

Carver County Board of Commissioners
 Regular Session
 March 9, 2010
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

- | | | | | |
|------------|-----|----|---|---------|
| 9:15 a.m. | 1. | a) | CONVENE | |
| | | b) | <i>Pledge of Allegiance</i> | |
| | | c) | <i>Public participation (comments limited to five minutes)</i> | |
| | | d) | <i>Introduction of New Employees</i> | |
| | 2. | | Agenda review and adoption | |
| | 3. | | Approve minutes of March 2, 2010 Regular Session | 1-2 |
| | 4. | | Community announcements | |
| 9:15 a.m. | 5. | | CONSENT AGENDA | |
| | 5.1 | | Donations for 2010 Carver County Health and
Safety Fair | 3-4 |
| | 5.2 | | Approval of services contract – Targeted Case
Management regarding Metropolitan Health..... | 5 |
| | 5.3 | | Approval of final payment of construction projects
SP 10-615-10, SP 10-615-11 and SP 10-617-18 | 6-7 |
| | 5.4 | | Approval of changing 1.0 FTE on call bus driver to 1.0 FTE
bus driver | 8 |
| | 5.5 | | Community Social Services' warrants | NO ATT |
| | 5.6 | | Commissioners' warrants..... | SEE ATT |
| 9:20 a.m. | 6. | | COMMUNITY SOCIAL SERVICES | |
| | 6.1 | | Presentation on the Scott Carver Heading Home
Plan to End Homelessness..... | 9 |
| 9:40 a.m. | | | ADJOURN REGULAR SESSION | |
| | | | BOARD REPORTS | |
| 9:40 a.m. | 1. | | Chair | |
| | 2. | | Board Members | |
| | 3. | | Administrator | |
| 10:10 a.m. | 4. | | Adjourn | |

David Hemze
 County Administrator

UPCOMING MEETINGS

March 16, 2010	12:00 p.m. Crown College Lunch/Tour/Visit
March 16, 2010	4:00 p.m. Work Session
March 23, 2010	9:15 a.m. Board Meeting
March 30, 2010	No Meeting

REGULAR SESSION
March 2, 2010

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on March 2, 2010. Chair James Ische convened the session at 9:19 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

Degler moved, Maluchnik seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Lynch seconded, to approve the minutes of the February 23, 2010, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Lynch seconded, to approve the following consent agenda items:

Payment of emergency claim in the amount of \$32.01.

Authorized Public Health nurses Mary Sjerven and Pauline Herrmann to attend CDC National Immunization Conference in Atlanta, Georgia.

Appointed Michael Klingelutz to the Minnehaha Creek Watershed District Board of Managers for a three year term.

Resolution #14-10, Support for the Chaska Historical Marker Nomination to the National Register of Historic Places.

Approved McLeod County boarding agreement.

Approved request for renewal of set up license for Marsh Lake Hunting Preserve, Inc.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Lyndon Robjent, Public Works, requested the Board award the bid for construction of Phase 1 of the Dakota Rail Regional Trail to Chard Tiling and Excavating. He stated the trail would extend from the City of Mayer to the East County line. Robjent explained they opened bids in January for

approximately 6.9 miles of trail construction. He pointed out they received very favorable bids and stated MnDOT agreed to fund the entire project with stimulus money. He indicated this would eliminate the need for County cost participation. He suggested there may be some future projects that could potentially use the County funds.

Lynch moved, Maluchnik seconded, to award the construction of Phase 1 of the Dakota Rail Regional Trail project to Chard Tiling and Excavating in the amount of \$1,244,713.71 and authorized the Chair to sign the contract upon review and approve by Risk Management/County Attorney. Motion carried unanimously.

Robjent pointed out the contractor would be starting quickly and the goal is to have everything completed by the end of this fall.

The Board concurred at some point they should discuss the use of stimulus funds and the long term effects.

Workman moved, Degler seconded, to adjourn the Regular Session at 9:40 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)



CARVER COUNTY

REQUEST FOR BOARD ACTION

AGENDA ITEM : Donations for 2010 Carver County Health and Safety Fair

Originating Division: Employee Relations

Meeting Date: 3/9/2010

Amount of Time Requested: consent

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

The Health Break Team and the Safety Committee are organizing and sponsoring a Health and Safety Fair for all employees on Thursday, March 18, 2010. This is an event that occurs approximately every other year. The purpose of the Fair is to assist employees in improving work practices to avoid accidents and injuries as well as to encourage greater participation in healthy life style and wellness activities.

