



Carver County Board of Commissioners
 May 22, 2012
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

- | | | | |
|------------|----|--|-----|
| 9:00 a.m. | 1. | <ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) Public comments (limited to five minutes) d) Introduction of New Employees | |
| | 2. | Agenda review and adoption | |
| | 3. | Approve minutes of May 15, 2012 Regular Session | 1-4 |
| | 4. | Community Announcements | |
| 9:00 a.m. | 5. | <p>CONSENT AGENDA</p> <p><i>Connections: Develop strong public partnerships and connect people to services and information</i></p> <ul style="list-style-type: none"> 5.1 Scott County Juvenile Detention contract..... 5 5.2 1 to 4 day temporary on-sale liquor license for Augusta Ball Club..... 6 <p><i>Finances: Improve the County's financial health and economic profile</i></p> <ul style="list-style-type: none"> 5.3 Abatements/additions 7-8 5.4 Community Social Services warrants NO ATT 5.5 Commissioners' warrants..... SEE ATT | |
| 9:00 a.m. | 6. | <p>CONNECTIONS: Develop strong public partnerships and connect people to services and information</p> <ul style="list-style-type: none"> 6.1 Partnership agreement with Minnesota Department of Transportation and Southwest Transit for TH 5 transit service 9-10 | |
| 9:20 a.m. | 7. | <p>CULTURE: Provide an organizational culture which fosters individual accountability to achieve goals</p> <ul style="list-style-type: none"> 7.1 2012 Public Employee Excellence Recognition (PEER) awards Presentation 11-13 7.2 2012 Years of service awards presentation 14 7.3 Summary of the Administrator's performance 15 | |
| 10:20 a.m. | 8. | <p>COMMUNITIES: Create and maintain safe, healthy and livable communities</p> <ul style="list-style-type: none"> 8.1 Joint powers agreement and concurrence in award of construction contract with City of New Germany for USDA Rural Development Project..... 16-20 8.2 Closed Session - Land acquisition for Lake Waconia Regional Park 21 | |

11:15 a.m. ADJOURN REGULAR SESSION

11:15 a.m. **BOARD REPORTS**
1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

May 29, 2012	No Board Meeting
June 5, 2012	9:00 a.m. Board Meeting
June 12, 2012	9:00 a.m. Board Work Session
June 18, 2012	5:00 p.m. County Board of Equalization
June 19, 2012	9:00 a.m. Board Meeting
June 26, 2012	9:00 a.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on May 15, 2012. Chair James Ische convened the session at 4:01 p.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch and Tom Workman.

Members absent: Randy Maluchnik.

Workman moved, Degler seconded, to approve the agenda. Motion carried unanimously.

Degler moved, Lynch seconded, to approve the minutes of the May 1, 2012, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Lynch moved, Workman seconded, to approve the following consent agenda items:

Professional services agreement with Philip's Tree Care for 2012 roadside spraying with a not to exceed amount of \$35,500 and authorized the Chair and Administrator to sign.

Authorized the acceptance of \$100 donation to the Encore Program.

Resolution #29-12, Equitable Sharing Program with the Minnesota Internet Crimes Against Children Task Force/Minnesota Bureau of Criminal Apprehension.

Authorized the Sheriff's office acceptance of \$100 donation to the Reserve Program.

Professional service contract for I.T. SQL Managed Services.

Approved Watertown Lions request for approval of premises permit application to sell pull tabs at the Hollywood Ranch House.

Authorized the issuance of a Certificate of Zoning Compliance (#A20120095) for the June 10, 2012, AMA/District 23 Hare Scrambles.

Authorized the issuance of a Certificate of Zoning Compliance (#A20120093) for the Lake Waconia Triathlon event.

Eliminated police contract assistant FTE and related Sheriff's Office budget amendment.

Approved five year payment plan agreement for Cisco Smartnet.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Gary Bork, Community Social Services, introduced Lisa Gjerde, with the Mental Health Advisory Committee, and explained they would be submitting their annual report.

Ms. Gjerde stated they have been educating themselves about the programs available in Carver County and pointed out the guest speakers that have spoken at their meetings. She noted senior citizens lacked awareness of the programs and suggested community awareness could be improved.

Gjerde explained the goals they have looked at included the need to recruit more consumers to serve on the Council, reducing the stigma with mental illness, as well as ways to make information on mental health services more visible. She explained their concerns with the State's funding formula for mental health programs.

