



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

Parks & Recreation Commission Meeting

Wednesday, August 10th, 2022

Lake Minnewashta Regional Park – Lakeview Shelter
6900 Hazeltine Blvd
Chanhassen, MN 55331
7:30 p.m.

TH 5 Trail & Lake Minnewashta Regional Park Tour

Meet at the MN Arboretum at Picnic Shelter C at 5:50pm
3725 Arboretum Drive; Chaska, MN 55318
6:00 -7:30 (Approximate)

AGENDA

- 1) Call to Order (7:30 p.m.)
- 2) Roll Call (7:30 p.m.)
- 3) Approval of Agenda (7:31 p.m.)
- 4) Approval of the July 13th, 2022 Regular Meeting Minutes (7:31 p.m.)
- 5) Commissioner Liaison Report (7:32 p.m.)
- 6) Open to the Public (7:35 p.m.)
- 7) Consent Agenda (7:35 p.m.)
 - a. Special Event Use Permit for We Walk! Speed Walking Marathon Race
- 8) Informational (7:40 p.m.)
 - a. Minnesota Astronomical Society Request for Building Addition
- 9) New Business (7:45 p.m.)
 - a. Special Event Use Permit for St. John’s Lutheran School Cross Country Meet
 - b. Special Event Use Permit for Race to the Polls 5k
- 10) Old Business (8:00 p.m.)
 - a. Special Event Use Permitting – Draft Policy
 - b. 2023 Fee Schedule
- 11) Staff Reports (8:15 p.m.)
 - a. General Operations & Recreation Services
 - b. Maintenance and Natural Resources Operations
 - c. Administrative Update
- 12) Commission Member Reports (8:45 p.m.)
- 13) Next Meeting Date (8:50 p.m.)
 - a. September 14th, 2022
- 14) Adjourn (8:55 p.m.) **Upcoming Events and Activities**
8/13/22: Recreation Try-it Station at the Carver County Fair

If a Commission Member cannot attend the meeting, please notify the Park Office.

CARVER COUNTY



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

Park & Recreation Commission Meeting

Wednesday, July 13th, 2022
Lake Waconia Regional Park
8170 Paradise Lane
Waconia, MN 55387
6:00 p.m.

Coney Island & Park Tour – Meet at Beach 6:00 -7:30 (Approximate)

MINUTES

- 1) Call to Order
 - a. Chair G. Bruner called the meeting to order at 7:41pm.
- 2) Roll Call
 - a. Present: Gerry Bruner, Jim Boettcher, Makiza Johnson, Scott Knight, Curt Kobilarcsik, and Mark Lagergren
 - b. Absent: Gary Van Eyll
 - c. Staff: Marty Walsh, Sam Pertz, Jake Sandvig, Seth Malinski, and Hope Mack
- 3) Approval of Agenda
 - a. Motion to approve the agenda made by S. Knight, Seconded by J. Boettcher; Passed 6-0
- 4) Approval of the June 15th, 2022 Regular Meeting Minutes
 - a. Motion to approve the minutes made by C. Kobilarcsik, Seconded by S. Knight; Passed 6-0
- 5) Commissioner Liaison Report
 - a. Commissioner Tim Lynch reported to G. Bruner that construction on the Waterfront Service Center will begin this fall.
- 6) Open to the Public
 - a. None
- 7) New Business
 - a. Special Event Use Permit for United Healthcare Children’s Foundation
 - i. Paruj Acharya & Katie Monroe, event coordinators, attended to share information and answer questions. The event will be on 8/13/22 and less than 100 people are expected to utilize the Dakota Rail Regional Trail between CR 10 and CR 155. Pending Park Commission approval, this will go on the County Board agenda on 8/2/22.
 1. Motion to approve made by M. Lagergren, Seconded by M. Johnson; Passed 6-0
- 8) Staff Reports
 - a. General Operations & Recreation Services
 - i. On 7/9/22, the 3rd Parks hosted Mud Run brought in around 265 participants. The 15th annual Camping with the Stars event is July 29-31. The new part time Reservation Specialist will start in mid to late August. The beach at Baylor Park is

CARVER COUNTY

closed and likely will be for the rest of the summer. We've been lucky with getting the contracted lifeguards at the beaches, but this could change as we get into August.

- b. Maintenance and Natural Resources Operations**
 - i. Prairie restoration at Lake Waconia Regional Park** will begin with a controlled burn, treatment, and then seeding. Staff is busy with vegetation management on the trails. EAB treatments have been completed at Baylor and Lake Minnewashta. We have had some complaints on the condition of the Dakota Rail Regional Trail near Lake Waconia.
 - c. Administrative Update**
 - i. Waterfront Service Center**
 - 1.** A required notice was sent to legislators which will allow us to move forward with the project. Funding and grants were discussed. The next steps are having all the contracts approved and signed by 8/5/22 and then a pre-construction / utility meeting.
 - ii. Crane Creek Bridge Repair**
 - 1.** Negotiations are taking place with the property owner with hopes to begin the project fall of 2023.
 - iii. SWRT**
 - 1.** The initial plan has been shared with the MET Council and local cities.
- 9) Commission Member Reports**
- a.** The emails with information on parks and events are much appreciated.
 - b.** It was asked if the Luce Line State Trail will be connected to the Crow River Regional Trail. As of now, no funding has been decided to doing this.
- 10) Next Meeting Date**
- a.** The next meeting will be held on August 10th, 2022 and will tour the new TH5 trail and Lake Minnewashta.
- 11) Adjourn**
- a.** Motion to adjourn at 8:16pm made by G. Bruner, Seconded by M. Johnson; Passed 6-0

Upcoming Events and Activities

July 29-31: Camping with the Stars



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
CC: Martin Walsh, Parks & Recreation Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: Special Event Use Permit – “We Walk” Speed Walking Marathon Race
DATE: August 3, 2022

This memorandum outlines the pertinent details for review and recommendation for issuance of a Special Event Use Permit to an informal local group coordinating a competitive speed walking marathon which is planned to occur on the Dakota Rail Regional Trail.

Local (Informal) Group: “We Walk” Speed Walking Marathon Race

- **Date(s):** Saturday, September 24, 2022 (No alternative date listed)
- **Where:** Dakota Rail Regional Trail (generally between CR155 and Lester Prairie – McLeod Cty)
- **What:** Speed walking marathon race for adult athletes.
- **Attendance:** It is anticipated that 100 people or less will be involved. (participants / spectators / volunteers)
- **Impact on Park System:** Minimal use to regional trail facility. The primary segment of trail identified is between CR10 and the western county line. Weekends generally receive increased use; however, the event fits the use of the facility.
- **Required Permit Items Obtained & Reviewed:** Yes, all required permit items have been provided.
- **Significant Elements/Items of Attention:** Event duration will be ~9 hours long, not including set-up and take-down time. Permit does not authorize the use of motorized equipment (unless needed for emergency) on the trail corridor. Exclusive use of the trail is not provided in the permit.
- **Permit Fees:** Applicable fees per the 2022 County Fee Schedule include permit application fee.
- **Years with County Issued Use Permit:** 5 years, with no standing issues/conflict with the event operations.
- **Staff Notes:** Staff sees no significant issue with the event and/or the permitting process. The permittee is an informal local group coordinating this event. The event is insured by the US Track and Field (USTF) organization as the race is USTF sanctioned.

Recommendation: It is requested that the Park Commission recommend issuance of a Special Event Use Permit to the informal local group listed, and move onto the County Board for final authorization.

Mayer Lutheran HS serves as the start and finish to the course.



CARVER COUNTY



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
FROM: Martin Walsh, Parks and Recreation Director
SUBJECT: Minnesota Astronomical Society Request for Building Addition
DATE: August 5th, 2022

The Minnesota Astronomical Society is considering requesting a building addition to the HotSpot classroom at the Eagle Lake Observatory site in Baylor Regional Park.

The reasoning for the building addition is that MAS has been experiencing a steady rise in attendance, especially during the major events of Astronomy Day and Camping with the Stars. They have been experiencing frequent overflow of participants trying to get into the classroom, prompting the desire to expand capacity.

Further, they would like additional storage space.

Attached are renderings of the building and floor plan for review.

Merle Hiltner, MAS Eagle Lake Observatory Facility Director will present the information.

