

Carver County Board of Commissioners  
 January 11, 2011  
 Regular Session  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

			PAGE
9:15 a.m.	1.	<ul style="list-style-type: none"> <li>a) <b>CONVENE</b></li> <li>b) <i>Pledge of Allegiance</i></li> <li>c) <i>Public participation (comments limited to five minutes)</i></li> <li>d) <i>Introduction of New Employees</i></li> </ul>	
	2.	Agenda review and adoption	
	3.	Approve minutes of January 4, 2011, Organizational Session .....	1-6
	4.	Community announcements	
9:15 a.m.	5.	<b>CONSENT AGENDA</b>	
	5.1	Approval of employee’s out of state travel to attend a Federally funded HAZMAT Highway Emergency Response training course .....	7
	5.2	FTE allocations for Veteran Services van drivers .....	8
	5.3	Approval of home and community based services waiver contract.....	9
	5.4	Frank Heiland – contractor’s yard .....	10-13
	5.5	Schroeder Oil Distributing, LLC – existing Hollywood Station RSD businesses .....	14-17
	5.6	Professional services agreement for cost allocation study .....	18
	5.7	Professional services agreement with SRF Consulting Group for roadway system plan implementation .....	19
	5.8	Approve amended Joint Powers Resolution for the Metro Alliance for Healthy Families.....	20-22
	5.9	Community Social Services’ warrants .....	NO ATT
	5.10	Commissioners’ warrants.....	SEE ATT
9:15 a.m.	6.	<b>PUBLIC HEALTH AND ENVIRONMENT</b>	
	6.1	<i>Public Hearing</i> – Ordinance 71-2010 for Trunk Highway 212 official map in Dahlgren Township .....	23-29

10:00 a.m.	<b>7.</b>	<b>COMMUNITY SOCIAL SERVICES</b>	
	7.1	Approval of restructuring of school based services.....	30-32
10:30 a.m.	<b>8.</b>	<b>COUNTY ADMINISTRATION</b>	
	8.1	Amendment to 2011 Board Operating Rules.....	33
	8.2	Advisory committee appointments .....	34-36
10:45 a.m.		<b>ADJOURN REGULAR SESSION</b>	
10:45 a.m.		<b>BOARD REPORTS</b>	
	1.	Chair	
	2.	Board Members	
	3.	Administrator	
11:15 a.m.	4.	Adjourn	

David Hemze  
County Administrator

<b>UPCOMING MEETINGS</b>
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January 18, 2011	4:00 p.m. Work Session
January 25, 2011	9:15 a.m. Board Meeting
January 25, 2011	12:00 noon, Strategic Planning Session, Carver County Historical Society Conference Room, Waconia, Minnesota
February 1, 2011	9:15 a.m. Board Meeting

Commissioners Gayle Degler, James Ische, Tim Lynch, Randy Maluchnik and Tom Workman met in session this day as required by law for organizational purposes for the year 2011.

The session was called to order by County Administrator, David Hemze, at 9:17 a.m.

Ische nominated Randy Maluchnik to serve as Chair of the Board of Commissioners for 2011. Degler seconded the nomination. On vote taken to elect Randy Maluchnik as Chair for 2011, all voted aye.

Chair Maluchnik thanked Ische for serving as their 2010 Board Chair noting it was a challenging year and he served taxpayers well. Chair Maluchnik requested nominations for Vice Chair.

Degler nominated Tim Lynch to serve as Vice Chair of the Board of Commissioners for 2011. Ische seconded the nomination. On vote taken to elect Tim Lynch as Vice Chair for 2011, all voted aye.

Ische moved, Degler seconded, to approve the agenda with three additional advisory committee applications. Motion carried unanimously.

Hemze requested the Board adopt 2011 Board Operating Rules. He pointed out language related to advisory committees and statutory appointments that separates out the CDA and watershed districts from the advisory committees.

Hemze stated language would also be included clarifying that throughout the year the Board may amend the meeting schedule, by general consensus, to include night meetings if there was a need for that for public participation purposes. The Board questioned if they would be approving language that they had not seen previously. Hemze agreed to bring back the language related to evening meetings next week.

The Board discussed whether they needed to review the practice of not taping public participation and if that needed to change.

Workman moved that the public participation portion of the meeting be videotaped. Motion died for lack of a second.

Hemze reviewed the Board's decision to not videotape public participation. He acknowledged the Board has done a good job in allowing people to speak on any agenda items. He stated the public always has the opportunity to discuss an issue with him or a Board member in an attempt to resolve an issue.

The Board reviewed their past practice of allowing the public to speak when agenda items are presented and allowing the public to address issues under public participation.

Ische moved, Degler seconded, to adopt the 2011 Board Operating Rules as presented and to bring back language related to night meetings next week. Degler, Ische, Lynch, Maluchnik voted aye. Workman voted nay. Motion carried.

Hemze requested the Board adopt their meeting schedule for 2011. He pointed out the schedule was similar to 2010 and included dates for the Board of Equalization. He clarified their Operating Rules allows them to amend the schedule to add or subtract meetings with public notice.

The Board acknowledged they would have the option to hold an evening meeting if needed even though they would be adopting this schedule.

Degler moved, Workman seconded, to adopt the 2011 Board meeting schedule as presented. Motion carried unanimously.

The Board welcomed County Attorney Mark Metz and Chief Deputy Michael Wentzell to the meeting. Mr. Metz and Wentzell stated they looked forward to working with the Board as well as the Division Managers.

Ische moved, Lynch seconded, to approve the following Commissioner appointments:

Area Agency on Aging	Degler
ACCEL	Maluchnik & Lynch
Association of Minnesota Counties Board of Directors	Ische, Alt. Degler
AMC Legislative Steering Committee	Degler, Alt. Lynch
AMC Environment & Natural Resources Policy Committee	Ische
AMC General Government Policy Committee	Degler
AMC Health & Human Services Policy Committee	Lynch
AMC Public Safety Policy Committee	Maluchnik
AMC Transportation Policy Committee	Workman
CAP Agency Board of Directors	Maluchnik & Degler
Carver County CDA	Maluchnik
Community Leaders (Eastern)	Degler, Maluchnik, Workman
Counties Transit Improvement Board	Maluchnik
County and Union Leaders Group	Maluchnik & Lynch
Courts Committee	Ische & Degler, Alt. Lynch
CROW Joint Powers Board	Lynch, Alt. Ische
Fair Board	Ische, Alt. Lynch
Historical Society Committee	Maluchnik, Alt. Lynch
Insurance Advisory Committee	Maluchnik
Inter-Agency Early Intervention Committee	Degler
Law Library Board	Degler
Library Board	Degler
Lower Minnesota River Watershed	Maluchnik
MELSA	Degler
Mental Health Advisory Committee	Lynch

ORGANIZATIONAL SESSION

January 4, 2011

Metro Alliance for Healthy Families Joint Powers Board	Workman
Metro GIS Policy Board	Maluchnik, Alt. Workman
Metropolitan Emergency Services Board	Ische & Degler
Metropolitan Emergency Services Executive Board	Ische, Alt Degler
Metropolitan Emergency Services Cost Allocation Committee	Degler
Metropolitan Emergency Services Radio Technical Operations Committee	Steve Schoenbauer Alt. Peter Sauter
Metropolitan Emergency Services 911 Technical Operations	Susan Bowler, Alt. Steve Schoenbauer
Minnesota Inter-County Association	Degler & Maluchnik
Minnehaha Creek Watershed District	Maluchnik
Minnesota Extension Committee	Degler & Lynch
Minnesota River Basin Joint Powers	Ische & Maluchnik
Minnesota Valley Regional Rail Authority	Workman, Alt. Maluchnik
Mosquito Control District	Ische & Workman
Office of the Aging Advisory Board	Degler
Park Commission	Lynch
Planning Commission	Ische, Alt. Lynch
Public Health Emergency Preparedness Workgroup	Lynch, Alt. Maluchnik
Riley-Purgatory-Bluff Creek Watershed	Workman
Soil and Water	Ische, Alt. Lynch
Solid Waste Management Coordinating Board	Workman & Ische
Southwest Corridor Transportation Coalition	Workman & Maluchnik, Alt. Degler
State CHS Advisory Committee	Maluchnik, Alt. RaeJean Madsen
Transportation Advisory Board – TAB	Maluchnik, Alt. Workman
WENR Committee	Ische, Alt. Lynch
Ditches	
Joint Ditch #1	Ische, Lynch, Degler
Joint Ditch #4	Ische, Lynch, Workman
Joint Ditch #5	Ische, Lynch, Maluchnik
Joint Ditch #21	Ische, Lynch, Workman, Degler
Joint Ditch #22	Ische, Lynch, Maluchnik
Joint Ditch #24	Ische, Lynch, Degler

Voting members to the Association of Minnesota Counties:

Gayle Degler	Randy Maluchnik	James Ische
Tim Lynch	Tom Workman	Lyndon Robjent
David Hemze	Gary Bork	

Appointments to Minnesota Counties Computer Consortium:

Rhonda Lynch  
 Alt – Dave Frischmon                      Alt – Laurie Engelen

Appointment as County's Strategic National Stockpile (SNS) Requestor:

Gayle Degler  
David Hemze  
RaeJean Madsen

Motion carried unanimously.

The Board considered appointments to various advisory committees.

Ische moved, Degler seconded, to appoint Lothar Wolter, Jr. to the Board of Adjustment. Motion carried unanimously.

Lynch moved, Ische seconded, to appoint Scott Hoeser to the Board of Adjustment. Motion carried unanimously.

The Board agreed to hold their appointment to the Community Development Agency.

Degler moved, Ische seconded, to appoint Jim Weygand to the Library Board. Motion carried unanimously.

Lynch moved, Degler seconded, to appoint Samuel Dewese and Cris Leindecker to the Mental Health Advisory Committee. Motion carried unanimously.

Ische moved, Lynch seconded, to appoint Suzanne Honebrink and Roger Storms to the Minnesota Extension Committee. Motion carried unanimously.

Workman moved, Degler seconded, to appoint Maren Christopher to the Minnesota Extension Committee. Motion carried unanimously.

Lynch moved, Workman seconded, to appoint Myron Karki to the Park Commission. Motion carried unanimously.

Degler moved, Ische seconded to appoint Cindy Dobratz to the Park Commission. Motion carried unanimously.

Degler moved, Ische seconded, to appoint Libby Fairchild to the Personnel Board of Appeals. Motion carried unanimously.

Ische moved, Lynch seconded, to appoint John Fahey and Tom Williams to the Planning Commission. Motion carried unanimously.

Workman moved, Degler seconded, to table the Commissioner District appointments to the Water, Environment and Natural Resource Committee. Motion carried unanimously.

ORGANIZATIONAL SESSION

January 4, 2011

Ische moved, Lynch seconded, to appoint Eric Evenson as the Crow River Watershed representative and Gail Von Barga as the Bevens Creek Watershed representative on the Water, Environment and Natural Resource Committee. Motion carried unanimously.

Ische moved, Degler seconded, to table the City appointment to the WENR Committee and to review any remaining vacancies within the next two weeks. Motion carried unanimously.

Degler moved, Lynch seconded, to approve the minutes of the December 21, 2010 Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Workman seconded, to approve the following consent agenda items:

Delegated the County Administrator the authority to approve Commissioner claims, Social Service client claims and Social Service vendor claims for the weeks in 2011 when the Board does not meet.

Resolution #01-11, Award of 2011 Newspaper Publication Bids.

Contract with the Carver-Scott Educational Cooperative for the "Help Me Grow" program.

Requested the use of Parks and Trails funding for the trail at Lake Minnewashta Regional Park and underpass at TH 41 for the 2012 funding cycle and requested the use of Parks and Trails funds for Phase II of the Dakota Rail Regional Trail for 2013.

Authorized the Chair to sign Parks and Trails Funding Grant SG-2010-097.

Authorized the Chair to sign the Parks and Trails Grant SG-2010-107.

Approved professional services agreement between Carver County Sheriff's Office and Hennepin County Sheriff's Office.

Resolution #02-11, Charitable Gambling Application for Waconia Lions Club.

Cooperative agreement for the metropolitan counties for the purpose of receiving and distributing Children's Mental Health Crisis funding.

Employment agreement between the County Attorney and Michael D. Wentzell as Chief Deputy Attorney for Carver County.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants.

Insert

Motion carried unanimously.

Ische moved, Degler seconded, to adjourn as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Lynch moved, Degler seconded, to appoint Randy Maluchnik, as Chair, Tim Lynch as Vice Chair and James Ische as the Secretary/Treasurer of the Carver County Regional Rail Authority for 2011. Motion carried unanimously.

Lynch moved, Degler seconded, to adjourn as the Carver County Regional Rail Authority. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)





# REQUEST FOR BOARD ACTION

**AGENDA ITEM:**

**Approval of employee's out-of-state travel to attend a federally-funded HAZMAT Highway Emergency Response training course in Pueblo, Colorado on June 13-17, 2011.**

Originating Division: Public Health and Environment

Meeting Date: January 11, 2011

Amount of Time Requested:

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

On June 13-17, 2011, the National Center for Emergency Response in Surface Transportation in Pueblo, Colorado will be holding a training course on surface transportation (highway and rail) hazmat response.

Carver County Public Health Emergency Management employee Tim Walsh is the Coordinator of the Carver County Hazmat Response Group as part of his assigned County duties. Attendance at this course will provide proficiency and confidence in safely handling highway and rail HAZMAT incidents in Carver County.

All expenses including airfare, ground transportation, lodging, and meals will be funded by the US Department of Homeland Security/FEMA.

**ACTION REQUESTED:**

Approval for Tim Walsh to attend federally-funded training at the National Center for Emergency Response in Surface Transportation in Pueblo, Colorado June 13-17, 2011.

**FUNDING**

County Dollars = \$  
Other Sources & Amounts = \$  
**TOTAL = \$**

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:*

All expenses including airfare, ground transportation, lodging, and meals will be funded by the US Department of Homeland Security/FEMA on a reimbursement basis.

Reviewed by Division Director

Date: 12/28/10



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : FTE reallocations for Veteran Services Van Drivers

Originating Division: Administrative Services

Meeting Date: January 11, 2011

Amount of Time Requested: N/A

Attachments for packet: Yes No

Item Type: Consent  Regular Session Closed Session Work Session Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

The County Board has the authority to change allocated FTE's.

The current allocation for Veteran Services Office's Van Drivers are .50 (vacant), .40 FTE and a .30 FTE.

The Administrative Services Division is recommending that the vacant Veteran Services Driver .50 FTE be reduced by .10 FTE to a .40 FTE and the reduction of .10 FTE be reallocated to the existing .30 FTE Veteran Services Driver which would bring it up to a .40 FTE. The net result would be all three Van Driver positions be .40 each and would better accommodate scheduling of van driver staff.

The motion requested is approval of the reallocation of FTE's for the Van Driver's positions in the Veteran Services Office.

### ACTION REQUESTED:

Motion to approve the reallocation of FTE's resulting in three .40 FTE Van Driver positions in the Veteran Services Office.

#### FUNDING

County Dollars =

Other Sources & Amounts = \$

**TOTAL** =

#### FISCAL IMPACT

None

Included in current budget

Budget amendment requested

Other: included in the 2011 budget

#### Related Financial Comments:

There shall be no financial impact as a result of this change.

Reviewed by Division Director  
Steve Taylor, Administrative Services Director

Date: 12/28/10



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Approval of Home and Community Based Services Waiver Contract

Originating Division: Community Social Services

Meeting Date:

Amount of Time Requested: 05 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

### BACKGROUND/EXPLANATION OF AGENDA ITEM:

Recommended approval of host county contract with Divine House Inc. for services provided to clients in Carver County that are funded with MA funding for clients that are on Home and Community Based Waiver Services Programs.

### ACTION REQUESTED:

Provide Consent and authorize contract

### FUNDING

County Dollars =	\$0.00
Other Sources & Amounts =	
MA Waiver Programs =	\$500,000 annually
<b>TOTAL</b>	<b>=\$500,000 annually</b>

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* There is no fiscal impact to the county. All funding for this contract is provided through MA Home and Community Based Waiver Programs.

Reviewed by Division Director

Date:



# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Frank Heiland – Contractor’s Yard

Originating Division: Public Health & Environment

Meeting Date: January 11, 2011

Amount of Time Requested: None

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** File #PZ20100026. The requested Conditional Use Permit (CUP) would allow Mr. Heiland to operate a small contractor’s yard from a 10.86 acre farmstead that is homesteaded by his daughter. He would replace the existing barn with an approximate 60 x 120 foot commercial accessory structure. He is not proposing any outside storage areas. The applicant also owns and homesteads the adjacent 5.3 acre parcel, which is improved with a house/garage. The Planning Commission recommended approval of the Conditional Use Permit at their December 21, 2010 meeting. The Dahlgren Town Board supports the applicant’s request.

**ACTION REQUESTED:** A motion to adopt the Findings of Fact and to issue Order #PZ20100026 for the issuance of the Conditional Use Permit.

**FUNDING**

County Dollars =	\$-0-
Other Sources & Amounts =	-0-
	= \$
<b>TOTAL</b>	= \$-0-

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:*

Reviewed by Division Director *W*

Date: January 3, 2011

COUNTY OF CARVER  
*PLANNING COMMISSION RESOLUTION*

**FILE #: PZ20100026**

**RESOLUTION #: 10-07**

**WHEREAS**, the following application for a Conditional Use Permit has been submitted and accepted:

**FILE #:** PZ20100026

**APPLICANT/OWNER:** Frank Heiland

**SITE ADDRESS:** 11250 Kelly Avenue, Cologne

**PERMIT TYPE:** Contractor's Yard

**PURSUANT TO:** County Code, Chapter 152, Section 152.079 C10

**LEGAL DESCRIPTION:** See attached Exhibit "A"

**PARCEL #:** 04-005-0400

**WHEREAS**, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of December 21, 2010; and,

**WHEREAS**, the Carver County Planning Commission finds as follows:

1. Frank Heiland owns 16.16 acres of property in the Southeast quarter (SE¼) of the Northeast quarter (NE¼) of Section 5 of Dahlgren Township. The acreage actually consists of two (2) separate parcels (10.86 acres & 5.3 acres). The 5.3 acre parcel is improved with a home w/detached garage and his homesteaded by the applicant. The 10.86 acre parcel is improved with agricultural land and the original farmstead (agricultural buildings and home) and would be the location for the contractor's yard. The property is in the Agriculture Zoning District and the CCWRMA (Carver Creek Watershed).
2. The applicant is requesting a Conditional Use Permit (CUP) to operate a Contractor's Yard pursuant to Section 152.079 C10 of the Carver County Zoning Code.
3. Mr. Heiland homesteads the 5.3 acre property and is a self-employed owner of a small construction company. The business would operate at the 11250 Kelly Avenue property (10.86 acres) from 6:00 am to 6:00 pm Monday through Friday. There are no employees associated with the company. Approximately two (2) trips per day associated with the contractors yard is anticipated (one (1) trip in morning and one (1) trip in the afternoon). The 10.86 acre property would have a relative homestead by his daughter who assists with bookkeeping, billing, as well as labor.
4. The property has numerous old ag related structures, including, but not limited to a corn crib, hog shed, cattle barn, granary & silo. A majority of these structures are utilized for personal storage or corn/grain. The hog shed currently provides space for storage of some small items and materials. The applicant is proposing to remove the existing 37' x 70' barn and replace it with a 60' x 120' storage building with a hip/lean-to on the south and west sides of the building approximately 10' x 10' (totaling 7,300 square feet). A majority of the building would be cold storage for the storage of trucks, equipment and supplies, which include four (4) work trucks/vans, two (2) skid-loaders, forklift, and trailers. The hip/lean-to area of the building (approximately 100 square feet) would be heated and utilized as an office. The building would have a water supply in the insulated area, but no bathroom.
5. The number of trips generated by the business currently is two (2) for a typical work day. (One) 1 trip in the morning and one (1) trip in the afternoon. The existing gravel area to the northwest of the proposed building will be utilized as a turn-around and parking area for construction related vehicles during the day (if needed).
6. The applicant is not proposing to have any outside storage.

7. The septic system on the property was replaced in November 2010.
8. There would be no signage for the business, and customers would not come to the site.
9. The Dahlgren Town Board reviewed the request at their November 8, 2010 Town Board meeting and recommended approval.

**THEREFORE, BE IT RESOLVED, THAT** The Carver County Planning Commission hereby recommends the issuance of the subject permit on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

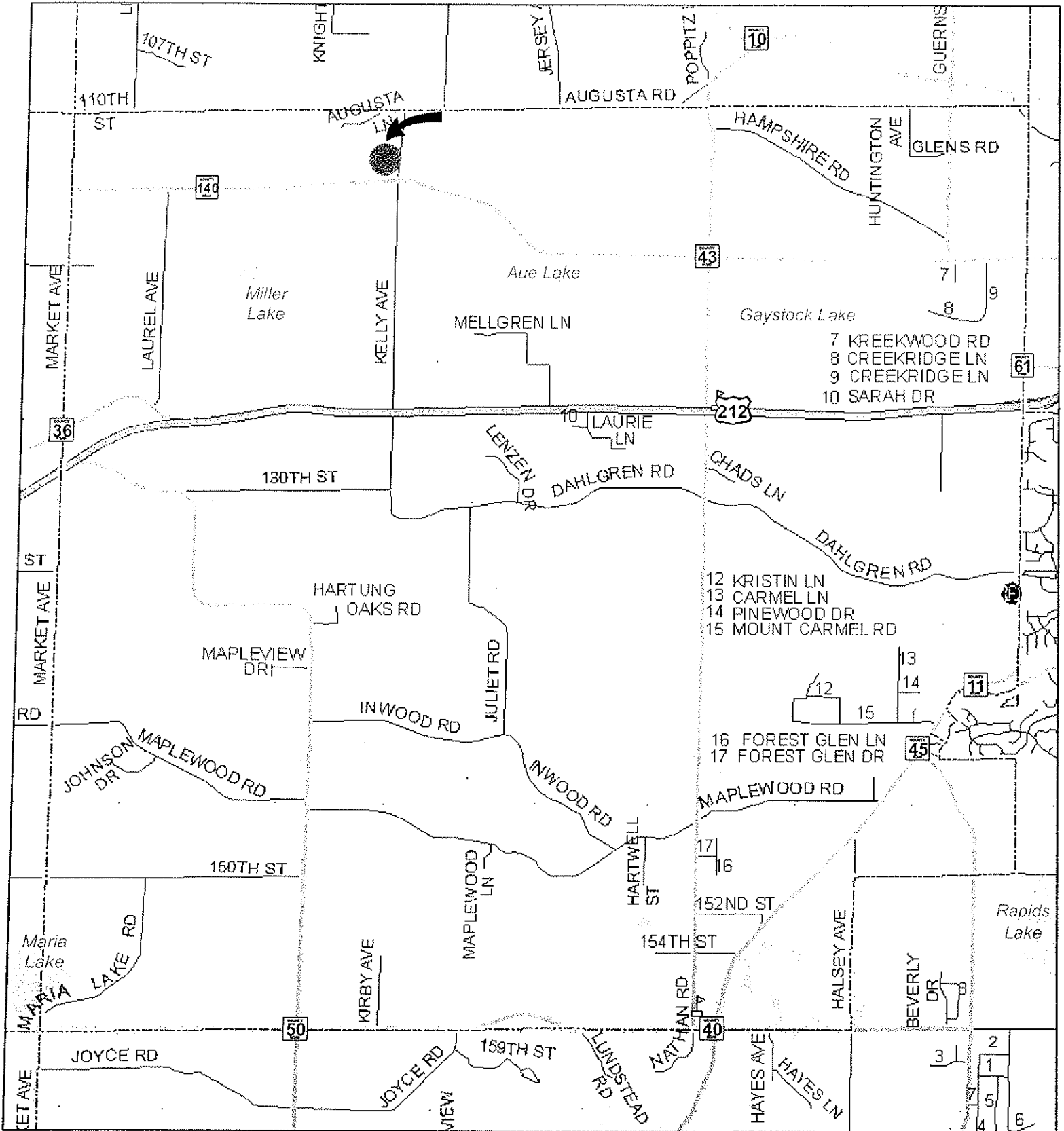
1. The permit is subject to administrative review. The Permittee shall maintain homestead status on the property. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The operation shall be in accordance with the submitted operational & site plans (dated: 11/18/10 & 10/25/2010). These plans shall be attached to and become part of this permit.
3. Permittee shall obtain the appropriate building permit(s) and on-site sewer permits (if required) prior to the construction of the approximate 60' x 120' structure. All structures used in conjunction with the contractor's yard operation shall meet the requirements of the Minnesota State Building Code.
4. Any other buildings associated with the operation proposed for the property in the future will require an additional or amended conditional use permit.
5. No more than four business vehicles and two employees that report to the site shall be permitted.
6. The Permittee shall maintain the Non-generator's Certificate or contact the Environmental Services (E.S.) Department to obtain a Hazardous Waste Generator's License if there is an increase in hazardous waste generated at the site.
7. Permittee shall submit a Certificate of Workers' Compensation Insurance and/or proper affidavit to the Land Management Department.

**ADOPTED** by the Carver County Planning Commission this 21<sup>st</sup> day of December, 2010.

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Ted Beise,  
Planning Commission Chair

# DAHLGREN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.





# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Schroeder Oil Distributing, LLC – existing Hollywood Station RSD businesses

Originating Division: Public Health & Environment

Meeting Date: January 11, 2011

Amount of Time Requested: None

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** File #PZ20100027 (and #PZ20100028). This request would divide the current Conditional Use Permit (CUP #10365) into two separate business operations (CUPs): one for the gas station/convenience store, which would be owned and operated by either Schroeder Oil Dist., LLC or a future owner; and the other for the bulk fuels plant, which would be owned and operated by Waconia Farm Supply (WFS). A variance was approved by the Board of Adjustment, on December 1<sup>st</sup>, for the new parcel configuration for WFS. The land use(s) would remain essentially unchanged, with the possible exception of an additional propane tank on the WFS site in the future. The Planning Commission recommended approval of the separate Conditional Use Permits at their December 21, 2010 meeting. The Hollywood Town Board supports the applicant's request.

**ACTION REQUESTED:** A motion to adopt the Findings of Fact and to issue Order #PZ20100027 for the issuance of the separate Conditional Use Permits.

**FUNDING**

County Dollars =	\$-0-
Other Sources & Amounts =	-0-
	= \$
<b>TOTAL</b>	= \$-0-

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:*

Reviewed by Division Director

Date: January 3, 2011



COUNTY OF CARVER  
*PLANNING COMMISSION RESOLUTION*

**FILE #: PZ20100027 & 0028**

**RESOLUTION #: 10-08**

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

**FILE #:** PZ20100027 & PZ20100028  
**APPLICANT:** Lyle Schroeder  
**OWNER:** Schroeder Oil Dist., LLC  
**SITE ADDRESS:** 17535 Highway 7, New Germany  
**PERMIT TYPE:** Gas Station & Bulk Fuels Plant in RSD  
**PURSUANT TO:** County Code, Chapter 152, Section 152.097 A1  
**LEGAL DESCRIPTION:** See attached Exhibit "A"  
**PARCEL #:** 06-033-1250 & 06-033-1240

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of December 21, 2010; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Schroeder Oil Dist., LLC owns 4.80 acres of property in the Northwest quarter (NW¼) of the Northwest quarter (NW¼) of Section 33 of Hollywood Township. The property is improved with a gas station/convenience store and a bulk fuels plant, which are permitted by Conditional Use Permit (CUP) #10365. It is in the Hollywood Station Rural Service District (RSD) and CCWRMA-Crow River watershed.
2. A variance was approved on December 1, 2010 (PZ20100025) to allow for the creation of separate parcel (approximate .68 acres) that does not meet the minimum width or road frontage requirements for the bulk fuels plant.
3. The applicant has indicated that the existing dual land use would be better managed by separate entities. Therefore, the purpose of the request is to create new CUP's for each land use. Currently the bulk fuel operation is leased by Waconia Farm Supply (WFS). Once separated, WFS would like to purchase the bulk oil plant and operate it as owners rather than leaseholders. The gas station/convenience store would continue to be owned and operated by Schroeder Oil Dist., LLC.
4. The applicant is requesting separate CUPs to operate the existing gas station/store and bulk fuels plant in an RSD pursuant to Section 152.097 of the Carver County Zoning Code.
5. WFS has indicated that the operation of the bulk fuels plant would be consistent with how it is operated today as a fuel depot only, with consideration to add an approximate 30,000 gallon propane storage tank to the north of the existing tanks. Typically 12-15 trips are generated per day from the bulk fuels plant by WFS trucks during the busy season. No water/sewer or customer parking is required at the site, however minimal employee or WFS truck parking may be needed in the future.
6. The gas station/convenience store will continue to be operated essentially as it was under CUP #10365.
7. The Hollywood Town Board reviewed the request at their November 8, 2010 Town Board meeting and recommended approval.

**THEREFORE, BE IT RESOLVED,** THAT The Carver County Planning Commission hereby recommends the issuance of the subject permits on the land described in Exhibit "A" of the permit application. The existing land uses would be

divided into two separate CUPs, which would supersede CUP #10365. The Planning Commission further recommends that the following conditions be attached to each permit:

PZ20100027 - Gas Station/Convenience Store:

1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The operational and site plans from CUP #10365 shall be attached to and become a part of the new CUP #PZ20100027.
3. Any other buildings proposed for the property in the future will require an additional or amended conditional use permit.
4. The Permittee shall comply with Carver County Code of Ordinances Chapter 52, Subsurface Sewage Treatment Systems and Chapter 152, Zoning Code.
5. The Permittee shall contact the Environmental Services Department to determine if a Hazardous Waste Generator's License will be required.
6. The Permittee shall submit a Certificate of Workers' Compensation Insurance and/or proper affidavit to the Land Management Department.
7. The Permittee shall comply with the conditions of Variance #PZ20100025.

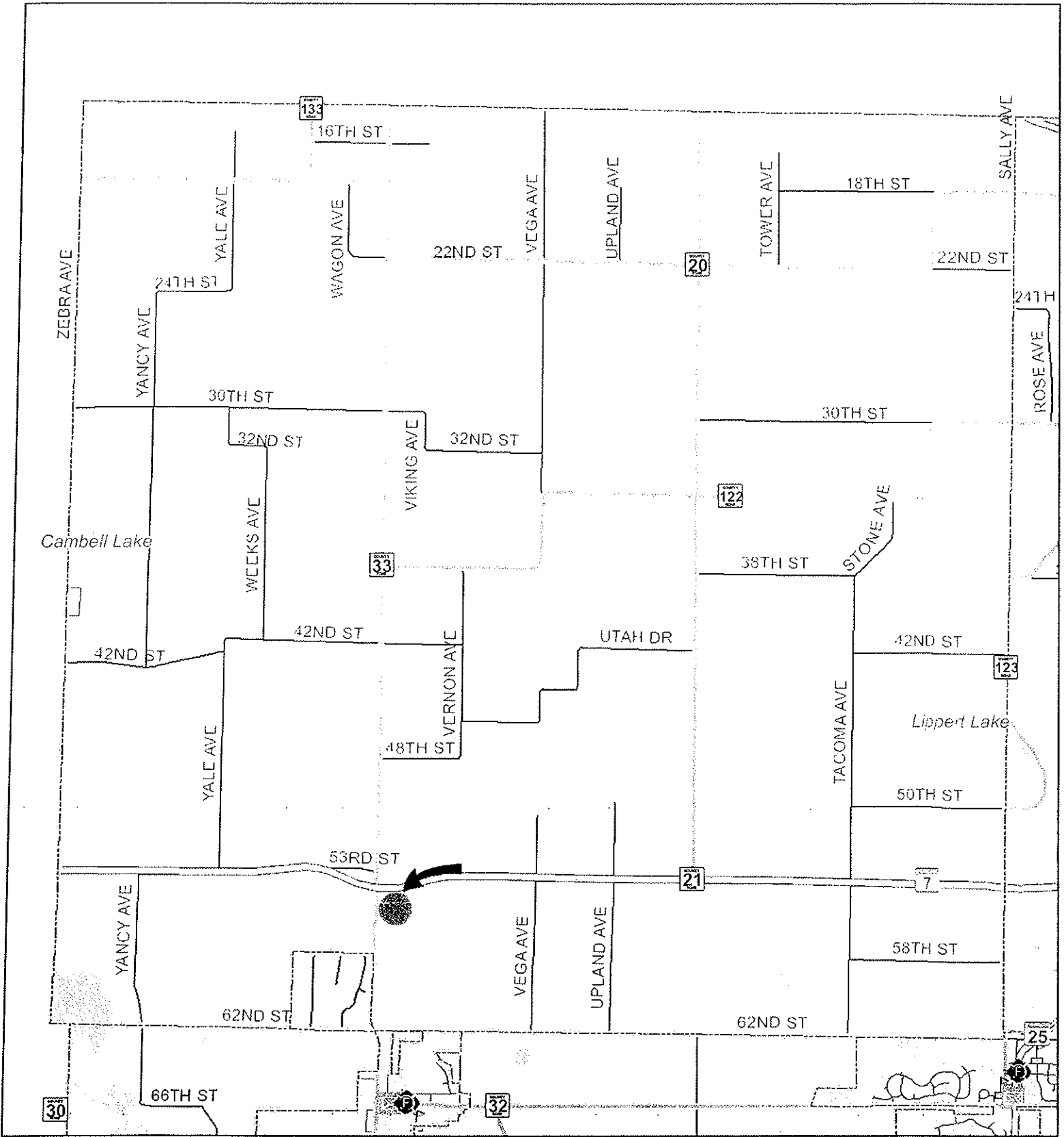
PZ20100028 – Bulk Fuels Plant:

1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The operational and site plans dated 11/24/2010 shall be attached to and become a part of the new CUP #PZ20100028.
3. There shall be no water and sewer serving the site.
4. The Permittee shall contact the Environmental Services Department to determine if a Hazardous Waste Generator's License will be required.
5. The Permittee shall obtain the appropriate building permit(s) (if required) prior to the placement of the proposed propane tank. Any and all structures used in conjunction with the bulk fuels plant shall meet the requirements of the Minnesota State Building Code.
6. The Permittee shall comply with Chapter 154, Sign Regulations.
7. The Permittee shall submit a Certificate of Workers' Compensation Insurance and/or proper affidavit to the Land Management Department.
8. The Permittee shall comply with the conditions of Variance #PZ20100025, including well easement requirements.

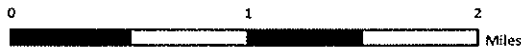
**ADOPTED** by the Carver County Planning Commission this 21<sup>st</sup> day of December, 2010.

\_\_\_\_\_  
Ted Beise, Planning Commission Chair

# HOLLYWOOD TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.





# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Professional Services Agreement for Cost Allocation Study**

Originating Division: Public Works

Meeting Date: January 11, 2011

Amount of Time Requested: n/a

Attachments for packet:  Yes  NoItem Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

County Road and Bridge Cost allocation strategies were presented to the County Board at the November 23, 2010 work session. It was determined that further study be performed to determine how county road improvement costs resulting from development could be allocated based on traffic impact. SRF consulting group will analyse the phased improvements needed on the CSAH 11 corridor resulting from land future development and determine how cost of these improvements could be allocated based on traffic impact from the future development as well as expected through and background traffic growth.

**ACTION REQUESTED:**

It is requested that the County Board authorize the Board Chair and the County Administrator to sign this agreement.

**FUNDING**

County Dollars = \$33,500.00

Other Sources & Amounts =\$  
=\$**TOTAL** =\$33,500.00*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director

Date: 12/02/10

S:\R&amp;B\PSA with SRF - Cost Allocation Study 12-02-10 - baf



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Professional Services Agreement with SRF Consulting Group for Roadway System Plan Implementation**

Originating Division: Public Works

Meeting Date: January 11, 2011

Amount of Time Requested: n/a

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

The Carver County 2030 Road System Plan (RSP) identifies more than \$800 million in highway and bridge investments needed to meet the projected growth in the county. With the limitations on available funding and the deceleration in growth, the identified improvement projects should be prioritized and in some cases re-evaluated. SRF will review performance targets in the RSP and perform more detailed cost estimates to come up with short and long term implementation projects. SRF will also prepare several functional classification change requests, develop a CR/CSAH turnback action plan and assist with implementing access spacing, right of way preservation and development review processes.

**ACTION REQUESTED:**

It is requested that the County Board authorize the Board Chair and the County Administrator to sign this agreement.

**FUNDING**

County Dollars =	\$42,700.00
Other Sources & Amounts =\$	
= \$	
<b>TOTAL</b>	<b>=\$42,700.00</b>

**FISCAL IMPACT**

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:*

Reviewed by Division Director

Date: 11/17/10

S:\R&B\PSA with SRF - Roadway System Plan Implementation 11-17-10 - baf



CARVER  
COUNTY

# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Approve Amended Joint Powers Resolution for the Metro Alliance for Healthy Families

Originating Division: Community Social Services

Meeting Date: 1/11/2011

Amount of Time Requested: NA

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** The Greater Twin Cities United Way has offered to extend funding for the Metro Alliance for Healthy Families and it includes Chisago and Isantie Counties. The Resolution authorizes the Amended and Restated Joint Powers Agreement for the Metro Alliance for Healthy Families.

**ACTION REQUESTED:** To Approve the Resolution execute the Amended and Restated Joint Powers Agreement for the Metro Alliance for Healthy Families.

**FUNDING**

County Dollars = \$0

Other Sources & Amounts =  
= \$

**TOTAL** = \$

**FISCAL IMPACT**

None

Included in current budget

Budget amendment requested

Other:

*Related Financial Comments:* Total grant of \$550,000 to the Metro Alliance for Healthy Families of which \$50,000 is designated for Isanti and Chisago Counties.

Reviewed by Division Director

Date: 12/30/2010



# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: \_\_\_\_\_

Resolution No.: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

**WHEREAS,** the counties of Anoka, Carver, Dakota, Hennepin, Ramsey and Washington, and the city of Bloomington (Parties) have entered into a joint powers agreement for the Metro Alliance for Healthy Families; and

**WHEREAS,** the Greater Twin Cities United Way has offered to extend funding for the Metro Alliance for Healthy Families in order to include Chisago County and Isanti County; and

**WHEREAS,** Chisago County and Isanti County have indicated their interest in becoming members of the Metro Alliance for Healthy Families; and

**WHEREAS,** the Governing Board of the Metro Alliance for Healthy Families has invited Chisago County and Itasca County to become members of the Metro Alliance for Healthy Families joint powers agreement.

**NOW, THEREFORE BE IT RESOLVED,** that the Carver County Board of Commissioners hereby withdraws from the Joint Powers Agreement by and among the Metropolitan Counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington and the City of Bloomington, for a Metro Alliance for Healthy Families Program (the "2007 Agreement"); and

**FURTHER,** that the Carver County Board of Commissioners hereby authorizes the Carver County Division of Community Social Services to execute the Amended and Restated Joint Powers Agreement for the Metro Alliance for Healthy Families, substantially as presented to the County Board of Commissioners on January 11, 2011, subject to approval of the County Attorney's Office as to form and conditioned upon termination of the 2007 Agreement; and

**FURTHER,** that the Carver County Board of Commissioners hereby directs the Carver County Administrator to send a certified copy of this resolution to the Metro Alliance for Healthy Families Governing Board in care of Dakota County as administrative agent of the 2007 Agreement pursuant to paragraph 12 (b) of said Agreement.

YES

ABSENT

NO

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**STATE OF MINNESOTA  
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_\_ day of \_\_\_\_\_, 2010, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
County Administrator





# REQUEST FOR BOARD ACTION

**AGENDA ITEM:** Public Hearing- Ordinance 71-2010 for Trunk Highway 212 Official Map in Dahlgren Township

Originating Division: Public Health & Environment

Meeting Date: January 11, 2011

Amount of Time Requested: 45 minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

File #PZ20100023. Ordinance 71-2010 provides for the adoption of an Official Map, which identifies land located in Dahlgren Township that is needed for the future realignment and reconstruction of the Trunk Highway (TH) 212 right-of-way. The proposed corridor would include approximately 4 miles of TH 212, located between the existing four-lane segments near the cities of Cologne and Carver. The project also includes the preservation of right of way for a future interchange at CSAH 43.

The Planning Commission recommended approval of Ordinance 71-2010 at their November 16, 2010 regular meeting. The area map, corridor map, and Planning Commission Resolution addressing the proposed ordinance are attached. The proposed Ordinance 71-2010 and a resolution for the adoption of the Ordinance are also attached for the Board's consideration. The County Engineer and Mn/DOT Engineer(s) should be available at the hearing to answer questions.

**ACTION REQUESTED:**

Open the public hearing.

A motion to close the public hearing.

A motion to adopt a resolution enacting Ordinance 71-2010 and the TH212 Official Map in Dahlgren Township

**FUNDING**

County Dollars = \$

Other Sources & Amounts =

= \$

**TOTAL**

= \$

*Related Financial Comments:*

**FISCAL IMPACT**

None

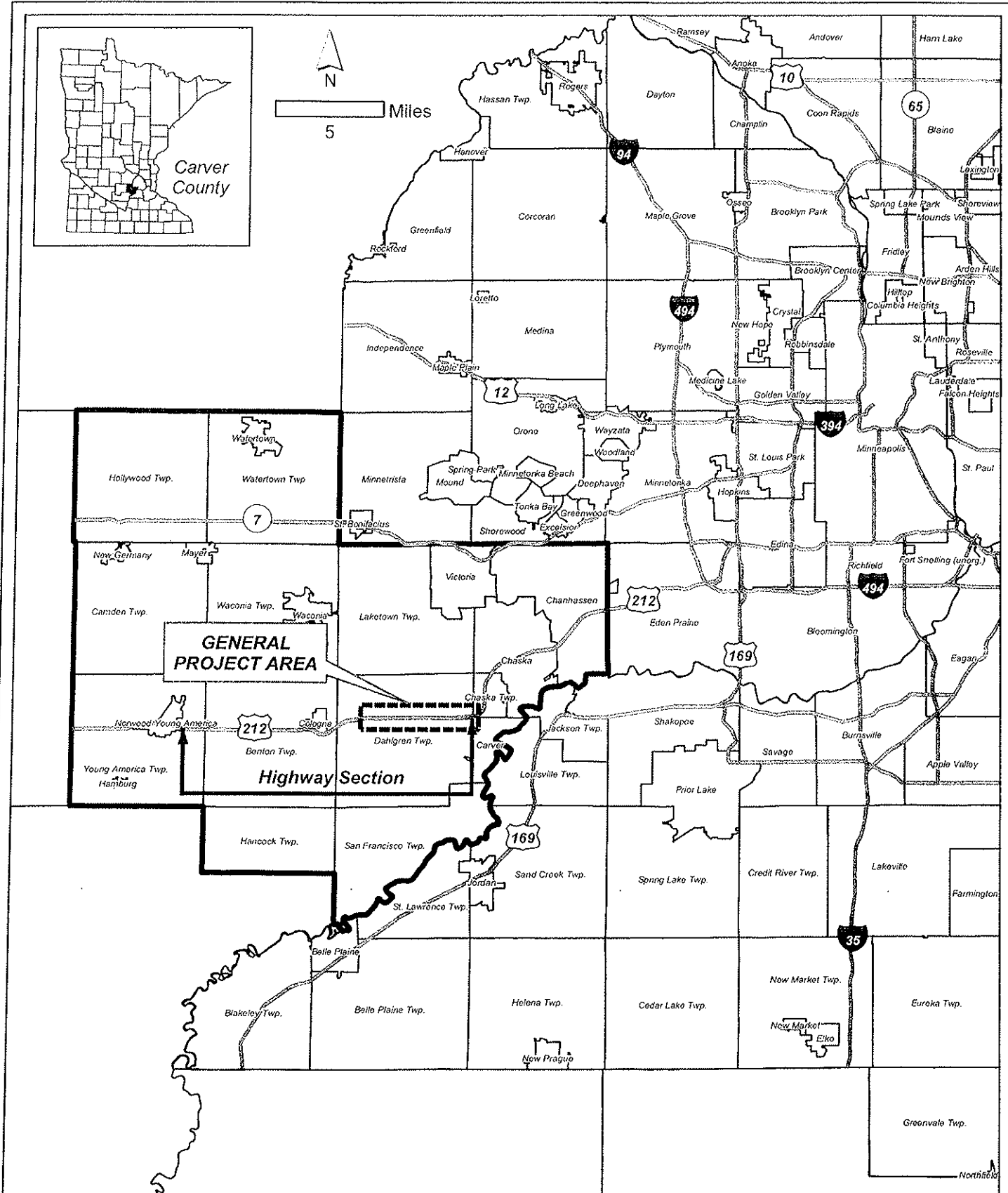
Included in current budget

Budget amendment requested

Other:

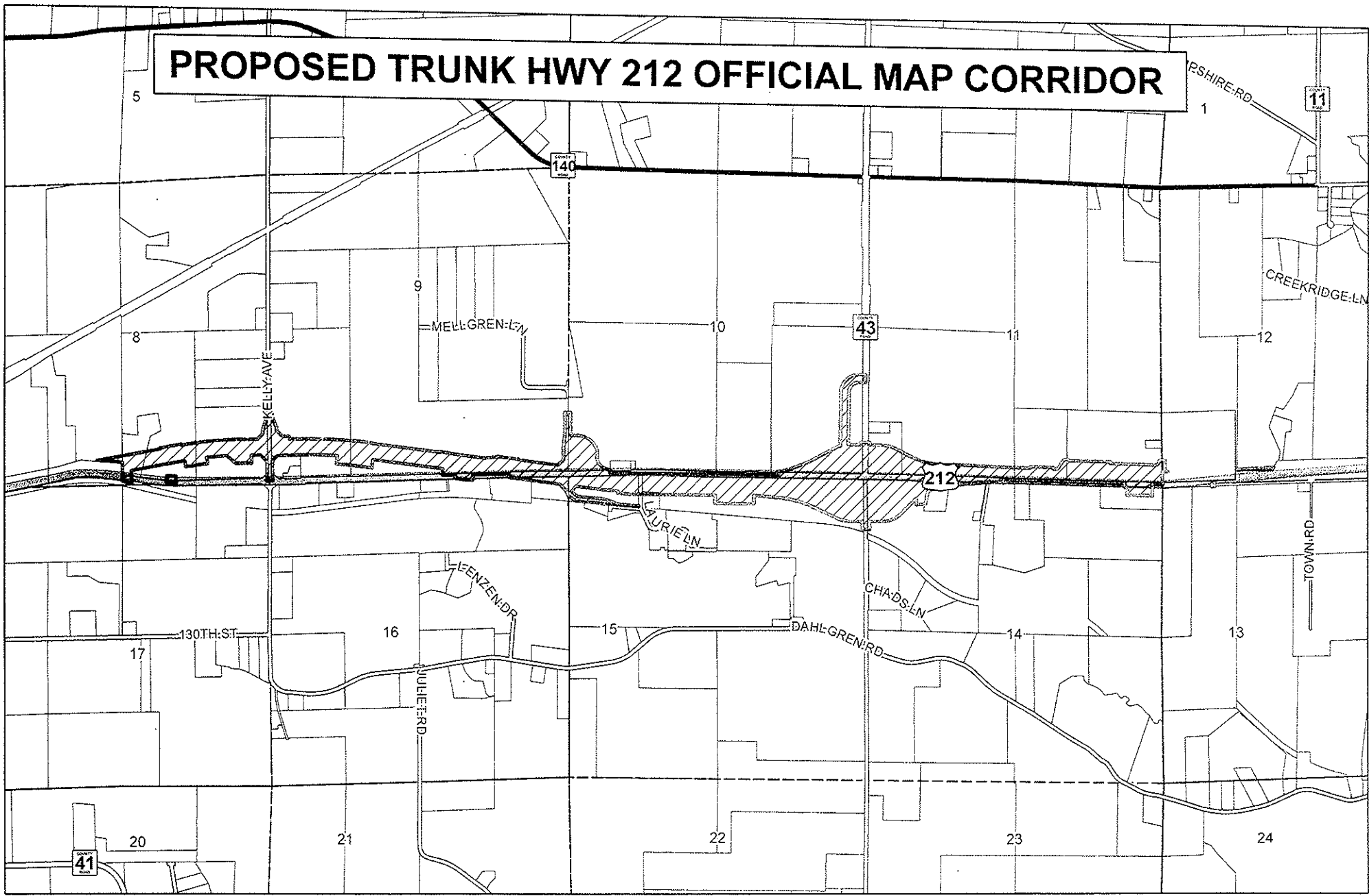
Reviewed by Division Director *kw*

Date: January 3, 2011



**FIGURE 1  
AREA MAP**

# PROPOSED TRUNK HWY 212 OFFICIAL MAP CORRIDOR

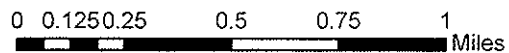


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Map Date: 10/28/2010

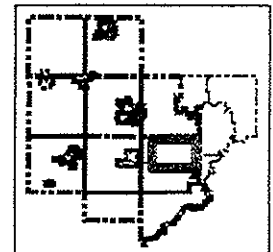


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## Legend

- Corridor
- Sections
- US Highways
- MN Highways
- CSAH Roads
- County Roads
- Township
- City



COUNTY OF CARVER  
**PLANNING COMMISSION RESOLUTION**

**FILE #: PZ20100023**

**RESOLUTION #: 10-06**

**WHEREAS**, the following application for a Trunk Highway 212 Official Map has been submitted and accepted:

**FILE #:** PZ20100023

**APPLICANT:** Carver County Public Works (Lyndon Robjent, County Engineer)

**TYPE:** Ordinance 71-2010 adopting an Official Control

**PURSUANT TO:** M.S. §394.361 Official Map

**LEGAL DESCRIPTION:** Dahlgren Township

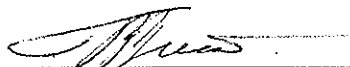
**WHEREAS**, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of November 16, 2010; and,

**WHEREAS**, the Carver County Planning Commission finds as follows:

1. County Engineer, Lyndon Robjent, is requesting the adoption of an Official Map, which identifies land located in Dahlgren Township that is needed for the future realignment and reconstruction of the Trunk Highway (TH) 212 right-of-way. The proposed corridor would include approximately 4 miles of TH 212, located between the existing four-lane segments near the cities of Cologne and Carver. The project also includes the preservation of right of way for a future interchange at CSAH 43.
2. An Official Map identifies land that is needed for future public uses. It is an official control that would be recorded in the office of the County Recorder. It does not convey any right, title or interest in the areas identified for future highway, but it does restrict the land uses and the issuance of permits for buildings and structures within the corridor. The County Surveyor would attest to the accuracy of the future acquisition lines. M.S. §394.361 provides for the adoption of an Official Map,
3. The corridor has been identified as a high priority and the establishment of the Official Map would be an important step toward future right-of-way acquisition. The Minnesota Department of Transportation (DOT) is the Responsible Governmental Unit (RGU) for environmental review and a negative declaration has been issued regarding the need for an environmental impact statement. The proposed alignment and possible alternatives have been carefully considered in conjunction with the recommendations and requirements of the Federal Highway Administration, Minnesota Department of Natural Resources (DNR), and State Historic Preservation Office (SHPO).
4. The Dahlgren Town Board has been included in the open houses and public meetings. The Town Board has not voiced any objections to the proposed Official Map.

**THEREFORE, BE IT RESOLVED**, THAT The Carver County Planning Commission hereby recommends the adoption of Ordinance 71-2010 for the adoption of the TH212 Official Map, located in Dahlgren Township.

**ADOPTED** by the Carver County Planning Commission this 16<sup>th</sup> day of November 2010.



Ted Beise  
Planning Commission Chair

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

DATE \_\_\_\_\_, 2011                      RESOLUTION NO. \_\_\_\_\_  
MOTION BY COMMISSIONER \_\_\_\_\_      SECONDED BY COMMISSIONER \_\_\_\_\_

**A RESOLUTION ADOPTING ORDINANCE 71-2010 FOR THE TRUNK  
HIGHWAY 212 OFFICIAL MAP LOCATED IN DAHLGREN TOWNSHIP**

**WHEREAS**, Minnesota Statute §394.361 provides for the adoption of an Official Map for future public highway purposes; and

**WHEREAS**, the adoption of the Official Map does not convey any right, title or interest in areas identified for future public purposes, but it does provide for restrictions on the land use and issuance of permits for new structures; and

**WHEREAS**, Carver County has identified the future expansion of Trunk Highway 212 right-of-way as a high priority and has collaborated with the Minnesota Department of Transportation in the development of the Official Map; and

**WHEREAS**, the Minnesota Department of Transportation is the Responsible Governmental Unit for environmental review and a negative declaration has been issued regarding the need for an environmental impact statement; and

**WHEREAS**, the Carver County Surveyor attests to the accuracy of the future acquisition lines shown on the Official Map; and

**WHEREAS**, the Planning Commission's recommendation and other testimony was duly considered at a public hearing held by the Carver County Board at its regular meeting of January 11, 2011, and the Carver County Board of Commissioners finds as follows:

1.     The Official Map is in conformance with the Comprehensive Plan.
2.     The Official Map is not in conflict with any other official controls.
3.     The Official Map will not be detrimental to the health, safety or general welfare.

**THEREFORE, BE IT RESOLVED,** THAT The Carver County Board of Commissioners hereby adopts Ordinance 71-2010, for the Trunk Highway 212 Official Map, located in Dahlgren Township.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 11<sup>th</sup> day of January, 2011, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2011

\_\_\_\_\_  
County Administrator

**CARVER COUNTY, MINNESOTA  
ORDINANCE 71-2010**

**THE TRUNK HIGHWAY 212 OFFICIAL MAP LOCATED IN  
DAHLGREN TOWNSHIP**

The Carver County Board of Commissioners Hereby Ordains:

**Section 1.** The Trunk Highway 212 Official Map, identifying land located in Dahlgren Township that is needed for future highway right-of-way expansion, is hereby adopted pursuant to Minnesota Statute §394.361.

**Section 2.** The Trunk Highway 212 Official Map shall be recorded in the office of the County Recorder and is hereby established as an official control for Carver County.

**Section 3.** The Official Map does not convey any right, title or interest in areas identified for future public purposes, but it does provide for restrictions on the land use and issuance of permits for new structures, pursuant to Minnesota Statute §394.361.

**Section 4.** This ordinance shall become effective upon its passage.

Adopted by the Carver County Board, Resolution # \_\_\_\_\_, at its meeting of January 11, 2011.

\_\_\_\_\_  
Carver County Board Chair

\_\_\_\_\_  
David Hemze, Administrator



# REQUEST FOR BOARD ACTION

## AGENDA ITEM : Approval of Restructuring of School Based Services

Originating Division: Community Social Services

Meeting Date: 1/11/11

Amount of Time Requested: 30minutes

Attachments for packet:  Yes  No

Item Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority

**BACKGROUND/EXPLANATION OF AGENDA ITEM:** Community Social Services has been involved in an extensive collaborative relationship with the Carver Scott Educational Cooperative (CSEC) and Carver County School Districts since 1992. The Department of Education required the staff involved in school based services to do a time study to determine the amount of Special Education Funding. The Time Study revealed that the Special Education funding would be decreased by \$585,000.

The Collaborative relationship has been restructured. The previous contract with the CSEC included 22.35 FTE's. In the future, the Division will contract with CSEC for county wide services and the individual school districts for services in their respective districts. The Division will be contracting with CSEC, Eastern Carver County, and Watertown Mayer school districts for 10.8 FTE's.

The collaborative services relationship with the schools is a service delivery system that valued early intervention, but did serve students and families that would qualify for mandated services. The County is mandated to provide child protection, children's mental health, developmental disabilities and services to minor parents. Counties are allowed to provide child welfare services and this accounted for a significant share of the collaborative cases. With the decrease in school based services, the Division will still need to provide mandated services to children and families previous served in the collaborative. The Division had both funding and embedded staff in the collaborative that will be used to continue to provide these mandates. In addition, the Division has identified funding increases in Targeted Case Management, Developmental Disabilities Waiver and the Social Services Time Study to cover some of the loss of Special Education Funding.

In order to provide the contract services with the schools and provide the mandated services the Division is requesting a number of personnel actions. Essentially, the Division will be requesting to eliminate the Social Worker Masters and Autism Specialist classifications and create additional Social Worker II's and a new classification of Social Worker III. The Division will utilize two vacant positions, a 1.0 FTE Therapist and .5 FTE Social Worker II. The net effect will be a reduction of 2.5 FTE's.

To accomplish this from a staffing perspective, the Division will need to meet the Department of Education's licensing rule for school based staff and the Labor Agreement's layoff provisions which recognize the "bumping rights" and the new recall language. The Division and Employee Relations had discussions on this with AFSCME on three occasions. The reduction of 2.5 FTE's includes two positions which have incumbents.

### ACTION REQUESTED:

1. Motion to eliminate the Social Worker Masters and Autism Specialist classifications (11.0 FTE's).
2. Motion to create 4.0 FTE Social Worker II's
3. Motion to create 4.0 FTE Social Worker III's (New Classification requiring a Masters Degree and License).
4. Motion to Eliminate a .5 FTE Social Worker II.
5. Motion to Amend the CY2011 Budget by increasing revenue by \$335,000 and corresponding Budget Amendments.
6. Motion to authorize the layoff of employees resulting from the loss of funding and change in FTE's.

### FUNDING

County Dollars = \$  
 Targeted Case Management = \$240,000  
 DD Waiver Revenue = \$45,000  
 Social Services Time Study = \$50,000  
**TOTAL = \$335,000**

### FISCAL IMPACT

None  
 Included in current budget  
 Budget amendment requested  
 Other:

*Related Financial Comments:* The Social Worker Masters, Autism Specialist and Therapist are Pay Grade 14 positions. The Social Worker II is Pay Grade 13 and we anticipate the new Social Worker III will be Pay Grade 14. The Division overestimated the impact of the FY2011 Targeted Case Management Rate reduction and current projections would indicate that budgeted can be increased by \$130,000. The remaining \$110,000 will be earned by restructuring our staff and approaches to serve children and families to take advantage of funding opportunities. With the decrease in the number of staff in school based services the positions not part of school contracts can be entered in the Social Services Time Study for 8% Federal Financial Participation.

