



# CARVER COUNTY

# minnesota

## Carver County Board of Commissioners February 7, 2023 Board Meeting

The County Board Room is open to the public.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us) or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at <https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us) to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: <https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments**
- 2. Agenda review and adoption
- 3. Approve minutes of January 17, 2023 Regular Session ..... 1-2
- 4. Community Announcements
- 9:20 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy, and livable communities*
- 5.1 2023 Waste Reduction & Recycling Grant Program for Cities and Townships ..... 3-4
- 5.2 Approval of Settlement Agreement for Tree Removal and Potential Trespass Claim Related To the Highway 50 Project ..... 5-8
- 5.3 Request for approval to contract with Minnesota Department of Public Safety in receiving 2022 UASI grant ..... 9-10

5.4	Settlement Agreement for Right of Way Acquisition for the Highway 212 Project-Dahlgren Township.....	11-14
5.5	Award of Construction Contract to Sir Lines-A-Lot for 2023 HSIP Pavement Marking Project.....	15-17
5.6	Professional Service Agreement with Love INC for services.....	18
5.7	Hwy 212 Project Detour Agreement No. 1052507 (Resolution) .....	19-20
5.8	Minnesota GreenCorps Application .....	21-22
5.9	Contract with NorthStar Regional for Certified Peer Recovery Specialist.....	23
5.10	Create 0.5 FTE Senior Public Health Services Professional .....	24-26
5.11	STOC Administrative Support position needed for Health and Human Services .....	27-28

*Connections: Develop strong public partnerships and connect people to services and information*

5.12	Encore Donations - Quarter 4 2022 .....	29
5.13	Lower Minnesota Watershed District Board of Managers Appointment .....	30
5.14	Charitable Gambling Application for Exempt Permit-Chaska Sno Hawks .....	31
5.15	Charitable Gambling Application For Exempt Permit-Watertown Rod & Gun Club .....	32

*Growth: Manage the challenges and opportunities resulting from growth and development*

5.16	Resolution of Support for Highway 5 Arboretum Area Mobility Project Federal RAISE Grant Application.....	33-36
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*Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government*

5.17	Approval of the Teamsters Detention Sergeants and Emergency Communications Supervisors Unit 2023-2024 Collective Bargaining Agreement.....	37-39
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*Finances: Improve the County's financial health and economic profile*

5.18	AED Grant (31 new AED's).....	40-41
5.19	Inmate Boarding for Hennepin County.....	42
5.20	Accept Donation from Carver County Veterans' Council .....	43-44
5.21	Review Health & Human Services and Commissioner Warrants.....	NO ATT

- 9:20 a.m.    **6. COMMUNITIES: Create and maintain safe, healthy, and livable communities**
- |     |   |    |
|-----|---|----|
| 6.1 | Highway 212 Project Status Update ..... | 45 |
|-----|---|----|
- 9:50 a.m.    **7. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government**
- |     |                                       |    |
|-----|---------------------------------------|----|
| 7.1 | Approval of Separation Agreement..... | 46 |
|-----|---------------------------------------|----|
- 10:05 a.m.    **8. COUNTY ADMINISTRATOR REPORT**

- 10:10 a.m. **9. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government**  
 7.1 Closed Session to Discuss County Administrator Annual Performance Evaluation..... 47
- 11:10 a.m. **ADJOURN REGULAR SESSION**

David Hemze  
 County Administrator

**UPCOMING MEETINGS**

February 14, 2023	No Meeting
February 21, 2023	9:00 a.m. Board Meeting
February 28, 2023	9:00 a.m. Board Work Session
March 7, 2023	9:00 a.m. Board Meeting
March 14, 2023	No Meeting
March 21, 2023	9:00 a.m. Board Meeting
March 28, 2023	9:00 a.m. Board Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on January 17, 2023. Chair John P. Fahey convened the session at 9:00 a.m.

Members present: John P. Fahey, Chair, Tom Workman, Vice Chair, Gayle Degler, Tim Lynch and Matt Udermann.

Members absent: None.

No public comments were received.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Degler seconded, to approve the minutes of the January 3, 2023, Organizational Session. Motion carried unanimously.

Workman moved, Lynch seconded, to approve the following consent agenda items:

Approved out of state training for two licensed deputies to complete DRE certification.

Authorized the Parks Department to issue redeemable vouchers for outdoor recreation services and reservable park system facilities.

Approved special event use permit for Special Olympics Minnesota for a polar plunge on February 10 and 11, 2023, at Lake Waconia Regional Park.

Professional services agreement with Launch Ministry for the youth employment and education program with a not to exceed amount of \$50,000 for the period of January 17, 2023, through December 31, 2023.

Contract with Blue Earth and Nicollet County for one secure juvenile detention bed.

Professional services agreement with A Better Society for the creation of a collaborative network with a not to exceed amount of \$125,000 for the period of January 17, 2023, through December 31, 2024.

Appointed Robin Bielefeldt to the Extension Committee for a three-year term, appointed Charles Lawler to the Mental Health Advisory Committee for a three-year term and confirmed the appointment of Scott Hoese as the township appointment to the Planning Commission.

Approved increasing the 2022 salary ranges by three percent for non-bargaining employees and for bargaining units participating in pay for performance in 2023, to be effective January 2, 2023.

Resolution #06-03, Defining 2023 Non-Bargaining Employee Compensation.

Approve the 2023 benefits for non-bargaining employees as outlined including 2023 monthly cafeteria contribution amounts for full-time benefit eligible non-bargaining employees based on the

employee's election of health insurance with \$936.24 for single, \$1,541.43 for employee + spouse, \$1,160.32 for employee + child(ren), \$1,961.56 for family, and \$150.00 for waiver; maintaining the \$250.00 per month toward the cost of single health insurance for employees budgeted at least half-time but less than 0.8 FTE; and providing HRA/VEBA contributions in the amounts of \$750/\$1,500 and contributions for those electing the HSA High Deductible Health Plan option in the amounts of \$1,200/\$2,100 as described and related budget amendment.

Set health insurance contribution for eligible retirees, not to exceed the coverage tier level provided at the time of separation: Retirees selecting family coverage would receive \$1,961.56 per month toward their insurance, employee + spouse would receive \$1,541.43, employee + children would receive \$1,160.32, and those electing single coverage would receive the lesser of the single premium amount or \$936.24 per month.

Approved the elimination of the 0.50 part-time accounting technician position and 0.10 office clerical STOC FTE and created a 0.60 part-time accounting technician position and related Financial Services budget amendment.

Reviewed January 10, 2023, Community Social Services' actions/Commissioners' warrants in the amount of \$291,587.94 and reviewed January 17, 2023, Community Social Services' actions/Commissioners' warrants in the amount of \$433,901.01

Motion carried unanimously.

The Board recognized four advisory committee members who had served nine years. Members included Virgil Stender for his service on the Board of Adjustment; Jim Boettcher and Gerald Bruner for their service on the Park Commission and Mark Willems for his service on the Extension Committee. The Board acknowledged the commitment and dedication of each of these members and thanked them for their service.

Workman moved, Degler seconded, to adjourn the Regular Session at 9:37 a.m. and go into a work session for updates on transit planning and coordination and CarverLink funding options.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**2023 Waste Reduction & Recycling Grant Program for Cities and Townships**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Environmental Services (ES) has provided grant opportunities to partner cities and townships since 1989, to promote increased recycling and waste diversion within Carver County.

In October of 2022, ES requested and received funding proposals for 2023 from all 21 Carver County cities and townships. Those funding requests totaled more than \$271,000, an amount that is almost double the budgeted available amount of \$144,523, so most of the recommended grant awards will be less than the amount requested.

ES Staff reviewed all proposals and are recommending funding based on how each proposal fits within the State of Minnesota Solid Waste Hierarchy, and the potential for each proposal to create positive impacts on recycling and increase landfill diversion within Carver County.

**ACTION REQUESTED:**

Motion to approve staff funding recommendations for 2023 city and township waste reduction and recycling grants.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
Solid Waste Fees and Rec	\$144,523.00
<b>Total</b>	<b>\$144,523.00</b>

**FTE IMPACT:**

Insert additional funding source

**Related Financial/FTE Comments:**

Funding for our City and Township Grant program comes from the Environmental Services Budget, including dollars from the State of Minnesota (LRDG and SCORE Grants), and our Carver County Solid Waste Fees. All is included in the 2023 ES budget.

Office use only:

RBA 2023 - 8757

## 2023 CITY & TOWNSHIP WASTE REDUCTION & RECYCLING GRANTS

### PENDING BOARD APPROVAL

COMMUNITY	2022 GRANT FUNDING AWARDED	2022 GRANT FUNDING SPENT	2023 GRANT FUNDING REQUESTED	2023 STAFF RECOMMENDED GRANT FUNDING AMOUNT	2023 STAFF RECOMMENDED PROJECT DESCRIPTIONS
<b>Cities</b>					
Carver	\$4,608.00	\$4,480.00	\$9,650.00	\$4,750.00	Yard waste collection, mobile bike repair clinic
Chanhassen	\$23,000.00	\$23,000.00	\$36,500.00	\$23,000.00	Environmental Center coupon program, yard waste collection events
Chaska	\$16,000.00	\$16,000.00	\$43,160.00	\$16,000.00	Two yard waste clean-up days
Cologne	\$8,000.00	\$8,000.00	\$10,200.00	\$8,000.00	Yard waste and compost site operations
Hamburg	\$5,000.00	\$3,042.90	\$5,000.00	\$3,500.00	Yard waste and compost site operations, solid waste collection event
Mayer	\$3,000.00	\$3,000.00	\$8,000.00	\$5,000.00	Yard waste, recycling education, solid waste collection event
New Germany	\$5,500.00	\$5,060.25	\$6,100.00	\$6,100.00	Yard waste site, recycling coupon, solid waste collection event
NYA	\$9,314.00	\$9,314.00	\$14,500.00	\$8,000.00	Yard waste site, city clean-up and paper shredding event
Victoria	\$13,000.00	\$13,000.00	\$16,350.00	\$15,000.00	Yard waste collections, education, mobile bike repair, recycling bins
Waconia	\$14,330.00	\$14,330.00	\$41,315.00	\$15,000.00	Yard waste collections, park recycling
Watertown	\$7,880.00	\$7,880.00	\$23,325.00	\$8,000.00	Yard waste collection site, community clean-up event
<b>CITY GRANT PORTION:</b>	<b>\$109,632.00</b>	<b>\$107,107.15</b>	<b>\$214,100.00</b>	<b>\$112,350.00</b>	
<b>Townships</b>					
Benton	\$3,000.00	\$2,400.00	\$2,400.00	\$2,400.00	Roadside clean-up program
Camden	\$3,445.00	\$3,174.92	\$3,373.00	\$3,373.00	Roadside clean-up program
Dahlgren	\$3,000.00	\$524.78	\$3,000.00	\$1,000.00	Roadside clean-up program
Hancock	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	Roadside clean-up program
Hollywood	\$2,510.00	\$1,490.92	\$2,560.00	\$2,000.00	Roadside clean-up program
Laketown	\$7,000.00	\$7,000.00	\$14,286.00	\$7,000.00	Roadside clean-up program, compost site events
San Francisco	\$1,800.00	\$905.00	\$8,400.00	\$1,800.00	Roadside clean-up program
Waconia	\$3,000.00	\$1,568.00	\$3,000.00	\$2,000.00	Roadside clean-up program
Watertown	\$6,736.00	\$6,736.00	\$15,506.00	\$8,000.00	Roadside clean-up program, residential recycling curbside collection
Young America	\$3,000.00	\$2,600.00	\$3,000.00	\$2,600.00	Roadside clean-up program
<b>TWP GRANT PORTION:</b>	<b>\$34,891.00</b>	<b>\$28,399.62</b>	<b>\$57,525.00</b>	<b>\$32,173.00</b>	
<b>TOTAL</b>	<b>\$144,523.00</b>	<b>\$135,506.77</b>	<b>\$271,625.00</b>	<b>\$144,523.00</b>	

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval of Settlement Agreement for Tree Removal and Potential Trespass Claim Related To the Highway 50 Project**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

During the shoulder widening and bridge replacement project as part of the Highway 50 Project, several trees were accidentally removed and a drain tile was damaged outside of the project easement limits on the property located at PID #04.0340700. The county has repaired the tile and has negotiated a settlement with the property owner for the loss of the trees and potential litigation for trespass.

**ACTION REQUESTED:**

Approve a resolution for the settlement of the loss of trees and potential trespass litigation for the Highway 50 Project.

**FISCAL IMPACT:**    
If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<input type="text"/>
Wheelage Tax	\$6,500.00
<b>Total</b>	<b>\$6,500.00</b>

**FTE IMPACT:**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2023 - 8826



**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: February 7<sup>th</sup> 2023  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

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**Resolution Authorizing Settlement of Compensation to Owners for Loss of Trees and  
Potential Trespass Litigation Related the Highway 50-Bevens Creek Area Project**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the constructed highway and related improvements in Carver County for shoulder widening and bridge reconstruction as part of the Highway 50-Bevens Creek Area Project (“Project”); and

WHEREAS, during construction, additional trees, not within the construction limits were removed and trespass onto the property occurred.

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owner impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that based upon negotiations with the property owner, a settlement has been reached to compensate him for the lost additional trees and satisfy a potential trespass claim.

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on February 7<sup>th</sup>, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of February 2023.

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Dave Hemze

County Administrator

**EXHIBIT A**

**to**

**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests**

**Highway 50 Project-Bevens Creek Area**

Carver County Public Works No. 188845

**Property Tax Identification No. 04.0340700**

**Parcel Number(s): 9**

Fee Owners: Kenneth K. Kee

Property Address: 7150 County Road 50, Carver, MN 55315

Negotiated settlement for loss of trees and potential trespass litigation

Settlement Amount: **\$6,500.00**

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with Minnesota Department of Public Safety in receiving 2022 UASI grant**

Primary Originating Division/Dept: Sheriff

Meeting Date: 2/7/2023

Contact: Kelly Miller  Title: Emergency Management Speci

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

Carver County Emergency Management no longer receives 1% of the federally approved Minnesota Department of Public Safety - Homeland Security & Emergency Management Division (HSEM) allocation of the Urban Area Initiative (UASI) grant. After the 2019 UASI grant the counties that previously received 1% of the UASI grant now must apply for the UASI grant as part of a competitive pool. For the 2022 UASI, Carver County was awarded \$93,764 for a mobile camera trailer and funds to hire a contractor to provide reunification training and an exercise with the county and external partners. Allocated funds are based on approved grant justifications in accordance with federal grant guidelines. Carver County first responders, county government, and the citizens of Carver County benefit by having Carver County Emergency Management apply for and administer this grant program.

**ACTION REQUESTED:**

Motion to contract with Minnesota Department of Public Safety pending finalization of the contract review process and receiving the 2023 UASI grant.

**FISCAL IMPACT:** Budget amendment request form

If "Other", specify:

**FUNDING**

County Dollars =  \$93,764.00

**FTE IMPACT:** None

**Total**  \$93,764.00

Insert additional funding source

**Related Financial/FTE Comments:**

Carver County Emergency Management makes approved purchases and provides documentation that meets specific minimum standards by Minnesota HSEM. In return, HSEM reimburses federal grant dollars to the county for purchased items and/or services.

*Office use only:*

RBA 2023 - 8859

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Request for approval to contract with Minnesota Department of Public Safety in receiving 2022 UASI grant

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Professional Services	01-201-280-1907-6260	\$93,764.00	Professional Services	01-201-280-1907-...	\$93,764.00
<b>TOTAL</b>		\$93,764.00	<b>TOTAL</b>		\$93,764.00

Reason for Request:

We have been awarded the 2022 Urban Area Securities Initiative (UASI) Grant and are adding it to our budget.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Settlement Agreement for Right of Way Acquisition for the Highway 212 Project-Dahlgren Township**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The 2021-2022 construction seasons included the reconstruction of US Highway 212 between just east of Cologne to just west of Carver into a 4-lane divided highway. Additional right-of-way was needed to complete the project. Appraisals were obtained by certified appraisers and the County Board approved the making of offers based on the appraised values at its June 2, 2020 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. A settlement with the property owner located at PID #04.0160600 has been reached.

**ACTION REQUESTED:**

Motion to adopt a resolution approving the settlement for right-of-way acquisition for the US 212 Project-Dahlgren Township for the property located at PID #04.0160600.

**FISCAL IMPACT:**

*If "Other", specify:*

**FTE IMPACT:**

**FUNDING**

<b>County Dollars =</b>	<input type="text"/>
County Sales Tax	\$212,500.00
MnDOT Funding	\$212,500.00
<b>Total</b>	<b>\$425,000.00</b>

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2023 - 8860

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: February 7<sup>th</sup>, 2023

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for US 212 Project – Dahlgren Township**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for expansion to a four-lane highway as part of the US 212 Project – Dahlgren Township (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of Expanding the roadway to 4 lanes as part of the US 212 Project - Dahlgren Township constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on February 7<sup>th</sup>, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of February 2023

\_\_\_\_\_  
Dave Hemze County Administrator



**Exhibit A**  
**to**  
**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property**  
**Interests**

**US 212 Project – Dahlgren Township**

Carver County Public Works No. 178825

**Property Tax Identification No. 04.0160600**

Fee Owners: Char A. Jeurissen, Single, Mark A. Johnson, husband of Jennifer L. Johnson and Jennifer L. Johnson,  
wife of Mark A. Johnson

Property Address: 7215 Highway 212, Chaska MN 55318

Settlement Amount: **\$425,000.00**

Permanent Right of Way in Fee Simple Interest: 8,263 sq. ft. more or less

Amount: \$38,000.00

Temporary Construction Easement: 9,650 sq. ft. more or less

Amount: \$2,400.00

Damages to Crops

\$65,300.00

Severance Damages

\$319,300.00

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Award of Construction Contract to Sir Lines-A-Lot for 2023 HSIP Pavement Marking Project**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Carver County applied for and received a federal grant for Highway Safety Improvement Project funds. County staff prioritized the highways which could provide the greatest safety benefit with improved pavement markings. The selected highways will get ground in wet reflective high performance pavement markings, an improvement over standard methods of pavement markings.

Bids were received and evaluated on December 20, 2022, for the 2023 County wide Pavement Marking Safety Project. Bids were received from four (4) bidders. The apparent low bidder was Sir-Lines-A-Lot. This company provided a bid in the amount of \$676,834.19. Public Works staff recommends award of the contract to Sir Lines-A-Lot to proceed with the 2023 County wide Highway Safety Improvement Project.

**ACTION REQUESTED:**

Motion to adopt a resolution to award a construction contract to SIR LINES-A-LOT for the 2023 HSIP Pavement Marking Project, pending finalization of the contract review process.

**FISCAL IMPACT:**

If "Other", specify:

**FTE IMPACT:**

**FUNDING**

County Dollars =

Federal (HSIP)

**Total**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 8867

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: February 7, 2023 Resolution No: \_\_\_\_\_  
 Motion by Commissioner: \_\_\_\_\_ Seconded by Commissioner: \_\_\_\_\_

## Awarding of the 2023 County wide Pavement Marking Safety Project Carver County Contract 23-020 Project # 218895

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Tuesday, December 20th at 02:00 P.M. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, four (4) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the 2023 County wide Pavement Marking Safety Project, said bids for the responsible bidders are summarized as follows:

Bidder Name	Total Amount	% Over/Under Estimate
<i>Engineer's Estimate</i>	\$992,281.38	
Sir Lines-A-Lot, LLC	\$676,834.19	-32%
Warning Lites of Minnesota	\$852,305.25	-14%
Traffic Marking Service, Inc.	\$923,640.35	-7%
Century Fence Company	\$958,612.86	-3%

And WHEREAS, after examination of the bids by Carver County Public Works, Sir Lines-A-Lot is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 23-020 with Sir Lines-A-Lot of Edina, MN, in the name of the County of Carver for the construction of the 2023 County wide Pavement Marking Safety Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into all change orders on behalf of Carver County as the lead contracting agency for the project, with the approval of the partnering agency(ies) for their respective cost share increase. The approval of the Carver County Engineer, or his designee, of Carver County's cost share of the change orders is limited to an amount less than thirty five thousand dollars (\$35,000) and an increased aggregate project total of all project changes of seventy thousand dollars (\$70,000.00), when time is of the

essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

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YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7<sup>th</sup> day of February, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of February 2023.

---

Dave Hemze

County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Professional Service Agreement with Love INC for services**

Primary Originating Division/Dept: <input type="text" value="Health &amp; Human Services - Child &amp; Family"/>	Meeting Date: <input type="text" value="2/7/2023"/>
Contact: <input type="text" value="Michelle Selinger"/> Title: <input type="text" value="Child &amp; Family Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

On October 4, 2022 (RBA 8616) the Carver County Board of Commissioners approved \$300,000 from Carver County's Budget Stabilization Account (BSA) for Love, INC to provide qualifying Carver County residents with the service of car repairs and/or diaper provision. At this time, the vendor has worked with Carver County Health and Human Services and has a plan to administer the diaper/wipe service. Today's request is to approve the Professional Service Agreement (PSA) for Love INC to begin administering the diaper/wipe service. The PSA has already routed and been approved through the county's internal contract review process.

The service of diaper/wipe assistance aligns with the County's values to provide for our resident's basic needs to include their health, safety, housing, and work related needs. At this time, Love INC doesn't have staffing capacity to administer the car repair program. Love INC will continue to work with Health and Human Services to determine the best use for the remaining \$200,000.

**ACTION REQUESTED:**

Motion to approve a Professional Service Agreement with Love INC for diaper/wipe distribution with a not to exceed amount of \$100,000 for the period beginning with the Board's approval through 02/28/2025.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>				
If "Other", specify: <input type="text" value=""/>	<b>County Dollars =</b>				
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">BSA funds</td> <td style="width: 30%; text-align: right;">\$100,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$100,000.00</b></td> </tr> </table>	BSA funds	\$100,000.00	<b>Total</b>	<b>\$100,000.00</b>
BSA funds	\$100,000.00				
<b>Total</b>	<b>\$100,000.00</b>				
<input checked="" type="checkbox"/> Insert additional funding source					

**Related Financial/FTE Comments:**

On October 4, 2022 the Carver County Board of Commissioners approved \$300k from BSA to support Love INC's services delivered to eligible Carver County residents. This RBA is to approve the PSA. This service shall be paid for utilizing BSA funds. No county tax levy dollars will be utilized. The PSA is approved in the contract portal.

Office use only:

RBA 2023 - 8869

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Hwy 212 Project Detour Agreement No. 1052507 (Resolution)**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

MnDOT will be performing concrete pavement and bridge rehabilitation improvements along, and adjacent to Highway 212 from 0.135 miles west of Highway 36 (west leg) to 0.7 miles east of Highway 36 (east leg) under State Project No. 1013.101 (TH 212=012) State Project No. 1006-31 (TH 25=025). This project requires a detour of Highway 284 in the City of Cologne, to carry Highway 284 traffic on Highway 36 during the construction work that is planned for the summer of 2023. The detour of Highway 284 is required during two separate stages of construction for a duration of 63 calendar days for each respective stage. Staff is recommending approval of this detour agreement.

**ACTION REQUESTED:**

Motion to adopt a resolution to approve an agreement with the State of Minnesota for compensation of road life consumed by the Highway 212 Project detour, pending finalization of the contract review process.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<input type="text"/>
MnDOT Funds	\$1,575.55
<b>Total</b>	<b>\$1,575.55</b>

**FTE IMPACT:**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 8873

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: February 7, 2023  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

---

**AGREEMENT  
BETWEEN  
CARVER COUNTY AND THE STATE OF MINNESOTA**

IT IS RESOLVED that Carver County enter into Mn/DOT Agreement No. 1052507 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 36 as a detour route during the construction to be performed upon, along and adjacent to Trunk Highway No. 212 from 0.135 miles west of County State Aid Highway No. 36 (west leg) to 0.7 miles east of County State Aid Highway No. 36 (east leg) under State Project No. 1013-101 (T.H. 212=012).

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7<sup>th</sup> day of February, 2023, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7<sup>th</sup> day of February, 2023.

\_\_\_\_\_  
David Hemze (County Administrator)

Subscribed and sworn to me this  
\_\_\_\_\_ day of \_\_\_\_\_, 2023.  
Notary Public \_\_\_\_\_  
My Commissions expires \_\_\_\_\_.

Notary Stamp

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Minnesota GreenCorps Application**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The Minnesota GreenCorps program is a statewide initiative, coordinated by the Minnesota Pollution Control Agency (MPCA), to preserve and protect Minnesota's environment while training a new generation of professionals. The program places AmeriCorps members with host organizations around the state to assist communities and local governments in addressing a variety of statewide needs. Members serve at their host sites for 11 months, from mid-September through mid-August. Host site organizations include cities, counties, public schools, universities, watershed districts, and non-profit organizations.

Carver County Planning & Water Management wishes to apply for a GreenCorps member to assist staff in advancing chloride pollution monitoring and education through two pilot programs county-wide, building education programs and tools for businesses and residents.

Costs to Carver County are limited to in-kind training, supervision, office space/equipment, and potentially some minor incidental costs (such as mileage and training). Salaries of GreenCorps members are paid by the AmeriCorps program and the MPCA. The MPCA requires that applicants submit a resolution of support from their governing body. Attached is a draft County Board Resolution expressing support for hosting a 2023-2024 GreenCorps member.

**ACTION REQUESTED:**

Motion to approve the attached Resolution of Support for hosting one GreenCorps member and, if successful, to authorize the Assistant County Administrator to sign the host site agreement, pending completion of the County's contract review process.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

**Related Financial/FTE Comments:**

In-kind match provided by the County through supervision, use of equipment, and space. Any minor incidental expenses (mileage, training) will be paid from existing Planning & Water Management budget. The temporary GreenCorps member will not be an employee of Carver County.

Office use only:

RBA 2023 - 8880



# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: \_\_\_\_\_

Resolution No.: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

WHEREAS, the Planning & Water Management Department of the Carver County Public Services Division seeks to apply to host an AmeriCorps member from the Minnesota GreenCorps, a program of the Minnesota Pollution Control Agency (MPCA), for the 2023-2024 program year; and

WHEREAS, if the MPCA selects Carver County Planning & Water Management, the organization is committed to implementing the proposed project as described in the host site application, and in accordance with pre-scoped position description; and

WHEREAS, the MPCA requires that Carver County Planning & Water Management enter into a host site agreement with the MPCA that identifies the terms, conditions, roles and responsibilities;

BE IT RESOLVED THAT Carver County through the Public Services Division hereby supports an application and agrees to enter into and sign a host site agreement with the MPCA to carry out the member activities specified therein and to comply with all of the terms, conditions, and matching provisions of the host site agreement and authorizes and directs Nick Koktavy, Assistant County Administrator, to sign the grant agreement on its behalf.

YES

ABSENT

NO

\_\_\_\_\_  
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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7<sup>th</sup> day of February, 2023, now on file in the Administration Office, and have found the same to be a true and correct copy thereof.

Dated this 7<sup>th</sup> day of February, 2023

\_\_\_\_\_  
County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Contract with NorthStar Regional for Certified Peer Recovery Specialist**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

As a result of securing a \$750,000 Drug Court Enhancement Grant from the Bureau of Justice Assistance (BJA), we are seeking a contract with NorthStar Regional for Certified Peer Recovery Specialist (CPRS) services for our Drug Treatment Court. The CPRS will assist our Drug Court participants by serving as a recovery mentor during the time they are participating in Drug Court and supporting them upon graduation from the program. As per our grant application, this is one area that has been identified as being an "enhancement" to our program. This service is currently budgeted within the grant with slight increases each year. The first year contract will have a not to exceed of \$26,000; which essentially covers a half-time CPRS.

**ACTION REQUESTED:**

Motion to approve contract with NorthStar Regional for Certified Recovery Specialist services

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<b>\$0.00</b>
BJA Grant (federal)	\$26,000.00
<b>Total</b>	<b>\$26,000.00</b>

**FTE IMPACT:**

Insert additional funding source

**Related Financial/FTE Comments:**

This service will be fully covered by federal grant funds. This contract will be renewed annually.

Office use only:

RBA 2023 - 8881

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Create 0.5 FTE Senior Public Health Services Professional**

Primary Originating Division/Dept: <u>Health &amp; Human Services - Public Health</u>	Meeting Date: <u>2/7/2023</u>
Contact: <u>Richard Scott</u> Title: <u>Deputy Division Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

Carver County Public Health (CCPH) is requesting approval for the addition of a 0.5 FTE Senior Public Health Services Professional to respond to the opioid crisis and growing needs of Carver County residents. The opioid crisis is one of the State's most persistent public health challenges. In 2021, more than 920 Minnesotans died of an opioid overdose and tens of thousands were harmed by opioid addiction. Local governments are on the front lines of this epidemic, providing services through Health and Human Services needed to prevent, treat, and aid in recovery from substance used disorder. With recent opioid manufacturer and distributor settlements, Carver County has accepted and is now receiving an annual allocation of funds to support evidence-based work in this area. The Minnesota Opioids Memorandum of Agreement (MOA) says the Public Health Department shall serve as the lead agency and chief strategist to identify, collaborate, and respond to local issues and decide how to leverage and disperse the opioid settlement funds.

To meet requirements as outlined in the MOA such as convening multi-sector meetings, building on Public Health's Community Health Assessment and Community Health Improvement Plans (CHIP), fostering an evidence-informed approach to prevent and address addiction, and to have the capacity to complete necessary reporting, additional dedicated staff time is needed. Carver County is already seeing substance use as a prevailing factor in child protection and it is closely connected to those presenting to our agency with mental health symptoms. Funding to support this position will be provided by the Minnesota Department of Health State Health Improvement Partnership (SHIP) grant and National Opioid Settlement funds. The estimated annual cost for this FTE is \$52,857. No additional county tax levy will be required to support the creation of this FTE.

**ACTION REQUESTED:**

Motion for approval to create a 0.5 FTE Senior Health Services Professional position.

**FISCAL IMPACT:** Budget amendment request form

*If "Other", specify:*

**FTE IMPACT:** Increase budgeted staff

**FUNDING**

County Dollars =	<b>\$0.00</b>
Opioid Settlement Funds	\$31,714.00
SHIP Funds	\$21,143.00
<b>Total</b>	<b>\$52,857.00</b>

**Related Financial/FTE Comments:**

Statewide Health Improvement Partnership (SHIP) grant funding from the Minnesota Department of Health will be used to cover 0.2 FTE portion of position and funding from the National Opioid Settlement will be used for 0.3 FTE of this position. Per Finance, the estimated cost for the 0.5 FTE is \$52,857.

**No additional levy dollars will be needed for this new 0.5 FTE.**

Summary of Permanent FTEs (does not include Temporary/STOC positions):

2023 Budget Board approved FTEs - 1/1/23 (adjusted based on reconciliation):	757.18
Non-levy funded Board Approved net FTE changes so far in 2023:	2.10
Feb 7th RBA non-levy funded net FTE change:	<u>0.50</u>
2023 Total FTE - 1/17/23	759.78

Office use only:

RBA 2023 - 8884

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Request 0.5 FTE Senior Public Health Services Professional

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Opioid Settlement Fund	02-460	\$31,714.00	Opioid Settlement Funds	02-460	\$31,714.00
PH Salaries	11-460-000-0000-6111	\$21,143.00	SHIP Grant	11-460-463-2360-...	\$21,143.00
<b>TOTAL</b>		<b>\$52,857.00</b>	<b>TOTAL</b>		<b>\$52,857.00</b>

Reason for Request:

Request to hire a 0.5 FTE Senior Public Health Professional utilizing Opioid Settlement Funds and the Statewide Health Improvement Partnership (SHIP) Grant to meet the needs of the opioid crisis and growing Public Health needs of Carver County.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**STOC Administrative Support position needed for Health and Human Services**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

The recovery phase of the COVID-19 pandemic continues to place added responsibilities on our local Public Health, Behavioral Health, and Human Services departments to meet the needs of Carver County residents. There has been a significant increase in demand for services requiring administrative support to process intake, client requests for information, bill processing, and other administrative support services. Staffing challenges due to leaves of absence and resignations coupled with a growing complexity of client needs and challenges accessing and utilizing services has stretched the capacity of current staff and their ability provide efficient and responsive services in a timely manner. To better provide a more immediate response to our residents' inquiries and assist them with accessing and utilizing critical services, Carver County Public Health requests hiring an additional STOC Administrative Support position to help meet this need. The STOC position will work no more than 13 hours per week or no more than 67 days per year until the grant funding source expires June 20, 2024.

The MN Department of Health COVID-19 Response and Vaccination Implementation Grant specifically provides funding to local Public Health to address this need during the pandemic and recovery period through June 30, 2024. The estimated annual cost for this STOC position is \$17,328. No additional county tax levy will be required to support this temporary position. Employee Relations is in support of this plan to address short-term staffing challenges.

**ACTION REQUESTED:**

Motion to approve hiring one STOC Administrative Support position for HHS utilizing MDH COVID-19 Response grant funds.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

MDH COVID-19 Response

**Total**

Insert additional funding source

**FTE IMPACT:**

**Related Financial/FTE Comments:**

No county levy dollars are required to fund this STOC position.

Office use only:

RBA 2023 - 8886

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Request STOC Administrative Support position for Health and Human Services

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
COVID19 Implementation STOC Salaries	11-460-460-2330-6119	\$17,328.00
<b>TOTAL</b>		\$17,328.00

CREDIT		
Description of Accounts	Acct #	Amount
COVID19 Implementation Grant	11-460-460-2330-...	\$17,328.00
<b>TOTAL</b>		\$17,328.00

Reason for Request:

Request to hire a STOC Public Health Admin Assistant to meet the increased volume of post pandemic work.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Encore Donations - Quarter 4 2022**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

During the 4th Quarter of 2022, Encore received \$325 in monetary donations, plus items with a value of approximately \$69. All were used to meet participant needs and provide enrichment activities.

**ACTION REQUESTED:**

Motion to approve receipt of donations.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**  **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2023 - 8858



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Lower Minnesota Watershed District Board of Managers Appointment**

Primary Originating Division/Dept: Administration (County)

Meeting Date: 2/7/2023

Contact: Dave Hemze Title: County Administrator

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

Carver County is allowed one appointment to the Lower Minnesota Watershed District Board of Managers. Public notice of this vacancy was published in the County's legal newspaper and Chanhassen Villager. Lauren Salvato, the incumbent, has submitted her application to fill this vacancy. No other applications were received. Statute requires the appointment to live within the Watershed District. Ms. Salvato is a resident of the Lower Minnesota Watershed District.

**ACTION REQUESTED:**

Appoint Lauren Salvato fill the current vacancy.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2023 - 8843

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Charitable Gambling Application for Exempt Permit-Chaska Sno Hawks**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

A Charitable Gambling application for Exempt Permit was received from the Chaska Sno Hawks. They plan to hold a raffle on March 4, 2023 at Stick's Tavern located at 6940 Dahlgreen Rd, Chaska, MN 55318. This applicant has received this type of license previously.

**ACTION REQUESTED:**

Approval to issue a Charitable Gambling License to Chaska Sno Hawks to conduct a raffle to be held on March 4, 2023.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2023 - 8879

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**CHARITABLE GAMBLING APPLICATION FOR EXEMPT PERMIT-WATERTOWN ROD & GUN CLUB**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

A Charitable Gambling application to conduct a raffle in Carver County was received from Watertown Rod and Gun Club. They plan to hold a raffle and Bingo on April 22, 2023 at B's on the River located at 1455 Co Rd 27 Watertown MN 55388. This organization has received this type of permit before.

**ACTION REQUESTED:**

Approval for Watertown Rod and Gun Club to conduct a raffle and Bingo in Carver County on April 22, 2023.

**FISCAL IMPACT:**    
If "Other", specify:

**FUNDING**  
County Dollars =   
  
**Total**  \$0.00

**FTE IMPACT:**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 8893

# Carver County Board of Commissioners Request for Board Action



## Agenda Item:

### Resolution of Support for Highway 5 Arboretum Area Mobility Project Federal RAISE Grant Application

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 2/7/2023

Contact: Angie Stenson Title: Transportation Planning Man...

Item Type:  
Consent

Amount of Time Requested:      minutes

Attachments:  Yes  No

Presenter:                                      Title:                                     

#### Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

#### BACKGROUND/JUSTIFICATION:

The U.S. Department of Transportation (USDOT) is soliciting applications for the Fiscal Year (FY) 2023 Rebuilding American Infrastructure with Sustainability and Equity "RAISE" Program, which provides dedicated, discretionary funding for transportation projects of national or regional significance. \$1.5 billion in FY 2023 RAISE funds are available for awards, with 50 percent directed towards projects in rural areas. The USDOT is focusing the competition on transportation infrastructure projects that support eight key objectives: Safety; Environmental Sustainability; Quality of Life; Mobility and Community Connectivity; Economic Competitiveness and Opportunity; State of Good Repair; Partnership and Collaboration; and Innovation.

Carver County, in partnership with the Minnesota Department of Transportation (MnDOT), the University of Minnesota Landscape Arboretum, and the cities of Chanhassen and Victoria is seeking funds to reconstruct Highway 5 from 80th St. in Victoria to Century Blvd. in Chanhassen. Highway 5 within the project area experiences significant congestion, mobility limitations and higher-than-average crash rates. Highway 5 carries 27,000 vehicles through the project area—including 800 heavy commercial vehicles—per day, currently serving a demand 50 percent above the threshold of a two-lane section. Without improvements, by 2040, increased congestion will result in 180,000 hours of annual delay during peak periods. Severe mobility limitations result in frequent two-mile backups throughout the corridor in which travel speeds are regularly reduced to 35 mph on a 55 mph posted speed roadway. Within the project area, 187 crashes occurred between 2014-2018, including a fatality. This results in a crash rate 2.5 times higher than the state average for similar roadways.

The improvements proposed in the Highway 5 Arboretum Area Mobility Project will address current crash and congestion issues while providing a solution that can accommodate growth essential for the region's economic vitality. The proposed solution is sensitive to the surrounding environment, climate change considerations, and a better quality of life for adjacent residents.

The resolution states that the County will provide funding towards the local match and partner with project partners to contribute to the overall local match and project funding as identified in the RAISE grant application. The grant application funding request is for \$25 million of the estimated \$117 million project. Funding secured to date includes \$12 million in federal funding through the Metropolitan Council's Regional Solicitation, \$2 million in Congressionally Directed Spending, as well as commitment from MnDOT of \$5.8 million. The County's share is identified as approximately \$20 million from the transportation sales tax and \$4.5 million of County State Aid Highway funding. A funding gap of \$44.7 million remains for implementation of the full corridor improvement project vision, and county staff continues to pursue competitive funding sources to fill this gap including the current \$25 million state bonding bill request and \$40 million Corridors of Commerce request. Additional 2023 pursuit opportunities include, but are not limited to, the DOT's PROTECT Program and Rural Surface Transportation Program, MnDOT's Transportation Economic Development program and Minnesota Highway Freight Program, and the Metropolitan Council's next round of Regional Solicitation for federal transportation funding.

**ACTION REQUESTED:**

Motion to adopt a resolution of support and approve the submittal of the Highway 5 Arboretum Area Mobility Project application to the FY 2023 RAISE Transportation Grant Program to reconstruct and expand Highway 5 and to authorize and direct the Carver County Engineer to submit the application.

**FISCAL IMPACT:** Other

*If "Other", specify:*

**FTE IMPACT:** None

**FUNDING**

County Dollars =	
Met Council Fed funding	\$12,000,000.00
CDS Fed Funding	\$2,000,000.00
MnDOT	\$5,800,000.00
Cities (Chanhassen, Vic...	\$3,000,000.00
County Sales Tax	\$20,000,000.00
County CSAH funding	\$4,500,000.00
RAISE Grant Request	\$25,000,000.00
Funding gap for full visi...	\$44,700,000.00
<b>Total</b>	<b>\$117,000,000.00</b>

**Related Financial/FTE Comments:**

This project is on the approved Transportation Sales Tax project list. Project cost is estimated and is subject to change.

*Office use only:*

RBA 2023 - 8883

**BOARD OF COUNTY COMMISSIONERS**  
**CARVER COUNTY, MINNESOTA**

Date: \_\_\_\_\_

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**Resolution of Support and Authorization for an Application to United States Department of Transportation (USDOT) for a FY23 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program for the Highway 5 Arboretum Area Mobility Project**

WHEREAS, the USDOT announced its latest discretionary funding opportunity through the FY23 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant to regionally significant infrastructure projects; and

WHEREAS, in the 2021 Infrastructure Investment and Jobs Acts, the US congress allocated \$1.5 billion for the 2023 RAISE program to fund projects that improve safety, economic strength and global competitiveness, equity, and climate and sustainability consistent with DOT’s strategic goals; and

WHEREAS, Carver County partnered with the Minnesota Department of Transportation (MnDOT), the City of Victoria, the City of Chaska, and the City of Chanhassen to identify transportation system improvements in the area of the Minnesota Landscape Arboretum including Highway 5, Highway 41, Rolling Acres Road, Bavaria Road, and 82nd Street West; and

WHEREAS, the Arboretum Area Transportation Plan includes an implementation framework with estimated improvement costs, project sequencing, and timeframes to guide capital improvement planning for Carver County, MnDOT, the City of Victoria, the City of Chaska, the City of Chanhassen, and their partners for improvements along Highway 5, Highway 41, Rolling Acres Road, Bavaria Road; and

WHEREAS, the Highway 5 Arboretum Area Mobility Project is a high priority project to address critical transportation system failures on a trunk highway and regional thoroughfare; and,

WHEREAS, Carver County is the fastest growing county in Minnesota and completion of the Highway 5 Mobility Project is critical to support planned growth for jobs and housing in the Minneapolis/St Paul Metropolitan region; and,

WHEREAS, Highway 5 provides primary access to the University of Minnesota Landscape Arboretum, a national tourism destination and educational resource for 500,000 annual visitors, of which is receiving over \$100 million in investments that will result in forty new jobs and increase to 700,000 annual visitors; and,

WHEREAS, once funded and constructed the Highway 5 Arboretum Area Mobility Project will provide safer, faster, and more reliable movement of goods and people through the Carver County and the metropolitan region.; and,

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners hereby supports and approves a 2023 RAISE request for \$25 million to construct the Highway 5 Arboretum Area Mobility Project and the board directs the Carver County Engineer to submit requested project information.

Yes	No	Abstained
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA

COUNTY OF CARVER

I, \_\_\_\_\_, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_7th\_\_\_ day of \_\_February\_\_\_, 2023, now on file in the Administration office, and have found the same to be true and correct copy thereof.

Dated this \_\_\_7<sup>th</sup>\_\_\_ day of \_\_\_February\_\_\_ 2023.

\_\_\_\_\_

, County Administrator

# Carver County Board of Commissioners Request for Board Action



## Agenda Item:

### Approval of the Teamsters Detention Sergeants and Emergency Communications Supervisors Unit 2023-2024 Collective Bargaining Agreement

Primary Originating Division/Dept: Employee Relations

Meeting Date: 2/7/2023

Contact: Kerie Anderka

Title: ER Director

Item Type:

Consent

Amount of Time Requested:  minutes

Presenter:

Title:

Attachments:  Yes  No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

## BACKGROUND/JUSTIFICATION:

The Teamsters Detention Sergeants and Emergency Communications Supervisors Bargaining Unit and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2023-2024 CBA.

Following is a summary of the highlights of the tentative agreement reached with the Teamsters Detention Sergeants and Emergency Communications Supervisors Bargaining Unit:

- Two year agreement (2023 – 2024)
- 2023 General Adjustment: 3.00%
- 2024 General Adjustment: 3.00%
- 2023 Pay-for-Performance (PFP) Matrix: 0%, 2%, 3%, 4% effective first full pay period in March
- 2024 Pay-for-Performance Matrix: 0%, 2%, 3%, 4% effective first full pay period in March
- Implement salary ranges as established by County Board effective first full pay period in January 2023
- Implement salary ranges as established by County Board effective first full pay period in January 2024
- Addition of Christmas Eve as a designated holiday
- MOA stating if Minnesota State legislature amends list of official state holidays outlined in Minn. Stat. 645.44, subd. 5 to include Juneteenth, then the Holiday Article of the CBA shall be modified effective upon effective date of legislation to include Juneteenth as a designated holiday.
- Agreement regarding County Health Insurance Plan updates including:
  - 2023 HSA plan deductible increasing to \$3,000/\$4,800 (from \$2,800/\$4,800 in 2022)
  - 2024 HSA plan deductible increasing to \$3,000/\$5,400
  - Elimination of health insurance waiver payment in 2024
- 2023 Insurance: Increase County cafeteria contributions by amounts essentially in line with the contractual percentage obligations of 100% single / 68.6% family. Maintain percentages defined in current contract language for employee-only and full-family coverage tiers.
  - Employee: \$936.24
  - Employee + Child(ren): \$1,160.32
  - Employee + Spouse: \$1,541.43
  - Family: \$1,961.56
- 2024 Insurance: Increase County cafeteria contributions as outlined below. Maintain percentages defined in current contract language for employee-only and full-family coverage tiers.
  - Employee: \$1,048.59
  - Employee + Child(ren): \$1,405.58
  - Employee + Spouse: \$1,880.61
  - Family: \$2,369.88
- Uniform Allowance:



- Increase to \$925 (+ \$85) in 2023
- Increase to \$940 (+ \$15) in 2024
- Night Shift Differential: Increase to \$1.25 (+ \$0.40)
- Weekend Differential: \$1.00 for each hour worked from 00:00 Saturday through 23:59 Sunday

**ACTION REQUESTED:**

Motion to approve the 2023–2024 Teamsters Detention Sergeants and Emergency Communications Supervisors Unit Collective Bargaining Agreement.

**FISCAL IMPACT:** Budget amendment request form

*If "Other", specify:*

**FUNDING**

County Dollars =	<b>\$24,563.00</b>
BSA funds	\$5,022.00
<b>Total</b>	<b>\$29,585.00</b>

**FTE IMPACT:** None

**Related Financial/FTE Comments:**

The incremental cost for the 2023 Teamsters Detention Sergeants and Emergency Communications Supervisors Unit Collective Bargaining Agreement total compensation is \$29,585. A budget amendment is necessary to allocate Budget Stabilization Account (BSA) funds to the respective Department wage accounts that are not included in the 2023 Adopted Budget, as well as, reallocate funds to the respective department health insurance contribution accounts. The total compensation 2023 Budget for the Teamsters Detention Sergeants and Emergency Communications Supervisors Unit Collective Bargaining Agreement is \$953,570.

*Office use only:*

RBA 2023 - 8889

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

Approval of the Teamsters Detention Sergeants and Emergency Communications Supervisors Unit 2023-2024

Agenda Item: Collective Bargaining Agreement

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Cafeteria Contributions	01-201-xxx.6121	\$855.00
Shift pay	01-201-xxx.6114	\$4,342.00
Uniform	01-201-xxx.6457	\$680.00
<b>TOTAL</b>		<b>\$5,877.00</b>

CREDIT		
Description of Accounts	Acct #	Amount
Health & Life Insurance	01-820.6152	\$855.00
COVID-19 BSA Funds	01-820-000-1120....	\$5,022.00
<b>TOTAL</b>		<b>\$5,877.00</b>

Reason for Request:

The above is to allocate additional funds to the cafeteria contribution based on the approval of the Teamsters Detention Sergeants & Emergency Communications Supervisors Unit employee insurance contributions. The incremental increase not covered in the respective 2023 department budgets is show above. The BSA funds are being utilized to cover the cost of shift pay and uniform changes that are not included in the 2023 Budget.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
AED Grant (31 new AED's)

Primary Originating Division/Dept: Sheriff

Meeting Date: 2/7/2023

Contact: Chris Nelson  Title: Sgt

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:  
Finances: Improve the County's financial health and economic profile

**BACKGROUND/JUSTIFICATION:**

The Helmsley First Responder Grant Program is offered with the University of Minnesota to help give new state of the art AED's to First Responders. With the grant, we will be able to put a new AED into every patrol car. Some of our other AED's are getting out dated and in Feb. of 2023 will stop production for parts and equipment. Each new AED in this grant is priced at \$2000.00 x 31 = \$62,000. This is saving the County money along with the Sheriff's Office and are needed.

**ACTION REQUESTED:**

Approve acceptance of the 31 new AED's provided by the Helmsley First Responder Program which are needed for the community (to save lives) and the Sheriff's Office.

**FISCAL IMPACT:** Budget amendment request form   
If "Other", specify:

FUNDING	
County Dollars =	
First Responder Grant	\$62,000.00
<b>Total</b>	<b>\$62,000.00</b>

**FTE IMPACT:** None

Insert additional funding source

Related Financial/FTE Comments:  
Attached budget amendment to increase revenue and expense budget.

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: AED Grant (31 new AED's)

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
AED- supplies	01-201-236.6454	\$62,000.00	Helmsley Grant	01-201-236.52xx	\$62,000.00
<b>TOTAL</b>		\$62,000.00	<b>TOTAL</b>		\$62,000.00

Reason for Request:

Helmsley First Responder Grant for new AEDs in every patrol car.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Inmate Boarding for Hennepin County**

Primary Originating Division/Dept: Sheriff - Jail Services

Meeting Date: 2/7/2023

Contact: Reed Ashpole Title: Jail Commander

Item Type:  
Consent

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Finances: Improve the County's financial health and economic profile

**BACKGROUND/JUSTIFICATION:**

Hennepin County will be updating an area of their jail and need to board inmates in Carver County until the project is finished. Projected start time is in May 2023 and lasting approximately 100 days.

Hennepin County shall pay Carver County a daily rate of \$70.00 per calendar day at the Carver County Jail, per detainee, plus medical, dental and prescription costs. The total cost of the Agreement, including all reimbursable expenses, shall not exceed \$180,000.

**ACTION REQUESTED:**

Approve the agreement between Carver County and Hennepin County to board Hennepin County inmates during a schedule facility maintenance project. Hennepin County will pay a boarding fee of \$70.00 per inmate, per calendar day, for the care and custody of their inmates

**FISCAL IMPACT:** Included in current budget

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total** \$0.00

Insert additional funding source

**Related Financial/FTE Comments:**

Revenue in 2023 is dependent on project start date and volume of Hennepin inmates boarded by Carver. Once the project starts and factors are known, a budget amendment will be done to adjust inmate revenue and associated expenses appropriately.

Office use only:

RBA 2023 - 8863

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Accept Donation from Carver County Veterans' Council**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Carver County Public Works is purchasing a new bus for the Veteran Services Department to replace the current bus which is getting high in mileage. This vehicle will assist veterans in getting to their VA appointments and other functions. The cost of the vehicle is \$108,201. Public Works has budgeted \$45K for the vehicle, and the remaining \$63,201 is being donated by the Carver County Veterans' Council. The "Vets' Council" is comprised of all VFW Posts & Auxiliaries (Chaska, Waconia, Young America) and American Legion Posts, their Auxiliaries, and Sons of the American Legion clubs (Chaska, Chanhassen, Norwood, Waconia, Watertown, Victoria). These 24 veteran organizations have spent many hours raising the money to assist our transportation program, and we are thankful of their extreme generosity.

Once the bus is ready for operations, County staff will invite the Vets Council and County Board to view the new bus.

**ACTION REQUESTED:**

Motion to accept the donation of \$63,201 from the Carver County Veterans' Council which will be used towards the purchase of a bus.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =	<b>\$0.00</b>
Donation from Vets Coun	\$63,201.00
<b>Total</b>	<b>\$63,201.00</b>

**FTE IMPACT:**

Insert additional funding source

**Related Financial/FTE Comments:**

This is a donation from the Carver County Veterans' Council. The remaining \$45,000.00 needed for the vehicle purchase is budgeted in Public Works' 2023 budget.

Office use only:

RBA 2023 - 8866

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Accept Donation Payment from Carver County Veterans' Council

Department:

Meeting Date:

- Fund:
- 01 - General
  - 02 - Reserve
  - 03 - Public Works
  - 11 - CSS
  - 15 - CCRRA
  - 30 - Building CIP
  - 32 - Road/Bridge CIP
  - 34 - Parks & Trails
  - 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Vehicle Purchase	03-304.6670	\$63,201.00	Misc. Other Revenue	03-820.5857	\$63,201.00
<b>TOTAL</b>		\$63,201.00	<b>TOTAL</b>		\$63,201.00

Reason for Request:

Add the donation amount from Carver County Veterans' Council to the \$45K in Public Works budget for the new Veterans bus. Donation will be used to pay part of the cost of a new bus for the Veteran Services Department.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**Highway 212 Project Status Update**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

Carver County is the lead agency for the Highway 212 Project which includes safety improvements and the expansion of Highway 212 to 4-lanes from Highway 36 (East) to Highway 11 in the City of Carver and from Highway 36 (West) to Tacoma Avenue in the City of Norwood Young America. The first phase from approximately the City of Cologne to the City of Carver is nearly complete. The second phase from the City of Cologne to the City of Norwood Young America is progressing through project development work with an anticipated start of construction in the summer of 2024. A significant amount of funding has been secured from the state and federal levels. Staff will be presenting an update on both phases of the Highway 212 Project to the county board.

**ACTION REQUESTED:**

None

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2023 - 8876



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval of Separation Agreement**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The County and former employee Jonathon Nibbe have reached a full and final settlement agreement to settle a pending civil matter filed by AFSCME Council 65 and Mr. Nibbe. The agreement outlines Mr. Nibbe's resignation from employment with eligibility for severance benefits as provided in the AFSCME General Unit Collective Bargaining Agreement, which includes PTO severance and eligibility for retiree health insurance benefits with a 2023 value ranging from \$27,542.78 to \$34,804.78 depending on retiree health insurance election. The retiree insurance contribution may continue in subsequent years in accordance with the requirements and limits set forth in County policy and the applicable CBA. In no case does retiree health insurance contribution extend beyond a maximum of five years in accordance with these provisions, and the timeframe may be further limited based on the specific eligibility provisions. The settlement includes a full release and waiver of all claims and withdrawal of the grievance with prejudice by AFSCME and Mr. Nibbe, and non-admission of liability clause. The County maintains no wrongdoing related to this matter but recognizes this as a cost-effective resolution which brings closure to this matter and avoids the high cost of continuing litigation.

**ACTION REQUESTED:**

Motion to approve the Settlement Agreement between Carver County and AFSCME Council 65 representing Jonathon Nibbe, not to exceed \$34,804.78 for 2023 cost.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2023 - 8890

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Closed Session to Discuss County Administrator Annual Performance Evaluation**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Each year, the County Board provides an evaluation of the County Administrator's performance. Minnesota Statutes 13D.05, Subd. 3 (a) allows the Board to meet in closed session to evaluate the performance of an individual who is subject to its authority. The County Administrator reports directly to the Board, so a closed session is permitted for this discussion. At an upcoming regular session, a summary of the evaluation will be shared for public record.

**ACTION REQUESTED:**

Motion to enter into closed session as provided by Minnesota Statutes, to discuss County Administrator Hemze's annual performance evaluation.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2023 - 8891