

Carver County Board of Commissioners
 July 6, 2010
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:15 a.m.

1. *a) CONVENE*
- b) Pledge of Allegiance*
- c) Public participation (comments limited to five minutes)*
- d) Introduction of New Employees*
2. Agenda review and adoption
3. Approve minutes of June 22, 2010 Regular Session 1-5
4. Approve minutes of June 22, 2010 Board of Appeal and
 Equalization 6-8
5. Community announcements

9:15 a.m.

6. **CONSENT AGENDA**
 - 6.1 Approval of Institute for Clinical Systems Improvement
 Contract for Statewide Health Improvement Program
 Healthcare intervention consultant 9
 - 6.2 Approve Executive Assistant to the County Attorney
 Agreement 10
 - 6.3 Approve Chief Deputy agreement 11
 - 6.4 Accept donation of two Valley Fair tickets 12
 - 6.5 Charitable gambling application for exempt permit-West Metro
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 - 6.6 Approval of Motorola contract for radio console
 equipment 15
 - 6.7 Partnership agreement with Mn/DOT on maintenance of
 Public safety communication equipment 16
 - 6.8 Acceptance of new Veterans Service van 17-19
 - 6.9 Award of bid for 2010 overlay projects 20-22
 - 6.10 Clarification of Voluntary Early Retirement Incentive
 Plan 23-24

		6.11	Community Social Services' warrants	NO ATT
		6.12	Commissioners' warrants.....	SEE ATT
9:15 a.m.	7.		ADMINISTRATIVE SERVICES	
		7.1	<i>Public Hearing</i> - Amendment to Carver County fee for service schedule – Information Services (GIS unit).....	25
		7.2	Approval to lower the Hollywood tower structure.....	26-27
		7.3	Oak Grove City Center project – approval of the Library capital budget	28-30
10:00 a.m.	8.		PUBLIC WORKS	
		8.1	Resolution for TIGER II and Community Challenge Planning Grant application for TH 212 and Carver City Center	31-33
		8.2	Resolution for TIGER II and Community Challenge Planning Grant Application for TH 5	34-35
10:15 a.m.	9.		COUNTY ADMINISTRATION	
		9.1	Metropolitan Inter County Association Legislative Update ...	36
10:45 a.m.			ADJOURN REGULAR SESSION	
10:45 a.m.			Board and Administrator Reports	

David Hemze
County Administrator

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 22, 2010. Chair James Ische convened the session at 9:16 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

The following amendment was made to the agenda:

Add:

Additional tobacco license application.

Lynch moved, Workman seconded, to approve the agenda as amended. Motion carried unanimously.

Maluchnik moved, Degler seconded, to approve the minutes of the June 15, 2010, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Lynch moved, Maluchnik seconded, to approve the following consent agenda items:

Payment of emergency claims in the amount of \$150 and \$234.

Authorized Public Health and Environment employee to attend the 2010 Strategic National Stockpile Summit in Georgia July 27-29, 2010.

Approved Emergency Management Performance Grant contract and accepted grant funds in the amount of \$51,828 from the State of Minnesota, Department of Public Safety - Homeland Security & Emergency Management Division.

Approved the Board of Water and Soil Resources Competitive Grant 2010 and related Public Health and Environment budget amendment increasing Clean Water Legacy Fund Revenue \$233,000 and increasing urban stormwater practices \$64,000, SWCD personnel costs \$20,000, County personnel costs \$50,00 and treatment systems \$99,000.

Approved the appointment of Josh Carlyle to serve a term of two years as the representative from Carver County serving on the Metropolitan EMS Committee and Ken Carlson as the alternate representative.

Awarded bid for SAP 10-617-17, overlay and widening, to Northwest Asphalt in the amount of \$999,827.35.

Authorized the use of Lake Minnewashta Regional Park Boat Access #2 for the July 4th Fireworks display with the understanding that the County receives the signed permit with indemnification language from Americana Fireworks, permit fee and current certificate of insurance.

Approved STS program contract amendment No. 1 to I-250.

Approved the following tobacco licenses:

License #10-629, Schroeder Oil LLC dba Hollywood Star
License # 10-628, Walgreen Co. dba Walgreens #12434
License # 10-627, Kwik Trip, Inc dba Kwik Trip #492
License # 10-626, Southern Sands Inc. dba Down South Bar & Grill
License # 10-625, Victoria Street, LLC dba Victoria Bar and Grill
License # 10-624, Kleinprintz Liquors, LLC dba MGM Liquor Warehouse
License # 10-623, Thaemert, Inc. dba T-Road Tavern
License # 10-620, Chanhassen Winner Co. dba Chanhassen Marathon
License # 10-619, B&B Hospitality dba HI-5 Market
License # 10-616, TTK Inc. dba Carver Liquor
License # 10-614, Holiday Stationstores, Inc. dba Holiday Stationstore #390
License # 10-613, Casey's Retail Company dba Casey's General Store #2655
License # 10-611, Last Call Properties, LLC dba Last Call Too
License # 10-610, KLMS Group LLC dba Century Blvd BP
License # 10-606, Harvey's Bar & Grill Inc
License # 10-605, Walgreen Co dba Walgreens #9728
License # 10-604, Holiday Stationstores, Inc. dba Holiday Stationstore #371
License # 10-603, Century Wine & Spirits, LLC
License # 10-600, CVS Corporation dba CVS/Pharmacy #1747
License # 10-596, Champlin 2005 LLC dba Cub Foods #31564
License # 10-594, Holiday Stationstores, Inc dba Holiday Stationstore #360
License # 10-578, Kwik Trip, Inc dba Kwik Trip #402
License # 10-567, J & R Entertainment dba Da' Boars Bar & Grill
License # 10-566, Schoknecht, Inc dba Lisa's Place
License # 10-558, Mayer Oil Co of Mayer Inc dba Mayer
License # 10-557, TBI Liquor Two, Inc dba Cheers Wine & Spirits
License # 10-543, Speedway SuperAmerica LLC dba SuperAmerica #4366
License # 10-541, Plocher's Inc dba Floyds
License # 10-540, Bluff Creek Golf Association
License # 10-535, Harms Bar
License # 10-526, R E Smith Oil & Tire Co, Inc
License # 10-523, Mid-County Coop dba Mid-County Holiday Stationstore of Cologne
License # 10-519, Ivan's Convenience Store, Inc.
License # 10-517, Hollywood Sports LLC
License # 10-515, Holiday Stationstores, Inc dba Holiday Stationstore #199

License # 10-513, Good Time Liquors
License # 10-509, Nash Finch Company dba Econofoods #318
License # 10-508, Dahlgreen Golf Club, Inc
License # 10-501, American Legion Post #580 – Chanhassen
License #10-608, Alouls Fuel & Food Service dba Chanhassen BP

Approved the following abatements/additions:

02-012-0300	Linda Leidiger (2009, 2010)
09-027-0910	Tobias Buhr
25-398-0460	Anne Rohe
25-532-0930	Michelle Carpenter (2009, 2010)
25-848-2120	Lisa Heath (2008, 2009, 2010)
30-050-2020	St. John Evang Lutheran Church
30-050-2050	St. John Evang Lutheran Church
30-951-0080	David Barnard
30-951-0351	Julia Haverkamp
58-187-0230	John Rued
65-317-0640	Laketown Homeowners Assoc
65-317-0650	Laketown Homeowners Assoc
65-318-1050	Virginia Larkin
75-351-0210	Maria Flores (2008, 2009, 2010)
75-445-0090	Steven Hindermann (2009, 2010)
85-609-0600	Joel Zylman
85-050-1280	Daniel Larson (2009, 2010)

Approved contracts for disposal services with Allied Waste and Organic Disposal LLC.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

On vote taken to approve the consent agenda, Ische, Lynch, Maluchnik voted aye. Degler and Workman abstained due to items on the consent agenda. Motion carried.

Senator Julianne Ortman appeared before the Board to present a session recap and to review changes that came out of the last session. She stated this was very difficult session and, although they started in February, they did not talk about the issues until May. She noted the Supreme Court's decision on the Governor's unallotments and the additional cuts made to reduce the deficit. Ortman expressed concern in the State economist's revenue projections and believed they were too optimistic.

She pointed out the changes made to GMAC and believed that was a necessary change. Ortman acknowledged the cuts to LGA and indicated she was seeking to meet with a group of Mayors to discuss the formula for LGA. She cautioned cities and counties from planning on State aid in future years considering the State's budget.

Ortman explained the angel tax credit passed that will impact businesses in the County. She stated they also passed aid for flooding in Carver and Scott Counties. She noted the proposal to increase income taxes for taxpayers in the fourth tier that would have been detrimental to the growth they hope to see in the County. Ortman pointed out the ignition interlock system that was passed and, because of the cost, the need to monitor the impact to individuals that use the system.

She stated they missed the opportunity to work on an early retirement option as they need to deal with growing government payrolls. Ortman also pointed out the program that Dakota County implemented that acts as an incentive for County divisions to save money.

Ortman added the final bill to accept cuts on a temporary basis was a difficult choice as she believed cuts should have been made permanent. Ortman stressed the need for partnerships with the counties and cities. She added there would be no quick fixes and they need to come up with new ideas and work together.

The Board thanked Senator Ortman for the work she did and for today's update.

Doris Krogman, Employee Relations, requested the Board adopt a Resolution to establish the 2010 Voluntary Early Retirement Incentive Plan. She explained this came from budget pressures and personnel costs.

She stated \$15,000 would be deposited in the Post Employment Health Care Plan for full time employees and a pro rata amount for part time employees. She indicated retirements would have to occur this year and pointed out the savings that would occur with the reduction of salary expenses and unemployment costs.

Krogman reviewed eligibility requirements. She noted the future savings through not filling positions, filling positions at a lower rate or through reorganization. She indicated no FICA is paid on the deposit and is tax free as long as it is used for qualified medical expenses. She stated periodic accounting reports would be given to the Board on the plan. Memorandums of understanding would also need to be secured with the unions.

Dave Hemze, County Administrator, stated they have established a \$150,000 savings goal for this program and they would be managing this program to ensure they are meeting their goal. He pointed out although they don't control who participates, they do have control over managing these positions and they are hopeful the savings end up being more than the estimated \$150,000.

Maluchnik offered the following Resolution establishing the 2010 Voluntary Early Retirement Incentive Plan to be immediately available to non-bargaining staff and available to bargaining staff as it is approved by their exclusive representatives, for retirements on or before October 31, 2010, seconded by Degler:

Resolution #30-10
2010 Voluntary Early Retirement Incentive Plan

On vote taken, all voted aye.

REGULAR SESSION
June 22, 2010

Lynch moved, Degler seconded, to adjourn the Regular Session at 10:15 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

County Board of Appeal and Equalization
June 22,2010

The County Board of Appeal and Equalization met this day as required by law. Present were Board members: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman. Absent: Taxpayer Services Manager, Laurie Engelen.

Board members and County staff were introduced.

Angie Johnson, County Assessor, introduced the appraisers in her office and the areas they assessed. She noted appeals were down 50% from last year and reviewed her annual report. She stated there was a 6 ½% decrease in market values. She reviewed the number of residential and commercial sales in 2009 and number of home and commercial sales to date.

Keith Kern, Assessor's Office, updated the Board on changes in Green Acres. He pointed out nonproductive land will no longer receive the Green Acres benefit and noted the option for landowners to enroll in the new rural preserve or ag preserve programs

Johnson reviewed the current number of Tax Court cases and indicated they have been working to get these resolved.

Larry Koch requested that his property value be lowered from the present \$870,700 assessed value. He pointed out his value as compared to his neighbor's, the lake his property is situated on and the problems he has with his home's foundation. He suggested a fair market value would be \$760,000 to \$780,000.

Nathan Griffiths stated his home was being assessed at \$638,800 and he just purchased his home for \$450,000. He suggested his value should be lowered to what he was willing to pay for it. He indicated the home was on the market for nine months and originally listed for \$599,000. He stated the asking price was then lowered and his offer at \$450,000 was accepted.

Workman moved, Degler seconded, to recess at 5:05 p.m. and reconvene at 7:00 p.m. for final decisions. Motion carried.

The County Board of Appeal and Equalization reconvened at 7:00 p.m. for final decisions. Present were Board members James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman. Absent: Taxpayer Services Manager, Laurie Engelen.

Chair Ische confirmed there were no additional appeals received and the Assessor was not aware of any additional appeals.

Maluchnik moved, Lynch seconded, to set the value on PID#25.7930140, Larry Koch, at \$880,000.

Steve Clay, Assessor's Office, clarified they were recommending that the 2010 assessed value of \$870,700 be raised to \$930,000 for the Koch property.

Maluchnik and Lynch withdrew their motion and second.

Workman moved, Maluchnik seconded, to set the value on PID #25.7930140, Larry Koch, at \$840,000. Workman voted aye. Degler, Ische, Lynch, Maluchnik voted nay. Motion failed.

Maluchnik moved to set the value on PID #25.7930140, Larry Koch, at \$900,000. Motion failed for lack of a second.

Ische moved, Lynch seconded, to set the value on PID #25.79301040, Larry Koch, at \$875,000. Ische, Degler, Lynch, Maluchnik, voted aye. Workman voted nay. Motion carried.

Degler moved, Maluchnik seconded, to set the value on PID 25.2640160, Nathan Griffiths, at \$517,000. Degler voted aye. Ische, Lynch, Maluchnik, Workman voted nay. Motion failed.

Maluchnik moved, Lynch seconded, to set the value on PID 25.2640160, Nathan Griffiths, at \$550,000. Lynch, Maluchnik voted aye. Workman, Degler, Ische voted nay. Motion failed.

Workman moved to set the value on PID 25.2640160, Nathan Griffiths, at \$450,000. Motion died for lack of a second.

Maluchnik moved to set the value on PID 25.2640160, Nathan Griffiths, at \$570,000. Motion died for lack of a second.

Degler moved to set the value on PID 25.2640160, Nathan Griffiths at \$500,000. Motion died for lack of a second.

Maluchnik moved to set the value on PID 25.2640160, Nathan Griffiths at \$560,000. Motion died for lack of a second.

Lynch moved, Maluchnik seconded, to set the value on PID 25.2640160, Nathan Griffiths, at \$540,000. Ische, Lynch, Maluchnik voted aye. Degler, Workman voted nay. Motion carried.

Workman moved, Maluchnik seconded, to adjourn at 7:10 p.m. Degler, Ische, Lynch, Maluchnik, Workman voted aye. Motion carried.

Patrick Conness, County Attorney's Office, informed the Board that staff had some concerns regarding the previous vote on PID 25.2640160, Nathan Griffiths, and provided guidance for how the Board of Appeals could reconvene to clarify the vote.

Present were James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch and Randy Maluchnik. Absent: Tom Workman, Laurie Engelen.

Degler moved, Maluchnik seconded, to reconvene as the County Board of Appeals and Equalization at 7:18 p.m. Degler, Ische, Lynch, Maluchnik voted aye. Motion carried.

Lynch moved, Maluchnik seconded, to rescind the motion setting the value on PID 25.2640160, Nathan Griffiths, at \$540,000. Ische, Degler, Lynch, Maluchnik voted aye. Motion to rescind carried.

Johnson clarified that if the Board took no action on the Griffiths appeal the Assessor's value would stand.

Maluchnik moved, Lynch seconded, to set the value PID 25.2640160, Nathan Griffiths at \$525,000. Ische, Degler, Lynch, Maluchnik voted aye. Motion carried.

Lynch moved, Maluchnik seconded, to adjourn at 7:25 p.m. Degler, Ische, Lynch, Maluchnik voted aye. Motion carried.

Submitted for:
Laurie Engelen
Taxpayer Services Manager



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of Institute for Clinical Systems Improvement (ICSI) Contract for Statewide Health Improvement Program (SHIP) Healthcare Intervention Consultant

Originating Division: Public Health and Environment

Meeting Date: 7/06/10

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The goal of the Statewide Health Improvement Program (SHIP) is to reduce the burden of chronic disease in Minnesota by reducing tobacco use and obesity through policy, systems and environmental changes in schools, worksites, communities and healthcare organizations. As part of Carver and Scott County's SHIP grant, as it relates to the healthcare organizations intervention, the Division would like to contract with the Institute for Clinical Systems Improvement (ICSI) as a Consultant for this intervention.

As a Consultant, ICSI will assess, develop, implement and contribute to the evaluation of referral systems within healthcare organizations in Carver and Scott counties, in accordance with the selected Carver-Scott SHIP healthcare intervention, and Minnesota Department of Health (MDH) intervention #C-HWHB-H2*, of the MDH SHIP Guide to Implementing & Evaluation Interventions.

*Definition of the Healthcare Intervention #C-HWHB-H2: Develop relationships among healthcare providers and community leaders, and build partnerships to facilitate active referral of patients to local resources that increase access to high quality nutritious foods, opportunities for physical activity, and tobacco use cessation.

