

Mayer Express Library Grand Opening
 October 22, 2012 - 6:00 p.m.
 Mayer City Hall and Community Center



Carver County Board of Commissioners
 October 23, 2012
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	a) CONVENE b) Pledge of allegiance c) Public comments (limited to five minutes) d) Introduction of New Employee	1
	2.	Agenda review and adoption	
	3.	Approve minutes of October 16, 2012 Regular Session	2-4
	4.	Community Announcements	
9:00 a.m.	5.	CONSENT AGENDA <i>Connections: Develop strong public partnerships and connect people to services and information</i> 5.1 Out of State travel request	5
		5.2 Acceptance of donations for promotion of "America Recycles Day" at the Carver County Environmental Center	6
		5.3 Renewal application for off-site, on sale and Sunday liquor license for Hollywood Sports LLC d/b/a Hollywood Sports	7
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i> 5.4 Request to enter into agreement with the Board of Water & Soil Resources for the 2013 Natural Resource Block Grant	8-10
		<i>Finances: Improve the County's financial health and economic profile</i> 5.5 Abatements/additions	11-12
		5.6 Community Social Service Warrants	NO ATT
		5.7 Commissioners' Warrants	NO ATT
9:10 a.m.	6.	CONNECTIONS: Develop strong public partnerships and connect people to services and information 6.1 Agreement with the University of Maryland at Baltimore and increased Social Worker FTE during the agreement	13-14
		6.2 Continuation of jail pre-release program following non-renewal of grant.	15
9:30 a.m.		ADJOURN REGULAR SESSION	

9:30 a.m.

BOARD REPORTS

1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

October 23, 2012	11:30 a.m. SouthWest Metro Chamber of Commerce Board of Directors Meeting, Chanhassen City Hall
October 30, 2012	No Meeting
November 6, 2012	No Meeting
November 13, 2012	9:00 a.m. Board Work Session
November 20, 2012	4:00 p.m. Board Meeting
November 27, 2012	9:00 a.m. Board Meeting
December 4, 2012	No Meeting – AMC Conference
December 6, 2012	6:00 p.m. 2013 Budget Public Hearing
December 11, 2012	9:00 a.m. Board Meeting
December 18, 2012	9:00 a.m. Board Meeting
December 25, 2012	No Meeting

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Introduction of New Executive Director (Judith Grytdahl) -- Library Foundation of Carver County

Primary Originating Division/Dept: <input type="text" value="Administrative Services - Library"/>	Meeting Date: <input type="text" value="10/23/2012"/>
Contact: <input type="text" value="Nick Dimassis"/> Title: <input type="text" value="Library Director"/>	Item Type: <input type="text" value="New Employee Intro"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Nick Dimassis"/> Title: <input type="text" value="Library Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

BACKGROUND/JUSTIFICATION:

The Carver County Library is looking to the Library Foundation of Carver County to provide resources for library programming and other system-wide initiatives. After an extensive search for a new Executive Director, the Library Foundation is pleased to announce that Judith Grytdahl has accepted the position.

Judith brings extensive experience leading organizations through growth and change, improving internal and external communications, fundraising, and leadership development. Moreover, she's been effective in relating mission to various donors matching their interests and gifts to programs and services.

She began October 7.

ACTION REQUESTED:

Introduction only.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1395

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on October 16, 2012. Chair James Ische convened the session at 4:00 p.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Maluchnik moved, Workman seconded, to approve the minutes of the October 2, 2012, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Lynch seconded, to approve the following consent agenda items:

Approved the reappointment of Angela Johnson as the Carver County Assessor to a four year term effective January 1, 2013.

Police services contract with Carver-Scott Educational Coop.

Approved the request for on sale, off sale and Sunday liquor license for the Hollywood Roadhouse.

Authorized the Sheriff's Office acceptance of \$50 donation.

Approved the request for on sale and Sunday liquor license for Lefties LLC d/b/a Traditions-Old & New.

Approved the donation of seven recliners to Mary's Wish in Waconia.

Authorized the Sheriff's Office acceptance of ballistic vest and tracking harness donation for the Sheriff's K9 program.

Police services contract with ISD 110 (Waconia Schools).

Resolution #45-12, Railroad Crossing Signal Agreement No. 96154 with the State of Minnesota.

Approved grant agreement #SG-2012-048 with the Metropolitan Council for the Dakota Rail Regional Trail, authorized the Chair to sign the agreement and approved related budget amendment.

Concurred with the City of Chaska in award of the CSAH 61/CR 140/Hickory Street traffic signal installation to Granite Ledge Electrical Contractors in the amount of \$147,557.20.

Approved a joint powers agreement with the City of Chaska and Carver County for the construction and maintenance of a traffic signal system at CSAH 61 and CR 140 and authorized the Chair and Administrator to sign the agreement subject to the review of the County Attorney/Risk Management.

Approved amendment #2 to contract #12-050 with Short Elliott Hendrickson Inc. and authorized the Chair and Administrator to sign the agreement subject to the review of the County Attorney/Risk Management.

Approved Memorandum of Agreement allowing the extended temporary appointment of an individual to the role of licensed commander in the Sheriff's Office.

Approved out of state travel for the 4H program coordinator to attend the National 4H conference.

Approved a reduction in a .8 FTE crisis therapist to .7 FTE and an increase in a .8 FTE crisis therapist to .9 FTE.

Approved agreement #SG-2012-036 with the Metropolitan Council for recreation and open space acquisition, authorized the Chair to sign and related budget amendment.

Resolution #46-12, Approving the Preliminary Plat of Whispering Creek Ranch.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Dawn Simonson, Director for the Metropolitan Area Agency on Aging, appeared before the Board to review the work they do in the County on behalf of older adults. She stated the agency was a nonprofit organization designated by the Minnesota Board of Aging to serve the seven county metro area. She noted their role is to be a leader and advocate for older adults. Simonson explained their focus is on the well-being of older adults and family caregivers. She indicated their work is based on the values set by the MAAA Board and they strive to be a transparent organization.

She highlighted the County's demographics and number served. Simonson stated they distribute federal resources across the region and reviewed the fund distribution by category. She pointed out they develop partnerships with community organizations and stressed the number of individuals served through the Senior Linkage Line.

Pam Zimmermann, Information and Assistance Program Director, pointed out the importance of individuals being able to have and access information. She highlighted the information and services provided and pointed out the Senior Linkage Line has statewide resources.

Chair Ische thanked them for today's presentation.

Bill Weckman, Public Works, requested the Board approve an agreement for appraisal services for CSAH 11 construction project. He stated, as part of this project, a number of right of way acquisitions were needed. He indicated the appraisals that were previously done needed to be updated and land commissioner hearings had been scheduled.

Workman clarified he would be abstaining as he had family in the vicinity.

Lynch moved, Maluchnik seconded, to approve the professional services agreement with Jeffrey A. Johnson, Integra Realty Resources and authorized the Chair and Administrator to sign subject to contract review by County Attorney/Risk Management. Degler, Ische, Lynch, Maluchnik voted aye. Workman abstained. Motion carried.

Weckman requested approval of a relocation agreement with Minnesota Valley Electric as part of the CSAH 11 construction. He explained the lines were located within Minnesota Valley's own right of way and needed to be relocated as part of the project.

Workman stated he would be again abstaining for the above stated reasons.

Degler moved, Lynch seconded, to approve the agreement with Minnesota Valley Electric and authorized the Chair and Administrator to sign the agreement subject to the review of County Attorney/Risk Management. Degler, Ische, Lynch, Maluchnik voted aye. Workman abstained. Motion carried.

Lynch moved, Maluchnik seconded, to adjourn the Regular Session at 4:36 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Out of State Travel Request

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Several MnDOT staff and two county representatives have been requested to attend the FHWA Every Day Counts Summit in Kansas City on October 29 and 30. The summit is intended to allow states and local government to provide input and feedback on proposed federal transportation environmental streamlining efforts.

ACTION REQUESTED:

Approve out of state travel request for Lyndon Robjent, Public Works Director to attend the FHWA Every Day Counts Summit in Kansas City, Missouri, October 29 and 30, 2012.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	<input type="text"/>
	<input type="text"/>
Total	\$0.00

FTE IMPACT:

Related Financial/FTE Comments:

All expenses paid/reimbursed by MnDOT and FHWA

Office use only:

RBA 2012- 1403

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Acceptance of Donations for Promotion of "America Recycles Day" at the Carver County Environmental Center.

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Environ. Svc."/>	Meeting Date: <input type="text" value="10/23/2012"/>
Contact: <input type="text" value="Michael Lein"/> Title: <input type="text" value="Env. Services Manager"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Connections: Develop strong public partnerships and connect people to services and information	

BACKGROUND/JUSTIFICATION:

"America Recycles Day", a program of Keep America Beautiful, is a nationally recognized day dedicated to promoting and celebrating recycling in the United States. November 15, 2012 is "America Recycles Day" nationwide. The Public Health & Environment Division would like to promote both this day and the services at the Environmental Center [EC] by offering gifts cards as prizes for participation. The gift cards have been donated by vendors that provide waste management services for the EC. Residents that use the EC on "America Recycles Day" would be given the opportunity to enter into a drawing for these gifts cards. The following cards have been donated - Veolia Technical Services [HHW management] - \$50 for Target, Randy's Environmental Services [yard waste transportation] - \$25 for Applebee's, Appliance Recycling Centers of America [ARCA, appliance recycling] - \$100 to any ARCA store, Elite Waste Disposal [recyclable materials transport] - \$25 for Holiday gas, International Office Technologies [IOT, printer cartridge recycling] - \$40 for IOT online or store purchase, Dynamic [electronics recycling] - \$50 for Culvers, and RetroFit Companies [florescent bulb recycling] - \$40 for Target.

ACTION REQUESTED:

Approve acceptance of gifts cards for door prizes for promotion of "America Recycles Day", November 15, 2012 at the Carver County Environmental Center.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Environmental Center staff will conduct the drawing, notify winners, and keep records of the donations.

Office use only:

RBA 2012- 1396

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Renewal application for Off-Sale, On-Sale and Sunday liquor license for Hollywood Sports LLC dba Hollywood Sports

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Joseph Swartzler Jr. owner of Hollywood Sports Complex has applied for renewal of his Off-Sale, On-Sale and Sunday liquor license. Hollywood Sports Complex is located at 15950 County Road 122, Watertown, MN 55388.

ACTION REQUESTED:

Approval of the request for renewal of Off-Sale, On-Sale and Sunday liquor license for Hollywood Sports LLC dba Hollywood Sports Complex.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	<input type="text" value=""/>
	<input type="text" value=""/>
Total	\$0.00

FTE IMPACT:

Related Financial/FTE Comments:

The license fee for Hollywood Sports LLC is as follows:

Off-Sale liquor license \$ 100.00

On-Sale liquor license \$2,000.00

Sunday liquor license \$ 200.00

Office use only:

RBA 2012- 1397

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request to Enter into Agreement with the Board of Water & Soil Resources (BWSR) for the 2013 Natural Resource Block Grant (NRBG)

Primary Originating Division/Dept:

Contact: Title:

Amount of Time Requested: minutes

Presenter: Title:

Meeting
Date:

Item Type:
Consent

Attachments: Yes No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

Each year the County receives a block grant from BWSR for the following programs:

Water Plan Implementation (LWP):	grant amount = \$8,904 ; required match = \$27,879
Wetland Conservation Act: Conservation District) ;	grant amount = \$31,599 (\$10,000 to the Soil & Water Conservation District) ; required match = \$31,599
Shoreland Management:	grant amount = \$ 2,615 ; required match = \$2,615
Feedlot Management:	grant amount = \$23,509 ; required match = \$16,456
Subsurface Sewage Treatment Systems (SSTS) Management:	grant amount = \$18,941 ; required match = \$0.
SSTS Upgrade Fund Grant	grant amount = \$20,902 required match = \$0

The match is provided by the staff time (Carver Soil & Water Conservation District included) expended in the normal operation of the program areas and by Carver County Water Management Organization expenditures. The LWP & Shoreland funds are used to support the monitoring program and small conservation projects such as tile inlets, streambank restoration and lakescaping. The other funds are used to offset program costs of operating the Wetland Conservation Act (WCA), Feedlot and Sub-surface Sewage Treatment Systems (SSTS) programs. The SSTS Upgrade Fund Grant is one-time monies used to assist qualifying low income landowners in replacing failing SSTS.

The grant total is \$105,660 and it is effective Sep 1, 2012 or upon signature through June 30,2014.

ACTION REQUESTED:

Motion to Enter into Agreement with the Board of Water & Soil Resources (BWSR) for the 2013 Natural Resource Block Grant subject to contract review by the County Attorney's office and Risk Management, authorizing the Board Chair to sign the grant agreement, accepting \$105,660 in grant funds.

FISCAL IMPACT:

If "Other", specify:

FUNDING

FTE IMPACT: None	County Dollars =	\$78,549.00
	State BWSR funds	\$105,660.00
	Total	\$184,209.00

Related Financial/FTE Comments:

Required match is provided by the staff time expended in the normal operation of the program areas and by Carver County WMO expenditures.

