meeting Date: <u>4/18/2023</u>
Contact: <u>Randy Lehs</u> Title: <u>CarverLink Fiber Manager</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

This contract provides for the purchase and installation of a standby backup power generator at the City of Cologne Meadow St Lift Station. This site will have CarverLink fiber equipment that operates within the CarverLink fiber optic network. This location does not currently have a backup generator to provide CarverLink equipment with the needed power to maintain the network in the event of a long-term loss of utility power. CarverLink's equipment will use the generator's backup capacity up to a recommended 50% generator capacity electrical load, providing opportunities to the participating entities to connect their critical systems to support business continuity and disaster recovery operations using the remaining capacity. CarverLink has negotiated with the vendor to include 3 years of maintenance and a 5-year warranty for the generators. City of Cologne will be contributing additional funds to purchase the generator that has the capacity needed to power this location.

CarverLink uses Generac generators within the fiber network. To maintain consistency and efficiency, we did not seek quotes from any other generator manufacturer. CarverLink contacted Generac directly and discussed our requirements for both small and large capacity commercial generators and our needed installation requirements which included potential advanced level electrical engineering design. Generac identified Midwest Electric and Generator in Elk River, MN as the closest distributor and installer in the local Twin Cities area that could meet these requirements. There were no local servicing distributors available for a quote. Once installation of the generator is completed, the County will transfer ownership to City of Cologne. They will then assume responsibility for the operation and the 20-year estimated maintenance, repair, and ongoing fuel charges of the generator.

ACTION REQUESTED:

Motion to approve the professional services agreement with Midwest Electric and Generator for the purchase and installation of the generator pending completion of the contract review process and transferring ownership of the generator to City of Cologne once installation of the generator and all project deliverables have been completed.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$0.00
City of Cologne	\$9,198.87
CarverLink Revenue	\$13,800.00
Total	\$22,998.87

Related Financial/FTE Comments:

Overall cost is \$22,998.87. CarverLink will be reimbursed \$9,198.87 from City of Cologne to cover a portion of the generator cost.

Office use only:

RBA 2023 - 9029

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Burns & McDonnell for future planning of Household Hazardous Waste Management

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County is one of the fastest growing counties in Minnesota, and this rapid growth is creating challenges for meeting Household Hazardous Waste (HHW), Problem Materials, and Recycling service needs. The County Environmental Center has been serving residents for over 20 years, but that facility is nearing safe operating capacity as participation levels continue to grow.

Environmental Services acknowledges the need to formulate a plan for future management of HHW, problem materials and recycling in Carver County. This need for future planning was discussed with the Board during a work session in June of 2022, and direction was given to hire a consultant to assist with a detailed study of options. Staff created and distributed a Request for Proposal (RFP), reviewed two submittals that were received, and are recommending Burns & McDonnell to complete the study. Burns & McDonnell was chosen based upon staff qualifications, accuracy and detail, anticipated cost, and the completeness of their proposal.

Major tasks contained in their scope of work are detailed in the attached schedule. These various tasks will be performed over the next six months.

ACTION REQUESTED:

Motion to contract with Burns & McDonnell to create a plan for Future Service and Facility Planning for Managing Household Hazardous Waste, Problem Materials, and Recycling in Carver County, pending the contract approval process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

Capital Improvement / Bu \$79,900.00

FTE IMPACT:

Total \$79,900.00

Insert additional funding source

Related Financial/FTE Comments:

Funding is available within the Environmental Services Department budget, using money rolled over for capital improvement.

Costs for this project are not to exceed \$79,900

Schedule of the Project
A Study for Future Service and Facility Planning for
Managing Household Hazardous Waste, Problem Materials, and Recycling

Burns & McDonnell have been selected to oversee a Future Service and Facility Planning for Managing HHW, Problem Materials, and Recycling study for Carver County. The vendor and the county anticipate the project to be completed within six months. The following schedule shows the approximate timeline anticipated for major tasks.

Work Plan Items	Dates	Description
Project Management	May 1 - November 1	Vendor will manage efforts throughout the project. Anticipated length of entire project is six months.
Kick-off Meeting	May	Initial meeting with vendor and county staff.
Information Request	May	Vendor will request necessary data from Carver County needed for completion of the project.
Facility Operational Analysis	May - June	Study Environmental Center operations. Look for ways to improve operations, and extend the life of the EC.
Forecasting Program Growth	May - June	Determine how growth will affect these various programs.
Service Location Analysis	May - June	Begin to study various locations and service models.
Benchmarking and Industry BMPs	May - June	Research management of HHW, problem materials, & recycling. How might those materials be managed best in the future?
Facility Tours and Programming Charette	July	Visit HHW and problem materials facilities. Meet with stakeholders to ID conflicts and map solutions.
Service Modeling and Evaluations	July - August	Further evaluate various potential cross-county service models.
Recycling Program Evaluation and Alternatives	July - August	Are there other options for managing recycling in Carver County? Will they free up space at the EC, etc?
Partnership Opportunities and Engagement	August	Discuss options for collaboration and partnership with cities and townships, SMSC, neighboring counties, the State of Minnesota, other public and private groups, etc.
Final Report and Implementation Plan	September - October	Complete final report showing recommendations, determinations, service models, etc.

Burns & McDonnell will work closely with Carver County staff throughout the project, to assure on-going progress, and access to necessary data and information, etc.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agmt. with SRF Consulting Group for Preliminary Design for Hwy 40 Project - Silver/Bevens Creek Area

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/18/2023"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Deputy County Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The Highway 40 Project – Silver/Bevens Creek Area, which includes Highway 40 from Highway 52 to Highway 50, is continuing work on safety and pavement improvements to Highway 40. Public Works is proposing to move ahead with a pilot project that would utilize fully electronic plans for this project, which would be a first within the State of Minnesota. The final plan deliverable would be a fully electronic 3-dimensional computer aided design files that would be used to bid and build the project. The typical traditional construction plan sheets would not be developed with this new project delivery method.

Public Works staff has held discussions with SRF Consulting Group on this new plan delivery method. SRF Consulting Group is willing to partner on this pilot project and take on a portion of their staffing costs for this new initiative, as there is a mutual benefit to both parties. There is a potential that approximately \$180,000 of the County's cost of this scope of work may be covered by the Minnesota Local Road Research Board, and staff are working towards making this a reality. The scope of work that is planned to be completed includes preliminary design in a 3-dimensional model on Highway 40 from Highway 52 to Highway 50. The project will bring this segment of Highway 40 up to current safety standards with wider shoulders, improved signage, and rehabilitated pavement. The scope of services for the consultant also includes preparing all environmental documents, preparing documentation for future fully electronic plan delivery on other projects, assisting with the necessary state agency approvals, and preparing information and documents to be used by the county right of way and survey for the land acquisition process that will follow.

A final design scope of work will be developed after the preliminary design work is completed and more is known on the level of effort needed with the fully electronic plans and final deliverables for bidding and construction. The construction phase of this project is planned for the summer of 2027.

ACTION REQUESTED:

Motion to approve a Professional Services Agreement with SRF Consulting Group for \$665,055.91.00 for preliminary design and fully electronic plans for the Highway 40 Project - Silver/Bevens Creek Area, pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text" value=""/>	County Dollars =						
FTE IMPACT: <input type="text" value="None"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Wheelage Tax</td> <td style="width: 30%; text-align: right;">\$665,055.91</td> </tr> <tr> <td>SRF Consulting Group</td> <td style="text-align: right;">\$164,849.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$829,904.91</td> </tr> </table>	Wheelage Tax	\$665,055.91	SRF Consulting Group	\$164,849.00	Total	\$829,904.91
Wheelage Tax	\$665,055.91						
SRF Consulting Group	\$164,849.00						
Total	\$829,904.91						
<input checked="" type="checkbox"/> Insert additional funding source							

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment 1 to PSA for Final Design Work for Hwy 212 Project - Benton Township with SRF Consulting Group

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County, MnDOT and the Southwest Corridor Transportation Coalition have been working together to improve US 212 between the Cities of Chaska and Carver to the City of Norwood Young America for many years. SRF Consulting Group has is currently under contract and is working on preparing the final design construction plan, cost estimate and detailed specifications to prepare the project for bidding in early 2024. Additional work is necessary to better locate underground utilities and field drain tile that may be impacted by the project. This additional scope and work plan has been reviewed by MnDOT and county Public Works staff and is considered acceptable. MnDOT has allocated state trunk highway bond funds that will pay for this professional design work.

