

Carver County Board of Commissioners
Regular Session
 July 20, 2010
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

- | | |
|-----------|---|
| 4:00 p.m. | <ol style="list-style-type: none"> 1. <i>a) CONVENE</i> <i>b) Pledge of Allegiance</i> <i>c) Public participation (comments limited to five minutes)</i> <i>d) Introduction of New Employees</i> 2. Agenda review and adoption 3. Approve minutes of July 6, 2010 Regular Session 1-4 4. Community announcements |
| 4:05 p.m. | <ol style="list-style-type: none"> 5. CONSENT AGENDA 5.1 Payment of emergency claim 5 5.2 Carver County Project No. 1014-furnishing bituminous
 material 6-7 5.3 Retainage reduction on Project SAP 10-070-92
 Township Sign Replacement 8 5.4 Approval of electronic waste management contract
 renewal with Dynamic Recycling 9 5.5 Community Social Services' warrants NO ATT 5.6 Commissioners' warra nts..... SEE ATT |
| 4:05 p.m. | <p style="text-align: center;">ADJOURN REGULAR SESSION</p> <p style="text-align: center;">Work Session Agenda</p> |
| 4:05 p.m. | <ol style="list-style-type: none"> A. PUBLIC WORKS 1. Annual report of the Carver County
 Park Commission 10 |

4:35 p.m.	B. FINANCIAL SERVICES	
	1. 2Q Financial Services update	11-13
5:10 p.m.	C. SHERIFF	
	1. Discussion of language changes to Sheriff's 2004 police contract service plan	14
5:40 p.m.	Board and Administrator Reports	

David Hemze
County Administrator

UPCOMING MEETINGS

July 27, 2010	9:15 a.m. County Board Meeting
August 3, 2010	9:15 a.m. County Board Meeting
August 10, 2010	9:15 a.m. County Board Meeting
August 17, 2010	4:00 p.m. County Board Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on July 6, 2010. Chair James Ische convened the session at 9:15 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Maluchnik seconded, to approve the minutes of the June 22, 2010, Regular Session. Motion carried unanimously.

Maluchnik moved, Lynch seconded, to approve the minutes of the June 22, 2010, Board of Appeal and Equalization. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Maluchnik seconded, to approve the following consent agenda items:

Approved contract for the Institute for Clinical Systems Improvement as a healthcare intervention consultant for the Statewide Health Improvement Program.

Employment agreement between the County Attorney and the Executive Assistant, Jessica Phillips.

Employment agreement between the County Attorney and Allison L. O'Toole as Chief Deputy Carver County Attorney.

Authorized Employee Club's acceptance of two ValleyFair tickets.

Resolution #31-10, Charitable Gambling Application for Exempt Permit-West Metro Chapter Delta Waterfowl.

Motorola contract for engineering, purchase, installation, optimization and documentation for adding two radio operator positions in the Sheriff's Dispatch Center.

Partnership agreement with Mn/DOT for maintenance of communication equipment.

Authorized the acceptance of the new Veteran's Service Office van and related Veterans Service budget amendment increasing MN Veterans Administration Grant revenue \$35,000, Veteran's Council donation \$23,412 and increasing Veteran's Service van expenditure \$58,412.

Awarded bid for 2010 overlay projects to Wm. Mueller & Sons in the amount of \$985,194.24.

Resolution #32-10, Clarification of Voluntary Early Retirement Incentive Plan.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Degler moved, Workman seconded, to open the public hearing on an amendment to the fee for service schedule. Motion carried unanimously.

Peter Henschel, Information Services, explained in 2008 the County and cities collaborated to purchase aerial photography from Pictometry to support GIS mapping applications. He indicated the County recently purchased a web mapping application and stated the cities were interested in the same software solution and agreed to cost share the application.

He pointed out the benefits to the cities and explained they needed to establish a fee structure to allow the cities to access the information. Henschel noted the fee was based on population.

No public testimony was received.

Lynch moved, Degler seconded, to close the public hearing. Motion carried unanimously.

Maluchnik moved, Workman seconded, to adopt proposed amendment to the fee for service schedule related to the Pictometry web application. Motion carried unanimously.

Steve Taylor, Administrative Services, requested the Board approve a contract with Dietz Brothers to lower the Hollywood Township tower from 659' to 320'. He explained they were interested in doing this from a community and township standpoint, less maintenance costs and they were obligated to do this per the contract with the Township.

He explained how the work would be accomplished at the site. He indicated the work would take approximately one week and no communication equipment would be affected. Taylor stressed the tower was a critical piece for public safety communications.

He stated he was asking for authority to accept the \$6,000 credit to take the 339 feet and haul it away which he believed made the most economic sense. He indicated he was also asking the Board to accept the \$35,000 transfer from the Township to lower the tower.

Lynch moved, Degler seconded, to approve the contact with Dietz Brothers, Inc., to lower the Hollywood Tower by 339 feet from 659' to 320' for a net cost of \$62,756.25 contingent on FAA and FCA application approval, to accept the alternate of a \$6,000 credit resulting in a total contingency of \$7,243.75, accepted \$35,000 from Hollywood Township per the communications tower lease agreement by and between Hollywood Township and Carver County and related Administrative Services budget amendment increasing Hollywood township revenue \$35,000, Sheriff's 2009

communications budget rollover to 2010 in the amount of \$35,000 and increasing lower antenna tower project expenditure \$70,000. Motion carried unanimously.

Taylor requested approval of the revised capital project budget for the Norwood Young America Library. He noted the funds that had been dedicated to the new library space previously.

He stated as they have designed the space they have run into issues not included in the original plan. He explained window coverings were needed, they are unable to re-use the existing shelving that they originally intended and the technology piece was not included. Taylor stated the Library looked at different funding sources to fill the gap and was able to find State funds that could be used to fill the requirements. He indicated they would competitively bid to make sure they have solid numbers. He added the \$106,000 was a not to exceed number and they would be working hard to bring that number down.

Melissa Brechon, Library Director, explained the use of MELSA funds. She reviewed the portion of the funds that could be used for technology and the portion that could be used for everything within the Library that benefits customers.

The Board discussed getting a clearer understanding of the financial responsibilities between the local communities and the County in the future.

Degler moved, Lynch seconded, to approve the revised Norwood Young America library capital project of \$520,000 and related Administrative Services-Library budget amendment transferring \$106,000 MELSA rollover funds and \$414,000 2009 State Aid to NYA Library capital project. Degler, Ische, Lynch, Maluchnik voted aye. Workman voted nay. Motion carried.

Lyndon Robjent, Public Works, requested the Board adopt Resolutions to submit grant applications for FY 2010 HUD Community Planning Challenge and DOT Transportation Investment Generating Economic Recovery (TIGER II) funding for the TH 212 corridor, Carver City Center and TH 5 corridor.

He explained the FY 2010 Appropriations Act appropriated \$600 million for national infrastructure investments and up to \$35 million was available for TIGER II planning grants. Robjent indicated HUD had also issued a solicitation for \$40 million in Community Challenge planning grants. He stated these two programs were combined as HUD and DOT wanted to align transportation, housing and economic development projects.

He pointed out the Southwest Corridor Transportation Coalition continues to advocate for expansion of 212 and when this solicitation came out the Coalition discussed applying for a grant. He stated the County needed to sponsor the application and reviewed the possible use of funds for future planning, right of way acquisition and service roads designed to connect to the future Carver City project. Robjent pointed out the grant required a local match of 20% for the 212 corridor and Carver City Center. He confirmed that if the grant is awarded and the County later determines they cannot handle the match, the County is not obligated to move forward.

Robjent indicated the goal for the funding is to focus more on 212 than the Carver City project. He

stated they would look at CSAH 11 and take a more area wide approach to the planning. He noted, if there was a way to make the application link to affordable housing that would benefit the County. He stated, if the County were successful, the Board would be determining where the money would be spent.

Degler offered the following Resolution, seconded by Maluchnik:

Resolution #33-10
Resolution for Funding US 212 Improvements and Transportation
Links to Carver City Center Project

On vote taken, all voted aye.

Robgent explained the TIGER grant request related to TH 5 for environmental assessment and other needed studies. He noted the request was for one million and the commitment to provide the local match of \$200,000. He added that the Southwest Corridor Transportation Coalition continues to advocate for the expansion of Highway 5 and this was also important to the County.

Maluchnik offered the following Resolution, seconded by Lynch:

Resolution #34-10
Resolution for Funding TH 5 Improvements

On vote taken, all voted aye.

Keith Carlson, Minnesota Inter-County Association Director, presented an overview of the financial impacts of the last legislative session and its implications to Carver County. He highlighted the fiscal challenges and factors compounding those challenges.

He explained the County's program aid cut and market value based credit reimbursement cut and suggested the County plan accordingly. Carlson noted State collections related to individual income taxes were behind estimates. He also suggested the possibility of school levies rising substantially in 2011.

Nancy Silesky, John Tuma and Robert Vanasek, MICA legislative liaisons, updated the Board on legislation related to the areas of Health & Human Services, Public Safety and Transportation.

Carlson thanked Carver County for its continued membership and Degler and Maluchnik for their service on the MICA Board of Directors.

The Board thanked MICA for their legislative update and for the work they do.

Workman moved, Maluchnik seconded, to adjourn the Regular Session at 11:10 a.m. Motion carried unanimously.

David Hemze
County Administrator

311955



Office of Finance Director
Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, MN 55318-1202
Phone: 952 361-1509
Fax: 952 361-1308

AUTHORIZATION

PAYMENT OF EMERGENCY CLAIM

Motion passed by the Board of County Commissioners at their February 24, 1987 meeting has authorized the issuance of a check upon the consensus of the Chairman of the Board, County Administrator and the County Attorney (with minimum of two).

VENDOR: City of Chaska

ACCOUNT: 110-01-6379

AMOUNT: \$125.00

REASON: Sign Permit

Department Head Signature: _____

Chairman of County Board _____

James Ische

County Administrator _____

Dave Hemze

County Attorney _____

James Keeler Jr

Date: July 8, 2010



REQUEST FOR BOARD ACTION

AGENDA ITEM : Carver County Project No. 1014 - Furnishing Bituminous Material

Originating Division: Public Works

Meeting Date: July 20, 2010

Amount of Time Requested: n/a

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: Bituminous material is to be used for seal coating roads. County Highway Maintenance forces complete the seal coating project using County equipment. The abstract of bids for this project is attached. In the past number of years we have typically received just one bid for the supply of this material.

ACTION REQUESTED: Recommend award to Flint Hill Resources in the amount of \$184,287.23.

FUNDING

County Dollars = \$184,287.23

Other Sources & Amounts =

=\$

TOTAL

=\$184,287.23

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: Final amount will vary due to amount of actual material used.

Reviewed by Division Director

Date: July 9, 2010

S:\Seasonals\BAF-Award\2010\1014 - Furnish Bit. Matl.

CARVER COUNTY - ABSTRACT OF BIDS

PROJECT NO. 1014

FURNISHING BITUMINOUS MATERIAL

Letting Date: Mon., June 28, 2010
PWCR#1 / 2:30 PM

Item Description	Approx. Quan.	Engineer's Estimate	Flint Hill Resources		MEIGS		
			12101 Yosemite Ave. S. Savage, MN 55378		3827 McIntyre Ave. Eau Claire, WI 54703		
High Float Emulsion/Ton	415.00	\$420.0000	\$174,300.00	\$393.0000	\$163,095.00	\$404.6000	\$167,909.00
Freight Charge	415.00	\$28.0000	\$11,620.00	\$22.5000	\$9,337.50	\$22.9900	\$9,540.85
6.875% Sales Tax			\$12,782.00		\$11,854.73		\$12,199.68
TOTAL BID			\$198,702.00	\$184,287.23	\$189,649.53		
Proposal Guaranty (5%)				yes		yes	

Recommend Award To: Flint Hill Resources

Awarded To:



REQUEST FOR BOARD ACTION

AGENDA ITEM : RETAINAGE REDUCTION ON PROJECT SAP 10-070-02 - TOWNSHIP SIGN REPLACEMENT

Originating Division: Public Works Meeting Date: July 20, 2010
 Amount of Time Requested: n/a Attachments for packet: Yes No
 Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

This project is part of a pilot township sign replacement program that involved the installation of highway traffic signs along township and county roads within Carver County. Under this contract, and in conjunction with the township sign work, a number of county roads that intersect township roads also had signs replaced in the area of the county and township road intersections.

The original project contract amount with Safety Signs was \$424,995.00. The total of all work completed to date by Safety Signs is \$424,995.00. Our standard project specifications indicate that Carver County retain 5% of the total amount for work done by the contractor until project completion, but does allow flexibility for the county to reduce this retainage.

Safety Signs is requesting to reduce the current 5% to an amount of \$500.00. This balance will be released upon final township sign certification. The request to reduce and release retainage is appropriate and based on the project specifications and staffs evaluation; it is staff's recommendation to lower the 5% (\$21,249.75) retainage to \$500.00.

ACTION REQUESTED: It is requested that the Board pass a motion reducing the retainage to \$500.00 allowing the release of the corresponding retainage amount of \$20,749.75 to Safety Signs for Project SAP 10-070-02.

