



Please save your report based on the following example:
 RochesterCity_August2020
 Submit in Excel format to CRAOffice.mmb@state.mn.us seven business days after the end of each reporting period.

Local Government Expenditure Report		
Name of Local Government (this will auto populate based on your SWIFT Supplier ID)	10 digit SWIFT Supplier ID # (begins with 0000) Select this link for SWIFT ID list	Date Submitted (Enter in MM/DD/YYYY Format)
CARVER COUNTY	0000197282	1/14/2021
Name and Title of Person Filling Out Form	DUNS Number (Select this link for more information)	Phone Number (enter 10 digits without spaces or dashes)
Brandon Zabel, Accountant	003265407	9523611938
Email Address	Amount of CRF Received from the Department of Revenue	Total Spent to Date (this amount will autofill)
bzabel@co.carver.mn.us	\$ 12,851,792	\$ 12,986,641.77
Use the drop down in cell D14 to select "Interim" if your agency has any unspent funds and "Final" in the box if all available CRF funds have been spent and this will be your final report.	Final	
Please submit this report no later than 7 business days after the end of each month to provide the spend status of allotted Coronavirus Relief Funds (CRF), CFDA Number 21.019 awarded by the State of Minnesota.	Amount of CRF Remaining (this amount will autofill)	
	\$ 0.00	

The covered period for these expenses is March 1, 2020 through November 15 (cities and towns) /December 1, 2020 (counties).

DO NOT USE CRF FUNDS FOR ANY COST INCURRED OUTSIDE THIS COVERED PERIOD.

Coronavirus Relief Fund (CRF) Categories		Total	July, 2020	August, 2020	September, 2020	October, 2020	November, 2020	December, 2020
Administrative Expenses	Describe expenses (links to expenditure category examples are in the green category boxes to the left) Staff time spend on administrative work related to disbursing payments from the CRF fund, managing compliance, etc.	Treasury Guidance 40847.08	FAQs 0.00	0.00	0.00	0.00	40847.08	0.00

Budgeted Personnel and Services Diverted to a Substantially Different Use	FEMA 25% match- County Staff time,\$9,196.10. Staff repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to COVID19, \$147,679.79. Staff duties substantially dedicated to mitigating or responding to COVID19 activities, \$491,518.18.	648394.07	0.00	0.00	0.00	0.00	648394.07	0.00
COVID-19 Testing and Contact Tracing	Public Health Staff time spend on contract tracing, \$48,966.57. Purchases that were made to help with COVID-19 testing through Bluestone Physician Services PA	73986.19	0.00	0.00	0.00	0.00	48966.57	25019.62
Economic Support (other than small business, housing, and food assistance)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses Associated with the Issuance of Tax Anticipation Notes		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facilitating Distance Learning	Payments made to school districts 110 (\$4,500) & 112 (\$11,617.54) for zoom and hot spots for students.	16117.54	0.00	0.00	0.00	0.00	0.00	16117.54
Food Programs	Food delivery to county residents to enable compliance with COVID-19 public health precautions.	78781.66	0.00	0.00	19000.00	10760.00	42000.00	7021.66
Housing Support	The Carver County CDA developed programs to support residents dealing with eviction or foreclosure due to the COVID-19 pandemic (\$304,100.87). Carver County- programs to prevent homelessness, eviction, foreclosure, and other emergency needs, such as utilities, car insurance, and transportation (\$440,885.23).	744456.06	0.00	304100.87	112052.58	99137.44	57434.93	171730.24
Improve Telework Capabilities of Public Employees	Improve teleworking capabilities of county employees to enable compliance with COVID-19 public health precautions.	945678.64	0.00	0.00	102089.12	394417.47	7603.97	441568.08
Medical Expenses	Establish temporary public medical facilities to increase COVID-19 treatment capacity (mobile clinic & FFE \$520,708). Emergency medical response expenses- call center for health screening and triage RN services (\$61,600). Supplies-\$641.89	582949.89	0.00	0.00	493400.00	0.00	88908.00	641.89
Nursing Home Assistance		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payroll for Public Health and Safety Employees	Public Safety and Public Health employees	7873477.22	0.00	0.00	0.00	0.00	7873477.22	0.00
Personal Protective Equipment	Acquisition and distribution of medical and protective supplies including sanitizing products and PPE.	94380.02	0.00	0.00	32774.28	5637.65	21232.77	34735.32
Public Health Expenses	Disinfection and sanitation of public areas and County facilities. Purchases necessary to adhere to public safety measures in response to COVID-19. Caring for homeless populations within the County, to mitigate COVID-19 effects and enable compliance with COVID-19 PH precautions. Bilingual health education, health screening, and healthcare navigation (\$10,000)	718398.40	0.00	0.00	132821.47	93700.42	54539.57	437336.94

CRF Fund Spending Confirmations

X

Use the dropdown menu to place an "X" in the cell B78 to confirm that your CRF funding request meets federal guidance:
(1) as a necessary expenditure to respond to the COVID-19 public health emergency,
(2) is not accounted for in the current budget,
(3) expenses were incurred during the covered period. See box C18 for explanation, and
(4) does not include any ineligible expenses as defined in federal guidance.