Consultant meets all criteria to be an independent contractor. This contract will be effective until June 30, 2011.

ACTION REQUESTED:

Approve/sign contract for the Institute for Clinical Systems Improvement (ICSI) as a Healthcare Intervention Consultant for the Statewide Health Improvement Program (SHIP).

FUNDING

County Dollars = \$
Other Sources & Amounts =
MN Dept of Health = \$149,000
(SHIP Grant)

TOTAL = \$149,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Funds were included in the 2010 budget in account number 01-460-463-2359-6260.

Reviewed by Division Director

Date: 6/21/10



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approve Executive Assistant to the County Attorney Agreement

Originating Division: Employee Relations

Meeting Date: 7/6/2010

Amount of Time Requested:

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The County Attorney would like to amend his Executive Assistant's employment contract to allow the conversion and accrual of PTO effective 7/19/2010, consistent with the recently approved Personnel Policy.

Other than this one change, the content of the agreement remains the same as it was in the most recent agreement, making this action more of a renewal than a new contract.

The action requested is to approve the employment agreement between the County Attorney and the County Attorney's Executive Assistant, Jessica (Lano) Phillips.

ACTION REQUESTED:

Motion to approve the employment agreement between the County Attorney and the Executive Assistant, Jessica Phillips.

FUNDING

County Dollars =	\$ 0.00
Other Sources & Amounts =	0
=	\$0
TOTAL	= \$0.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

The new agreement makes no changes to the current financial matters within the County Attorney's Office, and the funds necessary are included in the 2010 budget, as approved.

X Reviewed by Division Director
Doris M. Krogman

Date: 6/25/2010



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approve Chief Deputy Agreement

Originating Division: Employee Relations

Meeting Date: 7/6/2010

Amount of Time Requested:

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The County Attorney would like to amend the Chief Deputy Attorney's employment contract to allow the conversion and accrual of PTO effective 7/19/2010, consistent with the recently approved Personnel Policy. Other than this one change, the content of the agreement remains the same as it was in the original agreement, making this action more of a renewal than a new contract.

The action requested is to approve the employment agreement between the County Attorney and the Chief Deputy Attorney, Allison L. O'Toole.

ACTION REQUESTED:

Motion to approve the employment agreement between the County Attorney and Allison L. O'Toole as Chief Deputy Carver County Attorney.

FUNDING

County Dollars = \$ 0.00

Other Sources & Amounts = 0

= \$0

TOTAL = \$0.00**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:*Related Financial Comments:**2010 budget includes funding for this change.***X Reviewed by Division Director**
Doris M. Krogman**Date: 6/25/2010**



CARVER COUNTY

REQUEST FOR BOARD ACTION

AGENDA ITEM : Accept donation of 2 Valley Fair Tickets

Originating Division: Employee Relations

Meeting Date: 7/6/10

Amount of Time Requested: 5 min

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Valley Fair has given the Carver County Employee Club two free admission tickets in appreciation for selling employee discount tickets. These tickets are valued at \$26.50 each. Request that the Carver County Board of Commissioners accept the donation. The Carver County Employee Club will hold a drawing at our next Employee Club event to distribute these tickets.

ACTION REQUESTED: Request approval for donation acceptance of 2 tickets for Valley Fair.

FUNDING

County Dollars = \$0

Other Sources & Amounts = \$

TOTAL = \$

Related Financial Comments: 0

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 6/16/10



REQUEST FOR BOARD ACTION

AGENDA ITEM: Charitable Gambling Application for Exempt Permit - West Metro Chapter Delta Waterfowl.

Originating Division: Property Records Taxpayer Services

Meeting Date: July 6, 2010

Amount of Time Requested: 0 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: A Charitable Gambling application was received from West Metro Chapter Delta Waterfowl. They plan to hold a raffle on Thursday, August 26, 2010, at the Lake Waconia Event Center, 8155 Paradise Lane, Waconia, MN 55387.

ACTION REQUESTED: See Attached Resolution.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other: Not Budgeted

Reviewed by Laurie Engelen, Taxpayer Services Manager

Date:

6-28-10

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date:

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

CARVER COUNTY, MINNESOTA

WHEREAS, the West Metro Chapter Delta Waterfowl seeks approval of a Lawful Gambling License; and

WHEREAS, the West Metro Chapter Delta Waterfowl will hold a raffle at the Lake Waconia Event Center, 8155 Paradise Lane, Waconia, MN 55387; and

WHEREAS, the Minnesota Gambling Control Board requires the County Board of Commissioners to specifically approve or deny a resolution for each applicant for a period of one year.

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners does approve the new license upon compliance with Code of Ordinance, Title XI, Chapter 112, and Section 112.02.

Adopted on _____, 2010.

Attest:

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2010, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 2010.

David Hemze, Carver County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval Motorola Contract for Radio Console Equipment

Originating Division: Sheriff

Meeting Date: July 6, 2010

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The Sheriff's Office 2009 CIP included building out the Dispatch Center, expanding the number of dispatch consoles from 5 to 7. This expansion is necessary to accommodate high call volume crisis and emergency situations and facilitate training on a live radio console. It will also provide Carver County with capacity to be a backup for the Scott County Sheriff's dispatch center as well as Ridgeview without degrading Carver County's emergency communications.

This project got underway in 2009 with remodeling of the area, purchase and installation of console furniture, telephone and Law Enforcement and Dispatching software and equipment to support the additional console positions. The last piece of the project which did not get completed in 2009 was the purchase and installation of electronics to support the two additional radio consoles. The radio console electronics currently in use are made by Motorola and the two new radio consoles need to be Motorola for proper integration to operate on the ARMER system. Pricing is included on a state contract. The pricing on the electronics equipment is approximately \$10,000 less than anticipated.

The Funding for this equipment will be reimbursed via the E-911 Funds, not tax levy dollars.

ACTION REQUESTED: A motion to approve the Motorola Contract for engineering, purchase, installation, optimization and documentation for adding two radio operator positions in the Sheriff's Dispatch Center

FUNDING

County Dollars =	\$
Other Sources & Amounts =	
9-1-1 State Funds =	\$87,334.00
TOTAL	= \$ 87,334.00

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: All costs will be covered by Enhanced 9-1-1 Service Fees. The dollars are budgeted in account number 01-201-240-0000-6660.

Reviewed by Division Director Bob VanDenBroeke

Date: June 29, 2010



REQUEST FOR BOARD ACTION

AGENDA ITEM : Partnership agreement with Mn/DOT on maintenance of public safety communication equipment

Originating Division: Sheriff's Office

Meeting Date: 07/06/10

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Sheriff's Office is interested in entering into an agreement with the Minnesota Department of Transportation (MnDOT) to provide maintenance services to the County's public safety radio system including 800 MHz communication equipment and microwave equipment to include professional and technical services for the Hollywood Tower.

MnDOT will provide technical services on the continuous maintenance of the County's 800 MHz communication equipment (located in Belle Plaine, Chanhassen, Hollywood, Minnetrista, NYA and Shakopee) including:

- Perform preventative maintenance and system upgrades of the 800 MHz ARMER base stations.
- Preventative maintenance and repair of the microwave radios.
- Two Emergency support repair services per year as requested by Carver County.

Under the agreement, MnDOT will provide professional and technical assistance to aid Carver County with all Federal and State Government regulations as it pertains to maintaining the Hollywood Tower. The professional and technical services include:

- Maintenance management services, including the creation of contract documents for the periodic re-tensioning of the guy wires and contract administration of the re-tensioning contract.
- Provide continual site and tower light alarm monitoring.
- FAA notices and FCC licenses.
- Provide a construction inspector in monitoring any modifications to the communication tower on behalf of the County and State.
- Assist with securing contracts to replace tower lights or perform maintenance on the lighting system.
- Inspect lighting controls and test the lighting system on a quarterly basis.
- Inspect tower site which includes guy anchors, fence and gate for any unusual wear on a quarterly basis.

The County will be responsible for the cost of parts that are necessary for the repair of the equipment and will provide 24/7 access to MnDOT and its contractors.

The term of the agreement is 10 years and the County would pay MnDOT \$30,000 per year. The agreement has been reviewed by the County Attorney's Office and Risk Management.

ACTION REQUESTED: Motion to approve a Partnership Agreement with the Minnesota Department of Transportation for Maintenance of Communication Equipment.