ACTION REQUESTED:

Motion to approve an amendment to the Professional Services Agreement with SRF CONSULTING GROUP for subsurface utility location work needed for Hwy 212 Project - Benton Township in the amount of \$111,837.12, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

MnDOT SRC Funding

Total

Insert additional funding source

FTE IMPACT:

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9019

Carver County Board of Commissioners Request for Board Action



Agenda Item:

St. Peter Lutheran Church Maifest Event (Annual Special Event)

Primary Originating Division/Dept: <input type="text" value="Public Services - Land Mgmt."/>	Meeting Date: <input type="text" value="4/18/2023"/>
Contact: <input type="text" value="Christina Neel"/> Title: <input type="text" value="Land Management Planner"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

File #A20230027. St. Peter Lutheran Church has requested a One-Time Administrative Special Event Permit for the annual St. Peter Lutheran Church Maifest celebration on May 21, 2023, in Section 11, Watertown Township. The event would be similar to previous years and would be held entirely on property owned by St. Peter Lutheran Church at 3030 Navajo Avenue, with the exception of attendee parking, which would be located on the two parcels adjacent to the west. A shuttle service would be provided from Christ Community Lutheran School parking lot, in the City of Watertown, to the Maifest event. Festivities at the church property would run from 11:00 a.m. to 3:00 p.m. and include: a German meal in the dining hall, children's games, a silent auction, and musical entertainment.

The applicant has provided written permission from neighboring property owners for parking, invoices for portable restrooms and commercial water receptacles, proof of insurance, and the appropriate liquor permits for the event.

The Watertown Town Board has reviewed the request and did not have any objections.

ACTION REQUESTED:

A motion authorizing the issuance of a Certificate of Zoning Compliance (#A20230027) for the May 21, 2023, St. Peter Lutheran Church Maifest celebration.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9035



St. Peter Lutheran Church

“Serving the Lord and the Community”

P.O. Box 508
Watertown, MN 55388
www.stpeterlc.org

2023 St. Peter Lutheran Church German Maifest
Sunday, May 21, 2023, 11am-3:00pm

The 2023 St. Peter German Maifest will provide a quality, fun cultural experience for all ages. We anticipate 1000+ guests in attendance.

Advertisement with details of the day and temporary strong liquor permit will be submitted along with insurance documentation once they are available.

2023 Maifest offers the opportunity to purchase authentic German food on line & schedule a time for pick up or you may attend in person. Online orders can be placed at www.stpeterlc.org All food will be prepared on property in our commercial grade kitchen. Schnitzel dinner, Bratwurst dinner, Apfelstudel & Pretzels will be served.

Our west parking lot entrance will be split in two sections with the west side being directed to park in the adjoining hay field & the east section being directed to the drive through food pick up line.

The drive through line will pass between the Church building & the service tent. Once the customers have picked up their prepaid orders they will exit out of the east parking lot, drive on to Navajo & back out on to 24.

There will be no entry allowed on the east side of the parking lot.

The event in its entirety will last 4.5 hours.

The silent auction will be held in the church fellowship hall. There will be the maibaum raising ceremony and children’s activities. Children's activities will be held on the north side of the property between the St. Peter garage and the rental house.

We will use only our own 20x30 tents for seating.

Tent seating will be offered as well as seating along the tree line on the east side of the parking lot & in front of the 20x30 tents.

Attendees will enter through an open air information tent so attendance instructions & food menus may be distributed.

German festival tables will be used for guest seating.
Lupine Brewing Company, Delano MN will be our soul beer supplier.
Wine from Fountain Hill Winery-Delano will be offered.
Cider & RTD cocktails as well as bottled water and soft drinks will be offered.

The 8 piece Dale Pexa Band will provide the musical entertainment.

Food will be ordered in a 10x20 "payment/order" tent and our youth group members will then pick up the orders from the food service tent & deliver the food to the tables.
Guests will be responsible for their own beer orders & pick up from the separate beer tent.

An open air Maifest Maket will be placed between the east side field line & the west side of the garage for guests to shop for gift & garden items.

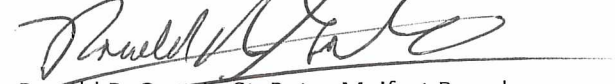
Food service will operate out of both sides of a 20x30 cook/service tent with to go orders being picked up on the south side & on property dining orders being picked up on the north side by our youth members who will then deliver the orders to the guests at their tables.
Guests will dispose of their own garbage in strategically placed garbage cans throughout the property.

The beer/beverage tent will be set up to the east of the food tent & be a separate unit. Guests will be responsible for their own alcoholic beverage pick up.

We will be renting a garbage dumpster from Republic Services/Randy's Sanitation-Delano MN.
We will be renting 2 regular & 2 handicap porta potties plus two hand wash stations from Mini Biff, Hutchinson MN. This is double our usual outdoor facilities due to no admittance to the Church proper for bathroom use.

The township liquor application has been approved the county & state are pending but have been submitted, copies of all have been included.

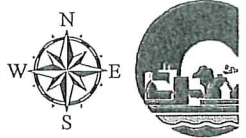
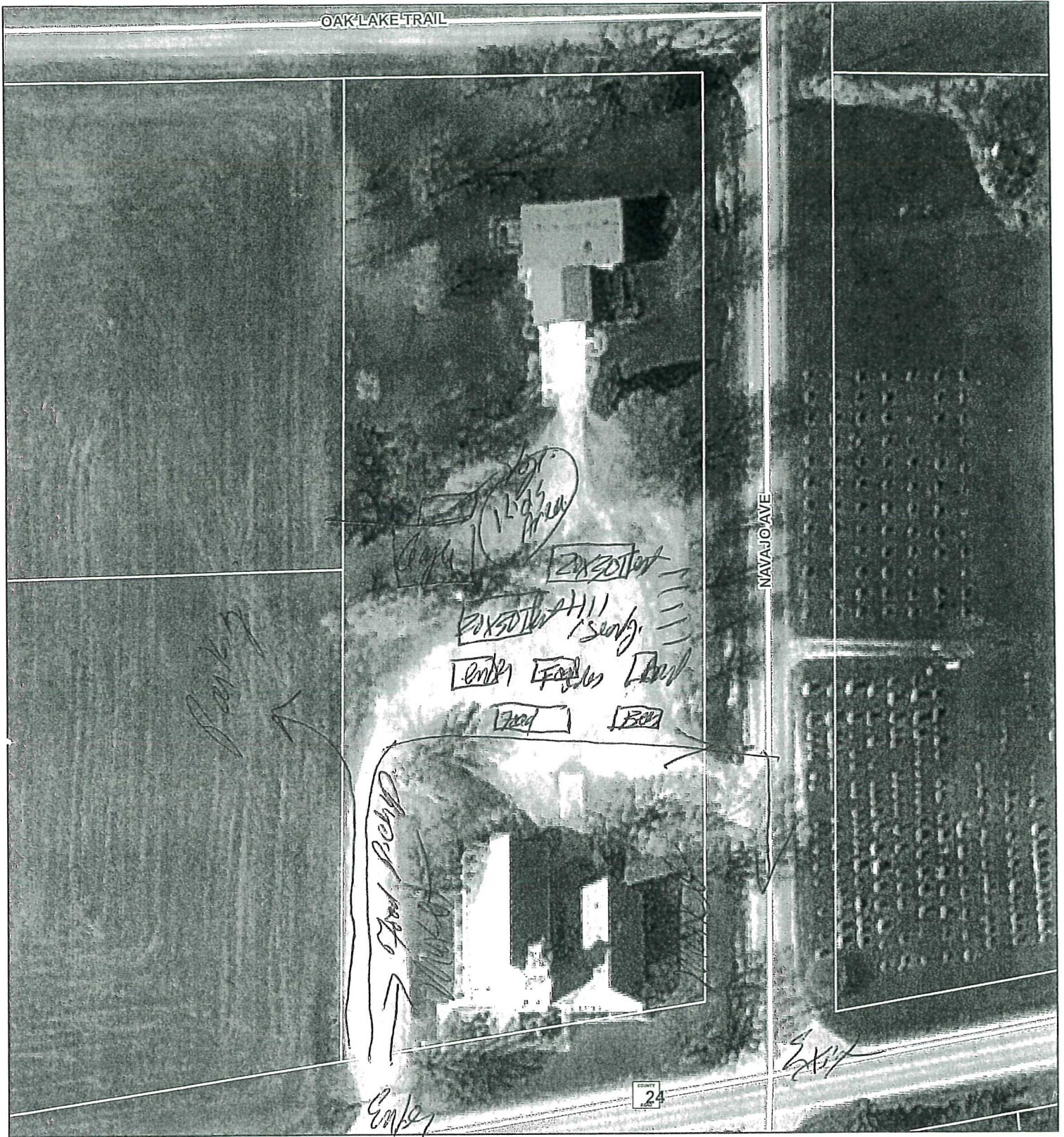
Respectfully prepared by and submitted by,



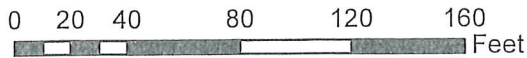
Ronald R. Gust Jr. St. Peter Maifest Board

Maifest 2023 is Sunday, May 21st.

St. Peter Lutheran Church



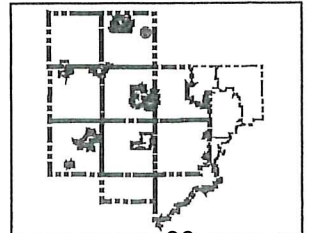
2011 Aerial



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Legend

Parcel w/ Zoning Info



COUNTY OF CARVER
CERTIFICATE OF ZONING COMPLIANCE

FILE/CERTIFICATE # A20230027

DATE ISSUED: 4/18/2023

TYPE OF CERTIFICATE: ONE TIME SPECIAL EVENT – MAIFEST CELEBRATION

This permit certificate is issued for the St. Peter Lutheran Church Maifest Celebration to be held on Sunday, May 21, 2023. The event will be held entirely on property owned by St. Peter Lutheran Church, except for attendee parking which will be done on the two parcels adjacent to the west. Festivities at the property will run from 11:00 a.m. – 3:00 p.m. and includes: German meal in the dining hall, children’s games, silent auction and music entertainment. This event is allowed with a Certificate of Zoning Compliance, pursuant to Chapter 152, section 152.074 (B)(6) of the Carver County Code. **This certificate is issued to:**

**St. Peter Lutheran Church
C/O Ronald Gust Jr.
3030 Navajo Avenue
P.O. Box 508
Watertown, MN 55388**

And is not transferable to another person or to another parcel of property.

Purpose of Certificate: To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold a Maifest Celebration event on Sunday, May 21, 2023. The event shall take place in Watertown Township in accordance with the conditions listed on this permit and in accordance with Chapter 152, Section 152.074 (B)(6) of the Carver County Code.

THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:

1. The Permit is valid only for the day of May 21, 2023.
2. The event must be conducted in accordance with the Operational Plan & Site Maps attached hereto.
3. There shall be at least two (2) bathroom satellites available for the event.
4. The sponsors are responsible to clean up all excess trash and litter during and after the event.
5. Emergency vehicle access must be provided within the activity areas of the event.

6. Parking shall be provided as described in the application on the Runke and Eickhoff/Janning properties to the west of the church (PID #'s 10.150.0030 and 10.150.0040).
7. No parking shall be allowed on County Road 24. In the event of wet weather, the applicant is responsible for keeping County Road 24 clear of mud and debris.
8. The applicant shall submit a copy of the Certificate of Liability Insurance for the church to the Land Management Department prior to the event.
9. The applicant shall provide copies of the appropriate liquor licenses to allow for the serving of beer and brats for the event to the Land Management Department prior to the event.
10. The permittee shall inform adjacent residents, Watertown Town Board, City of Watertown and the Carver County Public Works Department of the date(s) in which the event will take place. (Notification shall be provided prior to the event.)

 Christina Neel
 Land Management Planner

THIS CERTIFICATE IS ISSUED FOR SUNDAY, MAY 21, 2023, AND IS NOT EFFECTIVE UNTIL SIGNED:

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

 Signature of Certificate Holder

 Date

Attached To:

***Property outlined in attached site plans,
And PID #10-014-1500***

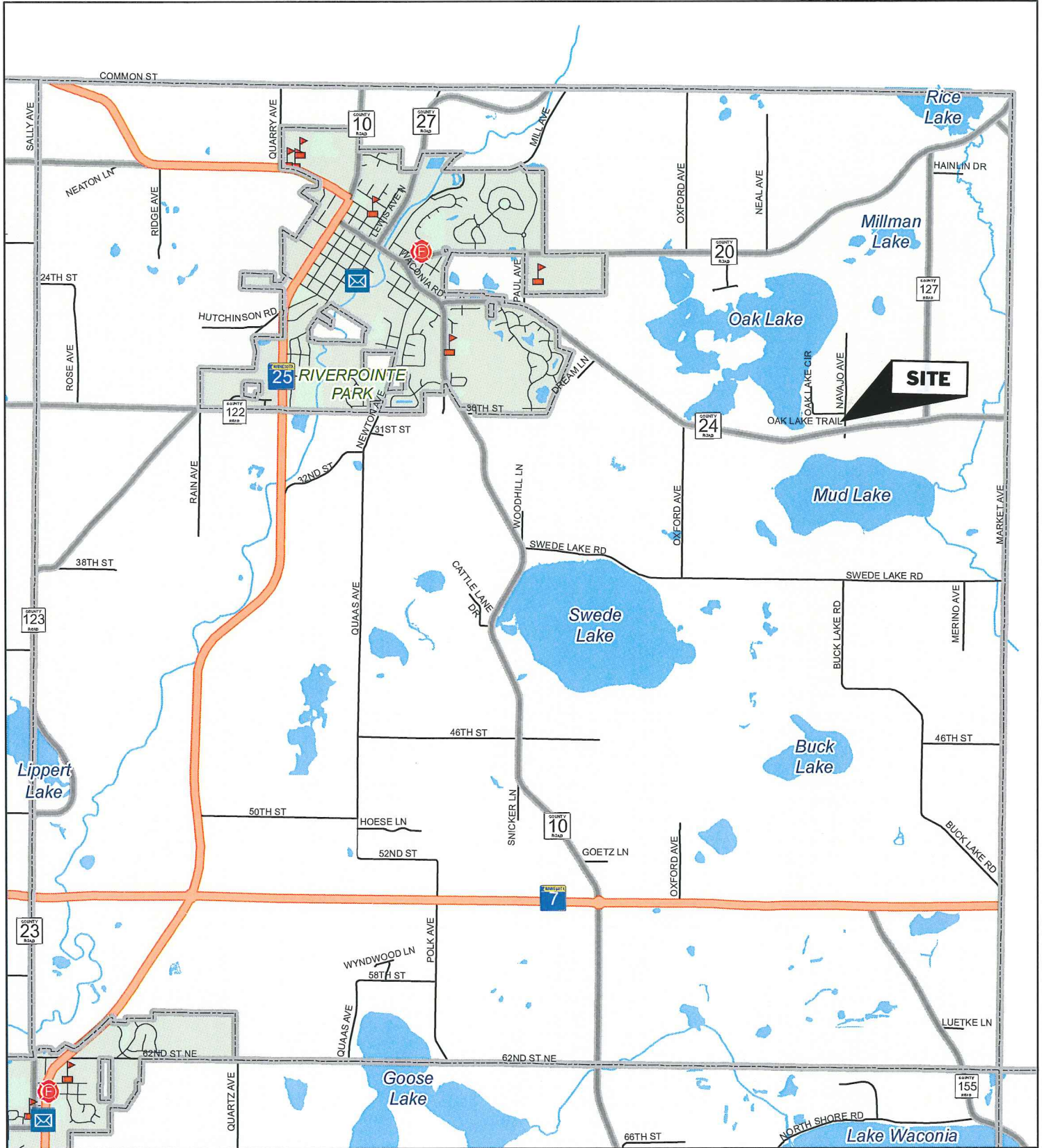
Two (2) acres of land in the Northwest quarter of Section 13-117-25 to be bounded as follows: To commence at the Northwest corner of said Section and run South on said Section line 31 rods; thence East 10 rods and five feet; thence North 31 rods; thence West 10 rods and five feet to the starting point.

Commencing at a point in the center of the road (now running through Section 13 of the Township 117 Range 25, known as the Watertown and Minnetrista road) on the West line of Lot 1 Section 13-117-25 and running thence South along the west line of said Section 13 a distance of 114 feet; thence East on a line with the said road a distance of 287 feet; thence North on a line parallel with the said Section line a distance of 114 feet; thence West along the center of the Watertown and Minnetrista road to the place of beginning a distance of 287 feet excepting and reserving therefrom a strip of land one rod wide along the Section line on the west side of the above described tract. Also two (2) rods along the North side of said tract being now occupied as a public highway of land as a cartway. The remainder to contain one half (1/2) acre of land.

Commencing at a point 114 feet South of the center of the road (now running through Section 13 of the Township 117 Range 25 known as the Watertown and Minnetrista Road) on the west line of Lot 1 Section 13-117-25 and running thence South along the said West line of said Section 13 a distance of 114 feet; thence East on a line with the said road a distance of 287 feet; thence North on a line parallel with the said Section line a distance of 114 feet; thence West on a line with the said road a distance of 287 feet excepting and reserving therefrom a strip of land one rod wide along the Section line on the West side of the above described tract of land as a cartway. The remainder to contain one half (1/2) acre of land.

Prepared by Land Management

WATERTOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donation to the Carver County Sheriff's Office Dive Team

Primary Originating Division/Dept: Sheriff - Support Services

Meeting Date: 4/18/2023

Contact: Ben Beyer Title: Dive Team Supervisor

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The Carver County Sheriff's Office Dive Team has been fundraising for a public safety grade surface supplied air system to increase safety for the recovery divers. Surface supplied air lowers the risk of the diver drowning and the virtually unlimited breathing gas supply allows the diver to work longer periods of time underwater. The proven safety, efficiency, and versatility of surface supplied air has made its use the gold standard for commercial/military diving and the preferred tool for many public safety teams. Members of the dive have presented to six Lion's Club in the area and have received verbal confirmation of pledges from all the groups. This RBA is for the funds received so far as of March 28, 2023. Once all the funds are received and approved, the Sheriff's Office plans to publically acknowledge the generous support from these groups.

ACTION REQUESTED:

Accept the following donations: City of Chaska Lions Club \$5,000.00, City of Waconia Lions Club \$4,000.00, City of Victoria Lions Club \$2,000.00,

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

Chaska Lions Donation	\$5,000.00
Waconia Lions Donation	\$4,000.00
Victoria Lions Donation	\$2,000.00
Total	\$11,000.00

Insert additional funding source

Related Financial/FTE Comments:

Account#02-206-000-0000-5756

Office use only:

RBA 2023 - 9006

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Donation to the Carver County Sheriff's Office Dive Team

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Law Enforcement Supplies- surface supplied air system	01-201-231-1651-6454	\$11,000.00
TOTAL		\$11,000.00

CREDIT		
Description of Accounts	Acct #	Amount
Chaska Lions Donation	02-206.5756	\$5,000.00
Waconia Lions Donation	02-206.5756	\$4,000.00
Victoria Lions Donation	02-206.5756	\$2,000.00
TOTAL		\$11,000.00

Reason for Request:

Increase budget for donations received from Lions Clubs (Chaska, Waconia, Victoria) to purchase a surface supplied air system for the CCSO Dive Team.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Phyllis Wheatley Community Center - Request for Large-Scale Activity (Camp Katharine Parsons)

Primary Originating Division/Dept: <u>Public Services - Land Mgmt.</u>	Meeting Date: <u>4/18/2023</u>
Contact: <u>Jason Mielke</u> Title: <u>Land Use Manager</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>25</u> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <u>Jason Mielke</u> Title: <u>Land Use Manager</u>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

File #PZ20230005. On March 21, 2023, the Planning Commission voted 4-3 to recommend approval of the Phyllis Wheatley Community Center (PWCC) Conditional Use Permit (CUP) for an Educational Large-Scale Activity (Camp Katharine Parsons). PWCC owns an approximate 105-acre parcel located in Sections 10 & 11 of Watertown Township. The property is improved with a cluster of single-story seasonal camp buildings, rugged campsites and trails, and a nearly ½-mile long access road all utilized as part of Camp Katherine Parsons in the past.

PWCC proposes to upgrade the camp facilities with the replacement or reconstruction of several camp buildings, reconstruction of the camp access road, and creation of dedicated parking areas through a "Phase 1" development project. Though established in 1956, the seasonal camp has largely lain dormant since the late 90's and no CUP has been issued to the property for this use. PWCC proposes to revive operations to providing primarily day camp experiences (Max. 100 persons, or 80 youth and 20 staff as any one time) in the summer season with limited weekend overnight camping opportunities. In the spring and fall, PWCC intends to develop environmental education programming for school groups, occasional programmed weekend overnight camp experiences, and occasional day-time event space for PWCC-affiliated programming.

The 2040 Comprehensive Plan provides for "Large-Scale Activities with Unique Land or Location Needs" (LU-21) as potential land uses. The application by PWCC for a CUP fits under this land use and is pursuant to Sections 152.080 of the Zoning Code.

The City of Watertown Fire Chief, MN DNR, CCWMO, Carver County Environmental Services, Carver County Public Works, County Sheriff's Office, and County Building Official, all have reviewed the proposal and support the request as long as the appropriate permits (if applicable) are submitted, reviewed, and issued prior to conducting any camp activities. The Watertown Township Town Board recommended denial of the request during their March 6, 2023, meeting. The Planning Commission Resolution is attached for more information and the Board's Consideration.

ACTION REQUESTED:

A motion to adopt the Findings of Fact and issue Order #PZ20230005 for the issuance of a Conditional Use Permit

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =	<input style="width: 90%;" type="text"/>
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
Total	\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 8942

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20230005

RESOLUTION #: 23-04

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20230005

APPLICANT: Aaron Raivo-Lynch

OWNER: Phyllis Wheatley Settlement House (Community Center)

SITE ADDRESS: 11220 County Rd 24, Watertown MN 55388

PERMIT TYPE: Large Scale Activity (Educational)

PURSUANT TO: County Code, Chapter 152, Section 152.080 (C)(6)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCELS #: 10-011-0800, 10-010-0600

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of March 21, 2023; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. The Phyllis Wheatley Settlement House (Community Center) owns approximately 105 acres of land located in the Southeast Quarter (SE¼) of the Southeast Quarter (SE¼) of Section 10, and the Southwest Quarter (SW¼) of Section 11, Watertown Township. The subject property is located on the north side of County Road 24 on a peninsula that extends into Oak Lake. The property is improved with a cluster of single-story seasonal camp buildings, rugged campsites and trails, and a nearly ½-mile long access road all utilized as part of Camp Katharine Parsons in the past. The site is located in the Agriculture Zoning District, Shoreland District (Oak Lake) and the CCWMO (Crow River Watershed). The camp property currently includes two parcels with individual PIDs.
2. The Phyllis Wheatley Community Center (PWCC) proposes to upgrade the camp facilities with the replacement or reconstruction of several camp buildings, reconstruction of the camp access road, and creation of dedicated parking areas through a “Phase 1” development project. Though established in 1956, the seasonal camp has largely lain dormant since the late 90’s and no Conditional Use Permit (CUP) has been issued to the property for this use.
3. PWCC proposes to revive operations at Camp Katharine Parsons providing primarily day camp experiences in the summer season with limited weekend overnight camping opportunities. In the spring and fall, PWCC intends to develop environmental education programming for school groups, occasional programmed weekend overnight camp experiences, and occasional day-time event space for PWCC-affiliated programming.
4. The 2040 Comprehensive Plan provides for “Large-Scale Activities with Unique Land or Location Needs” (LU-21) as potential land uses. The application by PWCC for a Conditional Use Permit (CUP) is pursuant to Sections 152.080 of the Zoning Code.
5. The Certificate of Survey with proposed improvements (dated February 28, 2023) shows the overall layout of the property with the camp access road, proposed parking areas, existing and proposed campsites, and proposed cargo container/dumpster area. An overwhelming percentage of the property is undeveloped, consisting of wetlands, woods, and shoreline. The majority of the 33 vehicle parking spaces for the site are concentrated in an overflow parking area located remotely from the camp buildings. The overflow parking area is also adjacent to a cargo container for storage and dumpsters for solid waste disposal. The narrative notes: “Natural screening with minimum environmental impact will be added to conceal the parking lot, the portable toilets and sanitation receptacles from the view of adjacent properties and County Rd 24.” Pursuant to the City of Watertown Fire Chief’s requirement for emergency vehicle

access, the access road would be improved to 16-foot and 20-foot widths in various segments, as shown on the site plan. The access road improvement would likely involve wetland impacts, which would require Carver County Water Management Organization (CCWMO) permitting.

