

Crown College Lunch/Tour  
 8700 College View Drive  
 St. Bonifacius, Minnesota  
 March 16, 2010 – 12:00 p.m.

Carver County Board of Commissioners  
 Regular Session  
 March 16, 2010  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

			PAGE
4:00 p.m.	1.	<ul style="list-style-type: none"> <li>a) <b>CONVENE</b></li> <li>b) <i>Pledge of Allegiance</i></li> <li>c) <i>Public participation (comments limited to five minutes)</i></li> <li>d) <i>Introduction of New Employees</i></li> </ul>	
	2.	Agenda review and adoption	
	3.	Approve minutes of March 9, 2010 Regular Session .....	1-2
	4.	Community announcements	
4:05 p.m.	5.	<b>CONSENT AGENDA</b>	
	5.1	Professional services agreement with Bonestroo, Inc. for bridge design and construction engineering services .....	3
	5.2	Request to approve additional donations for 2010 Carver County Health and Safety Fair .....	4
	5.3	Community Social Services' warrants .....	NO ATT
	5.4	Commissioners' warrants.....	SEE ATT
4:05 p.m.	6.	<b>ADMINISTRATIVE SERVICES</b>	
	6.1	<i>Closed Session</i> – Land acquisition discussion .....	5
4:30 p.m.		<b>ADJOURN REGULAR SESSION</b>	

**Work Session Agenda**

4:30 p.m.	A.	<b>FINANCIAL SERVICES</b>	
	1.	County Road 10/Engler Boulevard tax abatement improvements .....	6

2. 2009 Year end budgets to actual summary and 1Q '09 key financial performance ..... 7

6:00 p.m.

**BOARD AND ADMINISTRATOR REPORTS**

David Hemze  
County Administrator

**UPCOMING MEETINGS**

March 23, 2010	9:15 a.m. Board Meeting
March 30, 2010	No Meeting
April 6, 2010	9:15 a.m. Board Meeting
April 13, 2010	9:15 a.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on March 9, 2010. Chair James Ische convened the session at 9:15 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch and Tom Workman.

Members absent: Randy Maluchnik.

Workman moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Degler moved, Lynch seconded, to approve the minutes of the March 2, 2009, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Lynch seconded, to approve the following consent agenda items:

Accepted various donations for the 2010 Carver County Health and Safety Fair.

Targeted case management contract regarding Metropolitan Health Plan.

Resolution #15-10, County Board Acknowledgement SP 10-610-39, SP 10-615-10, SP 10-615-11 and SP 10-617-18 Final Payment.

Approved the deletion of 1.0 FTE from the on call bus driver status and the creation of a 1.0 FTE bus driver.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Gary Bork, Community Social Services, requested the Board approve the Scott Carver Heading Home Plan to end homelessness and noted the previous work session the Board held to review the plan.

Rebecca Bowers, CAP Agency representative, explained they were asking the Board for their support of the plan. She stated this was a part of a collaboration to end homelessness in Scott and Carver Counties. Bowers pointed out homelessness existed in Carver County and she talks with individuals who are homeless or on the verge of homelessness. She stated many previously had jobs and were hard hit by the economy.

She indicated in their plan they identified 1200 households who received assistance to prevent or end homelessness in 2009, with another 1200 they were not able to serve. She stated their plan identified five goals to end homelessness, with preventing homelessness their number one goal. Bowers indicated affordable housing was one of their greatest needs.

She explained they would be talking with partners to meet those needs and accomplish their goals. Bowers stated they were asking the Board to accept the plan and asking for the continued involvement of County staff. Bowers clarified they were not asking for money and were looking at creating strategies to meet the needs.

Degler moved, Workman seconded, to approve the Heading Home Scott Carver plan to prevent homelessness over the next ten years. Motion carried unanimously.

Lynch moved, Degler seconded, to adjourn the Regular Session at 9:43. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)



# REQUEST FOR BOARD ACTION

## AGENDA ITEM: Professional Services Agmts. with Bonestroo, Inc. for Bridge Design and Construction Engineering Services

Originating Division: Public Works

Meeting Date: March 2, 2010

Amount of Time Requested: n/a

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Bonestroo, Inc. has been selected to provide design and construction engineering services for Bridges 4655 (CSAH 40), L2784 (CSAH 41) and 10501 (CSAH 43). These three agreements provide for completion of these services. Each agreement includes the option to remove parts of the needed engineering work if County engineering staff is available to complete that portion of the work. The option of construction engineering services will not be initiated until construction funding is available for the projects.