FUNDING

County Dollars = \$30,000 per year

Other Sources & Amounts = \$

= \$

TOTAL = \$30,000

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other: Grant

Related Financial Comments: Account 01-201-240-0000-6346

Reviewed by Division Director

Date: June 9, 2010



REQUEST FOR BOARD ACTION

AGENDA ITEM : Acceptance of new Veteran's Service Van

Originating Division: Administrative Services

Meeting Date: July 6, 2010

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The County Veteran's Service Office received a Minnesota Department of Veterans Administration grant of \$35,000 and a donation of \$23,411.82 from the Veterans Council specifically for the purchase of a new van to transport Carver County Veterans to medical appointments at the Minneapolis VA Medical Center. The 2004 Dodge Sprinter has almost 200,000 miles on it, and has recently gone through several repairs. Veterans Service will retain the Dodge Sprinter as our back up vehicle.

The new larger vehicle will help reduce the number of trips the drivers will have to take to the VA Medical Center and it has added capabilities to transport (2) wheel chair bound veterans and nine ambulatory veterans.

ACTION REQUESTED: Motion to accept the new Veteran's Service Office Van.

FUNDING

County Dollars =	\$
Other Sources & Amounts =	\$58,411.82
	= \$
TOTAL	= \$58,411.82

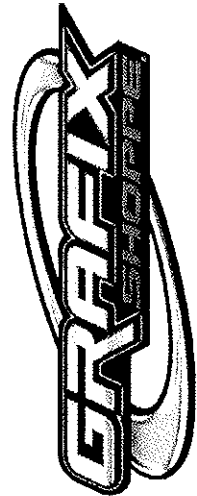
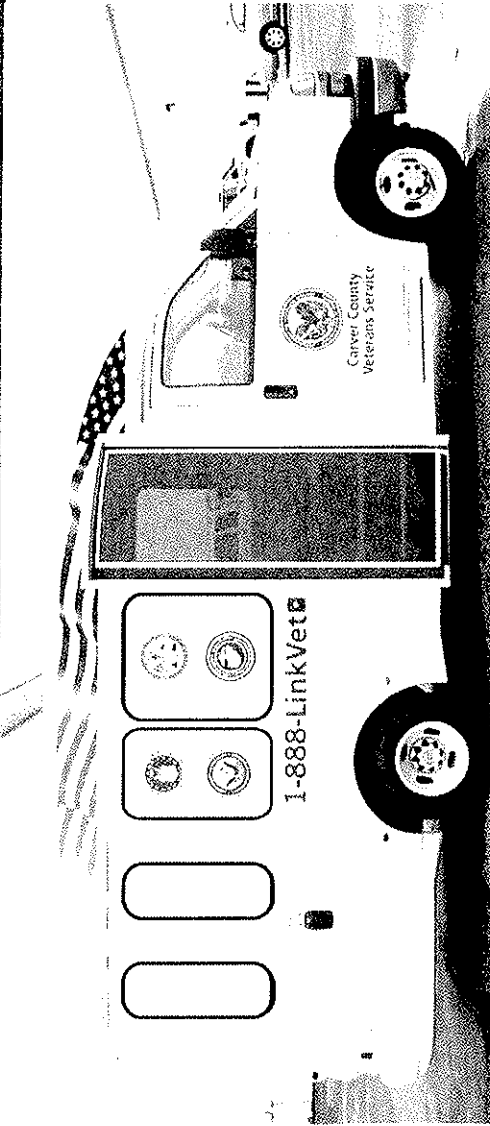
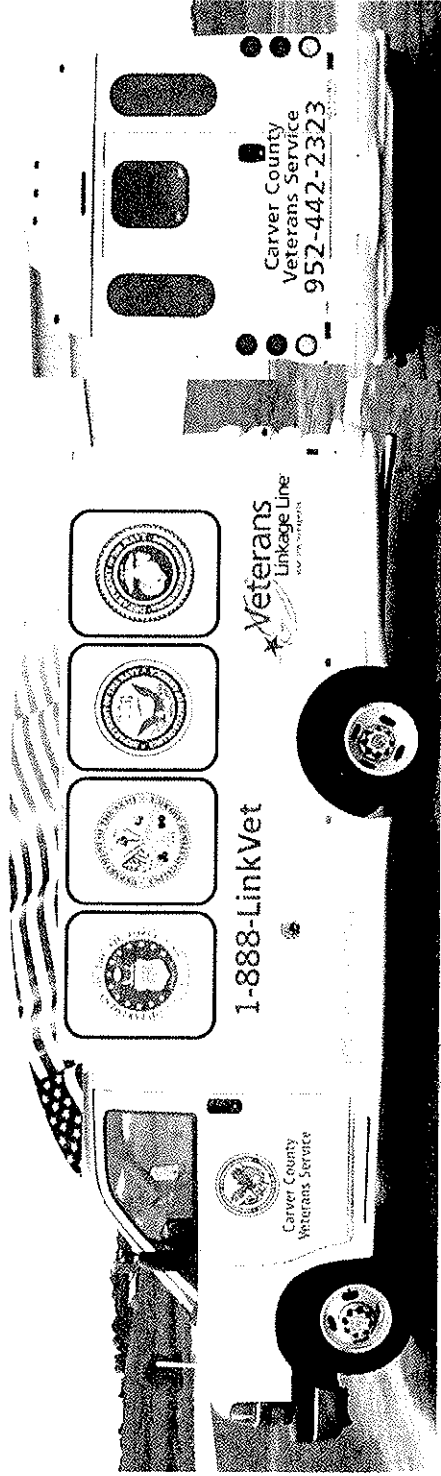
FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: June 27, 2010



- CUSTOMER Carver County Veterans Council
- FILES CCV TurtleTop_Proof 6/22/10
- AUTHORIZED SIGNATURES

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BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Veteran's Service

Date of County Board Session: 07/06/10

#02 Restricted Funds

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
MN Veterans Administration Grant	\$ 35,000	Veteran's Service Van	\$ 58,412
Veteran's Council Donation	\$ 23,412		
TOTAL:	\$ 58,412	TOTAL:	\$ 58,412

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Controller)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Contingency Acct. Current Bal.: \$ -

E. Current Balance After Adj.: \$ 300,000

F. Requested By: Steve Taylor - Admin Services Director

G. Recommend Approval: Finance



REQUEST FOR BOARD ACTION

AGENDA ITEM : AWARD OF BID FOR 2010 OVERLAY PROJECTS

Originating Division: Public Works

Meeting Date: July 6, 2010

Amount of Time Requested: n/a

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Bids have been received for Phase 1 of the 2010 Bituminous Overlay Projects. The low bidder on the project is Wm. Mueller & Sons. The bid amount is \$985,194.24. The Engineers Estimate was \$991,186.80 A location map and abstract of bids are attached. Projects include: C.P. 10-10 on CSAH 10 from 1715' south of CSAH 32 to 1030' north of CSAH 30, CP 10-14 on CSAH 14 from Bavaria Road to CSAH 15, and for CP 1010 – Sheet patching on various county roadways..

ACTION REQUESTED: It is recommended that the County Board award the bid to Wm. Mueller & Sons in the amount of \$985,194.24.