6. The Detailed Site Plan (dated February 28, 2023) shows the cluster of camp buildings at the tip of the peninsula. Two new camp buildings are planned to be constructed and two structures demolished. There would be a total of 8 parking spaces, with 2 ADA spaces, by the camp buildings. The Site Plan Narrative (dated February 28, 2023) explains the functions of the new buildings as a Catering Kitchen/Dining Hall and a smaller Trail Building with food prep, storage space, and washing facilities. Several structures are reserved for storage of camp supplies and equipment and also for maintenance vehicles and equipment. The site plan shows several buildings scheduled to be reconstructed in a second phase of camp re-development, which would require an amendment of the CUP and perhaps variances if the construction is proposed within the 150-foot shoreline setback from Oak Lake. The proposed camp structures, as part of the first phase, comply with setback requirements. Oak Lake is designated as a natural environment lake. The lake has no public boat ramp but has public access through adjacency to the Luce Line Trail.
7. With the exception of an 8 to 9-acre portion of the property in the proximity of the current camp buildings, there is a Minnesota Land Trust conservation easement on the property protecting more than 83 acres of the camp's land along Oak Lake. The conservation easement further limits land use and development, but the easement land use restrictions are not in conflict with proposed camp program activities. The easement boundary is identified on the Detailed Site Plan as the "Limit of MNLT Allowable Development." There is no land under agricultural production on the parcel.
8. Described in the applicant's narrative (dated March 17, 2023), the revival of Camp Katharine Parsons is proposed to be a combination of outdoor education day camp and limited weekend overnight camping in the summer, with occasional weekend programmed camping and PWCC-supervised and facilitated day events in the off-seasons. The summer season, lasting from June 1 to Labor Day would feature the weekday environmental education day camp for youth ages 8-12, with teen counselors in training, for a maximum 100 campers and staff. The one-night overnight camping, with two-night overnights on holiday weekends, is limited to 30 participants and 6 staff. The secondary season activities, occurring primarily in September and May, would offer programming for outdoor education day events with a total of 75 students and 5 staff, overnight camping for a total of 30 participants and 6 staff, and PWCC events with a "target size of 25 participants." The Camp Katharine Parsons Programming Grid (dated March 18, 2023) provides an outline on the types of programming and the number of participants/staff. The Operations Plan states that the camp would only be accessible to program participants, contract workers, and delivery services. "The site is not for public access."
9. As evidenced by the remote location of most parking spaces and the primary use of the camp for youth under driving age, the camp "focuses programming on participants who arrive by bus or travel as a group (one vehicle) to limit traffic in and out of the property." PWCC estimates that on a typical summer day this would keep the number of vehicle trips to 20 per day for the minimum and a maximum of about 66 trips for occasional day events. (One vehicle arriving and leaving the property counts as two trips.) The application narrative states: "No events exceeding our parking limitations and restrictions will be allowed on site. No parking would be allowed on the main camp access road or on County Rd 24."
10. With the exception of the overnight camping and in case of an emergency, planned camp programming would occur between 9AM and 7PM. Staff preparation, cleanup, and deliveries are expected between 7AM-9AM and 7PM-9PM. The submitted narrative states: "Entrances and exits to the camp will only occur between 7AM and 9PM, except in the case of an emergency. At night the gates will be locked."
11. Pursuant to the Zoning Code, Chapter 152.080 (C)(6)(d) for a Recreational Large-Scale Activity, "a stipulation needs to be made in the permit as to that the number of persons to be using the facility at any one time." The applicant's narrative includes the information that maximum number using the property would be 100 persons during the summer outdoor education camp.

12. The submitted site plan shows the proposed signage. Located near County Rd 24, there would be an 18 square-foot sign. The submitted narrative references the placement of a Minnesota Land Trust “Clean Water, Land and Legacy Amendment” logo sign and notes that a second smaller camp sign may be in the main camp area. All signage must comply with County Sign Regulations.
13. In an email dated March 2, 2023, the City of Watertown Fire Chief, Tom Hanson, reviewed the submitted materials and stated that he has no concerns with the proposal from a fire access standpoint as proposed.
14. In an email dated March 3, 2023, Lori Brinkman, Senior Environmentalist – Carver County Environmental Services Department, reviewed preliminary septic plans and provided the following comments:

A preliminary Type IV treatment design was submitted for the Camp Parsons project July 2022. At the time that septic system field evaluation was completed, a full camp project plan had not been submitted to Carver County. The septic system was originally design for 1800 gallons per day. Current proposed water use per day based on the most recent Programming Grid estimates water use at about 2600 gallons per day. Septic system design changes including proposed septic system layout will be required based on the amended project plan. The septic system designers has stated that he will not be amending the submitted design until a site visit can be completed during non-frozen spring melt conditions.

15. The subject property is located within the Carver County Water Management Organization (CCWMO) jurisdiction. In an email dated March 8, 2023, Kristen Larson, Water Resources Program Specialist, provided the following comments:

Wetland Permitting.

- *Wetland Delineation. A wetland delineation must be completed prior to road construction. Delineations must be completed during the growing season (generally mid-April to mid-October).*
- *Replacement Plan. Placement of material (fill) within the delineated wetland boundary is considered an impact under Minnesota's Wetland Conservation Act. Fill amounts under 100 square feet require an exemption permit from the PWM Department. Fill amounts over 100 square feet will require a replacement plan and purchase of wetland bank credits from a State approved wetland bank. Credits must be purchased at a 2:1 ratio to the amount of impact. The replacement plan must be approved before wetland impacts can occur.*
- *Wetland applications should be submitted to Kristen Larson in the Planning and Water Management Department for review and approval.*
- *Note: fill placed below the Ordinary High Water Level of the lake may also require a Public Waters Permit from the Minnesota DNR. Additionally, fill placed in waters of the U.S. may also require a permit from the Army Corps of Engineers.*

Stormwater Permitting (Permit Thresholds)

- *Erosion and Sediment Control Permit. Due to portions of the project being located in a sensitive area, any amount of land disturbing activity will require an erosion and sediment control permit. This permit ensures that water resources are protected from erosion and sedimentation during construction.*
- *Stormwater Permit. There are two thresholds for stormwater permitting (see below). More detailed information on whether the sensitive area threshold is triggered can be provided after submittal of the wetland delineation.*
 - *Projects creating more than 1.0 acres of new impervious must obtain a stormwater permit and provide treatment for runoff from impervious surfaces prior to discharge to surface waters, OR*
 - *Projects creating more than 10,000 square feet of new impervious within a sensitive area (within 50 feet of a wetland, lake, stream, bluff, etc) must obtain a stormwater permit and provide treatment for runoff from impervious surfaces prior to discharge to surface waters*
 - *Please note that impervious amounts are cumulative so if a future phase of work brings the total amount over either threshold, a stormwater permit would be needed and stormwater treatment would be required for the full amount of impervious added for all phases of work. If the total impervious for all phases of the development plan totals more than an acre it is more cost-effective to plan for stormwater treatment now even if impervious created as part of Phase 1 totals less than 1 acre.*
 - *Based on the submitted information, total new impervious for Phase 1 is approximately 40,000 square feet or 0.92 acres. New impervious for Phase 1 located within a sensitive area is approximately 6,000 square feet.*

(Applications should be submitted to Kristen Larson, Planning and Water Management Dept for review and approval.)

Development Review Meeting.

- CCWMO and Carver SWCD staff are available to meet to discuss permitting requirements. It is recommended that an initial meeting take place prior to submitting an application.
- Additional information including rule language, a guidance document, application, etc. can be found on the county's website here:

<https://www.co.carver.mn.us/departments/public-services/planning-water-management/water-management/permits>

16. On March 8, 2023, Jack Johansen, Transportation Planner for Carver County Public Works, provided written comments with regard to the request. Mr. Johansen provided the following CUP application review comments:
 1. *Regarding Traffic:*
 - a. *The proposal does not meet Public Works thresholds for a Traffic Impact Analysis. (Not Required)*
 - b. *If traffic levels exceed the stated maximum of 66 trips a day, a new conditional use permit will be required by Public Works.*
 - c. *Special events that impact the right of way will be required to obtain a special event permit from Public Works.*
 2. *Regarding Access:*
 - a. *The access to the site is a shared access with the adjacent parcel.*
 - b. *The access is classified as a secondary access point according to Public Works definition:*
 - i. *This roadway segment is identified as "Rural, Exurban, & Bypass Arterial" on figure 4.14 of the Carver County 2040 Comprehensive Plan, meaning a ½ mile full intersection spacing and ¼ mile secondary intersection spacing. This access is a secondary access point due to the Oxford Ave / CR 24 intersection being located approximately ~600 feet (< 1/8 mile) to the East, less than the ½ mile for a full movement intersection*
 - c. *Ensure any signage associated with the development does not create sightline issues for those accessing the site or the adjacent parcel.*
17. In an email dated February 3, 2023, David De Paz, MN DNR Watershed Specialist, responded, following review of preliminary plans: *"It looks like all structures are meeting the 150 ft setback. This is also not large enough to be considered a commercial Planned Unit Development. With all that in mind, the DNR does not have any comments."*
18. On January 26, 2023, Lieutenant Jason Breunig, Carver County Sheriffs Division, provided comments in an email with regard to the request. Lieutenant Breunig provided the following application comments: *"I've reviewed the attached conditional use permit application documents. This camp seems like a worthwhile endeavor and I don't foresee any major concerns from the Sheriff's Office. We would just request that the location, along with its various buildings, be accessible to emergency vehicles to the extent possible. From reviewing the CUP application, it looks like they're taking that into consideration. If this CUP is approved and the camp goes forward, can you please keep us in the loop so we can inform our patrol and recreational services staff of its existence and location."*
19. Carver County Building Official Todd Geske reviewed the proposal and provided the following comments in an email dated March 1, 2023:
 - *All plans/specifications to be prepared and signed by a MN. licensed architect and structural engineer.*
 - *Building #6 as described in the narrative will require a sprinkler system due to the proposed 100 occupants, per the 2018 IBC, section 903.2.1.2. The architect of record must verify this condition.*
 - *Demolition permits are required prior to any structure removal.*
20. The Land Management received several written comments. The letters were entered into the Planning Commission public hearing record during the March 21, 2023, meeting.
 - March 2, 2023 - Oak Lake (lakeshore) property owners *"Addressed to Watertown Township Supervisors"*
 - March 7, 2023 - Minnesota Land Trust *"Addressed to Land Management Department"*
 - March 10, 2023 - Phyllis Wheatley Community Center *"Addressed to the Carver County PLC"*
 - March 17, 2023 – Phyllis Wheatley Community Center *"Updated description of activity/operation"*
 - March 18, 2023 – Oak Lake (lakeshore) property owners *"Amended Second Letter"*

21. At their March 6, 2023, Watertown Township meeting, the Watertown Township Board reviewed the CUP request and recommended denial with the following written comments:
 - *Current CUP too vague*
 - *Needs to have detail worked out with Oak Lake residents*
 - *Camper volume plans - too many for such a small area*
 - *Security of children & residents*

22. After reviewing an amended camp operations plan (dated March 17, 2023) and a second resident letter (dated March 18, 2023) supporting the CUP proposal except for the total number of camp users, the Planning Commission and March 21st meeting attendees engaged in a lengthy discussion regarding the total maximum number (participants + staff) proposed in the operational plan of the CUP application. Public testimony was heard about the potential negative impacts (noise, lake use conflicts, the number of camp watercraft) of a total of 100 persons on the site during summer camp activities. The applicant noted that campers are dispersed throughout the operational area and arranged in small groups for activities that mitigate the impacts of the total number of site users. Testimony from nearby residents was heard both in support of and against the applicant's proposed number of daily summer campers and staff. The applicant presented evidence that the total number of campers was similar to the historical number of campers in 1974. The application noted that in response to neighborhood concerns, the proposal did not include family cabins and non-camp events that were part of a previous plan. Planning Commission Board Members deliberated and discussed the staff-to-camper ratio, as well as the mitigating or aggravating factors in this CUP application with respect to daily participant numbers. After a lengthy discussion, the Planning Commission voted 4-3 to recommend approval of the CUP application to the County Board as presented, concluding that the applicant met the general and specific ordinance standards and that reasonable conditions sufficiently mitigated any adverse impacts, such that the CUP must be granted.

23. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the approval of CUP #PZ20230005 for the redevelopment of Camp Katharine Parsons (Phase 1) as an Educational Large-Scale Activity, on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions should be considered part of the permit:


1. The permit is subject to compliance review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.

2. Operations shall be substantially in accordance with the Project Description and Operations Plan (dated: March 18, 2023), Site Plan Narrative (dated February 28, 2023), Certificate of Survey (dated February 28, 2023), Detailed Site Plan (dated: February 28, 2023), and Programming Grid (dated: March 18, 2023). Only camp improvements identified as Phase 1 improvements on the Certificate of Survey and Detailed Site Plan may be constructed as part of this permit. The hours of operation for programmed activities are 9AM – 7PM, primarily on weekdays. Occasional overnight camping will occur on weekends for the programmed activities and for camp staff when necessary.

3. The operation shall be limited to a maximum of 100 persons at any given time. Any special event proposed with greater than 100 persons, and/or outside of the normal business hours of operation, shall require an Administrative Special Use Permit. Said permit shall be subject to review by the Watertown Town Board, the Land Management Department, and final approval by the County Board of Commissioners pursuant to Section 152.074 of the Carver County Zoning Code.

