

Carver County Board of Commissioners  
September 7, 2010  
Regular Session  
County Board Room  
Carver County Government Center  
Human Services Building  
Chaska, Minnesota

PAGE

9:15 a.m.	1.	<ul style="list-style-type: none"> <li>a) <b>CONVENE</b></li> <li>b) <i>Pledge of Allegiance</i></li> <li>c) <i>Public participation (comments limited to five minutes)</i></li> <li>d) <i>Introduction of New Employees</i></li> </ul>	
	2.	Agenda review and adoption	
	3.	Approve minutes of August 24, 2010 Regular Session .....	1-3
	4.	Community announcements	
9:15 a.m.	5.	<b>CONSENT AGENDA</b>	
	5.1	Payment of emergency claims .....	4-5
	5.2	Memorandum of Understanding for TH 41 trail and underpass .....	6
	5.3	Amendment No 6 to agreement with SRF Consulting Group, Inc. for final design services – CSAH 18 (Lyman Boulevard).....	7
	5.4	Grant agreement between Metropolitan Council and Carver County for recreation and open space – reimbursement for Land acquisition at Lake Waconia Regional Park .....	8-9
	5.5	Renewal application for on-sale and Sunday liquor license for Island View Golf Club, Inc. ....	10
	5.6	Tobacco license.....	11
	5.7	Abatements/additions .....	12-13
	5.8	Community Social Services’ warrants .....	NO ATT
	5.9	Commissioners’ warrants.....	SEE ATT
9:15 a.m.	6	<b>PUBLIC HEALTH AND ENVIRONMENT</b>	
	6.1	Approval of Carver County Community Development Agency 2011 final budget and levy .....	14-21

9:40 a.m.	7.	<b>FINANCIAL SERVICES</b>	
		7.1	2011 Preliminary property tax levy..... 22-28
10:30 a.m.		<b>ADJOURN AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY</b>	
10:30 a.m.	8.	<b>RAIL AUTHORITY</b>	
		8.1	Regional Rail Authority 2011 preliminary levy ..... 29
10:45 a.m.		<b>ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY BOARD REPORTS</b>	
10:45 a.m.		1.	Chair
		2.	Board Members
		3.	Administrator
11:15 a.m.		4.	Adjourn

David Hemze  
County Administrator

<b>UPCOMING MEETINGS</b>
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September 14, 2010	9:15 a.m. County Board Meeting
September 21, 2010	4:00 p.m. County Board Work Session
September 28, 2010	9:15 a.m. County Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on August 24, 2010. Chair James Ische convened the session at 9:15 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Maluchnik seconded, to approve the minutes of the August 10, 2010, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Workman seconded, to approve the following consent agenda items:

Approved the FF&E contracts for the Norwood Young America library.

Contract with Allied Construction Services in the amount of \$29,941.34.

Authorized the Sheriff's Office acceptance of \$100 donation.

Approved reassignment of UCare contract to Behavioral Healthcare Providers.

Authorized the Employee Club's acceptance of two Renaissance Festival tickets.

Approved the realignment of 0.25 FTE temporary position from Engineering to Surveying & Mapping and approved the creation of 0.25 FTE temporary Surveying Technician to terminate on November 16, 2010.

Resolution #39-10, Proposal to Minnesota Pollution Control Agency for a Clean Water Partnership grant for the Carver County Fecal Coliform 2010 project.

Five year Memorandum of Agreement with the City of Chanhassen for water quality education and monitoring and related Public Health and Environment budget amendment increasing revenue account 01-123-126-1566-5280 \$7,500 and increasing expenditure account 01-123-126-1566-6260 \$7,500.

Resolution #40-10, Minnesota Transportation Department Agreement No. 97020 between the State of Minnesota, Department of Transportation and County of Carver and City of Chanhassen for Preliminary Design Services and Environmental Documentation.

Joint Powers Agreement between Carver County and the City of Chaska for installation of a temporary traffic signal on CSAH 10.

State of Minnesota Joint Powers Agreement and the Master Subscriber Agreement for MN Court Data Services for the E-Citation project.

Recognized Benjamin Allen VanDenBroeke upon receiving the Eagle Scout Award.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Rachel Bender, Minnesota Extension, appeared before the Board to recognize Carver County 4H Clubs and their leaders, officers and State Fair winners. She explained there were 13 4H Clubs across the County with 495 club members participating in the County Fair. Bender highlighted the leadership opportunities club members participated in during the County Fair.

Jacob Vipond and Sally Russell explained their involvement in 4H. Bender thanked the Board and 4H adult volunteers for their support.

The Board went into closed session at 9:50 a.m. to discuss labor negotiations.

The Board adjourned the closed session at 10:45 a.m.

David Frischmon, Financial Services, explained the Government Finance Officers Association had recently awarded the County with their Distinguished Budget Presentation Award for its 2010 budget. He stated only two counties in the United States received this award for the first time in 2010 and recognized staff members for their work on the document.

Chair Ische congratulated Financial Services for their receipt of this award.

Frischmon requested the Board approve the reorganization in the Financial Services Division. He explained the revised job responsibilities and organizational chart. He pointed out the Assistant Finance Director Position would be eliminated and an accountant position would be created at a lower grade.

Degler moved, Lynch seconded, to approve the following changes to the Financial Services Division positions:

Assistant Finance Director to Accountant  
Payroll technician to payroll coordinator  
Grants coordinator to grants and financial communications coordinator

Motion carried unanimously.

REGULAR SESSION  
August 24, 2010

Lynch moved, Maluchnik seconded, to adjourn the Regular Session at 11:05 a.m. and to go into a work session with Public Health and Environment and Financial Services. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions is available for public inspection in the office of the county administrator.)



**Office of Finance Director**  
Carver County Government Center  
Administration Building  
600 East Fourth Street  
Chaska, MN 55318-1202  
Phone: 952 361-1509  
Fax: 952 361-1308

**AUTHORIZATION**

**PAYMENT OF EMERGENCY CLAIM**

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with a minimum of two).

VENDOR: US Postmaster - Chaska

ACCOUNT: 01-049-060-0000-6212

AMOUNT: \$2,317.16

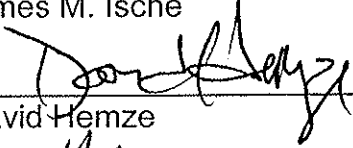
REASON: Public Health Mailing

Department Head Signature: 

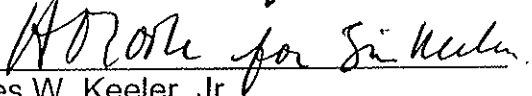
Chairman of County Board

James M. Ische

County Administrator

  
David Hemze

County Attorney

  
James W. Keeler, Jr.

Date: \_\_\_\_\_

313587



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AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with minimum of two).

VENDOR: Target - 18257

ACCOUNT: 01-090-000-1101-6379

AMOUNT: \$ 215.61

REASON: phone/cards for victim

Department Head Signature: Attor for Sullivan

Chairman of County Board

James Ische  
[Signature]

County Administrator  
Finance Director

Dave Homze Frischman  
Attor for Sullivan

County Attorney

James Keeler Jr

Date: 8/19/10



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Memorandum of Understanding for TH 41 Trail and Underpass

Originating Division: Public Works/Parks

Meeting Date: September 7, 2010

Amount of Time Requested: 15 Minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** In 2007, Carver County was awarded \$1,000,000 in Federal Transportation Enhancement Funds to construct a trail and underpass along TH 41 and within Lake Minnewashta Regional Park for Federal Fiscal Year 2011. The preliminary construction cost including design and engineering are estimated at \$1,516,000. Right of way impacts are not fully known. At the October 13, 2009, County Board Workshop Session, Staff reviewed with the Board capital improvement projects planned. The Lake Minnewashta Regional Park trail and TH 41 trail and underpass project was included in this presentation. Cost participation was also reviewed. The County's share for construction, design, engineering and right of way of the local matching funds is planned to come from Parks and Trails funds that the County will receive through the Metropolitan Council/state sales tax proceeds for parks. Additionally, the City of Chanhassen will be a partner sharing the local construction cost, cost for design, engineering and right-of-way if needed. A memorandum of understanding has been drafted and signed by the City of Chanhassen outlining cost participation, maintenance and long term capital repair and replacement. Terms of the MOU include:

- 1) Federal Transportation Funds will be applied towards the project
- 2) County will apply Parks and Trails funds as a match to Federal Funds
- 3) Chanhassen will apply City funds as a local match to Federal Funds
- 4) Chanhassen will acquire any needed right-of-way on east side of TH 41
- 5) Carver County will acquire any needed right-of-way on west side of TH 41
- 6) Carver County and Chanhassen Share 50/50 in any wetland mitigation
- 7) Carver County and Chanhassen Share 50/50 in any utility relocation not covered by Federal funds
- 8) Chanhassen responsible for any relocation of city utilities
- 9) Carver County and Chanhassen Share 50/50 in property easements for construction of bypass lane if necessary
- 10) Maintenance and Capital Repair -Chanhassen responsible for trail east of TH 41
- 11) Maintenance and Capital Repair Carver County responsible for trail west side of TH 41
- 12) Carver County and Chanhassen Share 50/50 in replacement of underpass structure

**ACTION REQUESTED:** *It is recommended that the County Board approve the Memorandum of Understanding and authorize Board Chair and County Administrator to sign.*

### FUNDING

Federal = \$1,000,000  
 Parks and Trails Funds = \$258,000  
 City of Chanhassen = \$258,000  
**TOTAL = \$1,516,000**

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments: The funding amounts are preliminary at this time.*

Reviewed by Division Director

Date: 8/23/10





# REQUEST FOR BOARD ACTION

**AGENDA ITEM : AMENDMENT NO. 6 TO AGREEMENT WITH SRF CONSULTING GROUP, INC. FOR FINAL DESIGN SERVICES - CSAH 18 (LYMAN BLVD)**

Originating Division: Public Works

Meeting Date: September 7, 2010

Amount of Time Requested: N/A

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** SRF Consulting Group is under contract to provide design engineering services for the reconstruction of CSAH 18 (Lyman Blvd.) from TH 41 to CSAH 17 (Powers Blvd). The agreement defines the tasks and services that will be completed and allows for completion of this work. As the project design progressed, there were additional design tasks that had to be added to the consultant work in order to have this project under contract in a timely manner. Also, the City of Chanhassen requested additional design on their trail system. Chanhassen will reimburse Carver County for the additional services they requested. Other additional costs will be divided as per the project agreement between Chanhassen, Chaska and the County.

Since the original PSA was developed, Public Works has applied for and obtained federal highway funding for construction of Phase 3 of this project. When federal funding is used on a construction project additional studies and reports need to be completed and approved prior to project approval. Amendment No. 6 supplements the original agreement to include tasks and services necessary for completion of Phase 3 of this project to meet federal funding requirements.

**ACTION REQUESTED:** We would request that the County Board authorize the Board Chair and County Administrator to sign Amendment No. 6.

**FUNDING – ESTIMATE BASED ON AGREEMENT**

County Dollars =	\$ 104,919.00
SAR =	\$
Chaska, Chan & School=	\$
<b>TOTAL</b>	<b>=\$104,919.00</b>

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: August 26, 2010



# REQUEST FOR BOARD ACTION

**AGENDA ITEM :** Grant Agreement Between Metropolitan Council and Carver County for Recreation and Open Space – Reimbursement for Land Acquisition at Lake Waconia Regional Park

Originating Division: Public Works/Parks

Meeting Date: September 7, 2010

Amount of Time Requested: None

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM** The grant provides \$423,000 to partially reimburse the County for previous land acquisition at Lake Waconia Regional Park. The reimbursement relates to 43.94 acres of land needed for road realignments to move TH 5, County Road 30 and 2.54 acres of lakeshore property. Parcels were acquired between 2003 and 2007. Carver County has advanced funded land acquisition for Lake Waconia Regional Park. The current amount the County is eligible for reimbursement is approximately \$1,713,000. The grant proceeds will pay the County back bringing down the eligible reimbursement balance by \$423,000 or approximately 25%. The new reimbursement balance upon receipt of the grant proceeds will be approximately \$1,290,000.

**ACTION REQUESTED:** Approve Agreement SG-2010-026 and authorize the Board Chair to execute the agreement.

**FUNDING**

County Dollars = \$  
Other Sources & Amounts =  
Metro Council Bonds = \$423,000  
**TOTAL** = \$423,000

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments: Proceeds from the grant should be coded to 34-520-529-5054-6601 as it relates to Land Acquisition for Lake Waconia Regional Park*

Reviewed by Division Director

Date: 8/24/10

S:Parks/BA-RES/ Grants/ BA SG-2010-026

# BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Public Works - (Parks)

Date of County Board Session: 9/07/10

Fund: 32

Description of Revenue Account funds are to Increased/(Decreased):	2010 Amount	Description of Expenditure Account funds are to Increased/(Decreased):	2010 Amount
Met Council Reimbursement Grant	\$ 423,000	Parkland Acquisition Reserve	\$ 423,000
<b>TOTAL:</b>	<b>\$ 423,000</b>	<b>TOTAL:</b>	<b>\$ 423,000</b>

A. Reason for Request:                    See accompanying Board Action.

B. Financial Impact: (To be filled out by Finance Director)

C. Contingency Acct. Beginning Bal.:                    \$ 300,000

D. Prior Contingency Adjustment:                    \$ -

E. Current Contingency Adjustement:                    \$ -

F. Remaining Balance:                                    \$ 300,000

G. Requested By:   Martin Walsh

H. Recommend Approval:                                 Finance Director

I. County Board Decision:                               Approval/Disapproval



# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Renewal Application for On-Sale and Sunday Liquor License for Island View Golf Club, Inc.

Originating Division: Property Records Taxpayer Services Meeting Date: September 7<sup>th</sup>, 2010

Amount of Time Requested: 0 minutes Attachments for packet: Yes X No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** *Cliff Stahlke, as Club Coordinator for Island View Golf Club, Inc. has applied for renewal of their On-Sale and Sunday liquor License. Island View Golf Club is located at 7795 Laketown Parkway, Waconia, MN 55387. There are no delinquent real estate taxes on this property.*

**ACTION REQUESTED:**

Approval of the Request for Renewal of On-Sale and Sunday liquor license for Island View Golf Club, Inc.

**FUNDING**

County Dollars = \$

Other Sources & Amounts = \$

=

**TOTAL** = \$

**FISCAL IMPACT**

X None

Included in current budget

Budget amendment requested

Other: Not Budgeted

*Related Financial Comments:*

The License Fee for a Liquor License for Island View Golf Club Inc. is as follows:

On-Sale Liquor License Fee - \$1,750.00

Sunday Liquor License Fee - \$ 200.00

Reviewed by Laurie Engelen, Taxpayer Services Manager

Date:

8-19-10



# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Tobacco License

Originating Division: Property Records Taxpayer Services Meeting Date: 9/7/10  
 Amount of Time Requested: Attachments for packet:  Yes  No  
 Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The following business has applied for a Tobacco License in compliance with the Carver County Tobacco Ordinance. The owners are requesting Carver County Board of Commissioners approval to sell tobacco products. There are no delinquent taxes on this parcel.

License #10-632  
 The Dog House II Saloon LLC dba The Dog House  
 Mark Anhalt, President  
 313 N Broadway  
 Carver, MN 55315

**ACTION REQUESTED:**

Approval

**FUNDING**

County Dollars = \$  
 Other Sources & Amounts =  
 =  
**TOTAL** = \$

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:*

Reviewed by Taxpayer Services Manager

Date:

8-19-10



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Abatements/Additions**

Originating Division: Property Records Taxpayer Services Meeting Date: 9/7/2010  
 Amount of Time Requested: 0 minutes Attachments for packet:  Yes  No  
 Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** See Attached.

**ACTION REQUESTED:**  
Recommend to approve.

**FUNDING**

County Dollars = \$ - 272.56  
 Other Sources & Amounts = \$ - 559.44  
 =  
**TOTAL** = \$ - 832.00

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other: Not Budgeted

*Related Financial Comments:*

Reviewed by Taxpayer Services Manager

Date:

8-26-10



CARVER  
COUNTY

Property Records & Taxpayer Services Division  
Government Center - Administration Building  
600 East 4th Street  
Chaska, MN 55318-2102

Laurie Engelen, Taxpayer Services Manager  
Phone: (952) 361-1907  
Email: lengelen@co.carver.mn.us

Angela Johnson, Carver County Assessor  
Phone: (952) 361-1961  
Email: ajohnson@co.carver.mn.us

Abatements presented to the  
Carver County Board of Commissioners  
September 7, 2010

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager  
on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	County Dollars Abated	Total Amount of Adjustment
2010	75-5220180	Dolores Bost	Residential Homestead Classification	2,988.00	2,838.00	-56.39	-150.00
2010	65-2620410	Molly Koehler	Classification Change	5,796.00	5,422.00	-108.06	-374.00
2010	75-3800280	Brad Vos	Residential Homestead Classification	2,236.00	2,030.00	-76.77	-206.00
2010	30-9510471	Ronald Stutsman	Residential Homestead Classification	526.00	424.00	-31.34	-102.00
Grand Total				\$ 11,546.00	\$ 10,714.00	\$ (272.56)	\$ (832.00)



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Approval of Carver County Community Development Agency (CDA) 2011 Final Budget and Levy**

Originating Division: Public Health & Environment

Meeting Date: 9/7/10

Amount of Time Requested: 10 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The Carver County Community Development Agency (CDA) administers a variety of rental housing programs in Carver County that assist households with various affordable housing options.

The County Board approves the County CDA Budget and the Special Benefit Levy necessary to fund the budget. As summarized in the enclosed budget packet, the CDA's proposed 2011 tax levy of \$1,965,100 is \$33,209 less than the approved levy for 2010. The CDA's 2011 Levy will have a zero tax impact on the average valued home in Carver County.

The Carver County CDA presented its proposed 2011 budget and tax levy at the August 17, 2010 Board workshop. Prior to September 15, 2010, the County Board needs to approve a final 2011 budget and tax levy for the County CDA.

Please see the following attachments to this Request for Board Action: the Carver County CDA 2011 Budget Resolution, the CDA 2011 Budget Narrative, and the CDA 2011 Budget Summary.

**ACTION REQUESTED:**

Adopt the attached resolution: **“RESOLUTION APPROVING THE 2011 PROPOSED BUDGET AND PAYABLE 2011 TAX LEVY OF THE CARVER COUNTY COMMUNITY DEVELOPMENT AGENCY AND CERTIFYING SAID LEVY TO THE COUNTY AUDITOR”**

**FUNDING**

County Dollars = \$

**TOTAL** =

**FISCAL IMPACT**

- None
- Included in current budget
- Budget amendment requested
- Other:

*Related Financial Comments:* The CDA's special benefit tax levy is spread upon all property within Carver County and is completely separate from the County's property tax levy. The proposed 2011 CDA special benefit tax levy will have a zero impact on the County's average valued home.

Reviewed by Division Director

Date: 8/30/10



**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date \_\_\_\_\_  
Motion by Commissioner \_\_\_\_\_

Resolution No. \_\_\_\_\_  
Seconded by Commissioner \_\_\_\_\_

**RESOLUTION APPROVING THE 2011 PROPOSED BUDGET AND PAYABLE 2011 TAX LEVY OF THE  
CARVER COUNTY COMMUNITY DEVELOPMENT AGENCY AND CERTIFYING SAID LEVY TO THE  
COUNTY AUDITOR**

WHEREAS, in accordance with Minnesota Statutes, Section 469.033, Subd. 6 (“Section 469.033”), and Laws of Minnesota, including Laws of Minnesota for 1980, Chapter 482, as amended by Laws of Minnesota for 2001, Chapter 214, the Carver County Community Development Agency (the “Agency”) is authorized to levy special benefit taxes upon all property within its area of operation; and

WHEREAS, the area of operation of the Agency is the whole of the County of Carver, Minnesota; and

WHEREAS, the Agency has by resolution duly approved and adopted its 2011 budget and levied the special benefits tax, payable 2011, subject to the approval of the Carver County Board of Commissioners (the “Carver County Board”); and

WHEREAS, the Authority is authorized to levy its special benefits tax pursuant to Minnesota Statutes, Section 469.107 or Section 469.033, with the approval of the Carver County Board;

NOW THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The County has previously approved the levy by the Authority for taxable year 2009 and any subsequent years of taxes upon the taxable property in the County in amounts pledged by the Authority to pay debt service with respect to its outstanding housing development bonds. In addition, the County hereby approves the levy by the Authority for taxable year 2011 of taxes upon the taxable property in the County in the amounts specified for purposes other than such debt service in the Authority’s annual budget upon the taxable property in the County.
2. The Authority’s requested levy of \$1,965,100 for taxes payable 2011 is hereby certified to the County Auditor.
3. A copy of this Resolution shall be furnished to the Authority through its Executive Director by the County Administrator.

=====

<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
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I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 14th day of September, 2010, now on file in the Administration Office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
David Hemze, County Administrator

**CARVER COUNTY COMMUNITY DEVELOPMENT AGENCY**

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THE CARVER COUNTY CDA FOR THE 2011 BUDGET IS PROPOSING A 0% IMPACT ON TAX PAYERS WHICH EQUATES TO A 6.06% REDUCTION IN THE BUDGET. FOR THE 2010 BUDGET, WE MAINTAINED OUR 2009 LEVY THAT REDUCED OUR 2010 BUDGET BY \$54,082.00 AND WHEN YOU ADD IN THE REDUCTION FOR 2011, OUR TOTAL CUT IN THE LEVY SINCE 2009 IS \$145,765.00. IF THE CDA WERE TO LEVY THE STATUTORILY AUTHORIZED LEVY FOR 2011, IT WOULD BE \$2,056,783.00.

**RENTAL HOUSING PROGRAMS** – the CDA administers a variety of rental housing programs in Carver County that assist households with various affordable housing options. The following is a summary of the major rental programs:

Public Housing- The CDA owns and operates a Federally subsidized Public Housing Rental Program that consists of 81 units scattered thru-out the county that range from apartment style units to single family homes. This program is for households at or below 80% of Area Median Income (\$45,100 for 1 person). The CDA waiting list is currently open for applicants to apply.

The CDA is contracted through the Metropolitan Council to administer the federally subsidized HUD Section 8 Rental Assistance Program. This program consists of approximately 603 rental housing vouchers offered to households at or below 50% of area median income (\$29,400 for 1 person). The Section 8 waiting lists remain very long; projected wait for assistance could be up to 7 years.

The CDA administers a variety of smaller rental assistance programs with funding provided through a variety of agencies to include HUD, the State of MN and Minnesota Housing Finance Agency. These programs are offered in collaboration with the First Street Center/Mental Health Department and COOP's New Beginnings Program.

The CDA owns four rental developments within the county that consist of affordable, work force housing; over 200 units that range from efficiency type units to three-bedroom townhomes.

Senior Housing-the CDA also owns over 100 units of 55+ housing for seniors looking to down size into a more manageable housing unit in a senior, socially active community.

Housing Counseling Program-Fiscal years:

Oct 1, 2008 - Sept 30, 2009 assisted 3,110 clients

Oct 1, 2009 – June 30th, 2010 assisted 2,290 clients (partial year third quarter data as reported to HUD)

Of those 2,290 clients, 611 were “underserved populations”, i.e. people of color, single head of household, disabled head of household

Incomes Served:

30-<50% of Area Median Income (AMI)	1,299 households
50%-79% of AMI	469 households
80%-100% of AMI	240 households
100% of AMI	282 households

Counseling Services Provided:

142 Home Buyer Education Services  
1,189 Mortgage Delinquency Counseling  
21 Home Maintenance Inquiries  
882 Rental Asst. Counseling  
6 Homeless/Displacement

Carver County Sheriff sales from January 1 - June 30<sup>th</sup>, 2010 were at 203. Notably, our counselors were able to stop 25 households from losing their homes throughout this time period. Scott County Sheriff sales January 1 - June 30<sup>th</sup>, 2010 were at 460. Likewise, we have been able to stop 39 households in that county from losing their homes to foreclosure through June 2010. The federal dollars this agency receives through HUD covers the administrative costs for counselor time in Scott County. The most prevalent reasons our clients report default are due to a loss or decrease of income and/or job. Our counseling staff continues to be informed about the new *Making Home Affordable* program set forth by the Obama Administration in March 2009 and participates in bi-monthly conference calls with the Treasury Department in order to keep up-to-date with program directive changes. This knowledge helps us assist clients better in navigating through the daunting processes of foreclosure and loan modification while working with lenders and servicers. Staying informed with all these changes at the local, state and federal level is critical for the CDA in order to continue to offer high quality and efficient services to our clients. The CDA remains a high performing agency through its key partnerships with the Minnesota Housing and Home Ownership Center coupled with its recent achievements the CDA will continue to be a viable resource to residents of both Scott and Carver Counties for their housing counseling needs.

**COMMUNITY DEVELOPMENT GRANTS-** In 2009, the CDA secured federal stimulus monies via the Neighborhood Stabilization Program (NSP) for the acquisition and rehabilitation of vacant, foreclosed homes in the downtown area of Chaska. To-date, two homes have been acquired and significantly rehabbed. Another is to be demolished and a new home constructed. These homes will be offered to area workforce at affordable prices. The dollars brought in from the sale will go into a revolving pool that will allow for additional property acquisition in this area as well as continue to help stabilize the neighborhood from additional vacant, foreclosed homes.

In the last year, the CDA has successfully worked to add four more homes into the CDA's Community Land Trust program. Three homes are located in Waconia and one in Victoria. This brings the land trust property count total up to 22 homes in Carver County.

Multiple grant applications have been submitted over the last couple months to help address rehab needs on CDA owned rental properties. If funded, these dollars would allow for capital improvements on various affordable housing units throughout Carver County.

**ECONOMIC DEVELOPMENT PROGRAMS** - economic development and planning activities occurring in several areas of the County.

- The CDA oversees the federal Small Cities Development Program funds for any cities awarded funding within Carver and Scott counties. Currently, Program Income Funds that are paid back by past SCDP recipients are put into an account in their respective cities. We then re-administer them as each city dictates via contract with that city and the State Department of Employment and Economic Development.
- The CDA has a partnership with the Land & Water Services, Planning & Water Management; and Environmental Services Departments to process applications, administer low interest loan funds, and apply special assessments to properties for homeowners that replace Individual Sewage Treatment Systems (ISTS) throughout Carver County.
- The CDA actively works with Carver County cities, Chambers of Commerce and local businesses to promote Carver County as a prospective place to locate their business.
- The CDA provides technical assistance to cities and their businesses with expansion plans; and to develop funds for development and redevelopment projects.
- The CDA is an active partner in the 2030 Comprehensive Plan for Carver County.

- The CDA operates the CDA Business Loan Fund (BLF) and for three years prior, operated the Twin Cities Community Capital Fund (TCCCF) (and did 4 economic development loans) for Carver County, until the 2008 credit crisis severely impacted that program and the CDA was forced to transfer TCCCF funds to the BLF.
- The CDA actively looks for properties and development sites in the County to develop new senior and workforce affordable rental housing developments to meet the demand outlined in the Carver County 2030 Comprehensive Plan

## 2010 MAJOR ACCOMPLISHMENTS & CHALLENGES

### **Industrial Projects:**

#### **Chaska**

Apex International: The CDA and City of Chaska worked with Apex International to purchase a lip balm manufacturing line from Ohio that will add another 40-75 jobs at the Chaska facility. Loan funds and state worker training dollars are the assistance being provided the company.

Bioscience Building: The CDA is working with the City of Chaska and a private medical device company to build a plant in the City and to also build a biosciences incubator facility. The CDA signed a listing agreement with Welsh Companies to pre-lease one half of the 10,000 sq. ft facility.

United Health Group Data Center: CDA staff worked with the State DEED and the City of Chaska to provide assistance and market the City so that they would make a major investment in a new data center in West Creek Corporate Center. The company broke ground in August of 2010.

#### **Chanhasen**

AMPAC: The CDA is providing AMPAC, a specialty manufacturer of a variety of frozen food and packaging materials, with a portion of financing (\$500,000) for its move to the former Teleplan facility in Chanhasen, at 1000 Park Road, which is a currently 150,000 sq. ft. vacant manufacturing facility that will be home to the company and its 50 new jobs and \$8 million investment.

General Mills: The CDA worked with General Mills to assist it in its efforts to invest over \$30,000,000 in equipment and expansion to hire 75 new workers at the Chanhasen facility planned for 2010- 2011.

#### **Watertown**

ATHC: The CDA is providing \$200,000 in loan/grants to ATHC so that it may build a 13,000 sq. ft specialty recycling center in the new Watertown Industrial Park. The project broke ground in the summer of 2010, construction is underway, and there will be a minimum of 25 new jobs created at the facility.

### **New Projects undertaken in 2010**

- **Carver:** The CDA purchased 36 acres in Dahlgren Township along County 11 south of new Highway 212 that will be annexed to the City of Carver. The CDA and City are working together to develop concept plans for the eventual development of 18 acres of private single family housing and future senior and workforce apartment building, possible government office buildings, parks, trails, and a transit station.
- **Waconia:** The CDA is planning to purchase and close on approximately 7 acres of property in Waconia on Airport Road by target for future development of workforce rental apartment buildings.

### **Redevelopment projects:**

- **City of NYA:** The \$10,000,000 redevelopment project broke ground on October 1, 2009 and will be completed in fall 2010 and be ready for occupancy. The project is a city hall, county library,

County Sherriff office, and a 50 unit CDA senior rental building on the site of the former Oak Grove Dairy facility in the southern downtown.

- **City of Watertown:** The Carver County CDA assisted the City of Watertown to obtain grant funds in 2010 from the Metropolitan Council LCDA program to redevelop a portion of the southern downtown Main Street for a new mixed use senior housing and commercial use along with public and private parking. The project involves the removal of three older manufacturing and processing buildings in the southern downtown area.

#### **Grants:**

- **City of NYA:** Assisted the City or wrote grants, obtaining a \$350,000 Met Council LCDA grant for the Oak Grove Redevelopment project in NYA. The CDA then applied for additional LCDA grant funds for the project in 2008, and was successful in obtaining an additional \$710,000 for the project. In 2010, the CDA applied for an additional \$70,000 from the State DEED and was successful in obtaining cleanup grants to remove contaminated soils and the site is clean.
- **NYA, Hamburg, Cologne:** The CDA recently worked in conjunction with the cities of Norwood Young America, Hamburg and Cologne to submit a Small Cities Development Program application to the Department of Employment & Economic Development for the rehab of up to 20 single-family homes within those communities. The application was funded for approximately \$300,000 and was implemented in 2010. 10 homes in Cologne, NYA and Hamburg have been rehabilitated and made more energy efficient. About that same amount of homes are expected in 2011.
- **Carver County:** The CDA applied for \$750,000 from the Federal USDA Rural Development for Intermediary Relending Funds. If awarded, the CDA will be able to make low interest business loans through the program to companies in Carver County that create jobs.
- **Carver County:** The CDA is assisting the County in a 2010 Tiger II grant for transportation enhancements in and around Hwy 212 in the Carver area. The grant will work to improve transportation access, improve linkages to the new 36 acres in Carver for affordable housing and transit, and provide for better access, safety and acquisition of key rights of way for better turn lane design.

#### **Loans:**

- The CDA operates the CDA Business Loan Fund (BLF) for eligible businesses in Carver County.

#### **Special Studies:**

- Multi-Modal Rail Facility Study

The CDA completed a study to analyze the feasibility of development of a multi-modal rail industrial park in rural locations of Carver County. The plan was incorporated into the Carver County 2030 Comprehensive Plan. The CDA continues to work with the County and private developers to continue these efforts.

#### **ONGOING INITIATIVES**

- Develop workforce, senior, and affordable housing in Carver County so workers can live and work here in Carver County, which will support economic development and business throughout the county.
- Promote redevelopment within the cities of Carver County through new mixed use projects which promote downtown living and shopping.
- Plan and integrate economic development and housing projects that will occur as the result of the new Highway 212 project in the eastern side of the county.

- Provide marketing, technical assistance to cities, and business finance resources to industrial and business park developments in the county such as Tacoma Industrial Park in NYA, Pine Hill Business Park in Waconia, Chanhassen West and Arboretum Parks in Chanhassen. This also includes business projects in the development of the Watertown Industrial Park, Mayer Industrial Park, and the new Bioscience Park in Chaska, and others.
- Establish and maintain high quality service with interested stakeholders to build a collegial working relationship that contributes to CDA initiatives.
- Provide support services to Carver County Planning & Water and Environmental Services to coordinate, develop, and maintain efficiencies related to activities of the 2030 Comprehensive Plan.
- Work towards attracting new sources of capital and investment to Carver County through the establishment of Angel Fund Venture Investments for promising and high growth fields such as biosciences and alternative energy, animal health, medical devices, diagnostics/vaccinations and pharmaceuticals.
- Develop additional low interest revolving loan funds for business to complement the TCCCF program, which has temporarily shut down due to the financial crisis and credit markets meltdown of 2008-2009.
- Make strategic railroad investments in the Tacoma Industrial Park in NYA to assist industrial business.
- Participate in the planning and public process and support cities regarding the new Hwy. 212 MnDOT project proposal expanding from 4 lanes from the city of Carver to the city of NYA.
- Continue to work with the TC & W Railroad, Carver County cities, MNDOT, SW Transit, Vision 212 Group, and Carver County Board to promote the development of commuter rail, linked transit stations, with workforce housing centered on job/transportation hubs.
- Continue its support and representation on the Vision 212 Group.

#### **PROJECTS ON HOLD - LACK OF FUNDING**

- Project in the City of Watertown – Senior Housing
- Project in the City of Mayer – Senior Housing
- Chaska Bio Science Building
- Angel Investment Fund
- City of Carver Housing Project

# COMMUNITY DEVELOPMENT AGENCY BUDGET SUMMARY

<b>GENERAL FUND</b>	2009 Actual	2010 Budget	2011 Requested Budget	Dollar Inc/Dec.	Percent Inc/Dec.
<b>REVENUES</b>					
Total Administrative Revenues	749,359	785,419	748,225	(37,194)	-4.74%
Total Pass-Through Grant Funds	719,992	1,954,606	1,453,000	(501,606)	-25.66%
Total CDA Special Benefit Levy	2,000,451	1,998,309	1,965,100	(33,209)	-1.66%
Total Revolving Loan Funds	7,008	200	175	(25)	-12.50%
Total Other Revenues	970,942	733,908	974,558	240,650	32.79%
<b>TOTAL REVENUES</b>	<b>4,447,751.41</b>	<b>5,472,442</b>	<b>5,141,058</b>	<b>(331,384)</b>	<b>-6.06%</b>
<b>EXPENDITURES</b>					
Total Administrative & Operating Expenses	3,074,465	2,589,036	2,950,608	361,572	13.97%
Total Pass-Through Grant Funds	719,992	1,954,606	1,453,000	(501,606)	-25.66%
Total Other Expenditures	613,384	928,800	737,450	(191,350)	-20.60%
<b>TOTAL EXPENDITURES</b>	<b>4,407,841.41</b>	<b>5,472,442</b>	<b>5,141,058</b>	<b>(331,384)</b>	<b>-6.06%</b>
<b>DIFFERENCE BETWEEN GENERAL FUND REVENUES &amp; EXPENDITURES</b>	<b>39,910.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>ENTERPRISE FUND</b>					
Total Apartment Buildings Revenues	4,004,190	3,986,799	4,347,602	360,803	9.05%
Total Apartment Buildings Expenditures	4,210,052	3,986,799	4,347,602	360,803	9.05%
<b>DIFFERENCE BETWEEN ENTERPRISE REVENUES &amp; EXPENDITURES</b>	<b>(205,862)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>TOTAL CDA DIFFERENCE BETWEEN REVENUES &amp; EXPENDITURES</b>	<b>(165,952)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



# REQUEST FOR BOARD ACTION

## AGENDA ITEM: 2011 Preliminary Property Tax Levy

Originating Division: Financial Services

Meeting Date: 9/7/10

Amount of Time Requested: 30 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** By September 15<sup>th</sup>, State Law requires that the County Board adopt a 2011 Preliminary Property Tax Levy to finance 2011 County Operations and Capital Projects. The Final Property Tax Levy which will be adopted in December can be lower than the preliminary levy but cannot be higher. Individual Divisions have presented their budget requests during budget hearings in July and August.

The 2011 Budget process began at a May 2010 workshop where the County Board directed staff to implement the Administrator's Recommended 2011 Budget Strategy to:

- Decrease the 2011 tax levy impact on the average value home
- Reduce the 2011 property tax levy by \$600K compared to 2010
- Identify \$2M in levy savings from a 4.3% across the board cut

At the July 20<sup>th</sup> and August 24<sup>th</sup> workshops, County staff provided the County Board with an update on the 2011 budget strategy.

Attached are the facilities/vehicles/equipment replacement list and new capital projects for the 2011 budget based on the 2011 preliminary levy. The Administrator's recommended staffing changes will be distributed during the Board meeting

In October, the County Administrator will present a detailed budget based on the adopted 2011 preliminary property tax levy.

In November, the County Administrator will present an updated Long Term Financial Plan.

In December, the County Board will hold a budget public hearing and adopt the 2011 Final Property Tax Levy, Budget and a Long Term Financial Plan

### ACTION REQUESTED:

Adopt a motion approving a 2011 Preliminary Property Tax Levy of \$46,179,720 (net of \$2,512,309 State Aid), and setting the 2011 Budget Public Hearing date for Thursday December 2nd at 6:00 pm.

### FUNDING

County Dollars = \$  
 Other Sources & Amounts = \$  
 = \$  
**TOTAL** = \$

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments: One the preliminary property tax levy is set for 2011, the County Administrator's Recommended 2011 budget will be developed and presented to the County Board in October.*

Reviewed by Division Director

Date: 8/29/10



**FACILITIES, VEHICLES & EQUIPMENT  
BY DEPARTMENT FOR 2011 - Recommended Preliminary 2011 Levy**

DEPT.	CIP #	DESCRIPTION	2010	2011	2011	Inc./Dec
			Approved	Requested	Recommended	
<b>Sheriff's Office</b>						
<b>Recreational Services</b>						
	231-01	Two Snowmobiles	-	20,000	20,000	20,000
		Equipment 01-201-231-1653-6660	-	-	-	-
		Equipment 01-201-231-1652-6660	-	20,000	20,000	20,000
		<b>Total Capital Outlay 01-201-231</b>	-	20,000	20,000	20,000
<b>Jail</b>						
		Equipment: 01-201-235-0000-6660	-	-	-	-
		<b>Total Capital Outlay 01-201-235</b>	-	-	-	-
<b>Patrol</b>						
	236-01	Vehicles	405,400	305,400	305,400	(100,000)
		Vehicles: 01-201-236-0000-6670	405,400	305,400	305,400	(100,000)
		<b>Total Capital Outlay 01-201-236</b>	405,400	305,400	305,400	(100,000)
<b>Investigation</b>						
		Equipment: 01-201-239-0000-6655	-	-	-	-
<b>Crime Lab</b>						
	239-	Equipment: 01-201-239-1713-6660	-	-	-	-
		<b>Total Capital Outlay 01-201-239</b>	-	-	-	-
<b>911 Communication</b>						
	240-14	Logger Recorder (Paid with 911 Revenues)	75,000	-	-	(75,000)
		Equipment: 01-201-240-0000-6660	75,000	-	-	(75,000)
		<b>Total Capital Outlay 01-201-240</b>	75,000	-	-	(75,000)
<b>Dept Total</b>	<b>01-201-XXX-XXXX-66XX</b>		<b>480,400</b>	<b>325,400</b>	<b>325,400</b>	<b>(155,000)</b>

**FACILITIES, VEHICLES & EQUIPMENT  
BY DEPARTMENT FOR 2011 - Recommended Preliminary 2011 Levy**

DEPT.	CIP #	DESCRIPTION	2010	2011	2011	Inc./Dec
			Approved	Requested	Recommended	
<b>Public Works - Road &amp; Bridge Administration</b>						
		Hwy Engineer Equipment Request	15,000	-	-	(15,000)
		Equipment: 03-301-000-0000-6660	15,000	-	-	(15,000)
		Total Capital Outlay: 03-301	15,000	-	-	(15,000)
<b>Engineering</b>						
		Software: 03-303-000-0000-6655	-	-	-	-
		GPS Survey Instrument	32,000	-	-	(32,000)
		Equipment: 03-303-000-0000-6660	32,000	-	-	(32,000)
		Equipment: 03-303-000-0000-6670	-	-	-	-
		Total Capital Outlay: 03-303	32,000	-	-	(32,000)
<b>Highway Maintenance</b>						
		Traffic Sign Replacement (Paid from State Aid)	100,000	-	-	(100,000)
		Equipment: 03-304-000-0000-6660	100,000	-	-	(100,000)
		Tandem Axle Truck Pickup	-	230,000	230,000	230,000
		Schtricators Safety Pads - 2 (50% grant match)	-	45,000	-	-
		Hwy Vehicles: 03-304-000-0000-6670	-	275,000	266,000	266,000
		End Dump Trailer	-	-	-	-
		Skid Loader	55,650	-	-	(55,650)
		Paver	-	-	-	-
		Pick Up Broom	-	-	-	-
		Hwy Eq: 03-304-000-0000-6690	55,650	-	-	(55,650)
		Total Capital Outlay: 03-304	155,650	275,000	266,000	110,350
<b>Maintenance Shop</b>						
		Site & Grounds: 03-305-000-0000-6610	-	-	-	-
		Equipment: 03-305-000-0000-6660	-	-	-	-
		Total Capital Outlay 03-305	-	-	-	-
<b>Equipment Maintenance</b>						
		Equipment Maint: 03-306-000-0000-6660	-	-	-	-
		Total Capital Outlay 03-306	-	-	-	-
<b>Surveyor</b>						
		GPS Equipment Replacement	27,000	-	-	(27,000)
		Equipment Maint: 03-310-000-0000-6660	27,000	-	-	(27,000)
		Total Capital Outlay 03-310	27,000	-	-	(27,000)
<b>Dept Total</b>	<b>03-XXX-XXX-XXXX-66XX</b>		<b>229,650</b>	<b>275,000</b>	<b>266,000</b>	<b>36,350</b>
<b>Public Works - Parks Administration</b>						
	521-01	Baylor Park - Parking Lot (* paid from increase in park permit fees)	15,000	-	-	(15,000)
		Park Maintenance Projects (+\$13K* in '11)	-	-	28,000	28,000
		Site Improvements: 01-520-000-0000-6601 *	15,000	-	28,000	13,000
	520-	Bldg Improvements: 01-520-000-0000-6640	-	-	-	-
	520-01	Utility Cart	-	13,000	13,000	13,000
	520-02	Commercial Mower	43,000	-	-	(43,000)
	520-05	LMP Beach Shade Enhancement	-	11,000	11,000	11,000
	520-07	Trailer	-	15,000	15,000	15,000
	520-010	Snowmobile - Trail Groomer	-	21,000	21,000	21,000
		Equipment: 01-520-000-0000-6660	43,000	60,000	60,000	17,000
		Vehicles: 01-520-000-0000-6670	-	-	-	-
<b>Dept Total</b>	<b>01-520-XXX-0000-66XX</b>		<b>58,000</b>	<b>60,000</b>	<b>88,000</b>	<b>30,000</b>



**FACILITIES, VEHICLES & EQUIPMENT  
BY DEPARTMENT FOR 2011 - Recommended Preliminary 2011 Levy**

DEPT.	CIP #	DESCRIPTION	2010	2011	2011	Inc./Dec
			Approved	Requested	Recommended	
<b>Social Services</b>						
		Compass OnBase for Day Care Licensing	-	33,010	-	-
		Software 11-XXX-XXX-XXXX-6655	-	33,010	-	-
		Financial Assistance Client Kiosk - Reception Area	-	6,250	6,250	6,250
		Equipment 11-XXX-XXX-XXXX-6665	-	6,250	6,250	6,250
		Replacement Client Transport Vehicles (1 @ \$22,000)	20,000	22,000	22,000	2,000
		Vehicles 11-405-700-XXXX-6670	20,000	22,000	22,000	2,000
<b>Dept Total</b>	<b>11-XXX-XXX-XXXX-66XX</b>		<b>20,000</b>	<b>61,260</b>	<b>28,250</b>	<b>8,250</b>
<b>County Totals</b>			<b>1,954,002</b>	<b>1,673,160</b>	<b>1,639,150</b>	<b>(314,852)</b>
			<i>Levy Dollars</i>	<i>1,488,502</i>	<i>1,545,160</i>	<i>1,473,150</i>
						<i>(15,352)</i>

**CAPITAL PROJECTS**  
**BY FUND FOR 2011 - Recommended Preliminary 2011 Levy**

DEPT.	CIP #	DESCRIPTION	2010	2011	2011	Inc./Dec
			Adopted	Requested	Recommended	
<b>Parks &amp; Trails Capital Improvements</b>						
		Local Contribution for Advanced Funded ParkLand Acquisitions (Levy)	50,000	50,000	50,000	-
015-001		U P Line (Met Council - Advance Funded Land Acquisition Reserves)	-	750,000	835,000	835,000
015-001		U P Line (Local Contribution - CCRRA funds)	-	300,000	165,000	165,000
015-002		Building Removal (CCRRA Reserves)	-	71,500	71,500	71,500
520-013		LMP TH41 Trail and Underpass (Federal Funds)	-	1,000,000	1,000,000	1,000,000
520-013		LMP TH41 Trail and Underpass (Parks & Trails CIP - Legacy funds)	-	260,000	260,000	260,000
520-013		LMP TH41 Trail and Underpass (City of Chanhassen)	-	250,000	250,000	250,000
526-001		Dakota Trail Phase II (CCRRA Reserves)	-	100,000	100,000	100,000
528-002		LWP (Local Contribution - Park Land Acquisition Reserves)	225,000	700,000	700,000	475,000
		<b>34-520-XXX-XXXX-6610</b>	<b>275,000</b>	<b>3,481,500</b>	<b>3,381,500</b>	<b>3,156,500</b>
<b>Fund #34 Total</b>	<b>34-XXX-XXX-XXXX-66XX</b>		<b>275,000</b>	<b>3,481,500</b>	<b>3,381,500</b>	<b>3,156,500</b>
<b>Parks and Trails Levy Dollars - Fund #34</b>			<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>

<b>Building and Other Capital Improvements</b>						
		973-01 Data & Phone Cabling Needs - County Facilities (State Aid/35% Reserve)	100,000	90,000	100,000	-
		973-02 Courts Security Improvements (State Aid/35% Reserve)	-	-	50,000	50,000
		968-01 Fiber Optic Ring (Cash and Bond Sale Proceeds)	1,800,000	-	-	(1,800,000)
		966-01 MNDOT Facility (Cash and Bond Sale Proceeds)	1,870,000	-	-	(1,870,000)
		974-01 Norwood Young America Library (State Aid)	425,000	-	-	(425,000)
		<b>30-XXX-XXX-XXXX-6630</b>	<b>4,195,000</b>	<b>90,000</b>	<b>150,000</b>	<b>(4,045,000)</b>
		Fire Pagers and System Grant Local Match (State Aid/35% Reserve*)	-	130,000	130,000	(130,000)
		<b>30-XXX-XXX-XXXX-6601</b>	<b>-</b>	<b>130,000</b>	<b>130,000</b>	<b>(130,000)</b>
<b>Fund #30 Total</b>	<b>30-XXX-XXX-XXXX-66XX</b>		<b>4,195,000</b>	<b>220,000</b>	<b>280,000</b>	<b>(4,175,000)</b>
<b>Capital and Other Levy Dollars - Fund #30</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Road &amp; Bridge Capital Improvements</b>						
<b>Highway Maintenance</b>						
		305-007 Sign Replacement Project ('10 State Aid/'11 County R & B Levy)	100,000	125,000	125,000	25,000
		<b>03-305-000-0000-6520</b>	<b>100,000</b>	<b>125,000</b>	<b>125,000</b>	<b>25,000</b>
<b>Professional Services</b>						
		307-005 CSAH 10 Bridge #5882 (State Aid Municipal)	-	250,000	250,000	250,000
		307-007 CSAH 30 Bridge #7118 (State Aid Regular)	100,000	-	-	(100,000)
		307-009 CSAH 41 Bridge #2784 (State Aid Regular)	50,000	70,500	70,500	20,500
		<b>32-307-000-0000-6260</b>	<b>150,000</b>	<b>320,500</b>	<b>320,500</b>	<b>170,500</b>
<b>Construction</b>						
		307-001 CSAH 11 (TH212 to CSAH 10) County Levy	300,000	-	-	(300,000)
		307-001 CSAH 11 (TH212 to CSAH 10) State Aid Regular	-	920,448	920,448	920,448
		307-001 CSAH 11 (TH212 to CSAH 10) Federal	2,622,000	2,805,968	2,805,968	183,968
		307-001 CSAH 11 (TH212 to CSAH 10) County Bonds - 2008	-	2,077,144	2,077,144	2,077,144
		307-007 CSAH 30 Bridge #7118 (State Aid Regular)	-	20,000	20,000	20,000
		307-007 CSAH 30 Bridge #7118 (State Bridge Bonds)	-	375,000	375,000	375,000
		307-007 CSAH 30 Bridge #7118 (County Program Aid)	-	375,000	375,000	375,000
		307-009 CSAH 41 Bridge #2784 (State Aid Regular)	-	20,000	20,000	20,000
		307-009 CSAH 41 Bridge #2784 (State Bridge Bonds)	-	345,000	345,000	345,000
		307-009 CSAH 41 Bridge #2784 (County Program Aid)	-	325,000	325,000	325,000
		307-019 Safety Set Aside (State Aid Regular)	-	75,000	75,000	75,000
		307-019 Safety Set Aside (State Bonds - LRIP)	-	410,000	410,000	410,000
		307-019 Safety Set Aside (County Levy)	-	175,000	175,000	175,000
		307-022 CSAH 61 Improvements (State funds)	-	125,000	125,000	125,000
		307-028 TH 284 / TH 5 Signal & Turn Lanes (State Aid Regular)	-	100,000	100,000	100,000
		307-029 CSAH 30 & 33 Reconstruction (State Aid Municipal)	-	543,000	543,000	543,000
		<b>32-307-000-0000-6281</b>	<b>2,922,000</b>	<b>8,691,560</b>	<b>8,691,560</b>	<b>5,769,560</b>
<b>Right of Way</b>						
		307-001 CSAH 11 (TH212 to CSAH 10) State Aid Regular	270,000	-	-	(270,000)
		307-009 CSAH 41 Bridge #2784 (State Aid Regular)	50,000	-	-	(50,000)
		<b>32-307-000-0000-6260</b>	<b>320,000</b>	<b>-</b>	<b>-</b>	<b>(320,000)</b>
<b>Resurfacing/Maintenance</b>						
		307-8000 Resurfacing/Maintenance (County Levy)	1,200,000	1,200,000	-	(1,200,000)
		307-8000 Resurfacing/Maintenance (State Aid)	-	800,000	-	-
		<b>32-307-000-0000-6260</b>	<b>1,200,000</b>	<b>2,000,000</b>	<b>-</b>	<b>(1,200,000)</b>
<b>Fund #32 Total</b>	<b>32-307-XXX-XXXX-66XX</b>		<b>4,692,000</b>	<b>11,137,060</b>	<b>9,137,060</b>	<b>4,445,060</b>
<b>Road &amp; Bridge Levy Dollars - Fund #32</b>			<b>1,500,000</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>-</b>

**FACILITIES, VEHICLES & EQUIPMENT  
BY DEPARTMENT FOR 2011 - Recommended Preliminary 2011 Levy**

DEPT.	CIP #	DESCRIPTION	2010	2011	2011	Inc./Dec
			Approved	Requested	Recommended	
<b>Administrative Services - Facilities</b>						
110	2	EMERGENCY BUILDING REPAIRS	80,000	50,000	50,000	(30,000)
110	3	CARD READERS - ELECTRIC LOCKS	30,000	-	-	(30,000)
110	6	ENERGY MANAGEMENT SYSTEM	15,000	10,000	10,000	(5,000)
110	7	MISC BUILDING IMPROVEMENTS	70,000	60,000	60,000	(10,000)
110		EXTERIOR SIGNS - PARKING & BUILDING	50,000	-	-	(50,000)
110	120	JAIL PAINTING	10,000	-	-	(10,000)
110	121	JAIL FLOORING	15,000	-	-	(15,000)
110	35	JAIL UPS BATTERY REPLACEMENT	11,000	-	-	(11,000)
110	114	LEC TUCK POINT - WATER PROOFING	15,000	-	-	(15,000)
110	96	CARD READERS/LOCKS/Network Panels	30,000	40,000	40,000	10,000
110	76	COURTS/CAMPUS CARPET REPLACEMENT	-	50,000	50,000	50,000
110	61	CSS WALL REMOVAL - TRAINING ROOM REMODEL	25,000	-	-	(25,000)
110	35	ADMIN WEST Fire Alarm Panel	-	55,000	55,000	55,000
110	67	ADMIN WEST PARKING LOT (Paid by State Aid)	138,000	-	-	(138,000)
110	103	ADMIN WEST FENCING FOR REFUSE-FUEL TANK	10,000	25,000	25,000	15,000
110	110	PWHQ MONUMENT SIGN	18,000	-	-	(18,000)
110		PWHQ Fuel Island Improvements	-	20,000	20,000	20,000
		Watertwon & NYA Stations	-	8,000	8,000	8,000
110	112	SIGN SHOP DUST COLLECTOR SYSTEM	6,000	-	-	(6,000)
110	44	PWHW BOILER Replacement	8,000	12,000	12,000	4,000
110		PW OUTBUILDING IMPROVEMENTS	12,000	-	-	(12,000)
110	72	PEAVEY PARKING DRIVE REPAIR	-	30,000	30,000	30,000
110	46	PEAVEY OUTDOOR LIGHTING	-	5,000	5,000	5,000
110	47	CUSTODIAN EQUIPMENT REPLACEMENT	-	12,500	12,500	12,500
110	89	FIRST STREET CARPET REPLACEMENT FACIL	5,000	-	-	(5,000)
110	88	1ST HOT WATER HEATER/WATER SOFTENER	11,000	-	-	(11,000)
110		CHANHASSEN TAXPAYER CANOPY	15,000	-	-	(15,000)
529		WACONIA EVENT HVAC SOUND REDUCTION*	5,000	-	-	(5,000)
529		EXTERIOR - LOT FENCING, EXIT STAIRS BALLARDS*	8,800	-	-	(8,800)
529		WEC IMPROVEMENTS (*paid by WEC lease revenue)	-	10,000	10,000	10,000
		<b>Building Improvements 01-110-000-0000-6640</b>	<b>587,800</b>	<b>387,500</b>	<b>387,500</b>	<b>(200,300)</b>
<b>Dept Total</b>	<b>01-110-XXX-0000-66XX</b>		<b>587,800</b>	<b>387,500</b>	<b>387,500</b>	<b>(200,300)</b>



**FACILITIES, VEHICLES & EQUIPMENT**  
**BY DEPARTMENT FOR 2011 - Recommended Preliminary 2011 Levy**

DEPT.	CIP #	DESCRIPTION	2010	2011	2011	Inc./Dec
			Approved	Requested	Recommended	
<b>Administrative Services - Information Services</b>						
<b>Manager Capital Initiatives</b>						
		Technology	406,000	336,000	406,000	-
		Telephony Upgrade (Moved to Building CIP)		60,000	-	-
		EOC Fail Over (Moved to Building CIP)		30,000	-	-
			-	-	-	-
		Software: 01-049-000-0000-6655	406,000	426,000	406,000	-
		Total 01-049-000-0000-66XX	406,000	426,000	406,000	-
Dept Total	01-049-XXX-XXXX-66XX		406,000	426,000	406,000	-
<b>Administrative Services - Library</b>						
<b>Administration</b>						
		Self check out replacement	23,000	-	-	(23,000)
		Equipment: 01-014-500-0000-6660	23,000	-	-	(23,000)
		Total 01-014-500-0000-66XX	23,000	-	-	(23,000)
Chanhassen		AMH Roller Track	-	10,000	10,000	10,000
		Equipment: 01-014-501-0000-6660	-	10,000	10,000	10,000
		Total 01-014-501-0000-66XX	-	10,000	10,000	10,000
Chaska		Building: 01-014-502-000-6660	-	-	-	-
		Total 01-014-502-0000-66XX	-	-	-	-
Waconia		Copy machine	8,050	-	-	(8,050)
		Equipment: 01-014-503-0000-6660	8,050	-	-	(8,050)
		Total 01-014-503-0000-66XX	8,050	-	-	(8,050)
Library - Continued						
Watertown		Copy machine	3,602	-	-	(3,602)
		Equipment: 01-014-504-0000-6660	3,602	-	-	(3,602)
		Total 01-014-504-0000-66XX	3,602	-	-	(3,602)
Norwood Young America			-	-	-	-
		Equipment: 01-014-505-0000-6660	-	-	-	-
		Total 01-014-505-0000-66XX	-	-	-	-
Dept Total	01-014-XXX-XXXX-66XX		34,652	10,000	10,000	(24,652)
<b>Public Health &amp; Environment - Planning &amp; Water (Paid by WMO Levy)</b>						
		Bevens Creek Project Fund	20,000	15,000	15,000	(5,000)
		Carver Creek Project Fund	31,000	45,000	45,000	14,000
		Waconia City Hall Rain Gardens	14,000	-	-	(14,000)
		Seminary Fen Ravine Restoration	30,000	-	-	(30,000)
		Crow River Project Fund	35,000	35,000	35,000	-
		West Creek Project Fund	7,500	8,000	8,000	500
		East Creek Project Fund	-	25,000	25,000	25,000
		01-123-XXX-XXXX-6630	137,500	128,000	128,000	(9,500)
Division Total	01-123-XXX-XXXX-66XX		137,500	128,000	128,000	(9,500)



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Regional Rail Authority ("CCRRA") 2011 Preliminary Levy

Originating Division: Rail Authority

Meeting Date: September 7, 2010

Amount of Time Requested: 15 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The CCRRA is requesting \$120,000 levy for 2011. The amount remains unchanged since 2008. This levy amount will be used to accumulate the necessary local funding for activities related to the acquisition, development, preservation of infrastructure, and maintenance of CCRRA property.

Federal funding has been approved to a construct a pedestrian trail on the former Dakota Regional Rail Line. These Federal funds provide up to 80% of the construction cost to build the Dakota Rail Regional Trail. The other 20% of construction, plus the preliminary design and engineering fees will be paid for by the CCRRA. Phase I is expected to be completed by the end of December 2010 and Phase II is planned to begin construction in 2012.

CCRRA is also moving forward with land stewardship activities in the Cities of Mayer and New Germany at the former depot locations by removing buildings, purchasing property, and developing longer term plans for these locations.

Additionally, CCRRA is negotiating with others of the Minnesota River Valley Rail Line Joint Powers Agreement to acquire the Chaska industrial Lead of the Union Pacific Rail Line in Carver and Scott Counties.

**ACTION REQUESTED:** Adopt a motion setting the CCRRA's 2011 preliminary tax levy at \$120,000

### FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

**TOTAL** = \$

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments: The preliminary property tax levy for the CCRRA needs to be set by September 15<sup>th</sup> according to State Statute. Once this amount is set, a detailed budget will be developed and presented to the CCRRA Board in October.*

Reviewed by Division Director

Date: 8/29/10