FUNDING

County Dollars = \$ 985,194.24

Other Sources & Amounts = \$

State Aid = \$

TOTAL = \$ 985,194.24

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

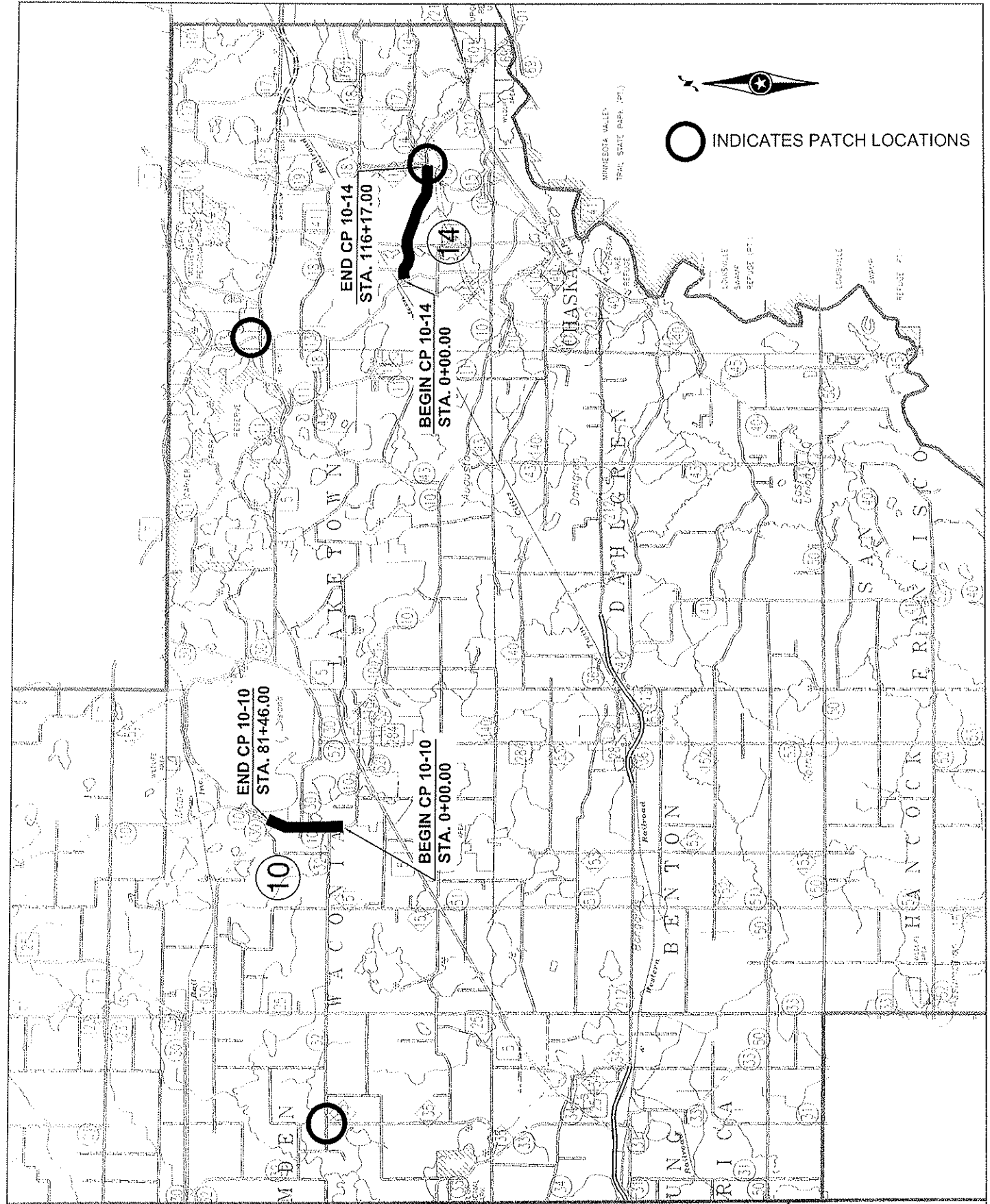
Other:

Related Financial Comments: 2010 Levy Budget for Overlays = 1,200,000

Reviewed by Division Director

Date: June 29, 2010

S:\Projects\Overlays\2010\2010 Overlay-BAF-Award Bid-County.docx



CARVER COUNTY
PUBLIC WORKS

C.P. 10-10, C.P. 10-14, C.P. 1010
LOCATION MAP

DRAWN BY:	SAS
DATE:	06/29/10
FIGURE 1	

CARVER COUNTY - ABSTRACT 2010 COUNTY ROAD OVERLAY PROJECT

BID OPENING: MONDAY, JUNE 21, 2010 - 2:30PM

Project No.	Item No.	Item Description	Unit	Quantity	Engineer's Estimate		Wm. Mueller & Sons Homburg, MN		Handrives, Inc. Rogers, MN		Valley Paving Shakopee, MN		Bituminous Roadways Mendota Heights, MN		
					Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
C.P. 10-10	2221.501	Aggregate Shouldering, CL 2	Ton	750	18.00	13,500.00	14.50	10,875.00	20.00	15,000.00	24.49	18,367.50	25.00	18,750.00	
	2232.501	Mill Bituminous Surface, 3.0"	S.Y.	31,732	1.00	31,732.00	0.63	19,991.16	0.75	23,799.00	0.56	17,769.92	1.15	36,491.80	
	2357.502	Bituminous Material for Tack Coat	Gal	2,980	1.75	5,215.00	2.20	6,556.00	2.20	6,556.00	2.43	7,241.40	2.80	8,344.00	
	2360.501	Type SP 12.5 Wearing Course Mix	Ton	6,780	43.00	291,540.00	44.30	300,354.00	53.75	364,425.00	54.35	368,493.00	54.00	366,120.00	
	2540.602	Install Mailbox Support	Each	5	110.00	550.00	110.00	550.00	140.00	700.00	128.43	642.15	125.00	625.00	
	2580.501	Temporary Lane Marking	L.F.	652	1.50	978.00	1.00	652.00	1.00	652.00	2.20	1,434.40	1.50	978.00	
	2582.502	4" Broken Line Yellow - Epoxy	L.F.	780	0.25	195.00	0.20	156.00	0.22	171.60	0.28	218.40	0.21	163.80	
	2582.502	4" Double Solid Line Yellow - Epoxy	L.F.	4,286	0.50	2,143.00	0.40	1,714.40	0.43	1,842.98	0.56	2,400.16	0.42	1,800.12	
	2582.502	4" Solid Line White - Epoxy	L.F.	16,200	0.25	4,050.00	0.19	3,078.00	0.20	3,240.00	0.28	4,536.00	0.20	3,240.00	
	2582.502	4" Solid Line Yellow - Epoxy	L.F.	940	0.25	235.00	0.20	188.00	0.22	206.80	0.28	263.20	0.21	197.40	
	TOTAL - C.P. 10-10						\$350,138.00	\$344,114.56	\$416,593.38	\$421,366.13	\$436,710.12				
	C.P. 10-14	2104.501	Remove Concrete Gutter	L.F.	240	2.00	480.00	6.50	1,560.00	4.88	1,171.20	8.82	2,116.80	3.50	840.00
		2221.501	Aggregate Shouldering, CL 2	Ton	613	18.00	11,034.00	12.95	7,938.35	19.00	11,647.00	21.44	13,142.72	25.00	15,325.00
2232.501		Mill Bituminous Surface, 3"	S.Y.	57,488	1.00	57,488.00	0.63	36,217.44	0.28	16,096.64	0.26	14,946.88	0.90	51,739.20	
2357.502		Bituminous Material for Tack Coat	Gal	8,451	1.75	14,789.25	2.20	18,592.20	2.20	18,592.20	2.43	20,535.93	2.80	23,662.80	
2360.501		Type SP 12.5 Wearing Course Mix	Ton	10,398	45.00	467,910.00	46.60	484,546.80	50.00	519,900.00	53.37	554,941.26	52.00	540,696.00	
2521.501		5" Concrete Walk	S.F.	2,070	3.00	6,210.00	6.05	12,523.50	4.15	8,590.50	3.96	8,197.20	4.40	9,108.00	
2531.501		Concrete Curb & Gutter Design 8612	L.F.	60	13.60	816.00	24.00	1,440.00	23.69	1,421.40	22.60	1,356.00	24.00	1,440.00	
2531.501		Concrete Curb & Gutter Design 8618	L.F.	180	11.00	1,980.00	26.00	4,680.00	25.85	4,653.00	24.65	4,437.00	26.00	4,680.00	
2531.618		Truncated Domes	S.F.	23	52.00	1,196.00	35.00	805.00	37.69	866.87	35.96	827.08	40.00	920.00	
2565.602		NMC Loop Detector 6'x6'	Each	23	1,000.00	23,000.00	1,033.85	23,778.95	968.15	22,267.45	923.58	21,242.34	950.00	21,850.00	
2565.602		NMC Loop Detector 6'x10'	Each	4	1,100.00	4,400.00	1,337.45	5,349.80	1,252.45	5,009.80	1,194.87	4,779.48	1,200.00	4,800.00	
2565.602		NMC Loop Detector 6'x12'	Each	2	1,315.00	2,630.00	1,589.30	3,178.60	1,488.30	2,976.60	1,419.87	2,839.74	1,450.00	2,900.00	
2580.501		Temporary Lane Marking	L.F.	643	1.50	964.50	1.00	643.00	1.08	694.44	2.20	1,414.60	1.50	964.50	
2582.501	Pavement Message (LT Arrow Epoxy)	Each	21	109.00	2,289.00	86.00	1,806.00	92.61	1,944.81	118.15	2,481.15	95.00	1,995.00		
2582.501	Pavement Message (Rt-Thru Arrow Epoxy)	Each	6	195.00	1,170.00	172.00	1,032.00	185.23	1,111.38	179.79	1,078.74	180.00	1,080.00		
2582.501	Pavement Message (Rt Arrow Epoxy)	Each	17	108.00	1,836.00	86.00	1,462.00	92.61	1,574.37	118.15	2,008.55	95.00	1,615.00		
2582.502	24" Solid Line White - Epoxy	L.F.	656	7.80	5,116.80	6.00	3,936.00	6.46	4,237.76	6.99	4,585.44	6.25	4,100.00		
2582.502	24" Solid Line Yellow - Epoxy	L.F.	1,350	5.60	7,560.00	4.50	6,075.00	4.85	6,547.50	5.65	7,627.50	4.75	6,412.50		
2582.502	4" Broken Line White - Epoxy	L.F.	510	0.25	127.50	0.19	96.90	0.20	102.00	0.28	142.80	0.20	102.00		
2582.502	4" Double Solid Line Yellow - Epoxy	L.F.	9,820	0.50	4,910.00	0.40	3,928.00	0.43	4,222.60	0.56	5,499.20	0.42	4,124.40		
2582.502	4" Solid Line White - Epoxy	L.F.	15,766	0.25	3,941.50	0.19	2,995.54	0.20	3,153.20	0.28	4,414.48	0.20	3,153.20		
2582.502	4" Solid Line Yellow - Epoxy	L.F.	585	0.25	146.25	0.20	117.00	0.22	128.70	0.28	163.80	0.21	122.85		
2582.503	Crosswalk Marking - Epoxy	S.F.	2,736	4.00	10,944.00	3.00	8,208.00	3.23	8,837.28	3.60	9,849.60	3.20	8,755.20		
TOTAL - C.P. 10-14						\$630,938.80	\$630,909.68	\$645,746.70	\$688,628.29	\$710,385.65					
C.P. 1010	2357.502	Bituminous Material for Tack Coat	Gal	50	5.00	250.00	5.00	250.00	3.94	197.00	5.51	275.50	3.50	175.00	
	2360.501	Type SP 12.5 Wearing Course Mix	Ton	100	98.00	9,800.00	98.00	9,800.00	108.79	10,879.00	148.74	14,874.00	120.00	12,000.00	
	2580.501	Temporary Lane Marking	L.F.	60	1.00	60.00	2.00	120.00	3.23	193.80	2.20	132.00	1.50	90.00	
TOTAL - C.P. 1010						\$10,110.00	\$10,170.00	\$11,269.80	\$15,281.50	\$12,265.00					
GRAND TOTAL - ALL PROJECTS						\$991,186.80	\$985,194.24	\$1,073,609.88	\$1,125,275.92	\$1,159,360.77					