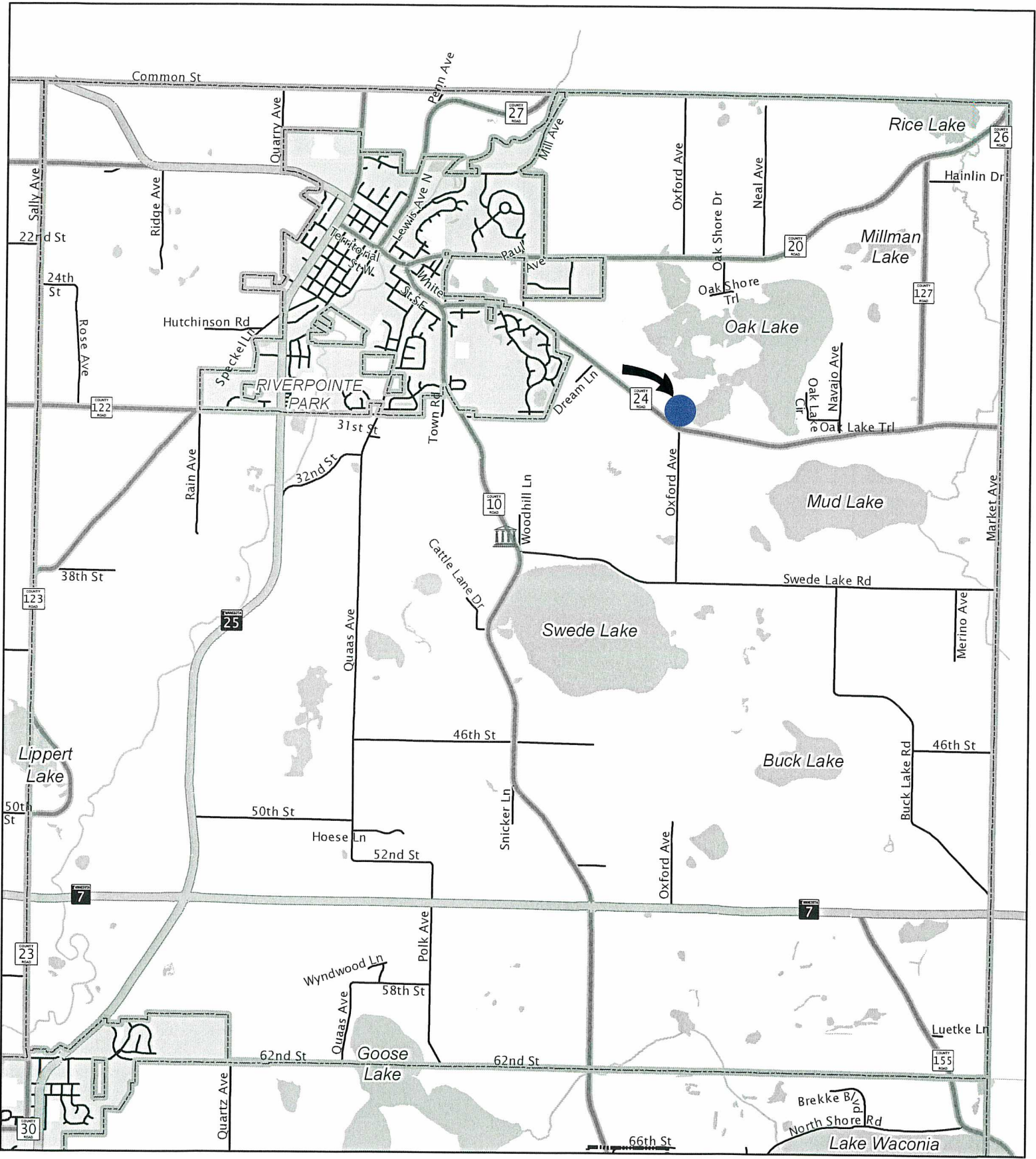
4. Any stormwater management, grading, and/or filling activity on the property shall be completed in accordance with regulations of the Carver County Water Management Organization (CCWMO) and the Wetland Conservation Act (WCA), if applicable. Review and approvals are required prior to the issuance of construction and/or building permits, if applicable.
5. All structures used in conjunction with the Camp Katharine Parsons operations, shall meet the applicable requirements of the Carver County Zoning Code, State Building Code and applicable Fire Code. Any required building permits shall be applied for and issued prior to construction. Any future remodeling or construction shall be reviewed by the Zoning Administrator to determine if an amendment to the CUP and/or variance is necessary.
6. Prior to the issuance of any building permits, the permittee shall submit and obtain approval of an SSTS system consistent with the proposed level of usage and compliant with Chapter 52 - Subsurface Sewage Treatment System (SSTS) regulations.
7. The permittee shall comply with all access permits and any access improvements required by Carver County Public Works. No public parking shall be allowed along County Rd. 24.
8. The permittee is responsible for obtaining and abiding by all appropriate permits from the Department of Health, Dept of Agriculture and all required food service permits, if applicable.
9. The permittee shall comply with all conditions of Chapter 50: Solid Waste Management of the Carver County Code of Ordinances pertaining to the storage and disposal of solid waste materials.
10. Permittee shall submit Certificate of Workers' Compensation Insurance to the Land Management Department annually. The insurance shall be maintained for the duration of the CUP.
11. The Permittee shall comply at all times with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations, Chapter 52 - Subsurface Sewage Treatment System (SSTS) regulations, MN State Building Code requirements, and all other applicable local, state, and federal regulations.
12. A parcel combination, through the Carver County Recorder's Office, for the two camp parcels shall be submitted, reviewed and approved prior to the recording of any deeds and prior to the issuance of any building permit(s).

ADOPTED by the Carver County Planning Commission this 21st day of March 2023.



Scott Wakefield, Chairman
Carver County Planning Commission

WATERTOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County Board of Commissioners Request for Board Action



Agenda Item:
2023 Fleet Equipment Purchases

Primary Originating Division/Dept: <input type="text" value="Public Works - Operations"/>	Meeting Date: <input type="text" value="4/18/2023"/>
Contact: <input type="text" value="Shelby Sovell"/> Title: <input type="text" value="Operations Engineer/Assistant"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Customer Service: Continue the County's delivery of high value, timely service and support"/>	

BACKGROUND/JUSTIFICATION:

Carver County has a large fleet of vehicles and equipment that are used in various departments. The County annual budget and Long Term Financial Plan includes recommendations for fleet replacement. The Public Works equipment budget for 2023 is \$730,000. At this time Public Works is requesting to purchase the following:

1. 1 Bobcat Mini Excavator from Lano Equipment of Norwood Young America to be shared between Public Work Parks and Operations - \$77,311.07
2. 1 Toro Groundmaster 11' Riding Lawn Mower from MTI Distributing for Public Work Parks - \$80,581.02
3. 1 Twin rotary tractor mounted mower (side/rear) and setup from Diamond Equipment LLC for Public Works Operations - \$52,215.00
4. 1 Western Star tandem truck from Boyer Trucks for Public Works Operations - \$145,761.00
5. 1 Tandem truck snowplow equipment package from Towmaster Equipment for Public Works Operations - \$190,839.00

The total cost of this equipment is \$546,707.09

Staff obtained quotes from State Contract vendors and followed the County Contract and Local Preference Purchasing Policies.

ACTION REQUESTED:

Motion to approve the purchase of budgeted fleet equipment replacements and additions for 2023.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$546,707.09"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$546,707.09"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9026

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for Approval of Agreement Between Carver County and MCIT Regarding Workers Compensation Claims Incurred 1992-1996 and Return of Funds from the MCIT Workers Compensation Self-Insured Loss Fund.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

From 1992 - 1996, Carver County self-insured the County's workers compensation program and the County paid Minnesota Counties Intergovernmental Trust (MCIT) to provide claims handling and risk management services. Carver County made contributions to a self-insured loss fund administered by MCIT, with MCIT providing claims management services, including issuing loss payments from this fund. In 1996 Carver County transitioned to a high-deductible retention with MCIT's coverage program.

Since 2003, there has been no activity on these workers compensation claims (incurred from 1992 - 1996), and all claims incurred during this period are currently closed. The Agreement recommended for approval indicates that should any of the claims reopen, MCIT will manage these claims incurred during 1992 - 1996 under current practices allowing offsets for payments already made on those claims, and by providing services according to the terms of the MCIT coverage document in effect at the time the claim reopens, Minnesota statutes, and the MCIT Joint Powers Agreement and Bylaws.

The Agreement also outlines that remaining funds currently held by MCIT from the self-insured loss fund associated with claims incurred from 1992 - 1996 will be returned to Carver County. MCIT has allocated interest income to the loss fund over the course of the fund's existence, and calculates the balance of the loss fund, as of November 30, 2022, to be \$133,588.41. Upon signature on the recommended Agreement, MCIT will pay out this amount, with additional accumulated interest, 30 days after the parties sign the Agreement.

At this time, Employee Relations recommends approval of the Agreement Between Carver County and MCIT Regarding Workers Compensation Claims Incurred 1992 - 1996, and approval for receipt of payment from MCIT to Carver County of the loss fund balance associated with claims incurred during the timeframe from 1992 - 1996, along with direction for Finance to deposit the funds into the County's insurance fund upon receipt.

ACTION REQUESTED:

Motion to approve the Agreement Between Carver County and MCIT Regarding Workers Compensation Claims Incurred 1992 - 1996, and to approve the receipt of funds from MCIT to Carver County in the amount of \$133,588.41 plus additional accumulated interest, and directing Finance to deposit the funds into the County's insurance fund upon receipt.

FISCAL IMPACT:

FUNDING

If "Other", specify:

FTE IMPACT: None	<input type="checkbox"/>	County Dollars =	
		MCIT Self-Insurance	\$133,588.41
		Total	\$133,588.41
	<input type="checkbox"/>	Insert additional funding source	

Related Financial/FTE Comments:

Funds returned from MCIT could vary slightly based on additional accumulated interest.

Finance recommends the funds be directed to the County's insurance fund (50-190-000-0000-5899) upon payment from MCIT to Carver County, with a plan to evaluate appropriate funding levels and/or reallocation of funding as part of the County's 2024 budget process. The County's insurance fund would need to support these claims should they reopen.

