



CARVER COUNTY

minnesota

Carver County Board of Commissioners November 15, 2022 Board Meeting

The County Board Room is open to the public.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at

<https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at admin-contact@co.carver.mn.us to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at:

<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments**
- 2. Agenda review and adoption
- 3. Approve minutes of November 1, 2022, Regular Session 1-3
- 4. Community Announcements
- 9:20 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy, and livable communities*
- 5.1 Request for approval to contract with PowerPhone 4
- 5.2 Expand Environmental Attendant Positions 5-7

5.3	Twin Cities Public Health and Environmental Health Mutual Aid Agreement.....	8
5.4	Professional Services Agreement with Henning Professional Services, Inc for the Highway 40 Project - Belle Plaine Area.....	9
5.5	FY23 Minnesota Department of Veteran Affairs Enhancement Grant for Veteran Services	10-11
5.6	Resolution to Support Highway 212/Highway 51 Intersection Project Grant Request to State Corridors of Commerce Program.....	12-14
5.7	Joint Powers Agmt. for ROW Acquisitions for Highway 212 Project – Benton Township.....	15-16

Connections: Develop strong public partnerships and connect people to services and information

5.8	JPA for Criminal Justice Data Communications Network Access and Use.....	17
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Customer service: Continue the County’s delivery of high value, timely service and support

5.9	Request for approval to contract with Groom and Bloom LLC.....	18
5.10	Request for approval to contract Excel Lawn and Landscape.....	19

Growth: Manage the challenges and opportunities resulting from growth and development

5.11	Resolution of Support for Highway 5 Arboretum Area Project Grant Request to State Corridors of Commerce Program.....	20-22
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Finances: Improve the County’s financial health and economic profile

5.12	Request for approval to contract with CliftonLarsonAllen	23
5.13	Review Health & Human Services and Commissioner Warrants.....	NO ATT

9:20 a.m.	6. GROWTH: Manage the challenges and opportunities resulting from growth and development	
	6.1 Public Hearing Ordinance No. 103-2021 amending the County Building Code Regulations	24-31
9:35 a.m.	7. FINANCES: Improve the County’s financial health and economic profile	
	7.1 Public Hearing of Ordinance 87-2023 (Carver County Fee Schedule) and Adoption of Ordinance 87-2023 and Fee Schedule	32-71
9:50 a.m.	8. COMMUNITIES: Create and maintain safe, healthy, and livable communities	
	8.1 Request to Approve Southwest Regional Trail Master Plan	72
10:20 a.m.	RECESS AS CARVER COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY	
10:20 a.m.	9. COMMUNITIES: Create and maintain safe, healthy, and livable communities	
	9.1 License Agreement with the Veterans Memorial Registry	73

- 10:40 a.m. **ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY AND RECONVENE AS CARVER COUNTY BOARD**

- 10:40 a.m. **10. County Administrator Report**

- 10:45 a.m. **11. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government**
 - 11.1 **Closed Session** for Labor Negotiation Strategy 74

David Hemze
County Administrator

UPCOMING MEETINGS

- November 22, 2022 9:00 a.m. Special Session/Board Work Session
- November 29, 2022 No Board Meeting
- December 1, 2022 6:00 p.m. 2023 Budget Public Hearing
- December 6, 2022 AMC Conference, No Board Meeting
- December 13, 2022 9:00 a.m. Board Meeting
- December 20, 2022 9:00 a.m. Board Meeting
- December 27, 2022 No Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on November 1, 2022. Chair Gayle Degler convened the session at 9:00 a.m.

Members present: Gayle Degler, Chair, John P. Fahey, Vice Chair, Tim Lynch, Matt Udermann and Tom Workman.

Members absent: None.

Under public comments, Monique LaCroix, Chaska, explained she was part of the We Chose Us campaign that was an organization that had values that aligned with hers. She recognized the recent concerns with election integrity and believed the request to move from our present systems was wrong. She urged the County to continue with the checks and balances currently in place. She pointed out the need to protect our institution of democracy.

Alyssa, representing her parents from Chaska, also recognized the recent election concerns that were being expressed across counties. She believed the requests for hand counts, data requests, claims of irregularities were all attempts to undermine democracy. She stressed her support for drop boxes and urged the Board to do everything in their jurisdiction to expand access to elections and continue with robust systems.

Udermann moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Fahey moved, Lynch seconded, to approve the minutes of the October 18, 2022, Regular Session. Motion carried unanimously.

Udermann moved, Fahey seconded, to approve the following consent agenda items:

Resolution #81-22, Agreement 1046175 with MnDOT for the Highway 20/25 Intersection Project.

Resolution #82-22, Continuing the Elimination of Direct Discharge Sub-Surface Treatment Systems (SSTS) Program.

Approved LRDG agreement amendment with the Minnesota Pollution Control Agency and to delegate the Assistant County Administrator to sign the amendment on behalf of the County, pending final approve through the contract review process.

Resolution #83-22, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 41 Bridge Project.

Resolution #84-22, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 50 Project-East Hamburg Area.

Approved the donation of compostable dinnerware and bags to the His House Foundation.

Professional services agreement with Heather Tran LLC for consultation and technical assistance services with a not to exceed amount of \$25,000.

Approved the reorganization in Public Works as outlined.

Amendment to Aramark jail food services agreement.

Resolution #85-22, To Approve the Final Plat of the Airport Road Addition within the City of Waconia and Laketown Township; to Enter into a Land Exchange Agreement with the Owners of PIDs 07.0191700 and 07.0193000, and to authorize the County Board Chair and County Administrator to execute the necessary land transfer documents, pending finalization of the contract review process.

Authorize the Chair to sign the BWSR Watershed Based Implementation Funding Grant Agreement pending contract review and related Planning & Water Management budget amendment.

Adopted Findings of Fact and issue Order #PZ20220041 for the issuance of a Conditional Use Permit, Erick Lenzen, Benton Township.

Adopted Findings of Fact and issue Order #20220042 for the issuance of a Conditional Use Permit, MCT Telecommunications, Dahlgren Township.

Professional services agreement with HDR, Inc., for \$59,137.23 for services pending finalization of the contract review process.

Reviewed October 25, 2022, Community Social Services' actions/Commissioners' warrants in the amount of \$394,189.45 and reviewed November 1, 2022, Community Social Services' actions/Commissioners' warrants in the amount of \$ 356,948.56.

Motion carried unanimously.

Patrick Lambert, Public Works, requested the Board approve settlement agreements for right of way acquisitions related to the Highway 10 and Highway 24 projects. He noted the need for additional drainage and utility easements.

Workman offered the following Resolution, seconded by Fahey:

Resolution #86-22
Authorizing Settlement Compensation to Owners for Acquisition of Real
Property Interests Needed for Highway 10 Project-North Watertown

On vote taken, Degler, Fahey, Udermann, Workman voted aye. Lynch abstained due to a conflict of interest.

Workman offered the following Resolution, seconded by Udermann:

Resolution #87-22
Authorizing Settlement of Compensation to Owners for Acquisition of Real
Property Interests Needed for Highway 24 Project

On vote taken, Degler, Fahey, Udermann, Workman voted aye. Lynch abstained due to a conflict of interest.

Lynch moved, Udermann seconded, to recess as the County Board and convene as the Carver County Health Board. Motion carried unanimously.

Richard Scott, Health & Human Services, appeared before the Board of Health to provide a semi-annual report. He noted the County was in a low-risk category for Covid transmission and highlighted number of hospitalizations, ICU admissions and Covid related deaths in the County since 2020. He reviewed the number of vaccine doses administered pointing out approximately 80% of residents had at least one dose.

Scott explained they are continuing to vaccinate with weekly clinics, continuing outreach through community strike teams and providing essential services as needed. He pointed food distribution events that were held and indicated housing was another area they partnered with other organizations. He stated the County was growing in every age category and becoming more diverse.

He explained their vision is healthy people, communities and healthy Carver for a lifetime. He pointed out their ten essential functions and program areas. Scott identified their strategies and program moving forward that included better understanding our communities, continuing to address Covid 19 response and serving as the chief strategist for the opioid settlement.

The Board thanked Scott for the report and the work that is being done.

Lynch moved, Workman seconded, to adjourn as the County Board of Health and reconvene as the County Board. Motion carried unanimously.

Lynch moved, Fahey seconded, to adjourn the Regular Session at 10:06 a.m. and go into a work session with Public Works related to the County Right of Way Access policy. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Request for approval to contract with PowerPhone

Primary Originating Division/Dept: Sheriff

Meeting Date: 11/15/2022

Contact: Susan Bowler Title: Communications Services Manager

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

This contract is to purchase and implement a dispatch computer-aided call handling solution. The computer-aided call handling solution will standardize calltaking for dispatchers handling 911 calls in the dispatch center. The standardized format for call handling will allow us to perform more accurate quality assurance on review on emergency calls and it will improve the quality of service we provide to the public. The computer-aided call handling solution was a recommendation of the 2021 Dispatch Study performed by Fitch & Associates.

ACTION REQUESTED:

Motion to contract with PowerPhone pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

FUNDING

If "Other", specify:

County Dollars = \$0.00

FTE IMPACT: None

9-1-1 fund reserves \$80,495.00

Total \$80,495.00

Insert additional funding source

Related Financial/FTE Comments:

This is a 9-1-1 Funds expense

Office use only:

RBA 2022 - 8704

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Expand Environmental Attendant Positions

Primary Originating Division/Dept: <u>Public Services - Environ. Svc.</u>	Meeting Date: <u>11/15/2022</u>
Contact: <u>Greg Boe</u> Title: <u>Env Services Dept Manager</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Environmental Services Department is requesting approval to adjust the Environmental Attendant positions. Currently allocated as a 0.8 FTE (32 hours/week), the Environmental Attendant position works almost exclusively at the Environmental Center (EC), where they fill an important role by providing customer service in the back-half of the EC, while also working to ensure safety within the battery sorting and processing portion of their operations.

Expanding the Environmental Attendant positions to a 1.0 FTE (40 hours/week) will provide the equivalent of 0.6 FTE additional staff time within a critical area of the Environmental Center. This important change should reduce the need for using outside professional services. It will also provide enhanced and more consistent customer service for Carver County residents, and provide necessary increased staffing levels to cover expanded operational hours at the EC during fall and winter based on instituting standardized hours of operation throughout the year. And finally, it is believed this change will make it easier to attract and retain quality staff within this key position.

The total annual cost for adjusting all three Environmental Attendants to a 1.0 FTE has been determined by Finance to be \$55,270/year. Those costs will be covered by existing funds within the Environmental Services Department budget with no increase proposed.

ACTION REQUESTED:

Motion to approve adjusting the Environmental Attendant positions within the Environmental Services Department.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: Increase budgeted staff

FUNDING

County Dollars =	<input style="width: 100%;" type="text"/>
SW Fee & State Grants	\$55,270.00
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Total	\$55,270.00

Related Financial/FTE Comments:

The Environmental Services Department draws upon several non-levy sources of revenue, including the Solid Waste Service Fee and multiple State Solid Waste Grants. The current ES Budget will cover the anticipated cost for this extra 0.6 FTE for the

remainder of 2022 (which is \$6,377) with savings from a recently eliminated Lead Environmentalist position. Anticipated 2023 costs of \$55,270 will be covered with funds from 01-123-130-0000-6260 and 01-123-131-0000-6260 (Professional Services).

2022 Budget Board approved FTEs - 1/1/22:	744.40
Non-levy funded Board Approved net FTE changes so far in 2022:	3.50
November 15th RBA non-levy funded net FTE change:	<u>0.60</u>
2022 Total FTE - 11/1/22	748.50

Office use only:

RBA 2022 - 8708

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Expand Environmental Attendant Positions

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
2022 Salaries and Benefits	01-123-130.61XX	\$6,377.00
2023 Salaries and Benefits	01-123-131.61XX	\$55,270.00
TOTAL		\$61,647.00

CREDIT		
Description of Accounts	Acct #	Amount
2022 Professional & Tech. Fees for Services	01-123-130.6260	\$6,377.00
2023 Professional & Tech. Fees for Services	01-123-130.6260	\$27,635.00
2023 Professional & Tech. Fees for Services	01-123-131.6260	\$27,635.00
TOTAL		\$61,647.00

Reason for Request:

Adjust the 2022 and 2023 budgets for Environmental Services to reflect the cost of increasing FTE amounts for the Environmental Attendant positions. The attendant positions were budgeted in program code 130 in 2022 and will be budgeted in program code 131 for 2023.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Twin Cities Public Health and Environmental Health Mutual Aid Agreement

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The purpose of renewing this Mutual Aid Agreement is to strengthen the preparedness of the public health and environmental health systems in Minnesota. Local public health and/or environmental health entities may need to aid and assist other local public health and/or environmental health entities in the event of an emergency. The agreement allows for the use of personnel, equipment, and other resources in the event of an emergency, training, drill or exercise.

The Twin Cities Public Health and Environmental Health Entities who are parties to this agreement are:
Counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington and Cities of Bloomington, Brooklyn Park, Edina, Maplewood, Minneapolis, Minnetonka, St. Paul, Richfield and Wayzata. The University of Minnesota is also party to this agreement.

This agreement is effective 1/1/2023 through 12/31/2027. The agreement has no funds tied to it.

ACTION REQUESTED:

Motion to approve and sign the Twin Cities Public Health and Environmental Health Mutual Aid Agreement.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

This agreement allows a responding party to bill the requesting party for the costs of services, materials and expenses if assistance is provided under the agreement for more than 8 hours. Parties who request assistance under the agreement will also seek cost reimbursement to all parties from federal, state and other sources when eligible to do so.

Office use only:

RBA 2022 - 8718

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Henning Professional Services, Inc for the Highway 40 Project - Belle Plaine Area

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="11/15/2022"/>
Contact: <input type="text" value="Cory Spanier"/> Title: <input type="text" value="Project Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The Highway 40 Project-Belle Plaine Area includes pavement rehabilitation and safety improvements to widen approximately 4.1 miles of CSAH 40 from MnDOT Highway 25 to Highway 52. This project will upgrade the existing two lane rural undivided highway by widening shoulders, improving substandard curves, reconditioning the road pavement, enhancing signage, striping, and clear zones along the corridor.

The Highway 40 Project includes acquisition of right of way from 35 parcels. County staff needs assistance from an outside consultant to help County staff with right of way acquisition of the project. Henning Professional Services has provided right of way acquisition services on previous projects in carver County. Services will be provided by the hour up to a maximum not to exceed contract amount.

ACTION REQUESTED:

Motion to approve a professional services agreement with Henning Professional Services, Inc for \$149,200 on the Highway 40 Project Belle Plaine Area pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td><input type="text"/></td> </tr> <tr> <td>Wheelage Tax</td> <td style="text-align: right;">\$149,200.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$149,200.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	<input type="text"/>	Wheelage Tax	\$149,200.00	Total	\$149,200.00
County Dollars =	<input type="text"/>						
Wheelage Tax	\$149,200.00						
Total	\$149,200.00						
FTE IMPACT: <input type="text" value="None"/>							
Related Financial/FTE Comments: <input style="width: 100%; height: 40px;" type="text"/>							

Office use only:
RBA 2022 - 8729

Carver County Board of Commissioners Request for Board Action



Agenda Item:

FY23 Minnesota Department of Veteran Affairs Enhancement Grant for Veteran Services

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Minnesota Department of Veterans Affairs (MDVA) operates an annual County Veteran Services Office (CVSO) Operational Grant program. Through this program, each county applying receives a base grant of \$7,500. In addition to the base grant, each county is eligible to receive additional funds based on the county's veteran population. The formula awarding grant funds is based on veteran population estimate, as of September 30, 2021, produced by the United States Department of Veteran Affairs Office of the Actuary. According to the US Dept. of Veterans Affairs Office of the Actuary, Carver County's veteran population is 4,527 (a decrease of 28 veterans from last year). This state fiscal year (2023), Carver County is eligible for an additional amount of \$5,000, yielding a total grant of \$12,500.

The Carver County Veteran Services Officer proposes to use this grant for hosting quality outreach events in our communities, a new office workspace, upgraded technology and improvements to our current customer resource manager program. These goals will enable the department to better serve veterans, become more efficient in work processes, and help our office better meet and interact our clients in a safe and effective manner.

The approval of this board action and resolution would greatly benefit Carver County's veterans, military families, and the operations of Carver County Veteran Services.

ACTION REQUESTED:

Motion to approve the resolution and agreement to enter into a Minnesota Department of VA CVSO Operational Grant Contract in the amount of \$12,500, pending contract review process.

FISCAL IMPACT:

FUNDING

Grant funds were included in the 2023 Recommended budget for the Veterans Services department.

If "Other", specify:

County Dollars =	
MN Dept of Veteran Affairs	\$12,500.00
Total	\$12,500.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Funds are awarded based on the State of MN fiscal year and must be spent prior to June 30, 2023.

Office use only:

RBA 2022 - 8730



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: November 15, 2022

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

RESOLUTION OF CARVER COUNTY

BE IT RESOLVED by the Carver County Board of Commissioners that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veteran Services Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the County's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veteran services office, as specified in Minnesota Statutes §197.608, as amended by Minnesota Laws 2022, Regular Session, Chapter 54, Article 1, Section 3, Subdivision 2(e). This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Carver County Board of Commissioners that Dan Tengwall, the Carver County Veterans Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

WHEREUPON the above resolution was adopted at the Carver County Board Meeting in Chaska, Minnesota this fifteenth day of November 2022.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the fifteenth day of November 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

David Hemze, County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution to Support Highway 212/Highway 51 Intersection Project Grant Request to State Corridors of Commerce Program

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Minnesota Legislature allocated \$250 million to the Corridors of Commerce Program to fund transportation projects on state highways with the goal of fostering economic growth, enabling of goods to be transported through a commerce friendly network of corridors, and providing additional mobility to citizens. The Corridors of Commerce program is a competitive funding opportunity that funds projects that foster economic growth, enable goods to be transported through a commerce friendly network of corridors, and provide additional mobility to citizens and is now accepting project requests. Funding is awarded on a competitive basis to projects that will have a significant local or regional impact.

Formal corridor coalitions are eligible to submit project requests, and the Southwest Corridor Transportation Coalition is proposing to submit this project request. The funding request is for the proposed interchange improvement at the intersection of US Highway 212 and County Highway 51. Carver County, in partnership with the Minnesota Department of Transportation (MnDOT), is planning to reconstruct and expand US Highway 212 from a two-lane rural highway to a four-lane divided expressway between County Highway 34 in Norwood Young America and County Highway 36 in Cologne starting in 2024. The proposed interchange will remove a barrier to efficient freight movement and support economic vitality while addressing a high safety priority intersection with a long-term solution. The proposed request and cost estimate below is for the intersection interchange project only and not the full corridor project.

ACTION REQUESTED:

Motion to adopt a resolution to support the Southwest Corridor Transportation Coalition's funding request for the US Highway 212/Highway 51 Intersection Freight and Safety Project to the MnDOT Corridors of Commerce Program.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text" value=""/>
Corridors of Commerce R	\$6,000,000.00
County Sales Tax	\$1,330,000.00
Total	\$7,330,000.00

Insert additional funding source

Related Financial/FTE Comments:

This project is on the approved Transportation Sales Tax project list. Project cost is estimated and is subject to change.

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: November 15, 2022

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution to Support the US Highway 212 and County Highway 51 Intersection Freight and Safety
Project 2022 Minnesota Corridors of Commerce Request**

WHEREAS, the Minnesota Legislature allocated \$250 million to the Corridors of Commerce Program to fund statewide projects with the goal of fostering economic growth, enabling of goods to be transported through a commerce friendly network of corridors, and providing additional mobility to its citizens; and

WHEREAS, the Corridors of Commerce program is a competitive funding opportunity that funds projects that foster economic growth, enable goods to be transported through a commerce friendly network of corridors, and provide additional mobility to citizens; and,

WHEREAS, the Corridors of Commerce funding is to be awarded on a competitive basis to projects that will have a significant local or regional impact; and,

WHEREAS, formal corridor coalitions are eligible to submit project requests, and the Southwest Corridor Transportation Coalition is proposing to submit this project request; and

WHEREAS, Carver County, in partnership with the Minnesota Department of Transportation (MnDOT), is planning to reconstruct and expand US Highway 212 from a two-lane rural highway to a four-lane divided expressway between County Highway 34 in Norwood Young America and County Highway 36 in Cologne starting in 2024; and,

WHEREAS, the proposed interchange project at US Highway 212 and County Highway 51 will remove a barrier to efficient freight movement and support economic vitality while addressing a high safety priority intersection with a long-term solution; and,

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners hereby supports the 2022 Corridors of Commerce request for funds for the US Highway 212 and County Highway 51 Intersection Freight and Safety Project and is committed to a continued project partnership towards implementing this high priority project.

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15 day of November, 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of November, 2022.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agmt. with MN Department of Transportation for ROW Acquisitions for Highway 212 Project - Benton Township

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2024-2025 construction seasons includes a joint project with the Minnesota Dept. of Transportation (MNDOT) for the reconstruction of Highway 212 to a 4-lane divided highway from Cologne on the east to Norwood Young America on the west. In order to complete the project, additional right-of-way is needed. This Joint Powers Agreement specifies that Carver County will acquire all necessary right-of-way for the project. The first \$1.06M of costs will be paid for by funding appropriated by the legislature and MnDOT for this project. The remaining land acquisition costs will be evenly split between the agencies.

ACTION REQUESTED:

Adopt a resolution to approve Joint Powers Agreement with the MN Department of Transportation for Right-of-Way Acquisitions for U.S. 212, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

MnDOT Bond Funds	\$1,060,000.00
MnDOT SRC Funds	\$890,000.00
Sales Tax	\$890,000.00
Total	\$2,840,000.00

Insert additional funding source

Related Financial/FTE Comments:

Funding amounts are estimated and will be based on actual costs incurred.

Office use only:

RBA 2022 - 8739

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: November 15, 2022

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

MnDOT Agreement 1051940 with the State of Minnesota

IT IS RESOLVED that Carver County enter into MnDOT Agreement No. 1051490 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of Carver's share of the costs of the Right of Way services for construction, and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 212 in Benton Township.

IT IS FURTHER RESOLVED that the County Board Chair and County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of November, 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of November, 2022.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

JPA for Criminal Justice Data Communications Network Access and Use

Primary Originating Division/Dept: Attorney

Meeting Date: 11/15/2022

Contact: Mark Metz Title: County Attorney

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

County of Carver, on behalf of its County Attorney and County Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

ACTION REQUESTED:

Adopt the Resolution to Enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension for use and access to the State's criminal justice data communications network and authorize staff to execute the JPAs.

FISCAL IMPACT: None

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8719

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with Groom and Bloom LLC

Primary Originating Division/Dept: <input type="text" value="Public Services - Facilities"/>	Meeting Date: <input type="text" value="11/15/2022"/>
Contact: <input type="text" value="Brent Kath"/> Title: <input type="text" value="Facility Services Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Customer Service: Continue the County's delivery of high value, timely service and support"/>	

BACKGROUND/JUSTIFICATION:

Facility Services requested proposals from two vendors for snow removal at three Carver County facilities in Waconia (First Street, Encore and Historical). The County is seeking a vendor for the next two snow seasons (2022/2023; and 2023/2024).

Facilities is recommending that the County contract with Groom and Bloom LLC for these three properties. They provided this service for the County last year and performed well. They also provided the lowest quote for the work.

The County will pay on a per snow event basis with a minimum monthly charge. A 1-4" snow plowing would cost a total of \$540 for the three properties. The agreement is being recommended as a not to exceed \$35,000 for the two seasons. Staff anticipates that the actual cost will be lower but, it is dependant on the number and size of snow and ice events.

ACTION REQUESTED:

Motion to contract with Groom and Bloom LLC for snow removal for two seasons at First Street, Encore and Historical pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
<i>If "Other", specify:</i> <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$35,000.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$35,000.00</td> </tr> </table>	County Dollars =	\$35,000.00			Total	\$35,000.00
County Dollars =	\$35,000.00						
Total	\$35,000.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:
 Not to exceed \$35,000 for the 2022/2023 and 2023/2024 snow seasons.

Office use only:
 RBA 2022 - 8736

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Request for approval to contract Excel Lawn and Landscape

Primary Originating Division/Dept: <input type="text" value="Public Services - Facilities"/>	Meeting Date: <input type="text" value="11/15/2022"/>
Contact: <input type="text" value="Brent Kath"/> Title: <input type="text" value="Facility Services Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Customer Service: Continue the County's delivery of high value, timely service and support"/>	

BACKGROUND/JUSTIFICATION:

Facility Services requested proposals from two vendors for snow removal at three Carver County facilities including the Chaska and Chanhassen License Centers and the Environmental Center. The County is seeking a vendor for the next two snow seasons (2022/2023; and 2023/2024).

Facilities is recommending that the County contract with Excel Lawn and Landscape. They provided this service for the County last year and performed well. They also provided the lowest quote for the work.

The County will pay on a per snow event basis. A 1-4" snow plowing would cost a total of \$550 for the three properties in 2022. The agreement is being recommended as a not to exceed \$35,000 for the two seasons. Staff anticipates that the actual cost will be lower but, it is dependant on the number and size of snow and ice events.

ACTION REQUESTED:

Motion to contract with Excel Lawn and Landscape for snow removal for two seasons at the Chaska and Chanhassen License Centers and Environmental Center pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$35,000.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$35,000.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:
Not to exceed \$35,000 for the 2022/2023 and 2023/2024 snow seasons.

Office use only:

RBA 2022 - 8737

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution of Support for Highway 5 Arboretum Area Project Grant Request to State Corridors of Commerce Program

Primary Originating Division/Dept: <u>Public Works - Program Delivery</u>	Meeting Date: <u>11/15/2022</u>
Contact: <u>Angie Stenson</u> Title: <u>Transportation Planning Man...</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The Minnesota Legislature allocated \$250 million to the Corridors of Commerce Program to fund transportation projects on state highways with the goal of fostering economic growth, enabling of goods to be transported through a commerce friendly network of corridors, and providing additional mobility to citizens. The Corridors of Commerce program is a competitive funding opportunity that funds projects that foster economic growth, enable goods to be transported through a commerce friendly network of corridors, and provide additional mobility to citizens and is now accepting project requests. Funding is awarded on a competitive basis to projects that will have a significant local or regional impact.

Each county is allowed to submit one project request to the Corridors of Commerce program. This item is for approval of the resolution identifying the Highway 5 Arboretum Area Project as the project to submit to this program. The project will include highway reconstruction and expansion, intersection improvements, and bicycle and pedestrian amenities from the east side of downtown Victoria to west of Highway 41 in Chanhassen. This is a high priority project to address critical transportation system needs on a trunk highway and regional thoroughfare, and once funded and constructed, the Project will provide safer, faster, and more reliable movement of goods and people through the Carver County and the metropolitan region.

The project was identified as a priority through the adopted Arboretum Area Transportation Plan, a two-year corridor study partnership and public engagement visioning project with the Minnesota Department of Transportation (MnDOT), the City of Victoria, the City of Chaska, and the City of Chanhassen to identify transportation system improvements around the area of the Minnesota Landscape Arboretum including Highway 5, Highway 41, Rolling Acres Road, Bavaria Road, and 82nd Street West.

ACTION REQUESTED:

Motion to adopt a resolution to support and approve the submittal of the Highway 5 Arboretum Area Project request to the MnDOT Corridors of Commerce Program to reconstruct and expand Highway 5 between downtown Victoria and Highway 41 in Chanhassen and authorize and direct the Carver County Engineer to submit the application.

FISCAL IMPACT: Other

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	<input type="text"/>
Corridors of Commerce...	\$30,000,000.00
County Sales Tax	\$22,810,000.00
Other Projected Grants	\$10,000,000.00
Total	\$62,810,000.00

Related Financial/FTE Comments:

This project is on the approved Transportation Sales Tax project list. Project cost is estimated and is subject to change.

Office use only:

RBA 2022 - 8732

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: November 15, 2022

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution of Support and Approval for a Highway 5 Arboretum Area Project 2022 Minnesota
Corridors of Commerce Request**

WHEREAS, Carver County, the Minnesota Department of Transportation (MnDOT), the City of Victoria, the City of Chaska, and the City of Chanhassen are responsible for the planning and development of a safe and functional multimodal transportation system within their jurisdictional boundaries; and

WHEREAS, Carver County partnered with the Minnesota Department of Transportation (MnDOT), the City of Victoria, the City of Chaska, and the City of Chanhassen to identify transportation system improvements in the area of the Minnesota Landscape Arboretum including Highway 5, Highway 41, Rolling Acres Road, Bavaria Road, and 82nd Street West; and

WHEREAS, the Arboretum Area Transportation Plan includes an implementation framework with estimated improvement costs, project sequencing, and timeframes to guide capital improvement planning for Carver County, MnDOT, the City of Victoria, the City of Chaska, the City of Chanhassen, and their partners for improvements along Highway 5, Highway 41, Rolling Acres Road, Bavaria Road; and

WHEREAS, the Highway 5 Arboretum Area Project is a high priority project to address critical transportation system needs on a trunk highway and regional thoroughfare; and,

WHEREAS, once funded and constructed the Highway 5 Arboretum Area Project will provide safer, faster, and more reliable movement of goods and people through the Carver County and the metropolitan region; and,

WHEREAS, the Minnesota Legislature allocated \$250 million to the Corridors of Commerce Program to fund statewide projects with the goal of fostering economic growth, enabling of goods to be transported through a commerce friendly network of corridors, and providing additional mobility to its citizens; and

WHEREAS, the Corridors of Commerce program is a competitive funding opportunity that funds projects that foster economic growth, enable goods to be transported through a commerce friendly network of corridors, and provide additional mobility to citizens; and,

WHEREAS, the Corridors of Commerce funding is to be awarded on a competitive basis to projects that will have a significant local or regional impact; and,

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners hereby supports and approves a 2022 Corridor of Commerce request for funds to construct the Highway 5 Arboretum Area Project and the board directs the Carver County Engineer to submit requested project information.

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15 day of November, 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of November, 2022.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with CliftonLarsonAllen

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The County's Finance staff recommends extending the contract with CliftonLarsonAllen to provide annual auditing services for the County's 2022 audit.
Several counties plan to do a joint RFP for 2023 audit and beyond so this contract extension will get Carver County in line with the other counties planning to participate in the RFP.

ACTION REQUESTED:

Motion to contract with CliftonLarsonAllen to provide auditing services for the County's 2022 audit pending finalization of the contract review process.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
<input type="text" value=""/>	<input type="text" value=""/>
Total	<input type="text" value="\$0.00"/>

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Not to exceed amount for 2022 audit is \$58,600. If three or more federal program audits are required, it will be a not to exceed amount of \$3,000 per program. The GASB 87 lease audit has a do not exceed amount of \$3,000.

Office use only:

RBA 2022 - 8721

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Ordinance No. 103-2021 amending the County Building Code Regulations

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #OA-PZ20220043. On October 18, 2022, the Planning Commission held a public hearing and unanimously recommended approval of various text changes to the Carver County Code of Ordinances, Chapter 150 (Building Regulations). There was no input during the public hearing.

Chapter 150 requires the County Board of Commissioners to hold a public hearing to consider adopting Ordinance No. 103-2022 amending the Carver County Code of Ordinances, Chapter 150 of the Building Regulations.

The changes are needed in order to allow the County to be consistent with the administration and enforcement of the Minnesota State Building Code for the unincorporated (Township) areas of the County. All building regulation updates can be found on the Land Management Planning Commission website, [Draft County Bldg Code regulations amendments](#) page. A memo is attached which outlines the process followed by staff to date.

The County Attorney's Office and County Building Official (Metro West Inspection Services, Inc.) has reviewed the proposed ordinance language. An official public hearing notification has been published (November 3, 2022) in the local newspapers.

The following items are attached for the Board's consideration: 1) County Board Memo (dated: November 3, 2022); 2) Planning Commission Resolution (dated: October 21, 2022); 3) a draft County Board Resolution; 4) a draft of Ordinance No. 103-2022 (with changes).

ACTION REQUESTED:

1. Motion to open the public hearing. 2. Motion to close the public hearing. 3. Motion adopting a resolution enacting Ordinance No. 103-2022, amending Chapter 150 (Building Regulations) of the Carver County Code of Ordinances.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8660



**Land Management Department
Public Services Division**

Carver County Government Center
600 East Fourth Street | Chaska, MN 55318
Office: (952) 361-1820 | www.co.carver.mn.us
Email: LandManagement@co.carver.mn.us

Memo

To: Carver County Board of Commissioners
From: Jason Mielke, Land Use Manager *JM*
Date: November 3, 2022
Re: Building Regulations Ordinance Update – County Board Public Hearing
File: Ordinance No. 103-2022

The Carver County Building Regulations Ordinance public hearing is scheduled for the November 15, 2022, Board of Commissioner's regular agenda.

The following is a detailed timeline describing the subject Building Regulations updates process:

1. County staff starting the review process with the County Attorney's Office and County Building Official (Metro West Inspection Services) to discuss high level topics (August 25, 2022). The changes are needed in order to allow the County to be consistent with the administration and enforcement of the Minnesota State Building Code for the unincorporated (Township) areas of the County.
2. Based on final review and support by the County Attorney's Office and Building Official, the Planning Commission held a public hearing on Tuesday, October 18, 2022, during the regularly scheduled meeting.
 - A. The Planning Commission reviewed and discussed the language updates which included; changes to ensure Carver County Code is consistent with Minnesota State Statutes, including removal of redundancies, previous code adoption text (i.e. years) and clarifying permit fees. At the conclusion of the public hearing, the Planning Commission recommended approval to the County Board of Commissioners.
 - B. The Building Regulations Ordinance Public Hearing notification was published in the Chaska Herald (official newspaper) and several other local newspapers (October 6, 2022). Based on the recommendation of approval by the Planning Commission, a public hearing is also necessary at the County Board. The public hearing notices have been properly titled "intent to enact" an ordinance.
 - C. During the October 18th Planning Commission public hearing, there were three township representatives present. NO public comments were received as part of the public hearing process.
3. On November 15, 2022, The County Board of Commissioners will hold a public hearing with the intent to close the public hearing and provide a motion to enact an Ordinance. (Ord No. 103-2022)
NOTE: All Building Regulation Ordinance update documents can be found on the Land Management website page. [Draft County Bldg Code regulations amendments](#)
4. The Zoning Code public hearing notification was published in the Chaska Herald (official newspaper) and several other local newspapers (November 3, 2022).
5. If the County Board closes the public hearing during the November 15th meeting, the meeting minutes would need to be published and American Legal Publishing would proceed with the zoning code codification process.

Please let me know if you'd like hard copies of anything prior to the meeting.

Thank you for your time.

CHAPTER 150: BUILDING REGULATIONS

Section

Building Code

- 150.01 State Building Code adopted
- 150.02 Application, administration, and enforcement
- 150.03 Fees
- 150.04 Violations and penalties
- 150.05 Separability; supremacy

Conveyance of Titles

- 150.30 Purpose
- 150.31 Instruments requiring approval
- 150.32 Procedure
- 150.33 Recording prohibited
- 150.34 Exclusions
- 150.35 Effective Date

BUILDING CODE

§ 150.01 STATE BUILDING CODE ADOPTED.

(A) The currently enforced Minnesota State Building Code (Residential and Commercial), established pursuant to M.S. §§ ~~16B.59 to 16B.75~~ 326B.101 to 326B.197, as amended from time to time, is hereby adopted as the building code (hereinafter "code") for the Ceounty. The Minnesota State Building Code is hereby incorporated in this subchapter as if fully set out herein.

~~(B) The Minnesota State Building Code includes the following chapters of Minnesota Rules as may be amended from time to time, which are also incorporated in this subchapter as if fully set out herein:~~

- ~~— (1) 1300 Administration of the Minnesota State Building Code;~~
- ~~— (2) 1301 Building Official Certification;~~
- ~~— (3) 1302 State Building Construction Approvals;~~
- ~~— (4) 1303 Minnesota Provisions;~~
- ~~— (5) 1305 Adoption of the 2000 International Building Code;~~
- ~~— (6) 1307 Elevators and Related Devices;~~
- ~~— (7) 1309 Adoption of the 2000 International Residential Code;~~
- ~~— (8) 1311 Adoption of the 2000 Guidelines for the Rehabilitation of Existing Building;~~
- ~~— (9) 1315 Adoption of the 2002 National Electrical Code;~~
- ~~— (10) 1325 Solar Energy Systems;~~
- ~~— (11) 1330 Fallout Shelters;~~
- ~~— (12) 1341 Minnesota Accessibility Code;~~
- ~~— (13) 1346 Adoption of the Minnesota State Mechanical Code;~~
- ~~— (14) 1350 Manufactured Homes;~~
- ~~— (15) 1360 Prefabricated Structures;~~
- ~~— (16) 1361 Industrialized/Modular Buildings;~~
- ~~— (17) 1370 Storm Shelters (Manufactured Home Parks);~~

~~—(18) 4715— Minnesota Plumbing Code. Commercial plumbing permits. Prior to installation of a system of plumbing other than for a single family dwelling, with independent plumbing service, complete plumbing plans and specifications, together with any additional information that the Building Official may require, shall be submitted in triplicate and approved by the Building Official. No construction shall proceed except in accordance with the approved plans. Any alteration or extension of any existing plumbing system shall be subject to these same requirements;~~

~~—(19) 7670, 7672, 7674, 7676, and 7678, Minnesota Energy Code.
(Ord. 52, passed 11-25-03; Am. Ord. 63-2008, passed 2-26-08)~~

§ 150.02 APPLICATION, ADMINISTRATION, AND ENFORCEMENT.

This code shall be effect in the unincorporated areas of the county. The Land Management Department & Water Services Division shall be the Building Code Department of the Ceounty. This code shall be enforced by a Minnesota Certified Building Official designated by the Ceounty to administer the code.

(Ord. 52, passed 11-25-03; Am. Ord. 62-2007, passed 12-11-07)

§ 150.03 FEES.

The issuance of permits and the collection of fees shall be as follows.

(A) Fees shall be assessed for work governed by this code in accordance with the fee schedule adopted by the Ceounty and through the State Building Code. In addition, a surcharge fee shall be collected on all permits issued for work governed by this code.

(B) An investigation fee, in addition to the permit fee, shall be collected whenever any work for which a permit is required by this code has been commenced without first obtaining the permit. The payment of the investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

~~(C) A reinspection fee may be assessed in the following situations:~~

~~—(1) For each reinspection when the portion of work for which inspection is called is not complete;~~

~~—(2) When corrections called for are not made;~~

~~—(3) When the inspection record card is not readily available at the time of inspection;~~

~~—(4) Approved plans are not readily available;~~

~~—(5) Failure to provide access on the date for which inspection is requested;~~

~~—(6) Deviating from plans requiring the approval of the building official.~~

~~(CD)~~ Fee refunds may be authorized by the Building Official of any fee paid hereunder which was erroneously paid or collected. The Building Official may authorize refunding of not more than 80% of the permit fee paid when no work has been done under a permit issued in accordance with this code. The Building Official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment. All plan review fees shall be paid by the applicant whether the project is to be completed or not.

(Ord. 52, passed 11-25-03)

§ 150.04 VIOLATIONS AND PENALTIES.

(A) Any person, firm, or corporation who shall violate any of the provisions hereof or who shall make any false statement in any document required to be submitted under the provisions of this code shall be guilty of a misdemeanor. Each day that the violation continues shall constitute a separate offense.

(B) Injunctive relief and other remedies. In the event of a violation or threat of a violation of this code, the county may institute appropriate actions or proceedings, including injunctive relief, to prevent, restrain, correct, or abate such violations or threat of violations.

(Ord. 52, passed 11-25-03)

§ 150.05 SEPARABILITY; SUPREMACY.

(A) Separability. Every section, provision, or part of this subchapter or any permit issued pursuant to this subchapter is declared separable from every other section, provision, or part thereof to the extent that if any section, provision, or part of this subchapter or any permit issued pursuant to this subchapter shall be held invalid by a court of competent jurisdiction, it shall not invalidate any other section, provision, or part thereof.

(B) Supremacy. When any condition imposed by any provision of this subchapter on the use of land or building or on the bulk of buildings is either more restrictive or less restrictive than similar conditions imposed by any provision of any other community ordinance or regulation, the more restrictive conditions shall prevail.

(Ord. 52, passed 11-25-03)

CONVEYANCE OF TITLES

§ 150.30 PURPOSE.

The county has adopted rules by which it regulates the platting or subdivision of lands outside of municipalities as authorized by M.S. § 505.11, as it may be amended from time to time. The purpose of this subchapter is to facilitate the uniform application and enforcement of the regulations and is adopted pursuant to the authority granted by state law.

(Ord. 6, passed 5-16-89; Am. Ord. 6A, passed 5-16-89)

§ 150.31 INSTRUMENTS REQUIRING APPROVAL.

All instruments by which the legal title to real estate situated in the county is conveyed from one owner to a new owner shall be submitted to the Zoning ~~Officer~~Administrator before the same is recorded in the Office of the County Recorder.

(Ord. 6, passed 5-16-89; Am. Ord. 6A, passed 5-16-89)

§ 150.32 PROCEDURE.

(A) The Zoning ~~Officer~~Administrator shall examine all instruments to determine that the proposed conveyance complies with County regulations, as the same may be amended from time to time. If the Zoning ~~Officer~~Administrator is satisfied that the proposed conveyance complies with the regulations, he or she shall affix his or her stamp to the deed, which stamp shall be in the following form: "I certify that this instrument complies with Carver County Ordinance No. ~~9733~~ and is eligible for recording or registration."

(B) If the Zoning ~~Officer~~Administrator shall have any doubt concerning any proposed conveyance, he or she shall refer the same to the County Surveyor and shall not approve the same for recording or registration until the instrument has also been approved by the County Surveyor.

(Ord. 6, passed 5-16-89; Am. Ord. 6A, passed 5-16-89)

§ 150.33 RECORDING PROHIBITED.

The County Recorder shall not record or register any of the instruments referred to in § 150.31 until the instrument has been approved for recording or registration by the Zoning

~~Officer~~Administrator.

(Ord. 6, passed 5-16-89; Am. Ord. 6A, passed 5-16-89)

§ 150.34 EXCLUSIONS.

(A) Real estate mortgages and leases for a period of 20 years or less shall not require approval prior to recording.

(B) Contracts for deed and other executory contracts for the sale of land shall be deemed an instrument of conveyance hereunder.

(Ord. 6, passed 5-16-89; Am. Ord. 6A, passed 5-16-89)

§ 150.35 EFFECTIVE DATE

This subchapter, as amended, was effective upon publication.

(Or. 103-2022. Passed 11-15-2022)

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: OA-PZ20220043

RESOLUTION #: 22-17

FILE #: OA-PZ20220043

INITIATED BY: Carver County Land Management

TYPE: Ordinance No. 103-2022 to update Chapter 150 of the County Code

PURSUANT TO: County Code, Chapter 150 Building Regulations

LEGAL DESCRIPTION: County-wide

REGARDING: Ordinance No. 103-2022


WHEREAS, said amendments were duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting on October 18, 2022; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Carver County Land Management and the Carver County Attorney's Office have drafted an ordinance amending the Carver County Building Regulations. The purpose of the draft language is to amend Chapter 150, Building Regulations. These amendments are necessary in order to be consistent with the administration and enforcement of the Minnesota State Building Code for the unincorporated (Township) areas of the County.
2. **PROPOSED CHANGES:** Ordinance #103-2022 would amend the County Code Chapter 150 pertaining to Building Regulations. Changes are to ensure Carver County Code is consistent with Minnesota State Statutes, including the removal of redundancies, previous code adoption text (i.e. years) and clarifying permit fees.
3. The public hearing notice for the proposed text amendments was published in the Chaska Herald (official newspaper) and all other local newspapers, and it was sent to all of the townships within the County. If the proposed amendments are approved by the Planning Commission, a public hearing would also be necessary at the County Board and the hearing notices would be properly titled "intent to enact" an ordinance.
4. The draft text amendments for Chapter 150 of the Zoning Code were made available to the Planning Commission prior to the public hearing for review. (Note – underline is for new language and strikethrough is for deletion.)
5. Copies of the proposed Ordinance No. 103-2022 were made available at the Land Management Department Office, or by calling at (952) 361-1820, or by email at landmanagement@co.carver.mn.us.
6. The proposed amendments are in conformance with the Minnesota Statute "State Building Code". The amendments are not in conflict with any other official controls and the amendments will not be detrimental to the health, safety or general welfare.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the adoption of Ordinance No. 103-2022 for the amendments to Chapter 150 (Building Regulations) of the Carver County Code of Ordinances.

ADOPTED by the Carver County Planning Commission this 18th day of October 2022.


Scott J. Wakefield (Oct 31, 2022 14:46 CDT)

Scott Wakefield, Chair 10/31/22
Planning Commission Planning Commission

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: November 15, 2022

Resolution #:

Motion by Commissioner:

Seconded by Commissioner:

**A RESOLUTION ADOPTING ORDINANCE NO. 103-2022
AMENDING THE CARVER COUNTY CODE OF ORDINANCES,
CHAPTER 150 - BUILDING REGULATIONS.**

WHEREAS, the Planning Commission held a public hearing at its regular meeting of October 18, 2022, and has adopted Resolution #22-17 recommending amendments to Chapter 150 (Building Regulations) of the Carver County Code of Ordinances; and,

WHEREAS, the text amendments to the Carver County Building Regulations Ordinance – Chapter 150, are needed in order to allow the County to be consistent with the administration and enforcement of the Minnesota State Building Code for the unincorporated (Township) areas of the County. The changes will further ensure the Carver County Ordinance is consistent with Minnesota State Statutes, including removal of redundancies, previous code adoption text (i.e. years) and clarifying permit fees; and,

WHEREAS, Ordinance No. 103-2022 has been reviewed as to form and content by the County Attorney’s Office and the Carver County Building Official; and,

WHEREAS, the Planning Commission’s recommendation, and other testimony were duly considered at a public hearing held by the Carver County Board at its regular meeting of November 15, 2022, and the County Board finds as follows:

1. The amendments are in conformance with the Minnesota Statute “State Building Code”.
2. The amendments are not in conflict with any other official controls.
3. The amendments will not be detrimental to the health, safety or general welfare.

THEREFORE, BE IT RESOLVED THAT THE Carver County Board of Commissioners hereby adopts Ordinance No. 103-2022, amending Chapter 150, (Building Regulations) of the Carver County Code of Ordinances.

YES	NO	ABSENT

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of November 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2022.

Dave Hemze, County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Public Hearing of Ordinance 87-2023 (Carver County Fee Schedule) and Adoption of Ordinance 87-2023 and Fee Schedule

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services"/>	Meeting Date: <input type="text" value="11/15/2022"/>
Contact: <input type="text" value="Mary Kaye Wahl"/> Title: <input type="text" value="Assistant Finance Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Mary Kaye Wahl"/> Title: <input type="text" value="Assistant Finance Director"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

BACKGROUND/JUSTIFICATION:

A public hearing has been scheduled for recommended changes to the County's 2023 fee for service schedule, which includes fees charged by the Carver County Regional Rail Authority ("CCRRA"). MN statute allows the County to charge fees to cover its costs associated with providing various services. Notice of this public hearing has been placed in the County's legal newspaper.

Attachments for the board packet include the Fee Schedule Ordinance, Resolution, the 2023 Fee Schedule, and a listing of the 2023 Fee Schedule recommended changes.

ACTION REQUESTED:

1. Motion to open public hearing to consider changes to the County 2023 Fee Schedule.
2. Motion to close public hearing.
3. Motion to adopt the resolution approving the County 2023 Fee Schedule and Ordinance.

FISCAL IMPACT:
 If "Other", specify:

FUNDING

County Dollars =	
County fee revenue	\$19,630.00
Total	\$19,630.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

It is estimated that there about a \$20k increase in 2023 fee revenue from the recommended changes with some of these increases state driven. Please see the attached document, 2023 Fee Schedule Recommended Changes, for the justification and comments related to the recommended 2023 fee changes.

Office use only:

RBA 2022 - 8696

2023 Fee Schedule Change Form

Division/Dept. Type of Service	Service	Current Fee	Proposed New Fee	Estimated Additional Revenue	Notes/Comments
Public Services/ Environmental Services Dept – SSTS: Other Types	Escrow for SSTS compliance trigger, per Chapter 52: 52.199 A(3) or 52.197B	\$20,000 or 125% of the estimated cost; per department review/approval	\$25,000 or 125% of the estimated cost; per department review/approval	None	Escrow is required to ensure the installation of a new complying septic system occurs. Any remaining unused funds are returned to the proper party upon completion (no money is kept by ES Department). Installation costs for a new septic system have risen substantially since the last fee increase was approved (in 1-1-2019), so escrow needs to increase to ensure adequate funds are available.
HHS / Encore Program	Adult Day Services	\$86.00 a day	\$95.00 a day	-	By law private pay rate cannot exceed MA rate. If MA rate increases private pay rate will increase to match MA rate.
HHS / Child & Family	Cost for searching for Birth parents for Adult Adoptees	0	\$100 per hour not to exceed \$3,000	\$3,000	Doesn't occur often but can take time when it does happen.
HHS / Child & Family	Step-Parent Adoptions	\$120	\$250 per family charge	\$3,750	Includes background check, fingerprint cards, search and results mailed. Approximately 15 completed a year.
HHS / Child & Family	Step-Parent Adoptions to search MN Father's Adoption Registry (MFAR)	\$35	\$50	\$150	Happens maybe 1 to 3 times a year.
HHS / Child & Family	Adult Foster Care License/Corporate Licensing Inspection	\$100 an hour to max of \$500	\$500	-	Happens 15 times a year; usually takes 5 hours so won't impact revenue
HHS / Child and Family	Court Appearance	\$250	\$250	N/A	Add to the written description \$250 an hour to include court preparation,

					wait time and court testimony.
HHS / Child and Family	Copy of Records on CD	\$35	\$0	-	Fee is obsolete; please delete
HHS/Public Health	Public Health Nurse/Registered Nurse (PHN/RN) intermittent home visit	\$175	\$180	Minimal	Increased cost of providing service
HHS/Public Health	Mantoux/TB Skin Test	\$15	\$20	-	Remove Mantoux, means the same thing. Minor increase to cover cost.
Public Services/Library- Library Meeting Room Fees for Profit-Making Organizations	Chanhassen Lovelace Room (Capacity: 6¹⁰)	\$10/hr. (split with city)	No change	-	Update is needed to show the correct room capacity as 6 persons. No change to the fee amount or the estimated annual revenue.
Public Services/Library- Library Meeting Room Fees for Profit-Making Organizations	Chanhassen Wilder Room (Capacity: 100¹²⁵)	\$25/hr. (split with city)	No change	-	Update is needed to show the correct room capacity as 100 persons. No change to the fee amount or the estimated annual revenue.
Public Works/Parks- Waterfront Service Center	Activity Room Reservation (WSB)	NA	\$375/Day/Rental	\$4,875	Estimated revenue based on projected 50% of the weekend (Sat. or Sun.) days to be reserved throughout the year on a normal year. With the current project schedule and operational planning for the new building, the Department anticipates rental opportunities at 25% of the above.
Public Works/Parks- Waterfront Service Center	Outdoor Seating/Picnic Area of WSB	NA	Follows flight B in shelter rental section	\$500	Uncertain of the demand for initial year, and/or if the facility will be available for this type of use within the remaining summer season.

Public Works/ Parks- Contracted Recreation Service	Recreation Instructor Labor for Contracted Outdoor Recreation Services	\$14.00/Hr.	\$16.00/Hr.	\$4,500	Covers direct cost of this service.
Public Works/ Parks- Rental Equipment	Assorted Yard Games (WSB)	NA	\$10/Hr.	\$500	Uncertain of the demand for initial year.
Public Works/ Parks- Rental Equipment	Kicksled (WSB)	NA	\$10/Hr.	\$500	Uncertain of the demand for initial year.
Public Works/ Parks- Rental Equipment	GPS Units	\$5/Two Hour(s)	\$5/Hour	-	To align with other fees
Public Works/ Parks- Special Event Permits and Event Services	Application Fee for Special Use Event Permits	\$200 per application	Tier 1 (Admin Process)- \$108/application Tier 2 (Formal Process)- \$208/application	\$500	Consistent with proposed Special Use Event Policy.
PFS/License Centers	Driver's License Permits: Class A, B or C Instruction Permit*	No fee	\$10.50	N/A-State increase	New fee effective 7/1/22. Fee charged by the State Exam, no county fee portion.
PFS/License Centers & Election & Licensing Office	Passports: Age 16 and over*	\$110.00	\$130.00	N/A-Fed increase	Set by Federal government and is subject to change at any time during the year. No county fee increase.
PFS/License Centers & Election & Licensing Office	Passports: Under age 16*	\$80.00	\$100.00	N/A-Fed increase	Set by Federal government and is subject to change at any time during the year. No county fee increase.
PFS/License Centers & Election & Licensing Office	Passports: Renewal*	\$110.00	\$130.00	N/A-Fed increase	Set by Federal government and is subject to change at any time during the year. No county fee increase.
PFS/Customer Service – Property Tax and Elections & Licensing Offices	Certification by Hand and Seal (R/P/M) Auditor	\$15 plus \$0.25 per page	\$20 plus \$0.25 per page	\$300	These are mainly used for our mobile home certifications for title transfers. They are a lot of work to verify before creating. Increasing the per

					charge to compensate for additional time spent processing.
PFS/Property Taxation	Audit Verification of Tax District	\$150.00	\$175.00	\$375	Increased cost to produce the reports.
PFS/Property Taxation	Escrow Processing Fee	Automated \$300/year Manual \$10/parcel per request	Automated \$400/year Manual \$10/parcel per request	\$300	Increased cost to handle the process.
PFS/Property Taxation	Escrow Processing Additional Escrow Files	\$50 each request	\$100 each request	\$50	Increase cost as the charge was too low in the past.
PFS/Property Assessment	Setup & Research	\$52.00	\$75.00	\$115	Increasing Complexity with more setup & follow-up time, plus increased cost to process.
PFS/ Property Assessment	Research	\$52.00	\$75.00	\$115	Increasing Complexity with more setup & follow-up time, plus increased cost to process.
PFS/ Property Assessment	Screen Prints & Field Cards	\$2.00	\$3.00	\$100	Increased costs to process.
Public Works-Program Delivery-Transportation	Departure Request	N/A	\$200	N/A	Additional revenue not anticipated at this time
Public Works-Program Delivery-Transportation	Departure Request Appeal	N/A	\$300	N/A	Additional revenue not anticipated at this time

Carver County, Minnesota

Schedule of County Fees

2023

Adopted by the Carver County Board of Commissioners November 15th, 2022



Property and Finance Division

Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, MN 55318-1202
Phone: 952-361-1508 Fax: 952-361-1541

Carver County, Minnesota
2023 Fee Schedule
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Countywide Services/County Publications

Budget Book	\$40
Comprehensive Plan Full document Individual Plan Elements or Township Chapters	\$50 \$15 with colored maps. No charge for copies in black & white.
Electronic Documents Requests for 10 or more electronic documents	\$0.50/document, \$10 fee for portable transfer tool (CD, Jump Drive, etc.)
Electronic Image	\$0.25/page
Fax Machine Usage	Local: \$1 /first page + \$0.30/each additional page Long Distance: \$4/first page + \$1.50/ea. additional page International: \$10/first page + \$3/ea. additional page
Financial Statement for Carver County	\$30
Laminating	\$20 for documents less than or equal to 24" x 36" \$30 for documents greater than 24" x 36"
Long-Term Financial Plan Five-Year Plan	\$40
Non-Sufficient Fund (NSF) Check Or Other Returned Check	\$30/check
Photocopying: Black and white	Letter or legal size: \$0.25/page 11" x 17" size: \$.050/page Larger than 11" x 17": refer to Photocopying: Color rates
Photocopying: Color	\$1.50/page Letter (8.5"x11" to Ledger 11"x17") \$30/page less than or equal to 36"x 24"* \$40/page greater than 36"x24" and less than or equal to 36"x 50"* \$50/page greater than 36"x50" and less than or equal to 36"x72"*
Postage	Federal rates *\$15 flat fee for mailing any item more than 11"x17"
Public Data Information Gathering and Research	If it takes more than a half-hour: \$50/hour pro-rated to the nearest half-hour + any material costs. <i>Note: No charge for other government agencies. No charge for separating public data from non-public data.</i>

Note:

- The fees for services listed on this page are used by all Carver County divisions unless a County department specifically lists a different rate in this fee schedule.
- An asterisk (*) by any fee listed in this fee schedule indicates the fee is set by the Federal or State government and is subject to change at any time during the year by either the Federal or State government without Board action. The amount listed in the fee schedule reflects the fee amount set by the Federal or State government as of the date the County Board adopted the fee schedule.

Attorney's Office

Compact Discs (Disclosure)	\$10
Photocopying (Disclosure)	\$0.25/page
Photographs (Disclosure)	3x5: \$1.50/photo 4x6: \$1.75/photo 5x7: \$5/photo 8x10: \$10/photo
USB Flash Drive	8 GB: \$10 16GB: \$20 32GB: \$30 64GB: \$40
External Hard Drive	1TB: \$60 5TB: \$110

Carver County Extension /University of Minnesota Extension

University of Minnesota Extension Educational Programs Including, but not limited to, 4-H, Extension Master Gardener, Agriculture Production Systems, Family Resource Management	\$0-\$300/Program Scholarships are available by request.
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Court Services/Probation

Adult Supervision Fee* (Per MN Stat. 244.18)	\$300/yr- Gross Misdemeanor \$200/yr- Misdemeanor \$100/yr- no conditions/ any charge level
Case Transfer Out Fee – Adult	\$125
Drug Testing UA (Urinalysis testing) Adult or Juvenile	\$35
Electronic Monitoring Services Including EHM, GPS, Mems, Scram and Scram X and other testing devices and services.	Daily fees and administrative costs apply as established by contracts or agreements with vendors, ranging from \$16.50-\$23/per day (adults) and \$5-\$10/per day (juveniles).

GC/MS (Gas Chromatography/Mass Spectrometry) Confirmation of lab tests for drugs, synthetics, ETG, etc.	\$40
Juvenile Delinquency Diversion	\$100
Juvenile Out-of-Home Placements and Treatment Services Detention, correctional programming, educational and treatment programs, and other services with outside providers.	Reimbursements for County costs are assessed based on use of the Court Services Income Eligibility and Fee Schedule and the Carver County Asset Assessment.
Pre-Trial Services Fee - Adult cases only (PBT testing, etc.)	\$100
Program Fee* - Adult & Juvenile EMG, DWC, T4C, other cognitive skills classes or special in-house probation programs	\$150 for in-house clients. \$250 for referrals from other probation or correctional agencies.
STS Program Fee For adult probationers who are participating on local STS crew.	\$5/per each STS day ordered

Environmental Services Department

Environmental Center Collection Fees	
Appliances-Households Refrigerators, stoves, dishwashers, washers, dryers, microwaves, water softeners, dehumidifiers, water heaters, and air conditioners	\$10/item
Appliances – Business (Commercial)	\$2.00/cubic ft.
Appliances - Gas/Ammonia Ammonia Refrigerator <4' Ammonia Refrigerator >4' Ammonia Air Conditioner	\$150 each \$300 each \$800 each
Batteries - Businesses	\$0.38/lb
Bicycles	\$3/bicycle
Carpeting (12' x 12')	\$15
Cylinders: Two-Part Foam Cylinders, Non-Gas Cylinders, Toxics	State Contract/Vendor pricing. Varies with size and type of cylinder from \$280 to \$975 per cylinder.
Electronics - Business	\$0.50/lb.
Electronics - Residential TVs and Monitors Large TVs (30" or larger screen size, measured diagonally, and all console sets)	\$10/item \$20 per item
Fluorescent Bulbs	

4 ft & under	\$0.40/bulb
Greater than 4 ft	\$0.75/bulb
CFLs	\$0.60/bulb
Irregular	\$1.00/bulb
HID	\$2.30/bulb
Broken	\$2.14/lb
Ballasts	\$0.99/lb
Super High Pressure Mercury	\$12/bulb
Lawnmowers & Other Small Engine Devices	\$5 per item
Mattresses/Boxsprings	\$35/piece
Tires:	
Car, Truck, SUV Tires, etc.	\$5.00/tire
Semi Tractor/Trailer and Skid-Steer Tires	\$15.00/tire
Large Tires (Tractor, etc.), >44" diameter	\$50.00/tire
One-Day Special Waste Collection Fees – Residential Rates	
Tires:	
Car, Truck, SUV Tires, etc.	\$3.00 each
Semi Truck/Trailer and Skid-Steer Tires	\$8 each
Large Tires (Tractor, etc.) >44" diameter	\$25.00 each
Appliances:	
Appliances, standard residential	\$10.00 each
Ammonia Refrigerator (<4' tall)	\$150.00 each
Ammonia Refrigerator (>4' tall)	\$300.00 each
Ammonia Air Conditioner	\$800.00 each
Other:	
TVs and Computer Monitors	\$10.00 each
Lawnmower/Small Engine Device	\$5.00 each
Bicycles	\$3.00 each
One-Day Special Waste Collection Fees – Business Rates	
Business Bulbs:	
4ft and Under	\$0.40 each
Greater than 4 ft	\$0.75 each
Compact (CFLs)	\$0.60 each
Irregular Shape	\$1.00 each
HID	\$2.30 each
High Pressure Mercury	\$12.00 each
Broken Lamps	\$2.14/lb
Ballasts	\$0.99/lb
Environmental Center Products for Sale	
Biodegradable Bags	
Kraft Lawn & Leaf Bags	\$4.00/bundle
Bags (3 gal)	\$3.50/box
Bags (15 gal)	\$5.50/box
Bags (30 gal)	\$6.50/box
Compost Bags	
Bags (20 lb)	\$2/bag
Compost Bins, Worm Bins, Rain Barrels	Set by Manufacturer Pricing

Organics Kitchen Pail	\$5
Radon Kits: Short-Term Radon Kit	\$8
Long-Term Radon Kit	\$30
Feedlot Permits	
Construction Short Form Permit/ Interim Permit: Less than 300 animal units	\$200
Construction Short Form Permit/ Interim Permit: 300 animal units or more	\$400
Variance to Feedlot Ordinance	\$500
File and Archive Search- Environmental Information	
Searching Carver County files, and/or historic archives from other sources, for information related to the environmental and land-use history of a parcel (or parcels) within Carver County	If it takes more than one-half hour to complete the task, a fee of \$50/hour pro-rated to the nearest half-hour will apply, along with any related material costs
Hazardous Waste Generator Fees	
Minimal Generators: A generator that has hazardous wastes identified in Section 51.03 definitions of Carver County Hazardous Waste Management Code Chapter 52 is subject only to an Application Fee.	Application Fee \$50
<u>Very Small Quantity Generators (VSQG):</u>	License Fee Application Fee
Under 10 gallons/year	\$35 \$50
11-55 gallons/year	\$125 \$100
56-100 gallons/year	\$195 \$125
Over 100 gallons/year	\$250 \$150
Small Quantity Generators:	License Fee Application Fee
Under 500 gallons/year	\$420 \$250
500-1000 gallons/year	\$560 \$275
Over 1000 gallons/year	\$700 \$300
Large Quantity Generators:	License Fee Application Fee
Under 10,000 gallons/year	\$1,400 \$450
10,000 – 50,000 gallons/year	\$2,800 \$550
Over 50,000 gallons/year	\$5,580 \$650
Hazardous Waste Generator Fees Related to Licenses and Reports	
Hazardous Waste Generator File Search Requests	\$10/copy (No charge to regulatory agencies.)
List of Hazardous Waste Generator Licensees	\$50/copy

File Search Access	\$25/hour
Late Generator Report	
1-14 Days Late	\$25
15-30 Days Late	\$50
> 30 Days Late	\$100
Late License Fee Payment	
1-14 Days Late	\$25
15-30 Days Late	\$50
> 30 Days Late	\$100
Hazardous Waste VSQG Collection Program	
Appointment Fee (Administrative Fee)	\$0 (includes up to one hour of administrative time.)
Additional staff time for application review	\$12.50 per quarter hour
VSQG Collection Program Fees for Various Materials	All approved VSQG material disposal fees reflect 1.45 x actual disposal cost, with no appointment or administrative fees charged to customer. Information and current VSQG prices are listed on our website.
Open Burning Permits	
Burning Permit for Building Demolition	\$25
Burning Permit for Residential Burning	\$5
Solid Waste Haulers	
Mixed Municipal Solid Waste Hauler License	Fees set by Regional Joint Powers Agreement: \$100/truck for 2-year license
Solid Waste Permit Fees	
Permit to bury concrete and reinforcing bar	\$100
Solid Waste Program	
Master Composter/Recycler Certification Class	\$30/person
Solid Waste Service Fees (Haz. & Solid Waste Fee)	
Developed parcels will be charged on a basis of \$33 per service fee unit as follows:	
Commercial parcels with an assessed evaluation of \$100,000 or less	Two \$33 service fee units for a total charge of \$66
Commercial parcels with an assessed value of more than \$100,000	Four \$33 service fee units for a total charge of \$132
Industrial parcels with an assessed evaluation \$100,000 or less	Three \$33 service fee units for a total charge of \$99
Industrial units with an assessed evaluation of more than \$100,000	Six \$33 service fee units for a total charge of \$198
Multi-family housing with more than three dwelling units per parcel	80% of the \$33 service fee per dwelling, (\$26.40 per dwelling unit)
Single family residences (with one to three dwelling units per parcel), including mobile homes, duplexes, and triplexes	One service fee unit of \$33 per dwelling unit
Solid Waste Transfer Stations	
30 cubic yard/day:	
One-Time Application Fee	\$75

Annual license fee	\$350
Less than 100 tons/day:	
One-Time Application fee	\$250
Annual license fee	\$1,000
101-250 tons/day:	
One-Time Application Fee	\$500
Annual license fee	\$2,000
More than 250 tons/day:	
One-Time Application fee	\$500
Annual license fee	\$2,500
Late Payment Penalty	25% of fee
SSTS (Subsurface Sewage Treatment System) Construction Permits	
Connection from House/Structure to Existing Tank	\$100
Repair/replace Tank and/or Soil Treatment Area	\$300
Type II, Holding Tank	\$300
Standard System (Type I or II with soil treatment area)	\$400
Non-Standard Systems (Type III & IV)	\$500
SSTS Permits: Food, Beverage, Lodging and Commercial	
1-500 gallons	\$700
501-1000 gallons	\$950
1001-5000 gallons	\$1,350
5001-10,000 gallons	\$1,950
SSTS: Other Types	
Minor Subdivision Inspection Fee	\$60/hr
Soils Review	\$100
Re-inspection	\$100
Origination Fee for Revolving ISTS Loan Program	\$150
Escrow for SSTS compliance trigger, per chapter 52: 52.199 A(3) or 52.197B	\$25,000 or 125% of the estimated cost; per department review/approval

Health and Human Services Division

Adult Day Services	
Encore Adult Day Services	Private Pay Rate: \$95/day* + SmartLink bus fees For Encore Adult Day Services Sliding Fee Scale see Attachment A. <i>*By law the Encore private pay rate cannot be lower than the medical assistance rate established the State Legislature. In the event of a state increase to the medical assistance rate the private pay rate will be increased to match the medical assistance rate.</i>
Child and Family Services	
Adult Foster Care License/Corporate Licensing Inspection	\$500 per full inspection.

Out-of-Home Placement Fees	Vendor contracted rate, not to exceed actual cost. Fee will be determined based on Minnesota statute and Fee Application.
Other Contracted Child & Family Service Fees	Vendor contracted rate, not to exceed actual cost. Fee will be determined based on Minnesota statute and Fee Application.
Court Appearance for Child and Family Department Employees	\$250/hour (includes court preparation, wait time and court testimony)
Adoption Home Study	\$100/hr. (2 hr. minimum) not to exceed \$3,000.
Adoption- cost for searching for birth parents for Adult Adoptees	\$100/hr. not to exceed \$3,000
Adoption- Step-Parent	\$250 per family charge
Adoption- Step-Parent: search MN Father's Adoption Registry (MFAR)	\$50
USB Flash Drive	8 GB: \$10 16GB: \$20 32GB: \$30 64GB: \$40
Day Care Licensing	
Day Care Licensing Licensing Inspection*	\$50 for the first-year license for new providers, \$100 for relicensing existing providers
Mental Health Services/Outpatient Therapy	
Chemical Dependency Assessment (Rule 25)	\$160 per assessment (<i>Fee is applicable when clients are not eligible for the Chemical Dependency Treatment Fund and are uninsured.</i>)
Detoxification Fees	Vendor contracted rates, not to exceed actual cost. Fees will be determined based on Minnesota statute and Fee Application.
Detoxification Transportation	Vendor contracted rates, not to exceed actual cost. Fees will be determined based on Minnesota statute and Fee Application.
Copies of Charts	\$10 for 1 st 20 pages, \$5 for each additional 20 pages
Crisis Services	
Assessment & Intervention	\$600/contact
Community Intervention	\$300
Stabilization	\$500
Family Therapy	\$150
Group Psychotherapy	\$100
Medication Management	\$200
Psychiatric Evaluation/Intake	\$330
Psychological Evaluation/Forensic	\$500
Psychological Evaluation/Intake	\$225
Psychological Testing	\$150/hour

Psychotherapy (16-37 minutes)	\$100
Psychotherapy (38-52 minutes)	\$150
Psychotherapy (53+ minutes)	\$225
School-Linked Services	
Diagnostic Assessment:	
Standard	\$225
Extended for Children Birth to Age 5	\$300
Explanation of Findings	\$165
Day Treatment	\$150/hour and \$450 per 3 hours of service
Public Health Home Visits	
Public Health Nurse/Registered Nurse (PHN/RN) intermittent home visit	\$180/visit
Public Health Immunization Services	
Vaccine Administration per dose of Minnesota Vaccines for Children (MnVFC) and Uninsured/Underinsured Adult Vaccines (UUAV)	\$21/dose
Vaccine and Administration for Private Pay Immunization Services:	
Hepatitis B – adult	\$75
Influenza – injectable	\$35
TB Skin Test	\$20
Public Health Care Seat Services	
Individual Education	\$80
Group Education	\$50
Equipment	\$50
CARS Class, non-Carver County Resident	\$20
Public Health- ASQ Screening	
Both Screening Tools	\$25

Information Technology Department

Computer Reports	\$0.50/page
Computer Screen Print	\$5/page
Computer Technician	\$75/hour (measured in 15-minute increments)
Lead Analyst	\$150/hour (measured in 15-minute increments)
GIS Staff Resources	
GIS Service Requests	
Custom maps, special data requests or GIS-related work	\$100/hour (15 minute increments)
Pictometry	
Pictometry Services	Half of the County's cost for sectors around/within jurisdiction boundary

Land Management Department

Agriculture Building/Preserves	
Ag Building	\$50
Ag Preserves	\$50 (maximum)***
Ag Preserve Renewal	\$10 (maximum)***
Application Review and Board/Commission Determination Professional Services	
Professional Services required for review of an application or board/commission determination(s)	Applicant shall reimburse the County for any expenditure for professional services for review of variance, permit, plat, minor sub-division, EAW-EIS-AUAR, Water Management, WCA applications. Staff is authorized to consolidate fees if multiple permits are required.
Building Permits	

Building Permit fees are based on the 1997 Uniform Building Code (UBC) + 10%. (See Table 1A.)

Table 1A - Building Permit Fees: 1997 Uniform Building Code Plus 10%

Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500.00 plus \$3.36 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.25 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.45 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.20 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.20 for the first \$100,000.00 plus \$6.16 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,557.20 for the first \$500,000.00 plus \$5.23 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,169.70 for the first \$1,000,000.00 plus \$4.02 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees:	Hourly Charge
1. Inspections outside of normal business hours	\$51.70 per hour* (minimum charge – two hours)
2. Re-inspection fees assessed under provisions of Section 108.8	\$51.70 per hour*
3. Inspections for which no fee is specifically indicated	\$51.70 per hour* (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to plans.....	\$51.70 per hour*
5. Use of outside consultants for plan checking, inspections, or both	Actual costs**

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

**Actual costs include administrative and overhead costs.

Plan review fees are calculated at 65% of the building permit fee.

Demolition Permit	\$95 No fee if demolition is for an agricultural structure that is exempt from the building code. Fee includes state surcharge.
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Demolition Permit for Projects Supervised by Fire Departments	\$65 (includes state surcharge)
Drain Tile System (Basement/interior systems only)	\$65 (includes state surcharge)
Erosion Control	0.0004 of value – where building permit involves significant earthmoving e.g. New homes, large buildings
Mechanical/Air Conditioning	\$80 (includes state surcharge)
Mechanical/Air Exchanger	\$80 (includes state surcharge)
Mechanical/Gas Line	\$80 (includes state surcharge)
Mechanical/Heating	\$80 (includes state surcharge)
Mechanical/Non-Single Family (Commercial)	Based on valuation of project or \$80, whichever is
Non-Residential Plumbing (Commercial)	Based on valuation of project or \$65, whichever is
Permit for Move-In Home	Based on 80% of Value (according to Uniform Building
Plumbing Permit	\$65 minimum or \$5/fixture, whichever is greatest (Includes state surcharge)
Recovery of Plan Review Cost on Cancelled	
Renewal of Expired Permit if No Plan Changes	50% of permit fee
Replacement of Lost Inspection Card	\$30
Re-Side, Re-Roof, Re-Window	\$80 (includes state surcharge)
Temporary Farm-Related or Elderly Parent Manufactured Home	\$250 (includes state surcharge)

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Conditional Use Permits (CUP)	
Agriculture: Feedlot, 152.076 A Conditional Use Permit required solely for bringing an uncertified liquid manure storage area, which was designed and/or installed with guidance from Carver SWCD, into compliance and not associated with an expansion or substantial change in operation is exempt from these fees. This exemption does not include feedlot permit fees.	\$250 + \$60/hour up to \$1,000 (less than 300 animal units) \$350 + \$60/hour up to \$1,000 (300 to 599 animal units) \$500 + + \$60/hour up to \$1,000 (600+ animal units)
Residential Related: 152.077 Examples: Permanent Farm-Related Homes	\$400
Additional Density Options: 152.078 Examples: High amenity; Wooded/Lakeshore Lot, Conservation Incentive, or One building eligibility incentive	\$600 for first residential lot + \$100 for each additional residential lot + \$60/hour up to \$2,000
Home-Based Business: 152.079 Examples: Farm- Related Business, Home Extended Business, Commercial Kennels, Equestrian Facility, Aquaculture, Retail Nurseries, School Bus Service, Bed and Breakfast, Contractor’s Yard, Daycare.	\$500 + \$60/hour up to \$1,000 Cost recovery fees for staff time shall apply to County projects when the application is submitted by a County employee, vendor or consultant.
Large-Scale Activities; Essential Services; RSDs; Renewable Energy, All Others: 152.080, 152.095, 152.147-.149, 152.052-.056, 152.039, excepting those listed below.	\$600 + \$60/hour up to \$2,000 Cost recovery fees for staff time shall not apply to County projects when the application is submitted by a County employee, vendor or consultant.
Airports – Personal Use Airstrip CUP	\$600 + \$60/hour up to \$1,000
Airports – Other than Personal Use Strip CUP	\$600 + \$60/hour up to \$2,000
EAW/EIS/AUAR Process	\$600 fee + \$2,000 escrow to reimburse staff costs
Golf Course CUP	\$600 + \$60/hour up to \$2,000
Screening Standards - Financial Surety: (152.041), if applicable	Up to \$20,000 per/acre
Wireless Communication Facilities, Towers & Antennas – Escrow Account: (152.056)	\$75,000
Interim Use Permits (IUP)	
Interim Use Permit (IUP): 152.082 Example: Mining/Reclamation, Home Occupation in Detached Structure, Recreational, Educational, Agri-tourism, Institutional Activities	\$600 + \$60/hour up to \$1,000, up to \$3,000 for mining/reclamation
Recurring Special Events, Temporary Homes for Elderly Parent and Farm-Related	\$400

Interim Use Permit (IUP) - Performance Surety: (152.082) Example: Mining/Reclamation	\$10,000 per/acre of open mining activities (i.e. mining, staging and restoration)
Other Types of Land Management Permits	
Administrative Permit for excavating/filling or a driveway that includes wetlands and/or erosion control permit and/or stormwater permit with no treatment required	\$250 Permit Fee + CCWMO Fees, or other requirements, if applicable. <ul style="list-style-type: none"> • A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. • The applicant shall reimburse the County for any engineering costs incurred during application review and final inspections. (Pursuant to the CCWMO). • Work started without obtaining a permit shall be subject to a \$250 penalty in addition to the \$250 fee.
Administrative Permit for excavating/filling or a driveway that includes stormwater permit pursuant to County water rules	\$1,500 (\$500 permit fee + \$1,000 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review and final inspections. <ul style="list-style-type: none"> • If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected.
Administrative Special Use Permits	\$250 <ul style="list-style-type: none"> • Includes Temporary Family Health Care Dwellings • A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. • Work started without obtaining a permit shall be subject to a \$250 penalty in addition to the \$250 fee.

Other Types of Land Management Services	
Adult Use Business License Application and Renewal Fee	\$600 + 60/hour up to \$3,000
Boundary Adjustment	\$150 + Public Works' fee (Surveyor's description review/GIS impact fee)
Building Eligibility Transfer	\$500
Minor Subdivision	\$350 + Public Works' fee (I.e. Surveyor's description review fee & GIS impact fee)
Political Signs	\$0
Platting Process – Preliminary Plat through Final Plat Process including developer's contract and legal reviews	\$600 for one lot + \$150 for each additional lot + \$60/hour + Attorney's Office fee
Comprehensive Plan Amendment	\$600 + \$60/hour up to \$2,000
Rezoning/Ordinance Amendment	\$600 + \$60/hour up to \$2,000
Signs	\$40 if not included in a Building Permit or Conditional Use Permit
Site Inspection Fee	\$50 per site inspection
Special Meeting of Planning Commission or Board of Adjustment	\$600 + appropriate application fee
Variances and Appeals	\$500
Publications and Information	
County Code	\$50
Maps 8.5" x 11" 11" x 17" Zoning Map	\$5/Map (1 free map to landowner/agent. No fee for maps prepared for applicants and/or for public hearings.) \$7/Map
Research of Property, Demographic, or Similar Information Requested by Anyone Other Than the Landowner or Agent	Countywide Fees: Information Gathering/Research (Public Data Only) If it takes more than a half-hour: \$50/hour + any material costs; pro-rated to the nearest half-hour.
Zoning & Subdivision Sections of the Code	\$15

Library

Library Meeting Room Fees for Profit-Making Organizations	
Chanhassen Lewis Room (Capacity: 12)	\$15/hr. (split with city)
Chanhassen Longfellow Room(Capacity: 20)	\$15/hr. (split with city)
Chanhassen Lovelace Room (Capacity: 6)	\$10/hr. (split with city)
Chanhassen Wilder Room (Capacity: 100)	\$25/hr (split with city)
NYA Conference Room (Capacity: 12)	\$15/hr
Library Supplies and Services	
County Maps	\$1
Fax Machine	\$0.50/page

Flash Drive- 16 GB	\$7
Flash Drive – 1GB	\$3
Ear Buds	\$2
Lost Library Card Replacement	\$1
Non-Minnesota Resident /Non-Minnesota Regional Library System Resident Library User Fee	\$60
Photocopies and Computer Print-outs Black and White	\$0.15/page
Photocopies and Computer Print-outs Color	\$0.50/page
Overdue Fines	
All Adult materials	\$0.30/day
All Juvenile/Teen materials	\$0.10/day
Overdue Library Materials Maximum Fines	
Adult fiction and non-fiction	\$6
Adult paperbacks	\$6
Juvenile fiction and non-fiction	\$2
Juvenile paperbacks	\$2
Compact Discs	\$6
DVDs (1 Week)	\$6 (adult) \$2 (juvenile)
Law Library Fee	\$10 (no fee for counties and municipalities.)
Unreturned or Damaged Materials	
The following standard charges apply to unreturned or damaged materials when the actual replacement cost is unknown. <i>Note: Library fees apply to the Law Library and Community Libraries.</i>	
Adult Non-Fiction Hardback	\$30
Adult Fiction Hardback	\$25
Audiobook set	\$50
Compact Disc	\$25
DVDs	\$25
DVD set	\$50
Juvenile fiction	\$15
Juvenile Non-Fiction	\$20
Magazines	\$3
Missing DVD, Audiobook, or Music CD from a Set	\$15
Missing Item from a Set or Kit	\$15
Missing Set or Kit	\$100
Mobile Hotspot	\$84
Paperback	\$8 (adult) \$5 (juvenile)
Processing Fee	\$2

Parks

(RF- Reservation Fee)

Baylor Park Fees (Specific)	
Camp Site Fees Utility Campsite (30amp & Water) Primitive (Tent) Campsite Full Hook-Up Campsite (50amp, Water, Sewer) Cancellation Fee Reservation Modification Fee Early Arrival Fee	\$28/Night/Site \$20/Night/Site \$38/Night/Site \$5 Per Site/Night \$8 Per Modification Request 50% of the Nightly Rate
Mid-Week Camping Special Rates Utility Campsite (30amp & Water) Primitive (Tent) Campsite (Applied @ 6 or more consecutive days)	Buy 2 nights and get night 3 free OR buy 3 nights and get night 4 free. *Promotion eligible Sunday – Thursday, excluding holidays. Promotion must be referenced at the initial time of reservation.
Community Room Facility Rental Only Organized Group Rate Damage Deposit Cancellation Fee	\$175/Day + RF \$100/Day + RF \$50 See Cancellation Structure Below
Campground Commodities Ice: Block Firewood WiFi Connection @ Campsite Campground Dump Station	\$2 \$6/Ea. \$5/Day \$15/Use
Lake Waconia Regional Park Fees (Specific)	
Lake Waconia Event Center (WEC) Damage Deposit Down Payment for Reservation Confirmation Facility Access Prior to Event Facility Rental Building Attendant Sheriff/Security Personnel Early Set-Up Fee (Day of Event) Additional Trash/Recycling	\$500/Reservation \$500/Reservation \$150/Day + \$20/Hour for Required Staffing Time \$1,000/Day \$20/Hour/Staff Current Sheriff Off Duty Service Fee (see “Sheriff Off Duty Services” for current rate) \$80/Four Hours (4 Hour Minimum) Cost of Service + 10% Administration Fee
Waterfront Service Center Activity Room Full Room Daily Rate *Events like wedding receptions, special/community events, etc. will require special event use permitting process and related fees.	\$375/Day/(Rental) (9am – 10pm) See special event use permitting fees.
Waterfront Service Center Picnic Area Designates private use of the west side covered seating area.	Follows flight B in shelter rental section.
Park System Fees (General)	
The following rates are available to groups meeting requirements outlined in Ordinance No. 30:	

Group Camping (Organized groups of Scouts, Churches, Edu./Athletic Teams, etc.)	Rates shown are per day & night combo 1-25 People: \$37 26-50 People: \$75 51-100 People: \$150
Picnic Shelter(s) in Flights B & C (See below)	Weekday: \$20 + RF, Weekend: \$40 + RF
Ordinance Violations	
Violation Fees Violation of Chapter 91 of Ordinance 72 of the Carver County Code of Ordinances	\$20 + \$10 Court Filing Fee (plus state fees)
Photography & Videography Permits	
Annual Professional Photography Permit	\$225/Year
Commercial Business Permit	\$400/Day
Graduation/Wedding	\$400/Day
Monday - Thursday	\$25/Hour
Friday - Sunday	\$50/Hour
Video Shoot	\$200/Day
Atypical Video Shoot	\$500/Day (Minimum)
Park Shelter Rentals:	
Park Shelter "Flights"	
A: Lakeview	A: Weekday: \$150 + RF, Weekend: \$225 + RF
B: Beach	B: Weekday: \$75 + RF, Weekend: \$125 + RF
C: Hilltop, Big Oak, Trailside, Prairie	C: Weekday: \$40 + RF, Weekend: \$80 + RF
Group Reservations w/Overnight Use of Shelter Lakeview	(Only Monday-Sunday & Holidays) \$50
Damage Deposit	\$100/for Damage and/or Excessive Clean-Up
Reservation Fee (RF)	\$8
Reservation Modification Fee	\$8 Per Modification Request
Concession/Vending Fee	As Negotiated
Reservation Cancellation for Park Facilities	
Cancellation based on customer request for: All Park Picnic Pavilions, Community Room, and Lake Waconia Event Center. Outdoor Recreation Programs/Services utilize this cancellation structure as well. Campsite Cancellations follow as outlined above.	<ul style="list-style-type: none"> • 31+ Days Prior to Reservation/Event <ul style="list-style-type: none"> ○ 100% Refund Issued • 15-30 Days Prior to Reservation/Event <ul style="list-style-type: none"> ○ 75% of Refund Issued • 8-14 Days Prior to Reservation/Event <ul style="list-style-type: none"> ○ 50% Refund Issued • 0-7 Days Prior to Reservation/Event 0% Refund Issued
Recreation and Educational Programming	
Contracted Recreation Service	\$16/seasonal labor hour <i>For recreation program fees for private groups, contracted activities, and partnership programs, see Attachment B.</i>
Educational Programs	
2 Program Hours	\$3/participant for short programs
4 Program Hours	\$5/participant for long programs

Rental Equipment	
Canoe	\$10/Hour
Kayak	\$15/Hour
Paddle Boat	\$10/Hour
Personal Watercraft Storage	\$70/Season
Standup Paddle Boards	\$15/Hour
Yard Game Equipment (various types)	\$10/Hour
Kicksled Rental	\$10/Hour
Disc Golf	\$5/ (+\$5.00 replacement cost if applicable)
GPS Units	\$5/Hour
Portable Fire Ring	\$15/Group Reservation Required
Cross Country Ski Equipment Rental	(Fee for package of skis, poles & boots)
Adults	\$6/Hour
Children (under 15 years old)	\$5/Hour
Snow Shoes Equipment Rental	(Fee for package of snowshoe & pole)
Adults	\$6/Hour
Children (under 15 years old)	\$5/Hour
Special Event Permits and Event Services	
Application & Permit Processing	
Tier 1 (Admin Process)	\$108/Application
Tier 2 (Formal Process)	\$208/Application
Requirement of Facility Rental	See shelter rental rates above
Additional Services Requests	\$35/Hour/employee
Public Fireworks Displays	Exempt
Edu. Agency Endurance Events - Summer	\$25/team
Edu. Agency Endurance Events - Winter	
Monday-Thursday	\$25/Team
Friday-Sunday	\$30/Team
Outside Vendor Services	
Portable Toilets	Each item is actual cost/unit "X" number required, + 10% administration fee. *If the County has a service provider under contract for these services, Permittee is required to use the County's provider.
Portable Sinks	
Additional Trash	
*Number required based on event size	
Concession/Vending Fee	As Negotiated/By Agreement

Planning and Water Management Department

Publications and Information	
Color Maps 8.5" x 11"	
Comprehensive Plan, Water Plan, reports	\$5/map
Comprehensive Plan	
Full document	\$50
Individual Comprehensive Plan Elements or Township Chapters	\$15 with colored maps; free if printed in black & white
Water Management Plan	\$50