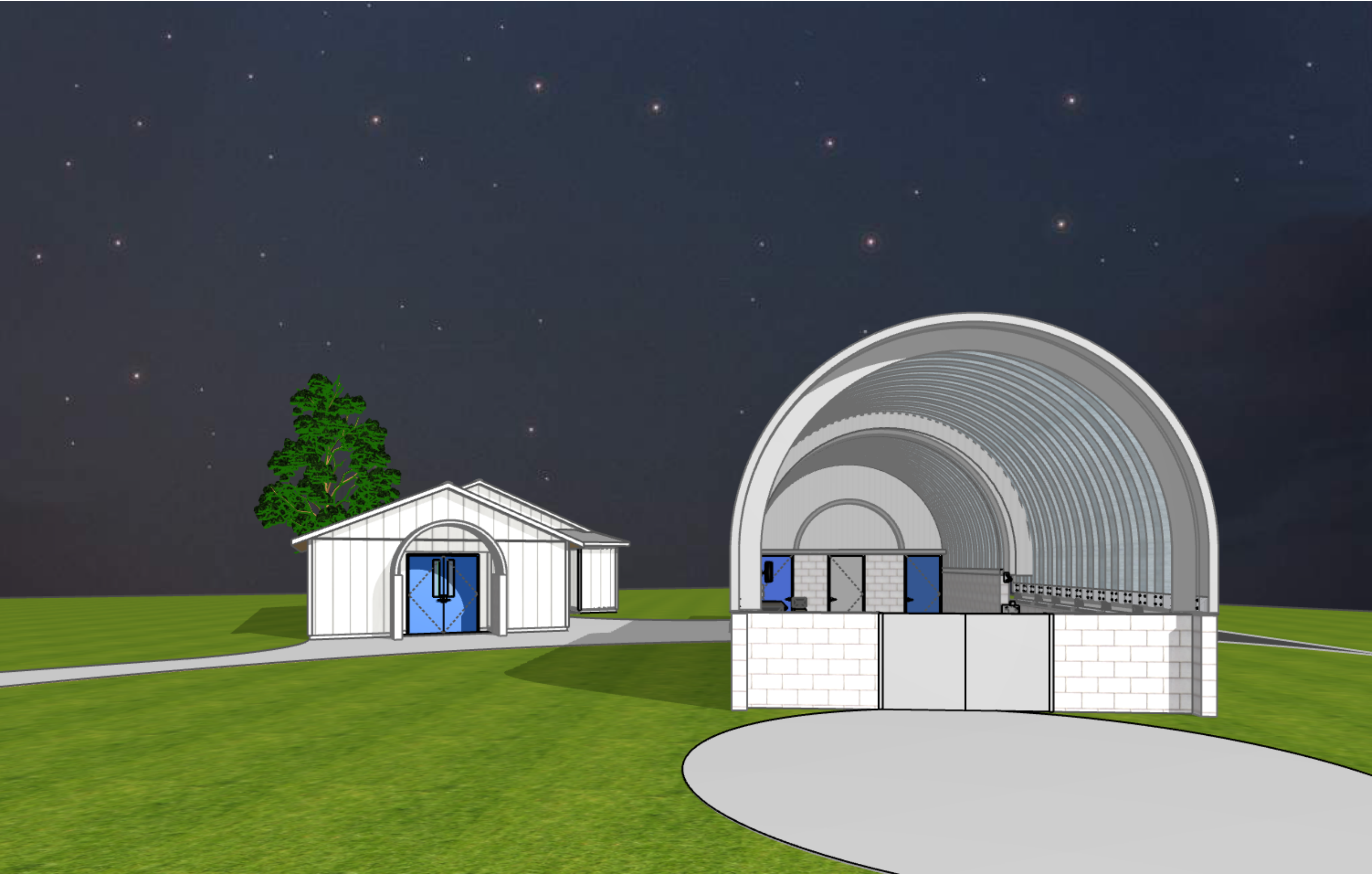
Recommendation: A recommendation has not been prepared at this time. Staff will prepare a report for a future meeting of the Park Commission which will address the current lease agreement as well as review past communications with the Metropolitan Council concerning the facility.

CARVER COUNTY





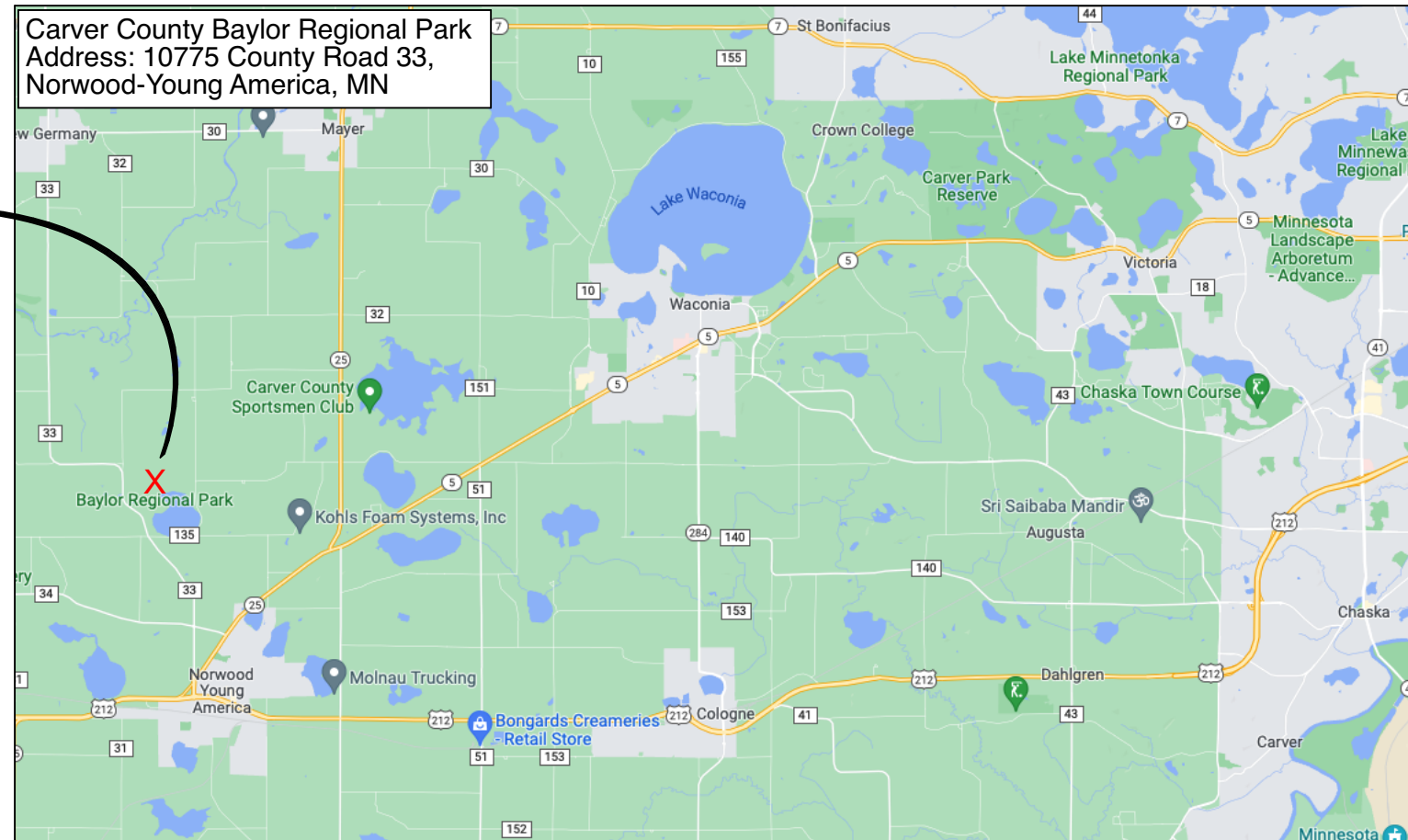
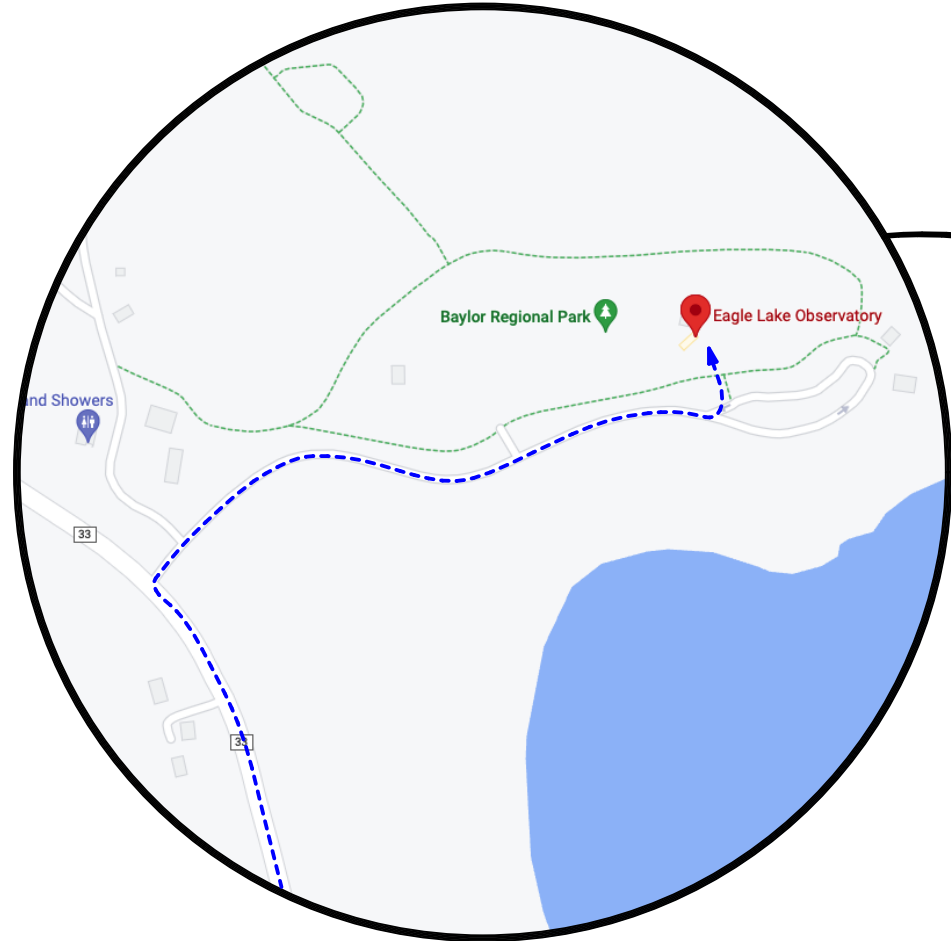






1 BUILDING PERSPECTIVE
A0.01

TABLE OF CONTENTS	
NO.	SHEET NAME
A0.01	TITLE SHEET
A0.02	SITE PLAN
A1.00	FOUNDATION PLAN
A1.10	DEMO FLOOR PLAN
A1.20	FLOOR PLAN
A2.00	ROOF PLAN
A3.00	ELEVATIONS
A4.00	SECTION
A5.00	ELECTRIC PLAN

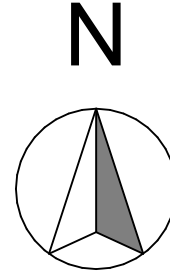
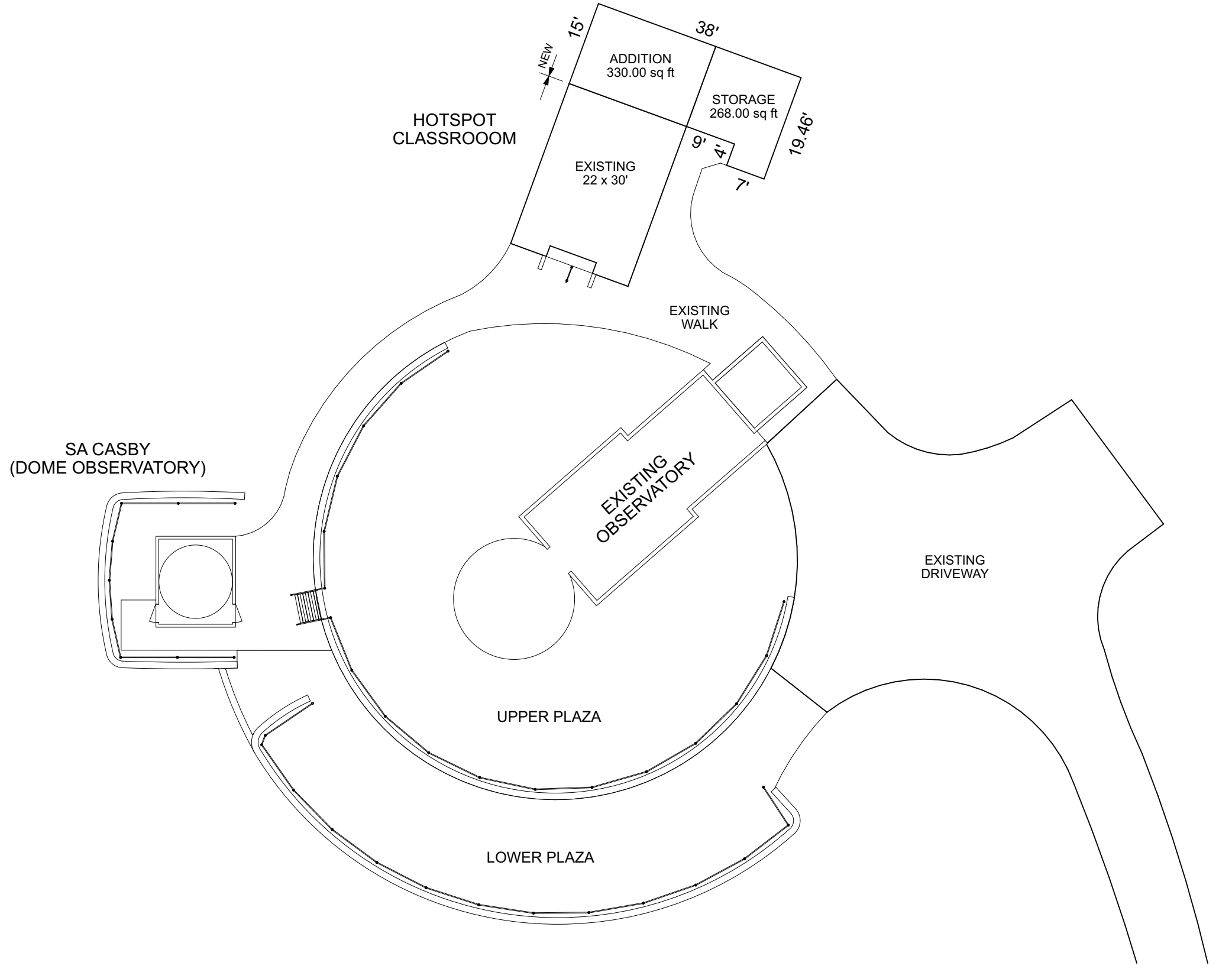


2 LOCATION MAP
A0.01

Sheet Title: TITLE SHEET
 Sheet Number: A0.01
 Date: November 29, 2021

Minnesota Astronomical Society
 HotSpot Classroom Expansion Plan
 Baylor Regional Park
 10775 County Rd 33
 Norwood - Young America, MN 55397

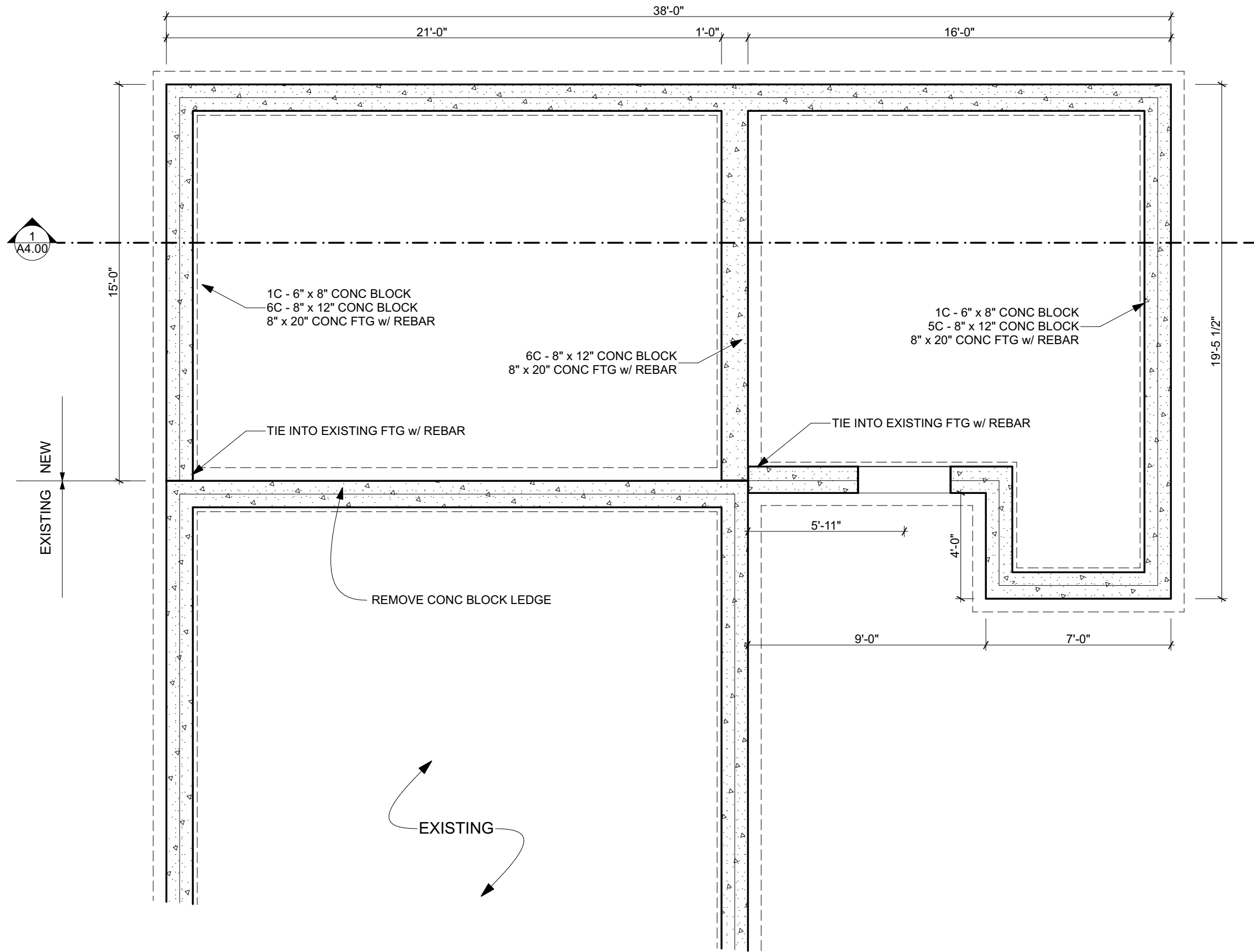
Contact: Merle Hiltner
 mhiltner@charter.net
 952-797-2439



1
A1.00

FOUNDATION PLAN

SCALE: 1/4" = 1'-0"



Contact: Merle Hiltner
mhiltner@charter.net
952-797-2439

Minnesota Astronomical Society HotSpot Classroom Expansion Plan

Baylor Regional Park
10775 County Rd 33
Norwood - Young America, MN 55397

Sheet Title:

FOUNDATION PLAN

Sheet Number:

A1.00

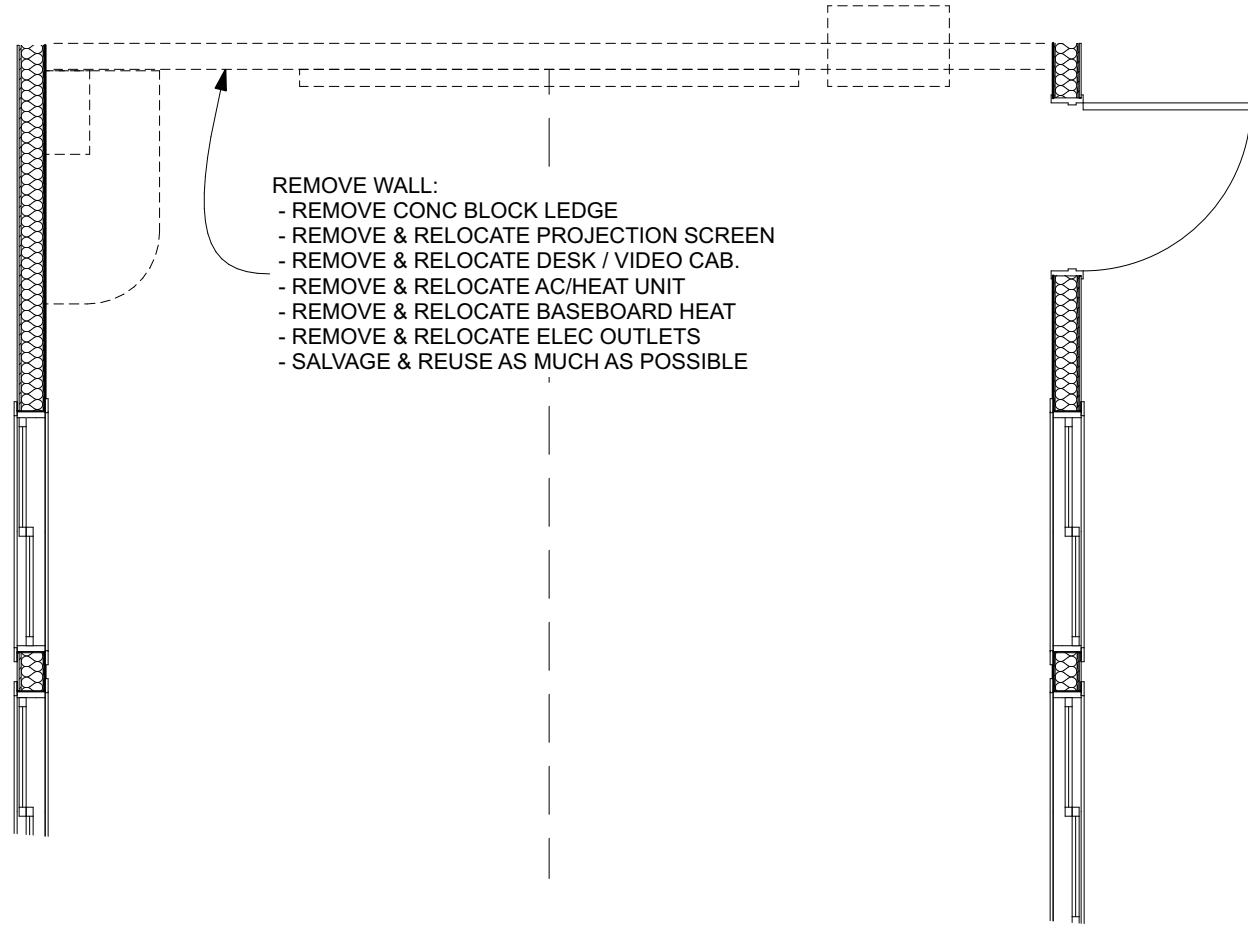
Date:

November 29, 2021

1
A1.10

DEMO FLOOR PLAN

SCALE: 1/4" = 1'-0"



Contact: Merle Hiltner
mhiltner@charter.net
952-797-2439

Minnesota Astronomical Society HotSpot Classroom Expansion Plan

Baylor Regional Park
10775 County Rd 33
Norwood - Young America, MN 55397

Sheet Title:

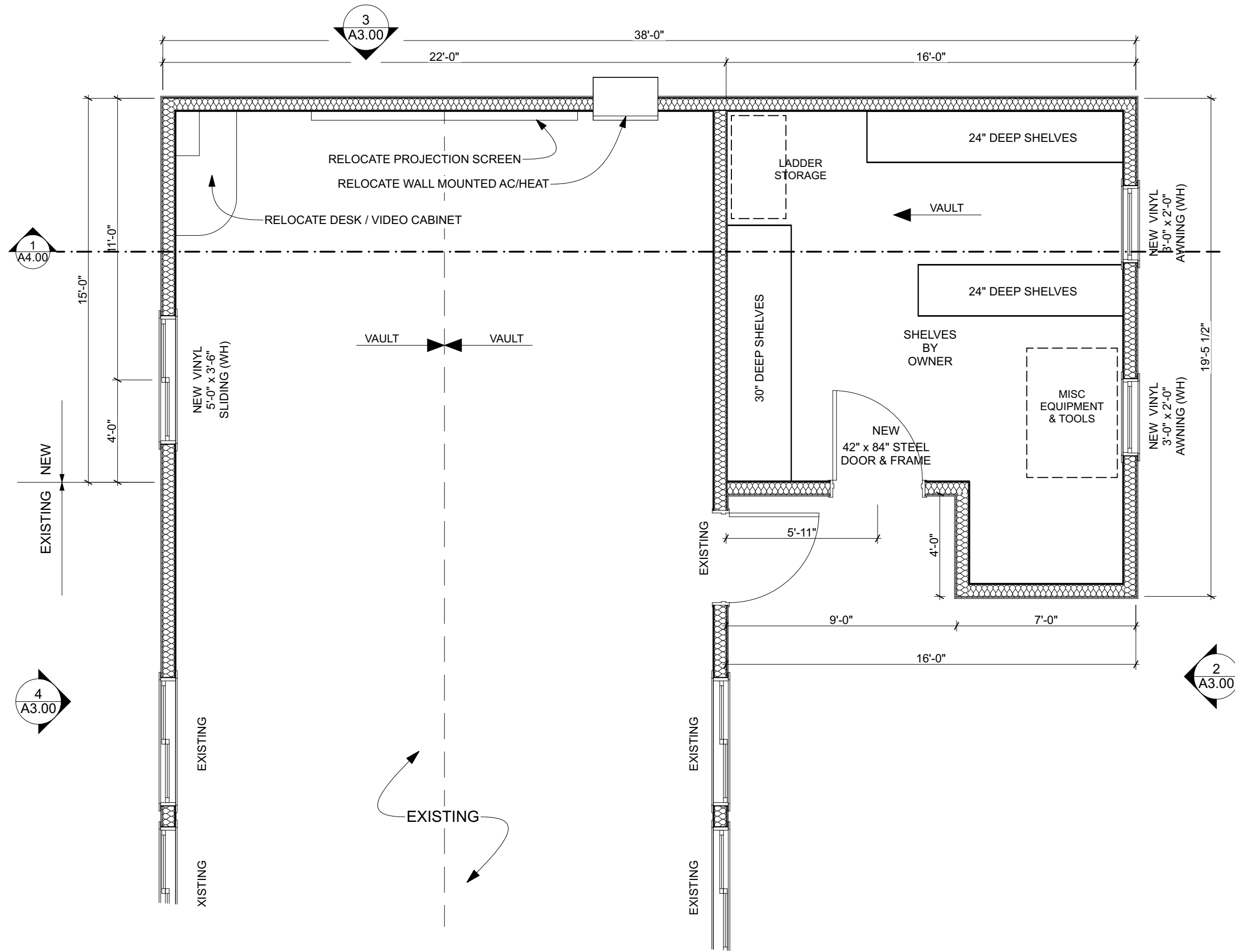
DEMO FLOOR PLAN

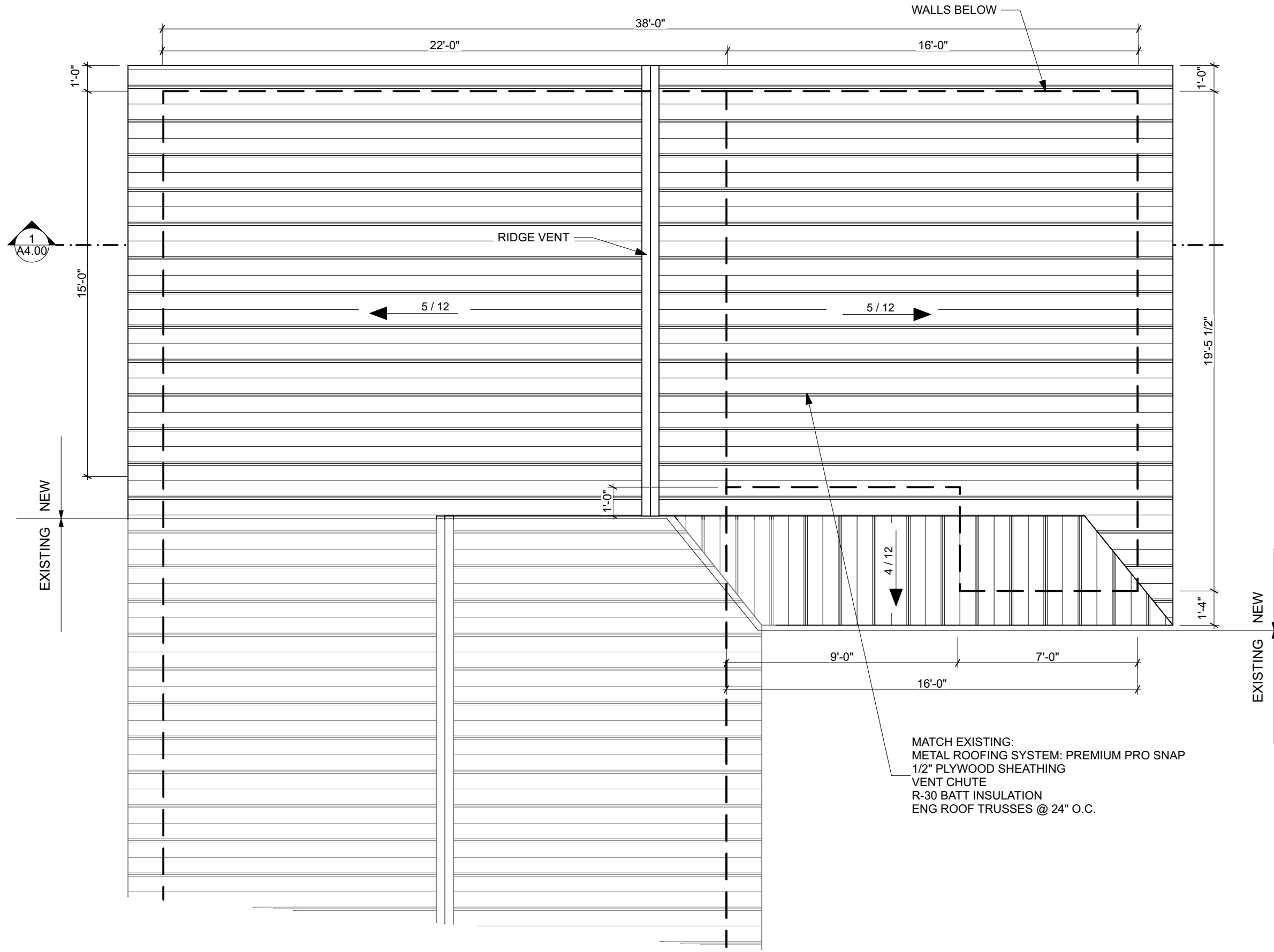
Sheet Number:

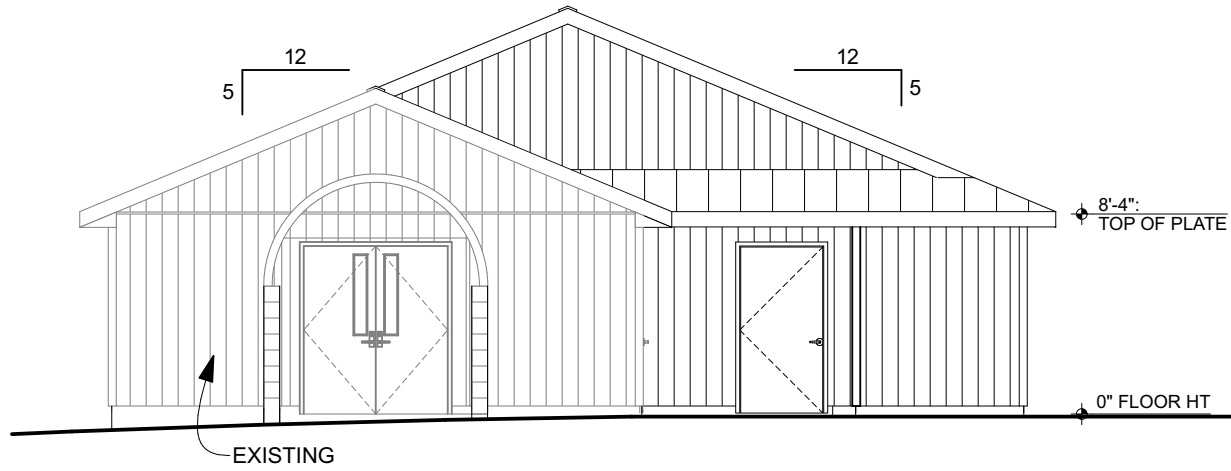
A1.10

Date:

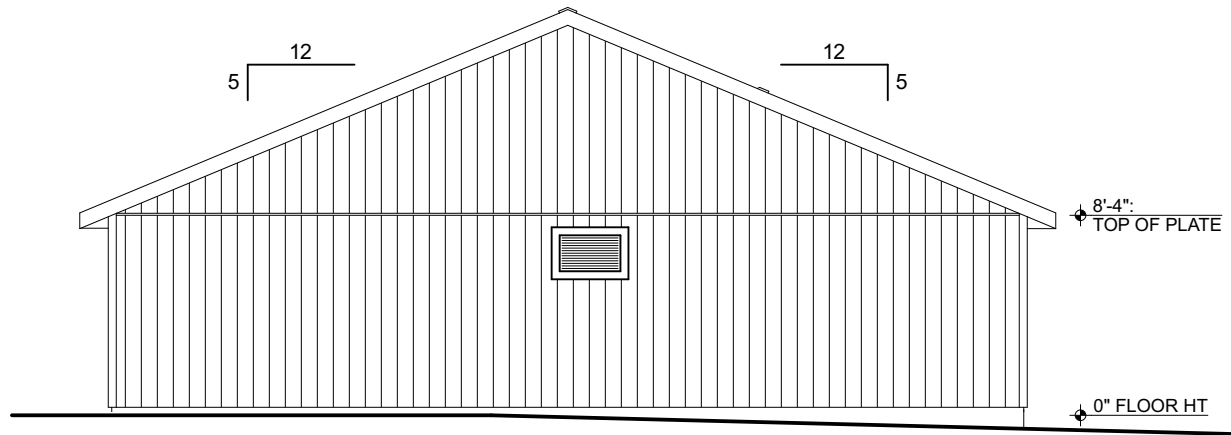
November 29, 2021



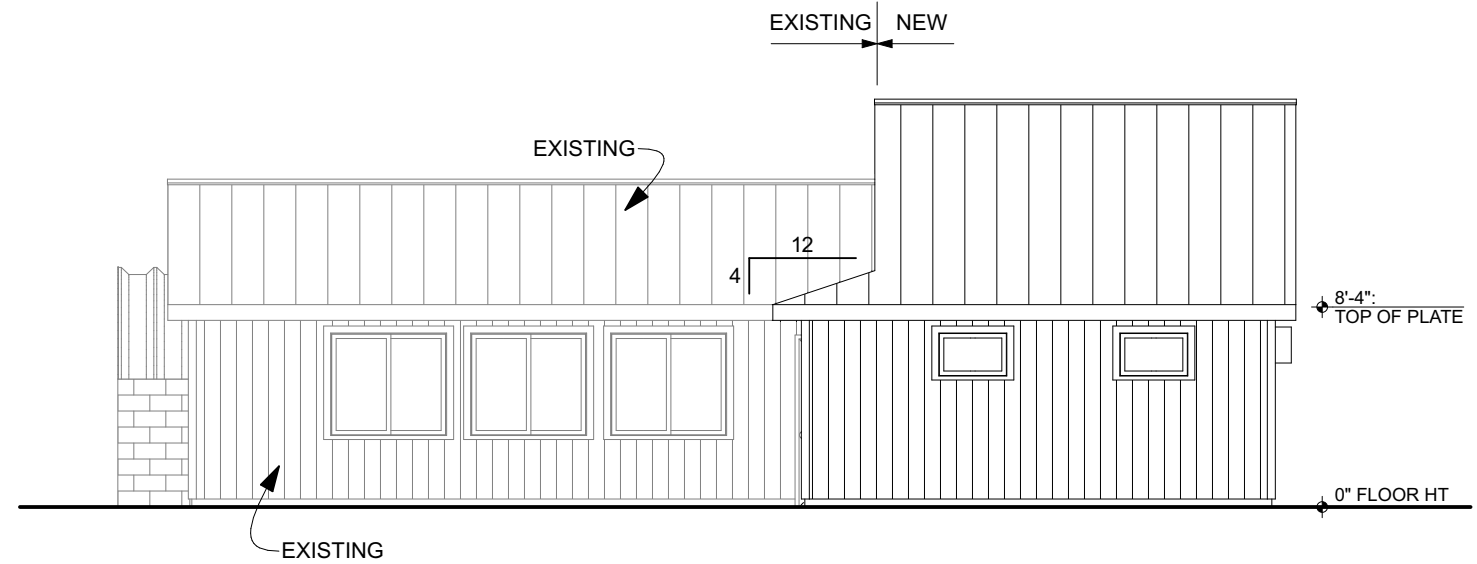




1 SOUTH ELEVATION
A3.00 SCALE: 1/8" = 1'-0"



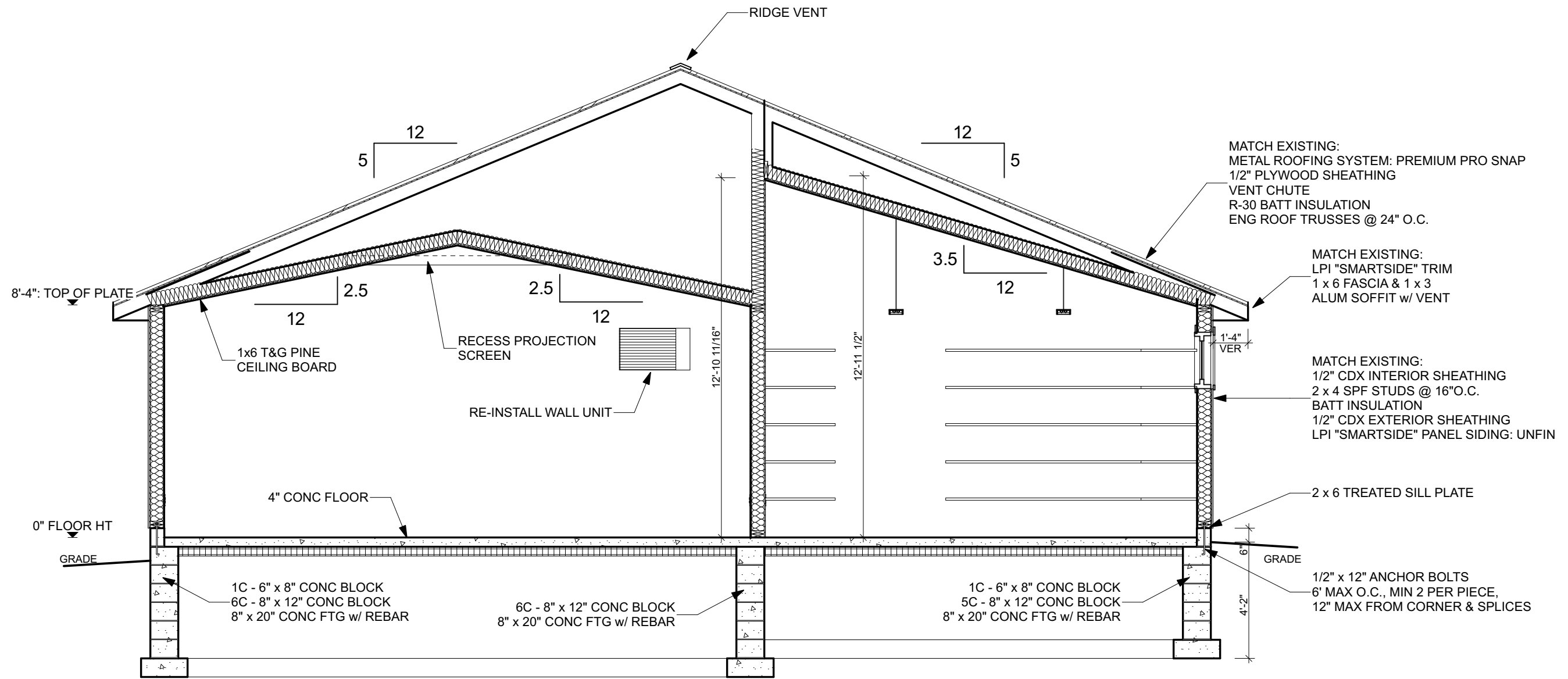
3 NORTH ELEVATION
A3.00 SCALE: 1/8" = 1'-0"



2 EAST ELEVATION
A3.00 SCALE: 1/8" = 1'-0"



4 WEST ELEVATION
A3.00 SCALE: 1/8" = 1'-0"



1 WALL SECTION
 A4.00 SCALE: 1/4" = 1'-0"

SECTION

A4.00

November 23, 2021

Sheet Title:

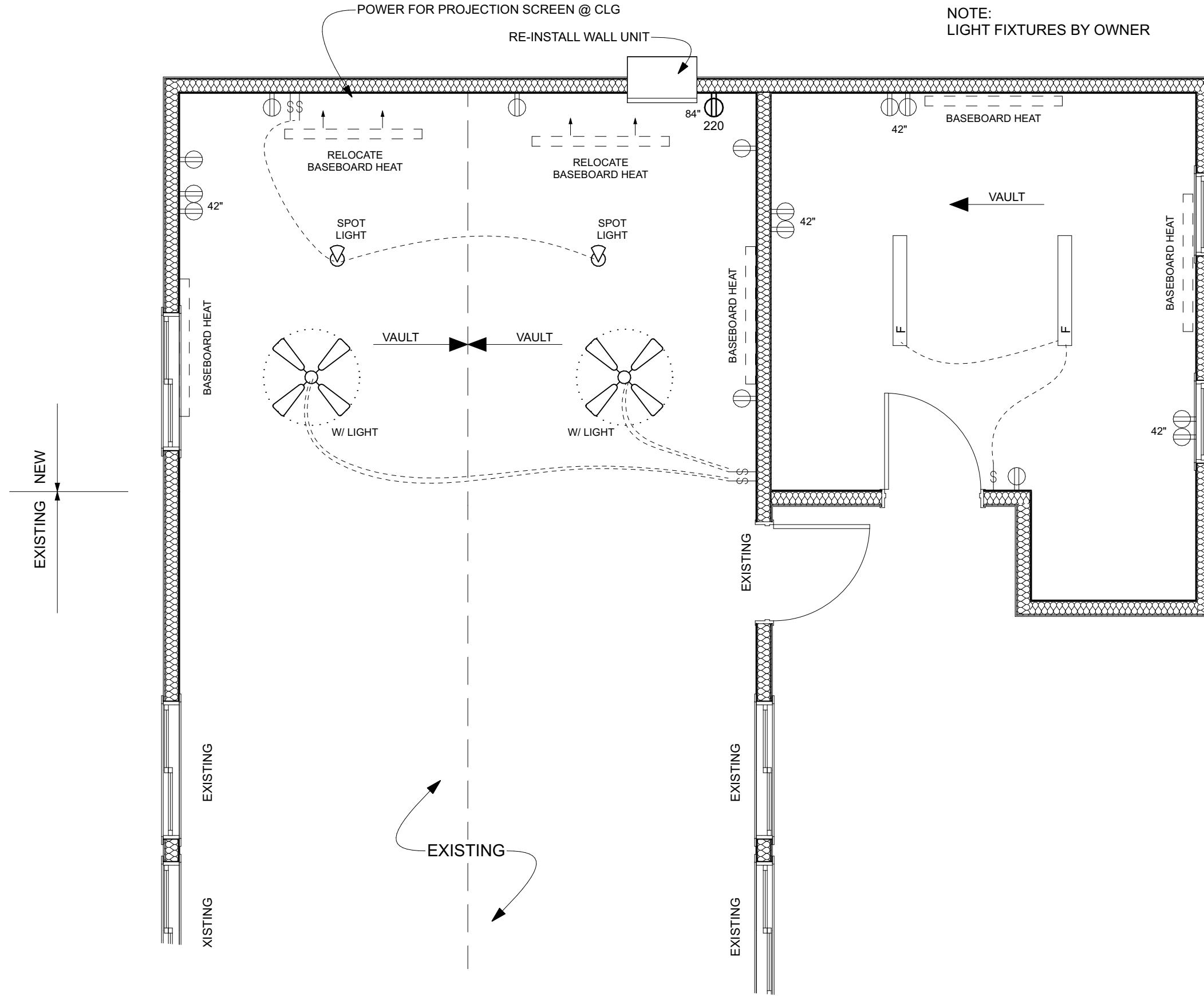
Sheet Number:

Date:

**Minnesota Astronomical Society
 HotSpot Classroom Expansion Plan**

Baylor Regional Park
 10775 County Rd 33
 Norwood - Young America, MN 55397

Contact: Merle Hiltner
 mhiltner@charter.net
 952-797-2439



NOTE:
LIGHT FIXTURES BY OWNER



MEMO

TO: Members of the Park Commission
CC: Martin Walsh, Parks & Recreation Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: Special Event Use Permit Request – St. Johns Lutheran School of Norwood Young America
DATE: August 3, 2022

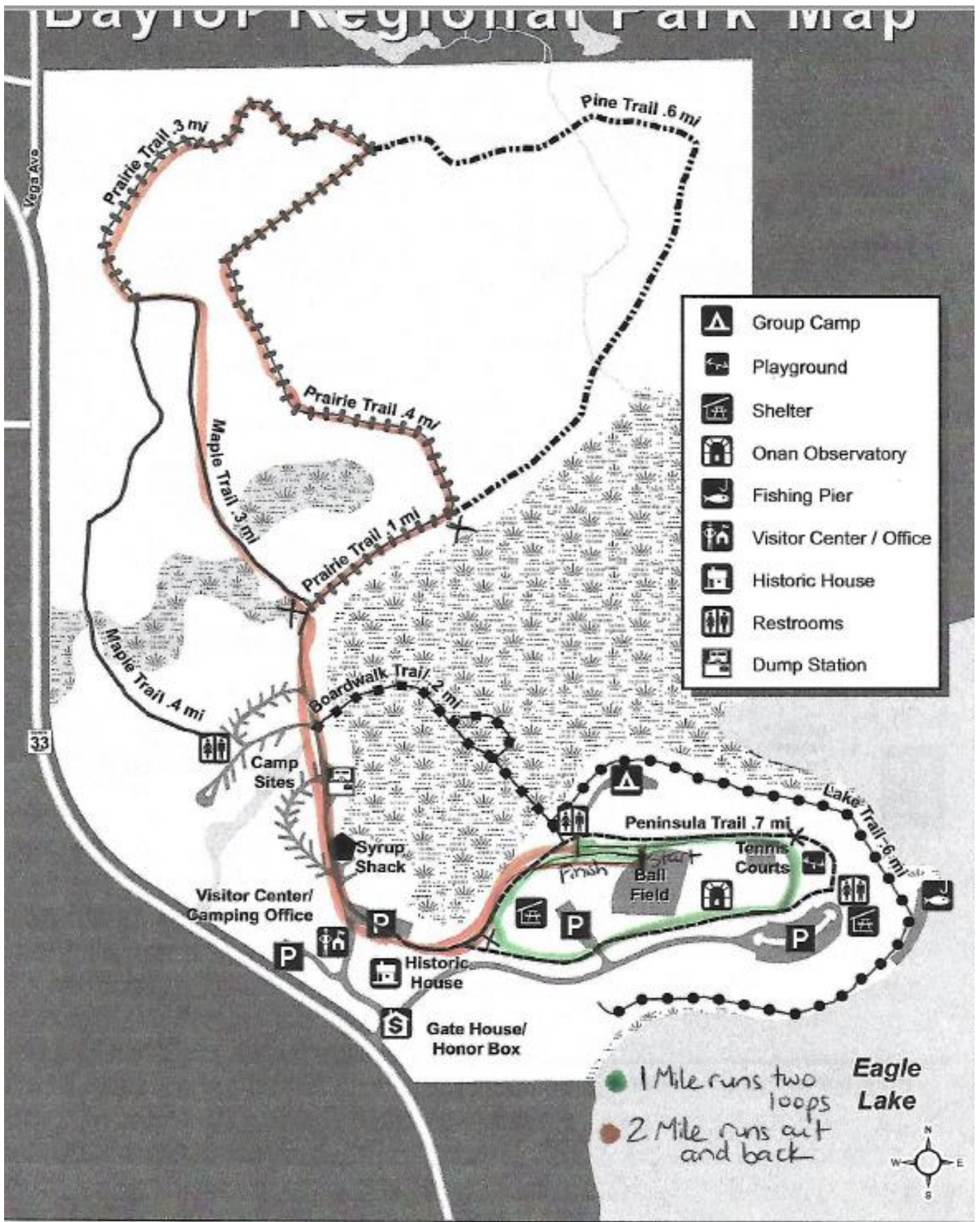
This memorandum outlines the pertinent details for review and recommendation for issuance of a Special Event Use Permit to St. Johns Church & School of Norwood Young America for the coordination of a middle school cross country running race/meet. The use permit would allow special use for a portion of Baylor Regional Park owned by Carver County.

St. Johns Lutheran Church & School

- **Date(s):** Tuesday, September 20, 2022. (No inclement weather date determined)
- **Where:** Baylor Regional Park, Norwood Young America. (Site map included)
- **What:** Running race/meet for middle school age participants and spectators.
- **Attendance:** Anticipation of (150) total people are expected including participants/spectators/school faculty etc.
- **Impact on Baylor Park:** Similar to the other cross country meets facilitated on the park property, the event operations will result in portions of the park being less available for use by other patrons as a result of the event operations and volume of people in certain areas.
- **Required Permit Items Obtained & Reviewed:** Yes, all required items are submitted, review and formal process underway.
- **Significant Elements/Items of Attention:** Staff do not see items or details to this event that are particularly important for the Park Commission to be aware of.
- **Permit Fees:** Applicable fees per the 2022 County Fee Schedule special event use permit application.
- **Years with County Issued Use Permit:** This is the first year the individual/event has requested a SUP.
- **Staff Notes:** This event, like the other running meets conducted at Baylor Park, is seen from staffs' perspective as outstanding use of the park property. The event group has been well organized and responsive to the permitting process thus far.

Recommendation: It is requested that the Park Commission recommend issuance of a Special Event Use Permit to St. Johns Lutheran Church & School of Norwood Young America for the facilitation of their cross country running race to the County Board for final authorization.

Dayton Regional Park Map





MEMO

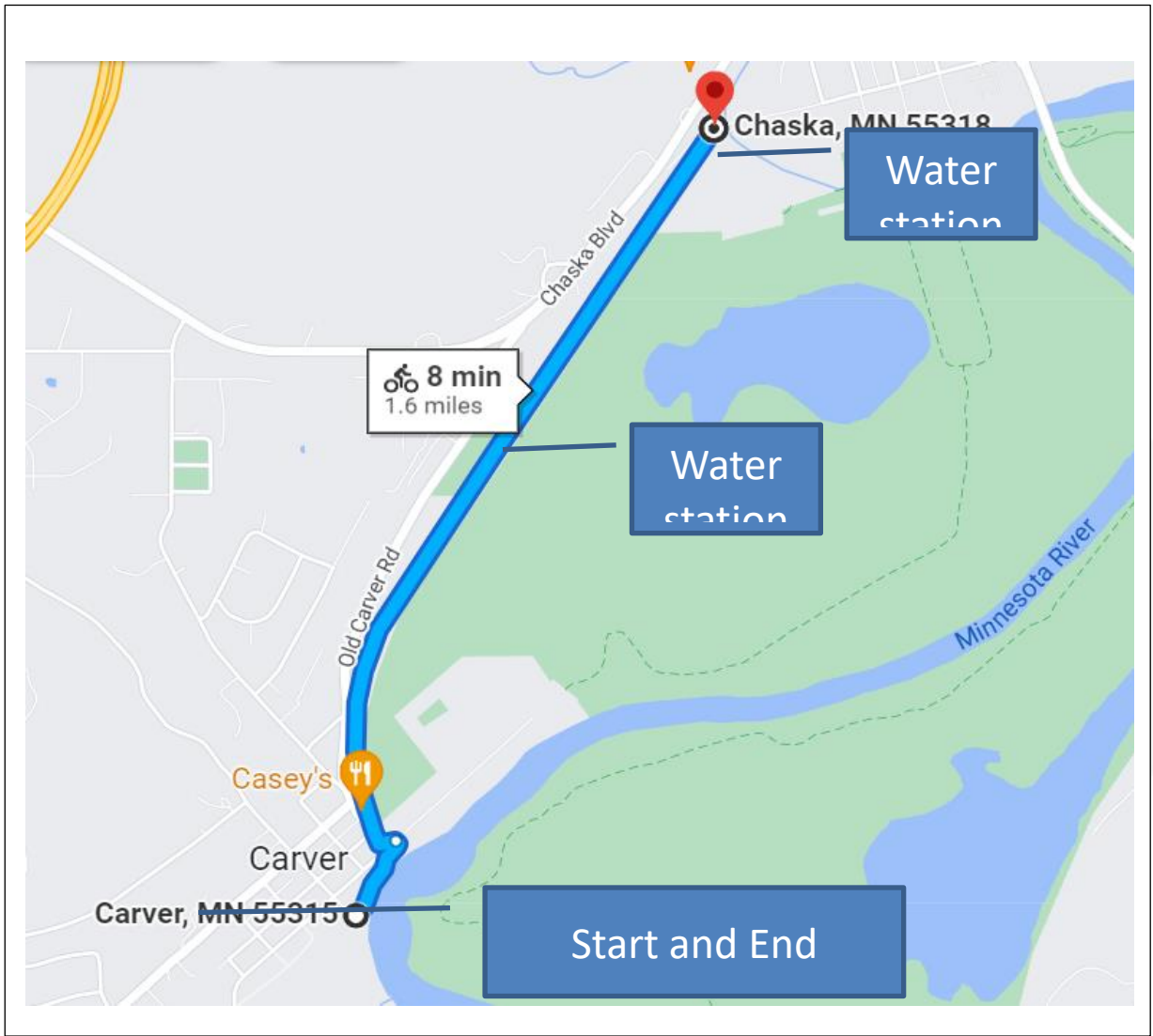
TO: Members of the Park Commission
CC: Martin Walsh, Parks & Recreation Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: Special Event Use Permit Request – Race to the Polls 5k Event
DATE: August 3, 2022

This memorandum outlines the pertinent details for review and recommendation for issuance of a Special Event Use Permit to Patricia Williamson, coordinator of the event "Race to the Polls 5k". The permit allows for a race event as a means of fundraising & awareness, which is planned to occur on a portion of the Minnesota River Bluffs Regional Trail owned by Carver County.

Race to the Polls 5k

- **Date(s):** Saturday, 10/1/22 (No inclement weather date determined)
- **Where:** Minnesota River Bluffs Regional Trail: Starts & ends in downtown Carver, with a turnaround point being the Athletic Park Ballfield in Chaska.
- **What:** Endurance race & walk options.
- **Attendance:** Anticipation of (125) total people are expected including participants and spectators.
- **Impact on MNRBRT:** Event will bring increased users to this segment of the trail between 8am-12pm on event date. Staff do not see other impacts for the Park Commission to be aware of. Water stations will also be placed along the trail during the event.
- **Required Permit Items Obtained & Reviewed:** Yes, all required items are submitted, review and formal process underway.
- **Significant Elements/Items of Attention:** It has been communicated that part of the reasoning for the event is awareness for/of a political party. While this is not being described as a rally or similar gathering, the Commission should be aware of this element.
- **Permit Fees:** Applicable fees per the 2022 County Fee Schedule special event use permit application.
- **Years with County Issued Use Permit:** This is the first year the individual/event has requested a SUP.
- **Staff Notes:** This event has light/minimal impacts/use on County Park and Trail property. Staff have indicated to the event coordinator awareness of the event should be provided to the City of Carver and the City of Chaska for how the event utilizes and impacts City property.

Recommendation: It is requested that the Park Commission recommend issuance of a Special Event Use Permit to Patricia Williamson, coordinator of the event "Race to the Polls 5k", to the County Board.



Starting / Ending at 120 Broadway St. Carver, MN 55315

CARVER COUNTY



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
CC: Martin Walsh, Parks & Recreation Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: Special Event Use Permit Draft Policy and Tier 2 Event Process
DATE: August 3, 2022

This memorandum provides updated materials for how the County might further consider policy language around special event use permitting in the County park system.

As has been past conversation with the Park Commission, special use of the County park and trail property for means of conducting public events is an area of service request that goes back many years. In recent years, the Department on average will process 12-15 permits ranging from 4th of July firework displays, HS cross country running meets, fishing tournaments, to non-profit bike rides and the like. Staff would assume that as the park system continues to be developed, more requests will be brought forward.

To date, the Department is addressing permit requests by operating under Department/Division procedure. County Administration has indicated this process should be elevated to County policy.

A process diagram for Tier 2 events as well as the draft policy are included.

Recommendation: It is requested that the Park Commission recommend the policy language and related processes for special use event permitting in the County park system to the County Board for authorization.

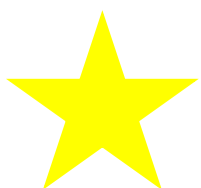
CARVER COUNTY

Tier 2 Special Use Event Permits – Per Draft Policy

Complete Application Submitted

**Park Commission Hears The Request
(Somewhere between 3-4 Weeks Following Completed Application)**

**County Board Receives the Permit Request in the form of Consent RBA
(Somewhere between 3-4 Weeks Following Park Commission Recommendation)**



Event Occurs!

What Entails A Completed Application?

- Parks Department Application Form, Site Map(s), Other Event Information Submitted.
- Written confirmation of completion with Other Necessary Permitting Authorities: City (examples: temp structure, noise limits) & Township, CC Transportation, DNR, CC Sheriff Office, CC Land Mgmt. Other
- COI's: General Liability and Alcohol (if applicable)
 - *If COIs don't meet requirement, DD approval sought.*
- Park Staff contact the event group to confirm completed application has been received.

What Occurs In This Timeframe.....

- Event operations/details vetted by Staff (Parks Supervisor, Review/Comment by Park Maintenance, Parks Director Awareness)
- Additional input/awareness possibly needed: Division Director, Risk Mgmt. CAO, Admin. Etc.
- Staff (likely) provide requested changes, obtain further information from event group etc.
 - Often revisions & additional work needed by the Event group: final review/approval to COIs, response to staff concerns with event operations, etc.
- Event group receives staff comments, time needed to respond and amend/improve event operations.
 - Staff reviews changed/edited event materials (reviewing whatever items required change from first draft)
- Staff prepares materials for Park Commission interaction: writes and prepares memo, assembles additional materials for packet, coordinates with event coordinator their attendance to respective Park Commission meeting (1st time events)
 - Request placed on appropriate Park Commission meeting (2nd Wednesday of each month typically)
- Depending on time of year (April – June), this work might not all be accomplished in 30 days.

What Occurs In These Timeframes...

- With a recommendation from Park Commission, item scheduled with the County Board as a consent item.
 - Event group has time to respond and adjust operations/scope etc.
- If Use Permit not issued due to inability to resolve items/activities of concern shared by Staff or Park Commission, an appeal opportunity would be conducted to involve the County Board.
 - Board could require adjustments or modifications to event scope/operations. Staff would then relay required information to event coordinator following the Board meeting.
- Administration items completed:
 - coordination of BIFFs/Trash service
 - Permit sent for electronic signature
 - Fully executed permit issued and filed

*Use permit authorized or denied ultimately resolved no less than 90 days prior to the event date.

Additional Information:

- This Schedule, Work Tasks and Formal Steps are in respect to Tier 2 events within the policy.
- These permits *could* take up to (90) days to be issued.
- Depending on several factors, Staff would work to move through the process as promptly as possible.
- This timeline does not reflect any of the time needed by the applicant to successfully achieve a completed application.
- Staff response to a prospective applicant that hasn't planned accordingly to account for up to (90) days is that another event date would need to be determined or the County Park and Trail areas would be an option for the following year, ultimately allowing for the necessary time to complete the process.
- Staff and the County need to be comfortable saying no to an applicant that hasn't planned accordingly.

Carver County Public Works/Parks Procedures & Practices Special Event Use Permitting (PWHQ)

Effective: 1 / 1 /2023

Revised: _____

Purpose

To provide a consistent standard in which requests of a special event use permit are obtained for event activities on county park and trail properties.

Policy

Requested use permits will be considered under either tier one or tier two as described below.

Tier One:

Examples of: Club fishing tournaments; School/Church fundraisers; Large Scout Summer Camps etc.

These events are often operated by parent/citizen volunteer(s) and do not typically have professional event coordination experience. The size and scope of these events are typically small and relatively simplistic in nature. These events often are held as a benefit to the community or non-profit group/organization facilitating them. Most of the time, these events have minimal impacts and minimal requirements of added service/coordination to the Department.

These requests will require a minimum of (30) day advance lead time of the event date (which is assessed when all required materials are provided to the Department) to ensure County standard liability insurance limits (at minimum) are met, documentation of other non-Parks Department permitting items are completed (not anticipated with the typical Tier 1 event type) (ie. City, State, Township, Other County Departments etc.) and payment in full of all applicable fees. When available, the event is required to reserve a park facility, or facilities, for use during their event date(s).

Tier Two:

Examples of: Endurance events; music/artistic events; retail exhibitor/vendor events, 4th of July fireworks, Community festivals etc.

These event(s) are often coordinated by a special event business/professional(s). The size and scope of these events typically are substantial (# of people, duration, operational logistics...). The event is (often) being held in part for financial benefit (event company, another organization, etc.). The impact, or usage of the park property is often robust (parking & overall space needs, consideration for trash and restroom capacities, potentially exclusive use of a park/trail area etc.) including requirements of additional service/coordination to the Department.

These requests will require a minimum of (90) day advance lead time of the event date (which is assessed when all required materials are provided to the Department) to ensure County standard liability insurance limits (at minimum) are met, both formal steps (Park Commission recommendation & County Board action) required, documentation of other non-Parks Department permitting items completed (ie. City, State, Township, Other County Departments etc.) and payment in full of all applicable fees. When available, the event is required to reserve a park facility, or facilities, for use during their event date(s).

*Reoccurring annual events, without substantial changes to prior event operations & scope, could be accommodated in a (60) day period of the event date due to the efficiencies in review and assessment time. However, the full (90) day period might be required.

DRAFT



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
CC: Martin Walsh, Parks & Recreation Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: 2023 Budget, Fee Schedule for Park & Recreation Services
DATE: August 3, 2022

This memorandum follows up on the information provided at the June 2022 Park Commission meeting pertaining to recommended fee schedule changes for the 2023 budget cycle specific to park and recreation services.

As reviewed for discussion and input purposes in June, staff have proceeded with the work pertaining to the areas of the Department fee schedule that reflect updates or areas of new fees for service in 2023. Estimates have been calculated for the additional revenue generated in these areas. It should be understood that these amounts are best projections/estimates based on how staff anticipate these service areas to unfold in 2023.

Recommendation: It is requested that the Park Commission recommend the 2023 Parks & Recreation Department fee schedule as part of the County budget process, to the County Board for authorization & implementation.

CARVER COUNTY

2023 Fee Schedule Change Form

Division/Dept.	Service	Current Fee	Proposed New Fee	Estimated Additional Revenue	Notes/Comments
PW Parks	Activity Room Reservation (WSB)	NA	\$375/Day	\$7,500	Estimated revenue based on projected availability of the facility specific to the project schedule, as well as staff assessment of when the building will be fully operational thereafter.
PW Parks	Rental Equipment – Kicksled (WSB)	NA	\$10/Hr.	\$500	Uncertain of the demand for initial year.
PW Parks	Rental Equipment – Assorted Yard Games (WSB)	NA	\$10/Hr.	\$500	Uncertain of the demand for initial year.
PW Parks	Recreation Instructor Labor for Contracted Outdoor Recreation Services	\$14.00/Hr.	\$16.00/Hr.	\$4,500	Covers direct cost of this service.
PW Parks	Tier 1 Special Use Event Permit	NA	\$108/Application	\$500	Consistent with proposed Special Use Event Policy.
PW Parks	Outdoor Seating/Picnic Area of WSB	NA	Weekday: \$75; Weekend/Holiday: \$125	\$500	Uncertain of the demand for initial year, and/or if the facility will be available for this type of use within the remaining summer season.

CARVER COUNTY PARKS & RECREATION DEPARTMENT

2023 Fee Schedule

(RF = Reservation Fee)

Baylor Regional Park	
Campsite Fees Utility (30amp & water) Primitive (tent) Full Hookup (50amp, water, & sewer) Cancellation Fee Same Day Cancellations Reservation Modification Fee Early Arrival Fee	\$30/Night/Site +RF \$22/Night/Site +RF \$40/Night/Site +RF \$5/Night/Site (less than 7-day notice) \$0 refund \$8/Modification Request 50% of the Nightly Rate
Mid-Week Camping Special Rates Utility (30amp & water) Primitive (tent)	Buy 2 nights and get 3rd night free. Buy 3 nights and get 4th night free. Promotion must be referenced at time of initial reservation and made by calling the parks office.
Community Room Facility Rental Organized Group Rate Damage Deposit Reservation Modification Fee Cancellation Fee	\$175/Day + RF \$100/Day + RF \$50 \$8/Modification Request See Cancellation Structure Below
Campground Commodities Ice: 10lb Bag Firewood Bundle Wi-Fi Connection Dump Station	\$4 \$6 \$5/Day \$15/Use (non campers)
Lake Waconia Regional Park / Waterfront Service Center	
Lake Waconia Event Center (Not In Operation) Damage Deposit Down Payment for Reservation Conf. Facility Access Prior to Event Facility Rental Building Attendant Sheriff/Security Personnel Early Set-Up Fee (Day of Event) Additional Trash/Recycling	\$500/Reservation \$500/Reservation \$150/Day + \$20/Hour for Required Staffing Time \$1,000/Day \$20/Hour/Staff \$80/Hour/Staff \$80/Four Hours (4 Hour Minimum) Cost of Service + 10% Administration Fee
Waterfront Service Center Activity Room Full Room Daily Rate *Events like wedding receptions, special/community events, etc. will require special event use permitting process and related fees.	\$ 375 50 See special event use permitting fees.

Waterfront Service Center Picnic Area

Designates private use of the west side covered seating area.

Follows flight B in shelter rental section.

DRAFT

General Park System

Organized Group Rates: These rates are available to groups meeting requirements outlined in Ordinance No. 30.

<p>Group Camping Organized groups of Scouts, Churches, Education/Athletic Teams, etc.</p>	<p>Rates shown are per day & night combo</p> <ul style="list-style-type: none"> • 1–25 People: \$37 • 26-50 People: \$75 • 51–100 People: \$150 • 101+: \$1.50/person
<p>Group Rate for Picnic Shelters Flights B & C (See below)</p>	<p>Weekday: \$20 + RF, Weekend: \$40 + RF</p>

Ordinance Violations

<p>Violation Fees Violation of Chapter 91 of Ordinance 72 of the Carver County Code of Ordinances</p>	<p>\$20 + \$10 Court Filing Fee (Plus State Fee(s))</p>
--	---

Photography & Videography Permits

<p>Annual Professional Photography Permit Commercial Business Permit Graduation/Wedding Monday - Thursday Friday - Sunday Video Shoot Atypical Video Shoot</p>	<p>\$225/Year \$400/Day \$25/Hour \$50/Hour \$200/Day \$500/Day (Minimum)</p>
---	--

Park Shelter Rentals

<p>Park Shelter “Flights” A: Lakeview B: Beach C: Hilltop, Big Oak, Trailside, Prairie</p>	<p>A: Weekday: \$150 + RF, Weekend/Holiday: \$225 + RF B: Weekday: \$100+ RF, Weekend/Holiday: \$150 + RF C: Weekday: \$40 + RF, Weekend/Holiday: \$80 + RF</p>
<p>Shelter Cancellation Fee</p>	<p>See Cancellation Structure Below</p>
<p>Damage Deposit</p>	<p>\$100/for Damage and/or Excessive Clean-Up</p>
<p>RF (Reservation Fee)</p>	<p>\$8</p>
<p>Reservation Modification Fee</p>	<p>\$8/Modification Request</p>
<p>Concession/Vending Fee</p>	<p>As Negotiated</p>

Reservation Cancellation for Park Facilities

<p>Cancellation based on customer request for: All Park Picnic Pavilions, Community Room, and Lake Waconia Event Center.</p> <p>Outdoor Recreation Programs/Services utilize this cancellation structure as well.</p> <p>Campsite Cancellations follow as outlined above.</p>	<ul style="list-style-type: none"> • 31+ Days Prior to Reservation/Event <ul style="list-style-type: none"> ○ 100% Refund Issued • 15-30 Days Prior to Reservation/Event <ul style="list-style-type: none"> ○ 75% of Refund Issued • 8-14 Days Prior to Reservation/Event <ul style="list-style-type: none"> ○ 50% Refund Issued • 0-7 Days Prior to Reservation/Event <ul style="list-style-type: none"> ○ 0% Refund Issued
---	--

Recreation & Educational Programming	
Contracted Recreation Program Services	\$16.00/seasonal labor hour + \$4/youth and \$7/adult equipment usage/rental. <i>For recreation program fees for private groups, contracted activities, and partnership programs, see Attachment B.</i>
Educational Programs 2 Program Hours 4 Program Hours	\$3/participant for short programs \$5/participant for long programs
Rental Equipment	
Canoe	\$10/Hour
Kayak	\$15/Hour
Paddle Boat	\$10/Hour
Personal Watercraft Storage	\$70/Season
Stand Up Paddle Board	\$15/Hour
Yard Game Equipment (Various Types)	<u>\$10/Hour?</u>
Kicksled	<u>\$10/Hour?</u>
Disc Golf	\$5/Day (+\$5.00 replacement cost if applicable)
GPS Units	\$5/Two Hours
Portable Fire Ring	\$15/Reservation Request
Cross Country Ski Equipment Adult Child (under 15 years old)	(Fee for package of skis, poles, & boots) \$6 / 2 Hours + \$1/additional hour \$5 / 2 Hours + \$1/additional hour
Snowshoe Equipment Adult Child (under 15 years old)	(Fee for package of snowshoes & poles) \$6/Day \$5/Day

Special Event Use Permits & Public Event Services	
Application & Permit Processing Tier 1 Tier 2	\$108/Application \$208/Application
Requirement of Facility Rental Additional Service Requests	See shelter rental rates above \$35/Hour/Employee
Public Fireworks Displays	Exempt
Edu. Agency Endurance Events (Summer)	\$25/Team
Edu. Agency Endurance Events (Winter) Monday-Thursday Friday-Sunday	\$25/Team \$30/Team
Outside Vendor Services Portable Toilets Portable Sinks Additional Trash *Number required based on event size	Each item is actual cost/unit x number required + 10% administration fee. *If the County has a service provider under contract for these services, permittee is required to use the County's provider.
Concession/Vending Fee	As Negotiated/By Agreement