

Carver County Board of Commissioners  
 August 24, 2010  
 Regular Session  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

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9:15 a.m.	1.	<ul style="list-style-type: none"> <li>a) <b>CONVENE</b></li> <li>b) <i>Pledge of Allegiance</i></li> <li>c) <i>Public participation (comments limited to five minutes)</i></li> <li>d) <i>Introduction of New Employees</i></li> </ul>	
	2.	Agenda review and adoption	
	3.	Approve minutes of August 10, 2010 Regular Session .....	1-4
	4.	Community announcements	
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9:15 a.m.	<b>6.</b>	<b>ADMINISTRATIVE SERVICES</b>	
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9:35 a.m.	<b>7.</b>	<b>EMPLOYEE RELATIONS</b>	
	7.1	<i>Closed Session</i> – Labor negotiations strategy.....	25
10:15 a.m.	<b>8.</b>	<b>FINANCIAL SERVICES</b>	
	8.1	GFOA's distinguished budget award for the County's 2010 budget book .....	26-27
	8.2	Financial Services reorganization .....	28
10:35 a.m.		<b>ADJOURN REGULAR SESSION</b>	
		<b>WORK SESSION AGENDA</b>	
10:35 a.m.	<b>A.</b>	<b>PUBLIC HEALTH AND ENVIRONMENT</b>	
	1.	Updates from Carver County rep for Minnehaha Creek Watershed District (MCWD) .....	29
11:05 a.m.	<b>B.</b>	<b>FINANCIAL SERVICES</b>	
	1.	2011 Preliminary property tax levy and budget summary.....	30
12:05 p.m.		Board and Administrator Reports	

David Hemze  
County Administrator

<b>UPCOMING MEETINGS</b>
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August 31, 2010	11:00 a.m. Chaska Historical Marker Dedication
	1:00 p.m. County Board Tour - SCALE Regional Training Facility
September 7, 2010	9:15 a.m. County Board Meeting
September 14, 2010	9:15 a.m. County Board Meeting
September 21, 2010	4:00 p.m. County Board Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on August 10, 2010. Chair James Ische convened the session at 9:15 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

The following amendment was made to the agenda:

5.9 Resolution for TIGER II and Community Challenge Planning Grant Application for TH 212 Improvements.

Degler moved, Lynch seconded, to approve the agenda as amended. Motion carried unanimously.

Workman moved, Maluchnik seconded, to approve the minutes of the August 3, 2010, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Workman moved, Degler seconded, to approve the following consent agenda items:

Payment of emergency claims in the amounts of \$656.70 and \$250.

Approved the Employee Relations Division Director attending the NPFLRA Academy III, the Negotiations Process, in Des Moines on September 8, 2010, total estimated County cost not to exceed \$900.

Resolution #36-10, Charitable Gambling Application for Exempt Permit-Delano Ducks Unlimited.

Approved the following abatement:

75-0503700 Gary Hittle

Resolution #37-10, Tax Forfeit Land Sale.

Approved Building CIP budget amendment approving the \$97,500 transfer of funds from the excess 2010 MCIT dividend to Chanhassen License Center repairs and payment of not to exceed \$75,000 to Service Master.

Resolution #38-10, Resolution to Submit Grant Application for US 212 Improvements.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Lynch moved, Maluchnik seconded, to open the public hearing to consider the adoption of the proposed Dangerous Dog Ordinance. Motion carried unanimously.

Jim Keeler, County Attorney, noted the previous work session and meetings held with the townships on the proposed ordinance. He stated the ordinance was now being brought before the Board for a public hearing and consideration.

Patrick Conness, County Attorney, entered into the record the Affidavits of Publication, a copy of the proposed Ordinance and PowerPoint presentation.

Conness reviewed the Statute requirements in handling dog bite incidents and changes made by the legislature. He stated law enforcement was required to enforce the State's dog Statute and give owners of dangerous dogs the right to have a review hearing. Conness pointed out multiple departments have participated in crafting the ordinance and the draft ordinance was shared with the cities and townships.

He stated several cities within Carver County regulate dog conduct and one third of Minnesota counties have dog ordinances.

Jeff Enevold, Sheriff's Office, explained in 2009 they had 50 dog bite incidents and 29 year to date. He reviewed the types of incidents that have occurred and stated the Ordinance would provide a consistent response to these incidents.

Conness stated the Ordinance clarifies the roles and responsibilities of various government officials, clarifies financial responsibilities, but does not alter a property owner's right to protect their property and does not alter a dog owner's civil liability. He clarified it also did not outlaw any bred in particular.

He reviewed the definition of a dangerous dog and potentially dangerous dog under Statute. Conness pointed out the roles and responsibilities between Law Enforcement, County Administrator and the County Attorney. He reviewed the steps that would occur following a dog bite incident.

Sheriff clarified the Ordinance had been discussed with the cities and they were looking at the ordinance and may consider amending their ordinances. He added the Sheriff had the duty to enforce the Ordinance.

No public testimony was received.

Degler moved, Maluchnik seconded, to close the public hearing. Motion carried unanimously.

Lynch moved, Degler seconded, to adopt Ordinance #69-2010, Adopting Chapter 92, Dangerous and Potentially Dangerous Dog Ordinance and Amending the County Fee Schedule. Motion carried unanimously.

Randy Wolf, Public Health and Environment, requested the Board approve the Crane Creek Wetland restoration project. He stated this was a water quality improvement in the western end of the County.

Paul Moline, Public Health and Environment, explained the purpose of the project. He indicated the intent is to construct a structure to stabilize the water level and control small storms. He stated this would not control a flood event and would look to retain water two weeks longer than it does at the present time.

He highlighted the project area and the proposed structure. Moline reviewed the previous Met Council grant for construction and the project cost.

Moline stated, since this was a joint ditch, there was a joint ditch process and a public hearing was held for owners that lived around the ditch. He indicated the Joint Ditch Board approved the project and an October deadline was given to complete the project.

He pointed out the discussions held with the absentee landowner and noted the property was not being used for ag purposes and while the parcel was unbuildable, it did have a building eligibility. At this time, he indicated they were proposing to construct the structure without the installing the stoplogs. Moline stated their intent was to get the project constructed and continue the negotiations with the absentee landowner. He also noted the other landowners had supported the project and wanted to get it done.

Maluchnik moved, Degler seconded, to authorize the construction of the Crane Creek Wetland Restoration Project, authorized staff to finalize the contract with Lafayette Engineering for an amount not to exceed \$18,000 (bid plus estimated contingencies to be approved during contract phase) to finalize the easement language with appropriate landowners for construction access and the structure, to prepare and submit the final grant report to the Metropolitan Council and to continue negotiations with the absentee landowner. Degler, Ische, Maluchnik, Workman voted aye. Lynch abstained. Motion carried.

Steve Taylor, Administrative Services, requested the Board approve a library locker system for the City of Cologne. He explained the Carver and Washington Counties received grant funding to purchase self service kiosks in Victoria and Hugo and there was money left over from this grant.

Melissa Brechon, Library Director, stated they received favorable bids and the lockers were successfully installed at the Victoria Rec Center and City of Hugo. She indicated the City of Cologne would receive lockers only and the Department of Education State Library Services has approved using the funds with the same vendor.

Degler moved, Maluchnik seconded, to approve a contract amendment with LEID for \$40,790 to provide an additional set of lockers in Carver County and Washington County and to enter into a joint powers agreement with the City of Cologne to locate the kiosk on City property pending approval from the City, County Attorney's Office and Risk Management. Motion carried unanimously.

Lynch moved, Workman seconded, to adjourn as the Carver County Board and reconvene as the Carver County Regional Rail Authority at 10:15 a.m. Motion carried unanimously.

Degler moved, Workman seconded, to go into closed session according to MSA 13D.05 in order to discuss confidential information and consider and develop an offer for the purchase of real property. Motion carried unanimously.

The Carver County Regional Rail Authority adjourned the closed session and Rail Authority at 11:10 a.m.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Oak Grove City Center project - library FF&E contracts**

Originating Division: Administrative Services

Meeting Date: August 24, 2010

Amount of Time Requested: N/A

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

On July 6, 2010 the Carver County Board approved the capital budget for the NYA library. The county has competitively bid out the Furniture, Fixtures and Equipment (FF&E) groups.

The attached spreadsheet includes the bids in all bidding groups. Staff is recommending that the low bidder in each group be awarded the contract:

DEALER	GROUPS AWARDED	TOTAL
Distinctive Cabinet Design	G	\$52,906.00
Embury Ltd.	R	\$3,950.50
Fluid Interiors	A, C, K, O, Q, T	\$46,399.90
General Office Products	V	\$4,330.14
Intereum	H, U	\$1,157.66
Jones Library Sales	P	\$42,499.00
S&T Office Interiors Group	E, J, N	\$22,288.48
Target Commercial Interiors	F, L, S	\$15,426.03
	<b>TOTAL</b>	<b>\$188,957.71</b>

Overall, the FF&E costs are coming in under the approved budget:

Approved Project Budget including MELSA Funds	\$226,688.50
FF&E Total	<u>(\$188,957.71)</u>
Amount Under Budget	\$37,730.79

The approval of these contracts is pending review from the County Attorney's Office and Risk Management.

**ACTION REQUESTED: Motion to award contracts to the low bidders, as highlighted above, to provide FF&E at the NYA library.**

**FUNDING**

County Dollars = \$176,269.21  
 Other Sources & Amounts = \$12,688.50  
 = \$  
**TOTAL = \$188,957.71**

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments: Funding includes \$176,269.21 of County funds and \$12,688.50 from MELSA funds.*

Reviewed by Division Director

Date: 8/12/10

10 August 2010 Revised  
 Carver County Library System - Norwood Young America Branch

FURNISHINGS BIDDER'S TABULATION FORM

DEALER	GROUP A Atomic Clocks	GROUP C Bright	GROUP E Cartwright	GROUP F Cumberland	GROUP G Custom Millwork	GROUP H Fixtures Furniture
1 Distinctive Cabinet Design	--	--	--	--	\$52,906.00	--
2 Embury Ltd.	--	--	--	--	\$70,971.53	--
3 Fluid Interiors	\$121.00	\$2,922.64	\$8,968.39	\$3,461.70	--	\$454.30
4 General Office Products	--	--	--	--	--	--
5 Intereum	--	--	\$9,444.37	\$3,632.49	--	\$425.76
6 Jones Library Sales	--	--	--	--	\$70,203.00	--
7 MidAmerica Business System	--	--	--	--	--	--
8 Parameters	\$235.24	--	\$9,235.36	\$3,597.22	--	--
9 S&T Office Interiors Group	\$126.84	\$3,058.83	\$8,961.14	\$3,585.33	--	\$463.40
10 Target Commercial Interiors	\$371.00	\$3,187.34	\$9,129.28	\$3,214.00	--	\$565.00
11 Artifex Millwork					\$59,447.00	
LOW BID:	\$121.00	\$2,922.64	\$8,961.14	\$3,214.00	\$52,906.00	\$425.76
ACCEPTED BIDS:	\$121.00	\$2,922.64	\$8,961.14	\$3,214.00	\$52,906.00	\$425.76

DEALER	GROUP J J. Persing	GROUP K Keilhauer	GROUP L Kimball Office	GROUP N Lyon	GROUP O MechoShade	GROUP P MJ Industries	GROUP Q Nessen	GROUP R TMC	
1 Distinctive Cabinet Design	--	--	--	--	--	--	--	--	
2 Embury Ltd.	--	--	--	--	--	\$45,852.86	--	\$3,950.50	
3 Fluid Interiors	\$12,871.82	\$7,412.14	--	\$1,324.25	\$12,688.50	--	\$2,419.00	--	
4 General Office Products	--	--	--	--	--	--	--	--	
5 Intereum	--	\$10,630.95	--	--	--	--	--	--	
6 Jones Library Sales	--	--	--	--	--	\$42,499.00	--	--	
7 MidAmerica Business System	--	--	--	--	--	\$43,099.72	--	--	
8 Parameters	--	\$10,491.12	--	--	--	--	\$2,538.96	--	
9 S&T Office Interiors Group	\$12,226.51	\$10,458.54	--	\$1,100.83	--	--	\$2,827.00	--	
10 Target Commercial Interiors	--	\$10,317.80	\$1,544.30	--	--	--	--	--	
11									
12 Custom Drapery	--			--	\$12,848.00	--	--	--	
13 D&M Drapery	--			--	\$12,741.00	--	--	--	
LOW BID:	\$12,226.51	\$7,412.14	\$1,544.30	\$1,100.83	\$12,688.50	\$42,499.00	\$2,419.00	\$3,950.50	\$152,391.32
ACCEPTED BIDS:	\$12,226.51	\$7,412.14	\$1,544.30	\$1,100.83	\$12,688.50	\$42,499.00	\$2,419.00	\$3,950.50	\$152,391.32



ITEMS ON CONTRACT (U.S. COMMUNITIES OR BETTER TOGETHER):

DEALER	GROUP S Coalesse	GROUP T Haworth	GROUP U Herman Miller	GROUP V Steelcase					
1 Distinctive Cabinet Design	--	--	--	--					
2 Embury Ltd.	--	--	--	--					
3 Fluid Interiors	--	\$20,836.62	--	--					
4 General Office Products	\$10,677.00	--	--	\$4,330.14					
5 Intereum	--	--	\$731.90	--					
6 Jones Library Sales	--	--	--	--					
7 MidAmerica Business System	--	--	--	--					
8 Parameters	--	--	--	--					
9 S&T Office Interiors Group	--	--	--	--					
10 Target Commercial Interiors	\$10,667.73	--	--	\$4,583.65					<b>TOTAL</b>
LOW BID	\$10,667.73	\$20,836.62	\$731.90	\$4,330.14					<b>\$36,566.39</b>
ACCEPTED BIDS	\$10,667.73	\$20,836.62	\$731.90	\$4,330.14					<b>\$36,566.39</b>

FF&E Total	\$188,957.71
Project Furniture Budget	\$214,000.00
MELSA Funds for Window Coverings	\$12,688.50
Amount Under Budget	\$37,730.79

DEALER	GROUPS AWARDED	BID TOTAL	CONTRACT TOTAL	TOTAL
1 Distinctive Cabinet Design	G	\$52,906.00	\$0.00	\$52,906.00
2 Embury Ltd.	R	\$3,950.50	\$0.00	\$3,950.50
3 Fluid Interiors	A, C, I, K, O, Q, T	\$25,563.28	\$20,836.62	\$46,399.90
4 General Office Products	V	\$0.00	\$4,330.14	\$4,330.14
5 Intereum	H, U	\$425.76	\$731.90	\$1,157.66
6 Jones Library Sales	P	\$42,499.00	\$0.00	\$42,499.00
7 MidAmerica Business Systems		\$0.00	\$0.00	\$0.00
8 Parameters	--	\$0.00	\$0.00	\$0.00
9 S&T Office Interiors Group	E, J, N	\$22,288.48	\$0.00	\$22,288.48
10 Target Commercial Interiors	F, L, S	\$4,758.30	\$10,667.73	\$15,426.03
	<b>TOTAL</b>	<b>\$152,391.32</b>	<b>\$36,566.39</b>	<b>\$188,957.71</b>

notes: Groups B, D, I and M were deleted.



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Information Services – Fiber Loop Government Center

Originating Division: Administrative Services

Meeting Date: August 24, 2010

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type: X Consent Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

In mid June the Chaska Data Center experienced a unscheduled outage. The impact of this outage was the loss of access to electronic data and software applications for county employees and citizens.

This requested contract approval will provide a campus fiber loop for the Chaska Government Center. The fiber loop will run across the main parking lot. This solution will provide high availability and failover by dividing data center equipment between to our central data center and an equipment room in the Sheriff Building.

### PROJECT SUPPORTING DOCUMENTATION:

- I.S. Data Center is an Island with all Services flow in and out of Chaska DC. Results in a single point of failure. The primary objective of the campus fiber loop is to eliminate the single point of failure with a 'campus ring', and. data center equipment separation to maximize computer network and data availability.
- During the Central Plant project portions of the main parking lot at the Chaska campus was excavated; IS laid conduit in order to take advantage of additional internet cable service beyond what is provided by the State of Minnesota. This option provides redundant internet connectivity for county employees at a cost of approximately \$2,400 a year.
- Build Redundant Services so Critical Services can Failover, with load balance between Cologne and second Chaska campus data room. Even with Cologne as a failover, the Chaska data center remains the main hub.
- Because this conduit is in place, adding the needed fiber is limited to the cost of materials \$19,041(fiber and terminating materials), and labor cost of \$10,900.
- This option is the most cost effective and immediate solution available to provide data center equipment availability and assist with guarding against outages at Chaska campus.

Two quotes were received;

- Edison Electric (12 pair fiber)- \$29,320
- Allied Construction Services (24 pair fiber) - \$29,941.34

The recommended vendor is Allied Construction Services.

The project cost for the fiber loop between Chaska Campus buildings is \$29, 941.34. The contract for services and materials has been reviewed and accepted by the County Attorney's Office and Risk Management.

### ACTION REQUESTED:

Motion to approve contract with Allied Construction Services in the amount of \$29,941.34.

### FUNDING

County Dollars = \$29, 941.34  
 Other Sources & Amounts =  
**TOTAL = \$29, 941.34**

### FISCAL IMPACT

- None  
 Included in current budget  
 Budget amendment requested  
 Other:

Reviewed by Division Director

Date: 8/5/2010



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Donations**

Originating Division: Sheriff

Meeting Date: 8.24.10

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

Donation of \$100.00 from Rose Kelly and Phillip Sosnowski through "Refer a Friend" Residential Mortgage Group

**ACTION REQUESTED:**

Motion to approve \$100.00 donation to the Sheriff's Office.

**FUNDING**

County Dollars = \$

Other Sources & Amounts = \$

= \$

**TOTAL** = \$

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:*

\$100.00 01-201-201-0000-5756 Gifts Restricted

Reviewed by Division Director

Date: 8.9.10



**CARVER COUNTY SHERIFF'S OFFICE  
DONATION FORM**

606 E. 4<sup>th</sup> Street  
Chaska, MN 55318  
952-361-1212

I would like to donate the following item(s) to the Carver County Sheriff's Office. I am aware that all donated items become the property of the Sheriff's and will not be returned.

Please list donated item(s):

- 1) \$100<sup>00</sup> Check
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

If you are interested in a specific use for this donation please let us know:

At Sheriff's DISCRETION

Signature: BY MAIL Date: 8-9-10

Your Address:

9015 Lake Ritey Blvd  
Chanhassen, MN 55317

**Thank you for your donation to the Carver County Sheriff's Office.**



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Approval of: Reassignment of UCare contract to Behavioral Healthcare Providers**

Originating Division: Community Social Services

Meeting Date: Soonest possible

Amount of Time Requested: 0 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** This is a "reassignment" of the provider contract between Carver County and UCare. UCare has a carve out of their mental health benefit to Behavioral Healthcare Providers (BHP) ( a behavioral health managed care organization) Up to now, this contract for FSC to provide behavioral health services to persons covered by UCare medical insurance has been directly to UCare. For some reason, at this point, UCare has now decided that their carve out company should be the entity contracting with the provider agencies,

**ACTION REQUESTED:** The board is requested to authorize this contact

**FUNDING**

County Dollars = \$

Other Sources & Amounts =

Revenue to County (approx) =\$

**TOTAL = \$40,000**

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:* The above amount is the amount that FSC will collect in a year's time from UCare Members via this contract with BHP

Reviewed by Division Director

Date:



# REQUEST FOR BOARD ACTION

**AGENDA ITEM :** Acceptance of Two Renaissance Festival Tickets

Originating Division: Employee Relations

Meeting Date: 8/24/10

Amount of Time Requested: minutes

Attachments for packet: Yes No

Item Type: Consent  Regular Session Closed Session Work Session Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

MN Renaissance Festival has given the Employee Club two (2) free tickets in appreciation for selling employee discounted tickets.

These tickets are valued at \$20.95 each.

**ACTION REQUESTED:**

Request approval for donation of the above-listed tickets to be given away at next Employee Club event.

**FUNDING**

County Dollars = \$

Other Sources & Amounts =

= \$

**TOTAL**

= \$

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:*

Reviewed by Division Director  
Doris M. Krogman, Employee Relations

Date: 8/2/10



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Approval of realignment of temporary Full Time Equivalents in Public Works**

Originating Division: Public Works

Meeting Date: August 24, 2010

Amount of Time Requested: 0 minutes

Attachments for packet:  Yes  NoItem Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The Engineering Department of Public Works has 1.0 FTE allotted for temporary positions to assist with field and office operations during construction season. (Typically, up to 4 temporary hires.) This year only 0.5 FTE will be utilized by Engineering.

The Surveying & Mapping Department has 0.25 FTE for a temporary position which has been used to assist with the Asset Management/GIS initiative within Public Works.

The request is to realign 0.25 FTE of the unutilized 0.5 FTE from Engineering to Surveying and Mapping and create a temporary Surveying Technician to continue assisting with the Public Works Asset Management program until November 16, 2010.

**ACTION REQUESTED:**

Approve the realignment of 0.25 FTE temporary position from Engineering to Surveying & Mapping.

Approve the creation of 0.25 FTE temporary Surveying Technician to terminate on November 16, 2010.

**FUNDING**

County Dollars = \$10800

Other Sources &amp; Amounts =

=\$

**TOTAL**

=\$10800

**FISCAL IMPACT** None Included in current budget Budget amendment requested Other:

*Related Financial Comments:* The proposed funding amount accounts for wages and benefits. Costs will be shifted from other Public Works engineering departments' 2010 personnel accounts to Surveying & Mapping.

 Reviewed by Division Director

Date: 8/12/2010



# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Approval of Resolution to submit proposal to Minnesota Pollution Control Agency (MPCA) for a Clean Water Partnership (CWP) grant for the Carver County Fecal Coliform 2010 project

Originating Division: Public Health and Environment

Meeting Date: 8/24/10

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The Minnesota Pollution Control Agency (MPCA) requires a Resolution to submit this Clean Water Partnership (CWP) grant proposal. As stated in the Resolution, submittal of a proposal does not obligate the County to accept the grant if it is offered. The purpose for submission of this grant application is to continue the successful implementation of the Carver, Bevens, and Silver Creek Fecal Coliform TMDL and to protect Lake Waconia from non-point sources of E. coli and other nutrients.

In 2007, the Carver, Bevens and Silver Creeks TMDL study was approved, followed by an implementation plan that is currently underway. Carver, Bevens, and Sliver Creeks are listed for both fecal coliform (now E. coli) and turbidity impairments. Several lakes in the watersheds are also impaired due to excess nutrients and have either completed TMDL's (Burandt) or are in some state or review at the State or Federal Level (Four Lake TMDL). Although this grant will target BMP's that focus on fecals, these lakes will benefit as they receive less contaminated run-off as a result of efforts in this grant.

This grant would provide funding that will allow staff to continue to target the sub-watersheds draining into Lake Waconia and surrounding areas, protecting the lake from a future excess nutrient impairment while continuing to reduce bacteria loads in Carver Creek and continue the septic upgrade program. It will also address another crucial non-point source of bacterial (and other) pollution by using GIS and LIDAR to easily locate and create a map of surface tile inlets in the project area.

**ACTION REQUESTED:** Approval of Resolution to submit proposal to Minnesota Pollution Control Agency (MPCA) for a Clean Water Partnership (CWP) grant for the Carver County Fecal Coliform 2010 project.

**FUNDING**

County Dollars = \$

Other Sources & Amounts = \$

**TOTAL** =

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

**Related Financial Comments:** In the grant proposal, the Division has requested \$120,000 in grant funds, plus \$127,500 of match funds (including cash and in-kind services. The cash match is derived from the proposed continuation of the SSTS Direct Discharge Program in place since 2008.) Total project cost = \$247,500

Reviewed by Division Director

Date: 8/16/10





**CARVER  
COUNTY**

# Proposal Resolution

## Minnesota Clean Water Partnership (CWP)

Doc Type: Resolution

**Resolution of The County of Carver**

**Be it resolved** by the Carver County Board of Commissioners to submit a proposal with the Minnesota Pollution Control Agency (MPCA) to conduct the following Project: Carver County Fecal Coliform 2010

**Be it further resolved** that Greg Aamodt be authorized to submit the proposal for the above-mentioned Project and shall have the authority to represent this body in all matters that do not specifically require the action of this body.

**Be it further resolved** that submittal of a proposal does not obligate this body to accept a grant and/or a loan if so offered.

**Whereupon** the above resolution was adopted at a regular meeting of the Carver County Board this Twenty-fourth (24<sup>th</sup>) day of August, 2010.

Print name: James Ische Title: Carver County Board of Commissioners  
Chairman  
Authorized signature: \_\_\_\_\_ Date: \_\_\_\_\_

**State of Minnesota**

County of Carver

I, David Hemze do hereby certify that I am the custodian of the minutes of all proceedings had and held by the Board of Commissioners of said Carver County that I have compared the above resolution with the original passed and adopted by the County Board at a regular meeting thereof held on the Twenty-fourth (24<sup>th</sup>) day of August 2010 at 9:00 a.m. that the above constitutes a true and correct copy thereof, that the same has not been amended or rescinded and is in full force and effect.

**In witness whereof**, I have hereunto placed my hand and signature this Twenty-fourth (24<sup>th</sup>) day of August 2010 and have hereunto affixed the seal of the The County of Carver.

Print name: David Hemze Title: Carver County Administrator  
Authorized signature: \_\_\_\_\_ Date: \_\_\_\_\_



# REQUEST FOR BOARD ACTION

## AGENDA ITEM: Memorandum of Agreement (MOA) with the City of Chanhassen for Water Quality Education and Monitoring

Originating Division: Public Health and Environment

Meeting Date: 8/24/10

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

Carver County is charged with water management responsibilities in all areas in the County that fall in the Carver County Water Resources Management Area (CCWRMA). Therefore, the County has conducted an education program as well as monitoring of surface water nutrients and fecal coliform since 1997. The City of Chanhassen is charged with water management responsibilities as part of its MS4 Permit with the Minnesota PCA.

The purpose of this Memorandum Of Agreement is to:

- establish the roles regarding the design and implementation of a cooperative education program that will satisfy MS4 permit requirements
- promote efficient use of staff and financial assets used in monitoring surface water in the county
- provide assistance for the assessment (TMDL) of water quality monitoring data
- ensure a comprehensive, local approach to water management in the county

This agreement will establish a long term partnership with common goals. The City of Chanhassen will reimburse Carver County up to \$7,500 annually (potentially \$37,500 over 5 years) to cover costs associated with the required tasks and requests.

This agreement is in effect through December 31, 2014.

### ACTION REQUESTED:

Motion to approve this 5-year MOA between Carver County Public Health & Environment and the City of Chanhassen for Water Quality Education and Monitoring reimbursement.

#### FUNDING

County Dollars = \$0  
 Other Sources & Amounts = \$7,500 city of chanhassen

**TOTAL** =

#### FISCAL IMPACT

- None  
 Included in current budget  
 Budget amendment requested  
 Other:

#### Related Financial Comments:

The City of Chanhassen will reimburse Carver County up to \$7,500 per year (for five years) for these required tasks and requests. The budget amendment reflects the not to exceed figure in the agreement – actual revenues & expenditures will typically be less.

Reviewed by Division Director

Date: 8/13/10

# BUDGET AMENDMENT REQUEST FORM

**Submit to Finance Office one week prior to County Board Session.**

**DEPARTMENT:** Public Health and Environment

**Date of County Board Session:** 8/24/10

**Fund:** 01

Description of Revenue Account funds are to Increased/(Decreased):	2010 Amount	Description of Expenditure Account funds are to Increased/(Decreased):	2010 Amount
01-123-126-1566-5280	\$ 7,500	01-123-126-1566-6260	\$ 7,500
<b>TOTAL:</b>	<b>\$ 7,500</b>	<b>TOTAL:</b>	<b>\$ 7,500</b>

A. Reason for Request: See accompanying Board Action.

B. Financial Impact: (To be filled out by Finance Director)

C. Contingency Acct. Beginning Bal.: \$ 300,000

D. Prior Contingency Adjustment: \$ -

E. Current Contingency Adjustment: \$ -

F. Remaining Balance: \$ 300,000

G. Requested By: Paul Moline

H. Recommend Approval: Finance Director

I. County Board Decision: Approval/Disapproval

S:\Excel\SHHELLS[Budget Amendment Forms.xls]Expenditure Form



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : MnDOT Joint Powers Agreement 97020 with Carver County and Chanhassen for TH 101**

Originating Division: Public Works

Meeting Date: August 24, 2010

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The City of Chanhassen has been selected to receive federal Surface Transportation Funds (STP) for the reconstruction of TH 101 from Pioneer Trail to Lyman Boulevard in 2013. The roadway will be transferred to the county after it has been reconstructed.

Carver County, MnDOT and Chanhassen have determined a phasing plan for the project:

Phase 1: Preliminary Design and Environmental Documentation: 2010,2011

Phase 2: Final Design and Right of Way Acquisition: 2012

Phase 3: Construction: 2013, 2014.

Several agreements will be required for the project. The first is a Joint Powers Agreement to share in the cost of the preliminary design and environmental documentation. The costs for this phase are proposed to be split equally by each party. The City of Chanhassen is the lead agency for this phase.

The remaining phases will be funded with federal STP funds, State funds, Flexible Highway Account funds and City funds.

A resolution to approve the agreement is attached.

**ACTION REQUESTED: Adopt a resolution authorizing the Chair of the County Board and County Administrator to sign Agreement 97020**

**FUNDING**

County Dollars = \$82,500

Other Sources & Amounts = \$82,500 State, \$82,500 City

Federal =

**TOTAL = \$247,500**

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments: The county share of \$82,500 will be reimbursed by MnDOT through the County Turnback Account following the transfer of the road. The total project cost (all phases) is estimated at \$9,461,500.*

Reviewed by Division Director

Date: 8/12/2010

*Resolution*

**MINNESOTA TRANSPORTATION DEPARTMENT  
AGREEMENT NO. 97020  
between  
THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION  
and  
COUNTY OF CARVER  
and  
CITY OF CHANHASSEN  
for  
PRELIMINARY DESIGN SERVICES AND ENVIRONMENTAL DOCUMENTATION**

BE IT RESOLVED that the County of Carver enter into Agreement 97020 with the State of Minnesota, Department of Transportation and the City of Chanhassen for the following services:

To provide payment by the County to the City of the County's share of the costs of preliminary design services and environmental documentation for TH 101 from County State Aid Highway (CSAH) 14 to CSAH 18 under State Project No. SP 1009-18.

BE IT FURTHER RESOLVED that the County Board Chair and County Administrator be and hereby are authorized to execute the agreement, and thereby assume for and on behalf of the County all or the contractual obligations contained therein.



# REQUEST FOR BOARD ACTION

**AGENDA ITEM :** Joint Powers Agreement between Carver County and City of Chaska for Installation of a Temporary Traffic Signal on CSAH 10 (Engler Blvd.)

Originating Division: Public Works

Meeting Date: August 24, 2010

Amount of Time Requested: none

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The City of Chaska has proposed installation of a temporary traffic signal at the intersection of CSAH 10 (Engler Blvd.) and Clover Ridge Drive. As per the terms of this agreement the City of Chaska will be responsible for all costs for installation, operation, repair, and maintenance of this temporary signal installation. The agreement includes provisions for reimbursement to the City for a share of the costs of this temporary signal installation when a permanent traffic signal is constructed in the future. The project schedule includes project letting/start construction/completion in 2010.

**ACTION REQUESTED:** It is requested that the County Board authorize the County Board Chair and County Administrator to sign this agreement.

**FUNDING**

County Municipal	= \$ 0.00
ARRA	= \$
CSAH Municipal	= \$
City of Watertown	= \$
<b>TOTAL</b>	<b>= \$0.00</b>

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* No financial impact for Carver County at this time. The Joint Powers Agreement does provide for a reimbursement or credit to the City in the future if a permanent signal is constructed as part of a future road reconstruction project.

Reviewed by Division Director

Date: August 12, 2010

S:\R&B\GRM\CSAH\10\JPA with City of Chaska Temp Traf Signal 081110 - baf



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Approval of State of MN Joint Powers Agreement Amendment and Master Subscriber Agreement for MN Court Data Services for the E-Citation Project

Originating Division: Sheriff's Office

Meeting Date: August 24, 2010

Amount of Time Requested: None

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

The County Board previously approved the E-Citation software agreement and State of MN Interface System on May 25, 2010.

The State of MN Joint Powers Agreement Amendment allows for the transmission of electronic citations from law enforcement directly to the courts utilizing the "E-Charging tool" currently in place (original contract dated 9.28.09).

The Master Subscriber Agreement for MN Court Data Services allows for electronic transmission of information from the Courts to the Sheriff's Office Records Management System and is a standard agreement required by the State of Minnesota.

E-Citation is a shared project with the State of Minnesota, First Judicial District and Carver County.

E-Citation is the electronic submission of citations. It allows for Law Enforcement to issue an electronic citation from their MDC (Mobile Data Computer) in their squad. The information is then electronically submitted to the Sheriff's Office RMS system (Records Management System) - CIS (Computer Information Services). The Interface System with the State of Minnesota allows for the data to be electronically submitted to MNCIS (MN Court Information System).

E-Citation saves time for employees, enables better service to the public, reduces paper use, speeds up the exchange of data between agencies, allows for better quality; handwriting issues disappear and duplicate entry is eliminated reducing data entry errors, reduces citations circulating between courts and law enforcement for clarification, eliminates paper storage issues and allows for electronic updates between the Sheriff's Office and MNCIS.

### ACTION REQUESTED:

Approve State of MN Joint Powers Agreement Amendment and the Master Subscriber Agreement for MN Court Data Services for the E-Citation Project.

### FUNDING

County Dollars = \$

Other Sources & Amounts =

State of Minnesota = \$

**TOTAL = \$**

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

### Related Financial Comments:

There are no additional costs involved.

Reviewed by Division Director Bud Olson

Date: August 16, 2010



# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** In Recognition of Benjamin Allen VanDenBroeke upon receiving the Eagle Scout Award

Originating Division: Administration

Meeting Date: 8/24/10

Amount of Time Requested: NA

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

Benjamin Allen VanDenBroeke will receive the Eagle Scout Award at the Court of Honor presentation on August 29, 2010. Commissioner Maluchnik has requested the Board recognize Scout Benjamin Allen VanDenBroeke for this outstanding accomplishment.

**ACTION REQUESTED:** Recognition of Benjamin Allen VanDenBroeke upon receiving the Eagle Scout Award.

**FUNDING**

County Dollars = \$  
Other Sources & Amounts = \$  
TOTAL = \$

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

Related Financial Comments:

Reviewed by Division Director

Date:





CARVER COUNTY  
IN RECOGNITION OF  
BENJAMIN ALLEN VANDENBROEKE

WHEREAS, the Carver County Board of Commissioners recognizes the dedicated service required to achieve the rank of Eagle Scout; and

WHEREAS, Benjamin Allen VanDenBroeke has participated in numerous events and activities in order to attain the honor of Eagle Scout; and

WHEREAS, Benjamin Allen VanDenBroeke has given to the community and fellow scouts many hours of dedicated service and has set a high goal for himself and others in terms of volunteerism;

NOW, THEREFORE, be it known that the Board of Commissioners of Carver County, Minnesota, does hereby congratulate you on your achievement of attaining the rank of Eagle Scout.

Presented this 29<sup>th</sup> day of August, 2010.

**BOARD OF COMMISSIONERS**

James Ische, Chair  
Gayle O. Degler, Vice Chair  
Randy Maluchnik  
James M. Ische  
Tim Lynch  
Tom Workman

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Carver County Board of Commissioners



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Recognition of the 4-H Program**

Originating Division: Administrative Services

Meeting Date: August 24, 2010

Amount of Time Requested: 10 minutes

Attachments for packet:  Yes  NoItem Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The University of Minnesota Extension 4-H program has a deep history in Carver County.

Today, Carver County has 15 4-H clubs. The success of the program relies on hardworking dedicated volunteers. At the board meeting, the 4-H Club/Federation leaders and officers will be recognized for the many hours of time and the energy that they put into the program to ensure the its success.

This is also an opportunity to recognize the 4-H participants for their work at the county fair and congratulate those going to the state fair.

**ACTION REQUESTED: No formal action requested****FUNDING**

County Dollars = \$

Other Sources &amp; Amounts =

= \$

**TOTAL** = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director

Date: 8/12/10



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Closed Session, Labor Negotiations Strategy

Originating Division: Employee Relations

Meeting Date: 8/24/2010

Amount of Time Requested: 30 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

Employee Relations is in negotiations with several bargaining units for a 2010 – 2011 successor labor agreement and is seeking guidance on a specific strategy. Minn. Stat 13D.03 subd. 2 allows a public entity to go into a closed session to plan and discuss its strategy for negotiations of labor agreements.

Employee Relations is seeking strategic direction before returning to negotiations with the units that are not yet settled.

The requested action is to enter into a closed session to refine the labor negotiation strategy.

### ACTION REQUESTED:

Motion to go into closed session to discuss Labor Negotiation strategies.

Following the closed session, motion to return to regular session.

### FUNDING

County Dollars = \$

Other Sources & Amounts = \$

= \$

**TOTAL** = \$

*Related Financial Comments:*

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Doris M. Krogman

Date: 8/11/2010



CARVER COUNTY

# REQUEST FOR BOARD ACTION

**AGENDA ITEM :** GFOA's Distinguish Budget Award for the County's 2010 Budget Book

Originating Division: Financial Services

Meeting Date: August 24, 2010

Amount of Time Requested: 5 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The Government Finance Officers Association ("GFOA") of the U.S. and Canada has awarded Carver County with their Distinguished Budget Presentation Award for its 2010 budget. Coleen Speer, Finance staff and Nathan Reinhardt, former Finance staff, were primarily responsible for earning this prestigious award. See attached press release for more information.

**ACTION REQUESTED:** Board Chair to present award to Financial Services Division

**FUNDING**

County Dollars = \$

Other Sources & Amounts = \$

**TOTAL** = \$

*Related Financial Comments:*

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 8/13/10

**For Immediate Release**  
**July 2, 2010**

**Contact: Dave Frischmon**  
**952-361-1506**

### **Carver County budget wins Government Finance Officers Association award**

The Government Finance Officers Association (GFOA) of the U.S. and Canada has awarded Carver County with the GFOA's Distinguished Budget Presentation Award for its 2010 budget.

In order to receive the award, Carver County had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as a policy document, financial plan, operations guide, and a communications device. Budget documents must be rated "proficient" in all four categories, and the 14 mandatory criteria within those categories, to receive the award.

"This award represents a significant achievement," said Carver County Board Chair Jim Ische. "It reflects the commitment of the County Board and staff toward meeting the highest principles of government budgeting."

The budget award and the AAA long-term rating designation the county received last fall from Standards and Poors Rating Services are indications of the county's sound financial management practices, Ische said. Having the highest bond rating possible translates into savings for taxpayers since the county is able to obtain lower interest rates on bond sales as a result.

There were 1,214 entities that received the GFOA award for budgets that included fiscal period 2009, including seven counties in Minnesota. In granting the award to Carver County, the GFOA presented a Certificate of Recognition for Budget Presentation to Dave Frischmon, director of the Financial Services Division which was primarily responsible for 2010 Budget Book.

The GFOA is a nonprofit professional association serving more than 17,600 government finance professionals throughout North America. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.

The 2010 Budget Book can be accessed through the county's website at [www.co.carver.mn.us](http://www.co.carver.mn.us) along with other financial documents produced by the Financial Services Division. Copies can also be obtained by calling 952-361-1516.



# REQUEST FOR BOARD ACTION

## AGENDA ITEM: Financial Services Reorganization

Originating Division: Financial Services

Meeting Date: 8/24/10

Amount of Time Requested: 15 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Financial Services Director is proposing a reorganization of the Financial Services Division in response to the Assistant Finance Director leaving to become the Finance Director for the City of Waseca back in May 2010. In summary, the Assistant Finance Director responsibilities are proposed to be redistributed to other Finance personnel as follows:

- \* Financial Services Director will assume supervisory responsibilities for finance personnel
- \* Payroll Coordinator will assume responsibility for higher level payroll projects like wage and benefit budget projections, federal cost allocations, OPEB Actuarial Liability Reporting, etc.
- \* Grants and Financial Communications Coordinator will assume responsibilities for editing and publishing financial reports such as the award winning Comprehensive Annual Financial Report ("CAFR"), Budget Book as well as Finance's Sharepoint site and Popular Annual Financial Report, etc.
- \* New Accountant position will focus on maintaining the financial integrity of the county's accounting and budgeting processes, preparing the award winning CAFR and evaluating/testing internal controls.

The net result will be cost savings for the County as the elimination of a supervisory position will cause the Accountant position to have a lower salary grade than the Assistant Finance Director's salary grade.

Mitigating the loss of an Assistant Finance Director is a Division Accountants group which has been created to become the primary conduit to share financial information across all divisions. This new group along with the user friendliness of the recently upgraded IFS General Ledger program to a Windows based product is expected to increase the transparency and accountability of the budgeting and accounting process throughout the county.

### ACTION REQUESTED: Motion to approve changes to Financial Services Division positions:

Assistant Finance Director to Accountant

Payroll Technician to Payroll Coordinator

Grants Coordinator to Grants and Financial Communications Coordinator

#### FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

#### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments: The expected levy savings of \$14K will be used to hit the 2011 Budget Strategy's levy savings target for Financial Services.

Reviewed by Division Director

Date:



# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Updates from Carver County Rep for Minnehaha Creek Watershed District (MCWD)

Originating Division: Public Health and Environment

Meeting Date: 8/24/10

Amount of Time Requested: 30 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

Mike Klingelhutz, the Carver County Representative for the Minnehaha Creek Watershed District (MCWD), has resigned his position and has asked for an opportunity to update the Board of Commissioners on MCWD future plans and issues.

**ACTION REQUESTED:** None – information only.

**FUNDING**

County Dollars = \$

Other Sources & Amounts = \$  
(MN Dept of Health)

**TOTAL** =

**Related Financial Comments:**

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 8/18/10



# REQUEST FOR BOARD ACTION

## AGENDA ITEM: 2011 Preliminary Property Tax Levy and Budget Summary

Originating Division: Financial Services

Meeting Date: 8/24/10

Amount of Time Requested: One hour

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

By September 15<sup>th</sup>, State Law requires that the County Board adopt a 2011 Preliminary Property Tax Levy to finance 2011 County Operations and Capital Projects. The Final Property Tax Levy which will be adopted in December can be lower than the Preliminary Levy but cannot be higher.

The 2011 Budget process began at a May 2010 workshop where the County Board directed staff to implement the Administrator's Recommended 2011 Budget Strategy to:

- \* Decrease the 2011 tax levy impact on the average value home
- \* Reduce the 2011 property tax levy by \$600K compared to 2010
- \* Identify \$2M in levy savings from a 4.3% across the board cut

At a July 20<sup>th</sup> workshop, staff provided the County Board with an update on the 2011 Budget Strategy.

During July and August, Division Directors presented their 2011 budget requests at budget hearings.

On September 7<sup>th</sup> or 14<sup>th</sup>, the Board will be asked to adopt a 2011 preliminary property tax levy.

In October, the County Administrator will present a detailed budget based on the adopted 2011 preliminary property tax levy.

In November, the County Administrator will present a 2012 Long Term Financial Plan for County operations and capital projects.

In December, the County Board will hold a Public Hearing and adopt the 2011 Tax Levy, Budget and Long Term Financial Plan.

**ACTION REQUESTED:** None-High level overview of the recommended 2011 property tax levy and budget summary.

### FUNDING

County Dollars = \$

Other Sources & Amounts =

= \$

**TOTAL** = \$

Related Financial Comments:

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: