



# CARVER COUNTY

# minnesota

## Carver County Board of Commissioners March 21, 2023 Board Meeting

The County Board Room is open to the public.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us) or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at <https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us) to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: <https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments**
- 2. Agenda review and adoption
- 3. Approve minutes of March 7, 2023 Regular Session ..... 1-3
- 4. Community Announcements
- 9:20 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy, and livable communities*
- 5.1 Out of State Travel for National Drug Court Conference ..... 4
- 5.2 Staff attendance at 2023 CSH Supportive Housing Summit in Philadelphia, PA. .... 5
- 5.3 Eliminate two 0.5FTE Crisis Social Worker, create 1.0 FTE Crisis Social Worker..... 6-7
- 5.4 Transfer Veteran Services Bus to Carver County Veterans Council..... 8

*Connections: Develop strong public partnerships and connect people to services and information*

5.5 Application for 2022-2023 renewal of On-Sale Liquor License for Parley Lake Winery dba Parley Lake Winery ..... 9

*Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government*

5.6 Approval of the LELS Licensed Sergeant 2023-2024 Collective Bargaining Agreement ..... 10-12

5.7 Approval of the Teamsters Licensed Management 2023-2024 Collective Bargaining Agreement ..... 13-15

5.8 Approval of the AFSCME Public Works Unit 2023-2024 Collective Bargaining Agreement ..... 16-18

5.9 Approval of the AFSCME Health and Human Services 2023-2024 Collective Bargaining Agreement ..... 19-21

5.10 Resolution Updating 2023 Non-Bargaining Compensation and Benefits ..... 22-24

*Growth: Manage the challenges and opportunities resulting from growth and development*

5.11 Out of State Travel for Public Safety Divers Conference ..... 25

5.12 Resolution for Community Project Funding and Congressionally Directed Spending Requests ..... 26-29

5.13 Professional Services Agreement with SRF Consulting Group for Highway 18 Project - Arboretum Area ..... 30

*Finances: Improve the County's financial health and economic profile*

5.14 Review Health & Human Services and Commissioner Warrants ..... NO ATT

9:20 a.m. **6. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government**

6.1 Sheriff's Office Recognition Proclamations. .... 31-36

9:35 a.m. **ADJOURN REGULAR SESSION**

9:35 a.m. **7. COUNTY ADMINISTRATOR REPORT**

**WORK SESSION**

9:35 a.m. **A. CONNECTIONS: Develop strong public partnerships and connect people to services and information**

1. Medical Examiner Annual Report ..... 37

David Hemze  
County Administrator

**UPCOMING MEETINGS**

March 23, 2023	4:00 pm - 7:00 pm Highway 41/10 Project Public Meeting Chaska Community Center
March 28, 2023	9:00 a.m. Board Work Session
April 4, 2023	9:00 a.m. Board Meeting
April 11, 2023	No Meeting
April 18, 2023	9:00 a.m. Board Meeting
April 25, 2023	7:30 a.m. Carver County Leaders Meeting
April 25, 2023	9:00 a.m. Board Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on March 7, 2023. Chair John P. Fahey convened the session at 9:00 a.m.

Members present: John P. Fahey, Chair, Tom Workman, Vice Chair, Gayle Degler, Tim Lynch and Matt Udermann.

Members absent: None.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Udermann seconded, to approve the minutes of the February 21, 2023, Regular Session. Motion carried unanimously.

Udermann moved, Degler seconded, to approve the following consent agenda items:

Resolution #16-23 2023 Carver County 5 Year Bridge Resolution.

Resolution #17-23, County Board Acknowledgment Countywide 2022 Pavement Markings (228016) Final Payment.

Approved joint powers agreement with the Minnesota Bureau of Criminal Apprehension to conduct joint investigations into major crimes and Resolution #18-23, Approving the State of Minnesota Joint Powers Agreement with the County of Carver on Behalf of its Sheriff's Office.

Amended RBA 2019-6328 to allow maximum use of LCTS funds up to \$101,167 for the continued partial support of a 1.0 FTE School-Linked Mental Health Therapist.

Resolution #19-23, Awarding of the 2023 Pavement Marking Project Carver County Contract 23-086 Project #238016.

Resolution #20-23, Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 40 Project-Belle Plaine Area.

Contract with MnDHS for the HCBS-FMAP and CAA-MHBG grants for the amount of \$517,840 and related HH&S budget amendment.

Approved amendment 2 to the professional services agreement with Alliant Engineering, Inc., for \$227,650 for the Highway 40 Project-Belle Plaine Area, pending finalization of the contract review process.

Approved the annual renewal of the consumption and display permit for Marsh Lake Hunting Preserve, Inc.

Approved the one day to four day temporary on-sale liquor license application for St. Peter Lutheran Church, Watertown for May 21, 2023.

Approved reorganization in Public Works to eliminate the 1.0 FTE traffic engineer, to create a 0.875 FTE traffic engineer and related Public Works budget amendment.

Contract with Midwest Monitoring for electronic home monitoring and surveillance services.

Adopted the Public Works Private Access Policy.

Resolution #21-23, Approving the Preliminary Plat of Misthaven Estates.

Reviewed February 28, 2023, Community Social Services' actions/Commissioners' warrants in the amount of 341,474.94 and reviewed March 7, 2023, Community Social Services' actions/Commissioners' warrants in the amount of \$ 247,572.53 .

Motion carried unanimously.

Dave Hemze, Administrator, introduced the County's lobbyist, Tony Albright, and indicated Albright would be giving a legislative update.

Albright explained they were at the midpoint of the first year of the biennium and pointed out the frenetic pace of the legislature. He noted the number of bills already introduced in the House and the additional bills anticipated. He acknowledged the objectives and legislative priorities of the County and updated the Board in the areas of transportation bonding, parks and trail funding, redistricting dollars, Met Council reform as well as the budget surplus. Albright noted the status of the 18 and 82<sup>nd</sup> Street funding request and believed Rep. Hornstein and Sen. Dibble understood the importance of this request. He indicated they would continue to ask for the full funding, but similar requests were being made by other entities.

The Board thanked Albright for the update and asked him to contact them if additional support was needed for the County's priorities. Albright agreed to keep them updated on the County's issues.