FUNDING

County Dollars = = \$
 State Grant (95%) = \$ 19,712.26
 Townships (5%) = \$ 1,037.49
 = \$
TOTAL = \$ 20,749.75

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 7/12/2010

S:\Projects\SAP 10-070-02\Reduce Retainage to 500 - baf.docx



REQUEST FOR BOARD ACTION

AGENDA ITEM: Approval of Electronic Waste Management Contract Renewal with Dynamic Recycling

Originating Division: Public Health and Environment

Meeting Date: 7/20/10

Amount of Time Requested:

Attachments for packet: Yes NoItem Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The County has contracted with Dynamic Recycling for the transportation and recycling of electronic material waste since April 2008. Dynamic Recycling acquires electronic recyclable waste in Carver County from residents at the Chaska Environmental Center and at other Special Waste Collection events throughout the county, and transports it to their facility for processing. In 2009, Dynamic Recycling collected and processed over 295 tons of recyclable electronics from Carver County.

In addition to Dynamic, we contacted two other electronics waste processors who operate in the Minnesota and attempted to get quotes [Materials Processing Corporation and Green Lights]. Dynamic was the only contractor to respond. Since the quote received from Dynamic was very similar to the current contract and competitive with the other Metro Counties [several of whom use Dynamic also], we conferred with Patrick Conness of the Carver County Attorney's Office and proceeded. Note that we discuss ewaste recycling costs and programs monthly via Solid Waste Management Coordinating Board [SWMCB] committees and know what the market is.

The Division would like to renew this contract with Dynamic Recycling, effective July 1, 2010 through June 30, 2011.

The costs for these services are dependent upon a fee schedule attached to the contract for services. The schedule is very similar to the existing contract.

ACTION REQUESTED:

Motion to approve/sign contract with Dynamic Recycling to collect, transport and recycle electronic materials in Carver County.

FUNDING

County Dollars = \$60,000 (approx.)

Other Sources & Amounts =

Fees =

TOTAL = \$60,000**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:**Related Financial Comments:**

Funds for electronic waste collection and processing are from a combination of State SCORE grant funds 01-123-130-0000-5365 and County Solid Waste Service Fee funds 01-123-130-0000-5005. Environmental Services also collects approximately \$30,000 in fees from residents for managing the recycling of televisions and computer monitors at \$5 per item.

 Reviewed by Division Director

Date: 7/02/10



REQUEST FOR BOARD ACTION

AGENDA ITEM : Annual Report of the Carver County Park Commission

Originating Division: Public Works

Meeting Date: July 20, 2010

Amount of Time Requested: 30 Minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: By County Ordinance, the Park Commission is to provide an annual report of its activities to the County Board. A power point presentation has been prepared for the Board's review. The report covers activities pertaining to current and planned construction projects, park and recreation services provided, usage figures of the County regional parks, and discusses immerging issues within the park system.

ACTION REQUESTED: No action is requested.

FUNDING

County Dollars = \$NA

Other Sources & Amounts =\$

=\$

TOTAL =\$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: July 12, 2010

S:\Parks\BA-RES\Park Commission Presentation\2010



CARVER COUNTY

REQUEST FOR BOARD ACTION

AGENDA ITEM : 2Q Financial Services Update

Originating Division: Financial Services

Meeting Date: July 20th, 2010

Amount of Time Requested: 30minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Financial Services would like to provide an update on the following:

- * 2011 Budget Strategy
- * 2010 2Q Key Financial Indicators - Overall numbers look good thru 2Q

ACTION REQUESTED: None - Informational update only

FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

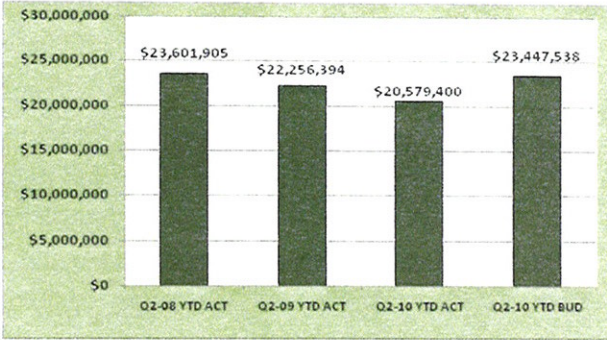
Reviewed by Division Director

Date: 7/12/10



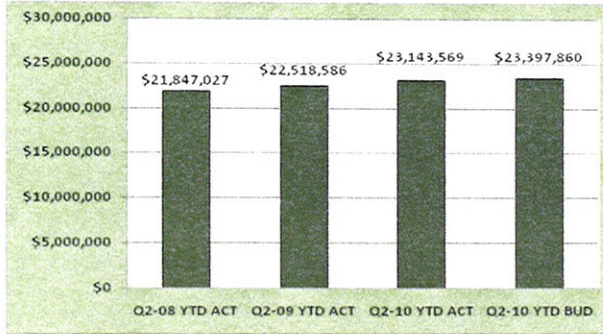
Key Financial Indicators

General Fund Expenditures



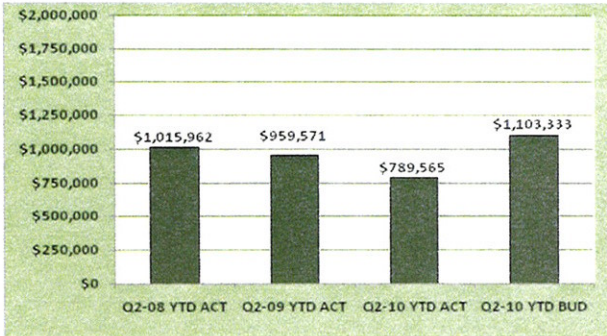
Ahead of Target

Property Tax Collections / Abatements



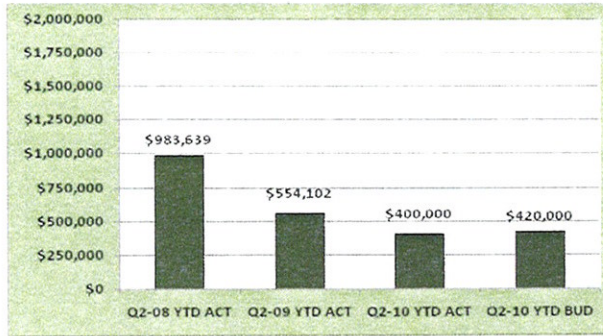
98.9% of Levy Collected - Consistent with Prior Years

CSS Purchase of Services



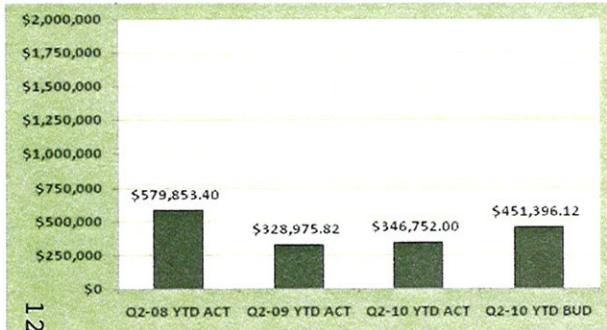
Well ahead of Target

Vacancy/Turnover Savings



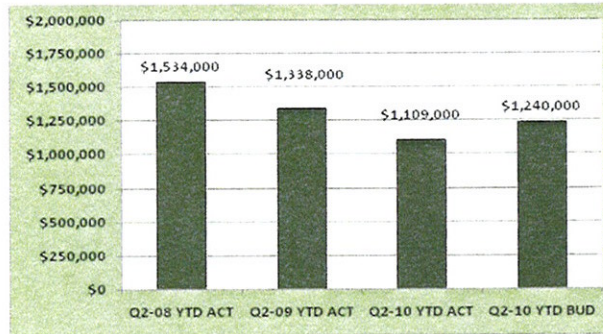
Slightly ahead of Target

Quarterly Overtime



Mainly Sheriff's Office - less sick and vacancies, policy changes

Investment Income



Less than Target

Dashboard Home

Key Financial Indicators

Administrative Services

- Facilities
- Historical Society
- IS - GIS
- IS - Records Management/Central Services
- IS - Technology Services
- IS - Websites
- Library
- Veterans Services

Attorney

Community Social Services

- Behavioral Health
- Child & Family
- Income Support

Court Services

Employee Relations

Financial Services

Property Records & Taxpayer Services

- Elections
- License Center/Vitals
- Property Assessment
- Property Records

Public Health & Environment

- Environmental Services
- Land Management

Public Works

- Highway Maintenance
- Parks

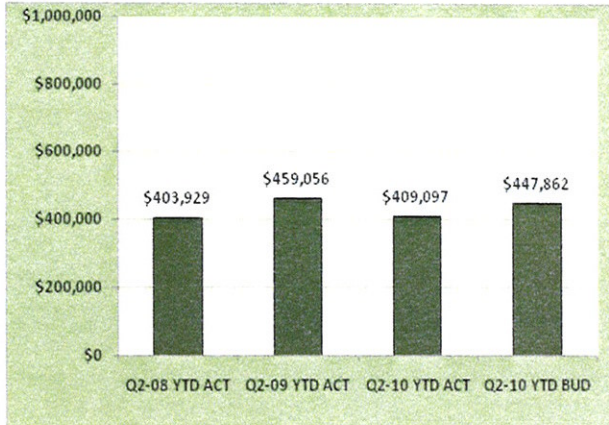
Sheriff

- Sheriff - Administrative Services
- Sheriff - Communication Services
- Sheriff - Jail Services
- Sheriff - Patrol Support



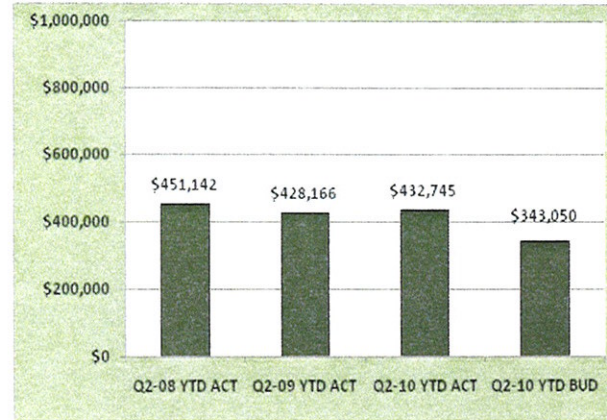
Key Financial Indicators

Recorder Fees



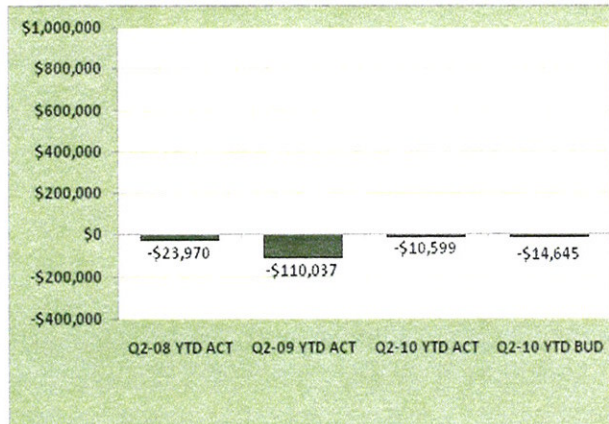
Slightly Less than Target

Inmate Revenue



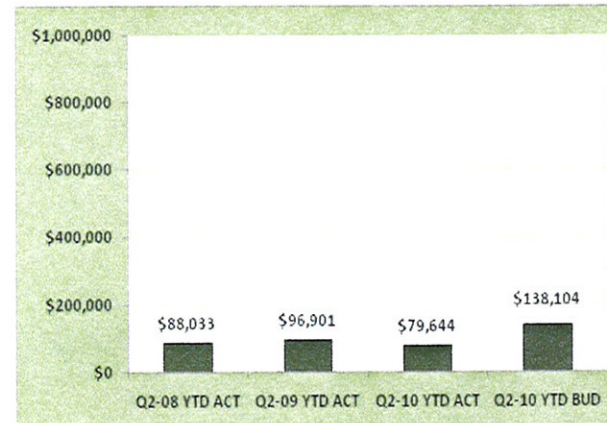
Right on Target

License Ctr Net Revenue/Expenditures



Almost back to Break Even

LWS Building Permits



Less than Target



REQUEST FOR BOARD ACTION

AGENDA ITEM : Discussion of Language Changes to our 2004 Police Contract Service Plan

Originating Division: Sheriff

Meeting Date:

Amount of Time Requested: XX minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: In April of 2004 the County Board adopted the Police Contract Service Plan. In 2005 the City of Chaska and the County agreed to vacate a 1987 permanent injunction that related to the manner in which the Sheriff provided police contract services to the cities and townships of Carver County. In the 2005 vacation agreement the county was to notify the City of Chaska if any significant changes were being proposed. On March 3 and June 1, 2010 County Administration and Sheriff's Adm met with the City of Chaska regarding the proposed changes. On June 8, 2010 the City of Chaska responded by letter that the recommended 2010 changes were acceptable. On June 17, 2010 the Sheriff's Office presented the changes to the Sheriff's Contract Committee and the changes were acceptable to them. This work session is to discuss the Sheriff's recommended changes to base level and contract level police services and get the County Board's input and comments.

ACTION REQUESTED:

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: