



# CARVER COUNTY

# minnesota

## Carver County Board of Commissioners March 15, 2022 Board Meeting

The County Board Room is open to the public.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us) or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at <https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us) to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: <https://www.youtube.com/user/CarverCountyMN/live>

- 9:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments submitted via email/voice mail**
- 2. Agenda review and adoption
- 3. Approve minutes of March 1, 2022, Regular Session..... 1-4
- 4. Community Announcements
- 9:20 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy, and livable communities*
- 5.1 Professional Services Agreement with DKJ Appraisals, LLC for Appraisal Services for the Highway 40 Project - Belle Plaine Area ..... 5
- 5.2 Professional Services Agreement with Kelly Lindstrom for Appraisal Services for the Highway 40 Project - Belle Plaine Area ..... 6
- 5.3 YMCA Equity Learning Series Part 2 for Health and Human Services (HHS)..... 7

5.4 Award of Contract for 2022 Pavement Markings -- Epoxy Handwork..... 8  
5.5 PSA with WSB and Associates for Material Testing on Highway 24 Project, Highway 10 Project - North Watertown, and Highway 10 and 127 Resurfacing Projects..... 9

*Connections: Develop strong public partnerships and connect people to services and information*

5.6 New Tobacco License for Deer Run Club ..... 10  
5.7 Redirect unused funds from BWC project ..... 11-12

*Customer service: Continue the County's delivery of high value, timely service and support*

5.8 Parks & Recreation Department - Reorganization, Approval for PT Position(s)..... 13-15

*Growth: Manage the challenges and opportunities resulting from growth and development*

5.9 Request for approval to contract with 95West Aerial Mapping ..... 16  
5.10 Amendment 1 to PSA contract for Planning and Engineering Services with Bolton & Menk Inc. .... 17  
5.11 Resolution of Support for US Highway 212 Federal RAISE Grant Application..... 18-20

*Finances: Improve the County's financial health and economic profile*

5.12 Resolution to Authorize Submittal and Support of Transportation Project Applications to Metropolitan Council's Regional Solicitation..... 21-26  
5.13 Review Health & Human Services and Commissioner Warrants..... NO ATT

9:20 a.m. **6. CONNECTIONS: Develop strong public partnerships and connect people to services and information**

6.1 Minnehaha Creek Watershed District Board of Managers Appointment. 27

9:25 a.m. **7. COMMUNITIES: Create and maintain safe, healthy, and livable communities**

7.1 Resolution proclaiming March as National Social Work Month ..... 28-29  
7.2 Authorization to Advertise for Bids for Construction of the Waterfront Service Center Building Project at Lake Waconia Regional Park ..... 30  
7.3 Urgent Funding Requests from the COVID19 Budget Stabilization Account ("BSA") ..... 31-33

10:30 a.m. **8. County Administrator Report**

10:35 a.m. **ADJOURN REGULAR SESSION**

**WORK SESSION**

10:35 a.m. **A. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government**

1. 2022 Redistricting and Election Update ..... 34-35

David Hemze  
County Administrator

## **UPCOMING MEETINGS**

March 22, 2022	9:00 am. Board Work Session
April 5, 2022	No Board Meeting
April 12, 2022	9:00 a.m. Board Meeting
April 19, 2022	9:00 a.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on March 1, 2022. Chair Gayle Degler convened the session at 9:00 a.m.

Members present: Gayle Degler, Chair, John P. Fahey, Vice Chair, Tim Lynch, Matt Udermann and Tom Workman.

Members absent: None.

Dave Hemze, County Administrator, acknowledged the public comments received from Karen Johnson Leuthner, 15735 38<sup>th</sup> Street, Mayer, Minnesota and indicated they would be posted on the County's website under the County Commissioners agenda page.

The following amendment was made to the agenda: Move 9.1 County Administrator report to 8.0.

Lynch moved, Udermann seconded, to approve the agenda as amended. Motion carried unanimously.

Workman moved, Fahey seconded, to approve the minutes of the February 15, 2022 Regular Session. Motion carried unanimously.

Udermann moved, Lynch seconded, to approve the following consent agenda items:

Contract with PLM Lake and Land Management, Blue Water Science and Waterfront Restoration for professional services for rapid response and management of AIS pending the contract review process.

Resolution #16-22 Awarding of the Countywide 2022 Pavement Marking Contract Carver County Contract 22-062 (PR #228016).

Approved purchase of dock, mini marina, ADA kayak/canoe launch docking station from MINNCOR.

Approved the one day to four day temporary on sale liquor license application for St. Peter Lutheran Church, Watertown for May 22, 2022.

Approved the annual renewal of the Consumption & Display Permit for Marsh Lake Hunting Preserve, Inc.

Approved the purchase of two new Trimble R12i and one-used Trimble R10 GNSS GPS Units from Frontier Precision for the Public Works Program Delivery Department.

Approved out of state conference and travel for the IT Security Manager to attend the 2022 KB4-CON Conference April 20-22, 2022, in Florida.

Approved the settlement agreement between Carver County and AFSCME Council 65 representing Leah Neudorff in the amount of \$8,631.50.

Resolution #17-22 Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Jonathan Carver Parkway Project-Phase 1.

Approved a purchase agreement for the acquisition of land for the Highway 212 Project-Benton Township at PID #11.0130500.

Resolution #18-22, Authorizing Execution of Agreement, Office of Justice Programs Pathway to Policing Reimbursement Grant 2022 and related Sheriff's Office budget amendment.

Reviewed February 22, 2022, Community Social Services' actions/Commissioners' warrants in the amount of \$365,518.85 and reviewed March 1, 2022, Community Social Services' actions/Commissioners' warrants in the amount of \$245,727.11.

Motion carried unanimously.

The Board considered a Board appointment to Joint Ditch #1 to replace Commissioner Lynch due to a conflict of interest. Lynch explained his conflict related to living in the area that was being considered for a redetermination.. Workman moved, Fahey seconded, to appoint Matt Udermann to Joint Ditch #1. Motion carried unanimously.

Rod Franks, HH&S, requested the Board adopt a Resolution in support of senior care and long-term care communities within Carver County. He noted, as a result of the pandemic, national guard troops were activated to support some long-term facilities as a temporary solution to a long-term problem.

Mike Senden, Auburn Homes and Services President and CEO, explained he was asking for the Board's support in any way possible and pointed out the difficulties the industry has faced over the last two years. He noted the long history of Auburn Homes within the County, the number of residents serve and the number of employees. He explained the pandemic, regulatory issues and inflation costs all came to bear at one time and have contributed to their staffing crisis.

He stated there were over 23,000 open positions throughout the State and they were looking for 37 FTEs within their organization. He pointed out organizations are limiting admissions and they have had to leave beds empty to ensure the care for those they do serve. He reviewed the number of nursing assistants, home health aids and nurse positions unfilled. Menden indicated nursing assistants perform a lot of hands-on work and there is a 27% vacancy in Minnesota. He noted the effects of the pandemic to their occupancy rates and the need for staff to bring residents and create the revenue.

Senden indicated they have 45 units throughout their organization empty and they have received calls from all over the state to find placements for families. He pointed out the rates set by the State are not covering costs and the rates need adjustments.

He stated SF 3195 addresses many of their issues and asked the Board to contact legislators and support the proposed changes. He stated he has never seen this crisis within their industry and, if it doesn't change, they will see a deterioration of services they can provide.

The Board recognized this was an important issue and they would also talk to their legislators.

Fahey offered the following Resolution, seconded by Workman

Resolution #19-22  
Supporting Senior Care Communities

On vote taken, all voted aye.

Paul Moline, Planning & Water Management, pointed out the Board's previous direction to draft a 5-year AIS Strategic Plan and indicated they would be reviewing that with the Board today.

Andrew Dickhart, AIS Coordinator, noted the County has had an AIS program since 2011 that began in the Parks Department that was primarily a water inspection program. Subsequently the program shifted to Planning & Water Management and expanded to include early detection, rapid response and outreach, with watercraft inspections remaining a high priority. Dickhart stated the County receives annual funds from the State and a Board approved plan is required annually by the DNR. He indicated the long-term plan would be used as a guide when determining an annual plan.

He explained the importance of AIS control in water management. He stressed it was important to integrate AIS management activities with other water management activities. Dickhart reviewed the AIS plans and goals. He indicated the objectives were prioritized by staff, stakeholders and the WMO Committee. He noted their number one priority was still watercraft inspections and decontamination. Dickhart stated if the Board approved the 5-year plan they would contract with the City of Chanhassen for watercraft inspections. He also noted promising research that was being done on zebra mussels.

Lynch moved, Workman seconded, to approve the 5-year Aquatic Invasive Species Strategic Plan. Motion carried unanimously.

Darin Mielke, Public Works, requested the Board approve the joint powers agreement and turnback agreement for the Highway 117 project with the City of Chanhassen. He identified the location and the proposed improvements. Over the years, they have received a number of speed and safety concerns and they have been in discussions with the City of Chanhassen about the potential turnback. He identified the locations for the roundabouts and indicated the City approved the turnback agreement at their last meeting. Mielke explained the County would maintain the road through one more season. He believed the project should be done in one construction season unless additional work was added by the City.

He reviewed the proposed schedule with bid opening in 2023. He clarified the City of Chanhassen would take the lead on the project.

Mielke reviewed estimated costs and, following the County's cost sharing policy, the County's share would be 75% and City 25% of the preliminary \$10 million cost estimate. If additional work were added, that would be the City's costs.

Workman moved, Degler seconded, to approve a joint powers agreement and Resolution #20-22, Revocation and Turnback of County Road No. 117. Motion carried unanimously.

Andrew Engel, Public Works, requested the Board approve a Resolution to award the Watertown area projects. He reviewed the work to be done for the Highway 10 – North Area, Highway 24 Project, Highway 10 Resurfacing and Highway 127 Resurfacing project. He identified the location for each project and public outreach that was done.

He stated favorable bids were received and Valley Paving came in under their estimate. He pointed out funding for the projects and indicated they applied for and were successful in getting a \$1,250,000 local road improvement program grant for a portion of improvements on Highway 24.

Engel stated they did review the Valley Paving bid and included a few more completion dates for the work to be completed and keep projects moving.

Lynch offered Resolution #21-22 Awarding the Highway 24 Project, Highway 10 Project-North Watertown and Highway 10 and 127 Resurfacing Projects, Carver County Contract 22-070, Projects #s158793/158794/208883/218897 and Resolution #22-22, Agreement No. 1049522 with Minnesota Department of Transportation for the Highway 24 Project, seconded by Degler. On vote taken, Degler, Fahey, Lynch, Udermann voted aye. Workman voted aye. Motion carried.

Under County Administrator reports, Hemze stated he would be recommending that the Board go back to the pre-pandemic seating arrangements in the Boardroom given the trends. The Board concurred with this recommendation.

Lynch moved, Workman seconded, to go into closed session pursuant to Minnesota Statutes 13D.05, subd. 3(c) to discuss confidential settlement negotiations related to PID #04.0160600. Motion carried unanimously.

The Board adjourned the closed and Regular Session at 11:15 a.m.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Professional Services Agreement with DKJ Appraisals, LLC for Appraisal Services for the Highway 40 Project - Belle Plaine Area**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

The 2023 construction season includes the Highway 40 Project - Belle Plaine Area which includes pavement rehabilitation and shoudler widening. In order to complete the project additional right of way is needed for the project. DKJ Appraisal, LLC is being hired to complete approximately half of the appraisals on parcels needed for the project.

**ACTION REQUESTED:**

Motion to approve a Professional Services Agreement with DKJ Appraisal, LLC for \$60,000 for appraisal services for the Highway 40 Project - Belle Plaine Area , pending finalization of the contract review process.

**FISCAL IMPACT:**  ▼

*If "Other", specify:*

**FTE IMPACT:**  ▼

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
Wheelage Tax	\$60,000.00
<b>Total</b>	<b>\$60,000.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

Options for appraisers with experience in this type of work is limited. The Vendor's rates are very competitive with other specialists in this field.

*Office use only:*

RBA 2022 - 8099



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Professional Services Agreement with Kelly Lindstrom for Appraisal Services for the Highway 40 Project - Belle Plaine Area**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

The 2023 construction season includes the Highway 40 Project - Belle Plaine Area which includes pavement rehabilitation and shoulder widening. In order to complete the project additional right of way is needed for the project. Kelly Lindstrom Appraisals is being hired to complete approximately half of the appraisals on parcels needed for the project.

**ACTION REQUESTED:**

Motion to approve a Professional Services Agreement with Kelly Lindstrom Appraisals for \$60,000 for appraisal services for the Highway 40 Project - Belle Plaine Area, pending finalization of the contract review process.

**FISCAL IMPACT:**  ▼

If "Other", specify:

**FTE IMPACT:**  ▼

**FUNDING**

<b>County Dollars =</b>	<b>\$0.00</b>
Wheelage Tax	\$60,000.00
<b>Total</b>	<b>\$60,000.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

Options for appraisers with experience in this type of work is limited. The Vendor's rates are very competitive with other specialists in this field.

Office use only:

RBA 2022 - 8100

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**YMCA Equity Learning Series Part 2 for Health and Human Services (HHS)**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes  
 Presenter:  Title:

Attachments:  Yes  No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

The YMCA of the North UnitedHealth Group Equity Innovation Center of Excellence commits to connecting organizations with valuable information, resources, and insight to help navigate an ever-changing community and learn ways to advance inclusivity and systems change so all may thrive. The Equity Leadership Institute series challenges formal and informal leaders to reassess mental models to better lead and work with others.

In September of 2021, the Board approved \$119,253 from the from Budget Stabilization Account (BSA) to fund the HHS Equity Learning Series part 1 and part 2. Part 1 required \$39,275 of the the approved funds, leaving a balance of \$80,050. HHS plans to deliver Part 2 of Equity Learning Series (cost=\$81,675) to approximately 240 HHS employees between April 2022 and December 2023. HHS will utilize the unspent Board-approved \$80,050 in BSA funds, and HHS will cover the difference of \$1,625 (due to a slight increase in training cost) from currently budgeted HHS annual training funds.

**ACTION REQUESTED:**

Motion to approve Professional Service Agreement with YMCA of the North United Health Group for a maximum cost of \$81,675 to deliver part two of learning series.

**FISCAL IMPACT:**

If "Other", specify:

**FTE IMPACT:**

**FUNDING**

<b>County Dollars =</b>	<b>\$0.00</b>
COVID-19 BSA	\$80,050.00
Health and Human Servic	\$1,625.00
<b>Total</b>	<b>\$81,675.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

Covid -19 BSA Funds were approved by the County Board of Commissioners on September 7th, 2021, RBA 7847. Any additional needed funds will come from currently budgeted HHS training funds. No additional levy dollars required for this contract approval.

Office use only:

RBA 2022 - 8227

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Award of Contract for 2022 Pavement Markings -- Epoxy Handwork**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="3/15/2022"/>
Contact: <input type="text" value="Dan McCormick"/> Title: <input type="text" value="Traffic Services Supervisor / Tra"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

This project includes annual maintenance of pavement markings on highways under County jurisdiction. This work is required to maintain and operate public highways to meet standards required by the Minnesota Manual on Uniform Traffic Control Devices (MnMUTCD). This epoxy hand work is for county-wide pavement marking arrows, symbols, and messages. This year's work is part of a dedicated pavement markings hand work program to ensure that the County is improving its system-wide overall condition index for this pavement marking asset. Each year a certain amount of such work is recommended based on budget, resources, and asset conditions.

Carver County Public Works solicited quotes for the 2022 Application of Transverse Pavement Markings (Epoxy Hand Work Symbols). Four (4) competitive quotes from four local companies were received on 2-16-2022. The quotes were: Traffic Marking Service -- \$45,408; Sir Lines-A-Lot -- \$46,231; Warning Lites -- \$50,822; Century Fence -- \$103,408.

The Engineer's Estimate for the subject work was \$51,057.48.

The low responsible bidder is Traffic Marking Service, Inc. with a total quote of \$45,408.00, which was below and in line with the Engineer's Estimate and MnDOT industry average bid prices. Staff is recommending award of the work to the low responsible bidder, Traffic Marking Service, Inc.

**ACTION REQUESTED:**

Motion to award and approve a contract with TRAFFIC MARKING SERVICE, INC., for \$45,408.00 for the 2022 Pavement Markings Epoxy Handwork, pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$45,408.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<b>Total</b> <input type="text" value="\$45,408.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8236

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**PSA with WSB and Associates for Material Testing on Highway 24 Project, Highway 10 Project - North Watertown, and Highway 10 and 127 Resurfacing Projects**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="3/15/2022"/>
Contact: <input type="text" value="Cory Spanier"/> Title: <input type="text" value="Project Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

Carver County is moving forward with construction of the Highway 10 Project - North Watertown and Highway 24 Project which are in and around the City of Watertown. Highway 10 work includes pavement rehabilitation and shoulder widening between Highway 25 and the Wright County Line. Highway 24 work includes pavement rehabilitation and shoulder widening between Highway 10 and the Hennepin County Line. Highway 127 is also being included and will be resurfaced. Also, Highway 10 between Jefferson Ave SW and Lewis Ave N will be resurfaced. These projects will start in spring of 2022 and be completed by fall of 2022.

This contract is for on call material testing for all four of these projects. Testing services include but not limited to soils, concrete, and bituminous. Public Works does not have staff available to fully perform material testing. This will be on an as needed not to exceed basis.

Request for Proposals were sent to three different Consulting Firms on February 9th, 2022, and returned on February 28th, 2022. Bids were reviewed by a three person panel within Public Works to determine the best value based on the consultants providing a material testing quote for minimum fees and most likely fees based on project quantities and testing types required to complete the work. WSB was selected as the best value based on unit pricing per test, and overall best cost for most likely testing scenario.

Carver County has worked with this testing consultant with great success in the past.

**ACTION REQUESTED:**

Motion to approve a professional services agreement with WSB & ASSOCIATES INC for construction materials testing for the Highway 24 Project, Highway 10 Project - North Watertown, and Highway 10 and 127 Resurfacing Projects, pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>				
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>				
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">Wheelage Tax</td> <td style="width: 30%; text-align: right;">\$84,100.50</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$84,100.50</b></td> </tr> </table>	Wheelage Tax	\$84,100.50	<b>Total</b>	<b>\$84,100.50</b>
Wheelage Tax	\$84,100.50				
<b>Total</b>	<b>\$84,100.50</b>				
<input checked="" type="checkbox"/> Insert additional funding source					

Related Financial/FTE Comments:  
 \*

Office use only:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**New Tobacco License for Deer Run Club**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Deer Run Golf Club in Victoria MN has applied for a Tobacco License. This is an existing location and plan to sell in the bar/restaurant. They are in compliance with the Carver County Tobacco Ordinance. The owner is requesting the Carver County Board of Commissioners approval to sell tobacco products.

**ACTION REQUESTED:**

Approval of the County Board to issue a tobacco license to Deer Run Golf Club.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2022 - 8242

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Redirect unused funds from BWC project**

Primary Originating Division/Dept: Sheriff - Patrol Services

Meeting Date: 3/15/2022

Contact: Mike Wollin Title: Commander

Item Type: Consent

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title:

Strategic Initiative: Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

In 2021, the Carver County Sheriff's Office recieved funds directed for implementation of a BWC (Body Worn Camera) program. Upon purchase and implementation of the program, there remained an unused portion of funds as early requests for funds to be allocated were cost estimates. The Sheriff's Office currently has 60 licensed deputy and 12 licensed sergeant positions within the Sheriff's Office. Our current number of Tasers, a less than lethal control device, stands at 29. The purchase of 31 additional Taser devices would allow us to outfit more patrol staff with a device intended to achieve control of a suspect while minimizing risk of injury. Our policy indentifies this device as "intended to control a violent or potentially violent individual, while minimizing the risk of serious injury." The appropriate use of such a device minimizes potential for serious injuries to deputies and/or suspects, which is mission critical and lowers liability.

**ACTION REQUESTED:**

Approve the redirect of \$55,867 in unused funds from BWC project for purchase of Axon X26P Tasers.

**FISCAL IMPACT:** Budget amendment request form  
If "Other", specify:

FUNDING	
County Dollars =	
Unused BWC program fui	\$55,867.00
<b>Total</b>	<b>\$55,867.00</b>

**FTE IMPACT:** None

Insert additional funding source

Related Financial/FTE Comments:

01-201-236-0000-6454

Funds will be rolled over to the Axon X26P Taser project.

Office use only:

RBA 2022 - 8249

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Redirect unused funds from BWC project

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
LE Supplies 2021	01-201-236-0000-6454	\$55,867.00
<b>TOTAL</b>		\$55,867.00

CREDIT		
Description of Accounts	Acct #	Amount
Designate 2021 BWC funds in LE Supplies to 2022 budget	01-201-236-0000-...	\$55,867.00
<b>TOTAL</b>		\$55,867.00

Reason for Request:

The purchase of 31 additional Taser devices would allow us to outfit more patrol staff with a device intended to achieve control of a suspect while minimizing risk of injury. Funds will be rolled over to the Axon X26P Taser project.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Parks & Recreation Department - Reorganization, Approval for PT Position(s)**

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="3/15/2022"/>
Contact: <input type="text" value="Sam Pertz"/> Title: <input type="text" value="Parks Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text" value=""/> Title: <input type="text" value="Parks &amp; Trails Supervisor"/>	
Strategic Initiative: <input type="text" value="Customer Service: Continue the County's delivery of high value, timely service and support"/>	

**BACKGROUND/JUSTIFICATION:**

The Parks & Recreation Department is seeking approval to proceed with a reorganization of existing Department FTEs for 2022. A part-time, 0.50FTE, Recreation Specialist position is requested. Justification for the reorganization is related to growing demand for recreation programming, providing stronger staffing reliability particularly to support recreation programs offered during the school year.

Second, a 0.50FTE Parks Reservation Specialist position is requested. Current seasonal staffing is not reliable for the campground season which extends beyond (67) working days, the limit for which we can employ a seasonal staff person. Further, administration of reservation services for park facilities, event coordination and permitting have increased. The reorganization works to provide Department and customer response efficiencies.

The positions of Recreation Specialist and Parks Reservation Specialist have been evaluated by the County's compensation consultant.

The chart(s) attached explain the request to reorganize a portion of the existing FTE budgeted for STOC employees to two, part-time 0.50 FTE positions described. This will change the STOC FTE budget from a 6.0 to a 4.70 FTE. Additionally, the Parks Department recommends utilizing a portion of an annual grant revenue eligible for recreation staffing that is issued by the Metropolitan Council. The second chart provides explanation as to how the funding sources support the overall reorganization.

**ACTION REQUESTED:**

Motion to approve the Parks & Recreation Department FTE reorganization.

<b>FISCAL IMPACT:</b> <input type="text" value="Budget amendment request form"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td>Metropolitan Grant SG:...</td> <td style="text-align: right;">\$14,976.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$14,976.00</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	<b>\$0.00</b>	Metropolitan Grant SG:...	\$14,976.00	<b>Total</b>	<b>\$14,976.00</b>
County Dollars =	<b>\$0.00</b>						
Metropolitan Grant SG:...	\$14,976.00						
<b>Total</b>	<b>\$14,976.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="Increase budgeted staff"/>							

**Related Financial/FTE Comments:**

The DBM classifications of B21 (\$33,196.25) - Recreation Specialist and A13 (\$30,602.79) - Parks Services Specialist.

**No additional levy dollars will be needed for this FTE change.**

Summary of FTEs (does not include Temporary/STOC positions):

2022 Budget Board approved FTEs - 2/1/22:	744.90
Non-levy funded Board Approved net FTE changes so far in 2022:	-
Mar 15th RBAs non-levy funded net FTE changes:	1.00 (Reduced STOC with this change)
2022 Total FTE - 3/15/22	745.90



Parks Department STOC Staff & Reorganization Request				
Position:	2022 Adopted STOC FTE	Reorganization of STOC FTE		2022 Requested Reorg FTE
<u>STOC (Total)</u>	<u>6.0</u>	<u>4.7</u>		
Park Maintenance:	2.50	2.50		2.50
Park Service Attendants:	1.60	0.75		0.75
Campground Attendant:	0.50	0.35		0.35
Recreation Instructors:	1.40	1.06		1.06
<u>New PT Positions</u>	<u>0.0</u>			
.5 Recreation Specialist:	0.0	0.50		0.50
.5 Parks Reservation Specialist:	0.0	0.50		0.50
Totals:	6.0	5.66		5.66
*The Change between the 6.0 FTE and 5.66 FTE reflects the cost difference between STOC and Part-time labor				

Parks Department STOC Staff & Reorganization Request				
Position:	2022 Adopted Budget in \$	Reorganization of STOC FTE	Grant Funded FTE	2022 Requested Reorg FTE
<u>STOC (Total)</u>	<u>\$ 221,244.00</u>	<u>\$ 171,833</u>		
Park Maintenance:	\$ 92,185.000	\$ 92,185.000		\$ 92,185.000
Park Service Attendants:	\$ 58,998.400	\$ 27,655.500		\$ 27,655.500
Campground Attendant:	\$ 18,437.000	\$ 12,905.900		\$ 12,905.900
Recreation Instructors:	\$ 51,623.600	\$ 39,086.440		\$ 39,086.440
<u>New PT Positions</u>	<u>\$ -</u>			
.5 Recreation Specialist:	\$ -	\$ 18,220.250	\$ 14,976.000	\$ 33,196.250
.5 Parks Reservation Specialist:	\$ -	\$ 30,602.790		\$ 30,602.790
Totals:	\$ 221,244.000	\$ 220,655.880	\$ 14,976.000	\$ 235,631.880
*reflects total cost*				

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Parks & Recreation Department - Reorganization, Approval for PT Position(s)

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Sal/Ben- PT	01-520.6112	\$63,799.00
<b>TOTAL</b>		\$63,799.00

CREDIT		
Description of Accounts	Acct #	Amount
Met Council Grant	01-520.5350	\$14,976.00
STOC	01-520.6119	\$48,823.00
<b>TOTAL</b>		\$63,799.00

Reason for Request:

Reallocate budget from STOC to PT wages as well as increase grant budget to cover portion of the PT Recreation Specialist position.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with 95West Aerial Mapping**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

As development expands within the County, the need for current aerial photography is essential to obtain an accurate depiction of the surface of the Earth without having to make a field visit. Aerial photography is used in many aspects of County business, from public safety, water management, asset collection, property assessment to legal disputes. The Public Services Division and the Public Works Division have budgeted to collect 3 inch high-resolution/high accuracy aerial photography in the spring of 2022.

A flight of 6-inch resolution was last flown in the spring of 2019, which has become outdated in many areas of the county. Increasing the image quality to 3-inch resolution was desired for asset collection where County staff need to be able to view and identify small objects on the ground with greater confidence. This new aerial photography will provide the necessary resolution and accuracy to ensure that the GIS data being created will be of sufficient quality to support current and future uses. All Divisions at the County will benefit with current aerial photography to conduct day-to-day business and it will also be made available to the public through various mapping applications and the open data portal.

A workgroup was formed to select a vendor. The selection criteria were based on qualifications, quality of proposal, and cost. As the second lowest cost out of six proposals, 95West Aerial Mapping was chosen based on the quality of their proposal, including samples that met the County needs.

**ACTION REQUESTED:**

Motion to contract with 95West Aerial Mapping pending finalization of the contract review process.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =  **\$65,931.00**

**FTE IMPACT:**

**Total**  **\$65,931.00**

Insert additional funding source

**Related Financial/FTE Comments:**

Cost of this work order is to not exceed \$65,931.00

Office use only:

RBA 2022 - 8232

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Amendment 1 to PSA contract for Planning and Engineering Services with Bolton & Menk Inc.**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="3/15/2022"/>
Contact: <input type="text" value="Angie Stenson"/> Title: <input type="text" value="Senior Transportation Planner"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

This is an amendment to the Professional Services Agreement for transportation planning and engineering services in 2022. The amendment is needed for assistance on grant application funding requests to the Metropolitan Council's Regional Solicitation and MnDOT's Highway Safety Improvement Program. At least 10 grant applications are identified for submittal to these programs with technical assistance from this contract. Bolton and Menk, Inc. has completed preliminary study work on these projects, which will generate needed efficiencies to meet the upcoming grant deadlines.

**ACTION REQUESTED:**

Motion to approve Amendment 1 to the Professional Services Agreement for Planning and Engineering services with Bolton and Menk, Inc. pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	<b>FUNDING</b> County Dollars = <input type="text"/> County Sales Tax <input type="text" value="\$50,000.00"/> <b>Total</b> <input type="text" value="\$50,000.00"/> <input checked="" type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	
Related Financial/FTE Comments: <input type="text"/>	

*Office use only:*

RBA 2022 - 8247

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution of Support for US Highway 212 Federal RAISE Grant Application**

Primary Originating Division/Dept: <u>Public Works - Program Delivery</u>	Meeting Date: <u>3/15/2022</u>
Contact: <u>Angie Stenson</u> Title: <u>Sr. Transportation Planner</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

The U.S. Department of Transportation (USDOT) is soliciting applications for the Fiscal Year (FY) 2022 Rebuilding American Infrastructure with Sustainability and Equity "RAISE" Program, which provides dedicated, discretionary funding for transportation projects of national or regional significance. \$1.5 billion in FY 2022 RAISE funds are available for awards, with 50 percent directed towards projects in rural areas. The USDOT is focusing the competition on transportation infrastructure projects that support eight key objectives: Safety; Environmental Sustainability; Quality of Life; Mobility and Community Connectivity; Economic Competitiveness and Opportunity; State of Good Repair; Partnership and Collaboration; and Innovation.

Carver County, in partnership with the Minnesota Department of Transportation (MnDOT) is seeking funds to reconstruct US Highway 212, part of the National Highway System and identified by MnDOT as a Critical Rural Freight Corridor, from a two-lane rural highway to a four-lane divided expressway between County Highway 34 in Norwood Young America and County Highway 36 in Cologne. The improvements proposed in the US Highway 212 Rural Freight Mobility and Safety Project will remove barriers to efficient freight movement and job opportunities, support economic vitality by providing development opportunities at key locations, preserve existing infrastructure, address climate change and environmental considerations in the project area, and improve mobility and safety for all corridor users.

The resolution states that the County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match and project funding as identified in the RAISE grant application. The grant application funding request is for \$10 million of the estimated \$59.4 million project. Funding secured to date includes \$3.5 million in federal funding through the Metropolitan Council's Regional Solicitation, \$7.5 million in federal funding from the Minnesota Highway Freight Program, \$28.9 million in State bonding funds, as well as commitment from MnDOT of \$2.5 million for construction administration. The County's share is identified as approximately \$7 million from the transportation sales tax.

**ACTION REQUESTED:**

Motion to adopt a resolution to support and approve the submittal of the US Highway 212 Rural Freight Mobility and Safety Project application to the FY 2022 RAISE Transportation Grant Program to reconstruct and expand US Highway 212 from a two-lane undivided highway to a four-lane divided expressway between the City of Norwood Young America and the City of Cologne and authorize and direct the Carver County Engineer to submit the application.

**FISCAL IMPACT:** Other

*If "Other", specify:*

**FTE IMPACT:** None

**FUNDING**

County Dollars =	
Met Council Fed Funding	\$3,500,000.00
Mn Hwy Freight Program	\$7,500,000.00
State Bonding	\$28,900,000.00
MnDOT Committed Fu...	\$2,500,000.00
County Sales Tax	\$7,000,000.00
RAISE Grant Request	\$10,000,000.00
<b>Total</b>	<b>\$59,400,000.00</b>

**Related Financial/FTE Comments:**

This project is on the approved Transportation Sales Tax project list. Project cost is estimated and is subject to change.

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: March 15, 2022

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**Resolution of Support and Approval for Submittal of the US Highway 212 Rural Freight Mobility and Safety Project to US DOT's RAISE Program**

WHEREAS, the U.S. Department of Transportation (USDOT) is soliciting applications for the Fiscal Year (FY) 2022 Rebuilding American Infrastructure with Sustainability and Equity "RAISE" Program, which provides dedicated, discretionary funding for transportation projects of national or regional significance; and

WHEREAS, \$1.5 billion in FY 2022 RAISE funds are available for awards, with 50 percent directed towards projects in rural areas; and

WHEREAS, the USDOT is focusing the competition on transportation infrastructure projects that support eight key objectives: Safety; Environmental Sustainability; Quality of Life; Mobility and Community Connectivity; Economic Competitiveness and Opportunity; State of Good Repair; Partnership and Collaboration; and Innovation; and

WHEREAS, Carver County, in partnership with the Minnesota Department of Transportation (MnDOT) is seeking funds to reconstruct US Highway 212, part of the National Highway System and identified by MnDOT as a Critical Rural Freight Corridor, from a two-lane rural highway to a four-lane divided expressway between County Highway 34 and County Highway 36; and

WHEREAS, the proposed improvements will remove barriers to efficient freight movement and job opportunities, support economic vitality by providing development opportunities at key locations, preserve existing infrastructure, address climate change and environmental considerations in the project area, and improve mobility and safety for all corridor users; and

WHEREAS, the Carver County Board of Commissioners adopted a ½ percent local option sales tax in May 2017 dedicated for transportation projects. This project is identified in the implementation plan for use of these funds and is a new local revenue source to match federal funds; and

WHEREAS, Carver County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match and project funding as identified in the RAISE Program application, which includes the use of funding programmed for maintenance, secured funding through other grant programs, and additional program funding as applicable; and

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners supports and approves submittal of the US Highway 212 Rural Freight Mobility and Safety Project for consideration to the USDOT's FY 2022 RAISE Program to reconstruct US Highway 212 from a two-lane undivided highway to a four-lane divided expressway between County Highway 34 and County Highway 36 and authorizes and directs the Carver County Engineer to submit the application.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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STATE OF MINNESOTA  
 COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15<sup>th</sup> day of March, 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15<sup>th</sup> day of March 2022.

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	Dave Hemze Administrator	County
--	-----------------------------	--------





- Construct a roundabout at the intersection and reconstruct adjacent portions of Highway 5 and Highway 11 to better serve development and growth in the area.

#### 5. Highway 10/Highway 11 Intersection Improvement

- Reconstruct and widen the intersection to include additional through lanes and turn lanes and a permanent traffic signal system; includes bicycle and pedestrian accommodations.

*Roadways including Multimodal Elements – Roadway Reconstruction/Modernization Funding Category:*

#### 6. Highway 10 Chaska Corridor Reconstruction Improvement

- Reconstruct Highway 10 (Engler Blvd.) from east of Park Ridge Dr. to Highway 15 (Audubon Rd.) including bicycle and pedestrian improvements throughout the corridor.

*Roadways including Multimodal Elements – Roadway Traffic Management Technologies Funding Category:*

#### 7. Carver County ITS Corridor Enhancements

- Add to and upgrade existing traffic management and intelligent transportation systems (ITS). Upgrades to ITS include a new active traffic management system, expanded remote access and operations, upgraded traffic signal controllers and cabinets, conflict monitors, video detection system, additional CCTV devices, and fiber optic cable connections.

*Bicycle and Pedestrian Facilities – Multiuse Trails and Bicycle Facilities Funding Category:*

#### 8. Highway 41 Ravine Trail

- Paved trail connection from approximately Highway 14 (Pioneer Trail) north to W 82<sup>nd</sup> St. west of Highway 41 and east of McKnight Rd. generally following existing aggregate trail through the ravine and lakes area and including a pedestrian underpass of the TC&W railroad.

#### 9. Minnesota River Bluffs Regional Trail Connection

- Reconstruct and pave a segment of the Minnesota River Bluffs Regional Trail from Bluff Creek Drive to Highway 14 (Pioneer Trail). Project elements include approximately 2 miles of 10-foot wide, bituminous multi-use trail meeting all ADA requirements and addition of a parking lot and informational kiosk.

The following applications are planned to be submitted within Carver County with letters of support to be issued from the County:

*Bicycle and Pedestrian Facilities – Pedestrian Facilities Funding Category:*

- **Highway 5 Pedestrian Crossing (City of Victoria application)**
  - Construct a separated grade pedestrian crossing of Highway 5 at the 78<sup>th</sup> St. intersection to provide safe access for residents to downtown Victoria and the regional trail network.

*Bicycle and Pedestrian Facilities – Safe Routes to School Funding Category:*

- **Highway 10 Pedestrian Improvements for Safe Routes to School (City of Chaska application)**
  - Construct a trail along Highway 10 (Engler Blvd.) from east of Ridge Dr. to Ravoux Rd. including pedestrian crossing improvements at Ravoux Rd. The project will complete a trail gap and connect residential areas to the Chaska/ISD 112 school campus.

*Bicycle and Pedestrian Facilities – Multiuse Trails and Bicycle Facilities Funding Category:*

- **Merriam Junction Trail** (Scott County application)

- The project will construct a regional pedestrian and bicycle path and bridges along the County owned section of the former UP rail line including a crossing of the Minnesota River.

**ACTION REQUESTED:**

Motion to approve the resolution to support and authorize the County Engineer to submit nine transportation project applications to the Transportation Advisory Board of the Metropolitan Council for consideration in the 2022 Regional Solicitation funding process and support three project applications located within Carver County.

**FISCAL IMPACT:** None

*If "Other", specify:*

**FUNDING**

County Dollars =




**Total**

\$0.00

**FTE IMPACT:** None

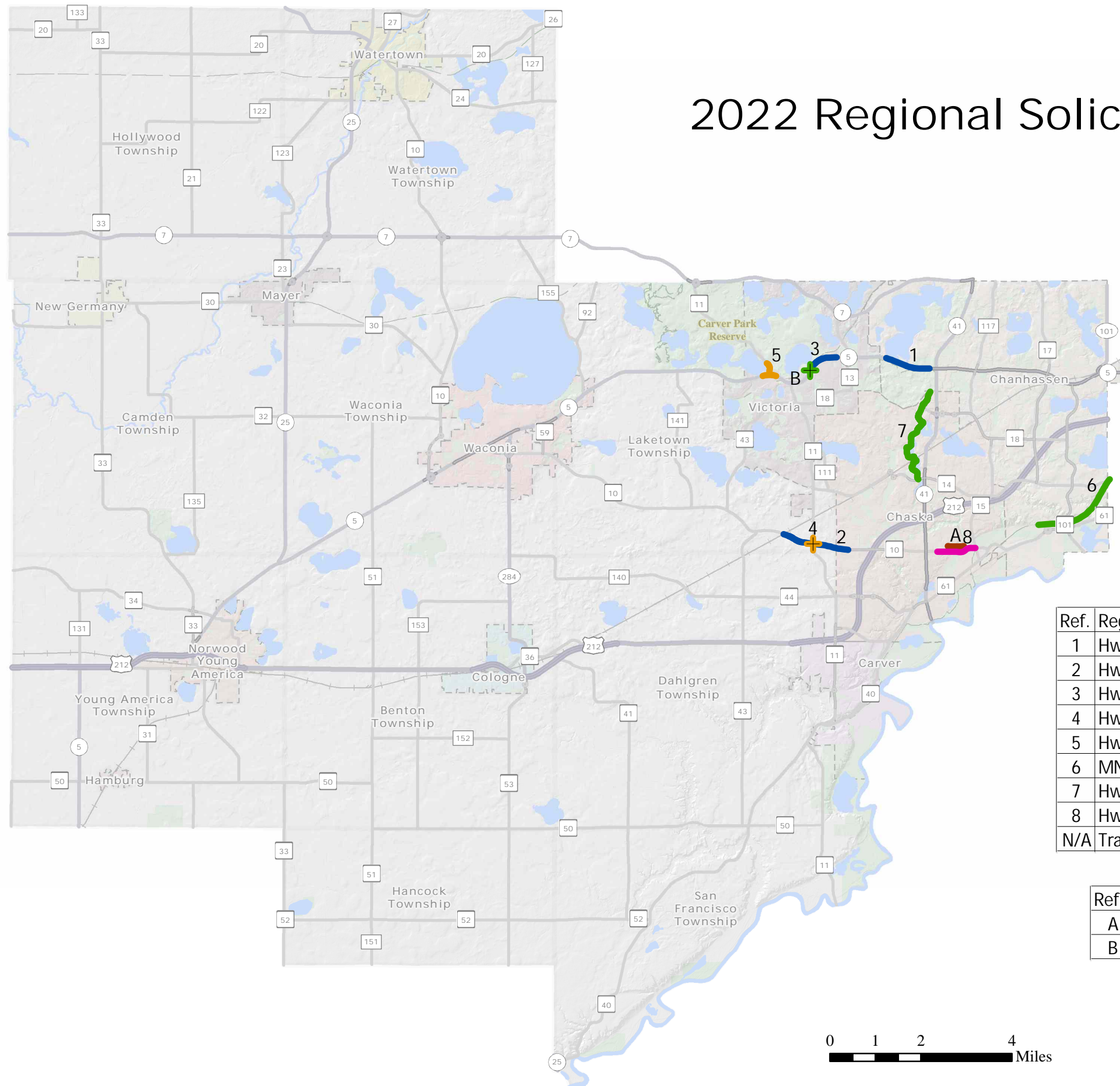
**Related Financial/FTE Comments:**

Project concepts and cost estimates are being developed for the application deadline of April 14, 2022. The County share and grant request amounts will be determined at that time.

*Office use only:*

RBA 2022 - 8250

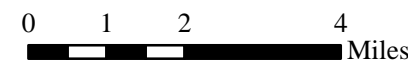
# 2022 Regional Solicitation Applications



- Strategic Capacity
- Spot Mobility
- Multiuse Trails and Pedestrian
- Safe Routes to School
- Reconstruction

Ref.	Regional Solicitation Applications	Category
1	Hwy 5 from Minnewashta Pkwy to Hwy 41	Strategic Capacity
2	Hwy 10 from west of Hwy 11 to W Creek Ln	Strategic Capacity
3	Hwy 5 from Stieger Lake Ln to east of Park Dr/Kochia Ln	Strategic Capacity
4	Hwy 11/Hwy 10 Intersection	Spot Mobility
5	Hwy 5/Hwy 11 N Intersection	Spot Mobility
6	MN River Bluffs Regional Trail	Multiuse Trails
7	Hwy 41 Ravine Trail	Multiuse Trails
8	Hwy 10 (Engler Blvd) from Park Ridge Dr to Hwy 15 (Audubon Rd)	Reconstruction
N/A	Traffic Signal Technologies & ITS Corridor Enhancements	Traffic Mgmt. Tech

Ref.	City-led Applications	Category
A	Hwy 10 (Engler Blvd) Trail from Ridge Ln to Ravoux Rd	Safe Routes to School
B	Hwy 5 Pedestrian Overpass at 78th St	Pedestrian



This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Public Works Division  
 11360 Hwy 212, Suite 1  
 Cologne, MN 55322  
 (952) 466-5200  
 Created: 2/14/2022

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: March 15, 2022

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**RESOLUTION TO AUTHORIZE SUBMITTAL AND SUPPORT OF  
TRANSPORTATION PROJECT APPLICATIONS TO THE  
METROPOLITAN COUNCIL’S REGIONAL SOLICITATION**

WHEREAS, the Metropolitan Council’s Regional Solicitation Program provides federal transportation funding for projects as part of the Metropolitan Council’s federally-required continuing, comprehensive, and cooperative transportation planning process for the 7-County Twin Cities Metropolitan Area; and

WHEREAS, every two years the Metropolitan Council solicits funding applications for the Regional Solicitation to distribute federal transportation funds to locally initiated projects serving regional transportation needs; and

WHEREAS, the Metropolitan Council estimates approximately \$180 million in federal transportation funding is available for Fiscal Year (FY) 2026 and 2027; and

WHEREAS, eligible projects compete for funding within three modal categories, each with subcategories: Roadways Including Multimodal Elements; Transit and Travel Demand Management; and Bicycle and Pedestrian Facilities and the County has identified competitive, eligible projects to submit in the following funding categories: Roadway Strategic Capacity, Roadway Spot Mobility and Safety, Roadway Reconstruction/Modernization, Roadway Traffic Management Technologies, and Multiuse Trails and Bicycle Facilities; and

WHEREAS, the following nine (9) project applications are recommended to be submitted to the Metropolitan Council’s Regional Solicitation process for federal transportation funding:

- A. Highway 5 Lake Minnewashta and Arboretum Access and Mobility Improvement from east of Minnewashta Parkway to west of Highway 41
- B. Highway 5 Victoria Mobility and Safety Improvement from 78<sup>th</sup>/Stieger Lake Lane to west of Highway 13 (Rolling Acres Road)
- C. Highway 10 Mobility and Access Corridor Improvement from west of Highway 11 to Creek Lane
- D. Highway 5/Highway 11 N Intersection Safety and Access Improvement
- E. Highway 10/Highway 11 Intersection Improvement
- F. Highway 10 Chaska Corridor Reconstruction Improvement from east of Park Ridge Drive to Highway 15 (Audubon Road)
- G. Carver County ITS Corridor Enhancements
- H. Highway 41 Ravine Trail from approximately Highway 14 (Pioneer Trail) to W 82<sup>nd</sup> Street

I. Minnesota River Bluffs Regional Trail Connection from Bluff Creek Drive to Highway 14 (Pioneer Trail)

WHEREAS, these projects are identified in adopted County transportation plans including but not limited to the Arboretum Area Transportation Plan, the Highway 10 Corridor Study, 2040 Comprehensive Plan, and the Capital Improvement Plan; and

WHEREAS, the County supports the proposed projects and recognizes the local and regional transportation benefits the projects will provide; and

WHEREAS, the Board of Commissioners adopted a ½ percent local option sales tax in May 2017 dedicated for transportation projects, of which several of the projects are eligible to utilize as the required local match. County is committed to meeting the local match requirements per this federal transportation grant program; and

NOW THERE FORE BE IT RESOLVED, that Carver County Board of Commissioners, authorizes submittal of and supports the above identified project applications for the Metropolitan Council’s Regional Solicitation.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of March, 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of March, 2022.

Dave Hemze	County
Administrator	

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Minnehaha Creek Watershed District Board of Managers Appointment**

Primary Originating Division/Dept: Administration (County)

Meeting Date: 3/15/2022

Contact: Dave Hemze Title: County Administrator

Item Type:  
Regular Session

Amount of Time Requested: 5 minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

Carver County has one appointment to the Minnehaha Creek Watershed District Board of Managers. The vacancy was advertised in the County's legal newspaper and the Chanhassen Villager. William Olson, the current incumbent, has submitted his application for reappointment. No other applications were received.

**ACTION REQUESTED:**

Appoint William Olson to the Minnehaha Creek Watershed District Board of Managers for a three year term.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total** \$0.00

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2022 - 8204

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution proclaiming March as National Social Work Month**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The month of March, 2022 has been proclaimed by the National Association of Social Work as National Social Work Month. This years theme is "The time is right for social work". The COVID-19 pandemic certainly confirmed this years theme. Social Workers continued to perform their regular tasks while helping the most vulnerable deal with the impacts of the pandemic.

Carver County Health and Human Services has many employees engaged in providing a wide variety of social work activities to our residents. Social Workers for Carver County perform case management services to adults, families, and children. They are providing mental health services and services to address homelessness. Carver County Social Workers join their Social Worker partners from schools and other service agencies in caring for Carver County residents in need.

The work of Carver County's Social Workers make Carver County and better place to live, work, and play. We celebrate the work of all Carver County Social Workers during this month of March, 2022.

**ACTION REQUESTED:**

Motion to approve the resolution proclaiming the month of March, 2022 as National Social Work Month.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2022 - 8238

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: \_\_\_\_\_ Resolution No: \_\_\_\_\_  
 Motion by Commissioner: \_\_\_\_\_ Seconded by Commissioner: \_\_\_\_\_

Carver County Board of Commissioners, along with the National Association of Social Work proclaim the month of March as National Social Work Month.

WHEREAS, the Social Work Profession for decades has been dedicated to improving human well-being and enhancing the basic needs of all people—especially the most vulnerable among us particularly during the global pandemic;

WHEREAS, this year’s Social Work Month theme, “The Time is Right for Social Work” embodies how social workers rose to meet the most pressing challenges of all of our lifetimes, the COVID-19 pandemic;

WHEREAS, Social Workers are the largest group of mental health care providers in the United States, and work daily to help people—whether in person or remotely—overcome substance use disorders and mental illnesses such as depression and anxiety;

WHEREAS, Social Workers have always helped people overcome issues such as death and grief and helped people and communities recover from natural disasters such as fires, storms, hurricanes and earthquakes;

WHEREAS, the Social Work Profession is one of the fastest growing careers in the United States, with more than more than 715,000 social workers today and nearly 800,000 professionals expected to be employed as social workers by 2028;

WHEREAS, Social Workers have continued to work for changes that have made our society a better place to live, including improved workplace safety, and social programs that help ameliorate poverty, hunger, and homelessness;

WHEREAS, Social Workers possess the necessary expertise to assist our nation in some of its most demanding concerns, including their health and well-being not only during the pandemic, but at all times, improved health care and mental health care for all;

WHEREAS, Social Workers work in all facets of our society to meet people no matter their circumstance and empower them to live to their fullest potential;

NOW THEREFORE, in recognition of the numerous contributions made by Carver County’s Social Workers, the Carver County Board of Commissioners joins the National Association of Social Workers in proclaiming the month of March 2022 as National Social Work Month and call upon all Carver County citizens to join in celebration and support of the Social Work Profession.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of March 15, 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

\_\_\_\_\_  
 Dave Hemze County Administrator



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Authorization to Advertise for Bids for Construction of the Waterfront Service Center Building Project at Lake Waconia Regional Park**

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="3/15/2022"/>
Contact: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="20"/> minutes Presenter: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The county's consultant team of HGA Architects and RJM Construction are finalizing the construction documents and cost estimate for the proposed Waterfront Service Center Building project at Lake Waconia Regional Park. The project is ready to proceed to the bidding phase.

The total project cost, including professional services and construction is estimated at \$8 million.

Public Works is recommending moving ahead with advertising for construction bids as soon as possible given the the current market conditions. In the meantime, the county is seeking additional funding from the legislature to mitigate cost increases and to provide funding for continued development including a new playground, trails and other site amenities.

Staff will present scenarios related to scope and funding with and without additional state bonding.

**ACTION REQUESTED:**

Motion to advertise for bids for construction of the Waterfront Service Center Building project at Lake Waconia Regional Park.

**FISCAL IMPACT:**

*If "Other", specify:*

**FTE IMPACT:**

<b>FUNDING</b>	
<b>County Dollars =</b>	<b>\$0.00</b>
State of MN	\$2,500,000.00
Bond Sale Reimbursemer	\$2,500,000.00
County Year End Savings	\$2,500,000.00
Met. Council Grant	\$500,000.00
<b>Total</b>	<b>\$8,000,000.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

The funding shown assumes the county does not receive additional revenue from the state legislature this session.

# Carver County Board of Commissioners Request for Board Action



## Agenda Item:

### Budget Stabilization Account (BSA) Urgent Funding Requests

Primary Originating Division/Dept: Administration (County)

Meeting Date: 3/15/2022

Contact: David Hemze

Title: County Administrator

Item Type:

Regular Session

Amount of Time Requested: 30 minutes

Presenter: David Frischmon

Title: Property & Finance Director

Attachments:  Yes  No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

## BACKGROUND/JUSTIFICATION:

County Administrator recommendations for urgent COVID 19 Budget Stabilization Account (BSA) one-time funding requests are listed below. Other pending non-urgent BSA one-time funding requests will be presented to the Board as part of the 2023 budget process.

**\$300,000** to continue funding Housing Assistance programs thru December 31, 2023 which are administered by the Carver County Community Development Agency ("CDA") with support from HHS Income Support staff. This program helps residents impacted by the pandemic pay their rent, mortgage and utilities. The CDA has seen an upward trajectory in applications from residents who are at imminent risk of losing their housing or having their utilities disconnected due to the eviction moratorium being lifted in January 2022 as well as the State of Minnesota ending additional enrollment in the State's supported RentHelpMN housing program.

**\$162,000** to keep the County's expanded emergency shelter program funded thru the end of 2022. This level of funding will help ensure we have sufficient emergency shelter options to meet the need exacerbated by the pandemic and recovery. By the end of 2022, County staff expect to have right-sized the program to adjust to changing needs and/or explore alternative funding if expanded need should continue.

**\$43,000** to allow the Humanity Alliance, a local provider based in Victoria, Minnesota, to continue meeting the need of local families, older adults, children, and individuals that are residents of Carver County and are food insecure due to long-lasting affects of the pandemic and the slow economic recovery. The Humanity Alliance provides fresh, healthy, culturally appropriate, ready-to-eat food that is prepared and delivered directly to the door of enrolled individuals each Friday for weekend meals. This effort began in January 2021 with a \$345,000 commitment from the County Board. As the Humanity Alliance has worked toward program sustainability, the financial need to mitigate any gaps in service caused partially by inflation and higher than expected food costs is \$43,000. It is expected that the program will be fully self-sustainable in 2023. A contract amendment will extend the current contract through December 31, 2022.

**\$30,000** for software enhancement to our Credible electronic records system for Behavioral Health. The enhancement is needed to ascertain and analyze data for both mandated reporting and to assist in securing additional funding. The need for this level of data has become more apparent during the pandemic, and will be critical as we continue to transition into an ongoing hybrid environment. Furthermore, this system enhancement will greatly improve efficiency of the data collection process and provide a higher quality of data analysis to inform operational decisions and secure additional funding from both third party payers and grants. \$20K is needed for purchase of business analytic software for Credible, and \$10K for the annual license. Funding for ongoing licensing costs will be integrated into operational budget in future years.

**\$28,000** for the purchase and installation of (5) Bradley "Express" Touchless Handwashing Lavatory Systems in the County Jail. The Bradley system would replace the current laminate cabinetry which is no longer an approved Jail product due to the potential for improvised weapons from delaminated pieces while increasing the opportunity for

handwashing in each unit by adding extra faucets and basins.

**\$85,375** BSA funded urgent request by the Historical Society to (along with the request describe further below to redirect the \$59,382 Q1 2022 Budget allocation) complete the \$500,000 capital campaign for the Andrew Peterson Farmstead rehabilitation through the Jeffris Family Foundation. The Historical Society's capital campaign was significantly impacted by the COVID 19 pandemic when potential donors shifted their resources in response to the pandemic and economic recovery. Completing the \$500,000 capital campaign within the established time period means the Historical Society will earn an additional \$250,000 in two-for-one matching grant dollars from the Jeffris Foundation. In addition to the \$85,375 in BSA funds, the Historical Society is requesting a **redirection of Carver County's Q1 2022 allocation in the amount of \$59,382** which is already included in the County's approved 2022 Budget. The Historical Society is balancing its operating budget with a one-time Federal Employee Retention Tax Credit which can be used to offset the redirection of the Q1 allocation but can not be used for the capital campaign. The total request equates to \$144,757 in BSA and direct County funding allocations to the Andrew Peterson Farmstead project.

**\$648,375 Total Urgent Requests for one-time BSA Funding**

**\$59,382** Historical Society Q1 Reallocation to Andrew Peterson Farmstead Project

**\$707,757** Total One-Time Funding Requests

**ACTION REQUESTED:**

Motion to approve **\$648,757** BSA one-time funding requests described above in response to the COVID19 pandemic and economic recovery.

Motion to grant **\$85,375** in BSA funds to the Historical Society to be used towards the Andrew Peterson Farmstead rehabilitation through the Jeffris Family Foundation campaign and designate the County Board Chair to sign a pledge form in the amount.

Motion to allow the Historical Society's 2022 Budget Q1 allocation in the amount of **\$59,382** to be used towards the Andrew Peterson Farmstead rehabilitation through the Jeffris Family Foundation campaign and designate the County Board Chair to sign a pledge form in this amount.

**FISCAL IMPACT:** Budget amendment request form

If "Other", specify:

see comment below

**FUNDING**

County Dollars =	<b>\$59,382.00</b>
BSA One-Time Funds	<b>\$648,375.00</b>
<b>Total</b>	<b>\$707,757.00</b>

**FTE IMPACT:** None

**Related Financial/FTE Comments:**

On 12/15/20, the County Board created the COVID19 BSA to provide short-term fiscal flexibility to meet the budget challenges related to the ongoing COVID19 public health emergency.

\$11,196,927 COVID19 BSA available as of 1/1/22

(1,572,566) MOA- MNPEA one-time costs, Board approved on 2/15/22

(648,375) Urgent Requests for one-time BSA funding on 3/15/22

\$8,975,986 COVID 19 BSA available balance

County staff recommendations for the \$9M available balance in the COVID 19 BSA will be included in the 2023 Budget process.

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Budget Stabilization Account (BSA) Urgent Funding Requests

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Housing Assistance	11-420-600-1120.6040	\$300,000.00
Emergency Shelter Program	11-480-754-1120.6040	\$162,000.00
Humanity Alliance	11-422-700-1120.6041	\$43,000.00
BH-Software	11-480-740-1120.6655	\$30,000.00
HS-Andrew Peterson Farmstead	01-820-903-1120.6913	\$85,375.00
Washing stations	01-201-235-1120.6260	\$28,000.00
<b>TOTAL</b>		<b>\$648,375.00</b>

CREDIT		
Description of Accounts	Acct #	Amount
COVID-19 BSA	01-820-000-1120....	\$648,375.00
<b>TOTAL</b>		<b>\$648,375.00</b>

Reason for Request:

Allocate COVID-19 BSA funds to approved one-time funded requests.

# Carver County Board of Commissioners Request for Board Action



## Agenda Item:

### 2022 Redistricting and Election Update

Primary Originating Division/Dept: Property & Financial Services - Elections

Meeting Date: 3/15/2022

Contact: David Frischmon

Title: Property & Finance Director

Item Type:

Work Session

Amount of Time Requested: 15 minutes

Presenter: Kendra Olson

Title: Elections Administrator

Attachments:  Yes  No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

## BACKGROUND/JUSTIFICATION:

### Redistricting:

Every 10 years an updated Federal Census triggers a voting redistricting process to reflect population changes across the Country. County election staff will present a high-level summary of the various steps, requirements and a proposed schedule to meet statutory deadlines.

### Absentee Drop-Off Ballot Boxes for Mailed Out Absentee Ballots:

Voters in 2020 who requested County staff to mail out absentee ballots had the option to return the completed ballot via the US mail or stand in a separate line at the Chaska Government Center to hand off their completed ballot for processing by two election judges. Unlike other MN counties, Carver County did not provide absentee drop-off ballot boxes for voters to return mailed out absentee ballots because the County Attorney's Office felt MN Statutes did not clearly allow for their use. Thus, the County provided a front counter with two election judges who accepted mailed out absentee ballots for the 2020 election. The 2021 Legislature adopted changes which now clearly allow for absentee drop-off ballot boxes when certain requirements are met to ensure voting integrity like adequate lighting, cameras, etc. County staff is recommending installing two absentee drop-off ballot boxes at the Chaska Government Center to eliminate the need for two election judges to staff a separate line for voters to return mailed out absentee ballots.

### City In-Person Absentee Precincts:

Counties are required to provide an in-person absentee voting option for all county voters in all County precincts. This requirement creates a relatively complicated process because county election judges must provide ballots for all 35 County precincts at the Chaska Government Center. Since the 2018 election, the City of Waconia has provided in-person absentee voting for the City's 2 precincts at the Waconia City Hall which creates a win-win-win for:

1. Waconia voters who conveniently voted in-person absentee at their City Hall
2. Waconia City elections judges who had one less voter to process on their busy election day for each voter that voted in-person absentee
3. Carver County election judges who had one less absentee voter to process during their busy absentee voting period at the Chaska Government Center for each Waconia voter that voted in-person absentee at the Waconia City Hall.

Carver County's one City Absentee Precinct in Waconia is significantly lower than the number of City Absentee Precincts in other Metro counties which was a driving factor in the 2-3 hour wait for many in-person absentee voters at the Chaska Government Center during the 2020 Election. County election staff have contacted election staff at Chan, Chaska and

Victoria, which is where the vast majority of in-person absentee voters came from in the 2020 election, to encourage them to also create a win-win-win for their in-person absentee voters by becoming a City In-Person Absentee Precinct for their respective city precincts.

2022 Election Update Public Presentation:

Since 2021, the County's Election Administrator, Kendra Olson, has been giving high-level presentations to the County Board and various groups about Redistricting and other Election related topics. Kendra will provide an updated presentation on Redistricting and other Election related topics at the Board workshop which she is planning on repeating for various groups like the League of Women Voters, Elected County and City Officials, etc.

**ACTION REQUESTED:**

None - for update and discussion purposes only.

**FISCAL IMPACT:** None

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total**

**\$0.00**

**Related Financial/FTE Comments:**

For the 2018 election, the County offered to reimburse the cities of Chaska, Chanhassen, Victoria and Waconia up to \$3,000 in out-of-pocket costs as a one-time pilot project to be a City Absentee Precinct. The County plans to repeat this same one-time pilot project offer to encourage the cities of Chaska, Chanhassen and Victoria to consider being a City Absentee Precinct for the 2022 election.

*Office use only:*

RBA 2022 - 8251