Marty Walsh, Parks, requested the Board adopt a Resolution to support Scott County's RAISE grant application to construct a pedestrian bridge over the Minnesota River. He reviewed the Minnesota River Bluffs Regional Trail Master Plan, the connection to local cities and Scott County. He explained Scott County's project included construction of two miles of trail corridor, river bank stabilization and four bridges. Walsh stated this was a large project with an anticipated \$24M overall cost. He identified the cost split of bridge #4 between the counties, the grant funds received and projected cost share per county. Walsh pointed out potential County funding sources and other funding demands. Walsh clarified at this point Scott County was asking for support for their grant request and a joint powers agreement would need to be put together to specify the County's obligations.

Workman recognized Scott County's lack of support for Highway 5 funding, the lack of an identified funding source and indicated he could not support the request.

Fahey offered the following Resolution, seconded by Degler:

Resolution #22-23  
Support for Scott County's Rebuilding American Infrastructure with  
Sustainability and Equity (RAISE) Grant Application to Construct a  
Pedestrian Bridge over the Minnesota River

On vote taken, Degler, Fahey, Lynch, Udermann voted aye. Workman voted nay.

Kristin Hack, Employee Relations, requested the Board approve the Administrator's 2022 annual performance review and noted the closed session previously held. She summarized his performance, accomplishments and an overall performance rating of outstanding.

Udermann affirmed Hemze being one of the best administrators in the state and his efforts on behalf of Carver County. Udermann also put forth an expectation that 2023 administrator review include an established target (non retirement) turnover rate lower than current trend as well as establishing a lead indicator metric for overall organizational health (with a preference for an employee engagement score and/or survey). Udermann also put forth an expectation the organization's performance ratings reflect true performance (not inflated or deflated ratings) with likely need for recalibrating expectations of managers when issuing these ratings at all levels of the organization.

Degler moved, Lynch seconded, to approval an overall rating of outstanding for County Administrator Hemze's 2022 performance. Motion carried unanimously.

Degler moved, Lynch seconded, to adjourn the Regular Session at 10:14 a.m. and go into a work session with Public Services to discuss the Shakopee Mdewakanton Sioux Community Organics Recycling Facility. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Out of State Travel for National Drug Court Conference**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

The National Association of Drug Court Professionals (NADCP) holds their conference in 2023 on June 26-29 in Houston, TX. Typically, Carver County sends representatives to this conference. This year, 5 members of our Drug Court team will be attending the conference, with 3 of them being county employees. Chezni Rang (HHS Behavioral Health-Community Support), Jamie Meyer (HHS Behavioral Health-Community Support), and Mikaela Hunley (Court Services-Drug Court Coordinator) will be attending. Conference registration, flight, lodging, and some miscellaneous expenses will be fully covered by grant funds for these employees. The conference was listed on Attachment F and approved as part of the 2023 budgeting process.

**ACTION REQUESTED:**

Motion to approve out of state attendance at the National Association of Drug Court Professionals (NADCP) conference.

**FISCAL IMPACT:**  ▼

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<b>\$300.00</b>
Federal Grant	\$6,500.00
<b>Total</b>	<b>\$6,800.00</b>

**FTE IMPACT:**  ▼

Insert additional funding source

**Related Financial/FTE Comments:**

\*County dollars- Only an estimate. HHS budget will cover incidentals such as transportation to/from the conference each day. Note: The conference was listed on Attachment F and was approved as part of the 2023 budget process.

Office use only:

RBA 2023 - 8948

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Staff attendance at 2023 CSH Supportive Housing Summit in Philadelphia, PA.**

Primary Originating Division/Dept: <input type="text" value="Health &amp; Human Services - Behavioral Health"/>	Meeting Date: <input type="text" value="3/21/2023"/>
Contact: <input type="text" value="Jennifer Romero"/> Title: <input type="text" value="Housing Unit Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

Health and Human Services is requesting approval for Jennifer Romero, Housing Unit Supervisor, to attend the 2023 Corporation For Supportive Housing (CSH) Summit in Philadelphia, PA. Tuition, travel, lodging, food, and associated expenses will be 100% covered by CSH. Jennifer's time/salary expended for attending the conference is already budgeted and reimbursed through the Community Living Infrastructure Grant. No county levy funding will be utilized.

The Corporation For Supportive Housing (CSH) is hosting the 2023 Annual National CSH Summit in Philadelphia, PA from May 30 through June 2, 2023. CSH facilitates the "Keeping Families Together" (KFT) Planning Committee, and this Committee has requested Jennifer Romero to assist with a presentation at the 2023 CSH Summit. Participants will share their work on how to keep families safely together in supportive housing, explore learnings and strategies to advance the work, and build relationships across program and sectors with an aim to advance family systems work. The session will showcase the Minnesota and Washington cohort of KFT efforts.

**ACTION REQUESTED:**

Motion to approve attendance for an HHS supervisory employee at the CSH Supportive Housing Summit in Philadelphia, PA.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>						
If "Other", specify: <input type="text" value=""/>	<table style="width: 100%;"> <tr> <td><b>County Dollars =</b></td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td>CSH</td> <td style="text-align: right;">\$1,982.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$1,982.00</b></td> </tr> </table>	<b>County Dollars =</b>	<b>\$0.00</b>	CSH	\$1,982.00	<b>Total</b>	<b>\$1,982.00</b>
<b>County Dollars =</b>	<b>\$0.00</b>						
CSH	\$1,982.00						
<b>Total</b>	<b>\$1,982.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

**Related Financial/FTE Comments:**

A scholarship from CSH has been provided to cover all expenses associated with the 2023 CHS Summit in Philidelphia, PA. All expenses and receipts will be submitted directly to CSH, which will include CSH Summit registration (\$630), hotel stay for three nights (\$630), airfaire (\$380) to and from Philidelphia and up to one checked bag for each direction, reimbursement for ground transportation (\$120) and per diem for meals (\$222) for a total estimate of \$1,982. No county levy funding will be needed. County Finance will not be involved in processing expenses.

*Office use only:*

RBA 2023 - 8958





# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Eliminate two 0.5FTE Crisis Social Worker, create 1.0 FTE Crisis Social Worker

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
NSPL Salaries	11-480-748-0000-6111	\$30,999.00	NSPL Grant	11-480-748-0000-...	\$30,999.00
<b>TOTAL</b>		\$30,999.00	<b>TOTAL</b>		\$30,999.00

Reason for Request:

Elimination of two .5 FTE Crisis Social Work positions and creation of a 1.0 Crisis Social Work position funded by the NSPL Grant.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Transfer Veteran Services Bus to Carver County Veterans Council**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The Carver County Veterans Transportation Program has long been supported by the Carver County Veterans Council (made up of leadership from each Veterans Post and Auxiliary group in Carver County). Most recently, the Vets Council donated over \$63,000 to Carver County in cooperation to purchase our new Ford E-350 Minibus.

Since the early 2000s, the Vets Council has been providing a great amount of financial assistance to the County for Veteran Services Office vehicle purchases, generally either purchasing the vehicle outright and donating it to the County, or donating more than half the price of the vehicle. For the 2015 minibus, they donated the full amount of the vehicle.

In order to raise money for these donations, the Vets Council depends on various resources, including selling the County's vehicles that are being replaced. This strong financial partnership is important to the future of our Transportation Program and County staff recommend continuing this tradition by the County transferring ownership of the 2015 minibus to the Vets Council for \$1.00 so they can continue to raise funds for future vehicles.

**ACTION REQUESTED:**

Transfer ownership of the old 2015 Ford E450 Minibus to the Carver County Veterans Council for \$1.00.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =  **\$0.00**

**FTE IMPACT:**

**Total**  **\$0.00**

Insert additional funding source

**Related Financial/FTE Comments:**

Carver County will transfer ownership of the 2015 minibus for \$1.00 so the Vets Council can start raising funds for the County's next vehicle by selling the 2015 minibus.

Office use only:

RBA 2023 - 8957

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Application for 2022-2023 renewal of On-Sale Liquor License for Parley Lake Winery dba Parley Lake Winery**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Steven Zeller, President and Lindley Deardorff, Chairman of Parley Lake Winery dba Parley Lake Winery have applied for renewal of their On-Sale Liquor License. They are located at 8280 Parley Lake Rd, Waconia. There are no delinquent taxes owing on the property. They didn't renew back in November because they were finalizing adding on a Sunday license. Renewing for the remaining of this year's license through 10/31/2023.

**ACTION REQUESTED:**

Motion to approve the application for renewal of the On-Sale Liquor License for Parley Lake Winery dba Parley Lake Winery. Approval is subject to the receipt of all required paperwork, fees, and taxes being paid, as well as all approvals being signed off on.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

**Related Financial/FTE Comments:**

License fee: On-Sale Liquor License \$2,000.00 Sunday \$200.00.

*Office use only:*

RBA 2023 - 8952

# Carver County Board of Commissioners

## Request for Board Action



### Agenda Item:

### Approval of the LELS Licensed Sergeant 2023-2024 Collective Bargaining Agreement

Primary Originating Division/Dept: Employee Relations

Meeting Date: 3/21/2023

Contact: Kerie Anderka

Title: Employee Relations Director

Item Type:

Consent

Amount of Time Requested:      minutes

Attachments:  Yes  No

Presenter:                     

Title:                     

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

### BACKGROUND/JUSTIFICATION:

The LELS Licensed Sergeants Bargaining Unit and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2023-2024 Collective Bargaining Agreement.

Following is a summary of the highlights of the tentative agreement reached with the LELS Licensed Sergeant Bargaining Unit:

- Two year agreement (2023 – 2024)
- 2023 General Adjustment: 3.00%
- 2024 General Adjustment: 3.00%
- 2023 Pay-for-Performance (PFP) Matrix: 0%, 2%, 3%, 4% effective first full pay period in March.
- 2024 Pay-for-Performance Matrix: 0%, 2%, 3%, 4% effective first full pay period in March.
- Implement salary ranges as established by County Board effective first full pay period in January 2023.
- Implement salary ranges as established by County Board effective first full pay period in January 2024.
- Addition of Christmas Eve as a designated holiday in 2023.
- MOA stating if Minnesota State legislature amends list of official state holidays outlined in Minn. Stat. 645.44, subd. 5 to include Juneteenth, then the Holiday Article of the CBA shall be modified effective upon effective date of legislation to include Juneteenth as a designated holiday.
- Agreement regarding County Health Insurance Plan updates including:
  - 2023 HSA plan deductible increasing to \$3,000/\$4,800 (from \$2,800/\$4,800 in 2022)
  - 2024 HSA plan deductible increasing to \$3,000/\$5,400
  - Elimination of health insurance waiver payment in 2024
- 2023 Insurance: Increase County cafeteria contributions by amounts essentially in line with the contractual percentage obligations of 100% single / 68.6% family. Maintain percentages defined in current contract language for employee-only and full-family coverage tiers.
  - Employee: \$936.24
  - Employee + Child(ren): \$1,160.32
  - Employee + Spouse: \$1,541.43
  - Family: \$1,961.56
- 2024 Insurance: Increase County cafeteria contributions as outlined below. Maintain percentages defined in current contract language for employee-only and full-family coverage tiers.
  - Employee: \$1,048.59
  - Employee + Child(ren): \$1,405.58
  - Employee + Spouse: \$1,880.61
  - Family: \$2,369.88
- 2023 HSA Contribution: Increase to \$1,200 for employee / \$2,100 for employee + and family
- 2024 HSA Contribution: Increase to \$1,300 for employee / \$2,600 for employee + and family
- Uniform Allowance: Increase to \$940 (+ \$100)
- Night Shift Differential: Increase to \$1.25 (+ \$0.40)

- Weekend Differential: \$1.00 for each hour worked from 00:00 Saturday through 23:59 Sunday
- Educational Incentive: Each full-time Licensed Sergeant who holds a bachelor's degree or higher degree from a regionally accredited school shall receive an educational incentive of seventy-five cents (\$0.75) per hour paid for actual hours of work.
- One-time lump sum in the amount of \$1,000 payable the first full pay period after ratification of the collective bargaining agreement by both parties. This one-time payment is provided to address overall compensation compression created by the MNPEA Attraction and Retention MOA, in relation to the Licensed Deputies who are directly supervised by members of this bargaining unit.

**ACTION REQUESTED:**

Motion to approve the 2023-2024 LELS Licensed Sergeants Unit Collective Bargaining Agreement.

**FISCAL IMPACT:** Budget amendment request form

*If "Other", specify:*

**FUNDING**

County Dollars =	<b>\$173,911.00</b>
BSA Funded	\$38,590.00
<b>Total</b>	<b>\$212,501.00</b>

**FTE IMPACT:** None

Related Financial/FTE Comments:

The incremental cost for the 2023 LELS Licensed Sergeants Unit Collective Bargaining Agreement total compensation is \$212,501. A budget amendment is necessary to allocate Budget Stabilization Account (BSA) funds to the respective Department wage accounts that are not included in the 2023 Adopted Budget, as well as, reallocate funds to the respective department health insurance contribution accounts. The total compensation 2023 Budget for the LELS Licensed Sergeants Unit Collective Bargaining Agreement is \$1,997,138.

*Office use only:*

RBA 2023 - 8953

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Approval of the LELS Licensed Sergeant 2023-2024 Collective Bargaining Agreement

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Cafeteria Contributions	01-201-xxx.6121	\$4,180.00
Shift pay	01-201-xxx.6114	\$1,500.00
Uniform	01-201-xxx.6457	\$1,300.00
Salary & Benefits	01-201-xxx.61xxx	\$35,790.00
<b>TOTAL</b>		<b>\$42,770.00</b>

CREDIT		
Description of Accounts	Acct #	Amount
Health & Life Ins	01-820.6152	\$4,180.00
COVID-19 BSA Funds	01-820-000-1120....	\$38,590.00
<b>TOTAL</b>		<b>\$42,770.00</b>

Reason for Request:

The above is to allocate additional funds to the cafeteria contribution based on the approval of the MNPEA Licensed Deputies Unit employee insurance contributions. The incremental increase not covered in the respective 2023 department budgets is show above. The BSA funds are being utilized to cover the cost of shift pay, uniform changes, education incentive, and one-time lump sum pymt that are not included in the 2023 Budget.



scene response and to work outside regular hours to connect with on-duty personnel during assignment timeframes, modify existing CBA language to state that "Effective the first full pay period in 2024, an employee assigned by the employer to be available during their non-scheduled work time to make budgetary or administrative decisions shall receive one hour of pay for each day assigned."

- Educational Incentive: Each full-time Licensed Lieutenant and Commander who holds a master's degree or higher degree from a regionally accredited school **and** holds a certificate from the FBI Academy, Northwestern School of Police Staff and Command, or the Southern Police Institute shall receive sixty-eight dollars (\$68.00) per pay period as an educational incentive.
- Effective the first full pay period following ratification of the 2023-2024 CBA by both parties, full-time employees to receive a one-time, non-base lump sum payment in the amount of \$1,000.

**ACTION REQUESTED:**

Motion to approve the 2023-2024 Teamsters Licensed Management Bargaining Unit Collective Bargaining Agreement.

**FISCAL IMPACT:** Budget amendment request form

*If "Other", specify:*

**FUNDING**

County Dollars =	<b>\$211,332.00</b>
BSA Funds	\$16,452.00
<b>Total</b>	<b>\$227,784.00</b>

**FTE IMPACT:** None

Related Financial/FTE Comments:

The incremental cost for the 2023 Teamsters Licensed Management Unit Collective Bargaining Agreement total compensation is \$227,784. A budget amendment is necessary to allocate Budget Stabilization Account (BSA) funds to the respective Department wage accounts that are not included in the 2023 Adopted Budget, as well as, reallocate funds to the respective department health insurance contribution accounts. The total compensation 2023 Budget for the Teamsters Licensed Management Unit Collective Bargaining Agreement is \$892,764.

*Office use only:*

RBA 2023 - 8959



# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Approval of the Teamsters Licensed Management 2023-2024 Collective Bargaining Agreement

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Cafeteria Contributions	01-201-xxx-6121	\$767.00
Educational Incentive	01-201-xxx.61xx	\$8,840.00
Uniform Allowance	01-201-xxx.6457	\$500.00
Salary & Benefits	01-201-xxx.61xx	\$7,112.00
<b>TOTAL</b>		<b>\$17,219.00</b>

CREDIT		
Description of Accounts	Acct #	Amount
Health & Life Insurance	01-820-6152	\$767.00
COVID-19 BSA Funds	01-820-000-1120....	\$16,452.00
<b>TOTAL</b>		<b>\$17,219.00</b>

Reason for Request:

The above is to allocate additional funds to the cafeteria contribution based on the approval of the Teamsters Licensed Mgmt. Unit employee insurance contributions. The incremental increase not covered in the respective 2023 department budgets is show above. The BSA funds are being utilized to cover the cost of educational incentive, uniform changes, and one-time/non-base lump sum pymt that are not included in the 2023 Budget.



- Effective the first full pay period following ratification of the 2023-2024 CBA by both parties, full-time employees to receive a one-time, non-base lump sum payment in the amount of \$1,000. Part-time employees to receive a pro-rated payment based on FTE.

**ACTION REQUESTED:**

Motion to approve the 2023-2024 AFSCME Public Works Unit Collective Bargaining Agreement.

**FISCAL IMPACT:** Budget amendment request form

*If "Other", specify:*

**FUNDING**

County Dollars =	<b>\$489,225.00</b>
BSA Funds	\$70,203.00
<b>Total</b>	<b>\$559,428.00</b>

**FTE IMPACT:** None

**Related Financial/FTE Comments:**

The incremental cost for the 2023 AFSCME Public Works Unit Collective Bargaining Agreement total compensation is \$559,428. A budget amendment is necessary to allocate Budget Stabilization Account (BSA) funds to the respective Department wage accounts that are not included in the 2023 Adopted Budget, as well as, reallocate funds to the respective department health insurance contribution accounts. The total compensation 2023 Budget for the AFSCME Public Works Unit Collective Bargaining Agreement is \$5,842,675.

*Office use only:*

RBA 2023 - 8960

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Approval of the AFSCME Public Works Unit 2023-2024 Collective Bargaining Agreement

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Cafeteria Contributions	03-30x.6121	\$6,052.00	Health & Life Ins	01-820.6152	\$6,052.00
Salary & Benefits	03-30x.61xx	\$70,203.00	COVID-19 BSA Funds	01-820-000-1120....	\$70,203.00
<b>TOTAL</b>		<b>\$76,255.00</b>	<b>TOTAL</b>		<b>\$76,255.00</b>

Reason for Request:

The above is to allocate additional funds to the cafeteria contribution based on the approval of the AFSCME PW Unit employee insurance contributions. The incremental increase not covered in the respective 2023 department budgets is show above. The BSA funds are being utilized to cover the cost of the one-time/ non-base lump sum payment that is not included in the 2023 Budget.

# Carver County Board of Commissioners

## Request for Board Action



### Agenda Item:

### Approval of the AFSCME Health and Human Services 2023-2024 Collective Bargaining Agreement

Primary Originating Division/Dept: Employee Relations

Meeting Date: 3/21/2023

Contact: Kerie Anderka

Title: Employee Relations Director

Item Type:

Consent

Amount of Time Requested:  minutes

Presenter:

Title:

Attachments:  Yes  No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

### BACKGROUND/JUSTIFICATION:

The AFSCME Health and Human Services Bargaining Unit and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2023-2024 Collective Bargaining Agreement.

Following is a summary of the highlights of the tentative agreement reached with the AFSCME Health and Human Services Bargaining Unit:

- Two year agreement (2023 – 2024)
- 2023 General Adjustment: 3.00%
- 2024 General Adjustment: 3.00%
- 2023 Pay-for-Performance (PFP) Matrix: 0%, 2%, 3%, 4% effective first full pay period in March.
- 2024 Pay-for-Performance Matrix: 0%, 2%, 3%, 4% effective first full pay period in March.
- Implement salary ranges as established by County Board effective first full pay period in January 2023.
- Implement salary ranges as established by County Board effective first full pay period in January 2024.
- Addition of Christmas Eve as a designated holiday in 2023.
- Addition of Juneteenth as a designated holiday in 2024 based upon the effective date of legislation in Minnesota for inclusion of Juneteenth as a state holiday outlined in Minn. Stat. 645.44, subd. 5
- Agreement regarding County Health Insurance Plan updates including:
  - 2023 HSA plan deductible increasing to \$3,000/\$4,800 (from \$2,800/\$4,800 in 2022)
  - 2024 HSA plan deductible increasing to \$3,000/\$5,400
  - Elimination of health insurance waiver payment in 2024
- 2023 Insurance: Increase County cafeteria contributions by amounts essentially in line with the contractual percentage obligations of 100% single / 68.6% family. Maintain percentages defined in current contract language for employee-only and full-family coverage tiers.
  - Employee: \$936.24
  - Employee + Child(ren): \$1,160.32
  - Employee + Spouse: \$1,541.43
  - Family: \$1,961.56
- 2024 Insurance: Increase County cafeteria contributions as outlined below. Maintain percentages defined in current contract language for employee-only and full-family coverage tiers.
  - Employee: \$1,048.59
  - Employee + Child(ren): \$1,405.58
  - Employee + Spouse: \$1,880.61
  - Family: \$2,369.88
- 2023 HSA Contribution: Increase to \$1,200 for employee / \$2,100 for employee + and family.
- 2024 HSA Contribution: Increase to \$1,300 for employee / \$2,600 for employee + and family.
- On-Call Pay: Effective the first day of the first full pay period following ratification of the CBA, increase to \$170 per week assigned to be on-call.

- Effective the first full pay period following ratification of the 2023-2024 CBA by both parties, full-time employees to receive a one-time, non-base lump sum payment in the amount of \$1,000. Part-time employees to receive a pro-rated payment based on FTE.

**ACTION REQUESTED:**

Motion to approve the 2023-2024 AFSCME Health and Human Services Bargaining Unit Collective Bargaining Agreement.

**FISCAL IMPACT:** Budget amendment request form

*If "Other", specify:*

**FUNDING**

County Dollars =	<b>\$2,724,711.00</b>
BSA	\$339,859.00
<b>Total</b>	<b>\$3,064,570.00</b>

**FTE IMPACT:** None

**Related Financial/FTE Comments:**

The incremental cost for the 2023 AFSCME Health and Human Services Unit Collective Bargaining Agreement total compensation is \$3,064,570. A budget amendment is necessary to allocate Budget Stabilization Account (BSA) funds to the respective Department wage accounts that are not included in the 2023 Adopted Budget, as well as, reallocate funds to the respective department health insurance contribution accounts. The total compensation 2023 Budget for the AFSCME HHS Unit Collective Bargaining Agreement is \$25,569,844.

*Office use only:*

RBA 2023 - 8961

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Approval of the AFSCME Health and Human Services 2023-2024 Collective Bargaining Agreement

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Cafeteria Contributions	11-xxx.6121	\$27,666.00	Health & Life Ins	01-820.6152	\$27,666.00
Salary & Benefits	11-xxx.6111 & 6112	\$339,859.00	COVID-19 BSA Funds	01-820-000-1120....	\$339,859.00
<b>TOTAL</b>		\$367,525.00	<b>TOTAL</b>		\$367,525.00

Reason for Request:

The above is to allocate additional funds to the cafeteria contribution based on the approval of the AFSCME HHS Unit employee insurance contributions. The incremental increase not covered in the respective 2023 department budgets is show above. The BSA funds are being utilized to cover the cost of the one-time/ non-base lump sum payment that is not included in the 2023 Budget.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution Updating 2023 Non-Bargaining Compensation and Benefits**

Primary Originating Division/Dept: <u>Employee Relations</u>	Meeting Date: <u>3/21/2023</u>
Contact: <u>Kerie Anderka</u> Title: <u>Employee Relations Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

**BACKGROUND/JUSTIFICATION:**

The County Board has the right to define and make adjustments to non-bargaining compensation and benefits. Many of the Collective Bargaining Agreements that were open for 2023 have settled with a provision that provides full-time employees with a one-time, non-base lump sum payment in the amount of one thousand (\$1,000) dollars, and provides part-time employees with a pro-rated payment based on FTE. Additionally, beginning in 2023, settled labor agreements include Christmas Eve as a designated holiday.

The attached Resolution updates non-bargaining compensation to provide a one-time, non-base lump sum retention recognition payment in the amount of one thousand (\$1,000) dollars in the same manner as it would be applied to represented County employees and provides Christmas Eve as a designated County holiday beginning in 2023, in accordance with the County's Holidays Policy.

The action requested is adoption of the Resolution defining the updated 2023 compensation and benefits for non-bargaining employees.

**ACTION REQUESTED:**

Motion to adopt the Resolution updating 2023 non-bargaining employee compensation and benefits to provide full-time non-bargaining employees with a one-time, non-base lump sum retention recognition payment in the amount of one thousand (\$1,000) dollars, and provide part-time non-bargaining employees with a pro-rated payment based on FTE; and to include Christmas Eve as a designated holiday beginning in 2023, in accordance with the County's Holidays Policy.

**FISCAL IMPACT:** Budget amendment request form

*If "Other", specify:*

**FTE IMPACT:** None

**FUNDING**

County Dollars =	<input type="text"/>
BSA Funds	\$48,518.00
<b>Total</b>	<b>\$48,518.00</b>

**Related Financial/FTE Comments:**

A budget amendment is necessary to allocate Budget Stabilization Account (BSA) funds to the respective Department wage accounts for the non-base lump sum retention recognition payment that is not included in the 2023 Adopted Budget.

*Office use only:*

RBA 2023 - 8962



# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Resolution Updating 2023 Non-Bargaining Compensation and Benefits

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Salary & Benefits	XX-XXX.61xx	\$48,518.00	COVID-19 BSA Funds	01-820-000-1120....	\$48,518.00
<b>TOTAL</b>		\$48,518.00	<b>TOTAL</b>		\$48,518.00

Reason for Request:

A budget amendment is necessary to allocate Budget Stabilization Account (BSA) funds to the respective Department wage accounts for the non-base lump sum retention recognition payment that is not included in the 2023 Adopted Budget.

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

**Resolution Updating 2023 Non-Bargaining Employee Compensation and Benefits**

DATE \_\_\_\_\_ RESOLUTION NO. \_\_\_\_\_  
MOTION BY COMMISSIONER \_\_\_\_\_ SECONDED BY COMMISSIONER \_\_\_\_\_

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**WHEREAS**, on January 17, 2023 the Carver County Board of Commissioners approved a Resolution defining 2023 non-bargaining employee compensation; and

**WHEREAS**, the January 17, 2023 resolution defining 2023 non-bargaining compensation allowed for the County to make additional adjustments to compensation or benefits by amendment to the Carver County Personnel Policies or future Board Actions; and

**WHEREAS**, the Carver County Board of Commissioners intends to provide 2023 non-bargaining employee compensation and benefits in the same manner as would be applied for represented employees; and

**THEREFORE, BE IT RESOLVED**, Carver County shall provide eligible non-bargaining employees with the following:

- A. In 2023, effective the first full pay period following ratification of this resolution active, full-time non-bargaining employees shall receive a one-time, non-base lump sum retention recognition payment in the amount of one thousand (\$1,000) dollars (grossed up). The above amount shall be prorated for eligible part-time employees based on designated FTE.
- B. Beginning in 2023, Christmas Eve will be recognized as a designated County holiday for non-bargaining employees, in accordance with the County's Holidays Policy.

**BE IT FINALLY RESOLVED**, that the County reserves the right to make additional adjustments to compensation or benefits by amendment to the Carver County Personnel Policies or future Board Actions.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_ day of March 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_\_ day of March 2023 \_\_\_\_\_

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Out of State Travel for Public Safety Divers Conference**

Primary Originating Division/Dept: Sheriff

Meeting Date: 3/21/2023

Contact: Ben Beyer  Title: Dive Team Supervisor/Assisstar

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

The Midwest Public Safety Divers Association Conference will be held May 21-23 in Lake Geneva, WI. Two Sheriff's Office employees and a limited number of volunteers would like to attend this conference to evaluate and demo a surface supplied air system (currently fundraising for this item), network with other midwest public safety dive teams and further education in diver safety. The current dive team budget will supplement conference registration costs and volunteers will be responsible for their own lodging.

**ACTION REQUESTED:**

Approve request for two employees to attend the out of state conference and use budget funds to supplement registration fees for dive team volunteers.

**FISCAL IMPACT:** Included in current budget

If "Other", specify:

**FUNDING**

County Dollars =  \$1,000.00

**FTE IMPACT:** None

**Total**  \$1,000.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 8951

# Carver County Board of Commissioners

## Request for Board Action



**Agenda Item:**

**Resolution for Community Project Funding and Congressionally Directed Spending Requests**

Primary Originating Division/Dept: <u>Public Works - Program Delivery</u>	Meeting Date: <u>3/21/2023</u>
Contact: <u>Angie Stenson</u> Title: <u>Transportation Planning Man...</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

This is a resolution of support and approval for submittal of two Fiscal Year (FY) 2024 Congressionally Directed Spending and Community Project Funding requests for the Highway 5 Arboretum Area Mobility Project and the US Highway 212 Rural Freight Mobility and Safety Project. US House of Representatives and US Senate requested local agencies submit eligible projects for consideration in the FY 2024 appropriations process. Two priority projects were identified for funding requests under the Highway Infrastructure Programs account:

1. Highway 5 Arboretum Area Mobility Project
2. US Highway 212 Rural Freight Mobility and Safety Project

The Highway 5 Arboretum Area Mobility Project funding request is for \$7 million and builds on the 2022 funded project development activities. The requested funding is for the next project phase of final design and right of way purchase. Highway 5 serves a major east-west connection between Eden Prairie, Chanhassen, Chaska, Victoria, Waconia, and Norwood Young America for both regional commuter and freight traffic and also provides primary access to the Minnesota Landscape Arboretum and its 500,000 visitors per year. The corridor serves 27,000 vehicles per day on a two-lane roadway creating significant congestion and resulting in a crash rate 2.5 times the state average. Completing this project will provide improved safety, mobility, community connectivity, environmental sustainability, and quality of life.

The US Highway 212 Rural Freight Mobility and Safety Project request is for \$6 million and builds on State, Federal, and local funding already secured. The project is for reconstruction of US Highway 212 from a two-lane rural highway to a four-lane divided expressway between Norwood Young America (County Highway 34) and Cologne (County Highway 36). The proposed improvements will remove barriers to efficient freight movement and job opportunities, support economic vitality by providing development opportunities at key locations, preserve and remedy existing infrastructure, and improve mobility and safety for all corridor users.

**ACTION REQUESTED:**

Motion to adopt a Resolution of Support and Approval for Submittal of Community Project Funding and Congressionally Directed Spending Requests.

**FISCAL IMPACT:** Other

*If "Other", specify:*

**FUNDING**

County Dollars =

<input style="width: 95%;" type="text"/>		<input style="width: 95%;" type="text"/>
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**Total**

<input style="width: 95%;" type="text"/>		\$0.00
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**FTE IMPACT:** None

Related Financial/FTE Comments:

*Office use only:*

RBA 2023 - 8955

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: March 21, 2023

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**Resolution of Support and Approval for Submittal of Community Project Funding  
and Congressionally Directed Spending Requests**

WHEREAS, the United States House of Representatives (House) Committee on Appropriations announced that Community Project Funding (CPF) requests will be considered in the Fiscal Year (FY) 2024 cycle; and

WHEREAS, the United States Senate (Senate) Appropriations Committee is accepting requests from Senators for Congressionally Directed Spending (CDS) for the FY 2024 appropriations process; and

WHEREAS, House and Senate Members requested local agencies to submit eligible projects for consideration; and

WHEREAS, project requests that advance the goals of specified funding accounts will be considered including for the Transportation, Housing, and Urban Development – Highway Infrastructure Programs account; and

WHEREAS, the County identified two priority projects for FY 2024 CFP and CDS funding requests under the Highway Infrastructure Programs account:

1. Highway 5 Arboretum Area Mobility Project
2. US Highway 212 Rural Freight Mobility and Safety Project

WHEREAS, Highway 5 serves a major east-west connection between Eden Prairie, Chanhassen, Chaska, Victoria, Waconia, and Norwood Young America for both regional commuter and freight traffic and also provides primary access to the Minnesota Landscape Arboretum and its 500,000 visitors per year; and

WHEREAS, Highway 5 serves 27,000 vehicles per day on a two-lane roadway creating significant congestion and resulting in a crash rate 2.5 times the state average; and

WHEREAS, completing the proposed project on Highway 5 to a 4-lane divided highway will provide improved safety, mobility, community connectivity, environmental sustainability, and quality of life; and

WHEREAS, US Highway 212 is part of the National Highway System and identified by MnDOT as a Critical Rural Freight Corridor. The planned project expands the highway from a two-lane rural highway to a four-lane divided expressway between Norwood Young America (County Highway 34) and Cologne (County Highway 36); and

WHEREAS, the proposed improvements on US Highway 212 will remove barriers to efficient freight movement and job opportunities, support economic vitality by providing development opportunities at key locations, preserve and remedy existing infrastructure, and improve mobility and safety for all corridor users; and

WHEREAS, the US Highway 212 Rural Freight Mobility and Safety Project and the Highway 5 Arboretum Area Mobility Project meet the eligibility guidance for consideration of CPF and CDS funding requests; and

WHEREAS, Carver County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match and project funding as identified in the project request information for both projects; and



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Professional Services Agreement with SRF Consulting Group for Highway 18 Project - Arboretum Area**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

This agreement is for professional transportation engineering services with SRF Consulting Group, Inc. for the Highway 18 Project – Arboretum Area, which includes preliminary and final design, environmental documentation, geotechnical exploration and engineering, and land acquisition documentation for approximately 2 miles of new Highway 18 from the intersection of Highway 13 (Bavaria Road) in the City of Victoria to 0.25 mile west of State Highway 41 in the City of Chaska. A total of four proposals were submitted for this professional design work and SRF Consulting Group was selected based on a combination of their qualifications, expertise, cost and in person interview process.

This work builds on the adopted Arboretum Area Transportation Plan, which established a vision for improvements along new Highway 18 (82nd Street). The work is the next step in advancing the vision and implementation plan and includes public engagement and agency coordination, traffic forecasting and analysis, concept evaluation and consensus building relative to design, geotechnical findings, environmental impacts, and constructability, and completion of a detailed construction plans, specifications and estimate of probably construction cost.

The County is pursuing a \$10.0 million state bonding request for this project from the state legislature to cover all the local city project costs and a portion of the county's project costs. This work is funded by County Transportation Sales Tax funding at this point in time, which will change to state bond funding depending on a state legislature award to the project.

**ACTION REQUESTED:**

Motion to approve a professional services agreement with SRF Consulting Group for \$1,260,912.00 for the Highway 18 Project - Arboretum Area for preliminary and final design professional services, pending finalization of the contract review process.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
County Sales Tax	\$1,260,912.00
<b>Total</b>	<b>\$1,260,912.00</b>

**FTE IMPACT:**

Insert additional funding source

**Related Financial/FTE Comments:**

The County Sales Tax will change to State Bonding if the state legislature appropriates funding to Carver County for this project.

Office use only:

RBA 2023 - 8921



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Sheriff's Office Recognition Proclamations**

Primary Originating Division/Dept: <u>Sheriff</u>	Meeting Date: <u>3/21/2023</u>
Contact: <u>Kate Miner</u> Title: <u>Admin. Services Manager</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>15</u> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <u>Jason Kamerud</u> Title: <u>Sheriff</u>	

**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

**BACKGROUND/JUSTIFICATION:**

April 9-15, 2023, is National Public Safety Telecommunicators Week. This week is designated to recognize the men and women who provide the vital link between those in need of help and Police-Fire-EMS responders.

April 26, 2023, is National Administrative Professionals Day. This day is designated to recognize individuals responsible for performing the tasks and coordination of information to ensure smooth operation of the office and related environments.

May 6, 2023, is National Nurses Day. This day is designated to recognize the important role nurses play in our everyday lives and in our most vulnerable moments in medical care.

The first full week in May (7-13, 2023) is National Correctional Officers' Week. This week is designated to recognize and honor the men and women who perform the difficult task of supervising the County's inmate population and are professionals in the effective administration of justice.

May 15-21, 2023, is designated as National Police Week by the Congress of the United States. May 15th is designated as Peace Officer Memorial Day. This is a time to honor our law enforcement officers, the guardians of life and property and their dedication to the preservation of life, liberty and the pursuit of happiness.

**ACTION REQUESTED:**

Motion to approve and authorize proclamations.

**FISCAL IMPACT:** None

*If "Other", specify:*

**FTE IMPACT:** None

**FUNDING**

County Dollars =

<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
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**Total**

**\$0.00**

Related Financial/FTE Comments:

*Office use only:*

RBA 2023 - 8947

**PROCLAMATION  
NATIONAL ADMINISTRATIVE  
PROFESSIONALS' DAY 2023**

**WHEREAS,** Carver County's dedicated administrative professionals perform the tasks and coordination of information to ensure smooth operation of the office and related environments; and

**WHEREAS,** the skills, loyalty, and attributes almost every office depends on; and

**WHEREAS,** to show appreciation of the work carried out by administrative professionals and to highlight their importance to the organization and enhance their work-related skills; and

**WHEREAS,** the day of April 26, 2023, has been set aside nationwide to recognize administrative professionals for positive office contributions and dedication of their work.

**NOW, THEREFORE, BE IT RESOLVED** that we, the Carver County Board of Commissioners, in honor and recognition of the valuable contributions made by Administrative Professionals for the support and needs of our citizens do hereby acknowledge the day of April 26, 2023 as:

**NATIONAL ADMINISTRATIVE  
PROFESSIONALS' DAY 2023**

\_\_\_\_\_  
John P. Fahey, Chair  
Carver County Board of Commissioners  
April 4, 2023

**PROCLAMATION**  
**NATIONAL CORRECTIONAL OFFICERS' WEEK 2023**

**WHEREAS,** in 1984 President Reagan signed Proclamation 5187, creating "National Correctional Officers' Week; and

**WHEREAS,** the first full week in May is recognized as National Correctional Officers and Employees Week, commemorating the contributions of correctional officers and personnel who work in jails, prisons, and community corrections across the county; and

**WHEREAS,** the Carver County Sheriff's Office supports the proposition that men and women who perform the difficult task of supervising the County's inmates deserve this recognition; and

**WHEREAS,** the Carver County Sheriff's Office recognizes our detention staff are professionals equal in status and importance to other professionals in the effective administration of justice; and

**WHEREAS,** the week of May 7-13, 2023, has been set aside nationwide to recognize correctional officers for their civility and practices to ensure a secure facility.

**NOW, THEREFORE, BE IT RESOLVED** that we, the Carver County Board of Commissioners, in honor and recognition of the valuable contributions made by Correctional Officers for the security and safety of our citizens do hereby acknowledge the week of May 7-13, 2023 as:

**NATIONAL CORRECTION OFFICERS' WEEK 2023**

\_\_\_\_\_  
John P. Fahey, Chair  
Carver County Board of Commissioners  
April 4, 2023

# **PROCLAMATION**

## **NATIONAL NURSES' DAY 2023**

**WHEREAS,** Carver County's dedicated nurses promote and protect the health of the Carver County population; and

**WHEREAS,** focusing on health and wellness; preventing disease, disability, and premature death; improving neighborhood quality of life; and achieving health equity; and

**WHEREAS,** to show appreciation of the work carried out by nurses and to highlight their importance to the organization and enhance their high-quality care; and

**WHEREAS,** the day of May 6th, 2023, has been set aside nationwide to recognize nurses for the important role they play in our everyday lives and in our most vulnerable moments in medical care.

**NOW, THEREFORE, BE IT RESOLVED** that we, the Carver County Board of Commissioners, in honor and recognition of the valuable contributions made by Nurses for the health and assessment of our citizens do hereby acknowledge the day of May 6, 2023 as:

**NATIONAL NURSES' DAY 2023**

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John P. Fahey, Chair  
Carver County Board of Commissioners  
April 4, 2023

**PROCLAMATION**  
**NATIONAL POLICE WEEK 2023 AND**  
**NATIONAL PEACE OFFICERS' MEMORIAL DAY**

**WHEREAS,** Congress and the President of the United States have designated May 15<sup>th</sup>, as Peace Officers' Memorial Day, and the week in which May 15<sup>th</sup> falls as National Police week; and

**WHEREAS,** members of the Carver County Sheriff's Office play an essential role in safeguarding the rights and freedoms of Carver County; and

**WHEREAS,** it is important all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception, and the weak against oppression; and

**WHEREAS,** the men and women of the Carver County Sheriff's Office unceasingly provide a vital public service.

**NOW, THEREFORE, BE IT RESOLVED,** all people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and in so doing have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens. We, the Carver County Board of Commissioners, call upon all citizens of Carver County to observe the week of May 15-21, 2023 as:

**NATIONAL POLICE WEEK 2023**

**NOW, THEREFORE, BE IT RESOLVED** that we, call upon all citizens of Carver County to honor those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes and hereby acknowledge the day of May 15, 2023 as:

**NATIONAL PEACE OFFICERS' MEMORIAL DAY**

\_\_\_\_\_  
John P. Fahey, Chair  
Carver County Board of Commissioners  
April 4, 2023

**PROCLAMATION  
NATIONAL PUBLIC SAFETY  
TELECOMMUNICATORS WEEK 2023**

**WHEREAS,** Carver County's dedicated 9-9-1 dispatchers serve the citizens of the Carver County area 24 hours a day, 7 days a week, by answering calls for police, fire and emergency medical services, by coordinating and dispatching the appropriate public safety assistance as quickly as possible; and

**WHEREAS,** professional 9-1-1 dispatchers work to improve the emergency response capability of these communications systems through their dedication, leadership, training and participation in related public safety activities that enhance 9-1-1 services; and

**WHEREAS,** the services and functions performed by 9-1-1 dispatchers is a vital link between our citizens and our emergency services providers; and

**WHEREAS,** each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

**WHEREAS,** the week of April 9th-15th, 2023 has been set aside nationwide to recognize 9-1-1 telecommunicators, call takers and dispatchers for the crucial role they play in the protection of life and property for all citizens.

**NOW, THEREFORE, BE IT RESOLVED** that we, the Carver County Board of Commissioners, in honor and recognition of the valuable contributions made by our 9-1-1 Dispatchers to the safety and wellbeing of our citizens do hereby acknowledge the week of April 9-15, 2023 as:

**NATIONAL PUBLIC SAFETY  
TELECOMMUNICATORS WEEK**

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John P. Fahey, Chair  
Carver County Board of Commissioners  
April 4, 2023

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Medical Examiner Annual Report**

Primary Originating Division/Dept: Administration (County)

Meeting Date: 3/21/2023

Contact: Dave Hemze Title: County Administrator

Item Type:  
Work Session

Amount of Time Requested: 20 minutes

Attachments:  Yes  No

Presenter: Dr. Piper/Shane Sheets Title:

**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

Dr. Quinn Piper, Chief Medical Examiner, and Shane Sheets, Administrator, Midwest Medical Examiner's Office, will be presenting an annual update and reviewing statistical reports.

**ACTION REQUESTED:**

Information only.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2023 - 8976