Office use only:

RBA 2023 - 9016

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Request for Approval of Agreement Between Carver County and MCIT Regarding Workers Compensation

Agenda Item: Claims Incurred 1992-1996 and Return of Funds from the MCIT Workers Compensation Self-Insured Loss Fund.

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Insurance	50-190.6350	\$134,000.00
TOTAL		\$134,000.00

CREDIT		
Description of Accounts	Acct #	Amount
Refunds & Reimbursements	50-190.5899	\$134,000.00
TOTAL		\$134,000.00

Reason for Request:

Deposit funds into Self Insurance Fund- will evaluate appropriate funding levels and/or reallocation of funding as part of the County's 2024 budget process. The County's insurance fund would need to support these claims should they reopen.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Suburban County Transportation Finance Principles

Primary Originating Division/Dept: Administration (County)

Meeting Date: 4/18/2023

Contact: Dave Hemze, Lyndon Robjent Title: County Administrator, Public W

Item Type:
Regular Session

Amount of Time Requested: 15 minutes

Attachments: Yes No

Presenter: Dave Hemze Title: County Administrator

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The five suburban counties of Anoka, Carver, Dakota, Scott and Washington wish to adopt a set of high level principles related to transportation funding proposals being considered during the 2023 legislative session.

A working group of County Commissioners, County Administrators, and County Engineers have been meeting to coordinate a set of common principles that are important to the suburban counties. The suburban county group also created the attached transportation funding fact sheet.

The County Legislative Committee reviewed the principles in the attached document and recommends approval by the County Board.

ACTION REQUESTED:

Motion to approve attached Suburban County Transportation Finance Principles.

FISCAL IMPACT: None
If "Other", specify:

FUNDING
County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 9036

DRAFT principles for Transportation Finance, for consideration by the Boards of Anoka, Carver, Dakota, Scott and Washington counties.

April 11, 2003

- A fair and flexible policy and adequate state transportation funding are necessary to meet the needs of the regional transportation system and to support safety and capacity improvements.
- State funding for roads and transit should be raised from statewide sources. The “One Minnesota” principle should apply to any new transportation resources.
- Any new transportation revenues should be distributed in a more proportional way to where they were generated. This could include county transportation funding formula distributions through MNDOT, proportionate funding to MNDOT for state projects in collar counties, and direct allocations to counties.
- Retain the current distribution of the Leased Motor Vehicle Sales Tax (LMVST).
- Any transportation funds flowing to counties from new state revenues should go directly to counties, not through the Met Council or the Transportation Advisory Board (TAB).
- The state’s Corridors of Commerce (COC) program should be reformed to rank and fund suburban projects on the same basis of merit and need as those in the rest of the state.
- New transit funding should be used to:
 - Relieve counties of all transit operational and capital maintenance costs, including highway and dedicated guideway bus rapid transit.
 - Improve public safety throughout the transit system
 - Reduce reliance on, or eliminate, the regional transit taxing district levy for capital costs
 - Explore emerging and effective transit options within Anoka, Carver, Dakota, Scott and Washington Counties.
- The Legislature should pursue a comprehensive post-pandemic performance study of existing and future transit needs strategies and goals considering current and emerging employment, commuting and technology trends before expanding the system.

Squeezed in the 'collar counties'

State shortchanges transportation in five Twin Cities counties

Anoka, Carver, Dakota, Scott, Washington



The five Twin Cities "collar counties" of Anoka, Carver, Dakota, Scott and Washington are an important and growing region of Minnesota:

- Our population is **24%** of the state total and we'll grow by 100,000 people in the next decade.
- We generate **25%** of state taxes for transportation.

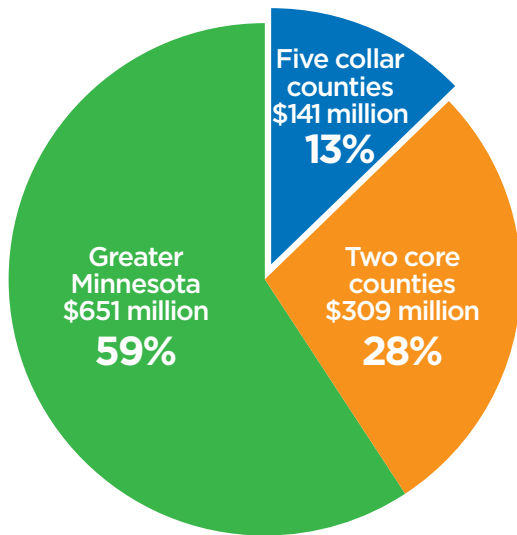
Despite our population growth and economic importance, the state has severely underfunded its transportation responsibilities here. The collar counties receive disproportionately low amounts of highway funding and bear larger relative local burdens for transit and transportation costs than the state as a whole.

Increased, proportionate funding is critical to meet safety, mobility and capacity needs in the collar counties. It's time to give this growing and economically vital region a fair share of state transportation funding.

UNFAIRLY FUNDED TRUNK HIGHWAYS

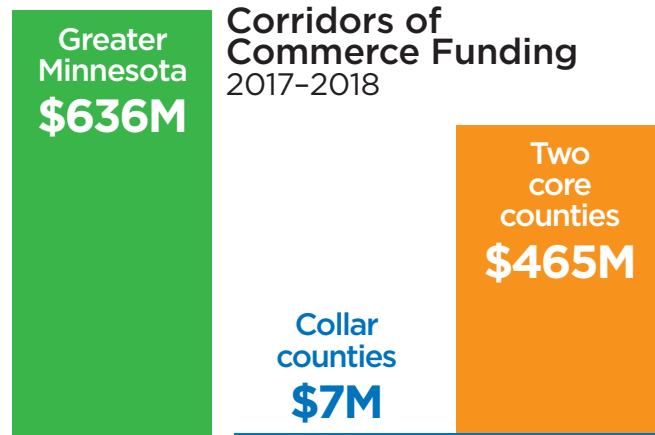
State trunk highway construction projects in the collar counties are disproportionately low:

13% - Five counties' share of construction spending on Trunk Highways from 2016-2020



STALLED BY CORRIDORS OF COMMERCE

Transportation projects in the five collar counties submitted for Corridors of Commerce funding have been passed over in favor of urban and Greater Minnesota projects despite scoring higher. In 2018, 12 collar county projects were bypassed for projects elsewhere that scored lower. Of \$1.1 billion in grants awarded from 2013-2018, Anoka and Dakota counties have received a total of \$7 million for project planning. Carver, Scott and Washington counties have received no funding.



UNSUPPORTED COUNTY ROADS

The five collar counties are grossly underfunded by the state in highway funding when compared to their share of the state population and economy:

14% - State allocation of funding to county roads in collar counties

OVERLY BURDENED BY TRANSIT COSTS

The metro region as a whole contributes a higher share of transit operating costs:

22% - Metro counties' share of transit operating costs (fare box and local taxes)

9% - Greater Minnesota counties' share of transit operating costs

Contacts

ANOKA COUNTY

Commissioners

Julie Braastad
Mike Gamache
Julie Jeppson
Matt Look (chair)
Mandy Meisner
Jeff Reinert
Scott Schulte

Administrator

Rhonda Sivarajah
763-324-4700

County Engineer

Joe MacPherson
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CARVER COUNTY

Commissioners

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John P. Fahey (chair)
Tim Lynch
Matt Udermann
Tom Workman

Administrator

David Hemze
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Lyndon Robjent
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DAKOTA COUNTY

Commissioners

Joe Atkins
William Droste
Laurie Halverson
Mary Hamann-Roland
Mary Liz Holberg
Mike Slavik
Liz Workman (chair)

Manager

Matt Smith
651-438-4590

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SCOTT COUNTY

Commissioners

Dave Beer
Jody Brennan
Jon Ulrich
Barb Weckman Brekke
Tom Wolf (chair)

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County Engineer

Tony Winiecki
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WASHINGTON COUNTY

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Michelle Clasen
Stan Karwoski
Gary Kriesel (chair)
Fran Miron

Administrator

Kevin Corbid
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County Engineer

Wayne Sandberg
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Anoka County
MINNESOTA



Dakota
COUNTY



Washington
County