<u>Road</u>	<u>Bridge</u>	<u>Design</u>	<u>Const.</u>	<u>Total</u>
CSAH 40	4655	\$69,140	\$70,500	\$139,640
CSAH 41	L2784	\$69,140	\$70,500	\$139,640
CSAH 43	10501	\$69,140	\$70,500	\$139,640
				<u>\$418,920</u>

**ACTION REQUESTED:** It is recommended that the Carver County Board of Commissioners approve the agreements with Bonestroo, Inc. to perform the design and construction services for Bridge No. 4655 (CSAH 40); Bridge No. L2784 (CSAH 41) and Bridge No. 10501 (CSAH 43) and authorize the County Board Chair and County Administrator to sign these agreements.

### FUNDING

County Dollars = \$418,920.00  
 Other Sources & Amounts =  
 =\$  
**TOTAL** =\$418,920.00

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

Related Financial Comments:

Reviewed by Division Director

Date: 2/9/2010

**RECEIVED**

FEB 10 2010  
COUNTY ATTORNEY

S:\Projects\Bridge No.4655 - CSAH 40\PSA with Bonestroo - 2010 - baf



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Request to approve additional donatlons for 2010 Carver County Health and Safety Fair**

Originating Division: Employee Relations

Meeting Date: 3/16/2010

Amount of Time Requested: consent

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The Health Break Team and the Safety Committee are organizing and sponsoring a Health and Safety Fair for all employees on Thursday, March 18, 2010. Donations were approved at the 3/9/2010 County Board meeting. Additional items with similar value have since been donated by Health and Safety Fair vendors.

They include free passes at SNAP Fitness with a value of \$310, and passes for Balance Life Wellness with a value of \$80. Total additional amount is \$390.

**ACTION REQUESTED:** Motion to accept additional donations with a value of \$390 for the 2010 Carver County Health and Safety Fair

**FUNDING**

County Dollars = \$0

Other Sources & Amounts = \$

**TOTAL** = \$

Related Financial Comments:

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

Reviewed by Division Director

Date: 3/10/2010



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Closed Session - Land Acquisition Discussion**

Originating Division: Administrative Services

Meeting Date: March 16, 2010

Amount of Time Requested: 20 minutes

Attachments for packet:  Yes  NoItem Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The Administrative Services Division requests permission to negotiate for property located at 523 East 4th Street, Chaska, MN 55318, legally described as Lot 5, Block 17, city lots of Chaska recorded in Carver County, MN identified as P.I.D.# 30.0500940. The acquisition involves .18 acre of land (7,753 square feet) which includes a residence of 1,623 above grade finished square feet. Staff is proposing to utilize funds from remaining reserves after the Courthouse bonds which were paid off in 2009. Staff hopes to have appraisal information available for the March 16<sup>th</sup> Board meeting.

**ACTION REQUESTED:** Closed Session according to Minn. Stat. Sec. 13D.05 subd. 3 (c) (3) to develop or consider offers or counteroffers for the purchase of real estate.

**FUNDING**

County Dollars = \$

Other Sources &amp; Amounts = \$

= \$

**TOTAL** = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director

Date: March 8, 2010



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : County Road 10/Engler Blvd Tax Abatement Improvements**

Originating Division: Public Works/Financial Services

Meeting Date: March 16<sup>th</sup>, 2010

Amount of Time Requested: 1 hour

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Minnesota Statutes, Section 469.1815 to 1815 authorize tax abatements for the County to finance public infrastructure improvements in accordance with the County's Tax Abatement Policy. Tax abatement does not reduce the level of taxes paid by a property but will redirect the county's portion of property taxes received in the future from a specific development to pay for the debt service.

The County approved its first tax abatement district in 2008 for the Lyman Boulevard improvements in the City of Chanhassen.

County and City staff will make a presentation for the County to consider establish it's second tax abatement district for County Road 10/Engler Boulevard Improvements in Chaska.

**ACTION REQUESTED:** None – Informational only

**FUNDING**

County Dollars = \$  
Other Sources & Amounts = \$  
TOTAL = \$

**FISCAL IMPACT**

None (for now)  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:*

Reviewed by Division Director

Date: March 8, 2010





# REQUEST FOR BOARD ACTION

## AGENDA ITEM : 2009 Year-End Budget to Actual Summary and 1Q '09 Key Financial Performance Indicators

Originating Division: Financial Services

Meeting Date: March 16th, 2010

Amount of Time Requested: 20 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The MN State Auditor's Office is in the process of auditing the County's 2009 financial activity. Once the audit is completed at the end of April/early May the Finance staff will write the (award winning) 100+ page Comprehensive Annual Financial Report which should be completed in early June. At the workshop, County staff will provide an overview of the County's :

- 2009 Key Financial Performance Indicators
- Preliminary 12/31/09 Year End Savings Y.E.S. Balance

**ACTION REQUESTED:** None - Informational update only

### FUNDING

County Dollars = \$

Other Sources & Amounts = \$

**TOTAL** = \$

### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other:

Related Financial Comments:

Reviewed by Division Director

Date: 3/8/10