Office use only:

RBA 2012- 1399

Budget Amendment Request Form



Agenda Item:

Request to Enter into Agreement with the Board of Water & Soil Resources (BWSR) for the 2013 Natural Resource Block Grant (NRBG)

Department:
t:

Meeting Date: 10/23/2012

Requested By:

Paul Moline

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
NRBG Local Water Management 2013	01-123-124-1575-53...	\$94.00
NRBG Wetland Conservation Act 2013	01-123-124-1576-53...	\$99.00
NRBG Shoreland Mgmt 2013	01-123-124-1577-53...	\$115.00
NRBG SSTS Grant 2013	01-123-124-1579-53...	\$3,441.00
NRBG Feedlot Grant 2013	01-123-130-1578-53...	\$509.00
NRBG SSTS Upgrade Fund Grant 2012	01-123-124-1565-53...	\$20,902.00
TOTAL		\$25,160.00

Description of Accounts	Acct #	Amount
Telephone & Telegraph 2013	01-123-124-1575-62...	\$94.00
Professional Services 2013	01-123-124-1576-62...	\$99.00
Professional Services 2013	01-123-124-1577-61...	\$115.00
Salaries & Wages 2013	01-123-124-1579-61...	\$3,441.00
Salaries & Wages 2013	01-123-30-1578-6111	\$509.00
Professional Services 2012	01-123-124-1565-62...	\$20,902.00
TOTAL		\$25,160.00

Reason for Request:

Each year the County receives a block grant from BWSR for the several division programs. The submitted 2013 budget contained estimated amounts for these program funds, and these are the amended additional amounts for the 2013 budget based on the submitted allocation. The total amounts for 2013 are shown on the RBA. The SSTS Upgrade Fund Grant is requested for 2012 amendment as the funds may be accessed immediately.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Abatements/Additions

Primary Originating Division/Dept:

Meeting

Date:

Contact:

Title:

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Recommend to approve.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

Other

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1394



Property Records & Taxpayer Services Division
 Government Center - Administration Building
 600 East 4th Street
 Chaska, MN 55318-2102

Laurie Engelen, Taxpayer Services Manager
 Phone: (952) 361-1907
 Email: lengelen@co.carver.mn.us

Angela Johnson, Carver County Assessor
 Phone: (952) 361-1961
 Email: ajohnson@co.carver.mn.us

**Abatements presented to the
 Carver County Board of Commissioners
 October 23, 2012**

**Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager
 on the following properties for the reasons listed.**

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	County Dollars Abated	Total Amount of Adjustment
2010	25.8270060	Thomas Ashenfelter	Homestead - Clerical error	\$3,096.00	\$2,942.00	-\$57.38	-\$154.00
2011	25.8270060	Thomas Ashenfelter	Homestead - Clerical error	\$3,200.00	\$3,036.00	-\$59.49	-\$164.00
			Grand Totals	\$6,296.00	\$5,978.00	-\$116.87	-\$318.00

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Agreement with the University of Maryland at Baltimore and increased Social Worker FTE during the Agreement.

Primary Originating Division/Dept: <input type="text" value="Community Social Services"/>	Meeting Date: <input type="text" value="10/23/2012"/>
Contact: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Community Social Services Di..."/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Community Social Services Dir..."/>	
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

The University of Maryland at Baltimore has asked Carver County to assist them in training child welfare social workers in the State of Maryland in the Signs of Safety. The agreement begins July 1, 2012 and ends June 30, 2014, with an option for a one year extension. The agreement calls for Carver County social workers to deliver 140 hours of training and consultation. Adding in preparation time, this amounts to about .07FTE. The funds to be paid to Carver County in the agreement will fund .25FTE of social worker time. In addition, such training activities increase the enthusiasm, confidence, and knowledge of Carver County's social workers.

Cindy Barfknecht was hired recently as a .5FTE social worker. For the remainder of this year she is covering a maternity leave and working full time. Angela Korich-Starling's .7FTE position was recently combined with an available .5FTE position to make a 1.0FTE position. The Division would now like to move the remaining .2FTE to Cindy, and use the revenue from the agreement with the University of Maryland to make Cindy's position full time for the duration of the agreement with the University of Maryland.

ACTION REQUESTED:

Motion to approve the agreement between the University of Maryland at Baltimore and Carver County Social Services for Signs of Safety training and consulting.

Motion to move the available .2 FTE to Cindy Barfknecht and utilize the funds from the University of Maryland at Baltimore agreement to create .3 FTE Social Worker II to make Cindy a full time employee during the duration of the agreement with the University of Maryland.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="Increase budgeted staff"/>	University of Maryland ... <input type="text" value="\$16,800.00"/>
	Total <input type="text" value="\$16,800.00"/>

Related Financial/FTE Comments:

Payments to Carver County for 140 hours of direct time at \$120 per hour which total \$16,800 plus travel expenses that are estimated at \$8,586.

Office use only:

RBA 2012- 1401

Budget Amendment Request Form



Agenda Item:

Agreement with the University of Maryland at Baltimore and increased Social Worker FTE during the Agreement.

Department:
t:

Meeting Date: 10/23/2012

Requested By:

Chuck Churchill

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
Federal Admin Rev	11-405-700-3015-54...	\$255.00
Signs of Safety Rev	11-423-700-0000-58...	\$16,800.00
TOTAL		\$17,055.00

Description of Accounts	Acct #	Amount
Salaries	11-422-700-0000-61...	\$2,392.00
Cafeteria Contribution	11-422-700-0000-61...	\$340.00
OPEB	11-422-700-0000-61...	\$25.00
Comp Absences	11-422-700-0000-61...	\$13.00
Health Insurance	11-422-700-0000-61...	\$64.00
Medicare	11-422-700-0000-61...	\$35.00
PERA	11-422-700-0000-61...	\$167.00
FICA	11-422-700-0000-61...	\$143.00
Workman's Comp	11-422-700-0000-61...	\$6.00
LTD	11-422-700-0000-61...	\$46.00
Travel Cost	11-422-700-0000-63...	\$8,586.00
Organization Costs	11-423-700-0000-60...	\$5,238.00
TOTAL		\$17,055.00

Reason for Request:

Budget Amendment for the Signs of Safety agreement with the University of Maryland for Budget Year 2013.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Continuation of Jail Pre-Release Program following Non-Renewal of Grant

Primary Originating Division/Dept: <input type="text" value="Community Social Services"/>	Meeting Date: <input type="text" value="10/23/2012"/>
Contact: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Community Social Services Di..."/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Community Social Services Dir..."/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

The Community Social Services Department has been the recipient of a Office of Justice Programs Bureau of Justice Assistance grant for three years which funded a Jail Pre-Release Coordinator in the Carver County Jail. The Division was notified on October 10 that the County was not selected for continued funding. Both the Community Social Services Department and the Sheriff's Division believes the the Jail Pre-Release Coordinator was a valuable asset to the jail and to the inmates transition back into society. This included but was not limited to mental health and employment needs.

Community Social Services and Sheriff's Division would like to continue the program in part. Community Social Services has a vacant .5 FTE Social Worker II (Truancy) and the Sheriff has a .5 FTE Medical Records Clerk. There is sufficient funding between the two positions to continue to fund a position that will devote .5 FTE to the Jail Pre-Release duties and perform the truancy functions for the Schools of Eastern Carver County. The current .5 FTE Social Worker II will be assigned to the remaining school districts.

The Jail Pre-Release Coordinator and the Social Worker II are both Pay Grade 13 positions. The Division is requesting that new position be classified as a Jail Pre-Release Coordinator/Truancy.

The Division is requesting that the balance of the funding be used for Purchase of Services money for the the Jail Pre-Release function since this was also part of the original grant.

ACTION REQUESTED:

To delete the .5 FTE Medical Records Clerk and .5 FTE Social Worker II effective January 1, 2013.

To continue the Jail Pre-Release Program by combining the position with the truancy duties utilizing the funding from the deleted positions.

To budget \$8573 in Purchase of Services to be used in the Jail Pre-Release Program for CY2013.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$75,298.00"/> <input type="text" value="\$5,802.00"/> Total <input type="text" value="\$81,100.00"/>
FTE IMPACT: <input type="text" value="Decrease budgeted staff"/>	

Related Financial/FTE Comments:

There is \$26,100 for the .5 FTE Medical Records Clerk and \$55,000 for the .5 FTE Social Worker II for a total of \$81,100. The projected salary for the Jail Pre-Release Coordinator for CY2013 is \$72,527. The Division will pick up \$5,802 in 8% Federal Financial Participation revenue on the new position. The balance of the funding, \$8,573 will be allocated to Purchases of Services for the Jail Pre-Release Program.

Office use only:

RBA 2012- 1402