Christine Dondlinger, Chair, recognized the County has done a good job with the resources available and they have been looking at ways to rectify the formula. Bork noted many of the funding formulas were based on a point in time and continue that way today. He added that although the County is a fast growing County, funding was also based on poverty factors and the County is on the low end of that level.

Gjerde thanked the Board for their support and allowing them to come in.

Lynch moved, Degler seconded, to accept the Mental Health Advisory Council's annual report. Motion carried unanimously.

Bork highlighted the Teenwise Minnesota Outstanding Program Award recently received for the New Beginnings Program. He noted this was a collaborative between a number of agencies for teen mothers and two County staff help provide those services.

Kelly Froehle, Social Services, recognized the agencies that form the collaborative and pointed out the 85% graduation rate, low rate of second pregnancies and a high rate of healthy pregnancies.

Sue Schmidt, New Beginnings lead teacher, stated they were honored to receive this award and she was proud of the program. She stated they are making sure the kids are getting an education and want to prevent them from dropping out.

Degler moved, Lynch seconded, to recognize the Outstanding Program of the Year Award for the New Beginnings Program. Motion carried unanimously.

Degler moved, Lynch seconded, to open the public hearing on the Carver County Stormwater Pollution Prevention Program. Motion carried unanimously.

Paul Moline, Public Health and Environment, explained they were required to hold a public hearing as a requirement of the Municipal Stormwater permit the County received in 2006. He entered into the record the affidavit of publication, 2011 Annual Stormwater Report and the 2006 permit.

He highlighted the public education and educational activities they have initiated throughout the year. Moline noted the water management rules that are in place and being updated meet the stormwater management requirement and also noted the list of agencies they partner with.

No public testimony was received.

Workman moved, Lynch seconded, to close the public hearing. Motion carried unanimously.

Lynch moved, Degler seconded, to authorize the Chair's signature on the Carver County NPDES Phase II permit 2011 annual report and approved the submittal of the report to the Minnesota Pollution Control Agency. Motion carried unanimously.

Moline requested approval to submit the Carver County WMO annual report to the Minnesota Board of Water and Soil Resources. He stated they are required to have a water plan by the State and were required to submit an annual report.

He highlighted the accomplishments throughout 2011. Moline explained last year they monitored 80 sites for water quality. He reviewed the Burandt Lake rain gardens that were completed, the Burandt Lake Alum treatment project, and the City of Watertown stormwater retrofit projects. He noted the increased use of technology in the field that saves time and provides quicker public access to data.

Moline pointed out the continued success of the SSTS replacement program and education programs either through direct or indirect contacts. He recognized the assistance of Soil and Water for many of their programs.

He stated funding has been stable for a number of years and with that funding they have been able to leverage outside dollars coming in.

Degler moved, Workman seconded, to authorize the submittal of the Carver County Water Management Organization 2011 Annual Report to the Minnesota Board of Water and Soil Resources. Motion carried unanimously.

Lynch moved, Degler seconded, to recess as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Lyndon Robjert, Public Works, reviewed the City of New Germany's request to use the Rail Authority property for their 125th Celebration. He explained the City was requesting authorization to sell beer or wine and reviewed other activities that would occur on the Rail property.

Ische moved, Lynch seconded, to authorize the New Germany's 125 Celebration Committee the ability to sell beer or wine in conformance with State Statutes and designate the depot area in New Germany a place where beer and wine can be possessed and consumed during the July 13-15, 2012,

City celebration and to authorize staff to issue a use permit for events and activities to take place on Rail Authority property during the same time period.

Workman moved, Degler seconded, to adjourn as the Carver County Regional Rail Authority and reconvene as the County Board. Motion carried unanimously.

Lynch moved, Degler seconded, to go into closed session at 4:55 p.m. to conduct the County Administrator's annual performance review. Motion carried unanimously.

The Board adjourned the closed and Regular Session at 5:20 p.m.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Scott County Juvenile Detention Contract

Primary Originating Division/Dept: <input type="text" value="Sheriff"/>	Meeting Date: <input type="text" value="5/22/2012"/>
Contact: <input type="text" value="Reed Ashpole"/> Title: <input type="text"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This is an annual contract between Carver and Scott counties for secure juvenile housing.

ACTION REQUESTED:

Approve a motion to allow the Sheriffs office to provide secure juvenile detention beds for Scott county.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:
 RBA 2012- 1166

Carver County Board of Commissioners Request for Board Action



Agenda Item:

1 to 4 Day Temporary On-Sale Liquor License for Augusta Ball Club, Chaska

Primary Originating Division/Dept: <input type="text" value="Property Records & Taxpayer Services"/>	Meeting Date: <input type="text" value="5/22/2012"/>
Contact: <input type="text" value="Teri Spencer"/> Title: <input type="text" value="Settlement Tech"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Augusta Ball Club located at 5950 Hampshire Road, Chaska, is planning an event June 1-3, 2012, in which they are requesting a 1 to 4 Day Temporary On-Sale Liquor License. The Board members are Keith Wickenhauser, President; Charles Wickenhauser, Vice-President; Julie Eiden, Secretary; April Wichterman, Treasurer. This parcel is exempt from taxes.

ACTION REQUESTED:

Approval by the County Board for the Request of a 1 to 4 Day Temporary On-Sale Liquor License for Augusta Ball Club, Chaska for their event June 1-3, 2012.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:
 License Fee: 1 to 4 Day Temporary On-Sale Liquor license \$100.00.

Office use only:

RBA 2012- 1188

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Abatements/Additions

Primary Originating Division/Dept: PRTS - Property Taxation

Meeting

Date: 5/22/2012

Contact: Teri Spencer

Title: Settlement Tech

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Recommend to approve.

FISCAL IMPACT: Other

If "Other", specify: Not Budgeted

FUNDING

County Dollars = (\$1,358.94)

Other (\$1,791.06)

FTE IMPACT: None

Total (\$3,150.00)

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1189



Property Records & Taxpayer Services Division
 Government Center - Administration Building
 600 East 4th Street
 Chaska, MN 55318-2102

Laurie Engelen, Taxpayer Services Manager
 Phone: (952) 361-1907
 Email: lengelen@co.carver.mn.us

Angela Johnson, Carver County Assessor
 Phone: (952) 361-1961
 Email: ajohnson@co.carver.mn.us

**Abatements presented to the
 Carver County Board of Commissioners
 May 22, 2012**

**Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager
 on the following properties for the reasons listed.**

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	County Dollars Abated	Total Amount of Adjustment
2012	06.0120200	James Neaton & Brian Neaton	Homestead	\$3,316.00	\$2,472.00	-\$349.96	-\$844.00
2012	06.0120300	James Neaton & Brian Neaton	Homestead	\$2,954.00	\$2,090.00	-\$358.12	-\$864.00
2012	10.0061131	James Neaton & Brian Neaton	Homestead	\$3,916.00	\$2,352.00	-\$624.70	-\$1,564.00
2012	10.0070510	James Neaton & Brian Neaton	Homestead	\$1,558.00	\$1,040.00	-\$207.52	-\$518.00
2012	06.0010700	Joshua & Jenny Grandy	Homestead	\$2,762.00	\$2,580.00	-\$75.32	-\$182.00
2012	10.0240220	Stephen Penegor & Jodene Heldt	Homestead	\$5,072.00	\$5,062.00	-\$4.14	-\$10.00
2012	30.9510049	Brandondale Mobile Home Park	Exempt - in park inventory	\$138.00	\$0.00	-\$35.06	-\$138.00
2012	30.9510494	Brandondale/CMH Inc.	Exempt - in park inventory	\$96.00	\$0.00	-\$21.66	-\$96.00
2012	30.9520161	Lori Lynn Kiekbusch/Brakemeier	Exempt - in park inventory	\$212.00	\$0.00	-\$58.86	-\$212.00
2012	30.4880100	Elizabeth T. Ha	Omitted building value	\$336.00	\$1,614.00	\$376.40	\$1,278.00
Grand Totals				\$20,360.00	\$17,210.00	-\$1,358.94	-\$3,150.00

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Partnership Agreement with Minnesota Department of Transportation and Southwest Transit for TH 5 Transit Service

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="5/22/2012"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Division Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="20"/> minutes Presenter: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Division Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Highway 5 construction project began April 30 and will continue into September. The highway will be partially or completely closed at times during the summer. The construction will have a major effect on traffic in the county and will impact all modes of traffic including transit. The Minnesota Department of Transportation (MnDOT), Carver County, Southwest Transit (SWT) and area cities are planning temporary transit service to provide regular transit users an alternative service during construction and provide an option for other commuters to use bus service during the construction. The service will provide a temporary park and ride in Waconia and provide service to and from Minneapolis.

MnDOT has a policy that allows them to provide transit to alleviate the impacts of highway construction projects. They have offered to partner with Carver County and SWT for TH 5.

Staff from MnDOT and SWT presented details about the proposed service and partnership proposal at the May 8, 2012 worksession. The plan is to provide four (4) morning rush hour Eastbound commuting trips from Waconia Ice Arena to Minneapolis as well as one (1) Westbound reverse commute trip from Chanhassen and Chaska to Waconia Ridgeview Medical Center. Then in the PM there will be three (3) Westbound trips from Minneapolis to Waconia Ice Arena as well as one (1) Eastbound trip from Ridgeview Medical Center in Waconia to Chaska and Chanhassen.

Service is proposed to start the end of May and go to the end of August.

The total cost of the service is estimated at approximately \$90,000. SWT have agreed to discount the service by 50%. MnDOT has agreed to fund \$34,000 and Carver County has been requested to partner at \$11,000.

ACTION REQUESTED:

Motion to approve a cooperative agreement with Minnesota Department of Transportation to partially fund temporary transit service provided by Southwest Transit during the reconstruction of TH 5 and authorize the Chair of the County Board and County Administrator to sign the agreement upon approval by the County Attorney's office.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$11,000.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$11,000.00"/>

Related Financial/FTE Comments:

Project will be funded by the road and bridge fund as part of the county share of the TH 5 reconstruction project.

Office use only:

RBA 2012-

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2012 Public Employee Excellence Recognition (PEER) Awards Presentation

Primary Originating Division/Dept: <input type="text" value="Administration (County)"/>	Meeting Date: <input type="text" value="5/22/2012"/>
Contact: <input type="text" value="Shane Patrick"/> Title: <input type="text" value="Employee Relations Generalist"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="40"/> minutes Presenter: <input type="text" value="Shane Patrick"/> Title: <input type="text" value="Employee Relations Generalist"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

In 2008, the County Board approved the employee recognition program that was recommended by the AFSCME General Unit Labor Management Committee (LMC). Earlier this year employees across the County were asked to nominate worthy recipients of the fourth annual Public Employee Excellence Recognition (PEER) awards.

Each Division or Office has selected its PEER Award finalist in the areas of Customer Service and Innovation. The Excellence Committee has selected the County-wide recipients in these categories as well as selecting a County-wide group as the Teamwork honorees.

This year, a reception honoring all of the nominees, was added to the program. That reception was scheduled on Monday, May 21, 2012 in the County Board Room from 2 - 4 PM. The Carver County Employee Club, Carver County Parks Department, the Health Break Team, AFSCME Council 65, Local 2789 and the General Unit Labor Management Committee joined forces to plan, sponsor and host the event.

The motion requested is to identify and congratulate the fourth annual PEER award recipients. Shane Patrick will emcee the presentation.

ACTION REQUESTED:

Motion to recognize the 2012 PEER Award recipients in the categories of Customer Service, Innovation and Teamwork.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

Award	Category	Ind. Nominee	Ind Nominee Dept.
Individual	Customer Service	Beth Cone	Community Social Services - Child Support
Individual	Customer Service	Bill Fouks	Public Health & Environment
Individual	Customer Service	Crystal Campos	Property Records & Taxpayer Services
Individual	Customer Service	Crystal Campos	PRTS - Property Taxation
Individual	Customer Service	Janet Karius	Administrative Services - Library
Individual	Customer Service	Janice Adams	Administrative Services - Library
Individual	Customer Service	Jennifer Tichey	Attorney
Individual	Customer Service	John Wickenhauser	Public Works - Highway Maintenance
Individual	Customer Service	Karla Businaro	Administrative Services - Library
Individual	Customer Service	Kathleen McDonald	Administrative Services - Library
Individual	Customer Service	Kay Carlson	Administrative Services - Library
Individual	Customer Service	Lorraine Brady	Administrative Services
Individual	Customer Service	Marcee Shaughnessy	Public Health & Environment
Individual	Customer Service	Nancy Southorn	Administrative Services - IT
Individual	Customer Service	Susan Blotz	Administrative Services - Library
Individual	Customer Service	Susan Wherley	Administrative Services - Veterans
Individual	Customer Service	Suzanne Hunt	Administrative Services - Library
Individual	Innovation	Kay Carlson	Administrative Services - Library
Individual	Innovation	Janice Adams	Administrative Services - Library
Individual	Innovation	Karla Businaro	Administrative Services - Library
Individual	Innovation	Perry Clark	Public Works
Individual	Innovation	Kevin Maas	Administrative Services - Facilities
Individual	Innovation	Jeffery Janes	Administrative Services - Facilities
Individual	Innovation	Jerad Malley	Administrative Services - IT
Individual	Innovation	Crystal Campos	PRTS - Property Taxation

Team	Teamwork	Pat Callahan; Brian Dilley; Aaron Hommerding; Larry King; Mike McKirahan; David Murphy; Chadd Smith; Gary Stahlke; Scot Tatge	Court and Transport Unit
Team	Teamwork	Deb Stahlecker; Michelle Franzen; Lynn Boraas; Jennifer Chapman and Shane Patrick	2011 Support Staff Conference Planning Committee
Team	Teamwork	Michael Legg & Pete Bendzick	Organics Compost Site Set-up at the Arboretum
Team	Teamwork	Jennifer Tichey; Steve Taylor; Randy Lehs; Dave Frischmon; Nick Kuktavy; Chad Riley; Brad Rupert; Coleen Speer; Mary Kaye Wahl	Fiber Optics Project Team
Team	Teamwork	Suzanne Hunt; Debbie Kitt; Jeff Olmsted; Melissa Brechon (retired); Lorraine Brady; Kristin Hahn; Janet Karius; Lorraine Brady; Nick Dimassis; Steve Taylor.	Library Website Team

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2012 Years of Service Awards Presentation

Primary Originating Division/Dept: Administration (County)

Meeting Date: 5/22/2012

Contact: Shane Patrick

Title: Employee Relations Generalist

Item Type:

Regular Session

Amount of Time Requested: 20 minutes

Presenter: Shane Patrick

Title: Employee Relations Generalist

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

In 2008, the County Board approved the employee recognition program that was recommended by the AFSCME General Unit Labor Management Committee (LMC). Part of that program is the recognition of employees who have committed long careers to serving County residents. All employees reaching milestone years of service (5, 10, 15, 20 years, etc.) are honored for their dedication by having their names and years of service listed on the Carver County Connection Intranet site. Those reaching milestones of 25 years or more will be recognized in the Board Room.

The motion requested is to identify, thank and congratulate employees reaching milestones of 25, 30 and 35 years of service in 2012.

35 Years:

- Monica Gulden – Court Services
- Kathy Perschmann - Administrative Services Library

30 Years:

- Greg Anderson - Sheriff's Office
- Tari Clay - Library
- Laurie Engelen - Property Records & Taxpayer Services - Taxpayer Services

25 Years:

- Gary Bork - Social Services Administration
- Luann Burandt - Social Services Income Maintenance
- Bridget Christiansen – Social Services Employment & Training
- Lester Crowl – Social Services Employment & Training
- Elaine Lureen – Employee Relations
- James Olson – Sheriff's Office
- Janice Radde - Social Services Income Maintenance
- Rosemary Rooney - Social Services Income Maintenance
- Todd Wasser - Sheriff's Office

ACTION REQUESTED:

Motion to identify, thank and congratulate employees reaching milestones of 25, 30 and 35 years of service in 2012.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1195

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Summary of the County Administrator's Performance

Primary Originating Division/Dept: <input type="text" value="County Board"/>	Meeting Date: <input type="text" value="5/22/2012"/>
Contact: <input type="text" value="Doris Krogman"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Jim Ische"/> Title: <input type="text" value="County Board Chairman"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

On May 15, 2012, the County Board met in closed session with Administrator Dave Hemze to discuss his performance over the past year, as required by Personnel Policy, and allowed by Statute.

The discussion included the feedback that had been gathered by the Employee Relations Director and additional comments by the Commissioners.

In summary, the Commissioners are pleased with Mr. Hemze's performance. They appreciate his strengths in professionalism and approachability. They are also pleased with his understanding of county government and his fair manner in handling personnel matters. They have encouraged him to continue to exercise creativity in addressing challenges the county is facing, such as budget and change.

The requested action is to approve the Board Chairman's statement as the official summary of the Administrator's performance over the past year.

ACTION REQUESTED:

Motion to have the Board accept the statement read by the Board Chairman as the summary of Mr. Hemze's performance over the past year.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1196

Carver County Board of Commissioners Request for Board Action

**Agenda Item:**

Joint Powers Agreement and Concurrence in Award of Construction Contract with City of New Germany for USDA Rural Development Project.

Primary Originating Division/Dept: <input type="text" value="Public Works - Engineering"/>	Meeting Date: <input type="text" value="5/22/2012"/>
Contact: <input type="text" value="Bill Weckman"/> Title: <input type="text" value="Assistant County Engineer"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Division Director"/>	
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The City of New Germany has obtained USDA Rural Development funding for sewer and water utility replacement and the associated street reconstruction within the City. The project area includes Carver County roadways CSAH 30 between CSAH 33 and the east city limits and CSAH 33 between the north and south city limits. Project work includes installation of these utilities within the streets and roadways in the City.

The City has prepared a construction plan for this work. CSAH 30 and CSAH 33 are under the jurisdiction of the County for the purposes of maintenance and improvements and the City has requested the County share in the cost of the proposed reconstruction of CSAH 30 and CSAH 33. A joint powers agreement has been prepared between the two parties.

The entire roadway pavement section will be replaced as part of this project. The USDA Rural Development grant funds the utility replacement and reconstruction and rehabilitation of the roadway pavement section within the utility trench and areas directly impacted by the utility project. As part of this joint powers agreement it is agreed that county pay for the reconstructed pavement areas outside of the trench areas on CSAH 30 and CSAH 33.

The Engineers Estimate for construction of the project is \$5,568,543.63 with estimated cost share as follows:

\$4,216,845.12 - USDA (federal)
\$768,000.00 - Carver County
\$583,698.51 - City of New Germany

Per the joint powers agreement \$768,000 is the total county contribution to the project. The county share will be paid for from the Municipal CSAH fund (gas tax).

This project was discussed with the County Board in work session on April 20, 2010 and May 25, 2010. Public Works received direction to include \$543,000 as a County contribution to the project in 2011. Since then detailed design occurred and it was determined that the storm sewer system was in poor condition (all catch basins needed replacement, the pipes were adequate) and the pavement section was less than adequate to carry a 10-ton axle load. The City sought additional USDA funding and asked the County to contribute more towards the solution. The City was successful in receiving more USDA funds and with the increased County contribution can fully fund the project with a 10-ton pavement and new storm sewer system.

On May 15, 2012 the City opened bids for the project and at their May 15, 2012 City Council meeting and awarded the bid to Wm. Mueller & Sons, Inc in the amount of \$5,485,153.23 contingent on concurrence of the USDA and the concurrence of Carver County.

ACTION REQUESTED:

1. Motion to approve the Joint Powers Agreement with the City of New Germany for the design and construction of the Rural Development Project and authorize the County Board Chair and County Administrator to sign the agreement contingent on approval of the County Attorney and County Risk Management.

2. Motion to concur in the award of a construction contract to Wm. Mueller & Sons, Inc in the amount of \$5,485,153.23.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars = **\$0.00**

CSAH (Gas Tax) \$768,000.00

USDA (Federal) \$4,130,868.89

City of New Germany \$586,284.34

Total \$5,485,153.23

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1192



BOLTON & MENK, INC.[®]

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May 15, 2012

Honorable Mayor and Members of the City Council
City of New Germany
300 Broadway St. E., P.O. Box 177
New Germany, MN 55387

RE: 2011 Infrastructure Improvement Project
Award of Bid

Dear Mayor and Members of the Council:

Bids were received on May 15, 2012 with the following results:

<u>Contractor</u>	<u>Amount Bid</u>
WM. Mueller & Sons, Inc.	\$5,485,153.23
Duininck, Inc.	\$5,791,877.55
Burschville Construction	\$5,896,290.95
LaTour Construction	\$6,163,391.28
Geislinger & Sons	\$6,484,915.50

The Engineer's Estimate for the project was \$5,568,543.63.

The low bidder, Wm. Mueller and Sons, Inc of Hamburg, MN, has successfully completed many projects of this size and scope. It is our recommendation that the Council approve the attached resolution awarding the 2011 Infrastructure Improvement Project to Wm. Mueller & Sons, Inc, in the amount of \$5,485,153.23. The City's approval and award of the Contract will be contingent of the approval of USDA Rural Development and Carver County.