REQUEST FOR BOARD ACTION

AGENDA ITEM : Clarification of Voluntary Early Retirement Incentive Plan

Originating Division: Employee Relations

Meeting Date: July 6, 2010

Amount of Time Requested: 0 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

On June 22, 2010 the Board established a 2010 Voluntary Early Retirement Incentive Plan (Resolution 30-10). The plan description provided to Commissioners at that meeting included the language "regular employee." Neither the Request for Board Action nor the Resolution as approved included that language.

It was the intention of the Voluntary Early Retirement Incentive Plan as recommended to exclude elected officials and their statutory appointees from the incentive plan.

This Request for Board Action is to clarify the Voluntary Early Retirement Incentive Plan established with Resolution 30-10 on June 22, 2010 to exclude elected officials and their statutory appointees from participation in the 2010 Voluntary Early Retirement Incentive Plan.

ACTION REQUESTED:

Motion to approve the Resolution which revises Resolution 30-10 to exclude elected officials and their statutory appointees from participation in the 2010 Voluntary Early Retirement Incentive Plan.

FUNDING

County Dollars =	\$
Other Sources & Amounts =	= \$
TOTAL	= \$

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: This amendment of the voluntary Early Retirement Incentive Plan does not alter the 2010 or 2011 budgets. The expectation of the Plan is a favorable 2011 budget impact estimated at \$150,000.00 or more.

Reviewed by Division Director
Doris M. Krogman

Date: July 1, 2010

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA
Resolution - Voluntary Early Retirement Incentive Plan (VERIP)
Revision of Resolution 30-10**

DATE _____
MOTION BY COMMISSIONER _____

RESOLUTION NO. _____
SECONDED BY COMMISSIONER _____

WHEREAS, Carver County has established a Voluntary Early Retirement Incentive Plan (VERIP) for 2010 as one strategy to maintain services and reduce salary expenditures in 2011; and

WHEREAS, since the approval of the resolution establishing the VERIP, each Labor Union or Association serving as an exclusive representative for a group of Carver County employees has approved the Voluntary Early Retirement Incentive Plan; and

WHEREAS, the Employee Relations Director has provided all employees who may be eligible for the Voluntary Early Retirement Incentive Plan with the plan description and Participation Agreement and Waiver of Rights; and advised them to consult with an attorney regarding the impact of the plan on their specific situations; and

WHEREAS, the resolution establishing the Voluntary Early Retirement Incentive Plan excluded one phrase that was intended to be included to clarify eligible participants;

THEREFORE, BE IT RESOLVED, that the Carver County Board of Commissioners hereby clarifies that the 2010 Voluntary Early Retirement Incentive Plan which complies with all applicable laws and statutes; and provides for a monetary incentive in exchange for a Participation Agreement and Waiver of Rights by the participants. The specifics of the Voluntary Early Retirement Incentive Plan are:

- a. Eligible employees, excluding elected officials and their statutory appointees, are those with at least five (5) years of continuous Carver County service immediately prior to retirement, who are eligible for either a full or early retirement annuity from PERA; provided that they give written notice and sign the Participation Agreement and Waiver of Rights by August 16, 2010; do not rescind the Participation Agreement and Waiver of Rights; and retire by October 31, 2010.
- b. A monetary incentive in the amount of \$15,000.00 for full-time employees, or pro-rated for part-time employees based on their budgeted full time equivalent (FTE), who choose to participate in the Voluntary Early Retirement Incentive Plan shall be deposited into a Post Employment Health Care Savings Plan (PEHCSP) with the Minnesota State Retirement System (MSRS).

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 6th day of July, 2010, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of July, 2010

County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Amendment to Carver County Fee-For-Service Schedule - Information Services (GIS Unit)

Originating Division: Administrative Services

Meeting Date: July 6th, 2010

Amount of Time Requested: 10 Minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The cities and county collaborated together in 2008 to purchase aerial and oblique imagery across the county through a company called Pictometry to support various GIS mapping applications. The County recently purchased a new web mapping application from Pictometry and would like to provide cities and other local government agencies access to the site through a cost sharing fee. The fee schedule amendment will provide a structure for Information Services in charging access to the website.

The fee below will provide access to the Pictometry web application until the next aerial and oblique imagery flight occurs. Once new imagery is obtained the fee schedule will be adjusted to include the cost of the new imagery. The pricing is based upon the current MetCouncil Estimated Population.

- Population > 10000 \$1,000
- Population 7500-10000 \$750
- Population 5000-7500 \$500
- Population 2500-5000 \$250
- Population 1000-2500 \$100
- Population < 1000 \$50
- Organizations that cover large areas (School Districts, Watershed Districts, and, Community Development Agency) are a flat fee of \$250.

Trial bases of 30 days can be setup for testing within the organization before purchasing. A number of cities have asked for access to the website and indicated the willingness to pay the proposed fee.

ACTION REQUESTED:

1. Motion to open public hearing on Fee-For-Service Schedule amendment.
2. Motion adopting proposed amendment to Fee-For-Service Schedule.

FUNDING

County Dollars = \$0
 Other Sources & Amounts = 0
 = \$
TOTAL = \$0

FISCAL IMPACT

- None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: The fee schedule amendment will offset the County's costs of this important application by approximately \$4,000.

Reviewed by Division Director

Date:



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval to lower the Hollywood tower structure

Originating Division: Administrative Services

Meeting Date: July 6, 2010

Amount of Time Requested: 15 minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Per an agreement between Carver County and Hollywood Township dated January 31, 2010 the County agreed to lower the Hollywood tower from its current height of 659' to a final height not to exceed three hundred forty nine feet (349'). The project shall include removing all antenna and related equipment above 320 feet.

The agreement also state that at the time County lets a contract for the alteration project, and upon written request from County, the Township shall transfer to County the \$35,000 it received from Northern Lights Broadcasting (the former owner of the tower) to be used by County exclusively for the project. The agreement goes on to state that within eight (8) months of the effective date of the agreement, the County shall lower the Tower from its current height.

Staff has completed the appropriate applications with the FAA and FCC to lower the structure.