The Fair includes displays and information booths from a variety of vendors and agencies who offer skills and services consistent with the purpose of the Fair. Several of the vendors and organizations provide small tokens to those who visit their booth and some donate larger prizes that are awarded by drawing. The list of vendors and the token items or prizes they intend to provide is attached.

Vendors at Health and Safety Fair have donated items for the employees of Carver County. Employee names will be drawn to receive the items.

ACTION REQUESTED: Motion to accept donations for the 2010 Carver County Health and Safety Fair.

FUNDING

County Dollars = \$0

Other Sources & Amounts = \$

TOTAL = \$

Related Financial Comments:

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director
Report Date: March 1, 2010

Date: 2/25/10



Vendor	Donation	Estimated Value
Chaska Community Center	Spray hand sanitizer (.79/each)	\$100
Sand Creek	Chip clips	\$60
Staples	Mini First Aid kits and Hand Sanitizer	\$50
Roxann Keyes (Center for Life Design)	1 Massage Gift Certificate	\$75
Health Partners	3 T-shirts	\$40
	4 water bottles	\$40
Victoria Recreation Center	6 daily passes (\$9/pass)	\$54
Carver County Public Health & Medical Reserve Corps of Carver County	Logo key chains and refrigerator magnet clips (\$1/item)	\$250
Jill Willems – Mary Kay Cosmetics	Full size Satin Hands Pampering Set	\$30
Dan Proulx – Wellvation	Hand sanitizers	\$300
Neubauer Chiropractic Health Center	VIP Exam Certificate	\$70
	Cervical Pillow	\$57
Pampered Chef – Tammy DeVos	Medium bamboo platter	\$29
Weight Watchers	WW Products	\$50
A.H. Hermel	Apples	\$50
Miscellaneous other token gifts that may be received and are valued at less than \$5 each.		---
TOTAL	2/25/10	\$1250



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of Services Contract -- Targeted Case Management re: Metropolitan Health Plan (MHP)

Originating Division: Community Social Services

Meeting Date: 3/9/10

Amount of Time Requested: 0 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM This addendum is an agreement for Carver County Community Services, Behavioral Health: Community Support Program to do Targeted Case Management for those disabled client whose health insurance has changed from Fee for Service, Medical Assistance to the privatized MA – in this case, being handled through MHP, HMO. These are clients who we are already serving, but due to their coverage switching to MHP, we must have a contract to continue to receive payment for providing the service.

ACTION REQUESTED: The board approve the signing of this contract.

FUNDING

County Dollars = \$ 0
Other Sources & Amounts = **revenue received by County**
= \$
TOTAL = \$Unknown

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: This Addendum will allow us to be made whole as a result of the change in funding streams (MA fee for service to MHP PMAP). this will produce very little *additional* revenue – instead allow us to continue to *maintain* our current level of funding.

Reviewed by Division Director

Date:



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of final payment of construction projects SP 10-610-39, SP 10-615-10, SP 10-615-11, & SP 10-617-18

Originating Division: Public Works

Meeting Date: March 09, 2010

Amount of Time Requested:

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM:

Construction Projects SP 10-610-39, SP 10-615-10, SP 10-615-11, & SP 10-617-18 are county state aid highway overlay projects in the county's 2009 Overlay Program. These projects were funded with federal ARRA (Stimulus) money that was capped at \$859,367.32 with any project overruns being paid using local funds. These projects are being completed at 104.8% of contract. Final payment consists of the release of retainage withheld on the contract to Wm. Mueller & Sons. Board Action is needed to release retainage as final payment and finalize the contract.

ACTION REQUESTED: Approve Board Action and adopt resolution accepting the project as complete and authorizing final payment of \$45,396.41 to Wm Mueller & Sons.

FUNDING

County Dollars	= \$
Other Sources & Amounts	= \$
County State Aid	= \$45,396.41
TOTAL	= \$45,396.41

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: Contract: \$893,231.87
Final Certified: \$936,200.04
Paid to Date: \$890,803.63
Final Payment: \$ 45,396.41

Reviewed by Division Director *AK*

Date: *2/26/2010*

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 03/09/2010

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
SP 10-610-39, SP 10-615-10, SP 10-615-11, & SP 10-617-18
FINAL PAYMENT**

Whereas, the construction projects SP 10-610-39, SP 10-615-10, SP 10-615-11, & SP 10-617-18, County State Aid Highway overlay projects in the county's 2009 Overlay Program, have in all things been completed, and the County Board being fully advised in the premises, now then be it resolved, that we do hereby accept said completed project for and on behalf of the County of Carver and authorize final payment to Wm. Mueller & Sons in the amount of \$45,396.41.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 9th day of March, 2010, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 9th day of March, 2010.

County Administrator



REQUEST FOR BOARD ACTION

AGENDA ITEM : Approval of Changing 1.0 FTE On Call Bus Driver to 1.0 FTE Bus Driver

Originating Division: Community Social Services

Meeting Date: March 9, 2010

Amount of Time Requested: NA

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: In January of 2009, one of our Bus Drivers retired. This was also the beginning of the formal integration of transit services between Carver and Scott counties. The request at that time was to convert the vacant 1.0 FTE Bus Driver to 1.0 FTE On Call Bus Driver to provide more flexibility by having more On-Call Bus Drivers available. After a year, SmartLink is now requesting that we go back and fill this as a regular Bus Driver position. Therefore the Division is requesting that 1.0 FTE be subtracted from the On-Call Bus Driver allocation and be re-created as a 1.0 FTE Bus Driver.

ACTION REQUESTED:

To approve the deletion of 1.0 FTE from the On Call Bus Driver status and create a 1.0 FTE Bus Driver.

FUNDING

County Dollars = \$0
Other Sources & Amounts = \$54,004
TOTAL = \$54,004

FISCAL IMPACT

None
 Included in current budget
 Budget amendment requested
 Other:

Related Financial Comments: In 2009 the budgeted personnel amount for the Bus Driver position based on the previous incumbent was \$61,000. In 2010 the budgeted personnel amount for a 1.0 FTE On Call Bus Driver is \$49,981. The 2010 annual cost for a 1.0 FTE Bus Driver is \$54,004 which is \$4,064 more than what was budgeted for the On-call Bus Driver. However, with the collaboration between the two counties, Carver County no longer has any tax levy in transit.

Reviewed by Division Director

Date: March 3, 2010



REQUEST FOR BOARD ACTION

AGENDA ITEM : Presentation on the Scott Carver Heading Home Plan to End Homelessness

Originating Division: Community Social Services

Meeting Date: March 9, 2010

Amount of Time Requested: 10 minutes

Attachments for packet: Yes No

Item Type: Consent Regular Session Closed Session Work Session Ditch/Rail Authority

BACKGROUND/EXPLANATION OF AGENDA ITEM: On February 16, 2010 the Scott Carver Heading Home group made a presentation at the Board Work Session. The Scott Carver Heading Home Plan to end homelessness is a collaboration to end homelessness in the next 10 years. Heading Home Scott-Carver is a group of community members (nonprofit programs, faith leaders, Veterans officers, county staff, and other community members that came together to develop a plan to address and end homelessness in both counties. It is recognized in our communities that trends have emerged and the numbers have increased for households at risk or experiencing homelessness. Families and individuals are falling into homelessness because of the economy, foreclosures and loss of employment. These families and individuals are remaining homeless longer primarily due to the lack of employment opportunities and difficulties in the housing market. There is a shortage of affordable housing and rental assistance programs to assist with housing costs. Some of the homeless are our most vulnerable neighbors: living with extremely low incomes, living with disabilities, mental illness and chemical dependency, veterans and youth.

Heading Home Scott Carver has five broad goals with numerous strategies, which will be used over the next 10 years to prevent and end homelessness in Scott and Carver Counties. This community based partnership is seeking Carver County Board Approval of this plan. This proposal does not entail the utilization of county funds however; an there is an understanding that key Carver County staff have and will be crucial in the development, implementation, and evaluation of this project.

Teri Funk – Chair of the Heading Home Scott and Carver Committee from Safe Haven and Rebecca Bowers – Director of Housing and Economic Development from the Community Action Program will be making a brief presentation and answer any questions. The group is asking for County Board endorsement of the plan. At this time there is no request for any county funding from either Carver or Scott counties.

ACTION REQUESTED: To approve the Heading Home Scott Carver plan to prevent and homelessness over the next ten (10) years.

FUNDING

County Dollars = \$

Other Sources & Amounts = \$

TOTAL = \$

FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments:

Report Date: February 22, 2010

Reviewed by Division Director

Date: 2/22/2010