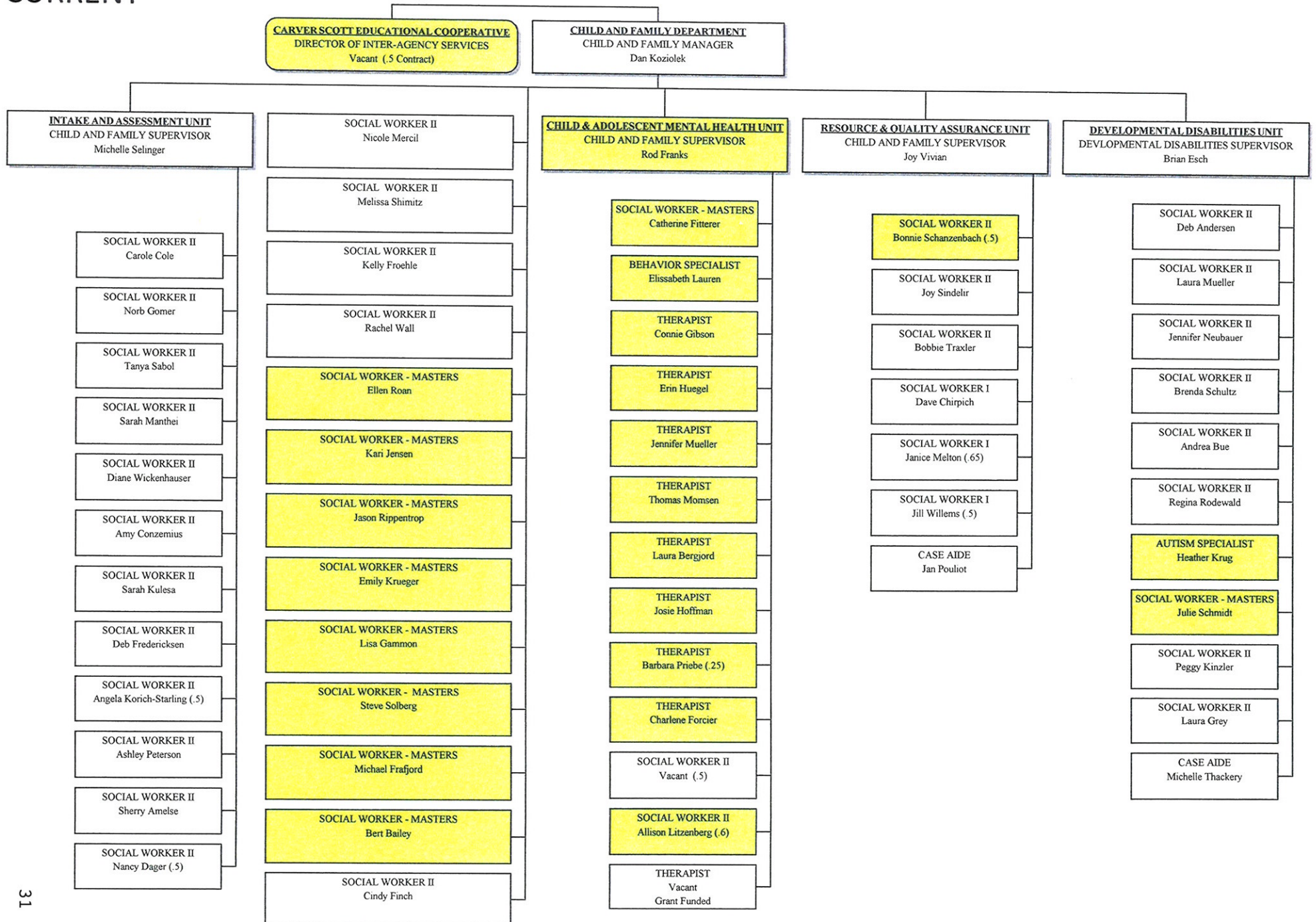
Reviewed by Division Director

Date: 1/5/2011



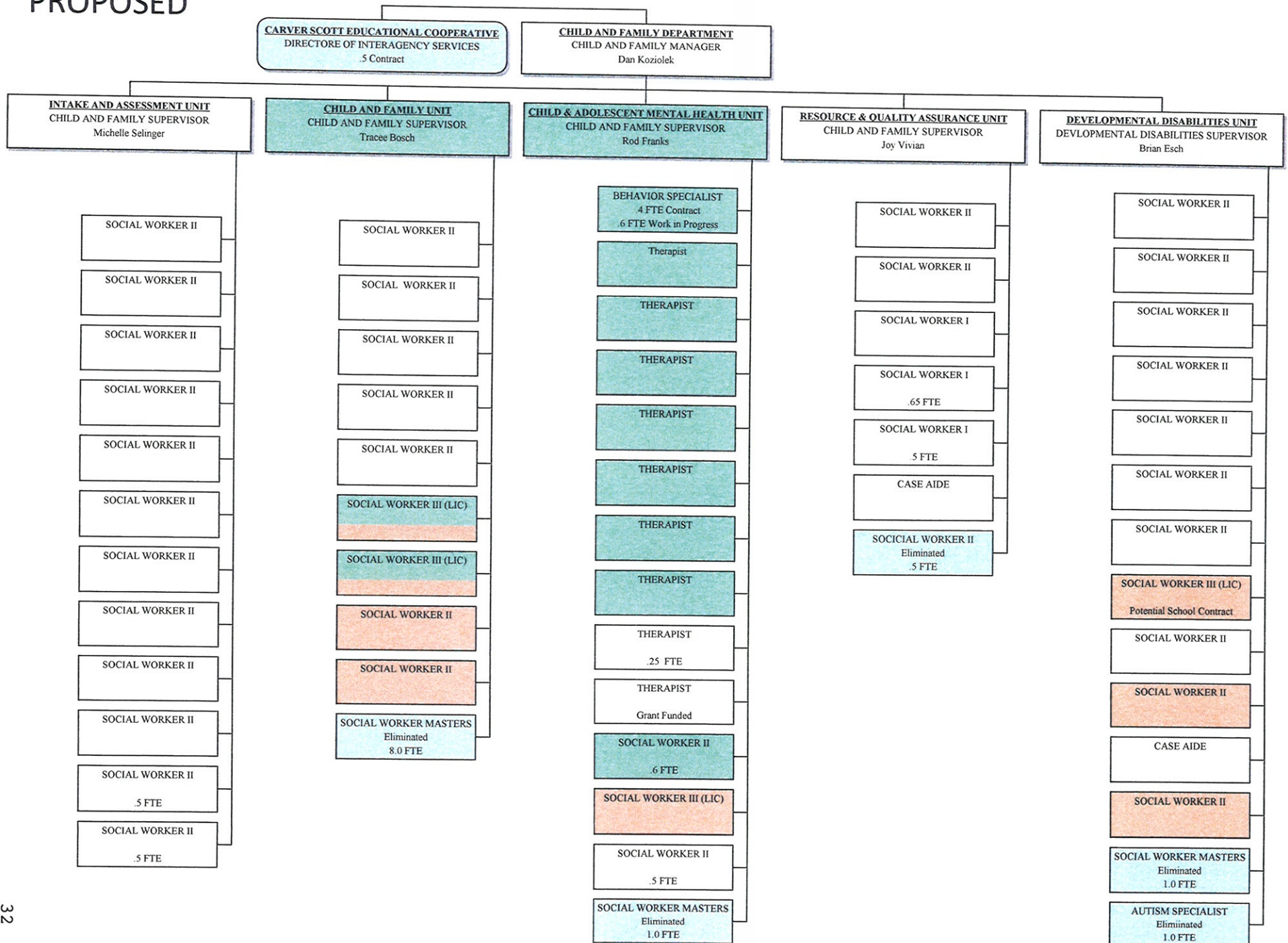
**CARVER COUNTY  
COMMUNITY SOCIAL SERVICES DIVISION**

**CURRENT**



**CARVER COUNTY  
COMMUNITY SOCIAL SERVICES DIVISION**

**PROPOSED**





# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Amendment to 2011 Board Operating Rules**

Originating Division: County Administration

Meeting Date: January 11, 2011

Amount of Time Requested: 10 minutes

Attachments for packet:  Yes  NoItem Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

During the January 4, 2011 meeting, the Board discussed adding language to the Board Operating Rules clarifying that the schedule of regular board meetings may be amended to include evening meetings as is necessary. Section IV.A of the operating rules contains the following language.

*"At the annual statutory meeting, the County Board shall adopt a schedule of regular board meetings for the upcoming year. The schedule will include the location, date and time of the meetings. During the year the schedule may be amended by general consensus or a vote if necessary of the County Board."*

The recommended language to add to the above paragraph is outlined below.

**ACTION REQUESTED:**

Motion to amend section IV.A of the 2011 Board Operating Rules to include the following language.

*"Evening meetings may be added to the Board's schedule as is necessary to ensure adequate public participation and input on specific agenda items."*

**FUNDING**

County Dollars = \$

Other Sources &amp; Amounts = \$

**TOTAL** = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director

Date: 1/4/11



# REQUEST FOR BOARD ACTION

**AGENDA ITEM : Appointments to advisory committees**

Originating Division: Administration

Meeting Date: 1/11/11

Amount of Time Requested: 15 minutes

Attachments for packet:  Yes  NoItem Type:  Consent  Regular Session  Closed Session  Work Session  Ditch/Rail Authority**BACKGROUND/EXPLANATION OF AGENDA ITEM:**

An updated listing of advisory committee vacancies is attached. Time is being scheduled on the Board's agenda to allow Board members to make any appointments they are prepared to make.

**ACTION REQUESTED:**

Motion appointing applicants to advisory committees.

**FUNDING**

County Dollars = \$

Other Sources &amp; Amounts = \$

= \$

**TOTAL** = \$*Related Financial Comments:***FISCAL IMPACT** None Included in current budget Budget amendment requested Other: Reviewed by Division Director

Date: 1/5/11

**CARVER COUNTY CITIZEN ADVISORY  
COMMITTEE APPOINTMENTS FOR 2011**

**BOARD OF ADJUSTMENT**

**Current Members:**

Michael Haug – Commissioner District 1  
Robert Lamkin – Representing Commissioner District 2  
Robert DeMaris – Commissioner District 3  
Scott Hoese – Commissioner District 4  
Lothar Wolter, Jr. – Commissioner District 5

**Current Vacancies: 1**

**Applications received:**

Mark Muhlenkort, Commissioner District 3

**COMMUNITY DEVELOPMENT AGENCY (5-year terms)**

**Current members:**

Sarah Carlson – Commissioner District 1  
Cindy Monroe - Commissioner District 3  
Darrel Sudheimer - Commissioner District 4  
Bob Lano - Commissioner District 5

**Current vacancies: 1, Commissioner District 2**

**Applications received:**

Michael Schachterle – resides Commissioner District 2

**PARK COMMISSION (3-year terms) -**

**Current members:**

Neil Wingert – resides Commissioner District 1  
Jerald Moja – Commissioner District 3  
Gail VonBargen – resides Commissioner District 5  
Thomas Herrmann - resides Commissioner District 5  
Myron Karki – resides Commissioner District 4  
Cindy Dobratz – resides Commissioner District 3

**Current vacancies: 1**

**Applications received to-date:**

No additional applications received as of 1/5/11

**WATER, ENVIRONMENT AND NATURAL RESOURCES COMMITTEE (3-year terms)**

**Current Commissioner District Appointments:**

Audrey Kramer - representing Commissioner District 3

Daniel Palmer - resides Commissioner District 4

Virgil Stender – resides Commissioner District 5

**Current Commissioner District Vacancies – 1 and 2**

**Applications Received to date:**

Robert Burandt - Commissioner District 4, resides Carver Creek Watershed

James Stenger – Commissioner District 4, resides Carver Creek Watershed

Peter Moe – Commissioner District 2, resides Minnehaha Creek Watershed

Bruce Jones – Commissioner District 1, resides East Chaska Creek Watershed

**City Representative: City of Chanhassen Vacancy (City appoints)**

The City of Chanhassen has indicated their appointment will be Terry Jeffrey for a three year term.