



CARVER COUNTY

minnesota

Carver County Board of Commissioners October 4, 2022 Board Meeting

The County Board Room is open to the public.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at <https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at admin-contact@co.carver.mn.us to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: <https://www.youtube.com/user/CarverCountyMN/live>

- 9:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments**
- 2. Agenda review and adoption
- 3. Approve minutes of September 27, 2022, Special Session 1
- 4. Community Announcements
- 9:20 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy, and livable communities*
- 5.1 Housing Assistance Professional Service Agreement with Carver County
Community Development Agency..... 2
- 5.2 Household Hazardous Waste (HHW) Contract 3

5.3	Resolution Authorizing Execution of Agreement TZD Toward Zero Deaths Grant	4-5
5.4	Request for approval to contract with Independent Emergency Services LLC	6
5.5	PSA with WSB & Associates for Acquisition and Relocation Services for Highway 212 Project - Benton Township	7
5.6	Request for approval to lease the Norwood ARMER Tower site to the MN Dept of Transportation.....	8
5.7	Eliminate 1.0 Licensed Deputy FTE and create 1.0 Licensed Sergeant FTE	9-10

Connections: Develop strong public partnerships and connect people to services and information

5.8	Charitable Gambling Application for Exempt Permit-Marsh Lake Ducks Unlimited	11
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Customer service: Continue the County's delivery of high value, timely service and support

5.9	Approval to contract with Tyler Technologies for Property Tax Software Conversion	12-13
5.10	Request to approve Automatic Renewals	14-15

Growth: Manage the challenges and opportunities resulting from growth and development

5.11	Approval to contract with North Pines Aggregates for Bevans Dam Removal Project	16-17
5.12	Approval to contract with Minnesota Native Landscaping for Crow River Streambank Project	18
5.13	Suz Stiyer - Request for Commercial Equestrian Facility	19-23

Finances: Improve the County's financial health and economic profile

5.14	Review Health & Human Services and Commissioner Warrants.....	NO ATT
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9:20 a.m. **6. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government**

6.1	Appoint Ryan Johnson as County Assessor	24
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9:30 a.m. **7. COMMUNITIES: Create and maintain safe, healthy, and livable communities**

7.1	Reconsideration of COVID-19 Budget Stabilization Account Fund Balance Allocations	25-29
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10:30 a.m. **8. County Administrator Report**

10:35 a.m. **ADJOURN REGULAR SESSION**

David Hemze
County Administrator

UPCOMING MEETINGS

October 4, 2022	12:30 p.m. Lake Waconia Regional Park Waterfront Service Center Groundbreaking Lake Waconia Event Center Tour Immediately After Groundbreaking
October 11, 2022	No Board Meeting
October 18, 2022	9:00 a.m. Board Meeting
October 25, 2022	9:00 a.m. Board Work Session
November 1, 2022	9:00 a.m. Board Meeting
November 8, 2022	No Meeting
November 15, 2022	9:00 a.m. Board Meeting

REGULAR SESSION
September 27, 2022

A Special Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on September 27, 2022. Chair Gayle Degler convened the session at 9:00 a.m.

Members present: Gayle Degler, Chair, John P. Fahey, Vice Chair, Tim Lynch, Matt Udermann and Tom Workman.

Members absent: None.

No public comments were received.

Workman moved, Fahey seconded, to approve the agenda. Motion carried unanimously.

Udermann moved, Fahey seconded, to approve the minutes of the September 20, 2022, Regular Session. Motion carried unanimously.

Lynch moved, Workman seconded, to approve the following consent agenda item:

Reviewed September 27, 2022, Community Social Services' actions/Commissioners' warrants in the amount of \$355,662.66.

Udermann moved, Lynch seconded, to go into closed session at 9:09 a.m. to discuss labor negotiation strategy pursuant to Minnesota Statutes 13D.02, Subd 2. Motion carried unanimously.

The Board adjourned the closed and Special Session at 10:10 a.m. and went into a work session with Veterans Services, Public Services and Parks.

David Hemze
County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

**Household Hazardous Waste (HHW) Contract
Contract Renewal - Environmental Center**

Primary Originating Division/Dept: <input type="text" value="Public Services - Environ. Svc."/>	Meeting Date: <input type="text" value="10/4/2022"/>
Contact: <input type="text" value="Bill Fouks"/> Title: <input type="text" value="Environmental Center Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County is mandated by State Statute to establish collection programs for household hazardous waste, under the direction of the Minnesota Pollution Control Agency. The State Cooperative Purchasing Venture (CPV) program, and contract H-69(5), will allow the County to utilize services provided by state-approved vendors for the management of hazardous materials collected at the Environmental Center through the end of January of 2023. Utilizing vendors who have been thoroughly vetted by the State of Minnesota, and services contained within this state contract, will provide Carver County with indemnification protection by the State of MN along with significant cost savings. Carver County is seeking to use the services of Clean Harbors, one of the two vendors approved by the State, for transporting and managing our wastes.

Funding listed below is the anticipated cost for HHW services, as contained within our Environmental Services budget.

ACTION REQUESTED:

Motion for the chair to enter into an agreement acquiring hazardous materials management services from Clean Harbors, through the State of Minnesota CPV Program.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Solid waste service fees a <input type="text" value="\$220,000.00"/>
	Total <input type="text" value="\$220,000.00"/>
	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:
 Funding source is solid waste service fee and state grant dollars.

Office use only:

RBA 2022 - 8598

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Resolution Authorizing Execution of Agreement TZD Toward Zero Deaths Grant**

Primary Originating Division/Dept: Sheriff - Patrol Services

Meeting Date: 10/4/2022

Contact: George Pufahl Title: Lieutenant

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Resolution Authorizing Execution of Agreement with the Minnesota Department of Public Safety for the Towards Zero Death (TZD) grant awarded to the Carver County Sheriff's Office starting October 1, 2022 through September 30, 2023. These funds are for traffic safety education and enforcement and have been previously approved by the board.

ACTION REQUESTED:

Resolution Authorizing Execution of Agreement TZD Toward Zero Deaths Grant 2022

FISCAL IMPACT: Included in current budget

If "Other", specify: Grant

FTE IMPACT: None

FUNDING

County Dollars =

Grant \$19,150.00

Total \$19,150.00

 Insert additional funding source

Related Financial/FTE Comments:

02-201-236-1605-5363 Safe and Sober Grant

Office use only:

RBA 2022 - 8606

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: _____ Resolution No: _____
Motion By Commissioner: _____ Seconded by Commissioner: _____

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that the Carver County Sheriff's Office enter into grant agreements with the Minnesota Department of Public Safety, Office of Traffic Safety for the project entitled Towards Zero Deaths during the period from October 1, 2022 through September 30, 2023.

The Carver County Sheriff is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Carver County Sheriff's Office and to be the fiscal agent and administer the grant.

YES	ABSENT	NO

STATE OF MINNESOTA)
) ss.
COUNTY OF CARVER)

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of 4th day of October, 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with INDEPENDENT EMERGENCY SERVICES LLC

Primary Originating Division/Dept: Sheriff

Meeting Date: 10/4/2022

Contact: Susan Bowler Title: Communications Services Manager

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

This contract is for a hardware refresh of the Vesta 9-1-1 Call Handling System and five (5) years of support and maintenance of the system. The Vesta 9-1-1 system is a resource shared by our 9-1-1 backup facility Ridgeview Ambulance. The system was installed in 2016 and is in need of a hardware refresh. This is a 9-1-1 Funds expense.

ACTION REQUESTED:

Motion to contract with INDEPENDENT EMERGENCY SERVICES LLC pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$0.00
9-1-1 funds	\$321,787.38
Total	\$321,787.38

Insert additional funding source

Related Financial/FTE Comments:

This is a 9-1-1 Funds Expense. 20% of equipment cost on execution of the contract 60% of equipment cost upon installation
Balance of equipment cost on acceptance test completion Support and Maintenance to be paid annually and billed separately

Office use only:

RBA 2022 - 8607

Carver County Board of Commissioners Request for Board Action



Agenda Item:

PSA with WSB & Associates for Acquisition and Relocation Services for Highway 212 Project - Benton Township

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2024 and 2025 construction season includes the Highway 212 Project – Benton Township, which is the reconstruction and expansion of Highway 212 from approximately Highway 34 (Tacoma Avenue) in the City of Norwood Young America to Highway 36 (West) in the City of Cologne. Additional land acquisition is needed to complete the project. There are approximately 38 parcels being impacted by the project with most being agricultural and residential related properties. Due to the complexity of the right-of-way acquisitions and staff workload, it is necessary to hire a consultant land acquisition firm with extensive experience in documentation and negotiations for land acquisition for highway projects. The team from WSB & Associates has many years of experience in handling this type of land acquisition work. They will coordinate their work with the County Attorney's staff while at the same time consulting with the county's project manager, title agents and appraisers on the drafting of easement documents, lead negotiations for potential settlements, draft and file necessary documents for eminent domain proceedings and assist with condemnation hearings, if necessary. Due to other project demands, internal staff are not able to perform this work on this project.

ACTION REQUESTED:

Motion to approve a professional services agreement with WSB & Associates for \$117,042 for acquisition and relocation services for the Highway 212 Project - Benton Township, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text" value=""/>
State Bond Funds	\$117,042.00
Total	\$117,042.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Request for approval to lease the Norwood ARMER Tower site to the MN DEPT OF TRANSPORTATION**

Primary Originating Division/Dept: Sheriff

Meeting Date: 10/4/2022

Contact: Susan Bowler Title: Communications Services Manager

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

This contract is for MNDOT to lease the land the Norwood ARMER Tower is built on. MNDOT built, owns, and maintains the Norwood ARMER Tower. In lieu of rent, MNDOT allows Carver County to utilize the tower for public safety radio communications and participation in the ARMER system.

ACTION REQUESTED:

Motion to renew the Norwood ARMER Tower site land lease with MN DEPT OF TRANSPORTATION

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

 Insert additional funding source

Related Financial/FTE Comments:

As consideration for the use of the Leased Premises by LESSEE, LESSOR will be permitted to use LESSEE'S Communications Facility

Office use only:

RBA 2022 - 8636

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Eliminate 1.0 Licensed Deputy FTE and create 1.0 Licensed Sergeant FTE

Primary Originating Division/Dept: Sheriff

Meeting Date: 10/4/2022

Contact: Mike Wollin Title: Commander

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Carver County Sheriff's Office has been an original member and integral partner in the operations of the Southwest Metro Drug Task Force (SWMDTF). The operations of the task force have been regularly supervised by a Licensed Sergeant through a rotation of primary member agencies (Scott Co. SO, Shakopee PD and the Carver County SO). The Carver County Sheriff's Office is responsible to provide the necessary supervision to maintain continuity of operations that impact and disrupt illicit substance use and distribution in the southwest metro area and surrounding communities. To fulfill our rotation responsibility the Sheriff's Office intends to eliminate 1.0 Licensed Deputy FTE and create 1.0 Licensed Sergeant FTE. This would be a temporary creation for assignment of a minimum 3-5 years. Upon completion of assignment, the office will assess the position for determination of permanent sergeant FTE increase due to growth and additional needs and services provided by the Sheriff's Office or police contracts.

ACTION REQUESTED:

Approve elimination of 1.0 Licensed Deputy FTE and create 1.0 Licensed Sergeant FTE to fulfill duties and responsibilities of SWMDTF Commander.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: Other staffing change (grade, classification, hours, etc.)

FUNDING

County Dollars =	<input type="text"/>
SWMDTF Reimbursemen	\$42,000.00
FTE change (cost)	(\$9,000.00)
Total	\$33,000.00

Insert additional funding source

Related Financial/FTE Comments:

Increase in cost in 2022 included in current budget and for 2023 through duration of assignment, cost offset through reimbursement from the SWMDTF through their VCET grant. SWMDTF reimburses agencies \$3,500.00 per month (42K annually) which is utilized toward funding personnel wage and benefits. Reimbursement does not begin until 2023 when assignment transitions to our responsibility.

Office use only:

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Approve an increase of 1.0 licensed deputy FTE to 1.0 licensed sergeant FTE

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
LE Supplies	01-201-236-0000-6454	\$33,000.00
Salaries and Wages-permanent	01-201-236-0000-6111	\$9,000.00
TOTAL		\$42,000.00

CREDIT		
Description of Accounts	Acct #	Amount
VCET grant 2023		\$42,000.00
TOTAL		\$42,000.00

Reason for Request:

The Carver County Sheriff's Office is responsible to provide the necessary supervision to maintain continuity of operations that impact illicit substance use and distribution in the southwest metro area and surrounding communities. The increase of 1.0 licensed deputy FTE to a 1.0 licensed sergeant FTE is necessary to fulfill duties and responsibilities of SWMDTF commander. The VCET grant reimburses \$3,500.00 per month to agency commander assignment which allows for additional levy to be put toward other operations needs, OT, training, etc.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application for Exempt Permit-Marsh Lake Ducks Unlimited

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from Marsh Lake Ducks Unlimited. They plan to hold a raffle on October 5, 2022 at the Marsh Lake Hunt Club located at 5785 Hunters Rd, Victoria, MN 55386. This applicant has never received this type of license.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to Marsh Lake Ducks Unlimited for a raffle to be held on October 5, 2022.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8628

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

Approval to contract with Tyler Technologies for Property Tax Software Conversion

Primary Originating Division/Dept: <u>Property & Financial Services - Property Taxation</u>	Meeting Date: <u>10/4/2022</u>
Contact: <u>Crystal Campos</u> Title: <u>Property Tax Department Ma...</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support

BACKGROUND/JUSTIFICATION:

A new vendor, Harris, Inc. purchased the County's Aumentum Property Tax Software program in 2019 and announced their plans to stop supporting the County's current version as of December 2024. In response, the Mn Consolidated Computer Consortium (MnCCC), a joint-powers organization of all 87 Mn counties, conducted an RFP for a new property tax software program and recommended Tyler's Enterprise Property Tax software program.

County staff recommends joining the majority of metro and non-metro MN counties who are switching to Tyler's Enterprise Property Tax software program for the following reasons:

- Tyler has shown a commitment to customer service for their MN clients, and has a track record of innovation and investing in their products,
- Tyler has a property tax software program that is currently being used by other MN counties,
- Tyler has been learning from their other MN county implementations which has significantly improved their property tax software implementation process,
- Minnesota has one of the most complicated property tax systems in the Country. County staff have significant concerns with Aumentum's ability to modify, test and implement their national property tax platform which is being used in other States but not in MN.

County staff further recommend that the County Board commit to moving to Tyler's Enterprise Tax Solution as soon as possible so Carver County can get on Tyler's 2023 schedule (which is filling up from quite a few MN counties who have already committed to Tyler or are planning to commit soon) because implementation and testing will take approximately 12 months. A Board commitment to move to Tyler at this time would allow County staff to select our ideal 2023 Q3 project start with a seamless go-live before our December 2024 Aumentum contract end date.

ACTION REQUESTED:

Motion to approve contracting with Tyler Technologies through MnCCC, subject to Risk and Attorney review and approval, for a property tax software conversion before our Aumentum property tax software contract ends in December 2024.

FISCAL IMPACT: Other

If "Other", specify:
see comments below

FUNDING

County Dollars =	<input type="text"/>
<input type="text"/>	<input type="text"/>
Total	\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

The updated total project costs are \$700,000 which includes \$550,000 for one-time conversion costs plus \$150,000 for additional temporary staff to assist Property Tax and Assessing Departments during and after the software conversion. In 2022, the County Board approved \$450,000 for this project which was County's staff's work-in-process best guess project cost

at the time. The County Administrator's 2023 Recommended Budget includes an additional \$250,000 on Attachment E due to additional software modules and temporary staffing costs which were identified once the MnCCC RFP committee completed its work. No project contract payments are due until the project begins in 2023 so Board commitment at this time can be funded from the 2023 Budget.

Annual operating costs are expected to be the same for Tyler's Enterprise property tax software program compared to the County's current Aumentum property tax software program.

Office use only:

RBA 2022 - 8624

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

Request to approve Automatic Renewals

Primary Originating Division/Dept: <u>Public Services - Library</u>	Meeting Date: <u>10/4/2022</u>
Contact: <u>Bob Lincoln</u> Title: <u>Library Systems Administrator</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support

BACKGROUND/JUSTIFICATION:

The Library Advisory Board recommends the implementation of Automatic Renewals. Automatic renewals are one of the reasons we chose SirsiDynix as our Integrated Library System in 2020. SirsiDynix offered features that improve our customer service and automatic renewals is one of these features. We have had many requests from patrons for automatic renewals.

Once implemented, all items without a hold will be automatically renewed up to four times, the same as our current policy of four renewals. The loan rules would not change. The change is items are automatically renewed, without the patron visiting the library, using the app or logging into Enterprise at www.carverlib.org. Patrons are notified of items that were automatically renewed and items that were NOT automatically renewed. The following MELSA library systems have automatic renewals: Hennepin, Scott, Dakota, St. Paul Public and Washington County Libraries. The only MELSA library currently without automatic renewals is Anoka County Library.

One caveat: libraries that have implemented automatic renewals have reported a decrease in fines the first year though the fine revenue generally bounces back in subsequent years.

The library worked with finance to estimate the cost impact. We also reached out to the MELSA Tech Team and the SirsiDynix Systems Administrator Listserv, for a local and national perspective. We used this feedback to guide our calculations. Our estimate for implementing automatic renewals is a decrease of \$20,000 - \$25,000 in fine revenue the first year while the revenue in fines should bounce back in subsequent years. The library will use funds from our MELSA account balance held for Carver County to to fund the decrease in fine and fee revenue.

ACTION REQUESTED:

Motion to approve Automatic Renewals for library material effective January of 2023 and approval of the attached budget amendment request form.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$0.00
Fee Revenue	(\$25,000.00)
MELSA	\$25,000.00
Total	\$0.00

Related Financial/FTE Comments:

The MELSA account balance, held for Carver County Library, will be used to fund the decrease in fines and fees. It will have no impact on County budget or levy.

Office use only:

RBA 2022 - 8627

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Request to approve Automatic Renewals

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
County Library Fees	01-014-501-0000-5512	\$25,000.00	Library - MELSA	01-014-500-0000-...	\$25,000.00
TOTAL		\$25,000.00	TOTAL		\$25,000.00

Reason for Request:

For the 2023 Library department budget: adjust annual fee revenue to reflect projected drop in fees after implementing automatic renewals. Increase projected MELSA revenue budget for 2023.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval to contract with North Pines Aggregates for Bevens Dam Removal Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A failed dam located on Bevens Creek, just south of County Road 50 in Dahlgren Township, will be removed with stream bed and stream bank restoration completed as part of this project. Currently, Bevens Creek is flowing around the failed dam and eroding into adjacent landowner properties. The measured impacts total 3,325 square feet of land lost to the creek.

Staff applied for and the Board accepted two separate grants; 1) a Watershed Based Funding Grant of \$60,505 from the Board of Water and Soil Resources (BWSR); and 2) a Stream Restoration Grant of \$263,000 from the Minnesota Department of Natural Resources (DNR). Remaining funds have been budgeted by the Carver County Water Management Organization (CCWMO).

The CCWMO requested bids for the construction of this project and 13 bids were opened on September 7th, 2022. North Pines Aggregate, Inc. submitted the lowest qualifying bid. Attached is the engineer's Letter of Recommendation to select the lowest bid and contract with North Pines Aggregate, Inc. for \$183,773.30. Staff concurs with this recommendation.

ACTION REQUESTED:

Motion to authorize the Chair to sign the contract with North Pines Aggregates pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

CCWMO Levy	\$6,050.50
BWSR grant	\$60,505.00
DNR grant	\$117,217.80
Total	\$183,773.30

Insert additional funding source

Related Financial/FTE Comments:

\$60,505.00 from BWSR Grant \$117,220.80 from DNR Grant and \$6,050.50 from the 2022 CCWMO Levy

Office use only:

RBA 2022 - 8611

Technical Memo



To: Tim Sundby
Water Resources Program Analyst
600 East 4th Street
Chaska, MN 55318

Date: September 8, 2022

Subject: Bevens Dam Removal and Restoration Project
Recommendation to Award Contract

We have reviewed the 13 bids received for this project following the bid opening on Wednesday, September 7, 2022, at 10:00 AM, at the Carver County Government Center. The design estimate for this project was \$220,000.00. The lowest bid is by North Pine Aggregate, Inc. at \$183,773.30 and no apparent math errors have been found in their bid.

North Pine Aggregate, Inc. lists two subcontractors; Precision Landscape and Tree of Little Canada, MN, and Neaton Brothers Erosion of Watertown, MN. We have requested and reviewed the qualifications and experience of the bidder and it appears that they are capable of completing the work as specified.

We recommend that Carver County award North Pine Aggregate, Inc. the West Chaska Creek Restoration Remeander project as the lowest responsive, responsible, qualified Bidder.

Sincerely,

A handwritten signature in black ink that reads "Lucius Jonett".

Lucius Jonett, PLA (MN, WI, ND, IA)
Landscape Architect

Midwest Wetland Improvements, LLC
P.O. Box 448
Victoria, MN 55386

MN: (952) 261-9990
WI: (715) 207-9850
Email lucius@midwestwetlands.com

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval to contract with Minnesota Native Landscaping for Crow River Streambank Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This project, located on the South Fork Crow River in Watertown, will stabilize 270 linear feet of stream bank. To accomplish this, cedar revetments will be anchored into the bank at an elevation equal to the normal water level of the river. Live tree stakes will then be planted above the revetments to further increase vegetation and bank stability. Work will be completed this fall.

Staff applied for and received a Watershed Based Funding Grant of \$50,000 from the Board of Water and Soil Resources (BWSR). Remaining funds have been budgeted by the Carver County Water Management Organization (CCWMO).

The CCWMO hired WSB & Assoc. Inc. to complete a plan set for the project and solicit bids from contractors. Minnesota Native Landscapes had the low bid of \$32,050 to complete the work.

ACTION REQUESTED:

Approval to contract with Minnesota Native Landscaping pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

BWSR	\$15,279.84
CCWMO Levy	\$16,770.16
Total	\$32,050.00

Insert additional funding source

Related Financial/FTE Comments:

\$15,279.84 from BWSR Grant \$16,770.16 from CCWMO Levy

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Suz Stiyer - Request for Commercial Equestrian Facility

Primary Originating Division/Dept: <u>Public Services - Land Mgmt.</u>	Meeting Date: <u>10/4/2022</u>
Contact: <u>Donovan Hart</u> Title: <u>Senior Planner</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

File #PZ20220038. On September 20, 2022, the Planning Commission voted 6-0 to recommended approval of Suz Stiyer's Conditional Use Permit (CUP) for a Commercial Equestrian Facility on the 20-acre parcel she jointly owns with Daniel Pinnerud located in Section 13 of Benton Township. The property consists of their residence, a hay storage shed, two barns, an indoor and outdoor riding arena, outdoor paddocks, and wooded area with riding trails.

The previous owners of the property received a CUP (#PZ20020076) to construct an approximate 69' x 159' private riding arena, which the current owner proposes to use for the public equestrian facility. The previous owner also constructed paddocks in nonconforming locations that the applicant applied for and received a variance (#PZ20220033) earlier this summer to allow the existing paddocks to remain within 200 feet of the property lines. The applicant seeks to have the ability to board up to 20 horses at the facility, though Ms. Stiyer states that the number of horses on the property would be about 12 for the foreseeable future.

The proposed operation employs no workers besides the property owners. The applicants expect that horse owners "would generally visit their horses between 7AM and midnight and otherwise would be present only in case of a veterinary emergency." The expected vehicle trips to the boarding facility is about 6-10 vehicles per day. The operation appears to meet the standards of the Zoning Code. Staff from the Carver County Planning & Water Department visited the property and did not identify any wetlands that would require setbacks to the facility or feedlot. The County Feedlot Officer visited the site and confirmed that the property is compliant with County and local ordinances and MN Feedlot Rules. The applicant submitted numerous letters of support for the application from nearby neighbors.

The Benton Town Board supports the request. The Planning Commission Resolution is attached for the Board's consideration.

ACTION REQUESTED:

A motion to adopt Findings of Fact and issue Order #PZ20220038 for the issuance of a Conditional Use Permit.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

<input type="text"/>	<input type="text"/>
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Total

\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8625

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20220038

RESOLUTION #: 22-14

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20220038

APPLICANT: Suz Stiyer

OWNER: Suz Stiyer Pinnerud & Daniel Pinnerud

SITE ADDRESS: 9650 134th St, Cologne, MN 55322

PERMIT TYPE: Public Equestrian Facility

PURSUANT TO: Carver County Code Section 152.079 (C)(5)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 01-013-1000

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of September 20, 2022; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Suz Stiyer & Dan Pinnerud own an approximately 20.43-acre parcel located in the Southeast Quarter of the Southeast Quarter (SE¼ of SE¼) of Section 13, Benton Township. The property is improved with an existing farmstead consisting of a hay storage shed, two barns, an indoor and outdoor riding arena, and a house allowed by a 1 per 40 building eligibility. A wooded area encompasses a significant portion of the parcel. The property is located within the Agricultural Zoning District and the CCWMO (Bevens Creek Watershed).
2. The applicant is requesting a Conditional Use Permit to operate a commercial equestrian boarding facility that would accommodate up to twenty horses. The previous owner of the property received a CUP #PZ20020076 to build a private riding arena, which the proposed boarding operation, named Saddlewood Stables, would utilize. The CUP request is pursuant to Section 152.079 (C)(5) of the Carver County Code.
3. Suz Stiyer, the applicant, along with Daniel Pinnerud, purchased the property in 2014 to reside in the existing residence and utilize the property for horse boarding and other equine purposes. The property was purchased with existing feedlot components (fenced-in paddocks) that are located within 200 feet of existing property lines. The applicant applied for and received Variance #PZ20220033 to allow the existing paddocks within the required setbacks to remain. The current operation consists of 11 horses and the applicant is currently boarding 10 of the horses on site. Mrs. Stiyer has not erected any new structures on the property and does not intend to in the future.
4. The applicant's letter (dated August 25, 2022) by Allison Eklund of Eklund Law, on behalf of Mrs. Stiyer, provides background information and operations plan for the application. A site plan (dated June 16, 2022) identifies structures and paddocks on the property. In her letter, Ms. Eklund states that the owners "did not know the property had a Conditional Use Permit at the time of purchase and assumed they could board horses because the previous owners had boarded horses." The County Zoning Code categorizes a horse boarding facility as commercial or public when three or more horses are kept for pay for boarding and/or instructional purposes. A CUP is required for public equestrian boarding facilities.

5. The applicant requests to board up to 20 horses owned by the applicant or others. The operations plan states: “The property is not intended as a public livery or riding stable but only used by applicants, private boarders, their horse care professionals and occasional guests. No commercial services will be offer to the general public.” Saddlewood Stables employs no workers besides the property owners. The applicants expect that horse owners “would generally visit their horses between 7am and midnight and otherwise would be present only in case of a veterinary emergency.”
6. The applicants expect the boarding operation to generate 6 – 10 vehicle trips to the property per day, with ten parking spaces available near the horse barn (Building P). Vehicle access is from 134th Street, a township road. The applicant proposes no additional outdoor storage, and the existing outdoor storage is screened from neighbor and public view. No signage is proposed. The application mentions the possibility of a future sign on the barn. All signage must comply with Chapter 154 of County Sign Regulations.
7. In 2002, the previous owners received a public horse boarding facility (CUP #PZ20020041), which included the ability to build the approx. 69’ x 159’ (10,971 square-foot) riding arena currently on the property, labeled as building “A” in the site plan dated June 16, 2022. However, apparently due to cost considerations of complying with building and septic code standards for a public building, the owners applied for a private equestrian facility CUP and requested that the public equestrian CUP be terminated. The current CUP on the property (#PZ20020076) is for the private riding arena. Sometime after the spring 2003 construction of the riding arena, the previous owners violated County Code by operating a commercial boarding facility and not registering a feedlot. If approved, Ms. Stiyer’s application would bring the property back into compliance with County Code regarding the commercial horse boarding operation. The proposal appears to meet the public equestrian facility standards of the Zoning Code.
8. The applicant removes manure from the arenas, barns, and paddocks daily. Manure is stockpiled, composted, and transferred to neighboring farmers to fertilize their cropland. A site visit by the County Feedlot Officer, Matt Steele, on September 2, 2022, confirmed the manure pile is in a conforming location. A review letter from Mr. Steele to Ms. Stiyer (attached) states that the feedlot is compliant with County and local ordinances and MN Feedlot Rules.
9. Kristen Larson, Water Resources Program Specialist, of the Carver County Planning and Water Management Department, conducted a wetland review of the property on July 12, 2022, and did not identify any wetlands classified as Type III or greater (circular 39 wetland classification system) or a special protection area where setbacks would apply for a new feedlot.
10. The applicant has submitted letters of support for the applicant’s CUP request from the following homeowners:
 - a) Russell Sauter – 9970 134th St, Cologne, MN 55322
 - b) Ricky Sauter – 9985 134th St, Cologne, MN 55322
 - c) Tim and Lisa Sauer – 9675 134th St, Cologne, MN 55322
 - d) Kimberly Way – 13295 Market Ave, Cologne, MN 55322
 - e) Mike Braun – 9655 134th St, Cologne, MN 55322
 - f) Michael Samuelson – 13685 Market Ave, Cologne, MN 55322
 - g) Brenda and Paul Yager – 13735 Market Ave, Cologne, MN 55322
 - h) Mark Stacken – 9705 134th St, Cologne, MN 55322
 - i) Barbara Samuelson – 13345 Market Ave, Cologne, MN 55322
11. The Benton Town Board reviewed and recommended approval of the request at their September 8, 2022, Town Board meeting without any additional conditions and/or concerns.
12. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the approval of Conditional Use Permit #PZ20220038, for a Public Equestrian Facility, on the land described in Exhibit “A” of the permit application. The previous CUP (#PZ20020076 and any other prior permits, amendments or renewals for an Equestrian Facility), would be terminated upon final approval (and recording) of the new CUP #PZ20220038. Therefore, CUP #PZ20220038 would supersede any prior approvals, and the following conditions should be considered part of the permit:

1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The Public Equestrian Facility shall operate in accordance with the operational plan (dated: August 25, 2022) and site plan (dated: June 16, 2022). These plans shall be attached to and become part of this permit. This Equestrian Facility request only allows for up to a total of 20 horses, and the use of the existing barns as part of the activity. Changes in the use of existing structures or the construction of new buildings or any plans to enlarge the facility in the future, would require the applicant to apply and receive a new Conditional Use Permit.
3. The existing structure(s), not utilized for the business, shall be used only by the occupant(s) of the residence and/or property owner for agriculture, personal storage, hobbies, personal recreation and entertainment, family uses, private maintenance and repair activities, and for the keeping of animals and appurtenant equipment and supplies, and as otherwise regulated by this Ordinance.
4. The facility would continue to operate year-round, seven (7) days a week and maintain its current hours of operation open to the public (7:00AM to 12:00AM) and otherwise would be present only in the case of a veterinary emergency. Changes to the months, days and/or hours of operation would require the submittal of a new CUP application.
5. Any Special Events “public activities” taking place on the property must be reviewed and approved by the Land Management Department prior to commencing the activities.
6. Any grading and/or filling activity on the property shall be completed in accordance with the Carver County Water Management Organization (CCWMO) and the Wetland Conservation Act (WCA), if applicable. Any site improvements shall be completed pursuant to Chapter 153 – Water Resource Management. Stormwater Management review and approvals are required prior to the issuance of construction and/or building permits.
7. The Permittee shall comply with the road authority’s (Benton Township) access requirements, improvements and/or standards, if any. Parking along Township right-of-way shall be prohibited.
8. Permittee shall submit Certificate of Workers’ Compensation Insurance to the Land Management Department annually when there are additional employees beyond the owner/operator. The insurance shall be maintained for the duration of the CUP.
9. The permittee shall comply with all Carver County Shoreland Regulations and Feedlot Ordinance requirements. A manure management plan pursuant to Minn. Rules 7020.2225 Subd. 4 shall be prepared and submitted to the County Feedlot Officer, annually.
10. The feedlot shall not exceed 29.99 animal units unless a variance to the Feedlot Ordinance is obtained to allow for a new feedlot of 30 animal units or more within 1,000-feet of a residence.
11. The Permittee shall at all times comply with the County standards as detailed in Chapter 152 – Zoning Code, Chapter 154 – Sign Regulations, Chapter 52 - Subsurface Sewage Treatment System (SSTS) regulations, Chapter 54 – Feedlot regulations, MN State Building Code requirements, and all other applicable local, state, and federal regulations.

ADOPTED by the Carver County Planning Commission this 20th day of September 2022.



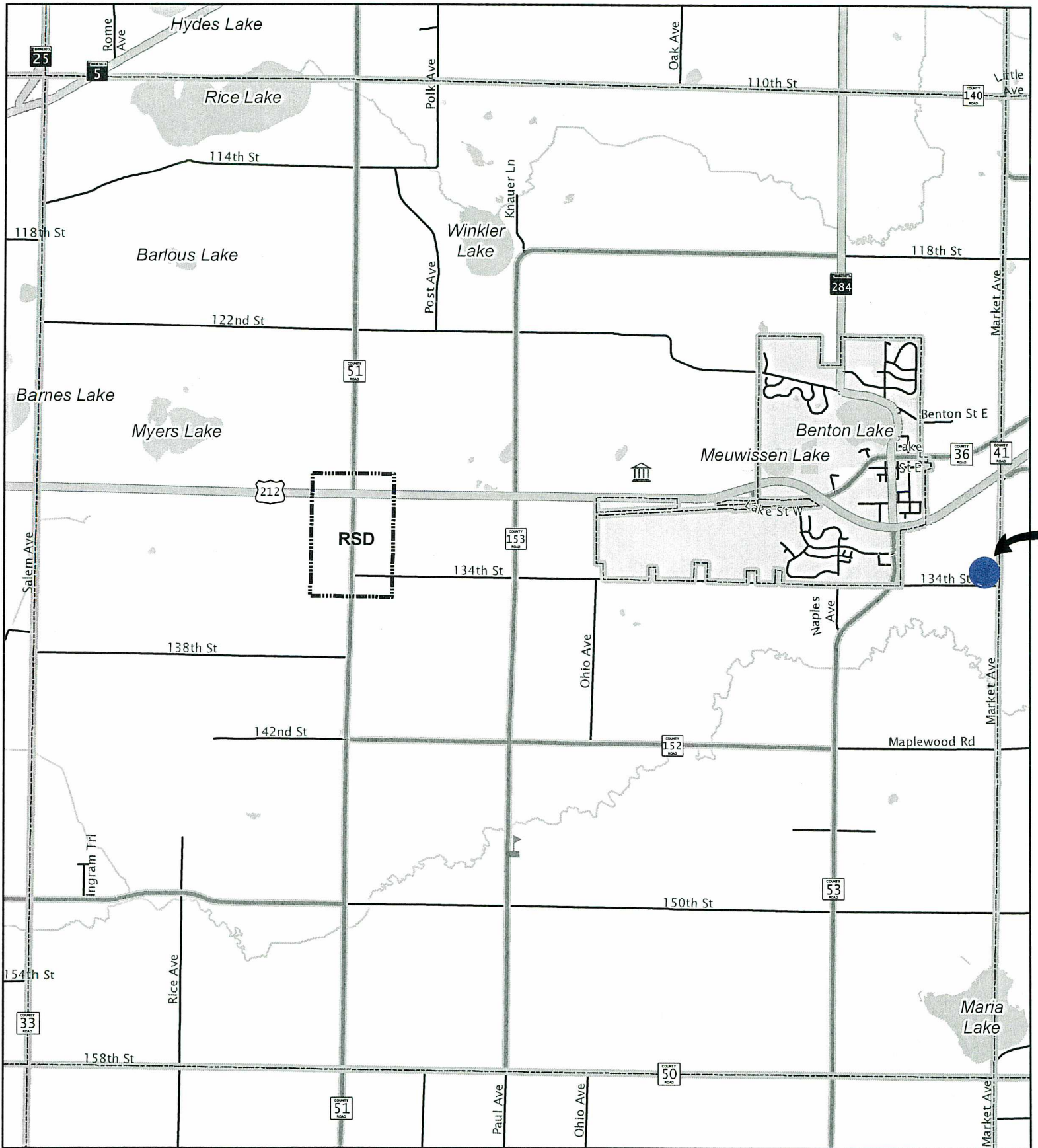
Scott Wakefield (Sep 21, 2022 11:32 CDT)

Scott Wakefield, Chairman

09/21/22

Carver County Planning Commission

BENTON TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Appoint Ryan Johnson as County Assessor

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

State Statues require the County Board to appoint a County Assessor for a four year term. The previous County Assessor, Mark Meili, left the County in August 2022. After an external posting to fill the County Assessor position, County staff is recommending the Assistant County Assessor, Ryan Johnson, be appointed County Assessor thru December 31st, 2024.

ACTION REQUESTED:

Motion to appoint Ryan Johnson as County Assessor to fill the remainder of the four year term thru December 31, 2024.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8631

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Reconsideration of COVID-19 Budget Stabilization Account Fund Balance Allocations

Primary Originating Division/Dept: Administration (County)

Meeting Date: 10/4/2022

Contact: David Hemze Title:

Item Type:
Regular Session

Amount of Time Requested: 60 minutes

Attachments: Yes No

Presenter: David Hemze Title: County Administrator

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The County Board approved reserving the \$4.6 million COVID-19 Budget Stabilization Account (BSA) balance for future contingencies during their September 6, 2022 meeting. County Board Chair Degler has requested reconsideration of funding allocations to certain external agencies listed on the attachment to this agenda item (Attachment E-2). Staff will review the external requests and recommend funding allocation methods to guide the Board in providing BSA dollars to these agencies if desired.

ACTION REQUESTED:

Motion to approve allocation of "x" dollars to "x" agency and to direct staff to develop a contract following Attachment E-2 funding allocation recommendations for future County Board approval.

FISCAL IMPACT: Other

If "Other", specify: see comment below

FUNDING

County Dollars =	<input type="text"/>
BSA Fund	\$4,577,795.00
Total	\$4,577,795.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

Carver County has been allocated \$33.4 million from the Federal Government to respond to the COVID-19 pandemic and to support residents, businesses and communities. The \$4.6 million in the COVID-19 Budget Stabilization Account (BSA Unallocated) represents County property tax levy dollars available for one-time projects because the COVID-19 Federal Allocation was used on eligible County payroll costs (Public Health, Public Safety, etc.) that were included in the County's 2020 and 2021 operating budgets. Since the BSA account holds county tax levy dollars just like other County reserve accounts (i.e. the Year End Savings or "YES") account, Federal allocation rules are not applicable when considering how the remaining \$4.6 million should be spent.

Office use only:

RBA 2022 - 8616

Attachment E-2



Budget Stabilization Account (BSA) Reconsideration For 10/04/2022 County Board Meeting

Current Unallocated BSA Balance= \$4,577,795

Total BSA Requests (Internal & External) = \$6,707,000

Internal Requests (Total=\$2,087,500)

1. Public Services – Facilities/County Building Upgrades: **\$1,500,000**

- HVAC work – improve air quality
- Install/Upgrade Emergency Management System (EMS)
- Remove pneumatic controls in the jail and replace with electronic controls

2. HHS – Housing Weather-Related Vouchers, Homeless Shelter program: **\$540,000***

- \$15,000 – Weather-Related Vouchers – Purpose is to help law enforcement or HHS when they encounter a person with no other housing for the night and the temperature outside is above 100 degrees or below zero.
- \$197,500 – Hotel/Shelter vouchers for HUD homeless.
- \$50,000 – Help permanently house shelter program clients by paying related costs (e.g., deposits, utilities).

*\$262,500 for 2023; \$262,500 for 2024; \$15,000 for 2025

3. HHS – Transportation/Expand Workforce Services, Address Workforce shortage:
\$450,000*

- \$125,000 – Develop Mobility Board “Hop Carver” Transportation Program (modify Scott County model). SmartLink Transit would manage the program. Focus on rural communities.
- \$75,000 – Expand CareerForce Services including the Career Pathways and Two Gen programs.
- \$25,000 – Partner with community to pilot certified nursing assistant program.

*\$225,000 for 2023; \$225,000 for 2024

4. HHS – Staff Training/Retention Strategy: **\$100,000**

- \$25,000 - To sustain County Board-approved HHS equity and inclusion efforts by offering the YMCA learning series to new employees in 2023 and develop qualified internal facilitators in HHS. All current HHS employees will complete the learning series by the end of 2022.
- \$75,000 – Invest in HHS Income Support staff by offering an evidence-based training technique (Motivational Interviewing) that supports skilled engagement of customers to increase efficiency, improve customer satisfaction, and positively impact program outcomes.

Attachment E-2

External Requests (Total=\$4,619,500)

1. Love, Inc - **\$400,000**

Lost revenue during pandemic due to not holding fundraisers. \$140,000 to cover rent on their FurniShare Store, \$10,000 to cover debt on their delivery truck, \$250,000 for IT/Infrastructure and staff costs.

Finance Comments: Reimbursement for lost revenue, paying off debt, staffing costs, IT/Infrastructure, etc. are not an allowable use of BSA funds. Reimbursement for a measurable loss of operating revenue by a non-profit due to COVID-19 would be an allowable use of Federal COVID-19 funds. However, County staff would need to research and learn the Federal rules and documentation requirements for this process and would have to change previously submitted Federal COVID-19 Reporting forms. Love, Inc contracting with CCHHS for the delivery of future goods and services (e.g., diapers/car repairs/etc.) to residents who meet low-income criteria is an allowable use of BSA Funds.

Recommended Funding Plan: Utilize BSA funds to support a CCHHS outcomes-based contract with Love, Inc to provide future goods and services to low-income residents.

2. Outpost – Trades – Tiny Homes: **\$715,000**

Invest in proof-of-concept training program focused on carpentry skills development. \$399,000 to cover capital improvements to their building. \$316,000 to offset annual operating costs.

Finance Comments: Investing in the development phase for a proof-of-concept training program focused on carpentry skills is not an allowable use of BSA funds. Allocating Federal COVID-19 funds for this purpose is not known at this time. BSA funds and limited State workforce dollars can be used to pay for residents graduating from training programs that meet the State of MN Department of Employment and Economic Development (DEED) requirements.

Recommended Funding Plan: Utilize BSA and limited State workforce funds to support a CCHHS outcomes-based contract with the Outpost Center for Carver County students who graduate from an Outpost carpentry training program that meets the State of MN Department of Employment and Economic Development (DEED) requirements.

3. A Better Society – Endowment Fund: **\$1,000,000**

Create a permanent community endowment utilizing the Community Foundation for Carver County and use annual dividends to assist families in crisis.

Finance Comment: Allocating dollars to create a permanent endowment is not an allowable use of BSA funds and based on the County's private sector auditor's opinion is not an allowable use of Federal COVID-19 funds.

Recommended Funding Plan: None.

Attachment E-2

4. A Better Society – Project Lin-kij; Unite Us software: **\$125,000**

Implement Project Lin-kij utilizing software (called Unite Us) to connect community organizations, including Carver County, through a referral-based model.

Finance Comments: Allocating funds to A Better Society to implement a project that includes software utilized by the community and County staff to connect residents to needed services is an allowable use of BSA funds. Allocating Federal COVID-19 funds for a non-profit to implement a project that includes software is not clear at this time.

Recommended Funding Plan: Utilize BSA funds to support a CCHHS outcomes-based contract with A Better Society to implement Project Lin-kij.

5. Laketown/Dahlgren Townships – Augusta Road Replacement: **\$150,000**

Repave approximately .6 miles of Augusta Road from County Road 43 west.

Finance Comments: Allocating dollars for road replacement is an allowable use of BSA funds.

Recommended Funding Plan: Utilize BSA funds to support a Public Works contract with Laketown/Dahlgren Townships for the Augusta Road replacement.

6. Launch Ministry – Trades – Coffee Shop: **\$50,000**

Training program for youth replicating a model implemented elsewhere in the metro. Broken ground on site located at Stars Early Learning Academy in Cologne. Funds are for startup costs – training/purchasing product.

Finance Comments: Allocating dollars to help a non-profit with start-up costs for a new work training program is not an allowable use of BSA funds. Allocating Federal COVID-19 funds for a non-profit's program start-up costs is not clear at this time. Launch Ministry contracting with CCHHS to provide workforce services, specifically utilizing the county's youth workforce program, is an allowable use of BSA funds.

Recommended Funding Plan: Utilize BSA funds to support a CCHHS outcomes-based contract with Launch Ministry for youth participating in the county's workforce program.

7. Eva Sophia – Residential Facility: **\$1,729,500**

To purchase land in Waconia to build residential housing for persons with a developmental disability. Not supported by CDA Board – too early with request.

Finance Comment: Acquiring land for specialized needs housing is an allowable use of BSA funds.

Recommended Funding Plan: Utilize BSA funds to support a CDA contract with Eva Sophia to build residential housing for persons with a developmental disability.

Attachment E-2

8. City of Chaska – Grocery Store Land Trust: **\$450,000**

Cover the cost of land located at Cooper’s Grocery Store in Chaska. Changed request from repurposing CDA housing assistance funds to BSA request.

Finance Comment: Acquiring land for a grocery store land trust is an allowable use of BSA funds.

Recommended Funding Plan: Utilize BSA funds to support a CDA contract with the City of Chaska to acquire land for a grocery store land trust.