Water Quality Report	\$50
CDs	\$5
Review of Project for Compliance with Water Management Rules	
Combined Permit: Administrative Permit for excavating/filling or a driveway and Wetland Permit and/or Erosion Control Permit	<p>\$250 Permit Fee + CCWMO Surety, or other requirements, if applicable.</p> <ul style="list-style-type: none"> • A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. • The applicant shall reimburse the County for any engineering costs incurred during application review and final inspections. (Pursuant to the CCWMO) • Work started without obtaining a permit shall be subject to a \$250 penalty in addition to the \$250 fee.
Combined Permit: Administrative permit for excavating/filling or a driveway and Stormwater Permit	<p>\$1,500 (\$500 permit fee + \$1,000 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review and final inspections.</p> <ul style="list-style-type: none"> • If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected.
Erosion control permit and/or stormwater permit with no treatment required	<p>\$250 plus engineering costs incurred during application review and final inspections.</p> <ul style="list-style-type: none"> • Work started without obtaining a permit shall be subject to a \$250 penalty in addition to the \$250 fee.
Stormwater permit	<p><u>Less than 20 acres of disturbed area:</u> \$1,500 (\$500 permit fee + \$1,000 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review and final inspections.</p> <ul style="list-style-type: none"> • If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected. <p><u>20 acres or more of disturbed area:</u> \$2,000 (\$500 permit fee + \$1,500 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,500 incurred during application review and final inspections.</p> <ul style="list-style-type: none"> • If actual engineering costs are less than \$1,500 the applicant will be refunded for the excess amount collected.
Wetland Boundary/Type Determination	\$100 plus engineering costs incurred during application review and final inspections.
Wetlands Exemption Permit	\$100

	<ul style="list-style-type: none"> Work started without obtaining a permit shall be subject to a \$100 penalty in addition to the \$100 fee.
Wetland Replacement/ Bank Application	\$350 plus engineering costs incurred during application review and final inspections.
WMO Permits- Financial Security for CARVER COUNTY WATER MANAGEMENT ORGANIZATION RULES	
Erosion and Sediment Control Permit	<p>Applicant shall provide security of \$1,000 per acre disturbed</p> <ul style="list-style-type: none"> The minimum security required is \$1,000 For projects disturbing up to 40 acres, the maximum security required of the responsible party is \$25,000. For projects disturbing 40 or more acres, the maximum security required of the responsible party is \$50,000.
Stormwater Permit	<p>Applicant shall provide security of \$5,000 per acre disturbed</p> <ul style="list-style-type: none"> The minimum security required is \$5,000 For projects disturbing up to 40 acres, the maximum security required of the responsible party is \$25,000. For projects disturbing 40 or more acres, the maximum security required of the responsible party is \$50,000.

Property and Financial Services Division

Customer Service – Property Tax and Elections & Licensing Offices	
Certification by Hand and Seal (R/P/M) Auditor	\$20 plus \$0.25 per page
Certified Letter	Subject to postal rate
Claim Against Bond Set-up fee	\$25 plus \$0.25 per copy/page
Computer-Generated Reports Set-up fee	\$40 Tax \$25 Election
Current/Prior Year Tax Statements & Proposed Property Tax Notices	\$5
Name/Address Labels	\$3 per sheet
Screen Prints	\$2
Written Tax Estimate (any form)	\$20 per parcel
Written Tax Search	\$10 per parcel per year
Elections- Elections & Licensing Office	
Precinct Finder (Countywide)	\$75
Precinct Finder (Individual Entity)	\$25
Registered Voter Certificate	\$15
Certified Copy of County Ordinance	\$15 plus \$0.25 per page
Licenses and Permits – Chaska License Center	
Driver's Licenses:	

Class A: Regular*	\$51
Class A: Under 21*	\$31
Class B: Regular or Under 21*	\$43
Class C: Regular or Under 21*	\$36
Class D: Regular or Under 21*	\$32
Class D Provisional License Upgrade to Under 21 Driver's License No violations on record (\$3.50 credit)*	\$28.50
Provisional Driver's License*	\$19.25
Duplicate License: All classes*	\$17
Motorcycle Renewal*	\$17
School Bus Driver Physical*	\$4
Driver's License Permits: Class A, B, or C Instruction Permit*	\$10.50
Class D Instruction Permit*	\$15.50
Endorsement examination fees*	\$2.50
Motorcycle Instruction Permit/ Endorsement Fee*	\$29
Motorcycle Endorsement Renewal (2-wheel only)*	\$17
Identification (ID) Cards: Age 65 and older	\$20.75
Under age 65	\$21.50
ID Card for person with physical or developmental disability or qualified mental illness*	\$0.50
Standby or Temporary Custodian Designation ID Card*	\$4.25
Licenses and Permits – Elections & Licensing Office	
Auctioneer License*	\$20
Fireworks Permit	\$50
Liquor Licenses: Brewer Off-Sale License Including Sunday Consumption & Display (Set-up) License	\$250
Off-Sale Liquor License	\$150
Off-Sale 3.2 Malt Beverage License (Beer and Wine Coolers)	\$250
On-Sale Liquor Licenses	\$75
On-Sale Sunday Liquor License	\$2,000
On-Sale Temporary Liquor License	\$200
On-Sale 3.2 Malt Beverage License (Beer and Wine Coolers)	\$100 per event
On-Sale Temporary 3.2 Malt Beverage License (Beer and Wine Coolers)	\$150
On-Sale Temporary 3.2 Malt Beverage License (Beer and Wine Coolers)	\$50
Precious Metals	\$150
Tobacco	\$240

Transient Merchant License	\$150*
Motor Vehicle Transactions – Chaska License Center and Chanhassen Service Center	
Title and Registration Fees:	
*Filing Fee/Registration	\$7
*Filing Fee/Long Application	\$11
Department of Natural Resources title and registration	Per Minnesota Statute
Wheelage Tax	\$20
Passports – Chanhassen Service Center and Elections & Licensing Office	
Passports:	
Age 16 and over*	\$130
Under age 16*	\$100
Passport Card over 16*	\$30
Passport Card under 16*	\$15
Execution Fee*	\$35
Renewal*	\$130
Expedited Service*	\$60
Passport Photo	\$15
Property Assessment	
CAMA or Tax Extracts	
Setup & research	\$75/hr
Research	\$75/hr. minimum
Screen Prints/Field Cards	\$3/page
Complete a Property Tax Refund letter for the property owner.	\$25
Process a new eCRV request	\$38
Land Records	
Certified Copy of County Ordinance	\$15 plus \$0.25 per page
Copy of Certificate of Real Estate Value (CRV)	\$10 per copy
Plat Parcel Certification Fee	\$50
Screen Prints	\$2
Certified Copies	\$10 per document (flat fee)
Attested Copy	\$2
Copy of Document	\$1 / Per page
Copy of Floor Plan (515), Condominium (515A), CIC Plat(515B)	\$1/page \$10 minimum
Copy of an official plat	\$10
Additional certification	\$5
Certified Copy of Registered Land survey	\$15
Recording Plats	\$56
ABSTRACT: Amended: Floor Plan (515), Condominium (515A), CIC Plat (515B)	\$56 \$0.50 per apartment or unit
TORRENS: Section 515B CIC affecting 2 or more units	\$46/first 10 affected certificate \$10/each additional affected certificate
TORRENS: Amendment to Declaration, CIC Declaration, and/or Plat	\$46
Recording Documents	\$46

ABSTRACT: Satisfactions, Partial Releases, Certificates of Release, and Assignments	\$46 with up to 4 document citations \$10 additional for each document cited over 4
Condition of Register	\$50
Residue OR new additional certificate	\$40
Documents affecting multiple certificates	\$46 PLUS \$20 / Per additional certificate
Exchange Certificate	\$20/ each cancelled certificate \$20/new certificate
CECT	\$40
Federal Tax Liens	\$46
State Tax Lien	No charge
State Tax Lien Release	\$30
Well Disclosure Certificate	\$50
Land Records Non-Statutory Fees	
Access to Online Images	\$2/ document
Copy of Document	\$1/page
Plat, Registered Land Survey, CIC copies (small)	\$1/page
Historical Tract Records- Tract Index Fee	\$20
Refund Processing Fee	\$30
Bulk document transfer	\$0.50/per document
Property Taxation	
Property Taxation – Financial Services Office	
Manufactured Home Collection Fee for Delinquent Taxes (Revenue Recapture)	\$30
Property Taxation – Property Tax and Elections & Licensing Office	
Special Assessments:	
Special Assessment Entry Fee	\$5 per parcel/per entry
Special Assessment Code Set-up Fee	\$15 per new code
Taxation:	
Abatements requested by entity	\$100 per parcel/per payable year
Auditor's Certificate	\$300
Updating existing Auditor Certificate	\$150
Audit Verification of Tax District	\$175
Certification of Ten Largest Taxpayers	\$75
Confession of Judgment: Written Estimate	\$25
Set-up Fee	\$100
Confession of Judgment Satisfaction Fee	\$25
Green Acres/ Rural Preserves / Open Space Payback Calculation Fee	\$150/parcel
Escrow Processing Fee	Automated \$400/year Manual \$10/parcel per request
Escrow Processing Additional Escrow Files	\$100 each request
1 st Time Delinquency Fee	\$30 per parcel
Tax Forfeited Land – Repurchase Fee	\$250

Special tax data research or requests	\$50 per hr (15 minute increments) plus any material costs
Tax Increment Financing (TIF):	
New TIF District Set-Up Base Fee	\$450
New TIF District Set-Up Per Parcel Charge	\$50 per parcel
Yearly Maintenance Base Fee	\$250
Yearly Maintenance Per Parcel Charge	\$50 per parcel
Plan Modification	\$300
Modification Per Parcel Charge	\$50 per parcel
TIF Base Adjustment Fee	\$200
Decertification	\$300
TIF Knockdown Fee Per Parcel	\$50 per parcel
Expiration of Redemption Fee	\$75
Vital Statistics – Land Records	
Vitals Report Request*	\$15
Copy/Reprint of Vital Record	\$5 per record
Expedite Fee for Vital Records	\$10 (County only)
Birth Certificates:	
Certified*	\$26 (State \$17 – County \$9)
Non-certified*	\$13 (State \$4 – County \$9)
Additional*	\$19 (State \$17 – County \$2)
Birth Verification*	\$9 (County only)
Statement of No Record Found*	\$16 (State \$7 – County \$9)
Death Certificates:	
Certified*	\$13 (State \$4 – County \$9)
Non-certified	\$13 (State \$4 – County \$9)
Additional	\$6 (State \$4 – County \$2)
Amendments to Certified Death Record	\$40 (County Only)
Fetal Death Report	\$9 (County Only)
Statement of No Record Found	\$13 (State \$4 – County \$9)
Genealogy:	
Genealogy Research	\$50 per hour
Genealogy Copies	\$5 per copy of records
Marriage Licenses:	
Marriage License (Full Fee) *	\$115 (State \$90 – County \$25)
Marriage License (Reduced Fee with Educator's Statement of 12-hour minimum)*	\$40 (State \$15 – County \$25)
Marriage Certificate (Certified) *	\$9 each (County only)
Statement of No Record Found	\$9 (County only)
Marriage License Amendment	\$40 (County only)
Marriage License Reissue	\$15 (County only)
Notary Public:	
Notary Public Commission Recording Fee*	\$20 (County only)
Notary Verification (per document) *	\$5 (County only)
Ordination Credentials:	
Credentials of Ordination filing	\$20 (County only)

* Fee set by Minnesota statute.

Public Works

Program Delivery Department - Planning	
Development Review Fee	\$75/hour for internal staff plus actual consulting fees to review development and land use changes impacting the County Highway transportation system
Program Delivery Department - Transportation	
Access Permit New residential or field access New subdivision street or commercial driveway	\$300 + engineering plan review and inspection actual cost \$500 + engineering plan review and inspection actual cost
Access Permit Combined fee for New residential- <i>Permit review and issuance, with new mailbox and fire # plate</i>	\$425 + engineering plan review and inspection actual cost
Annual Permit Allows 14' high, 14.5' wide, 95' long under posted weight	\$220
Delay Penalty Penalty for not meeting completion date	\$75
Departure Request	\$200
Departure Request Appeal	\$300
Obstruction Permits	\$100
Single Trip Permit Oversize Load Overweight Load Overweight Load (Eng. Review) Overweight Load (Bridge Load Rating)	\$20 \$20 + \$6 per ESAL/mile \$105 + \$6 per ESAL/mile \$1,000 + \$6 per ESAL/mile
Special Event Permit For streets closures for city celebrations and other events: Permit review and issuance – for all or any size event	
Under 100 attendees/contestants/ entries or 1-2 highways	\$0
100-400 Attendees /Contestants/Entries or 3-4 highways	\$100
Over 400 Attendees /Contestants/Entries or 5-plus highways	\$400
Utility Permit Private Utility Companies	\$200 base/mile + \$200/each additional mile
Work within county ROW	

General excavation, grading, sewer and water	\$300 base/mile + engineering plan review and inspection actual cost
Property Surveying	
Boundary Adjustment Description Review/GIS Impact Fee <i>Note: Collected as part of Land Management application</i>	\$75
Minor Subdivision Description Review/GIS Impact Fee <i>Note: Collected as part of Land Management application</i>	\$100
Plat Checking and Mapping Fee	\$300 plat + \$30/lot or CIC unit + \$5/ detached garage CIC unit
Torrens Application Survey/Description Review	\$300

Regional Rail Authority

Dakota Rail Line Fees <i>See Attachment D: Carver County Regional Rail Authority Fee Schedule.</i>
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Sheriff's Office

Administrative Forfeiture Fee	\$250
Approving Bond	\$50
Detox Transport Fee	\$250 per trip
False Alarm Fee	\$50 beginning with the fourth false alarm. Each following false alarm increases by \$50 (i.e., fifth alarm = \$100; sixth alarm = \$150).
Filing Fees	\$49.59
Patrol Videos	\$10/CD plus \$30 research fee
Body Worn Camera Audio/Video	\$20/flashdrive plus staff time for compiling data
Storage of Impounded Vehicles	\$15/day
Background Checks	
Adult Use New Establishment/New Owner	\$250
Adult Use Renewal	\$100
Liquor License New Establishment/New Owner	\$250
Liquor License Renewal	\$100
Civil	
Duplicate or Replacement Certificate	\$20
Abandoned Property	\$110 per hour per deputy, minimum one hour per deputy
Civil Stand-by	\$110 per hour per deputy, minimum two hour per
Filing of Notice of Intent to Redeem	\$100* (State Statue driven fee)