Sincerely,
BOLTON & MENK, INC.

Sheila K. Krohse, P.E.
New Germany City Engineer

Cc: Brett Repulske, USDA Rural Development
Bill Weckman, Carver County

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RESOLUTION NO. 2012-15

RESOLUTION ACCEPTING BID AND AWARDING CONTRACT SUBJECT TO APPROVAL AND ACCEPTANCE BY USDA RURAL DEVELOPMENT AND CARVER COUNTY

CITY OF NEW GERMANY

2011 INFRASTRUCTURE IMPROVEMENT PROJECT

May 15, 2012

WHEREAS, pursuant to resolution of the City Council adopted March 6, 2012, an advertisement for bids was made to furnish labor, materials, equipment and supplies, required for the making of a public improvement in the City of New Germany consisting of, but not limited to, the reconstruction of the City's sanitary sewer collection system, the water distribution system, adding sanitary sewer and water on Manning Street, reconstruction of streets to include concrete curb and gutter, and the repair of and addition of new sidewalks throughout the City.

WHEREAS, pursuant to said advertisement, bids were received, opened and tabulated on May 15, 2012, at 11:00 a.m. at the New Germany City Hall, and the following bids were received complying with the advertisement:

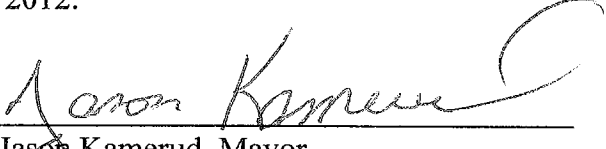
CONTRACTOR	TOTAL AMOUNT OF BID
Wm. Mueller & Sons, Inc.	\$ 5,485,153.23
Duininck, Inc.	\$ 5,791,877.55
Burschville Construction	\$ 5,896,290.95
LaTour Construction	\$ 6,163,391.28
Geislinger & Sons	\$ 6,484,915.50

WHEREAS, it appears that Wm. Mueller & Sons, Inc. of Hamburg, MN, is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW GERMANY, MINNESOTA:

1. That the bid of Wm. Mueller & Sons, Inc. in the amount of \$5,485,153.23 is hereby accepted, subject to bid approval and acceptance by the USDA Rural Development and the County of Carver.
2. That upon receipt of said approvals and acceptances, the Mayor and Clerk are hereby authorized and directed to enter into a contract with Wm. Mueller and Sons of Hamburg, MN in the name of the City of New Germany for said 2011 Infrastructure Improvement Project according to the plans and specifications therefore approved by the City Council and which are on file in the office of the City Clerk.
3. That the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted by the City Council this 15th day of May, 2012.



Jason Kamerud, Mayor

ATTEST: 

Joan Guthmiller, Clerk

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Land Acquisition for Lake Waconia Regional Park

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="5/22/2012"/>
Contact: <input type="text" value="Marty Walsh"/> Title: <input type="text" value="NA"/>	Item Type: Closed Session <input type="text"/>
Amount of Time Requested: <input type="text" value="25"/> minutes Presenter: <input type="text" value="Marty Walsh/Lyndon Robjant"/> Title: <input type="text" value="Parks Director/County Engineer"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

An appraisal report has been prepared for parcel 070181000, a 19 acre parcel located at 809 Old Beach Lane.

This area is located within the boundary of Lake Waconia Regional Park. Carver County is an Implementing Regional Park Agency of the Metropolitan Council and works to acquire recreational lands consistent with the approved Metropolitan Council Policy Plan and with approved park master plans.

The Carver County Board, had previously considered acquisition of the parcel as a part of its 2012 legislative platform.

The Board last met on the possible acquisition of the parcel on February 7, 2012 and authorized an offer.

The County's acquisition consultant has been corresponding with the property owner and the owner's representatives. Staff will update the Board about the potential acquisition of the identified parcel.

ACTION REQUESTED:

Motion to enter into closed session according to Minnesota Statutes Section 13D.05 in order to discuss the status of the acquisition process and confidential appraisal information.

FISCAL IMPACT: <input type="text" value="Other"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
Related Financial/FTE Comments: <input type="text"/>	

Office use only:

RBA 2012- 1186