



Carver County Board of Commissioners
 June 28, 2011
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:15 a.m.	1.	<ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) Public comments (limited to five minutes) d) Introduction of New Employees 1 	
	2.	Agenda review and adoption	
	3.	Approve minutes of June 20, 2011, Board of Equalization and June 21, 2011 Regular Session.....	2-6
	4.	Community Announcements	
9:15 a.m.	5.	CONSENT AGENDA	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.1 Extension of 1.0 on call grant funded bus driver position.....	7-8
		5.2 Request for letters and Resolutions of support for planned trail projects in Chanhassen	9-11
		5.3 Approval of contract with Science Applications International Corporation for update of hazard mitigation plan	12
		5.4 Accept Project SAP 010-611-009 (CSAH 11 bridge emergency repair) as complete and approve final payment.....	13
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.5 Biennial CCWMO engineering contracts 2011-2013	14
		<i>Connections: Develop strong public partnerships and connect people to services And information</i>	
		5.6 Gambling application received from the Minnesota Astronomical Society.....	15-16
		<i>Culture: Provide an organizational culture which fosters individual accountability To achieve goals and sustain public trust and confidence in County government</i>	
		5.7 2010-2011 LELS Deputy Collective Bargaining Agreement	17
		5.8 Revised MoA with AFSCME regarding IT salary adjustments	18
		<i>Finances: Improve the County's financial health and economic profile</i>	
		5.9 Accept Project SP 10-610-30/10/632-14 as complete and approve final payment.....	19
		5.10 Finance policies	20-27
		5.11 Community Social Services warrants	NO ATT
		5.12 Commissioners' warrants.....	SEE ATT

- 9:15 a.m. **6. COMMUNITIES: Create and maintain safe, healthy and livable communities**
6.1 Award of bid for Project SAP 10-610-037 CSAH 10 bridge 28
- 9:25 a.m. **7. CONNECTIONS: Develop strong public partnerships and connect people to services and information**
7.1 Minnesota Valley Regional Rail Authority Resolution of Support..... 29-30
7.2 Resolution in Support of the Minnesota Accountable Government Innovation and Collaboration Act (MAGIC) 31-33
- 10:00 a.m. **ADJOURN REGULAR SESSION**
- 10:00 a.m. **BOARD REPORTS**
1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

- July 5, 2011 No Meeting
July 12, 2011 9:15 a.m. Board Work Session
July 19, 2011 4:00 p.m. Board Meeting

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Introduction of Administrative Intern

Primary Originating Division/Dept: <u>Administrative Services</u>	Meeting Date: <u>6/28/2011</u>
Contact: <u>Nick Koltavy</u> Title: <u>Management Analyst</u>	Item Type: <u>Select...</u>
Amount of Time Requested: <u>5</u> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <u>Steve Taylor</u> Title: <u>Admin Services Division Director</u>	

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information.

BACKGROUND/JUSTIFICATION:

Nick Anhut started on June 27 as the Administrative Intern. Nick will be working on a number of projects this summer including social media and e-government.

Nick is currently a graduate student at the University of Minnesota Humphrey Institute studying Public Policy. He comes to the County with 7 years of service in the United States Army and a Bachelor of Arts in Political Science from the University of Notre Dame.

ACTION REQUESTED:

No formal action requested.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Total	\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

Office use only:
RBA 2011- 672

County Board of Appeal and Equalization
June 20, 2011

The County Board of Appeal and Equalization met this day as required by law. Present were Board members: Randy Maluchnik, Chair, Tim Lynch, Vice Chair, Gayle Degler, James Ische, Tom Workman and Taxpayer Services Manager, Laurie Engelen.

Angie Johnson, County Assessor, introduced the appraisers in her office and the areas they assessed. She reviewed the number of residential sales this past year and number of new homes built.

David Preves, PID #25.2300030, stated he purchased this property seven years ago and during a time when there were bidding wars for homes on Lotus Lake. He believed lakeshore lots were going down and not up and, based on comparables, suggested his value was \$100,000 too high. He referenced his 2009 appraisal and stated real estate has been going down since that time. Preves stated values were inequitable and inconsistent. He added his property taxes were significantly higher than neighboring properties having equal or more valuable homes.

Richard Berland, PID #25.8300020 and 25.8300070, stated his property had always been fully permitted and inspected and pointed out the final inspection that showed a finished lower level. He questioned the current assessor's statement that the house had previously been undervalued due to a previous assessor not including the finish lower level. He questioned the value increase and believed that real estate prices have gone down.

The Board recessed at 6:03 p.m. to allow for any additional appeals. Receiving no additional appeals the Board reconvened at 6:52 p.m.

Ische moved, Degler seconded, to set the value on PID #25.2300030, David Preves, at \$899,800. Motion carried unanimously.

Ische moved, Lynch seconded, to set the value on PID #25.8300020 and 25.8300070, at \$800,000. Motion carried unanimously.

Degler moved, Workman seconded, to adjourn at 7:01 p.m. Motion carried unanimously.

Laurie Engelen
Taxpayer Services Manager

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 21, 2011. Chair Randy Maluchnik convened the session at 4:00 p.m.

Members present: Randy Maluchnik, Chair, Tim Lynch, Vice Chair, Gayle Degler, James Ische and Tom Workman.

Members absent: None.

Under public comments, Lynda Boudrea, with Congressman Kline's office, introduced herself to the Board and encouraged them to contact her for assistance on issues that may impact the County on a federal level.

Degler moved, Lynch seconded, to approve the agenda with the revised board action related to the tax clerk hire. Motion carried unanimously.

Ische moved, Workman seconded, to approve the minutes of the June 7, 2011, Regular Session. Motion carried unanimously.

Ken Carlson, Emergency Management, updated the Board on possible future road closings due to the recent rainfall amounts.

Community announcements were made by the Board.

Ische moved, Degler seconded, to approve the following consent agenda items:

Professional services agreement between Carver County and Philip's Tree Care for 2011 roadside spraying with a not to exceed amount of \$35,500 and authorized the Chair and County Administrator to execute the agreement after review and approval by the County Attorney and Risk Management.

Approved Metro Alliance for Healthy Families database contract.

License #10-501, American Legion Post #580

License #10-508, Dahlgreen Golf Club, Inc

License #10-509, Nash Finch Co dba Econofoods #318

License #10-513, Good Time Liquors

License #10-515, Holiday Stationstores, Inc dba Holiday Stationstore #199

License #10-519, Ivan's Convenience Store, Inc.

License #10-523, Mid-County Coop

License #10-526, R E Smith Oil & Tire Co, Inc

License #10-535, Harms Bar

License #10-540, Bluff Creek Golf Association

License #10-541, Plocher's, Inc dba Floyd's Bar

License #10-557, TBI Liquors Two, Inc. dba Cheers Wine & Spirits

License #10-558, Mayer Oil Co of Mayer dba Mayer MobileMart

License #10-566, Schoknecht, Inc dba Lisa's Place
License #10-567, J & R Entertainment dba Da' Boars Bar & Grill
License #10-578, Kwik Trip, Inc dba Kwik Trip #402
License #10-594, Holiday Stationstores, Inc dba Holiday Stationstore #360
License #10-596, Champlin 2005 LLC dba Cub Foods
License #10-600, Chanhassen CVS LLC dba CVS/Pharmacy #1747.
License #10-603, Century Wine & Spirits, LLC
License #10-604, Holiday Stationstores, Inc. dba Holiday Stationstore #371
License #10-605, Walgreen Co. dba Walgreens #9728
License #10-606, Harvey's Bar & Grill Inc
License #10-608, Alouls Fuel & Food Service dba Chanhassen BP
License #10-610, KLMS Group LLC dba Century Blvd BP
License #10-611, Last Call Properties, LLC dba Last Call Too
License #10-613, Casey's Retail Company dba Casey's General Store #2655
License #10-614, Holiday Stationstores, Inc. dba Holiday Stationstore #390
License #10-616, TTK, Inc. dba Carver Liquor
License #10-619, B&B Hospitality dba HI-5 Market
License #10-620, Chanhassen Winner Co.
License #10-623 Thaemert, Inc. dba T-Road Tavern
License #10-624 Kleinprintz Liquors, LLC dba MGM Liquor Warehouse
License #10-625, Victoria Street, LLC dba Victoria Bar and Grill
License #10-626, Southern Sands, Inc. dba Down South Bar and Grill
License #10-627, Kwik Trip, Inc. dba Kwik Trip #492
License #10-628, Walgreen Co dba Walgreens #12434
License #10-629, Schroeder Oil LLC dba Hollywood Star
License #10-631, Crossroads Liquor of Victoria LLC Crossroads Liquor
License #10-632, The Dog House II Saloon dba The Dog House
License #10-633, Northern Tier Retail LLC dba SuperAmerica #4366
License #10-634, GMB Enterprise, LLC dba Inn Town Wine & Spirits

Declared the County's adoption of the ten performance measures developed by the Council on Local Results and Innovation and related budget amendment.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Gary Bork, Community Social Services, requested the Board accept donations to the foster care program. He stated, in spite of their efforts to not place children in foster care, some children do have to be placed and the process is traumatic. He explained children often leave with their belongings in a garbage bag and pointed out the significance of the donation.

Nicole Bailey, explained her project and stated she chose it to earn her Gold Award. She indicated the project would give children a nice clothing bag for their belongings and include a blanket, stuffed animal and hygiene items. She stated she recognized the need for this in her community. Ms. Bailey added this was just the beginning and bags would continue to be made as they are needed.

The Board commended Ms. Bailey for her project and a job well done.

Ische moved, Lynch second, to accept the donation of the clothing bags. Motion carried unanimously.

Ryan O'Connor, AMC policy analyst, highlighted the proposed Minnesota Accountable Government Innovation and Coloration Act to the Board. He stated this initiative started several years ago and explained what the Act would entail. O'Connor noted 55 County Boards have passed Resolutions of support and the AMC Board believed it was an important Act to support.

He explained the change from the current system and how the waiver process would work. He indicated the bill passed the Senate but got bogged down in the House Ways and Means Committee. He suggested it may be included in the final budget agreement.

The Board thanked O'Connor for his report.

Mark Lundgren, Taxpayer Services, requested the approval to hire a tax clerk and increase the current tax clerk position to 40 hours. He stated he would reallocate dollars from the property records manager position he would eliminate and indicated the net savings would be approximately \$49,000.

Ische moved, Workman seconded, to eliminate the property records manager position and approve the reallocation of funding to hire a new tax clerk position, increase the current tax clerk position from 37.5 hours to 40 hours per week and approve the related budget amendment. Motion carried unanimously.

Steve Taylor, Administrative Services, requested the Board approve the fiber optic project. He reviewed the background of the project beginning with the ARRA grant submission and the federal grant awarded.

He explained the project scope and benefits. Taylor pointed out the environmental assessment process that was completed and stated an official "Finding of No significant Impact" was recently received for the project.

Taylor indicated six construction bids were received and explained Jaguar Communications role in the project. He identified the project costs of 7.5 million and pointed out the five year payback based on T1 expenditures. He indicated he was recommending a contract with MP Nexlevel who had the lowest responsible bid. He noted they had received a lower bid but, as part of their due diligence, it was determined that the level of experience the bidder had did not meet the requirements.

Ische moved, Degler seconded, to adopt the project budget of \$7,494,500 of which \$5,995,600 is from ARRA grant dollars, \$1,498,900 is the local match and to:

- 1) Approve contract with MP Nexlevel, who had the lowest responsible bid, for \$4,784,651.83 to provide construction of ring and laterals and to reject the low bid;
- 2) approve contract with Power & Tel for \$1,284,883.80 to provide fiber optic cable and conduit;
- 3) approve contract with Jaguar Communications for \$740,000.00 to provide fiber splicing and testing, pre-engineering, and project administration and reject the splicing bids that were received and
- 4) approve contract with Jaguar to provide an IRU (lease agreement) which provides longer fiber lease including maintenance costs and open interconnect support & management.

Degler, Ische, Lynch, Maluchnik voted aye. Workman voted nay. Motion carried.

Ische moved, Degler seconded, to delegate authority to the Administrative Services Division Director to approve individual change orders for up to \$50,000. Motion carried unanimously.

Lynch moved, Degler seconded, to adjourn the Regular Session at 5:10 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Extension of 1.0 On-Call Grant Funded Bus Driver Position

Primary Originating Division/Dept: <u>Community Social Services - Income Support</u>	Meeting Date: <u>6/28/2011</u>
Contact: <u>Jim Broucek</u> Title: <u>Income Support Manager</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

In 2009 Scott County, the administrative entity for the Carver and Scott counties Smart Link Transit system, was awarded a 3 year grant by the Met Council to help pay for the costs associated with the development, implementation, and expansion of transit in the two counties. On September 14, 2010 the County Board approved the creation of a temporary 1.0 FTE On-Call Bus Driver position for a 1 year period of time through September 30, 2011 that was funded 100% by these grant dollars from the Met Council. Earlier this year Smart Link was awarded an additional 2 year grant from Met Council to continue the transit services they have developed in Carver and Scott counties. In order to maintain transit service levels, we are requesting the extension of the temporary 1.0 FTE On-Call Bus Driver position for an additional 2 year period of time through September 30, 2013, at which time the position would end. 100% of the costs associated with this temporary position would be covered by grant funds.

ACTION REQUESTED:

Motion to approve extension of the temporary 1.0 FTE On-Call Bus Driver position for a 2 year period of time through September 30, 2013.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: Increase budgeted staff

FUNDING

County Dollars =	<input type="text"/>
Met Council =	\$68,478.00
Total	\$68,478.00

Related Financial/FTE Comments:

The estimated 2 year cost of the On-Call Bus Driver position is \$68,478, which is funded 100% by the Met Council. \$8560 of this amount will be incurred in 2011, & the remaining \$59,918 will be incurred in 2012-2013.

Office use only:
RBA 2011- 625

Budget Amendment Request Form



Agenda Item:

Extension of 1.0 On-Call Grant Funded Bus Driver Position

Department:
t:

Meeting Date: 6/28/2011

Requested By:

Chuck Churchill

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
Grant Funds	11-448-792-3025-58...	\$8,560.00
TOTAL		\$8,560.00

Description of Accounts	Acct #	Amount
Salary \$ Benefits	11-448-792-3110-61...	\$7,498.00
	11-448-792-3110-61...	\$109.00
	11-448-792-3110-61...	\$415.00
	11-448-792-3110-61...	\$465.00
	11-448-792-3110-61...	\$35.00
	11-448-792-3110-61...	\$39.00
TOTAL		\$8,561.00

Reason for Request:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for Letters and Resolutions of Support for Planned Trail Projects in Chanhasen

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>6/28/2011</u>
Contact: <u>Marty Walsh</u> Title: <u>NA</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The City of Chanhasen is seeking resolution of support for two Federal Transportation Enhancement trail grant applications. One application is for a trail along TH 5 extending from Century Blvd on the South side of Highway 5 into the Minnesota Landscape Arboretum, a distance of approximately 1 mile. This project also includes and underpass at TH 41 extending into the property of the Minnesota University Landscape Arboretum. The Arboretum is supportive of the project. This trail segment is consistent with the County Comprehensive Plan and with the Metropolitan Councils Parks, Trails and Open Space System Plan. The planned trail also links the City of Chanhasen's trail system to the U of M Arboretum.

A second Federal Transportation Enhancement Grant Application is for a segment of trail along Bluff Creek Drive. The trail would be an extension of an existing trail on Bluff Creek Drive. This planned trail would link the City of Chanhasen's Trail System along Pioneer Trail to the regional Trail and is 3/4 of a mile in length.

ACTION REQUESTED:

Authorize the County Engineer to provide a letter of support for the planned trail along TH 5 and pass a resolution of support.

Authorize the County Engineer to provide a letter of support for the planned trail along Bluff Creek Drive and pass a resolution of support.

<p>FISCAL IMPACT: <u>None</u> <i>If "Other", specify:</i> <input style="width: 200px; height: 20px;" type="text"/></p>	<p>FUNDING</p> <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$0.00</td> </tr> <tr> <td><input style="width: 100%;" type="text"/></td> <td></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$0.00</td> </tr> </table>	County Dollars =	\$0.00	<input style="width: 100%;" type="text"/>		Total	\$0.00
County Dollars =	\$0.00						
<input style="width: 100%;" type="text"/>							
Total	\$0.00						
<p>FTE IMPACT: <u>None</u></p>							

Related Financial/FTE Comments:

Office use only:
RBA 2011- 645

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: June 28th, 2011
 Motion by Commissioner: _____

Resolution No: _____
 Seconded by Commissioner: _____

A RESOLUTION IN SUPPORT OF THE CITY OF CHANHASSEN'S APPLICATION FOR TRANSPORTATION ENHANCEMENT (TE) FUNDS FOR TRUNK HIGHWAY (TH) 5 PEDESTRIAN TRAIL AND TRUNK HIGHWAY (TH) 41 PEDESTRIAN UNDERPASS

WHEREAS, Carver County has been contacted by the City of Chanhassen regarding support of the City's application for TE funds for the proposed pedestrian trail along TH5 and Pedestrian underpass at TH 41;

WHEREAS, We understand that the project will fill a significant gap in the local and regional trail system by connecting multiple local trail systems to the University of Minnesota Landscape Arboretum and provide a safe street separated trail and grade-separated crossing of TH 41;

WHEREAS, Pedestrian and bicycle trails improve the quality of life in a community, and work to improve the health and well-being of its residents;

WHEREAS, The TH 5 pedestrian trail and TH 41 pedestrian underpass will serve all residents of Carver County and adjoining communities and provide safe and convenient access to the Minnesota Landscape Arboretum; and,

NOW, THEREFORE, BE IT RESOLVED, that the county supports the City of Chanhassen's Application for Transportation Enhancement (TE) funds for the TH 5 Pedestrian Trail and TH 41 Pedestrian Underpass.

Adopted this ____ day of June, 2011 by the _____

YES	ABSENT	NO

STATE OF MINNESOTA
 COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2011, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2011.

 Dave Hemze County Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 28th, 2011
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

A RESOLUTION IN SUPPORT OF THE CITY OF CHANHASSEN'S APPLICATION FOR TRANSPORTATION ENHANCEMENT (TE) FUNDS FOR A MULTI-USE PAVED TRAIL ALONG BLUFF CREEK DRIVE

WHEREAS, Carver County has been contacted by the City of Chanhassen regarding support of the City's application for TE funds for the proposed multi-use trail along Bluff Creek Drive;

WHEREAS, We understand that the project will extend an existing City paved trail 0.75 miles to meet the existing Minnesota River Bluffs LRT Regional Trail;

WHEREAS, Pedestrian and bicycle trails improve the quality of life in a community, and work to improve the health and well-being of its residents;

WHEREAS, The Bluff Creek Trail will serve all residents of Carver County and adjoining communities and provide safe and convenient access to the Minnesota River Bluffs LRT Regional Trail; and,

NOW, THEREFORE, BE IT RESOLVED, that the county supports the City of Chanhassen's Application for Transportation Enhancement (TE) funds for the Bluff Creek Trail.

Adopted this ____ day of June, 2011 by the _____

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2011, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2011.

Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of Contract with Science Applications International Corp for Update of Hazard Mitigation Plan

Primary Originating Division/Dept: <u>Public Health & Environment - Emergency Mgmt.</u>	Meeting Date: <u>6/28/2011</u>
Contact: <u>Ken Carlson</u> Title: <u>Emergency Management M...</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County's Hazard Mitigation Plan must be updated every five years to maintain FEMA Mitigation Grant eligibility. FEMA has notified the County that this year's update will be very complex, and offered federal grant funding to hire a consultant to assist in the process. That grant has been obtained, and staff obtained quotes from Science Applications International Corp (SAIC) and Bonestroo, Inc for professional services. Staff has reviewed the quotes and recommends approval of the contract with SAIC as the lower quote and more experienced firm in Hazard Mitigation planning. SAIC is the parent company of Beck Disaster Recovery, which provided similar services for the Continuity of Operations Plan in 2008.

ACTION REQUESTED:

Approval of the contract with Science Applications International Corporation for planning/consultation professional services in updating the Carver County Hazard Mitigation Plan. Attorney's Office and Risk Management have approved.

<p>FISCAL IMPACT: <u>Included in current budget</u> If "Other", specify: <input type="text"/></p> <p>FTE IMPACT: <u>None</u></p>	<p>FUNDING</p> <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td><input type="text"/></td> </tr> <tr> <td>FEMA Hazard Mitigatio...</td> <td style="text-align: right;">\$46,421.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$46,421.00</td> </tr> </table>	County Dollars =	<input type="text"/>	FEMA Hazard Mitigatio...	\$46,421.00	Total	\$46,421.00
County Dollars =	<input type="text"/>						
FEMA Hazard Mitigatio...	\$46,421.00						
Total	\$46,421.00						

Related Financial/FTE Comments:
 FEMA Hazard Mitigation Planning Grant accepted and budget amendment made on 10/26/2010. Account 01-280-280-1901-6260. These federal grant dollars are listed as a revenue item for 2011 under the Emergency Management Department budget.

Office use only:
 RBA 2011- 651

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Accept Project SAP 010-611-009 (CSAH 11 Bridge Emergency Repair) as Complete and Approve Final Payment

Primary Originating Division/Dept: <u>Public Works - Engineering</u>	Meeting Date: <u>6/28/2011</u>
Contact: <u>Scott A. Smith</u> Title: <u>Project Engineer</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <u>Public Works Director/County ...</u>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Project SAP 010-611-009 involved an emergency repair of a large scour hole and slope stabilization to retain the integrity of the CSAH 11 bridge piers on the northerly banks of the Minnesota River in Carver County before the expected flooding occurred.

The engineers estimate for the repair and stabilization was \$170,800.00. The total cost of all work done by S. M. Hentges & Sons is \$151,768.00. A Previous payment of \$134,252.10 was made to S.M. Hentges until all contract items had been reviewed and determined to be complete by Carver County staff.

All work for this project has been completed. Staff has reviewed the work done for this project and sees it as complete and is recommending to finalize it.

Final payment of \$17,515.90 includes the remaining amount to be paid to S. M. Hentges for all work completed as part of this project and the release of all retainage. Board Action is needed to release all retainage and finalize the contract.

ACTION REQUESTED:

Motion to adopt a resolution accepting the project as complete and to authorize final payment of \$17,515.90 to S. M. Hentges & Sons.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$12,000.00
Scott County =	\$12,000.00
State Flood Relief Bond...	\$127,768.00
Total	\$151,768.00

Related Financial/FTE Comments:

Office use only:
RBA 2011- 646

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Biennial CCWMO Engineering Contracts 2011-2013

Primary Originating Division/Dept: <u>Public Health & Environment - Planning/Water</u>	Meeting Date: 6/28/2011
Contact: Paul Moline Title: PWM manager	Item Type: <u>Consent</u>
Amount of Time Requested: [] minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: [] Title: []	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

BACKGROUND/JUSTIFICATION:

With the implementation of the Carver County Water Management Organization (CCWMO) Water Plan, there are programs which require the need of engineering services. As part of identifying engineering service needs for the next 2-year period and responding to MN state statute 103B.227 Subd. 5 (requires the CCWMO to seek proposals from engineering firms every 2 years), staff sent out requests for proposals directly to appropriate firms. A team comprised of County and SWCD staff reviewed and ranked seven proposals submitted, and have agreed on a recommendation to retain Wenck Associates, Hydromethods, SRF Consulting and Emmons & Olivier Resources Inc. as the primary consultants for the 2-year period. Wenck Assoc. is the primary firm which handles stormwater review; EOR and SRF will be able to assist in upcoming planning and design projects, and Hydromethods provides a low-cost option for smaller projects. Project needs will likely arise during the next two years and other consultants may be requested to submit quotes for service as needed. Those contracts would follow County approval procedures.

Staff is requesting that retainer contracts be approved with Wenck Associates Inc, Hydromethods, SRF consulting and Emmons & Olivier Resources for the period of July 1, 2011 to June 30, 2013.

ACTION REQUESTED:

Motion to approve retainer contracts subject to review and approval by the County Attorney's Office and Risk Management with Wenck Associates Inc, Hydromethods, and SRF Consulting, and Emmons & Olivier Resources, and authorize signature of all related documents by the Carver County Board Chair and County Staff.

FISCAL IMPACT: Included in current budget

If "Other", specify:

[]

FTE IMPACT: None

FUNDING

County Dollars =	[]
CCWMO 2011 funds	\$65,000.00
Approved Grant Funds	\$250,000.00
Total	\$315,000.00

Related Financial/FTE Comments:

Identified funds are NOT TO EXCEED funds from the CCWMO Water Levy, approved grants, and County fees. 2012 and 2013 funds will be contingent on board approval of annual budgets, CCWMO water levy, and future outside grants. these funding amounts are not identified at this time. The related contracts are not a guarantee of work or payment, as the firms will be hired under a work order process as needed, or as grant workplans allow.

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RBA 2011- 644

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Gambling application received from the Minnesota Astronomical Society

Primary Originating Division/Dept: <u>Property Records & Taxpayer Services</u>	Meeting Date: <u>6/28/2011</u>
Contact: <u>Lisa Dreier</u> Title: <u>Taxpayer Services Clerk</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information.

BACKGROUND/JUSTIFICATION:

A Charitable gambling application was received from the Minnesota Astronomical Society. They plan to hold a raffle on Saturday, August 6, 2011, at the Onan Observatory located at 10775 County Road 33, Norwood Young America, MN 55397.

ACTION REQUESTED:

The Minnesota Astronomical Society seeks approval of a Lawful Gambling License.

FISCAL IMPACT: Other

If "Other", specify: Not Budgeted

FUNDING

County Dollars =	<input type="text"/>
<input type="text"/>	<input type="text"/>
Total	\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

Office use only:
RBA 2011- 626

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date:

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

CARVER COUNTY, MINNESOTA

WHEREAS, the Minnesota Astronomical Society seeks approval of a Lawful Gambling License; and

WHEREAS, the Minnesota Astronomical Society will hold a raffle at the Onan Observatory, 10775 County Road 33, Norwood Young America, MN 55397; and

WHEREAS, the Minnesota Gambling Control Board requires the County Board of Commissioners to specifically approve or deny a resolution for each applicant for a period of one year.

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners does approve the new license upon compliance with Code of Ordinance, Title XI, Chapter 112, and Section 112.02.

Adopted on _____, 2011.

Attest:

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2011, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 2011.

David Hemze, Carver County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2010 - 2011 LELS Deputy Collective Bargaining Agreement (CBA)

Primary Originating Division/Dept: <u>Employee Relations</u>	Meeting Date: <u>6/28/2011</u>
Contact: <u>Doris Krogman</u> Title: <u>Employee Relations Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <u> </u> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <u> </u> Title: <u> </u>	

Strategic Initiative:

Culture: Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.

BACKGROUND/JUSTIFICATION:

Carver County and the Law Enforcement Labor Services Local 287 Deputy Sheriff Unit have concluded negotiations for the Collective Bargaining Agreement (CBA) and associated Appendices and Memoranda of Agreement (MoA) for the period January 1, 2010 - December 31, 2011.

The terms agreed to are the same basic pattern as the other nine (9) units which settled earlier: 2010, no wage increases, either general adjustments or within range (step) movement; 2011, 1% wage increase for employees at the top of the salary range effective 1/1/2011; 2.75% wage increase for employees whose salaries are not yet at the top of the range, effective with the employee's anniversary date. The 2.75% increase is the 2011 "step" movement for these employees. There is a \$0.20 per hour increase in minimum salaries which has no immediate economic impact, as no Deputy is paid at the minimum of the range.

The cafeteria benefits model is included, with 2011 monthly employer contributions of \$150.00 for employees who waive health coverage; \$650.00 for those selecting single health insurance; and \$1,150.00 for those selecting family health insurance. HRA contributions are \$750.00 for employees selecting single Plan B or \$1,500.00 for employees selecting family Plan B, with a rollover of 75% of the unused HRA from 2010 to 2011; and 50% from 2011 to 2012, or, HSA contributions of \$1,000.00 for employees selecting single Plan D or \$2,000.00 for employees selecting family Plan D.

MoAs on 12-hour shifts and shift assignments as well as how holidays are paid in certain circumstances.

ACTION REQUESTED:

Motion to approve the 2010 - 2011 CBA with the LELS Local 287 Deputy Sheriff Unit

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =	<input style="width: 90%;" type="text"/>
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
Total	\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

The 2011 budget as approved includes the wage and benefit costs in the CBA as revised. The total cost of this agreement in 2010 is approximately \$50,000 (full year of 2009 within range salary increases) greater than it was for the unit of 65 Deputies in 2009; and the 2011 cost is approximately \$75,000 greater than 2010.

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Revised MoA with AFSCME regarding IT Salary Adjustments

Primary Originating Division/Dept: <u>Employee Relations</u>	Meeting Date: <u>6/28/2011</u>
Contact: <u>Doris Krogman</u> Title: <u>Employee Relations Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Culture: Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.

BACKGROUND/JUSTIFICATION:

On April 26, 2011 the Board approved an MoA that that was in process and appeared to be moving toward approval by AFSCME, but has since been revised regarding the market adjustments to pay certain IT classifications in a manner that allows the County to attract and retain the necessary talent to maintain our electronic data systems and implement new applications as required by the County's business needs.

The revised Memorandum of Agreement with AFSCME addresses the recent market analysis and requests to pay staff in certain classifications above-pay-equity-grade patterns as recommended by the Keystone consulting group. The revised MoA clarifies the specific grade ranges for each of the included classifications and excludes the Business Analyst classification which remains under discussion. Budgets for 2011 include these salaries. The classifications included are: Sr. System Engineers, System Engineer, Database Administrator, GIS Analyst and the new Level I Desktop/Administrative Support.

As stated in April when the original MoA was approved, Employee Relations will conduct another survey in 2013 to determine if these wage adjustments continue to be justified; and the revised MoA includes language to affirm that intent.

ACTION REQUESTED:

Motion to approve the Memorandum of Agreement with AFSCME to pay market-adjusted wages to the IT staff in the classifications of Systems Engineer, Sr. Systems Engineer, GIS Analyst, Database Administrator, and Level I Desktop/Administrative Support.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Total	\$0.00

Related Financial/FTE Comments:

Office use only:
RBA 2011- 653

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Accept Project SP 10-610-30 / 10-632-14 as Complete and Approve Final Payment

Primary Originating Division/Dept: <u>Public Works - Engineering</u>	Meeting Date: <u>6/28/2011</u>
Contact: <u>Scott A. Smith</u> Title: <u>Project Engineer</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <u> </u> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <u> </u> Title: <u>Public Works Director/County ...</u>	

Strategic Initiative:

Finances: Improve the County's financial health and economic profile.

BACKGROUND/JUSTIFICATION:

Project SP 10-610-30 / SP 10-632-14 included reconstruction and realignment of CSAH 10 beginning at CSAH 11 just west of Chaska and ending 1345 feet East of TH 284 in Waconia. (The 1345 feet of CSAH 10 East of TH 284 during construction had the designation of CSAH 32.)

The original project contract amount was over \$12.4 million. The total of all work done by Ames is \$12,936,743.53. All work for this project was completed between the fall of 2006 and summer of 2009 construction seasons. All warranty work was completed in 2009.

The county has made payment for all work done and released all retainage except for \$2005.19 to Ames Construction, Inc. Ames had requested all retainage be released, but Mn/DOT informed Carver County staff of pending legal action related to a prevailing wage issue involving Ames Construction, Inc. and Willis/Koehnen Trucking. Mn/DOT indicated that the involvement with this project was small, but advised Carver County to retain at least \$2000.00 and to keep the project open until this matter was resolved.

Staff has had recent contact with Mn/DOT regarding the above prevailing wage issue and they have said the issue for Carver County is over and that it is appropriate to release the retainage and final the project.

Final payment consists of releasing the \$2005.19 retainage to Ames Construction, Inc. Board Action is needed to release retainage as final payment and finalize the contract.

ACTION REQUESTED:

Motion to adopt a resolution accepting the project as complete and to authorize final payment of \$2,005.19 to Ames Construction, Inc.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =	\$2,005.19
Total	\$2,005.19

FTE IMPACT: None

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Finance Policies

Primary Originating Division/Dept: <u>Finance</u>	Meeting Date: <u>6/28/2011</u>
Contact: <u>David Frischmon</u> Title: <u>Finance Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Finances: Improve the County's financial health and economic profile.

BACKGROUND/JUSTIFICATION:

As presented at the June 14th, Board workshop, Finance is recommending the Board adopt a new Grants policy and update its Investment Policy.

The Grants Policy addresses a recommendation from the State Auditors Office that the County document its policy for compliance with the Davis Bacon Act as well provides guidance to County staff that using grants to fund FTEs is not recommended. except in limited circumstances.

The Investment Policy update provides a more flexible limit to the maximum investments in any one institution from a fixed \$40M to no more than 50% and allows general obligations from other governments with taxing authority to be included in the County's investment portfolio

ACTION REQUESTED:

Motion to approve a new Grants Policy and to update the Investment Policy

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
<input type="text"/>	<input type="text"/>
Total	\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

Office use only:
RBA 2011- 650



Carver County – Financial Policy Manual

Grants

SECTION:

Accounting and Finance

EFFECTIVE:

AUTHORITY:

REVISED:

Purpose

To minimize reliance on short-term or unpredictable revenues for funding ongoing operations. This policy is designed to assist the County Board in determining which grants the County should pursue and provide a tracking system for new positions created by grant funding.

Policy

Grant funding should be used primarily to provide one-time funding for projects or services such as capital projects, program development, education and awareness campaigns that will be completed within a specific time period. The County discourages using grants to fund new employee positions, programs or services that will become permanent and have ongoing costs not supported by revenue other than county tax dollars.

Grant Support: County agencies, divisions and departments that need assistance in reviewing grant Request for Proposals (RFPs), applying for grants and/or preparing grant budgets may request assistance from the Financial Services Division.

Grant Submission Requirements: Applications for grants of any amount that do not have any contingent employees funded through them or a local contribution can be submitted to the funder without County Board approval. The Division Director should use their discretion on notifying the County Board about grant applications that have a local contribution and/or could be controversial.

Applications for grants that result in any new staffing expectations must be submitted to the County Board prior to any formalized application for funding is submitted. The following information should be submitted:

- Name of the potential grant and funding source.
- Name of the applicant(s), county department, division or collaborative partners applying for the grant.
- Benefit/value of the grant in relation to current services provided.
- Notification of whether grant funds are for a new or existing program/service, a

- mandated or non-mandated program/service, budgeted, non-budgeted, or replacement funding for county tax dollars.
- Requirements for matching county funds and/or indirect support.
 - In applicable, a sustainability plan based on cost savings or new revenue sources, or the likelihood of continued grant funding and the associated grant renewal requirements.
 - A timeframe for the grant project.
 - Budgeted items in the grant including: the number and type of new full-time equivalent (FTE) positions, salary, benefits, equipment, office supplies and administrative costs.
 - Estimated costs, in addition to staff time, to prepare the grant application.
 - Any other relevant information on the grant.

In the event that the due date for submitting the grant application does not provide enough time for notification to the County Board prior to grant submission, the Division Director may request permission from the County Administrator to submit the grant. If permission is granted, the County Administrator will inform the County Board of the grant submission at the next regular Board meeting. The Board can at that time decide whether or not to accept the funds if the grant application is approved for funding.

Funding Acceptance: Prior to acceptance of any funding or expenditure of funds on any grant activity, a written contract is required. Approval of grant contracts will be in accordance with Subsection No. 1 of the [Contracts and Purchasing Policy](#) in the Administrative Policy Manual. However, if the grant was not included in the approved annual budget, the County Board must accept the grant and a budget amendment form will need to be approved.

County officials are responsible for compliance with all aspects of grant requirements including monitoring to ensure that grant activities are properly accomplished, grant accounting and tracking, and ensuring that requests for reimbursement are accurate and submitted on schedule or as soon as possible after completion of grant activities. **Projects that receive federal funds generally are required to meet the [Davis Bacon Act](#) by paying prevailing wages for workers used on the project. The County's policy is to legally obligate and make the contractor responsible for Davis Bacon Act compliance in the grant contract.**

Typically a project administrator should be designated to manage all grant activities, ensuring compliance with all grants terms and requirements, including compliance by sub-grantees.

A division director may sign the grant application. This delegation of authority carries with it the equally significant responsibility of exercising sound judgment and discretion to recognize circumstances in which a grant application should be brought to the specific attention of the County Board through the use of a Board Action. If a division director has any questions or doubts about signing a grant application they should discuss with the County Administrator.

Notification of Grant Funding: Departments, divisions and collaborations that follow the County Board grant submission process are asked to notify the County's Financial Services Division of the outcome of the grant application. This notification should include the final award amount and the number of FTE employee positions and/or contracted positions that will be funded by the grant and the duration of their grant-supported employment.

Funded grants that are exempt from the County Board because they do not have contingent employees funded through them are asked to submit the following information to the Financial Services Division:

- Name of the grant and funding source.
- Name of the applicant(s), county department, division or collaborative partners that applied for the grant.
- A summary of the grant project and timeframe for completion.
- Amount of funding and date of receipt of grant funds.

The Financial Services Division will track grant awards and employee positions tied to grant funding and notify the public of grant awards.



Carver County – Financial Policy Manual

Investment Policy

SECTION: Financial Planning **EFFECTIVE:** 3/3/08
AUTHORITY: Res. 17-08 **REVISED:**

Purpose

To provide clear guidelines as it pertains to investments in order to maximize return while minimizing risk.

Policy

Carver County is responsible for receiving and disbursing public funds for many programs and taxing districts within the County's jurisdiction. While the funds are in the custody of the County, pending disbursement, it is the Investment Manager's responsibility to invest the monies as prescribed by Minnesota Statutes, Chapters 118, 471 and 475, which are included in this policy by reference.

Investment Program Objectives

Four objectives are taken into consideration for a sound investment program. It is the policy of Carver County when investing public monies to follow these objectives in the order of importance as listed:

1. **Legality** - The County is limited by law as to the type of investments that can be made. The following investment instruments are authorized: All general obligations of the United States Government; indirect government obligations such as Federal Agency notes and bonds excluding mortgage-backed securities that are defined as high risk; certificates of deposit backed by collateral; repurchase agreements; reverse repurchase agreements; bankers acceptance; commercial paper; and Guaranteed Investment Contracts (GICs).
2. **Safety** - Many banks and investment firms are dealers in these authorized investments. It is the policy of Carver County to do business only with those firms that are willing to meet the requirements set forth by state law and the County for the County's protection in regard to safekeeping, delivery and receipt. It is a statutory requirement that all certificates of deposit are to be backed by collateral at 110% of market value. The County reserves the right to require substitute collateral if any collateral subsequently fails to meet the requirements set.
3. **Liquidity** - The cash position of Carver County and its various programs has peaks and valleys during the year which require that a portion of the investment portfolio emphasize

liquidity. It is a policy of the County to consider liquidity as a priority while still recognizing the need to maximize yield.

4. Yield - After the above considerations have been met, it is the practice of the County to maximize its yield while assuring that the maturity dates coincide with expenditure needs.

The Investment Manager has established the following guidelines needed to carry out this policy.

Guidelines

The County's investment duties require that decisions are made daily concerning the investment of millions of dollars. The investment function operates under state law which establishes restrictions and requirements. Carver County has adopted an Investment Policy which provides more specific program directives.

Authorization & Record Retention

1. All depositories and investment firms that the County deals with will be approved by the County Investment Manager prior to any transactions. It is further the responsibility of the County Investment Manager to designate depositories as authorized in Minnesota Statute 118A.02, Sub. 1 and by County Board Resolutions.
2. The County Investment Manager will maintain a listing of all institutions designated as depositories.
3. The Investment Manager shall refrain from personal business activity that could conflict with the proper execution and management of the investment program and shall disclose any material interests in financial institutions with which he conducts business. The Investment Manager shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of Carver County.
4. Before engaging in investment transactions with any broker/dealer, the supervising officer at the securities broker/dealer shall submit a certification. The document will state that the officer has reviewed the investment policies and objectives, as well as applicable state law, and agrees to disclose potential conflicts of interest or risk to public funds that might arise out of business transactions between the County and the broker/dealer. All financial institutions shall agree to undertake reasonable efforts to preclude imprudent transactions involving the County's funds.

Investments

The Investment Manager shall maintain a system of internal controls for investments. The internal controls shall be reviewed by the State Auditor's Office. The controls shall be designed to avoid losses of county funds arising from fraud, employee error, and misrepresentations by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the county. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, considering the probable safety of their capital as well as the

probable revenue to be derived. The financial assets of the county may be invested in those securities or other investments permitted pursuant to M.S. 118A. These include:

Investment Securities	Total Portfolio Exposure	Exposure per Issuer	Additional Restrictions
1. Direct Obligations of U.S.	100%	Unlimited	No more than 25% in Zero Coupon Investments
2. Obligation Issued or Guaranteed by an Agency of the U.S.	100%	Unlimited	None
3. Agency Mortgage Backed Securities including Collateralized Mortgage Obligations	75%	10% in any one Mortgage Pool or CMO	No more than 50% in Mortgage pools or sequential CMO's
4. Share of Regulated Investment Companies invested in 1 & 2 above	100%	100%	None
5. Repurchase or Reverse Repurchase Agreements	20%	10%	90 days maturity or less
6. General Obligations of any State of the US which is a general obligation of any state or local government with taxing powers	50%	5%	"A" or better by at least one major rating agency
<u>7. Any security which is a revenue obligation of any state or local government with taxing powers</u>	<u>50%</u>	<u>5%</u>	<u>"AA" or better by a National Bond Rating Service</u>
8. Bankers Acceptance	25%	5%	Pursuant to State Statute

9. GIC's	10%	5%	A+ rated by AM Best
10. Commercial Paper	50%	\$5 million for any one issuer	270 Days or less, highest rating by two rating agencies.

Investment maturities shall be selected to accommodate forecasted requirements, meet anticipated capital obligations, and optimized investment objectives. Individual securities shall be limited to a maximum maturity/average life of fifteen years. The total portfolio shall be limited to a maximum average maturity/average life of ten years.

Portfolio investments shall not exceed [50% of the County's investment portfolio](#)~~40 million~~ with any one institution, to avoid concentration of assets.

Safekeeping and Collateralization

All investment securities purchased by the county shall be held in accordance with Minnesota statute 118A. All bank deposits will be insured or collateralized in accordance with Minnesota Statutes, Chapter 118.

Other

The county Investment Manager shall prepare a quarterly investment report of portfolio investments and performance (incorporating as appropriate, investment activity, investment allocation, and rates of return).

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award of Bid for Project SAP 10-610-037 CSAH 10 Bridge

Primary Originating Division/Dept: <u>Public Works - Engineering</u>	Meeting Date: <u>6/28/2011</u>
Contact: <u>Lyndon Robjent</u> Title: <u>Public Works Division Director</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>10</u> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <u>Lyndon Robjent</u> Title: <u>Public Works Division Director</u>	

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Bids for project SAP 10-610-037 - CSAH 10 Bridge Replacement project - will be opened on June 23, 2011. The project includes the replacement of the bridge on CSAH 10 over the Dakota Rail Trail.

Bid amounts will not be available in time for publication of this board agenda packet and will provided during the board meeting.

An abstract of bids will be completed after the bid opening along with a recommendation for award to the low responsible bidder.

ACTION REQUESTED:

Motion to award a contract to the low responsible bidder.

<p>FISCAL IMPACT: <u>Included in current budget</u></p> <p><i>If "Other", specify:</i> <input style="width: 200px;" type="text"/></p> <p>FTE IMPACT: <u>None</u></p>	<p>FUNDING</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;">\$692,000.00</td> </tr> <tr> <td>State Bridge Bonds =</td> <td style="text-align: right;">\$541,222.00</td> </tr> <tr> <td>County State Aid (gas t...</td> <td style="text-align: right;">\$97,435.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$1,330,657.00</td> </tr> </table>	County Dollars =	\$692,000.00	State Bridge Bonds =	\$541,222.00	County State Aid (gas t...	\$97,435.00	Total	\$1,330,657.00
County Dollars =	\$692,000.00								
State Bridge Bonds =	\$541,222.00								
County State Aid (gas t...	\$97,435.00								
Total	\$1,330,657.00								

Related Financial/FTE Comments:
County funds are from 2009 and 2010 County Program Aid that was designated for Road and Bridge projects. The funding amounts shown are based on the engineers estimate of probable cost. These will be adjusted after bids are opened. The revised funding breakdown will be available at the county board meeting.

Office use only:
RBA 2011- 639

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Minnesota Valley Regional Rail Authority Resolution of Support

Primary Originating Division/Dept: <u>Administration (County)</u>	Meeting Date: <u>6/28/2011</u>
Contact: <u>Dave Hemze</u> Title: <u>County Administrator</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>5</u> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: _____ Title: _____	

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information.

BACKGROUND/JUSTIFICATION:

The Minnesota Valley Regional Rail Authority is submitting a pre-application for the 2012 bonding bill. Commissioner Workman is the Board's representative to the MVRRA and is requesting the Board consider and adopt the attached Resolution.

ACTION REQUESTED:

Adopt Resolution supporting the capital request made by the Minnesota Valley Regional Rail Authority.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =	
State Bonding	\$15,000,000.00
Total	\$15,000,000.00

FTE IMPACT: None

Related Financial/FTE Comments:

Office use only:
RBA 2011- 654

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE _____ RESOLUTION NO. _____
 MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

WHEREAS, Minnesota Valley Regional Rail Authority (MVRRA) oversees the operation of a 94.7 miles of short line railroad that extends from Norwood Young America in Carver County to Hanley Falls in Yellow Medicine County; and

WHEREAS, the rail line is vital to many businesses including the agricultural industry in Carver, Sibley, Renville, Redwood, and Yellow Medicine Counties; and

WHEREAS, The railroad track is in poor condition and needs continued rehabilitation funding; and

WHEREAS, the MVRRA is requesting \$15,000,000.00 to be included in the State of Minnesota's 2012 Bonding Bill for continued rehabilitation of the track and capital improvements from Norwood Young America to Hanley Falls, MN;

Now, THEREFORE, BE IT RESOLVED, Carver County Board of Commissioners strongly supports the capital request made by the Minnesota Valley Regional Rail Authority for track rehabilitation.

YES	ABSENT	NO

STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21st day of June, 2011, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21st day of June, 2011.

 County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution in Support of the Minnesota Accountable Government Innovation and Collaboration Act (MAGIC)

Primary Originating Division/Dept: <u>Administration (County)</u>	Meeting Date: <u>6/28/2011</u>
Contact: <u>Dave Hemze</u> Title: <u>County Administrator</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>10</u> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <u>Dave Hemze</u> Title: _____	

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information.

BACKGROUND/JUSTIFICATION:

The Board previously tabled the adoption of a Resolution to support the Minnesota Accountable Innovation and Collaboration Act to allow them time to review this in further detail. Ryan O'Connor, AMC Policy analyst, reviewed and highlighted the proposed Act with the Board on June 21st and has asked for the County Board's support.

ACTION REQUESTED:

Adopt Resolution in support of the Minnesota Accountable Government Innovation and Collaboration Act.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =	<input style="width: 90%;" type="text"/>
	<input style="width: 90%;" type="text"/>
Total	\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

Office use only:
RBA 2011- 655



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: June 28, 2011

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Minnesota Accountable Government, Innovation and Collaboration (MAGIC) Act

WHEREAS, Minnesota is consistently placed at or near the bottom of national measures that assess the capacity for local government innovation in all 50 states,

WHEREAS, Minnesota and its counties face significant demographic trends that will require innovative approaches to program delivery in order to adequately meet the growing and changing needs of citizens;

WHEREAS, counties with innovative ideas should be provided the requisite opportunity and flexibility to successfully implement those ideas so as to best serve their communities,

WHEREAS, counties across Minnesota boast significant geographic, demographic and economic diversity that thus requires maximum flexibility in programmatic implementation,

WHEREAS, counties are willing and able to identify, implement and methodically verify increased programmatic efficiencies through a process that will cultivate and sustain a strong and trusting state-local partnership, and

WHEREAS, transitioning to an outcomes-based system of program evaluation is in the best interest of every Minnesota citizen and government that desires to maximize public resources and enhance the quality of life in their community to the fullest extent possible,

BE IT THEREFORE RESOLVED, that Carver County recommends that the Legislature and governor work cooperatively with all 87 counties to swiftly pass the MAGIC Act into law during the 2011 legislative session, thus implementing a system that will enhance and incent local government efficiency and innovation throughout Minnesota by:

1. Allowing counties to take any action not prohibited by state law to provide for the health, safety and general welfare of the public; and
2. Creating a measured, outcomes-based waiver process whereby counties, in partnership with the legislative and executive branch of state government, can implement efficiency-based, time-limited pilot programs that are subject to final review by the Legislature and governor and will create a repository of best practices so as to improve long-term policy decisions across the state.

YES

ABSENT

NO

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 28th day of June, 2011, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 28th day of June, 2011.

County Administrator