Filing of Redemption and Post-Redemption Documents	\$20
Judgment and Degree	\$110 per hour per deputy, minimum one hour per deputy
Legal Not Founds	\$80
Lien Sales (Mechanical or Warehouseman)	\$110 per hour per deputy, minimum one hour per deputy
Mileage (round trip)	Current IRS rate
Minnesota Domestic Protection Orders	No Charge
Minnesota Harassment Orders	No Charge
Mortgage Foreclosure Sales	\$110 per hour per deputy, minimum one hour per deputy
Posting of Notices	\$110 includes two people + \$25 for additional person, same address
Postponement of Scheduled Mortgage Foreclosure Sales	\$20
Redemption of Property (Recorded Fee Holder & all others)	\$250* due at time of request (State Statute driven fee)
Request of Process Returned	\$110 includes two people + \$25 for additional person, same address
Replevin <ul style="list-style-type: none"> • Writs of Attachment • Securing properties on Seizures 	\$400 deposit + deputy @\$110 per hour per deputy, minimum one hour per deputy
Service of Process Fee	\$110 includes two people + \$25 for additional person, same address
Storage of Levied Property	\$10/day per storage stall (20' x 9')
Writ of Execution Commission	5% of amount collected
Writ of Execution (Seizure or Sale)	\$400 deposit + deputy @\$100 per hour per deputy, minimum one hour per deputy
Writ of Recovery (Inventory)	\$110 per hour per deputy, minimum one hour per deputy
Dangerous Dog	
Dangerous Dog Registration	\$100
Dangerous Dog Designation Review Hearing	\$100
Potentially Dangerous Dog Designation Review Hearing	\$100
Gun Conceal/Carry Permits	
Additional fee for renewal of permit after 30 days expiration	\$10
Change of Address or Replacements	\$10
Emergency Permit	No charge
New Conceal/Carry Permit	\$75
Renewal of Permit	\$50
Jail/Inmate Fees	
Adult Inmate Boarding Fee	\$55/day (Except by Contract)

Booking Fee	\$20
Cell Upgrade	\$10
Electronic Home Monitoring	\$20/day
Fingerprint Cards (Carver County Resident)	No charge
Fingerprint Cards (Non-Carver County resident)	\$15/card
Inmate Medical*	Inmate billed per MS 641.12; 641.15
Inmate Mantoux – other agency	\$15
Inmate Prescription refill	\$5
Jail Record Copies (public)	\$0.25/page
Jail Record Copies (request from inmate)	\$0.25/page
Juvenile Detention Center Boarding	\$145/day
Medical Co-pay	\$5
Pay for Stay	\$20/day
Work Release (WR) Inmates In-County	\$20/day
Work Release (WR) Inmates Out-of-County	\$55/day
WR – Mantoux	\$20
WR – UA Screen	\$20
911/Radio Programming	
911 Call Recordings	\$10/CD plus \$30 research fee
911 Call Recordings – Transcribed	\$25 for first half-hour plus \$25 each additional hour (in addition to \$10 CD plus \$30 research fee)
Radio Programming for outside county entities	\$68/hr
Off-Duty Deputy	
Off-Duty Deputy Services	\$110 per hour per deputy
Off-Duty Deputy Services - Holiday Rate	\$130 per hour per deputy
Reports/Photos	
Accident Reports	\$0.25/page
Additional Pages	\$0.25/page over 100 pages actual cost
Digital Photos/ Electronic Media	\$10/CD plus \$30 research fee, \$15/USB (up to 4GB) plus \$30 research fee, USB over 4GB- call for fee amount
Initial Complaint Report	\$0.25
Miscellaneous Documents	\$0.25/page \$0.50/2-sided document
Offense/Incident Report	\$0.25/page \$0.50/2-sided document
Photos	3x5 - \$1.50 4x6 - \$1.75 5x7 - \$5 8x10 - \$10
Record Transcriptions	\$25 for first half-hour plus \$25 each additional hour (in addition to \$10 CD plus \$30 research fee)

Attachment A

Encore Adult Day Services Program 2023 Sliding Fee Schedule

Regular Daily Rate = \$95.00*

A full day is considered anything over 5 hours. In situations when a participant attends the program less than 5 hours they will be billed at a 15 minute unit of attendance based on the daily rate and a 6 hour program day.

**By law the Encore private pay rate cannot be lower than the medical assistance rate established the State Legislature. In the event of a state increase to the medical assistance rate the private pay rate will be increased to match the medical assistance rate.*


Rates Based on 2022 Federal Poverty Guidelines

Family of 1	
Annual Gross Income:	Daily Fee
At or below the Current Federal Poverty Guideline figure* \$13,590	\$0
\$13,591 - \$18,347	\$33.25
\$18,348 - \$25,142	\$47.50
\$25,143 – 33,975	\$71.25
Over \$33,975	\$95.00
<i>Hourly rate: For those who attend less than or more than a regular full day - 6 hours</i>	\$16.00/hour
Shower Rate	\$16.50/shower

Family of 2	
Annual Gross Income:	Daily Fee
At or below the Current Federal Poverty Guideline figure* \$18,310	\$0
\$18,311 - \$24,719	\$33.25
\$24,720 - \$33,874	\$47.50
\$33,875 - \$45,775	\$71.25
Over \$44,775	\$95.00
<i>Hourly rate: For those who attend less than or more than a regular full day - 6 hours</i>	\$16.00/hour
Shower Rate	\$16.50/shower

*Fluctuates with the current Federal Poverty Guidelines

Carver County Parks Outdoor Recreation Programming Fee Matrix 2023

Contracted	Partnership																		
<p>Examples: Private birthday parties, scout/non-profit group(s), childcare programs, City events, corporate groups, other.</p> <p>Program Fee: Equals Instructor time (\$16/Hour) x2. The x2 multiplier accounts for equipment replacement, administrative time and instructor drive time to/from the Parks Office.</p> <p>A total of 1.5 hours of time will be added to each program booking accounting for set-up and tear-down time.</p> <p>In general, 1 Instructor will be required for every 10-15 participants with a minimum of 2 Instructors for water-based programs.</p> <p>Examples:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #4F81BD; color: white;"> <th style="text-align: left;">Program Length:</th> <th style="text-align: center;">Number of Instructors:</th> <th style="text-align: right;">Cost:</th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">2 Hour</td> <td style="text-align: center;">1</td> <td style="text-align: right;">\$98</td> </tr> <tr> <td style="text-align: left;">2 Hour</td> <td style="text-align: center;">2</td> <td style="text-align: right;">\$196</td> </tr> <tr> <td style="text-align: left;">4 Hour</td> <td style="text-align: center;">1</td> <td style="text-align: right;">\$154</td> </tr> <tr> <td style="text-align: left;">4 Hour</td> <td style="text-align: center;">2</td> <td style="text-align: right;">\$308</td> </tr> </tbody> </table> <div style="margin-top: 10px; border: 1px solid black; padding: 5px;"> <p style="background-color: #4F81BD; color: white; padding: 2px;">Environmental Education for School Groups**</p> <p style="background-color: #4F81BD; color: white; padding: 2px;">\$16 Per Hour/Instructor Needed</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 2px;"> <tr><td style="padding: 2px;">Pond Study</td></tr> <tr><td style="padding: 2px;">Maple Syrup Tours</td></tr> <tr><td style="padding: 2px;">Nature/Night Hike</td></tr> </table> </div>	Program Length:	Number of Instructors:	Cost:	2 Hour	1	\$98	2 Hour	2	\$196	4 Hour	1	\$154	4 Hour	2	\$308	Pond Study	Maple Syrup Tours	Nature/Night Hike	<p>Examples: Public programming offered with local City Park and Recreation Departments, Community Education & School Districts and other County Organizations/Departments (example Carver County Historical Society).</p> <p>Gross revenue is split 75% for Carver County Parks and 25% for the Partner Agency, assuming that Carver County provides all Instructor staffing. (If not, Instructor time “cancels out” at a 1:1 ratio if partner provides staffing)</p> <p>If either partner must purchase more than \$50 worth of supplies/services, then that cost comes off the top of the revenue before the split and is added onto that partners total reimbursement.</p> <p>Previously Arranged Agreements: Waconia Community Education: split is 80/20% but there is no reimbursement for purchased supplies ISD 112 Community Education: split is 72/28%, but costs are still reimbursed.</p> <div style="text-align: center; margin-top: 20px;">  </div> <p>Parks Department Contact Public Works Building 11360 Hwy 212, Suite 2 Cologne, MN 55322 (P) (952)466-5250 (E) parks@co.carver.mn.us</p>
Program Length:	Number of Instructors:	Cost:																	
2 Hour	1	\$98																	
2 Hour	2	\$196																	
4 Hour	1	\$154																	
4 Hour	2	\$308																	
Pond Study																			
Maple Syrup Tours																			
Nature/Night Hike																			

Attachment C

**Carver County Regional Rail Authority
Fee Schedule**

<u>Activity</u>	<u>Rate</u>
Drive Way Lease	\$1, No Annual fee, No Maintenance
Agricultural Land Permit	\$214/Tillable Acre/Annual
Building or Structure Site	Ave. Tax Assessed Land Value
Occupation Lease (Market Rate)	5% + Taxes
Reissuance Fee for a Previous Lease Agreement	\$100 Municipal and Private Residence \$1,000 Commercial
Administrative Application Fee*	\$100
Concession/Vending Sales	Negotiated

**Note: The Administrative Application Fee represents costs associated with drafting up a permit. The Administrative Application Fee is applicable to commercial utility crossings, leasing of buildings and any agricultural leases or permits. It also applies to requests for use of railroad premises and would include, but is not necessarily limited to, such things as farmers markets, city celebrations, thrift sales, and other uses as may be permitted.*

**CARVER COUNTY, MINNESOTA
ORDINANCE 87-2023**

THE 2023 CARVER COUNTY FEE SCHEDULE

The Carver County Board of Commissioners Hereby Ordains:

Section 1. The 2023 Carver County Fee Schedule, includes fees for services provided by county offices, officials, departments, courts, and employees, and is hereby adopted pursuant to Minnesota Statutes.

Section 2. The 2023 Carver County Fee Schedule is hereby established as an official control for Carver County and is kept in the Office of the Carver County Auditor.

Section 3. This ordinance shall become effective on January 1, 2023.

Adopted by the Carver County Board, Resolution # _____, at its meeting of November 15th, 2022.

Gayle Degler, Carver County Board Chair

David Hemze, Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

DATE November 15th, 2022 RESOLUTION NO. _____

MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

**A RESOLUTION ADOPTING ORDINANCE 87-2023,
THE 2023 CARVER COUNTY FEE SCHEDULE**

WHEREAS, the County Board of Commissioners may charge fees for services provided by any county office, official, department, court, or employee; and

WHEREAS, there is a reasonable relation between the fees contained in this schedule and the cost of providing the services; and

WHEREAS, Minnesota Statutes state that these service fees, charges, and rates must be established by ordinance.

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners hereby ordains adoption Ordinance 87-2023 and the fees contained in this schedule, effective January 1, 2023.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of November, 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2022

David Hemze, County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of Southwest Regional Trail Master Plan

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>11/15/2022</u>
Contact: <u>Marty Walsh</u> Title: <u>Parks and Recreation Director</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>20</u> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <u>Martin Walsh</u> Title: <u>Parks and Recreation Director</u>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Master Plan for the Southwest Regional Trail has been prepared. Consistent with MN Statute 473.313, consultation with the communities of Chanhassen, Chaska, and Victoria has occurred, and they have or are in the process of providing resolutions in support of the plan. The Master Plan for the Southwest Regional Trail addresses the 12 requirements of the Metropolitan Parks and Open Space System Plan: Boundaries, Acquisition Costs, Demand Forecast, Development Concept, Conflicts, Public Services, Operations, Partner Engagement, Public Engagement and Participation, Equity Analysis, Public Awareness, and Accessibility.

The initial Master Plan for the trail was developed in 2006 connecting the communities of Chaska and Victoria and linking the Minnesota River Bluffs LRT Regional Trail with the Lake Minnetonka LRT Regional Trail. In 2016, the plan was amended to include a mile long segment of Hennepin County Regional Railroad Authority (HCRRA) property extending from County Road 61 to Bluff Creek Drive, and again amended in 2018 to include an additional 2-mile segment of the former HCRRA property from Bluff Creek Drive to the east county line. Both amended sections are commonly known as segments of the Minnesota River Bluffs LRT Regional Trail.

Rational for developing the Southwest Regional Trail includes: 1) Linking the Minnesota River Bluffs LRT Regional Trail with the Lake Minnetonka LRT Regional Trail 2) Tie together numerous federal, state, regional, and local parks, natural areas, and trails into a cohesive and interlinked system. Further, the plan works to better define the trails of the Minnesota River Bluffs Regional Trail and the Southwest Regional Trail.

The Park Commission recommended approval at its October 19th regular meeting. Staff will present the master plan for the County Board action.

A link to the master plan is provided below:

<https://www.co.carver.mn.us/home/showpublisheddocument/23721/637985675939430000>

ACTION REQUESTED:

Motion to approve the Southwest Regional Trail Master Plan and direct staff to submit to the Metropolitan Council for approval.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

--	--

Total

\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

License Agreement with the Veterans Memorial Registry

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>11/15/2022</u>
Contact: <u>Martin Walsh</u> Title: <u>Parks Director</u>	Item Type: <u>Ditch/Rail Authority</u>
Amount of Time Requested: <u>10</u> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <u>Stan Heldt</u> Title: <u>President of Veterans Memori...</u>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County Regional Railroad Authority and the Carver County Veterans Memorial Registry (CCVMR) entered a 5- year license agreement November 28, 2017, for vacant land, construction and ongoing maintenance of a veteran's memorial located in the City of Mayer. In July of 2020, the Carver County Regional Railroad Authority consented to CCVMR assigning all its rights and obligations related to the memorial to the Veteran's Memorial Registry (VMR).

- VMR is a 501 (c)(3) entity which will have full benefits related receiving tax-deductible donations for the memorial.
- Further, VMR was held to the same terms of the license agreement for the veteran's memorial as CCVMR.
- Both CCVMR and VMR did execute an agreement that assigns the obligations of CCVMR to VMR and provide Carver County Regional Railroad Authority with an executed copy of the agreement.

September 2021, Carver County approved amending the site plan for the monument to include 4 equipment pads and other changes.

Currently the VMR is requesting:

- Renew of the License Agreement
 - This would include a second phase of development, with 5 pads for military equipment and other modifications requiring some site grading and drainage improvements.
- Cost participation in cost to construct a portion of a sidewalk along Hwy 25
 - Costs to be shared equally between VMR, CCRRA, and City of Mayer
 - Cost to CCRRA \$3,200

ACTION REQUESTED:

- Motion to approve a new the license agreement with VMR for the Veterans Memorial in the City of Mayer pending finalization of the contract review process and authorize Board Chair and Administrator to sign the agreement.
- Motion to approve expenditure of \$3,200 for construction of a sidewalk along Hwy 25.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	
CCRRA	\$3,200.00
Total	\$3,200.00

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8726

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Closed Session for Labor Negotiation Strategy

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Minnesota Statutes 13D.03, subd 2 allows a public entity to enter into a closed session to plan and discuss labor negotiation strategy. Employee Relations requests to enter into a closed session with the Board to discuss labor negotiation strategy.

ACTION REQUESTED:

Motion to go into closed session to discuss labor negotiation strategy.

Upon conclusion of the closed session, a motion to return to regular session.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8740