Staff has bid out this effort and Dietz Brothers Inc. in Spicer Mn came back with the low bid of \$68,756.25 including sales tax. Dietz was also asked, as an alternate, to remove the 339' which is to be lowered and have offered a \$6,000 credit for that effort (staff recommends the credit be used for project contingency). Also included in Dietz's quote:

- Is the removal of the FM antenna and any associated cables and STL receiving dish at no additional cost.
- Cut approximately 640' of 4" airline coaxial cable into manageable lengths to sell for scrap purposes
- Remove three guy wire anchors, fencing and remove 2 to 3 feet of concrete.

Based on the contractor's schedule, staff anticipates the tower lowering activity to start in the third or fourth week of July – the work will span approximately one week.

ACTION REQUESTED: Motion to approve the contract with Dietz Brothers, Inc. to lower the Hollywood Tower by 339 feet from 659' to 320' for a net cost of \$62,756.25 contingent on application approval.

Motion to accept the alternate of a \$6,000 credit resulting in a total contingency of \$7,243.75.

Motion to accept \$35,000 from Hollywood Township per the Communications Tower Lease Agreement by and between Hollywood Township and Carver County.

FUNDING

County Dollars = \$
 Other Sources & Amounts = \$70,000
 = \$
TOTAL = \$70,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Funding for this contract is made available from the Sheriff's Office 2009 rollover funds of \$35,000 and a pass-through contribution from Hollywood Township of \$35,000.

 Reviewed by Division Director

Date: June 27, 2010

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Administrative Services

Date of County Board Session: 07/06/10

#02 Restricted Funds

Description of Revenue Account funds are to Increased/(Decreased):	Amount	Description of Expenditure Account funds are to Increased/(Decreased):	Amount
Hollywood Township	\$ 35,000	Lower Antenna Tower Project	\$ 70,000
Sheriff 2009 Communications Budget Rollover to 2010	\$ 35,000		
TOTAL:	\$ 70,000	TOTAL:	\$ 70,000

A. Reason for Request: See Board Action.

B. Financial Impact: (To be filled out by Controller)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Contingency Acct. Current Bal.: \$ -

E. Current Balance After Adj.: \$ 300,000

F. Requested By: Steve Taylor - Admin Services Director

G. Recommend Approval: Finance



REQUEST FOR BOARD ACTION

AGENDA ITEM: Oak Grove City Center Project – Approval of revised library capital budget

Originating Division: Administrative Services

Meeting Date: 7/6/10

Amount of Time Requested: 5 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: The City of Norwood Young America is re-developing the 4-acre Oak Grove Dairy site and the plan includes a Public Library, City Hall, Sheriff's office space, and fifty units of market rate senior housing. The 9,200 sq ft. Library component of the Oak Grove Development project is scheduled to open at the end of October, 2010. This new library will replace the existing approximately 2,600 sq ft. Facility.

In accordance with the City/County Joint Powers Agreement and as approved by the County Board \$439,000 in funds are dedicated to the new library space. Of the \$439,000, \$414,000 will come from 2009 County Program Aid (approved in the 2010 budget) and \$25,000 from Commissioner Contingency (approved on 8/4/2009). Use of these funds is summarized below:

- Opening Day Collection (books, media, etc.): \$200,000
- Furniture, Fixtures and Equipment: \$214,000
- Architectural fees: \$25,000

Since last summer, several unfunded requirements surfaced such as window coverings, interior signage, wireless routers, card access technology and additional computers. Additionally, the original plan was to re-use most of the shelving from the existing facility but it has been determined that this shelving will not accommodate the new facility. Staff realized the project would require additional funding and examined ways to fill the gap. State/MELSA funding opportunities were analyzed and the Library was able to allocate the not-to-exceed \$106,000 needed to satisfy the above needs.

Attached is the footprint and proposed furniture layout of the new space.

Staff has been notified that the new Library in Norwood Young America can be furnished during the week of October 11th and that City and County staff should prepare for the first week of operations out of the Oak Grove City Center to begin October 25th.

ACTION REQUESTED: Motion to approve the revised Norwood Young America Library Capital Project Budget.

FUNDING

County Dollars = \$414,000

Other Sources & Amounts = \$106,000
= \$

TOTAL = \$520,000

FISCAL IMPACT

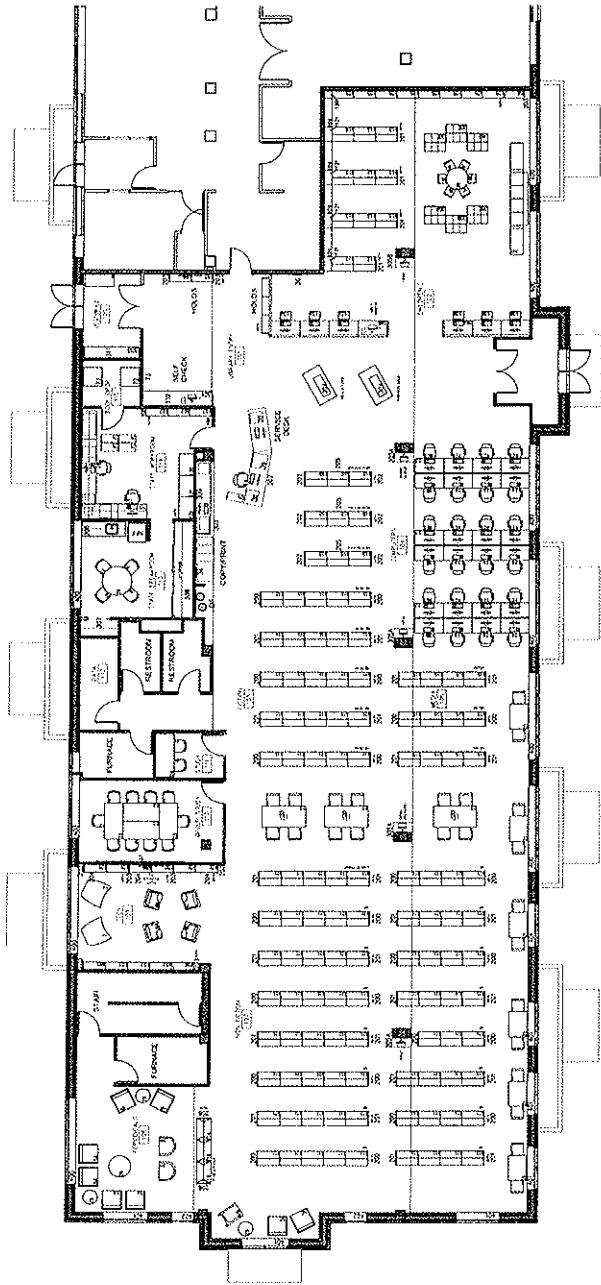
None

Included in current budget

Budget amendment requested

Other: Grant

Related Financial Comments:



FURNITURE PLAN

BUDGET AMENDMENT REQUEST FORM

Submit to Finance Office one week prior to County Board Session.

DEPARTMENT: Administrative Services - Library

Date of County Board Session: 7/06/10

Fund: 01

Description of Revenue Account funds are to Increased/(Decreased):	2010 Amount	Description of Expenditure Account funds are to Increased/(Decreased):	2010 Amount
MELSA Rollover Funds	\$ 106,000	Revised NYA Library Capital Project	\$ 520,000
2010 Capital Project Budget (Funded by 2009 State Aid)	\$ 414,000		
TOTAL:	\$ 520,000	TOTAL:	\$ 520,000

A. Reason for Request: See accompanying Board Action.

B. Financial Impact: (To be filled out by Finance Director)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Prior Contingency Adjustment: \$ -

E. Current Contingency Adjustment: \$ -

F. Remaining Balance: \$ 300,000

G. Requested By: Steve Taylor

H. Recommend Approval: Finance Director

I. County Board Decision: Approval/Disapproval



REQUEST FOR BOARD ACTION

AGENDA ITEM: Resolution for TIGER II and Community Challenge Planning Grant Application for TH 212 and Carver City Center

Originating Division: Public Works

Meeting Date: July 6, 2010

Amount of Time Requested: 5 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: USDOT issued a solicitation on April 26 for TIGER II, a \$600M competitive discretionary grant program similar to the predecessor TIGER program. More information about TIGER II is at <http://www.dot.gov/recovery/ost/tigerii/index.html>

Of the \$600M, \$35 M is available for Planning.

The \$35M in TIGER II Planning Grant is being combined with \$40M in HUD Community Challenge Planning Grants with applications due July 26, 2010. More information is available at: <http://www.grants.gov/search/search.do?mode=VIEW&oppld=55374>

The combined grants have a maximum federal amount of \$3M per project and require a 20% local match.

The Southwest Corridor Transportation Coalition continuously advocates for the expansion of TH 212 and TH 5 to improve safety and mobility. The Coalition along with the Carver County Community Development Agency wish to submit an application for \$3M for TH 212 design and right of way acquisition, design, environmental documentation and right of way acquisition for a backage road on the south side of TH 212, and improvements to CSAH 11 and other street connections to the proposed Carver City Center project approximately 0.5 miles south of TH 212 and west of CR 11. Carver County needs to sponsor the application which requires commitment to the required local match.

The required local match for the application is \$600,000.

This was discussed with the County Board at the June 16 Work Session

A draft resolution is attached.

ACTION REQUESTED: Adopt a resolution to submit a grant application for FY 2010 HUD Community Planning Challenge & DOT TIGER II funding for TH 212 corridor and Carver City Center planning in the amount of \$3,000,000 and commit to providing the required local match of \$600,000.

FUNDING

County Dollars = \$600,000
Other Sources & Amounts =
Federal = \$2,400,000
TOTAL = \$3,000,000

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: The County Administrator will develop a recommendation for funding the county share as part of the process to develop the 2011 Budget and 2012 – 2016 Long Term Financial Plan.

Reviewed by Division Director

Date: 6/29/2010

Resolution for Funding US 212 Improvements and Transportation Links to Carver City Center Project

WHEREAS US Highway 212 is part of the National Highway System and serves as a key corridor in the State of Minnesota for east/west travel, connecting the Southwestern part of the state with the Twin Cities Metropolitan Area. US Highway 212 has also been designated a High Priority Interregional Corridor by MnDOT for the portion east of Glencoe in McLeod and Carver Counties. Currently, sections of US Highway 212 between Chaska and Norwood Young America pose a real safety hazard as the highway switches from 4 lanes to 2 lanes, back to 4 lanes and then back to 2 lanes again. Eliminating these safety hazards is a high priority for MnDOT.

WHEREAS federal funding is being requested that would build on work begun with previous federal dollars to improve the safety and effectiveness of this major highway. The eventual goal is to provide a continuous 4-lane divided highway across Carver County from the end of the current New Highway 212 in Chaska through Norwood Young America.

WHEREAS state and federal funds are being used to complete an Environmental Assessment, preliminary design and official mapping for a four-lane facility.

WHEREAS the Carver County Community Development Agency is planning the Carver City Center Project which is proposed to be built on a 36 acre site in Carver County, one-half mile south of US Highway 212 and adjacent to and immediately west of County Road 11 in the City of Carver. The new project includes new affordable 60 unit senior housing building, 16 acres of new single family housing, new City of Carver City Hall and other government offices, new transit park and ride site, city and county street connections, parks and trails amenities, water, sewer, sidewalks, stormwater ponding, and environmentally green planning/design/buildings. The project will result in over 100 new construction jobs and 50 permanent jobs.

WHEREAS a backage road running parallel to US Highway 212 along with the expansion of the highway would serve the residents and businesses in the US 212 corridor while improving safety by limiting access. The backage road along with improvements to County Road 11 would also serve the Carver City Center Project.

WHEREAS federal planning grants have been made available through a partnership with the Department of Transportation and the Department of Housing through the Community Planning Challenge Grant and TIGER II programs. Funding (up to \$3M) is available to foster reform and reduce barriers to achieving affordable, economically vital and sustainable communities. Funding may be used to amend zoning codes and local master plans, acquire land, conduct preliminary engineering and plan for surface transportation projects as well as mixed-use development including affordable housing with the goal of promoting sustainability at the local level.

WHEREAS combining the need to improve US Highway 212 with the need to develop new local government facilities and housing in Carver County provides the county with an opportunity to leverage federal funding designed to encourage "livable communities." Making the planned

improvements will provide long-term benefits to the region by increasing access to affordable housing, providing transportation options, improving safety on a major interregional corridor in the region and improving the state of good repair of the transportation infrastructure.

WHEREAS, construction of the proposed highway and street infrastructure and Carver City Center construction will create jobs both short-term and long-term while encouraging economic development of businesses serving the new development as well as existing businesses that rely on US Highway 212 to ship products and commodities.

NOW, THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners requests funding in the amount of \$3,000,000 for US Highway 212 and Carver City Center planning through the FY 2010 HUD Community Planning Challenge and DOT TIGER II Program and commits to provide the required matching funds in the amount of \$600,000 from county funds and other funding partners as applicable.



REQUEST FOR BOARD ACTION

AGENDA ITEM : Resolution for TIGER II and Community Challenge Planning Grant Application for TH 5

Originating Division: Public Works

Meeting Date: July 6, 2010

Amount of Time Requested: 5 minutes

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: USDOT issued a solicitation on April 26 for TIGER II, a \$600M competitive discretionary grant program similar to the predecessor TIGER program. More information about TIGER II is at <http://www.dot.gov/recovery/ost/tigerii/index.html>

Of the \$600M, \$35 M is available for Planning.

The \$35M in TIGER II Planning Grant is being combined with \$40M in HUD Community Challenge Planning Grants with applications due July 26, 2010. More information is available at: <http://www.grants.gov/search/search.do?mode=VIEW&oppld=55374>

The combined grants have a maximum federal amount of \$3M per project and require a 20% local match.

The Southwest Corridor Transportation Coalition continuously advocates for the expansion of TH 212 and TH 5 to improve safety and mobility.

The Coalition wishes to submit an application for \$800,000 for Environmental Documentation and Right of Way Mapping and Acquisition for TH 5. Carver County needs to sponsor the application which requires commitment to the required local match.

The required local match for the application is \$200,000.

This was discussed with the County Board at the June 16 Work Session

A draft resolution is attached.

ACTION REQUESTED: *Adopt a resolution to submit a grant application for FY 2010 HUD Community Planning Challenge & DOT TIGER II funding for TH 5 corridor planning in the amount of \$1,000,000 and commit to providing the required local match of \$200,000.*

FUNDING

County Dollars = \$200,000

Other Sources & Amounts =

Federal = \$800,000

TOTAL = \$1,000,000**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:

Related Financial Comments: The County Administrator will develop a recommendation for funding the county share as part of the process to develop the 2011 Budget and 2012 – 2016 Long Term Financial Plan.

 Reviewed by Division Director

Date: 6/29/2010

Resolution for Funding TH 5 Improvements

WHEREAS the TH 5 roadway corridor improvements from Chanhassen to Norwood Young America will enhance area traffic mobility by improving capacity and operations, making significant improvements to safety and providing adequate system linkage.

WHEREAS the project consists of work necessary to begin making needed safety improvements including conducting an Environmental Assessment and other needed studies, developing an official map and developing a layout as well as initiating preliminary engineering work.

WHEREAS this corridor serves as a critical east-west link for the cities of Chanhassen, Victoria and Waconia and connects important Minnesota facilities with regional significance including a major regional medical facility and the University of Minnesota's agricultural research facility.

WHEREAS this two-lane roadway experiences crash and fatality rates that are over 20 and 70 percentage points higher than the statewide average rates for comparable roadways. Serving one of the fastest growing areas of the state, traffic demands on this roadway will only grow in the future leading to more safety problems.

WHEREAS communities all along this corridor and in the region are in agreement that work needs to be done to improve Highway 5. As members of the Southwest Corridor Transportation Coalition (SWCTC) local governments and businesses in the area have been working together to develop a plan for future improvements and are making progress in delivering some interim improvements. The Coalition has a strong track record and commitment to ensuring the completion of needed transportation projects. Further work is needed to reach the future vision for this corridor and develop a highway facility that truly meets the regional need for a safer roadway that provides access for all residents in the region.

WHEREAS the county has worked with local communities to identify the priority interim safety improvements needed on TH5. Some interim projects are scheduled for construction in 2011 and 2012 while others require additional funding through a combination of local, state and federal funds. Applications for federal planning funds will allow for preliminary work including environmental studies, official mapping, right-of-way acquisition and preliminary engineering to move ahead.

NOW, THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners requests funding in the amount of \$1,000,000 for Trunk Highway 5 corridor planning through the FY 2010 HUD Community Planning Challenge and DOT TIGER II Program and commits to provide the required matching funds in the amount of \$200,000 from county funds and other funding partners as applicable.



REQUEST FOR BOARD ACTION

AGENDA ITEM: Metropolitan Inter County Association Legislative Update

Originating Division: Administration

Meeting Date: 7/6/10

Amount of Time Requested: 25 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Keith Carlson, MICA Director, and Nancy Silesky, Bob Vanasek and John Tuma, MICA legislative liaisons, will present their annual legislative update to the Board.

ACTION REQUESTED:

Informational only.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 6/28/10